

CITY OF BLOOMINGTON TOWNSHIP

NOTICE

MEETING: Board of Trustees, City of Bloomington Township
DATE: Monday, November 25, 2013
PLACE: Bloomington City Hall
TIME: 6:30 P.M

AGENDA

- I. Call to Order: Mayor Tari Renner
- II. Approval of Minutes of the October 28, 2013 Board Meeting, as submitted by Tracey Covert, Town Clerk.
- III. Action by Board on Monthly General Town Fund and General Assistance Fund Audits of October 2013.
- IV. Approval of General Town Fund anticipated expenditures as presented and certified.
- V. 2013 Tax Levy (Recommend acceptance of the General Town Fund Levy, General Assistance Fund Levy and the Cemetery Fund Levy as presented). Motion and vote.
- VI. Comments: Cathy Hadden, Township Comptroller
- VII. Comments: Michael Ireland, Township Assessor
- VIII. Public Comments
- IX. Adjournment

MINUTES OF THE TOWN OF THE CITY
OF BLOOMINGTON TOWNSHIP
OCTOBER 28, 2013

The Board of Trustees for the Town of the City of Bloomington Township met in the Council Chambers of City Hall Building at 6:33 P.M. on October 28, 2013.

The meeting was called to order by Trustee Schmidt and the following were present:

Trustees: Scott Black, Jim Fruin, Jennifer McDade, Rob Fazzini, David Sage, Judy Stearns, Karen Schmidt, Kevin Lower and Mboka Mwilambwe.

Trustee absent: Tari Renner.

Also present were Staff: Tracey Covert, Town Clerk, Deborah Skillrud, Township Supervisor, Mike Ireland, Township Assessor and Steve Scudder, Township Assessor Elect.

The Minutes of September 23, 2013 Regular Session were presented.

Motion by Trustee Sage, seconded by Trustee Lower that the reading of the Minutes September 23, 2013 Regular Session meeting be dispensed with and approved as presented.

Motion carried, (viva voce).

The audit for the General Town Fund and the General Assistance Fund and Exhibit A. Request for Payment were presented for September 2013.

Motion by Trustee Sage, seconded by Trustee Lower, to approve the audits as presented and place on file.

Ayes: Trustees Black, McDade, Sage, Fazzini, Fruin, Stearns, Schmidt, Lower, and Mwilambwe.

Nays: None.

Motion carried.

The anticipated expenditures were presented.

Motion by Trustee Sage, seconded by Trustee Lower, to approve the anticipated expenditures.

Ayes: Trustees Black, Sage, Fruin, McDade, Fazzini, Stearns, Schmidt, Lower, and Mwilambwe.

Nays: None.

Motion carried.

Trustee Schmidt introduced the Proposed Tax Levy for Tax Year 2013 for Fiscal Year 2015.

Deborah Skillrud, Township Supervisor, addressed the Board. She thanked Cathy Hadden, Comptroller, for her efforts. She noted that the Proposed Tax Levy was approximately \$300 lower than Property Tax Extension for 2012. Due to Township staff's efforts, expenses had been streamlined. There were a number of changes happening on the medical side of General Assistance. There were a number of unknowns. Ms. Skillrud cited the following: 1.) Affordable Care Act, medical cost were held at a status quo; 2.) low level for the reserve fund, the fund balance had been reduced to five to six (5 – 6) months of expenses; 3.) age of building, at ten (10) years it was in need of repair.

Trustee Schmidt noted that the Township tried to maintain a five to six (5 – 6) month reserve fund. The proposed Tax Levy was \$2,156,550, (Town Fund \$1,081,500, General Assistance (GA) Fund \$568,450 and Cemetery Fund \$506,600).

Ms. Skillrud cited the comfort level for Township staff.

Trustee Sage expressed his appreciation to Township staff. He recognized their proactive thinking about the coming year.

Motion by Trustee Sage, seconded by Trustee Fazzini that the proposed tax levy be adopted as the estimate of \$2,156,550 for the 2013 Tax Levy.

Ayes: Trustees Black, Sage, Fruin, McDade, Fazzini, Stearns, Schmidt, Lower, and Mwilambwe.

Nays: None.

Motion carried.

Ms. Skillrud informed the Board that she would not be attending the November 25, 2013 Board meeting. She would be on vacation that week.

Ms. Skillrud addressed the Board. She also had prepared a written report. She addressed the workfare program. She provided the following statistics: drug court - two (2) clients enrolled; recovery court - one (1) client enrolled; GED classes - four (4) clients enrolled in classes and two (2) ready for the examination; life skills - five (5) clients enrolled; Skills for Success - seven (7) clients enrolled, graduation is scheduled for November 22, 2013; and workfare placements – ten (10) clients. She added that a former client was a Supervisor at Diversco. Five (5) GA clients were also employed at Diversco.

She also cited the Cemetery Walk. Attendees' numbers were provided: 1,882 students and 1,601 weekend. The event was attended well. She noted that student numbers were down slightly.

Trustee Fruin believed that the Dental Clinic had been held on Saturday, October 26, 2013. Ms. Skillrud stated that 120 individuals were served.

Trustee Fruin addressed assistance to community youth. He suggested that the Township might be the better entity compared to the City. Ms. Skillrud noted the community grant funding was a part of the Township's budget. She cited childcare as an example.

Trustee Fruin recommended that the Township partner with the City regarding the grant funding. Ms. Skillrud expressed her concern that this might impact the tax levy.

Mike Ireland, Township Assessor, addressed the Board. He had prepared a written report. The report addressed the Board of Review appeal process. The appeal deadline was October 21, 2013. He provided the Board with a breakdown of the appeals. The total number was lower than the previous year, 252 versus 408. He directed the Board to the Averages column. Lower numbers were highlighted in red. He cited two (2) new appeal Use Codes: Commercial Development Rate and Industrial. An appeal had been filed in these two (2) Use Codes. He noted that the number of appeals over \$100,000 or greater was higher than last year. These appeals total over \$14 million. These appeals were considered significant. This meant that other taxing bodies have the opportunity to intervene and provide evidence. Appeals were also broken down by school district, (District 87 – 165 and Unit 5 – 87). District 87 was land locked. However the sum of total assessments was almost equal. Hearings before the Board would begin on November 20, 2013. The impact upon the tax base was unknown. Last year, the Board of Review reduced the tax base by \$11.6 million or twenty-two percent (22%). If it took similar action this year, the reduction would be \$7.6 million. Tax base growth would be limited in 2013.

Trustee Schmidt opened the meeting to Public Comment. No one came forward to address the Board.

Motion by Trustee Sage, seconded by Trustee Lower to adjourn. Time: 6:54 p.m.

Motion carried, (viva voce).

Respectfully submitted,

Tracey Covert
Town Clerk

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL TOWN ADMINISTRATION FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of October, 2013**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **22nd day of November, 2013**.

Notary Public

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

This **25th day of November, 2013**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL TOWN ADMINISTRATION FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$30,514.20** at US BANK, BLOOMINGTON, McLEAN COUNTY, ILLINOIS, **\$20,000.00** at BLOOMINGTON MUNICIPAL CREDIT UNION, BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$1,365,471.87** in the ILLINOIS FUNDS Account in SPRINGFIELD, SANGAMON COUNTY, ILLINOIS, constituting the GENERAL TOWN ADMINISTRATION FUND of said TOWN.

WARD 1: Kevin Lower

WARD 6: Karen A Schmidt

WARD 2: David M Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Robert B Fazzini

WARD 4: Judith I Stearns

WARD 9: James A Fruin

WARD 5: Jennifer McDade

MAYOR Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor.

