

CITY OF BLOOMINGTON TOWNSHIP

NOTICE

MEETING: Board of Trustees, City of Bloomington Township
DATE: Monday, November 27, 2017
PLACE: Bloomington City Hall
TIME: 6:30 pm

AGENDA

- I. Call to Order: Tari Renner, Trustee
- II. Pledge of Allegiance to the Flag
- III. Roll Call of Attendance: Cherry Lawson, Town Clerk
- IV. "Consent Agenda"

(All items under the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Trustee or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to Reports by Elected Officials.)

- A. Approval of Minutes of the October 23, 2017 Board Meeting, as submitted by Cherry Lawson, Town Clerk. (Recommend that the Minutes of the October 23, 2017 Meeting be approved as presented.)
 - B. Action and Approval by Board on Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of October 2017 accounts. (Recommend that the Audits be approved as presented.)
 - C. Approval of General Town Fund anticipated expenditures as presented and certified. (Recommend that the Anticipated Expenditures be approved.)
 - D. Public Notice of 2018 Meetings for the City of Bloomington Township and Evergreen Memorial Cemetery. (Recommend that the 2018 Annual List of Meetings be accepted.)
- V. 2017 Tax Levy Ordinance for Tax Year 2018 to be used in Fiscal Year 2019. (Recommended that the 2017 Tax Levy be approved and the Ordinance passed.)
- VI. Reports by Elected Officials
 - A. Comments: Deb Skillrud, Township Supervisor.
 - B. Comments: Steve Scudder, Township Assessor.
- VII. Public Comments
- VIII. Adjournment

MINUTES OF THE TOWN OF THE CITY
OF BLOOMINGTON TOWNSHIP
MONDAY, OCTOBER 23, 2017; 6:30 P.M.

The Board of Trustees for the Town of the City of Bloomington Township met in the Council Chambers of the City Hall Building at 6:45 p.m. on October 23, 2017. The meeting was called to order by Trustee Renner.

Trustee Renner directed the Township Clerk to call the roll and the following members of the Board answered present:

Trustees: Kim Bray, Jamie Mathy, Mboka Mwilambwe, Amelia Buragas, Joni Painter, Karen Schmidt, Scott Black, David Sage, Diana Hauman, and Tari Renner

Elected officials present: Deborah L. Skillrud, Supervisor and Steve Scudder, Assessor.

Staff Present: Cherry Lawson, Township Clerk.

Approval of Minutes of the September 25, 2017 Board Meeting, as submitted by Cherry Lawson, Township Clerk.

Motion by Trustee Schmidt, seconded by Trustee Black, that the Minutes of the September 25, 2017 Meeting be approved as presented.

Motion carried, (viva voce).

Approval of the Monthly General Town Fund, General Assistance, (GA), Fund and Evergreen Memorial Cemetery Audits of September 2017 accounts.

Motion by Trustee Schmidt, seconded by Trustee Black, that the Audits be approved as presented.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Bray, Mathy, Sage Mwilambwe, Buragas, Painter, Schmidt, Black, Hauman and Renner.

Nays: None.

Motion carried.

Approval of General Town Fund anticipated expenditures as presented and certified.

Motion by Trustee Schmidt, seconded by Trustee Black that the Anticipated Expenditures be approved.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Bray, Mathy, Sage Mwilambwe, Buragas, Painter, Schmidt, Black, Hauman, and Renner.

Nays: None.

Motion carried.

Proposed Tax Levy for tax year 2017 to be used in Fiscal Year, (FY), 2019, (April 1, 2018 – March 30, 2019.)

Motion by Trustee Schmidt, seconded by Trustee Bray that that the Estimated Tax Levy for the Tax Year 2017 be approved as presented.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Bray, Mathy, Sage, Buragas, Painter, Schmidt, Black, Hauman, and Renner.

Nays: Trustee Mwilambwe

Motion carried.

Deborah Skillrud, Supervisor, addressed the Board. She had prepared a written report. She referred to the Proposed Tax Levy and welcomed questions and/or concerns from the Board regarding same. The Board also had the opportunity to reach her via email with their questions and/or concerns. The Tax Levy Ordinance would appear on the Board's November 27, 2017 meeting agenda. The group counseling sessions ended on September 18, 2017. The Township has joined in partnership with Advocate BroMenn and the Community Health Care Clinic for holistic health classes. The Township was collaborating with Home Sweet Home Mission to enroll GA clients in self enhancement classes.

Steve Scudder, Assessor, addressed the Board. Assessor staff continued to grow in experience and education. He cited the following:

- Staff was working diligently to streamline assessment cycle time lines. This year, for the first time in three (3) years, the books were delivered to the County at the earliest date. Staff was more aware of timelines and were improving the process to continue to meet deadlines. The office was headed into the Board of Review season anticipating a smaller

numbers of filed appeals. Appraisers have put great effort into equalizing the properties within the City. This should result in fewer Board of Review actions.

- In the future, work would continue with the City for IS, (Information Services), and GIS, (Geographical Information Services), agreements. The current website was functional, but looked dated. Staff attended continuing education to increase assessment industry experience.
- The Assessment office operated with fewer employees who also have different skill sets. This was a great group to have in the office and he foresaw continued skills growth and development.

Trustee Renner opened the meeting to receive Public Comment. No one came forward to address the Board.

Motion by Trustee Hauman, seconded by Trustee Bray, to adjourn. Time: 6:52 p.m.

Motion carried, (viva voce).

Cherry L. Lawson, Township Clerk

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL TOWN ADMINISTRATION FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of October 2017**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **27th day of November 2017**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **27th day of November 2017**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL TOWN ADMINISTRATION FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$343,767.35** in ILLINOIS FUNDS in SPRINGFIELD, ILLINOIS, **\$98,562.00** in PRAIRIE STATE BANK & TRUST (53) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$1,486,313.33** in PRAIRIE STATE BANK & TRUST (64) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL TOWN ADMINISTRATION FUND of said TOWN.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Town Supervisor.

Town Clerk

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Town of the City of Bloomington--General Town Administration Fund

Month of: **OCTOBER 2017**

Public Funds at Commencement

Cash: Prairie State Bank & Trust (53) Checking Balance	\$	56,061	
Investments: Illinois Fund (as of 09/30/2017)	\$	321,346	
Investments: Prairie State Bank & Trust (64)	\$	1,635,977	
Public Funds at Commencement			\$ 2,013,385

Public Funds Received This Month

Interest: Prairie State Bank (53)	\$	31	
Interest: Prairie State Bank (64)	\$	336	
Interest: Illinois Funds	\$	309	
Other Income - JMSHRC	\$	2,597	
Other Income - Retiree Insurance	\$	1,312	
Personal Property Replacement Tax	\$	22,112	
Public Funds Received This Month			\$ 26,697
Public Funds Available			\$ 2,040,082

Public Funds Expended This Month

TOTAL Public Funds at Month End

Public Funds at Month End

Cash: Prairie State Bank & Trust (53) Checking Balance	\$	98,562	
Investments: Illinois Fund (as of 10/31/2017)	\$	343,767	
Investments: Prairie State Bank & Trust (64)	\$	1,486,313	
TOTAL Public Funds at Month End			\$ 1,928,643

Checking Account Activity

Prairie State Bank & Trust (53) Balance at Commencement	\$	56,061	
Deposits			
Interest: Prairie State Bank & Trust (53)	\$	31	
Other Income - JMSHRC	\$	2,597	
Other Income - Retiree Insurance	\$	1,312	
Transfer from Prairie State Bank & Trust Reserve (64)	\$	150,000	
Total Deposits for Month		\$ 153,940	
Total Funds Available			\$ 210,001
Checks Written			
Assessor's Office Expenses	\$	4,357	
Compensation & Benefits	\$	101,856	
Services & Expenses	\$	1,745	
Supervisor's Office Expenses	\$	3,481	
Total Checks Written		\$ 111,439	
Total Checks Written			\$ 111,439
Prairie State Bank & Trust (53) Balance at Month End			\$ 98,562

Prairie State Bank & Trust (53) Reconciliation at Month End

Balance per Bank Statement	\$	130,465	
Plus Outstanding Deposits	\$	16,633	
Less Outstanding Checks	\$	(48,535)	
Checkbook Balance per Reconciliation			\$ 98,562

Town of the City of Bloomington--General Town Administration Fund

Statement of Receipts and Disbursements

Oct-17

Revenue			
7000 Interest	\$	676	
7400 Other Income	\$	3,908	
7600 Personal Property Replacement Tax	\$	22,112	
Total Revenue			\$ 26,697
	Total Income		\$ 26,697
Expense			
Assessor's Office			
9151 Auto Expense	\$	42	
9161 Telephone	\$	264	
9171 Utilities	\$	546	
9201 Office Supplies	\$	71	
9211 Publications & Printing	\$	7	
9251 Education/Meetings/Conferences	\$	1,402	
9271 Appraisal Services	\$	858	
9291 Janitorial	\$	150	
9301 Computer Services	\$	92	
9312 Membership Dues	\$	925	
Total Assessor's Office			\$ 4,357
Compensation (Salaries) & Benefits			
7011 TWP Supervisor	\$	7,833	
7021 TWP Assessor	\$	8,000	
7031 Town Clerk	\$	200	
7051 General Assistance Staff	\$	27,390	
7061 Deputy Assessors	\$	31,694	
7081 IMRF/Employer	\$	9,228	
7091 FICA (SS/MC)/Employer	\$	5,246	
7101 Group Medical/Employer	\$	12,264	
Total Compensation (Salaries) & Benefits			\$ 101,856
Services & Expenses			
1028 Membership Dues	\$	180	
1035 Publishing	\$	113	
1038 Other Expenditures	\$	227	
1040 Building Maintenance	\$	764	
1042 Janitorial Services & Supplies	\$	460	
Total Services & Expenses			\$ 1,745
Supervisor's Office			
8121 Janitorial	\$	188	
8131 Utilities	\$	819	
8141 Telephones	\$	331	
8161 Education/Conference/Meetings	\$	864	
8181 Equipment Repair/Rental	\$	243	
8191 Office Supplies	\$	193	
8211 Publications	\$	750	
8221 Computer/Contract Services	\$	94	
Total Supervisor's Office			\$ 3,481
	Total Expense		\$ 111,439
Net Income			\$ (84,742)

