



MINUTES
REGULAR SESSION OF THE TOWN OF
THE CITY OF BLOOMINGTON TOWNSHIP
MONDAY, SEPTEMBER 26, 2022, 5:30 P.M.

The Board of Trustees for the Town of the City of Bloomington convened in regular session in the Government Center Chambers at 5:30 p.m., Monday, August 22, 2022. The meeting was called to order by Trustee Mwilambwe.

Pledge of Allegiance

All present participated in the Pledge of Allegiance.

Roll Call

Trustees Present: Grant Walch, Donna Boelen, Sheila Montney, Nick Becker, De Urban, Mollie Ward, Jeff Crabill, Tom Crumpler, and Mboka Mwilambwe

Trustees Absent: Julie Emig

Elected Officials Present: Deborah L. Skillrud, Township Supervisor, and Steve Scudder, Township Assessor

Staff: Leslie Yocum, Township Clerk

Trustee Mwilambwe announced that Trustee Urban had requested to attend remotely due to health reasons.

Trustee Boelen made a motion, seconded by Trustee Montney, to allow Trustee Urban to attend the meeting remotely.

Trustee Mwilambwe directed the Township Clerk to call the roll:

AYES: Walch, Boelen, Montney, Becker, Ward, Crabill, Crumpler, Mwilambwe

Motion carried.

Trustee Urban joined the meeting at 5:32 p.m.

Consent Agenda

All items under the Consent Agenda are routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Trustee or Elected Official so requests, in which event, the item will be removed from the Consent Agenda and considered separately.

Trustee Crabill made a motion, seconded by Trustee Boelen, that the Consent Agenda, including all items listed below, be approved as presented.

Item 4.A. Consideration and action to approve of the Minutes of the August 22, 2022, Board Meeting, as requested by the Township Clerk. (Recommended Motion: The August 22, 2022, Board Meeting minutes be approved.)

Item 4.B. Consideration and action to certify the August 2022 Statement of Funds for the General Town Administration Fund, General Assistance Fund, and Cemetery Fund, as requested by the Township Supervisor. (Recommended Motion: The August 2022 Statement of Funds be certified.)

Item 4.C. Consideration and action to approve the September 26, 2022, General Town Fund Request for Payments, as requested by the Township Supervisor. (Recommended Motion: The September 26, 2022, Request for Payments be approved.)

Trustee Mwilambwe directed the Township Clerk to call the roll:

AYES: Walch, Boelen, Montney, Becker, Urban, Ward, Crabill, Crumpler, Mwilambwe

Motion carried.

Regular Agenda

Item 5. Consideration and action to approve the Data Sharing Agreement and Supplemental Business Associate Agreement between the City of Bloomington Township and the Illinois Department of Human Services. (Recommended Motion: The Data Sharing Agreement and Supplemental Business Associate Agreement between the City of Bloomington Township and the Illinois Department of Human Services be approved, and the Supervisor be authorized to execute the necessary documents.)

Township Supervisor Skillrud noted that the request for an agreement with the State was previously denied, however, upon re-application, Township's request was granted. She stated that the agreement would streamline services and processes for the client and allow Township staff to view client eligibility for State programs.

Trustee Crabill and Supervisor Skillrud discussed the previous application's denial because the State did not offer agreements to Townships at the time of the initial request.

Trustee Crabill asked the number of applicants that drop out due to not being able to obtain the appropriate eligibility documents from the State of Illinois. Supervisor Skillrud stated that approximately 80% of individuals who enter orientation do not complete their paperwork. She explained how staff continuously followed up with individuals to turn in the rest of their documentation prior to deadline.

Trustee Boelen made a motion, seconded by Trustee Becker, that the Data Sharing Agreement and Supplemental Business Associate Agreement between the City of Bloomington Township and the Illinois Department of Human Services be approved, and the Supervisor be authorized to execute the necessary documents.

Trustee Mwilambwe directed the Township Clerk to call the roll:

AYES: Walch, Boelen, Montney, Becker, Urban, Ward, Crabill, Crumpler, Mwilambwe

Motion carried.

