CITY OF BLOOMINGTON
CITY COUNCIL SPECIAL MEETING NOTICE
THE DEN AT FOX CREEK – GOLF COURSE
3002 FOX CREEK ROAD
SATURDAY, NOVEMBER 16, 2013, 8:00 A.M.

1. Call to Order
2. Roll Call
3. Discussion Topics
    a. Annual City Council Retreat Work Session
4. Adjourn at 5:00p.m.

Bloomington City Council Retreat
November 15-16, 2013, The Den at Fox Creek Golf Course

Agenda for Day 2

Saturday, November 16, 8:00am-5:00pm

1. Reconnection

2. Review Feedback from Day 1

8:15 Segment Two Continued – Establish the Foundation For and Set Council Priorities (90-120 minutes)

3. Generate the Actions, Projects, Initiatives Needed to Attain the Vision and Goals in the Next 1-3 Years (this will include specifics such as deferred maintenance, pension liability, downtown revitalization, appropriately funded City organization, etc.)

4. Select, Refine and Prioritize

10:00 Break

10:15 Segment Three – Revenue Options (90-105 minutes)

5. Recap as Spending Priorities for FY 2015

6. As Needed, Explore Revenue Enhancement Options, Programmatic Expenditure Reductions and Discern Best-Suited Options (Scenarios to be run by City Manager)

12:00 Lunch

12:45 Segment Four – Cultivate Camaraderie, Trust and Quality Working Relationships (120-135 minutes)

7. Consider Council and Stakeholder Expectations

8. Make Choices and, as determined, Develop Useful, New Guiding Principles for Conduct and Behavior

9. Dialogue about Roles of Mayor, City Council and City Manager and Determine Means of Maintaining Clear Definitions in Principle and Practice

3:00 Break

10. Wiggle Room and/or Other Business as needed

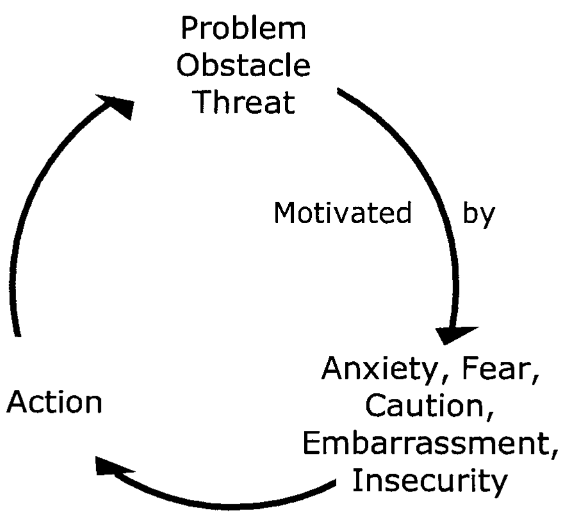
11. Commit to Next Steps for Building/Maintaining Positive Momentum

12. Evaluate Day 2

13. Close

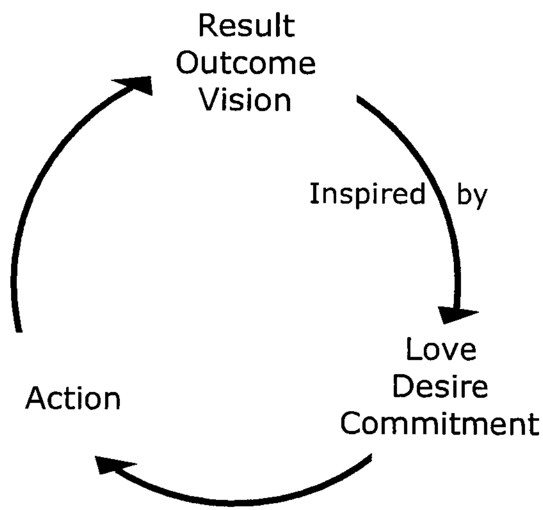
Two Life/Work Stances

Reactive



Moving Away From

Creative



Moving Toward

Concept articulated in *The Path of Least Resistance: Learning to Become the Creative Force in Your Own Life* by Robert Fritz. Illustration designed by Daniel Holden.

May 6, 2013

Bloomington City Council Guiding Principles – 2013

Communication	We communicate in clear, respectful and positive ways, both verbally and nonverbally.
Integrity and Ethics	We honor our word and behave ethically according to legal and perceived tests.
Trust and Transparency	We trust, are trustworthy and practice transparency.
Respect	We are respectful of others, diverse perspectives and hold confidential all privileged information.
Efficient	We are efficient with all resources.
Strategic	We are prepared, knowledgeable, forward-thinking and proactive.
Commitment	We are in service first and foremost to the whole community.
Accountability	We are accountable to following through on our goals with action.

