

**CITY OF
BLOOMINGTON
CITY COUNCIL -
REGULAR SESSION
MEETING
SEPTEMBER 26, 2022**



COMPONENTS OF THE COUNCIL AGENDA

RECOGNITION AND PROCLAMATION

This portion of the meeting recognizes individuals, groups, or institutions publically, as well as those receiving a proclamation, or declaring a day or event.

PUBLIC COMMENT

Each regular City Council meeting shall have a public comment period not to exceed 30 minutes. Every speaker is entitled to speak for up to 3 minutes. To be considered for public comment, please complete a public comment card at least 5 minutes prior to the start of the meeting. The Mayor will randomly draw from the cards submitted. Public comment is a time to give comment. It is not a question and answer period and the City Council does not respond to public comments. Speakers who engage in threatening or disorderly behavior will have their time ceased.

CONSENT AGENDA

All items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member, City Manager or Corporation Counsel so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda, which typically begins with Item No. 8.

The City's Boards and Commissions hold Public Hearings prior to some Council agenda items appearing on the Council's Meeting Agenda. Persons who wish to address the Council should provide new information that is pertinent to the issue before them.

PUBLIC HEARING

Items that require receiving public testimony will be placed on the agenda and noticed as a Public Hearing. Individuals have an opportunity to provide public testimony on those items that impact the community and/or residence.

REGULAR AGENDA

All items that provide the Council an opportunity to receive a presentation, ask questions of City Staff, seek additional information, or deliberate prior to making a decision will be placed on the Regular Agenda.

MAYOR AND COUNCIL MEMBERS

Mayor - Mboka Mwilambwe

City Council Members

Ward 1 - Grant Walch
Ward 2 - Donna Boelen
Ward 3 - Sheila Montney
Ward 4 - Julie Emig
Ward 5 - Nick Becker
Ward 6 - De Urban
Ward 7 - Mollie Ward
Ward 8 - Jeff Crabill
Ward 9 - Tom Crumpler

City Manager - Tim Gleason

Deputy City Manager - Billy Tyus

CITY LOGO DESIGN RATIONALE

The **CHEVRON** Represents:
Service, Rank, and Authority
Growth and Diversity
A Friendly and Safe Community
A Positive, Upward Movement and
Commitment to Excellence!

MISSION, VISION, AND VALUE STATEMENT

MISSION

To Lead, Serve and Uplift the
City of Bloomington

VISION

A Jewel of the Midwest Cities

VALUES

Service-Centered,
Results-Driven,
Inclusive

STRATEGIC PLAN GOALS

- Financially Sound City Providing Quality Basic Services
- Upgrade City Infrastructure and Facilities Grow the Local Economy
- Strong Neighborhoods
- Great Place - Livable, Sustainable City
- Prosperous Downtown Bloomington



**CITY COUNCIL - REGULAR SESSION MEETING AGENDA
GOVERNMENT CENTER CHAMBERS, 4TH FLOOR, ROOM #400
115 E. WASHINGTON STREET, BLOOMINGTON, IL 61701
MONDAY, SEPTEMBER 26, 2022, 6:00 PM**

- 1. Call to Order**
- 2. Pledge of Allegiance to the Flag**
- 3. Remain Standing for a Moment of Silent Prayer and/or Reflection**
- 4. Roll Call**
- 5. Public Comment**

Individuals wishing to provide emailed public comment must email comments to publiccomment@cityblm.org at least 15 minutes before the start of the meeting. Individuals wishing to speak in-person or remotely may register at www.cityblm.org/register at least 5 minutes before the start of the meeting for in-person public comment and at least 15 minutes before the start of the meeting for remote public comment.

6. Recognition/Appointments

- A. Recognition of a Boards & Commissions Appointment, as requested by the Administration Department. *(Recommended Motion: None; recognition only.)*

7. Consent Agenda

Items listed on the Consent Agenda are approved with one motion; Items pulled by Council from the Consent Agenda for discussion are listed and voted on separately.

- A. Consideration and action to approve the Minutes of the August 22, 2022 Regular City Council Meeting, as requested by the City Clerk Department. *(Recommended Motion: The proposed Minutes be approved.)*
- B. Consideration and action to approve Bills and Payroll in the amount of \$8,593,724.74, as requested by the Finance Department. *(Recommended Motion: The proposed Bills and Payroll be approved.)*
- C. Consideration and action to approve the John M. Scott Health Care Trust Fiscal Year 2022 Annual Trust Report, as requested by the Economic & Community Development Department. *(Recommended Motion: The proposed Annual Trust Report be approved.)*
- D. Consideration and action to approve a Workers Compensation Claim Settlement involving former BPD Officer Jeremiah Liebendorfer in the amount of \$207,338, as requested by the Human Resources Department. *(Recommended Motion: The proposed Workers Compensation Settlement be approved.)*

- E. Consideration and action to approve 1) the Purchase of two (2) LifePak 15 V4 cardiac monitor/defibrillators with annual service and maintenance plans from Stryker Medical, Quote #10521864 in the amount of \$72,592.86, utilizing the federal GSA joint purchasing cooperative Contract #36F79721D0021, exp. 11/30/2025, and 2) Authorization to dispose of two (2) LifePak 15 units through trade-in credit, as requested by the Fire Department. *(Recommended Motion: The proposed Purchase and Disposal be approved.)*
- F. Consideration and action to approve an Ambulance Billing Contract, as requested by the Fire Department. *(Recommended Motion: The proposed Contract be approved.)*
- G. Consideration and action on an Ordinance Approving the Final Plat of the Tenth Addition to Brookridge Apartments Subdivision, subject to the petitioner providing the required sureties, as requested by the Public Works Department. *(Recommended Motion: The proposed Ordinance be approved, subject to the petitioner providing the required sureties.)*
- H. Consideration and action on an Ordinance Approving an Amended Preliminary Plan for Fox Creek Country Club Subdivision for Property Generally Located Near the Intersection of Carrington Lane and Fox Creek Road, PINs: 20-24-205-014 & 20-24-100-019, Consisting of 16.68 Acres More or Less, as requested by the Economic & Community Development Department. *(Recommended Motion: The proposed Ordinance be approved.)*
- I. Consideration and action on an Ordinance Approving a Site Plan for a Restaurant and Drive-Through in the B-1 (General Commercial) District for Property Located at 506 IAA Drive, as requested by the Economic & Community Development Department. *(Recommended Motion: The proposed Ordinance be approved.)*
- J. Consideration and action to approve the Request from Bloomington Normal Jaycees, who will hold an annual Bruegala fundraiser in Downtown Bloomington on Friday, October 7, 2022, for a Class LB (Limited/Beer and Wine) Liquor License, as requested by the City Clerk Department. *(Recommended Motion: The proposed License be approved.)*
- K. Consideration and action to approve the Request from Bloomington Normal Sunrise Rotary, who will hold an annual Oktoberfest 5K Run/1 Mile Walk fundraiser at 1750 GE Road on Sunday, October 16, 2022, for a Class LB (Limited/Beer and Wine) Liquor License, as requested by the City Clerk Department. *(Recommended Motion: The proposed License be approved.)*
- L. Consideration and action to approve the Application from B FORE, LLC, d/b/a X-Golf Bloomington, to be located at 1407 N. Veterans Pkwy, Units 2 and 3, requesting a Class EAS (Entertainment, All Types of Alcohol, and Sunday Sales) Liquor License, as requested by the City Clerk Department. *(Recommended Motion: The proposed License be approved.)*

8. Regular Agenda

- A. Presentation on recommended City programs to distribute American Rescue Plan Act funding within approved City Council categories of spending and ARPA allowances, as requested by the Economic & Community Development

Department and the Administration Department. *(Recommended Motion: None; presentation only.) (Presentation by Melissa Hon, Director of Economic & Community Development and Billy Tyus, Deputy City Manager, 10 minutes; and City Council Discussion, 10 minutes.)*

- B. Consideration and action on an Ordinance Approving the Fifth Amendment to the Contract Between the City of Bloomington and Tim Gleason, as requested by City Council. *(Recommended Motion: The proposed Ordinance be approved.) (Presentation by Mboka Mwilambwe, Mayor, 3 minutes; and City Council Discussion, 10 minutes.)*

9. Finance Director's Report

<https://www.cityblm.org/government/advanced-components/documents/-folder-145>

10. City Manager's Discussion

11. Mayor's Discussion

12. Council Member's Discussion

13. Executive Session

14. Adjournment

Individuals with disabilities planning to attend the meeting who require reasonable accommodations to observe and/or participate, or who have questions about the accessibility of the meeting, should contact the City's ADA Coordinator at 309-434-2468 or mhurt@cityblm.org.



RECOGNITION/APPOINTMENTS ITEM NO. 6.A

FOR COUNCIL: September 26, 2022

WARD IMPACTED: City-Wide Impact

SUBJECT: Recognition of a Boards & Commissions Appointment, as requested by the Administration Department.

RECOMMENDED MOTION: None; recognition only.

STRATEGIC PLAN LINK:

Goal 5. Great Place - Livable, Sustainable City

STRATEGIC PLAN SIGNIFICANCE:

Objective 5b. City decisions consistent with plans and policies

BACKGROUND: The included appointment is representative of City Council's approval from the September 12, 2022 meeting.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

AMERICAN RESCUE PLAN FUNDING IMPACT: N/A

COMMUNITY DEVELOPMENT IMPACT: This request meets the following goals and objectives of the Bloomington Comprehensive Plan 2035: N/A

Respectfully submitted for consideration.

Prepared by: Amy Overton, Executive Assistant

ATTACHMENTS:

[ADM 1B Recognition of Appointment from 091222 Council](#)

Appointment

Carla Pohl: John M. Scott Health Care Commission



CONSENT AGENDA ITEM NO. 7.A

FOR COUNCIL: September 26, 2022

WARD IMPACTED: City-Wide Impact

SUBJECT: Consideration and action to approve the Minutes of the August 22, 2022 Regular City Council Meeting, as requested by the City Clerk Department.

RECOMMENDED MOTION: The proposed Minutes be approved.

STRATEGIC PLAN LINK:

Goal 1. Financially Sound City Providing Quality Basic Services

STRATEGIC PLAN SIGNIFICANCE:

Objective 1d. City services delivered in the most cost-effective, efficient manner

BACKGROUND: The minutes of the meetings provided have been reviewed and certified as correct and complete by the City Clerk. In compliance with the Open Meetings Act, Council Proceedings must be approved thirty (30) days after the meeting or at the second subsequent regular meeting whichever is later. In accordance with the Open Meetings Act, Council Proceedings are available for public inspection and posted to the City's website within ten (10) days after Council approval.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

AMERICAN RESCUE PLAN FUNDING IMPACT: N/A

COMMUNITY DEVELOPMENT IMPACT: This request meets the following goals and objectives of the Bloomington Comprehensive Plan 2035: N/A

Respectfully submitted for consideration.

Prepared by: Amanda Stutsman, Deputy City Clerk

ATTACHMENTS:

[CLK 1B DRAFT 08-22-2022 City Council Minutes - Regular Session](#)



MINUTES
CITY COUNCIL - REGULAR SESSION
MONDAY, AUGUST 22, 2022, 6:00 P.M.

The City Council convened in regular session in the Government Center Chambers at 6:00 p.m., Monday, August 22, 2022. Mayor Mboka Mwilambwe called the meeting to order and led the Pledge of Allegiance ending with a moment of silent prayer/reflection.

Roll Call

Attendee Name	Title	Status
Mboka Mwilambwe	Mayor	Present
Grant Walch	Council Member, Ward 1	Present
Donna Boelen	Council Member, Ward 2	Present
Sheila Montney	Council Member, Ward 3	Present
Julie Emig	Council Member, Ward 4	Remote
Nick Becker	Council Member, Ward 5	Present
De Urban	Council Member, Ward 6	Present
Mollie Ward	Council Member, Ward 7	Present
Jeff Crabill	Council Member, Ward 8	Present
Tom Crumpler	Council Member, Ward 9	Present

Mayor Mwilambwe announced that Council Member Emig had requested to attend remotely due to health reasons.

Council Member Boelen made a motion, seconded by Council Member Ward, to allow Council Member Emig to attend the meeting remotely.

Mayor Mwilambwe directed the clerk to call roll:

AYES: Walch, Boelen, Montney, Becker, Urban, Ward, Crabill, Crumpler

Motion carried.

Council Member Emig joined the meeting at 6:03 p.m.

Public Comment

Mayor Mwilambwe read a statement of procedure for public comment. No emailed public comment was received. The following spoke in-person: (1) John Reed; (2) Scott Stimeling; (3) Surena Fish; (4) Tim Tilton; (5) Andy Shirk; and (6) Levester (L.J.) Johnson.

Recognition/Appointments

The following item was presented:

Item 6.A. Proclamation for Free and Charitable Clinic Month, as requested by the Administration Department.

Mayor Mwilambwe presented the Proclamation for Free and Charitable Clinic Month. Jamie Mathy, Community Health Care Clinic Board Member, was present to accept the Proclamation on behalf of the Community Health Care Clinic.

Consent Agenda

Items listed on the Consent Agenda are approved with one motion; Items pulled by Council from the Consent Agenda for discussion are listed and voted on separately.

Council Member Boelen made a motion, seconded by Council Member Ward to approve the Consent Agenda with the exception of 7.E.

Item 7.A. Consideration and action to approve the Minutes of the July 25, 2022 Regular City Council Meeting, as requested by the City Clerk Department. (Recommended Motion: The proposed Minutes be approved.)

Item 7.B. Consideration and action to approve Bills and Payroll in the amount of \$8,768,967.37, as requested by the Finance Department. (Recommended Motion: The proposed Bills and Payroll be approved.)

Item 7.C. Consideration and action to approve an Agreement with Cargill, Inc., for Rock Salt (Bid #2023-02), in the amount of \$87.34 per ton, as requested by the Public Works Department. (Recommended Motion: The proposed Agreement be approved.)

Council Member Ward removed Item 7.E. from the Consent Agenda.

Item 7.E. Consideration and action to approve the First Amendment to Economic Incentive Agreement by and between the City of Bloomington, Illinois and Toastman Group II, Inc., as requested by the Economic & Community Development Department. (Recommended Motion: The proposed Amendment be approved.)

Item 7.F. Consideration and action to approve a Contract with Wilcox Electric & Service, Inc. in the amount of \$153,235 for replacing the City Hall Generator (Bid #2023-04), as requested by the Facilities Department. (Recommended Motion: The proposed Contract be approved.)

Item 7.G. Consideration and action on an Ordinance Designating as a Local Landmark, and Approving a Zoning Map Amendment to add the S- 4 (Historic Preservation District) Zoning Overlay, for the Property Located at 1001 N. Evans Street, as requested by the Economic & Community Development Department, N/A. (Recommended Motion: The proposed Ordinance be approved.)

Item 7.H. Consideration and action on an Ordinance Approving a Legislative Site Plan to Allow a Retail Sales Use (General) with a Drive-Through in the B-1 (General Commercial) District for the Property Located at 1508-1510 N. Main Street, as requested by the Economic & Community Development Department. (Recommended Motion: The proposed Ordinance be approved.)

Mayor Mwilambwe directed the Clerk to call roll:

AYES: Mwilambwe, Boelen, Montney, Emig, Becker, Urban, Ward, Crabill, Crumpler

Motion carried.

Items Pulled from the Consent Agenda

Item 7.D. Consideration and action to approve an Agreement with Baxter and Woodman, Inc., for professional engineering services for the FY23 Hydraulic Modeling Project, in the amount not to exceed \$298,116, as requested by the Public Works Department. (Recommended Motion: The proposed Agreement be approved.)

Council Member Ward made a motion, seconded by Council Member Crabill to approve the Item as presented.

Council Member Ward explained that she pulled the Item to highlight it as it was a significant first step forward to addressing the sewer issue particularly in Ward 7. She stated that the Item directly addressed the areas that were affected by the flash flooding last year.

Mayor Mwilambwe directed the Clerk to call roll:

AYES: Walch, Urban, Ward, Crabill, Crumpler, Boelen, Montney, Emig, Becker

Motion carried.

Regular Agenda

The following item was presented:

Item 8.A. Consideration and action to approve the AFSCME Local 699 Contract, as requested by the Human Resources Department.

City Manager Tim Gleason introduced the Item and explained that the 3-year contract would retroactively be effective as of May 1, 2022. He highlighted the term changes, which included a 3.5% pay increase retroactively effective to May 1, 2022, a 3% pay increase effective May 1, 2023, and a 2.75% pay increase effective May 1, 2024. He noted a \$750 signing bonus for employees that signed on to the bargaining unit and the agreement to hire 5 additional staff members. He went on to explain how the City benefited with the new contract to retain and attract employees. He then recognized multiple Local 699 representatives, Human Relations staff, Department Directors, and AFSCME representatives in attendance who participated in negotiations.

Renee Nestler, AFSCME Representative, commented to the process and thanked City staff for their cooperation.

Council Member Boelen made a motion, seconded by Council Member Ward to approve the Item as presented.

Mayor Mwilambwe directed the Clerk to call roll:

AYES: Walch, Boelen, Montney, Emig, Becker, Urban, Ward, Crabill, Crumpler

Motion carried.

The following item was presented:

Item 8.B. Consideration and action on 1) an Ordinance Amending the Budget Ordinance for the Fiscal Year Ending April 30, 2023, to reallocate budgeted ARPA Funds, decreasing the General Fund budgeted revenue and expense by \$750,000 and increasing the Capital Improvement Fund revenue and expense budget by the same \$750,000, and 2) a Resolution Approving an Agreement with Crawford, Murphy, & Tilly, Inc. for a Downtown Streetscape Project and Concept Design, as requested by the Public Works Department.

Mayor Mwilambwe discussed Downtown Business Owners' and residents' overall desire to address the Downtown area over the years and that the Bring It On Bloomington Plan speaks to what should be done. He believed that the Downtown Streetscape Project and Concept Design would provide a practical plan on how to achieve the redesign. He stressed the importance of addressing the foundation and infrastructure as a top priority which would additionally benefit nearby neighborhoods. He reported on the multiple grant opportunities

available for implementation of the plan and stressed that the project would not take away from ongoing infrastructure projects.

City Manager Gleason explained that the Item was the culmination of many years of work. He stated that the Item would move the City significantly closer to execution and if approved, would put City Administration in a position to begin seeking opportunities for grant funding. He reiterated that the project would not diminish current infrastructure projects.

Deputy City Manager Billy Tyus thanked several staff members for their significant contribution to the proposal. He explained that a project plan was needed in order to apply for grant funding. He noted the City of Galesburg was recently awarded a \$2 million grant for a project to which Crawford, Murphy, & Tilly, Inc. ("CMT") team member significantly contributed.

Mike Sewell stated that they would not take on the project if they did not think it would be successful. He listed multiple key factors of the plan which included shared corridor space analysis, activating core open spaces, creating a uniform sense of place and identity, a connection to the entire community, and infrastructure improvements. He listed various things the team would consider in order to accomplish each key factor.

Patrick Hoban, Executive Director of the McLean County Economic Development Council ("EDC"), stressed EDC's focus on the development of the core of Bloomington and the workforce attraction and retention in the Downtown.

Council Member Becker understood the desire to have a plan in place but was concerned about a split vote on support for the Item. He did not support the Item as presented but was interested in a smaller scaled plan that could be used to move the project forward with 20% of the requested funds. He believed it would allow the work to be completed at an expedited rate compared to the proposed plan.

Council Member Becker made a motion, seconded by Council Member Montney, to approve the Item as amended to spend 20% on a smaller plan.

Jeff Jurgens, Corporation Counsel, advised that if the motion was to approve 20% of the requested amount, that the motion should instead direct staff to renegotiate with the vendor to modify their plan. He noted that one of the attachments included a 60-page document that detailed the proposed plan and that there would be significant changes.

Council Member Becker supported the recommendation with the caveat that the Item returned to Council quickly.

Council Member Montney discussed portions of the plan that required extended periods of time to review and complete an analysis.

Council Member Boelen requested a friendly amendment to the motion to remand the Item back to staff for re-negotiations and return to Council at a date certain. Council Member Becker agreed to the friendly amendment and replaced 'to a date certain' with 'within a month'. Council Member Montney supported the amendments.

Council Member Crabill asked the panelist to respond to the comments.

Craig Shonkwiler, City Engineer, provided a history of development process, noting the actions taken to shorten the project scope in negotiations. He expressed staff's concern that a shortened timeframe does not allow for in-depth vetting and significantly increases unexpected risks, including a future cost increase. Mr. Shonkwiler reminded Council that CMT

worked to put the plan together without a contract in place. He then explained how development projects were completed with Illinois Department of Transportation.

Mr. Sewell echoed the concern of the increased potential for change orders and noted that the Downtown was a large area with many factors to consider. He pointed out that the requested shortened timeframe would not allow enough time for public input.

Chris Stritzel reminded Council of their request for CMT to seek significant community input and indicated that it was impossible to engage community stakeholders in the shortened timeframe. He stated that after the preliminary design phase was complete, Bloomington would be in a better position to apply for, and receive, grant funding. He discussed the possibility to accelerate projects once the 12-month preliminary design phase was complete.

Council Member Boelen requested that CMT use the previous studies' results with public outreach that the City already completed as part of the public outreach for this step. She noted that obtaining a consensus would be difficult. She did not support the use of American Rescue Plan ("ARP") funds as Council had requested that staff prepare a proposal for developer incentives using ARP funds instead.

Scott Rathbun, Finance Director, explained that if approved, the City would classify the ARPA funds used under the lost revenue category which includes economic development.

Council Member Boelen disagreed with the last revenue determination and suggested using reserve funds to cover the cost instead.

City Manager Gleason reminded Council that he had suggested the use of reserve funds but that it was an approved use of ARP funds. He reminded Council that it was their decision to use ARP funds or reserve funds.

Council Member Crabill did not support the current motion and believed the preliminary design phase should not be piecemealed. He believed Council could select which proposed projects to move forward with an incremental design approach. He did not believe the City had enough public input for this project.

Council Member Ward reminded Council that staff and CMT had worked on the proposed plan for almost a year and did not believe a shortened plan would be of benefit. She agreed with not implementing a piecemealed approach.

Council Member Emig discussed other municipalities' decentralization of their Downtown areas due to developments of malls and the like. She expressed support in the proposed plan and noted the immense economic development opportunities for the Downtown and surrounding neighborhoods. She stressed the importance of baseline indicators to ensure success of the development, which would be established in a preliminary design phase. She echoed the comments about the benefit of an incremental design approach. She further expressed her non-support in the current motion.

Council Member Walch motioned, seconded by Council Member Montney, to extend the Council discussion time by 15 minutes.

Mayor Mwilambwe directed the Clerk to call roll:

AYES: Walch, Boelen, Montney, Emig, Becker, Urban, Ward, Crabill, Crumpler

Motion carried.

Council Member Crumpler thanked the public and business leaders for their input. He expressed his non-support of the current motion. He went on to discuss the careful research and outreach he completed while considering the Item and then reported the many reasons for supporting the Item. He requested that the Downtown Streetscape prioritize Americans with Disabilities Act ("ADA") improvements.

Council Member Walch expressed concern with McLean County's recent announcement of a redevelopment of the Museum Square and additional concern regarding the County-owned properties in Downtown. He asked if staff have consulted with McLean County and wondered how their plans would fit with the City's. Deputy City Manager Tyus explained that staff had reached out to the County's Museum Square development team and, as part of the design plan, would work with them more closely.

Council Member Walch confirmed with Mr. Stritzel that the \$750,000 commitment was for the design phase only and did not include the architectural plans.

Council Member Walch expressed concern with the potential request for an overpass or underpass to address the accessibility crossing US Business 51. Mr. Shonkwiler assured Council Member Walch that an underpass or overpass would not be considered.

Council Member Montney stated the vote was not on whether to invest in Downtown. She asked Mr. Sewell to describe the need of Task A in the proposed plan. Mr. Sewell listed the multiple steps in the permitting process. He stated that vetting any potential issues with historic buildings ahead of time would save time and money in the future.

Council Member Montney and Mr. Stritzel discussed the potential need for an historian to be used and if there was a representative locally that could be used.

Council Member Ward called the question and asked for the vote.

Leslie Yocum, City Clerk, reiterated the current motion **to direct staff to renegotiate a plan with CMT to spend 20% of the proposed \$750,000 and bring the amended agreement back to Council in no more than four weeks.**

Council Member Emig asked Mr. Jurgens to speak to whether she, as the Executive Director for the McLean County Museum, should vote on the item. Mr. Jurgens explained that, after consideration, it is the determination by the Legal Department that if Council Member Emig could provide an impartial vote, there was not a statutory conflict for her as it was not a contract with her employer.

Mayor Mwilambwe directed the Clerk to call roll:

AYES: Walch, Montney, Becker

NAYES: Boelen, Emig, Urban, Ward, Crabill, Crumpler

Motion failed.

Council Member Ward made a motion, seconded by Council Member Crabill to approve the Item as presented.

Council Member Boelen stated that she preferred the contract be paid from reserve funds and therefore, could not vote in favor.

Council Member Urban agreed with the use of reserve funds and suggested a vote on the current motion, and then discussed how the contract would be funded.

Mayor Mwilambwe directed the Clerk to call roll:

AYES: Emig, Urban, Ward, Crabill, Crumpler

NAYES: Walch, Boelen, Montney, Becker,

Motion carried.

Finance Director's Report

Financial Director, Scott Rathbun, presented the Fiscal Year ("FY") 2023 financial summary through July 31, 2022. He discussed major tax revenues and highlighted year-to-date variances, as well as variance causes. He covered FY23 general fund revenues and expenditures and highlighted key factors. He went on to discuss enterprise funds for FY23 and discussed how contract amounts were encumbered and revenues would be applied to the encumbered amounts.

Council Member Montney asked the status of an ordinance to collect taxes on short term rentals, such as Airbnb, and the projected revenue from said taxes. She noted the concern by the business community that short term rentals did not pay taxes. Mr. Rathbun discussed the difficulty in getting an agreement with Airbnb, but that staff continued to reach out to property owners who were unregistered in the short-term rental program.

Council Member Montney and Mr. Rathbun discussed the decrease in Motor Local Fuel tax with the increase in use of electric cars.

Council Member Walch stated that Local Motor Fuel tax directly funds streets. He asked how the City would address the tax base as electric cars became more frequent. City Manager Gleason stated that the State was monitoring the situation and that staff did not intend to request an increase, so the shortfalls would need to be addressed in other areas.

City Manager's Discussion

City Manager Gleason discussed upcoming various Downtown events.

Mayor's Discussion

Mayor Mwilambwe did not have any comments.

Council Member's Discussion

No Council Member Discussion was had.

Executive Session

No Executive Session was had.

Adjournment

Council Member Boelen made a motion, seconded by Council Member Becker to adjourn.

Mayor Mwilambwe directed the Clerk to call roll:

AYES: Walch, Boelen, Montney, Emig, Becker, Urban, Ward, Crabill, Crumpler

Motion carried (Viva Voce).

CITY OF BLOOMINGTON

ATTEST

Mboka Mwilambwe, Mayor

Amanda Stutsman, Deputy City Clerk

DRAFT



CONSENT AGENDA ITEM NO. 7.B

FOR COUNCIL: September 26, 2022

WARD IMPACTED: City-Wide Impact

SUBJECT: Consideration and action to approve Bills and Payroll in the amount of \$8,593,724.74, as requested by the Finance Department.

RECOMMENDED MOTION: The proposed Bills and Payroll be approved.

STRATEGIC PLAN LINK:

Goal 1. Financially Sound City Providing Quality Basic Services

STRATEGIC PLAN SIGNIFICANCE:

Objective 1d. City services delivered in the most cost-effective, efficient manner

BACKGROUND: Bills and Payroll are filed in the City Clerk's Department. The full Bills and Payroll Report is now housed under Finance documents on the City website, available at <https://www.cityblm.org/bills>.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: Total disbursements to be approved \$8,593,724.74 (Payroll total \$2,963,141.96, Accounts Payable total \$5,067,528.18, Bank Transfers total \$563,054.60)

AMERICAN RESCUE PLAN FUNDING IMPACT: N/A

COMMUNITY DEVELOPMENT IMPACT: This request meets the following goals and objectives of the Bloomington Comprehensive Plan 2035: N/A

Respectfully submitted for consideration.

Prepared by: Joshua Moreland, Support Staff V

ATTACHMENTS:

[FIN 1B Council Finance Summary Report](#)

CITY OF BLOOMINGTON FINANCE REPORT

PAYROLL

Date	Gross Pay	Employer Contribution	Totals
9/9/2022	\$ 2,204,666.14	\$ 554,315.32	\$ 2,758,981.46

9/15/2022					
Off Cycle Adjustments	\$ 205,607.78	\$ (1,447.28)	\$ 204,160.50		
PAYROLL TOTAL			\$ 2,963,141.96		

ACCOUNTS PAYABLE (WIRES)

Date	Bank	Total
9/26/2022	AP General	\$ 4,810,327.38
	AP JMScott	
9/26/2022	AP Comm Devel	\$ 8,757.68
9/26/2022	AP IHDA	\$ 41,402.00
9/26/2022	AP Library	\$ 71,351.90
	AP MFT	
9/8/22 - 9/20/22	Out of Cycle	\$ 135,689.22
8/2/22 - 9/19/22	AP Bank Transfers	\$ 563,054.60
AP TOTAL		\$ 5,630,582.78

PCARDS

Date Range

PCARD TOTAL

GRAND TOTAL	\$ 8,593,724.74
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Respectfully,

F Scott Rathbun
Director of Finance



CONSENT AGENDA ITEM NO. 7.C

FOR COUNCIL: September 26, 2022

WARD IMPACTED: City-Wide Impact

SUBJECT: Consideration and action to approve the John M. Scott Health Care Trust Fiscal Year 2022 Annual Trust Report, as requested by the Economic & Community Development Department.

RECOMMENDED MOTION: The proposed Annual Trust Report be approved.

STRATEGIC PLAN LINK:

Goal 5. Great Place - Livable, Sustainable City

STRATEGIC PLAN SIGNIFICANCE:

Objective 5b. City decisions consistent with plans and policies

BACKGROUND: Per the John M. Scott Health Care Trust, approved by the Circuit Court of the Eleventh Judicial Circuit on July 2, 2018, annual trust reports will be submitted by the Trustee to the Court for review and approval. The annual trust report provides detailed accounting of revenues and expenses as well as an overview of activities for the fiscal year. The Fiscal Year 2022 Trust Report highlights that over 8,000 community members were served with the \$760,000.00 in John M. Scott Trust grant funding provided during the fiscal year. Over 300,000 units of service were provided in FY2022 by funded organizations as well.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

AMERICAN RESCUE PLAN FUNDING IMPACT: N/A

COMMUNITY DEVELOPMENT IMPACT: This request meets the following goals and objectives of the Bloomington Comprehensive Plan 2035: CWB-3: Develop coordinated and efficient systems that address the comprehensive needs of children, families, and communities.

Respectfully submitted for consideration.

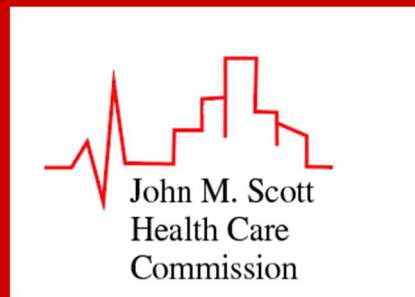
Prepared by: William Bessler, Grant Coordinator

ATTACHMENTS:

[E&CD 1B John M. Scott Health Care Trust FY2022 Trust Report](#)

John M. Scott Health Care Trust Report

FISCAL YEAR 2022 (MAY 1, 2021-APRIL 30, 2022)



William G. Bessler, M.B.A.

GRANTS COORDINATOR AND STAFF ADMINISTRATOR | CITY OF BLOOMINGTON-ECONOMIC AND
COMMUNITY DEVELOPMENT DEPARTMENT-COMMUNITY ENHANCEMENT DIVISION

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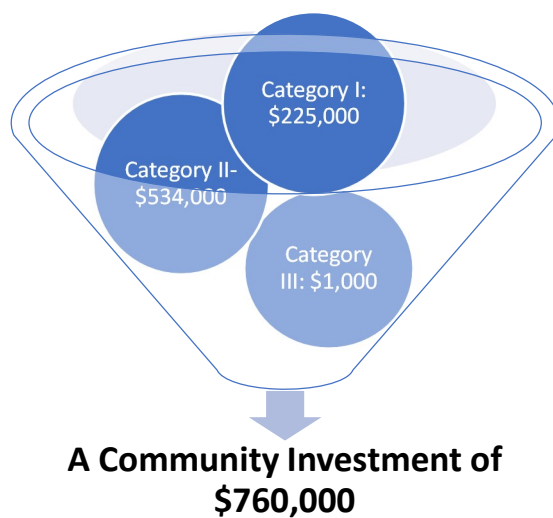
K: Trustee Approval of the Fiscal Year 2022 John M. Scott Health Care Trust Report

Section One-Executive Summary

As the community and country looked towards brighter days with the roll-out of life saving COVID-19 vaccines, the John M. Scott Health Care Trust continued to make important investments in our community's health care infrastructure during Fiscal Year 2022 (May 1, 2021-April 30, 2022). John M. Scott Trust funding tackles health disparities and improves the well-being of our neighbors. This funding not only meets the needs of our community members now, but it also lays a solid foundation for better health outcomes well into the future. The Trust has proven to be a critical funding source for McLean County health care needs by providing a flexible funding option for local providers.

Grants from the Trust fall into three categories: Category I (General Operating Grants), Category II (Community Health Priority Grants), and Category III (Emergent Needs Grants). Category I grants are awarded as a part of three-year funding commitments. Fiscal Year 2022 was the final year of the three-year funding commitment for the two Category I grantees in the first cycle. Thirteen Category II grants, including two capital funding grants, were provided in Fiscal Year 2022 to address needs identified in the McLean County Community Health Improvement Plan. One Category III grant was approved during the fiscal year to provide vital COVID-19 test kits to serve some of the most vulnerable members of our community.

For Fiscal Year 2022, the John M. Scott Commission and Trustee approved \$760,000.00 in grant funding. This report showcases that Trust grantees have expensed a strong majority of the funds made available within the required timeframe. All grantees with un-spent funding have received extensions to allow them to spend the remaining funds. With this funding our grantees served over 8,000 community members and provided over 300,000 units of service.



During the year, the Commission began the task of improving and simplifying grant applications and reporting tools for Fiscal Year 2023. This work offered a better experience for our applicants and led to greater efficiencies in grant management. Additionally, the Commission began to look at potential ways to improve and clarify the Category III grant program. Work on this issue continues into Fiscal Year 2023 with the hope that changes will take effect within that fiscal year.

While the number of people served in this fiscal year is impressive, it represents more than just a number—it represents the thousands of lives that have been made better, if not saved, with Trust funds. A municipality controlling a private trust is uncommon, but I believe it highlights the ability of our City to be a partner in innovative activities that build an enduring architecture for positive health care outcomes.

I would be remiss if I did not thank the Commissioners, grantees, and staff at the City of Bloomington for their hard work and dedication in building a better community. Many hours comprise running this grant program each fiscal year. A large portion of the hours are done by volunteers, the members of the Commission, that strive to answer the call to compassionate community service that Judge Scott voiced well over a century ago.

I humbly submit this John M. Scott Health Care Trust Report for Fiscal Year 2022 to the Court.

Sincerely,

A handwritten signature in black ink, appearing to read "William G. Bessler", with a long, sweeping horizontal line extending from the end of the signature.

William G. Bessler, M.B.A.

John M. Scott Commission Staff Administrator and Grants Coordinator

Community Enhancement Division

Economic and Community Development Department

City of Bloomington, Illinois

Section Two- John M. Scott Commission and City Staff

City Staff

- William Bessler, Grants Coordinator
- Genevieve Rappold, Illinois State University Stevenson Fellow
- Michael Sinnet, Community Enhancement Division Manager

John M. Scott Commission Members

- Karen Schmidt, Chairperson of the Commission and Chairperson of the Executive Committee
- Karen Stipp, Commission Vice-Chairperson and Chairperson of the Grants Committee
- Colton Sylvester, Commissioner Treasurer and Chairperson of the Finance Committee
- Kyana Wilkinson, Commission Secretary
- Angela Chasensky, Commissioner
- Catharine Crockett, Commissioner
- Elaine Hardy, Commissioner
- Adam Houghton, Commissioner
- Judy Neubrandner, Commissioner
- Feli Sebastian, Commissioner
- Bradley Secord, Commissioner

Executive Committee

- Karen Schmidt, Chairperson of the Commission
- Karen Stipp, Commission Vice-Chairperson
- Colton Sylvester, Commissioner Treasurer
- Kyana Wilkinson, Commission Secretary

Finance Committee

- Colton Sylvester, Commissioner Treasurer and Chairperson of the Committee
- Angela Chasensky, Commissioner
- Catharine Crockett, Commissioner
- Adam Houghton, Commissioner
- Bradley Secord, Commissioner
- Holly Ambuehl, Ad Hoc Member
- Ruth Ann Fraker, Ad Hoc Member

Grants Committee

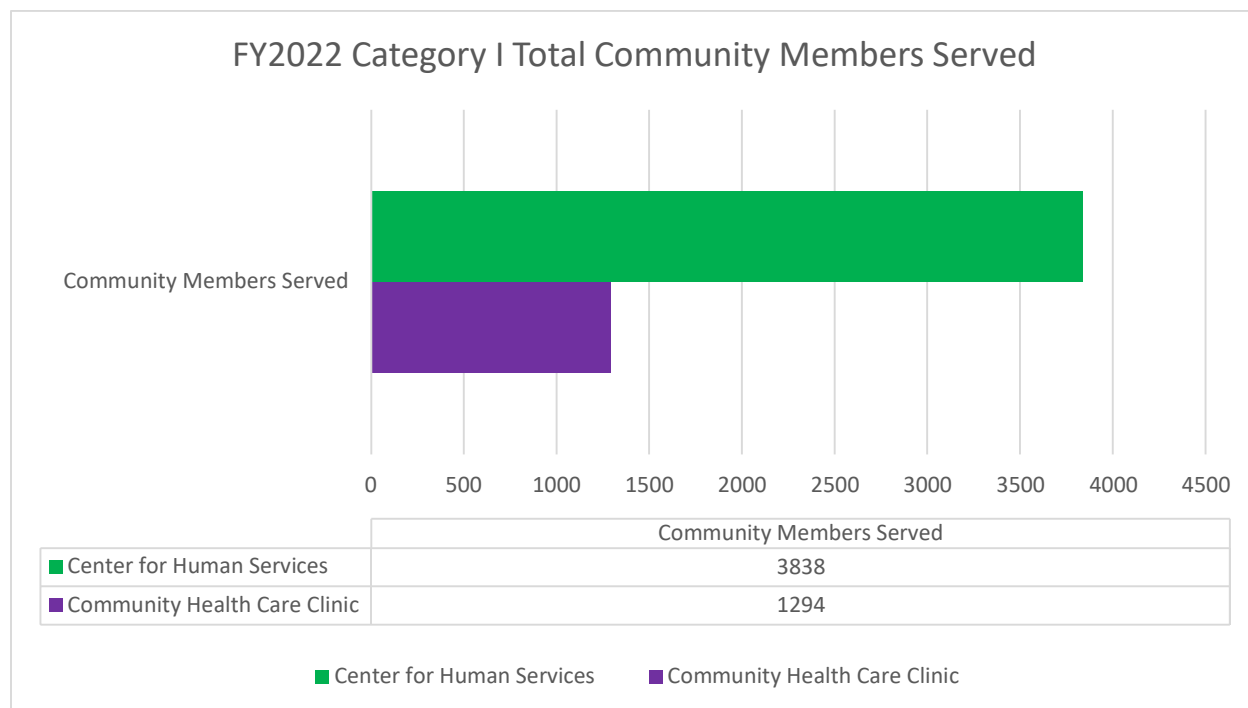
- Karen Stipp, Commission Vice-Chairperson and Chairperson of the Committee
- Karen Schmidt, Chairperson of the Commission
- Kyana Wilkinson, Commission Secretary
- Elaine Hardy, Commissioner
- Judy Neubrandner, Commissioner
- Feli Sebastian, Commissioner
- Sally Gambacorta, Ad Hoc Member
- Susan Grant, Ad Hoc Member
- Erin Kennedy, Ad Hoc Member
- Treighton Haddon, Ad Hoc Member

Please see Appendix H for detailed information including terms, affiliations, and recognitions for each Commissioner.

Section Three-Grant Program Data Report

Category I (General Operating Grants)

The Commission awarded \$225,000.00 in funding for Category I Grants in Fiscal Year 2022. This funding resulted in over 5,000 community members served with Trust funds in this category. Additionally, the category supported over 63,000 units of service. The two grantees for this category were the McLean County Center for Human Services and the Community Health Care Clinic. Both grantees exhausted their awarded funds within the fiscal year.



