MINUTES
CITY COUNCIL - REGULAR SESSION
MONDAY, NOVEMBER 25, 2024 6:00 P.M.

The City Council convened in regular session in the Government Center Boardroom at 6:00 P.M. Mayor Mboka Mwilambwe called the meeting to order and led the Pledge of Allegiance ending with a moment of silent prayer/reflection.

Roll Call

Attendee Name	Title	Status
Mboka Mwilambwe	Mayor	Present
Jenna Kearns	Council Member, Ward 1	Present
Donna Boelen	Council Member, Ward 2	Absent
Sheila Montney	Council Member, Ward 3	Present
John Danenberger	Council Member, Ward 4	Present
Nick Becker	Council Member, Ward 5	Present
Cody Hendricks	Council Member, Ward 6	Present
Mollie Ward	Council Member, Ward 7	Present
Kent Lee	Council Member, Ward 8	Absent
Tom Crumpler	Council Member, Ward 9	Present

Recognition/Appointments

No Recognition or Appointments were presented.

Public Comment

Mayor Mwilambwe read a public comment statement of procedure. No emailed public comment was received. Zach Carlson spoke in person.

Consent Agenda

Items listed on the Consent Agenda are approved with one motion; Items pulled by Council from the Consent Agenda for discussion are listed and voted on separately.

Council Member Becker made a motion, seconded by Council Member Crumpler, to approve the Consent Agenda as presented.

Item 8.A. Consideration and Action to Approve the Minutes of the October 28, 2024, Regular City Council Meeting, as requested by the City Clerk Department. (Recommended Motion: The proposed Minutes be approved.)

Item 8.B. Consideration and Action on Approving Bills and Payroll in the Amount of $12,175,655.15, as requested by the Finance Department. (Recommended Motion: The proposed Bills and Payroll be approved.)

Item 8.C. Consideration and Action on Approving Reappointment to Boards & Commissions, as requested by the Administration Department. (Recommended Motion: The proposed reappointment be approved.)

Item 8.D. Consideration and Action on a Resolution Approving the Purchase of Network Uninterruptible Power Supplies (UPS) from Anixter, Inc., in the Amount of $50,355.06, as requested by the Information Technology Department. (Recommended Motion: The proposed Resolution be approved.)

RESOLUTION NO. 2024 – 077

A RESOLUTION APPROVING THE PURCHASE OF NETWORK UNINTERRUPTIBLE POWER SUPPLIES (UPS) FROM ANIXTER INC., IN THE AMOUNT OF 50,355.06

Item 8.E. Consideration and Action on a Resolution Approving the Purchase of 75 HP Elite Mini Desktops with 3-Year Hardware Support, from HP, Inc., in the Amount of $60,000.75, as requested by the Information Technology Department. (Recommended Motion: That the Resolution be approved.)

RESOLUTION NO. 2024 – 078

A RESOLUTION APPROVING THE PURCHASE OF 75 HP ELITE MINI DESKTOPS WITH 3-YEAR HARDWARE SUPPORT, FROM HP, INC., IN THE AMOUNT OF $60,000.75

Item 8.F. Consideration and Action on a Resolution Approving the Purchase and Installation of Water Quality Testing Equipment, Hardware, and Software from YSI, Inc., in the Amount of $81,346.13, as requested by the Water Department. (Recommended Motion: The proposed Resolution be approved.)

RESOLUTION NO. 2024 – 079

A RESOLUTION APPROVING THE PURCHASE AND INSTALLATION OF WATER QUALITY TESTING EQUIPMENT, HARDWARE, AND SOFTWARE FROM YSI, INC., IN THE AMOUNT OF $81,346.13

Item 8.G. Consideration and Action on a Resolution Approving an Agreement with Donohue & Associates, Inc., for a Study to Evaluate the Conversion of the Existing Quicklime System to a Hydrated Lime System at the Water Treatment Plant, in an Amount Not to Exceed $74,300, as requested by the Water Department. (Recommended Motion: The proposed Resolution be approved.)