CITY OF BLOOMINGTON

[redacted]

UNADJUSTED GENERAL FUND EXPENDITURES THROUGH SEPTEMBER 30, 2013

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
10015410 PACE	1,153,092.04	1,153,092.04	442,334.78	77,865.30	0.00	710,757.26	38.4%
10015420 PACE Planning	389,130.54	519,286.20	117,893.67	32,946.39	113,005.20	288,387.33	44.5%
10015430 PACE Code Enforcement	909,210.70	909,210.70	396,393.71	79,615.80	0.00	512,816.99	43.6%
10015480 PACE Facilities Maintenanc	703,047.24	825,675.24	313,468.37	130,420.30	43,696.80	468,510.07	43.3%
10015485 PACE Gov Center Bldg Maint	803,758.00	803,758.00	803,758.00	616,467.00	0.00	0.00	100.0%
10015490 Parking Operations	260,801.09	515,695.76	209,804.13	40,497.36	29,355.67	276,535.96	46.4%
10016110 Public Works Administratio	444,713.00	448,206.80	143,708.98	25,249.33	1,971.80	302,526.02	32.5%
10016120 Street Maintenance	3,085,402.84	3,169,409.64	1,431,297.86	282,768.03	23,040.35	1,715,071.43	45.9%
10016124 Snow & Ice Removal	755,041.00	755,041.00	20,918.99	4,522.47	0.00	734,122.01	2.8%
10016210 Engineering Administration	2,907,196.66	3,190,689.47	998,169.27	201,429.90	242,086.50	1,950,433.70	38.9%
10016310 Fleet Management	3,517,160.39	3,518,775.39	1,195,130.20	307,457.56	1,272,508.45	1,051,136.74	70.1%
10019110 Contingency-1	50,000.00	50,000.00	221,000.00	200,000.00	303.96	-171,303.96	442.6%
10019160 Sister City	27,201.00	27,201.00	6,818.50	200.29	0.00	20,382.50	25.1%
10019170 Economic Development	2,293,164.00	2,293,164.00	361,568.73	69,505.98	402,500.00	1,529,095.27	33.3%
10019180 General Fund Transfers	8,180,932.00	8,180,932.00	3,336,846.70	667,369.34	0.00	4,844,085.30	40.8%
10019190 Public Transportation	572,163.00	572,163.00	185,304.04	0.00	0.00	386,858.96	32.4%
TOTAL General Fund	85,629,996.44	89,081,799.79	37,675,980.61	9,547,573.53	3,671,489.22	47,734,329.96	46.4%
GRAND TOTAL	85,629,996.44	89,081,799.79	37,675,980.61	9,547,573.53	3,671,489.22	47,734,329.96	46.4%

1. Contingency is over budget due to payment to Nicor for a gas line relocation approved by City Council on September 9, 2013.

Note: The City employs the carryforward budget method; as such revised budgets, YTD expense and encumbrances may include unexpended commitments that have rolled forward into the current year.

CITY OF BLOOMINGTON

[redacted]