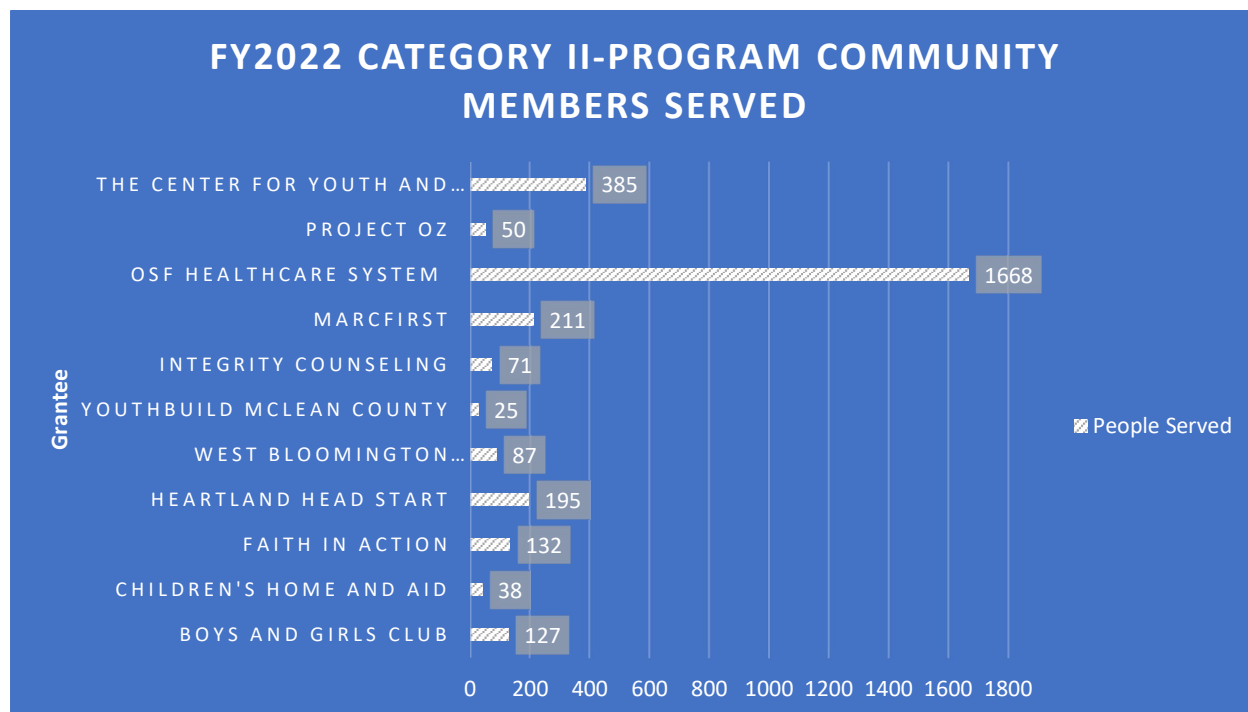
Category II-Capital (Community Health Priority Grants)

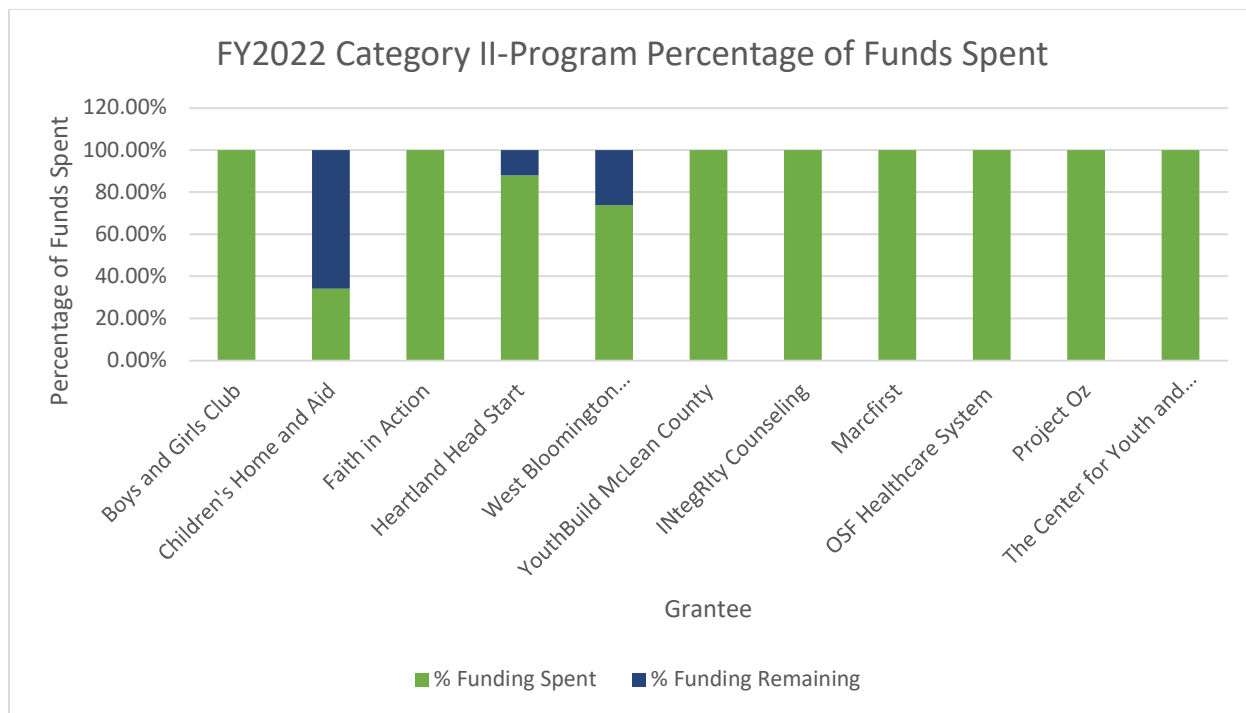
For Fiscal Year 2022 the Commission awarded \$175,000.00 to make capital improvements to organizations serving community members meeting the John M. Scott Trust requirements. Home Sweet Home Ministries received funds to expand their Bread for Life Co-Op, which provides food security for low-income families struggling with chronic food security issues. Chestnut Health Systems also received funds for construction of their dental clinic, which is slated to begin construction in Fiscal Year 2023. The grant agreement for this project allows Chestnut Health Systems two fiscal years (2022 and 2023) to complete the project.

From May 1, 2021-April 30, 2022, 120 people were served and over 2,700 units of service were made possible with Trust funds.

Category II-Program (Community Health Priority Grants)

Eleven grantees were awarded a total of \$359,000.00 in Fiscal Year 2022. Programs supported include efforts to address all three Community Health Improvement Plan (CHIP) goals. These goals include access to care, behavioral health, and healthy eating/active living. Nearly three thousand community members were served, and the funds delivered over 234,000 units of service. The funding also supported 4.6 full-time jobs in the community during the fiscal year. Of the funding provided, 88.17% was spent within the fiscal year, which leaves \$42,469.49 remaining to be spent. Three grantees requested and were granted extensions by the Commission. All extensions are for six months from the end of Fiscal Year 2022.





Category III (Emergent Needs Grants)

Late in the fiscal year the Commission received a request for Category III funds to provide COVID-19 test kits to Home Sweet Home Ministries (HSHM). Like many other agencies meeting the needs of homeless community members, operations have been greatly impacted by the pandemic. HSHM experienced a larger increase in COVID-19 testing costs than was budgeted originally, and the Trust was able to provide a rapid source of funding to help the grantee continue their critical work. HSHM's reporting period for this grant will go into Fiscal Year 2023.

The Commission also voted to not grant additional extensions to Fiscal Year 2020 and 2021 grantees in this category as well. All grantees from these fiscal years have spent or returned unused funds.

Section Four-Grant Program Scope of Work Descriptions

Category I (General Operating Grants)

- Community Health Care Clinic
 - To help support the integration of behavioral and primary health care services, and when necessary, supported housing.
- McLean County Center for Human Services
 - To help support the integration of behavioral and primary health care services, and when necessary, supported housing.

Category II-Capital (Community Health Priority Grants)

- Home Sweet Home Ministries
 - Capital improvements to expand Bread for Life Co-op services.
- Chestnut Health Systems
 - Capital improvements for development of dental clinic.

Category II-Program (Community Health Priority Grants)

- Boys and Girls Club of Bloomington-Normal
 - Provide mental health services to children of lower socioeconomic status.
- Children's Home and Aid
 - For home & community based services outside in rural areas, including perinatal, maternal, and child services.
- Faith In Action
 - To support senior well-being, including social connection & transportation.
- Heartland Head Start
 - To support early childhood well-being, including services for the whole-child and family that support physical, mental and oral health and school readiness, and partnerships with other providers and local universities.
- West Bloomington Revitalization Project
 - For programs in west Bloomington that support healthy eating and active living, shrink the surrounding USDA food desert, and improve the built environment to promote exercise.
- YouthBuild McLean County

- To support adolescent well-being through mental health wrap-around services, including on-site care.
- INtegRItY Counseling
 - To expand access to general mental health services, especially in high-need zip codes.
- Marcfirst
 - To support early childhood well-being, including services that support healthy child development and partnerships with school districts.
- OSF Healthcare System
 - For housing interventions that support health, including radon, mold, and lead paint mitigation, weatherization, and partnerships with local hospitals.
- Project Oz
 - To support adolescent well-being including housing and crisis stabilization.
- The Center for Youth and Family Solutions
 - For child, adolescent, & family behavioral health services, including telepsychiatry and sliding fee counseling.

Category III (Emergent Needs)

- Home Sweet Home Ministries
 - For Home Sweet Home Ministries to purchase COVID-19 tests.

Section Five-Grant Program Reporting Narrative Excerpts

What has been your biggest SUCCESS?

“We are very pleased with our progress on the chronic disease indicators of A1C and BP. These are our best results ever and actually the first time we’ve ever achieved our internal goal of 65% on blood pressures. Our model of care places a high importance on frequent touchpoints and with two RN Care Managers we are able to see more patients, more often to monitor their progress.”

“The biggest success has been the repeated comments from co-op members, volunteers, and visitors who all routinely exclaim it feels just like a little grocery store!”

“The participation of club members in accessing mental health services onsite has been the largest success of the program. The presence of our therapist has built trust among club members to ensure that they feel safe speaking to a mental health professional. Additionally, having a therapist onsite has provided staff members with the ability to access deescalation techniques, best practices, and embed social emotional development in day-to-day activities.”

“In reality, providing access to care for those struggling to receive services is the key success of this project. Children and youth that have access to care can begin to address the issues that impact their personal situations and impact their individual determinants of health. For the 71 clients, we delivered services with a market value of approximately \$70,000.”

“One of our biggest successes with this program is reaching three times as many kids (age 3+) on Medicaid for our physical therapy, occupational therapy, and speech-language therapy. Access to health care, in this case pediatric therapy, early in life has long lasting positive benefits. The reimbursement gap between what Medicaid pays (a lower amount) and what private insurance will pay (a higher amount) reduces the total number of providers that will take Medicaid patients. [Grantee] takes great pride in making sure that everyone has the ability to be seen by trained specialists.

Additionally, having pelvic floor services available in our community (provided by training from this grant) is incredible. Without [Grantee] providing this services, families often would need to travel as far as Chicago to receive pelvic floor therapy. This is also true for our rhythmic

movement therapy (RMTi). The amount of children we saw in a short amount of time has been a huge success.”

“Another success of our programs has been our ability to remain flexible and adjust service modality based on client needs. Many of our services have returned to being provided in-person; we also continue to provide tele-health services, which has increased access to resources for clients in our rural communities and reduced barriers for clients who may not have transportation or have other barriers to attending services in-person. We have made these adjustments while continuing to keep client and staff safety a priority as we continue to navigate the COVID-19 pandemic.”

What has been your biggest CHALLENGE?

“Increased demand and a worsening behavioral health workforce shortage have led to significant impacts on the ability to access behavioral health services. Such impacts are national in scope and affect persons from all socioeconomic levels. For instance, for individuals requiring psychiatric hospitalization, wait times in Emergency Departments have sharply increased as it is difficult to find inpatient facilities with openings (as units have decreased capacity due to decreased workforce). Some agency programs (such as the embedded school program) have had to institute waiting lists. Clients and colleagues at other facilities have also reported difficulties accessing outpatient services (both private and public providers). The agency is working to enhance its staff recruitment and retainment efforts to combat this challenge.”

“One challenge is the increasing number of Care Receivers! [Grantee] needs to constantly recruit volunteers to handle the influx of new care receivers that come and go.”

“Not having funding for a full time counselor or two part time counselors has been a challenge. Youth emotional and mental trauma often manifests itself when the counselor isn't on campus, leaving the youth with an unmet need.”

“One of the biggest challenges during this time has been finding affordable housing and landlords who are willing to work with our program clients. We have long-standing, positive relationships with a number of local landlords. However, due to the COVID-19 pandemic, the impacts of eviction/rent moratoriums, and the housing shortage in our area, many landlords

have raised rents as well as enforced stricter requirements for individuals applying for apartments. Oftentimes, the youth we work with have poor or no credit, struggle with mental health and substance use issues, may not have a stable employment history, and poor or no rental history. While we work with each client individually to improve each of these factors during their time in the program, we must rely on landlords to give them that initial opportunity for housing. Increasing rental costs are also a challenge since they may exceed our initial budget projections. Even more significantly, they make it difficult to achieve our goal of helping youth find lower-cost apartments where they will gradually be able to take over the rent payments so they can maintain long-term housing stability after exiting the program.”

“Increasing food costs and shortages due to supply chain issues are currently the biggest challenges for the program, followed closely by increasing fuel costs. The Kitchen Supervisors proactively monitor food availability and implement menu substitutions when needed. However, we have begun to see a slight decline in the amount our clients are donating for their meals because they are expecting the meal listed on the menu calendar. Besides the direct impact of rising fuel costs on meal delivery, we are finding people are not willing to volunteer as drivers because of the cost of gas.”

Appendix A: John M. Scott Health Care Trust Grant Funding History

John M. Scott Health Care Trust Category I Grants

Recipient	Purpose	CHIP Goal	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Community Health Care Clinic	Primary Health and Oral Health Care Integration	Access	\$ 75,000.00	\$ 130,714.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00
McLean County Center for Human Services	Behavioral Health, Primary Health, and Housing Integration	BH	\$ 55,000.00	\$ 95,857.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 125,000.00
Total Investment			\$ 130,000.00	\$ 226,571.00	\$ 225,000.00	\$ 225,000.00	\$ 225,000.00	\$ 250,000.00

John M. Scott Health Care Trust Category II Grants

Recipient	Purpose	CHIP Goal	FY2018	FY2019	FY2020		FY2021		FY2022		FY2023	
					Program	Capital	Program	COVID	Program	Capital	Program	Capital
Boys & Girls Club/ABC Counseling	Adolescent Well-Being: Community Based Mental Health	BH	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$36,000.00	\$0.00	\$48,500.00	\$0.00
Central Illinois Friends	Sexual health testing and education	Access	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,500.00	\$0.00
Chestnut Health Systems Oral Health Clinic	Capital Funding: Equipment (4 operatories) for launch FQHC dental clinic	Access	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100,000.00	\$25,000.00	\$0.00
Children's Home & Aid	Home & Community Based Services: Perinatal Maternal and Child Support	BH	\$0.00	\$0.00	\$17,500.00	\$0.00	\$32,500.00	\$0.00	\$44,000.00	\$0.00	\$45,000.00	\$0.00
City of Bloomington Township	Emergent / Basic Needs: Adults	Access	\$63,004.00	\$44,661.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Faith in Action	Senior Well-Being: Social Connection & Transportation	Access	\$0.00	\$0.00	\$10,500.00	\$0.00	\$19,500.00	\$1,000.00	\$25,000.00	\$0.00	\$25,000.00	\$0.00
Heartland Head Start	Early Childhood Well-Being: Whole-Child and Family	Access	\$0.00	\$0.00	\$17,500.00	\$0.00	\$32,500.00	\$0.00	\$25,000.00	\$0.00	\$11,100.00	\$0.00
Home Sweet Home Ministries	Capital Funding: Expansion/Accessibility of Bread for Life Co-Op/Food Farmacy	HEAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75,000.00	\$0.00	\$0.00
INtegrity Counseling	Mental Health Block Grant	BH	\$0.00	\$0.00	\$7,350.00	\$0.00	\$13,650.00	\$5,000.00	\$20,000.00	\$0.00	\$20,000.00	\$0.00
Marcfirst	Early Childhood Well-Being: Healthy Development	Access	\$0.00	\$0.00	\$12,250.00	\$0.00	\$22,750.00	\$5,850.00	\$30,000.00	\$0.00	\$30,000.00	\$0.00
McLean County Health Department	Emergent / Basic Needs: Oral Health Care for Children/Adults	Access	\$15,000.00	\$26,143.00	\$15,000.00	\$0.00	\$15,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Mid Central Community Action	Housing and Health Block Grant	Access	\$0.00	\$0.00	\$7,000.00	\$0.00	\$13,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Normal First School Street Food Pantry	Food Security: College Students + Capital for commercial fridge/freezer	HEAL	\$0.00	\$0.00	\$3,000.00	\$12,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Normal Township	Emergent / Basic Needs: Adults	Access	\$0.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OSF Peace Meals	Senior Well-Being: Social Connection & Food Stability	HEAL	\$10,000.00	\$17,429.00	\$11,900.00	\$0.00	\$22,100.00	\$0.00	\$25,000.00	\$0.00	\$49,411.03	\$0.00
Project Oz	Adolescent Well-Being: Housing and Crisis Stabilization	Access	\$0.00	\$0.00	\$17,500.00	\$0.00	\$32,500.00	\$6,000.00	\$44,000.00	\$0.00	\$44,000.00	\$100,000.00
Promise Council of McLean County	Emergent / Basic Needs: School Aged Children	Access	\$0.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
The Baby Fold	Home & Community Based Services: Intensive Family Support	BH	\$0.00	\$0.00	\$17,500.00	\$0.00	\$32,500.00	\$5,000.00	\$0.00	\$0.00	\$39,500.00	\$0.00
The Center for Youth and Family Solutions	Behavioral Health Block Grant: Child, Adolescent, and Family	BH	\$20,000.00	\$34,857.00	\$20,300.00	\$0.00	\$37,700.00	\$7,150.00	\$45,000.00	\$0.00	\$45,000.00	\$0.00
West Bloomington Revitalization Project	Healthy Eating, Active Living Block Grant	HEAL	\$0.00	\$0.00	\$17,500.00	\$0.00	\$32,500.00	\$2,500.00	\$40,000.00	\$0.00	\$51,771.00	\$0.00
Western Avenue Community Center			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$77,923.86
Youthbuild McLean County	Adolescent Well-Being: Mental Health and Education	BH	\$0.00	\$0.00	\$10,500.00	\$0.00	\$19,500.00	\$500.00	\$25,000.00	\$0.00	\$50,000.00	\$0.00
YWCA of McLean County	Early Childhood Well-Being: Social Emotional Learning and Healthy Eating	HEAL	\$0.00	\$0.00	\$12,250.00	\$0.00	\$22,750.00	\$12,000.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Investment			\$108,004.00	\$123,090.00	\$217,550.00	\$12,000.00	\$373,450.00	\$60,000.00	\$359,000.00	\$175,000.00	\$501,782.03	\$177,923.86

John M. Scott Health Care Trust Category III Grants

Recipient	Purpose	CHIP Goal	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Home Sweet Home Ministries	COVID-19 testing kits for homeless community members	Access	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ 1,000.00

John M. Scott Health Care Trust Grants Program Policies and Procedures

GRANT PROGRAM POLICIES

Program Overview

John M. Scott was an Illinois Supreme Court Justice who resided in McLean County from the mid- to late-1800s. Although John M. Scott married and had children, he survived his heirs. At his passing in 1898, his Last Will and Testament directed his estate be used to ensure health care in the community, specifically for those with limited financial means. John M. Scott envisioned a community where everyone would have access to quality health care without regard to the person's sex, age, nationality, religious beliefs, or ability to pay. In 1981, the City of Bloomington was named Trustee for the John M. Scott Health Care Trust, created to further John M. Scott's mission.

Program Purpose

The John M. Scott Health Care Trust (Trust) (amended on July 2, 2018) states "the primary purpose of the Trust is to provide grants to financially support organizations and initiatives that prevent illness and promote the health and well-being of McLean County residents who have limited access to health care or inability to pay for needed health care services".

The purpose of the John M. Scott Health Care Trust Grant Program is make grants to qualified organizations that support the health care needs of income-qualified individuals who 1) are underserved by the mainstream health care system and 2) reside in McLean County (see "Eligibility"). The Trust does not provide funds directly to individuals. Grants funded through the Trust will address health care needs that are demonstrably underfunded or unfunded by resources, and are not intended to supplant existing funds. Proposals that address priority areas of the most recent McLean County Community Health Needs Assessment (CHNA) and/or demonstrate meaningful collaboration among more than one qualified organization are strongly encouraged.

Funding Availability

Refer to the John M. Scott Health Care Trust Financial Policies and Procedures.

Funding Cycle

The fiscal year for the John M. Scott Health Care Trust Grant Program is May 1 – April 30.

Policy Review

This grant policy will be reviewed by the Trustees at least every five years.

Types of Grants

Organizations can apply for funding under one or more of the following grant categories:

Category I - General Operating Grants

Organizations that provide health care services to traditionally underserved populations should apply for funding under this category. Organizations can request funding for up to three years to support their general operating costs, including overhead. Multi-year grants will be distributed in installments on an annual basis (based on the John M. Scott Commission's fiscal year, May 1 - April 30). Continued funding

John M. Scott Health Care Trust

Grants Program Policies and Procedures

of a multi-year grant will be based on the grantee's compliance with reporting and other requirements in the previous year, success with outcomes, and availability of funds.

Category II – Community Health Priority Program Grants

Organizations seeking funding for on-going or emerging programs addressing the top priority areas identified in the most recent McLean County Community Health Needs Assessment (CHNA) and the subsequent McLean County Community Health Improvement Plan (CHIP) should apply for funding under this category. Proposals that demonstrate meaningful collaboration among more than one qualified organization are strongly encouraged.

Funding is limited to one year of program support through this category, but recipients may reapply annually if they remain in good standing and have met all related reporting requirements.

Copies of the McLean County CHNA and CHIP can be found at:

<https://health.mcleancountyil.gov/ArchiveCenter/ViewFile/Item/386>.

Category III – Emergent Need Grants

Organizations or community initiatives seeking funding for unexpected needs or emergency events may apply for funding under this category. Grants in this category are typically smaller and non-renewable.

Distribution of Funds Among Categories

Based on recommendations from the Grant Committee, the percentage of funding for each category will be determined annually by the Commission prior to the beginning of the grant cycle.

Disbursement of Unspent Funds

Budgeted, unspent funds within any fiscal year may be allocated to the subsequent fiscal year or returned to the Trust.

GRANT PROGRAM PROCEDURES

Eligibility

Organizations

Grant recipient(s) awarded funding through the Trust must:

- Be a tax-exempt organization per Section 501(c)3 of the Internal Revenue Code (including faith-based organizations) or a local or county unit of government;
- Align with the funding goals of the John M Scott Health Commission;
- Have sound financial management policies in place and demonstrate good stewardship of resources;
- Ensure John M. Scott Grant Program funds are used to serve clients that meet the following qualifications:
 - McLean County residency;

John M. Scott Health Care Trust

Grants Program Policies and Procedures

- Annual income at or below 185% of the annual Federal Poverty Guidelines found at: <https://aspe.hhs.gov/poverty-guidelines>
- Comply with the John M Scott Health Commission’s non-discrimination policy that includes age, race, color, creed, ethnicity, religion, national origin, citizenship, marital status, sex, sexual orientation, gender identity or expression, physical or mental disability, veteran or military status, unfavorable discharge from military service, criminal record, or any other basis prohibited by federal state or local law. The organization should also have a procedure for handling discrimination complaints.
- Proposals for a collaboration among more than one organization should plan to designate a single fiscal agent to receive John M. Scott Grant funds. The fiscal agent will be responsible for allocating funds among collaborative partners and submitting reports to the Commission.

Expenses

Eligible expenses funded through the Trust may include but not be limited to:

- Overhead costs
- Personnel costs
- Medication, and medical supplies including durable medical equipment
- Program costs for prevention, education, and intervention programs
- Costs for services targeting social determinants of health such as defined by the Centers for Disease Control (see <https://www.cdc.gov/socialdeterminants/research/index.htm>) as agreed upon by Commissioners.

Grant Committee and Review Process

Grant Committee

The Grant Committee will be chaired by the Health Care Commission Vice-Chairperson or a designee and be responsible for recommendations to the Commission on funding policies, community needs, and allocation of grant funds. The Committee shall be comprised of no less than 4 Commissioners. Ad Hoc Committee members may be added as needed for additional expertise. The Grant Committee will provide oversight for the annual grant program.

All members of the Grant Committee will review all grant requests. Committee members will recuse themselves as needed to avoid any conflicts of interest. A standardized rubric will be used to review and score applications. The Committee will review the rankings and develop a grant funding proposal to present to the full Commission for recommendation to the Trustees.

Grant Procedures Review

The Grant Committee will be responsible for annual review of the grant procedures and funding timelines prior to the beginning of the grant cycle.

Funding Guidelines

When developing parameters for the annual grant program, the following guidelines should be considered:

John M. Scott Health Care Trust

Grants Program Policies and Procedures

After budget approval, the Grant Committee will recommend to the Commission the percentage of funding for each grant category for the new fiscal year. This will generally occur at the first meeting after adoption of the new fiscal budget by the Trustees.

Funding Timeline

July 31	Application window opens via the approved grants management software.
August 31	Applications due at 4pm <i>Applications must be submitted via the approved grants management software. Paper applications will not be accepted. Technical assistance will only be provided on issues related to the online submission process.</i>
September 1 - 30	Grant Committee review period <i>The Committee will develop a final grant funding proposal for presentation to the full Commission at the October meeting.</i>
October 31	Full Commission review complete <i>The Commission-approved annual grant funding proposal will go to the Trustee for final approval no later than November 30.</i>
November 30	Trustee final approval complete
January 15	Grant recipients notified/ Grant Agreements sent
April 1	Grant Agreements due
May 1	Funding year begins
December 15	Mid-year report due by 4pm <i>Each recipient of Trust funding is required to submit a mid-year progress report for the May 1 – October 31 time period by December 15 via the approved grants management software.</i>
April 30	Funding period ends.
June 15	Final report due by 4pm <i>Each recipient of Trust funding is required to submit a final year-end report via the approved grants management software for the May 1 – April 30 time period by June 15.</i>



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Vanguard Flagship Services®

May 31, 2021, month-to-date statement
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**Vanguard®****Vanguard Flagship Services®**

Statement overview

\$16,391,340.12

Total value of all accounts as of May 31, 2021

Accounts	Value on 04/30/2021	Value on 05/31/2021
John M. Scott Health Care Trust		
Trust account	\$16,299,931.79	\$16,391,340.12

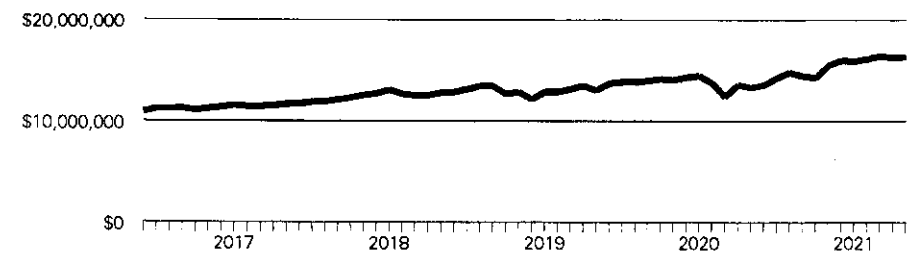
Asset mix



	Value on 05/31/2021
69.6% Stocks	\$11,416,553.96
30.4% Bonds	4,967,027.15
0.0% Short-term reserves	7,759.01
0.0% Other	0.00
	\$16,391,340.12

Your asset mix percentages are based on your holdings as of the prior month-end.

Balance trend



Investment return (market change, dividends, interest, capital gains)

Since May 31, 2016: **\$8,373,200.50**

Balance trend and Investment returns are an estimate only and should not be solely relied upon in making investment decisions. See disclosures for more information.

Vanguard®

Trust account

John M. Scott Health Care Trust

Vanguard Flagship Services®

Account overview

\$16,391,340.12

Total account value as of May 31, 2021

Year-to-date income

Taxable income	\$78,688.28
Nontaxable income	0.00
Total	\$78,688.28

Balances and holdings for Vanguard funds

Beginning on January 1, 2012, new tax rules on taxable (nonretirement) mutual fund accounts (excluding money market funds) require Vanguard to track cost basis information for shares acquired and subsequently sold, on or after that date. Unless you select another method, sales of Vanguard mutual funds, but not ETFs, will default to the average cost method. For more information, visit vanguard.com/costbasis.

Symbol	Name	Fund and account	Average price per share	Total cost	Balance on 04/30/2021	Balance on 05/31/2021
VAIPX	Inflation-Protect Sec Adm		\$22.82	\$2,372,332.18	\$2,936,739.80	\$2,966,886.86
VWETX	Long-Term Invest-Gr Adm		9.58	1,775,672.93	1,987,286.23	2,000,140.29
VITSX	Total Stock Mkt Idx Inst		33.56	3,610,024.31	11,368,146.82	11,416,553.96
VUSXX	Treasury Money Market		-	-	7,758.94	7,759.01
					\$16,299,931.79	\$16,391,340.12

**Vanguard**

Trust account

Vanguard Flagship Services®

John M. Scott Health Care Trust

Account activity for Vanguard funds

Inflation-Protect Sec Adm [REDACTED]

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$0.00

30-day SEC yield as of 05/31/2021*	-1.75%
------------------------------------	--------

*Based on holdings' yield to maturity for last 30 days; distribution may differ. For updated information, visit vanguard.com.

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 4/30/2021		\$28.25		103,955.391	\$2,936,739.80
	Ending balance on 5/31/2021		\$28.54		103,955.391	\$2,966,886.86

Long-Term Invest-Gr Adm [REDACTED]

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$5,459.51

30-day SEC yield as of 05/28/2021*	2.82%
------------------------------------	-------

*Based on holdings' yield to maturity for last 30 days; distribution may differ. For updated information, visit vanguard.com.

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 4/30/2021		\$10.75		184,863.835	\$1,987,286.23
05/28	Income dividend	\$5,459.51	10.79	505.979	185,369.814	
	Ending balance on 5/31/2021		\$10.79		185,369.814	\$2,000,140.29

Vanguard

Trust account

Vanguard Flagship Services®

John M. Scott Health Care Trust

Account activity for Vanguard funds continued

Total Stock Mkt Idx Inst

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$0.00

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 4/30/2021		\$105.68		107,571.412	\$11,368,146.82
	Ending balance on 5/31/2021		\$106.13		107,571.412	\$11,416,553.96

Treasury Money Market

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$0.07
7-day SEC yield as of 05/28/2021*		0.01%

*Average annualized income dividend over the past 7 days. For updated information, visit vanguard.com.

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 4/30/2021		\$1.00		7,758.940	\$7,758.94
05/28	Income dividend	\$0.07	1.00	0.070	7,759.010	
	Ending balance on 5/31/2021		\$1.00		7,759.010	\$7,759.01

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June 30, 2021, month-to-date statement
View your statements online at vanguard.com.

Vanguard Flagship Services®

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Statement overview

\$16,777,696.10

Total value of all accounts as of June 30, 2021

Accounts	Value on 05/31/2021	Value on 06/30/2021
John M. Scott Health Care Trust		
Trust account	\$16,391,340.12	\$16,777,696.10

Asset mix

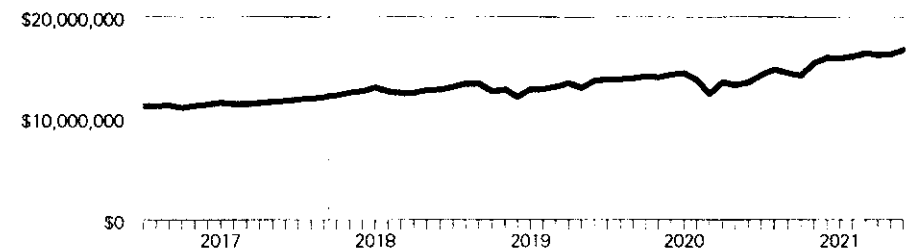


69.8%	Stocks	\$11,708,382.32
30.2%	Bonds	5,061,554.71
0.0%	Short-term reserves	7,759.07
0.0%	Other	0.00

\$16,777,696.10

Your asset mix percentages are based on your holdings as of the prior month-end.

Balance trend



Investment return (market change, dividends, interest, capital gains)

Since June 30, 2016: **\$8,622,125.95**

Balance trend and Investment returns are an estimate only and should not be solely relied upon in making investment decisions. See disclosures for more information.

Vanguard®

Trust account

John M. Scott Health Care Trust

Vanguard Flagship Services®

Account overview

\$16,777,696.10

Total account value as of June 30, 2021

Year-to-date income

Taxable income	\$149,354.55
Nontaxable income	0.00
Total	\$149,354.55

Balances and holdings for Vanguard funds

Beginning on January 1, 2012, new tax rules on taxable (nonretirement) mutual fund accounts (excluding money market funds) require Vanguard to track cost basis information for shares acquired and subsequently sold, on or after that date. Unless you select another method, sales of Vanguard mutual funds, but not ETFs, will default to the average cost method. For more information, visit vanguard.com/costbasis.

Symbol	Name	Fund and account	Average price per share	Total cost	Balance on 05/31/2021	Balance on 06/30/2021
VAIPX	Inflation-Protect Sec Adm		\$22.88	\$2,402,156.98	\$2,966,886.86	\$2,987,355.66
VWETX	Long-Term Invest-Gr Adm		9.58	1,781,144.86	2,000,140.29	2,074,199.05
VITSX	Total Stock Mkt Idx Inst		33.78	3,645,393.79	11,416,553.96	11,708,382.32
VUSXX	Treasury Money Market		-	-	7,759.01	7,759.07
					\$16,391,340.12	\$16,777,696.10

**Vanguard***

Trust account

Vanguard Flagship Services®

John M. Scott Health Care Trust

Account activity for Vanguard funds

Inflation-Protect Sec Adm

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$29,824.80
30-day SEC yield as of 06/30/2021*		-1.64%

*Based on holdings' yield to maturity for last 30 days; distribution may differ. For updated information, visit vanguard.com.

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 5/31/2021		\$28.54		103,955.391	\$2,966,886.86
06/30	Income dividend .2869	\$29,824.80	28.45	1,048.323	105,003.714	
	Ending balance on 6/30/2021		\$28.45		105,003.714	\$2,987,355.66

Long-Term Invest-Gr Adm

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$5,471.93
30-day SEC yield as of 06/30/2021*		2.67%

*Based on holdings' yield to maturity for last 30 days; distribution may differ. For updated information, visit vanguard.com.

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 5/31/2021		\$10.79		185,369.814	\$2,000,140.29
06/30	Income dividend	\$5,471.93	11.16	490.316	185,860.130	
	Ending balance on 6/30/2021		\$11.16		185,860.130	\$2,074,199.05

Vanguard

Trust account

Vanguard Flagship Services®

John M. Scott Health Care Trust

Account activity for Vanguard funds continued

Total Stock Mkt Idx Inst

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$35,369.48

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 5/31/2021		\$106.13		107,571.412	\$11,416,553.96
06/23	Income dividend .3288	\$35,369.48	107.18	330.001	107,901.413	
	Ending balance on 6/30/2021		\$108.51		107,901.413	\$11,708,382.32

Treasury Money Market

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$0.06
7-day SEC yield as of 06/30/2021*		0.01%

*Average annualized income dividend over the past 7 days. For updated information, visit vanguard.com.

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 5/31/2021		\$1.00		7,759.010	\$7,759.01
06/30	Income dividend	\$0.06	1.00	0.060	7,759.070	
	Ending balance on 6/30/2021		\$1.00		7,759.070	\$7,759.07



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Vanguard Flagship Services®

July 31, 2021, month-to-date statement
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**Vanguard®****Vanguard Flagship Services®**

Statement overview

\$17,101,123.70

Total value of all accounts as of July 31, 2021

Accounts	Value on 06/30/2021	Value on 07/31/2021
John M. Scott Health Care Trust		
Trust account	\$16,777,696.10	\$17,101,123.70

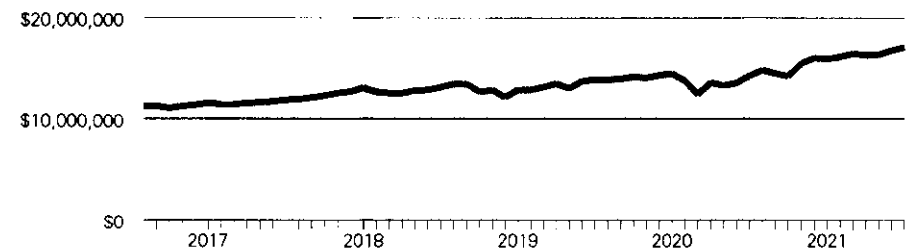
Asset mix



	Value on 07/31/2021
69.6% Stocks	\$11,907,999.94
30.4% Bonds	5,185,364.62
0.0% Short-term reserves	7,759.14
0.0% Other	0.00
	\$17,101,123.70

Your asset mix percentages are based on your holdings as of the prior month-end.

Balance trend



Investment return (market change, dividends, interest, capital gains)

Since July 31, 2016: **\$8,616,594.32**

Balance trend and Investment returns are an estimate only and should not be solely relied upon in making investment decisions. See disclosures for more information.

Vanguard

Trust account

John M. Scott Health Care Trust

Vanguard Flagship Services®

Account overview

\$17,101,123.70

Total account value as of July 31, 2021

Year-to-date income

Taxable income	\$154,814.02
Nontaxable income	0.00
Total	\$154,814.02

Balances and holdings for Vanguard funds

Beginning on January 1, 2012, new tax rules on taxable (nonretirement) mutual fund accounts (excluding money market funds) require Vanguard to track cost basis information for shares acquired and subsequently sold, on or after that date. Unless you select another method, sales of Vanguard mutual funds, but not ETFs, will default to the average cost method. For more information, visit vanguard.com/costbasis.

Symbol	Name	Fund and account	Average price per share	Total cost	Balance on 06/30/2021	Balance on 07/31/2021
VAIPX	Inflation-Protect Sec Adm		\$22.88	\$2,402,156.98	\$2,987,355.66	\$3,062,958.34
VWETX	Long-Term Invest-Gr Adm		9.59	1,786,604.26	2,074,199.05	2,122,406.28
VITSX	Total Stock Mkt Idx Inst		33.78	3,645,393.79	11,708,382.32	11,907,999.94
VUSXX	Treasury Money Market		-	-	7,759.07	7,759.14
					\$16,777,696.10	\$17,101,123.70

**Vanguard**

Trust account

Vanguard Flagship Services®

John M. Scott Health Care Trust

Account activity for Vanguard funds

Inflation-Protect Sec Adm [REDACTED]

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$0.00

30-day SEC yield as of 07/31/2021* -1.68%

*Based on holdings' yield to maturity for last 30 days; distribution may differ. For updated information, visit vanguard.com.

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 6/30/2021		\$28.45		105,003.714	\$2,987,355.66
	Ending balance on 7/31/2021		\$29.17		105,003.714	\$3,062,958.34

Long-Term Invest-Gr Adm [REDACTED]

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$5,459.40

30-day SEC yield as of 07/30/2021* 2.52%

*Based on holdings' yield to maturity for last 30 days; distribution may differ. For updated information, visit vanguard.com.

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 6/30/2021		\$11.16		185,860.130	\$2,074,199.05
07/30	Income dividend	\$5,459.40	11.39	479.315	186,339.445	
	Ending balance on 7/31/2021		\$11.39		186,339.445	\$2,122,406.28

Vanguard

Trust account

Vanguard Flagship Services®

John M. Scott Health Care Trust

Account activity for Vanguard funds continued

Total Stock Mkt Idx Inst

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$0.00

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 6/30/2021		\$108.51		107,901.413	\$11,708,382.32
	Ending balance on 7/31/2021		\$110.36		107,901.413	\$11,907,999.94

Treasury Money Market

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$0.07
7-day SEC yield as of 07/30/2021*		0.01%

*Average annualized income dividend over the past 7 days. For updated information, visit vanguard.com.

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 6/30/2021		\$1.00		7,759.070	\$7,759.07
07/30	Income dividend	\$0.07	1.00	0.070	7,759.140	
	Ending balance on 7/31/2021		\$1.00		7,759.140	\$7,759.14

For more cost basis information go to investor.vanguard.com/taxes/cost-basis.

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August 31, 2021, month-to-date statement
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Vanguard Flagship Services®

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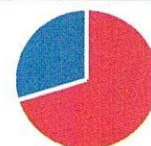
Statement overview

\$17,432,411.24

Total value of all accounts as of August 31, 2021

Accounts	Value on 07/31/2021	Value on 08/31/2021
John M. Scott Health Care Trust		
Trust account	\$17,101,123.70	\$17,432,411.24

Asset mix



70.3%	Stocks	\$12,250,047.42
29.7%	Bonds	5,174,604.61
0.0%	Short-term reserves	7,759.21
0.0%	Other	0.00
		\$17,432,411.24

Your asset mix percentages are based on your holdings as of the prior month-end.

Trust account
John M. Scott Health Care Trust

Vanguard Flagship Services®

Account overview

\$17,432,411.24

Total account value as of August 31, 2021

Year-to-date income

Taxable income	\$160,247.95
Nontaxable income	0.00
Total	\$160,247.95

Balances and holdings for Vanguard funds

Beginning on January 1, 2012, new tax rules on taxable (nonretirement) mutual fund accounts (excluding money market funds) require Vanguard to track cost basis information for shares acquired and subsequently sold, on or after that date. Unless you select another method, sales of Vanguard mutual funds, but not ETFs, will default to the average cost method. For more information, visit vanguard.com/costbasis.

Symbol	Name	Fund and account	Average price per share	Total cost	Balance on 07/31/2021	Balance on 08/31/2021
VAIPX	Inflation-Protect Sec Adm	[REDACTED]	\$22.88	\$2,402,156.98	\$3,062,958.34	\$3,059,808.23
VWETX	Long-Term Invest-Gr Adm	[REDACTED]	9.59	1,792,038.12	2,122,406.28	2,114,796.38
VITSX	Total Stock Mkt Idx Inst	[REDACTED]	33.78	3,645,393.79	11,907,999.94	12,250,047.42
VUSXX	Treasury Money Market	[REDACTED]	-	-	7,759.14	7,759.21
					\$17,101,123.70	\$17,432,411.24



Trust account

John M. Scott Health Care Trust

Vanguard Flagship Services®**Account activity for Vanguard funds**

Inflation-Protect Sec Adm [REDACTED]

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$0.00
30-day SEC yield as of 08/31/2021*		-1.68%

*Based on holdings' yield to maturity for last 30 days; distribution may differ. For updated information, visit vanguard.com.

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 7/31/2021		\$29.17		105,003.714	\$3,062,958.34
	Ending balance on 8/31/2021		\$29.14		105,003.714	\$3,059,808.23

Long-Term Invest-Gr Adm [REDACTED]

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$5,433.86
30-day SEC yield as of 08/31/2021*		2.49%

*Based on holdings' yield to maturity for last 30 days; distribution may differ. For updated information, visit vanguard.com.

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 7/31/2021		\$11.39		186,339.445	\$2,122,406.28
08/31	Income dividend	\$5,433.86	11.32	480.023	186,819.468	
	Ending balance on 8/31/2021		\$11.32		186,819.468	\$2,114,796.38

Trust account
John M. Scott Health Care Trust

Vanguard Flagship Services®

Account activity for Vanguard funds continued

Total Stock Mkt Idx Inst

Purchases	Withdrawals	Dividends				
\$0.00	\$0.00	\$0.00				
Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 7/31/2021		\$110.36		107,901.413	\$11,907,999.94
	Ending balance on 8/31/2021		\$113.53		107,901.413	\$12,250,047.42

Treasury Money Market

Purchases	Withdrawals	Dividends				
\$0.00	\$0.00	\$0.07				
7-day SEC yield as of 08/31/2021*		0.01%				

*Average annualized income dividend over the past 7 days. For updated information, visit vanguard.com.

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 7/31/2021		\$1.00		7,759.140	\$7,759.14
08/31	Income dividend	\$0.07	1.00	0.070	7,759.210	
	Ending balance on 8/31/2021		\$1.00		7,759.210	\$7,759.21

For more cost basis information go to investor.vanguard.com/taxes/cost-basis.



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September 30, 2021, month-to-date statement
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Vanguard Flagship Services®

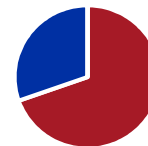
Statement overview

\$16,818,064.31

Total value of all accounts as of September 30, 2021

Accounts	Value on 08/31/2021	Value on 09/30/2021
John M. Scott Health Care Trust		
Trust account	\$17,432,411.24	\$16,818,064.31

Asset mix



69.6%	Stocks	\$11,700,958.79
30.4%	Bonds	5,109,346.25
0.0%	Short-term reserves	7,759.27
0.0%	Other	0.00

\$16,818,064.31

Your asset mix percentages are based on your holdings as of the prior month-end.

