



BOARD OF TRUSTEES FOR THE TOWN OF THE CITY OF BLOOMINGTON
GOVERNMENT CENTER BOARDROOM, 4TH FLOOR, ROOM #400
115 E. WASHINGTON STREET, BLOOMINGTON, IL 61701
MONDAY, NOVEMBER 27, 2023, 5:30 PM

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Public Comment

Individuals wishing to provide emailed public comment must email comments to publiccomment@cityblm.org at least 15 minutes before the start of the meeting. Individuals wishing to speak in-person may register at cityblm.org/register at least 5 minutes before the start of the meeting.

5. Consent Agenda

Items listed on the Consent Agenda are approved with one motion; Items pulled from the Consent Agenda for discussion are listed and voted on separately.

- A. Consideration and Action to Certify the October 2023 Statement of Funds for the General Town Administration Fund, General Assistance Fund, and Cemetery Fund, as requested by the Township Supervisor . *(Recommended Motion: The October 2023 Statement of Funds be certified.)*
- B. Consideration and Action to Approve the November 27, 2023 General Town Fund Request for Payment, as requested by the Township Supervisor . *(Recommended Motion: The November 27, 2023 Request for Payment be approved.)*
- C. Consideration and action to adopt the 2024 Annual Schedule of Meetings for the Township Board of Trustees, the Evergreen Memorial Cemetery Board of Trustees, and the Decennial Committee, as well as the 2024 Schedule of Holiday Office Closures, as requested by the Township Clerk . *(Recommended Motion: Adopt the 2024 Annual Schedule of Meetings as well as the 2024 Schedule of Holiday Office Closures.)*

6. Regular Agenda

- A. Report on Change Order #6 for the COBT Office Renovation Project, as requested by the Township Supervisor . *(Recommended Motion: None; for communication purposes only.)*
- B. Consideration and Action on the Adoption of the Fiscal Year 2024 Tax Levy

Ordinance, as requested by the Township Supervisor . *(Recommended Motion: The Fiscal Year 2024 Tax Levy for Tax Year 2023 of \$2,351,600 be adopted and the Tax Levy Ordinance No. 2023-04, as certified by the Township Clerk, be passed and placed on file with the County Clerk.)*

7. Reports by Elected Officials

- A. Presentation and Discussion of the Township Supervisor's Report, as requested by the City of Bloomington Township . *(Recommended Motion: None; presentation only.)*
- B. Presentation and Discussion of the Township Assessor's Report, as requested by the City of Bloomington Township . *(Recommended Motion: None; presentation only.)*

8. Adjournment

Individuals with disabilities planning to attend the meeting who require reasonable accommodations to observe and/or participate, or who have questions about the accessibility of the meeting, should contact the City's ADA Coordinator at 309-434-2468 or mhurt@cityblm.org.



REGULAR AGENDA ITEM NO. 5.A.

FOR CITY OF BLOOMINGTON TOWNSHIP: November 27, 2023

WARD IMPACTED: Town of the City of Bloomington

SUBJECT: Consideration and Action to Certify the October 2023 Statement of Funds for the General Town Administration Fund, General Assistance Fund, and Cemetery Fund

RECOMMENDED MOTION: The October 2023 Statement of Funds be certified

STRATEGIC PLAN LINK:

STRATEGIC PLAN SIGNIFICANCE:

BACKGROUND: Pursuant to Illinois Statute 60 ILCS 1/80-15, the Township Board of Trustees shall examine and certify the accounts of the Supervisor for all money received and distributed by them, including all expenses necessarily incurred for the use and benefit of the Township as well as for General Assistance.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

Respectfully submitted for consideration.

Prepared by: Debbie Stilwell

ATTACHMENTS:

[5AB 20231030 COBT Financial Audit & 20231127 Payment Request.pdf](#)

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL TOWN ADMINISTRATION FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of October 2023**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **27th day of November 2023**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **27th day of November 2023**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL TOWN ADMINISTRATION FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$3,709,112.22** in ILLINOIS FUNDS in SPRINGFIELD, ILLINOIS, **\$0.00** in PRAIRIE STATE BANK & TRUST (53) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, **\$79,714.12** in PRAIRIE STATE BANK & TRUST (30) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$656,240.01** in PRAIRIE STATE BANK & TRUST (64) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL TOWN ADMINISTRATION FUND of said TOWN.

WARD 1: Jenna L Kearns

WARD 6: Cody Hendricks

WARD 2: Donna Boelen

WARD 7: Mary "Mollie" Ward

WARD 3: Sheila Montney

WARD 8: Kent Lee

WARD 4: John W Danenberger

WARD 9: Tom Crumpler

WARD 5: Nick Becker

Trustee Mboka Mwilambwe

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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Town of the City of Bloomington--General Town Administration Fund

Month of: **OCTOBER**

Public Funds at Commencement

Cash: Prairie State Bank & Trust (53) Checking Balance	\$	100,842	
Cash: Prairie State Bank & Trust (30) Checking Balance - <i>new acct</i>	\$	35	
Investments: Illinois Fund	\$	3,608,383	
Investments: Prairie State Bank & Trust (64)	\$	1,021,162	
Public Funds at Commencement			\$ 4,730,422

Public Funds Received This Month

Interest: Prairie State Bank (53)	\$	13	
Interest: Prairie State Bank (30)	\$	5	
Interest: Prairie State Bank (64)	\$	113	
Interest: Illinois Funds (1085)	\$	17,292	
Other Income - Retiree Insurance	\$	2,132	
Other Income - GA Administration (30)	\$	35	
Personal Property Replacement Tax	\$	58,362	
Public Funds Received This Month			\$ 77,952
Public Funds Available			\$ 4,808,375

Public Funds Expended This Month

TOTAL Public Funds at Month End

\$ 363,308
\$ 4,445,066

Public Funds at Month End

Cash: Prairie State Bank & Trust (53) Checking Balance - <i>acct closed</i>	\$	-	
Cash: Prairie State Bank & Trust (30) Checking Balance	\$	79,714	
Investments: Illinois Fund	\$	3,709,112	
Investments: Prairie State Bank & Trust (64)	\$	656,240	
TOTAL Public Funds at Month End			<u>\$ 4,445,066</u>

Checking Account Activity

Prairie State Bank & Trust (53+30) Combined Balances at Commencement	\$	100,912	
Deposits			
Interest: Prairie State Bank & Trust (53)	\$	13	
Interest: Prairie State Bank & Trust (30)	\$	5	
Other Income - Retiree Insurance	\$	2,132	
Other Income - GA Administration (53)	\$	35	
Transfer from Prairie State Bank & Trust Reserve (64)	\$	365,000	
Total Deposits for Month			\$ 367,186
Total Funds Available			\$ 468,098
Checks Written			
Assessor's Office Expenses	\$	7,052	
Community Agency Funding	\$	25,663	
Capital Fund Reserve	\$	230,471	
Compensation & Benefits	\$	94,342	
Services & Expenses	\$	4,194	
Supervisor's Office Expenses	\$	1,586	
PPRT Transfer to Cemetery Fund	\$	17,976	
PPRT Transfer to General Assistance Fund	\$	7,099	
Total Checks Written			\$ 388,384
Total Checks Written			\$ 388,384
Prairie State Bank & Trust (30) Balance at Month End			<u>\$ 79,714</u>

Prairie State Bank & Trust (53) Reconciliation at Month End

Balance per Bank Statement	\$	15,098	
Plus Outstanding Deposits	\$	9,057	
Less Outstanding Checks	\$	(24,155)	
Checkbook Balance per Reconciliation - <i>acct closed</i>			\$ -

Prairie State Bank & Trust (30) Reconciliation at Month End

Balance per Bank Statement	\$	105,940	
Plus Outstanding Deposits	\$	8,231	
Less Outstanding Checks	\$	(34,457)	
Checkbook Balance per Reconciliation			\$ 79,714

Town of the City of Bloomington--General Town Administration Fund

Statement of Receipts and Disbursements

Revenue		<u>Oct-23</u>	
7000 Interest	\$	17,423	
7400 Other Income	\$	2,167	
7600 Personal Property Replacement Tax	\$	58,362	
Total Revenue			\$ 77,952
	Total Income		<u>\$ 77,952</u>
Expense			
Assessor's Office			
9151 Auto Expense	\$	11	
9171 Utilities	\$	506	
9231 Equipment	\$	2,305	
9251 Education/Meetings/Conferences	\$	2,375	
9271 Appraisal Services	\$	1,380	
9291 Janitorial	\$	175	
9301 Computer Services	\$	300	
Total Assessor's Office			\$ 7,052
Community Agency Funding			
10215 HERE - Housing Eviction Relief Effort	\$	13,915	
1025 GA Client Services	\$	1,748	
1026 Youth Services	\$	10,000	
Total Community Agency Funding			\$ 25,663
Compensation (Salaries) & Benefits			
7011 TWP Supervisor	\$	7,833	
7021 TWP Assessor	\$	8,000	
7031 Town Clerk	\$	200	
7051 General Assistance Staff	\$	28,868	
7061 Deputy Assessors	\$	31,005	
7081 IMRF/Employer (2023 = 5.43%)	\$	3,737	
7091 FICA (SS/MC)/Employer	\$	5,507	
7101 Group Medical/Employer	\$	9,192	
Total Compensation (Salaries) & Benefits			\$ 94,342
Services & Expenses			
1038 Other Expenditures	\$	45	
1040 Building Maintenance	\$	37	
1042 Janitorial Services & Supplies	\$	306	
1045 Special Projects	\$	3,805	
Total Services & Expenses			\$ 4,194
Capital Fund Reserve			
Township Building Improvements	\$	230,471	
Total Capital Fund Reserve			\$ 230,471
Supervisor's Office			
8121 Janitorial	\$	219	
8131 Utilities	\$	759	
8161 Education/Conference/Meetings	\$	35	
8181 Equipment Repair/Rental	\$	292	
8191 Office Supplies	\$	239	
8221 Computer/Contract Services	\$	58	
8241 Membership Dues	\$	(15)	
Total Supervisor's Office			\$ 1,586
Total Expense			<u>\$ 363,308</u>
Net Income			<u><u>\$ (285,356)</u></u>

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison

Income		<u>Oct-23</u>	<u>AMENDED</u> <u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
7000 Interest		\$ 109,018	\$ 100,000	\$ 9,018	109.0%
7400 Other Income		\$ 16,912	\$ 40,000	\$ (23,088)	42.3%
Other Income: Grants		\$ -	\$ 5,000	\$ (5,000)	0.0%
Other Income: TWP IGAs		\$ 995	\$ 2,000	\$ (1,005)	49.8%
7450 Township Litigation Income		\$ -	\$ 25	\$ (25)	0.0%
7600 Personal Property Replacement Tax		\$ 280,900	\$ 400,000	\$ (119,100)	70.2%
7800 Tax Levy		\$ 1,599,635	\$ 1,645,000	\$ (45,365)	97.2%
Total Revenue		\$ 2,007,460	\$ 2,192,025	\$ (184,565)	91.6%
Total Income		\$ 2,007,460	\$ 2,192,025	\$ (184,565)	91.6%
Expense					
Assessor's Office					
9141 Rent/Debt Service		\$ -	\$ 11,544	\$ (11,544)	0.0%
9151 Auto Expense		\$ 1,296	\$ 5,000	\$ (3,704)	25.9%
9161 Telephone		\$ 1,055	\$ 3,000	\$ (1,945)	35.2%
9171 Utilities		\$ 3,819	\$ 5,800	\$ (1,981)	65.8%
9191 Postage		\$ -	\$ 300	\$ (300)	0.0%
9201 Office Supplies		\$ 517	\$ 2,000	\$ (1,483)	25.8%
9211 Publications & Printing		\$ -	\$ 500	\$ (500)	0.0%
9231 Equipment		\$ 4,480	\$ 6,000	\$ (1,520)	74.7%
9241 Equipment Repair/Rental		\$ -	\$ 1,500	\$ (1,500)	0.0%
9251 Education/Meetings/Conferences		\$ 4,397	\$ 17,000	\$ (12,603)	25.9%
9261 Replatting & Remapping		\$ -	\$ 9,000	\$ (9,000)	0.0%
9271 Appraisal Services		\$ 4,500	\$ 34,000	\$ (29,500)	13.2%
9291 Janitorial		\$ 1,225	\$ 2,000	\$ (775)	61.3%
9301 Computer Services		\$ 3,210	\$ 20,000	\$ (16,790)	16.1%
9311 Mapping/GIS Services		\$ 4,680	\$ 30,000	\$ (25,320)	15.6%
9312 Membership Dues/Assessor's Staff		\$ -	\$ 2,500	\$ (2,500)	0.0%
Total Assessor's Office		\$ 29,178	\$ 150,144	\$ (120,966)	19.4%
Community Agency Funding					
10215 Housing Eviction Relief Effort (HERE)		\$ 102,087	\$ 150,000	\$ (47,913)	68.1%
1023 Community Medical		\$ 15,000	\$ 25,000	\$ (10,000)	60.0%
1025 GA Workfare Development/Client Services		\$ 10,788	\$ 50,000	\$ (39,212)	21.6%
1026 Youth Services		\$ 10,000	\$ 35,000	\$ (25,000)	28.6%
1027 Senior Services		\$ 20,000	\$ 80,000	\$ (60,000)	25.0%
Total Community Agency Funding		\$ 157,876	\$ 340,000	\$ (182,124)	46.4%
Compensation & Benefits					
7011 TWP Supervisor		\$ 54,833	\$ 94,000	\$ (39,167)	58.3%
7021 TWP Assessor		\$ 56,000	\$ 96,000	\$ (40,000)	58.3%
7031 Town Clerk		\$ 1,400	\$ 2,500	\$ (1,100)	56.0%
7041 Town Trustees		\$ 1,100	\$ 2,800	\$ (1,700)	39.3%
7051 General Assistance Staff		\$ 197,818	\$ 400,000	\$ (202,182)	49.5%
7061 Deputy Assessors		\$ 168,885	\$ 404,000	\$ (235,115)	41.8%
7081 IMRF/Employer (2023 = 5.43%)		\$ 23,349	\$ 80,000	\$ (56,651)	29.2%
7091 FICA (SS/MC)/Employer		\$ 34,887	\$ 76,446	\$ (41,559)	45.6%
7101 Group Medical/Employer		\$ 55,273	\$ 130,000	\$ (74,727)	42.5%
7111 State Unemployment/Employer		\$ 417	\$ 2,500	\$ (2,083)	16.7%
Total Compensation & Benefits		\$ 593,963	\$ 1,288,246	\$ (694,283)	46.1%

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison (cont.)

		<u>Oct-23</u>	AMENDED BUDGET	<u>\$ Over Budget</u>	<u>% of Budget</u>
Services & Expenses					
1028 Membership Dues	\$	1,686	\$ 2,000	\$ (314)	84.3%
1029 Auditing Expense	\$	-	\$ 7,500	\$ (7,500)	0.0%
1030 Legal Expense	\$	3,268	\$ 12,000	\$ (8,732)	27.2%
1034 Insurance	\$	11,980	\$ 13,000	\$ (1,020)	92.2%
1035 Publishing	\$	206	\$ 2,500	\$ (2,294)	8.3%
1038 Other Expenditures	\$	2,016	\$ 7,500	\$ (5,484)	26.9%
1039 Debt Service: Principle & Interest	\$	-	\$ 1,000	\$ (1,000)	0.0%
1040 Building Maintenance	\$	2,155	\$ 20,000	\$ (17,845)	10.8%
1042 Janitorial Services & Supplies	\$	2,199	\$ 6,000	\$ (3,801)	36.6%
1043 Building Security	\$	-	\$ 2,500	\$ (2,500)	0.0%
1044 Building Repairs #1	\$	-	\$ 131,791	\$ (131,791)	0.0%
1044 Building Repairs #2	\$	-	\$ 50,000	\$ (50,000)	0.0%
1045 Special Projects #1	\$	29,392	\$ 75,000	\$ (45,608)	39.2%
1045 Special Projects #2	\$		\$ 90,000	\$ (90,000)	0.0%
1045 Special Projects #3: Decennial	\$		\$ 25,000	\$ (25,000)	0.0%
Total Services & Expenses	\$	52,903	\$ 445,791	\$ (392,888)	11.9%
Capital Fund Reserve					
Township Building Improvements #1	\$	230,471	\$ 409,729	\$ (179,258)	56.2%
Township Building Improvements #2	\$	-	\$ 908,179	\$ (908,179)	0.0%
Program Facility	\$	-	\$ 1	\$ (1)	0.0%
Total Capital Fund Reserve	\$	230,471	\$ 1,317,909	\$ (1,087,438)	17.5%
Supervisor's Office					
8091 Postage	\$	-	\$ 3,000	\$ (3,000)	0.0%
8101 Rent/Debt Service	\$	-	\$ 20,000	\$ (20,000)	0.0%
8121 Janitorial	\$	1,531	\$ 3,500	\$ (1,969)	43.8%
8131 Utilities	\$	5,728	\$ 10,000	\$ (4,272)	57.3%
8141 Telephones	\$	1,875	\$ 5,000	\$ (3,125)	37.5%
8151 Car Expense	\$	-	\$ 3,500	\$ (3,500)	0.0%
8161 Education/Conference/Meetings	\$	1,606	\$ 4,000	\$ (2,394)	40.1%
8171 Equipment	\$	-	\$ 57,000	\$ (57,000)	0.0%
8181 Equipment Repair/Rental	\$	1,956	\$ 6,000	\$ (4,044)	32.6%
8191 Office Supplies	\$	1,419	\$ 6,000	\$ (4,581)	23.7%
8201 Printing	\$	-	\$ 3,000	\$ (3,000)	0.0%
8211 Publications	\$	50	\$ 1,000	\$ (950)	5.0%
8221 Computer/Contract Services	\$	568	\$ 25,000	\$ (24,432)	2.3%
8241 Membership Dues	\$	-	\$ 450	\$ (450)	0.0%
Total Supervisor's Office	\$	14,733	\$ 147,450	\$ (132,717)	10.0%
Emergency Transfer of Funds					
9000 GT Funds Transferred to GA Fund	\$	-	\$ 200,000	\$ (200,000)	0.0%
Total Emergency Transfer of Funds	\$	-	\$ 200,000	\$ (200,000)	0.0%
Total Expense	\$	1,079,123	\$ 3,889,540	\$ (2,810,417)	27.7%
Net Income	\$	928,337	\$ (1,697,515)	\$ 2,625,852	

Town of the City of Bloomington--General Town Administration Fund

		Checking Account Activity		
<u>Date</u>	<u>Number</u>	<u>Name</u>		<u>Amount</u>
0502 - Prairie State Bank & Trust (53)				
10/03/2023	Transfer	Prairie State Bank & Trust		150,000.00
10/03/2023	10060	Soaring Eagle Cleaning Services LLC		-700.00
10/03/2023	10061	J Spencer Construction LLC		-184,368.91
10/03/2023	10062	Bowman, Danny		-1,380.00
10/03/2023	10063	J Spencer Construction LLC		-46,102.50
10/03/2023	10064	Ameren Illinois		-214.77
10/03/2023	10065	NICOR Gas		-710.75
10/06/2023	EFT	Merchant Services - Valutec		-32.12
10/06/2023	EFT	Merchant Services - Valutec		-25.60
10/10/2023	Transfer	Prairie State Bank & Trust		125,000.00
10/10/2023	3431	Bloomington TWP		35.00
10/10/2023	10066	Illinois Property Assessment Institute		-1,320.00
10/10/2023	10067	American Pest Control Inc		-37.00
10/10/2023	10068	City of Bloomington Finance Dept		-18.75
10/10/2023	10069	CDS Office Technologies		-96.80
10/10/2023	10070	NICOR Gas		-144.67
10/10/2023	10071	Bloomington Housing Authority		-644.00
10/10/2023	10072	Doogan, Jonathan R %ETM Inc		-610.00
10/10/2023	10073	Kurt LLC %Class Act Realty		-652.00
10/10/2023	10074	M&M Partnership LLC%Class Act		-423.00
10/10/2023	10075	MIMG LII Arbors at Eastland LLC		-1,310.43
10/13/2023	20231015	Intuit Payroll S QuickBooks		-27,780.15
10/13/2023	74037950	IRS USATaxPymt		-9,737.44
10/13/2023	0394949584	IL Dept of Revenue EDI Pymnts		-1,808.38
10/13/2023	HSA TXFRS	Prairie State Bank & Trust		-400.01
10/13/2023	EFT	TASC Funding		-401.24
10/17/2023	Transfer	Prairie State Bank & Trust		-60,000.00
10/31/2023	Transfer	Prairie State Bank & Trust		6,883.90
10/31/2023	9177STOP	Parkway Auto Laundry		8.00
10/31/2023	09975688970	IMRF - Illinois Municipal Retirement Fund		2,164.73
10/31/2023	20231031	Intuit Payroll S QuickBooks		-23,221.81
10/31/2023	80316061	IRS USATaxPymt		-8,061.22
10/31/2023	1973515216	IL Dept of Revenue EDI Pymnts		-1,545.54
10/31/2023	HSA TXFRS	Prairie State Bank & Trust		-400.01
10/31/2023	EFT	TASC Funding		-401.24
10/31/2023	51057	IMRF Cash Conc		-12,398.59
10/31/2023	Credit	Interest		12.96
			Total	<u><u>-100,842.34</u></u>

Town of the City of Bloomington--General Town Administration Fund

		Checks Issued		
<u>Date</u>	<u>Num</u>	<u>Name</u>		<u>Amount</u>
0502 - Prairie State Bank & Trust (30)				
10/17/2023	Transfer	Prairie State Bank & Trust		60,000.00
10/17/2023	Transfer	Prairie State Bank & Trust		90,000.00
10/17/2023	10085	VISA (DLS)		-669.28
10/17/2023	10086	Ace Industrial Properties Inc dba 1900E C		-1,000.00
10/17/2023	10087	U-Haul		-205.38
10/17/2023	10088	Huck's/WEX Bank		-90.82
10/17/2023	10089	Town of the City of Bloomington - CEM		-17,976.46
10/17/2023	10090	Town of the City of Bloomington - GA		-7,099.03
10/17/2023	10091	Illinois Property Assessment Institute		-405.00
10/17/2023	10092	Torrington LLC %Young America Realty		-865.50
10/17/2023	10093	Ameren Illinois		-876.76
10/17/2023	10094	City of Bloomington Water Dept		-270.06
10/17/2023	10095	Farnsworth Group Inc		-3,608.25
10/17/2023	10096	Creative Technical Services, Inc (C-Tech)		-300.00
10/17/2023	10097	Specialized Loan Servicing LLC		-759.89
10/24/2023	10098	VISA (SRS)		-2,955.47
10/24/2023	10099	Hunt, Erika L dba A-List Prop %AB Rentals		-750.00
10/24/2023	10100	City of Bloomington Water Dept		-332.60
10/24/2023	10101	City of Bloomington Water Dept		-578.76
10/24/2023	10102	All Seasons Properties		-216.75
10/24/2023	10103	Baby Fold, The		-10,000.00
10/24/2023	10104	Ameren Illinois		-541.08
10/24/2023	10105	CDS Leasing		-195.00
10/31/2023	Transfer	Prairie State Bank & Trust		-6,883.90
10/31/2023	42559	Town of the City of Bloomington - CEM		8,231.24
10/31/2023	10106	NCPERS Group Life Ins		-64.00
10/31/2023	10107	City of Bloomington Health Insurance		-16,353.64
10/31/2023	10108	Brines, Dee		-32.47
10/31/2023	10109	Traditions Essential Housing Impact Ptnrs		-3,857.00
10/31/2023	10110	Ernst, Linda S		-800.00
10/31/2023	10111	Klopfenstein Co Inc, P A		-238.95
10/31/2023	10112	Ameren Illinois		-191.33
10/31/2023	10113	Trenton, Thaddeus W (Ted) %Young America		-430.00
10/31/2023	Debit	Prairie State Bank & Trust		-10.00
10/31/2023	Credit	Interest		5.26
			Total	<u><u>79,679.12</u></u>

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL ASSISTANCE FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of October 2023**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **27th day of November 2023**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **27th day of November 2023**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL ASSISTANCE FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$414,090.10** in ILLINOIS FUNDS (0879) in SPRINGFIELD, ILLINOIS, **\$50,795.75** in PRAIRIE STATE BANK & TRUST (00) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$136,669.91** in PRAIRIE STATE BANK & TRUST (19) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL ASSISTANCE FUND of said TOWN.