UNADJUSTED GENERAL FUND EXPENDITURES THROUGH SEPTEMBER 30, 2013

1001 General Fund

Account	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
10010010 Non Departmental	1,452,500.00	1,507,503.00	184,681.76	78,174.87	-4,910.36	1,327,731.60	11.9%
10011110 Administration	1,164,208.65	1,185,090.51	421,157.58	74,551.21	12,102.66	751,830.27	36.6%
10011310 City Clerk	320,304.75	320,304.75	138,931.66	29,637.55	0.00	181,373.09	43.4%
10011410 Human Resources	1,277,465.75	1,311,745.75	443,132.67	92,304.09	36,780.00	831,833.08	36.6%
10011510 Finance	1,471,695.15	1,474,291.53	437,257.13	77,196.73	2,596.38	1,034,438.02	29.8%
10011610 Information Services	2,792,885.57	3,647,502.64	834,611.09	124,061.74	815,703.08	1,997,188.47	45.2%
10011710 Legal	942,701.35	942,701.35	387,945.94	71,800.86	121,230.53	433,524.88	54.0%
10014105 Parks Administration	559,669.65	559,669.65	252,665.58	49,625.25	0.00	307,004.07	45.1%
10014110 Parks Maintenance	3,828,454.34	3,828,454.34	1,623,521.17	327,021.33	45,619.51	2,159,313.66	43.6%
10014112 Recreation	1,073,423.78	1,098,423.78	455,037.64	58,199.11	0.00	643,386.14	41.4%
10014120 Aquatics	271,009.26	271,009.26	205,116.24	25,612.73	0.00	65,893.02	75.7%
10014125 BCPA	2,297,686.73	3,282,277.98	1,089,552.99	247,402.88	61,217.51	2,131,507.48	35.1%
10014136 Miller Park Zoo	1,308,889.72	1,347,496.19	509,395.70	100,591.80	30,665.47	807,435.02	40.1%
10014160 Pepsi Ice Center	862,294.25	866,000.19	274,989.78	53,053.25	23,795.51	567,214.90	34.5%
10014170 SOAR	72,346.80	292,537.80	117,367.03	18,648.24	0.00	175,170.77	40.1%
10015110 Police Administration	16,167,383.10	16,237,088.10	6,756,253.34	1,261,319.41	350,276.00	9,130,558.76	43.8%
10015111 Police Pension	3,186,581.00	3,186,581.00	3,094,114.14	1,441,204.55	0.00	92,466.86	97.1%
10015118 Police Communication Cente	1,660,576.00	1,675,576.00	706,672.46	101,962.27	0.00	968,903.54	42.2%
10015210 Fire	15,954,435.09	16,201,773.73	6,730,333.36	1,261,453.71	47,944.20	9,423,496.17	41.8%
10015211 Fire Pension	2,913,472.00	2,913,472.00	2,828,827.42	1,317,436.90	0.00	84,644.58	97.1%

August 12, 2013

City of Bloomington - FY2014 Action Plan

Action Item #	Description	Goal
1	**Stormwater Master Plan:** *Staff to complete and present to Council*	Goal #2: Upgrade City Infrastructure and Facilities
2	**Sanitary Sewer Master Plan:** *Staff to complete and present to Council*	Goal #2: Upgrade City Infrastructure and Facilities
3	**Sidewalk Master Plan:** *Staff to complete and present to Council*	Goal #2: Upgrade City Infrastructure and Facilities
4	**Solid Waste Program Analysis:** *Staff to complete and present to Council*	Goal #2: Upgrade City Infrastructure and Facilities
5	**Procurement/Purchasing Policy:** *Staff to complete and present to Council*	Goal #1: Financially Sound City Providing Quality Basic Services
6	**Pension Contribution Policy:** *Staff to complete and present to Council*	Goal #1: Financially Sound City Providing Quality Basic Services
7	**Community Visioning:** *Staff to present recommended Facilitator to Council*	Goal #1: Financially Sound City Providing Quality Basic Services
8	**Metro Zone Agreement:** *Staff to complete audit of finances and present findings and recommendations to Council*	Goal #1: Financially Sound City Providing Quality Basic Services
9	**911/Communications Center Study:** *Staff to complete study and present to Council*	Goal #2: Upgrade City Infrastructure and Facilities
10	**Labor Contracts:** *Provide policy guidance and recommendations as needed*	Goal #1: Financially Sound City Providing Quality Basic Services
11	**Bloomington Comprehensive Plan Update:** *Staff to coordinate with McLean County Regional Planning Commission, who will be performing the update*	Goal #6: Great Place - Livable, Sustainable City
12	**Expansion of the Business Licensing Program:** *Staff to prepare an Ordinance for Council consideration*	Goal #3: Grow the Local Economy
13	**Downtown Streetscape Master Plan:** *Staff to complete the plan and present to Council*	Goal #5: Prosperous Downtown Bloomington
14	**EDC Property Tax Abatement and Incentive Program:** *Staff to present a Memorandum of Understanding (MOU) to Council*	Goal #3: Grow the Local Economy
15	**Downtown Master Plan:** *Revise and present to Council*	Goal #6: Great Place - Livable, Sustainable City
16	**Downtown Nightlife Study:** *Staff to complete a report and present to Council*	Goal #6: Great Place - Livable, Sustainable City
17	**Citizen Satisfaction Survey:** *Complete and present results of survey to Council*	Goal #1: Financially Sound City Providing Quality Basic Services
18	**Library Strategic Plan "Enhancing Services at the BPL - Building on Success":** *Complete and present to Council*	Goal #2: Upgrade City Infrastructure and Facilities
19	**General Fund Major Revenue Audit:** *Staff to complete and present to Council*	Goal #1: Financially Sound City Providing Quality Basic Services
20	**City Website Transparency:** *Staff to increase the City's score based on the IL Policy Institutes System from the current score of 54 points to 80 points*	Goal #1: Financially Sound City Providing Quality Basic Services
21	**Fire Station Deficiencies:** *Staff to present funding plan for Fire Station Deficiencies to Council*	Goal #2: Upgrade City Infrastructure and Facilities
22	**Fire Department Strategic Plan:** *Staff to complete and present progress report*	Goal #1: Financially Sound City Providing Quality Basic Services
23	**Police Department 2012-2015 Strategic Plan:** *Staff to complete and present progress report*	Goal #1: Financially Sound City Providing Quality Basic Services
24	**Downtown Hotel Feasibility Study:** *Staff to complete study and present to Council*	Goal #3: Grow the Local Economy

