BLOOMINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Tuesday, November 17, 2020
5:30 p.m.

In compliance with the COVID-19 executive orders, the Bloomington Public Library's meeting took place virtually, via ZOOM, as well as in the William Wetzel Reading Room at the Bloomington Public Library.

William Wetzel Reading Room
205 E. Olive Street, Bloomington, IL 61701

Minutes

I. Call to Order
President Westerhout called the meeting to order at 5:31 p.m.

II. Roll Call

Trustees Present via Zoom:	John Argenziano, Alicia Henry, Dianne Hollister, Van Miller, Susan Mohr (arrived at 5:34 p.m.), Catrina Parker, Matt Watchinski, Alicia Whitworth, Julian Westerhout
Trustees Absent:	None
Others Present via Zoom:	Joe Huberty, Kathy Jeakins
Others Physically Present:	Jeanne Hamilton, Caprice Prochnow

III. Introduction of Public
Renee Nestler, AFSCME Staff Representative, joined the meeting via Zoom at 5:36 p.m.

IV. Public Comment
There were no public comments.

V. Highlight of Library Services: Bookmobile by Emily Wolpert and Molly Stevenson
Emily Wolpert shared that the bookmobile services were modified recently to a "Text and Take" model at designated stops. Patrons can text their name to the bookmobile phone, staff will check out the items, and text the patrons when their items are ready for pickup. Along with this, she shared that "Reader's Advisory" is in place and shared the specifics of this program. Emily stated that in December, in conjunction with Children's Services, a bingo Winter Reading program for kids will be offered on the bookmobile.
Molly Stevenson shared that a Bookmobile Facebook page has been in the works for a while, and was finally launched in June, right before the Library building opened up again. She went on to say, that the mission of the Facebook page is to bring awareness to the

bookmobile, as a lot of people may not know that the library has one and the purpose of the bookmobile. Along with this, any bookmobile upcoming events, services, schedule changes or cancellations can be found on the page.
Jeanne Hamilton shared a quick video of the bookmobile that a Leadership McLean County class produced for the library.
President Westerhout commended the bookmobile staff on all of their hard work. Dianne Hollister thanked them for all they do.

VI. Discuss Library Expansion

President Westerhout stated that he and Jeanne Hamilton have been busy over the last few weeks, meeting with City Manager, Tim Gleason and most of the City Council members in small groups. He went on to say that Jeanne presented the plan to the Council last night and received positive responses. There was no vote, but fairly strong support for the project.
Jeanne Hamilton shared that it has been good to hear the excitement from Council members and to have the support of Tim Gleason.
Julian suggested that on next month's agenda, there should be an item to approve the next step, which would be contracting with Engberg Anderson for the design phase of the project. The consensus of the Trustees is to vote on this next month. There was much discussion on the upcoming election in April, best time to procure funds, fundraising, educating the community, and other steps.
Joe Huberty answered questions raised by the Trustees.

VII. President's Report

President Westerhout had nothing to report other than what was already covered with the expansion.

VIII. Director's Report

Jeanne Hamilton shared that a $500 PPE Reimbursement Grant was received, that will cover some COVID supplies costs.
Jeanne shared that with the Governor's announcement today that all regions are moving to tier 3 mitigation, the library will move back to curbside service only on Friday. She went on to say that there still is no guidance specific to libraries, so the decision is based on the fact that museums were told to close and retailers are encouraged to promote curbside pickup.
Jeanne shared that there is a 10% increase of Circulation so far this month over last year, and this is not just eResources.

IX. Fiscal Report Presentation

Kathy Jeakins, Business Manager, stated that the budget should be at 50% through the end of October. Revenues are almost at 95%, mainly due to property tax distributions received. Kathy shared that the distribution amount is still behind about $108,000 but she is expecting one or two more to be received. Expenditures are at 40%, which is still underspent, as business is not typical at this time. She entertained questions.

X. Consent Agenda

A. Approve Minutes of October 20, 2020 Regular BPL Board Meeting

B. Approve Bills List of October 2020

Van Miller moved, Dianne Hollister seconded, to approve the consent agenda with the minutes withdrawn as page 3 was missing from the packet. The minutes will be tabled until the December agenda for approval.

Ayes:	John Argenziano, Alicia Henry, Dianne Hollister, Van Miller, Susan Mohr, Catrina Parker, Matt Watchinski, Alicia Whitworth, Julian Westerhout
Nayes:	None
Absent:	None

The motion carried unanimously.

XI. Discuss Per Capita Grant Requirements

Jeanne Hamilton stated that the State has extended the deadline for the Per Capita Grant application until March, and the requirements have not yet been posted.

XII. Comments from Board of Trustees

President Westerhout thanked everyone for all of their hard work in the progress that has been made to move this expansion forward.

Susan Mohr thanked Julian and Jeanne for having all of the meetings and prep work that was put in leading up to the Council presentation.

Jeanne thanked John Argenziano for his idea of having a story for people to pitch the building and this has gone over really well.

XIII. Adjournment

Van Miller moved, Dianne Hollister seconded, to adjourn the meeting.

Ayes:	John Argenziano, Alicia Henry, Dianne Hollister, Van Miller, Susan Mohr, Catrina Parker, Matt Watchinski, Alicia Whitworth, Julian Westerhout
Nayes:	None
Absent:	None

The motion carried unanimously.