WARD 1: Jenna L Kearns

WARD 6: Cody Hendricks

WARD 2: Donna Boelen

WARD 7: Mary "Mollie" Ward

WARD 3: Sheila Montney

WARD 8: Kent Lee

WARD 4: John W Danenberger

WARD 9: Tom Crumpler

WARD 5: Nick Becker

Trustee Mboka Mwilambwe

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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Town of the City of Bloomington--General Assistance Fund

Month of: OCTOBER

Public Funds at Commencement

Cash: Prairie State Bank & Trust (00) Checking Balance	\$	17,013	
Investments: Illinois Fund	\$	412,154	
Investments: Prairie State Bank & Trust (19)	\$	186,647	
Public Funds at Commencement			\$ 615,814

Public Funds Received This Month

Interest: Prairie State Bank (00)	\$	8	
Interest: Prairie State Bank (19)	\$	23	
Interest: Illinois Fund (0879)	\$	1,936	
Other Income	\$	10	
Personal Property Replacement Tax	\$	7,099	
Refunds & Recoveries	\$	345	
Public Funds Received This Month			\$ 9,421
Public Funds Available			\$ 625,235

Public Funds Expended This Month

	\$	23,679
TOTAL Public Funds at Month End	\$	601,556

Public Funds at Month End

Cash: Prairie State Bank & Trust (00) Checking Balance	\$	50,796	
Investments: Illinois Fund (0879)	\$	414,090	
Investments: Prairie State Bank & Trust (19)	\$	136,670	
TOTAL Public Funds at Month End			\$ 601,556

Checking Account Activity

Checkbook Balance at Commencement	\$	17,013	
Deposits:			
Interest: Prairie State Bank & Trust (00)	\$	8	
Other Income	\$	10	
Personal Property Replacement Tax	\$	7,099	
Refunds & Recoveries	\$	345	
Transfer from Prairie State Bank & Trust Reserve (19)	\$	50,000	
Total Deposits for Month	\$	57,462	
Total Funds Available			\$ 74,475
Checks Written: General Assistance			\$ 23,679
Checkbook Balance at Month End			\$ 50,796

Prairie State Bank & Trust (00) Reconciliation at Month End

Balance per Bank Statement	\$	54,670	
Less Outstanding Checks	\$	(3,875)	
Checkbook Balance per Reconciliation			\$ 50,796

Town of the City of Bloomington--General Assistance Fund

Statement of Receipts and Disbursements

Oct-23

Revenue			
7000 Interest		\$	1,967
7400 Other Income		\$	10
7600 Personal Property Replacement Tax		\$	7,099
7700 Refunds & Recoveries		\$	345
Total Revenue			\$ 9,421
Expense: CW			
6011 Groceries/Personal Essentials		\$	4,180
6021 Rent		\$	4,801
6051 Utilities		\$	1,482
6071 Emergency Assistance		\$	13,051
6101 Transportation		\$	48
6121 Allowances		\$	118
Total CW			\$ 23,679
Total Income			\$ 9,421
Total Expense			\$ 23,679
Net Income			\$ (14,259)

Town of the City of Bloomington--General Assistance Fund

Year to Date Budget Comparison

		<u>Oct-23</u>	FY2024	\$ Over Budget	% of Budget
Income					
Revenue					
7000 Interest	\$	12,768	\$ 21,000	\$ (8,232)	60.8%
7400 Other Income	\$	10	\$ 10	\$ -	0.0%
7600 Personal Property Replacement Tax	\$	34,168	\$ 45,000	\$ (10,832)	75.9%
7700 Refunds & Recoveries	\$	15,409	\$ 20,000	\$ (4,591)	77.0%
7800 Tax Levy	\$	194,576	\$ 200,000	\$ (5,424)	97.3%
7900 GT Fund Transferred to GA Fund	\$	-	\$ 200,000	\$ (200,000)	0.0%
Total Revenue	\$	256,932	\$ 486,010	\$ (229,078)	52.9%
Total Income	\$	256,932	\$ 486,010	\$ (229,078)	52.9%
Expense					
CW					
6011 Groceries/Personal Essentials	\$	34,757	\$ 78,000	\$ (43,243)	44.6%
6021 Rent	\$	43,222	\$ 200,000	\$ (156,778)	21.6%
6051 Utilities	\$	7,569	\$ 50,000	\$ (42,431)	15.1%
6061 Medical	\$	-	\$ 20,000	\$ (20,000)	0.0%
6071 Emergency Assistance	\$	113,546	\$ 200,000	\$ (86,454)	56.8%
6081 Hospital	\$	-	\$ 10,000	\$ (10,000)	0.0%
6091 Funeral/Burial	\$	2,056	\$ 6,168	\$ (4,112)	33.3%
6101 Transportation	\$	378	\$ 5,000	\$ (4,622)	7.6%
6121 Allowances	\$	753	\$ 10,000	\$ (9,247)	7.5%
Total CW Expense	\$	202,281	\$ 579,168	\$ (376,887)	34.9%
Total Expense	\$	202,281	\$ 579,168	\$ (376,887)	34.9%
Net Income	\$	54,651	\$ (93,158)	\$ 147,809	

Town of the City of Bloomington--General Assistance Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0501 · Prairie State Bank & Trust (00)			
10/03/2023	37563	Ameren Illinois	-726.69
10/03/2023	37564	BHA; Blmgtn Housing Authority (rent)	-1,148.00
10/03/2023	37565	BHA; Blmgtn Housing Authority (laundry)	-25.00
10/03/2023	37566	City of Bloomington Water Department	-1,172.51
10/03/2023	37567	Home Sweet Home Ministries, Inc	-200.00
10/03/2023	37568	Lakewood B LLC dba Lakewood Terrace Apts	-1,152.00
10/03/2023	37569	NICOR Gas	-1,647.37
10/03/2023	37570	Regions Property Mgmt; Treadlightly LLC	-300.00
10/03/2023	37571	Wills, Shirley J & Donald	-345.00
10/05/2023	EFT	EFT-Kroger via Valutec	-4,179.77
10/10/2023	Transfer	Prairie State Bank & Trust	50,000.00
10/10/2023	37572	Downtowner Apts, The	-47.00
10/10/2023	37573	Coontz, Herbert W & IvaJ, IrrevocableTrust	-313.00
10/10/2023	37574	Phoenix Towers Preservation LP	-41.00
10/10/2023	37575	Thrasher, Raymond E	-200.00
10/10/2023	37576	Doogan, Jonathan R %ETM Inc	-690.00
10/10/2023	37577	Kurt LLC %Class Act Realty	-690.00
10/10/2023	37578	Star Cleaners	-42.75
10/10/2023	37579	Regions Property Mgmt; Treadlightly LLC	-200.00
10/10/2023	37580	Regions Property Mgmt; Treadlightly LLC	-200.00
10/10/2023	37581	Regions Property Mgmt; Treadlightly LLC	-200.00
10/10/2023	37508VOID	Prakasam, Anitha %Core 3 Property Mgmt	200.00
10/10/2023	37515VOID	Prakasam, Anitha %Core 3 Property Mgmt	200.00
10/10/2023	37582	Ameren Illinois	-1,237.70
10/10/2023	37583	MIMG LII Arbors at Eastland LLC	-4.57
10/17/2023	AC4670849	Treasurer, State of IL, SSI Reimbursement	345.00
10/17/2023	37584	VISA...2268 (GA)	-20.00
10/17/2023	37585	Huck's/WEX Bank	-28.42
10/17/2023	37586	Ameren Illinois	-177.60
10/17/2023	37587	Torrington LLC %Young America Realty	-1,152.00
10/17/2023	37588	Holiday Park LP	-905.00
10/17/2023	37589	Jessen, Chad & Micha dba Red Rock Prop	-345.00
10/17/2023	37590	Labyrinth Outreach Services to Women	-200.00
10/17/2023	37591	Specialized Loan Servicing LLC	-690.00
10/18/2023	10090	EFT-Personal Property Replacement Tax	7,099.03
10/24/2023	1074	Churches Community Care Fund	10.00
10/24/2023	37592	City of Bloomington Water Department	-116.95
10/24/2023	37593	McLean County Land Trust H-187	-345.00
10/24/2023	37594	Ameren Illinois	-442.58
10/24/2023	37595	BHA; Blmgtn Housing Authority (rent)	-197.00
10/24/2023	37596	Patterson, Cory J & Katherine E	-690.00
10/24/2023	37597	Brady, Edward P %Brady Property Mgmt	-300.00
10/24/2023	37598	Highland B LLC	-345.00
10/24/2023	37599	Lincoln Towers %Mid-Northern Group	-129.00
10/24/2023	37600	BHA; Blmgtn Housing Authority (laundry)	-25.00
10/24/2023	37601	All Seasons Properties	-916.00
10/24/2023	37602	M&M Real Estate Partnership LLC %Class Ac	-345.00
10/24/2023	37603	Phoenix Towers Preservation LP	-41.00
10/31/2023	37604	Ameren Illinois	-254.36
10/31/2023	37605	City of Bloomington Water Department	-133.00
10/31/2023	37606	Brown, Caire E	-200.00
10/31/2023	37607	BHA; Blmgtn Housing Authority (laundry)	-25.00
10/31/2023	37608	BHA; Blmgtn Housing Authority (rent)	-104.00
10/31/2023	37609	Labyrinth Outreach Services to Women	-200.00
10/31/2023	37610	Regions Property Mgmt; Treadlightly LLC	-300.00
10/31/2023	37611	Trenton, Thaddeus W (Ted) %Young America	-690.00
10/31/2023	Credit	Interest	7.68
			<u>33,782.44</u>

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STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of October 2023**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **13th day of November 2023**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **13th day of November 2023**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$408,903.65** in ILLINOIS FUNDS (0905) in SPRINGFIELD, ILLINOIS, **\$123,924.32** at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS and a balance of **\$751,250.76** at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Joseph B Gibson

Secretary/Treasurer for Cemetery Board:

Brad A Williams

Cemetery Board Vice President:

Garrett Thalgott

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of
Bloomington, McLean County, Illinois

This **27th day of November 2023**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Jenna L. Kearns

WARD 6: Cody Hendricks

WARD 2: Donna Boelen

WARD 7: Mary "Mollie" Ward

WARD 3: Sheila Montney

WARD 8: Kent Lee

WARD 4: John W. Danenberger

WARD 9: Tom Crumpler

WARD 5: Nick Becker

Trustee Mboka Mwilambwe

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been (or will be) made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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Town of the City of Bloomington--Cemetery Fund

Month of: **OCTOBER**

Funds at Commencement

Cash: Heartland Bank 7774 (Checking)	\$	42,944	
Cash: Heartland Bank 7782 (Reserve)	\$	850,304	
Cash: Illinois Fund 0905 (Reserve)	\$	406,992	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	85,759	
Trust Account: Illinois Fund 0904 (O/C Trust)	\$	203,496	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 06/30/2023	\$	239,795	
Funds at Commencement			\$ 1,829,289

Public Funds Received This Month

Personal Property Replacement Tax	\$	17,976
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Other Funds Received This Month

Opening/Closing Fees	\$	3,800	
Sale of Lots	\$	5,099	
Sale of Crypts	\$	2,690	
Sale of Niches	\$	2,325	
Interest: Checking/Reserve	\$	2,879	
Income from Trusts	\$	990	
Inspection Fees	\$	225	
Heartland Bank Trust 3189 Activity	\$	(9,169)	\$ 8,840

Total Funds Received This Month \$ 26,817

Total Funds Available \$ 1,856,106

Funds Expended This Month

TOTAL Funds at Month End \$ 48,856

\$ 1,807,250

Funds at Month End

Cash: Heartland Bank 7774 (Checking)	\$	123,924	
Cash: Heartland Bank 7782 (Reserve)	\$	751,251	
Cash: Illinois Fund 0905 (Reserve)	\$	408,904	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	88,093	
Trust Account: Illinois Fund 0904 (O/C Trust)	\$	204,452	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 09/30/2023	\$	230,626	
TOTAL Funds at Month End			\$ 1,807,250

Checking Account Activity

Checkbook Balance at Commencement	\$	42,944
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Deposits			
Personal Property Replacement Tax	\$	17,976	
Opening/Closing Fees	\$	3,800	
Sale of Lots	\$	5,099	
Sale of Crypts	\$	2,690	
Sale of Niches	\$	2,325	
Interest: Checking	\$	20	
Inspection Fees	\$	225	
Transfer (to)/from Reserve Acct 7782	\$	100,000	
Prepaid O/C Deposits transferred (to)/from Trust Acct 7114	\$	(2,300)	
Total Deposits for Month			
		\$ 129,836	

Total Funds Available \$ 172,780

Checks Written			
Compensation & Benefits	\$	41,868	
Administrative Expenses	\$	1,485	
Cemetery Operations	\$	5,503	
Total Checks Written			
		\$ 48,856	

Total Checks Written \$ 48,856

Checkbook Balance at Month End **\$ 123,924**

Bank Reconciliation at Month End

Balance per Bank Statement	\$	133,244	
Less Outstanding Checks	\$	(9,319)	
Checkbook Balance per Reconciliation			\$ 123,924

Town of the City of Bloomington--Cemetery Fund

Statement of Receipts and Disbursements

		<u>Oct-23</u>	
Revenue			
41000	Personal Property Replacement Tax	\$	17,976
42000	Opening/Closing Fee	\$	3,800
42500	Sale of Lots	\$	5,099
43000	Sale of Crypts	\$	2,690
43100	Sale of Niches	\$	2,325
43500	Interest: Checking/Reserve	\$	2,879
49000	Income from Trusts	\$	990
49021	Inspection Fees	\$	225
Total Revenue			\$ 35,985
Total Income			\$ 35,985
Expense			
Compensation & Benefits			
50101	Wages: Administrative Staff	\$	6,210
50102	Wages: Cemetery Staff	\$	27,948
50201	Payroll Taxes	\$	2,500
50202	IMRF/Employer (2023 = 5.43%)	\$	1,855
50204	Employee Health Insurance	\$	3,357
Total Compensation & Benefits			\$ 41,868
Administrative Expenses			
51500	Contractual Services	\$	99
52500	Utilities	\$	1,196
55400	Special Event Expenses	\$	26
55450	Other Admin Expenses	\$	164
Total Administrative Expenses			\$ 1,485
Cemetery Operations			
55500	Fuel, Oil and Equipment	\$	1,182
56500	Equipment Repairs	\$	375
56600	Cemetery Supplies & Maintenance	\$	737
56700	Rental Equipment & Short-term Leases	\$	1,229
56800	Disposal of Leaves/Branches	\$	540
57602	Grounds Maintenance/Repair	\$	789
58100	Grave Markers	\$	652
Total Cemetery Operations			\$ 5,503
Total Expense			\$ 48,856
Net Income			\$ (12,871)

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison

Income		<u>Oct-23</u>	FY24 Budget	\$ Over Budget	% of Budget
Revenue					
40100 Real Estate Tax Levy	\$	492,716	\$ 506,600	\$ (13,884)	97.3%
41000 Personal Property Replacement Tax	\$	86,522	\$ 80,000	\$ 6,522	108.2%
42000 Opening/Closing Fee	\$	53,630	\$ 90,000	\$ (36,370)	59.6%
42100 Marker Commission	\$	4,790	\$ 9,000	\$ (4,210)	53.2%
42500 Sale of Lots	\$	43,692	\$ 70,000	\$ (26,308)	62.4%
43000 Sale of Crypts	\$	5,560	\$ 11,000	\$ (5,440)	50.5%
43100 Sale of Niches	\$	18,385	\$ 48,000	\$ (29,615)	38.3%
44700 Sale of Burial Supplies	\$	-	\$ 500	\$ (500)	0.0%
44850 Sale of Pet Cemetery Spaces	\$	-	\$ 700	\$ (700)	0.0%
42400 Sales - Other	\$	640	\$ 1,500	\$ (860)	42.7%
43500 Interest	\$	10,315	\$ 600	\$ 9,715	1719.1%
49000 Income from Trusts	\$	6,306	\$ 4,000	\$ 2,306	157.7%
49020 Other Income & Special Events	\$	4,358	\$ 10,000	\$ (5,642)	43.6%
49021 Inspection Fees	\$	2,325	\$ 4,000	\$ (1,675)	58.1%
Total Revenue	\$	729,239	\$ 835,900	\$ (106,661)	87.2%
Total Income	\$	729,239	\$ 835,900	\$ (106,661)	87.2%
Expense					
Compensation & Benefits					
50101 Wages: Administrative Staff	\$	35,872	\$ 76,600	\$ (40,728)	46.8%
50102 Wages: Cemetery Staff	\$	162,493	\$ 292,500	\$ (130,007)	55.6%
50201 Payroll Taxes - FICA	\$	14,344	\$ 24,000	\$ (9,656)	59.8%
50202 IMRF/Employer (2023 = 5.43%)	\$	10,771	\$ 39,000	\$ (28,229)	27.6%
50203 IDES - Unemployment Insurance	\$	2,927	\$ 15,000	\$ (12,073)	19.5%
50204 Employee Health Insurance	\$	23,497	\$ 60,000	\$ (36,503)	39.2%
50205/50206 Other Payroll Expenses	\$	-	\$ 500	\$ (500)	0.0%
Total Compensation & Benefits	\$	249,904	\$ 507,600	\$ (257,696)	49.2%
Administrative Expenses					
51100 Casualty Insurance	\$	21,297	\$ 24,000	\$ (2,703)	88.7%
51500 Contractual Services	\$	7,936	\$ 14,000	\$ (6,064)	56.7%
52000 Office Supplies	\$	1,178	\$ 4,000	\$ (2,822)	29.4%
52500 Utilities	\$	8,688	\$ 18,500	\$ (9,812)	47.0%
54000 Advertising	\$	146	\$ 4,000	\$ (3,854)	3.7%
54500 Dues/Seminars	\$	-	\$ 600	\$ (600)	0.0%
55500 Legal Expense	\$	-	\$ 600	\$ (600)	0.0%
55100 Audit Expense	\$	-	\$ 7,500	\$ (7,500)	0.0%
55200 Financial Administration	\$	-	\$ 12,200	\$ (12,200)	0.0%
55400 Special Event Expenses	\$	5,647	\$ 9,000	\$ (3,353)	62.7%
55450 Other Admin Expenses	\$	4,070	\$ 5,000	\$ (930)	81.4%
57900 Office Equipment	\$	-	\$ 1,000	\$ (1,000)	0.0%
Total Administrative Expenses	\$	48,963	\$ 100,400	\$ (51,437)	48.8%
Cemetery Improvements, Maintenance & Repairs					
57601 Flags & Flag Poles	\$	8,567	\$ 15,000	\$ (6,433)	57.1%
57800 Operating Equipment	\$	5,662	\$ 8,000	\$ (2,338)	70.8%
58260 Columbariums	\$	-	\$ 200,000	\$ (200,000)	0.0%
58300 Veterans Memorial	\$	-	\$ 10,000	\$ (10,000)	0.0%
58400 Scattering Grounds/Ossuary	\$	-	\$ 2,000	\$ (2,000)	0.0%
Total Cemetery Improvements, Maintenance & Repairs	\$	14,229	\$ 235,000	\$ (220,771)	6.1%

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison (cont.)

	<u>Oct-23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 6,308	\$ 15,000	\$ (8,692)	42.1%
56000 Tree Removal/Monument Repair	\$ 3,700	\$ 19,000	\$ (15,300)	19.5%
56500 Equipment Repairs	\$ 2,533	\$ 12,000	\$ (9,467)	21.1%
56600 Cemetery Supplies & Maintenance	\$ 3,196	\$ 15,000	\$ (11,804)	21.3%
56700 Rental Equipment & Leasing	\$ 1,229	\$ 12,000	\$ (10,771)	10.2%
56800 Removal of Leaves/Branches	\$ 2,430	\$ 4,000	\$ (1,570)	60.8%
57000 Office Repairs & Maintenance	\$ -	\$ 2,000	\$ (2,000)	0.0%
57602 Grounds Maintenance/Repairs	\$ 10,499	\$ 25,000	\$ (14,501)	42.0%
57603 Road, Fence, Lot, Drains	\$ 2,560	\$ 20,000	\$ (17,440)	12.8%
57700 Equipment Building	\$ -	\$ 1,500	\$ (1,500)	0.0%
58100 Grave Markers	\$ 6,871	\$ 15,000	\$ (8,129)	45.8%
59900 Other Cemetery Expenses	\$ 55	\$ 1,000	\$ (945)	5.5%
Total Cemetery Operations	\$ 39,381	\$ 141,500	\$ (102,119)	27.8%
Total Expense	\$ 352,477	\$ 984,500	\$ (632,023)	35.8%
Net Income	\$ 376,762	\$ (148,600)	\$ 525,362	

Town of the City of Bloomington--Cemetery Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10500 Heartland (7774)			
10/01/2023	Credit	Interest	4.75
10/02/2023	Deposit	HBT - Heartland Bank & Trust	750.00
10/02/2023	Deposit	HBT - Heartland Bank & Trust	193.45
10/03/2023	Deposit	HBT - Heartland Bank & Trust	302.77
10/06/2023	Deposit	HBT - Heartland Bank & Trust	750.00
10/10/2023	42547	Dave Capodice Excavating Inc	-1,163.74
10/10/2023	42548	Evergreen FS Inc	-1,181.80
10/10/2023	42549	COMCAST Business	-417.70
10/10/2023	42550	Midwest Construction Rentals #1	-1,229.00
10/10/2023	42551	Nord Outdoor Power	-76.75
10/11/2023	42532STOP	RP Lumber Company Inc	19.95
10/11/2023	Deposit	HBT - Heartland Bank & Trust	135.66
10/11/2023	Transfer	Forrest, Carol & Harold	600.00
10/11/2023	Transfer	Buffinton, Rita	800.00
10/11/2023	Transfer	Lawless, Sean	-1,300.00
10/11/2023	Transfer	Schuster, William & Diane	-1,200.00
10/11/2023	Transfer	Bross, Larry & Carroll	-1,200.00
10/13/2023	Deposit	HBT - Heartland Bank & Trust	28.52
10/13/2023	20231015	Payroll Direct Deposit	-13,709.18
10/13/2023	85988720	EFTPS - IRS	-4,560.58
10/13/2023	1295954896	IL Dept of Revenue	-867.74
10/16/2023	Deposit	HBT - Heartland Bank & Trust	584.30
10/16/2023	42552	VISA BMCU...1484	-1,191.44
10/17/2023	Transfer	Transfer	100,000.00
10/17/2023	42553	RP Lumber Company Inc	-19.95
10/18/2023	Deposit	HBT - Heartland Bank & Trust	193.15
10/20/2023	Deposit	HBT - Heartland Bank & Trust	72.07
10/20/2023	Deposit	HBT - Heartland Bank & Trust	20,026.46
10/23/2023	Deposit	HBT - Heartland Bank & Trust	1,349.88
10/24/2023	Deposit	HBT - Heartland Bank & Trust	96.80
10/24/2023	42554	ColdSpring Memorial Group	-476.50
10/24/2023	42555	City of Bloomington Water Dept	-368.76
10/24/2023	42556	Don Owen Tire Service Inc	-64.65
10/24/2023	42557	Ron Smith Printing Co	-24.00
10/25/2023	Deposit	HBT - Heartland Bank & Trust	19.12
10/26/2023	Deposit	HBT - Heartland Bank & Trust	7,130.00
10/28/2023	Deposit	HBT - Heartland Bank & Trust	28.83
10/30/2023	Deposit	HBT - Heartland Bank & Trust	144.60
10/31/2023	Deposit	HBT - Heartland Bank & Trust	200.00
10/31/2023	20231031	Payroll Direct Deposit	-10,651.68
10/31/2023	80442674	EFTPS - IRS	-3,184.70
10/31/2023	51732791	EFTPS - IRS	-7.88
10/31/2023	2094401488	IL Dept of Revenue	-653.68
10/31/2023	0531102672	IL Dept of Revenue	-1.51
10/31/2023	42558	Illini Fire Equipment	-99.25
10/31/2023	42559	City of Bloomington TWP - Reimburse	-8,231.24
10/31/2023	42560	Pontiac Granite Co Inc	-175.00
10/31/2023	42561	NICOR Gas	-111.13
10/31/2023	42562	Ameren Illinois	-298.04
10/31/2023	Credit	Interest	15.48
Total			<u><u>80,979.89</u></u>

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CERTIFICATE FOR PAYMENT OF ACCOUNTS

CEMETERY FUND ACCOUNTS McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND ACCOUNTS

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted to the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted Meeting of the CEMETERY BOARD. I shall retain a copy of this documentation and shall forward the same to the Township Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Misty Porter, Cemetery Manager

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from **October 10, 2023 through November 13, 2023.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **13th day of November 2023.**

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

Notary Public

This **13th day of November 2023.**

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Township Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted Meeting and by Motion agreed to by majority of the members of the CEMETERY BOARD OF TRUSTEES, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President:

Joseph B Gibson

Secretary/Treasurer for Cemetery Board:

Brad A Williams

Cemetery Board Vice President:

Garrett Thalgott

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of Bloomington, McLean County, Illinois

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CEMETERY FUND: Exhibit "A" - REQUEST FOR PAYMENT: November 13, 2023 Meeting

ACCT	COMPENSATION & BENEFITS	DESCRIPTION	Date Due	Amount
50101	Wages: Administrative			
50101	Wages: Administrative SAFETY BONUS	M Porter (gross bonus; direct deposit)	11/30/23	\$171.00
50102	Wages: Cemetery			
50102	Wages: Cemetery SAFETY BONUS	A Anderson (gross bonus; direct deposit)	11/30/23	\$200.00
50102	Wages: Cemetery SAFETY BONUS	A Madison (gross bonus; direct deposit)	11/30/23	\$200.00
50102	Wages: Cemetery SAFETY BONUS	C Anderson (gross bonus; direct deposit)	11/30/23	\$200.00
50102	Wages: Cemetery SAFETY BONUS	K Durlinger (gross bonus; direct deposit)	11/30/23	\$200.00
50102	Wages: Cemetery SAFETY BONUS	N Armstrong (gross bonus; direct deposit)	11/30/23	\$200.00
50102	Wages: Cemetery SAFETY BONUS	W Novy (gross bonus; direct deposit)	11/30/23	\$200.00
50102	Wages: Cemetery SAFETY BONUS	N Weaver (gross bonus; direct deposit)	11/30/23	\$200.00
50204	Health Insurance	HD PPO Accts/H.S.A. Seed/Spousal Stipend (Estimated)	11/30/23	\$8,800.00
50206	City of Bloomington Township/TASC/Others	TASC fees (Estimated)	11/30/23	\$250.00
SubTotal: Compensation & Benefits				\$10,621.00
ACCT	VENDORS	DESCRIPTION	Date Due	Amount
51500	Chief City Mechanical/Others/VISA	Cross Connection Survey (estimated)	11/30/23	\$300.00
58300	Dave Capodice Excavating	Civil War Enclosure repairs (estimated)	11/30/23	\$11,000.00
56600	Growing Grounds/Lowe's/VISA/Others	rakes, sod cutter, shovels (estimated)	11/30/23	\$5.00
51500	Henson Disposal/VISA	dumpster service (estimated)	11/30/23	\$500.00
51500	Illini Fire Equipment/VISA	Annual Fire Extinguisher Maintenance (estimated)	11/30/23	\$100.00
57602	Lowe's/Menards/Amazon/Others/VISA	landscape supplies & materials (estimated)	11/30/23	\$4,000.00
56600	Lowe's/Others/VISA	snow plow stakes (estimated)	11/30/23	\$250.00
58100	Pontiac Granite Company	Infant marker (estimated)	11/30/23	\$200.00
55400	Quality Logo Products/VISA	Logoed Products (estimated)	11/30/23	\$2,000.00
54000	Quality Logo Products/VISA	Logoed Products (estimated)	11/30/23	\$2,000.00
55450	Texas Roadhouse/Others/VISA	Holiday luncheon (estimated)	11/30/23	\$350.00
SubTotal: VENDOR Payments				\$20,705.00
TOTAL: Requests for Payments				\$31,326.00

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CERTIFICATE FOR PAYMENT OF ACCOUNTS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--ALL ACCOUNTS

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Board of Trustees. These amounts include billings that have been received from **October 24, 2023 to November 27, 2023**.