Capital Improvement Fund
Twenty Year Capital Analysis
FY 2014 to FY 2034

Source	FY 2014 *	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	FY 2032	FY 2033	FY 2034	Totals
Motor Fuel Tax																						
MFT Project - New Construction	1,080,000	3,125,000	9,305,000	7,862,000	1,100,000	1,500,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	22,892,000
Traffic Signal	1,050,000	500,000	1,000,000	500,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2,000,000
MFT TOTAL	2,130,000	3,625,000	10,305,000	8,362,000	1,100,000	1,500,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	24,892,000
Captial Improvement Fund																						-
Public Works	275,000	-	220,000	1,000,000	225,000	4,000,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Street Maintenance/ Resurfacing /Sidewalks	4,835,000	4,979,000	5,102,120	5,328,934	5,359,552	5,351,150	5,470,780	5,593,521	4,219,452	-	-	-	-	-	-	-	-	-	-	-	-	5,445,000
Street Resurfacing ($10,000,000 Bond)	10,000,000																					41,404,509
Public Works Subtotal	15,110,000	4,979,000	5,322,120	6,328,934	5,584,552	9,351,150	5,470,780	5,593,521	4,219,452	-	-	-	-	-	-	-	-	-	-	-	-	46,849,509
Parks	289,000	485,500	2,397,000	1,537,000	6,850,000	2,825,000	2,185,000	3,055,000	5,625,000	505,000	-	-	-	-	-	-	-	-	-	-	-	25,464,500
BCPA	-	1,325,196	259,178	-	15,000	281,850	41,000	57,750	51,200	57,750	53,875	-	-	-	-	-	-	-	-	-	-	2,142,799
Zoo	-	450,000	175,000	175,000	190,000	1,500,000	600,000	300,000	900,000	1,600,000	-	-	-	-	-	-	-	-	-	-	-	5,890,000
Parks Subtotal	289,000	2,260,696	2,831,178	1,712,000	7,055,000	4,606,850	2,826,000	3,412,750	6,576,200	2,162,750	53,875	-	-	-	-	-	-	-	-	-	-	33,497,299
Fire	218,000	1,200,000	3,350,000	500,000	5,500,000	-	4,300,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	14,850,000
Police	-	535,580	-	400,000	225,000	225,000	250,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,635,580
Parking	550,000	275,000	72,000	150,000	200,000	-	-	-	8,000,000	-	-	-	-	-	-	-	-	-	-	-	-	8,697,000
City Hall	35,000	385,000	-	235,000	-	-	75,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	695,000
Facilities Plan all non-enterprise funds	-	4,690,016	3,112,648	734,087	977,932	2,033,317	629,534	588,075	1,534,786	2,805,515	1,659,637	-	-	-	-	-	-	-	-	-	-	18,765,547
New Vehicle requests all non-enterprise funds	1,020,196	4,843,092	1,974,848	1,478,930	1,008,910	1,379,189	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	10,684,968
Other General Fund Depts & Project Subtotal	1,823,196	11,928,688	8,509,496	3,498,016	7,911,842	3,637,506	5,254,534	588,075	9,534,786	2,805,515	1,659,637	-	-	-	-	-	-	-	-	-	-	55,328,095
Capital Improvement Fund TOTAL	17,222,196	19,168,384	16,662,793	11,538,950	20,551,394	17,595,507	13,551,314	9,594,346	20,330,438	4,968,265	1,713,512	-	-	-	-	-	-	-	-	-	-	135,674,903
Enterprise Funds																						
Water Fund	5,082,000	7,613,777	3,225,000	1,600,000	4,850,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	17,288,777
Facilities Plan for Water	-	2,588,777	4,067,153	1,969,750	581,110	371,691	770,729	678,529	1,136,500	1,891,456	128,970	-	-	-	-	-	-	-	-	-	-	14,184,665
New vehicle requests for Water	117,910	113,527	308,685	223,299	469,531	32,477	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,147,519
Water Fund Subtotal	5,199,910	10,316,081	7,600,838	3,793,049	5,900,641	404,168	770,729	678,529	1,136,500	1,891,456	128,970	-	-	-	-	-	-	-	-	-	-	32,620,961