Town Clerk

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City of Bloomington Township--General Town Administration Fund

Month of: OCTOBER 2013

Public Funds at Commencement

Cash: US Bank Checking Balance	\$ 31,989
Receivables: Cemetery Fund	\$ 3,292
Investments: Bloomington Municipal Credit Union	\$ 20,000
Investments: The Illinois Funds	\$ 1,481,268

Public Funds at Commencement \$ 1,536,549

Public Funds Received This Month

Interest: US Bank	\$ 3
Interest: The Illinois Funds	\$ 38
Miscellaneous Income - JMSHRC	\$ 11,874
Personal Property Replacement Tax	\$ 14,167

Public Funds Received This Month \$ 26,082

Public Funds Available \$ 1,562,631

Public Funds Expended This Month

Payroll Liabilities 10/31/2013 \$ (24)

TOTAL Public Funds at Month End **\$ 1,421,123**

Public Funds at Month End

Cash: US Bank Checking Balance	\$ 30,514
Receivables: Cemetery Fund	\$ 5,137
Investments: Bloomington Municipal Credit Union	\$ 20,000
Investments: The Illinois Funds	\$ 1,365,472

TOTAL Public Funds at Month End **\$ 1,421,123**

Checking Account Activity

Checkbook Balance at Commencement \$ 31,989

Deposits

Interest: US Bank Monthly	\$ 3
J M Scott Health Resource Center	\$ 11,874
Cemetery Fund	\$ 3,292
Transfer from Savings	\$ 130,000

Total Deposits for Month \$ 145,170

Total Funds Available \$ 177,159

Checks Written

Assessor's Office Expenses	\$ 27,833
Compensation (Salaries) & Benefits	\$ 104,128
Services & Expenses	\$ 7,021
Supervisor's Office Expenses	\$ 2,549

Total Checks Written \$ 141,531

Payroll Liabilities 10/31/2013 \$ (24)

Cemetery Fund Expenditures \$ 5,137

Total Checks Written \$ 146,645

Checkbook Balance at Month End **\$ 30,514**

Bank Reconciliation at Month End

Balance per Bank Statement \$ 79,706

Plus Outstanding Deposits \$ 1,266

Less Outstanding Checks \$ (50,458)

Checkbook Balance per Reconciliation **\$ 30,514**

City of Bloomington Township--General Town Administration Fund

Statement of Receipts and Disbursements

		<u>Oct-13</u>	
Income			
Revenue			
7000 Interest	\$	41	
7400 Miscellaneous Income	\$	11,874	
7600 Personal Property Replacement Tax	\$	14,167	
Total Revenue			\$ 26,082
Total Income			\$ 26,082
Expense			
Assessor's Office			
9151 Auto Expense	\$	154	
9161 Telephone	\$	412	
9171 Utilities	\$	413	
9201 Office Supplies	\$	457	
9221 Publications	\$	368	
9241 Equipment Repair/Rental	\$	13	
9251 Education/Conference/Meetings	\$	1,823	
9271 Quadrennial Reassessment	\$	1,680	
9291 Janitorial	\$	140	
9301 Computer Services	\$	450	
9311 Mapping/Computerization	\$	21,404	
9312 Membership Dues	\$	520	
Total Assessor's Office			\$ 27,833
Compensation (Salaries) & Benefits			
7011 Supervisor	\$	6,000	
7021 Assessor	\$	7,482	
7031 Town Clerk	\$	402	
7051 General Assistance Staff	\$	33,976	
7061 Deputy Assessors	\$	30,232	
7081 IMRF/Employer	\$	10,128	
7091 FICA (SS/MC)/Employer	\$	5,562	
7101 Group Medical Insurance/Employer	\$	10,324	
7111 State Unemployment Insurance/Employer	\$	24	
Total Compensation (Salaries) & Benefits			\$ 104,128
Services & Expenses			
1029 Auditing Expense	\$	6,550	
1035 Publishing	\$	100	
1038 Other Miscellaneous Expense	\$	52	
1040 Building Maintenance	\$	74	
1042 Janitorial Services & Supplies	\$	245	
Total Services & Expenses			\$ 7,021
Supervisor's Office			
8121 Janitorial	\$	175	
8131 Utilities	\$	620	
8141 Telephones	\$	604	
8151 Car Expense	\$	212	
8161 Education/Conference/Meetings	\$	140	
8181 Equipment Repair/Rental	\$	255	
8191 Office Supplies	\$	255	
8201 Printing	\$	49	
8211 Publications	\$	73	
8221 Computer/Contract Services	\$	166	
Total Supervisor's Office			\$ 2,549
Total Expense			\$ 141,531
Net Income			\$ (115,450)

City of Bloomington Township--General Town Administration Fund

Year to Date Budget Comparison

Income	Oct-13	Budget (Amended)	\$ Over Budget	% of Budget
Revenue				
7000 Interest	\$ 159	\$ 1,000	\$ (841)	15.9%
7400 Miscellaneous Income	\$ 83,121	\$ 136,500	\$ (53,379)	60.9%
7450 Township Litigation Income	\$ 20,000	\$ 20,000	\$ -	100.0%
7600 Personal Property Replacement Tax	\$ 77,412	\$ 80,000	\$ (2,588)	96.8%
7800 Tax Levy (Extension)	\$ 1,128,260	\$ 1,162,701	\$ (34,441)	97.0%
Total Revenue	\$ 1,308,951	\$ 1,400,201	\$ (91,250)	93.5%
Total Income	\$ 1,308,951	\$ 1,400,201	\$ (91,250)	93.5%
Expense				
Assessor's Office				
9141 Rent/Debt Service	\$ 1,477	\$ 21,544	\$ (20,067)	6.9%
9151 Auto Expense	\$ 997	\$ 3,000	\$ (2,003)	33.2%
9161 Telephone	\$ 1,448	\$ 2,500	\$ (1,052)	57.9%
9171 Utilities	\$ 2,765	\$ 5,800	\$ (3,035)	47.7%
9191 Postage	\$ -	\$ 500	\$ (500)	0.0%
9201 Office Supplies	\$ 831	\$ 1,200	\$ (369)	69.3%
9211 Printing	\$ -	\$ 500	\$ (500)	0.0%
9221 Publications	\$ 766	\$ 500	\$ 266	153.2%
9231 Equipment	\$ 2,559	\$ 3,000	\$ (441)	85.3%
9241 Equipment Repair/Rental	\$ 1,012	\$ 1,000	\$ 12	101.2%
9251 Education/Conference/Meetings	\$ 4,689	\$ 11,000	\$ (6,311)	42.6%
9261 Replatting/Remapping	\$ -	\$ 9,000	\$ (9,000)	0.0%
9271 Quadrennial Reassessment	\$ 18,480	\$ 47,000	\$ (28,520)	39.3%
9281 Recorder	\$ -	\$ 150	\$ (150)	0.0%
9291 Janitorial	\$ 980	\$ 2,000	\$ (1,020)	49.0%
9301 Computer Services	\$ 2,493	\$ 10,000	\$ (7,507)	24.9%
9311 Mapping Computerization	\$ 21,404	\$ 26,000	\$ (4,596)	82.3%
9312 Membership Dues/Assessor's Staff	\$ 520	\$ 1,500	\$ (981)	34.6%
Total Assessor's Office	\$ 60,420	\$ 146,194	\$ (85,774)	41.3%
Community Agency Funding				
1024 Transportation	\$ -	\$ 30,000	\$ (30,000)	0.0%
1025 GA Client Service Funding	\$ -	\$ 10,000	\$ (10,000)	0.0%
1026 Youth Services	\$ 42,500	\$ 42,500	\$ -	100.0%
1027 Senior Services	\$ -	\$ 35,000	\$ (35,000)	0.0%
Total Community Agency Funding	\$ 42,500	\$ 117,500	\$ (75,000)	36.2%
Compensation (Salaries) & Benefits				
7011 Supervisor	\$ 41,919	\$ 71,919	\$ (30,000)	58.3%
7021 Assessor	\$ 52,373	\$ 89,838	\$ (37,465)	58.3%
7031 Town Clerk	\$ 2,814	\$ 4,800	\$ (1,986)	58.6%
7041 Town Trustees	\$ 1,120	\$ 3,000	\$ (1,880)	37.3%
7051 General Assistance Staff	\$ 237,829	\$ 431,400	\$ (193,571)	55.1%
7061 Deputy Assessors	\$ 172,444	\$ 395,000	\$ (222,556)	43.7%
7081 IMRF/Employer	\$ 66,052	\$ 129,650	\$ (63,598)	50.9%
7091 FICA (SS/MC)/Employer	\$ 36,529	\$ 74,624	\$ (38,095)	49.0%
7101 Group Medical Insurance/Employer	\$ 64,771	\$ 150,995	\$ (86,224)	42.9%
7111 State Unemployment/Employer	\$ 228	\$ 1,000	\$ (772)	22.8%
Total Compensation (Salaries) & Benefits	\$ 676,080	\$ 1,352,226	\$ (676,146)	50.0%

City of Bloomington Township--General Town Administration Fund

Year to Date Budget Comparison (cont.)