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Board of Trustees.

Subscribed and sworn to before me this **27th day of November 2023**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **27th day of November 2023**.

WE, the undersigned BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the TOWNSHIP BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

WARD 1: Jenna L Kearns

WARD 6: Cody Hendricks

WARD 2: Donna Boelen

WARD 7: Mary "Mollie" Ward

WARD 3: Sheila Montney

WARD 8: Kent Lee

WARD 4: John W Danenberger

WARD 9: Tom Crumpler

WARD 5: Nick Becker

Trustee Mboka Mwilambwe

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR will be made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"

REQUEST FOR PAYMENT: **November 27, 2023** Meeting

Compensation (Salaries)			Due	Amount
7011	TWP Supervisor	D Skillrud	11/30/23	\$ 3,916.67
7011	TWP Supervisor	D Skillrud	12/15/23	\$ 3,916.67
7021	TWP Assessor	S Scudder	11/30/23	\$ 4,000.00
7021	TWP Assessor	S Scudder	12/15/23	\$ 4,000.00
7041	Town Trustee 10/23/2023	Ward 1: J Kearns	12/31/23	\$ 20.00
7041	Town Trustee 10/23/2023	Ward 2: D Boelen	12/31/23	\$ 20.00
7041	Town Trustee 10/23/2023	Ward 3: S Montney	12/31/23	\$ 20.00
7041	Town Trustee 10/23/2023	Ward 4: J Danenberger	12/31/23	\$ 20.00
7041	Town Trustee 10/23/2023	Ward 5: N Becker	12/31/23	\$ 20.00
7041	Town Trustee 10/23/2023	Ward 6: C Hendricks	12/31/23	\$ 20.00
7041	Town Trustee 10/23/2023	Ward 7: M Ward	12/31/23	\$ 20.00
7041	Town Trustee 10/23/2023	Ward 8: K Lee	12/31/23	\$ -
7041	Town Trustee 10/23/2023	Ward 9: T Crumpler	12/31/23	\$ 20.00
7041	Town Trustee 10/23/2023	Trustee M Mwilambwe	12/31/23	\$ 20.00
Compensation (Salaries) TOTAL				\$ 16,013.34
Assessor's Claims				
9201	Office Supplies	BMCU Visa/Quill/Others (Estimated)	11/30/23	\$ 200.00
9231	Equipment	BMCU Visa/Widmer Interiors/Others (Estimated)	11/30/23	\$ 5,000.00
Assessor's Claims TOTAL				\$ 5,200.00
Community Agency Funding				
1025	GA Client Services/Workfare Development	BMCU VISA/Menard's/Lowe's/Walmart/\$ General/Others (Estimated)	11/30/23	\$ 817.55
1025	GA Client Services/Workfare Development	BMCU VISA/U-Haul/Wex/Skillrud/Others (Estimated)	11/30/23	\$ 150.92
1025	GA Client Services/Workfare Development	BMCU VISA/Quill/Star Cleaners/Others (Estimated)	11/30/23	\$ 20.00
Community Agency Funding TOTAL				\$ 988.47
Services & Expenses				
1038	Other Expense	TASC/Other/Section 125 Plan (Estimated)	11/30/23	\$ 1,000.00
1038	Other Expense	BMCU VISA/Prairie State Bank/Others (Estimated)	11/30/23	\$ 300.00
1040	Building Maintenance	BMCU Visa/Menard's/Lowe's/HomeDepot/Others (Estimated)	11/30/23	\$ 23.40
1042	Janitorial Services & Supplies	BMCU Visa/Kaeb Sanitary Supply/Quill/Sam's Club/Amazon/Other	11/30/23	\$ 634.83
1044	Building Repairs	BMCU Visa/Lowe's/Menards/Others	11/30/23	\$ 1,918.00
1045	Special Projects	BMCU VISA/Widmer Interiors/Others	11/30/23	\$ 22,000.00
Services & Expenses TOTAL				\$ 25,876.23
Capital Fund Reserve				
2100	Township Building Improvements	J Spencer Construction LLC - change order #7	11/30/23	\$ 10,293.00
Capital Fund Reserve TOTAL				\$ 10,293.00
Supervisor's Claims				
8161	Education/Conference/Meetings	BMCU VISA/Others	11/30/23	\$ 250.00
8171	Equipment	BMCU Visa/Quill/Dell/City of Bloomington/Others (Estimated)	11/30/23	\$ 10,000.00
8171	Equipment	BMCU Visa/Widmer Interiors/Others (Estimated)	11/30/23	\$ 20,000.00
8191	Office Supplies	BMCU Visa/Klopfenstein/Others (Estimated)	11/30/23	\$ 138.95
8221	Computer/Contract Services	BMCU VISA/Arthur Agency/Totally Townships (website	11/30/23	\$ 324.99
8221	Computer/Contract Services	BMCU Visa/TOI/Amazon/Others (Estimated)	11/30/23	\$ 201.98
Supervisor's Claims TOTAL				\$ 30,915.92
TOTAL Request for Payment				\$ 89,286.96

Town of the City of Bloomington

STATEMENT OF FUNDS

Month of: **OCTOBER**

		Cemetery Public Fund	General Town Fund	General Assistance	COMBINED FUNDS
Public Fund Balances at Beginning of Month		\$ 1,300,240	\$ 4,730,422	\$ 615,814	\$ 6,646,477
Revenues	Interest	\$ 2,879	\$ 17,423	\$ 1,967	\$ 22,269
	Other Income & Special Events	\$ -	\$ 2,167	\$ 10	\$ 2,177
	Personal Property Replacement Tax	\$ 17,976	\$ 58,362	\$ 7,099	\$ 83,437
	Opening/Closing Fees	\$ 3,800			\$ 3,800
	Sales	\$ 10,114			\$ 10,114
	Inspection Fees	\$ 225			\$ 225
	Refunds and Recoveries			\$ 345	\$ 345
	Trust Activity	\$ (2,300)			\$ (2,300)
	Total Revenues	\$ 32,695	\$ 77,952	\$ 9,421	\$ 120,068
Expenditures	Administrative Expenses	\$ 1,485			\$ 1,485
	Assessor's Office		\$ 7,052		\$ 7,052
	Capital Improvements	\$ -	\$ 230,471		\$ 230,471
	Casework/General Assistance			\$ 23,679	\$ 23,679
	Cemetery Operations	\$ 5,503			\$ 5,503
	Community Agency Funding		\$ 25,663		\$ 25,663
	Compensation & Benefits	\$ 41,868	\$ 94,342		\$ 136,210
	Services & Expenses		\$ 4,194		\$ 4,194
	Supervisor's Office		\$ 1,586		\$ 1,586
	Total Expenditures	\$ 48,856	\$ 363,308	\$ 23,679	\$ 435,843
Public Fund Balances at Month End		\$ 1,284,079	\$ 4,445,066	\$ 601,556	\$ 6,330,701

Revenue Distribution Report

Fiscal Year To Date ~ **FY2024**

		Cemetery Fund	Town Admin. Fund	General Assistance	COMBINED FUNDS
	FY2024 Tax Levy Extension for Tax Year 2022	\$ 506,661	\$ 1,644,906	\$ 200,084	\$ 2,351,650
	Percentage	21.5449%	69.9469%	8.5082%	100.0000%
FY2024 Personal Property Replacement Tax					
	04/06/2023 03-2023	\$ 16,534	\$ 53,680	\$ 6,530	\$ 76,744
	05/04/2023 04-2023	\$ 26,827	\$ 87,094	\$ 10,594	\$ 124,515
	07/05/2023 05-2023	\$ 21,688	\$ 70,412	\$ 8,565	\$ 100,665
	08/15/2023 06-2023	\$ 3,497	\$ 11,352	\$ 1,381	\$ 16,230
	10/05/2023 07-2023	\$ 17,976	\$ 58,362	\$ 7,099	\$ 83,437
	TOTAL	\$ 86,522	\$ 280,900	\$ 34,168	\$ 401,591
FY2024 Tax Levy Extension for Tax Year 2022					
	05/25/2023 01-2023	\$ 99,902	\$ 324,339	\$ 39,452	\$ 463,693
	06/09/2023 02-2023	\$ 101,765	\$ 330,386	\$ 40,187	\$ 472,338
	06/26/2023 03-2023	\$ 60,031	\$ 194,895	\$ 23,707	\$ 278,633
	08/29/2023 04-2023	\$ 104,367	\$ 338,835	\$ 41,215	\$ 484,417
	09/12/2023 05-2023	\$ 88,031	\$ 285,799	\$ 34,764	\$ 408,594
	09/27/2023 06-2023	\$ 38,620	\$ 125,382	\$ 15,251	\$ 179,253
	TOTAL	\$ 492,716	\$ 1,599,635	\$ 194,576	\$ 2,286,928



REGULAR AGENDA ITEM NO. 5.B.

FOR CITY OF BLOOMINGTON TOWNSHIP: November 27, 2023

WARD IMPACTED: Town of the City of Bloomington

SUBJECT: Consideration and Action to Approve the November 27, 2023 General Town Fund Request for Payment

RECOMMENDED MOTION: The November 27, 2023 Request for Payment be approved

STRATEGIC PLAN LINK:

STRATEGIC PLAN SIGNIFICANCE:

BACKGROUND: Pursuant to Township Code 60 ILCS 1/80-10, the Township Board must examine and audit the accounts before any bills are paid (excluding general assistance and wages and taxes) and may approve bills in a summary statement. Township is presenting this request for payment for Board approval.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: The amount approved for payment by the Cemetery Board of Trustees from the Cemetery Fund is \$31,326.00.

The amount requested for approval by the Board of Trustees from the General Town Administration Fund is \$89,286.96.

Respectfully submitted for consideration.

Prepared by: Debbie Stilwell



REGULAR AGENDA ITEM NO. 5.C.

FOR CITY OF BLOOMINGTON TOWNSHIP: November 27, 2023

WARD IMPACTED: Town of the City of Bloomington

SUBJECT: Consideration and action to adopt the 2024 Annual Schedule of Meetings for the Township Board of Trustees, the Evergreen Memorial Cemetery Board of Trustees, and the Decennial Committee, as well as the 2024 Schedule of Holiday Office Closures

RECOMMENDED MOTION: Adopt the 2024 Annual Schedule of Meetings as well as the 2024 Schedule of Holiday Office Closures

STRATEGIC PLAN LINK:

STRATEGIC PLAN SIGNIFICANCE:

BACKGROUND: In compliance with the Open Meetings Act 5 ILCS 120/2.02 (a), Townships must give public notice of their annual schedule of regular meetings at the beginning of each calendar or fiscal year. Included are the schedules for the City of Bloomington Board of Trustees meetings, the Evergreen Memorial Cemetery Board of Trustees meetings, and the Decennial Committee meetings in 2024. Also included is the schedule of office closures due to national holidays.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Upon adoption, this shall constitute notice to the public of the annual schedule of meetings.

FINANCIAL IMPACT: N/A

Respectfully submitted for consideration.

Prepared by: Debbie Stilwell

ATTACHMENTS:

[5C 2024 Annual Meetings.pdf](#)

[5C 2024 Holiday Office Closures.pdf](#)



**PUBLIC NOTICE OF 2024 SCHEDULED MEETINGS
CITY OF BLOOMINGTON TOWNSHIP**

BOARD OF TRUSTEES

Notice is hereby given by the Township Supervisor and Township Clerk of the City of Bloomington Township, McLean County, Illinois, of the schedule of regular meetings for the **City of Bloomington Township Board of Trustees** as well as the **Annual Town Meeting**. All meetings are held on the fourth Tuesday of the month, unless otherwise indicated, at the prevailing time at the Government Center Fourth Floor Chambers, 115 E. Washington St., Room 400, Bloomington, Illinois.

All meetings are open to the public and ADA accessible.

<u>DATE</u>	<u>TIME</u>
Monday, January 22, 2024	5:30 p.m.
Monday, February 26, 2024	5:30 p.m.
Monday, March 25, 2024	5:30 p.m.
Tuesday, April 9, 2024 <i>(Annual Town Meeting)</i>	6:00 p.m.
Monday, April 22, 2024	5:30 p.m.
Tuesday, May 28, 2024 <i>(Holiday schedule)</i>	5:30 p.m.
Monday, June 24, 2024	5:30 p.m.
Monday, July 22, 2024	5:30 p.m.
Monday, August 26, 2024	5:30 p.m.
Monday, September 23, 2024	5:30 p.m.
Monday, October 28, 2024	5:30 p.m.
Monday, November 25, 2024	5:30 p.m.
Monday, December 9, 2024 <i>(Holiday schedule)</i>	5:30 p.m.



**PUBLIC NOTICE OF 2024 SCHEDULED MEETINGS
EVERGREEN MEMORIAL CEMETERY**

BOARD OF TRUSTEES

Notice is hereby given by the Township Supervisor and Township Clerk of the City of Bloomington Township, McLean County, Illinois, of the schedule of regular meetings for the **Evergreen Memorial Cemetery Board of Trustees**. All meetings are held on the second Tuesday of the month, unless otherwise indicated, at the prevailing time at the Evergreen Memorial Cemetery Office Building, 302 East Miller Street, Bloomington, Illinois.

All meetings are open to the public and ADA accessible.

<u>DATE</u>	<u>TIME</u>
Monday, January 8, 2024	6:00 p.m.
Monday, February 12, 2024	6:00 p.m.
Monday, March 11, 2024	6:00 p.m.
Monday, April 8, 2024	6:00 p.m.
Monday, May 13, 2024	6:00 p.m.
Monday, June 10, 2024	6:00 p.m.
Monday, July 8, 2024	6:00 p.m.
Monday, August 12, 2024	6:00 p.m.
Monday, September 9, 2024	6:00 p.m.
Monday, October 14, 2024	6:00 p.m.
Monday, November 4, 2024 <i>(Holiday Schedule)</i>	6:00 p.m.
Monday, December 9, 2024	6:00 p.m.

This notice is given pursuant to the provision of the Illinois Open Meetings Act, 5 ILCS 120/2.02.



**PUBLIC NOTICE OF 2024 SCHEDULED MEETINGS
CITY OF BLOOMINGTON TOWNSHIP**

DECENNIAL COMMITTEE

Notice is hereby given by the Township Supervisor and Township Clerk of the City of Bloomington Township, McLean County, Illinois, of the schedule of regular meetings for the **City of Bloomington Township Decennial Committee**. All meetings are held at the prevailing time at the Government Center Fourth Floor Chambers, 115 E. Washington St., Room 400, Bloomington, Illinois.

All meetings are open to the public and ADA accessible.

<u>DATE</u>	<u>TIME</u>
Monday, February 26, 2024	5:00 p.m.
Tuesday, May 28, 2024 <i>(Holiday schedule)</i>	5:00 p.m.
Monday, August 26, 2024	5:00 p.m.
Monday, November 25, 2024	5:00 p.m.

This notice is given pursuant to the provision of the Illinois Open Meetings Act 5 ILCS 120/2.02.



HOLIDAY OFFICE CLOSURES FOR 2024

Monday, January 1, 2024	New Year's Day
Monday, January 15, 2024	Martin Luther King Jr. Day
Friday, March 29, 2024	Good Friday
Monday, May 27, 2024	Memorial Day
Thursday, July 4, 2024	Independence Day
Monday, September 2, 2024	Labor Day
Monday, November 11, 2024	Veteran's Day
Thursday, November 28, 2024	Thanksgiving Day
Friday, November 29, 2024	Day after Thanksgiving
Tuesday, December 24, 2024	Christmas Eve
Wednesday, December 25, 2024	Christmas Day
Tuesday, December 31, 2024	New Year's Eve



REGULAR AGENDA ITEM NO. 6.A.

FOR CITY OF BLOOMINGTON TOWNSHIP: November 27, 2023

WARD IMPACTED: Town of the City of Bloomington

SUBJECT: Report on Change Order #6 for the COBT Office Renovation Project

RECOMMENDED MOTION: None; for communication purposes only

STRATEGIC PLAN LINK:

STRATEGIC PLAN SIGNIFICANCE:

BACKGROUND: The Township Board of Trustees has authorized the Township Supervisor to execute change orders without prior Board approval, not to exceed a maximum amount of \$76,500 across all change orders.

On October 30, 2023, Township Supervisor Deborah Skillrud signed off on Change Order #7, for \$10,293.00, which addresses a redesign of one of the spaces within the Supervisor's area. The redesign necessitates changes to drywall, electrical, and finishing.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Those involved in the decision include Farnsworth Group, J Spencer Construction, Weber Electric, and Supervisor Skillrud.

FINANCIAL IMPACT: The net total of all change orders to date is \$27,745.00.

Respectfully submitted for consideration.

Prepared by: Debbie Stilwell

ATTACHMENTS:

[6A COBT Bldg Renovation Change Order 7.pdf](#)



AIA® Document G701® – 2017

Change Order

PROJECT: (Name and address)
COBT Office Renovations
607 South Gridley Street
Bloomington, IL 61701

CONTRACT INFORMATION:
Contract For: Prime Contractor
Date: April 6, 2023

CHANGE ORDER INFORMATION:
Change Order Number: 005
Date: October 26, 2023

OWNER: (Name and address)
City of Bloomington Township
607 South Gridley Street
Bloomington, IL 61701

ARCHITECT: (Name and address)
Farnsworth Group
200 W. College Avenue, Suite 301
Normal, IL 61761

CONTRACTOR: (Name and address)
J Spencer Construction, LLC
2023 Warehouse Road
Normal, IL 61761

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Supplemental instruction 03 / Change Order request #7 - Owner-directed revisions to Work. \$10,293

The original Contract Sum was	\$ 763,000.00
The net change by previously authorized Change Orders	\$ 17,452.00
The Contract Sum prior to this Change Order was	\$ 780,452.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 10,293.00
The new Contract Sum including this Change Order will be	\$ 790,745.00

The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be unchanged.

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Farnsworth Group, Inc.

ARCHITECT (Firm name)

SIGNATURE

Michael Buragas, Senior Project Architect
PRINTED NAME AND TITLE

August 25, 2023
DATE

J Spencer Construction, LLC

CONTRACTOR (Firm name)

SIGNATURE

Brock Spencer
PRINTED NAME AND TITLE

10/27/23
DATE

City of Bloomington Township

OWNER (Firm name)

SIGNATURE

Deb Skillrud, Supervisor
PRINTED NAME AND TITLE

10/30/2023
DATE

J SPENCER CONSTRUCTION, LLC.

2028 WAREHOUSE RD.

NORMAL, IL 61761

PHONE 309-454-5885

FAX 309-452-1989

E-MAIL: JSC@JSPENCERCONSTRUCTION.COM

WEBSITE: JSPENCERCONSTRUCTION.COM

CHANGE ORDER REQUEST #7

Date: 10/18/23

To: Michael Buragas (Farnsworth Group)

From: Brock Spencer (J Spencer Construction LLC)

Re: SI#3 Changes

Contract Change Directive as follows: Per SI#3 Instructions

Subcontractor/Supplier	Amount
Weber Electric	\$2,367.00
Hermes Service and Sales	\$0
RW Vandegraft	\$896
Subtotal #1	\$3,263.00
15% markup	\$489
J Spencer Material Drywall/Metal Studs/ACT	\$709
J Spencer Labor 55 hours x \$104	\$5,720
Subtotal #2	\$10,181
Bond	\$112
TOTAL	\$10,293

TOTAL ADD TO PROJECT: \$10,293.00

Accepted by: _____
Signature, Title, Date

August 30, 2023

J Spencer Construction LLC
2028 Warehouse Rd.
Normal, Illinois 61761

Attention: Brock Spencer, Project Manager

RE COBT Building Renovation – WEI 005 – SI-3

- Demo (2) 3-way switches
- Demo (4) receptacles, conduits, and conductors up to nearest junction box.
- Demo (3) communication devices and cabling back to server room.
- Furnish and install (2) 20A 120V duplex receptacles using existing circuiting
- Furnish and install (2) communication rough-ins

ADDITIONAL WORK AUTHORIZATION

LABOR: Electrician 24 Hours x \$91.01/hr	\$ 2,184
MATERIAL: \$159	\$ 159
MATERIAL: \$159 x 15% OHP	\$ 24
TOTAL FOR WEI 005	\$ 2,367

If this is accepted please sign, date below and return to us as soon as possible.

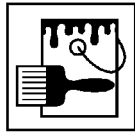
WEBER ELECTRIC, INC.

Joshua M. Mosier 8/30/2023

Date

J SPENCER CONSTRUCTION, LLC.

Date



RW Vandegraft

Painting & Decorating, Inc.

111 Whitetail st Hudson, IL 61748

309-261-7011 Fax: 866-652-7207

rwvinc2@gmail.com

August 29, 2023

Brock Spencer
J Spencer Construction
2028 Warehouse Rd
Normal, IL

Dear Brock Spencer,

City of Bloomington Township Remodel

SIN 03 This is for the change of room 108. It would consist of finishing new soffits.

- Labor \$623.00
- Material \$273.00

Kiel Vandegraft

From: chris@hermesservice.com
To: [Brock Spencer](#)
Cc: ["Frank Merritt"](#)
Subject: RE: COBT 2023.07.23_Supplemental Instruction 03_COBT.pdf
Date: Wednesday, August 30, 2023 8:00:03 AM

Brock,

The only thing that I see is to relocate one temperature sensor, this is minimal so there is no change in cost for us.

Thank you.

Christopher Turner

Commercial Install/Design Manager
Hermes Service and Sales, Inc.
409 S. Center St.
Bloomington, IL. 61701
309-828-8111- Phone
309-827-3121- Fax
309-261-7026- Mobile

"Working together to consistently provide quality services you can trust"

From: Brock Spencer [mailto:brock@jspencerconstruction.com]
Sent: Thursday, August 24, 2023 11:55 AM
To: 'Nate Feit' <nfeit@WEBERELECTRICINC.COM>; 'Kiel Vandegraft' <rwvinc2@gmail.com>; Cushing Carpets <flooring@cushingscarpet.com>; chris@hermesservice.com
Cc: 'Frank Merritt' <frank@jspencerconstruction.com>
Subject: COBT 2023.07.23_Supplemental Instruction 03_COBT.pdf

To all,

Architect has requested pricing change with this supplemental instruction 03. This only impacts work in phase 2 in the Work Room 105 Area.

Trades that will be impacted include

- Electrical
- Data
- Flooring
- Painting/Taping
- Framing
- ACT

Please provide additional cost or let me know there is no change necessary. I would like to have pricing back by 9/1.

Supplemental Instruction Number: 03

Issue Date: July 23, 2023

Owner: City of Bloomington Township

Project Name: Township Building Renovation

Project Number: 0220716.00

To: Brock Spencer

Contract for: COBT Office Renovations

Contract Dated: April 6, 2023

The Work shall be carried out in accordance with the Supplemental Instructions issued in accordance with the Contract Documents without change in the Contract Sum or Contract Time. Proceeding with the Work in accordance with these instructions indicates your acknowledgement that there will be no change in the Contract Sum or Contract Time. If, in the Contractor's opinion, a change in the Contract Sum or Contract Time is Necessary, Contractor shall notify the Architect/Engineer within two days of receipt of these instructions.

Description:

This Supplemental Instruction is issued to reflect client-directed revisions to Work 105.

Drawings:

1. Sheet AD1.1 – FIRST FLOOR DEMOLITION PLAN
 - A. REVISE plan as shown.
2. Sheet AD9.1 – FIRST FLOOR REFLECTED CEILING PLAN
 - A. REVISE plan as shown.
3. Sheet A1.1 – FIRST FLOOR PLAN
 - A. REVISE plan as shown.
4. Sheet A9.1 – FIRST FLOOR REFLECTED CEILING PLAN
 - A. REVISE plan as shown.
 - B. ADD detail 2/A9.1 as shown.
5. Sheet I1.1 – FIRST FLOOR FINISH PLAN
 - A. REVISE finishes of Work 105 as shown.
6. Sheet I8.1 – ENLARGED FINISH PLANS & INTERIOR FINISH ELEVATIONS
 - A. DELETE view 5/I8.1.
7. Sheet MD1.1 – MECHANICAL DEMOLITION PLAN
 - A. Remove Temp Sensor S2 in Work 105 and reinstall in same location on new wall.
8. Sheet ED1.1 – ELECTRICAL LIGHTING DEMOLITION PLAN
 - A. Remove three-way light switches , see sheet attached.
9. Sheet ED1.2 – ELECTRICAL POWER AND SYSTEMS DEMOLITION PLAN
 - A. REVISE devices that were scheduled for demolition, see sheet attached.