Sewer Fund	1,229,000	3,678,200	3,589,200	7,089,200	5,504,200	7,824,200	3,656,668	3,206,668	6,156,668	5,206,668	13,706,668	3,256,668	3,206,668	3,206,668	3,206,668	3,206,668	3,264,668	3,206,668	3,206,668	3,206,668	3,206,648	91,793,000
Facilities Plan for Sewer Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
New vehicle requests for Sewer Fund	306,159	-	196,138	-	22,601	162,384	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	381,122
Sewer Fund Subtotal	1,535,159	3,678,200	3,785,338	7,089,200	5,526,801	7,986,584	3,656,668	3,206,668	6,156,668	5,206,668	13,706,668	3,256,668	3,206,668	3,206,668	3,206,668	3,206,668	3,264,668	3,206,668	3,206,668	3,206,668	3,206,648	92,174,122
Storm Water Fund	949,000	2,565,000	2,505,000	2,685,000	2,857,500	2,497,500	1,791,875	2,857,500	1,841,875	2,570,000	1,641,875	3,070,000	2,529,375	1,820,000	1,291,875	2,045,000	2,529,375	1,820,000	1,391,875	1,807,500	1,641,875	43,760,000
Facilities Plan for Storm Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
New vehicle requests for Storm Fund	127,320	-	251,537	259,090	324,738	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	835,365
Storm Fund Subtotal	1,076,320	2,565,000	2,756,537	2,944,090	3,182,238	2,497,500	1,791,875	2,857,500	1,841,875	2,570,000	1,641,875	3,070,000	2,529,375	1,820,000	1,291,875	2,045,000	2,529,375	1,820,000	1,391,875	1,807,500	1,641,875	44,595,365
Golf Fund	175,000	310,000	850,000	450,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1,610,000
Facilities Plan for Golf Fund	-	513,278	46,500	31,339	39,525	13,600	21,400	24,975	-	17,000	-	-	-	-	-	-	-	-	-	-	-	707,617
New vehicle requests for Golf Fund	-	-	69,932	57,880	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	127,812
Golf Fund Subtotal	175,000	823,278	966,432	539,219	39,525	13,600	21,400	24,975	-	17,000	-	-	-	-	-	-	-	-	-	-	-	2,445,429
New Vehicle request for Solid Waste	-	325,000	2,821,867	828,805	710,191	1,396,113	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	6,081,976
Solid Waste Subtotal	-	325,000	2,821,867	828,805	710,191	1,396,113	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	6,081,976
Coliseum Fund	202,000	410,000	370,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	780,000
Facilities Plan for Coliseum (combined with Pepsi Ice Center)	-	652,672	2,136,707	53,500	21,000	86,400	146,232	377,950	613,398	2,429,600	496,200	-	-	-	-	-	-	-	-	-	-	7,013,659
New Vehicle request for Coliseum	-	-	191,221	11,930	51,209	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	677,326
Coliseum Fund Subtotal	202,000	1,062,672	2,697,928	65,430	72,209	86,400	146,232	377,950	613,398	2,429,600	496,200	-	-	-	-	-	-	-	-	-	-	8,470,985
Enterprise Funds TOTAL	8,188,389	18,770,231	20,628,940	15,259,794	15,431,604	12,384,365	6,386,904	7,145,622	9,748,441	12,114,724	15,973,713	6,326,668	5,736,043	5,026,668	4,498,543	5,251,668	5,794,043	5,026,668	4,598,543	5,014,168	4,848,523	186,388,837
Total Capital Needs	27,540,585	41,563,615	47,596,733	35,160,744	37,082,997	31,479,871	19,938,218	16,739,968	30,078,879	17,082,989	17,687,225	6,326,668	5,736,043	5,026,668	4,498,543	5,251,668	5,794,043	5,026,668	4,598,543	5,014,168	4,848,523	346,955,740
																						(27,540,585) 2014
																						319,415,155

* FY 2014 includes $1,571,585 for approved vehicles and equipment.

3