Trust account
John M. Scott Health Care Trust

Vanguard Flagship Services®

Account overview

\$16,818,064.31

Total account value as of September 30, 2021

Year-to-date income

Taxable income	\$259,300.71
Nontaxable income	0.00
Total	\$259,300.71

Balances and holdings for Vanguard funds

Beginning on January 1, 2012, new tax rules on taxable (nonretirement) mutual fund accounts (excluding money market funds) require Vanguard to track cost basis information for shares acquired and subsequently sold, on or after that date. Unless you select another method, sales of Vanguard mutual funds, but not ETFs, will default to the average cost method. For more information, visit vanguard.com/costbasis.

Symbol	Name	Fund and account	Average price per share	Total cost	Balance on 08/31/2021	Balance on 09/30/2021
VAIPX	Inflation-Protect Sec Adm		\$22.98	\$2,457,787.95	\$3,059,808.23	\$3,037,736.45
VWETX	Long-Term Invest-Gr Adm		9.60	1,797,424.60	2,114,796.38	2,071,609.80
VITSX	Total Stock Mkt Idx Inst		34.03	3,683,429.04	12,250,047.42	11,700,958.79
VUSXX	Treasury Money Market		-	-	7,759.21	7,759.27
					\$17,432,411.24	\$16,818,064.31

Trust account

Vanguard Flagship Services®

John M. Scott Health Care Trust

Account activity for Vanguard funds

Inflation-Protect Sec Adm

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$55,630.97
30-day SEC yield as of 09/30/2021*		-1.58%

*Based on holdings' yield to maturity for last 30 days; distribution may differ. For updated information, visit vanguard.com.

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 8/31/2021		\$29.14		105,003.714	\$3,059,808.23
09/30	Income dividend .5298	\$55,630.97	28.40	1,958.837	106,962.551	
Ending balance on 9/30/2021			\$28.40		106,962.551	\$3,037,736.45

Long-Term Invest-Gr Adm

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$5,386.48
30-day SEC yield as of 09/30/2021*		2.52%

*Based on holdings' yield to maturity for last 30 days; distribution may differ. For updated information, visit vanguard.com.

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 8/31/2021		\$11.32		186,819.468	\$2,114,796.38
09/30	Income dividend	\$5,386.48	11.06	487.024	187,306.492	
Ending balance on 9/30/2021			\$11.06		187,306.492	\$2,071,609.80

Trust account
John M. Scott Health Care Trust

Vanguard Flagship Services®

Account activity for Vanguard funds continued

Total Stock Mkt Idx Inst

Purchases	Withdrawals	Dividends				
\$0.00	\$0.00	\$38,035.25				
Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 8/31/2021		\$113.53		107,901.413	\$12,250,047.42
09/23	Income dividend .3525	\$38,035.25	111.68	340.574	108,241.987	
Ending balance on 9/30/2021			\$108.10		108,241.987	\$11,700,958.79

Treasury Money Market

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$0.06
7-day SEC yield as of 09/30/2021*		0.01%
*Average annualized income dividend over the past 7 days. For updated information, visit vanguard.com.		

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 8/31/2021		\$1.00		7,759.210	\$7,759.21
09/30	Income dividend	\$0.06	1.00	0.060	7,759.270	
	Ending balance on 9/30/2021		\$1.00		7,759.270	\$7,759.27

For more cost basis information go to investor.vanguard.com/taxes/cost-basis.

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109 E OLIVE ST
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October 31, 2021, month-to-date statement
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Vanguard Flagship Services®

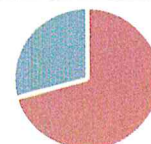
**Vanguard®****Vanguard Flagship Services®**

Statement overview

\$17,666,812.73

Total value of all accounts as of October 31, 2021

Accounts	Value on 09/30/2021	Value on 10/31/2021
John M. Scott Health Care Trust		
Trust account	\$16,818,064.31	\$17,666,812.73

Asset mix

	Value on 10/31/2021
70.7% Stocks	\$12,487,878.04
29.3% Bonds	5,171,175.35
0.0% Short-term reserves	7,759.34
0.0% Other	0.00
	\$17,666,812.73

Your asset mix percentages are based on your holdings as of the prior month-end.



Trust account

John M. Scott Health Care Trust

Vanguard Flagship Services®

Account overview

\$17,666,812.73

Total account value as of October 31, 2021

Year-to-date income

Taxable income	\$264,691.27
Nontaxable income	0.00
Total	\$264,691.27

Balances and holdings for Vanguard funds

Beginning on January 1, 2012, new tax rules on taxable (nonretirement) mutual fund accounts (excluding money market funds) require Vanguard to track cost basis information for shares acquired and subsequently sold, on or after that date. Unless you select another method, sales of Vanguard mutual funds, but not ETFs, will default to the average cost method. For more information, visit vanguard.com/costbasis.

Symbol	Name	Fund and account	Average price per share	Total cost	Balance on 09/30/2021	Balance on 10/31/2021
VAIPX	Inflation-Protect Sec Adm	[REDACTED]	\$22.98	\$2,457,787.95	\$3,037,736.45	\$3,069,825.21
VWETX	Long-Term Invest-Gr Adm	[REDACTED]	9.60	1,802,815.09	2,071,609.80	2,101,350.14
VITSX	Total Stock Mkt Idx Inst	[REDACTED]	34.03	3,683,429.04	11,700,958.79	12,487,878.04
VUSXX	Treasury Money Market	[REDACTED]	-	-	7,759.27	7,759.34
					\$16,818,064.31	\$17,666,812.73

**Vanguard®**

Trust account

Vanguard Flagship Services®

John M. Scott Health Care Trust

Account activity for Vanguard funds**Inflation-Protect Sec Adm**

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$0.00

30-day SEC yield as of 10/31/2021* -1.72%

*Based on holdings' yield to maturity for last 30 days; distribution may differ. For updated information, visit vanguard.com.

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 9/30/2021		\$28.40		106,962.551	\$3,037,736.45
	Ending balance on 10/31/2021		\$28.70		106,962.551	\$3,069,825.21

Long-Term Invest-Gr Adm

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$5,390.49

30-day SEC yield as of 10/29/2021* 2.61%

*Based on holdings' yield to maturity for last 30 days; distribution may differ. For updated information, visit vanguard.com.

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 9/30/2021		\$11.06		187,306.492	\$2,071,609.80
10/29	Income dividend	\$5,390.49	11.19	481.724	187,788.216	
	Ending balance on 10/31/2021		\$11.19		187,788.216	\$2,101,350.14



Trust account

Vanguard Flagship Services®

John M. Scott Health Care Trust

Account activity for Vanguard funds continued**Total Stock Mkt Idx Inst**

Purchases	Withdrawals	Dividends				
\$0.00	\$0.00	\$0.00				
Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 9/30/2021		\$108.10		108,241.987	\$11,700,958.79
	Ending balance on 10/31/2021		\$115.37		108,241.987	\$12,487,878.04

Treasury Money Market

Purchases	Withdrawals	Dividends				
\$0.00	\$0.00	\$0.07				
7-day SEC yield as of 10/29/2021*		0.01%				
*Average annualized income dividend over the past 7 days. For updated information, visit vanguard.com .						

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 9/30/2021		\$1.00		7,759.270	\$7,759.27
10/29	Income dividend	\$0.07	1.00	0.070	7,759.340	
	Ending balance on 10/31/2021		\$1.00		7,759.340	\$7,759.34

For more cost basis information go to investor.vanguard.com/taxes/cost-basis.



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BLOOMINGTON IL 61702-3157



November 30, 2021, month-to-date statement
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Vanguard Flagship Services®


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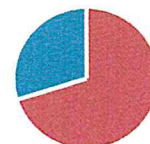
Statement overview

\$17,528,352.82

Total value of all accounts as of November 30, 2021

Accounts	Value on 10/31/2021	Value on 11/30/2021
John M. Scott Health Care Trust		
Trust account	\$17,666,812.73	\$17,528,352.82

Asset mix



	Value on 11/30/2021
70.2% Stocks	\$12,302,784.24
29.8% Bonds	5,217,809.18
0.0% Short-term reserves	7,759.40
0.0% Other	0.00
	\$17,528,352.82

Your asset mix percentages are based on your holdings as of the prior month-end.

Trust account

John M. Scott Health Care Trust

Vanguard Flagship Services®

Account overview

\$17,528,352.82

Total account value as of November 30, 2021

Year-to-date income

Taxable income	\$270,108.35
Nontaxable income	0.00
Total	\$270,108.35

Balances and holdings for Vanguard funds

Beginning on January 1, 2012, new tax rules on taxable (nonretirement) mutual fund accounts (excluding money market funds) require Vanguard to track cost basis information for shares acquired and subsequently sold, on or after that date. Unless you select another method, sales of Vanguard mutual funds, but not ETFs, will default to the average cost method. For more information, visit vanguard.com/costbasis.

Symbol	Name	Fund and account	Average price per share	Total cost	Balance on 10/31/2021	Balance on 11/30/2021
VAIPX	Inflation-Protect Sec Adm		\$22.98	\$2,457,787.95	\$3,069,825.21	\$3,099,774.73
VWETX	Long-Term Invest-Gr Adm		9.60	1,808,232.11	2,101,350.14	2,118,034.45
VITSX	Total Stock Mkt Idx Inst		34.03	3,683,429.04	12,487,878.04	12,302,784.24
VUSXX	Treasury Money Market		-	-	7,759.34	7,759.40
					\$17,666,812.73	\$17,528,352.82



Trust account

Vanguard Flagship Services®

John M. Scott Health Care Trust

Account activity for Vanguard funds**Inflation-Protect Sec Adm**

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$0.00
30-day SEC yield as of 11/30/2021*		-1.81%

*Based on holdings' yield to maturity for last 30 days; distribution may differ. For updated information, visit vanguard.com.

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 10/31/2021		\$28.70		106,962.551	\$3,069,825.21
	Ending balance on 11/30/2021		\$28.98		106,962.551	\$3,099,774.73

Long-Term Invest-Gr Adm

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$5,417.02
30-day SEC yield as of 11/30/2021*		2.60%

*Based on holdings' yield to maturity for last 30 days; distribution may differ. For updated information, visit vanguard.com.

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 10/31/2021		\$11.19		187,788.216	\$2,101,350.14
11/30	Income dividend	\$5,417.02	11.25	481.513	188,269.729	
	Ending balance on 11/30/2021		\$11.25		188,269.729	\$2,118,034.45

Trust account

Vanguard Flagship Services®

John M. Scott Health Care Trust

Account activity for Vanguard funds continued**Total Stock Mkt Idx Inst**

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$0.00

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 10/31/2021		\$115.37		108,241.987	\$12,487,878.04
	Ending balance on 11/30/2021		\$113.66		108,241.987	\$12,302,784.24

Treasury Money Market

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$0.06
7-day SEC yield as of 11/30/2021*		0.01%

*Average annualized income dividend over the past 7 days. For updated information, visit vanguard.com.

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 10/31/2021		\$1.00		7,759.340	\$7,759.34
11/30	Income dividend	\$0.06	1.00	0.060	7,759.400	
	Ending balance on 11/30/2021		\$1.00		7,759.400	\$7,759.40

For more cost basis information go to investor.vanguard.com/taxes/cost-basis.



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BLOOMINGTON IL 61702-3157



December 31, 2021, year-to-date statement
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Vanguard Flagship Services®

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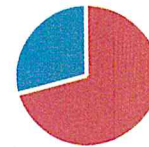
Statement overview

\$17,983,323.20

Total value of all accounts as of December 31, 2021

Accounts	Value on 12/31/2020	Value on 12/31/2021
John M. Scott Health Care Trust		
Trust account	\$16,019,845.54	\$17,983,323.20

Asset mix



	Value on 12/31/2021
71.0% Stocks	\$12,772,689.30
29.0% Bonds	5,202,874.43
0.0% Short-term reserves	7,759.47
0.0% Other	0.00
	\$17,983,323.20

Your asset mix percentages are based on your holdings as of the prior month-end.



Trust account

John M. Scott Health Care Trust

Vanguard Flagship Services®

Account overview

\$17,983,323.20

Total account value as of December 31, 2021

Year-to-date income

Taxable income	\$419,802.73
Nontaxable income	0.00
Total	\$419,802.73

Balances and holdings for Vanguard funds

Beginning on January 1, 2012, new tax rules on taxable (nonretirement) mutual fund accounts (excluding money market funds) require Vanguard to track cost basis information for shares acquired and subsequently sold, on or after that date. Unless you select another method, sales of Vanguard mutual funds, but not ETFs, will default to the average cost method. For more information, visit vanguard.com/costbasis.

Symbol	Name	Fund and account	Average price per share	Total cost	Balance on 12/31/2020	Balance on 12/31/2021
VAIPX	Inflation-Protect Sec Adm	[REDACTED]	\$23.09	\$2,519,612.30	\$2,937,292.63	\$3,104,057.46
VWETX	Long-Term Invest-Gr Adm	[REDACTED]	9.63	1,850,835.27	2,148,022.62	2,098,816.97
VITSX	Total Stock Mkt Idx Inst	[REDACTED]	34.32	3,728,695.84	10,926,771.82	12,772,689.30
VUSXX	Treasury Money Market	[REDACTED]	-	-	7,758.47	7,759.47
					\$16,019,845.54	\$17,983,323.20



Vanguard®

Trust account

Vanguard Flagship Services®

John M. Scott Health Care Trust

Account activity for Vanguard funds

Inflation-Protect Sec Adm

Purchases	Withdrawals	Dividends	Short-term capital gains	Long-term capital gains
\$0.00	\$0.00	\$153,803.98	\$0.00	\$93.35
30-day SEC yield as of 12/31/2021*		-1.69%		

*Based on holdings' yield to maturity for last 30 days; distribution may differ. For updated information, visit vanguard.com.

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 12/31/2020		\$28.32		103,717.960	\$2,937,292.63
03/31	Income dividend .0629	\$6,523.86	27.87	234.082	103,952.042	
03/31	LT cap gain .0009	93.35	27.87	3.349	103,955.391	
06/30	Income dividend .2869	29,824.80	28.45	1,048.323	105,003.714	
09/30	Income dividend .5298	55,630.97	28.40	1,958.837	106,962.551	
12/22	Income dividend .578	61,824.35	28.34	2,181.523	109,144.074	
	Ending balance on 12/31/2021		\$28.44		109,144.074	\$3,104,057.46

Long-Term Invest-Gr Adm

Purchases	Withdrawals	Dividends	Short-term capital gains	Long-term capital gains
\$0.00	\$0.00	\$65,070.53	\$1,904.69	\$42,547.31
30-day SEC yield as of 12/31/2021*		2.69%		

*Based on holdings' yield to maturity for last 30 days; distribution may differ. For updated information, visit vanguard.com.



Trust account

Vanguard Flagship Services®

John M. Scott Health Care Trust

Account activity for Vanguard funds continued

Long-Term Invest-Gr Adm

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 12/31/2020		\$11.79		182,190.214	\$2,148,022.62
01/29	Income dividend	\$5,190.20	11.42	454.483	182,644.697	
02/26	Income dividend	5,465.79	10.97	498.249	183,142.946	
03/31	Income dividend	5,447.61	10.54	516.851	183,659.797	
03/31	ST cap gain .0104	1,904.69	10.54	180.711	183,840.508	
03/31	LT cap gain .0297	5,439.35	10.54	516.067	184,356.575	
04/30	Income dividend	5,453.04	10.75	507.260	184,863.835	
05/28	Income dividend	5,459.51	10.79	505.979	185,369.814	
06/30	Income dividend	5,471.93	11.16	490.316	185,860.130	
07/30	Income dividend	5,459.40	11.39	479.315	186,339.445	
08/31	Income dividend	5,433.86	11.32	480.023	186,819.468	
09/30	Income dividend	5,386.48	11.06	487.024	187,306.492	
10/29	Income dividend	5,390.49	11.19	481.724	187,788.216	
11/30	Income dividend	5,417.02	11.25	481.513	188,269.729	
12/29	LT cap gain .1971	37,107.96	10.83	3,426.404	191,696.133	
12/31	Income dividend	5,495.20	10.92	503.223	192,199.356	
	Ending balance on 12/31/2021		\$10.92		192,199.356	\$2,098,816.97

Total Stock Mkt Idx Ins

Purchases	Withdrawals	Dividends
\$0.00	-\$860,000.00	\$156,381.87



Trust account

Vanguard Flagship Services®

John M. Scott Health Care Trust

Account activity for Vanguard funds continued**Total Stock Mkt Idx**

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 12/31/2020		\$94.75		115,322.130	\$10,926,771.82
03/24	Income dividend .327	\$37,710.34	98.21	383.977	115,706.107	
04/16	Sell electronic bank transfer	-860,000.00	105.72	-8,134.695	107,571.412	
06/23	Income dividend .3288	35,369.48	107.18	330.001	107,901.413	
09/23	Income dividend .3525	38,035.25	111.68	340.574	108,241.987	
12/23	Income dividend .4182	45,266.80	116.73	387.791	108,629.778	
	Ending balance on 12/31/2021		\$117.58		108,629.778	\$12,772,689.30

Treasury Money Market

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$1.00
7-day SEC yield as of 12/31/2021*		0.01%

*Average annualized income dividend over the past 7 days. For updated information, visit vanguard.com.

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 12/31/2020		\$1.00		7,758.470	\$7,758.47
01/29	Income dividend	\$0.22	1.00	0.220	7,758.690	
02/26	Income dividend	0.12	1.00	0.120	7,758.810	
03/31	Income dividend	0.07	1.00	0.070	7,758.880	
04/30	Income dividend	0.06	1.00	0.060	7,758.940	
05/28	Income dividend	0.07	1.00	0.070	7,759.010	



Trust account

John M. Scott Health Care Trust

Vanguard Flagship Services®

Account activity for Vanguard funds continued

Treasury Money Market

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
06/30	Income dividend	0.06	1.00	0.060	7,759.070	
07/30	Income dividend	0.07	1.00	0.070	7,759.140	
08/31	Income dividend	0.07	1.00	0.070	7,759.210	
09/30	Income dividend	0.06	1.00	0.060	7,759.270	
10/29	Income dividend	0.07	1.00	0.070	7,759.340	
11/30	Income dividend	0.06	1.00	0.060	7,759.400	
12/31	Income dividend	0.07	1.00	0.070	7,759.470	
Ending balance on 12/31/2021			\$1.00		7,759.470	\$7,759.47

For more cost basis information go to investor.vanguard.com/taxes/cost-basis.



Trust account

Vanguard Flagship Services®

John M. Scott Health Care Trust

Realized gains and losses

You can get cost basis information for both realized and unrealized gains and losses for your Vanguard account at vanguard.com.

Some or all of this information may be reported to the IRS on Form 1099-B Proceeds from Broker and Barter Exchange Transactions. Vanguard provides cost basis information using the average cost method for mutual funds and first in, first out for other holdings, unless you've selected another method. You may want to consult a tax advisor to determine the appropriate method for you. Certain adjustments may change the basis we're currently reporting to you. In that event, we'll send you revised realized gain and loss information. A dash indicates the information on our system was incomplete at the time this document was generated. See IRS Publication 550 (Investment Income and Expenses) for additional information.

Vanguard funds

Total Stock Mkt Idx Inst

Term	Date sold	Quantity	Proceeds	Total cost	Gain/Loss	Disallowed loss	Total gain/ Allowable loss
Short-term	04/16	0.000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Long-term	04/16	8,134.695	860,000.00	223,680.40	636,319.60	0.00	636,319.60



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January 31, 2022, month-to-date statement
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Vanguard Flagship Services®

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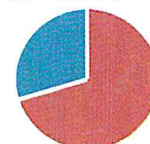
Statement overview

\$17,047,420.81

Total value of all accounts as of January 31, 2022

Accounts	Value on 12/31/2021	Value on 01/31/2022
John M. Scott Health Care Trust		
Trust account	\$17,983,323.20	\$17,047,420.81

Asset mix



	Value on 01/31/2022
70.4% Stocks	\$12,002,504.17
29.6% Bonds	5,037,157.05
0.0% Short-term reserves	7,759.59
0.0% Other	0.00
	\$17,047,420.81

Your asset mix percentages are based on your holdings as of the prior month-end.



Trust account

Vanguard Flagship Services®

John M. Scott Health Care Trust

Account overview

\$17,047,420.81

Total account value as of January 31, 2022

Year-to-date income

Taxable income	\$5,526.71
Nontaxable income	0.00
Total	\$5,526.71

Balances and holdings for Vanguard funds

Beginning on January 1, 2012, new tax rules on taxable (nonretirement) mutual fund accounts (excluding money market funds) require Vanguard to track cost basis information for shares acquired and subsequently sold, on or after that date. Unless you select another method, sales of Vanguard mutual funds, but not ETFs, will default to the average cost method. For more information, visit vanguard.com/costbasis.

Symbol	Name	Fund and account	Average price per share	Total cost	Balance on 12/31/2021	Balance on 01/31/2022
VAIPX	Inflation-Protect Sec Adm		\$23.09	\$2,519,612.30	\$3,104,057.46	\$3,046,211.11
VWETX	Long-Term Invest-Gr Adm		9.63	1,856,361.86	2,098,816.97	1,990,945.94
VITSX	Total Stock Mkt Idx Inst		34.32	3,728,695.84	12,772,689.30	12,002,504.17
VUSXX	Treasury Money Market		-	-	7,759.47	7,759.59
					\$17,983,323.20	\$17,047,420.81



Trust account

Vanguard Flagship Services®

John M. Scott Health Care Trust

Account activity for Vanguard funds

Inflation-Protect Sec Adm [REDACTED]

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$0.00
30-day SEC yield as of 01/31/2022*		-1.44%

*Based on holdings' yield to maturity for last 30 days; distribution may differ. For updated information, visit vanguard.com.

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 12/31/2021		\$28.44		109,144.074	\$3,104,057.46
	Ending balance on 1/31/2022		\$27.91		109,144.074	\$3,046,211.11

Long-Term Invest-Gr Adm [REDACTED]

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$5,526.59
30-day SEC yield as of 01/31/2022*		2.95%

*Based on holdings' yield to maturity for last 30 days; distribution may differ. For updated information, visit vanguard.com.

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 12/31/2021		\$10.92		192,199.356	\$2,098,816.97
01/31	Income dividend	\$5,526.59	10.33	535.004	192,734.360	
	Ending balance on 1/31/2022		\$10.33		192,734.360	\$1,990,945.94



Trust account

Vanguard Flagship Services®

John M. Scott Health Care Trust

Account activity for Vanguard funds continued**Total Stock Mkt Idx Inst**

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$0.00

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 12/31/2021		\$117.58		108,629.778	\$12,772,689.30
	Ending balance on 1/31/2022		\$110.49		108,629.778	\$12,002,504.17

Treasury Money Market

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$0.12

7-day SEC yield as of 01/31/2022* 0.04%

*Average annualized income dividend over the past 7 days. For updated information, visit vanguard.com.

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 12/31/2021		\$1.00		7,759.470	\$7,759.47
01/31	Income dividend	\$0.12	1.00	0.120	7,759.590	
	Ending balance on 1/31/2022		\$1.00		7,759.590	\$7,759.59

For more cost basis information go to investor.vanguard.com/taxes/cost-basis.



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PO BOX 3009
MONROE, WI 53566-8309

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JOHN M SCOTT HEALTH CARE TRUST
109 E OLIVE ST
PO BOX 3157
BLOOMINGTON IL 61702-3157



February 28, 2022, month-to-date statement
View your statements online at vanguard.com.

Vanguard Flagship Services®

**Vanguard®****Vanguard Flagship Services®**

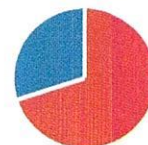
Statement overview

\$16,705,871.82

Total value of all accounts as of February 28, 2022

Accounts	Value on 01/31/2022	Value on 02/28/2022
John M. Scott Health Care Trust		
Trust account	\$17,047,420.81	\$16,705,871.82

Asset mix



	Value on 02/28/2022
70.0% Stocks	\$11,696,168.20
30.0% Bonds	5,001,943.60
0.0% Short-term reserves	7,760.02
0.0% Other	0.00
	\$16,705,871.82

Your asset mix percentages are based on your holdings as of the prior month-end.

Vanguard®

Trust account

John M. Scott Health Care Trust

Vanguard Flagship Services®

Account overview

\$16,705,871.82

Total account value as of February 28, 2022

Year-to-date income

Taxable income	\$10,995.78
Nontaxable income	0.00
Total	\$10,995.78

Balances and holdings for Vanguard funds

Beginning on January 1, 2012, new tax rules on taxable (nonretirement) mutual fund accounts (excluding money market funds) require Vanguard to track cost basis information for shares acquired and subsequently sold, on or after that date. Unless you select another method, sales of Vanguard mutual funds, but not ETFs, will default to the average cost method. For more information, visit vanguard.com/costbasis.

Symbol	Name	Fund and account	Average price per share	Total cost	Balance on 01/31/2022	Balance on 02/28/2022
VAIPX	Inflation-Protect Sec Adm	[REDACTED]	\$23.09	\$2,519,612.30	\$3,046,211.11	\$3,069,131.36
VWETX	Long-Term Invest-Gr Adm	[REDACTED]	9.63	1,861,830.50	1,990,945.94	1,932,812.24
VITSX	Total Stock Mkt Idx Inst	[REDACTED]	34.32	3,728,695.84	12,002,504.17	11,696,168.20
VUSXX	Treasury Money Market	[REDACTED]	-	-	7,759.59	7,760.02
					\$17,047,420.81	\$16,705,871.82

**Vanguard®**

Trust account

Vanguard Flagship Services®

John M. Scott Health Care Trust

Account activity for Vanguard funds

Inflation-Protect Sec Adm [REDACTED]

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$0.00

30-day SEC yield as of 02/28/2022* -1.25%

*Based on holdings' yield to maturity for last 30 days; distribution may differ. For updated information, visit vanguard.com.

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 1/31/2022		\$27.91		109,144.074	\$3,046,211.11
	Ending balance on 2/28/2022		\$28.12		109,144.074	\$3,069,131.36

Long-Term Invest-Gr Adm [REDACTED]

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$5,468.64

30-day SEC yield as of 02/28/2022* 3.26%

*Based on holdings' yield to maturity for last 30 days; distribution may differ. For updated information, visit vanguard.com.

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 1/31/2022		\$10.33		192,734.360	\$1,990,945.94
02/28	Income dividend	\$5,468.64	10.00	546.864	193,281.224	
	Ending balance on 2/28/2022		\$10.00		193,281.224	\$1,932,812.24

Vanguard

Trust account

Vanguard Flagship Services®

John M. Scott Health Care Trust

Account activity for Vanguard funds continued

Total Stock Mkt Idx Inst [REDACTED]

Purchases	Withdrawals	Dividends				
\$0.00	\$0.00	\$0.00				
Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 1/31/2022		\$110.49		108,629.778	\$12,002,504.17
	Ending balance on 2/28/2022		\$107.67		108,629.778	\$11,696,168.20

Treasury Money Market [REDACTED]

Purchases	Withdrawals	Dividends				
\$0.00	\$0.00	\$0.43				
7-day SEC yield as of 02/28/2022*		0.09%				
*Average annualized income dividend over the past 7 days. For updated information, visit vanguard.com .						
Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 1/31/2022		\$1.00		7,759.590	\$7,759.59
02/28	Income dividend	\$0.43	1.00	0.430	7,760.020	
	Ending balance on 2/28/2022		\$1.00		7,760.020	\$7,760.02

For more cost basis information go to investor.vanguard.com/taxes/cost-basis.



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APR 11 2022



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Vanguard

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JOHN M SCOTT HEALTH CARE TRUST
109 E OLIVE ST
PO BOX 3157
BLOOMINGTON IL 61702-3157



March 31, 2022, month-to-date statement
View your statements online at vanguard.com.

Vanguard Flagship Services®




Vanguard®
Vanguard Flagship Services®

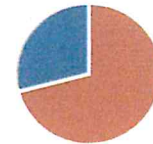
Statement overview

\$16,976,324.70

Total value of all accounts as of March 31, 2022

Accounts	Value on 02/28/2022	Value on 03/31/2022
John M. Scott Health Care Trust		
Trust account	\$16,705,871.82	\$16,976,324.70

Asset mix



	Value on 03/31/2022
71.1% Stocks	\$12,074,883.48
28.9% Bonds	4,893,680.23
0.0% Short-term reserves	7,760.99
0.0% Other	0.00
	\$16,976,324.70

Your asset mix percentages are based on your holdings as of the prior month-end.



APR 11 2022

**Vanguard®**

Trust account

John M. Scott Health Care Trust

Vanguard Flagship Services®

Account overview

\$16,976,324.70

Total account value as of March 31, 2022

Year-to-date income

Taxable income	\$88,056.12
Nontaxable income	0.00
Total	\$88,056.12

Balances and holdings for Vanguard funds

Beginning on January 1, 2012, new tax rules on taxable (nonretirement) mutual fund accounts (excluding money market funds) require Vanguard to track cost basis information for shares acquired and subsequently sold, on or after that date. Unless you select another method, sales of Vanguard mutual funds, but not ETFs, will default to the average cost method. For more information, visit vanguard.com/costbasis.

Symbol	Name	Fund and account	Average price per share	Total cost	Balance on 02/28/2022	Balance on 03/31/2022
VAIPX	Inflation-Protect Sec Adm	[REDACTED]	\$23.13	\$2,553,599.76	\$3,069,131.36	\$3,019,077.89
VWETX	Long-Term Invest-Gr Adm	[REDACTED]	9.63	1,867,403.41	1,932,812.24	1,874,602.34
VITSX	Total Stock Mkt Idx Inst	[REDACTED]	34.56	3,766,194.84	11,696,168.20	12,074,883.48
VUSXX	Treasury Money Market	[REDACTED]	-	-	7,760.02	7,760.99
					\$16,705,871.82	\$16,976,324.70



Trust account

Vanguard Flagship Services®

John M. Scott Health Care Trust

Account activity for Vanguard funds

Inflation-Protect Sec Adm [REDACTED]

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$33,987.46
30-day SEC yield as of 03/31/2022*		-1.65%

*Based on holdings' yield to maturity for last 30 days; distribution may differ. For updated information, visit vanguard.com.

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 2/28/2022		\$28.12		109,144.074	\$3,069,131.36
03/31	Income dividend .3114	\$33,987.46	27.35	1,242.686	110,386.760	
	Ending balance on 3/31/2022		\$27.35		110,386.760	\$3,019,077.89

Long-Term Invest-Gr Adm [REDACTED]

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$5,572.91
30-day SEC yield as of 03/31/2022*		3.49%

*Based on holdings' yield to maturity for last 30 days; distribution may differ. For updated information, visit vanguard.com.

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 2/28/2022		\$10.00		193,281.224	\$1,932,812.24
03/31	Income dividend	\$5,572.91	9.67	576.309	193,857.533	
	Ending balance on 3/31/2022		\$9.67		193,857.533	\$1,874,602.34



APR 11 2022



Vanguard®

Trust account

Vanguard Flagship Services®

John M. Scott Health Care Trust

Account activity for Vanguard funds continued

Total Stock Mkt Idx Inst [REDACTED]

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$37,499.00

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 2/28/2022		\$107.67		108,629.778	\$11,696,168.20
03/22	Income dividend .3452	\$37,499.00	110.46	339.480	108,969.258	
	Ending balance on 3/31/2022		\$110.81		108,969.258	\$12,074,883.48

Treasury Money Market [REDACTED]

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$0.97

7-day SEC yield as of 03/31/2022* 0.20%

*Average annualized income dividend over the past 7 days. For updated information, visit [vanguard.com](https://www.vanguard.com).

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 2/28/2022		\$1.00		7,760.020	\$7,760.02
03/31	Income dividend	\$0.97	1.00	0.970	7,760.990	
	Ending balance on 3/31/2022		\$1.00		7,760.990	\$7,760.99

For more cost basis information go to investor.vanguard.com/taxes/cost-basis.



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PO BOX 3009
MONROE, WI 53566-8309

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JOHN M SCOTT HEALTH CARE TRUST
109 E OLIVE ST
PO BOX 3157
BLOOMINGTON IL 61702-3157



April 30, 2022, month-to-date statement
View your statements online at vanguard.com.

Vanguard Flagship Services®

**Vanguard****Vanguard Flagship Services®**

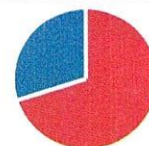
Statement overview

\$15,644,849.06

Total value of all accounts as of April 30, 2022

Accounts	Value on 03/31/2022	Value on 04/30/2022
John M. Scott Health Care Trust		
Trust account	\$16,976,324.70	\$15,644,849.06

Asset mix



	Value on 04/30/2022
70.2% Stocks	\$10,986,280.59
29.8% Bonds	4,650,805.43
0.0% Short-term reserves	7,763.04
0.0% Other	0.00
	\$15,644,849.06

Your asset mix percentages are based on your holdings as of the prior month-end.



Trust account
John M. Scott Health Care Trust

Vanguard Flagship Services®

Account overview

\$15,644,849.06

Total account value as of April 30, 2022

Year-to-date income

Taxable income	\$93,641.51
Nontaxable income	0.00
Total	\$93,641.51

Balances and holdings for Vanguard funds

Beginning on January 1, 2012, new tax rules on taxable (nonretirement) mutual fund accounts (excluding money market funds) require Vanguard to track cost basis information for shares acquired and subsequently sold, on or after that date. Unless you select another method, sales of Vanguard mutual funds, but not ETFs, will default to the average cost method. For more information, visit vanguard.com/costbasis.

Symbol	Name	Fund and account	Average price per share	Total cost	Balance on 03/31/2022	Balance on 04/30/2022
VAIPX	Inflation-Protect Sec Adm	[REDACTED]	\$23.13	\$2,553,599.76	\$3,019,077.89	\$2,952,845.83
VWETX	Long-Term Invest-Gr Adm	[REDACTED]	9.63	1,872,986.75	1,874,602.34	1,697,959.60
VITSX	Total Stock Mkt Idx Inst	[REDACTED]	34.56	3,766,194.84	12,074,883.48	10,986,280.59
VUSXX	Treasury Money Market	[REDACTED]	-	-	7,760.99	7,763.04
					\$16,976,324.70	\$15,644,849.06

**Vanguard®**

Trust account

Vanguard Flagship Services®

John M. Scott Health Care Trust

Account activity for Vanguard funds

Inflation-Protect Sec Adm [REDACTED]

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$0.00
30-day SEC yield as of 04/30/2022*		-0.97%

*Based on holdings' yield to maturity for last 30 days; distribution may differ. For updated information, visit vanguard.com.

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 3/31/2022		\$27.35		110,386.760	\$3,019,077.89
	Ending balance on 4/30/2022		\$26.75		110,386.760	\$2,952,845.83

Long-Term Invest-Gr Adm [REDACTED]

Purchases	Withdrawals	Dividends
\$0.00	\$0.00	\$5,583.34
30-day SEC yield as of 04/29/2022*		3.98%

*Based on holdings' yield to maturity for last 30 days; distribution may differ. For updated information, visit vanguard.com.

Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 3/31/2022		\$9.67		193,857.533	\$1,874,602.34
04/29	Income dividend	\$5,583.34	8.73	639.558	194,497.091	
	Ending balance on 4/30/2022		\$8.73		194,497.091	\$1,697,959.60

Trust account

John M. Scott Health Care Trust

Vanguard Flagship Services®

Account activity for Vanguard funds continued

Total Stock Mkt Idx Inst

Purchases	Withdrawals	Dividends				
\$0.00	\$0.00	\$0.00				
Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 3/31/2022		\$110.81		108,969.258	\$12,074,883.48
	Ending balance on 4/30/2022		\$100.82		108,969.258	\$10,986,280.59

Treasury Money Market

Purchases	Withdrawals	Dividends				
\$0.00	\$0.00	\$2.05				
7-day SEC yield as of 04/29/2022*		0.42%				
*Average annualized income dividend over the past 7 days. For updated information, visit vanguard.com.						
Date	Transaction	Amount	Share price	Shares transacted	Total shares owned	Value
	Beginning balance on 3/31/2022		\$1.00		7,760.990	\$7,760.99
04/29	Income dividend	\$2.05	1.00	2.050	7,763.040	
Ending balance on 4/30/2022			\$1.00		7,763.040	\$7,763.04

For more cost basis information go to investor.vanguard.com/taxes/cost-basis.



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100 W University Ave
Champaign IL 61820

CITY OF BLOOMINGTON
109 E OLIVE ST
BLOOMINGTON IL 61701-5217

Date 5/28/21
Primary Account

Page 1

CHECKING ACCOUNT SUMMARY & DETAIL

PUBLIC BUSINESS ANALYSIS INT		Number of Enclosures	2
Account Number		Statement Dates	5/03/21 thru 5/31/21
Previous Balance	972,236.48	Days in the statement period	29
Deposits/Credits	.00	Average Ledger	968,932.34
2 Checks/Debits	5,130.00	Average Collected	968,932.34
Service Charge	.00	Interest Earned	7.69
Interest Paid	8.23	Annual Percentage Yield Earned	0.01%
Ending Balance	967,114.71	2021 Interest Paid	14.99

	Total For This Period	Total Year-to-Date
Overdraft Item Fees	\$.00	\$.00
Returned Item Fees	\$.00	\$.00

DEPOSITS AND OTHER CREDITS

DATE	TRANSACTION DESCRIPTION	AMOUNT
5/31	Interest Deposit	8.23

CHECKS IN SERIAL NUMBER ORDER

DATE	CHECK NO	AMOUNT	DATE	CHECK NO	AMOUNT
5/18	1152659	2,130.00	5/10	1152918*	3,000.00

*Indicates break in check number sequence

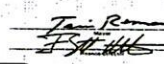
DAILY BALANCE SECTION

DATE	BALANCE	DATE	BALANCE
5/03	972,236.48	5/18	967,106.48
5/10	969,236.48	5/31	967,114.71

Primary Account: [REDACTED]

		BUSBY BANK 100 E OLIVE ST BLOOMINGTON, IL 61701		Number 4373	Check 04/12/2021	Check 01152659
J.M. SCOTT ACCOUNT 100 E OLIVE ST BLOOMINGTON, IL 61701 (309) 434-2334 FAX (309) 434-2463		VOID 180 DAYS FROM DATE OF ISSUE		\$2,130.00		
Pay Two Thousand One Hundred Thirty Dollars and 00 cents *****						
To The Order Of JOHN W YODER LAW FIRM JOHN W YODER LAW FIRM 308 EAST GROVE STREET BLOOMINGTON, IL 61701						

Check 1152659 Amount \$2,130.00 Date 5/18/2021

		BUSBY BANK 100 E OLIVE ST BLOOMINGTON, IL 61701		Number 4464	Check 04/29/2021	Check 01152918
J.M. SCOTT ACCOUNT 100 E OLIVE ST BLOOMINGTON, IL 61701 (309) 434-2334 FAX (309) 434-2463		VOID 180 DAYS FROM DATE OF ISSUE		\$3,000.00		
Pay Three Thousand Dollars and 00 cents *****						
To The Order Of BENEVATE INC NICHOLSON SOFTWARE 3423 PIEDMONT ROAD NE SUITE 210 ATLANTA, GA 30306						

Check 1152918 Amount \$3,000.00 Date 5/10/2021



100 W University Ave
Champaign IL 61820


CITY OF BLOOMINGTON
109 E OLIVE ST
BLOOMINGTON IL 61701-5217

Date 6/30/21
Primary Account

Page 1


CHECKING ACCOUNT SUMMARY & DETAIL

EFFECTIVE AUGUST 16, 2021, THE FOLLOWING FEE CHANGES WILL BE IN EFFECT:
RETURN MAIL/INCORRECT ADDRESS - \$2.00 A MONTH
FOREIGN CHECK DEPOSIT - \$10.00 PER ITEM
SAFE DEPOSIT RENTAL LATE FEE - \$10.00
COLLECTION FEE - \$30.00 PER ITEM

PUBLIC BUSINESS ANALYSIS INT		Number of Enclosures	15
Account Number		Statement Dates	6/01/21 thru 6/30/21
Previous Balance	967,114.71	Days in the statement period	30
1 Deposits/Credits	8,285.91	Average Ledger	380,357.98
16 Checks/Debits	760,275.00	Average Collected	380,357.98
Service Charge	.00	Interest Earned	3.13
Interest Paid	3.13	Annual Percentage Yield Earned	0.01%
Ending Balance	215,128.75	2021 Interest Paid	18.12

	Total For This Period	Total Year-to-Date
Overdraft Item Fees	\$.00	\$.00
Returned Item Fees	\$.00	\$.00

DEPOSITS AND OTHER CREDITS

DATE	TRANSACTION DESCRIPTION	AMOUNT
6/22	Int Xfer TRF FROM GEN TO JMS A CCT FOR JMS REIMBURSEMENT CHEC K DEPOSIT	8,285.91
6/30	Interest Deposit	3.13

CHECKS AND OTHER DEBITS

DATE	TRANSACTION DESCRIPTION	AMOUNT
6/30	Int Xfer TRF FROM JMS TO GEN A CCT FOR STAFF BILLING	1,275.00-

CHECKS IN SERIAL NUMBER ORDER

DATE	CHECK NO	AMOUNT	DATE	CHECK NO	AMOUNT
6/08	1153417	100,000.00	6/08	1153420	25,000.00
6/11	1153418	44,000.00	6/04	1153421	25,000.00
6/07	1153419	125,000.00	6/04	1153422	75,000.00

*Indicates break in check number sequence



100 W University Ave
Champaign IL 61820

Date 6/30/21
Primary Account

Page 2

PUBLIC BUSINESS ANALYSIS INT

61510947 (Continued)

CHECKS IN SERIAL NUMBER ORDER					
DATE	CHECK NO	AMOUNT	DATE	CHECK NO	AMOUNT
6/08	1153423	20,000.00	6/11	1153428	45,000.00
6/04	1153424	30,000.00	6/07	1153429	40,000.00
6/07	1153425	100,000.00	6/17	1153430	25,000.00
6/18	1153426	25,000.00	6/08	1153816*	36,000.00
6/04	1153427	44,000.00			

*Indicates break in check number sequence

DAILY BALANCE SECTION					
DATE	BALANCE	DATE	BALANCE	DATE	BALANCE
6/01	967,114.71	6/08	347,114.71	6/18	208,114.71
6/04	793,114.71	6/11	258,114.71	6/22	216,400.62
6/07	528,114.71	6/17	233,114.71	6/30	215,128.75

Primary Account: [REDACTED]

Bloomington ILLINOIS
J.M. SCOTT ACCOUNT
109 E OLIVE ST
BLOOMINGTON, IL 61701
(309) 434-2334 FAX (309) 434-2463

Check Number: 2572
Check Date: 05/24/2021
Check Amount: 01153417
VOID 180 DAYS FROM DATE OF ISSUE