Item 6. Consideration and action to approve the Bid Approval for Request for Proposal by Evergreen Memorial Cemetery for a New Track Loader. (Recommended Motion: The Request for Proposal by Evergreen Memorial Cemetery be awarded to AHW for a John Deere track loader in the amount of \$58,814.33, and the Supervisor be authorized to execute the necessary documents.)

Township Supervisor Skillrud explained that the Cemetery planned for the purchase and explained that they needed the track loader to assist with functions of burial and headstone placement.

Trustee Ward and Supervisor Skillrud discussed how the Cemetery recently lost the use of another piece of equipment that furthered the need for the purchase.

Council Member Becker inquired to the frequency of which the track loader would be used and suggested sharing a similar piece of equipment with other Townships or the City. Supervisor Skillrud stated that she had approached the Cemetery with the equipment sharing idea. She explained that the Cemetery had looked into other Townships but there was not a similar need. She was uncertain if the Cemetery had discussed sharing equipment with the City.

Trustee Becker noted a recent purchase of equipment by the City and asked for more information on the type of equipment to see if it could be used.

Mrs. Yocum reported that on September 12, 2022, the City of Bloomington Council approved the purchase of two John Deere tractors of which one had a mowing attachment and the other had a snowblower attachment for \$199,000 with a trade in that brought the cost down to \$179,000. She noted another John Deere tractor was approved in June 2022 as well.

Trustee Becker asked if the Township could work with the City to consider sharing the equipment. Supervisor Skillrud explained that mowing and snowplow tractors were not similar to the equipment needs of the Cemetery. She reminded the Board that preparations were made for the purchase as indicated in the budget.

Trustee Boelen appreciated Trustee Becker's point to share equipment but believed the requested purchase was for a specialized piece of equipment. Supervisor Skillrud agreed the track loader was needed for the heavy workload.

Trustee Montney stated she understood the two were different types of equipment.

Trustee Montney made a motion, seconded by Trustee Boelen, that the Request for Proposal by Evergreen Memorial Cemetery be awarded to AHW for a John Deere track loader in the amount of \$58,814.33, and the Supervisor be authorized to execute the necessary documents.

Trustee Mwilambwe directed the Township Clerk to call the roll:

AYES: Walch, Boelen, Montney, Becker, Urban, Ward, Crabill, Crumpler, Mwilambwe
Motion carried.

Reports by Elected Officials

Item 7.A. Comments by Deb Skillrud, Township Supervisor

Township Supervisor Skillrud addressed the Board and discussed the fund balance for Township. She stated that lower expenses and properly planned savings for Building Improvements in the General Town and Assistance Funds generated a higher fund balance. She explained that the availability of federal and state aid for the General Assistance clients from the COVID-19 pandemic and the shutdown of the Workfare programs reflected in a higher General Assistance fund balance. She discussed the higher General Town fund balance

as previous years of saving for property improvements and the continued progress toward completing the maintenance, repairs and updates to the Township building. Supervisor Skillrud stated that she would report to the Board in October with additional community support and include an amended budget request.

Trustee Crabill confirmed with Supervisor Skillrud that she was referring to the potential use of additional General Town funds for services to aid the low-income residents of the Township. Supervisor Skillrud responded affirmatively.

Trustee Crabill asked about the CERP Fund in the amount of \$200,000 that was underutilized. Supervisor Skillrud noted applicants have not been able to provide adequate eligibility documentation to qualify for the CERP funding, which had strict Gubernatorial regulations due to COVID-19. She noted that Township is looking into potential opportunities to utilize the funds for community services.

Item 7.B. Comments by Steve Scudder, Township Assessor

Township Assessor Scudder addressed the Board and stated that the assessments had been submitted to McLean County. He noted that they adjusted over 20,000 assessments for the City of Bloomington that would cause an increase to the Equalized Assessed Values to market value. He discussed the potential for the City to receive a multiplier from McLean County based on the number of adjustments made. He noted there had not been a multiplier in a number of years.

Public Comment

Trustee Mwilambwe opened the meeting to receive public comment. Leslie Yocum, Township Clerk, reported that no one had registered to speak live or had submitted emailed public comment.

Adjournment

Trustee Boelen made a motion, seconded by Trustee Becker, that the meeting be adjourned.

Motion carried unanimously (Viva Voce).

The meeting adjourned at 5:49 p.m.


Amanda Stutsman, Deputy Township Clerk