BLOOMINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

December 16, 2014
5:00 p.m.

Quiet Reading Room
Bloomington Public Library

Minutes

I. Call to Order
Vice President, Cathy Pratt called the meeting to order at 5:02 p.m.

II. Roll Call

MEMBERS PRESENT:	Jared Brown, Brittany Cornell, Emily Kelahan, Susan O'Rourke, Bill Wetzel, Cathy Pratt
MEMBERS ABSENT:	Monica Brigham, Narendra Jaggi, Whitney Thomas
OTHERS PRESENT:	Georgia Bouda, Laura Golaszewski, Adrienne Ives, Kathy Jeakins, Patricia Marton, Karen Moen, Caprice Prochnow, Gayle Tucker

III. Introductions/Public Comment
Vice President Pratt acknowledged the guests attending the meeting. Patricia Marton made a statement advocating against bullying of seniors.

IV. Approval of Minutes
A. November 18, 2014
EMILY KELAHAN MOVED, JARED BROWN SECONDED, TO APPROVE THE MINUTES FROM THE NOVEMBER 18, 2014 MEETING. THE MOTION CARRIED UNANIMOUSLY.

V. President's Report
Vice President Pratt had nothing to report.

VI. Director's Report
Director Bouda encouraged trustees to attend the ILA Trustee Workshop on February 14, 2014 in Chicago. Director Bouda shared the Power Point from the presentation at the City Council meeting last night spotlighting the FY14 Annual Report. She also distributed the flyer that will be going into the water bill to the Board members.
Director Bouda shared that the City is having another Citizen's Summit on January 20, from 6:00 – 9:00 p.m. at the BCPA which is the same day as the next Board meeting.
Director Bouda shared that she is still setting interview times between the Board members and the Singer Group.

VII. Fiscal Report
Kathy Jeakins stated that the last Property Tax Distribution was received in late November and it was about $5,400 short from what had been projected. This is not unusual. She entertained questions.

VIII. Approval of Bills

EMILY KELAHAN MOVED, BRITTANY CORNELL SECONDED, TO APPROVE THE BILLS LIST FROM NOVEMBER 2014. THE MOTION CARRIED UNANIMOUSLY.

IX. Committee Reports

A. Budget & Personnel Committee

The Budget & Personnel Committee did not meet.

B. Planning, Policies & Programs (3 P's) (Chair's Report Attached)

Emily Kelahan shared that the committee members had discussed the retreat with Deb Halperin and found it to be very helpful. She went on to say, that they would like to invite her back to discuss Board Member roles and responsibilities, committee roles and responsibilities with corresponding adjustments to the bylaws, and to revise the Strategic Plan. Emily offered to contact Deb Halperin to set up future retreats.

C. Ad Hoc Committee – Library Expansion Task Force

Emily Kelahan, Chair stated that Vasu Pinnamaraju shared with the Task Force the findings of the public outreach phase of the City of Bloomington Comprehensive Planning process that concern the Public Library. She entertained questions.

X. Unfinished Business

There was no unfinished business.

XI. New Business

A. Recommend Approval of Dean's Graphics Quote for Bookmobile Wrap

Director Bouda shared that Danny Rice and Michael Swendrowski, the Bookmobile consultant, will be heading to North Carolina after the holidays to inspect the new bookmobile.

Director Bouda stated that they would like to have the bookmobile vinyl wrapped locally and that Rhonda Massie, Marketing Manager, had gathered quotes. She went on to say, that Dean's Graphics is not the low bidder, but they use the solvent ink which fades less and is more scratch resistant and therefore is staff's recommendation.

SUSAN O'ROURKE MOVED, BILL WETZEL SECONDED, TO APPROVE DEAN'S GRAPHICS QUOTE OF $9,800.00 FOR THE BOOKMOBILE WRAP.

AYES: Jared Brown, Brittany Cornell, Emily Kelahan, Susan O'Rourke, Cathy Pratt, Bill Wetzel

NAYES: None

ABSENT: Monica Brigham, Narendra Jaggi, Whitney Thomas

THE MOTION CARRIED UNANIMOUSLY.

See Attachment "XI.A"

B. Recommend Waiving Three-Quote Requirement for 2015 Director's and Officer's Insurance

Director Bouda reviewed with the Board members that at the November Board meeting that all had been in agreement to remain with Selective Insurance through the Van Gundy agency rather than solicit quotes from other insurance agencies. She went on to say that all of the pricing for this next year had been received.

JARED BROWN MOVED, EMILY KELAHAN SECONDED TO WAIVE THREE-QUOTE REQUIREMENT AND RENEW THE 2015 DIRECTOR'S AND OFFICER'S INSURANCE WITH SELECTIVE INSURANCE IN THE AMOUNT OF $5,067.00.

AYES: Jared Brown, Brittany Cornell, Emily Kelahan, Susan O'Rourke, Cathy Pratt, Bill Wetzel

NAYES: None

ABSENT: Monica Brigham, Narendra Jaggi, Whitney Thomas

THE MOTION CARRIED UNANIMOUSLY.

See Attachment "XI.B"

C. Recommend Waiving Three-Quote Requirement for 2015 Property Insurance

BRITTANY CORNELL MOVED, EMILY KELAHAN SECONDED, TO WAIVE THREE-QUOTE REQUIREMENT AND RENEW THE 2015 PROPERTY INSURANCE WITH SELECTIVE INSURANCE IN THE AMOUNT OF $19,699.00.

AYES: Jared Brown, Brittany Cornell, Emily Kelahan, Susan O'Rourke, Cathy Pratt, Bill Wetzel

NAYES: None

ABSENT: Monica Brigham, Narendra Jaggi, Whitney Thomas

THE MOTION CARRIED UNANIMOUSLY.

See Attachment "XI.C"

D. Recommend Waiving Competitive Bidding Process for 2015 Worker's Compensation Insurance

EMILY KELAHAN MOVED, SUSAN O'ROURKE SECONDED, TO WAIVE THE COMPETITIVE BIDDING PROCESS AND RENEW THE 2015 WORKER'S COMPENSATION INSURANCE WITH SELECTIVE INSURANCE IN THE AMOUNT OF $29,257.00.

AYES: Jared Brown, Brittany Cornell, Emily Kelahan, Susan O'Rourke, Cathy Pratt, Bill Wetzel

NAYES: None

ABSENT: Monica Brigham, Narendra Jaggi, Whitney Thomas

THE MOTION CARRIED UNANIMOUSLY.

See Attachment "XI.D"

E. Approve 2015 Meeting Dates

Director Bouda shared that the City requires that all the Boards and Commissions submit their meeting dates for the year. There was discussion regarding changing the start time of the Board meetings and it was decided to change the meeting time from 5:00 to 5:15 p.m.

JARED BROWN MOVED, EMILY KELAHAN SECONDED TO APPROVE THE MEETING DATES FOR 2015 WITH A CHANGE OF THE MEETING START TIME FROM 5:00 P.M. TO 5:15 P.M.. THE MOTION CARRIED UNANIMOUSLY.

XII. Future Agendas/Comments from Board Members

Susan O'Rourke suggested that a discussion of the meeting time for the Budget & Personnel Committee meeting be on the January Agenda.

XIII. Adjournment

Vice President Pratt adjourned the meeting at 5:42 p.m.