Pay One Hundred Thousand Dollars and 00 cents *****

To The Order Of: CHESTNUT HEALTH SYSTEMS INC
1003 MARTIN LUTHER KING DRIVE
BLOOMINGTON, IL 61701

Amount: \$100,000.00

Melissa T. Johnson
FST/ML

Check 1153417 Amount \$100,000.00 Date 6/8/2021

Bloomington ILLINOIS
J.M. SCOTT ACCOUNT
109 E OLIVE ST
BLOOMINGTON, IL 61701
(309) 434-2334 FAX (309) 434-2463

Check Number: 380
Check Date: 05/24/2021
Check Amount: 01153418
VOID 180 DAYS FROM DATE OF ISSUE

Pay Forty Four Thousand Dollars and 00 cents *****

To The Order Of: CHILDRENS HOME AND AID
403 S STATE ST
BLOOMINGTON, IL 61701-5556

Amount: \$44,000.00

Melissa T. Johnson
FST/ML

Check 1153418 Amount \$44,000.00 Date 6/11/2021

Bloomington ILLINOIS
J.M. SCOTT ACCOUNT
109 E OLIVE ST
BLOOMINGTON, IL 61701
(309) 434-2334 FAX (309) 434-2463

Check Number: 720
Check Date: 05/24/2021
Check Amount: 01153419
VOID 180 DAYS FROM DATE OF ISSUE

Pay One Hundred Twenty Five Thousand Dollars and 00 cents *****

To The Order Of: COMMUNITY HEALTH CARE CLING
500 NORTH FRANKLIN
NORMAL, IL 61701-3510

Amount: \$125,000.00

Melissa T. Johnson
FST/ML

Check 1153419 Amount \$125,000.00 Date 6/7/2021

Bloomington ILLINOIS
J.M. SCOTT ACCOUNT
109 E OLIVE ST
BLOOMINGTON, IL 61701
(309) 434-2334 FAX (309) 434-2463

Check Number: 4671
Check Date: 05/24/2021
Check Amount: 01153420
VOID 180 DAYS FROM DATE OF ISSUE

Pay Twenty Five Thousand Dollars and 00 cents *****

To The Order Of: FAITH IN ACTION OF BLOOMINGTON NORMAL
802 S.W. WILLOW STREET
NORMAL, IL 61701

Amount: \$25,000.00

Melissa T. Johnson
FST/ML

Check 1153420 Amount \$25,000.00 Date 6/8/2021

Bloomington ILLINOIS
J.M. SCOTT ACCOUNT
109 E OLIVE ST
BLOOMINGTON, IL 61701
(309) 434-2334 FAX (309) 434-2463

Check Number: 3616
Check Date: 05/24/2021
Check Amount: 01153421
VOID 180 DAYS FROM DATE OF ISSUE

Pay Twenty Five Thousand Dollars and 00 cents *****

To The Order Of: HEARTLAND HEAD START
208 STILLWELL STREET
BLOOMINGTON, IL 61701

Amount: \$25,000.00

Melissa T. Johnson
FST/ML

Check 1153421 Amount \$25,000.00 Date 6/4/2021

Bloomington ILLINOIS
J.M. SCOTT ACCOUNT
109 E OLIVE ST
BLOOMINGTON, IL 61701
(309) 434-2334 FAX (309) 434-2463

Check Number: 2651
Check Date: 05/24/2021
Check Amount: 01153422
VOID 180 DAYS FROM DATE OF ISSUE

Pay Seventy Five Thousand Dollars and 00 cents *****

To The Order Of: HOME SWEET HOME MINISTRIES INC
BLOOMINGTON, IL 61701

Amount: \$75,000.00

Melissa T. Johnson
FST/ML

Check 1153422 Amount \$75,000.00 Date 6/4/2021

Bloomington ILLINOIS
J.M. SCOTT ACCOUNT
109 E OLIVE ST
BLOOMINGTON, IL 61701
(309) 434-2334 FAX (309) 434-2463

Check Number: 4076
Check Date: 05/24/2021
Check Amount: 01153423
VOID 180 DAYS FROM DATE OF ISSUE

Pay Twenty Thousand Dollars and 00 cents *****

To The Order Of: INTEGRITY COUNSELING INC
802 SOUTH MORRIS AVENUE
BLOOMINGTON, IL 61701

Amount: \$20,000.00

Melissa T. Johnson
FST/ML

Check 1153423 Amount \$20,000.00 Date 6/8/2021

Bloomington ILLINOIS
J.M. SCOTT ACCOUNT
109 E OLIVE ST
BLOOMINGTON, IL 61701
(309) 434-2334 FAX (309) 434-2463

Check Number: 2205
Check Date: 05/24/2021
Check Amount: 01153424
VOID 180 DAYS FROM DATE OF ISSUE

Pay Thirty Thousand Dollars and 00 cents *****

To The Order Of: MARCFIRST
1608 HUNT DRIVE
NORMAL, IL 61761

Amount: \$30,000.00

Melissa T. Johnson
FST/ML

Check 1153424 Amount \$30,000.00 Date 6/4/2021

Bloomington ILLINOIS
J.M. SCOTT ACCOUNT
109 E OLIVE ST
BLOOMINGTON, IL 61701
(309) 434-2334 FAX (309) 434-2463

Check Number: 4491
Check Date: 05/24/2021
Check Amount: 01153425
VOID 180 DAYS FROM DATE OF ISSUE

Pay One Hundred Thousand Dollars and 00 cents *****

To The Order Of: MOLEMAN COUNTY CENTER FOR HUMAN SERVICES INC
100 WEST MARKET STREET
BLOOMINGTON, IL 61701-3818

Amount: \$100,000.00

Melissa T. Johnson
FST/ML

Check 1153425 Amount \$100,000.00 Date 6/7/2021

Bloomington ILLINOIS
J.M. SCOTT ACCOUNT
109 E OLIVE ST
BLOOMINGTON, IL 61701
(309) 434-2334 FAX (309) 434-2463

Check Number: 544
Check Date: 05/24/2021
Check Amount: 01153426
VOID 180 DAYS FROM DATE OF ISSUE

Pay Twenty Five Thousand Dollars and 00 cents *****

To The Order Of: OSF HEALTHCARE SYSTEM
ST. JOSEPH MEDICAL CENTER
2200 E WASHINGTON
BLOOMINGTON, IL 61701-4364

Amount: \$25,000.00

Melissa T. Johnson
FST/ML

Check 1153426 Amount \$25,000.00 Date 6/18/2021

Bloomington ILLINOIS
J.M. SCOTT ACCOUNT
109 E OLIVE ST
BLOOMINGTON, IL 61701
(309) 434-2334 FAX (309) 434-2463

Check Number: 325
Check Date: 05/24/2021
Check Amount: 01153427
VOID 180 DAYS FROM DATE OF ISSUE

Pay Forty Thousand Dollars and 00 cents *****

To The Order Of: PROJECT OZ
1100 WEST FRONT STREET
BLOOMINGTON, IL 61701-4853

Amount: \$44,000.00

Melissa T. Johnson
FST/ML

Check 1153427 Amount \$44,000.00 Date 6/4/2021

Bloomington ILLINOIS
J.M. SCOTT ACCOUNT
109 E OLIVE ST
BLOOMINGTON, IL 61701
(309) 434-2334 FAX (309) 434-2463

Check Number: 4490
Check Date: 05/24/2021
Check Amount: 01153428
VOID 180 DAYS FROM DATE OF ISSUE

Pay Forty Five Thousand Dollars and 00 cents *****

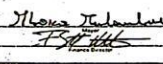
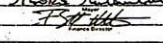
To The Order Of: THE CENTER FOR YOUTH & FAMILY SOLUTIONS INC
502 SOUTH MORRIS AVENUE
BLOOMINGTON, IL 61701

Amount: \$45,000.00

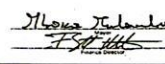
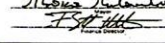
Melissa T. Johnson
FST/ML

Check 1153428 Amount \$45,000.00 Date 6/11/2021

Primary Account: [REDACTED]

Bloomington ILLINOIS		RUEY BANK 200 WEST WASHINGTON BLOOMINGTON, IL 61701		Check Number 2759	Check Date 06/24/2021	Check Number 01153429
J.M. SCOTT ACCOUNT 109 E OLIVE ST BLOOMINGTON, IL 61701 (309) 434-2334 FAX (309) 434-2463		VOID 180 DAYS FROM DATE OF ISSUE		\$40,000.00		
Pay Forty Thousand Dollars and 00 cents *****						
To The Order Of	WEST BLOOMINGTON REVITALIZATION PROJECT 724 WEST WASHINGTON STREET BLOOMINGTON, IL 61701			 		

Check 1153429 Amount \$40,000.00 Date 6/7/2021

Bloomington ILLINOIS		RUEY BANK 200 WEST WASHINGTON BLOOMINGTON, IL 61701		Check Number 635	Check Date 05/24/2021	Check Number 01153430
J.M. SCOTT ACCOUNT 109 E OLIVE ST BLOOMINGTON, IL 61701 (309) 434-2334 FAX (309) 434-2463		VOID 180 DAYS FROM DATE OF ISSUE		\$25,000.00		
Pay Twenty Five Thousand Dollars and 00 cents *****						
To The Order Of	YOUTHBUILD MCLEAN COUNTY 360 WYLLIE DR SUITE 300 NORMAL, IL 61761			 		

Check 1153430 Amount \$25,000.00 Date 6/17/2021

Bloomington ILLINOIS		RUEY BANK 200 WEST WASHINGTON BLOOMINGTON, IL 61701		Check Number 3337	Check Date 05/24/2021	Check Number 01153416
J.M. SCOTT ACCOUNT 109 E OLIVE ST BLOOMINGTON, IL 61701 (309) 434-2334 FAX (309) 434-2463		VOID 180 DAYS FROM DATE OF ISSUE		\$36,000.00		
Pay Thirty Six Thousand Dollars and 00 cents *****						
To The Order Of	BOYS & GIRLS CLUB OF BLOOMINGTON NORMAL 1615 WEST ILLINOIS ST BLOOMINGTON, IL 61701			 		

Check 1153816 Amount \$36,000.00 Date 6/8/2021



100 W University Ave
Champaign IL 61820

[REDACTED]
CITY OF BLOOMINGTON
109 E OLIVE ST
BLOOMINGTON IL 61701-5217

Date 7/30/21
Primary Account

Page 1
[REDACTED]

CHECKING ACCOUNT SUMMARY & DETAIL

EFFECTIVE AUGUST 16, 2021, THE FOLLOWING FEE CHANGES WILL BE IN EFFECT:

RETURN MAIL/INCORRECT ADDRESS - \$2.00 A MONTH

FOREIGN CHECK DEPOSIT - \$10.00 PER ITEM

SAFE DEPOSIT RENTAL LATE FEE - \$10.00

COLLECTION FEE - \$30.00 PER ITEM

PUBLIC BUSINESS ANALYSIS INT		Number of Enclosures	0
Account Number	[REDACTED]	Statement Dates	7/01/21 thru 8/01/21
Previous Balance	215,128.75	Days in the statement period	32
Deposits/Credits	.00	Average Ledger	215,128.75
Checks/Debits	.00	Average Collected	215,128.75
Service Charge	.00	Interest Earned	1.89
Interest Paid	1.83	Annual Percentage Yield Earned	0.01%
Ending Balance	215,130.58	2021 Interest Paid	19.95

	Total For This Period	Total Year-to-Date
Overdraft Item Fees	\$.00	\$.00
Returned Item Fees	\$.00	\$.00

DEPOSITS AND OTHER CREDITS

DATE	TRANSACTION DESCRIPTION	AMOUNT
7/31	Interest Deposit	1.83

DAILY BALANCE SECTION

DATE	BALANCE	DATE	BALANCE
7/01	215,128.75	7/31	215,130.58



100 W University Ave
Champaign IL 61820


CITY OF BLOOMINGTON
109 E OLIVE ST
BLOOMINGTON IL 61701-5217

Date 8/31/21
Primary Account

Page 1


CHECKING ACCOUNT SUMMARY & DETAIL

EFFECTIVE AUGUST 16, 2021, THE FOLLOWING FEE CHANGES WILL BE IN EFFECT:

RETURN MAIL/INCORRECT ADDRESS - \$2.00 A MONTH

FOREIGN CHECK DEPOSIT - \$10.00 PER ITEM

SAFE DEPOSIT RENTAL LATE FEE - \$10.00

COLLECTION FEE - \$30.00 PER ITEM

PUBLIC BUSINESS ANALYSIS INT		Number of Enclosures	1
Account Number		Statement Dates	8/02/21 thru 8/31/21
Previous Balance	215,130.58	Days in the statement period	30
Deposits/Credits	.00	Average Ledger	213,664.01
1 Checks/Debits	1,517.14	Average Collected	213,664.01
Service Charge	.00	Interest Earned	1.75
Interest Paid	1.81	Annual Percentage Yield Earned	0.01%
Ending Balance	213,615.25	2021 Interest Paid	21.76

	Total For This Period	Total Year-to-Date
Overdraft Item Fees	\$.00	\$.00
Returned Item Fees	\$.00	\$.00

DEPOSITS AND OTHER CREDITS

DATE	TRANSACTION DESCRIPTION	AMOUNT
8/31	Interest Deposit	1.81

CHECKS IN SERIAL NUMBER ORDER

DATE	CHECK NO	AMOUNT
8/03	1154756	1,517.14

*Indicates break in check number sequence

DAILY BALANCE SECTION

DATE	BALANCE	DATE	BALANCE	DATE	BALANCE
8/02	215,130.58	8/03	213,613.44	8/31	213,615.25

Primary Account: [REDACTED]

THE PAIR OF THIS CHECK HAS A SECURITY KITE BACKGROUND PATTERN. DO NOT CASH IF THE WORD VOID IS VISIBLE

Bloomington ILLINOIS
J.M. SCOTT ACCOUNT
109 E OLIVE ST
BLOOMINGTON, IL 61701
(708) 434-2304 FAX (708) 434-2453

VOID IF CASH
2ND VENDOR CREDIT
Bloomington, IL
FBI

Number
4454

Date
07/26/2021

Check
01154756

VOID 180 DAYS FROM DATE OF ISSUE

\$1,517.14

Pay One Thousand Five Hundred Seventeen Dollars and 14 cents *****

To The
Order Of
SENEVATE INC
NE CROSBY SOFTWARE
3423 PIEDMONT ROAD NE
SUITE 210
ATLANTA, GA 30305

Mona T. [Signature]
TSP [Signature]

Check 1154756 Amount \$1,517.14 Date 8/3/2021



100 W University Ave
Champaign IL 61820

CITY OF BLOOMINGTON
109 E OLIVE ST
BLOOMINGTON IL 61701-5217

Date 9/30/21
Primary Account

Page 1

CHECKING ACCOUNT SUMMARY & DETAIL

EFFECTIVE AUGUST 16, 2021, THE FOLLOWING FEE CHANGES WILL BE IN EFFECT:
RETURN MAIL/INCORRECT ADDRESS - \$2.00 A MONTH
FOREIGN CHECK DEPOSIT - \$10.00 PER ITEM
SAFE DEPOSIT RENTAL LATE FEE - \$10.00
COLLECTION FEE - \$30.00 PER ITEM

PUBLIC BUSINESS ANALYSIS INT		Number of Enclosures	0
Account Number		Statement Dates	9/01/21 thru 9/30/21
Previous Balance	213,615.25	Days in the statement period	30
Deposits/Credits	.00	Average Ledger	212,238.16
2 Checks/Debits	5,525.00	Average Collected	212,238.16
Service Charge	.00	Interest Earned	1.75
Interest Paid	1.75	Annual Percentage Yield Earned	0.01%
Ending Balance	208,092.00	2021 Interest Paid	23.51

	Total For This Period	Total Year-to-Date
Overdraft Item Fees	\$.00	\$.00
Returned Item Fees	\$.00	\$.00

DEPOSITS AND OTHER CREDITS

DATE	TRANSACTION DESCRIPTION	AMOUNT
9/30	Interest Deposit	1.75

CHECKS AND OTHER DEBITS

DATE	TRANSACTION DESCRIPTION	AMOUNT
9/20	Int Xfer TRF FROM JMS ACCT TO GENERAL ACCT FOR STAFF PMNTS	3,362.50-
9/29	Int Xfer TRF FROM JMS TO GENER AL TO REIMBURE FOR JMS STAFF I NVOICE PMNT	2,162.50-

DAILY BALANCE SECTION

DATE	BALANCE	DATE	BALANCE
9/01	213,615.25	9/29	208,090.25
9/20	210,252.75	9/30	208,092.00

Primary Account: [REDACTED]

Amount \$16,650.84 Date 10/27/2021



100 W University Ave
Champaign IL 61820


CITY OF BLOOMINGTON
109 E OLIVE ST
BLOOMINGTON IL 61701-5217

Date 10/29/21
Primary Account

Page 1


CHECKING ACCOUNT SUMMARY & DETAIL

PUBLIC BUSINESS ANALYSIS INT		Number of Enclosures	1
Account Number		Statement Dates	10/01/21 thru 10/31/21
Previous Balance	208,092.00	Days in the statement period	31
1 Deposits/Credits	16,650.84	Average Ledger	210,777.61
Checks/Debits	.00	Average Collected	210,777.61
Service Charge	.00	Interest Earned	1.79
Interest Paid	1.79	Annual Percentage Yield Earned	0.01%
Ending Balance	224,744.63	2021 Interest Paid	25.30

	Total For This Period	Total Year-to-Date
Overdraft Item Fees	\$.00	\$.00
Returned Item Fees	\$.00	\$.00

DEPOSITS AND OTHER CREDITS

DATE	TRANSACTION DESCRIPTION	AMOUNT
10/27	Deposit/Credit RE:	16,650.84
10/31	Interest Deposit	1.79

DAILY BALANCE SECTION

DATE	BALANCE	DATE	BALANCE	DATE	BALANCE
10/01	208,092.00	10/27	224,742.84	10/31	224,744.63



100 W University Ave
Champaign IL 61820

[REDACTED]
CITY OF BLOOMINGTON
109 E OLIVE ST
BLOOMINGTON IL 61701-5217

Date 11/30/21
Primary Account

Page 1
[REDACTED]

CHECKING ACCOUNT SUMMARY & DETAIL

Busey Bank has recently conducted a review on pricing for various deposit and Treasury Management Services. You may see a change in your analysis fees effective February 1st (billed on March 15th). If you have questions, please contact your Relationship Manager or a Treasury Management Representative.

PUBLIC BUSINESS ANALYSIS INT		Number of Enclosures	0
Account Number	[REDACTED]	Statement Dates	11/01/21 thru 11/30/21
Previous Balance	224,744.63	Days in the statement period	30
Deposits/Credits	.00	Average Ledger	224,744.63
Checks/Debits	.00	Average Collected	224,744.63
Service Charge	.00	Interest Earned	1.84
Interest Paid	1.84	Annual Percentage Yield Earned	0.01%
Ending Balance	224,746.47	2021 Interest Paid	27.14

	Total For This Period	Total Year-to-Date
Overdraft Item Fees	\$.00	\$.00
Returned Item Fees	\$.00	\$.00

DEPOSITS AND OTHER CREDITS

DATE	TRANSACTION DESCRIPTION	AMOUNT
11/30	Interest Deposit	1.84

DAILY BALANCE SECTION

DATE	BALANCE	DATE	BALANCE
11/01	224,744.63	11/30	224,746.47



100 W University Ave
Champaign IL 61820

[REDACTED]
CITY OF BLOOMINGTON
109 E OLIVE ST
BLOOMINGTON IL 61701-5217

Date 12/31/21
Primary Account

Page 1
[REDACTED]

CHECKING ACCOUNT SUMMARY & DETAIL

Busey Bank has recently conducted a review on pricing for various deposit and Treasury Management Services. You may see a change in your analysis fees effective February 1st (billed on March 15th). If you have questions, please contact your Relationship Manager or a Treasury Management Representative.

PUBLIC BUSINESS ANALYSIS INT		Number of Enclosures	0
Account Number	[REDACTED]	Statement Dates	12/01/21 thru 12/31/21
Previous Balance	224,746.47	Days in the statement period	31
Deposits/Credits	.00	Average Ledger	224,746.47
Checks/Debits	.00	Average Collected	224,746.47
Service Charge	.00	Interest Earned	1.91
Interest Paid	1.91	Annual Percentage Yield Earned	0.01%
Ending Balance	224,748.38	2021 Interest Paid	29.05

	Total For This Period	Total Year-to-Date
Overdraft Item Fees	\$.00	\$.00
Returned Item Fees	\$.00	\$.00

DEPOSITS AND OTHER CREDITS

DATE	TRANSACTION DESCRIPTION	AMOUNT
12/31	Interest Deposit	1.91

DAILY BALANCE SECTION

DATE	BALANCE	DATE	BALANCE
12/01	224,746.47	12/31	224,748.38



100 W University Ave
Champaign IL 61820

[REDACTED]
CITY OF BLOOMINGTON
109 E OLIVE ST
BLOOMINGTON IL 61701-5217

Date 1/31/22
Primary Account

Page 1
[REDACTED]

CHECKING ACCOUNT SUMMARY & DETAIL

Busey Bank has recently conducted a review on pricing for various deposit and Treasury Management Services. You may see a change in your analysis fees effective February 1st (billed on March 15th). If you have questions, please contact your Relationship Manager or a Treasury Management Representative.

PUBLIC BUSINESS ANALYSIS INT		Number of Enclosures	0
Account Number	[REDACTED]	Statement Dates	1/01/22 thru 1/31/22
Previous Balance	224,748.38	Days in the statement period	31
Deposits/Credits	.00	Average Ledger	224,748.38
Checks/Debits	.00	Average Collected	224,748.38
Service Charge	.00	Interest Earned	1.91
Interest Paid	1.91	Annual Percentage Yield Earned	0.01%
Ending Balance	224,750.29	2022 Interest Paid	1.91

	Total For This Period	Total Year-to-Date
Overdraft Item Fees	\$.00	\$.00
Returned Item Fees	\$.00	\$.00

DEPOSITS AND OTHER CREDITS

DATE	TRANSACTION DESCRIPTION	AMOUNT
1/31	Interest Deposit	1.91

DAILY BALANCE SECTION

DATE	BALANCE	DATE	BALANCE
1/01	224,748.38	1/31	224,750.29



100 W University Ave
Champaign IL 61820

CITY OF BLOOMINGTON
109 E OLIVE ST
BLOOMINGTON IL 61701-5217

Date 2/28/22
Primary Account

Page 1

CHECKING ACCOUNT SUMMARY & DETAIL

PUBLIC BUSINESS ANALYSIS INT		Number of Enclosures	0
Account Number		Statement Dates	2/01/22 thru 2/28/22
Previous Balance	224,750.29	Days in the statement period	28
Deposits/Credits	.00	Average Ledger	222,799.26
1 Checks/Debits	4,966.25	Average Collected	222,799.26
Service Charge	.00	Interest Earned	1.71
Interest Paid	1.71	Annual Percentage Yield Earned	0.01%
Ending Balance	219,785.75	2022 Interest Paid	3.62

	Total For This Period	Total Year-to-Date
Overdraft Item Fees	\$.00	\$.00
Returned Item Fees	\$.00	\$.00

DEPOSITS AND OTHER CREDITS

DATE	TRANSACTION DESCRIPTION	AMOUNT
2/28	Interest Deposit	1.71

CHECKS AND OTHER DEBITS

DATE	TRANSACTION DESCRIPTION	AMOUNT
2/18	Int Xfer TRF FROM JMS TO GENER AL ACCOUNT	4,966.25-

DAILY BALANCE SECTION

DATE	BALANCE	DATE	BALANCE	DATE	BALANCE
2/01	224,750.29	2/18	219,784.04	2/28	219,785.75



100 W University Ave
Champaign IL 61820

CITY OF BLOOMINGTON
109 E OLIVE ST
BLOOMINGTON IL 61701-5217

Date 3/31/22
Primary Account

Page 1

CHECKING ACCOUNT SUMMARY & DETAIL

PUBLIC BUSINESS ANALYSIS INT		Number of Enclosures	0
Account Number		Statement Dates	3/01/22 thru 3/31/22
Previous Balance	219,785.75	Days in the statement period	31
Deposits/Credits	.00	Average Ledger	219,094.78
2 Checks/Debits	3,060.00	Average Collected	219,094.78
Service Charge	.00	Interest Earned	1.86
Interest Paid	1.86	Annual Percentage Yield Earned	0.01%
Ending Balance	216,727.61	2022 Interest Paid	5.48

	Total For This Period	Total Year-to-Date
Overdraft Item Fees	\$.00	\$.00
Returned Item Fees	\$.00	\$.00

DEPOSITS AND OTHER CREDITS

DATE	TRANSACTION DESCRIPTION	AMOUNT
3/31	Interest Deposit	1.86

CHECKS AND OTHER DEBITS

DATE	TRANSACTION DESCRIPTION	AMOUNT
3/25	Int Xfer TRF FROM JMS TO GENER AL	1,305.00-
3/25	Int Xfer TRF FROM JMS TO GENER AL	1,755.00-

DAILY BALANCE SECTION

DATE	BALANCE	DATE	BALANCE	DATE	BALANCE
3/01	219,785.75	3/25	216,725.75	3/31	216,727.61



100 W University Ave
Champaign IL 61820

CITY OF BLOOMINGTON
109 E OLIVE ST
BLOOMINGTON IL 61701-5217

Date 4/29/22
Primary Account

Page 1

CHECKING ACCOUNT SUMMARY & DETAIL

PUBLIC BUSINESS ANALYSIS INT		Number of Enclosures	1
Account Number		Statement Dates	4/01/22 thru 5/01/22
Previous Balance	216,727.61	Days in the statement period	31
Deposits/Credits	.00	Average Ledger	215,520.23
2 Checks/Debits	4,476.25	Average Collected	215,520.23
Service Charge	.00	Interest Earned	1.83
Interest Paid	1.77	Annual Percentage Yield Earned	0.01%
Ending Balance	212,253.13	2022 Interest Paid	7.25

	Total For This Period	Total Year-to-Date
Overdraft Item Fees	\$.00	\$.00
Returned Item Fees	\$.00	\$.00

DEPOSITS AND OTHER CREDITS

DATE	TRANSACTION DESCRIPTION	AMOUNT
4/30	Interest Deposit	1.77

CHECKS AND OTHER DEBITS

DATE	TRANSACTION DESCRIPTION	AMOUNT
4/29	Int Xfer TRF FROM JMS ACCOUNT TO GENERAL ACCOUNT	3,476.25-

CHECKS IN SERIAL NUMBER ORDER

DATE	CHECK NO	AMOUNT
4/05	1159175	1,000.00

*Indicates break in check number sequence

DAILY BALANCE SECTION

DATE	BALANCE	DATE	BALANCE
4/01	216,727.61	4/29	212,251.36
4/05	215,727.61	4/30	212,253.13

Appendix E: Fiscal Year 2022 John M. Scott Program City Financial Records

07/05/2022 08:47
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ACCOUNT TRIAL BALANCE FOR FY22/MAY TO APR
FUNDP 1
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ACCOUNT ACCOUNT NAME PER JNL SRC EFF DATE REFERENCE	ORG	BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
7210-000-72100-500-56010- JMS Interest Income	72102100	.00				
1 837 GEN 05/31/21	INTEREST ON BUSEY ACCT		.00	8.23	-8.23	
1 1882 GEN 05/31/21	TO RECORD VANGUARD ACTIVITY		.00	5,459.58	-5,467.81	
2 1058 GEN 06/30/21	INTEREST ON BUSEY ACCT		.00	3.13	-5,470.94	
2 1062 GEN 06/30/21	TRUST ACTIVITY		.00	70,666.27	-76,137.21	
3 1012 GEN 07/31/21	INTEREST ON BUSEY ACCT		.00	1.83	-76,139.04	
3 1047 GEN 07/31/21	MONTHLY TRUST ACTIVITY		.00	5,459.47	-81,598.51	
3 1047 GEN 07/31/21	MONTHLY TRUST ACTIVITY		.00	317,968.13	-399,566.64	
3 1066 GEN 07/31/21	RECLASS JMS JULY UNREALIZED	317,968.13	.00		-81,598.51	
4 974 GEN 08/31/21	INTEREST ON BUSEY ACCT		.00	1.81	-81,600.32	
4 986 GEN 08/31/21	MONTHLY TRUST ACTIVITY		.00	5,433.93	-87,034.25	
5 909 GEN 09/30/21	INTEREST ON BUSEY ACCOUNT		.00	1.75	-87,036.00	
5 1006 GEN 09/30/21	MONTHLY TRUST ACTIVITY		.00	99,052.76	-186,088.76	
6 954 GEN 10/29/21	INTEREST ON BUSEY ACCOUNT		.00	1.79	-186,090.55	
6 1042 GEN 10/31/21	MONTHLY TRUST ACTIVITY		.00	5,390.56	-191,481.11	
7 1281 GEN 11/30/21	INTEREST ON BUSEY ACCOUNT		.00	1.84	-191,482.95	
7 1319 GEN 11/30/21	MONTHLY TRUST ACTIVITY		.00	5,417.08	-196,900.03	
8 1093 GEN 12/31/21	INTEREST ON BUSEY ACCOUNT		.00	1.91	-196,901.94	
8 1216 GEN 12/31/21	MONTHLY TRUST ACTIVITY		.00	149,694.38	-346,596.32	
9 1230 GEN 01/31/22	INTEREST ON BUSEY ACCT		.00	1.91	-346,598.23	
9 1263 GEN 01/31/22	MONTHLY TRUST ACTIVITY		.00	5,526.71	-352,124.94	
10 867 GEN 02/28/22	INTEREST ON BUSEY ACCT		.00	1.71	-352,126.65	
10 1037 GEN 02/28/22	MONTHLY TRUST ACTIVITY		.00	5,469.07	-357,595.72	
11 1187 GEN 03/31/22	INTEREST ON BUSEY ACCT		.00	1.86	-357,597.58	
11 1319 GEN 03/31/22	MONTHLY TRUST ACTIVITY		.00	77,060.34	-434,657.92	
12 1130 GEN 04/30/22	INTEREST ON BUSEY ACCT		.00	1.77	-434,659.69	
12 1466 GEN 04/30/22	MONTHLY TRUST ACTIVITY		.00	5,585.39	-440,245.08	
		.00	317,968.13	758,213.21	-440,245.08	-440,245.08
7210-000-72100-500-56110- JMS Unrealized Gain/Loss	72102100	.00				
1 1882 GEN 05/31/21	TO RECORD VANGUARD ACTIVITY		.00	85,948.75	-85,948.75	
2 1062 GEN 06/30/21	TRUST ACTIVITY		.00	315,689.71	-401,638.46	
3 1066 GEN 07/31/21	RECLASS JMS JULY UNREALIZED		.00	317,968.13	-719,606.59	
4 986 GEN 08/31/21	MONTHLY TRUST ACTIVITY		.00	325,853.57	-1,045,460.16	
5 1006 GEN 09/30/21	MONTHLY TRUST ACTIVITY	713,399.65	.00		-332,060.51	
6 1042 GEN 10/31/21	MONTHLY TRUST ACTIVITY		.00	843,357.86	-1,175,418.37	
7 1319 GEN 11/30/21	MONTHLY TRUST ACTIVITY	143,876.99	.00		-1,031,541.38	
8 1216 GEN 12/31/21	MONTHLY TRUST ACTIVITY		.00	305,276.00	-1,336,817.38	
9 1263 GEN 01/31/22	MONTHLY TRUST ACTIVITY	941,429.10	.00		-395,388.28	
10 1037 GEN 02/28/22	MONTHLY TRUST ACTIVITY	347,018.06	.00		-48,370.22	
11 1319 GEN 03/31/22	MONTHLY TRUST ACTIVITY		.00	193,392.54	-241,762.76	
12 1466 GEN 04/30/22	MONTHLY TRUST ACTIVITY	1,337,061.03	.00		1,095,298.27	
		.00	3,482,784.83	2,387,486.56	1,095,298.27	1,095,298.27
7210-000-72100-500-57990- JMS Other Misc Revenue	72102100	.00				
1 416 CRP 05/19/21 11510	CASH RECEIPTS JOURNAL		.00	8,285.91	-8,285.91	
6 727 CRP 10/26/21 11510	CASH RECEIPTS JOURNAL		.00	16,650.84	-24,936.75	
		.00	.00	24,936.75	-24,936.75	-24,936.75

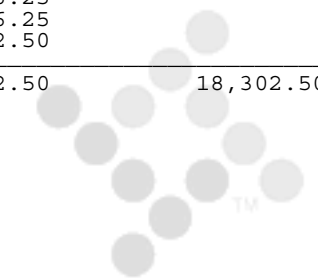


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CITY OF BLOOMINGTON, IL
ACCOUNT TRIAL BALANCE FOR FY22/MAY TO APR
FUND

P 2
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ACCOUNT				ORG		BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
ACCOUNT NAME	PER	JNL	SRC	EFF DATE	REFERENCE					
7210-000-72100-500-70530- JMS Repr/Mtnc Office & Comp Eq	3	411	API	07/14/21	004464 315564	.00	1,517.14	.00	1,517.14	
						.00	1,517.14	.00	1,517.14	1,517.14
7210-000-72100-500-70690- JMS Other Purchased Services	2	898	API	06/30/21	000714 314394	.00	127.41	.00	127.41	
						.00	127.41	.00	127.41	127.41
7210-000-72100-500-79130-59000 JMS Grants	1	319	API	05/14/21	004491 309313	.00	100,000.00	.00	100,000.00	
	1	319	API	05/14/21	000720 309314	.00	125,000.00	.00	225,000.00	
						.00	225,000.00	.00	225,000.00	225,000.00
7210-000-72100-500-79130-59100 JMS Grants	1	319	API	05/14/21	000325 309325	.00	44,000.00	.00	44,000.00	
	1	319	API	05/14/21	000544 309324	.00	25,000.00	.00	69,000.00	
	1	319	API	05/14/21	000589 309319	.00	44,000.00	.00	113,000.00	
	1	319	API	05/14/21	000635 309320	.00	25,000.00	.00	138,000.00	
	1	319	API	05/14/21	002205 309317	.00	30,000.00	.00	168,000.00	
	1	319	API	05/14/21	002572 309315	.00	100,000.00	.00	268,000.00	
	1	319	API	05/14/21	002651 309316	.00	75,000.00	.00	343,000.00	
	1	319	API	05/14/21	002759 309327	.00	40,000.00	.00	383,000.00	
	1	319	API	05/14/21	003237 309321	.00	36,000.00	.00	419,000.00	
	1	319	API	05/14/21	003818 309323	.00	25,000.00	.00	444,000.00	
	1	319	API	05/14/21	004490 309326	.00	45,000.00	.00	489,000.00	
	1	319	API	05/14/21	004671 309322	.00	25,000.00	.00	514,000.00	
	1	319	API	05/14/21	004676 309318	.00	20,000.00	.00	534,000.00	
						.00	534,000.00	.00	534,000.00	534,000.00
7210-000-72100-500-79130-59200 JMS Grants	11	1019	API	03/29/22	002651 337048	.00	1,000.00	.00	1,000.00	
						.00	1,000.00	.00	1,000.00	1,000.00
7210-000-72100-500-89154- JMS To Code Enforcement	2	888	GEN	06/30/21	TRF FROM JMS TO GEN	.00	1,275.00	.00	1,275.00	
	3	1067	GEN	07/31/21	TRF FROM JMS TO GENERAL ACCT	.00	3,362.50	.00	4,637.50	
	5	789	GEN	09/29/21	TRF FROM JMS TO GENERAL ACCT	.00	2,162.50	.00	6,800.00	
	10	427	GEN	02/18/22	TRF FROM JMS TO GENERAL ACCT	.00	4,966.25	.00	11,766.25	
	11	915	GEN	03/25/22	TRF FROM JMS TO GENERAL ACCT	.00	3,060.00	.00	14,826.25	
	12	1033	GEN	04/29/22	TRF FROM JMS TO GENERAL ACCT	.00	3,476.25	.00	18,302.50	
						.00	18,302.50	.00	18,302.50	18,302.50





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CITY OF BLOOMINGTON, IL
ACCOUNT TRIAL BALANCE FOR FY22/MAY TO APR
FUND

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ACCOUNT					BEG. BALANCE	DEBITS	CREDITS	NET CHANGE	END BALANCE
ACCOUNT NAME									
PER	JNL	SRC	EFF DATE	REFERENCE					
TOTALS FOR FUND 7210									
J M Scott Healthcare Fund					.00	4,580,700.01	3,170,636.52	1,410,063.49	1,410,063.49
REPORT TOTALS					.00	4,580,700.01	3,170,636.52	1,410,063.49	1,410,063.49





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CITY OF BLOOMINGTON, IL
ACCOUNT TRIAL BALANCE FOR FY22/MAY TO APR

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REPORT OPTIONS

Print (D)etail or (S)ummary:	D
Fiscal year-to-date version:	Y
Reporting year:	2022
Reporting from period:	01 MAY to 12 APR
Journal Detail from	05/01/2021 to 04/30/2022
(B)alance sheet or (A)ll accounts:	A
Roll up projects to object level:	N
Omit zero balance accounts:	Y
Sort by 3 Org-Obj-Project	
Print Org Code? (Y/N)	Y
Print Fund Header and Org/Obj	N
Include page break between funds	N
Include page break between each	N
Print totals	N
Print report options	Y
Exclude fund balance YEC/AJE for prior years	N

Find Criteria

Field Name	Field Value
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Fund	
Division	
Department	
Function	
Character Code	
Org	72102100
Object	
Project	
Account type	
Account status	

** END OF REPORT - Generated by William Bessler **



JOHN M. SCOTT HEALTH CARE TRUST
FINANCIAL POLICIES AND PROCEDURES

I. FUNCTIONING OF THE FINANCE COMMITTEE

Individuals serving on the Finance Committee (hereinafter “Committee”) must be recommended by the John M. Scott Health Care Commission (hereinafter “Commission”) and approved by the Trustee. As a Subcommittee of the Commission, the Committee must be authorized to oversee and make investment decisions, select investment managers, allocate or reallocate funds among the various types of investment or managed funds for the Trust, subject to the review and approval of the Commission and the Trustee. The Committee shall keep records of all its meetings and actions, which will be appended to the Commission minutes for the information and approval of the Committee and the Commission. Marketable securities will be kept in a bank custodial account for safekeeping and for recording and implementation of all transactions.

Per the Commission by-laws, the City has appointed a Staff Administrator to serve as an administrative resource to the Commission. The Staff Administrator is responsible for fiscal management in the name of the Trust, the Trustee, and the Commission.

II. TRANSFERS TO THE CURRENT ACCOUNT:

A. ANNUAL BUDGET

Per Article VIII: Section 1 of the Commission by-laws, the Commission may request monies from the Trust in order to enable it to adequately carry out its responsibilities, provided such requests are in harmony with the provisions of the Trust itself. The Commission will submit an annual budget in writing to the Trustees for approval with the City of Bloomington’s (City) annual budget. This shall be no more than the total amount of interest earned and up to a maximum of 10% of the remaining interest earned above the initial deposit.

B. TRANSFER OF FUNDS

Once the annual budget is approved by the Trustee, the Commission may request a fund transfer in an amount not to exceed the approved annual budget. The request must be submitted jointly by the Commission Chair and Treasurer in writing to the Staff Administrator. The request should include direction as to the specific fund asset(s) from which to make the transfer. The Staff Administrator will forward the request to the City’s designated signatory on the Trust account. The designated signatory will provide a copy of the transfer request and documentation showing the funds deposited into the cash account to the Staff Administrator for distribution to the Commission.

C. INVOICE PAYMENT POLICY

All expenditure payments will be processed by the City’s Finance/Accounts Payable department. All existing City Accounts Payable policies and procedures will apply. The Staff Administrator will have the authority to approve any JM Scott related expenditure less than \$1,000; by signing the expenditure prior to submission to the City’s Finance department. Expenditures over \$1,000 will need to be reviewed and approved by the Commission. All expenditure payments will be processed by the City’s Finance/Accounts

JOHN M. SCOTT HEALTH CARE TRUST FINANCIAL POLICIES AND PROCEDURES

Payable department. All existing City Accounts Payable policies and procedures will apply. The Staff Administrator will have the authority to approve any JM Scott related expenditures less than \$1,000; by signing the expenditure prior to submission to the City's Finance department. Expenditures over \$1,000 will need to be reviewed and approved by the Commission prior to payment, by an affirmative vote of the required number of members. Communication of this authorization to the City's Finance department will take the form of an email from the Staff Administrator, copying the Commission Chair, and referencing the approved expense and the date of the meeting. The Staff Administrator will also sign the expenditure.

III. TEMPORARY INVESTMENTS

Each year the Trust will make an estimate of its short term needs for funds to cover seasonal fluctuations and enrollment fluctuations until such time as it can adjust its operating budgets. Consequently, it will not be necessary to encumber the management of the longer term investments with the possibility of short term needs. The portion of funds needed for this purpose is to be provided through liquid assets or other appropriate short term investment vehicles. As funds accumulate beyond short term needs, they will be designated for long term investment by the Director, in consultation with the Committee, and the Placement decision will be made by the Committee, a Subcommittee of the Commission and other appointed members.

IV. PRIMARY INVESTMENT ASSETS

All assets under the supervision of the Committee will be placed with an FDIC bank custodian approved by the Trustee. The Committee will adopt a statement of investment policies which the Trustee must approve. The Committee may recommend to the Trustee an experienced investment manager and give the manager discretion to select specific investments in accordance with the statement of investment policies and parameters. The Committee may also select various mutual funds as investment media for the Trust.

The major portion of Trust funds will be invested in equities and securities of varying maturities with a high degree of marketability. Each segment of the portfolio will be reviewed periodically by the Committee and evaluated against performance measures appropriate to that fund, with emphasis on long-range objectives. The Committee will, in turn, provide a comprehensive report and evaluation of investments to the Commission and Trustee at least annually.

V. OTHER INVESTMENTS

The Trust has some investment funds restricted as to use and the extent and disposition of these investments may appropriately influence investment decisions regarding unrestricted funds. Some investments obtained as gifts may be subject to constraints; others may involve annuity income payment obligations or unitrust agreements. Unitrust investments may be made in no-load mutual funds or placed under individual management. Except for the special arrangements involved, the objectives for these investments and performance criteria will be similar to those adopted by the Trustee for the Trust itself.

JOHN M. SCOTT HEALTH CARE TRUST
FINANCIAL POLICIES AND PROCEDURES

VI. STATEMENT OF INVESTMENT POLICIES

A. PURPOSE

The purpose of this Statement of Financial Policies is to set forth the general guidelines within which the assets of the Trust will be invested. It provides parameters to guide the Committee and the investment manager's decisions.

B. INVESTMENT OBJECTIVES

The primary objective of the investment portfolio is to be in a position to meet promptly all demands the Trustee may make upon the assets of the Trust. Recognizing this transcending requirement, the investment objective will be to attain a real total return, consisting of a combination of capital appreciation (or depreciation) and current income received in the form of dividends and interest, adjusted for inflation as measured by the Consumer Price Index, of at least 5% per year over the long term. The periods over which investment results will be evaluated will be no less than five years. It is recognized that the real return objectives may be difficult to attain in every five year period but should be attainable over a series of five year periods. It is hoped that the adoption of this objective will allow the portfolio to maintain its purchasing power over time while supporting a satisfactory level of services.