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison

Income	<u>Oct-17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
7000 Interest	\$ 5,115	\$ 5,000	\$ 115	102.3%
7400 Other Income	\$ 36,914	\$ 167,000	\$ (130,086)	22.1%
7450 Township Litigation Income	\$ -	\$ 40,000	\$ (40,000)	0.0%
7600 Personal Property Replacement Tax	\$ 110,128	\$ 113,000	\$ (2,872)	97.5%
7800 Tax Levy	\$ 1,455,519	\$ 1,495,000	\$ (39,481)	97.4%
Total Revenue	<u>\$ 1,607,676</u>	<u>\$ 1,820,000</u>	<u>\$ (212,324)</u>	<u>88.3%</u>
Total Income	\$ 1,607,676	\$ 1,820,000	\$ (212,324)	88.3%
Expense				
Assessor's Office				
9141 Rent/Debt Service	\$ 488	\$ 21,544	\$ (21,056)	2.3%
9151 Auto Expense	\$ 381	\$ 3,000	\$ (2,619)	12.7%
9161 Telephone	\$ 1,833	\$ 2,500	\$ (667)	73.3%
9171 Utilities	\$ 3,384	\$ 5,800	\$ (2,416)	58.3%
9191 Postage	\$ -	\$ 500	\$ (500)	0.0%
9201 Office Supplies	\$ 123	\$ 1,200	\$ (1,077)	10.3%
9211 Publications & Printing	\$ 7	\$ 1,150	\$ (1,143)	0.6%
9231 Equipment	\$ -	\$ 3,000	\$ (3,000)	0.0%
9241 Equipment Repair/Rental	\$ -	\$ 1,000	\$ (1,000)	0.0%
9251 Education/Meetings/Conferences	\$ 2,519	\$ 15,000	\$ (12,481)	16.8%
9261 Replatting & Remapping	\$ -	\$ 9,000	\$ (9,000)	0.0%
9271 Appraisal Services	\$ 11,393	\$ 35,000	\$ (23,608)	32.6%
9291 Janitorial	\$ 900	\$ 2,000	\$ (1,100)	45.0%
9301 Computer Services	\$ 1,473	\$ 10,000	\$ (8,527)	14.7%
9311 Mapping/GIS Services	\$ -	\$ 35,500	\$ (35,500)	0.0%
9312 Membership Dues/Assessor's Staff	\$ 1,165	\$ 1,500	\$ (335)	77.7%
Total Assessor's Office	<u>\$ 23,665</u>	<u>\$ 147,694</u>	<u>\$ (124,029)</u>	<u>16.0%</u>
Community Agency Funding				
1023 Mental Health/Community Medical	\$ 18,500	\$ 18,500	\$ -	100.0%
1025 GA Workfare Development/Client Services	\$ -	\$ 15,000	\$ (15,000)	0.0%
1026 Youth Services	\$ 37,500	\$ 37,500	\$ -	100.0%
1027 Senior Services	\$ 28,500	\$ 68,500	\$ (40,000)	41.6%
Total Community Agency Funding	<u>\$ 84,500</u>	<u>\$ 139,500</u>	<u>\$ (55,000)</u>	<u>60.6%</u>
Compensation & Benefits				
7011 TWP Supervisor	\$ 53,500	\$ 94,000	\$ (40,500)	56.9%
7021 TWP Assessor	\$ 56,000	\$ 96,000	\$ (40,000)	58.3%
7031 Town Clerk	\$ 1,400	\$ 2,500	\$ (1,100)	56.0%
7041 Town Trustees	\$ 1,140	\$ 2,800	\$ (1,660)	40.7%
7051 General Assistance Staff	\$ 200,757	\$ 350,000	\$ (149,243)	57.4%
7061 Deputy Assessors	\$ 200,009	\$ 396,000	\$ (195,991)	50.5%
7081 IMRF/Employer	\$ 61,179	\$ 163,000	\$ (101,821)	37.5%
7091 FICA (SS/MC)/Employer	\$ 35,728	\$ 74,800	\$ (39,072)	47.8%
7101 Group Medical/Employer	\$ 89,084	\$ 230,000	\$ (140,916)	38.7%
7111 State Unemployment/Employer	\$ 199	\$ 1,200	\$ (1,001)	16.5%
Total Compensation & Benefits	<u>\$ 698,997</u>	<u>\$ 1,410,300</u>	<u>\$ (711,303)</u>	<u>49.6%</u>

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison (cont.)

Services & Expenses	<u>Oct-17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
1028 Membership Dues	\$ 1,412	\$ 1,500	\$ (88)	94.2%
1029 Auditing Expense	\$ -	\$ 6,850	\$ (6,850)	0.0%
1030 Legal Expense	\$ 3,465	\$ 6,000	\$ (2,535)	57.8%
1034 Insurance	\$ 12,288	\$ 13,000	\$ (712)	94.5%
1035 Publishing	\$ 113	\$ 500	\$ (387)	22.7%
1038 Other Expenditures	\$ 602	\$ 4,000	\$ (3,398)	15.1%
1039 Debt Service - Principal & Interest	\$ 669	\$ 4,200	\$ (3,531)	15.9%
1040 Building Maintenance	\$ 2,267	\$ 6,000	\$ (3,733)	37.8%
1042 Janitorial Services & Supplies	\$ 2,296	\$ 5,000	\$ (2,704)	45.9%
1043 Building Security	\$ -	\$ 1,000	\$ (1,000)	0.0%
1044 Building Repairs	\$ -	\$ 200,000	\$ (200,000)	0.0%
1045 Special Projects	\$ -	\$ 7,845	\$ (7,845)	0.0%
Total Services & Expenses	\$ 23,113	\$ 255,895	\$ (232,782)	9.0%
Supervisor's Office				
8091 Postage	\$ -	\$ 1,000	\$ (1,000)	0.0%
8101 Rent/Debt Service	\$ 905	\$ 40,000	\$ (39,095)	2.3%
8121 Janitorial	\$ 1,125	\$ 2,100	\$ (975)	53.6%
8131 Utilities	\$ 5,076	\$ 9,500	\$ (4,424)	53.4%
8141 Telephones	\$ 2,283	\$ 4,000	\$ (1,717)	57.1%
8151 Car Expense	\$ 221	\$ 250	\$ (29)	88.4%
8161 Education/Conference/Meetings	\$ 1,608	\$ 2,000	\$ (392)	80.4%
8171 Equipment	\$ 1,066	\$ 5,000	\$ (3,934)	21.3%
8181 Equipment Repair/Rental	\$ 2,649	\$ 7,000	\$ (4,351)	37.8%
8191 Office Supplies	\$ 846	\$ 3,805	\$ (2,959)	22.2%
8201 Printing	\$ -	\$ 500	\$ (500)	0.0%
8211 Publications	\$ 846	\$ 100	\$ 746	845.5%
8221 Computer/Contract Services	\$ 891	\$ 16,900	\$ (16,009)	5.3%
8241 Membership Dues	\$ 30	\$ 150	\$ (120)	20.0%
Total Supervisor's Office	\$ 17,546	\$ 92,305	\$ (74,759)	19.0%
Total Expense	\$ 847,820	\$ 2,045,694	\$ (1,197,874)	41.4%
Net Income	\$ 759,855	\$ (225,694)	\$ 985,549	

Town of the City of Bloomington--General Town Administration Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0502 - Prairie State Bank & Trust (53)			
10/02/2017	7813	Soaring Eagle Cleaning Services LLC	-600.00
10/03/2017	7814	Coldwell Banker, Heart of America Ltd	-360.00
10/03/2017	7815	Bowman, Danny	-857.50
10/03/2017	7816	American Pest Control Inc	-37.00
10/03/2017	7817	Quill Corporation	-70.58
10/03/2017	7818	NICOR Gas	-38.53
10/04/2017	EFT	EFT-Valutec Card Solutions	-94.20
10/10/2017	Transfer	Prairie State Bank & Trust	150,000.00
10/10/2017	7819	Kaeb Sanitary Supply Inc	-161.74
10/10/2017	7820	Verizon Wireless	-91.68
10/10/2017	7821	City of Bloomington Finance Dept	-42.49
10/12/2017	20171012	EFT-Payroll	-4,727.17
10/12/2017	01564852	EFT-Federal Tax Deposit	-870.80
10/13/2017	20171015	EFT-Payroll	-20,922.11
10/13/2017	62166583	EFT-Federal Tax Deposit	-8,191.60
10/13/2017	0070383552	EFT-IL Tax Deposit	-1,375.49
10/13/2017	EFT	TASC (Total Administrative Services Corp)	-1,420.77
10/17/2017	7822	VISA (DLS)	-1,093.42
10/17/2017	7823	Pantagraph; Lee Enterprises - Central Ill	-113.44
10/17/2017	7824	Chief City Mechanical, Inc.	-202.00
10/17/2017	7825	Xerox Corporation	-39.60
10/17/2017	7826	Hermes Service & Sales Inc	-297.00
10/17/2017	7827	City of Bloomington Water Dept	-537.55
10/17/2017	7828	Xerox Financial Services	-202.92
10/24/2017	7829	VISA (SRS)	-1,043.60
10/24/2017	7830	TOI Supervisors Division	-750.00
10/24/2017	7831	Ameren Illinois	-788.88
10/24/2017	7832	IAAO--Int'l Assoc of Assessing Officers	-855.00
10/24/2017	7833	Heyl, Royster, Voelker & Allen PC	-180.00
10/31/2017	2686	John M Scott Health Resources Center	2,596.50
10/31/2017	41081	Town of the City of Bloomington - CEM	12,161.39
10/31/2017	20171031	EFT-Payroll	-21,108.58
10/31/2017	01514128	EFT-Federal Tax Deposit	-8,222.16
10/31/2017	1099294656	EFT-IL Tax Deposit	-1,375.49
10/31/2017	EFT	TASC (Total Administrative Services Corp)	-1,420.77
10/31/2017	44803	EFT-IMRF	-21,842.22
10/31/2017	7834	City of Bloomington Health Insurance	-22,474.70
10/31/2017	7835	NCPERS Group Life Ins	-128.00
10/31/2017	7836	Frontier Communications	-595.61
10/31/2017	7837	Wilcox Electric & Service Inc	-126.51
10/31/2017	09987930329	IMRF - Illinois Municipal Retirement Fund	1,875.07
10/31/2017	7838	Brines, Dee	-563.19
10/31/2017	7839	Quill Corporation	-228.65
10/31/2017	7840	American Pest Control Inc	-37.00
10/31/2017	7841	Sterenberg, Maureen C	-75.58
10/31/2017	Credit	Interest	31.22
Total			<u>42,500.65</u>

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STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL ASSISTANCE FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of October 2017**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **27th day of November 2017**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **27th day of November 2017**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL ASSISTANCE FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$17,296.59** in PRAIRIE STATE BANK & TRUST (00) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$707,597.59** in PRAIRIE STATE BANK & TRUST (19) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL ASSISTANCE FUND of said TOWN.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwiliambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Town Supervisor.

Town Clerk

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Town of the City of Bloomington--General Assistance Fund

Month of: OCTOBER 2017

Public Funds at Commencement

Cash: Prairie State Bank & Trust (00) Checking Balance	\$	50,668	
Investments: Prairie State Bank & Trust (19)	\$	707,443	
Public Funds at Commencement			\$ 758,110

Public Funds Received This Month

Interest: Prairie State Bank (00)	\$	9	
Interest: Prairie State Bank (19)	\$	155	
Refunds & Recoveries	\$	855	
Public Funds Received This Month			\$ 1,019
Public Funds Available			\$ 759,129

Public Funds Expended This Month

	\$	34,235
TOTAL Public Funds at Month End	\$	724,894

Public Funds at Month End

Cash: Prairie State Bank & Trust (00) Checking Balance	\$	17,297	
Investments: Prairie State Bank & Trust (19)	\$	707,598	
TOTAL Public Funds at Month End			\$ 724,894

Checking Account Activity

Checkbook Balance at Commencement	\$	50,668	
Deposits:			
Interest: Prairie State Bank & Trust (00)	\$	9	
Refunds & Recoveries	\$	855	
Total Deposits for Month		\$ 864	
Total Funds Available			\$ 51,532
Checks Written: General Assistance			\$ 34,235
Checkbook Balance at Month End			\$ 17,297

Prairie State Bank & Trust (00) Reconciliation at Month End

Balance per Bank Statement	\$	26,263	
Less Outstanding Checks	\$	(8,966)	
Checkbook Balance per Reconciliation		<u> </u>	\$ 17,297

Town of the City of Bloomington--General Assistance Fund

Statement of Receipts and Disbursements

Oct-17

Revenue			
7000 Interest	\$	164	
7700 Refunds & Recoveries	\$	855	
Total Revenue			\$ 1,019
Total Income			\$ 1,019
Expense: CW			
6011 Groceries/Personal Essentials	\$	6,787	
6021 Rent	\$	19,473	
6051 Utilities	\$	3,641	
6071 Emergency Assistance	\$	3,070	
6101 Transportation	\$	319	
6121 Allowances	\$	945	
Total CW			\$ 34,235
Total Expense			\$ 34,235
Net Income			\$ (33,216)

Town of the City of Bloomington--General Assistance Fund

Year to Date Budget Comparison

Income		<u>Oct-17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
7000 Interest		\$ 1,069	\$ 2,000	\$ (931)	53.5%
7400 Other Income		\$ -	\$ 150	\$ (150)	0.0%
7600 Personal Property Replacement Tax		\$ 14,718	\$ 6,000	\$ 8,718	245.3%
7700 Refunds & Recoveries		\$ 39,190	\$ 20,000	\$ 19,190	195.9%
7800 Tax Levy		\$ 243,427	\$ 250,000	\$ (6,573)	97.4%
Total Revenue		\$ 298,404	\$ 278,150	\$ 20,254	107.3%
Total Income		\$ 298,404	\$ 278,150	\$ 20,254	107.3%
Expense					
CW					
6011 Groceries/Personal Essentials		\$ 56,972	\$ 125,000	\$ (68,028)	45.6%
6021 Rent		\$ 116,558	\$ 250,000	\$ (133,442)	46.6%
6051 Utilities		\$ 19,544	\$ 34,000	\$ (14,456)	57.5%
6061 Medical		\$ -	\$ 10,000	\$ (10,000)	0.0%
6071 Emergency Assistance		\$ 30,580	\$ 60,000	\$ (29,420)	51.0%
6081 Hospital		\$ -	\$ 5,000	\$ (5,000)	0.0%
6091 Burial		\$ -	\$ 3,000	\$ (3,000)	0.0%
6101 Transportation		\$ 41,625	\$ 50,000	\$ (8,375)	83.2%
6121 Allowances		\$ 6,503	\$ 15,000	\$ (8,497)	43.4%
Total CW Expense		\$ 271,782	\$ 552,000	\$ (280,218)	49.2%
Total Expense		\$ 271,782	\$ 552,000	\$ (280,218)	49.2%
Net Income		\$ 26,623	\$ (273,850)	\$ 300,473	