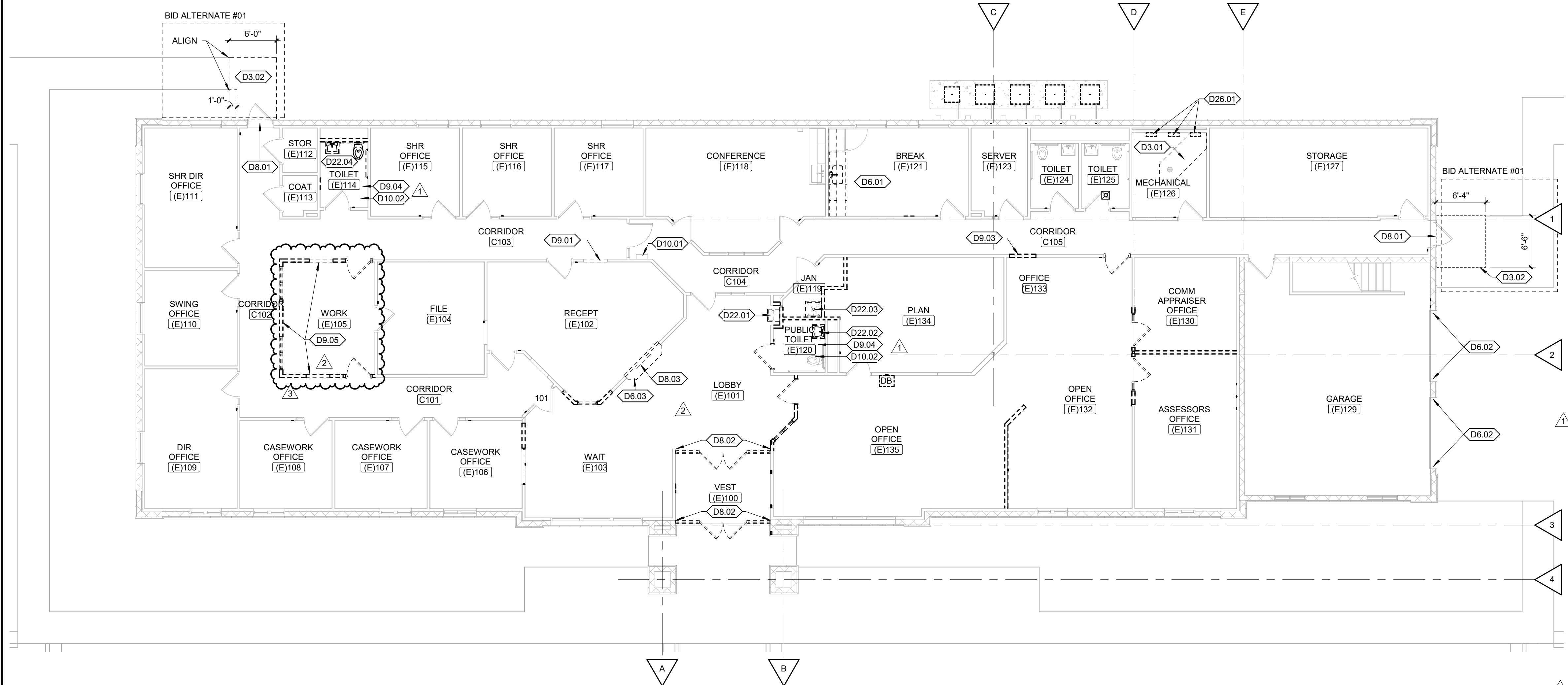
10. Sheet E2.1 – FIRST FLOOR POWER PLAN
 - A. REVISE power plan, see sheet attached.
11. Sheet E3.1 – FIRST FLOOR SYSTEMS PLAN
 - A. REVISE systems plan, see sheet attached.

Issued By:

FARNSWORTH GROUP, INC.
Michael Buragas
Senior Project Architect

Attachments:

Sheets AD1.1, AD9.1, A1.1, A9.1, I1.1, I8.1, ED1.1, ED1.2, E2.1, E3.1



1

FIRST FLOOR DEMOLITION PLAN

SCALE: 1/8" = 1'-0"

DEMOLITION GENERAL NOTES

A. EXISTING CONSTRUCTION SHOWN DASHED IS TO BE DEMOLISHED – COORDINATE WITH NEW CONSTRUCTION

B. ALL ITEMS INDICATED TO BE DEMOLISHED SHALL BE REMOVED AS TO FULLY ALLOW FOR THE PROPER FURNISHING AND INSTALLATION OF ALL SCHEDULED NEW WORK. THIS SHALL INCLUDE DEMOLITION OF ADJACENT ITEMS, ACCESSORIES, AND APPURTENANCES AS NECESSARY.

C. DEMOLITION DRAWINGS ILLUSTRATE MAJOR ITEMS TO BE REMOVED. CONTRACTOR SHALL COORDINATE THESE DRAWINGS WITH NEW WORK DRAWINGS AND SHALL BE RESPONSIBLE FOR OTHER ITEMS REQUIRED TO BE DEMOLISHED TO ACCOMMODATE NEW WORK.

D. THE CONTRACTOR IS RESPONSIBLE FOR RETAINING AND RELOCATING ALL SALVAGE AS DESIGNATED BY THE OWNER'S REPRESENTATIVE.

E. THE CONTRACTOR IS RESPONSIBLE FOR STORAGE AND PROTECTION OF ALL SALVAGE ITEMS.

F. EXISTING ITEMS, EQUIPMENT, PLUMBING FIXTURES, ETC. TO REMAIN IN PLACE SHALL BE PROTECTED FROM DIRT AND DAMAGE DURING DEMOLITION AND CONSTRUCTION.

G. PROTECT ALL FINISHES TO REMAIN FROM DAMAGE DURING DEMOLITION AND CONSTRUCTION.

H. PRIOR TO DEMOLITION, ENSURE THE STABILITY OF ANY WALLS TO REMAIN.

I. REMOVE ACOUSTICAL CEILINGS AS INDICATED INCLUDING, BUT NOT LIMITED TO, RELATED SUPPORT SYSTEMS, CEILING TILES, LIGHT FIXTURES, GRILLES, DIFFUSERS, EXIST SIGNS, AND OTHER ELECTRICAL OR COMMUNICATION DEVICES. SALVAGE FOR REINSTALLATION AS SHOWN.

J. DEMOLITION OF FLOOR FINISHES INCLUDES REMOVAL OF ADHESIVES, GROUTING BEDS, RESILIENT BASE, ETC.

K. REMOVAL OF EXISTING PLUMBING FIXTURES TO INCLUDE PIPING, WASTE LINES, ETC. LINES ARE TO BE CAPPED AS REQUIRED. SEE PLUMBING DRAWINGS.

L. REMOVAL OF EXISTING HVAC TO INCLUDE DUCTWORK, HANGERS, GRILLES, DIFFUSERS, ETC. SEE MECHANICAL DRAWINGS.

M. REMOVAL OF EXISTING ELECTRICAL SYSTEMS TO INCLUDE CONDUIT, BOXES, WIRE, CABLE, SUPPORTS, WIRING DEVICES, SAFETY SWITCHES, FIRE ALARM EQUIPMENT, SPEAKERS, TELEPHONE OUTLETS AND LIGHT FIXTURES. SEE ELECTRICAL DRAWINGS.

N. REMOVE EXISTING FLOOR FINISHES IN ROOMS AND AREAS TO RECEIVE NEW FLOOR FINISHES.

DEMOLITION KEYNOTES (BY DIVISION)

D.#

DIVISION 03 - CONCRETE

D3.01SAW CUT AND REMOVE EXISTING CONCRETE FLOOR SLAB TO ACCOMMODATE NEW PLUMBING DRAIN/CONNECTION. PATCH CONCRETE AFTER INSTALL

D3.02SAWCUT AND REMOVE EXISTING CONCRETE SIDEWALK TO EXTENTS SHOWN AND PREPARE SUBGRADE FOR NEW CONCRETE PAD. CONTACT ARCH IF (E) FROST WALLS ARE PRESENT DURING DEMOLITION

DIVISION 06 - WOOD, PLASTICS, AND COMPOSITES MANUFACTURERS

D6.01DEMOLISH EXISTING CASEWORK AND SINK

D6.02REMOVE EXISTING HEAD AND JAMB WOOD TRIM. EXAMINE SUBSTRATE FOR INTEGRITY, AND PREPARE FOR NEW WOOD TRIM

D6.03REMOVE EXISTING COUNTERTOP/SHELF ELEMENT

DIVISION 08 - OPENINGS

D8.01REMOVE RUST AND PATCH DAMAGE ON EXISTING DOOR FRAME

D8.02DEMOLISH EXISTING ALUMINUM STOREFRONT ENTRY SYSTEM. PREPARE OPENING FOR NEW STOREFRONT SYSTEM

D8.03REMOVE AND RESINTALL EXISTING WINDOW TO FACILITATE COUNTERTOP REPLACEMENT

DIVISION 09 - FINISHES

D9.01DEMOLISH EXISTING PLASTIC LAMINATE COUNTER AND PREPARE OPENING FOR INFILL WITH SIMILAR CONSTRUCTION.

D9.02DEMOLISH EXISTING WALL/OPENING TO ACCOMMODATE NEW CASED OPENING.

D9.03DEMOLISH EXISTING WALL CONSTRUCTION AND PREPARE OPENING TO ACCOMMODATE NEW DOOR.

D9.04ON WALLS TO REMAIN, REMOVE EXISTING TILE FINISH AND WALL BOARD

D9.05DEMOLISH EXISTING WALL, WINDOWS, AND DOORS. LEAVE BULKHEAD PER RCP.

DIVISION 10 - SPECIALTIES

D10.01REMOVE AND SALVAGE EXISTING AED CABINET

D10.02REMOVE EXISTING TOILET ACCESSORIES

DIVISION 22 - PLUMBING

D22.01DEMOLISH EXISTING WALL/OPENING TO ACCOMMODATE NEW CASED OPENING.

D22.02REMOVE EXISTING LAVATORY, MIRROR, AND SOAP DISPENSER AND GRAB BARS. SEE PLUMBING FOR ADDITIONAL INFORMATION.

D22.03REMOVE EXISTING JANITOR SINK, CAP UTILITIES AND PATCH CONCRETE FLOOR. SEE PLUMBING PLANS FOR MORE INFORMATION

D22.04REMOVE EXISTING WATER CLOSET, LAVATORY, MIRROR, GRAB BARS, AND SOAP DISPENSER. SEE PLUMBING FOR ADDITIONAL INFORMATION.

DIVISION 26 - ELECTRICAL

D26.01EXISTING ELECTRICAL EQUIPMENT TO BE DEMOLISHED. SEE ELECTRICAL PLANS

DATE:02/27/2023

DESIGNED:MJB

DRAWN:CJL

REVIEWED:MJB

SHEET TITLE:

FIRST FLOOR DEMOLITION PLAN

SHEET NUMBER:

AD1.1

PROJECT NO.:0220716.00

Farnsworth GROUP

200 W. COLLEGE AVENUE, SUITE 301
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(309) 663-8436 / info@f-w.com

www.f-w.com

Engineers | Architects | Surveyors | Scientists

ISSUE:

#

DATE:

DESCRIPTION:

1

03/13/2023

ADD 01

2

05/23/2023

SI 01

3

07/23/2023

SI 03

PROJECT:

City of Bloomington Township

Township Building Renovation

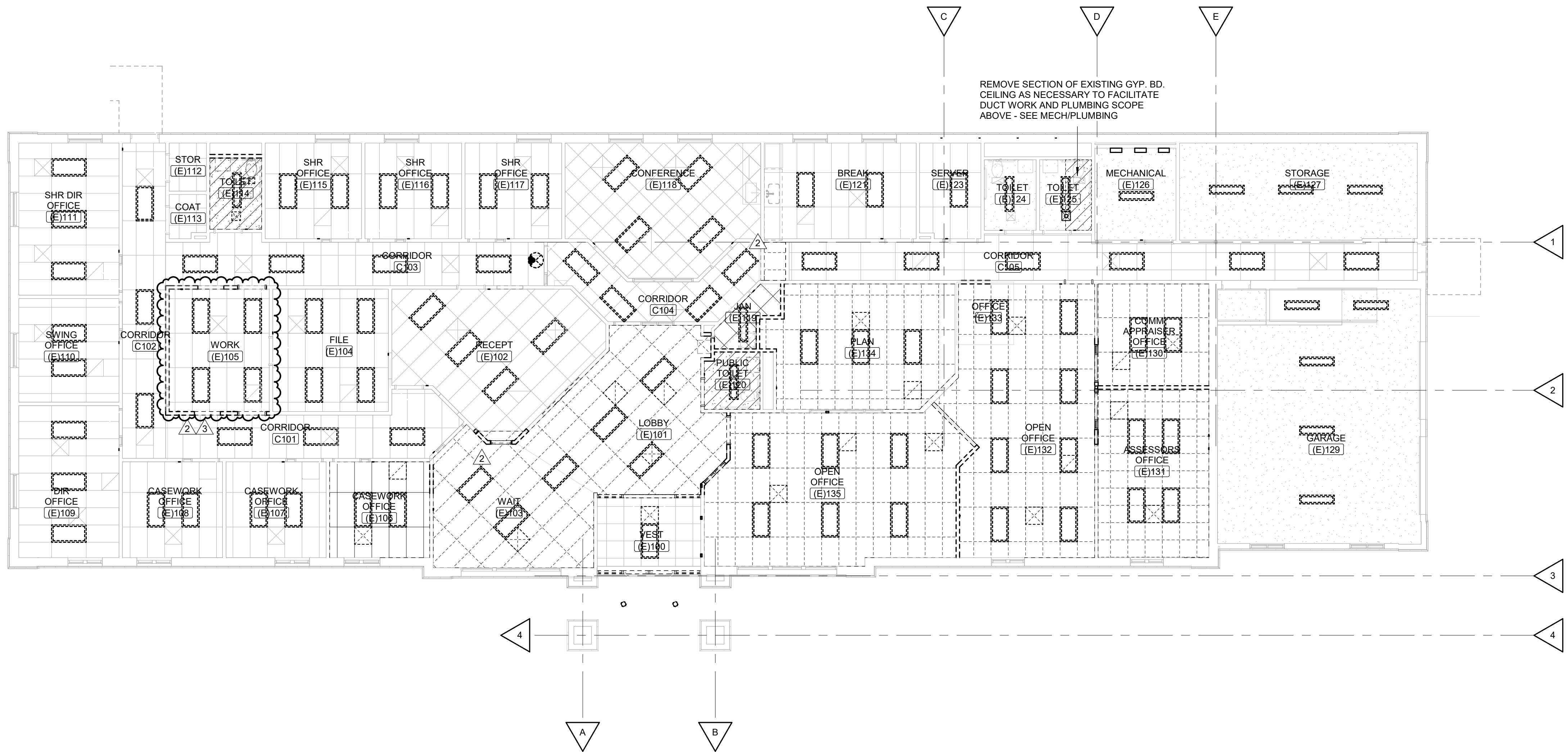
607 S Gridley, Bloomington, IL 61701

Construction Set

12/12/16

7/24/2023 2:44:35 PM

48



1 FIRST FLOOR REFLECTED CEILING DEMOLITION PLAN
SCALE: 1/8" = 1'-0"

DEMOLITION GENERAL NOTES

- A. EXISTING CONSTRUCTION SHOWN DASHED IS TO BE DEMOLISHED – COORDINATE WITH NEW CONSTRUCTION
- B. ALL ITEMS INDICATED TO BE DEMOLISHED SHALL BE REMOVED AS TO FULLY ALLOW FOR THE PROPER FURNISHING AND INSTALLATION OF ALL SCHEDULED NEW WORK. THIS SHALL INCLUDE DEMOLITION OF ADJACENT ITEMS, ACCESSORIES, AND APPURTENANCES AS NECESSARY.
- C. DEMOLITION DRAWINGS ILLUSTRATE MAJOR ITEMS TO BE REMOVED. CONTRACTOR SHALL COORDINATE THESE DRAWINGS WITH NEW WORK DRAWINGS AND SHALL BE RESPONSIBLE FOR OTHER ITEMS REQUIRED TO BE DEMOLISHED TO ACCOMMODATE NEW WORK.
- D. THE CONTRACTOR IS RESPONSIBLE FOR RETAINING AND RELOCATING ALL SALVAGE AS DESIGNATED BY THE OWNER'S REPRESENTATIVE.
- E. THE CONTRACTOR IS RESPONSIBLE FOR STORAGE AND PROTECTION OF ALL SALVAGE ITEMS.
- F. EXISTING ITEMS, EQUIPMENT, PLUMBING FIXTURES, ETC. TO REMAIN IN PLACE SHALL BE PROTECTED FROM DIRT AND DAMAGE DURING DEMOLITION AND CONSTRUCTION.
- G. PROTECT ALL FINISHES TO REMAIN FROM DAMAGE DURING DEMOLITION AND CONSTRUCTION.
- H. PRIOR TO DEMOLITION, ENSURE THE STABILITY OF ANY WALLS TO REMAIN.
- I. REMOVE ACOUSTICAL CEILINGS AS INDICATED INCLUDING, BUT NOT LIMITED TO, RELATED SUPPORT SYSTEMS, CEILING TILES, LIGHT FIXTURES, GRILLES, DIFFUSERS, EXIST SIGNS, AND OTHER ELECTRICAL OR COMMUNICATION DEVICES. SALVAGE FOR REINSTALLATION AS SHOWN.
- J. DEMOLITION OF FLOOR FINISHES INCLUDES REMOVAL OF ADHESIVES, GROUTING BEDS, RESILIENT BASE, ETC.
- K. REMOVAL OF EXISTING PLUMBING FIXTURES TO INCLUDE PIPING, WASTE LINES, ETC. LINES ARE TO BE CAPPED AS REQUIRED. SEE PLUMBING DRAWINGS.
- L. REMOVAL OF EXISTING HVAC TO INCLUDE DUCTWORK, HANGERS, GRILLES, DIFFUSERS, ETC. SEE MECHANICAL DRAWINGS.
- M. REMOVAL OF EXISTING ELECTRICAL SYSTEMS TO INCLUDE CONDUIT, BOXES, WIRE, CABLE, SUPPORTS, WIRING DEVICES, SAFETY SWITCHES, FIRE ALARM EQUIPMENT, SPEAKERS, TELEPHONE OUTLETS AND LIGHT FIXTURES. SEE ELECTRICAL DRAWINGS.
- N. REMOVE EXISTING FLOOR FINISHES IN ROOMS AND AREAS TO RECEIVE NEW FLOOR FINISHES.

REFLECTED CEILING PLAN LEGEND

- (E) GYP BOARD CEILING TO REMAIN
- (E) 2X2 ACOUSTIC CEILING TILE TO REMAIN
- (E) 2X4 ACOUSTIC CEILING TILE TO REMAIN
- 2X2 ACOUSTIC CEILING TILE AND GRID TO BE REMOVED
- 2X4 ACOUSTIC CEILING TILE AND GRID TO BE REMOVED. SALVAGE FOR REINSTALLATION WITH NEW CONSTRUCTION WHERE INDICATED.
- 2X4 LAY-IN LIGHT FIXTURE TO BE REMOVED; SEE ELECTRICAL
- 1X4 SURFACE MOUNTED LIGHT FIXTURE TO BE REMOVED; SEE ELECTRICAL
- EXISTING GYP BOARD CEILING TO BE REMOVED

DEMOLITION KEYNOTES (BY DIVISION)

DIVISION 03 - CONCRETE		D#.#
D3.01	SAW CUT AND REMOVE EXISTING CONCRETE FLOOR SLAB TO ACCOMMODATE NEW PLUMBING DRAIN CONNECTION. PATCH CONCRETE AFTER INSTALL.	
D3.02	SAW CUT AND REMOVE EXISTING CONCRETE SIDEWALK TO EXTENTS SHOWN AND PREPARE SUBGRADE FOR NEW CONCRETE PAD. CONTACT ARCH IF (E) FROST WALLS ARE PRESENT DURING DEMOLITION	
DIVISION 06 - WOOD, PLASTICS, AND COMPOSITES MANUFACTURERS		
D6.01	DEMOLISH EXISTING CASEWORK AND SINK	
D6.02	REMOVE EXISTING HEAD AND JAMB WOOD TRIM, EXAMINE SUBSTRATE FOR INTEGRITY, AND PREPARE FOR NEW WOOD TRIM	
D6.03	REMOVE EXISTING COUNTERTOP/SHELF ELEMENT	
DIVISION 08 - OPENINGS		
D8.01	REMOVE RUST AND PATCH DAMAGE ON EXISTING DOOR FRAME	
D8.02	DEMOLISH EXISTING ALUMINUM STOREFRONT ENTRY SYSTEM. PREPARE OPENING FOR NEW STOREFRONT SYSTEM	
D8.03	REMOVE AND RESINTALL EXISTING WINDOW TO FACILITATE COUNTERTOP REPLACEMENT	
DIVISION 09 - FINISHES		
D9.01	DEMOLISH EXISTING PLASTIC LAMINATE COUNTER AND PREPARE OPENING FOR INFILL WITH SIMILAR CONSTRUCTION.	
D9.02	DEMOLISH EXISTING WALL/OPENING TO ACCOMMODATE NEW CASED OPENING.	
D9.03	DEMOLISH EXISTING WALL CONSTRUCTION AND PREPARE OPENING TO ACCOMMODATE NEW DOOR.	
D9.04	ON WALLS TO REMAIN, REMOVE EXISTING TILE FINISH AND WALL BOARD	
D9.05	DEMOLISH EXISTING WALL, WINDOWS, AND DOORS. LEAVE BULKHEAD PER RCP.	
DIVISION 10 - SPECIALTIES		
D10.01	REMOVE AND SALVAGE EXISTING AED CABINET	
D10.02	REMOVE EXISTING TOILET ACCESSORIES	
DIVISION 22 - PLUMBING		
D22.01	DEMOLISH EXISTING WALL/OPENING TO ACCOMMODATE NEW CASED OPENING.	
D22.02	REMOVE EXISTING LAVATORY, MIRROR, AND SOAP DISPENSER AND GRAB BARS. SEE PLUMBING FOR ADDITIONAL INFORMATION.	
D22.03	REMOVE EXISTING JANITOR SINK, CAP UTILITIES AND PATCH CONCRETE FLOOR. SEE PLUMBING PLANS FOR MORE INFORMATION	
D22.04	REMOVE EXISTING WATER CLOSET, LAVATORY, MIRROR, GRAB BARS, AND SOAP DISPENSER. SEE PLUMBING FOR ADDITIONAL INFORMATION.	
DIVISION 26 - ELECTRICAL		
D26.01	EXISTING ELECTRICAL EQUIPMENT TO BE DEMOLISHED. SEE ELECTRICAL PLANS	



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ISSUE:	#	DATE:	DESCRIPTION:
	1	03/13/2023	ADD 01
	2	05/23/2023	SI 01
	3	07/23/2023	SI 03

Construction Set
12/12/16

PROJECT:
City of Bloomington Township

Township Building
Renovation

607 S Gridley, Bloomington, IL
61701

DATE: 02/27/2023

DESIGNED: MJB

DRAWN: CJL

REVIEWED: MJB

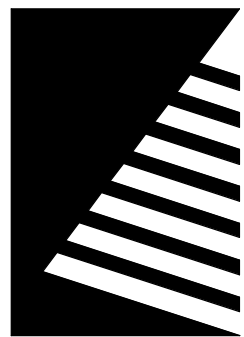
SHEET TITLE:

FIRST FLOOR
REFLECTED CEILING
DEMOLITION PLAN

SHEET NUMBER:

AD9.1

PROJECT NO.: 0220716.00



Farnsworth
GROUP

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Engineers | Architects | Surveyors | Scientists

ISSUE:
DATE: DESCRIPTION:

1 03/13/2023 ADD 01
2 05/23/2023 SI 01
3 07/23/2023 SI 03

PLAN GENERAL NOTES

- REFER TO LIFE SAFETY AND PARTITIONS FOR LOCATION OF RATED PARTITIONS, SEPARATION INFORMATION, AND PARTITION TYPES. ALL INTERIOR PARTITIONS ARE TYPE 1 UNLESS OTHERWISE NOTED OR SHOWN.
- ALL DIMENSIONS ARE TO FACE OF STUD, CMU AND/OR CONCRETE UNLESS NOTED OTHERWISE.
- ALL WOOD IN CONTACT WITH CONCRETE SHALL BE PRESSURE TREATED.
- ALL NEW WORK SHALL BE PLUMB TRUE, AND LEVEL UNLESS OTHERWISE NOTED.
- EXTEND FIRE RESISTANT CONSTRUCTION TO STRUCTURE ABOVE. EXTEND PARTITIONS AROUND EQUIPMENT, CABINETS, AND OTHER ITEMS THAT PENETRATE THESE PARTITIONS AND FILL VOIDS IN PARTITIONS ABOVE CEILING TO MAINTAIN DESIGNATED FIRE RESISTANCE. SEE LIFE SAFETY SHEET(S) FOR FURTHER FIRE AND SMOKE RESISTANCE INFORMATION.
- DISSIMILAR FLOOR MATERIALS SHALL MEET UNDER CENTER OF DOOR LEAF
- REFER TO STRUCTURAL DRAWINGS FOR FRAMING INFORMATION AND FRAMING DIMENSIONS.
- VERIFY ALL APPLIANCE DIMENSIONS PRIOR TO FINAL MILLWORK CONSTRUCTION.

KEYNOTES (BY DIVISION)

DIVISION 04 - MASONRY

- 04.01 EXPANSION/MOVEMENT CRACK IN MASONRY. GRIND OUT MASONRY JOINTS ALONG CRACK AND SAW CUT NEW JOINT ALONG CRACK WITHIN MASONRY UNIT. INSTALL BACKER ROD AND SEALANT ALONG PATH OF CRACK/JOINTS
- 04.02 EXTEND CONTROL JOINT TO BOTTOM OF WALL. SAW CUT NEW JOINT ALIGNED WITH EXISTING CONTROL JOINT ABOVE. INSTALL BACKER ROD AND SEALANT ALONG PATH OF CRACK/JOINTS
- 04.03 HATCHED AREAS INDICATE AREAS OF MASONRY RESTORATION INCLUDING RE-POINTING MASONRY JOINTS AND REPLACING DAMAGED AND DISCOLORED MASONRY UNITS
- 04.04 EXTEND CONTROL JOINT TO TOP OF WALL. SAW CUT NEW JOINT ALIGNED WITH EXISTING CONTROL JOINT ABOVE. INSTALL BACKER ROD AND SEALANT ALONG PATH OF CRACK/JOINTS

DIVISION 05 - METALS

05.01 GLASS WINDSCREEN

DIVISION 6 - WOOD, PLASTICS, AND COMPOSITES MANUFACTURERS

- 06.01 NEW TREATED WOOD HEAD AND JAMB TRIM TO MATCH PROFILE OF REMOVED TRIM. SEAL EDGES/GAPS. PRIME AND PAINT TO MATCH EXISTING.