C. PORTFOLIO COMPOSITION AND RISK

1. Assets of the investment portfolio will be allocated amount marketable or immediately redeemable equity, equity-type, fixed income, and other types of securities. Most of the time a majority of the assets will be invested in equity and equity-type securities.
2. When fully invested, a range within which the percentage of equity and equity-type investments will be permitted to fluctuate is 40 – 85% of the total portfolio.

D. GUIDELINES FOR FIXED INCOME

1. Fixed income investments will generally consist of short and medium-term high grade securities rated “A” or better by a recognized rating agency. No more than 5% of the portfolio may be invested in debt of any one issuer but there will be no limitation on holdings of US Treasury and US Agency Issues.
2. Short-term funds will be kept entirely in very high grade marketable or highly liquid instruments.

E. GUIDELINES FOR EQUITY INVESTMENTS

1. Equity investments are to be diversified at the discretion of the manager, but no additional investment shall be made in an equity security constituting more than 5% of the portfolio.

JOHN M. SCOTT HEALTH CARE TRUST
FINANCIAL POLICIES AND PROCEDURES

2. No short sales will be permitted, nor may securities be placed on a loan to other parties for any purpose.
3. Options, futures contracts, or other types of derivatives or securities may be purchased, but only with prior approval of each transaction by the Committee.

F. GUIDELINES FOR TRANSACTIONS

All assets are to be managed for the exclusive benefit of the Trust. Transactions should be entered into on the basis of best execution, which normally means best realized price. Nonetheless, commissions may be designated for payment of services rendered to the Trust portfolio or to the manager on behalf of the Trust portfolio assets.

G. GENERAL

These guidelines for managing the portfolio of the Trust are not absolute. Circumstances and opinions do change. But before there is a departure from any of these major policy parameters, prior approval by the Trustee will be required. This policy will be reviewed by the Trustees at least every five years.

John M. Scott Health Care Commission May 2021 Meeting Minutes

Meeting: May 26, 2021 via Zoom

Attendance

Commissioners Present: Karen Stipp, Colton Sylvester, Brad Secord, Feli Sebastian, Karen Schmidt, Judy Neubrandner, Adam Houghton, Elaine Hardy, Catherine Crockett, and Angela Chasensky.

Commissioners Absent: None.

Staff: William Bessler, Zach Fabos, Carey Snedden, and Jennifer Toney.

Additional Attendees: Kyana Wilkinson (future Commissioner).

Call to Order

Meeting called to order at 6:00PM by Presiding Officer Karen Stipp. Staff Administrator Bessler announced the newly appointed Commissioners were approved by the City Council during their May 24, 2021 meeting. Commissioners were then invited to make introductions and the new Commissioners introduced themselves.

Election of Officers

Presiding Officer Stipp described the roles for the Executive Officers and the recommendations from the Fiscal Year 2021 Executive-Nominating Committee. Presiding Officer Stipp then read through the Fiscal Year 2021 Executive-Nominating Committee's recommendations for the Grants and Finance Committees. Staff Administrator Bessler then clarified the rules for nominations and Presiding Officer Stipp opened the floor to nominations for the Executive Officers.

Commissioner Neubrandner nominated Karen Schmidt for Chairperson. Commissioner Sebastian seconded the nomination. Ayes: Chasensky, Crockett, Hardy, Houghton, Neubrandner, Schmidt, Sebastian, Secord, Sylvester, and Stipp. Nays: None. Nomination carries.

Chairperson Schmidt transitioned to the Presiding Officer of the meeting.

Commissioner Secord nominated Karen Stipp for Vice-Chairperson. Commissioner Crockett seconded the nomination. Ayes: Chasensky, Crockett, Hardy, Houghton, Neubrandner, Schmidt, Sebastian, Secord, Sylvester, and Stipp. Nays: None. Nomination carries.

Commissioner Sylvester nominated Brad Secord for Treasurer. Commissioner Sebastian seconded the nomination. Ayes: Chasensky, Crockett, Hardy, Houghton, Neubrandner, Schmidt, Sebastian, Secord, Sylvester, and Stipp. Nays: None. Nomination carries.

Treasurer Secord nominated Kyana Wilkinson for Secretary. Vice-Chairperson Stipp seconded the nomination. Ayes: Chasensky, Crockett, Hardy, Houghton, Neubrandner, Schmidt, Sebastian, Secord, Sylvester, and Stipp. Nays: None. Nomination carries.

FY2022 Committee Assignments

Chairperson Schmidt asked Staff Administrator Bessler to describe how the Committee assignments would be decided. Staff Administrator Bessler stated that the Committee assignments could be adopted through an omnibus roll call vote. The Commission could simply accept the FY2021 Executive-Nominating Committee's Committee assignment recommendations or decide to amend the recommendations. An entirely new set of assignments could also be adopted. Chairperson Schmidt asked if there were any objections to holding a vote based on the FY2021 Executive-Nominating Committee's recommendations. There were no objections to this idea.

Treasurer Secord motioned to approve the FY2021 Executive-Nominating Committee's recommendations. Motion seconded by Commissioner Chasensky. Ayes: Chasensky, Crockett, Hardy, Houghton, Neubrandner, Schmidt, Sebastian, Secord, Sylvester, and Stipp. Nays: None. Motion carries.

The FY2022 Grants Committee Assignments are Vice-Chairperson Stipp as Committee Chairperson. Commissioners Neubrandner, Wilkinson, Sebastian, Schmidt, and Hardy as members. Ad Hoc Members to include Sue Grant, Sally Gambacorta, Erin Kennedy, and Trey Haddon.

The FY2022 Finance Committee Assignments are Treasurer Secord as Committee Chairperson. Commissioners Chasensky, Sylvester, Crockett, and Houghton as members. Ad Hoc Members to include Holly Ambuehl and Ruth Ann Fraker.

Consent Agenda

Staff Administrator Bessler stated the only Consent Agenda item was the approval of the April 2021 Commission meeting minutes.

Treasurer Secord motioned to approve the Consent Agenda. Commissioner Crockett seconded the motion. Ayes: Chasensky, Crockett, Hardy, Houghton, Neubrandner, Schmidt, Sebastian, Secord, Sylvester, and Stipp. Nays: None. Motion carries.

Action Items

Staff Administrator Bessler outlined the only Action Item is the meeting date and time. The Commission discussed various meeting times and settled on the fourth Wednesday of each month at 6:30PM CST as the meeting time with the ability to change if necessary.

Commissioner Chasensky motioned to have the Commission meetings on the fourth Wednesday of each month at 6:30PM CST. Commissioner Houghton seconded the motion. Ayes: Chasensky, Crockett, Hardy, Houghton, Neubrander, Schmidt, Sebastian, Secord, Sylvester, Wilkinson, and Stipp. Nays: None. Motion carries.

Discussion Items

Staff Administrator Bessler discussed the recent changes to the Centers for Disease Control (CDC) guidance and stated the Commission could go in person or stay virtual. A hybrid option would also be available. Jennifer Toney discussed the recent changes to City public health measures, but the City Council has not decided to return to in-person meeting at this time. The Commission discussed if they would like to move to in-person meetings. Vice-Chairperson Stipp suggested following the City Council's lead on holding in-person meetings. Brad suggested meeting in person but maintaining an option to have remote attendance. The rest of the Commission members agreed that in-person meetings should have a mask mandate. Jennifer Toney stated the Commission did renew the Zoom subscription so that will be an option for FY2022 and the previous meeting place was still an option at this time. Commissioners Houghton, Crockett, Wilkinson, and Hardy described their office practices and presented their thoughts on the safety of in-person meetings. The Commission agreed to maintain meetings over Zoom on a month-by-month basis.

Grants to BIPOC lead organizations was a topic of the previous Commission, and Staff Administrator Bessler provided background on the idea. Vice-Chairperson Stipp also provided context. The potential to provide one-time grant awards to organizations with BIPOC leadership or other organizations was a point of discussion previously. Staff Administrator Bessler suggested, if the Commission still wants to pursue the idea, to have the Grants Committee develop the idea further. The Commission would still like to pursue the idea, and Staff Administrator Bessler will add it to the next Grants Committee meeting agenda. Commissioner Chasensky also wanted to have the Grants Committee discuss ideas to better promote and educate the community about the grant opportunities from the Commission.

Zach provided a brief presentation on his capstone project for his degree completion. Commissioners asked questions and provided their thoughts on the grant application process. Staff Administrator Bessler thanked him for his work on the Commission and his efforts to help ensure a smooth transition. Jennifer Toney and Commissioners also thanked Zach for his work and positive impact on the community.

Staff Report

Staff Administrator Bessler addressed the move to Robert's Rules of Order for Commission meetings moving forward since there are many new members of the Commission. This can be changed later, but staff would like to see this continue to add formality to meetings. Additionally, staff would like ideas to get approval from the relevant committee before a detailed discussion or

vote at a Commission level. Ideas or discussion items can be presented in the Non-Agenda Items section of Commission meetings or communicated to Staff or the Chairperson for assignment to the correct committee.

The City will have a new Illinois State University Fellow starting tentatively in July 2021. The fellow will assist the Staff Administrator with Commission operations.

Discussion of Non-Agenda Items

Staff Administrator Bessler stated this section would serve as a point in the meeting for Commissioners to raise a new idea or question on non-agenda business. No Commissioners had non-agenda business to discuss.

Adjournment

Treasurer Secord motioned to adjourn the meeting. Vice-Chairperson Chasensky seconded the motion. Ayes: Chasensky, Crockett, Hardy, Houghton, Neubrandner, Schmidt, Sebastian, Secord, Sylvester, and Stipp. Nays: None. Motion carries.

The meeting adjourned at 7:15PM CST.

**Please note that due to an error in the Trustee approval of Commissioners, Kyana Wilkinson was not an approved Commissioner at the time of the meeting. Her nomination to be Secretary will need to be conducted on the June 23, 2021 Commission meeting. All of her votes were removed from the record, but the record of the nomination remains for the sake of record keeping. Her selection to the Grants Committee will not be impacted by this error. The nomination of Kyana to the Commission was later approved by the Trustee on June 14, 2021.*

John M. Scott Health Care Commission June 2021 Meeting Minutes

Meeting Details: June 23, 2021 via Zoom

Attendance

Commissioners Present: Chairperson Karen Schmidt, Angie Chasensky, Elaine Hardy, Adam Houghton, Judy Neubrandner, Feli Sebastian, Brad Secord, Karen Stipp, Colton Sylvester, and Kyana Wilkinson.

Commissioners Absent: Catherine Crockett

Staff: William Bessler

Call to Order

Chairperson Karen Schmidt called the meeting to order at 6:35PM CST and requested a roll call of Commissioners present. Staff Administrator Bessler called the role.

Election of Officers

Chairperson Schmidt asked for the Staff Administrator to provide some information on the need to elect a Commissioner to the Secretary position due to an unexpected error in the original Trustee approval of nominees. Mr. Bessler stated that Commissioner Wilkinson was accidentally left off the Trustee approval of Commissioners in their May meeting. Staff worked with the City Council to correct the error, and Commissioner Wilkinson was approved by the Trustee during their June 14, 2021 meeting. Since Commissioner Wilkinson was elected Secretary without being on the Commission the role of Secretary would need to be voted on again in this meeting. Chairperson Schmidt asked for nomination to the position of Secretary and a second of the nomination.

Commissioner Chasensky nominated Kyana Wilkinson for Secretary. Commissioner Secord seconded the nomination. Ayes: Schmidt, Chasensky, Hardy, Houghton, Neubrandner, Sebastian, Secord, Stipp, Sylvester, and Wilkinson. Nays: None. Nomination carries.

Consent Agenda

Chairperson Schmidt stated that the Consent Agenda held two items—the May 2021 Commission meeting minutes and the May 2021 staff invoice for Mr. Bessler. Chairperson Schmidt asked for a motion, a second, and a voice vote.

Commissioner Houghton motioned to approve the Consent Agenda as presented. Commissioner Chasensky seconded. Ayes: Schmidt, Chasensky, Hardy, Houghton, Neubrandner, Sebastian, Secord, Stipp, Sylvester, and Wilkinson. Nays: None. Motion carries.

Action Items

Accept Commissioner Secord's Resignation as Treasurer: Chairperson Schmidt stated that this was an unexpected and late addition to the agenda. She asked Commissioner Secord to comment on his need to resign from being Treasurer of the Commission. Commissioner Secord read his resignation letter to the Commission stating, in part, that due to conflicts with his employer he could not be Treasurer. Chairperson Schmidt briefly discussed that after discussing the issue with Mr. Bessler, the Commission would not hold a vote to select a new Treasurer at this meeting so the Staff Administrator could review the situation and gather more information on the financial expertise of current Commissioners. The Commission discussed possible future changes to by-laws to provide more flexibility with the position. Staff Administrator Bessler will seek legal advice if needed regarding the issue. Chairperson Schmidt asked for a motion, a second, and a roll call vote to accept Commissioner Secord's resignation as Treasurer.

Commissioner Stipp motioned to accept Commissioner Secord's resignation as Treasurer. Commissioner Houghton seconded the motion. Ayes: Schmidt, Chasensky, Hardy, Houghton, Neubrandner, Sebastian, Secord, Stipp, Sylvester, and Wilkinson. Nays: None. Motion carries.

Discussion Items

Return to In-Person Meetings: Chairperson Schmidt opened the floor to discuss if the Commission would like to return to in-person meetings. Commissioners discussed the issue and agreed that a hybrid model should be used for future meetings. Several meeting locations were discussed as well. The Commission directed Mr. Bessler to reach out to Second Presbyterian Church and alternate locations for meeting space.

Grants Committee Meeting Updates: Grants Committee Chairperson Stipp discussed the Committee meeting on June 14, 2021. Topics of that meeting included the BIPOC grant consideration, the FY2023 grant timeline, and the development of FY2023 grant applications.

FY2022 Grant Updates: Staff Administrator Bessler stated that the City of Bloomington Township returned \$8,285.91 in unused grant money to the Commission. Staff will work to ensure the amount returned matches grant reporting from the City of Bloomington Township. Other grantees inquired about changes to their program, but none of the changes required a grant amendment. Commissioner Hardy also inquired about the reporting tools and process and provided suggestions for making the reporting easier. Commissioners also discussed income limitations in the Grants Committee policies and procedures.

July 2021 Meeting: Staff Administrator Bessler discussed the need for a July 2021 Commission meeting. Mr. Bessler stated that the agenda would be very small and that the Commission could

skip the July meeting. The Commission discussed the issue and agreed to not hold a meeting in July 2021.

Staff Report

Staff Administrator Bessler discussed recent staffing changes in the City's Economic and Community Development Department staffing. Jennifer Toney took an opportunity with the Town of Normal and is no longer with the City. Carey Snedden, the Code Enforcement Division Manager, is now the primary contact person for the City's grants. Mr. Bessler expressed his apologies for any delays that occur while the City works through this impactful staff change.

Discussion of Non-Agenda Items

Electronic Voting: The Commission discussed the possibility of adding electronic voting language to the by-laws the next time they are revised.

Adjournment

With no further business, Chairperson Schmidt asked for a motion, a second, and a voice vote to adjourn the meeting.

Commissioner Secord motioned to adjourn the meeting. Commissioner Wilkinson seconded the motion. Ayes: Schmidt, Chasensky, Hardy, Houghton, Neubrandner, Sebastian, Secord, Stipp, Sylvester, and Wilkinson. Nays: None. Motion carries.

The meeting adjourned at 7:45PM CST.

John M. Scott Health Care Commission August 2021 Meeting Minutes

Meeting Details: August 25, 2021 via Zoom

Attendance

Commissioners Present: Karen Schmidt, Karen Stipp, Kyana Wilkinson, Angela Chasensky, Catherine Crockett, Adam Houghton, Feli Sebastian, Brad Secord, and Colton Sylvester.

Commissioners Absent: Elaine Hardy and Judy Neubrandner.

Staff: William Bessler (Staff Administrator) and Genevieve Rappold (Illinois State University Stevenson Fellow with the City of Bloomington)

Call to Order

Commission Chairperson and Presiding Officer Karen Schmidt called the meeting to order at 6:31PM CST and requested a roll call of Commissioners present. Staff Administrator Bessler called the role. Quorum present.

Election of Officers

Chairperson Schmidt opened the discussion by stating that the Commission needs to fill the Treasurer position in this meeting due to the resignation of Commissioner Secord in the June 2021 meeting. Staff sought a legal opinion from the Commission's legal team regarding the level of financial experience and expertise required to fill the Treasurer position. Chairperson Schmidt asked Mr. Bessler to summarize the legal opinion. Staff Administrator Bessler stated the legal opinion confirmed the Treasurer position needed to have a commissioner with some form of financial experience. For example, running a business or grant management with a financial component. Commissioner Secord would obviously be providing a wealth of financial knowledge and experience, so the Treasurer position would primarily be chairing the Finance Committee and filling the needed role. Once a commissioner or commissioners volunteer, a motion, a second to the motion, and a roll call vote for their nomination will be needed.

Commissioner Sylvester, with experience running his business, volunteered to become the Treasurer. Chairperson Schmidt thanked Commissioner Sylvester for volunteering to take the role and asked for a motion.

Commissioner Secord nominated Colton Sylvester for Treasurer. Commissioner Crockett seconded the nomination. Ayes: Schmidt, Stipp, Wilkinson, Crockett, Houghton, Sebastian, Secord, and Sylvester. Nays: None. Nomination carries.

Consent Agenda

Chairperson Schmidt stated the Consent Agenda held four items—staff invoices for June and July 2021 for Mr. Bessler, a Neighborly software license invoice, and the June 2021 meeting minutes as presented. Chairperson Schmidt asked for a motion to approve the Consent Agenda unless a Commissioner wanted to move a Consent Agenda item for further discussion.

Commissioner Secord motioned to approve the Consent Agenda as presented. Commissioner Sylvester seconded the motion. Ayes: Schmidt, Stipp, Wilkinson, Crockett, Houghton, Sebastian, Secord, and Sylvester. Nays: None. Motion carries.

Action Items

Presiding Officer Schmidt asked Grants Committee Chairperson Stipp to introduce the series of action items related to the Fiscal Year 2023 grant funding process. Commissioner Stipp discussed the development process of the FY2023 applications for Category I and II funding and the FY2023 reporting forms for funded grantees. A timeline for the FY2023 funding process was included in the meeting packet. Staff Administrator Bessler will send the approved applications and reporting forms to Neighborly the day after this Commission meeting for development. Chairperson Schmidt thanked the Grants Committee and stated the applications are more streamlined for applicants. Mr. Bessler thanked the Grants Committee and Committee Chairperson Stipp for their work and leadership on these items. Chairperson Schmidt asked for details on the request for proposals (RFPs) regarding FY2023 funding. Mr. Bessler outlined that the RFP would be placed on the City's website in addition to other methods to reach community organizations. Once the RFP is launched there will be an opportunity for potential applicants to ask questions in a community meeting. Commissioner Stipp discussed some of the steps for the RFP in last fiscal year and the discussion in the previous Grants Committee meeting regarding the RFP. Mr. Bessler stated approval of the RFP and the outreach plan would be voted on by the Grants Committee and Commission in September 2021.

Commissioner Sylvester motioned to approve the FY2023 Applications for Category I, Category II-Program, and Category II-Capital funding. Commissioner Sebastian seconded the motion. Ayes: Schmidt, Stipp, Wilkinson, Crockett, Houghton, Sebastian, Secord, and Sylvester. Nays: None. Motion carries.

Commissioner Stipp asked Staff Administrator Bessler to clarify the FY2023 reporting form votes. Mr. Bessler stated the reporting forms for FY2023 would be used for FY2022 as well. The FY2023 reporting forms can be easily adapted to fit a different fiscal year with modifications to the dates. FY2022 reporting may need to be in Google Forms instead of Neighborly if Neighborly would encounter problems. Commissioner Crockett asked for a clarification on the software used. Staff Administrator explained the Neighborly software to the Commission

Commissioner Secord motioned to approve the FY2023 Reporting Forms for Category I, Category II-Program, and Category II-Capital grantees. Commissioner Houghton seconded the

motion. Ayes: Schmidt, Stipp, Wilkinson, Crockett, Houghton, Sebastian, Secord, and Sylvester. Nays: None. Motion carries.

Commissioner Houghton motioned to approve the FY2023 Reporting Forms to be used for FY2022 grantees. Commissioner Secord seconded the motion. Ayes: Schmidt, Stipp, Wilkinson, Crockett, Houghton, Sebastian, Secord, and Sylvester. Nays: None. Motion carries.

Commissioner Secord motioned to approve Staff Administrator Authority to Make Modifications to Approved Applications and Reporting Forms for FY2022 and FY2023, with Grants Committee and Commission Chairperson Approval, when Implementing the Documents in Neighborly. Commissioner Crockett seconded the motion. Ayes: Schmidt, Stipp, Wilkinson, Crockett, Houghton, Sebastian, Secord, and Sylvester. Nays: None. Motion carries.

Discussion Items

Staff Administrator explained the return to in-person Commission meetings was put on hold after a discussion with Executive Officers regarding increased cases of COVID-19. With high transmission of COVID-19, the Executive Officers decided to stay virtual until the Pandemic is under better control. The Commission expressed that they would like Mr. Bessler to evaluate the situation with COVID on a monthly basis and stay virtual until the situation improved.

Staff Report

Staff Administrator Bessler stated the filling of vacancies was ongoing within the Economic and Community Development Department and the Grants Coordinator position should be filled soon. Mr. Bessler asked the department's Illinois State University Stevenson Fellow to introduce herself to the Commission and detailed her roles with the Commission.

Discussion of Non-Agenda Items

Chairperson Schmidt asked Grants Committee Chairperson Stipp to discuss the BIPOC grant idea. Commissioner Stipp indicated that development on the idea will be slowed down to ensure there is adequate time to develop the idea. It will remain on the agenda for the Grants Committee moving forward, but the focus will be on Category I and II grant funding applications. Category III funding may be needed for COVID-19 vaccine booster shots as well.

Adjournment

With no further discussion, Chairperson Schmidt asked for a motion to adjourn the meeting. Commissioner Secord motioned to adjourn the meeting. Commissioner Houghton seconded the motion. Ayes: Schmidt, Stipp, Wilkinson, Chasensky, Crockett, Houghton, Sebastian, Secord, and Sylvester. Nays: None. Motion carries.

Meeting adjourned at 7:05PM CST.

John M. Scott Health Care Commission September 2021 Meeting Minutes

Meeting Details: September 22nd, 2021 via Zoom

Attendance

Commissioners Present: Karen Schmidt, Karen Stipp, Adam Houghton, Feli Sebastian, Brad Secord, Elaine Hardy and Judy Neubrandner.

Commissioners Absent: Colton Sylvester, Kyana Wilkinson, Angela Chasensky, and Catherine Crockett.

Staff: William Bessler (Staff Administrator) and Genevieve Rappold (Illinois State University Stevenson Fellow with the City of Bloomington)

Call to Order

Commission Chairperson and Presiding Officer Karen Schmidt called the meeting to order at 6:31PM CST and requested a roll call of Commissioners present. Staff Administrator Bessler called the role. Quorum present.

Consent Agenda

Chairperson Schmidt asked for clarification on the staff invoices. Mr. Bessler explained that staff invoices require the Chairperson's signature and then approval by the Commission. Chairperson Schmidt stated the Consent Agenda held two items – staff invoices for August 2021 and the August 2021 meeting minutes as presented. Chairperson Schmidt asked for a motion to approve the Consent Agenda unless a Commissioner wanted to move a Consent Agenda item for further discussion.

Commissioner Secord motioned to approve the Consent Agenda as presented. Commissioner Houghton seconded the motion. Ayes: Schmidt, Stipp, Houghton, Sebastian, Secord, Neubrandner. Nays: None. Motion carries.

Action Items

Approval of the FY2023 Budget: Chairperson Schmidt and Chairperson Stipp discussed the development process of the FY2023 Budget. Mr. Bessler outlined the proposed distribution of the FY2023 Budget funds. Ninety-five percent of the funds will go towards the grant program with the remaining funds covering administration costs. Most of the administrative costs were similar to FY2022. Minor increases to the staff line item preview the increase in cost due to the increase in Mr. Bessler's salary as the City's Grants Coordinator. The contingency line-item also

showed an increase over FY2022 to cover unexpected cost increases. The budget eliminates the evaluation line-item. Mr. Bessler stated that, although this line-item is important, there should probably be more time to develop the grant program before hiring an outside evaluator. Most of the grants portion of the budget went towards the Category II-Program grant, while the Category I and Category II-Capital grants were funded at the same level. The Category III grant budget was reduced due to the difficulties spending funding category in previous fiscal years.

Commissioner Secord motioned to approve the FY2023 Budget. Commissioner Houghton seconded the motion. Ayes: Schmidt, Stipp, Houghton, Sebastian, Secord, Neubrandner. Nays: None. Motion carries.

Approval of the FY2023 Request for Proposal (RFP) Plan: Chairperson Stipp discussed the development process of the FY2023 RFP Plan and some of the conversations the Grants Committee had regarding the plan. Mr. Bessler stated the RFP would be sent to interested parties along with all previous grant applicants on 09/23/2021. A press release and other outreach will occur when Neighborly can confirm the 10/01/2021 launch date for the applications. Mr. Bessler will keep the Commission and potential applicants informed if there are any delays or changes.

Commissioner Secord motioned to approve the FY2023 Request for Proposal (RFP) Plan. Commissioner Houghton seconded the motion. Ayes: Schmidt, Stipp, Houghton, Sebastian, Secord, Neubrandner, Hardy. Nays: None. Motion carries.

Discussion Items

FY2023 Application Update: Chairperson Schmidt asked for updates on the Neighborly application. Mr. Bessler explained that there was a meeting on the application earlier that day and the application was coming along nicely. Some minor changes had been made, done with approval from Chairperson Schmidt and Chairperson Stipp through the procedure approved by the Commission in the August 2021 meeting, before the meeting with Neighborly. The date for the Q&A session for potential applicants has yet to be determined but it will be scheduled before the open date for the application. The Press Release draft is done and will be sent to the City's Communication staff for approval. Mr. Bessler hopes to get this information on the City's social media accounts as well, and asks the commission members to spread the word about the grant as well. Staff will be updating the conflict of interest forms for scorers and reaching out to previous scorers to request they score this year's applicants. Chairperson Schmidt asked how scorers are chosen and if there is a need for additional scorers. Mr. Bessler explained that there may be a need for more scorers, but that is dependent on the number of applicants and the number of scorers from the previous year that return. Mr. Bessler stated that suggestions for additional scorers are welcome. Staff Administrator Bessler plans to ask city staff with construction expertise to assist with Category II-Capital applications.

FY2021 Court Report Update: Mr. Bessler stated that staff has been working on the FY2021 Court Report and it is expected to be completed by next week, at which point it will be sent to the law firm for review. From there, it will be added as an action item for the October 2021 Commission meeting and then sent to the Trustee (Bloomington City Council).

Unspent FY2021 Grant Funding Update: Chairperson Schmidt asked for updates on the FY2021 unspent grant funds. Staff Administrator Bessler explained that West Bloomington Revitalization Project plans to return their unspent grant funds and a process for that has been outlined for them. The money will be returned to the John M. Scott bank account.

Discussion of Non-Agenda Items

Chairperson Schmidt wanted to recognize several commission members who are being honored as nominees for the YWCA Women of Distinction.

Mr. Bessler stated that the Code Enforcement Division is planned to be renamed the Community Enhancement Division and the new manager of this division will be starting soon. They will be introduced at the first available Commission meeting.

Adjournment

With no further discussion, Chairperson Schmidt asked for a motion to adjourn the meeting. Commissioner Secord motioned to adjourn the meeting. Commissioner Sebastian seconded the motion. Ayes: Schmidt, Stipp, Houghton, Sebastian, Secord, Neubrandner, Hardy. Nays: None. Motion carried.

Meeting adjourned at 7:02PM CST.

John M. Scott Health Care Commission October 2021 Meeting Minutes

Meeting Details: October 27th, 2021 via Zoom

Attendance

Commissioners Present: Karen Schmidt, Karen Stipp, Adam Houghton, Brad Secord, Colton Sylvester, Angela Chasensky, and Catherine Crockett

Commissioners Absent: Feli Sebastian, Elaine Hardy, Judy Neubrandner, and Kyana Wilkinson

Staff: William Bessler (Staff Administrator) and Genevieve Rappold (Illinois State University Stevenson Fellow with the City of Bloomington)

Call to Order

Due to unexpected technical issues, the meeting start time was delayed. Commission Chairperson and Presiding Officer Karen Schmidt called the meeting to order at 6:46PM CST and requested a roll call of Commissioners present. Staff Administrator Bessler called the role. Quorum present.

Consent Agenda

Commissioner Secord motioned to approve the Consent Agenda consisting of the staff invoice for September 2021 and September 2021 Commission meeting minutes as presented.

Commissioner Houghton seconded the motion. Ayes: Schmidt, Stipp, Sylvester, Chasensky, Crockett, Houghton, and Secord. Nays: None. Motion carries.

Action Items

Approval of the FY2021 Court Report: Staff informed the group that Commissioner Stipp found an error in the draft report and that it was corrected before the meeting. Staff explained that after the Court Report is approved by the Commission, staff will create a City Council memo and put it on the Council's agenda, preferably for the November 22nd City Council meeting.

Commissioner Stipp motioned to approve the FY2021 Court Report as presented. Commissioner Secord seconded the motion. Ayes: Schmidt, Stipp, Sylvester, Chasensky, Crockett, Houghton, and Secord. Nays: None. Motion carries.

Discussion Items

FY2023 Application Update: Staff stated that applications have begun to be submitted for FY2023. Currently, one application has been submitted for Category I, six for Category II-Program, and zero for Category II-Capital. Staff also stated that the press release for the John M. Scott FY2023 application coincided with the press release of another funding opportunity, which resulted in minimized outreach. Chairperson Schmidt offered to aid in additional outreach efforts. Staff has reached out to the Path-O-Gram for additional outreach as well. Chairperson Schmidt asked if the deadline for the applications should be extended. Staff stated that is an option, but that the Commission may want to discuss that option after additional outreach efforts. Commissioner Chasensky asked if Commissioners are allowed to help applicants with their applications and if Commissioners are allowed to advertise the grant. Staff stated that Commissioners are allowed to aid in advertising and marketing, however, Commissioners are not allowed to help write a grant application. Commissioner Secord suggested that there should not be a problem with Commission members aiding in grant applications. Staff stated that it hasn't been a problem in the past and it would likely require legal clarification.

Update on the FY2023 Scorer Solicitation Process: Staff stated that they have reached out to previous scorers and former Commissioners to gauge interest in scoring FY2023 applications. After the responses are reviewed, those interested, including current Commissioners, will receive a Conflict-of-Interest form and staff will begin assigning scorers to applications.

Discussion of Non-Agenda Items

Commissioner Crockett explained that her office has recently started a charitable fund to help provide funding for preventive eye care that is not covered by insurance to individuals without the ability to afford such care. Commissioner Crockett asked if there was a conflict with her office paying themselves with the money they get through the charitable fund, if they should set up as a Foundation, and if her office would be able to apply for John M. Scott Trust grants. Staff stated that they are unsure of whether Commissioner Crockett's charitable fund should move forward with developing a Foundation, and that it would be a question for the Commission to determine whether they could fund any organization of this nature. With the grant funding model now in place, funding of specific health care needs outside of a grant to an organization would be questionable. There would also be potential legal questions depending on the arrangement. Chairperson Schmidt suggested Commissioner Crockett look into the Illinois Prairie Community Foundation.

Staff mentioned that there may not be any agenda items for the November or December Commission meetings. Additionally, these meetings fall immediately before holidays. Staff will discuss the potential of cancelling these meetings in the coming weeks.

Adjournment

With no further discussion presented, Chairperson Schmidt asked for a motion to adjourn the meeting. Commissioner Secord motioned to adjourn the meeting. Commissioner Chasensky seconded the motion. Ayes: Schmidt, Stipp, Sylvester, Chasensky, Crockett, Houghton, and Secord. Nays: None. Motion carried.

Meeting adjourned at 7:10PM CST.

John M. Scott Health Care Commission January 2022 Meeting Minutes

Meeting Details: January 26th, 2022 via Zoom

Attendance

Commissioners Present: Karen Schmidt, Karen Stipp, Kyana Wilkinson, Colton Sylvester, Angela Chasensky, Catherine Crockett, Elaine Hardy, Adam Houghton, Judy Neubrandner, Feli Sebastian, and Brad Secord.

Staff: William Bessler (Staff Administrator) and Genevieve Rappold (Illinois State University Stevenson Fellow with the City of Bloomington)

Call to Order

Commission Chairperson and Presiding Officer Karen Schmidt called the meeting to order at 6:32PM CST and requested a roll call of Commissioners present. Staff Administrator Bessler called the role. Quorum present. Staff informed the Commission that they will reschedule Community Enhancement Division Manager Michael Sinnet's introduction.

Consent Agenda

Commissioner Secord motioned to approve the Consent Agenda consisting of the staff invoice for October 2021, November 2021, and December 2021 and the Commission meeting minutes for October 2021 as presented. Commissioner Neubrandner seconded the motion. Ayes: Schmidt, Stipp, Wilkinson, Sylvester, Chasensky, Crockett, Hardy, Houghton, Neubrandner, Sebastian, and Secord. Nays: None. Motion carries.

Action Items

Approval of the Category I Applications for FY2023 Funding: Commissioner Stipp discussed the grant application decision-making process. She stated that the first Grants Committee meeting consisted of a high-level discussion, and the Grants Committee discussed applications that they believed did not meet the grant requirements. Commissioner Stipp stated that Commissioner Wilkinson led the second Grants Committee meeting. She stated that the second meeting was a deeper conversation about the applications that seemed most appropriate for the grant. Commissioner Stipp stated that, for the third meeting, the Committee worked off an Excel document created by Mr. Bessler that provided suggested funding levels based on the previous two meetings. She stated that the Grants Committee worked through each category in order.

Chairperson Schmidt stated that Sue Grant, Sally Gambacorta, and Erin Kennedy were also present for the Grants Committee meetings and provided valuable input. Commissioner

Sebastian stated that she appreciated that amount of time the Committee had to review and discuss all the applications. Commissioner Stipp further clarified that the Grants Committee also had quantitative scores to base their decisions on, but the scores generally aligned with their subjective views of the applications. Chairperson Schmidt stated that staff will be providing feedback to all applicants.

Mr. Bessler explained the voting process for the grant applications. Chairperson Schmidt asked if conflicts of interest would be an issue when voting on these items. Mr. Bessler stated that since the votes will be done on a grouped basis per category, rather than an individual application basis, then it would not be an issue. Commissioner Secord reminded the Commission that they may also choose to abstain. Commissioner Stipp asked if it was a conflict of interest for Grants Committee members to vote on these items. Mr. Bessler stated that it would not be an issue.

Commissioner Stipp motioned to approve the Category I Applications for FY2023 Funding as presented. Commissioner Sebastian seconded the motion. Ayes: Schmidt, Stipp, Wilkinson, Sylvester, Chasensky, Crockett, Hardy, Houghton, Neubrandner, Sebastian, and Secord. Nays: None. Motion carries.

Approval of the Category II-Capital Applications for FY2023 Funding: No discussion.

Commissioner Sylvester motioned to approve the Category II-Capital Applications for FY2023 Funding as presented. Commissioner Secord seconded the motion. Ayes: Schmidt, Stipp, Wilkinson, Sylvester, Chasensky, Crockett, Hardy, Houghton, Neubrandner, Sebastian, and Secord. Nays: None. Motion carries.

Approval of the Category II-Program Applications for FY2023 Funding: No discussion.

Commissioner Stipp motioned to approve the Category II-Program Applications for FY2023 Funding as presented. Commissioner Secord seconded the motion. Ayes: Schmidt, Stipp, Wilkinson, Sylvester, Chasensky, Crockett, Hardy, Houghton, Neubrandner, Sebastian, and Secord. Nays: None. Motion carries.

Approval of the FY2023 Budget Amendment: Mr. Bessler stated that this is an amendment to the FY2023 budget passed in late 2021. This amendment comes out of the Grants Committee discussions and recommendations for funding. The amendment is to adjust the funding levels for each category and does not change any administrative funding levels. Additionally, the aggregate expense and revenue numbers were not impacted.

Commissioner Sylvester motioned to approve the FY2023 Budget Amendment as presented. Commissioner Secord seconded the motion. Ayes: Schmidt, Stipp, Wilkinson, Sylvester, Chasensky, Crockett, Hardy, Houghton, Neubrandner, Sebastian, and Secord. Nays: None. Motion carries.

Discussion Items

FY2023 Funding Timeline and Process: Mr. Bessler outlined the grant process moving forward. He stated that these recommendations will go to City Council, likely their second meeting in February. Mr. Bessler stated that Chairperson Schmidt and Commissioner Stipp, as well as himself, will be present to present to City Council. He stated that other Commissioners are welcomed to attend the meeting as well. Assuming City Council approves this recommendation as presented, staff will move forward with drafting grant agreements and send those to awarded organizations. Mr. Bessler stated that there will be some changes to the current grant agreements to allow for more flexibility for the Commission. He stated that staff will also be informing all the applicants of the funding recommendations before going to Council. Mr. Bessler stated that staff will also be providing feedback to applicants. There will be a Finance Committee meeting soon as well.

Chairperson Schmidt asked if all applicants will be notified before the recommendation goes before City Council. Mr. Bessler stated that they all will.

Trust Performance Update: Mr. Bessler stated that the Trust is continuing to perform positively. He stated that the gains have not been as high as in past years.

Commissioner Secord stated that there were big gains early in the fiscal year, but gains are lower now.

Discussion of Non-Agenda Items

No discussion.

Adjournment

With no further discussion presented, Chairperson Schmidt asked for a motion to adjourn the meeting. Commissioner Secord motioned to adjourn the meeting. Commissioner Houghton seconded the motion. Ayes: Schmidt, Stipp, Wilkinson, Sylvester, Chasensky, Crockett, Hardy, Houghton, Neubrandner, Sebastian, and Secord. Nays: None. Motion carries.

Meeting adjourned at 7:02PM CST.

John M. Scott Health Care Commission February 23, 2022 Meeting Minutes

Meeting Details: February 23, 2022 via Zoom

Attendance

Commissioners Present: Karen Schmidt, Karen Stipp, Colton Sylvester, Kyana Wilkinson, Angela Chasensky, Catharine Crockett, Elaine Hardy, Adam Houghton, Judy Neubrandner, Feli Sebastian.

Commissioners Absent: Brad Secord.

Staff: William Bessler (Staff Administrator), Genevieve Rappold (Illinois State University Stevenson Fellow with the City of Bloomington), and Michael Sinnet (Community Enhancement Division Manager).

Call to Order

Presiding Officer Karen Schmidt called the meeting to order at 6:31PM CST and requested a roll call of Commissioners present. Staff Administrator Bessler called the role. Quorum present.

Mr. Sinnet introduced himself. He is the new manager for the Community Enhancement Division.

Consent Agenda

Commissioner Crockett motioned to approve the consent agenda. Commissioner Houghton seconded the motion. Ayes: Schmidt, Stipp, Wilkinson, Sylvester, Chasensky, Crockett, Houghton, Neubrandner, and Sebastian. Nays: None. Motion carries.

Action Items

Approval of Category III Funding Request of \$1,000.00 for Home Sweet Home Ministries:
Commissioner Schmidt briefly explained the situation with Home Sweet Home Ministries. Mr. Bessler stated that staff reviewed past documents outlining the procedure or application for Category III needs. Unfortunately, no process or application was found. To assess this application, staff created an application based on the Category II-Program application and received approval from the Grants Committee. The Grants Committee approved the application and increased the funding amount in their February meeting. Mr. Bessler stated that, moving forward, staff will work on outlining a process for Category III grants. The funding for this application will come from the fiscal year 2022 budget and will not impact the upcoming budget.

Commissioner Schmidt stated that the next step is for the Commission to vote on an approval for funding this request.

Commissioner Chasensky motioned to approve the Category III Funding Request for Home Sweet Home Ministries. Commissioner Wilkinson seconded the motion. Ayes: Schmidt, Stipp, Wilkinson, Sylvester, Chasensky, Crockett, Houghton, Neubrandner, and Sebastian. Nays: None. Motion carries.

Approval of Fiscal Year 2023 Master Grant Agreement Draft: Commissioner Schmidt explained that this is the document that will be the basis for the grant agreements when City Council approves FY2023 funding. Mr. Bessler stated that some language was added to the Category II Grant Agreements to outline a process for organizations to request a change of scope. Language was also added to all Grant Agreements to outline a process for how to handle unused grant funds, though the exact details vary slightly between Category I and Category II. Mr. Bessler stated that changes will also be made to the policies and procedures. Commissioner Hardy asked if it is counted against organizations in future application cycles if the organization doesn't use all of their funding in the original grant period. Mr. Bessler stated that there is no formal penalty, and it would be up to the Commission if they want to take that into consideration when making funding decisions.

Commissioner Houghton motioned to approve the Fiscal Year 2023 Master Grant Agreement Draft. Commissioner Sebastian seconded the motion. Ayes: Schmidt, Stipp, Wilkinson, Sylvester, Chasensky, Crockett, Hardy, Houghton, Neubrandner, and Sebastian. Nays: None. Motion carries.

Discussion Items

Fiscal Year 2022 Mid-Term Reporting Update: Mr. Bessler stated that all the mid-term reporting has been submitted and almost all of the organizations are on track to spend all their funding by the end of the funding period.

Fiscal Year 2023 Applicant Board Diversity Information: Mr. Bessler gave an overview of the board diversity document. He stated that most organizations were representative of the community, and that staff will continue to track this information moving forward.

Discussion of Non-Agenda Items

Commissioner Schmidt stated that Mr. Bessler and Commissioner Wilkinson will be presenting to City Council at the next City Council meeting.

Mr. Bessler stated that all organizations that applied for FY2023 funds have been informed of the Commission's decisions.

Adjournment

With no further discussion, Commissioner Schmidt asked for a motion to adjourn the meeting. Commissioner Crockett motioned to adjourn the meeting. Commissioner Chasensky seconded the motion. Ayes: Schmidt, Stipp, Wilkinson, Sylvester, Chasensky, Crockett, Houghton, Neubrandner, and Sebastian. Nays: None. Motion carried.

Meeting adjourned at 6:58PM CST.

John M. Scott Health Care Commission March 23, 2022 Meeting Minutes

Meeting Details: March 23rd, 2022 via Zoom

Attendance

Commissioners Present: Karen Schmidt, Karen Stipp, Colton Sylvester, Kyana Wilkinson, Judy Neubrandner, Feli Sebastian, Elaine Hardy, and Brad Secord.