Town of the City of Bloomington--General Assistance Fund

	<u>Date</u>	<u>Number</u>	Checking Account Activity	<u>Name</u>	<u>Amount</u>
0501	Prairie State Bank & Trust (00)				
	10/03/2017	32920	Clayton Jefferson LLC		-265.00
	10/03/2017	32921	Ameren Illinois		-757.92
	10/03/2017	32922	NICOR Gas		-45.06
	10/03/2017	32923	Hafner, Fred & Paula dba Hafner Rev Trust		-166.00
	10/03/2017	32924	Holder, Dan W & Judy T %Redbird Prop Mgmt		-265.00
	10/03/2017	32925	Brobston, Jesse D dba BN the City LLC		-21.00
	10/03/2017	32926	Perez, Hollie M Buhl		-265.00
	10/03/2017	32927	RV Horizons Inc dba Bloomington GW MHPLLC		-265.00
	10/03/2017	32928	Allied Properties LLC		-265.00
	10/03/2017	32929	Lucas, Carolyn		-200.00
	10/03/2017	32930	City of Bloomington Water Department		-113.71
	10/03/2017	32931	Frisch, Debra J & Leon D		-100.00
	10/03/2017	32932	Komnick, Randy C		-265.00
	10/03/2017	32933	Magnizone LLC		-546.00
	10/03/2017	32934	Miller Trust, Annetta O dba Miller Prop		-265.00
	10/03/2017	32935	Moore, J A dba Maple Grove Estates		-265.00
	10/03/2017	32936	Smith, Bettie L		-200.00
	10/03/2017	32937	Dotson, Bernard & Rearn M		-955.00
	10/03/2017	32938VOID	Void		0.00
	10/05/2017	EFT	EFT-Kroger via Valutec		-6,786.51
	10/10/2017	32939	BHA; Blmgtm Housing Authority (laundry)		-155.00
	10/10/2017	32940	BHA; Blmgtm Housing Authority (rent)		-1,100.88
	10/10/2017	32941	Mayor's Manor LTD Partnership (rent)		-160.00
	10/10/2017	32942	Home Sweet Home Ministries, Inc		-400.00
	10/10/2017	32943	Labyrinth Outreach Services to Women		-200.00
	10/10/2017	32944	Salvation Army		-400.00
	10/10/2017	32945	Ameren Illinois		-907.90
	10/10/2017	32946	City of Bloomington Water Department		-157.66
	10/10/2017	32947	Frontier Communications		-49.51
	10/10/2017	32948	NICOR Gas		-129.73
	10/10/2017	32949	Armstrong, John D		-265.00
	10/10/2017	32950	Clothier Land Trust H-187 %Willow Creek		-390.00
	10/10/2017	32951	GMTK Management		-265.00
	10/10/2017	32952	Gruber, Ronald C dba Gruber Rentals		-200.00
	10/10/2017	32953	Harms, Daniel W		-265.00
	10/10/2017	32954	Jessen, Chad & Micha dba Red Rock Prop		-265.00
	10/10/2017	32955	Montgomery, Justin M		-265.00
	10/10/2017	32956	Moore, J A dba Maple Grove Estates		-200.00
	10/10/2017	32957	Pelhank, Wayne A dba Heartland Apt Mgmt		-225.00
	10/10/2017	32958	RV Horizons Inc dba Bloomington GW MHPLLC		-170.00
	10/10/2017	32959	SRIM LLC %Redbird Property Mgmt Inc		-265.00
	10/10/2017	32960	Mayor's Manor LTD Partnership (laundry)		-10.00
	10/10/2017	32961	Downtowner Apts, The		-25.00
	10/10/2017	32962	Moore Enterprises, Alexander Estates		-265.00
	10/10/2017	32963	TVAIL LP dba Turnberry Village II Inc		-88.00
	10/10/2017	32964	Econ-O-Wash Cleaners/Wilson & Wilson Ent		-115.00
	10/17/2017	32965	VISA ...0684		-36.30
	10/17/2017	32966	Ameren Illinois		-577.57
	10/17/2017	32967	City of Bloomington Water Department		-443.40
	10/17/2017	32968	Beverly, Johnny L		-200.00
	10/17/2017	32969	BLOOMNORM LLC		-483.00
	10/17/2017	32970	Butzirus, Brad L dba Butzirus Rental Prop		-122.62
	10/17/2017	32971	Cardinal Ridge (was Southgate)		-100.00
	10/17/2017	32972	Clothier Land Trust H-187 %Willow Creek		-530.00
	10/17/2017	32973	Davis, Debra L		-200.00
	10/17/2017	32974	Edmund F Nelson Revocable Living Trust		-265.00
	10/17/2017	32975	Modine Inc		-265.00
	10/17/2017	32976	Moore Living Trust dba Hilltop MHP		-45.70

Town of the City of Bloomington--General Assistance Fund

Checking Account Activity (continued)			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10/17/2017	32977	Pelhank, Wayne A dba Heartland Apt Mgmt	-250.00
10/17/2017	32978	Walters, Lue A dba Law 'N' Jaw Apts	-50.00
10/17/2017	32979	Zoeller & Burcham Properties LLC	-530.00
10/17/2017	32980	NICOR Gas	-40.52
10/17/2017	32981	Duran Ownership Group LLC %Eduard F Duran	-165.00
10/17/2017	32982	Thomas-Jones, Laura Ann	-250.00
10/23/2017	037521	Circuit Clerk of McLean County	60.00
10/24/2017	32983	Huck's/WEX Bank	-304.11
10/24/2017	32984	Ameren Illinois	-479.83
10/24/2017	32985	Zoeller & Burcham Properties LLC	-200.00
10/24/2017	32986	City of Bloomington Water Department	-55.15
10/24/2017	32987	Coker, Joan & Ronald I	-200.00
10/24/2017	32988	Stone, Jerry L & Tina	-212.33
10/24/2017	32989	Busey Bank (loan specific)	-265.00
10/24/2017	32990	Covert, John Michael & Joseph W Vilmos	-265.00
10/24/2017	32991	NICOR Gas	-48.28
10/24/2017	32992	Armstrong, John D	-265.00
10/24/2017	32993	Consalvo, Daniel J & Susan	-86.88
10/24/2017	32994	Clothier Land Trust H-187 %Willow Creek	-125.00
10/24/2017	32995	TWO 4 T Holdings LLC %CORE 3 Property Mgm	-150.00
10/25/2017	AB6745164	Treasurer, State of IL, SSI Reimbursement	795.00
10/31/2017	32996	BHA; Blmgtm Housing Authority (laundry)	-257.00
10/31/2017	32997	BHA; Blmgtm Housing Authority (rent)	-1,215.00
10/31/2017	32998	Mission Mart	-366.95
10/31/2017	32999	Hairmasters Institute of Cosmetology Inc	-5.00
10/31/2017	33000	Home Sweet Home Ministries, Inc	-400.00
10/31/2017	33001	Labyrinth Outreach Services to Women	-200.00
10/31/2017	33002	Salvation Army	-400.00
10/31/2017	33003	Ameren Illinois	-328.04
10/31/2017	33004	Clayton Jefferson LLC	-265.00
10/31/2017	33005	Mayor's Manor LTD Partnership (rent)	-32.35
10/31/2017	33006	Moore, J A dba Maple Grove Estates	-265.00
10/31/2017	33007	Frisch, Debra J & Leon D	-100.00
10/31/2017	33008	Hafner, Fred & Paula dba Hafner Rev Trust	-83.00
10/31/2017	33009	City of Bloomington Water Department	-65.00
10/31/2017	33010	Barakat Family Partnership %Class Act	-624.00
10/31/2017	33011	Cardinal Ridge (was Southgate)	-530.00
10/31/2017	33012	Clothier Land Trust H-187 %Willow Creek	-265.00
10/31/2017	33013	Dotson, Bernard & Rearn M	-265.00
10/31/2017	33014	Edmund F Nelson Revocable Living Trust	-86.80
10/31/2017	33015	Holder, Dan W & Judy T %Redbird Prop Mgmt	-86.88
10/31/2017	33016	Komnick, Randy C	-265.00
10/31/2017	33017	Lucas, Carolyn	-200.00
10/31/2017	33018	Ludwig, Wilbur Craig (Buddy) Ludwig	-359.00
10/31/2017	33019	Pelhank, Wayne A dba Heartland Apt Mgmt	-85.00
10/31/2017	33020	Phoenix Towers Preservation LP	-26.00
10/31/2017	33021	RV Horizons Inc dba Bloomington GW MHPLLC	-435.00
10/31/2017	33022	Shaffer, Christopher	-425.00
10/31/2017	33023	Smith, Bettie L	-200.00
10/31/2017	33024	VISA ...0684	-14.50
10/31/2017	33025	Masching, Douglas R	-225.00
10/31/2017	Credit	Interest	9.09
			<u>-33,371.00</u>

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of October 2017**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **13th day of November 2017**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **13th day of November 2017**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$50.00** in Petty Cash held at Evergreen Memorial Cemetery Office, **\$40,568.66** at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, **\$342,471.32** at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, a balance of **\$117,190.38** at HEARTLAND BANK (7114), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$204,015.76** in STATE FARM BANK (0441), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Eugene C Lorch

Secretary/Treasurer for Cemetery Board:

Joseph B Gibson

Cemetery Board Vice President:

Gregory E Fraley

Board of Trustees of the Evergreen Memorial Cemetery, Town of the
City of Bloomington, McLean County, Illinois

This **27th day of November 2017**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Town Supervisor.

Town Clerk

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Town of the City of Bloomington--Cemetery Fund

Month of: **OCTOBER 2017**

Funds at Commencement

Cash: Petty Cash	\$ 50	
Cash: Heartland Bank 7774 (Checking)	\$ 101,937	
Cash: Heartland Bank 7782 (Reserve)	\$ 342,432	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ as of 09/01/2017	\$ 203,508	
Trust Account: Heartland Bank 7114 (O/C Trust)	\$ 117,977	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 06/30/2017	\$ 190,614	
Funds at Commencement		\$ 956,518

Other Funds Received This Month

Opening/Closing Fees	\$ 7,075	
Sale of Lots	\$ 8,415	
Sale of Crypts	\$ 75	
Sale of Niches	\$ 1,200	
Interest: Reserve/Checking/Back Taxes	\$ 547	
Income from Trusts	\$ 13	
Other Income	\$ 179	
Inspection Fees	\$ 450	
Heartland Bank Trust 3189 Activity	\$ 4,284	
Total Funds Received This Month		\$ 22,238
Total Funds Available		\$ 978,756

Funds Expended This Month

TOTAL Funds at Month End

Funds at Month End

Cash: Petty Cash	\$ 50	
Cash: Heartland Bank 7774 (Checking)	\$ 40,569	
Cash: Heartland Bank 7782 (Reserve)	\$ 342,471	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ as of 10/31/2017	\$ 204,016	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$ 117,190	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 09/30/2017	\$ 194,898	
TOTAL Funds at Month End		\$ 899,194