RESOLUTION NO. 2024 – 080

A RESOLUTION APPROVING AN AGREEMENT WITH DONOHUE & ASSOCIATES, INC., FOR A STUDY TO EVALUATE THE CONVERSION OF THE EXISTING QUICKLIME SYSTEM TO A HYDRATED LIME SYSTEM AT THE WATER TREATMENT PLANT, IN AN AMOUNT NOT TO EXCEED $74,300

Item 8.H. Consideration and Action on a Resolution Approving the Expansion of the Automatic License Plate Reader (ALPR) Program to Work in Conjunction with the Public Safety Camera System (PSCS) through the Purchase of 14 Additional Flock, Inc. Cameras and one Solar Falcon LR, in the Amount of $104,850, as requested by the Police Department. (Recommended Motion: The proposed Resolution be approved.)

RESOLUTION NO. 2024 – 081

A RESOLUTION APPROVING THE EXPANSION OF THE AUTOMATIC LICENSE PLATE READER (ALPR) PROGRAM TO WORK IN CONJUNCTION WITH THE PUBLIC SAFETY CAMERA SYSTEM (PSCS) THROUGH THE PURCHASE OF 14 ADDITIONAL FLOCK, INC. CAMERAS AND ONE SOLAR FALCON LR, IN THE AMOUNT OF $104,850

Item 8.I. Consideration and Action on a Resolution Approving an Intergovernmental Agreement with the Town of Normal for the Installation of Automatic Meter Read Infrastructure (AMI) Equipment on the Town's Water Tower at Fort Jesse Road, as requested by the Water Department. (Recommended Motion: The proposed Resolution be approved.)

RESOLUTION NO. 2024 – 082

A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE TOWN OF NORMAL FOR THE INSTALLATION OF AUTOMATIC METER READ INFRASTRUCTURE (AMI) EQUIPMENT ON THE TOWN'S WATER TOWER AT FORT JESSE ROAD

Item 8.J. Consideration and Action on a Resolution Approving an Intergovernmental Agreement with the Bloomington Normal Water Reclamation District (BNWRD) for the Installation of Automatic Meter Read Infrastructure (AMI) Equipment at 2015 W. Oakland Avenue and 1 Tiehack Circle, in the Amount Not to Exceed $120 Annually, as requested by the Water Department. (Recommended Motion: The proposed Resolution be approved.)

RESOLUTION NO. 2024 – 083

A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT WITH THE BLOOMINGTON NORMAL WATER RECLAMATION DISTRICT (BNWRD) FOR THE INSTALLATION OF AUTOMATIC METER READ INFRASTRUCTURE (AMI) EQUIPMENT AT 2015 W. OAKLAND AVENUE AND 1 TIEHACK CIRCLE, IN THE AMOUNT NOT TO EXCEED $120 ANNUALLY

Item 8.K. Consideration and Action on a Resolution Approving the Closure of State Highway Business 51 for the Jaycees Holiday Parade Event on December 7, 2024, to be Held from 10:00 A.M. to 11:30 A.M., as requested by the Department of Community Impact & Enhancement. (Recommended Motion: The proposed Resolution be approved.)

RESOLUTION NO. 2024 – 084

A RESOLUTION APPROVING THE CLOSURE OF A PORTION OF STATE HIGHWAY BUSINESS 51 FOR THE JAYCEES HOLIDAY PARADE EVENT ON DECEMBER 7, 2024, TO BE HELD FROM 10:00 A.M. TO 11:30 A.M.

Item 8.L. Consideration and Action on an Ordinance Denying the Application for a Special Use Permit for a Vehicle Sales & Service Use in the B-1 (General Commercial) District, for the Property Located at 1513 Morrissey Drive, as requested by the Development Services Department. (Recommended Motion: The proposed Ordinance be approved.)

ORDINANCE NO. 2024 – 085

AN ORDINANCE DENYING THE APPLICATION FOR A SPECIAL USE PERMIT FOR A VEHICLE SALES & SERVICE USE IN THE B-1 (GENERAL COMMERCIAL) DISTRICT, FOR THE PROPERTY LOCATED AT 1513 MORRISSEY DRIVE

Item 8.M. Consideration and Action on a Resolution Approving a Construction Agreement with George Gildner, Inc., for the Ridgewood Terrance Water Main Replacement Construction Project (Bid #2025-18), in the Amount of $298,089.30, as requested by the Water Department. (Recommended Motion: The proposed Resolution be approved.)