Commissioners Absent: Adam Houghton, Catharine Crockett, and Angela Chasensky.

Staff: William Bessler (Staff Administrator) and Genevieve Rappold (Illinois State University Stevenson Fellow with the City of Bloomington).

Call to Order

Presiding Officer Karen Schmidt called the meeting to order at 6:33PM CST and requested a roll call of Commissioners present. Staff Administrator Bessler called the role. Quorum present.

Consent Agenda

Commissioner Sylvester motioned to approve the consent agenda. Commissioner Sebastian seconded the motion. Ayes: Schmidt, Stipp, Sylvester, Wilkinson, Neubrandner, and Sebastian. Nays: None. Motion carries.

Action Items

Approval of FY2023 Draft Grant Agreements: Mr. Bessler stated that grant agreements will be sent out later that week, assuming the Commission approves the Agreements. The organization will sign the agreement, send it back to the City for Mayor Mwilambwe to sign, and then invoices can be created. Mr. Bessler stated that these agreements include the changes discussed at the last meeting and also include individualized scopes of work for the organization.

Commissioner Secord motioned to approve the FY2023 Draft Grant Agreements. Commissioner Sebastian seconded the motion. Ayes: Schmidt, Stipp, Sylvester, Wilkinson, Neubrandner, Sebastian, and Secord. Nays: None. Motion carries.

Discussion Items

By-Law Updates: Mr. Bessler stated that he has reached out to the Commission's lawyer to make sure they are comfortable with the changes. The changes are related to meeting procedures. Mr. Bessler stated that he also had a discussion the previous week with Commissioner Secord about a

change they had previously discussed making to the By-Laws. Those changes will be added before the next meeting if needed. Mr. Bessler stated that more changes will be made to the policies and procedures for Committees at the start of the new fiscal year.

Year-to-Date Budget for Fiscal Year 2022: Mr. Bessler stated that the Commission is currently slightly under budget for FY2022. Mr. Bessler stated that staff invoices are slightly behind in terms of recording with the City's Finance Department. Commissioner Schmidt asked about the funding set aside for Category III. Mr. Bessler stated that \$50,000 is currently set aside for Category III, and \$1000 will be provided to Home Sweet Home Ministries, which has received Council approval. Commissioner Schmidt stated that the Grants Committee has been discussing updates to Category III. Mr. Bessler stated that the process to approve staff invoices at the next meeting will be slightly different as it is the end of the City's fiscal year.

Commission Membership Update: Commissioner Schmidt stated that Commissioner Sylvester will not be continuing on the Commission. She asked Commissioner Sylvester if he has found anyone with dental health expertise to join the Commission in his place. Commissioner Sylvester stated that he has reached out to Dr. Allison Beehner, who is the current Vice President of the Dental Society. She will be putting that information out to the membership of the Dental Society soon. Commissioner Schmidt asked if there was any precedent or preference that the dental health expert be a dentist, as opposed to other types of dental health practitioners. Commissioner Schmidt asked if there were any other updates to the Commission membership and about the timeline for these updates. Mr. Bessler stated that staff has been in touch with Commissioners whose terms are expiring this year. The application to re-apply is posted but no applications have been submitted yet. Applications will be seen by the Executive Committee at their next meeting in April.

Discussion of Non-Agenda Items

Commissioner Schmidt asked if there was any feedback from the feedback documents that were provided to the FY2023 grant applicants. Mr. Bessler stated that most of the comments were positive. He stated that one organization questioned that scoring process.

Mr. Bessler stated that the By-laws require that the Staff Administrator be evaluated by the Commissioner Chairperson and the Executive Committee. Mr. Bessler stated that he will be putting together an evaluation form and asked if all members of the Commission would complete it if they have the time. Mr. Bessler stated that he will be getting the evaluation form out by this week and would like any evaluations to be completed by the first full week of April.

Commissioner Hardy asked if changes should be made to the evaluation process in the By-Laws, since they are already under review for revisions.

Adjournment

With no further discussion, Commissioner Schmidt asked for a motion to adjourn the meeting. Commissioner Stipp motioned to adjourn the meeting. Commissioner Hardy seconded the motion. Ayes: Schmidt, Stipp, Sylvester, Wilkinson, Neubrandner, Sebastian, and Secord. Nays: None. Motion carries.

Meeting adjourned at 6:59PM CST.

John M. Scott Health Care Commission April 2022 Meeting Minutes

Meeting Details: April 27th, 2022 via Zoom

Attendance

Commissioners Present: Karen Schmidt, Karen Stipp, Colton Sylvester, Angela Chasensky, Catharine Crockett, Elaine Hardy, Judy Neubrandner, Feli Sebastian, and Brad Secord

Commissioners Absent: Kyana Wilkinson and Adam Houghton

Staff: William Bessler (Staff Administrator) and Genevieve Rappold (Illinois State University Stevenson Fellow with the City of Bloomington)

Call to Order

Presiding Officer Karen Schmidt called the meeting to order at 6:33PM CST and requested a roll call of Commissioners present. Staff Administrator Bessler called the role. Quorum present.

Consent Agenda

Commissioner Secord motioned to approve the consent agenda. Commissioner Chasensky seconded the motion. Ayes: Schmidt, Stipp, Sylvester, Chasensky, Crockett, Hardy, Neubrandner, Sebastian, and Secord. Nays: None. Motion carries.

Action Items

Approval of By-Law Updates Pending Any Changes Requested by the Trust's Lawyer:

Chairperson Schmidt asked if the Trust's lawyer responded to requests to review the suggested changes. Mr. Bessler stated that he has not received correspondence from the Trust's lawyer, but the item can be approved by the Commission. Any changes requested by the lawyer will be presented to the Commission for information, but it will not require a separate vote.

Commissioner Secord motioned to approve the By-Law Updates Pending Any Changes Requested by the Trust's Lawyer. Commissioner Sebastian seconded the motion. Ayes: Schmidt, Stipp, Sylvester, Chasensky, Crockett, Hardy, Neubrandner, Sebastian, and Secord. Nays: None. Motion carries.

Approval of the John M. Scott Logo: Staff shared the logo recommended by the Executive Committee. Mr. Bessler stated that the other two logos were inspired by the City's logo and the Social Determinants of Health, but the Executive Committee decided upon the logo presented to them. Commissioners discussed that they like that the logo is simple and clearly represents both health and community. Commissioner Hardy asked about the wording of the title. Mr. Bessler

stated that the official legal name of the Commission is the “John M. Scott Health Care Commission”. Commissioner Hardy stated that she had some concerns that the title may not fully represent the work of the Commission and may dissuade some organizations from applying. Mr. Bessler stated that there may be ambiguity about what the Commission does in part because of a lack of marketing material. He stated that establishing a logo may help increase awareness and they may receive feedback that could guide if changes need to be made to the logo in the future. Commissioner Chasensky agreed that more marketing and branding is needed to avoid misconceptions about what the Commission does moving forward. Commissioner Crockett asked who created the logo. Mr. Bessler stated that Ms. Rappold created that logos.

Commissioner Secord motioned to approve the John M. Scott Logo. Commissioner Sebastian seconded the motion. Ayes: Schmidt, Stipp, Sylvester, Chasensky, Crockett, Hardy, Neubrandner, Sebastian, and Secord. Nays: None. Motion carries.

Approval of the Withdrawal of \$906,000.00 from VITSX Vanguard Account: Mr. Bessler gave a summary of the discussion of the Finance Committee’s decision to withdraw \$906,000.00 from the VITSX Vanguard Account. Mr. Bessler stated that after Commission approval, Commissioner Sylvester and Chairperson Schmidt will sign the approval and it will be sent to the City’s Finance Director to be executed.

Commissioner Secord motioned to approve the Withdrawal of \$906,000.00 from VITSX Vanguard Account. Commissioner Crockett seconded the motion. Ayes: Schmidt, Stipp, Sylvester, Chasensky, Crockett, Hardy, Neubrandner, Sebastian, and Secord. Nays: None. Motion carries.

Recommendation of Catharine Crockett and Elaine Hardy for a Three-Year Commission Term: Chairperson Schmidt thanked Commissioner Crockett and Commissioner Hardy for volunteering to continue with the Commission. Chairperson Schmidt stated that there is still a vacancy with Commissioner Sylvester stepping down. She stated that Commissioner Sylvester has offered to remain on the Commission while the Commission looks for a replacement. Commissioner Sylvester stated that he has been working with staff to find a replacement. Chairperson Schmidt stated that she has reached out to a few people to fill this vacancy.

Commissioner Chasensky motioned to approve the Recommendation of Catharine Crockett and Elaine Hardy for a Three-Year Commission Term. Commissioner Stipp seconded the motion. Ayes: Schmidt, Stipp, Sylvester, Chasensky, Crockett, Hardy, Neubrandner, Sebastian, and Secord. Nays: None. Motion carries.

Approval of the Return of Previous Fiscal Years Unused Grant Funds by Normal Township, Promise Council, and the McLean County Health Department: Mr. Bessler stated that several organizations received funding in FY20 and FY21. This was when the new grant funding model was created and during the early stages of the COVID-19 Pandemic. Mr. Bessler stated that three organizations, Normal Township, Promise Council, and the McLean County Health Department, received an extension at the end of the last Fiscal Year to May 30th of this year. Mr. Bessler stated that he had reached out to these organizations in the fall of last year and received updated numbers at that time. They were also required to report in December, but staff has lost access to

those reports, so staff does not have mid-term reports for these organizations. These organizations will still need to complete a final report. The Grants Committee has decided to not provide an extension to these organizations and to request any unused funds be returned.

Commissioner Crockett motioned to approve the Return of Previous Fiscal Years Unused Grant Funds by Normal Township, Promise Council, and the McLean County Health Department.

Commissioner Stipp seconded the motion. Ayes: Schmidt, Stipp, Sylvester, Chasensky, Crockett, Hardy, Neubrandner, Sebastian, and Secord. Nays: None. Motion carries.

Approval of Six-Month Grant Period Extension for Heartland Head Start's FY2022 Category II Grant: Mr. Bessler stated that Heartland Head Start had reached out to staff stating they had unused FY2022 grant funds under the special conditions portion of the agreement that would not likely be spent by April 30th. Mr. Bessler stated that he and Commissioner Stipp had met with the group to discuss the situation. Mr. Bessler stated that they have requested a six-month extension. This extension was requested to meet a special condition in their grant agreement that \$5,000 be used to fund oral health surgery. Mr. Bessler stated that some of the early patients screened did not need surgery. He stated that the organization has now found patients that do require the surgery, but it will not be until after the grant period has ended. Mr. Bessler added that Heartland Head Start is the only organization from this fiscal year to request an extension as of now. Commissioner Secord asked if it is common for the Commission to grant extensions. Mr. Bessler stated that it has been done before and depends on the situation. Mr. Bessler stated that generally the decision is based on the ability of the organization to spend the money within a reasonable period and the cause of the delay.

Commissioner Chasensky motioned to approve the Six-Month Grant Period Extension for Heartland Head Start's FY2022 Category II Grant. Commissioner Crockett seconded the motion. Ayes: Schmidt, Stipp, Sylvester, Chasensky, Crockett, Hardy, Neubrandner, Sebastian, and Secord. Nays: None. Motion carries.

Discussion Items

Committee and Executive Officer Recommendations for FY2023: Mr. Bessler stated based on past practice the Executive Committee formulated recommendations for Committee assignments and executive officer positions. He stated that the Committee positions are mostly the same, except the removal of one ad-hoc member. Mr. Bessler stated that staff wanted to have this discussion before the May meeting. He stated that if any Commissioners wanted or did not want to be included in any particular position, they can reach out to staff. Commissioner Chasensky stated that she is not opposed to being Chairperson, but stated that she will be working on her Master's degree until the fall and is part of other Boards. Commissioner Chasensky asked about the expectations for Chairperson and suggested a co-chair option. Commissioner Stipp stated that Commissioner Sebastian and Commissioner Chasensky have been on the Commission the longest. Commissioner Sebastian stated that she would not be able to commit to the Chairperson position at this time. Commissioner Stipp stated that the time and labor requirements for Chairperson and Vice-Chairperson are about equivalent. Commissioner Chasensky asked if the

Chairperson is expected to attend all the Committee meetings. Chairperson Schmidt stated that she attends all the Committee meetings but does not chair them. Chairperson Schmidt stated that staff does a lot of the work for the Commission. Chairperson Schmidt stated that Commissioner Wilkinson was interested in serving the Vice Chairperson position. Commissioner Stipp asked how often the Finance Committee meets. Mr. Bessler stated that the Finance Committee meets twice a year, and the Grants Committee meets almost every month. Commissioner Stipp asked how often the Executive Committee meets. Chairperson Schmidt stated that the Executive Committee met 2-3 times in the past year. Commissioner Chasensky stated that it would be helpful to have the expectations for the Chairperson and other executive officer roles clearly listed. Mr. Bessler stated that he can put together operational expectation for these positions.

Return to In-Person Meetings: Commissioner Crockett stated that she has some concerns about meeting in-person as there has been a recent rise in cases. Commissioner Sebastian asked if there is a benefit from shifting to in-person. Chairperson Schmidt stated she hasn't actually met some of the Commissioners in person and it would be nice to have that connection. Commissioner Neubrandner stated that she doesn't have a problem continuing Zoom, but suggested the Commission meet in person sometime over the summer.

Discussion of Non-Agenda Items

Mr. Bessler stated that the City has just been informed that they will not have a Stevenson Fellow for the upcoming year. Mr. Bessler stated that he will keep the Commission updated. Chairperson Schmidt suggested the City connect with Wesleyan to look for interns. Mr. Bessler stated that the Commission does have money budgeted for a Stevenson Fellow so that funding may need to be adjusted in the budget. Commissioner Crockett asked about the hiring process for Stevenson Fellows. Mr. Rappold stated that Stevenson Fellows are part of a two-year master's program, with the second year consisting of the internship. They stated that Fellows rank which internships they want, and host organizations rank which Fellows they want for the year. The Stevenson Center facilitates the matching process.

Adjournment

With no further discussion, Commissioner Schmidt asked for a motion to adjourn the meeting. Commissioner Secord motioned to adjourn the meeting. Commissioner Stipp seconded the motion. Ayes: Schmidt, Stipp, Sylvester, Chasensky, Crockett, Hardy, Neubrandner, Sebastian, and Secord. Nays: None. Motion carries.

Meeting adjourned at 7:40PM CST.

John M. Scott Health Care Commission Members						
Commission Member	Employment	Area of Expertise	Committee	Current Term	Professional Affiliations/Recognition	Community Involvement
Angela Chasensky	Chestnut Health Systems	Community Coalitions/Team - Building, Addiction and Behavioral Health	Finance Committee	April 30, 2023	ROSC Project Coordinator; SMART Recovery Support Group Facilitator; Women's Justice League Task Force	McLean County Recovery Court Advisory Board; Women's Justice League; Central Illinois Community Educators; McLean County Child Abuse Prevention Coalition
Dr. Catharine Crockett	VisionPoint Eye Center - Ophthalmologist/MD	Healthcare	Finance Committee	April 30, 2022	American Academy of Ophthalmology, American Medical Association, American Society of Cataract and Refractive Surgery, Current Medical Directroy of the Eversight Eye Bank	League of Women Voters; Friends of the Constitution Trail
Elaine Hardy	University of Illinois at Chicago - Peoria Campus	Community Engagement, Grant Writing, and Research	Grants Committee	April 30, 2022	American Nurses Association-IL; Black Nurses Association of Central Illinois, Inc.; National Association of Hispanic Nurses - Chicago Chapter; CI Friends Board Member; 2020 Julie and Mark Zerwic Diversity Award	Stop the Violence Project; Community Health Needs Assessment

Dr. Adam Houghton	Bloomington Primary Care	Family Medicine	Finance Committee	April 30, 2024	Board Certified in Family Medicine (ABFM), Fellow of the American Academy of Family Physicians (FAAFP), Southern Illinois University School of Medicine Clinical Assistant Professor	Past Medical Director, CI Pride Health Center; Carle BroMenn Ethics Committee; Carle BroMenn LGBTQ+ Community Advisory Council
Dr. Judy Neubrandner	Illinois State University Mennonite College of Nursing	Hospice & Palliative Care and Grants Management	Grants Committee	April 30, 2023	Illinois Association Colleges of Nursing; Midwest Nursing Research Society; and American Nurses Association Illinois	Community Health Care Clinic-Board Member; Chestnut Health Systems-Board Member; Illinois Association of Colleges of Nursing-President
Karen Schmidt, Ph.D.	Retired IWU Faculty - Professor Emerita, Adjunct Faculty Member - Action Research Center	Community Development, Under-Served Populations, Research and Grant Management, Youth Advocacy and Mentoring	Commission Chair; Executive Committee; Grants Committee; Finance Committee	April 30, 2024	American Library Association; YWCA Women of Distinction (2002); Multicultural Leadership Program Community Service Award (2015); MLK Jr. Award, City of Bloomington (2020)	Bloomington City Council, 1999-2019, Mayor Pro-Tem, 2010-2019; West Bloomington Revitalization Project Board of Directors; Boys and Girls Club Community Advisory Council; United Way COVID Task Force and Housing Coalition Member; BN Welcoming (Immigrant Support Network)
Dr. Feli Sebastian	Self-Employed	Psychology and Counseling	Grants Committee	April 30, 2023	American Psychological Association and Professional Women of McLean County	YWCA Board Member and Founder of Labyrinth Outreach Services to Women, Volunteer; Advicosry Board Member with For A Better Tomorrow

Brad Secord	Wells Fargo Advisors	Investment	Finance Committee	April 30, 2024	Wells Fargo "Premier Advisor"; Best in State Advisor (2021) Forbes	Second Presbyterian Church: Elder (non-ruling), Past Member of Foundation Board and Ruling Elder of Finance Committee; former OSF Foundation Board Member, President, and Head of Finance Committee; former Beyond the Books Educational Foundation: Board Member, President and Head of Finance Committee
Dr. Karen Stipp, Secretary	Illinois State University School of Social Work	Social Determinants of Health, Health Care Access	Vice Chair; Grants Committee	April 30, 2023	Center for Child Welfare and Adoption Studies; Faculty Affiliate and Associate Director of Child Well-Being	McLean County Community Health Advisory Council; Mennonite College of Nursing
Dr. Colton Sylvester	Sylvester Family Dental	Oral Health	Finance Committee	April 30, 2022	Past President of the McLean County Dental Society; Member of McLean County Dental Society; Illinois State Dental Society and American Dental Association	Member Downs United Methodist Church, 2019 Baby Fold Advocate of the Year
Kyana Wilkinson	OSF Hospice Eastern Region	Geriatric Health; Nursing Management and Leadership	Secretary; Grants Committee	April 30, 2024	Former Preceptor for Illinois State University's Mennonite School of Nursing; Ethics and Advance Directive Committee Member at Advocate Bromenn Hospital 2018-2020	Black Nurses Association of Central Illinois, Member 2017-Present

BY-LAWS OF JOHN M. SCOTT HEALTH CARE COMMISSION

ARTICLE 1: NAME

The name of the organization shall be the John M. Scott Health Care Commission (the “Commission”). The Commission is established under Article V of the John M. Scott Health Care Trust (the “Trust”), as amended.

ARTICLE II: PURPOSE

Section 1: Purpose & Objective.

According to the Trust, as amended (Article 3.1), the objective of the Commission is to advise the Trustee of the John M. Scott Health Care Trust in carrying out the purpose and intent of the Trust to provide grants to financially support organizations and initiatives that prevent illness and promote health and well-being of McLean County residents who have limited access to healthcare or the inability to pay for needed healthcare services.

Section 2: Non-Discrimination.

According to the Trust, as amended (Article 3.2), all grants and activities shall be made and conducted with equality and in a manner that is free from discrimination based on age, race, color, creed, ethnicity, religion, national origin, citizenship, marital status, sex, sexual orientation, gender identity or expression, physical or mental disability, veteran or military status, unfavorable discharge from the military service, criminal record, or any other basis prohibited by federal, state, or local law.

Section 3: Recommendations.

According to the Trust, as amended (Article 5.4), the Commission shall make recommendations on the following to the Trustee:

- A. Bylaws, appointments, annual budget, investment and program policies;
- B. Identification of unmet community needs based on review of existing community assessments;
- C. Allocation of funds to organizations and community initiatives, such as collaboration among organizations, to address unmet needs; and,
- D. Any other such matters as directed by the Trustee from time to time consistent with the intent of the Trust.

Section 4: Methods of Accomplishing the Objective and Purpose.

The Commission shall conduct business based on the principle that unmet healthcare needs exist among the economically disadvantaged residents of McLean County, Illinois. The Commission shall actively participate in selecting and recommending to the Trustee those goals and funding initiatives consistent with the intent of the Trust and as set forth in the Declaration of Trust, as may be amended. In the spirit of a working partnership, the Commission shall specifically work to:

BY-LAWS OF JOHN M. SCOTT HEALTH CARE COMMISSION

- A. Assess the status of the health care of the economically disadvantaged residents of McLean County.
- B. Support organizations and initiatives that are consistent with the intent of the Trust.
- C. Address needs that are underfunded or unfunded by other private and public resources, to accomplish the purpose of the Trust.
- D. Support community initiatives that encourage collaboration among organizations to improve access, quality and cost-effectiveness of services to the economically disadvantaged.

ARTICLE III: DUTIES AND RELATIONSHIPS

Section 1: Membership

The following provisions shall govern the membership of the Commission.

- A. According to the Amended Trust, Article 5.2, the Commission shall be comprised of (11) eleven members who are residents of McLean County or individuals employed in said county who are committed to the mission of the Trust, provide the diversity necessary to address the various needs of the local population, and have professional skills to accomplish the objective and purposes of the Trust. At least five health care professionals from multiple disciplines shall be appointed as well as experts in finance, grant administration, and the healthcare of the underserved population. Two of the health care disciplines shall include primary care and mental health. In accordance with the original Last Will & Testament of John M. Scott, one member also shall be appointed to represent Second Presbyterian Church of Bloomington, following recommendation by the Elders of said church.
- B. All Commissioners serve at the pleasure of the Trustee. If necessary, after a term expires, a Commissioner may continue to serve as a voting member of the Commission until new appointments are made by the Trustee as a 'holdover officer' in consistency with the Trustee's policy for other boards and commissions.
- C. The Commission may appoint from time to time ad hoc members, as deemed necessary for its purposes, such as to enhance skills required for the work of committees. Ad hoc members have no voting rights.

Section 2: Appointments

- A. The Commission shall consist of eleven (11) members as designated in Article III, Section 1.A. All Commission member terms, except for those designated by the Declaration of Trust to serve, shall be for three (3) years. A Commissioner may serve more than one term but no more than three consecutive terms, unless such expertise is unavailable from others at the time, as determined by the Trustee and required to meet the objectives and purposes of the trust. Any individual office holder shall also be permitted to serve more than three consecutive terms.

BY-LAWS OF JOHN M. SCOTT HEALTH CARE COMMISSION

B. Any person appointed to fill a vacancy prior to the expiration of the term from a predecessor with the necessary skill set, will be eligible to serve for the remainder of such term and then serve for additional consecutive terms, as designated above.

Section 3: Voting and Conflicts of Interest

A. Each member shall have one vote.

B. Whenever a Commissioner has a financial or personal interest in any matter coming before the body, the member shall a) fully disclose the nature of the interest and b) withdraw from discussion and voting on the matter. The minutes of meetings at which such votes are taken shall record such disclosure, abstention and rationale for approval. A financial interest or affiliation may include, but isn't necessarily limited to, being an employee of an applicant organization, a volunteer board member of an applicant organization, having an immediate family member that is an employee of an applicant organization, being a donor to an applicant organization, and/or engaging in business transactions with an applicant organization.

Section 4: Removal

Each of the appointed Commission members may be removed by the Trustee for cause on recommendation of the Commission to the Trustee or at the request of the Trustee. The Commission will immediately recommend a replacement based on needed expertise and criteria for membership.

Section 5: Resignation

Any Commission member may resign by giving written notice to the Trustee and to the Commission chairperson. Such resignation shall take effect at the time specified in the written notice.

Section 6: Relationships

A. Trustee: According to the Trust, as amended (Article 5.1), the Bloomington City Council acting in its role as Trustee of the Trust shall appoint by resolution the members of the Commission. The relationship of the Commission to the Trustee will be that of a trusted advisor. The Trustee will retain and exercise final decision making and fiduciary responsibility for administration of the Trust, including Commission membership, policy direction, funding or grant priorities, budgeting and appropriations.

To this end, as advisors, the Commission shall actively search for methods to improve the health care for the underserved, participate in selection of meaningful organizations and initiatives to fund; and recommend to the Trustee to either continue, alter, add, delete funding of current/new organizations and initiatives based on regular evaluation of outcomes and consistent with the intent of the Trust.

B. Staff Administrator: A Staff Administrator shall be appointed by the Trustee to act as the primary administrative resource to the Commission. The Staff Administrator shall:

1. Be a City employee.
2. Be directly responsible for maintaining all administrative and records and files, all

BY-LAWS OF JOHN M. SCOTT HEALTH CARE COMMISSION

financial documents and fiscal management in and for the name of the Trust, the Trustee and the Commission.

3. Be responsible for custody of the annual Court Reports and all formal Trust documents.
 4. Be responsible for making the annual Trust Report to the Court, after first presenting said Report to the Commission for review, with final approval by the Trustee
 5. Support planning and record keeping related to full Commission meetings.
 6. Support the Grants Committee by administrating all grants management process and serving as administrator for related software.
 7. Support the Finance Committee to develop a budget based on the City's accounting codes and on the minimum and maximum spending range permitted by the tools used to track investment performance. They will assist the Commission in preparing for and completing an independent, regular audit of financial affairs.
- Support the Executive (Nominating) Committee related to the appointment of Commissioners by the Trustee to the Commission.
9. Report at least annually to the Trustee. This can be accomplished via submission of the annual Court Report.
 10. The Staff Administrator shall be a non-voting member of the Commission and considered to be a representative of the Trustee when so directed.

ARTICLE IV: OFFICERS

Section 1: Officers.

The officers of the Commission shall be Chairperson, Vice-Chairperson, Secretary, and Treasurer.

Section 2: Election of Officers.

Nomination and election of officers shall be made from the floor at any meeting prior to the beginning of the fiscal year. Candidates for each office receiving a simple majority of the membership present (a quorum being necessary), at the specified meeting shall be declared elected and shall serve for one year, or until their successors are elected. No officer shall serve more than three consecutive terms in the same office unless otherwise permitted by vote a majority of the members. Vacancies in offices shall be filled immediately by the election procedure specified above.

Section 3: Duties of the Officers

- A. Chairperson: The Chairperson shall preside at all meetings of membership and appoint committee membership with the approval of said membership. The Chairperson shall chair the Executive Committee.

BY-LAWS OF JOHN M. SCOTT HEALTH CARE COMMISSION

- B. Vice-Chairperson: The Vice-Chairperson shall perform the duties of the Chairperson in the event of their absence, resignation or inability to perform their duties. The Vice-Chair shall chair the Grants Committee.
- C. Secretary: The secretary shall collaborate with the Staff Administrator in recording of minutes at all regular meetings in the absence of the Staff Administrator. The secretary shall also collaborate with the Staff Administrator to ensure that all communications to the public, including through the website, are current and valid.
- D. Treasurer: The treasurer shall provide oversight with the Staff Administrator in all aspects of Trust finances and shall serve as chairperson of the Finance Committee.

ARTICLE V: COMMITTEES

Section 1: Committees.

The Commission shall consist of these standing committees.

- A. Executive Committee
- B. Finance Committee
- C. Grant Committee

Ad Hoc Committees may be created to perform certain specific functions on a temporary basis. These temporary committees will be disbanded when their specific functions have been served.

Section 2: Committee Structure and Duties.

With the exception of the Executive Committee, the number of committee members on each committee shall be subject to Committee needs and concomitant Commissioner expertise.

A. Executive Committee. The Executive Committee shall be chaired by the Commission Chairperson and be comprised of the four officers. The Staff Administrator will provide support to the Executive Committee as needed. The Executive Committee shall serve as a Nominating Committee for new Commissioners, submitting recommendations to the Commission based on criteria established in the Bylaws. The Executive Committee shall annually provide input on the Staff Administrator's performance to the Staff Administrator's direct supervisor. Additionally, the Executive Committee shall provide input on other issues that may arise to the Trustee.

B. Finance Committee. Finance Committee shall be chaired by the Treasurer and shall be responsible for the following: collaboration with the Staff Administrator on preparation of the annual budget; collaboration with Staff Administrator on the regular independent audit; review of ongoing financial policies and reports; recommendations and reporting to the Commission on the following: investment policies, performance of any outside investment manager, performance goals for the portfolio, and investment developments prior to the budgeting process.

BY-LAWS OF JOHN M. SCOTT HEALTH CARE COMMISSION

C. Grant Committee. The Grant Committee shall be responsible for recommendations to the Commission on the following: funding policies, community needs, and allocation of grant funds.

ARTICLE VI: MEETINGS

Section 1: Regular Meetings

Regular meetings will be held at least quarterly, complemented by regular and special committee meetings. The Staff Administrator and Chairperson shall prepare the agenda for Commission meetings. Commission members shall submit agenda items to the Chairperson one week prior to the scheduled meeting. The Staff Administrator shall provide all members with the written agenda, or notice of cancellation for these meetings not less than three (3) calendar days in advance of the meetings.

The presiding officer for Commission meetings shall be the Commission Chairperson. If the Commission Chairperson cannot attend the meeting or serve as the presiding officer, the most senior Officer of the Commission present at the meeting shall become the presiding officer for the meeting. The seniority of Commission officers is as follows: Chairperson, Vice-Chairperson, Secretary, and Treasurer. If no Commission Officers are available, the Staff Administrator shall serve as the presiding officer of the meeting. This procedure shall be in effect for all Committee meetings as well.

Section 2: Special Meetings

Special meetings may be called by the Chairperson. The Staff Administrator shall notify all members in the manner directed by the Chairperson in advance of such special meetings. The notice shall specify the purpose of such meeting and no other business may be considered except by unanimous consent of the Commission members.

Section 3: Quorum

A simple majority of current members shall constitute a quorum. A quorum will be necessary to transact official business; however, informal discussion can take place when a quorum is not present. A simple majority vote of the voting members present shall be required to pass motions before the membership.

Section 4: Attendance at Meetings

The Commission can recommend, the Trustee, removal of a member from the Commission when they 1) do not attend the majority of regular Commission of committee meetings during one term year, or 2) are absent without excuse from three (3) consecutive Commission meetings. The Commission can recommend a replacement to continue the former Commissioner's term. The Trustee shall have final approval per Article III, Section 2.

Excused absences shall be defined as absences due to: (1) illness, health condition or medical appointment for the Commissioner or person for whom the Commissioner is legally responsible; (2) family emergency including, but not limited to, a death or illness in the family; (3) religious or cultural purpose including observance of a religious or cultural holiday; (4) planned travel when the Chairperson or Staff Administrator is notified in advance of the absence.

BY-LAWS OF JOHN M. SCOTT HEALTH CARE COMMISSION

Section 5: Committee Meetings

Committees shall meet regularly as determined by the Committee's Chairperson in collaboration with committee members. The schedule of regular meetings shall be set early in the fiscal year to ensure accomplishment of all committee responsibilities. Minutes of all meetings shall be recorded, and upon approval, filed by the Staff Administrator. Commissioners may also attend Committee meetings other than those to which assigned.

Section 6: Transparency of meetings

The Illinois Open Meetings Act shall not apply to the meetings of the Commission unless otherwise required by law. Notwithstanding, all actions and reporting of the Commission and its committees shall be conducted in a manner to ensure greatest transparency to the public.

Section 7: Virtual Meetings and Email Voting

Meetings may be held virtually assuming all members participating can see and/or hear each other at the same time and methods to seek recognition, submit motions, and determine quorum and vote taking are followed. Members may participate virtually with full voting privileges, as long as all members can see and/or hear each other at the same time and methods to seek recognition, submit motions, and determine quorum and vote taking are followed.

Email voting is permitted if a single item requires immediate attention by the Commission. The Commission Chairperson may request that the Staff Administrator setup an email vote under the following rules. The Staff Administrator shall email all Commissioners, in one email, the item requiring a vote and any supporting documentation. The Commission will then have 48 hours to debate, discuss, make motions, and vote on the item via email. For discussion, motions, or votes to count and be entered as a part of the formal record, they must be in email format and sent to all Commissioners on the email chain.

Section 8: Citizen Participation

In keeping with the spirit and intent of the Trust, the Commission may desire to receive input from concerned citizens, groups and/or agencies regarding unmet health care needs within McLean County. This will be accomplished in the following manner.

1. Scheduled Participation. Any person, group, and/or agency having business, i.e., concerns for unmet health care needs, may speak when prior arrangements to do so have been made with the Chairperson of the Commission or one of its Committees. A specific time to speak will be reserved on the agenda.
2. Unscheduled Participation. Any person, group and/or agency having business, i.e. concerns for unmet health care needs, not having made prior arrangements with the Chairperson to speak before the Commission may be allowed to speak upon passage of a motion to suspend the Rules temporarily to allow citizens to address the Commission.

Section 9: Executive Session

BY-LAWS OF JOHN M. SCOTT HEALTH CARE COMMISSION

An executive session of the board may be called by the Chairperson under the following circumstances: (a) on the advice of legal counsel or the Trustee, (b) to discuss current pending legal matters, (c) to consult with the auditors and consultants, (d) to acquire or dispose of property, (e) to discuss or act on personnel issues, or (f) to address such other matters as the commission deems appropriate. At the option of the Chairperson, or upon majority vote of the commissioners, an executive session of the commission may be called. While in executive session, only commission members and individuals invited by the Chairperson may be present. At the option of the Chairperson, officers and other persons may be excused. Commission members may discuss the business conducted in an executive session only with other commission members, persons present in the executive session by invitation of the Chairperson, and others upon advice of counsel. Those present will be reminded that the executive session deliberations and minutes are confidential.

ARTICLE VII: PARLIAMENTARY AUTHORITY

Section 1: Election to Use Robert's Rules

The Chairperson may but is not required to adopt and use the latest published "Robert's Rules of Order Revised" at any meeting to serve as a guide in so far as is applicable and consistent with these Bylaws.

ARTICLE VIII: FINANCES

Section 1: Funds from the Trust

The Commission may request monies from the Trust or Staff Administrator from the City of Bloomington administration to enable it to adequately carry out its responsibilities, provided such requests are submitted in writing to the Trustee, and are in harmony with the provisions of the Trust itself.

Section 2: Gifts and Donations

As stipulated by the Amended Trust Article 6.4, any gift or donation received by the Commission from either the public or private groups and/or individuals to help them carry out the provisions of the Trust, shall be turned over to the Trustee to be used in accordance with the Trust itself. However, no such gifts or donations shall be received or accepted if conditioned or limited so as to require use for other than the intent and purposes stated in the Trust, unless the Trustee first elects to apply for and receives prior approval from the Court.

ARTICLE IX: INDEMNIFICATION & INSURANCE

Section 1: Indemnification

As permitted by the Amended Trust Article 7.13, the Trustee may indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending, or completed action, suit, or proceeding, whether civil, criminal, administrative, or investigative (other than an action by or in the right of the trust) by reason of the fact that they are or were a member, officer, employee, or agent of

BY-LAWS OF JOHN M. SCOTT HEALTH CARE COMMISSION

the Trust or Commission, against expenses (including attorneys' fees), judgments, fines, and amounts paid in settlement actually and reasonably incurred by such person in connection with such action, suit, or proceeding, if such person acted in good faith and in a manner they reasonably believed to be in, or not opposed to, the best interests of the Commission and, with respect to any criminal action or proceeding, had no reasonable cause to believe their conduct was unlawful.

Section 2: Determination of Conduct

Any indemnification under this Article (unless ordered by a court) shall be made by the Trustee only as authorized in the specific case, upon a determination that indemnification of the member, officer, employee, or agent is proper in the circumstances because they have met the applicable standard of conduct set forth in Section 1 of this Article. Such determination shall be made by the Trustee.

Section 3: Insurance

As permitted by the Amended Trust Article 7.12, the Trustee shall, if such coverage is available, purchase and maintain insurance on behalf of any person who is serving as a Commissioner, against any liability asserted against such person and incurred by such person in any such capacity, or arising out of their status as such.

ARTICLE X: AMENDMENT OF BYLAWS

Section 1: Bylaw Review & Amendment

The Bylaws shall be reviewed periodically by the Commission who shall make recommendations for changes and amendments to the Trustee. The Trustee shall have sole discretion to alter or amend these Bylaws, according to the Amended Trust Article 5.3.

CERTIFICATE OF ADOPTION OF BYLAWS

I do hereby certify that the above stated Bylaws of the John M. Scott Healthcare Commission were approved by the Trustee on May 23, 2022 and constitutes a complete copy of the Bylaws of the commission.

Attest:



Leslie Smith-Yocum, City Clerk

PREPARED BY: Thomas E. Herr Dunn Law Firm, LLP 1001 N. Main St., Suite A Bloomington, IL 61701
Telephone: 309-828-6241 Fax: 309-828-8321

John M. Scott Health Care Commission August 2022 Meeting Minutes

Meeting Details: August 24, 2022, via Zoom

Attendance

Commissioners Present: Karen Stipp, Kyana Wilkinson, Karen Schmidt, Angela Chasensky, Catharine Crockett, Judy Neubrandner, and Brad Secord. The Commission welcomed Carla Pohl. Chairperson Stipp indicated that Carla Pohl's appointment will be presented at the September 12, 2022, City Council meeting.

Commissioners Absent: Elaine Hardy, Adam Houghton, and Feli Sebastian.

Staff: William Bessler (Staff Administrator), and Joni Gerard (Grant Specialist).

Call to Order

Presiding Officer and Commission Chairperson Karen Stipp called the meeting to order at 6:33PM CDT and requested a roll call of Commissioners. Staff Administrator Bessler called the roll. Quorum present.

Consent Agenda

Commissioner Secord motioned to approve the consent agenda as presented. Commissioner Crockett seconded the motion. Ayes: Stipp, Wilkinson, Schmidt, Chasensky, Crockett, Neubrandner, and Secord. Nays: None. Abstains: None. Motion carries.

Action Items

Approval of Fiscal Year 2024 Request for Proposal and Press Release: Chairperson Stipp introduced the action item indicating the approval by the Grants Committee. Chairperson Stipp indicated many RFP additions were partially based on Category III feedback sessions, with reinforcement and clarification on certain sections. Chairperson Stipp stated the RFP includes the current Federal Poverty Line table, which should help clarify the income requirements. Chairperson Stipp opened discussion amongst Commission members. There was no discussion.

Chairperson Stipp asked Mr. Bessler for a review of the request for proposal and press release. Mr. Bessler stated the RFP is similar to FY2023 versions with additional information and clarity on the income requirements. Background information on the Trust, Commission, and the City of Bloomington's role is included now as well.

Mr. Bessler stated the Category III meetings led to improvements to the FY2024 RFP. Mr. Bessler mentioned the Commission's logo on both items. Mr. Bessler reviewed the launch

timeline noting the press release will be updated with Commissioner names as recommend by Treasurer Schmidt. Neighborly has been contacted with an anticipated application launch date of September 6, 2022. Mr. Bessler noted staff will begin contacting scorers in anticipation of applications.

Commissioner Chasensky motioned to approve the Fiscal Year 2024 Request for Proposal and Press Release as presented. Vice-Chairperson Wilkinson seconded the motion. Ayes: Stipp, Wilkinson, Schmidt, Chasensky, Crockett, Neubrandner, and Secord. Nays: None. Abstains: None. Motion carries.

Approval of Fiscal Year 2022 Trust Report: Chairperson Stipp introduced the action item noting the Commission reviewed the draft last month. Chairperson Stipp noted the report is extensive and well done.

Chairperson Stipp opened the meeting for discussion. There was no discussion by the Commission.

Chairperson Stipp asked Mr. Bessler if there was any additional information to provide the Commission. Mr. Bessler stated the report will likely go before the Bloomington City Council at the second meeting in September. Mr. Bessler reviewed the timeline for filing with the court as well.

Commissioner Secord motioned to approve the Fiscal Year 2022 Trust Report as presented. Treasurer Schmidt seconded the motion. Ayes: Stipp, Wilkinson, Schmidt, Chasensky, Crockett, Neubrandner, and Secord. Nays: None. Abstains: None. Motion carries.

Discussion Items

Category III Program Revision Update: Chairperson Stipp introduced the discussion item and noted the RFP is being drafted. Chairperson Stipp stated that the stakeholder meetings were helpful. Chairperson Stipp asked Mr. Bessler to provide a timeline overview of the RFP. Mr. Bessler stated the RFP will likely be available at the beginning of the calendar year, with the draft presented to the Grants Committee in September or October. It is worth nothing that updated policy and procedures will need to be approved by City Council. Staff anticipates the RFP to be ready by January, which is close to the City's Community Development Block Grant (CDBG) RFP timeline.

Mr. Bessler and the Commission had a discussion related to CDBG. Mr. Bessler noted that CDBG is the entitlement grant granted to the city by HUD. Chairperson Stipp noted that CDBG funds are a federal grant most communities receive.

Chairperson Stipp confirmed the RFP review timeline. Mr. Bessler indicated staff will work to present the first draft to the Grants Committee with a final vote in November.

Chairperson Stipp reviewed the need of the Commission to meet in the next couple months, asking specifically the need to meet in September.

Mr. Bessler stated that the Commission will need to meet in September but will consider November as a month not needed.

Discussion of Non-Agenda Items

Treasurer Schmidt asked for the introduction of staff. Mr. Bessler introduced Grant Specialist, Joni Gerard. The Commission welcomed Mrs. Gerard and thanked her for the work she has done for the Commission.

Mr. Bessler shared the Community Health Care Clinic will share the John M. Scott Health Care Trust in their Funder Spotlight. Mr. Bessler also thanked Commissioner Crocket for using her WGLT sponsorship day to highlight the Trust.

Commissioner Secord asked why the Finance Committee minutes did not have any dates. Mr. Bessler stated they were in draft form. Commissioner Secord inquired about the funding amount on the press release. Mr. Bessler reviewed the actual amounts and categories which resulted in the noted amount as the headliner.

Adjournment

With no further discussion, Chairperson Stipp asked for a motion to adjourn the meeting. Commissioner Secord motioned to adjourn the meeting. Commissioner Crocket seconded the motion. Ayes: Stipp, Wilkinson, Schmidt, Chasensky, Crockett, Neubrandner, and Secord. Nays: None. Abstains: None. Motion carries.

Meeting adjourned at 6:57 PM CDT.



CONSENT AGENDA ITEM NO. 7.D

FOR COUNCIL: September 26, 2022

WARD IMPACTED: City-Wide Impact

SUBJECT: Consideration and action to approve a Workers Compensation Claim Settlement involving former BPD Officer Jeremiah Liebendorfer in the amount of \$207,338, as requested by the Human Resources Department.

RECOMMENDED MOTION: The proposed Workers Compensation Settlement be approved.