Checking Account Activity

Checkbook Balance at Commencement		\$ 101,937
Deposits		
Opening/Closing Fees	\$ 7,075	
Sale of Lots	\$ 8,415	
Sale of Crypts	\$ 75	
Sale of Niches	\$ 1,200	
Other Income	\$ 179	
Inspection Fee	\$ 450	
G/B,S,Mc Maint transferred (to)/from Acct 7114	\$ 2,400	
Prepaid O/C Deposits transferred (to)/from Acct 7114	\$ (1,600)	
Total Deposits for Month	\$ 18,194	
Total Funds Available		\$ 120,131
Checks Written		
Compensation & Benefits	\$ 44,595	
Administrative Expenses	\$ 9,291	
Cemetery Improvements, Maintenance & Repair	\$ 22,493	
Cemetery Operations	\$ 3,183	
Total Checks Written	\$ 79,562	
Total Checks Written		\$ 79,562
Checkbook Balance at Month End		\$ 40,569

Bank Reconciliation at Month End

Balance per Bank Statement	\$ 53,516	
Plus Outstanding Deposits	\$ 2,525	
Less Outstanding Checks	\$ (15,472)	
Checkbook Balance per Reconciliation		\$ 40,569

Town of the City of Bloomington--Cemetery Fund

Statement of Receipts and Disbursements

Oct-17

Revenue

42000 Opening/Closing Fee	\$	7,075	
42500 Sale of Lots	\$	8,415	
43000 Sale of Crypts	\$	75	
43100 Sale of Niches	\$	1,200	
43500 Interest: Savings/Checking/Back Taxes	\$	547	
49000 Income from Trusts	\$	13	
49002 Other Income - Veteran Flags	\$	179	
49021 Inspection Fees	\$	450	
Total Revenue			\$ 17,954
Total Income			\$ 17,954

Expense

Compensation & Benefits

50101 Wages: Administrative Staff	\$	9,960	
50102 Wages: Cemetery Staff	\$	22,692	
50103 Trustee Compensation	\$	750	
50201 Payroll Taxes	\$	2,407	
50202 IMRF	\$	4,131	
50204 Employee Health Insurance	\$	4,619	
50205 Direct Deposit Transmittal Fees	\$	37	
Total Compensation & Benefits			\$ 44,595

Administrative Expenses

51500 Contractual Services	\$	4,748	
52000 Office Supplies	\$	474	
52500 Utilities	\$	1,432	
55400 Special Event Expenses	\$	2,054	
55450 Other Admin Expenses	\$	582	
Total Administrative Expenses			\$ 9,291

Cemetery Improvements, Maintenance & Repair

57800 Operating Equipment	\$	5,600	
58000 Mausoleum (including debt service)	\$	5,066	
58300 Veterans Memorial	\$	11,827	
Total Cemetery Improvements, Maintenance & Repair			\$ 22,493

Cemetery Operations

55500 Fuel, Oil and Equipment	\$	587	
56000 Tree Removal/Monument Repair	\$	500	
56500 Equipment Repairs	\$	459	
56600 Cemetery Supplies & Maintenance	\$	434	
58100 Grave Markers	\$	1,204	
Total Cemetery Operations			\$ 3,183
Total Expense			\$ 79,562

Net Income

\$ (61,608)

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison

Income	<u>Oct-17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
40100 Real Estate Tax Levy	\$ 493,160	\$ 506,600	\$ (13,440)	97.3%
41000 Personal Property Replacement Tax	\$ 29,825	\$ 39,000	\$ (9,175)	76.5%
42000 Opening/Closing Fee	\$ 46,990	\$ 55,000	\$ (8,010)	85.4%
42100 Marker Commission	\$ 3,760	\$ 7,000	\$ (3,240)	53.7%
42500 Sale of Lots	\$ 54,828	\$ 72,200	\$ (17,372)	75.9%
43000 Sale of Crypts	\$ 8,240	\$ 12,000	\$ (3,760)	68.7%
43100 Sale of Niches	\$ 2,660	\$ 20,000	\$ (17,340)	13.3%
44700 Sale of Burial Supplies	\$ 550	\$ 2,500	\$ (1,950)	22.0%
44800 Chapel Fee	\$ -	\$ 1,000	\$ (1,000)	0.0%
42400 Sales - Other	\$ 900	\$ 2,400	\$ (1,500)	37.5%
43500 Interest: Reserve/Checking/Back Taxes	\$ 1,994	\$ 4,000	\$ (2,006)	49.8%
49000 Income from Trusts	\$ 1,062	\$ 2,500	\$ (1,438)	42.5%
49020 Other Income & Special Events	\$ 6,125	\$ 2,500	\$ 3,625	245.0%
49021 Inspection Fees	\$ 3,075	\$ 4,000	\$ (925)	76.9%
Total Revenue	\$ 653,169	\$ 730,700	\$ (77,531)	89.4%
Total Income	\$ 653,169	\$ 730,700	\$ (77,531)	89.4%
Expense				
Compensation & Benefits				
50101 Wages: Administrative Staff	\$ 58,785	\$ 81,000	\$ (22,215)	72.6%
50102 Wages: Cemetery Staff	\$ 132,017	\$ 233,000	\$ (100,983)	56.7%
50103 Trustee Compensation	\$ 2,250	\$ 3,000	\$ (750)	75.0%
50201 Payroll Taxes	\$ 13,781	\$ 24,250	\$ (10,469)	56.8%
50202 IMRF	\$ 24,137	\$ 40,000	\$ (15,863)	60.3%
50203 IDES - Unemployment Insurance	\$ 5,339	\$ 20,000	\$ (14,661)	26.7%
50204 Employee Health Insurance	\$ 30,248	\$ 60,000	\$ (29,752)	50.4%
50205 Direct Deposit Transmittal Fees	\$ 240	\$ 700	\$ (460)	34.3%
50206 TASC Annual Fees	\$ -	\$ 300	\$ (300)	0.0%
Total Compensation & Benefits	\$ 266,797	\$ 462,250	\$ (195,453)	57.7%
Administrative Expenses				
51100 Casualty Insurance	\$ 20,048	\$ 23,000	\$ (2,952)	87.2%
51500 Contractual Services	\$ 6,755	\$ 5,000	\$ 1,755	135.1%
52000 Office Supplies	\$ 2,296	\$ 2,500	\$ (204)	91.8%
52500 Utilities	\$ 9,550	\$ 16,000	\$ (6,450)	59.7%
54000 Advertising	\$ 1,595	\$ 4,000	\$ (2,405)	39.9%
54500 Dues/Seminars	\$ 224	\$ 600	\$ (376)	37.3%
55500 Legal Expense	\$ 90	\$ 1,000	\$ (910)	9.0%
55100 Audit Expense	\$ -	\$ 6,850	\$ (6,850)	0.0%
55200 Financial Administration	\$ -	\$ 12,200	\$ (12,200)	0.0%
55400 Special Event Expenses	\$ 8,293	\$ 10,000	\$ (1,707)	82.9%
55450 Other Admin Expenses	\$ 4,948	\$ 4,500	\$ 448	110.0%
57900 Office Equipment	\$ -	\$ 1,000	\$ (1,000)	0.0%
Total Administrative Expenses	\$ 53,800	\$ 86,650	\$ (32,850)	62.1%
Cemetery Improvements, Maintenance & Repairs				
57601 Flags & Flag Poles	\$ 9,114	\$ 8,500	\$ 614	107.2%
57800 Operating Equipment	\$ 18,741	\$ 12,000	\$ 6,741	156.2%
58000 Mausoleum (including debt service)	\$ 85,462	\$ 60,792	\$ 24,670	140.6%
58150 Real Estate for Parking Lot	\$ -	\$ 30,000	\$ (30,000)	0.0%
58300 Veterans Memorial	\$ 11,994	\$ 10,000	\$ 1,994	119.9%
58400 Scattering Grounds/Ossuary	\$ 735			
Total Cemetery Improvements, Maintenance & Repairs	\$ 126,047	\$ 121,292	\$ 4,020	103.9%

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison (cont.)

	<u>Oct-17</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 5,232	\$ 15,000	\$ (9,768)	34.9%
56000 Tree Removal/Monument Repair	\$ 19,100	\$ 19,000	\$ 100	100.5%
56500 Equipment Repairs	\$ 2,359	\$ 4,000	\$ (1,641)	59.0%
56600 Cemetery Supplies & Maintenance	\$ 4,648	\$ 2,500	\$ 2,148	185.9%
56700 Rental Equipment & Short-term Leases	\$ 132	\$ 1,000	\$ (868)	13.2%
56800 IGA for Leaves/Branches	\$ 5,000	\$ 7,200	\$ (2,200)	69.4%
56900 Abandoned Lot Reclamation	\$ 4,193	\$ 7,200	\$ (3,007)	58.2%
57000 Office Building	\$ -	\$ 500	\$ (500)	0.0%
57602 Grounds Maintenance/Repairs	\$ 37,015	\$ 35,700	\$ 1,315	103.7%
57603 Road, Fence, Lot, Drains	\$ 33,350	\$ 40,000	\$ (6,650)	83.4%
57700 Equipment Building	\$ -	\$ 1,000	\$ (1,000)	0.0%
58100 Grave Markers	\$ 15,202	\$ 6,000	\$ 9,202	253.4%
59900 Other Cemetery Expenses	\$ -	\$ 10,000	\$ (10,000)	0.0%
Total Cemetery Operations	\$ 126,231	\$ 149,100	\$ (22,869)	84.7%
Total Expense	\$ 572,875	\$ 819,292	\$ (247,152)	69.9%
Net Income	\$ 80,295	\$ (88,592)	\$ 169,622	

Town of the City of Bloomington--Cemetery Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10500 Heartland (7774)			
10/01/2017	Deposit	HBT - Heartland Bank & Trust	47.00
10/02/2017	Deposit	HBT - Heartland Bank & Trust	1,590.00
10/02/2017	EFT	Woodforest National Bank	-243.71
10/02/2017	EFT	Merchants Choice	-54.70
10/03/2017	41052	NICOR Gas	-69.55
10/03/2017	41053	AT&T Mobility	-174.72
10/03/2017	Deposit	HBT - Heartland Bank & Trust	55.00
10/04/2017	Deposit	HBT - Heartland Bank & Trust	100.00
10/05/2017	Deposit	HBT - Heartland Bank & Trust	45.00
10/06/2017	Deposit	HBT - Heartland Bank & Trust	2,375.00
10/07/2017	Deposit	HBT - Heartland Bank & Trust	10.00
10/08/2017	Deposit	HBT - Heartland Bank & Trust	17.00
10/10/2017	41054	Heartland Bank & Trust - mausoleum	-5,066.00
10/10/2017	41055	Growing Grounds	-30.24
10/10/2017	41056	Sam's Club	-208.85
10/10/2017	41057	AlphaGraphics	-300.00
10/10/2017	41058	BL Pest Control	-35.00
10/10/2017	41059	Cold Spring Memorial Group	-549.00
10/10/2017	41060	Evergreen FS Inc	-586.53
10/10/2017	41061	Holland Supply Inc	-1,826.86
10/10/2017	41062	Original Niepagen Flower Shop	-156.00
10/10/2017	41063	Pontiac Granite Co Inc	-425.00
10/10/2017	41064	Pontiac Granite Co Inc	-10,000.00
10/10/2017	41065	Triple H Company	-229.55
10/10/2017	41066	RP Lumber Company Inc	-134.09
10/10/2017	41067	Cybernautic, Inc	-4,712.50
10/10/2017	41068	McLean County Museum of History	-1,479.00
10/10/2017	41069	Thoenes, Rick dba TNT Tree Service	-500.00
10/10/2017	41070	Chicago Title Company	-250.00
10/10/2017	41071	Office Depot Inc	-174.35
10/10/2017	41072	Midwest Equipment	-5,600.46
10/11/2017	Transfer	Shepherd, Mark & Diana	-800.00
10/11/2017	Transfer	Mitchell, Frank & Dorothy	-800.00
10/11/2017	1011171297	Gridley/Bell,Scott,McCormick Trust	2,400.00
10/13/2017	Deposit	HBT - Heartland Bank & Trust	3,825.00
10/13/2017	Deposit	HBT - Heartland Bank & Trust	900.00
10/13/2017	20171015	Payroll Direct Deposit	-10,349.45
10/13/2017	04374797	EFTPS - IRS	-3,400.26
10/13/2017	41073	TX Child Support SDU	-85.00
10/13/2017	41074	IL State Disbursement Unit	-144.30
10/16/2017	Credit	Merchants Choice	39.99
10/16/2017	Debit	Merchants Choice	-59.00
10/17/2017	41075	VISA BMCU...1484	-494.98
10/23/2017	Deposit	HBT - Heartland Bank & Trust	50.00
10/24/2017	41076	NICOR Gas	-71.52
10/24/2017	41077	City of Bloomington Water Dept	-315.35
10/24/2017	41078	Frontier Communications	-234.03
10/24/2017	41079	Ameren Illinois	-396.00
10/24/2017	41080	Martin Sullivan Inc	-458.84
10/24/2017	Credit Card	Roth, Stephany	-200.00
10/30/2017	Deposit	HBT - Heartland Bank & Trust	1,350.00
10/31/2017	Deposit	HBT - Heartland Bank & Trust	7,005.00
10/31/2017	Deposit	HBT - Heartland Bank & Trust	25.00
10/31/2017	Deposit	HBT - Heartland Bank & Trust	200.00
10/31/2017	41081	City of Bloomington TWP - Reimburse	-12,161.39
10/31/2017	20171031	Payroll Direct Deposit	-12,601.46
10/31/2017	84670706	EFTPS - IRS	-4,200.04
10/31/2017	0537608224	IL Dept of Revenue	-1,423.87
10/31/2017	41082	TX Child Support SDU	-85.00
10/31/2017	41083	IL State Disbursement Unit	-144.30
10/31/2017	41084	AT&T Mobility	-171.01
		Total	<u>-61,367.92</u>

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CERTIFICATE FOR PAYMENT OF ACCOUNTS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--ALL ACCOUNTS

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Board of Trustees. These amounts include billings that have been received from **October 24, 2017, to November 27, 2017.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Board of Trustees.

