BLOOMINGTON PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

SPECIAL MEETING

Tuesday, December 8, 2015

5:30 p.m.

William C. Wetzel Reading Room
205 E. Olive Street, Bloomington, IL 61701

Minutes

I. Call to Order
President Koos called the meeting to order at 5:36 p.m.

II. Roll Call

MEMBERS PRESENT:	Alex Cardona, Emily Kelahan, Van Miller, Susan O'Rourke, Robert Porter, Whitney Thomas, Julian Westerhout, Carol Koos
MEMBERS ABSENT:	Mike Raikes
OTHERS PRESENT:	Kathy Jeakins, Patricia Marton, Caprice Prochnow

III. Introductions
President Koos introduced resident, Patricia Marton.

IV. Public Comment
Patricia Marton made a statement regarding attributes she would like to see in a new Director. Patricia also shared that she has been working on a project of public poster displays called Proper and Considerate Treatment of the Elderly.

V. Executive Session to Discuss Selection of Interim Director

VAN MILLER MOVED, JULIAN WESTERHOUT SECONDED, TO GO INTO EXECUTIVE SESSION TO DISCUSS THE SELECTION OF AN INTERIM DIRECTOR.

AYES:	ALEX CARDONA, EMILY KELAHAN, VAN MILLER, SUSAN O'ROURKE, WHITNEY THOMAS, JULIAN WESTERHOUT, CAROL KOOS

NAYES: NONE

ABSENT: MIKE RAIKES

THE MOTION CARRIED UNANIMOUSLY.

At 5:40 p.m., the Board went into Executive Session.

JULIAN WESTERHOUT MOVED, ALEX CARDONA SECONDED, TO RESUME REGULAR SESSION.

AYES: ALEX CARDONA, EMILY KELAHAN, VAN MILLER, SUSAN O'ROURKE, ROBERT PORTER, WHITNEY THOMAS, JULIAN WESTERHOUT, CAROL KOOS

NAYES: NONE

ABSENT: MIKE RAIKES

THE MOTION CARRIED UNANIMOUSLY.

At 6:23 p.m., the Board resumed regular session. President Koos stated that no action was taken during Executive Session.

VI. Old Business

A. Approve Selection of Interim Director

JULIAN WESTERHOUT MOVED, ALEX CARDONA SECONDED, TO SELECT WALTER F. "TERRY" LINDBERG AS THE INTERIM DIRECTOR.

AYES: ALEX CARDONA, EMILY KELAHAN, VAN MILLER, SUSAN O'ROURKE, WHITNEY THOMAS, JULIAN WESTERHOUT, CAROL KOOS

NAYES: NONE

ABSTAIN: ROBERT PORTER

ABSENT: MIKE RAIKES

THE MOTION CARRIED.

There was some discussion as to the salary range and start date for the Interim Director. President Koos distributed the FY16 and FY17 Salary Ranges that had previously been approved by the Board. President Koos will be contacting Walter "Terry" Lindberg tomorrow to discuss salary expectations and a potential start date. Along with this, President Koos will ask him to attend the regular meeting next week on December 15.

VII. New Business

A. Approve RFP for Director Search Firm

President Koos distributed a draft of the Request For Proposal to the Trustees.

Kathy Jeakins reviewed with the Trustees the timetable that was set for the RFP. She shared that the Assistant Procurement Officer at the City had suggested that the timetable be extended to allow enough time for the Questions and Responses to be received, and to allow for the holidays.

EMILY KELAHAN MOVED, JULIAN WESTERHOUT SECONDED, THAT ON PAGE TWO, JANUARY 8, 2016 BE REPLACED WITH JANUARY 15, 2016 AND 4:00 P.M. BE REPLACED WITH 3:00 P.M. THE MOTION CARRIED UNANIMOUSLY.

The Trustees reviewed the document and suggested edits for the final document. There was some discussion as to whether the full Board will select the Search Firm.

JULIAN WESTERHOUT MOVED, EMILY KELAHAN SECONDED, THAT THE FULL BOARD SELECT THE SEARCH FIRM. AFTER THE SEARCH FIRM HAS BEEN SELECTED, THE FULL BOARD WILL DEFER TO THE SEARCH COMMITTEE TO WORK WITH THE SEARCH FIRM AND REPORT BACK TO THE BOARD WHEN APPROPRIATE. THE MOTION CARRIED UNANIMOUSLY.

JULIAN WESTERHOUT MOVED, VAN MILLER SECONDED, TO APPROVE THE DIRECTOR SEARCH FIRM REQUEST FOR PROPOSAL AS AMENDED. THE MOTION CARRIED UNANIMOUSLY.

See attachment "VII.A."

VII. Adjournment

VAN MILLER MOVED, JULIAN WESTERHOUT SECONDED, TO ADJOURN THE MEETING. THE MOTION CARRIED UNANIMOUSLY.

Carol Koos adjourned the meeting at 6:50 P.M.