Services & Expenses	Budget			
	Oct-13	(Amended)	\$ Over Budget	% of Budget
1028 Membership Dues	\$ 1,337	\$ 1,600	\$ (263)	83.6%
1029 Auditing Expense	\$ 6,550	\$ 6,600	\$ (50)	99.2%
1030 Legal Expense	\$ 1,900	\$ 14,000	\$ (12,100)	13.6%
1031 Court Costs	\$ -	\$ 500	\$ (500)	0.0%
1033 Surety Bonds	\$ -	\$ 500	\$ (500)	0.0%
1034 Insurance	\$ 11,809	\$ 13,500	\$ (1,691)	87.5%
1035 Publishing	\$ 240	\$ 2,500	\$ (2,260)	9.6%
1038 Other Miscellaneous Expense	\$ 391	\$ 2,730	\$ (2,339)	14.3%
1039 Debt Service - Principal & Interest	\$ 2,026	\$ 15,984	\$ (13,958)	12.7%
1040 Building Maintenance	\$ 5,955	\$ 11,000	\$ (5,045)	54.1%
1042 Janitorial Services & Supplies	\$ 1,890	\$ 7,100	\$ (5,210)	26.6%
1043 Building Security	\$ -	\$ 5,000	\$ (5,000)	0.0%
Total Services & Expenses	\$ 32,098	\$ 81,014	\$ (48,916)	39.6%
Supervisor's Office				
8091 Postage	\$ 12	\$ 3,400	\$ (3,388)	0.3%
8101 Rent/Debt Service	\$ 2,741	\$ 40,000	\$ (37,259)	6.9%
8121 Janitorial	\$ 1,225	\$ 2,500	\$ (1,275)	49.0%
8131 Utilities	\$ 4,148	\$ 10,000	\$ (5,852)	41.5%
8141 Telephone	\$ 2,115	\$ 4,500	\$ (2,385)	47.0%
8151 Car Expense	\$ 1,189	\$ 2,500	\$ (1,311)	47.6%
8161 Education/Conference/Meetings	\$ 1,034	\$ 7,500	\$ (6,466)	13.8%
8171 Equipment	\$ -	\$ 7,500	\$ (7,500)	0.0%
8181 Equipment Repair/Rental	\$ 2,378	\$ 9,000	\$ (6,622)	26.4%
8191 Office Supplies	\$ 1,216	\$ 5,000	\$ (3,784)	24.3%
8201 Printing	\$ 146	\$ 2,000	\$ (1,854)	7.3%
8211 Publications	\$ 98	\$ 500	\$ (402)	19.6%
8221 Computer/Contract Services	\$ 1,398	\$ 10,000	\$ (8,602)	14.0%
8241 Membership Dues	\$ 25	\$ 175	\$ (150)	14.3%
Total Supervisor's Office	\$ 17,726	\$ 104,575	\$ (86,849)	17.0%
Total Expense	\$ 828,824	\$ 1,801,509	\$ (972,685)	46.0%
Net Income	\$ 480,127	\$ (401,308)	\$ 881,435	

City of Bloomington Township--General Town Administration Fund

		Checks Issued		
<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>	
0500 · US Bank				
10/01/2013	Transfer	Illinois Funds, The	130,000.00	
10/05/2013	EFT	EFT-Valutec Card Solutions	-136.40	
10/08/2013	6252	Pantagraph, The	-99.90	
10/08/2013	6253	Frontier	-485.22	
10/08/2013	6254	Raney Termite Control, Inc	-37.00	
10/08/2013	6255	Maruna, Thomas	-184.76	
10/08/2013	6256	Blmgtn-Nrml Assoc of Realtors, Inc	-519.50	
10/08/2013	6257	Creative Technical Services, Inc (C-Tech)	-60.00	
10/08/2013	6258	PNC Bank VISA	-738.24	
10/08/2013	6259	Illinois Property Assessment Institute	-300.00	
10/08/2013	6260	City of Bloomington Finance Dept	-105.25	
10/08/2013	6261	Phillips & Associates, CPAs, P.C.	-6,550.00	
10/08/2013	6262	NICOR Gas	-49.01	
10/08/2013	6263	Blmgtn-Nrml Assoc of Realtors, Inc	-120.00	
10/08/2013	6264	McLean County Regional PlanningCommission	-21,404.00	
10/08/2013	6265	Coombs, Angela	-12.43	
10/11/2013	6266	TOI; Township Officials of IL	-140.00	
10/11/2013	6267	Verizon Wireless	-80.06	
10/11/2013	6268	Harvey, Gary D	-1,680.00	
10/11/2013	6269	MarcFirst	-560.00	
10/11/2013	6270	McLeod USA dba PAETEC Business Services	-49.33	
10/11/2013	20131011	EFT-Cemetery share of PPRT	6,172.52	
10/11/2013	6271	City of Bloomington Twp Cemetery	-6,172.52	
10/14/2013	39599	City of Bloomington Twp Cemetery	3,292.26	
10/15/2013	20131015	EFT-Payroll	-25,305.55	
10/15/2013	20588027	EFT-Federal Tax Deposit	-9,137.96	
10/15/2013	01019	EFT-IL Tax Deposit	-1,758.63	
10/15/2013	EFT	TASC (Total Administrative Services Corp)	-812.40	
10/18/2013	6272	Watts Copy Systems, Inc.	-254.88	
10/25/2013	6273	City of Bloomington Water Dept	-454.40	
10/25/2013	6274	Raney Termite Control, Inc	-37.00	
10/29/2013	2232	John M Scott Health Resources Center	11,874.26	
10/29/2013	6275	Skillrud, D L	-35.00	
10/29/2013	6276	Visa	-86.51	
10/29/2013	6277	Skillrud, D L	-15.11	
10/29/2013	6278	Quill Corporation	-254.69	
10/29/2013	6279	Creative Technical Services, Inc (C-Tech)	-30.00	
10/29/2013	6280	Frontier	-481.56	
10/29/2013	6281	City of Bloomington Finance Dept	-48.80	
10/29/2013	6282	Apex Software	-110.00	
10/29/2013	6283	Illinois Property Assessment Institute	-325.00	
10/29/2013	6284	Quill Corporation	-84.99	
10/29/2013	6285	PNC Bank VISA	-1,291.68	
10/29/2013	6286	Ameren Illinois	-530.17	
10/31/2013	20131031	EFT-Payroll	-26,519.25	
10/31/2013	51872298	EFT-Federal Tax Deposit	-9,508.18	
10/31/2013	01053	EFT-IL Tax Deposit	-1,833.65	
10/31/2013	EFT	TASC (Total Administrative Services Corp)	-812.40	
10/31/2013	61502	EFT-IMRF	-19,387.87	
10/31/2013	09994630466	IMRF - Illinois Municipal Retirement Fund	1,265.79	
10/31/2013	6287	City of Bloomington Health Insurance	-15,355.56	
10/31/2013	6288	NCPERS Group Life Ins	-128.00	
10/31/2013	Credit	Interest	3.42	
			-1,474.61	

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STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL ASSISTANCE WELFARE FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of October, 2013**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **22nd day of November, 2013**.