STRATEGIC PLAN LINK:

Goal 1. Financially Sound City Providing Quality Basic Services

STRATEGIC PLAN SIGNIFICANCE:

Objective 1d. City services delivered in the most cost-effective, efficient manner

BACKGROUND: This is an accepted Illinois claim for a vehicular crushing injury that occurred while former BPD Officer Jeremiah Liebendorfer was attempting to make an arrest. The settlement will be finalized at \$207,338, representing 40% loss of person-as-a-whole and \$40,000 in future medical costs.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: If approved, the \$207,338 will be paid by our third-party Workers Compensation administrator from the City's escrow account.

AMERICAN RESCUE PLAN FUNDING IMPACT: N/A

COMMUNITY DEVELOPMENT IMPACT: This request meets the following goals and objectives of the Bloomington Comprehensive Plan 2035: N/A

Respectfully submitted for consideration.

Prepared by: Alex Rosas, Safety and Risk Manager



CONSENT AGENDA ITEM NO. 7.E

FOR COUNCIL: September 26, 2022

WARD IMPACTED: City-Wide Impact

SUBJECT: Consideration and action to approve 1) the Purchase of two (2) LifePak 15 V4 cardiac monitor/defibrillators with annual service and maintenance plans from Stryker Medical, Quote #10521864 in the amount of \$72,592.86, utilizing the federal GSA joint purchasing cooperative Contract #36F79721D0021, exp. 11/30/2025, and 2) Authorization to dispose of two (2) LifePak 15 units through trade-in credit, as requested by the Fire Department.

RECOMMENDED MOTION: The proposed Purchase and Disposal be approved.

STRATEGIC PLAN LINK:

Goal 1. Financially Sound City Providing Quality Basic Services

Goal 5. Great Place - Livable, Sustainable City

STRATEGIC PLAN SIGNIFICANCE:

Objective 1d. City services delivered in the most cost-effective, efficient manner

Objective 5a. Well-planned City with necessary services and infrastructure

BACKGROUND: Cardiac Monitors are a highly critical and technical piece of equipment used in providing Emergency Medical Services. Presently, the department uses Physio-Control LifePak 15 Cardiac Monitors, which allow City personnel to monitor the different types of cardiac rhythms for diagnosis. This unit can monitor oxygen saturation levels, carbon dioxide levels, and non-invasive blood pressures. In addition to monitoring, the unit allows personnel the ability to provide automatic and manual defibrillation, synchronized cardioversion, and demand or non-demand pacing. These procedures are used on both adults and pediatric patients. It is essential that this piece of equipment be maintained and in service at all times. Advanced Life Support (ALS) vehicles cannot remain in service without this piece of equipment functioning properly, in accordance with Illinois Department of Public Health (IDPH) rules.

The purchase of these additional 2 LifePak 15 Cardiac Monitors would allow the Fire Department to remove 2 current cardiac monitors that have passed their life cycle. The Fire Department uses Stryker Cardiac Monitors in all of its Intermediate and ALS units. Staff is requesting the purchase of this brand of monitor to ensure that all units are of like design and function. In emergency situations, the familiarity with equipment is of extreme importance to ensure a positive outcome and avoid confusion between differing devices. Included with this memo is the executed Product Service Plan Agreement, which covers the City's current equipment with Stryker, and would cover any new units that were approved for purchase.

If approved, two (2) older LifePak 15 units will be traded in for a credit of \$20,000. These units were purchased in 2016 and would be difficult to auction for a better price. It is in the

City's best interest to trade-in the units for the credit. The assets will be retired in the City's asset system if the agenda item is approved.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: If approved, the City will purchase of two (2) LifePak 15 V4 cardiac monitor/defibrillators with annual service and maintenance plans from Stryker Medical, Quote #10521864 in the amount of \$72,592.86, utilizing the federal GSA joint purchasing cooperative Contract #36F79721D0021, exp. 11/30/2025, and 2) Authorization to dispose of two (2) LifePak 15 units through trade-in credit. The payment will be made from Fire-Capital Outlay Equipment Other than Office account (10015210-72140). Although \$60,000 is included in the FY 2023 Budget for these items, the "Stair Chair" budgeted for \$20,000 and Video Laryngoscope budgeted for \$25,000 will not be purchased this year. This more than covers the \$12,592.86 difference in budget versus actual. Stakeholders can locate this in the FY 2023 Budget Books titled "Budget Overview & General Fund" on page 239 and "Other Funds & Capital Improvement" on page 97.

AMERICAN RESCUE PLAN FUNDING IMPACT: N/A

COMMUNITY DEVELOPMENT IMPACT: This request meets the following goals and objectives of the Bloomington Comprehensive Plan 2035: N/A

Respectfully submitted for consideration.

Prepared by: Cory Matheny, Deputy Chief of EMS

ATTACHMENTS:

[FIRE 1B Quote_Stryker Medical](#)

[FIRE 1C Product Service Plan Agreement_Stryker](#)

[FIRE 1D GSA eLibrary Contractor Info_Stryker](#)

[FIRE 1E LifePak 15 Defibrillator Trade-In Unit Asset Sheets](#)



Bloomington FD LP15

Quote Number: 10521864

Remit to: **Stryker Medical**

P.O. Box 93308

Version: 1

Chicago, IL 60673-3308

Prepared For: BLOOMINGTON FIRE DEPT

Rep: David Lee

Attn:

Email: david.lee1@stryker.com

Phone Number: 217-414-7232

GPO: Federal Supply Schedule

Quote Date: 08/18/2022

Expiration Date: 09/30/2022

Delivery Address

Name: BLOOMINGTON FIRE DEPT

Account #: 1288512

Address: 310 N LEE ST

BLOOMINGTON

Illinois 61701-3834

End User - Shipping - Billing

Name: BLOOMINGTON FIRE DEPT

Account #: 1288512

Address: 310 N LEE ST

BLOOMINGTON

Illinois 61701-3834

Bill To Account

Name: BLOOMINGTON FIRE DEPT

Account #: 1189346

Address: PO BOX 3157

BLOOMINGTON

Illinois 61702-3157

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	99577-001957	LIFEPAK 15 V4 Monitor/Defib - Manual & AED, Trending, Noninvasive Pacing, SpO2, SpCO, NIBP, 12-Lead ECG, EtCO2, BT. Incl at N/C: 2 pr QC Electrodes (11996-000091) & 1 Test Load (21330-001365) per device, 1 Svc Manual CD (26500-003612) per order	2	\$28,729.03	\$57,458.06
2.0	41577-000288	Ship Kit -QUIK-COMBO Therapy Cable; 2 rolls100mm Paper; RC-4, Patient Cable, 4ft.; NIBP Hose, Coiled; NIBP Cuff, Reusable, adult; 12-Lead ECG Cable, 4-Wire Limb Leads, 5ft; 12-Lead ECG Cable, 6-Wire Precordial attachment	2	\$0.00	\$0.00
3.0	21330-001176	LP 15 Lithium-ion Battery 5.7 amp hrs	4	\$330.03	\$1,320.12
4.0	11171-000049	Masimo™Rainbow™ DCI Adult Reusable SpO2, SpCO, SpMet Sensor, 3 FT. For use with RC Patient Cable.	2	\$637.63	\$1,275.26
5.0	11171-000050	Masimo™Rainbow™ DCIP Pediatric Reusable SpO2, SpCO, SpMet Sensor, 3 FT. For use with RC Patient Cable.	2	\$754.00	\$1,508.00
6.0	21300-008159	LIFEPAK 15 NIBP Straight Hose, 6'	2	\$78.00	\$156.00
7.0	11160-000011	NIBP Cuff-Reusable, Infant	2	\$16.02	\$32.04
8.0	11160-000013	NIBP Cuff-Reusable, Child	2	\$18.42	\$36.84
9.0	11160-000017	NIBP Cuff -Reusable, Large Adult	2	\$24.83	\$49.66
10.0	11160-000019	NIBP Cuff-Reusable, Adult X Large	2	\$36.84	\$73.68
11.0	11577-000002	LIFEPAK 15 Basic carry case w/right & left pouches; shoulder strap (11577-000001) included at no additional charge when case ordered with a LIFEPAK 15 device	2	\$361.00	\$722.00
12.0	11220-000028	LIFEPAK 15 Carry case top pouch	2	\$65.00	\$130.00



Bloomington FD LP15

Quote Number: 10521864

Remit to: **Stryker Medical**

P.O. Box 93308

Version: 1

Chicago, IL 60673-3308

Prepared For: BLOOMINGTON FIRE DEPT

Rep: David Lee

Attn:

Email: david.lee1@stryker.com

Phone Number: 217-414-7232

GPO: Federal Supply Schedule

Quote Date: 08/18/2022

Expiration Date: 09/30/2022

#	Product	Description	Qty	Sell Price	Total
13.0	11260-000039	LIFEPAK 15 Carry case back pouch	2	\$93.00	\$186.00
Equipment Total:					\$62,947.66

Trade In Credit:

Product	Description	Qty	Credit Ea.	Total Credit
TR-LP15V4-LP15	TRADE-IN-STRYKER LP15V4 TOWARDS PURCHASE OF LIFEPAK 15	2	-\$5,000.00	-\$10,000.00

ProCare Products:

#	Product	Description	Qty	Sell Price	Total
15.1	78000639	ProCare LIFEPAK 15 Prevent Service: Annual onsite preventive maintenance inspection and unlimited repairs including parts, labor and travel with battery coverage for LIFEPAK 15 V4 Monitor/Defib - Manual & AED, Trending, Noninvasive Pacing, SpO2, SpCO, NIBP, 12-Lead ECG, EtCO2, BT. Incl at N/C: 2 pr QC Electrodes (11996-000091) & 1 Test Load (21330-001365) per device, 1 Svc Manual CD (26500-003612) per order	2	\$9,822.60	\$19,645.20
ProCare Total:					\$19,645.20

Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Freight/Shipping:	\$0.00
Grand Total:	\$72,592.86

Comments:

Prices: In effect for 30 days

Terms: Net 30 Days



Bloomington FD LP15

Quote Number:	10521864	Remit to:	Stryker Medical
			P.O. Box 93308
			Chicago, IL 60673-3308
Version:	1	Rep:	David Lee
Prepared For:	BLOOMINGTON FIRE DEPT	Email:	david.lee1@stryker.com
Attn:		Phone Number:	217-414-7232
GPO:	Federal Supply Schedule	Approved by: _____	
Quote Date:	08/18/2022	City Manager, Tim Gleason	Date
Expiration Date:	09/30/2022		

Contact your local Sales Representative for more information about our flexible payment options.

Capital Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's Acute Care capital terms and conditions can be found at https://techweb.stryker.com/Terms_Conditions/index.html. A copy of Stryker Medical's Emergency Care capital terms and conditions can be found at <https://www.strykeremergencycare.com/terms>.

As of March 2020



LIFEPAK® 15 service

Stryker has been notified by our global parts providers that some components used on certain LIFEPAK 15 monitor/defibrillator models (Part Numbers beginning with V15-2) are no longer available in the market. Service on the LIFEPAK 15 with Part Number beginning with v15-5 or v15-7 is unaffected.

Stryker will continue to offer service support for this subset of the LIFEPAK 15 as follows:

- All service parts with available inventory can be purchased by our end users
- Transactional service (time and material) is available for non-contract customers
 - o If a component has failed on your device, your local Sales Representative should be contacted for support
- Contractual service
 - o Stryker will continue to offer contractual service on a yearly basis only
 - o Preventive maintenance will continue to be done on devices less than eight (8) years old. After this point, we will cease to conduct preventative maintenance and shift to device inspections
 - o If a component fails on your device, please contact your local Sales Representative for support. A pro-rated credit for any pre-paid service will be provided should a unit become non-serviceable due to part availability

It is important to note that the LIFEPAK 15 has an expected life of eight (8) years from the date of manufacture. If you are uncertain of the manufacture date of your products, please contact your local Sales Representative for a full fleet assessment.

We want to ensure the highest quality products and services for our customers. As such, it is important to know that Stryker is the only FDA-approved service provider for our products. We do not contract with third party service providers, nor will we be providing them with any additional parts for these repairs. As such, we cannot guarantee the safety and efficacy of any device that is repaired by a third-party service agency.

ProCare - PRODUCT SERVICE PLAN AGREEMENT - CITY OF BLOOMINGTON (IL) FIRE DEPARTMENT - June 2022

This document sets forth the entire Product Service Plan Agreement ("Agreement") between Stryker Sales, LLC, through its Medical Division, hereinafter referred to as "Stryker", and the **City of Bloomington, Illinois** and the **Bloomington (IL) Fire Department** named on the face of the ProCare Proposal, hereinafter, referred to as the "Customer". This is the entire Agreement and no other oral modifications are valid. This Agreement shall remain in effect unless canceled or modified by either party according to the following terms and conditions. Stryker accepts Customer's order expressly conditioned on Customer's assent to the terms set forth in this document. Customer's order and acceptance of any portion of the services shall confirm Customer's acceptance of these terms. Unless specified otherwise herein, these terms constitute the complete agreement between the parties. Amendments to this document shall be in writing and no prior or subsequent acceptance by Stryker of any purchase order, acknowledgment, or other document from Customer specifying different and/or additional terms shall be effective unless signed by both parties.

1. SERVICE COVERAGE AND TERM

Stryker shall provide to Customer the ProCare Program(s) services (the "Services") as defined on Page 1 of the ProCare Proposal (hereinafter each, a "Service Plan"). The equipment covered under said Service Plan is set forth on the Equipment Schedule attached to the Proposal (the "Equipment"). The Services and the Service Plan(s) are ancillary to and not a complete substitute for the requirements of Customer to adhere to the routine maintenance instructions provided by Stryker, its equipment and operations manuals, and accompanying labels and/or inserts for the Equipment. Customer covenants and agrees that its personnel will follow the instructions and contents of those manuals, labels and inserts. When Equipment or a component is replaced, the item provided in replacement will be the Customer's property (if Customer owns the Equipment) and the replaced item will be Stryker's property. The Service Plan(s) coverage, term, start date, and price of the Services appear on the face of the ProCare Proposal.

2. EQUIPMENT SCHEDULE CHANGES

During the term of the Agreement, upon each party's written consent, additional Equipment may be added to the Equipment Schedule. All additions are subject to the terms and conditions contained herein. The parties shall mutually agree that Stryker shall adjust the charges and modify the Equipment Schedule to reflect any additions.

3. INSPECTION SCHEDULING

Service inspections will be scheduled in advance at a mutually agreed upon time. Equipment not made available at the specified time will be serviced at the next scheduled service inspection unless specific arrangements are made with Stryker. Such arrangements will include travel and other special charges at Stryker's then current rates.

4. INSPECTION ACTIVITY

On each scheduled service inspection, Stryker's Service Representative will inspect each available item of Equipment as required in accordance with Stryker's then current maintenance procedures for said Equipment.

5. CUSTOMER OBLIGATIONS

Customer shall use commercially reasonable efforts to cooperate with Stryker in connection with Stryker's performance of the Services. Customer understands and acknowledges that Stryker Service Representatives will not provide surgical or medical advice, will not practice surgery or medicine, will not come in physical contact with the patient, will not enter the "sterile field" at any time, and will not direct equipment or instruments that come in contact with the patient during surgery. Customer's personnel will refrain from requesting Stryker Service Representatives to take any actions in violation of these requirements or in violation of applicable laws, rules or regulations, Customer policies, or the patient's informed consent. A refusal by Stryker Service Representatives to engage in such activities shall not be a breach of this Agreement. Customer consents to the presence of Stryker Service Representatives in its operating rooms, where applicable, to allow Stryker to provide Services under this Agreement and represents that it will obtain all necessary consents from patients.

6. SERVICE INVOICING

Invoices will be sent on the agreed payment method. All prices are exclusive of state and local use, sales or similar taxes. In states assessing upfront sales and use tax, Customer's payments will be adjusted to include all applicable sales and use tax amortized over the Service Plan term using a rate that preserves for Stryker, its affiliates and /or assigns, the intended economic yield for the transaction described in this Agreement. All invoices issued under this Agreement are to be paid within thirty (30) days of the date of the invoice, or the minimum period as may be established under the Customer's state-mandated regulations. Failure to comply with Net 30 Day (or state regulated) terms will constitute breach of contract and future Service will only be made on a prepaid or COD basis, or until the previous obligation is satisfied, or both. Stryker reserves the right, with no liability to Stryker, to cancel this Agreement due to payment default.

7. PRICE CHANGES

The Service prices specified herein are those in effect as of the date of acceptance of this Agreement and will continue in effect throughout the term of the Service Plan.

8. INITIAL INSPECTION

This Agreement shall be applicable only to such Equipment as listed in the Equipment Schedule, which has been determined by a Stryker's Representative to be in good operating condition upon his/her initial inspection thereof.

9. MAINTENANCE INSPECTION

THIS AGREEMENT MAY INCLUDE PRODUCTS WHICH ARE BEYOND THEIR WARRANTY PERIOD AND TESTED EXPECTED SERVICE LIFE. ANY SUCH PRODUCT WILL BE INSPECTED SOLELY TO DETERMINE IF THE PRODUCT MEETS THE OPERATIONS AND MAINTENANCE MANUAL GUIDELINES FOR THAT PARTICULAR PRODUCT AS OF THE DATE OF INSPECTION. DESPITE ANY SUCH INSPECTION, STRYKER MAKES NO CLAIMS OR ASSURANCES AS TO FUTURE PERFORMANCE, INCLUDING NO EXPRESS OR IMPLIED WARRANTY, FOR ANY PRODUCT WHICH WAS INSPECTED OUTSIDE OF ITS WARRANTY PERIOD OR BEYOND ITS TESTED EXPECTED SERVICE LIFE.

10. SERVICE PLAN WARRANTY AND LIMITATIONS

Stryker represents and warrants that the Services shall be performed in a workmanlike manner and with professional diligence and skill. Services will materially comply with all applicable laws and regulations. During the term of the Service Plan, Stryker will maintain the Equipment in good working condition. Notwithstanding any other provision of this Agreement, the Service Plan does not include repairs or other services made necessary by or related to, the following: (a) abnormal wear or damage caused by misuse or by failure to perform normal and routine maintenance, as set out in the Stryker maintenance manual or operating instructions; (b) accidents; (c) catastrophe; (d) acts of god; (e) any malfunction resulting from faulty maintenance, improper repair, damage and/or alteration by non-Stryker authorized personnel; (f) Equipment on which any original serial numbers or other identification marks have been removed or destroyed; or (g) Equipment that has been repaired with any unauthorized or non-Stryker parts/components. In addition, in order to ensure safe operation of the Equipment, only Stryker accessories should be used. Stryker reserves the right to invalidate the Service Plan if Equipment is used with accessories not manufactured by Stryker.

TO THE FULLEST EXTENT PERMITTED BY LAW, THE EXPRESS WARRANTIES SET FORTH IN THIS SECTION ARE THE ONLY WARRANTIES APPLICABLE TO THE SERVICES AND ARE EXPRESSLY IN LIEU OF ANY OTHER WARRANTY BY STRYKER, EXPRESSED OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTY OF MERCHANTABILITY, NONINFRINGEMENT OR FITNESS FOR A PARTICULAR PURPOSE.

11. WAIVER EXCLUSIONS

No failure to exercise and no delay by Stryker in exercising any right, power or privilege hereunder shall operate as a waiver thereof. No waiver of any breach of any provision by Stryker shall be deemed to be a waiver by Stryker of any preceding or succeeding breach of the same or any other provision. No extension of time by Stryker for performance of any obligations or other acts hereunder or under any other agreement shall be deemed to be an extension of time for performances of any other obligations or any other acts by Stryker.

12. LIMITATION OF LIABILITY

EXCEPT FOR THIRD PARTY DAMAGES RELATED TO STRYKER'S INDEMNITY OBLIGATIONS UNDER SECTION 13, STRYKER'S LIABILITY ARISING UNDER THIS AGREEMENT WILL NOT EXCEED THE AMOUNT OF insurance set forth in section 16 herein. IN NO INSTANCE WILL STRYKER BE LIABLE TO CUSTOMER FOR INCIDENTAL, PUNITIVE, SPECIAL, COVER, EXEMPLARY, MULTIPLIED OR CONSEQUENTIAL DAMAGES OR ATTORNEYS' FEES OR COSTS FOR ANY ACTIONS UNDER OR RELATED TO THIS AGREEMENT.

13. INDEMNIFICATION

Stryker shall indemnify and hold harmless Customer from any loss or damage brought by a third party which Customer may suffer directly as a result of the gross negligence or willful misconduct of Stryker or its employees or agents in the course of providing Services. The foregoing indemnification will not apply to any liability arising from: (a) an injury or damage due to the negligence of any person other than Stryker's employee or agent; (b) the failure of any person other than Stryker's employee or agent to follow any instructions outlined in the labeling, manual, and/or instructions for use of the Equipment; (c) the use of any equipment or part not purchased from Stryker or any equipment or any part thereof that has been modified, altered or repaired by any person other than Stryker's employee or agent; or (d) any actions taken or omissions made by any Stryker employee while under the direction or control of Customer's staff. To the extent permitted by state or local laws or regulations, Customer agrees to hold Stryker harmless from and indemnify Stryker for any claims or losses or injuries arising from (a)-(d) above resulting from Customer's or its employees' or agents' actions.

14. TERM AND TERMINATION

The Agreement shall commence on the date indicated on Page 1 of the Stryker Proposal entered into between the parties and shall continue until Stryker ceases to provide Services or the Agreement is canceled by either party by giving a ninety (90) days prior written notice of any such cancellation to the other party. If this Agreement is canceled during or before the expiration date of the Agreement, Customer will owe for the months covered up to the cancellation date of the Agreement and for any parts, labor, and travel charges, required to maintain Equipment, exceeding that already paid during the Agreement. In the event Customer has pre-paid for the services hereunder, any unused amount as of the date of cancellation shall be returned to the Customer on a pro-rata basis.

15. FORCE MAJEURE

Except for Customer's payment obligations, which may only be delayed and not excused entirely, neither party to this Agreement will be liable for any delay or failure of performance that is the result of any happening or event that could not reasonably have been avoided or that is otherwise beyond its control, provided that the party hindered or delayed immediately notifies the other party describing the circumstances causing delay. Such happenings or events will include, but not be limited to, terrorism, acts of war, riots, civil disorder, rebellions, fire, flood, earthquake, explosion, action of the elements, acts of God, epidemic, pandemic, inability to obtain or shortage of material, parts, equipment or transportation, governmental orders, restrictions, priorities or rationing, accidents and strikes, lockouts or other labor trouble or shortage.

16. INSURANCE REQUIREMENTS

Stryker shall maintain the following insurance coverage during the term of the Agreement: (i) commercial general liability insurance, including products and completed operations liability coverage, with limits of \$1,000,000.00 per occurrence and \$2,000,000.00 annual aggregate covering Stryker's liability for bodily injury, personal injury, and property damage; (ii) commercial automobile liability insurance with a combined single limit of \$1,000,000.00 per accident covering Stryker's liability for bodily injury and property damage arising out of Stryker's use of owned, hired, and non-owned vehicles; and (iii) worker's compensation insurance as required by applicable law and employer's liability insurance subject to limits of \$1,000,000 per accident and \$1,000,000 per employee and policy limit for disease covering Stryker's liability for work-related injuries to all Stryker employees. At Customer's written request, certificates of insurance shall be provided by Stryker prior to commencement of the Services at any premises owned or operated by Customer. Notwithstanding any requirements hereunder to the contrary, to the extent permitted by applicable laws and regulations, Stryker shall be permitted to meet the above requirements through a program of self-insurance.

17. WARRANTY OF NON-EXCLUSION

Each party represents and warrants that as of the Effective Date, neither it nor any of its employees, are or have been excluded terminated, suspended, or debarred from a federal or state health care program or from participation in any federal or state procurement or non-procurement programs. Each party further represents that no final adverse action by the federal or state government has occurred or is pending or threatened against the party, its affiliates, or, to its knowledge, against any employee. Each party also represents that if during the term of this Agreement it, or any of its employees becomes so excluded, terminated, suspended, or debarred from a federal or state health care program or from participation in any federal or state procurement or non-procurement programs, such will promptly notify the other party. Each party retains the right to terminate or modify this Agreement in the event of the other party's exclusion from a federal or state health care program.

18. COMPLIANCE

Stryker, as supplier/servicer, hereby informs Customer of Customer's obligation to make all reports and disclosures required by law or contract, including without limitation properly reporting and appropriately reflecting actual prices paid for each item supplied hereunder net of any discount (including rebates and credits, if any) applicable to such item on Customer's Medicare cost reports, and as otherwise required under the Federal Medicare and Medicaid Anti-Kickback Statute and the regulations thereunder (42 CFR Part 1001.952(h)). Pricing under this Agreement (and each Service Plan) may constitute discounts on the purchase of Services. Customer represents that (i) it shall make all required cost reports, and (ii) it has the corporate power and authority to make or cause such cost reports to be made. To the extent required by law, Customer and Stryker agree to comply with the Omnibus Reconciliation Act of 1980 (P.L. 962499) and its implementing regulations (42 CFR, Part 420). To the extent applicable to the activities of Stryker hereunder, Stryker further specifically agrees that until the expiration of four (4) years after furnishing Services pursuant to this Agreement, Stryker shall make available, upon written request of the Secretary of the Department of Health and Human Services, or upon request of the Comptroller General, or any of their duly authorized representatives, this Agreement and the books, documents and records of Stryker that are necessary to verify the nature and extent of the costs charged to Customer hereunder. Stryker further agrees that if Stryker carries out any of the duties of this Agreement through a subcontract with a value or cost of ten thousand dollars (\$10,000) or more over a twelve (12) month period, with a related organization, such subcontract shall contain a clause to the effect that until the expiration of four (4) years after the furnishing of such services pursuant to such subcontract, the related organization shall make available, upon written request to the Secretary, or upon request to the Comptroller General, or any of their duly authorized representatives the subcontract, and books and documents and records of such organization that are necessary to verify the nature and extent of such costs. In performance of this Agreement, Stryker shall also comply with all applicable state and federal regulations, including but not limited to discrimination laws.

19. CONFIDENTIALITY

The parties hereto (a) shall hold in confidence any information and materials which are related to the business of the other or are designated as proprietary or confidential, herein or otherwise, or which a

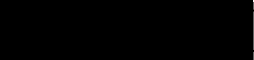
reasonable person would consider to be proprietary or confidential information; and (b) hereby covenant that they shall not disclose such information to any third party without prior written authorization of the one to whom such information relates. The rights and remedies available to a party hereunder shall not limit or preclude any other available equitable or legal remedies. Customer is subject to the Freedom of Information Act (FOIA).

20. HIPAA; DATA

- (a) Stryker is not a "business associate" of Customer, as the term "business associate" is defined by HIPAA (the Health Insurance Portability and Accountability Act of 1996 and 45 C.F.R. parts 142 and 160-164, as amended). All medical information and/or data concerning specific patients (including, but not limited to, the identity of the patients), derived incidentally during the course of this Agreement, shall be treated by both parties as confidential, and shall not be released, disclosed, or published to any party other than as required or permitted under applicable laws.
- (b) Customer acknowledges and agrees that Stryker may use any data arising from or related to the performance or use of the Equipment or Services.

21. MISCELLANEOUS

Neither party may assign or transfer their rights and/or benefits under this Agreement without the prior written consent of the other party, except that either party shall have the right to assign this Agreement or any rights under or interests in this Agreement to any parent, subsidiary or affiliate. All of the terms and provisions of this Agreement shall be binding upon, shall inure to the benefit of, and be enforceable by permitted successors and assigns of the parties to this Agreement. This Agreement shall be construed and interpreted in accordance with the laws of the state where Customer is located. The invalidity, in whole or in part, of any of the foregoing paragraphs, where determined to be illegal, invalid, or unenforceable by a court or authority of competent jurisdiction, will not affect or impair the enforceability of the remainder of the Agreement. This Agreement constitutes the entire agreement between the parties concerning the subject matter of this Agreement and supersedes all prior negotiations and agreements between the parties concerning the subject matter of this Agreement. In the event of an inconsistency or conflict between this Agreement and any purchase order, invoice, or similar document, this Agreement will control. Any inconsistency or conflict between the terms of this Agreement and a Service Plan shall be resolved in favor of the Service Plan. The sections entitled Limitation of Liability, Indemnification, Compliance, Confidentiality and Miscellaneous of this Agreement shall survive its termination or expiration.

STRYKER SALES, LLC, ACTING THROUGH ITS MEDICAL DIVISION		City of Bloomington, Illinois and the Bloomington (IL) Fire Department	
By:		By:	<i>City Manager Gleason</i>
Name:	Tom Tackabury	Name:	Tim Gleason, City Manager
Title:	Sr. Sales Manager, ProCare	Title:	
Date:	June 20, 2022	Date:	June , 2022 6/13/2022 4:09 PM CDT

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Contractor Information

(Vendors) How to change your company information

Contract #:

36F79721D0021

Contractor:

STRYKER CORPORATION, STRYKER MED

Address:

3800 E. CENTRE AVENUE
PORTAGE, MI 49002

Phone:

269-615-4312

E-Mail:

govsales@stryker.com

Web Address:

http://stryker.com

SAM UEI:

UJPNLN1M18B3

Socio-Economic :

Other than small business

EPLS :

Contractor not found on the
Excluded Parties List System

Govt. Point of Contact:

CONNOR DAVIS

Phone:

(708)786-5129

E-Mail:

connor.davis@va.gov

Source	Title	Contract Number	Contractor T&Cs /Pricelist	Current Option Period End Date	Ultimate Contract End Date	Category	View Catalog
65 II A	MEDICAL EQUIPMENT AND SUPPLIES	36F79721D0021		Nov 30, 2025		A-59	DISAST PURCH GSA Advantage!
						A-69	DISAST PURCH GSA Advantage!
						A-74	DISAST PURCH GSA Advantage!
						A-75	DISAST PURCH GSA Advantage!
						A-77	DISAST PURCH GSA Advantage!
						A-79	DISAST PURCH GSA Advantage!



09/14/2022 09:23
cmurillo

CITY OF BLOOMINGTON, IL
FIXED ASSET WORKSHEET

P 1
famstmnt

ASSET # 4440		MASTER ASSET		DESCRIPTION	LIFEPAC 15 DEFIBRILLATOR ON MEDIC 2		
CLASS 50	MACHINERY & EQU	FUND SOURCE		MAINT CONT	Y	INSURED	N
SUBCL 121	POLICE & FIRE E	ACQUIS METH	P	VENDOR DESC	Vendor Name Mi	CARRIER	
COMMODITY				TYPE	G	INSURED VAL	0.00
DEPT 15210	FIRE	ACQUIS DATE	07/26/2016	EXPIRE DATE		EXPIRE DATE	
LOC CODE 0301	FIRE STATION-HE	ACQUIS COST	29,103.05	ANNUAL COST	0.00	POLICY CST	0.00
LOC MEMO		ACRES	0.000	MEMO		MEMO	
ROOM		QTY	1				
STORAGE LOC		UNIT PRICE	0.00				
		PURCH MEMO					
STATUS A	ACTIVE			DEPRECIATE	Y		
CONDITION		SOY BOOK	29,103.05	DEPREC PRIN		29,103.05	
CUSTODIAN	DEPARTMENT HEAD	CURRENT BOOK	0.00	FIRST YR/PR	2017/03	LAST YR/PR	2022/02
TITLEHOLDER		EST SALVAGE	0.00	EST LIFE	5		
		REPL COST	29,103.05	PERIODS TAKEN	60		
TAG # 8663		LAST INVENT		ACCUM DEPREC		29,103.05	
SERIAL # 44829593		IMPROVE MEMO					
MANUFACTURER							
MODEL		RETIRE DATE					
MODEL YEAR		DISP CODE					
LICENSE #		DISP PRICE	0.00				
		SALE PRICE	0.00				
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT		
386	20160507	156978	116128003	07/14/2016	28,145.18		
386	20160507	156979	116130349	07/22/2016	957.87		

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	9901	16050		100.00
2	CONTRA	9901	34010		100.00
5	DEPRECIATION EXPENSE	99019010	95102		100.00
6	ACCUMULATED DEPRECIATION	9901	16500		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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09/14/2022 09:33
cmurillo

CITY OF BLOOMINGTON, IL
FIXED ASSET WORKSHEET

P 1
famstmnt

ASSET # 4533		MASTER ASSET			DESCRIPTION	CARDIAC MONITOR/DEFIBRILLATOR	
CLASS	50	MACHINERY & EQU	FUND SOURCE		MAINT CONT	Y	INSURED N
SUBCL	282	MACHINERY & EQU	ACQUIS METH	P	PURCHASED		
COMMODITY					VENDOR DESC	Vendor Name Mi	
DEPT	15210	FIRE	ACQUIS DATE	05/04/2017	TYPE	G	INSURED VAL 0.00
LOC CODE	0301	FIRE STATION-HE	ACQUIS COST	30,650.99	EXPIRE DATE		EXPIRE DATE
LOC MEMO			ACRES	0.000	ANNUAL COST	0.00	POLICY CST 0.00
ROOM			QTY	1	MEMO		MEMO
STORAGE LOC			UNIT PRICE	0.00			
			PURCH MEMO				
STATUS	A	ACTIVE					
CONDITION			SOY BOOK	30,650.99	DEPRECIATE	Y	
CUSTODIAN	DEPARTMENT HEAD		CURRENT BOOK	11,494.12	DEPREC PRIN		30,650.99
TITLEHOLDER			EST SALVAGE	0.00	FIRST YR/PR	2018/01	LAST YR/PR 2022/12
			REPL COST	30,650.99	EST LIFE	8	
TAG # 8836			LAST INVENT		PERIODS TAKEN	60	
SERIAL # 45701943			IMPROVE MEMO		ACCUM DEPREC		19,156.87
MANUFACTURER							
MODEL	LIFEPAK 15		RETIRE DATE				
MODEL YEAR			DISP CODE				
LICENSE #			DISP PRICE	0.00			
			SALE PRICE	0.00			
VEND #	PO #	DOCUMENT #	INVOICE #	INV DATE	INV AMT		
386	20170503	179381	117034183	05/02/2017	1,048.35		
386	20170503	178010	117027956	04/06/2017	29,602.64		

G/L Accounts

TYPE	DESC	ORG	OBJ	PROJ	PERCENT
1	ASSET	9901	16050		100.00
2	CONTRA	9901	34010		100.00
5	DEPRECIATION EXPENSE	99019010	95102		100.00
6	ACCUMULATED DEPRECIATION	9901	16500		100.00

PO Accounts

ORG	OBJ	PROJ	AMOUNT
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CONSENT AGENDA ITEM NO. 7.F

FOR COUNCIL: September 26, 2022

WARD IMPACTED: City-Wide Impact

SUBJECT: Consideration and action to approve an Ambulance Billing Contract, as requested by the Fire Department.

RECOMMENDED MOTION: The proposed Contract be approved.

STRATEGIC PLAN LINK:

Goal 1. Financially Sound City Providing Quality Basic Services

STRATEGIC PLAN SIGNIFICANCE:

Objective 1d. City services delivered in the most cost-effective, efficient manner

BACKGROUND: The Bloomington Fire Department uses a third-party billing vendor for the ambulance services the City provides. The contract with the vendor that the City is currently using will expire on November 1, 2022. Over the past few years, the Fire Department began experiencing issues with the current vendor. The Fire Department felt it was in the best interest of the Fire Department and the City to put out a Request for Proposal (2023-05 Ambulance Billing Services) for the Fire Department's ambulance billing.

The ambulance billing company provides the following services, but may not be limited to:

1. Obtaining the necessary patient information from hospitals for billing purposes.
2. Providing follow-up billing upon receipt of "new" information concerning a patient. This includes but is not limited to change of address, change of responsible party, or any additional insurance information.
3. Billing the transported individual's Medicare, Medicaid, other insurance company(s), or any other appropriate third party responsible for payment for services provided.
4. Coordinating past due ambulance billing collections with the City's collections.
5. Providing the ability to submit and store all claims and related paperwork via electronic means in accordance with applicable records retention periods.
6. Ensuring compliance with all applicable Local, State, and Federal laws for the collection of funds for medical services
7. Adhering to the highest professional standards and ethics in providing the City with complete EMS billing.
8. Maintaining a professional customer service image when working with City's customers.
9. Providing the necessary reports for both the Fire Department and Finance Department.

Working with Procurement, the Fire Department developed criteria and did a Request for Proposal (RFP) in August. The City received proposals from 5 vendors: Andres Medical Billing, Captivate Billing, ImageTrend, Paramedic Billing Services, and Professional Billing Services of Illinois. The City's current vendor did not provide a proposal and there were no local vendors who submitted proposals.

Each vendor's proposal was reviewed and scored from a group of employees from the Fire Department, Finance Department, and Procurement Department. The evaluation criteria looked at the following items:

1. Firm/Staff Experience - Experience of the firm with other municipal ambulance billing. Experience and stability of assigned billing team (to the extent possible, all members must be appropriately credentialed).
2. Responsiveness - Completeness of proposal to include all required services.
3. Technology - Interactive technological capabilities offered (patient portal).
4. Service requirements - Ability to meet service requirements.
5. Financial Proposal - Cost of services to be provided.
6. References

After reviewing and scoring the proposals, staff is recommending Andres Medical Billing. A contract was negotiated to hire them as the City's ambulance billing vendor.

The City collects approximately \$3.8 million annually from ambulance billing fees; this revenue is deposited in the General Fund. Costs associated with administering the contract are budgeted within the fire department budget. Payments to the vendor are calculated based on a percentage of net revenue received. The proposed contract with Andres Medical Billing would charge the City a 3.5% fee; the City's current vendor is charging a 6% fee.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: If approved, a contract with Andres Medical Billing to provide the City's ambulance billing service. The Contract term to align the contract with the City's fiscal year, the initial term of this contract shall begin on November 1, 2022 continuing through April 30, 2023 and subject, however, to the right of the City to cancel and terminate the same at any time by giving a sixty (60) day notice in writing to the contractor. Upon mutual agreement, the contract may be renewed for four (4), one (1) year optional extensions after the initial term. The optional years will automatically renew providing the City has not notified the vendor by written notice, not less than ninety (90) days prior to the contract expiration date, of the City's intent to re-solicit new proposals. Ambulance Billing Service expenses are budgeted in the Fire-Ambulance Billing & Collections account (10015210-70643). Stakeholders can locate this in the FY 2023 Budget Book titled "Budget Overview & General Fund" on page 238.

AMERICAN RESCUE PLAN FUNDING IMPACT: N/A

COMMUNITY DEVELOPMENT IMPACT: This request meets the following goals and objectives of the Bloomington Comprehensive Plan 2035: N/A

Respectfully submitted for consideration.

Prepared by: Eric West, Fire Chief

ATTACHMENTS:

[FIRE 2B Contract_Andres Medical Billing](#)

[FIRE 2C RFP#2023-05 Ambulance Billing Services](#)



This Agreement is entered into as of November 1, 2022 between the City of Bloomington, hereinafter referred to as Client and Andres Medical Billing, Ltd., hereinafter referred to as AMB.

WHEREAS, Client has determined that it is in their best interest to retain the services of an outside billing service to collect monies for services rendered by Client.

WHEREAS, AMB does hereby hold itself as being ready and able to perform a billing service program and has experience and expertise in billing, processing and collecting accounts receivable for medical transportation services as described herein.

NOW, THEREFORE, in consideration of the aforementioned promises and mutual covenants and promises stated herein, the parties hereby agree as follows:

1. Client hereby appoints AMB for the term hereof as its true and lawful billing agent to provide reasonable and necessary billing, bill processing and fee collection for its various medical transportation services (the "Accounts"). AMB shall bill for these services under the name and provider number of Client. Without limiting the generality of the foregoing, AMB shall:
 - a. Prepare and submit all initial claims and bills for Client promptly upon receipt thereof.
 - b. Review and attempt to collect on all open claims for Client promptly upon receipt thereof.
 - c. Assist Client in identifying all necessary documentation in order to process and bill the Accounts.
 - d. Receive, deposit, and post all payments to a bank account designated by Client.
 - e. Respond to and follow up with all patients, payors and insurance plans and to all messages or inquiries from a patient or third-party payor.
 - f. Meet, as needed, with representatives of Client to discuss results, problems and recommendations.
 - g. Except for any confidential and proprietary collection process and methods of AMB, provide any Client-designated collection agency with the data necessary for collection services to be performed when an Account has been determined by parameters chosen by Client to be appropriate for such a referral.
2. Accounts Receivable Services. AMB agrees to expend all commercially reasonable and lawful efforts and resources to collect all Accounts. Any Accounts deemed uncollectable by AMB shall be referred to an agency designated by Client specifically for collection purposes.
3. Reports. AMB agrees to provide Client monthly reports, which shall set forth the status and progress of all outstanding Accounts in a format reasonably acceptable to Client. AMB will also

provide such other special reimbursement reports as may be requested or required from time to time by Client and mutually agreed upon by the Parties.

4. Compliance. AMB agrees at all times to perform services hereunder in strict compliance with all applicable state, federal and local laws. Further, coding services shall be performed in accordance with the appropriate payor's guidelines and regulatory requirements. In the event that any term of this Agreement violates any local, state or federal law, the Parties agree to amend this Agreement as appropriate.

AMB will enter into billing system, any and all ambulance trips received from Client. AMB shall abstract, from the documentation provided by Client, all diagnosis and procedure information necessary to determine the level and type of service provided, any billable diagnostic and therapeutic procedures performed, any billable supplies and ancillary services rendered, and the appropriate diagnosis codes to be billed for all ambulance run information provided to AMB by the client for that purpose.

AMB shall perform nightly system back-ups and shall have the ability to quickly restore billing system data in the event of a system outage or technology issue.

AMB shall provide electronic billing of Medicare, Medicaid, Insurance claims, including 3rd party payors, when applicable. It is the responsibility of Client to inform AMB of any changes in the company's status that would affect billing.

5. AMB will invoice all patients as directed by Client, in accordance with strict compliance to State and Federal programs.

Patient invoicing will be done on a billing form specific for Client.

Private pay invoicing/collection activities will be conducted on the following standard schedule:

1 st invoice	within 3 days of receipt
2 nd invoice	30 days after 1 st invoice
3 rd invoice	30 days after 2 nd invoice
Automated phone call	10 days after 3 rd invoice
Final notice	20 days after 2 nd invoice
Collections or W/O review	20 days after final notice

An insurance request form accompanies all invoices. Bill schedules may vary based on parameters set by Client.

Collection agency or write off if no results from above as pre-determined by Client.

All monies received by AMB on behalf of Client will be posted to the patients' accounts on a schedule set forth by Client. All checks will be made payable to Client. It is the responsibility of Client to notify AMB of any payments and/or documents pertaining to billing received at Client relating to the services heretofore described.

6. AMB will maintain an 800-phone line for the purpose of customer service. This line will be staffed Monday through Friday from 8:30 am to 7:30 pm Central time. AMB will promptly respond to all Clients' service recipient concerns related to all billing practices conducted herein.

7. AMB will submit monthly reports detailing the transports billed from the previous month. It is the responsibility of Client to verify these reports and provide AMB with any missing data. All reports currently within the software of AMB's billing system will be provided to Client at no additional cost.