Subscribed and sworn to before me this **27th day of November 2017.**

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **27th day of November 2017.**

WE, the undersigned BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the TOWNSHIP BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have passed this Motion at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Town Clerk

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GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"

REQUEST FOR PAYMENT: **November 27, 2017** Meeting

Compensation (Salaries)			Due	Amount
7011	Supervisor	D Skillrud	11/30/17	\$ 3,916.68
7011	Supervisor	D Skillrud	12/15/17	\$ 3,916.68
7021	Assessor	S Scudder	11/30/17	\$ 4,000.00
7021	Assessor	S Scudder	12/15/17	\$ 4,000.00
7041	Town Trustee 09/25/2017	Ward 1: J Mathy	12/31/17	\$ 20.00
7041	Town Trustee 09/25/2017	Ward 2: D Sage	12/31/17	\$ 20.00
7041	Town Trustee 09/25/2017	Ward 3: M Mwilambwe	12/31/17	\$ 20.00
7041	Town Trustee 09/25/2017	Ward 4: A Buragas	12/31/17	\$ 20.00
7041	Town Trustee 09/25/2017	Ward 5: J Painter	12/31/17	\$ 20.00
7041	Town Trustee 09/25/2017	Ward 6: K Schmidt	12/31/17	\$ 20.00
7041	Town Trustee 09/25/2017	Ward 7: S Black	12/31/17	\$ 20.00
7041	Town Trustee 09/25/2017	Ward 8: D Hauman	12/31/17	\$ 20.00
7041	Town Trustee 09/25/2017	Ward 9: K Bray	12/31/17	\$ 20.00
7041	Town Trustee 09/25/2017	Mayor: T Renner	12/31/17	\$ 20.00
Compensation (Salaries) TOTAL				\$ 16,033.36
Assessor's Claims				
9151	Auto Expense	BMCU Visa/COB/Lehman/Others (Estimated)	11/30/17	\$ 150.00
9161	Telephone	Frontier/Verizon North (Estimated)	11/30/17	\$ 315.00
9171	Utilities	City of Bloomington Water Dept (Estimated)	11/30/17	\$ 150.00
9171	Utilities	Illinois Power Co dba Ameren Illinois (Estimated)	11/30/17	\$ 400.00
9171	Utilities	NICOR Gas (Estimated)	11/30/17	\$ 250.00
9191	Postage	BMCU Visa/US Post Office/Others	11/30/17	\$ 250.00
9251	Education/Meetings/Conferences	BMCU Visa/McLean Co Elected Officials	11/30/17	\$ 13.00
9271	Appraisal Services	BMCU Visa/Realty Rates	11/30/17	\$ 225.00
9291	Janitorial	Soaring Eagle Cleaning Services LLC/MarcFirst	11/30/17	\$ -
9301	Computer Services	BMCU Visa/BNAR/MLS/Coldwell Bankers	11/30/17	\$ 340.00
9301	Computer Services	BMCU Visa/COB/Verizon Wireless (Estimated)	11/30/17	\$ 600.00
9312	Membership Dues	BMCU Visa/URISA/T Joyce	11/30/17	\$ 200.00
9312	Membership Dues	BMCU Visa/IAAO/Scudder, Jorczak, Sterrenberg	11/30/17	\$ 1,000.00
Assessor's Claims TOTAL				\$ 3,893.00
Community Agency Funding				
1025	GA Workfare Development/Client Service	Community Health Care Clinic (Pharm Tech)	11/30/17	\$ 12,500.00
Community Agency Funding TOTAL				\$ 12,500.00
Services & Expenses				
1038	Other Expense	TASC (Estimated)	11/30/17	\$ 2,100.00
1040	Building Maintenance	Illini Fire Equipment (Estimated)	11/30/17	\$ 50.00
1040	Building Maintenance	American Pest Control	11/30/17	\$ 37.00
1040	Building Maintenance	Wilcox Electric	11/30/17	\$ 438.52
1042	Janitorial Services & Supplies	BMCU Visa/Kaeb Sanitary Supply/Quill/Others (Estimated)	11/30/17	\$ 35.96
1042	Janitorial Services & Supplies	Soaring Eagle Cleaning Services LLC/MarcFirst	11/30/17	\$ 262.50
Services & Expenses TOTAL				\$ 2,923.98
Supervisor's Claims				
8121	Janitorial	Soaring Eagle Cleaning Services/MarcFirst	11/30/17	\$ 187.50
8131	Utilities	City of Bloomington Water Dept (Estimated)	11/30/17	\$ 190.03
8131	Utilities	Illinois Power Co dba Ameren Illinois	11/30/17	\$ 473.33
8131	Utilities	NICOR Gas (Estimated)	11/30/17	\$ 33.94
8141	Telephones	Frontier/Verizon North	11/30/17	\$ 331.35
8151	Car Expense	T Maruna/others (Estimated)	11/30/17	\$ 88.81
8161	Education/Conference/Meetings	BMCU VISA/Fred Pryor Seminars	11/30/17	\$ 150.00
8181	Equipment Repair/Rental	Xerox Financial Services	11/30/17	\$ 242.52
8191	Office Supplies	BMCU Visa/Quill/Office Depot/Klopfenstein/Others (Estimated)	11/30/17	\$ 192.69
8221	Computer/Contract Services	EFT-Valutec	11/30/17	\$ 99.40
8221	Computer/Contract Services	NJS Enterprises Inc	11/30/17	\$ 5,000.00
Supervisor's Claims TOTAL				\$ 6,989.57
TOTAL Request for Payment				\$ 42,339.91

Town of the City of Bloomington

STATEMENT OF FUNDS

Month of: **OCTOBER 2017**

		Cemetery Fund	General Town Fund	General Assistance	COMBINED FUNDS
Fund Balances at Beginning of Month		\$ 956,518	\$ 2,013,385	\$ 758,110	\$ 3,728,013
Revenues	Interest	\$ 547	\$ 676	\$ 164	\$ 1,387
	Income from Trusts	\$ 13			\$ 13
	Other Income	\$ 179	\$ 3,908		\$ 4,087
	Personal Property Replacement Tax	\$ -	\$ 22,112	\$ -	\$ 22,112
	Opening/Closing Fees	\$ 7,075			\$ 7,075
	Sales	\$ 9,690			\$ 9,690
	Inspection Fee	\$ 450			\$ 450
	Refunds and Recoveries			\$ 855	\$ 855
	Trust Activity	\$ 4,284			\$ 4,284
Total Revenues		\$ 22,238	\$ 26,697	\$ 1,019	\$ 49,954
Expenditures	Administrative Expenses	\$ 9,291			\$ 9,291
	Assessor's Office		\$ 4,357		\$ 4,357
	Capital Improvements	\$ 22,493			\$ 22,493
	Casework/General Assistance			\$ 34,235	\$ 34,235
	Cemetery Operations	\$ 3,183			\$ 3,183
	Compensation & Benefits	\$ 44,595	\$ 101,856		\$ 146,451
	Services & Expenses		\$ 1,745		\$ 1,745
	Supervisor's Office		\$ 3,481		\$ 3,481
Total Expenditures		\$ 79,562	\$ 111,439	\$ 34,235	\$ 225,236
Fund Balances at Month End		\$ 899,194	\$ 1,928,643	\$ 724,894	\$ 3,552,731

Revenue Distribution Report Fiscal Year To Date

		Cemetery Fund	Town Admin. Fund	General Assistance	COMBINED FUNDS
	Tax Levy for Tax Year 2016	\$ 506,600	\$ 1,495,000	\$ 250,000	\$ 2,251,600
	Percentage	22.4996%	66.3972%	11.1032%	100.0000%
Personal Property Replacement Tax					
	04/01/2017 02-2017	\$ 4,344	\$ 12,820	\$ 2,144	\$ 19,308
	05/01/2017 03-2017	\$ 11,067	\$ 32,658	\$ 5,461	\$ 49,185
	06/01/2017 04-2017	\$ 7,127	\$ 21,032	\$ 3,517	\$ 31,675
	07/07/2017 05-2017	\$ 7,288	\$ 21,506	\$ 3,596	\$ 32,391
	10/06/2017 06-2017		\$ 22,112		
	TOTAL	\$ 29,825	\$ 110,128	\$ 14,718	\$ 132,560
Tax Levy for Tax Year 2016					
	05/26/2017 01-2017	\$ 102,565	\$ 302,711	\$ 50,627	\$ 455,902
	06/08/2017 02-2017	\$ 110,955	\$ 327,472	\$ 54,768	\$ 493,195
	06/16/2017 03-2017	\$ 46,624	\$ 137,606	\$ 23,014	\$ 207,244
	08/25/2017 04-2017	\$ 65,841	\$ 194,325	\$ 32,500	\$ 292,666
	09/08/2017 05-2017	\$ 110,789	\$ 326,984	\$ 54,686	\$ 492,459
	09/15/2017 06-2017	\$ 56,387	\$ 166,420	\$ 27,833	\$ 250,639
	TOTAL	\$ 493,160	\$ 1,455,519	\$ 243,427	\$ 2,192,105

CITY OF BLOOMINGTON TOWNSHIP

PUBLIC NOTICE OF REGULAR MEETINGS IN 2018

Notice is hereby given by the Township Supervisor and Township Clerk, City of Bloomington Township, McLean County, Illinois of the following schedule of regular meetings for the Board of Trustees of the City of Bloomington Township, and for the annual Meeting of the Township. Said meetings are to be held at the prevailing time in the Council Chambers of City Hall, 109 East Olive Street, Bloomington, Illinois, unless otherwise noted.

<u>Meeting Dates</u>	<u>Time</u>
Monday, January 22, 2018	6:30 p.m.
Monday, February 26, 2018	6:30 p.m.
Monday, March 26, 2018	6:30 p.m.
Tuesday, April 10, 2018 (Annual Town Meeting)	6:00 p.m.
Monday, April 23, 2018	6:30 p.m.
Monday, May 28, 2018	6:30 p.m.
Monday, June 25, 2018	6:30 p.m.
Monday, July 23, 2018	6:30 p.m.
Monday, August 27, 2018	6:30 p.m.
Monday, September 24, 2018	6:30 p.m.
Monday, October 22, 2018	6:30 p.m.
Monday, November 26, 2018	6:30 p.m.
Monday, December 17, 2018	6:30 p.m.

Deborah L. Skillrud, Township Supervisor

Cherry Lawson, Township Clerk

CITY OF BLOOMINGTON TOWNSHIP

PUBLIC NOTICE OF REGULAR MEETINGS IN 2018

Notice is hereby given by the Township Supervisor and Township Clerk, City of Bloomington Township, McLean County, Illinois of the following schedule of regular meetings for the Evergreen Memorial Cemetery Board. Said meetings are to be held at the prevailing time in the Office Building, 302 East Miller Street, Bloomington, Illinois, unless otherwise noted.