Notary Public

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

This **25th day of November, 2013**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL ASSISTANCE WELFARE FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$11,608.32** at US BANK, BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$1,092,510.12** in the ILLINOIS FUNDS Account in SPRINGFIELD, SANGAMON COUNTY, ILLINOIS, constituting the GENERAL ASSISTANCE WELFARE FUND of said TOWN.

WARD 1: Kevin Lower

WARD 6: Karen A Schmidt

WARD 2: David M Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Robert B Fazzini

WARD 4: Judith I Stearns

WARD 9: James A Fruin

WARD 5: Jennifer McDade

MAYOR Tari Renner

Board of Trustees of the Town of the City of Bloomington, McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor.

Town Clerk

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City of Bloomington Township--General Assistance Welfare Fund

Month of: OCTOBER 2013

Public Funds at Commencement

CASH: US Bank Checking Balance	\$ 24,311	
INVESTMENTS: The Illinois Funds	<u>\$ 1,126,540</u>	
Public Funds at Commencement		\$ 1,150,851

Public Funds Received This Month

Interest: US Bank	\$ 1	
Interest: The Illinois Funds	\$ 30	
Personal Property Replacement Tax	\$ 5,940	
Refunds & Recoveries	<u>\$ 5,300</u>	
Public Funds Received This Month		\$ 11,271
Public Funds Available		<u>\$ 1,162,123</u>

Public Funds Expended This Month

	<u>\$ 58,004</u>
TOTAL Public Funds at Month End	<u><u>\$ 1,104,118</u></u>

Public Funds at Month End

CASH: US Bank Checking Balance	\$ 11,608	
INVESTMENTS: The Illinois Funds	<u>\$ 1,092,510</u>	
TOTAL Public Funds at Month End		<u><u>\$ 1,104,118</u></u>

Checking Account Activity

Checkbook Balance at Commencement	\$ 24,311	
Deposits:		
US Bank Monthly Interest	\$ 1	
Refunds & Recoveries	\$ 5,300	
Transfer from Savings	<u>\$ 40,000</u>	
Total Deposits for Month		<u>\$ 45,301</u>
Total Funds Available		\$ 69,612
Checks Written: General Assistance		<u>\$ 58,004</u>
Checkbook Balance at Month End		<u><u>\$ 11,608</u></u>

Bank Reconciliation at Month End

Balance per Bank Statement	\$ 15,079	
Plus Outstanding Deposits	\$ 3,710	
Less Outstanding Checks	<u>\$ (7,180)</u>	
Checkbook Balance per Reconciliation		<u><u>\$ 11,608</u></u>

City of Bloomington Township--General Assistance Welfare Fund

Statement of Receipts and Disbursements

		<u>Oct-13</u>	
Income			
Revenue			
7000 Interest	\$	31	
7600 Personal Property Replacement Tax	\$	5,940	
7700 Refunds & Recoveries	\$	5,300	
Total Revenue			\$ 11,271
Total Income			\$ 11,271
Expense			
CW			
6011 Groceries/Personal Essentials	\$	11,773	
6021 Rent	\$	21,681	
6051 Utilities	\$	1,980	
6061 Medical	\$	13,694	
6071 Emergency Assistance	\$	2,395	
6081 Hospital	\$	1,548	
6091 Burial			
6101 Transportation	\$	3,306	
6121 Allowances	\$	1,628	
Total CW			\$ 58,004
Total Expense			\$ 58,004
Net Income			\$ (46,733)

City of Bloomington Township--General Assistance Welfare Fund

Year to Date Budget Comparison

		<u>Oct-13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income					
Revenue					
7000 Interest	\$	110	\$ 1,000	\$ (890)	11.0%
7400 Miscellaneous Income	\$	-	\$ 150	\$ (150)	0.0%
7600 Personal Property Replacement Tax	\$	26,518	\$ 35,000	\$ (8,482)	75.8%
7700 Refunds & Recoveries	\$	46,714	\$ 50,000	\$ (3,286)	93.4%
7800 Tax Levy (Extension)	\$	473,054	\$ 487,500	\$ (14,446)	97.0%
Total Revenue	\$	546,396	\$ 573,650	\$ (27,254)	95.2%
Total Income	\$	546,396	\$ 573,650	\$ (27,254)	95.2%
Expense					
CW					
6011 Groceries/Personal Essentials	\$	71,319	\$ 170,000	\$ (98,681)	42.0%
6021 Rent	\$	123,460	\$ 325,000	\$ (201,540)	38.0%
6051 Utilities	\$	14,807	\$ 47,500	\$ (32,693)	31.2%
6061 Medical	\$	84,751	\$ 300,000	\$ (215,249)	28.3%
6071 Emergency Assistance	\$	19,048	\$ 95,000	\$ (75,952)	20.1%
6081 Hospital	\$	33,074	\$ 75,000	\$ (41,926)	44.1%
6091 Burial	\$	-	\$ 4,500	\$ (4,500)	0.0%
6101 Transportation	\$	15,471	\$ 40,000	\$ (24,529)	38.7%
6121 Allowances	\$	10,033	\$ 20,000	\$ (9,967)	50.2%
Total CW	\$	371,963	\$ 1,077,000	\$ (705,037)	34.5%
Total Expense	\$	371,963	\$ 1,077,000	\$ (705,037)	34.5%
Net Income		\$ 174,433	\$ (503,350)	\$ 677,783	