DIVISION 07 - THERMAL AND MOISTURE PROTECTION

- 07.01 CONTROL JOINT. REMOVE EXISTING SEALANT AND BACKER ROD AND INSTALL NEW BACKER ROD AND SEALANT. SEALANT COLOR TO BE SELECTED BY OWNER/ARCHITECT TO MATCH ADJACENT MASONRY

DIVISION 08 - OPENINGS

- 08.01 AUTOMATIC DOOR OPENER ACTUATOR
- 08.02 EXISTING WINDOW TO REMAIN. REMOVE EXISTING SEALANT AND BACKER ROD FROM PERIMETER JOINTS AND REPLACE WITH NEW BACKER ROD AND SEALANT. COLOR OF SEALANT TO BE SELECTED BY OWNER/ARCHITECT TO MATCH ADJACENT MASONRY.
- 08.03 NEW ALUMINUM STOREFRONT ENTRY SYSTEM
- 08.04 EXISTING DOOR AND FRAME TO REMAIN. REMOVE RUST, PATCH DAMAGE, PRIME AND PAINT. REPLACE CLOSER
- 08.05 TRANSACTION WINDOW - FIXED, BAFFLED GLAZING W/ DEAL TRAY
- 08.06 TRANSACTION WINDOW - ROLLING DOOR ASSEMBLY

DIVISION 09 - FINISHES

- 09.01 INFILL EXISTING OPENING WITH SIMILAR CONSTRUCTION. TAPE AND MUD ALL JOINTS IN GYPSUM BOARD AND PROVIDE A SMOOTH FINISH SUITABLE FOR PAINTING.
- 09.02 INFILL EXISTING OPENING WITH SIMILAR CONSTRUCTION AND PROVIDE NEW CASING OPENING TO EXTENTS SHOWN. TAPE AND MUD ALL JOINTS IN GYPSUM BOARD AND PROVIDE A SMOOTH FINISH SUITABLE FOR PAINTING.
- 09.03 CONTROL JOINT
- 09.04 18" x 18" CEILING ACCESS PANEL. FINAL LOCATION TO BE FIELD COORDINATED WITH PLUMBING.
- 09.05 INSTALL NEW SOUND ATTENUATION INSULATION TO FILL STUD CAVITY. INSTALL NEW TILE BACKER BOARD ON EXISTING METAL STUDS. SEE PARTITION TYPE 1 FOR TYPICAL NOTES.
- 09.06 MODIFY CEILING TILES AND GRID AS NECESSARY
- 09.07 CONTINUE EXISTING GRID PATTERN AND INFILL WITH NEW CEILING TILES
- 09.08 GYP. BD. BULKHEAD - SEE DETAIL 2/A9.1. REMOVE AND REINSTALL ADJACENT CEILING GRID AND TILES AS NECESSARY

DIVISION 10 - SPECIALTIES

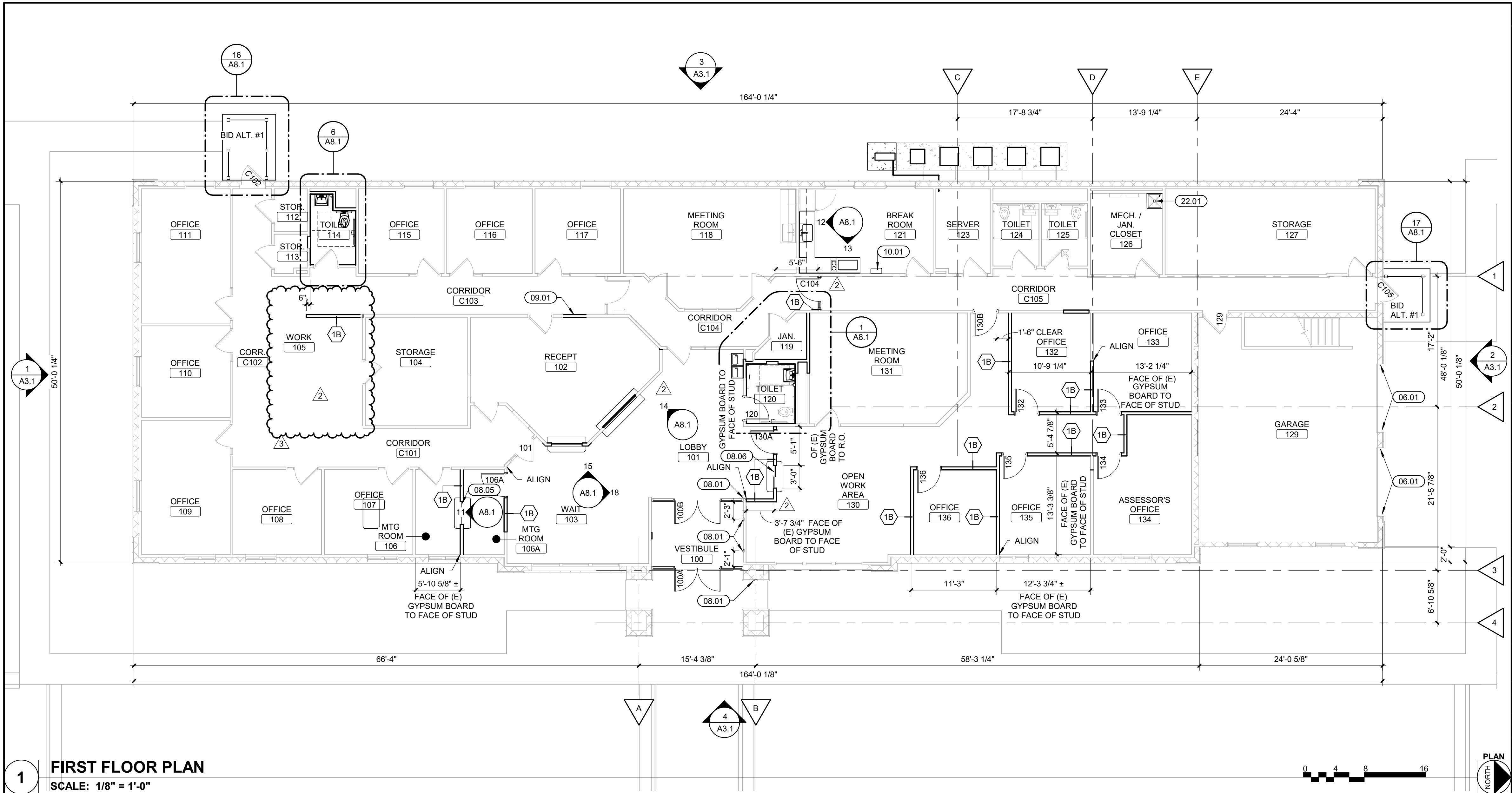
- 10.01 INSTALL SALVAGED AED CABINET. FINAL LOCATION TO BE COORDINATED WITH OWNER.

DIVISION 22 - PLUMBING

- 22.01 NEW MOP SINK; SEE PLUMBING PLANS

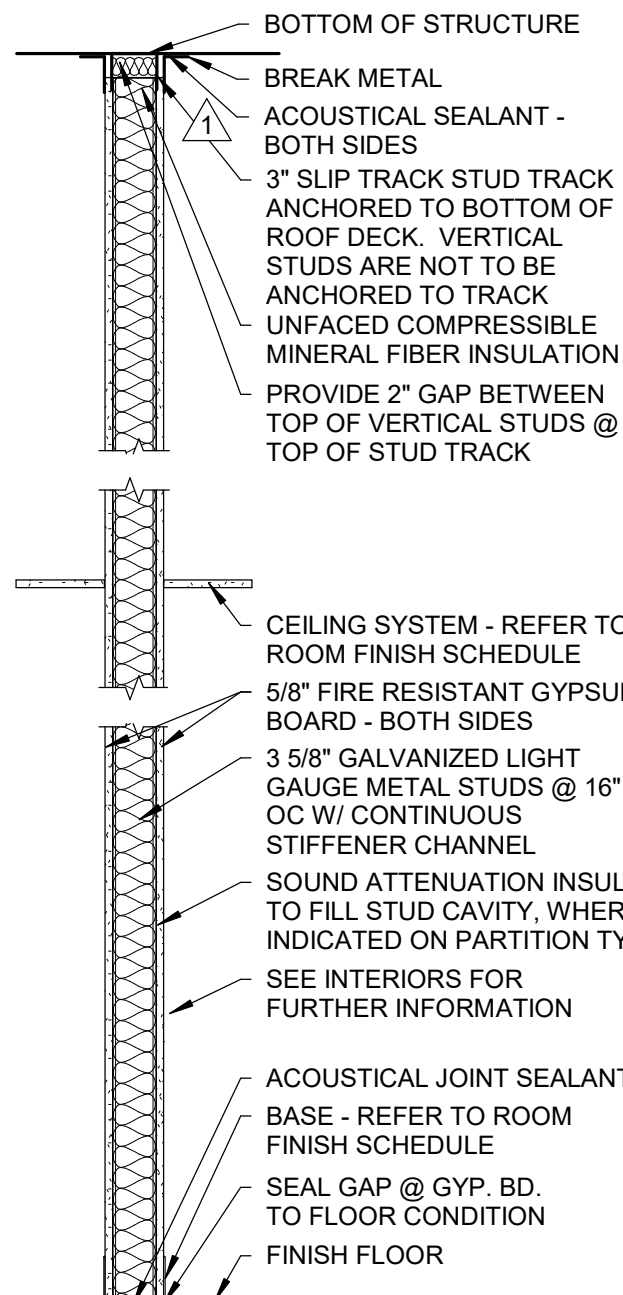
PARTITION TYPE NOTES

- CONTROL JOINTS SHALL BE INSTALLED AT ALL CONSTRUCTION CHANGES WITHIN A PLANE OF PARTITION OR CEILING. AT PARTITION RUNS THAT EXCEED 30'-0" IN LENGTH, CEILING DIMENSIONS THAT EXCEED 50' IN EITHER DIRECTION WITH PERIMETER RELIEF AND 30' WITHOUT, AT WINGS OF "L", "U" AND "T" SHAPED CEILING AREAS, AT BUILDING EXPANSION OR CONTROL JOINTS. CONTROL JOINTS SHALL BE INSTALLED AT EACH DOOR FROM OUTSIDE CORNER OF THE TOP OF DOOR JAMB TO ABOVE CEILING. REFER TO PUBLISHED CONTROL JOINT DETAILS IN GA 600-900 FIRE RESISTANCE DESIGN MANUAL.
- AT THE BASE AND HEAD OF ALL WALLS REQUIRING SOUND ATTENUATION INSULATION, ENSURE THAT THE GYPSUM WALL PANELS ARE NOT OFFSET FROM THE SUBFLOOR OR THE STRUCTURE ABOVE MORE THAN 1/2". IF CONSTRUCTION CONDITIONS REQUIRE THE GYPSUM WALL PANELS TO BE OFFSET MORE THAN 1/2", PROVIDE A CONTINUOUS BEAD OF BACKER ROD AND SEALANT TO PREVENT THE WALL BASE FROM DEFLECTING INTO THE CAVITY.
- AT THE BASE OF ALL WALLS NOT REQUIRING SOUND ATTENUATION INSULATION, ENSURE THAT THE GYPSUM BOARD WALL PANELS ARE NOT OFFSET FROM THE SUBFLOOR GREATER THAN 1/2". IF CONSTRUCTION CONDITIONS REQUIRE THE GYPSUM BOARD WALL PANELS TO BE INSTALLED WITH AN OFFSET GREATER THAN 1/2", PROVIDE A CONTINUOUS BEAD OF BACKER ROD AND SEALANT TO PREVENT THE WALL BASE FROM DEFLECTING INTO THE CAVITY.
- PROVIDE RED ROSIN PAPER OR SIMILAR MATERIAL BETWEEN DISSIMILAR MATERIALS
- PROVIDE 5/8" FIRE RATED MOISTURE RESISTANT/MOLD RESISTANT GYPSUM BOARD AT ALL LOCATIONS WHERE WATER PRODUCING DEVICES MAY BE PRESENT OR SPLASHED ONTO THE WALL SURFACE (I.E. WATER COOLERS, SINKS, LAVATORIES, HOSE BIBS, ETC.). EXTEND GYPSUM BOARD A MINIMUM OF 4'-0" IN ALL DIRECTIONS FROM CENTER OF DEVICE.
- PROVIDE CONTINUOUS STIFFENER CHANNELS AT 4'-0" MAXIMUM VERTICAL SPACING, TYPICAL. ALSO PROVIDE AT MIDPOINT BETWEEN BOTTOM OF STRUCTURE AND HEAD OF INTERIOR WINDOWS AND DOORS AS WELL AS HINGE MIDPOINT AT DOORS. IF DOOR OPENING IS OVER 4'-0" LONG, PROVIDE STIFFENER CHANNELS AT ALL HINGE POINTS FOR MINIMUM OF 2 STUD SPACES HORIZONTALLY.
- PROVIDE TILE BACKER BOARD AT AREAS TO RECEIVE TILE FINISH.



FIRST FLOOR PLAN

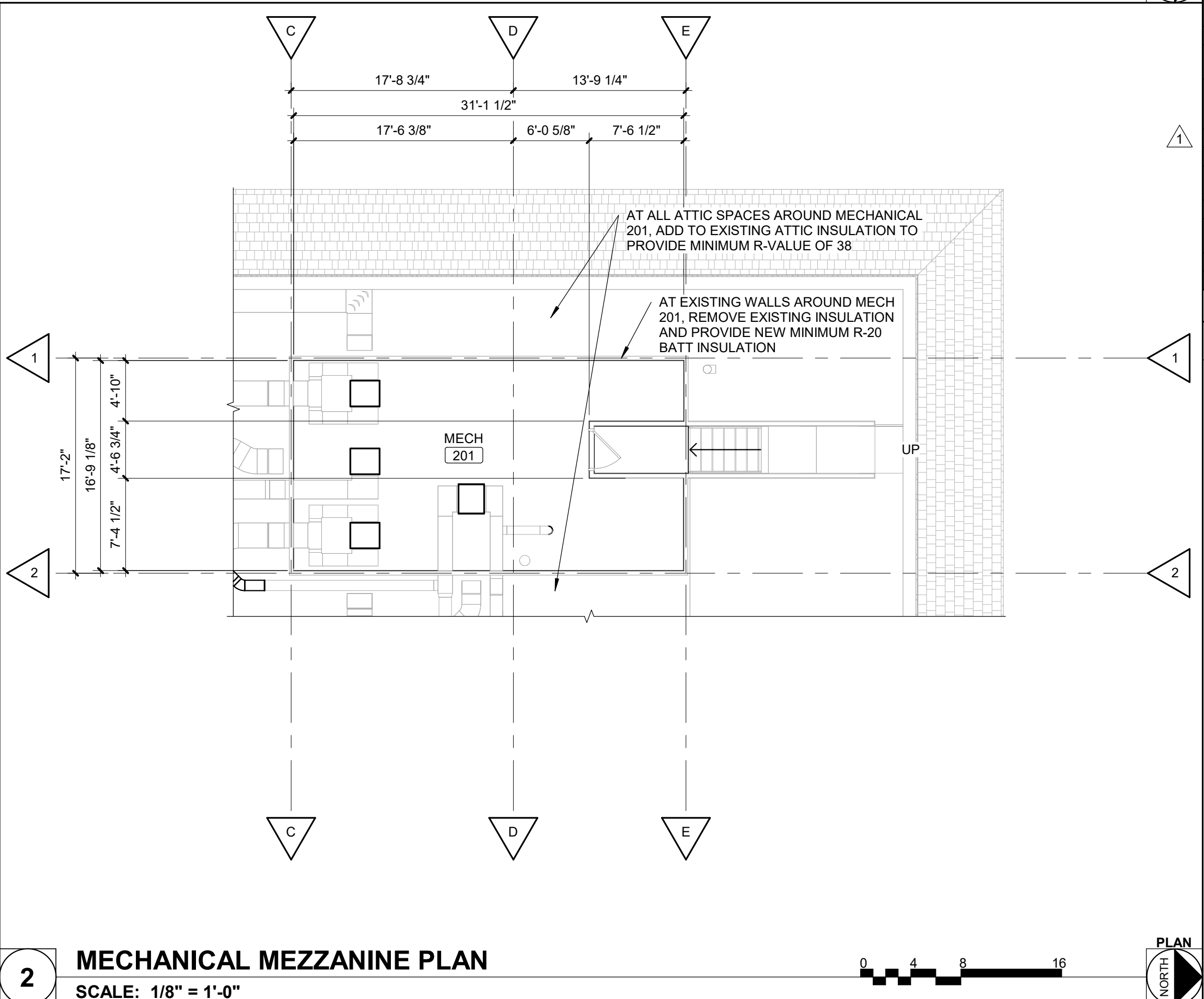
SCALE: 1/8" = 1'-0"



- 1D SIM TO PARTITION TYPE 1:
- (1) LAYER GYPSUM BOARD ON ONE SIDE ONLY
 - WITH SOUND ATTENUATING BATT INSULATION
- 1B SIM TO PARTITION TYPE 1:
- WITH SOUND ATTENUATING BATT INSULATION
- 1C SIM TO PARTITION TYPE 1:
- (1) LAYER GYPSUM BOARD ON ONE SIDE ONLY
- 1F SIM TO PARTITION TYPE 1:
- 6" METAL STUDS
 - WITH SOUND ATTENUATING BATT INSULATION

PARTITION TYPES

SCALE: 3/4" = 1'-0"



MECHANICAL MEZZANINE PLAN

SCALE: 1/8" = 1'-0"

Construction Set
04/06/2023

PROJECT:

City of Bloomington Township

Township Building
Renovation

607 S Gridley, Bloomington, IL
61701

DATE: 02/27/2023

DESIGNED: MJB

DRAWN: C.JL

REVIEWED: MJB

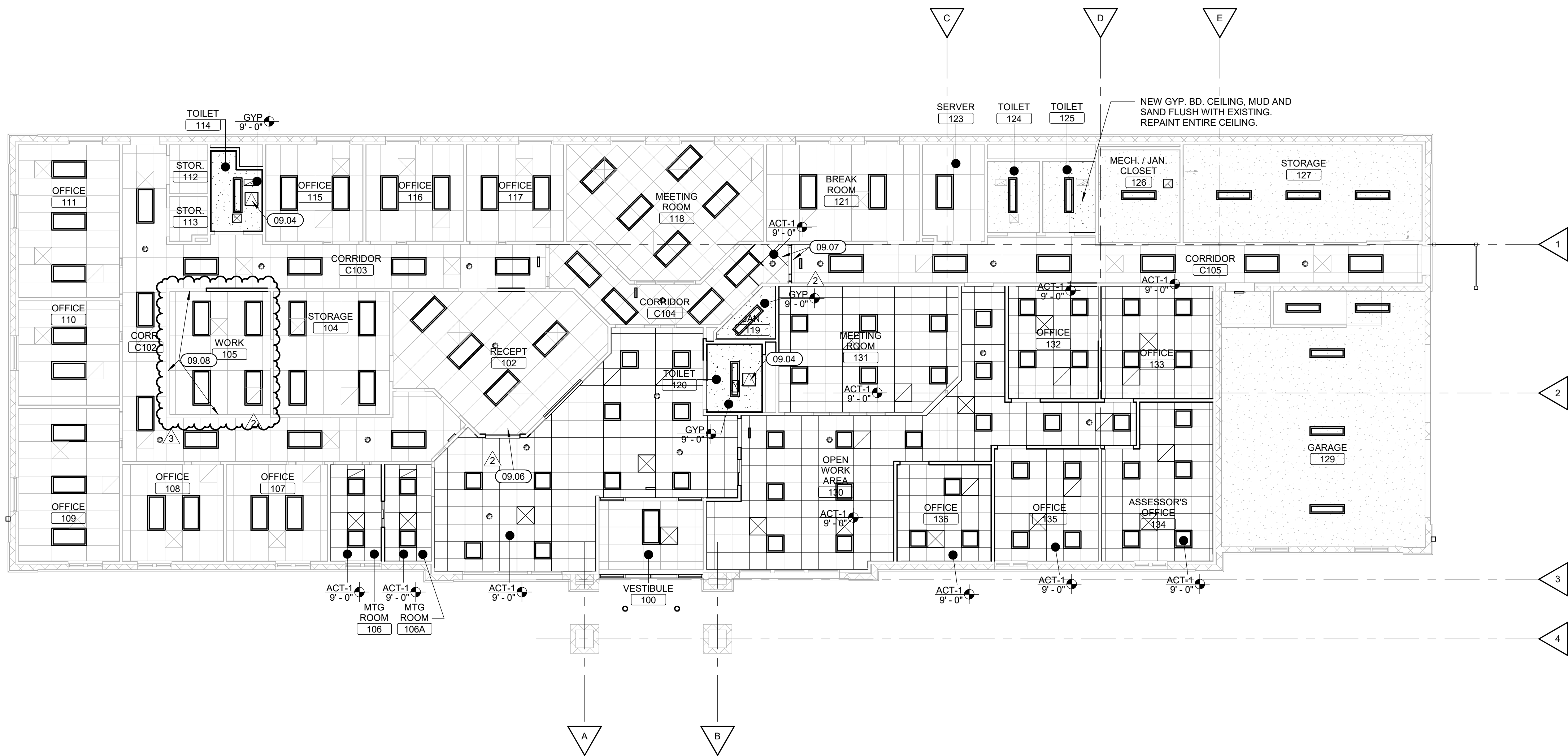
SHEET TITLE:

FIRST FLOOR PLAN

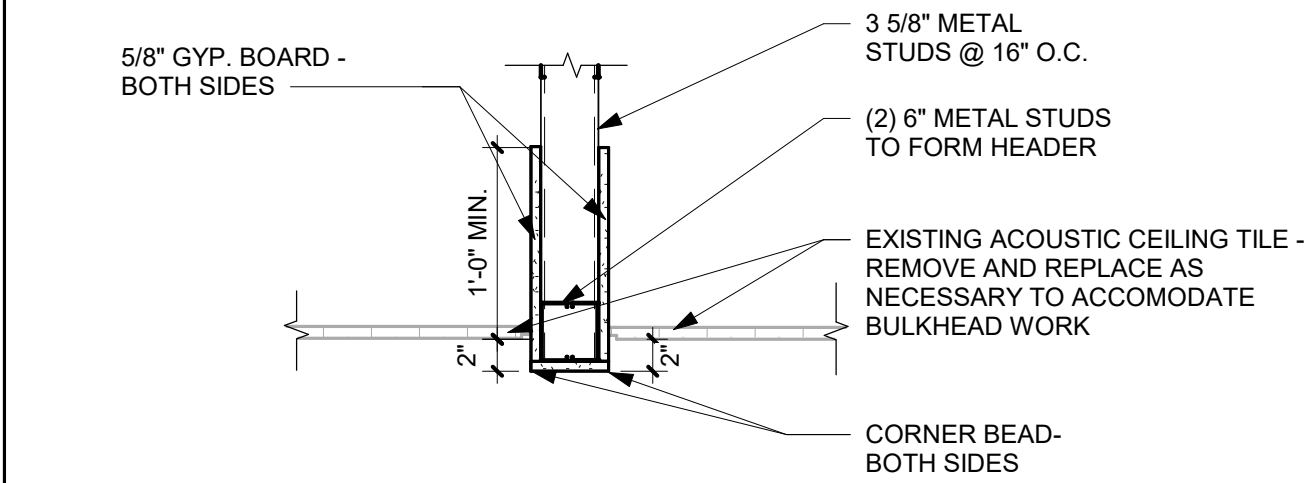
SHEET NUMBER:

A1.1

PROJECT NO.: 0220716.00



1 FIRST FLOOR REFLECTED CEILING PLAN
SCALE: 1/8" = 1'-0"



2 BULKHEAD DETAIL - ACT/ACT
SCALE: 1" = 1'-0"

REFLECTED CEILING PLAN GENERAL NOTES

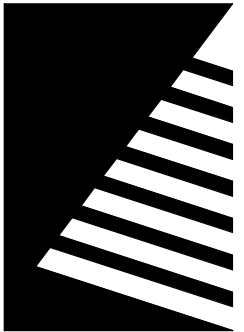
- CEILING MOUNTED FIXTURES AND DIFFUSERS ARE SHOWN FOR COORDINATION PURPOSES. EXIT SIGNAGE, SPRINKLER HEADS, SMOKE DETECTORS AND OTHER DEVICES ARE NOT SHOWN. ALL CEILING MOUNTED DEVICES SHALL BE CENTERED IN THE CEILING PANEL IN WHICH THEY OCCUR. COORDINATE WITH MECHANICAL AND ELECTRICAL DRAWINGS FOR DEVICES NOT SHOWN. CONTRACTOR TO REVIEW CEILING LAYOUT AND NOTIFY DESIGN PROFESSIONAL OF ANY CONFLICTS BEFORE PROCEEDING WITH CONSTRUCTION.
- PAINT CUT EDGES OF ACOUSTIC CEILING TILES TO MATCH CEILING TILE WHERE EXPOSED EDGES ARE VISIBLE.
- CONTROL JOINTS SHALL BE INSTALLED; AT ALL CONSTRUCTION CHANGES WITHIN PLANE OF CEILING WHERE CEILING DIMENSIONS EXCEED 50'-0" IN EITHER DIRECTION WITH PERIMETER RELIEF AND 30'-0" WITHOUT, AT WINGS OF "L", "U" AND "T" SHAPED CEILING AREAS, AND AT BUILDING EXPANSION OR CONTROL JOINTS. REFER TO PUBLISHED CONTROL JOINT DETAILS
- PAINT ALL GYPSUM CEILINGS. COLOR SHALL BE P-7, UNLESS OTHERWISE NOTED OR SHOWN.