<u>Meeting Dates</u>	<u>Time</u>
Monday, January 8, 2018	6:00 p.m.
Monday, February 12, 2018	6:00 p.m.
Monday, March 12, 2018	6:00 p.m.
Monday, April 9, 2018	6:00 p.m.
Monday, May 14, 2018	6:00 p.m.
Monday, June 11, 2018	6:00 p.m.
Monday, July 9, 2018	6:00 p.m.
Monday, August 13, 2018	6:00 p.m.
Monday, September 10, 2018	6:00 p.m.
Monday, October 8, 2018	6:00 p.m.
Monday, November 5, 2018	6:00 p.m.
<i>*First Monday due to observation of Veterans Day Holiday</i>	
Monday, December 10, 2018	6:00 p.m.

Deborah L. Skillrud, Township Supervisor

Cherry Lawson, Township Clerk

CITY OF BLOOMINGTON TOWNSHIP

PUBLIC NOTICE OF REGULAR MEETINGS IN 2018

Notice is hereby given by the Administrator and Administrative Assistant of the following schedule of regular meetings for the John M Scott Health Care Commission. Said meetings are to be held at the prevailing time in the Township Building, 607 S Gridley Street, Suite B, Bloomington, Illinois, unless otherwise noted.

<u>Meeting Dates</u>	<u>Time</u>
Wednesday, January 24, 2018	5:30 p.m.
Wednesday, February 28, 2018	5:30 p.m.
Wednesday, March 28, 2018	5:30 p.m.
Wednesday, April 25, 2018	5:30 p.m.
Wednesday, May 23, 2018	5:30 p.m.
Wednesday, June 27, 2018	5:30 p.m.
Wednesday, July 25, 2018	5:30 p.m.
Wednesday, August 22, 2018	5:30 p.m.
Wednesday, September 26, 2018	5:30 p.m.
Wednesday, October 24, 2018	5:30 p.m.
Wednesday, November 28, 2018	5:30 p.m.
Wednesday, December 26, 2018	5:30 p.m.

Deborah L. Skillrud, Administrator

Tracey Covert, Administrative Assistant



FOR: Honorable Township Trustees

SUBJECT: Adoption of the 2017 Tax Levy for \$2,351,600 as Estimated

RECOMMENDATION/MOTION: Recommend that the 2017 Tax Levy be approved, in the amount of \$2,351,600, and the Ordinance passed.

BACKGROUND: There are three (3) components of the property tax formula that affect an increase or decrease in the homeowners property taxes. The dollar amount requested by the Township or any of the other overlapping tax districts, the amount of the final Equalized Assessed Value, (EAV), which is one third of the properties assessed value, and the tax rate that is generated by dividing the dollar amount by the EAV:

	$\frac{\text{Dollar Levy}}{\text{Final EAV}}$	= Tax Rate
Tax formula:		

The Township adopts its tax levy based on a preliminary EAV which is an estimate and subject to the appeals process. The final EAV is completed by January 1, 2018. The tax rate generated is later applied to individual property owner's tax bill on April 1, 2018 and the bills are sent out on May 1st.

2017 Tax formula estimate	<u>\$2,351,600</u>	
(Preliminary EAV)	\$1,875,201,571	0.0125

The proposed Tax Levy was presented at the Board's October 23, 2017 meeting. The Board accepted the proposed tax levy in compliance with state law. This was a public meeting.

FINANCIAL IMPACT/ANALYSIS: The tax levy adopted by the Board since 2014 has remained flat. The Supervisor and Assessor recommend the Board adopt a tax levy with an overall increase of \$100,000. The standard practice for township government is to have a General Assistance, (GA), reserve equal to one (1) year of expenditures. The forecast for the end of FY 2019 is for the Township to have approximately seven (7) months in the GA reserve. The standard practice for township government is to have General Town Fund, (GT), reserve equal to eighteen (18) months of expenditures but no lower than six (6) months. The forecast for the end of FY 2019 is for the Township to have approximately five (5) months in the GT reserve.

The levy increase will be directed towards GA client costs. These costs can no longer be paid for using the reserve fund. The \$265 monthly grant has been in effect prior to 2002. The Township will see an increase in the employer share for health insurance. The Township has begun the

process of changing the annual audit from a modified cash basis of accounting to an accrual basis. This change will result in a cost increase for the annual audit. A part time receptionist will be added to the front desk area. This position will not be eligible for health insurance and IMRF, (Illinois Municipal Retirement Fund), benefits.

ADMINISTRATOR RESPONSE: I respectfully request the Board adopt the 2017 Tax Levy Ordinance.

Respectfully submitted for Board consideration.

Recommended by:

Deborah L. Skillrud
Township Supervisor

ORDINANCE NO. 2017 - ____

2017 LEVY ORDINANCE

CITY OF BLOOMINGTON TOWNSHIP

GENERAL TOWN FUND

GENERAL ASSISTANCE FUND

EVERGREEN MEMORIAL CEMETERY FUND

Prepared by: Deborah L. Skillrud, Township Supervisor
November 27, 2017

TRUTH IN TAXATION CERTIFICATE OF COMPLIANCE
ALL COUNTIES EXCEPT COOK

I, the undersigned, hereby certify that I am the presiding officer of the Town of the City of Bloomington (aka: City of Bloomington Township), and as such presiding officer I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of Section 18 – 60 through 18 – 85 of the “Truth in Taxation” law.

The taxing district’s aggregate levy did not exceed a 5% increase over the prior year’s extension. Therefore, a notice and a hearing were not necessary:

Date: November 30, 2017

Presiding Officer

CERTIFICATE OF COMPLIANCE WITH 35 ILCS 200/18 – 55

The undersigned, Township Supervisor, of the Town of the City of Bloomington, does hereby certify that the levy ordinance, a copy of which is attached hereto, was adopted pursuant to, and in compliance with or inapplicability of the provisions “Truth in Taxation”, 35 ILCS 200/18 – 55 et seq.

Deborah L. Skillrud

Date: November 30, 2017

Subscribed to before me this 30th day of November, 2017.

Notary Public

ORDINANCE NO. 2017 - ____

**AN ORDINANCE OF THE TOWN OF THE CITY OF BLOOMINGTON
TAX LEVY FOR THE YEAR 2017
GENERAL TOWN FUND, GENERAL ASSISTANCE FUND AND EVERGREEN
MEMORIAL CEMETERY FUND**

WHEREAS, THE BOARD OF TOWN TRUSTEES of the Town of the City of Bloomington, McLean County, Illinois, did on March 27, 2017, duly pass the Annual Budget and Appropriation Ordinance for the Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Fund for the fiscal year ending on the 31st day of March, 2018 and which appropriation ordinance has been theretofore submitted for public hearings in accordance with law.

GENERAL TOWN FUND

NOW, THEREFORE BE IT ORDAINED by the Board of the Town Trustees of the Town of the City of Bloomington, McLean County, Illinois in a meeting assembled, duly called and held, pursuant to the Statute in such case made and provided, in the Council Chambers, in the City Hall Building in the City of Bloomington in said Town at 6:30 p.m. this 27th of November, 2017, that there be, and hereby is LEVIED and ASSESSED against all the taxable property of the Town of the City of Bloomington, McLean County, Illinois, subject to taxation for the year 2017, as and for the GENERAL TOWN FUND, the sum of ONE MILLION, FIVE HUNDRED FORTY-FIVE THOUSAND DOLLARS (\$1,545,000) as by Statute in such case made and provided and for the following objects and purposes:

Town of the City of Bloomington
General Town Fund FY2019 Levy ~ *Proposed*

For Tax Year 2017
04/01/2018 - 03/31/2019

		FY 2014 Actual		FY 2015 Actual		FY 2016 Actual		FY 2017 Actual		FY2018 Estimated as of 09/30/2017		(Preliminary) Proposed FY2019	
Beginning Fund Balance			940,972		831,833		691,895		859,330		1,168,787		1,193,221
Revenues	Interest		261		145		1,073		3,874		8,879		8,000
	Other Income		164,237		180,834		245,481		105,378		66,000		34,000
	Township Litigation Income		20,000		0		3,020		40,385		50		50
	Personal Property Replacement Tax		105,262		93,565		121,227		130,336		113,000		90,000
	Tax Levy		1,161,507		1,080,311		1,393,175		1,591,588		1,495,000		1,545,000
Total Revenues			1,451,267		1,354,855		1,763,976		1,871,562		1,682,929		1,677,050
Expenditures	Assessor's Office		133,456		99,500		97,579		89,834		147,694		151,194
	Rent/Debt Service	21,544		21,544		21,544		21,544		21,544		21,544	
	Auto Expense	1,605		1,231		820		2,941		3,000		3,000	
	Telephone	2,529		2,715		2,874		3,182		2,500		2,500	
	Utilities	4,433		4,477		5,156		5,578		5,800		5,800	
	Postage	138		0		74		145		500		500	
	Office Supplies	1,275		1,784		953		1,669		1,200		1,200	
	Publications & Printing	1,160		489		737		225		1,150		1,150	
	Equipment	19,062		5,613		2,308		1,691		3,000		5,000	
	Equipment Repair/Rental	1,012		246		0		40		1,000		2,000	
	Education/Meetings/Conferences	14,207		7,640		10,443		7,136		15,000		15,000	
	Replating & Remapping	0		0		0		0		9,000		9,000	
	Appraisal Services	33,160		14,662		0		15,383		35,000		35,000	
	Janitorial	1,820		1,540		1,680		1,840		2,000		2,000	
	Computer Services	6,648		12,520		14,886		9,103		10,000		10,000	
	Mapping/GIS Services	23,004		24,100		35,103		16,978		35,500		35,500	
	Membership Dues	1,860		940		1,000		2,380		1,500		2,000	
	Community Agency Funding		107,500		90,517		129,100		167,500		139,500		134,500
	Community Medical	0		517		20,000		20,000		18,500		18,500	
	Transportation	30,000		10,000		10,000		10,000		0		0	
	GA Client Service Funding	0		0		19,100		17,500		15,000		10,000	
	Youth Services	42,500		42,500		42,500		42,500		37,500		37,500	
	Senior Services	35,000		37,500		37,500		77,500		68,500		68,500	
	Compensation & Benefits		1,191,128		1,177,715		1,224,466		1,171,773		1,231,500		1,406,500
	TWP Supervisor	71,919		73,833		75,833		77,833		94,000		94,000	
	TWP Assessor	89,836		90,500		92,500		94,500		96,000		96,000	
	Town Clerk	4,824		4,884		2,500		2,400		2,500		2,500	
	Town Trustees	2,140		2,260		2,300		2,660		2,800		2,800	
	GA Staff	408,230		431,243		346,714		343,840		350,000		396,000	
	Deputy Assessors	305,773		272,838		306,835		327,440		350,000		404,000	
	IMRF	113,227		106,836		137,905		113,202		110,000		163,000	
	FICA	63,170		62,397		58,520		59,474		65,000		77,000	
	Group Medical	130,937		132,048		200,299		149,474		160,000		170,000	
	State Unemployment	1,072		876		1,059		948		1,200		1,200	
	Services & Expenses		52,799		43,328		61,487		47,862		49,050		336,100
	Membership Dues	1,367		1,342		1,392		1,387		1,500		1,500	
	Auditing Expense	6,650		6,650		6,700		6,775		6,850		12,000	
	Legal Expense	4,250		350		1,713		4,390		4,000		12,000	
	Court Costs	0		0		0		0		0			
	Surety Bonds	0		0		0		0		0			
	Insurance	11,809		11,927		11,968		12,303		13,000		14,000	
	Publishing	752		451		555		448		500		500	
	Other Expenditures	2,205		3,017		3,935		3,806		4,000		4,000	
	Debt Service: Principle & Interest	10,964		8,899		6,759		4,700		4,200		100	
	Building Maintenance	10,812		7,449		10,352		8,659		5,000		6,000	
	Janitorial Services & Supplies	3,989		3,242		4,105		3,395		4,000		4,000	
	Building Security	0		0		11,874		1,999		1,000		0	
	Building Repairs	0		0		0		0		0		200,000	
	Special Projects	0		0		2,134		0		5,000		82,000	
	Supervisor's Office		75,522		83,734		83,909		85,136		90,750		95,900
	Postage	1,723		1,470		2,450		1,983		500		1,500	
	Rent/Debt Service	40,000		40,000		40,000		40,000		40,000		40,000	
	Janitorial	2,275		1,925		2,100		2,300		2,100		2,100	
	Utilities	6,650		6,715		7,734		8,367		9,500		9,500	
	Telephones	3,713		3,875		4,090		3,912		4,000		4,000	
	Car Expense	2,362		1,193		172		291		1,250		2,000	
	Education/Conference/Meetings	2,002		2,424		1,320		2,230		2,000		2,000	
	Equipment	0		0		0		0		5,000		5,000	
	Equipment Repair/Rental	3,946		6,255		6,737		6,624		5,000		8,000	
	Office Supplies	4,063		2,875		3,159		3,778		4,000		4,000	
	Printing	1,543		31		44		480		100		500	
	Publications	98		98		132		50		250		250	
	Computer/Contract Services	7,122		16,849		15,942		14,991		16,900		16,900	
	Membership Dues	25		25		30		130		150		150	
Total Expenditures			1,560,406		1,494,793		1,596,541		1,562,105		1,658,494		2,124,194
Ending Fund Balance			831,833		691,895		859,330		1,168,787		1,193,221		746,077