City of Bloomington Township--General Assistance Welfare Fund

	Checks Issued			
<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>	
0500 · US Bank				
10/01/2013	27457	Ameren Illinois	-79.63	
10/01/2013	27458	Damon, Judy L	-150.00	
10/01/2013	27459	Moore Living Trust dba Hilltop MHP	-90.00	
10/01/2013	27460	Pedcor Investments-2002 dba Danbury Ct	-173.00	
10/01/2013	27461	Adekoya, Tony S & Deborah F	-265.00	
10/01/2013	27462	Duran Ownership Group LLC %Eduard F Duran	-200.00	
10/01/2013	27463	Harness, Harold--WATCH!!!!	-150.00	
10/01/2013	27464	Jessen, Chad & Micha dba Red Rock Prop	-359.00	
10/01/2013	27465	Reed, Harvey L & Doris J	-200.00	
10/01/2013	27466	City of Bloomington Water Department	-61.44	
10/01/2013	27467	Butzirus, Brad L dba Butzirus Rental Prop	-212.50	
10/01/2013	27468	Epperson, Charles/Madonna dba Apt Gallery	-165.00	
10/01/2013	27469	Harris, Barbara Alexander & Frank	-150.00	
10/01/2013	27470	Kauffman, John J dba Kauffman Real Estate	-104.26	
10/01/2013	27471	Williams, Danarion T %Kimberly Williams	-200.00	
10/02/2013	Transfer	Illinois Funds, The	40,000.00	
10/05/2013	EFT	EFT-Kroger via Valutec	-11,773.38	
10/08/2013	27472	Ameren Illinois	-644.63	
10/08/2013	27473	City of Bloomington Water Department	-891.50	
10/08/2013	27474	NICOR Gas	-7.00	
10/08/2013	27475	Apartment Investors XVI LP %RCS	-265.00	
10/08/2013	27476	Clothier Land Trust H-187 %Willow Creek	-784.50	
10/08/2013	27477	Emmanuel, Ayodele I & Victoria	-200.00	
10/08/2013	27478	Gannaway, Ronald E	-265.00	
10/08/2013	27479	Jackson, Kim (Smith) dba Stone Mill Prop	-607.00	
10/08/2013	27480	Rollind, Donna	-150.00	
10/08/2013	27481	Thompson, Belita S & Theron S	-230.00	
10/08/2013	27482	Kauffman, John J dba Kauffman Real Estate	-150.00	
10/08/2013	27483	Franks, Timothy R	-150.00	
10/08/2013	27484	Arteman, KeithP & EddyM dba Artemans Apts	-265.00	
10/08/2013	27485	Butzirus, Brad L dba Butzirus Rental Prop	-265.00	
10/08/2013	27486	Davis, Debra L & Dennis	-150.00	
10/08/2013	27487	Dover, Egerton M & Rhonda	-265.00	
10/08/2013	27488	Habitat for Humanity-see AmeriNational...	-265.00	
10/08/2013	27489	Hafner, Fred & Paula dba Hafner Rev Trust	-31.00	
10/08/2013	27490	Herald, Kurtis R & Amy N dba Herald Apts	-260.00	
10/08/2013	27491	Martin, Stephanie	-150.00	
10/08/2013	27492	Miller Trust, Annetta O dba Miller Prop	-265.00	
10/08/2013	27493	Moore Living Trust dba Hilltop MHP	-359.00	
10/08/2013	27494	Pelhank, Wayne A dba Heartland Apt Mgmt	-222.00	
10/08/2013	27495	Rojas, Jorge J & Margarita Alberto	-100.00	
10/08/2013	27496	Shepard, Cynthia M dba ShakmanEnterprises	-265.00	
10/08/2013	27497	Southgate Estates LLC	-39.20	
10/08/2013	27498	TVEO Corporation	-265.00	
10/08/2013	27499	Wylie, W Wesley & Connie F	-225.00	
10/08/2013	27500	Duran Ownership Group LLC %Eduard F Duran	-225.00	
10/10/2013	27501VOID	B/N~BlmgtN-Normal Public Transit System	0.00	
10/11/2013	27502	B/N~BlmgtN-Normal Public Transit System	-1,392.00	
10/11/2013	27503	Ameren Illinois	-139.00	
10/11/2013	27504	Dotson, Bernard & Rearn M	-420.00	
10/11/2013	27505	Henry, Myona & Curvin J	-150.00	
10/11/2013	27506	Moore, J Sales %Maple Grove Estates	-162.83	
10/11/2013	27507	Spelde Trust, K & B	-265.00	
10/11/2013	27508	NICOR Gas	-100.00	
10/11/2013	27509	Adekoya, Tony S & Deborah F	-450.00	
10/11/2013	27510	Davis, Wyatt & Lorabell	-150.00	
10/11/2013	27511	Gruber, Ronald C dba Gruber Rentals	-150.00	
10/11/2013	27512	Smith, Tracy A	-255.00	
10/11/2013	27513	Pelhank, Wayne A dba Heartland Apt Mgmt	-475.00	
10/15/2013	27514VOID	Void	0.00	
10/15/2013	27515VOID	Void	0.00	

City of Bloomington Township--General Assistance Welfare Fund

<u>Date</u>	<u>Num</u>	<u>Checks Issued</u>	<u>Name</u>	<u>Amount</u>
10/15/2013	27516	VOID	Void	0.00
10/15/2013	27517	VOID	Void	0.00
10/15/2013	27518		Advocate BroMenn Medical Center	-1,547.63
10/15/2013	27519		KMB Service Corporation	-591.12
10/15/2013	27520		McLean Co Center for Human Services	-25.00
10/15/2013	27521		CIME; Central IL Medical Equipment Inc	-95.00
10/15/2013	27522		Bloomington Radiology, SC	-286.34
10/15/2013	27523		BroMenn Physician Mgmt Corp	-3,041.87
10/15/2013	27524		Anesthesia Pain Services LLC	-136.00
10/15/2013	27525		Cardiothoracic & Vasular Surgical AssocSC	-4,896.54
10/15/2013	27526		Dermatology & MOHS Surgery Institute LTD	-32.00
10/15/2013	27527		McLean Co Health Department	-100.00
10/15/2013	27528		McLean Co Health Department	-200.08
10/15/2013	27529		Cub Foods #219 (Niemann Foods Inc)	-4,274.83
10/15/2013	27530		BHA; Blmgtn Housing Authority (laundry)	-270.00
10/15/2013	27531		BHA; Blmgtn Housing Authority (rent)	-750.00
10/15/2013	27532		Salvation Army-Safe Harbor & Genesis	-450.00
10/15/2013	27533		Econ-O-Wash Cleaners/Wilson & Wilson Ent	-179.00
10/15/2013	27534		Mayor's Manor LTD Partnership (laundry)	-32.00
10/15/2013	27535		Quinn's Shell Service	-319.00
10/15/2013	27536		Mission Mart	-761.87
10/15/2013	27537		Hairmasters Institute of Cosmetology Inc	-5.00
10/15/2013	27538		Home Sweet Home Ministries, Inc	-150.00
10/15/2013	27539		Mayor's Manor LTD Partnership (rent)	-345.00
10/15/2013	27540		Ameren Illinois	-134.68
10/15/2013	27541		City of Bloomington Water Department	-68.70
10/15/2013	27542		Barth, Dawn M	-265.00
10/15/2013	27543		Hawkey, Russell E	-150.00
10/15/2013	27544		MCLT #CLO004, JLO003, JLO005	-265.00
10/15/2013	27545		McWhorter, Karen J	-150.00
10/15/2013	27546		Schultz, Ronald S & Veronica R	-140.00
10/15/2013	27547		Swallow, Robert R dba RS Apartments	-265.00
10/15/2013	27548		Winstead, Russell R	-150.00
10/15/2013	27549		NICOR Gas	-51.00
10/18/2013	27550		Ameren Illinois	-156.90
10/18/2013	27551		Brown, Richard P	-265.00
10/18/2013	27552		Clothier Land Trust H-187 %Willow Creek	-223.18
10/18/2013	27553		Hafner, Fred & Paula dba Hafner Rev Trust	-265.00
10/18/2013	27554		Thomas, John G	-150.00
10/18/2013	27555		Zoeller, Joseph T dba JD Properties	-200.00
10/18/2013	27556		Apartment Investors XXII %RCS	-230.00
10/18/2013	27557		Sigler, Leonard E dba Rosebriar Rentals	-150.00
10/18/2013	27558		Williams, Danarion T %Kimberly Williams	-265.00
10/18/2013	27559		City of Bloomington Water Department	-47.50
10/23/2013	27560		Epperson, Charles/Madonna dba Apt Gallery	-165.00
10/23/2013	27561		Vogel, Gregory A	-150.00
10/23/2013	27562		Secretary of State of Illinois	-20.00
10/23/2013	27563		Ameren Illinois	-455.57
10/23/2013	27564		Jackson, Kim (Smith) dba Stone Mill Prop	-250.00
10/23/2013	27565		Davey, Marion	-265.00
10/23/2013	27566		Duran Ownership Group LLC %Eduard F Duran	-265.00
10/23/2013	27567		Roots, Rick & Rebecca	-100.00
10/23/2013	27568		Shepard, Cynthia M dba ShakmanEnterprises	-22.00
10/23/2013	27569		Wilson, Frank & Alma Wunder	-150.00
10/23/2013	27570		City of Bloomington Water Department	-58.08
10/23/2013	27571		Frontier	-65.12
10/23/2013	27572		NICOR Gas	-75.00
10/23/2013	27573		Babbitt, Harlan D %Pamela Hill	-220.00
10/23/2013	27574		Scott Trust, Ivan E	-265.00
10/23/2013	27575		TVA LLP dba Turnberry Village	-2.00
10/24/2013	AB1376144		Treasurer, State of IL, SSI Reimbursement	1,590.00
10/25/2013	27576		Dotson, Bernard & Rearn M	-265.00