REFLECTED CEILING PLAN LEGEND

- (E) GYP BOARD CEILING TO REMAIN
- (E) 2X2 ACOUSTIC CEILING TILE TO REMAIN
- (E) 2X4 ACOUSTIC CEILING TILE TO REMAIN
- GYP BOARD CEILING
- ACT-1: 2X2 ACOUSTIC CEILING TILE
- ACT-2: INSTALL SALVAGED 2x4 ACOUSTICAL CEILING TILE AND GRID
- 2X4 LAY-IN LIGHT FIXTURE; SEE ELECTRICAL
- 1X4 SURFACE MOUNTED; SEE ELECTRICAL
- RECESSED CAN LIGHT FIXTURE; SEE ELECTRICAL

KEYNOTES (BY DIVISION)

DIVISION 04 - MASONRY	
04.01	EXPANSION/MOVEMENT CRACK IN MASONRY. GRIND OUT MASONRY JOINTS ALONG CRACK AND SAW CUT NEW JOINT ALONG CRACK WITHIN MASONRY UNIT. INSTALL BACKER ROD AND SEALANT ALONG PATH OF CRACK/JOINTS
04.02	EXTEND CONTROL JOINT TO BOTTOM OF WALL. SAW CUT NEW JOINT ALIGNED WITH EXISTING CONTROL JOINT ABOVE. INSTALL BACKER ROD AND SEALANT ALONG PATH OF CRACK/JOINTS
04.03	HATCHED AREAS INDICATE AREAS OF MASONRY RESTORATION INCLUDING RE-POINTING MASONRY JOINTS AND REPLACING DAMAGED AND DISCOLORED MASONRY UNITS
04.04	EXTEND CONTROL JOINT TO TOP OF WALL. SAW CUT NEW JOINT ALIGNED WITH EXISTING CONTROL JOINT ABOVE. INSTALL BACKER ROD AND SEALANT ALONG PATH OF CRACK/JOINTS
DIVISION 05 - METALS	
05.01	GLASS WINDSCREEN
DIVISION 6 - WOOD, PLASTICS, AND COMPOSITES MANUFACTURERS	
06.01	NEW TREATED WOOD HEAD AND JAMB TRIM TO MATCH PROFILE OF REMOVED TRIM. SEAL EDGES/GAPS. PRIME AND PAINT TO MATCH EXISTING.
DIVISION 07 - THERMAL AND MOISTURE PROTECTION	
07.01	CONTROL JOINT. REMOVE EXISTING SEALANT AND BACKER ROD AND INSTALL NEW BACKER ROD AND SEALANT. SEALANT COLOR TO BE SELECTED BY OWNER/ARCHITECT TO MATCH ADJACENT MASONRY
DIVISION 08 - OPENINGS	
08.01	AUTOMATIC DOOR OPENER ACTUATOR
08.02	EXISTING WINDOW TO REMAIN. REMOVE EXISTING SEALANT AND BACKER ROD FROM PERIMETER JOINTS AND REPLACE WITH NEW BACKER ROD AND SEALANT. COLOR OF SEALANT TO BE SELECTED BY OWNER/ARCHITECT TO MATCH ADJACENT MASONRY.
08.03	NEW ALUMINUM STOREFRONT ENTRY SYSTEM
08.04	EXISTING DOOR AND FRAME TO REMAIN. REMOVE RUST, PATCH DAMAGE, PRIME AND PAINT. REPLACE CLOSER
08.05	TRANSACTION WINDOW - FIXED, BAFFLED GLAZING W/ DEAL TRAY
08.06	TRANSACTION WINDOW - ROLLING DOOR ASSEMBLY
DIVISION 09 - FINISHES	
09.01	INFILL EXISTING OPENING WITH SIMILAR CONSTRUCTION. TAPE AND MUD ALL JOINTS IN GYPSUM BOARD AND PROVIDE A SMOOTH FINISH SUITABLE FOR PAINTING.
09.02	INFILL EXISTING OPENING WITH SIMILAR CONSTRUCTION AND PROVIDE NEW CASED OPENING TO EXTENTS SHOWN. TAPE AND MUD ALL JOINTS IN GYPSUM BOARD AND PROVIDE A SMOOTH FINISH SUITABLE FOR PAINTING.
09.03	CONTROL JOINT
09.04	18" x 18" CEILING ACCESS PANEL. FINAL LOCATION TO BE FIELD COORDINATED WITH PLUMBING.
09.05	INSTALL NEW SOUND ATTENUATION INSULATION TO FILL STUD CAVITY. INSTALL NEW TILE BACKER BOARD ON EXISTING METAL STUDS. SEE PARTITION TYPE 1 FOR TYPICAL NOTES.
09.06	MODIFY CEILING TILES AND GRID AS NECESSARY
09.07	CONTINUE EXISTING GRID PATTERN AND INFILL WITH NEW CEILING TILES
09.08	GYP. BD. BULKHEAD - SEE DETAIL 2/A9.1. REMOVE AND REINSTALL ADJACENT CEILING GRID AND TILES AS NECESSARY
DIVISION 10 - SPECIALTIES	
10.01	INSTALL SALVAGED AED CABINET. FINAL LOCATION TO BE COORDINATED WITH OWNER.
DIVISION 22 - PLUMBING	
22.01	NEW MOP SINK; SEE PLUMBING PLANS



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ISSUE	
#	DATE: DESCRIPTION:
1	03/13/2023 ADD 01
2	05/23/2023 SI 01
3	07/23/2023 SI 03

Construction Set

PROJECT:
City of Bloomington Township

Township Building Renovation

607 S Gridley, Bloomington, IL
61701

DATE:	02/27/2023
DESIGNED:	MJB
DRAWN:	CJL
REVIEWED:	MJB

FIRST FLOOR REFLECTED CEILING PLAN

SHEET NUMBER:

A9.1

PROJECT NO.: 0220716.00



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#	DATE:	DESCRIPTION:
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2	07/23/2023	SI 03



- A. UNO ALL PARTITIONS TO RECEIVE PAINT, P-1.
- B. UNO ALL WALL BASE SHALL BE RESILIENT BASE, RB-1.
- C. ALL FLOOR TRANSITIONS THAT CHANGE MATERIALS AND/OR CHANGE THICKNESS TO RECEIVE TRANSITION STRIP TO BE APPROVED BY ARCHITECT. SEE SHEET 10.2 FOR DETAILS.
- D. UNO ALL FIBER-REINFORCED PANELING, FRP-1 SHALL BE 4'-0"W x 4'-0"H AT MOP SINKS.
- E. UNO ALL METAL DOORS TO RECEIVE PAINT, P-1. REFER TO DOOR SCHEDULE FOR ADDITIONAL INFORMATION.
- F. UNO ALL HOLLOW METAL FRAMES TO RECEIVE PAINT TO MATCH ADJACENT WALL COLOR.
- G. UNO ALL WOOD TRIM TO RECEIVE PAINT, P-6. REFER TO DOOR / WINDOW / FRAME FINISH SCHEDULE OR WALL BASE / MILLWORK FINISH SCHEDULE FOR ADDITIONAL INFORMATION.
- H. UNO ALL EXPOSED STRUCTURE, DUCT WORK, PIPING & CONDUITS TO RECEIVE PAINT, P-1.
- I. FURNITURE IS SHOWN FOR REFERENCE ONLY AND IS NOT IN CONTRACT.
- J. PATCH GAPS AT EXISTING WINDOW TRIM AND FRAMES PRIOR TO APPLICATION OF NEW PAINT - SEE DETAIL 6 / J.8.1

FINISH KEYNOTES

- 1 PAINTED STRIPE IN THE ASSESSOR'S OFFICE WITH P-3 TO START 7'-2" A.F.F.
AND GO UP 6" THEN TRANSITION TO P-2.
- 2 GYPSUM WALL ABOVE EXISTING TILE TO BE PAINTED P-1.

 SHADING DENOTES AREA NOT INCLUDED IN SCOPE

FIRST FLOOR FINISH PLAN

SHEET TITLE

SHEET NUMBER

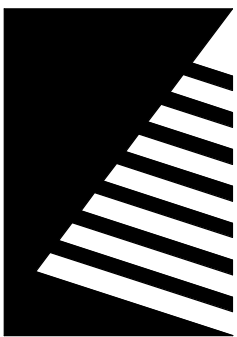
11.1

PROJECT NO.: 0220716.00

52

2014/05/23 2:44:27 PM

1 **FIRST FLOOR FINISH PLAN**
SCALE: 1/8" = 1'-0"



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#	DATE:	DESCRIPTION:
1	05/23/2023	SI 01
2	07/23/2023	SI 03

Construction Set

PROJECT:
City of Bloomington Township

Township Building
Renovation

607 S Gridley, Bloomington, IL
61701

DATE: 02/27/2023

DESIGNED: MAB

DRAWN: MAB

REVIEWED: MJB

SHEET TITLE:

ENLARGED FINISH
PLANS & INTERIOR
FINISH ELEVATIONS

SHEET NUMBER:

18.1

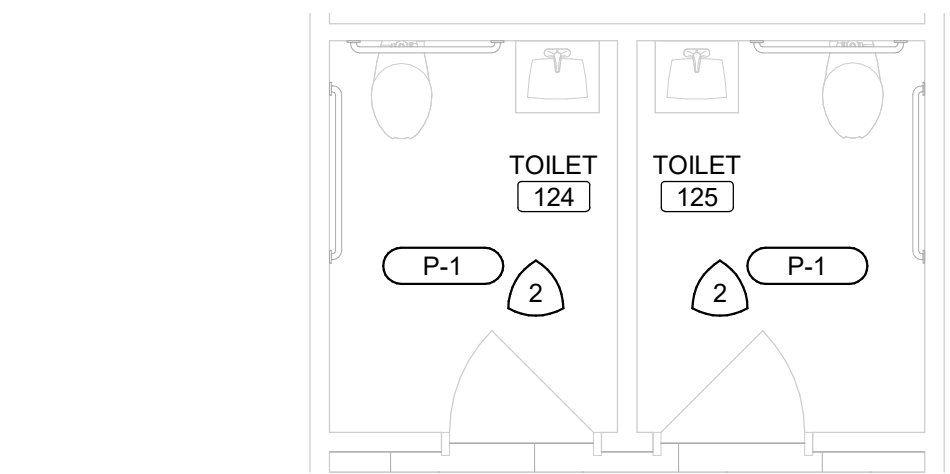
PROJECT NO.: 0220716.00

FINISH PLAN GENERAL NOTES

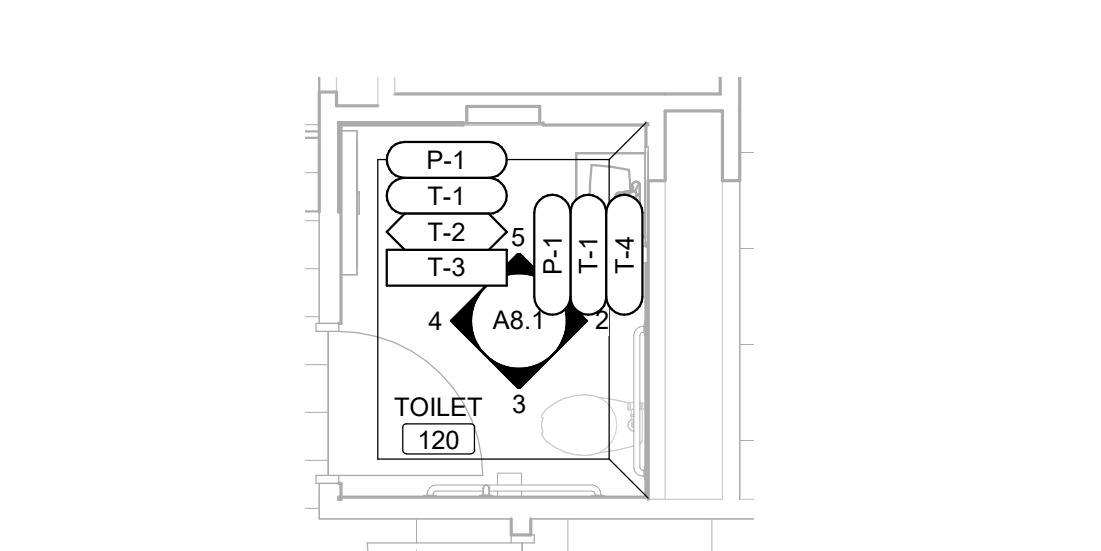
- A. UNO ALL PARTITIONS TO RECEIVE PAINT, P-1.
- B. UNO ALL WALL BASE SHALL BE RESILIENT BASE, RB-1.
- C. ALL FLOOR TRANSITIONS THAT CHANGE MATERIALS AND/OR CHANGE THICKNESS TO RECEIVE TRANSITION STRIP TO BE APPROVED BY ARCHITECT. SEE SHEET 10.2 FOR DETAILS.
- D. UNO ALL FIBER-REINFORCED PANELING, FRP-1 SHALL BE 4'-0"W x 4'-0"H AT MOP SINKS.
- E. UNO ALL METAL DOORS TO RECEIVE PAINT, P-1. REFER TO DOOR SCHEDULE FOR ADDITIONAL INFORMATION.
- F. UNO ALL HOLLOW METAL FRAMES TO RECEIVE PAINT TO MATCH ADJACENT WALL COLOR.
- G. UNO ALL WOOD TRIM TO RECEIVE PAINT, P-6. REFER TO DOOR / WINDOW / FRAME FINISH SCHEDULE OR WALL BASE / MILLWORK FINISH SCHEDULE FOR ADDITIONAL INFORMATION.
- H. UNO ALL EXPOSED STRUCTURE, DUCT WORK, PIPING & CONDUITS TO RECEIVE PAINT, P-1.
- I. FURNITURE IS SHOWN FOR REFERENCE ONLY AND IS NOT IN CONTRACT.
- J. PATCH GAPS AT EXISTING WINDOW TRIM AND FRAMES PRIOR TO APPLICATION OF NEW PAINT - SEE DETAIL 6 / 18.1

FINISH KEYNOTES #

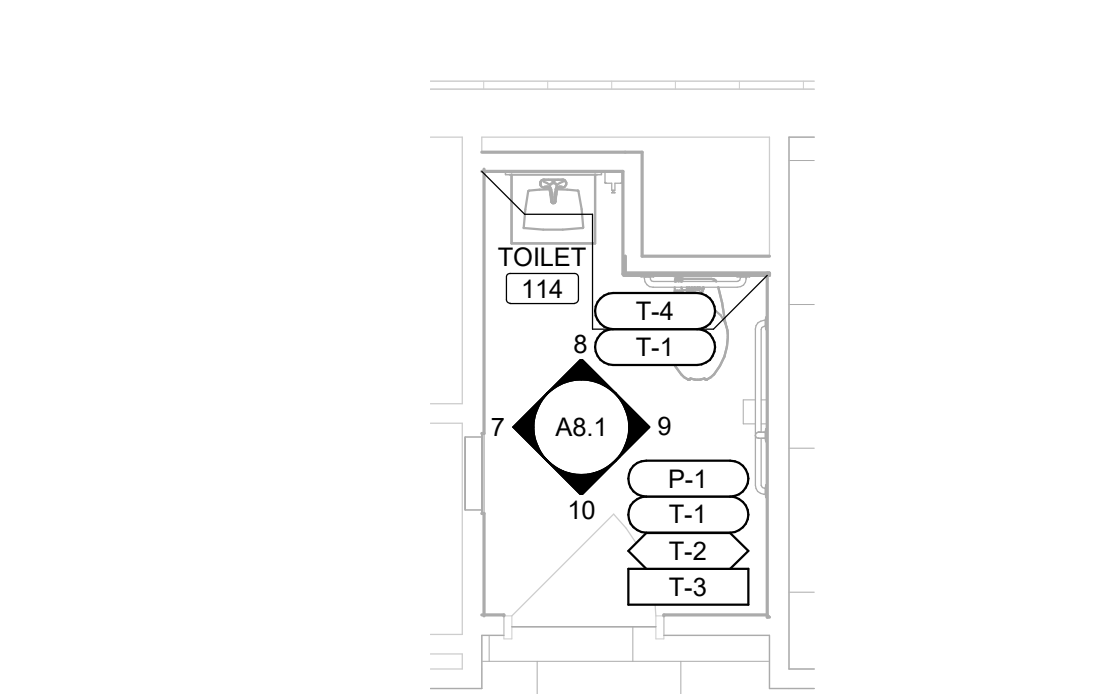
- 1 PAINTED STRIPE IN THE ASSESSOR'S OFFICE WITH P-3 TO START 7'-2" A.F.F. AND GO UP 6" THEN TRANSITION TO P-2.
- 2 GYPSUM WALL ABOVE EXISTING TILE TO BE PAINTED P-1.



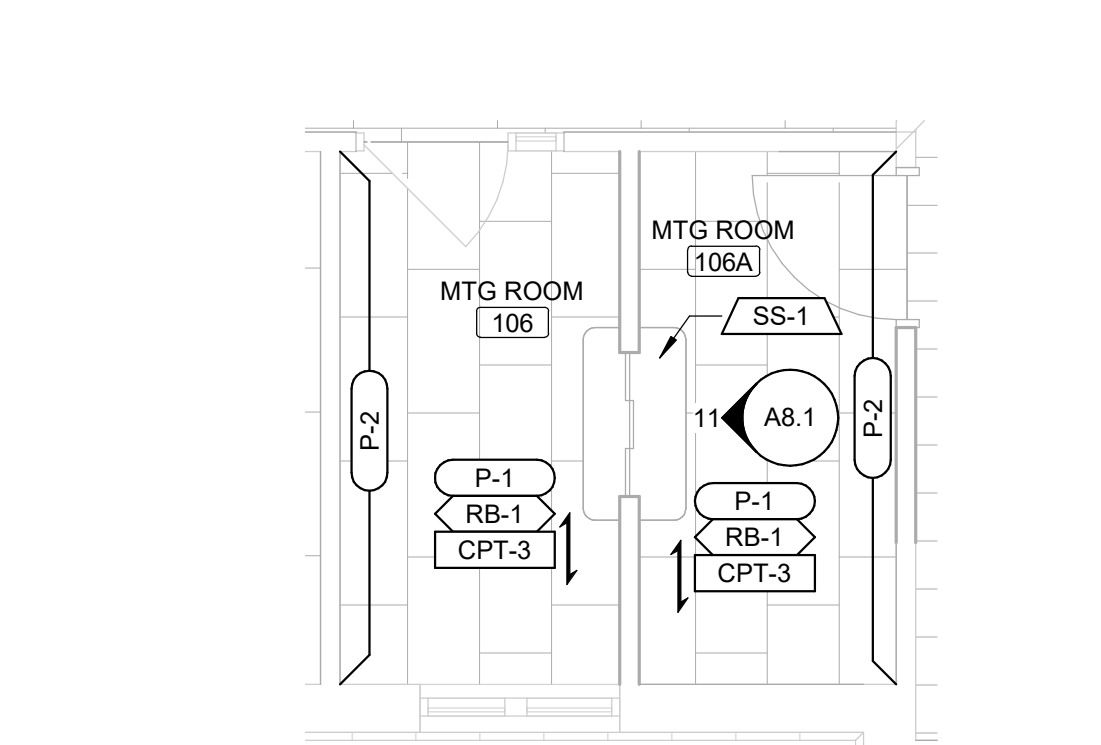
4 ENLARGED TOILETS 124 & 125
SCALE: 1/4" = 1'-0"



3 ENLARGED TOILET 120
SCALE: 1/4" = 1'-0"



2 ENLARGED TOILET 114 & STOR.
SCALE: 1/4" = 1'-0"



1 ENLARGED MEETING RMS 106
SCALE: 1/4" = 1'-0"



EXISTING WINDOW FRAME

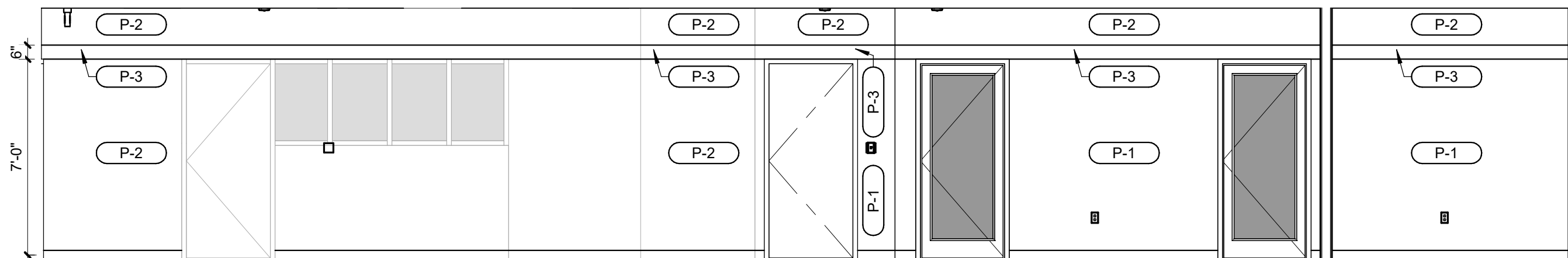
ALL GAPS WITHIN WINDOW TRIM, BETWEEN TRIM AND FRAME, AND BETWEEN FRAME AND WINDOW TO BE FILLED, SANDED, AND PREPPED FOR NEW PAINT

EXISTING WINDOW TRIM



ACCENT WALL IN OPEN WORK AREA
130, MEETING ROOM 131, OFFICE 132,
OFFICE 133, OFFICE 134, OFFICE 135 &
OFFICE 136

SCALE: 1/4" = 1'-0"



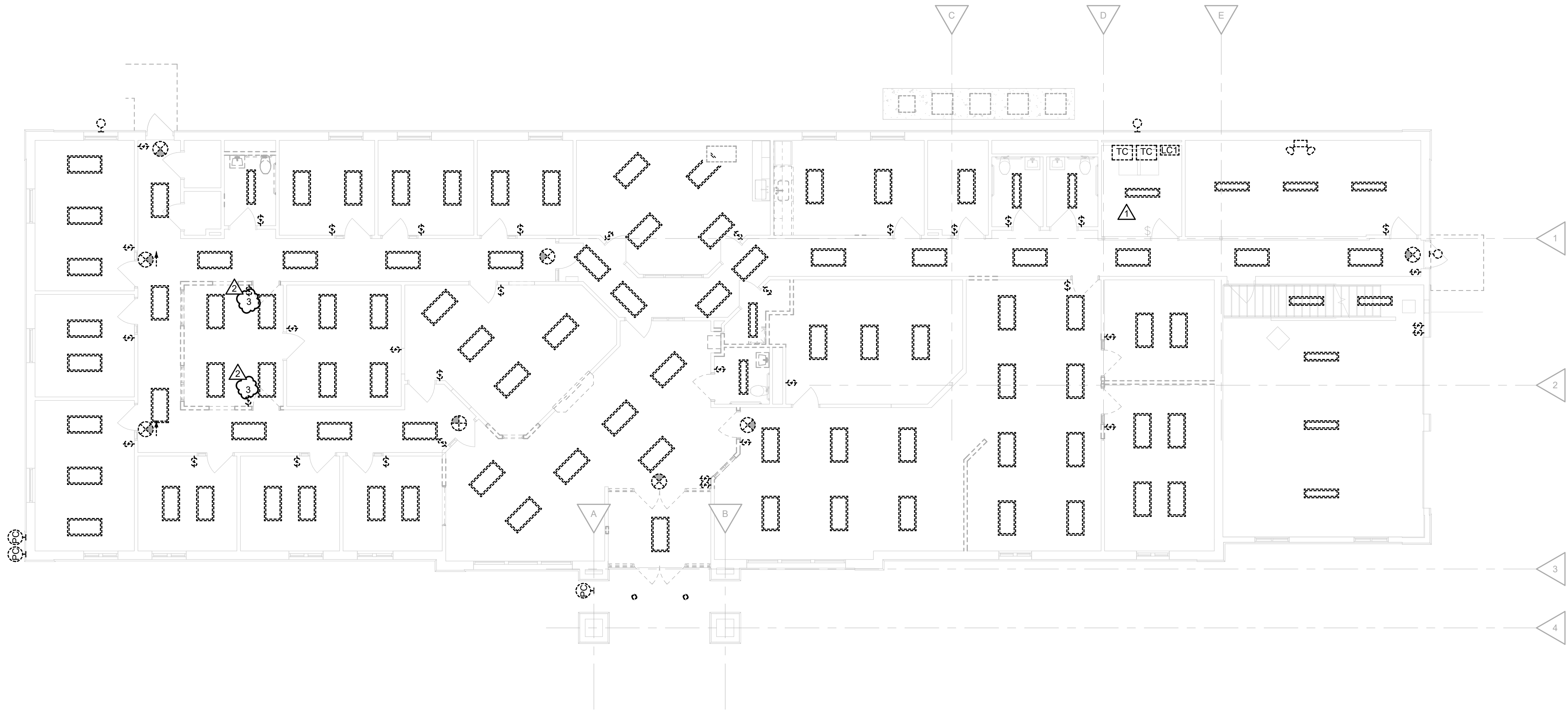
6 ASSESSOR'S OFFICE PAINT STRIPE, TYPICAL
SCALE: 1/4" = 1'-0"

7/24/2023 8:57:48 AM

1

FIRST FLOOR ELECTRICAL DEMOLITION PLAN

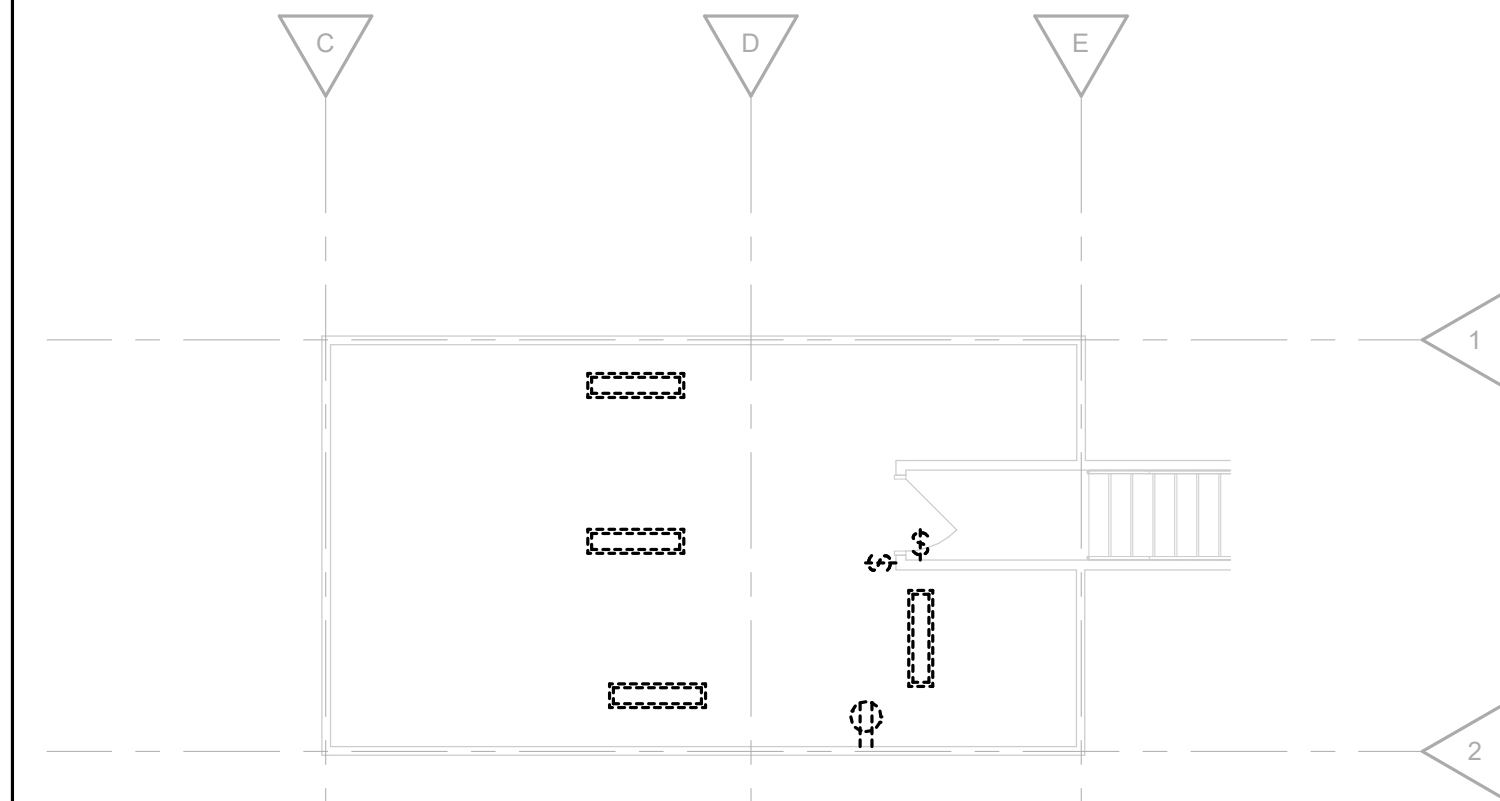
SCALE: 1/8" = 1'-0"