RESOLUTION NO. 2024 – 085

A RESOLUTION APPROVING A CONSTRUCTION AGREEMENT WITH GEORGE GILDNER, INC., FOR THE RIDGEWOOD TERRANCE WATERMAIN REPLACEMENT CONSTRUCTION PROJECT (BID #2025-18), IN THE AMOUNT OF $298,089.30

Item 8.N. Consideration and Action on an Ordinance Approving the Final Plat of The Grove on Kickapoo Creek Ninth Addition, as requested by the Department of Operations & Engineering Services. (Recommended Motion: The proposed Ordinance be approved.)

ORDINANCE NO. 2024 – 086

AN ORDINANCE APPROVING THE FINAL PLAT OF THE GROVE ON KICKAPOO CREEK NINTH ADDITION

Mayor Mwilambwe directed the Clerk to call roll:

AYES: Kearns, Montney, Danenberger, Becker, Hendricks, Ward, Crumpler

Motion carried.

Regular Agenda

The following item was presented:

Item 9.A. Presentation of the FY 2024 Annual Comprehensive Financial Report, Delivered by the Audit Firm, Baker Tilly Virchow Krause, LLP, as requested by the Finance Department.

City Manager, Jeff Jurgens, introduced the Item, thanked City staff for their work, and passed to Finance Director, Scott Rathbun.

Director Rathbun provided a brief overview of the audit, thanked staff for their involvement with the audit, and introduced Michael Millot, Baker Tilly Principal.

Mr. Millot thanked Council and the Finance Department for their efforts throughout the audit process. He briefly discussed the Independent Auditors Report section of the Fiscal Year (“FY”) 2024 Annual Comprehensive Financial Report. He recommended the review of the Transmittal Letter and the Management’s Discussion and Analysis (“MD&A”) for a high-level overview of fiscal year reports and projections. He explained the audit process and noted that a deep dive into the City’s American Rescue Plan Act (“ARPA”) funding had resulted in no discrepancies being found. He highlighted that this was uncommon in the industry and commended the City’s work. He shared a deep dive into the Foreign Fire Insurance Board and the Tax Increment Financing (“TIF”) had also been completed to ensure spending of funds were compliant with State statutes and again, no discrepancies resulted. He explained additional work completed and summarized that no issues were found during the course of the audit, nor were there any significant findings of risk to report.

Council had no questions.

Finance Director’s Report

Scott Rathbun, Finance Director, presented the FY Financial Summary as of October 31, 2024. He highlighted major tax revenues, compared last year's figures, and discussed year-to-date figures and encumbrances. He summarized FY2025 General Fund Revenues and Expenditures, Enterprise Funds, and Sewer Fund expenditures and revenues. He concluded by noting where to locate City budget materials.

Council Member Ward and City Manager Jurgens discussed grant opportunities for funding a portion of the East Street Basin project.

Council Member Montney congratulated Director Rathbun on a clean, no-finding audit. She and Director Rathbun then discussed ARPA funding and potential ways to close the gaps in the Local Motor Fuel Tax fund to address the steady decline in revenues due to alternative transportation sources.

City Manager's Discussion

City Manager Jeff Jurgens provided an update on bulk leaf pick-up and then highlighted multiple upcoming events within the community. He noted that the December 2, 2024 Council meeting would be cancelled and the City would only have one Council meeting in December.

Mayor's Discussion

Mayor Mwilambwe wished Council and the community a Happy Thanksgiving.

Council Member's Discussion

Council Member Montney complimented the Public Works Department on their bulk leaf pick-up program.

Council Member Hendricks echoed compliments and highlighted the upcoming Livingston Department Store 14 Foot Tall Santa holiday installation.

Council Member Becker highlighted Sr. Deputy City Manager Tyus and staff for an improved crosswalk near North Point School and the many compliments received on it.

Council Member Ward highlighted local faith leaders and gave thanks for the diversity of our community.

Executive Session

No Executive Session was held.

Adjournment

Council Member Hendricks made a motion, seconded by Council Member Becker, to adjourn the meeting.

Mayor Mwilambwe directed the Clerk to call roll:

AYES: Kearns, Montney, Danenberger, Becker, Hendricks, Ward, Crumpler

Motion carried (viva voce).

The meeting adjourned at 6:41 P.M.

CITY OF BLOOMINGTON	**ATTEST**
Mboka Mwilambwe	Amanda Stutsman
Mboka Mwilambwe, Mayor	Amanda Stutsman, Deputy City Clerk