City of Bloomington Township--General Assistance Welfare Fund

<u>Date</u>	<u>Num</u>	<u>Checks Issued</u> <u>Name</u>	<u>Amount</u>
10/25/2013	27577	Duran Ownership Group LLC %Eduard F Duran	-200.00
10/25/2013	27578	Brooks, Dennis & Sandy dba Brooks Apts	-265.00
10/25/2013	27579	Carbaidwala, Mustali dba Green Trail	-205.00
10/25/2013	27580	Goggin, Jeffrey C	-175.00
10/29/2013	27581	Home Sweet Home Ministries, Inc	-150.00
10/29/2013	27582	BHA; Blmgtn Housing Authority (laundry)	-345.00
10/29/2013	27583	BHA; Blmgtn Housing Authority (rent)	-1,235.00
10/29/2013	27584	Salvation Army-Safe Harbor & Genesis	-900.00
10/29/2013	27585	Mayor's Manor LTD Partnership (rent)	-160.00
10/29/2013	27586	Hairmasters Institute of Cosmetology Inc	-15.00
10/29/2013	27587	McLean Co Center for Human Services	-15.00
10/29/2013	27588	Ameren Illinois	-152.67
10/29/2013	27589	Frontier	-106.33
10/29/2013	27590	Black, William G Sr	-265.00
10/29/2013	27591	DML Real Estate LLC	-86.88
10/29/2013	27592	Duran Ownership Group LLC %Eduard F Duran	-200.00
10/29/2013	27593	Gruber, Ronald C dba Gruber Rentals	-217.50
10/29/2013	27594	Damon, Judy L	-150.00
10/29/2013	27595	Elliott, Estate of Steven L	-86.80
10/29/2013	27596	Pedcor Investments-2002 dba Danbury Ct	-203.00
10/31/2013	27597	B/N-Blmgtn-Normal Public Transit System	-1,595.00
10/31/2013	AB1395347	Treasurer, State of IL, SSI Reimbursement	3,710.00
10/31/2013	Credit	Interest	1.37
			<u>-12,702.69</u>

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CERTIFICATE FOR PAYMENT OF ACCOUNTS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--ALL ACCOUNTS

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Board of Trustees. These amounts include billings that have been received from **October 29, 2013, to November 21, 2013.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Board of Trustees.

Subscribed and sworn to before me this **22nd** day of November, 2013.

Notary Public

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

This **25th** day of November, 2013.

WE, the undersigned BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the TOWNSHIP BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

WARD 1: Kevin Lower

WARD 6: Karen A Schmidt

WARD 2: David M Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Robert B Fazzini

WARD 4: Judith I Stearns

WARD 9: James A Fruin

WARD 5: Jennifer McDade

MAYOR Tari Renner

Board of Trustees of the Town of the City of Bloomington, McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have passed this Motion at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Town Clerk

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Exhibit "A"

REQUEST FOR PAYMENT: November 25, 2013 Meeting

Compensation (Salaries)			Due	Amount
7011	Supervisor	D Skillrud	11/30/13	\$ 3,000.00
7011	Supervisor	D Skillrud	12/15/13	\$ 3,000.00
7021	Assessor	M Ireland	11/30/13	\$ 3,740.91
7021	Assessor	M Ireland	12/15/13	\$ 3,740.91
7041	Trustee 10/28/2013	Ward 1: K Lower	12/31/13	\$ 20.00
7041	Trustee 10/28/2013	Ward 2: D Sage	12/31/13	\$ 20.00
7041	Trustee 10/28/2013	Ward 3: M Mwilambwe	12/31/13	\$ 20.00
7041	Trustee 10/28/2013	Ward 4: J Stearns	12/31/13	\$ 20.00
7041	Trustee 10/28/2013	Ward 5: J McDade	12/31/13	\$ 20.00
7041	Trustee 10/28/2013	Ward 6: K Schmidt	12/31/13	\$ 20.00
7041	Trustee 10/28/2013	Ward 7: S Black	12/31/13	\$ 20.00
7041	Trustee 10/28/2013	Ward 8: R Fazzini	12/31/13	\$ 20.00
7041	Trustee 10/28/2013	Ward 9: J Fruin	12/31/13	\$ 20.00
7041	Trustee 10/28/2013	Mayor: T Renner	12/31/13	\$ -
Compensation (Salaries) TOTAL				\$ 13,661.82
Assessor's Claims				
9141	Rent/Debt Service	Chase Bank (Estimated)	12/01/13	\$ 20,100.00
9151	Auto Expense	City of Bloomington (Estimated)	12/01/13	\$ 60.00
9151	Auto Expense	Jorcak/Sterrenberg/PNCVisa/others (Estimated)	12/01/13	\$ 200.00
9161	Telephone	McLeod USA/PAETEC (Estimated)	12/01/13	\$ 40.00
9161	Telephone	Frontier/Verizon North (Estimated)	12/01/13	\$ 200.00
9171	Utilities	City of Bloomington Water Dept (Estimated)	12/01/13	\$ 150.00
9171	Utilities	Illinois Power Co dba Ameren Illinois (Estimated)	12/01/13	\$ 400.00
9171	Utilities	NICOR (Estimated)	12/01/13	\$ 250.00
9201	Office Supplies	T Joyce/others	12/01/13	\$ 12.00
9221	Publications	PNC Visa/LoopNet	12/01/13	\$ 15.00
9251	Education/Conference/Meetings	Visa/IPAI/TJorcak/Sterrenberg/others	12/01/13	\$ 200.00
9251	Education/Conference/Meetings	T Joyce/Retirement/others	12/01/13	\$ 200.00
9271	Reval/Quadrennial Reassessment	Gary Harvey & Associates	12/01/13	\$ 3,400.00
9291	Janitorial	MarcFirst (Estimated)	12/01/13	\$ 150.00
9301	Computer Services	BN Assoc of Realtors Inc (Estimated)	12/01/13	\$ 120.00
9301	Computer Services	Creative Technical Services Inc (Estimated)	12/01/13	\$ 300.00
9301	Computer Services	Dell/HP/Others (Estimated)	12/01/13	\$ 1,500.00
9301	Computer Services	PNC Visa/AVG Protection	12/01/13	\$ 50.00
9301	Computer Services	PNC Visa/Verizon Wireless	12/01/13	\$ 90.00
9312	Membership Dues	URISA/T Joyce	12/01/13	\$ 175.00
Assessor's Claims TOTAL				\$ 27,612.00
Services & Expenses				
1035	Publishing	Pantagraph (Estimated)	12/01/13	\$ 5.00
1038	Other Misc Expense	TASC (Estimated)	12/01/13	\$ 1,000.00
1038	Other Misc Expense	Visa/Intuit (Estimated)	12/01/13	\$ 500.00
1039	Debt Service-Principal & Interest	Chase Bank (Estimated)	12/01/13	\$ 9,000.00
1040	Building Maintenance	Hermes Sales & Service (Estimated)	12/01/13	\$ 457.00
1040	Building Maintenance	Illini Fire Equipment (Estimated)	12/01/13	\$ 50.00
1040	Building Maintenance	Raney Termite Control, Inc.	12/01/13	\$ 37.00
1040	Building Maintenance	Wilcox Electric	12/01/13	\$ 116.40
1042	Janitorial Services & Supplies	Visa/Kaeb Sanitary Supply Inc (Estimated)	12/01/13	\$ 100.00
1042	Janitorial Services & Supplies	MarcFirst	12/01/13	\$ 285.00
Services & Expenses TOTAL				\$ 11,550.40
Supervisor's Claims				
8101	Rent/Debt Service	Chase Bank (Estimated)	12/01/13	\$ 37,258.75
8121	Janitorial	MarcFirst	12/01/13	\$ 175.00
8131	Utilities	City of Bloomington Water Dept	12/01/13	\$ 124.51
8131	Utilities	Illinois Power Co dba Ameren Illinois	12/01/13	\$ 318.10
8131	Utilities	NICOR	12/01/13	\$ 533.83
8141	Telephone	McLeod USA/PAETEC	12/01/13	\$ 31.23
8141	Telephone	Frontier/Verizon North (Estimated)	12/01/13	\$ 290.00
8151	Car Expense	T Maruna/others	12/01/13	\$ 214.14
8151	Car Expense	A Coombs/others	12/01/13	\$ 19.78
8151	Car Expense	D Skillrud/others	12/01/13	\$ 19.78
8161	Education/Conference/Meetings	D Skillrud/others	12/01/13	\$ 331.66
8181	Equipment Repair/Rental	Telecounier (Estimated)	12/01/13	\$ 500.00
8181	Equipment Repair/Rental	Watts Copy Systems Inc	12/01/13	\$ 282.10
8211	Publications	TOI/VISA/D Skillrud/others	12/01/13	\$ 100.00
8221	Computer/Contract Services	City of Bloomington	12/01/13	\$ 5,000.00
8221	Computer/Contract Services	Valutec	12/01/13	\$ 136.40
Supervisor's Claims TOTAL				\$ 45,335.28
TOTAL Request for Payment				\$ 98,159.50