2

ATTIC ELECTRICAL LIGHTING DEMOLITION PLAN

SCALE: 1/8" = 1'-0"



GENERAL NOTES

A. NOT USED

KEYNOTES #



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2	07/20/2023	SI 03

Construction Set
04/06/2023

PROJECT:
City of Bloomington Township

Township Building
Renovation

607 S Gridley, Bloomington, IL
61701

DATE: 02/27/2023

DESIGNED: JDE

DRAWN: TMT

REVIEWED: CMB

SHEET TITLE:
ELECTRICAL
LIGHTING
DEMOLITION PLAN

SHEET NUMBER:

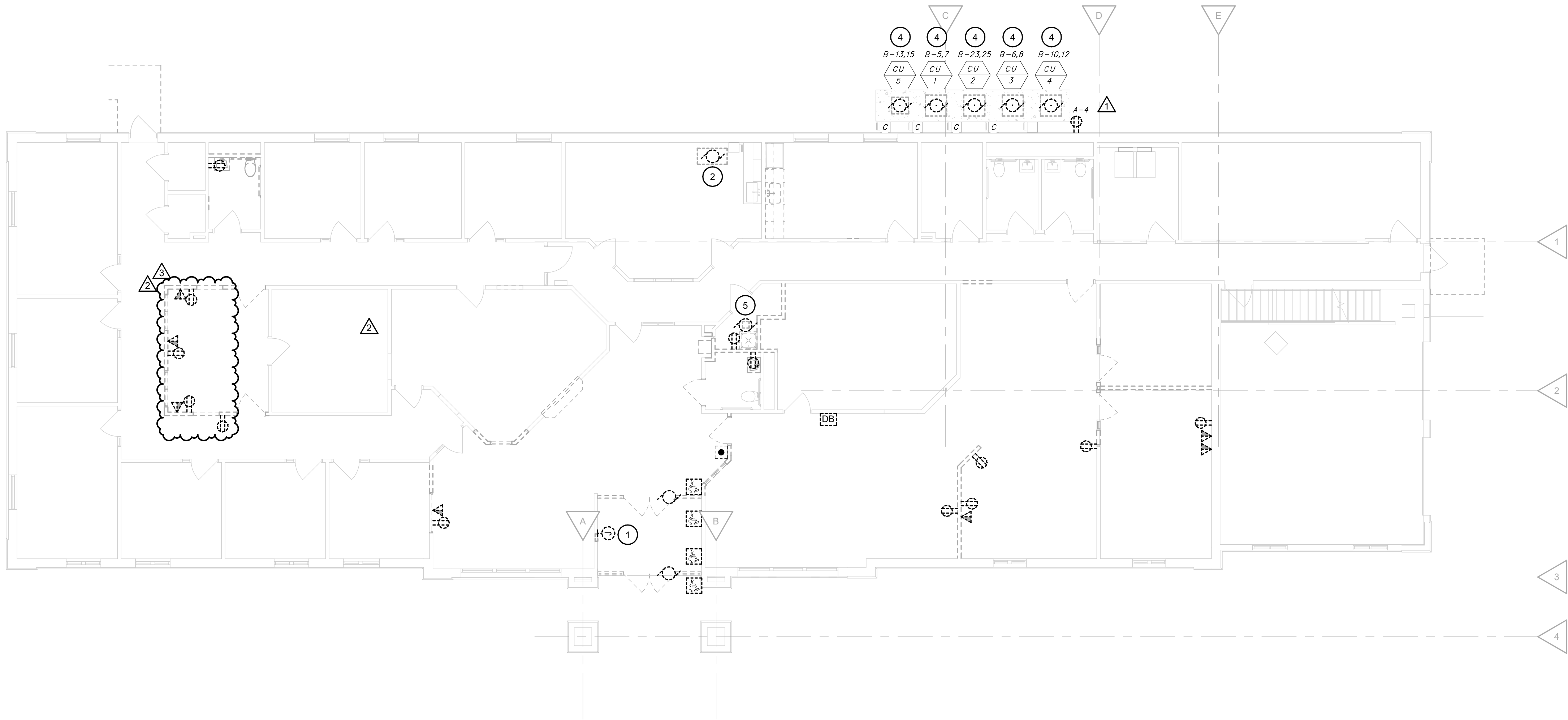
ED1.1

PROJECT NO.: 0220716.00

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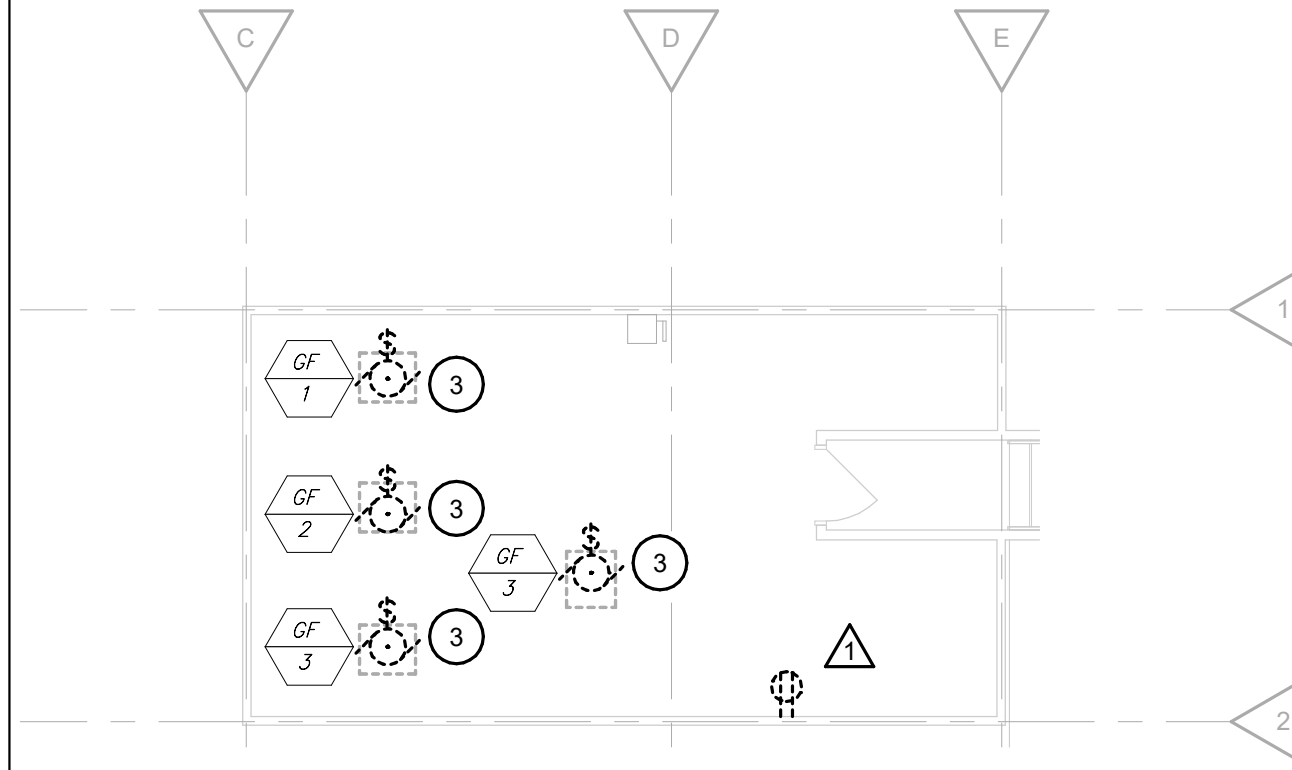
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FIRST FLOOR ELECTRICAL DEMOLITION PLAN
SCALE: 1/8" = 1'-0"



2

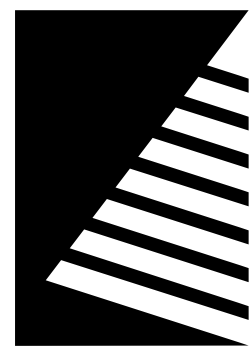
SECOND FLOOR DEMOLITION PLAN
SCALE: 1/8" = 1'-0"

**GENERAL NOTES**

A. NOT USED

KEYNOTES #

- 1 ELECTRICALLY DISCONNECT EXISTING FAN COIL UNIT FOR REMOVAL BY OTHER TRADES. REUSE EXISTING DISCONNECT AND WIRING FOR NEW UNIT.
- 2 DISCONNECT EXISITING UNIT FOR REMOVAL BY OTHER TRADES. PULL WIRE BACK TO PANEL.
- 3 <varies>
- 4 ELECTRICALLY DISCONNECT CONDENSING UNITS, REUSE DISCONNECT SWITCH. UNITS 1, 2, 3: REPLACE CIRCUIT BREAKER WITH NEW 50 AMP 2 POLE BREAKER.
- 5 DISCONNECT EXISTING EXHAUST FAN, REUSE CIRCUIT FOR NEW UNIT.



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Construction Set
04/06/2023

PROJECT:
City of Bloomington Township

**Township Building
Renovation**

607 S Gridley, Bloomington, IL
61701

DATE: 02/27/2023

DESIGNED: JDE

DRAWN: TMT

REVIEWED: CMB

SHEET TITLE:
**ELECTRICAL POWER
AND SYSTEMS
DEMOLITION PLAN**

SHEET NUMBER:

ED1.2

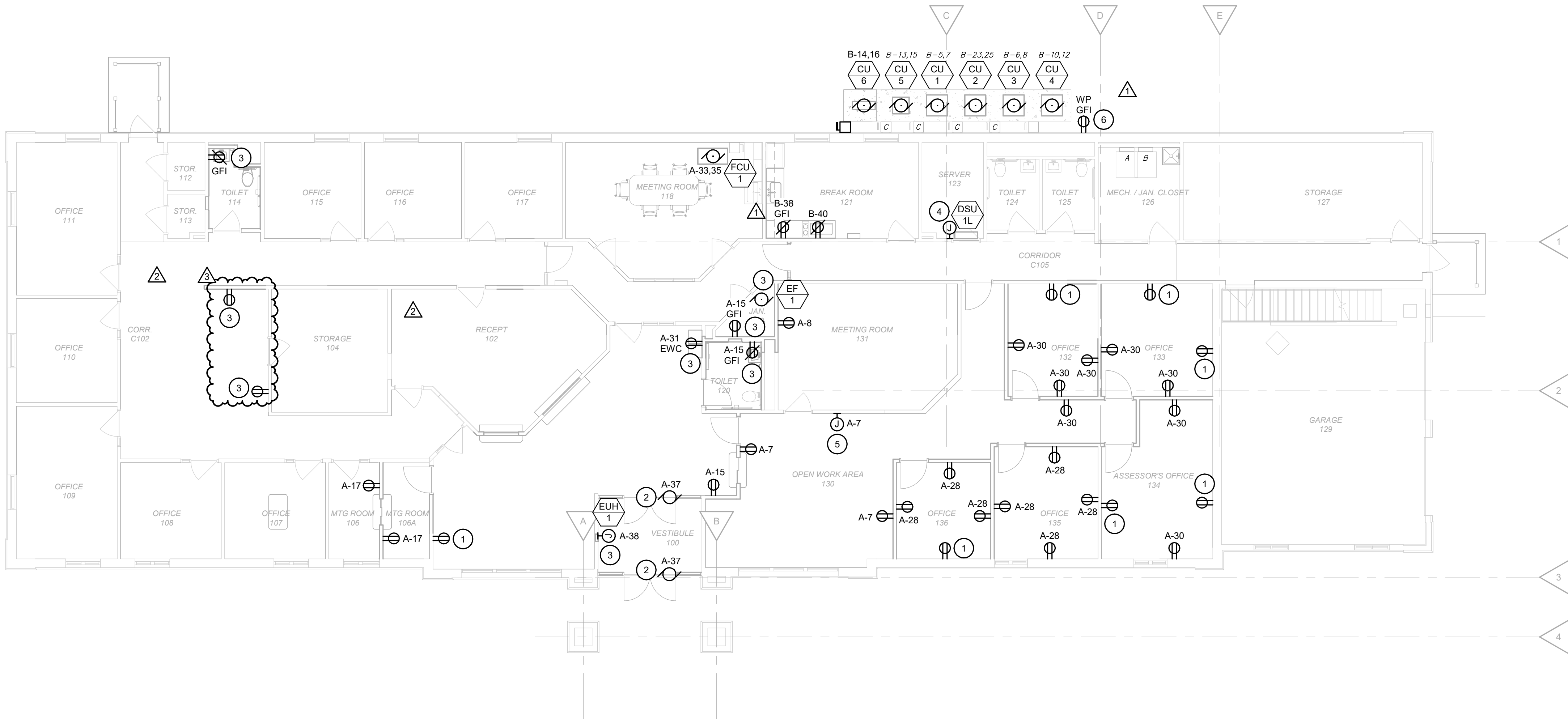
PROJECT NO.: 0220716.00

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1

FIRST FLOOR POWER PLAN

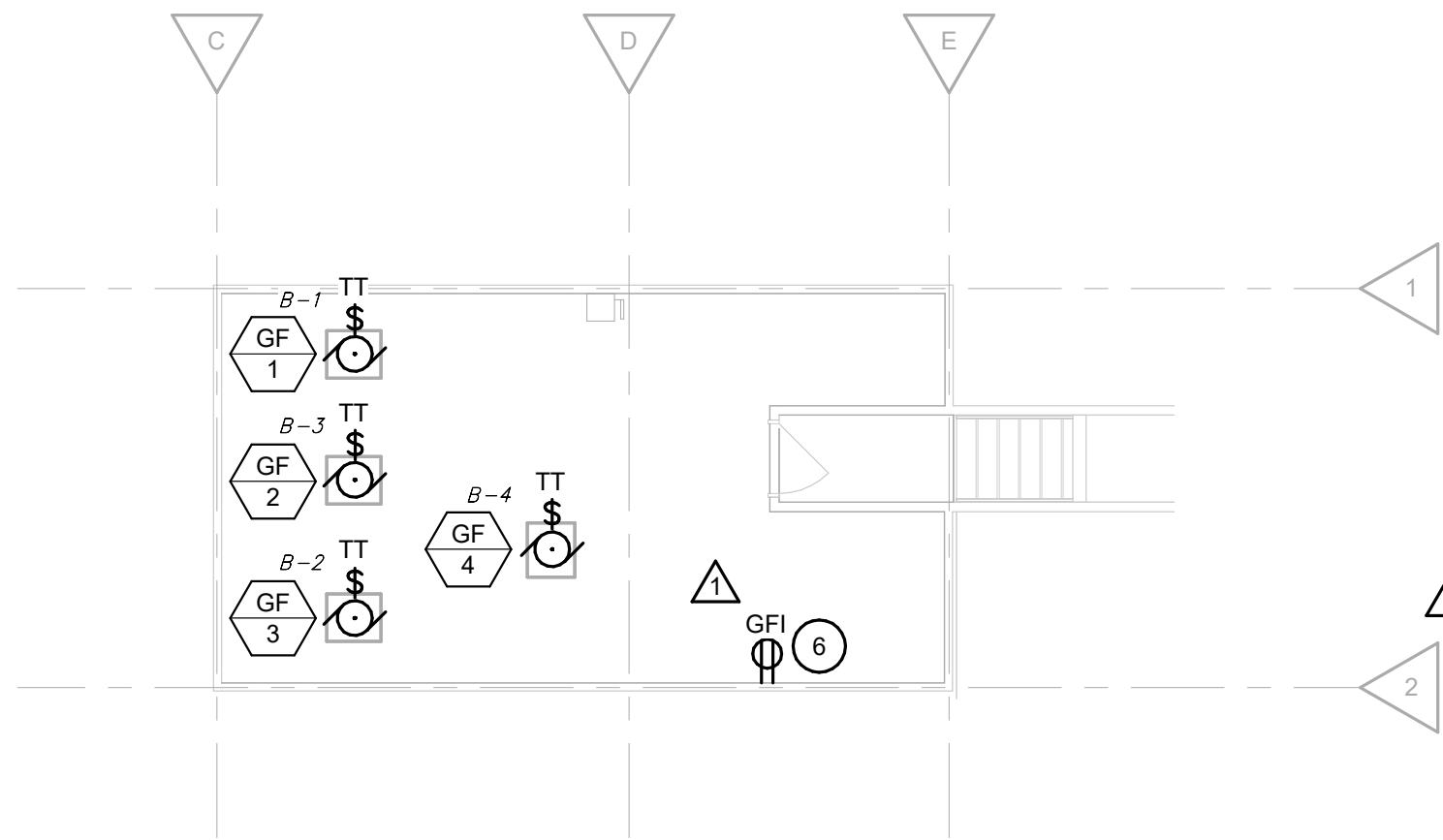
SCALE: 1/8" = 1'-0"



2

ATTIC POWER PLAN

SCALE: 1/8" = 1'-0"

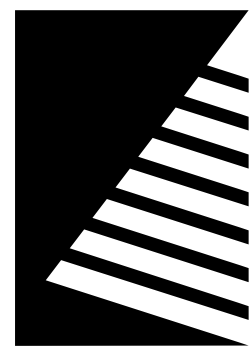


GENERAL NOTES

A. CIRCUIT NUMBERS SHOWN ARE BASED ON CURRENT PANEL BOARD DIRECTORIES AND AVAILABLE SPARES, EC TO CONFIRM.

KEYNOTES #

- 1 REPLACE EXISTING DEVICE WITH NEW DEVICE.
- 2 NEW MOTORIZED DOOR. CONNECT TO EXISTING CIRCUIT USED DOORS REMOVED.
- 3 REUSE EXISTING CIRCUIT FROM DEVICE REMOVED FROM THIS AREA.
- 4 POWER FED FROM WIRING HARNESS FROM EXTERIOR UNIT.
- 5 POWER FOR NEW DOOR BELL.
- 6 REPLACE EXISTING DEVICE WITH NEW GFI DEVICE.



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Construction Set
04/06/2023

PROJECT:
City of Bloomington Township

Township Building
Renovation

607 S Gridley, Bloomington, IL
61701

DATE: 02/27/2023

DESIGNED: JDE

DRAWN: TMT

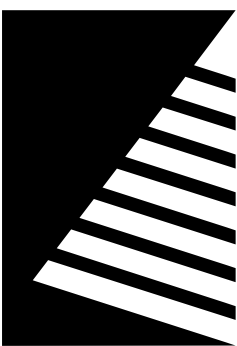
REVIEWED: CMB

SHEET TITLE:
FIRST FLOOR POWER
PLAN

SHEET NUMBER:

E2.1

PROJECT NO.: 0220716.00



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1	05/23/2023	SI 01
2	07/20/2023	SI 03

Construction Set
04/06/2023

PROJECT:
City of Bloomington Township

Township Building Renovation

607 S Gridley, Bloomington, IL
61701

DATE: 02/27/2023

DESIGNED: JDE

DRAWN: TMT

REVIEWED: CMB

FIRST FLOOR SYSTEMS PLAN

SHEET NUMBER:

E3.1

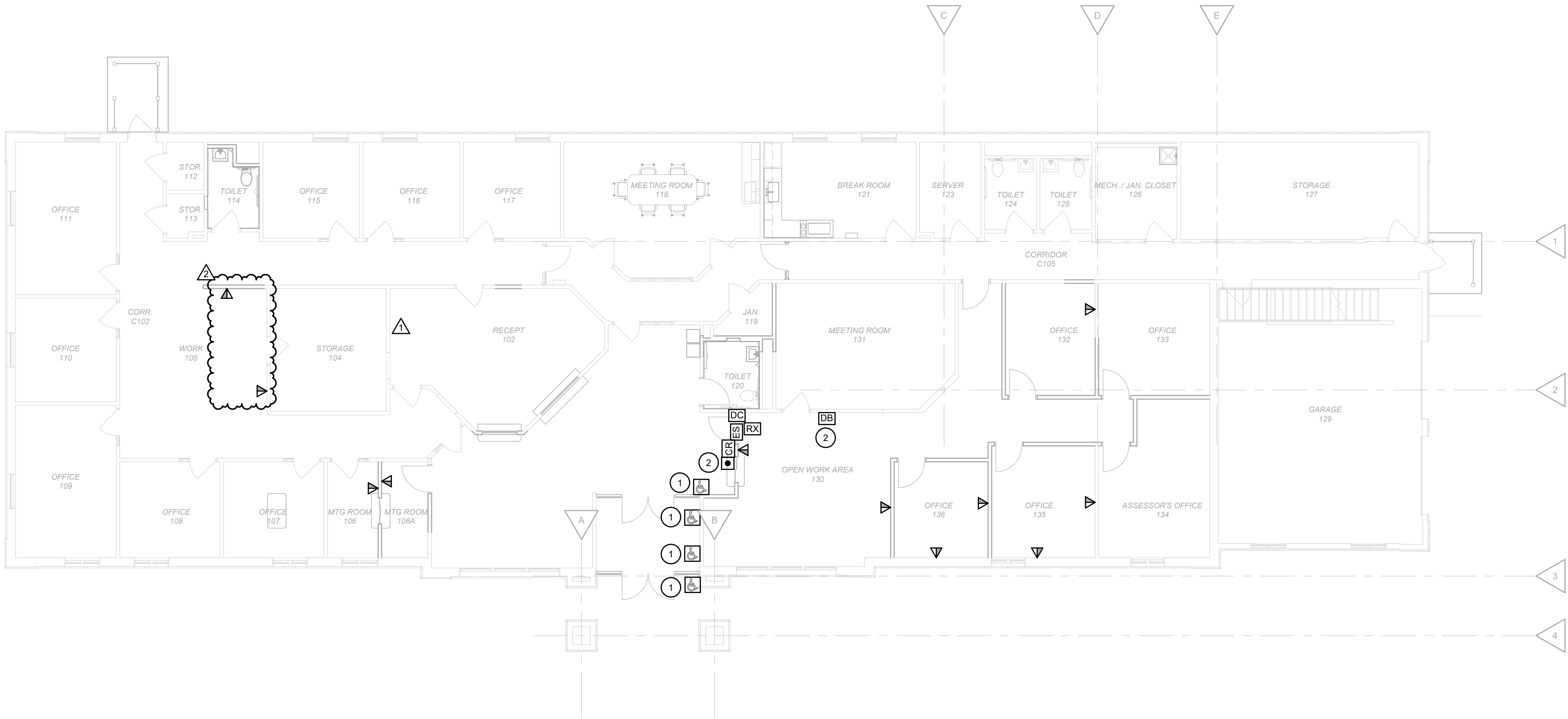
PROJECT NO.: 0220716.00

GENERAL NOTES

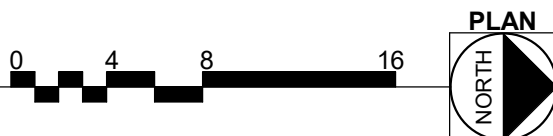
A. NOT USED

KEYNOTES #

1. MOTORIZED DOOR OPENERS FOR NEW DOORS, PROVIDED BY DOOR OPERATOR VENDOR, INSTALLED BY EC PER VENDOR INSTRUCTIONS.
2. NEW DOOR BELL, NICOR #PRCP2 WITH PUSH BUTTON.



1 FIRST FLOOR SYSTEMS PLAN
SCALE: 1/8" = 1'-0"





REGULAR AGENDA ITEM NO. 6.B.

FOR CITY OF BLOOMINGTON TOWNSHIP: November 27, 2023

WARD IMPACTED: Town of the City of Bloomington

SUBJECT: Consideration and Action on the Adoption of the Fiscal Year 2024 Tax Levy Ordinance

RECOMMENDED MOTION: The Fiscal Year 2024 Tax Levy for Tax Year 2023 of \$2,351,600 be adopted and the Tax Levy Ordinance No. 2023-04, as certified by the Township Clerk, be passed and placed on file with the County Clerk

STRATEGIC PLAN LINK:

STRATEGIC PLAN SIGNIFICANCE:

BACKGROUND: Illinois Municipal Code Division 3 Levy and Collection of Taxes (65 ILCS 5) grants Townships the power to collect taxes for the purpose of conducting business. Illinois Property Tax Code Division 2 Truth in Taxation (35 ILCS 200/18) dictates the process for which a tax levy ordinance is passed. Townships must present for Board approval an estimated levy no less than 20 days prior to adopting a tax levy ordinance. If the estimated levy is more than 5% of the amount extended in the prior year, notice must be given and a public hearing held. The Tax Levy Ordinance must then be filed with the County Clerk on or before the last Tuesday of December.

The estimated tax levy was presented to and approved by the Board at the October 23, 2023 Board of Trustees meeting.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: The 2023 Tax Levy remained the same as the past five prior levies, since 2017, and thus required no public notice or hearing. Tax Levy Ordinance No. 2023-04 and accompanying certifications will be placed on file with the McLean County Clerk.

FINANCIAL IMPACT: For Tax Year 2023, Township is levying \$2,351,600, with the breakdown among funds as follows:

- General Town Fund: \$1,651,600
- General Assistance Fund: \$100,000
- Cemetery Fund: \$600,000

Respectfully submitted for consideration.