Average Monthly Expenditures	130,034	124,566	133,045	130,175	138,208	153,516 *
Number of Months in Reserve at end of FY	6.40	5.55	6.46	8.98	8.63	4.86 *

* "Building Repairs" & "Special Projects" are not included in totals to compute "Average Monthly Expenditures" or "Number of Months in Reserve at end of FY"

10/19/17

GENERAL ASSISTANCE FUND

NOW, THEREFORE, BE IT FURTHER ORDAINED by the Board of Town Trustees of the Town of the City of Bloomington, McLean County, Illinois, that there be and hereby is LEVIED and ASSESSED against all taxable property of the Town of the City of Bloomington, McLean County, Illinois, subject to taxation for the year 2017, as and for the GENERAL ASSISTANCE FUND, THREE HUNDRED THOUSAND DOLLARS (\$300,000) as by statute in such case made and provided, and for the following objects and purposes:

Town of the City of Bloomington

General Assistance Fund FY2019 Levy ~ *Proposed*

For Tax Year 2017
04/01/2018 - 03/31/2019

		FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY2018 Estimated as of 09/30/2017	(Preliminary) Proposed FY2019 Levy
Beginning Fund Balance		976,419	861,824	993,308	947,454	698,272	562,902
Revenues	Interest	222	143	962	2,153	1,810	2,000
	Other Income	-	-	-	-	-	150
	Personal Property Replacement Tax	44,134	49,179	30,415	13,291	17,000	17,000
	Refunds and Recoveries	77,579	56,768	43,418	41,989	40,000	40,000
	Tax Levy	486,994	567,779	349,459	149,618	250,000	300,000
Total Revenues		608,929	673,868	424,254	207,051	308,810	359,150
Expenditures	Groceries/Personal Essentials	142,672	134,719	105,660	98,132	100,371	125,000
	Rent	253,932	274,403	250,563	233,195	194,169	250,000
	Utilities	26,161	26,618	33,232	26,775	31,806	34,000
	Medical	178,837	23,082	99	338	100	20,000
	Emergency Assistance	33,402	24,057	31,106	46,616	55,018	70,000
	Hospital	36,585	-	297	-	100	10,000
	Burial	-	1,500	1,500	-	1,500	3,000
	Transportation	32,161	37,487	34,297	38,132	50,000	50,000
	Allowances	19,774	20,517	13,354	13,045	11,116	15,000
Total Expenditures		723,524	542,384	470,107	456,233	444,181	577,000
Ending Fund Balance		861,824	993,308	947,454	698,272	562,902	345,052

Average Monthly Expenditures	60,294	45,199	39,176	38,019	37,015	48,083
Number of Months in Reserve at end of FY	14.29	21.98	24.18	18.37	15.21	7.18

10/18/2017

EVERGREEN MEMORIAL CEMETERY FUND

NOW, THEREFORE BE IT FURTHER ORDAINED by the Board of Town Trustees of the Town of the City of Bloomington, McLean County, Illinois, that there be and hereby is LEVIED and ASSESSED against all the taxable property of the Town of the City of Bloomington, McLean County, Illinois, subject to taxation, for the year 2017, as and for the EVERGREEN MEMORIAL CEMETERY FUND, the sum of FIVE HUNDRED SIX THOUSAND, SIX HUNDRED DOLLARS, (\$506,600) as by statute in such case made and provided, and for the following objects and purposes;

04/01/2018 - 03/31/2019

		FY 2014 Actual		FY 2015 Actual		FY2016 Actual		FY2017 Actual		FY2018 Estimated (as of 09/30/2017)		(Preliminary) Proposed FY2019 Levy	
Beginning Public Fund Balance			319,270		409,307		331,229		395,690		515,033		362,025
Revenues	Interest		262		317		357		2,580		3,000		6,000
	Income from Trusts						3,102		145		2,000		2,500
	Personal Property Replacement Tax		45,864		43,828		44,024		41,690		39,000		40,000
	Opening/Closing Fee	42,642		56,503		49,123		68,224		55,000		60,000	
	Marker Commission	6,008		6,267		6,867		6,765		7,000		8,000	
	Sales		114,030		153,687		151,340		108,253		88,600		110,900
	Sale of Lots	42,323		66,681		58,476		79,368		72,200		75,000	
	Sale of Crypts	6,955		9,505		10,730		10,410		10,000		16,000	
	Sale of Niches	14,600		11,730		22,495		12,075		2,000		15,000	
	Sale of Burial Supplies	1,502		2,700		1,250		2,700		1,000		1,000	
	Chapel Fee			300				400		100		500	
	Sale of Pet Cemetery Spaces											1,000	
	Other Sales					2,400		3,300		3,300		2,400	
	Inspection Fee		2,850		2,550		2,850		3,525		4,000		5,000
	Other Income & Special Events		4,335		6,922		25,141		57,576		6,200		2,500
Tax Levy		506,194		506,022		505,993		505,413		506,600		506,600	
Total Revenues			673,534		713,325		732,807		794,172		711,400		741,500
Expenditures	Administrative Expenses		69,747		82,706		84,534		116,541		114,061		105,600
	Casualty Insurance	19,268		19,461		19,734		20,033		20,048		22,000	
	Contractual Services	5,708		8,407		3,079		3,635		7,008		12,000	
	Office Supplies	3,091		3,454		2,558		3,350		2,500		2,500	
	Utilities	14,200		16,140		14,623		15,336		16,000		18,500	
	Advertising	7,075		7,841		4,707		5,521		4,000		5,000	
	Dues/Seminars	725		725		599		749		600		600	
	Legal Expense	3,250		5,514		0		0		1,000		3,000	
	Audit Expense	6,650		6,845		6,700		6,775		6,850		9,000	
	COBT for Financial	0		0		12,200		12,200		12,200		18,000	
	Special Event Expenses	5,661		10,733		16,190		42,847		10,000		10,000	
	Other Admin Expenses	4,049		3,587		3,545		5,746		5,000		4,000	
	Office Equipment	70		0		599		349		1,000		1,000	
	Cemetery Improvements, Maintenance & Repairs		87,810		191,916		94,208		84,037		145,147		195,292
	Flags & Poles	9,001		5,667		9,474		7,303		9,114		8,500	
	Operating Equipment	16,502		16,181		19,192		15,942		18,741		30,000	
	Mausoleum (including debt service)	62,308		60,838		60,792		60,792		110,792		60,792	
	Real Estate for Parking Lot	0		109,229		0				0		40,000	
	Real Estate--repurchase lots											42,000	
	Veterans Memorial	0		0		4,750				5,000		10,000	
	Scattering Grounds/Ossuary	0		0		0				1,500		4,000	
	Cemetery Operations		67,927		108,462		79,562		64,087		142,950		91,000
	Fuel, Oil & Equipment	12,642		12,157		8,717		7,542		10,000		10,000	
	Tree Removal/Monument Repair	6,402		13,200		30,541		10,550		19,000		12,000	
	Equipment Repairs	8,976		5,210		8,279		5,393		4,000		4,000	
	CEM Supplies & Maintenance	2,726		2,666		2,076		2,670		5,000		2,500	
	Rental Equipment & Leasing	0		0		0		88		250		1,000	
	IGA for leaves/branches	0		0		2,200		2,200		5,000		6,000	
	Abandoned Lot Reclamation									7,500		5,000	
	Office Repairs & Maintenance	8,402		341		45				500		500	
	Grounds Maintenance/Repair	2,252		9,091		13,241		9,392		35,700		16,000	
	Road, Fence, Lot, Drains	19,531		39,086		1,877		105		40,000		19,000	
	Equipment Building	2,224		17,406		19		12,144		500		1,000	
	Other CEM Expenses	222				7,314				500		5,000	
	Grave Markers	4,551		9,307		5,254		14,004		15,000		9,000	
Compensation & Benefits		358,013		408,319		416,117		400,783		462,250		457,330	
Wages: Administrative Staff	68,244		77,290		81,707		78,944		81,000		100,000		
Wages: Cemetery Staff	174,605		204,756		217,282		204,708		233,000		210,000		
Trustee Compensation	1,500		3,000		2,750		2,917		3,000		3,000		
Payroll Taxes	19,637		21,599		21,590		20,540		24,250		23,945		
IMRF	28,993		31,696		32,575		38,128		40,000		39,215		
IDES - Unemployment	5,995		12,521		12,544		11,031		20,000		20,000		
Employee Health Insurance, Etc.	59,017		57,206		46,921		43,814		60,000		60,000		
Other Payroll Expenses	23		251		749		703		1,000		1,170		
Total Expenditures			583,498		791,403		674,421		665,448		864,408		849,222
Other Financing Sources In/(Out)			12,301		2,389		-67		-9,381				
Ending Public Fund Balance			409,307		331,229		389,615		515,033		362,025		254,303
Average Monthly Expenditures			48,625		65,950		56202		55454		72,034		70,769
Number of Months in Reserve at end of FY			8.42		5.02		6.93		9.29		5.03		3.59
													10/9/17

Town of the City of Bloomington

FY2019 Levy ~ **Proposed**

For Tax Year 2017

04/01/2018 - 03/31/2019

LEVY COMPARISONS	Tax Year:	2014	2015	2016	2017
Evergreen Memorial Cemetery Fund		506,600	506,600	506,600	506,600
General Town Fund		1,395,000	1,595,000	1,495,000	1,545,000
General Assistance Fund		350,000	150,000	250,000	300,000
Total LEVY		2,251,600	2,251,600	2,251,600	2,351,600

		Evergreen Memorial Cemetery Fund	General Town Fund	General Assistance Fund	COMBINED FUNDS
Projected Fund Balance on 04/01/2018		362,025	1,193,221	562,902	2,118,148
Projected Revenues	Interest	6,000	8,000	2,000	16,000
	Income from Trusts	2,500			2,500
	Other Income & Special Events	2,500	34,000	150	36,650
	Township Litigation Income		50		50
	Personal Property Replacement Tax	40,000	90,000	17,000	147,000
	Opening/Closing Fee	60,000			60,000
	Marker Commission	8,000			8,000
	Sales	110,900			110,900
	Inspection Fee	5,000			5,000
	Refunds and Recoveries			40,000	40,000
	Tax Levy	506,600	1,545,000	300,000	2,351,600
Total Projected Revenues		741,500	1,677,050	359,150	2,777,700
Projected Expenditures	Administrative Expenses	105,600			105,600
	Assessor's Office		151,194		151,194
	Cemetery Improvements, Maintenance & Repairs	195,292			195,292
	Casework/General Assistance			577,000	577,000
	Cemetery Operations	91,000			91,000
	Community Agency Funding		134,500		134,500
	Compensation & Benefits	457,330	1,406,500		1,863,830
	Services & Expenses		336,100		336,100
	Supervisor's Office		95,900		95,900
Total Projected Expenditures		849,222	2,124,194	577,000	3,550,416
Projected Fund Balance on 03/31/2019		254,303	746,077	345,052	1,345,432

Average Monthly Expenditures	70,769	153,516	48,083
Number of Months in Reserve at end of FY	3.59	4.86	7.18

10/19/17

GENERAL TOWN FUND	\$1,545,000
GENERAL ASSISTANCE FUND	\$300,000
EVERGREEN MEMORIAL CEMETERY FUND	\$506,600
TOTAL 2017 LEVY	\$2,351,600

That each of said sums and the aggregate thereof (\$2,351,600) are deemed necessary by the Board of Trustees of the Town of the City of Bloomington, McLean County, Illinois, to defray the necessary expenses and liabilities for such Township and Evergreen Memorial Cemetery for the fiscal year ending March 31, 2019.