City of Bloomington Township

STATEMENT OF FUNDS

Month of: **OCTOBER 2013**

		Town Admin. Fund	General Assistance	COMBINED FUNDS
Fund Balances at Beginning of Month		\$ 1,536,549	\$ 1,150,851	\$ 2,687,400
Revenues				
	Interest	\$ 41	\$ 31	\$ 72
	Miscellaneous Income	\$ 11,874	\$ -	\$ 11,874
	Township Litigation Income	\$ -	\$ -	\$ -
	Personal Property Replacement Tax	\$ 14,167	\$ 5,940	\$ 20,106
	Refunds and Recoveries	\$ -	\$ 5,300	\$ 5,300
	Tax Levy (Extension)	\$ -	\$ -	\$ -
Total Revenues		\$ 26,082	\$ 11,271	\$ 37,353
Expenditures				
	Assessor's Office	\$ 27,833	\$ -	\$ 27,833
	Casework/General Assistance	\$ -	\$ 58,004	\$ 58,004
	Community Agency Funding	\$ -	\$ -	\$ -
	Compensation (Salaries) & Benefits	\$ 104,128	\$ -	\$ 104,128
	less payroll liability	\$ (24)	\$ -	\$ (24)
	Services & Expenses	\$ 7,021	\$ -	\$ 7,021
	Supervisor's Office	\$ 2,549	\$ -	\$ 2,549
	TWP Litigation Settlement	\$ -	\$ -	\$ -
Total Expenditures		\$ 141,508	\$ 58,004	\$ 199,512
FUND BALANCES at Month End		\$ 1,421,123	\$ 1,104,118	\$ 2,525,241

Revenue Distribution Report

Fiscal Year To Date

		Cemetery Fund	Town Admin. Fund	General Assistance	COMBINED FUNDS
	Tax Levy for Tax Year 2012	\$ 506,600	\$ 1,162,701	\$ 487,500	\$ 2,156,801
	Percentage	23.4885%	53.9086%	22.6029%	100.0000%
Personal Property Replacement Tax					
	04/08/2013 03-2013	\$ 9,580	\$ 21,988	\$ 9,219	\$ 40,788
	05/09/2013 04-2013	\$ 8,644	\$ 19,839	\$ 8,318	\$ 36,801
	07/10/2013 05-2013	\$ 8,446	\$ 19,385	\$ 8,128	\$ 35,959
	08/08/2013 06-2013	\$ 872	\$ 2,001	\$ 839	\$ 3,712
	09/04/2013 Adjustment	\$ 14	\$ 32	\$ 14	\$ 60
	10/11/2013 07-2013	\$ 6,173	\$ 14,167	\$ 5,940	\$ 26,279
TOTAL		\$ 33,729	\$ 77,412	\$ 32,457	\$ 143,598
Tax Levy for Tax Year 2012					
	05/29/2013 01-2013	\$ 99,308	\$ 227,873	\$ 95,542	\$ 422,724
	06/11/2013 02-2013	\$ 66,276	\$ 152,077	\$ 63,762	\$ 282,115
	06/20/2013 03-2013	\$ 96,855	\$ 222,245	\$ 93,183	\$ 412,283
	08/28/2013 04-2013	\$ 90,346	\$ 207,310	\$ 86,921	\$ 384,577
	09/13/2013 05-2013	\$ 107,553	\$ 246,794	\$ 103,475	\$ 457,822
	09/19/2013 06-2013	\$ 31,361	\$ 71,961	\$ 30,172	\$ 133,493
TOTAL		\$ 491,699	\$ 1,128,260	\$ 473,054	\$ 2,093,013

2013 LEVY ORDINANCE
TOWN of the CITY of BLOOMINGTON TOWNSHIP
General Town Fund; General Assistance Fund; Evergreen Cemetery Fund
November 25, 2013

Name of Fund	Tax Year 2011	Tax Year 2012	Tax Year 2013	change from 2012	
	EXTENSION	EXTENSION		Extension	
General Town Fund	\$1,171,536	\$1,162,677	\$1,081,500	(\$81,177)	-7.51%
General Assistance Fund	\$553,996	\$487,486	\$568,450	\$80,964	14.24%
Evergreen Cemetery Fund	\$506,025	\$506,698	\$506,600	(\$98)	-0.02%
TOTAL	\$2,231,557	\$2,156,861	\$2,156,550	(\$311)	-0.01%

2013 LEVY ORDINANCE
TOWN of the CITY of BLOOMINGTON TOWNSHIP
GENERAL TOWN FUND
November 25, 2013

Projected General Town Fund Balance 04/01/2014			\$777,710
Projected General Town Fund Revenue			
7000	Interest	\$250	
7400	Miscellaneous Income	\$1,500	
7410	Miscellaneous Income: JMSHRC	\$160,000	
7450	Township Litigation Income	\$3,000	
7600	Personal Property Replacement Tax	\$85,000	
7800	Tax Levy for Tax Year 2013	\$1,081,500	
Total Revenue			\$1,331,250
Total Funds Available			\$2,108,960
Projected General Town Fund Expenses			
90000	Assessor's Office Expenses	\$146,194	
10200	Community Agency Funding	\$210,000	
11000	TWP Litigation Settlement	\$0	
70000	Compensation & Benefits	\$1,098,195	
10000	Services & Expenses	\$89,896	
80000	Supervisor's Office Expenses	\$104,675	
Total Expenses			\$1,648,960
Total Revenue Over/(Under) Expenses			(\$317,710)
Projected General Town Fund Balance 03/31/2015			\$460,000

2013 LEVY ORDINANCE
TOWN of the CITY of BLOOMINGTON TOWNSHIP
GENERAL ASSISTANCE FUND
November 25, 2013

Projected General Assistance Fund Balance 04/01/2014			\$519,100
Projected General Assistance Revenue			
7000	Interest	\$250	
7400	Miscellaneous Income	\$150	
7600	Personal Property Replacement Tax	\$51,850	
7700	Refunds & Recoveries	\$50,000	
7800	Tax Levy for Tax Year 2013	\$568,450	
Total Revenue			\$670,700
Total Funds Available			\$1,189,800
Projected General Assistance Fund Expenses			
6011	Groceries/Personal Essentials	\$144,000	
6021	Rent	\$300,000	
6051	Utilities	\$31,200	
6061	Medical	\$147,500	
6071	Emergency Assistance	\$90,000	
6081	Hospital	\$75,000	
6091	Burial	\$4,500	
6101	Transportation	\$36,000	
6121	Allowances	\$21,600	
Total Expenses			\$849,800
Total Revenue Over/(Under) Expenses			(\$179,100)
Projected General Assistance Fund Balance 03/31/2015			\$340,000