Prepared by: Debbie Stilwell

ATTACHMENTS:

[6B FY2023 Tax Levy Ordinance 2023-04.pdf](#)

**TRUTH IN TAXATION
CERTIFICATE OF COMPLIANCE**

I, the undersigned, do hereby certify that I am the Township Supervisor presiding over the taxing district of the Town of the City of Bloomington, also known as the City of Bloomington Township, and as presiding officer further certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with, the provisions of Section 18-55 through 19-100 of the Truth in Taxation Law (35 ILCS 100/18.2).

The taxing district's aggregate levy did not exceed a 5% increase over the prior year's extension. Therefore, a notice and a hearing were not necessary.

Signed this date, November 27, 2023

Deborah L. Skillrud
Township Supervisor

CERTIFICATION OF TAX LEVY ORDINANCE

STATE OF ILLINOIS)
COUNTY OF McLEAN) ss:
TOWN OF THE CITY OF BLOOMINGTON)

I, LESLIE YOCUM, duly appointed and qualified Township Clerk of the Town of the City of Bloomington, Illinois do hereby certify that the foregoing is a perfect and complete copy of Ordinance No. 2023 - 04, An Ordinance of the Town of the City of Bloomington Adopting a Tax Levy for the Year 2023 for the General Town Fund, General Assistance Fund, and Cemetery Fund, which was presented, passed and adopted at the regular meeting of said Township Trustees held on the 27th day of November, 2023, by an affirmative vote of the majority of all members then holding office, the vote having been taken by yeas and nays and entered into the record of the minutes of said Board.

Witness my hand and the seal of said Township
this 27th day of November, 2023.

Leslie Yocum
Township Clerk

ORDINANCE NO. 2023 - 04

**AN ORDINANCE OF THE TOWN OF THE CITY OF BLOOMINGTON
FOR THE ADOPTION OF A TAX LEVY FOR THE YEAR 2023
FOR THE GENERAL TOWN FUND, GENERAL ASSISTANCE FUND, AND
CEMETERY FUND**

WHEREAS, the Township Board of Trustees of the Town of the City of Bloomington, also known as the City of Bloomington Township, McLean County, Illinois, did on March 27, 2023, duly adopt the Fiscal Year 2024 Budget and Appropriation Ordinance, and did on August 28, 2023 adopt the Fiscal Year 2024 Amended Budget and Appropriation Ordinance for the General Town Fund, General Assistance Fund, and Cemetery Fund; and

WHEREAS, in accordance with Illinois Municipal Code Division 3 Levy and Collection of Taxes (65 ILCS 5), the Township Board of Trustees deems it necessary to levy taxes upon all property subject to taxation within the Township, to defray the necessary expenses and liabilities for the City of Bloomington Township; and

WHEREAS, the requirements of Truth in Taxation Law Section 18-70 (35 ILCS 200/18-70) for a public hearing and the notice for such public hearing, do not strictly apply to the 2023 tax levy because said levy is not more than 105% of the amount extended.

WHEREAS, that a certified copy of this Ordinance be filed with the County Clerk of McLean County, Illinois, as required by law.

NOW THEREFORE BE IT ORDAINED by the Township Board of Trustees of the Town of the City of Bloomington as follows:

Section 1. **TOTAL AND AGGREGATE LEVY.** The total sums and aggregate thereof deemed necessary to be raised, levied, and collected from the 2023 tax levy are Two Million, Three Hundred Fifty-One Thousand, Six Hundred Dollars (\$2,351,600). The specific amounts to be levied for the various purposes are set forth in Sections 2 through 4 of this Ordinance.

Section 2. **GENERAL TOWN FUND.** For the purpose of conducting General Town daily business and operations, the sum of One Million, Six Hundred Fifty-One Thousand, Six Hundred Dollars (\$1,651,600) is hereby levied and assessed upon all property subject to taxation within the Township for the year 2023.

Section 3. **GENERAL ASSISTANCE FUND.** For the purpose of conducting General Assistance daily business and operations, the sum of One Hundred Thousand Dollars

(\$100,000) is hereby levied and assessed upon all property subject to taxation within the Township for the year 2023.

Section 4. **CEMETERY.** For the purpose of conducting Cemetery daily business and operations, the sum of Six Hundred Thousand (\$600,000) is hereby levied and assessed upon all property subject to taxation within the Township for the year 2023.

Section 5. That said tax so levied and assessed as aforesaid be collected and enforced in the same manner and by the same officer as the State and County Taxes and be paid over by the officer so collecting the same to the Treasurer of the Town of the City of Bloomington as provided by law.

Section 6. This ordinance shall be in full force and effective immediately after its adoption and passage.

ADOPTED and PASSED this 27th day of November, 2023.

Mboka Mwilambwe
Chair of the Board of Trustees

ATTEST:

Leslie Yocum
Town Clerk

Town of the City of Bloomington

FY2024 Tax Levy

For Tax Year 2023

FY2024: 04/01/2023 - 03/31/2024

Tax Levy		Cemetery Fund	General Town Fund	General Assistance Fund	COMBINED FUNDS
Projected Beginning Balance		1,033,544	2,684,480	449,433	4,167,457
Projected Revenues	Interest	600	50,000	20,000	70,600
	Income from Trusts	4,000			4,000
	Other Income & Special Events	10,000	41,000	10	51,010
	Township Litigation Income		25		25
	Personal Property Replacement Tax	70,000	300,000	30,000	400,000
	Opening/Closing Fee	90,000			90,000
	Marker Commission	9,000			9,000
	Sales	123,700			123,700
	Inspection Fee	4,000			4,000
	Refunds and Recoveries			15,000	15,000
	Tax Levy	600,000	1,651,600	100,000	2,351,600
	Transferred from GT			200,000	200,000
Total Projected Revenues		911,300	2,042,625	365,010	3,318,935
Projected Expenditures	Administrative Expenses	98,400			98,400
	Assessor's Office		150,144		150,144
	Capital Fund		476,410		476,410
	Cemetery Improvements, Maintenance & Repairs	185,000			185,000
	Casework/General Assistance			536,168	536,168
	Cemetery Operations	392,500			392,500
	Community Agency Funding		340,000		340,000
	Compensation & Benefits	517,000	1,251,995		1,768,995
	Services & Expenses		191,800		191,800
	Supervisor's Office		117,450		117,450
	GT Funds Transferred to GA Fund		200,000		200,000
	Total Projected Expenditures	1,192,900	2,727,799	536,168	4,456,867
Projected Ending Balance		751,944	1,999,305	278,275	3,029,524

Average Monthly Expenditures	99,408	187,616	44,681
Number of Months in Reserve at end of FY	7.56	10.66	6.23
Tax Levy Split Percentages	0.2551	0.7023	0.0425

*NOTE: "Capital Fund Reserve" not included in totals to compute "Average Monthly Expenditures" or "Number of Months in Reserve at end of FY"

PAST LEVY COMPARISONS	Tax Year:	2020	2021	2022	2023
Cemetery Fund		506,600	506,600	506,600	600,000
General Town Fund		1,645,000	1,645,000	1,645,000	1,651,600
General Assistance Fund		200,000	200,000	200,000	100,000
Total LEVY		2,351,600	2,351,600	2,351,600	2,351,600

11/17/2023

Town of the City of Bloomington
Evergreen Memorial Cemetery Fund FY2024 Tax Levy
For Tax Year 2023
FY2024: 04/01/2023 - 03/31/2024

Cemetery Fund		FY2021 Actual Revenue & Expenses		FY2022 Actual Revenue & Expenses		FY2023 Actual Revenue & Expenses		FY2024 est. Revenue & Expenses as of 09/30/2023 (6 months)	FY2024 Levy	
Beginning Public Fund Balance			453,742		737,764		944,330		1,169,908	1,033,544
Revenues	Interest		615		531		1,066	600		600
	Income from Trusts		12,900		2,549		3,186	4,000		4,000
	Personal Property Replacement Tax		43,392		96,994		146,453	70,000		70,000
	Opening/Closing Fee		87,970		107,355		112,245	90,000		90,000
	Marker Commission		8,156		8,490		8,551	9,000		9,000
	Sales		117,956		123,609		110,407	131,700		123,700
	Sale of Lots	76,520		67,603		80,157		70,000		70,000
	Sale of Crypts	18,860		11,620		2,725		11,000		11,000
	Sale of Niches	19,480		42,586		26,315		40,000		40,000
	Sale of Burial Supplies	300		350		10		500		500
	Sale of Pet Cemetery Spaces	1,510		850		1,000		700		700
	Other Sales	1,286		600		200		1,500		1,500
	Inspection Fee		3,075		3,900		3,725	4,000		4,000
	Other Income & Special Events		9,196		15,831		12,513	10,000		10,000
	Tax Levy		506,314		506,502		506,589	506,600		600,000
	Total Revenues		789,574		865,762		904,735	825,900		911,300
Expenditures	Administrative Expenses		79,269		86,408		80,707	97,697		98,400
	Casualty Insurance	20,840		20,299		21,630		21,297		22,000
	Contractual Services	8,168		12,741		6,545		14,000		14,000
	Office Supplies	2,821		3,021		2,572		4,000		4,000
	Utilities	15,522		15,101		15,929		18,500		18,500
	Advertising	1,056		931		3,096		4,000		4,000
	Dues/Seminars	500		350		350		600		600
	Legal Expense	0		0		0		600		600
	Audit Expense	7,150		7,250		7,000		7,500		7,500
	COBT for Financial Administration	12,200		12,200		12,200		12,200		12,200
	Special Event Expenses	6,802		8,839		5,698		9,000		9,000
	Other Admin Expenses	4,211		5,676		5,337		5,000		5,000
	Office Equipment	0		0		350		1,000		1,000
	Cemetery Improvements, Maintenance & Repairs		79,968		59,733		79,519	228,567		185,000
	Flags & Poles	4,780		14,874		5,318		8,567		15,000
	Operating Equipment	14,388		14,632		74,201		8,000		8,000
	Mausoleum (including debt service)	60,792		30,227		0		0		0
	Columbariums	0		0		0		200,000		150,000
	Veterans Memorial	0		0		0		10,000		10,000
	Scattering Grounds/Ossuary	9		0		0		2,000		2,000
	Cemetery Operations		36,157		118,677		108,634	136,500		392,500
	Fuel, Oil & Equipment	5,665		8,016		9,754		10,000		10,000
	Tree Removal/Monument Repair	12,360		16,700		9,950		19,000		19,000
	Equipment Repairs	1,530		6,545		8,339		12,000		18,000
	CEM Supplies & Maintenance	72		6,824		6,991		15,000		15,000
	Rental Equipment & Leasing	0		0		2,103		12,000		12,000
	Removal of Leaves/Branches	3,200		2,038		2,658		4,000		4,000
	Office Repairs & Maintenance	27		482		4,800		2,000		2,000
	Grounds Maintenance/Repair	7,610		19,209		17,670		25,000		275,000
	Road, Fence, Lot, Drains	18		45,625		31,785		20,000		20,000
	Equipment Building	1,048		128		186		1,500		1,500
	Other CEM Expenses	15		0		1,003		1,000		1,000
	Grave Markers	4,610		13,110		13,395		15,000		15,000
	Compensation & Benefits		310,158		394,378		410,297	499,500		517,000
	Wages: Administrative Staff	59,150		68,539		59,762		70,000		73,000
	Wages: Cemetery Staff	167,453		223,110		246,828		292,500		307,000
	Trustee Compensation	0		0		0		0		0
	Payroll Taxes	16,195		21,041		22,094		24,000		24,000
	IMRF	24,844		30,604		25,946		39,000		39,000
	IDES - Unemployment	6,517		8,621		9,903		13,500		13,500
	Employee Health Insurance, Etc.	35,524		41,930		45,484		60,000		60,000
	Other Payroll Expenses	475		533		280		500		500
	Total Expenditures		505,552		659,196		679,157	962,264		1,192,900
Other Financing Sources In/(Out)										
Ending Public Fund Balance			737,764		944,330		1,169,908	1,033,544		751,944

Average Monthly Expenditures	42,129	54,933	56,596	80,189	99,408
Number of Months in Reserve at end of FY	17.51	17.19	20.67	12.89	7.56

11/17/2023

Town of the City of Bloomington

General Town Fund FY2024 Tax Levy

For Tax Year 2023

FY2024: 04/01/2023 - 03/31/2024

General Town Fund		FY2021 Actual Revenue & Expenses		FY2022 Actual Revenue & Expenses		FY2023 Actual Revenue & Expenses		FY2024 est. Revenue & Expenses as of 09/30/2023 (6 months)	FY2024 Levy	
Beginning Fund Balance			1,932,227		2,396,761		2,944,257		3,516,730	2,684,480
Revenues	Interest		6,085		4,064		61,179		125,000	50,000
	Other Income		51,218		26,638		37,546		38,000	38,000
	Other Income: Grant		5,000		17,086		0		0	1,000
	Other Income: GA Administration		0		1,295		2,190		2,000	2,000
	Township Litigation Income		0		0		0		0	25
	Personal Property Replacement Tax		140,871		314,934		475,541		350,000	300,000
	Tax Levy		1,643,738		1,644,570		1,644,925		1,645,000	1,651,600
	Proceeds from Loan		0		0		0			0
	Total Revenues		1,846,912		2,008,586		2,221,381		2,160,000	2,042,625
Expenditures	Assessor's Office		62,462		52,659		74,483		150,144	150,144
	Rent/Debt Service	0		0		0		11,544		21,544
	Auto Expense	2,844		1,044		2,630		5,000		3,000
	Telephone	2,887		3,081		2,499		3,000		3,000
	Utilities	4,904		5,366		5,656		5,800		5,800
	Postage	165		0		0		300		300
	Office Supplies	4,182		635		4,010		2,000		2,000
	Publications & Printing	0		0		30		500		500
	Equipment	3,384		1,140		5,422		6,000		6,000
	Equipment Repair/Rental	0		0		0		1,500		1,500
	Education/Meetings/Conferences	3,040		1,893		13,225		17,000		9,000
	Replatting & Remapping	0		0		0		9,000		9,000
	Appraisal Services	13,259		13,145		11,740		34,000		34,000
	Janitorial	1,800		1,825		2,100		2,000		2,000
	Computer Services	23,913		20,446		25,059		20,000		20,000
	Mapping/GIS Services	0		2,100		0		30,000		30,000
	Membership Dues	2,085		1,983		2,112		2,500		2,500
	Capital Fund Reserve							841,500		476,410
	Program Facility							0		1
	Township Building Improvements							841,500		476,409
	Community Agency Funding		175,216		149,054		241,367		340,000	340,000
	Community Medical	18,500		18,500		15,000		25,000		25,000
	GA Client Service Funding	51,502		6,950		35,918		50,000		50,000
	Youth Services	35,000		45,000		35,000		35,000		35,000
	Senior Services	68,500		68,500		80,000		80,000		80,000
	CERP/HERE	0		10,104		0		150,000		150,000
	Compensation & Benefits		1,040,539		1,061,804		1,017,790		1,124,660	1,251,995
	TWP Supervisor	94,000		94,000		94,000		94,000		94,000
	TWP Assessor	96,000		96,000		96,000		96,000		96,000
	Town Clerk	2,400		2,400		2,400		2,400		2,400
	Town Trustees	2,500		2,280		2,160		2,400		2,400
	GA Staff	292,826		302,193		316,959		310,000		375,000
	Deputy Assessors	294,159		307,188		274,436		404,000		420,000
	IMRF	82,784		81,429		62,315		65,000		88,650
	FICA	55,465		57,701		56,795		70,000		75,720
	Group Medical	119,328		117,454		111,401		77,500		94,575
	State Unemployment	1,077		1,159		1,324		3,360		3,250

Town of the City of Bloomington

General Town Fund FY2024 Tax Levy

For Tax Year 2023

FY2024: 04/01/2023 - 03/31/2024

General Town Fund		FY2021 Actual Revenue & Expenses		FY2022 Actual Revenue & Expenses		FY2023 Actual Revenue & Expenses		FY2024 est. Revenue & Expenses as of 09/30/2023 (6 months)		FY2024 Levy	
	Services & Expenses		62,103		161,239		273,871		436,921		191,800
	Membership Dues	1,667		1,661		1,720		1,850		2,000	
	Auditing Expense	7,150		7,250		7,000		7,500		8,000	
	Legal Expense	5,358		3,990		4,617		12,000		12,000	
	Insurance	12,773		12,978		11,647		11,980		13,000	
	Publishing	686		1,024		698		800		800	
	Other Expenditures	2,237		2,429		1,850		5,000		7,500	
	Debt Service: Principle & Interest	0		0		0		0		20,000	
	Building Maintenance	8,578		11,213		8,938		20,000		20,000	
	Janitorial Services & Supplies	5,855		4,290		4,849		6,000		6,000	
	Building Security	0		0		0		0		2,500	
	Building Repairs	0		87,429		155,461		181,791		50,000	
	Special Projects	17,798		28,976		77,091		190,000		50,000	
	Supervisor's Office		42,058		36,335		41,396		99,025		117,450
	Postage	1,425		2,361		1,733		2,500		3,000	
	Rent/Debt Service	0		0		0		0		20,000	
	Janitorial	2,250		2,281		2,625		2,625		3,500	
	Utilities	7,356		8,050		8,484		10,250		11,500	
	Telephones	3,748		3,591		4,267		4,500		5,500	
	Car Expense	1,086		1,496		203		250		3,500	
	Education/Conference/Meetings	1,256		649		3,442		3,500		4,000	
	Equipment	4,521		0		300		53,900		25,000	
	Equipment Repair/Rental	3,332		3,557		3,716		3,800		6,000	
	Office Supplies	5,724		3,244		4,760		5,000		6,000	
	Printing	0		0		0		250		3,000	
	Publications	75		75		165		200		1,000	
	Computer/Contract Services	11,224		10,971		11,521		12,000		25,000	
	Membership Dues	60		60		180		250		450	
	Emergency Transfer of Funds		0		0		0		0		200,000
	GT Funds Transferred to GA Fund	0		0		0				200,000	
	Total Expenditures		1,382,379		1,461,090		1,648,908		2,992,250		2,727,799
	Ending Fund Balance		2,396,761		2,944,257		3,516,730		2,684,480		1,999,306

Average Monthly Expenditures	113,715	112,057	118,030	148,247	187,616
Number of Months in Reserve at end of FY	21.08	26.27	29.80	18.11	10.66
					11/17/2023

*NOTE: "Capital Fund Reserve" is not included in totals to compute "Average Monthly Expenditures" or "Number of Months in Reserve at end of FY"

Town of the City of Bloomington
General Assistance Fund FY2024 Tax Levy
For Tax Year 2023
FY2024: 04/01/2023 - 03/31/2024

General Assistance Fund		FY2021 Actual Revenue & Expenses	FY2022 Actual Revenue & Expenses	FY2023 Actual Revenue & Expenses	FY2024 est. Revenue & Expenses as of 09/30/2023 (6 months)	FY2024 Levy
Beginning Fund Balance		513,346	490,032	538,224	546,905	449,433
Revenues	Interest	1,255	1,021	2,460	21,000	20,000
	Other Income	9	0	0	0	10
	Personal Property Replacement Tax	17,122	38,292	57,835	45,000	30,000
	Refunds and Recoveries	37,951	25,658	40,269	20,000	15,000
	Tax Levy	199,783	199,960	200,055	200,084	100,000
	Transferred from GT	0		0	0	200,000
	Total Revenues	256,120	264,931	300,619	286,084	365,010
Expenditures	Groceries/Personal Essentials	85,876	56,435	50,072	60,000	85,000
	Rent	129,764	78,803	82,844	80,000	150,000
	Utilities	18,821	10,257	7,115	15,000	50,000
	Medical	0	0	0	0	20,000
	Emergency Assistance	38,360	67,122	147,818	220,000	200,000
	Hospital	0	0	0	0	10,000
	Burial	1,000	2,056	2,056	2,056	6,168
	Transportation	893	238	231	1,500	5,000
	Allowances	4,720	1,828	1,802	5,000	10,000
	Total Expenditures	279,434	216,739	291,938	383,556	536,168
Ending Fund Balance		490,032	538,224	546,905	449,433	278,275

Average Monthly Expenditures	23,286	18,062	24,328	31,963	44,681
Number of Months in Reserve at end of FY	21.04	29.80	22.48	14.06	6.23

11/17/2023



REGULAR AGENDA ITEM NO. 7.A.

FOR CITY OF BLOOMINGTON TOWNSHIP: November 27, 2023

WARD IMPACTED: Town of the City of Bloomington

SUBJECT: Presentation and Discussion of the Township Supervisor's Report

RECOMMENDED MOTION: None; presentation only

STRATEGIC PLAN LINK:

STRATEGIC PLAN SIGNIFICANCE:

BACKGROUND: A report from the Township Supervisor will be provided. Questions, comments, and discussion from the Board are welcome.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

Respectfully submitted for consideration.

Prepared by: Debbie Stilwell

ATTACHMENTS:

[7A 20231127 Supervisor Report.pdf](#)

CITY OF BLOOMINGTON TOWNSHIP

TO: Township Trustees
FROM: Deborah L Skillrud, TWP Supervisor
DATE: November 27, 2023
RE: Township Supervisor's Report

Building Renovation Project: Phase 1 of the building project, renovating the Assessor's side, is complete. The office was closed to clients and other outside traffic Monday November 6 through Thursday November 9, 2023 while the Assessor's team and, temporarily, the Supervisor's team were moved into the newly renovated space. Phase 2, renovating the Supervisor's side, has begun.

HERE Program: Township continues to serve a number of clients through the Housing Eviction Relief Efforts (HERE) Program. In October, \$10,559 was disbursed for rent and \$760 towards mortgage, staving off eviction for thirteen (13) individuals. A total of \$2,596 was disbursed for seven (7) individuals for utilities. A total of \$177,536 has been disbursed through the HERE program since December 2022.

General Assistance: One-hundred thirty-nine (139) applicants sought Township services in the month of October. Of those, seventy-four (74) were *potentially eligible* for General Assistance and sixty-five (65) were *potentially eligible* for Emergency Assistance.

A client from rural Bloomington Township was served in October.

Township received \$345 in Supplemental Security Income (SSI) refunds and recovery in October.

POTS Recycling: Bins remain open throughout the winter months and will be checked periodically. A full semitruck shipment of 24 pallets was transported to East Jordan Plastics for recycling.

Evergreen Memorial Cemetery: The annual Wreaths Across America event is coming up on December 16, 2023 when remembrance wreaths will be placed on graves to honor the eight-hundred twenty-five (825) veterans buried at Evergreen.

There have been fifty (50) burials year to date in 2023.

System Activity Report

[10/1/2023 - 10/31/2023] Report Date: 11/22/2023

General Assistance

Grants (New Clients) :	4	\$1,380.00
Grants (Previous Clients) :	28	\$9,655.00
In-Process :	13	
Denials :	74	
Sanctions :	5	
Terminations :	13	
	137	\$11,035.00

General Assistance - Medical

Referrals :	2	
Disbursements :	0	
	2	\$0.00

General Assistance - Work Program Assignments

Job Training :	13	
Workfare :	9	
	22	

General Assistance - Work Program Expenses

WF 30 Day :	11	\$352.00
WF 7 Day Bus :	6	\$60.00
	17	\$412.00

Emergency Assistance

Grants :	12	\$9,271.27
In-Process :	0	
Denials :	16	
	28	\$9,271.27

Additional Assistance

Churches Community Care Fund :	2	\$42.00
GT - HERE (AMEREN ILLINOIS) :	4	\$1,399.60
GT - HERE (COB WATER DEPT) :	2	\$602.66
GT - HERE (RENT/MORTGAGE) :	14	\$11,457.57
	22	\$13,501.83

Additional Activity

A Call (phone/fax/email) :	301	
A Face-to-Face :	84	
General - Intake :	143	
General - Orientation :	100	
	628	
Grand Totals:	856	\$34,220.10



REGULAR AGENDA ITEM NO. 7.B.

FOR CITY OF BLOOMINGTON TOWNSHIP: November 27, 2023

WARD IMPACTED: Town of the City of Bloomington

SUBJECT: Presentation and Discussion of the Township Assessor's Report

RECOMMENDED MOTION: None; presentation only

STRATEGIC PLAN LINK:

STRATEGIC PLAN SIGNIFICANCE:

BACKGROUND: A report from the Assessor's office will be provided. Questions, comments, and discussion from the Board are welcome.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

Respectfully submitted for consideration.

Prepared by: Debbie Stilwell

ATTACHMENTS:

[7B 20231127 Assessor Report.pdf](#)



Steven R. Scudder, Assessor
 607 S. Gridley St. Suite A, Bloomington, IL 61701
 Tel: (309) 828-6016 Fax: (309) 829-0663
 stevenr@assessor-blm.com www.assessor-blm.com

From: Steve Scudder
 Date: November 22, 2023
 Subject: Assessor Report

Tax Rate comparisons in Mclean County.

Tax rate formula (Levy/ Taxable Assessed Value = Tax Rate)

Formula that determines your Tax bill – (Assessed value – Exemptions) * Tax rate = tax bill

The following chart is the tax rates in the surrounding cities in the county. Municipal is the city portion of aggregate rate. The aggregate is the total rate for taxes.

	2020/payable 2021		2021/payable 2022		2022/payable 2023	
	Municipal	Aggregate	Municipal	Aggregate	Municipal	Aggregate
Chenoa	1.33003	9.76742	1.20247	9.48022	1.21417	9.62914
Danvers	1.33162	9.73776	1.20957	9.60418	1.18479	9.55434
Downs	0.42270	9.06761	0.46189	9.06878	0.40292	9.00355
Leroy	0.97585	9.38215	0.97668	9.20651	0.97020	9.09485
Gridley	0.75780	9.01774	0.71047	9.00570	0.69252	8.91891
Hudson	0.35799	8.73816	0.36718	8.70076	0.36769	8.57772
Lexington	0.56705	9.09715	0.56970	9.06905	0.54518	9.05248
McLean	1.06138	9.94171	0.98152	9.85312	0.99003	9.84953
Heyworth	0.47916	9.07717	0.47474	8.97436	0.46981	8.78389
Towanda	0.82814	9.06918	0.81010	9.02721	0.76402	8.84153
Carlock	0.13790	8.47814	0.14351	8.43397	0.14182	8.26870
Normal	1.02599	9.24118	1.02719	9.19646	0.95845	8.98300
Bloomington	1.09367	8.47612	1.08589	8.49859	1.08937	8.49886

Any Questions or Comments?