That a certified copy of this Ordinance be filed with the County Clerk of McLean County, Illinois, as required by law.`

That said tax so levied and assessed as aforesaid be collected and enforced in the same manner and by the same officer as the State and County Taxes, and be paid over by the officer so collecting the same to the Treasurer of the Town of the City of Bloomington as provided by law.

PASSED and APPROVED this 27th day of November, 2017.

Chair of the Board of Trustees

ATTEST:

Town Clerk

Received by County Clerk/Date

CITY of BLOOMINGTON TOWNSHIP
JOHN M SCOTT HEALTH RESOURC CENTER
EVERGREEN MEMORIAL CEMETERY

TO: Township Trustees
FROM: Deborah L Skillrud, TWP Supervisor & JMSHRC Administrator
DATE: November 27, 2017
RE: Township Supervisor's Report/John M Scott Administrator's Report

1. Township: Total October cases for General Assistance listed on attached System Activity Report.

Jobs: (1) IRS full time, (1) Steak N Shake

New clients by age: five clients (17.9%) age 18 - 25; thirteen clients (46.4%) age 26 - 40; four clients (14.3%) age 41 - 50, and six (21.4%) age 51 – 62.

Nine (9) workfare participants also attended job skills classes at Home Sweet Home Ministries.
Eight (8) Light Duty clients are attending self-enhancement classes at Home Sweet Home Ministries.
Sixteen (16) participants will be attending Community Education classes at Advocate BroMenn beginning in December.
One (1) Light Duty client provides low strain cleaning at office.

Sixty four (64) individuals, (40 GA and 24 EA), attended orientation throughout the month of October. This figure is nineteen (19) individuals lower than September's attendance.

2. Scott Health Resources: FY2018 Statistics

	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	YTD FY2018	YTD FY2017
Private Dental	4	6	6	3	2	0							21	--
Private Dental Procedures	8	23	19	24	3	0							77	47
MCHD Dental	1	0	1	0	2	--							4	10
MCHD Dental Procedures	10	0	7	0	8	--							25	27
Health Referrals Orders	8	6	9	2	2	1							28	35
Med. Equipment/Supplies	1	0	0	1	0	0							2	5
Prescriptions Paid	8	8	10	33	12	9							71	63
# Maternal/Child Trips	18	32	8	31	14	22							125	78
# M/C Passengers	16	19	4	30	18	21							108	97
# Adult Medical Trips	60	56	38	51	74	100							379	216
# Adult Medical Passengers	32	34	20	30	38	41							195	111

3. Cemetery: Evergreen Memorial Cemetery has reclaimed 300 grave spaces by converting unused access roads and walkways into available spaces. The Cemetery has approximately 2,500 available grave spaces.

System Activity Report

[10/1/2017 - 10/31/2017] Report Date: 11/15/2017

General Assistance

Grants (New Clients) :	11	\$2,457.04
Grants (Previous Clients) :	96	\$24,533.08
In-Process :	5	
Denials :	17	
Sanctions :	8	
Terminations :	28	
	165	\$26,990.12

General Assistance - Medical

Referrals :	0	
Disbursements :	1	\$38.80
	1	\$38.80

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	15	
	15	

General Assistance - Work Program Expenses

Haircut :	2	\$10.00
WF 1-Ride :	3	\$21.00
WF 30 Day :	58	\$1,856.00
WF 7 Day Bus :	1	\$10.00
WF Gasoline :	12	\$384.00
	76	\$2,281.00

Emergency Assistance

Grants :	5	\$1,764.40
In-Process :	0	
Denials :	2	
	7	\$1,764.40

Additional Assistance

Transient :	2	\$15.50
	2	\$15.50

Additional Activity

A Call (phone/fax/email) :	480	
A Face-to-Face (on-site) :	392	
An Appointment: New :	2	
General - Agencies :	1	
General - Intake :	114	
General - Orientation :	139	
General - Other :	75	
JMS - General :	14	
JMS - Transportation :	44	
JMS - Vision :	4	
R - BHA :	6	
R - Chestnut :	1	
R - CHS :	2	
R - DHS :	3	
R - DORS :	1	
R - IDES :	1	
R - MCCA / LIHEAP :	21	
R - Other :	28	
R - Parole / Probation :	3	
R - Salvation Army :	5	
R - SSI :	9	
WF - Appointment :	50	
WF - Light Duty :	2	
WF - Sanction :	4	
WF - Work Sponsor Site :	141	
WF Training/Education :	31	
	1,573	
Grand Totals:	1,839	\$31,089.82

1:33 PM

11/10/17

Accrual Basis

John M Scott Health Care Trust

Balance Sheet

As of October 31, 2017

	<u>Oct 31, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
0010 · Busey Bank 0947 (COBchecking)	294,495.28
1000 · BMCU share/checking (COBT)	9,937.02
1001 · BMCU share/savings (COBT)	10.20
1010 · Vanguard Trust	12,331,975.03
Total Checking/Savings	<u>12,636,417.53</u>
Total Current Assets	<u>12,636,417.53</u>
TOTAL ASSETS	<u>12,636,417.53</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2200 · COBT Liabilities	10.00
Total Other Current Liabilities	<u>10.00</u>
Total Current Liabilities	<u>10.00</u>
Total Liabilities	10.00
Equity	
3001 · Opening Bal Equity	7,102,641.40
3010 · Unrestrict (retained earnings)	4,812,290.16
Net Income	721,475.97
Total Equity	<u>12,636,407.53</u>
TOTAL LIABILITIES & EQUITY	<u>12,636,417.53</u>

John M Scott Health Care Trust

Profit & Loss

October 2017

	Oct 17
Ordinary Income/Expense	
Income	
5000 · Revenue	
56000 · Interest	
56010 · Interest from Investments	5,920.85
Total 56000 · Interest	5,920.85
Total 5000 · Revenue	5,920.85
56110 · Unrealized Gain/Loss Sale	182,735.63
Total Income	188,656.48
Expense	
59000 · Administrative Expenses	
6000 · Comp & Benefits - Admin	
61101 · Salaries - Admin	189.06
62001 · Misc Fees - Admin	0.34
62101 · Health Ins - Admin	34.69
62121 · IMRF - Admin	23.92
62131 · FICA - Admin	13.00
Total 6000 · Comp & Benefits - Admin	261.01
71340 · Telecommunications ~ Admin	55.41
Total 59000 · Administrative Expenses	316.42
59100 · Direct Services	
6100 · Comp & Benefits - Direct Svcs	
61102 · Salaries - Direct Svcs	1,850.60
62002 · Misc Fees - Direct Svcs	5.62
62102 · Health Ins - Direct Svcs	126.94
62122 · IMRF - Direct Svcs	234.10
62132 · FICA - Direct Svcs	118.23
Total 6100 · Comp & Benefits - Direct Svcs	2,335.49
70030 · Client Dental Services	196.72
70100 · Telecommunications ~ DirectSvcs	4.65
71070 · Vehicle Gas	121.46
79090 · Client Prescription (Formulary)	2,456.07
Total 59100 · Direct Services	5,114.39
Total Expense	5,430.81
Net Ordinary Income	183,225.67
Net Income	183,225.67

John M Scott Health Care Trust
Profit & Loss Budget vs. Actual
 May through October 2017

	May - Oct...	Budget	\$ Over Bu...	% of B...
Ordinary Income/Expense				
Income				
5000 · Revenue				
56000 · Interest				
56010 · Interest from Investments	123,651.77	100,000.00	23,651.77	123.7%
56040 · Dividend Income	0.02			
Total 56000 · Interest	123,651.79	100,000.00	23,651.79	123.7%
57000 · Miscellaneous Revenues				
57310 · Donations	400.00	0.00	400.00	100.0%
57990 · Other Misc Income	0.00	0.00	0.00	0.0%
Total 57000 · Miscellaneous Revenues	400.00	0.00	400.00	100.0%
Total 5000 · Revenue	124,051.79	100,000.00	24,051.79	124.1%
56110 · Unrealized Gain/Loss Sale	634,258.28	400,000.00	234,258.28	158.6%
Total Income	758,310.07	500,000.00	258,310.07	151.7%
Expense				
59000 · Administrative Expenses				
6000 · Comp & Benefits - Admin				
61101 · Salaries - Admin	1,186.54			
62001 · Misc Fees - Admin	2.04			
62101 · Health Ins - Admin	208.14			
62121 · IMRF - Admin	150.12			
62131 · FICA - Admin	82.01			
75070 · To Township - Admin	0.00	3,400.00	-3,400.00	0.0%
Total 6000 · Comp & Benefits - Admin	1,628.85	3,400.00	-1,771.15	47.9%
70010 · Outside Legal Counsel	0.00	5,000.00	-5,000.00	0.0%
70611 · Printing & Binding	22.00	1,000.00	-978.00	2.2%
70690 · Other Purchased Services	569.45	500.00	69.45	113.9%
71010 · Office Supplies	0.00	200.00	-200.00	0.0%
71017 · Postage	0.00	500.00	-500.00	0.0%
71340 · Telecommunications ~ Admin	326.58	650.00	-323.42	50.2%
Total 59000 · Administrative Expenses	2,546.88	11,250.00	-8,703.12	22.6%
59100 · Direct Services				
6100 · Comp & Benefits - Direct Svcs				
61102 · Salaries - Direct Svcs	11,938.65			
62002 · Misc Fees - Direct Svcs	33.72			
62102 · Health Ins - Direct Svcs	761.64			
62122 · IMRF - Direct Svcs	1,510.24			
62132 · FICA - Direct Svcs	773.31			
62152 · IDES - Direct Svcs	6.82			
75071 · To Township - Direct Svcs	0.00	31,600.00	-31,600.00	0.0%
Total 6100 · Comp & Benefits - Direct Svcs	15,024.38	31,600.00	-16,575.62	47.5%
70020 · Physician Services	0.00	3,000.00	-3,000.00	0.0%
70030 · Client Dental Services	9,422.06	20,000.00	-10,577.94	47.1%
70100 · Telecommunications ~ DirectSrv	24.87	60.00	-35.13	41.5%
70205 · Other Client Services	0.00	52,000.00	-52,000.00	0.0%
70520 · Vehicle Maintenance	890.32	1,000.00	-109.68	89.0%
70990 · Other Purchased Services	0.00	1,500.00	-1,500.00	0.0%
71070 · Vehicle Gas	477.28	2,000.00	-1,522.72	23.9%
79090 · Client Prescription (Formulary)	7,071.91	20,000.00	-12,928.09	35.4%
79980 · Special Prgrm Exp (Med Supply)	1,144.08	5,000.00	-3,855.92	22.9%
79996 · Mental Health Services & Meds	232.32	10,000.00	-9,767.68	2.3%
Total 59100 · Direct Services	34,287.22	146,160.00	-111,872.78	23.5%
59200 · Community Health Services				
79130 · Grants	0.00	19,117.00	-19,117.00	0.0%
59200 · Community Health Services - Other	0.00	177,500.00	-177,500.00	0.0%
Total 59200 · Community Health Services	0.00	196,617.00	-196,617.00	0.0%
Total Expense	36,834.10	354,027.00	-317,192.90	10.4%
Net Ordinary Income	721,475.97	145,973.00	575,502.97	494.3%
Net Income	721,475.97	145,973.00	575,502.97	494.3%

To: Town Trustees
From: Steve Scudder
Date: November 27, 2017
Subject: Assessor Report

Board of Review complaints are down this year. The formal hearings are scheduled and we are moving through the Board of Review quickly. We made only small adjustments to the assessments and with no county or state multiplier we see that fewer complaints were filed.