2013 LEVY ORDINANCE
TOWN of the CITY of BLOOMINGTON TOWNSHIP
EVERGREEN CEMETERY FUND
November 25, 2013

Projected Evergreen Cemetery Fund Balance 04/01/2014			\$206,000
Projected Evergreen Cemetery Fund Revenue			
40100	Real Estate Tax Levy for Tax Year 2013	\$506,600	
41000	Personal Property Replacement Tax (PPRT)	\$38,000	
42000	Opening/Closing	\$52,000	
42100	Marker Commission	\$7,000	
42500	Sale of Lots	\$58,000	
43000	Sale of Crypts	\$11,000	
43100	Sale of Niches	\$15,500	
43500	Interest Savings/Checking	\$116	
44700	Burial Supplies	\$3,200	
49000	Income from Trusts	\$2,400	
49020	Misc Income	\$4,200	
49021	Inspection Fee	\$2,800	
Total Revenue			\$700,816
Total Funds Available			\$906,816
Projected Evergreen Cemetery Fund Expenses			
	Administrative Expenses	\$146,200	
	Capital Improvements	\$256,416	
	Cemetery Operations	\$412,700	
Total Expenses			\$815,316
Total Revenue Over/(Under) Expenses			(\$114,500)
Projected Evergreen Cemetery Fund Balance 03/31/2015			\$91,500

CITY of BLOOMINGTON TOWNSHIP
JOHN M SCOTT HEALTH RESOURCE CENTER
EVERGREEN MEMORIAL CEMETERY

TO: Township Trustees
FROM: Deborah L Skillrud, Supervisor & JMSHRC Administrator
DATE: November 25, 2013
RE: Township Supervisor's Report/John M Scott Administrator's Report

1. **Township September Report:** Total October cases opened are 170 (127 reopened and 43 new). Last year results in October were 186 cases opened (131 reopened and 55 new).

Workfare/Education:

- Drug Court: Two clients are enrolled.
- Recovery Court: One client is enrolled.
- GED Classes: Four are taking the class and two are ready to take the GED.
- Life Skills: Initially five clients were enrolled in the class. Two dropped the class. The remaining three graduated from the class this past Friday, November 22nd. New class will begin January 7, 2014.
- Skills for Success: Initially five clients enrolled in the class. Two found employment. The remaining three graduated from the class this past Friday, November 22nd. New class will begin on January 7, 2014.
- Jobs: (3) Diversco, (1) Quality Inn, (1) AFNI, (1) TGIF, (1) mall

2. **Scott Health Resources**

Dental Clinic – Drs. Capodice, Doran, & Efaw and other local dentists provided an annual Dental Clinic for extractions only. They saw over 130 patients this year. Dr. Doran is a member of our Scott Commission.

October Report (totals since May 1, 2013):

	May	June	July	Aug	Sept	Oct	YTD
Dental Procedures:	42	36	34	55	22	30	219
Medical Doctor Referrals:	25	14	26	25	15	31	136
Medical Equipment & Supplies:	6	2	1	2	0	5	16
Prescriptions Paid:	32	37	33	35	31	48	216
# Maternal/Child Rides:	43	38	34	42	43	43	243
Number Cancer Passengers	14	28	18	16	18	22	116

Scott Health October monthly expense budget is \$38,432. Scott Health accrued \$10,479 in program expense and \$11,908 in administrative expense for a total monthly expense of \$22,387 (under budget by \$16,045).

Average October 2013 formulary prescription medicine cost is \$56.00 which is equal to that of last month.

McLean County Eye Care Referral Network had 58 patients referred to 9 referring Optometrist in October. Twenty-four pairs of eyeglasses were dispensed in October.

FLU Shot Clinic was a huge success! Walgreens partnered with many local organizations with the help of McLean County Health Department. Our Township/Scott Health facility and staff were very busy trafficking 78 people through the office for their flu shots. We also encouraged many to sign up with counselors (stationed at Township) for applying for Medical Cards for Affordable Care Act.

3. **Cemetery** – Windows have been replaced in the office to improve heating and cooling efficiency. We continue to work on further consolidation of the administrative functions of the Cemetery with the rest of the Township as recommended by the auditor.

Town of the City of Bloomington	Total # Cases	New Cases	Reopen Cases	Employable		Non-Employable		FT/PT Employed	Medical	SSI Pending	Workfare	Job Search Rehab Training	Due Process	EA	TR	GA/EA Grants	Avg Cost/ Client
				Males	Females	Males	Females										
FY 2013 (04/01/12-03/31/13)																	
April	186	38	148	76	51	26	33	10	12	61	60	35	5	3	0	\$ 45,887	\$ 246.70
May	190	43	147	76	57	24	33	12	11	60	58	38	5	5	1	\$ 69,969	\$ 368.26
June	179	49	130	62	60	27	30	11	19	57	52	29	5	6	0	\$ 61,633	\$ 344.32
July	188	53	135	70	71	21	26	19	19	52	70	17	0	10	1	\$ 62,573	\$ 332.84
August	203	65	138	72	80	23	28	16	17	54	69	20	12	14	1	\$ 63,445	\$ 312.54
September	177	36	141	68	60	19	30	8	11	60	51	26	9	9	3	\$ 60,744	\$ 343.18
October	186	55	131	68	67	20	31	17	15	64	51	20	3	16	0	\$ 123,261	\$ 662.70
November	172	37	135	59	66	22	25	20	11	58	52	13	5	13	0	\$ 55,242	\$ 321.17
December	153	32	121	58	46	18	31	17	13	57	48	9	3	5	1	\$ 56,821	\$ 371.38
January	166	37	129	58	50	22	36	13	11	62	48	21	3	8	0	\$ 49,756	\$ 299.73
February	152	22	130	51	47	24	30	10	10	59	44	21	5	2	1	\$ 97,867	\$ 643.86
March	149	19	130	49	48	24	28	13	8	57	46	21	2	2	1	\$ 57,807	\$ 387.97
Fiscal YTD TOTAL	2101	486	1615	767	703	270	361	166	157	701	649	270	57	93	9	\$ 805,004	\$ 383.15
FY 2014 (04/01/13-03/31/14)																	
April	156	31	125	50	57	22	27	17	9	55	50	18	3	4	0	\$ 65,404	\$ 419.25
May	163	40	123	52	57	25	29	16	13	50	52	19	4	6	3	\$ 51,400	\$ 315.34
June	161	32	129	42	63	29	27	21	13	51	47	20	2	7	0	\$ 50,271	\$ 312.24
July	159	34	125	44	62	31	22	13	19	48	56	14	3	5	1	\$ 52,444	\$ 329.84
August	164	36	128	36	65	33	30	19	19	56	46	13	3	8	0	\$ 99,362	\$ 605.86
September	159	33	126	38	65	31	25	18	7	59	40	16	9	10	0	\$ 53,082	\$ 333.85
October	170	43	127	49	61	34	26	18	10	61	51	15	4	8	3	\$ 58,004	\$ 341.20
November																	
December																	
January																	
February																	
March																	
Fiscal YTD TOTAL	1132	249	883	311	430	205	186	122	90	380	342	115	28	48	7	\$ 429,967	\$ 379.83
COMPARISONS:																	
FY 2013 YTD	1309	339	970	492	446	160	211	93	104	408	411	185	39	63	6	\$ 487,512	\$ 372.43
FY 2014 YTD	1132	249	883	311	430	205	186	122	90	380	342	115	28	48	7	\$ 429,967	\$ 379.83
DIFFERENCE	-177	-90	-87	-181	-16	45	-25	29	-14	-28	-69	-70	-11	-15	1	\$ (57,545)	\$ 7.40
% CHANGE	-14%	-27%	-9%	-37%	-4%	28%	-12%	31%	-13%	-7%	-17%	-38%	-28%	-24%	17%	-12%	2%