AMB shall recognize and comply with the right of authorized Client representatives to review any and all payment records pursuant to claims and/or collection procedures conducted herein. Client shall have the right to audit such reports at reasonable times.

8. Client agrees to pay AMB in accordance with the following fee schedule for the aforementioned services. AMB shall be paid a fee of 3.5 % of all payments collected. Not to include Illinois GEMT payments.
 - a. Payments to AMB shall be based upon revenues received and collected (less any refunds processed) in the preceding month. AMB will provide a monthly billing to Client calculating amounts owed to AMB based upon the above stated formula.
 - b. Failure to pay AMB within forty-five (45) days after Client's receipt of the monthly invoice may constitute termination of the contract and possible legal action.
 - c. Client agrees to provide all necessary supporting documentation required for applicable payors to process a claim.
 - d. Client agrees to ensure all pre/post approvals are obtained for applicable payors.
 - e. Client agrees to take full responsibility for recoupments, overpayments and refunds to payors resulting from audits and overpayments.
 - f. Client agrees to work directly with facilities when collecting on outstanding balances.
 - g. If Client determines it is in their best interest to use a collection agency. Client will negotiate and maintain its own contract with the collection agency regarding their fees and services
 - h. It is the sole determination of Client as to fees for services that will be charged to its patients and/or facilities.

9. Contract term to align the contract with the City's fiscal year, the initial term of this contract shall begin on November 1, 2022 continuing through April 30, 2023 and subject, however, to the right of the City to cancel and terminate the same at any time by giving a sixty (60) day notice in writing to the contractor.

In the event of such cancellation, the contractor shall be entitled to receive payment for services and work performed and materials and equipment furnished under the terms of the contract prior to the effective date of such cancellation but will not be entitled to receive any damages on account of such or any further payment whatsoever.

Upon mutual agreement, the contract may be renewed for four (4), one (1) year optional extensions after the initial term. The optional years will automatically renew providing

the City has not notified the vendor by written notice, not less than ninety (90) days prior to the contract expiration date, of the City's intent to re-solicit new proposals.

10. AMB maintains General Liability \$1,000,000 per occurrence / \$2,000,000 aggregate; Commercial Auto w/hired non-owned coverage \$1,000,000; Workers Compensation \$500,000/\$500,000/\$500,000; Professional Liability of \$2,000,000; Employment Practices Liability \$250,000.

11. If this contract is terminated prior to its completion, Client allows AMB to continue collections efforts for a period of 6-months following the contract termination, unless other arrangements have been agreed to by both parties in writing. Client understands that they will be responsible to pay AMB their commission on their collections during this time period in accordance with section 8.

Proper notice may be given by certified or registered mail to:

Patrick J. Mannix
Chief Executive Officer
Andres Medical Billing, Ltd.
3223 N. Wilke Road
Arlington Heights, IL 60004

OR TO:

12. Indemnification. AMB agrees to indemnify Client, its agents, officers, directors, employees, subsidiaries, parents, and affiliates from any and all liabilities, costs, damages, and/or penalties, including reasonable attorneys' fees, resulting from any improper coding of claims and any other violations of this Agreement.

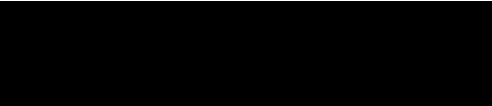
13. Governing Law. This Agreement shall be governed by and interpreted pursuant to the laws of the State of Illinois, County of McLean.

IN WITNESS WHEREOF, the Client and AMB have executed this Agreement.

CLIENT

ANDRES MEDICAL BILLING, LTD.

BY: _____

BY: 

DATE: _____

DATE: September 15, 2022



REQUEST FOR PROPOSAL

RFP #2023-05

AMBULANCE BILLING SERVICES

City of Bloomington

115 East Washington Street, Suite 403

Bloomington, IL 61701

RELEASE DATE: August 3, 2022

DEADLINE FOR QUESTIONS: August 10, 2022

RESPONSE DEADLINE: August 18, 2022, 11:00 am

RESPONSES MUST BE SUBMITTED ELECTRONICALLY TO:

<https://secure.procurenow.com/portal/cityblm>

City of Bloomington
REQUEST FOR PROPOSAL
Ambulance Billing Services

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Attachments:

A - RFP #2023-05 Ambulance Billing Services

1. LEGAL NOTICE

1.1. Request for Proposal - City of Bloomington, Illinois

Sealed proposals will be received via the City's e-Procurement Portal, [Procurenow](https://secure.procurenow.com/portal/cityblm) (<https://secure.procurenow.com/portal/cityblm>), until Thursday, August 18, 2022 at 11:00 am Central time, for the following:

RFP #RFP #2023-05

Ambulance Billing Services

Proposal documents are to be obtained from the City's e-Procurement Portal. Offerors shall create a FREE account with OpenGov Procurement by signing up at <https://secure.procurenow.com/signup>. Once account registration has been completed, browse back to <https://secure.procurenow.com/portal/cityblm>, click on "Submit Response", and follow the instructions to submit the electronic proposal. Only Offerors following the project, with an active account, are eligible for the contract award.

The City of Bloomington reserves the right to reject any and all proposals and to waive technicalities. The award will not be based solely on the "low proposal." The award will be based on the criteria for selection contained within this document.

The City of Bloomington requires all Offerors doing business with the City not to discriminate on the basis of race, age, color, religion, gender, ancestry, national origin, marital status, mental or physical disability unrelated to ability, familial status or sexual orientation.

Misty Shafer, Senior Procurement Specialist

Wednesday, August 3, 2022, Bloomington, Illinois

2. INTRODUCTION

2.1. Summary

The City of Bloomington, Illinois ("City") is accepting sealed proposals for RFP #2023-05, Ambulance Billing Services to be submitted via the City's e-Procurement Portal, ProcureNow until Thursday, August 18, 2022, 11:00 am CST.

2.2. Background

The City of Bloomington, incorporated in 1856, is a home rule unit of government under the 1970 Illinois Constitution. The City of Bloomington is located in the heart of Central Illinois, approximately 125 miles southwest of Chicago, 155 miles northeast of St. Louis and 64 miles northeast of Springfield, the State Capital. The City of Bloomington is the County Seat of McLean County, the largest county in Illinois (approximately 762,240 acres). The results of the 2010 Census shows the City now has a population of 76,610 citizens. The economic strength of the City of Bloomington metropolitan area is well diversified with no single dominating industry.

2.3. Contact Information

Lee Ann Gordon

EMS Billing Manager

310 N. Lee Street

Bloomington, IL 61701

Email: lgordon@cityblm.org

Phone: [\(309\) 434-2652](tel:(309)434-2652)

Department:

Fire

2.4. Timeline

The following projected timetable should be used as a working guide for planning purposes. The City reserves the right to adjust this timetable as required during the course of this statement process.

RFP Released	August 3, 2022
Questions Due to City	August 10, 2022, 1:00pm
Response from City	August 12, 2022, 3:00pm
Proposals Due	August 18, 2022, 11:00am
Anticipated Award Date	September 26, 2022

3. INSTRUCTION TO OFFERORS

3.1. Bid Submission

Offerors are required to submit sealed proposals via the City's e-Procurement Portal, until Thursday, August 18, 2022, 11:00 am CST.

3.2. Definition

- A. "City" shall mean the City of Bloomington, Illinois.
- B. "Requests for Proposals" (RFP) is a method of procurement permitting discussions with responsive, responsible offerors and revisions to proposals prior to award of contract. Proposals will be opened and evaluated in private. Award will be based on the criteria set forth herein.

3.3. Pre-Proposal Meeting

No pre-proposal meeting will be scheduled. Offerors are encouraged to explore the project location to familiarize themselves with the needs of the area and the constraints of the project space.

3.4. Questions

All questions related to this RFP shall be submitted in writing through the ProcureNow Question/Answer Tab via the City's e-Procurement portal, on or before, Wednesday, August 10, 2022 by 1:00 pm. Please include the section title for each question, if applicable, in order to ensure that questions asked are responded to correctly. All questions submitted and answers provided shall be electronically distributed to offerors following this solicitation on the City's e-Procurement Portal.

3.5. Addenda

Any addenda shall be posted on the City's e-Procurement Portal. Addenda notifications will be emailed to all persons on record as following this RFP. Failure of any offeror to receive any such addenda or interpretation shall not relieve such offeror from any obligation under their proposal as submitted. All addenda so issued shall become part of the contract documents.

3.6. Withdrawal of Proposal

Proposals may be withdrawn through the City's e-Procurement Portal, the responding firm may "unsubmit" their bid in ProcureNow. After withdrawing a previously submitted proposal, the responding firm may submit another bid at any time up to the deadline for submitting bids prior to the bid opening. Except as otherwise provided by regulation, all decisions to permit the correction or withdrawal of proposals following the proposal opening, or to cancel awards or contracts based on proposal mistakes, will be submitted in writing and will be supported by a written determination made by the Procurement Manager. The request shall then be forwarded to the City's legal staff for final recommendation.

3.7. Rejection of Bids

The City of Bloomington reserves the right to reject any and all bids and to waive technicalities and to accept that bid which is to be considered to be in the best interest of the City. Any such decision shall be considered final.

3.8. [Bid Opening](#)

Telephone/Fax/Verbal Offers Will Not Be Accepted.

Bids shall be publicly opened and read at the time and date set. It is the responsibility of the Bidders/Consultants/Contractors to see that the bid is submitted in the City's e-Procurement Portal, by the specified time and date. Bids received after the time and date will not be accepted.

3.9. [City's Rights](#)

The City of Bloomington reserves the right to reject any and all proposals and to waive technicalities, and to accept that proposal which is to be considered in the best interest of the City. Any such decision shall be considered final. Proposals shall be opened in private so as to avoid disclosure of contents to competing offerors.

The Evaluation Committee may conduct discussions with any offeror who submits an acceptable or potentially acceptable proposal. Offerors shall be accorded fair and equal treatment with respect to any opportunity for discussion and revision of proposals. During the course of such discussions, the Evaluation Committee shall not disclose any information derived from one proposal to any other offeror.

The City of Bloomington reserves the right to negotiate specifications, terms and conditions, which may be necessary or appropriate to the accomplishment of the purpose of this RFP. The City may require the RFP and the offeror's proposal be incorporated in full or in part as Contract Documents. This implies that the RFP and all responses, supplemental information, and other submissions provided by the offeror during discussions or negotiations may be held by the City as contractually binding on the successful offeror.

When the Evaluation Committee determines an offeror's proposal to be unacceptable, such offeror shall not be afforded an additional opportunity to supplement its proposal.

The City of Bloomington will not be liable in any way for any costs incurred by respondents in replying to this RFP.

4. SCOPE OF WORK

4.1. Ambulance Billing Services

The City of Bloomington is requesting sealed proposals from experienced and qualified EMS billing companies interested in providing comprehensive EMS billing and reporting services. Please see attached for more information.

CITY OF BLOOMINGTON

RFP #2023-05

AMBULANCE BILLING SERVICES

CITY OF BLOOMINGTON REQUEST FOR PROPOSAL AMBULANCE BILLING SERVICES

I. INTRODUCTION

A. General Information

The City of Bloomington is requesting sealed proposals from experienced and qualified EMS billing companies interested in providing comprehensive EMS billing and reporting services, referred to herein as “Company”, for the purpose of assisting the Bloomington Fire Department in billing for ambulance services. The primary objective of requesting proposals is for the City to determine which company can offer the highest quality of service at the most reasonable cost. This process also provides the City the opportunity to explore alternative procedural methods that could improve its EMS billing and reporting capabilities.

The City expects to enter into an agreement with the Company for the services outlined in this Request For Proposal (RFP). A draft of the agreement is included herein.

The agreement for Ambulance Billing Services can be cancelled by the City at any time, provided the City notifies the Company with sixty (60) days written notice prior to the cancellation.

The agreement for Ambulance Billing Services can be cancelled by the Company at any time, provided the Company notifies the City with ninety (90) days written notice prior to the cancellation.

B. Background

The City of Bloomington (the “City”) is located approximately 221 miles south of Chicago in McLean County, Illinois. As of the 2020 census, the total population is 78,680. The City offers a full range of municipal services. The Bloomington Fire Department (BFD) consists of five (5) ambulances. In 2020, BFD responded to approximately 10,156 calls with 6,725 transports. In 2021 BFD responded to approximately 11,311 calls with 7,259 transports. BFD regularly transports patients to the following medical facilities:

- 1) Carle BroMenn Medical Center
- 2) OSF St. Joseph Medical Center

For the 2022 calendar year, the City charges the following fees for Basic Life Support (BLS) and Advanced Life Support (ALS) medical services:

Emergency	BLS	\$1,671.96
Non-Emergency	BLS	\$1,671.96
Emergency	ALS	\$1,949.41
Non-Emergency	ALS	\$1,949.41
Emergency	ALS2	\$1,949.41
Non-Emergency	ALS2	\$1,949.41
Treat, no-transport		\$220.28

The following charges are applied when applicable:

Mileage – per mile during patient transport	\$17.62
Oxygen – per patient transport	\$21.38

C. Contract Term

To align the contract with the City’s fiscal year, the initial term of this contract shall begin on November 1, 2022 continuing through April 30, 2023 and subject, however, to the right of the City to cancel and terminate the same at any time by giving a sixty (60) day notice in writing to the contractor. In the event of such cancellation, the contractor shall be entitled to receive payment for services and work performed and materials and equipment furnished under the terms of the contract prior to the effective date of such cancellation but will not be entitled to receive any damages on account of such or any further payment whatsoever.

Upon mutual agreement, the contract may be renewed for four (4), one (1) year optional extensions after the initial term. The optional years will automatically renew providing the City has not notified the vendor by written notice, not less than ninety (90) days prior to the contract expiration date, of the City’s intent to re-solicit new proposals.

D. Expenses Relating to Submitting a Proposal

There is no expressed or implied obligation for the City to reimburse responding firms for any expenses incurred in preparing proposals in response to this request.

II. SCOPE OF SERVICES

A. General

This RFP identifies the general requirements to be considered minimal by the City. This RFP attempts to provide the Company with sufficient information to fully understand the City’s requirements, and the environment in which the proposal must be developed and operate. Notwithstanding any of the specific details described in this RFP, it will be the obligation of the Company to provide a service that works in the accomplishment of the requirements identified in this document.

To aid the evaluation team in fully understanding each proposal submitted, and to ensure that full awareness is given to each aspect of the proposal, any deviation from the requirements specified in this document must be clearly noted and referenced to the subject area of the RFP.

B. Scope of Work to be Performed

Services will include, but may not be limited to:

- Obtaining the necessary patient information from hospitals for billing purposes.
- Provide follow-up billing upon receipt of “new” information concerning a patient. This includes but is not limited to change of address, change of responsible party, or any additional insurance information.
- Billing the transported individual’s Medicare, Medicaid, other insurance company(s), or any other appropriate third party responsible for payment for services provided.

- Coordinating past due ambulance billing collections with the City's collections agency, AMC Receivables Management.
- Successful respondent shall demonstrate the ability to submit and store all claims and related paperwork via electronic means in accordance with applicable records retention periods.
 - a) Medicare requires 10 years.
 - b) City requires 10 years.
- Ensuring compliance with all applicable Local, State, and Federal laws for the collection of funds for medical services provided.
- Adhere to the highest professional standards and ethics in providing the City with complete EMS billing services.
- Maintain a professional customer service image when working with City's customers.

C. Reports to be provided

Reports requested will include but may not be limited to the following:

The following reports shall be submitted to the City weekly/monthly as indicated on the attachments. Other reports listed will be considered "on-demand". Lastly, "No Charge fee for custom reports as needed" may be requested.

Weekly Financial Reports:

- Deposit Detail (Check)
- Deposit Detail (Credit Card)
- Deposit Detail (Electronic)

Monthly Financial Reports:

- Aging Detail
- Aging Summary
- Charge Detail
- Charge Type Summary
- Credit Detail by Patient Name
- Credit Type Summary
- Deposit Detail by Deposit Date (including NSF's)
- Deposit Summary
- Deposit Summary and Detail combined
- Financial Summary
- Illinois GEMT Grant revenues
- Automatic Contractual Allowances
- Manual Contractual Allowances
- Financial Reconciliation Report
- Refund Report
- Month-End Report Packet
- Revenue by Payor Source

Other Reports Monthly:

- Run Exception – Current Inventory

- Trip Inventory – Reconciliation
- Total requests broken down by:
 - Emergency
 - ALS
 - ALS2
 - BLS
- Total requests transported, sorted by time of day and level of service; as well as sorted by McLean County resident vs non-resident.

III. GENERAL REQUIREMENTS

The ability of the Company, as a corporate entity, and identified key personnel, as individuals, to accomplish this task shall be described in the proposal and will be considered in the process of proposal evaluation. The Company shall furnish written information necessary to determine its responsibility and competency to successfully accomplish this project. This description shall be in detail and include the following:

1. These are the minimum ***qualifications*** designed to identify the successful respondent. Please address each requirement individually. Qualified firms must be capable of meeting all the following criteria:
 - a) Authorized to bill for EMS services in the State of Illinois
 - b) Ability to service the City with prompt billing, customer service and ongoing reporting
 - c) File all insurance claim forms for every patient based upon information received from the patient or obtained from referring and/or receiving health care facilities
 - d) Ability to offer electronic data access to designated staff members
 - e) Compliance with Local, State and Federal regulations regarding confidentiality of data
 - f) Ability to offer secure transmission of data
 - g) Ability to provide direct deposit of collected funds into the City's bank account(s)
 - h) Ability to process patient invoices within 10 days of receiving billing data
 - i) Ability to process patient refunds
 - j) Ability to safeguard revenues of the City through disaster recovery planning and internal controls
 - k) Ensuring the City is compliant with all Local, State, and Federal regulations as it pertains to HIPAA and Red Flag Rules, billing, and collection procedures
 - l) Respondent will submit State required information, on behalf of the City within all required timelines
 - m) The City uses an independent collection agency, AMC Receivables Management. All accounts must contain "biller's notes" showing reasonable attempts to collect and details of the claim progress, including noting conversations with patient, insurance company etc.
 - n) Ability to promptly process and handle GEMT claims.

2. These are the minimum ***requirements*** designed to identify the successful respondent. Please address each requirement individually. Qualified firms must be capable of meeting all the following criteria:

- a) Proven municipal ambulance billing, collection; reporting and electronic data capture experience to execute the work proposed in this document.
- b) The number of clients and claims currently processing, in total, for each client that makes up the company's business portfolio.
- c) Do you have a HIPAA Compliance Officer on staff? Please provide his/her name and contact info.
- d) Describe how your company can enhance the revenue collected by the City.
- e) Has your company or any affiliated company (parent company, etc.) been involved in any pending or unresolved lawsuits in the last five years? If so, please list.
- f) Have you ever had an unfavorable outcome due to a complaint filed with Medicare or Medicaid? (ie: OIG Exclusions). If so, please explain in detail.
- g) Please provide a copy of your most recent financial statement.
- h) Please provide an organizational chart along with a brief description of your company demographics (location, size, call volume, etc.).
- i) Provide a list of three Illinois clients similar in size and scope to the City and include the following:
 - Contact name and telephone number.
 - Statistics of volume processed in 2020 and 2021 for these clients. Please include all write-offs, adjustments, and the gross and net collection percentages for each reference.
- j) Please state your fees for service as an all-inclusive percentage of monies collected monthly.
- k) Do you have Certified Ambulance Coders on staff certified by the National Academy of Ambulance Coding (NAAC)? If so, please list their names.
- l) Standard practice dictates policies and procedures must be audited by outside firm; SOC I Type II Certification is required. Please provide a copy of the most recent report.
- m) Identify any subcontracted firms that will be utilized to fulfill the City's requirements. Provide scope of work to be performed by the subcontracted firm as well as information relative to experience and qualifications of the proposed company.
- n) Provide a summary of all services provided by your company or any of its affiliates.
- o) Please indicate any additional revenue-generating options or services your company provides which may generate additional cost savings or increased revenue.
- p) When additional revenue streams are added either by the City or by the Company, does handling of these funds require a contract addendum? i.e., Grants.
- q) Must have standard operating hours from at least 08:00am to 7:30pm Central Standard Time. Must have an (800) number in place with multilingual staff members who will handle all patient concerns and questions during these hours.

3. This section addresses your ***processes*** and procedures for handling insurance claims, payments, denials, refunds, etc. Please be specific in your answers.

- a) Please provide a summary of your complete billing process from the time of transport through completion of cash receipt and deposit. Typically, how long does it take your Company to process a claim from receipt of the run information to processing of the invoice?

- b) Must be able to integrate with and receive information from our ImageTrend software - patient care reporting system directly and electronically. Please describe this process and identify three of your customers who also send you their run reports electronically through ImageTrend.
 - c) Please provide a sample of your typical billing invoice and any other standard customer communications.
 - d) A document management system must be used for all payments, correspondence, explanation of benefits, etc. Please describe the system and software programs utilized in detail.
 - e) Demonstrate how you will bill Medicare, private insurance carriers, and Medicaid electronically, in a HIPAA-compliant manner.
 - f) We require you to have access to the State of Illinois MEDI System. Do you have this access?
 - g) Must have remote access to face sheets and insurance information from our receiving hospitals: Carle BroMenn Medical Center and OSF St. Joseph Medical Center.
 - h) Do you have relationships with Carle BroMenn Medical Center and OSF St. Joseph Medical Center, which includes remote access? Please provide your contacts' names and information.
 - i) Can you capture social security numbers that are not listed on face sheets? Please specify the tools you use to locate patients with incorrect information.
 - j) Please describe in detail your process for resolving:
 - Billing disputes
 - Denials
 - Request for records either by patient, City or Other
 - k) Explain in detail the action your Company takes to handle complaints from patients or City. City requires a response or acknowledgement of complaint within 72 business hours.
 - l) Please provide a brief description of your collection and posting processes related to all GEMT funds paid on behalf of a municipality.
 - m) The City requires GEMT specific reporting monthly. Please provide samples of all GEMT specific reports including but not limited to:
 - GEMT Cash Receipts and Adjustment Report
 - GEMT Deposit Slip by Check / Transaction Type
 - GEMT Collection Statistics Report
 - n) Describe all fees charged by your company in association with GEMT payment processing including:
 - Any administration fees charged for processing GEMT payments
 - Any percentage fees charged on GEMT payments - please indicate if percentage is based on Gross or Net GEMT payments.
4. This section pertains to *specific practices* on posting of payments received, deposits, refunds, collections, and reports. Please be detailed in your answers.
- a) What controls do you utilize to insure the proper posting of payments?

- b) Do you accept payment plans? Are there any restrictions? Are there any fees associated with payment plans?
 - c) Do you accept credit card payments? Are there any restrictions? Are there any fees associated with credit card payment?
 - d) Please describe in detail your refund process.
 - e) How do you document refunds? Provides specific examples.
 - f) Cash deposits are requested specifically; please indicate your ability to comply: Cash receipts are processed and posted daily. Deposits are reported weekly to the City Funds transferred directly to the City's bank account. EFTs should be posted weekly and reports supporting these deposits (including non-ambulance EOB) must be sent via secure web messenger to the City prior to deposit, unless otherwise requested by the City.
 - g) The City requests the ability to have billing information, receivables, and statistical reports broken down in several ways. Can you provide examples of the following?
 - By residents and non-residents
 - Transported vs. Non-transported
 - By Payer
 - h) The City requests the following reports monthly. Can you provide examples of the following?
 - Trip detail (breakdown of trips in each period)
 - Collection Statistics
 - ALS/BLS Spreadsheet
 - A/R Check
 - Cash Receipts Adjustment Recap
 - i) Can your company create custom reports on-demand? Are there additional charges for this work? How long do on-demand reports generally take to process?
 - j) Can you provide a monthly report detailing the City's current bad debt accounts that remain uncollected after 120 days? How can this report be sorted?
 - k) We require a list of pre-collection accounts be provided to the City prior to turning them over for collections. How will this process be handled?
 - l) City's current collection company is AMC Receivables Management. Do you have the capability of submitting bad debt accounts to this company electronically?
5. This section pertains to your Company's ability to provide data security, customer portal, on-going training and costs. Please be as specific as possible in your answers.
- a) We prefer you have an interactive patient portal where patients can view their bill and can make payments online. Is this something you have? If so, please provide details and screenshots. A demonstration may be requested at a later date.
 - b) Please describe your secure means of exchanging Protected Health Information.
 - c) Define the security measures your Company has in place to protect confidential patient information.
 - d) Provide regular updates and on-going training to the City of any changes to billing requirements based on industry standards or requirements applicable to health care laws and regulations.
 - e) Do you provide on-site training for EMS and billing personnel to maintain a clear understanding of what is required for proper and effective billing?
 - f) Are you able to attend on-site meetings during the initial set-up? How many meetings are included? Please provide a list of costs if training goes beyond initial set-up.

- g) Provide a detail of all costs associated with the Contract for Service. Provide the percentage fee associated with processing and describe how the City will be invoiced, i.e., electronic or paper bills? Are there discounts for electronic transmission? Describe any automatic Company increases if contract is renewed up to the next 4 years.

Companies are advised that proposals should be as responsive as possible to the provision of this RFP.

The evaluation and determination of the fulfillment of the above requirement will be determined by the City, and its judgment shall be final.

IV. PROPOSAL SUBMITTAL

No direct verbal contact with the Finance or Fire Department may be made during the open solicitation period.

The proposal shall contain the following information:

- (1) Title page showing the firm's name, address, contact person, and subject of the proposal.
- (2) Table of contents.
- (3) Transmittal letter signed by a partner or principal of the firm, stating the firm's understanding of the work to be done, the commitment to perform the work within the time period specified, and a statement that the proposal is a firm and irrevocable offer for a minimum of ninety days.
- (4) Signed Proposal Sheet.
- (5) Information regarding the size of the firm.
- (6) Number of years firm has offered medical billing services.
- (7) Information regarding the qualifications and experience of the Company.
- (8) Information regarding the qualifications and experience of the professional staff to be assigned to the engagement, including a breakdown of the work to be done by each level of professional staff (partner, manager, senior, staff accountant, etc.).
- (9) Provide an outline of Company's billing and collection procedures for ambulance medical services; including percentage collected.
- (10) Provide an outline of the Company's process to coordinate past due ambulance billing collections with the City's collections agency.
- (11) Provide a pricing structure complete with details of Company's proposed ambulance billing process.
- (12) Provide complete details on how Company handles a collection, including how contact is made, steps taken, examples of paperwork and detailed explanations.
- (13) Provide information and sample of reports that can be provided to City. Following the contract award, the exact style, type and frequency of report will be determined by the City, in conjunction with the Company.
- (14) Provide at a minimum three (3) references of current and past contracts.
- (15) Provide your company's current fee schedule for each reference.
- (16) Specify technology Company has available to facilitate billing and collections.
- (17) Specify payment options Company offers patient.

V. EVALUATION OF PROPOSAL

A. Review of Proposals and Evaluation Criteria

Submittals will be reviewed to determine that they are responsive and responsible. The evaluation committee will then review the qualifying proposals to determine which one best meets the requirements and needs of the City.

During the evaluation process, the City reserves the right, where it may serve the City's best interests, to request additional information or clarification from the Company, or to allow corrections of errors or omissions. The City may at its discretion interview EMS Billing Companies. If held the interviews will be on August 31st and possibly September 1st, 2022.

Evaluation Criteria

Firms requesting consideration for selection will be evaluated using the following criteria:

1) FIRM/STAFF EXPERIENCE – 20 Points

Experience of the firm with other municipal ambulance billing.

Experience and stability of assigned billing team (to the extent possible, all members must be appropriately credentialed, please identify team and provide resume's)

2) RESPONSIVENESS – 20 Points

Completeness of proposal to include all required services.

3) TECHNOLOGY – 20 Points

Interactive technological capabilities offered (patient portal)

4) SERVICE REQUIREMENTS - 20 Points

Company's capability to demonstrate successful compliance with all requirements and all minimum qualifications.

5) FINANCIAL PROPOSAL – 10 Points

Cost of services to be provided. – Roll-out and reoccurring

6) REFERENCES – 10 Points

At least 3 references required.

B. Final Selection

Based upon the City's proposal evaluations and interviews if held, a contract will be prepared, and a recommendation made to the City Council for award.

C. Acceptance of Conditions and Right to Reject any/and all Proposals

Submission of a proposal indicates acceptance by the firm of the conditions contained in this request for proposals unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the City and the selected Company.

The City of Bloomington reserves the right, without prejudice, to reject any, and all proposals.

5. PRICING PROPOSAL

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
1	Implementation Total Cost if applicable	1	Total		
2	Flat Monthly Administrative Fee if Applicable	12	Monthly		
TOTAL					

Line Item	Description	Unit of Measure	Percentage
1	Flat percentage Fee for Collections (% of amount collected) for Initial Term 11/1/2022 - 4/30/2023	Each	
2	Flat percentage Fee for Collections (% of amount collected) for 5/1/2023- 4/30/2024	Each	
3	Flat percentage Fee for Collections (% of amount collected) for 5/1/2024- 4/30/2025	Each	
4	Flat percentage Fee for Collections (% of amount collected) for 5/1/2025- 4/30/2026	Each	
5	Flat percentage Fee for Collections (% of amount collected) for 5/1/2026- 4/30/2027	Each	

6. EVALUATION CRITERIA

No.	Evaluation Criteria	Scoring Method	Weight (Points)
1.	FIRM/STAFF EXPERIENCE Experience of the firm with other municipal ambulance billing. Experience and stability of assigned billing team (to the extent possible, all members must be appropriately credentialed, please identify team and provide resume's).	Points Based	20 (20% of Total)
2.	RESPONSIVENESS Completeness of proposal to include all required services.	Points Based	20 (20% of Total)
3.	TECHNOLOGY Interactive technological capabilities offered (patient portal).	Points Based	20 (20% of Total)
4.	SERVICE REQUIREMENTS Ability to meet service requirements.	Points Based	20 (20% of Total)
5.	FINANCIAL PROPOSAL Cost of services to be provided.	Points Based	10 (10% of Total)
6.	REFERENCES References.	Points Based	10 (10% of Total)

7. INSURANCE REQUIREMENTS

7.1. Insurance - (\$10,000 - \$249,999.99)

Prior to the commencement of work governed by any contract between the CITY and any Third Party, the Third Party shall provide the CITY satisfactory evidence of insurance coverage via a valid Certificate of Insurance showing coverage provided by a carrier who has no less than an A- VIII rating with AM Best's Rating. The Certificate must list the CITY, its employees, and officials as additional named insured's. The Certificate must also list coverage as primary and non-contributory, include a waiver of subrogation, and include a thirty (30) days cancellation notice.

All coverage, as follows shall be maintained through the life of the contract and include, as a minimum:

- A. General Liability – \$2,000,000 per occurrence/\$4,000,000 aggregate Bodily Injury and Property Damage
- B. Products & Completed – \$2,000,000
- C. Worker's Compensation – \$1,000,000 Each Accident/\$1,000,000 Disease-Each Employee/\$1,000,000 Disease-Policy Limit
- D. Automobile Liability – \$2,000,000 with \$5,000 medical payments
- E. Umbrella/Excess Liability – \$5,000,000
- F. Errors & Omissions – \$2,000,000
 - 1. Required for contracts with Consultants for Professional Services
- G. Crime & Theft Coverage – \$2,000,000
 - 1. Required when Third Party will have access to City property

8. TERMS AND CONDITIONS

8.1. Security

The offeror represents and warrants to the City of Bloomington that neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person. The offeror further represents and warrants to the City of Bloomington that the offeror and its principals, shareholders, members, partners or affiliates, as applicable, are not directly or indirectly engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as Specially Designated National and Blocked Person. The offeror hereby agrees to defend, indemnify, and hold harmless the City of Bloomington and all City of Bloomington elected or appointed officials, officers, employees, agents, representatives, engineers and attorneys, from and against any and all claims, damages, losses, risks, liabilities, and expenses including reasonable attorney's fees and costs arising from or related to any breach of the foregoing representation and warranties.

8.2. No Proposal

Bidders/Consultants who are not able to submit a bid for this service, but wish to receive bid tabulation should "Follow" the project to receive automated notifications pertaining to this solicitation.

8.3. Delivery

F.O.B. Bloomington, IL FREIGHT PREPAID.

Delivery will be considered in making the award and the Bidders/Consultants/Offerors shall state, in the spaces provided, expected delivery after receipt of Purchase Order. Failure to meet said delivery promises without prior consent of the City Procurement Manager may be considered a breach of faith.

8.4. Proposal Evaluation

Products/Services will be purchased from the offeror providing the best proposal per product/service or total package, whichever is in the best interest of the City. The quality of the products/services, conformity with the specifications, suitability to the requirements, delivery terms including length of time for delivery, qualifications and references will be taken into consideration in making an award.

8.5. Payment Terms

If payment terms are not indicated, terms of NET 45 days shall be applied by the City. Payment terms to apply after receipt of invoice or final acceptance of the products/services, whichever is later. Payment terms offering less than 20 days for payment will not be considered. Please note: the City of Bloomington offers Electronic Funds Transfers (EFTs) for offerors receiving multiple payments.

8.6. Investigation

Offeror's must acquaint themselves with the policies of the City, and may do so by contacting the Procurement Manager. All questions as to the meaning of the scope of work must be resolved prior to the proposal submission deadline. It is the Offeror's responsibility to check with the City's e-

Procurement Portal prior to submitting their proposal to ensure that they have received all Addenda that may be issued.

8.7. Proof of License, Permit, Etc.

Offerors must provide proof of conformance with any applicable Federal/State/Local permits, licenses, certifications, etc., as stated in the scope of work/specifications section. It is the Consultant's responsibility to inquire about requirements of performing the job with the requesting department contact person.

8.8. Criteria for Making Selection

Proposals may be evaluated based upon, but not limited to, criteria listed in the scope of work. These criteria shall be used by the City to determine the firm or individual(s) most qualified and best suited to perform the work. The Evaluation Committee may, in its sole discretion and in the course of its evaluation, arrange a site visit or request presentations or demonstrations with one or more selected offerors.

The City retains sole discretion to evaluate proposals and may make an award to the Contractor the City deems to have the most responsive proposal and is also in the best interest of the City. Receipt of proposals in response to its RFP does not obligate the City in any way to engage any Contractor and the City reserves the right to reject any or all proposals, wholly or in part, at any time, without penalty. The City shall retain the right to abandon the proposal process at any time prior to the actual execution of a contract with a Contractor, and the City shall bear no financial or other responsibility in the event of such abandonment. The City reserves the right to negotiate any and all final terms and conditions including length, scope of services, and compensation of any agreements entered into.

8.9. Proposal Form

This entire package shall be returned complete and intact with all information requested and all questions answered. The amount of the proposal shall be stated on the form(s) provided. Variations from the specification/scope of work shall be noted on a separate sheet of paper. If more space is required to furnish a description of the service offered or delivery/start terms, the offeror may attach a letter hereto, which will be made a part of the proposal.

8.10. Specifications

The Specification may, in some areas, be unique to a particular brand of product or type of service. If this situation exists, equal consideration will be given to all Offeror's whose items, in the opinion of the City, meets or exceeds performance in these areas.

8.11. Brand Name, Model, Scope of Work

All Offeror's shall include with their proposal brand names, models, catalog numbers, and complete information about the items they are offering. Manufacturer's Safety Data Sheets, MSDS, are required for all chemical Proposals.

8.12. Default By Offeror

In the event of default by offeror, the City reserves the right to procure the services from other sources, and hold the offeror liable for any excess costs occasioned thereby. Additionally, a contract shall not be assignable by the Offeror in whole or in part without the written consent of the City of Bloomington.

8.13. Cancellation

Failure to comply with the terms and conditions as herein stated shall be cause for cancellation of the contract. The City will give a written notice of unsatisfactory performance and the contractor or Contractor will be allowed thirty (30) days to take corrective action and accomplish satisfactory control. If at the end of the thirty (30) days, the City deems that the contractor or Contractor's/Vendor's performance is still unsatisfactory, the contract shall be canceled. The exercise of its right of cancellation shall not limit the City's right to seek any other remedies allowed by law.

8.14. Rejection of Bids, Waivers or Irregularity

The City of Bloomington reserves the right to reject any or all proposals, to waive irregularities, and to accept that proposal which is considered in the best interest of the City. Any such decision shall be final.

8.15. Protests

Any actual or prospective offeror/Contractor who is aggrieved in connection with this proposal or award may protest to the City Manager within ten (10) days of the award. The protest must be submitted in writing to the Office of the City Clerk immediately after such aggrieved person knows or should have known of the facts.

8.16. Indemnification

Contractor shall indemnify, defend with counsel approved by City, and hold harmless City, its officers, officials, employees and volunteers from and against all liability, loss, damage, expense, cost (including without limitation reasonable attorney's fees, expert fees and all other costs and fees of litigation) of every nature arising out of or in connection with Contractor's performance of work hereunder or its failure to comply with any of its obligations contained in this Agreement, regardless of City's passive negligence, but excepting such loss or damage which is caused by the sole active negligence or willful misconduct of the City. Should City in its sole discretion find Contractor's legal counsel unacceptable, then Contractor shall reimburse the City its costs of defense, including without limitation reasonable attorney's fees, expert fees and all other costs and fees of litigation. The Contractor shall promptly pay any final judgment rendered against the City (and its officers, officials, employees and volunteers) covered by this indemnity obligation. It is expressly understood and agreed that the foregoing provisions are intended to be as broad and inclusive as is permitted by the law of the State of Illinois and will survive termination of this Agreement.

9. VENDOR QUESTIONNAIRE

9.1. Authorized Person(s)*

By submitting a response to this solicitation, the bidder certifies that this Quote is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a quote for the same services, materials, supplies, or equipment, and is in all respect fair and without collusion and fraud. The bidder agrees to abide by all conditions of this quote and certifies that they are authorized to submit this quote.

*Response required

9.2. Payment Terms*

Please indicate whether you are or are not capable of accepting EFT payments. If yes, you may receive information later if this process will apply to you.

☐ Yes

☐ No

*Response required

9.3. Insurance*

Vendors providing a service or installing equipment on or about City property shall provide to the City Clerk evidence of Comprehensive, Liability, and Workman's Compensation insurance prior to commencement of work on City property. The vendor guarantees to save the City, its agents or employees, harmless from liability of any nature or kind, for use of any copyright, composition, secret process, patented or unpatented invention, articles or appliances furnished or used in the performance of the contract, or which the vendor is not the patentee, assignee, or licensee.

Furthermore, the vendor hereby agrees to save and hold harmless and indemnify the City from and against all injury, death, damage, loss, claims and liability caused by or arising out of the performance of this agreement by the Vendor, its employees, agents or sub-vendors. This agreement extends to all claims, of any nature, whether made by the Vendor's employees or third parties.

☐ Please confirm

*Response required

9.4. Certificate of Insurance*

Please upload a copy of your Certificate of Insurance.

*Response required

9.5. Non-Discrimination*

The City of Bloomington requires all Vendors doing business with the City not to discriminate against anyone on the basis of race, age, color, religion, gender, ancestry, national origin, marital status, mental or physical disability unrelated to ability, familial status or sexual orientation.

Vendors shall comply with the Illinois Human Rights Act, 775 ILCS 5/101 et seq., as amended and any rules and regulations promulgated in accordance therewith, including, but not limited to the Equal Employment Opportunity Clause, Illinois Administrative Code, Title 44, Part 750 (Appendix A), 775 ILCS 5/1-102 and constituting of a written EEO policy and a workforce profile that demonstrates its EEO practices. Furthermore, the Vendor or Vendors shall comply with the Public Works Employment Discrimination Act, 775 ILCS 10/0.01 et seq., as amended. The Vendor or Vendors must have a written sexual harassment policy, which meets Illinois Compiled State Statutes, 775 ILCS, 15/3.

☐ Please confirm

*Response required

9.6. Equal Opportunity Guidelines*

The City requires all Vendors doing business with the City not to discriminate against anyone on the basis of race, age, color, religion, gender, sexual orientation, ancestry, national origin, and non-job-related disabilities. This program was approved by the City Council on May 27, 1974. In accordance with this program, the City shall require that the Vendor or Vendors be familiar and comply in every respect with the provisions of this program. Information regarding the program may be obtained by contacting the Human Relations Department 309-434-2218.

☐ Please confirm

*Response required

9.7. References*

Please provide a minimum of three (3) references to include the following for each reference:

Company Name

Contact Person

Address

Telephone Number

Email

Scope of work performed

*Response required

9.8. Proposal Form*

Bid RFP #2023-05

Ambulance Billing Services

By submitting a response to this solicitation, the proposer agrees to contract with the City of Bloomington to provide all necessary services, labor, supervision, machinery, tools, apparatus,

documents and any other means to do all the work and furnish all the materials specified in the proposal in the manner and time therein as set forth by the proposer and that the proposer will take in full payment the amount set forth hereon. The cost of all labor, material and equipment necessary for the completion of the proposed work, even though not shown or specified, shall be included in the total price for the various items shown herein.

We further agree to complete all of the above work in a complete, neat, and workmanlike manner. Payment of prevailing wage rates as predetermined by the Bloomington City Council pursuant to the Prevailing Wage Ordinance 2018-34 is acknowledged including Public Act 100-1177 effective June 1, 2019. The proposer certifies by signature below that it has not been barred from contracting with a unit of State or Local government in the State of Illinois as a result of a violation of Section 33E-3 or 33E-4 of the Criminal Code of 1961, as amended.

☐ Please confirm

*Response required

9.9. Minority Owned, Women Owned, Veteran Owned, Small Business Certifi*

Please select the categories that pertain to your organization. Select all that apply.

Select all that apply

☐ Minority Owned Business

☐ Women Owned Business

☐ Veteran Owned Business

☐ Small Business Enterprise

☐ None of the Above Apply

*Response required

9.10. Subcontractor - Category Information*

By submitting a response to this solicitation, the authorized person(s) agrees to provide category information for the subcontractors utilized if they are the selected vendor on this project.

☐ Please confirm

*Response required

9.11. Other Documentation

Please upload any additional required certificates, permits, etc. pertaining to this solicitation as a single PDF file.

9.12. Equal Opportunity Plan

9.12.1. Equal Employment Opportunity*

In the event of the bidder's non-compliance with the provisions of this Equal Opportunity Clause, the Illinois Human Rights Act or the Rules and Regulations of the Illinois Department of Human Rights ("Department"), or the City of Bloomington's Contract Compliance Program, the bidder may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, including the City of Bloomington, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute, ordinance or regulation. During the performance of this contract, the bidder agrees as follows:

- A. That it will not discriminate against any employee or applicant for employment because of race, color, religion, gender, sexual orientation, marital status, national origin or ancestry, age, physical or mental disability unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
- B. That, if it hires additional employees in order to perform this bidder any portion thereof, it will determine the availability (in accordance with the Department's Rules and Regulations or those of the Human Relations Commission) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- C. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, gender, sexual orientation, marital status, national origin or ancestry, age, physical or mental disability unrelated to ability, familial status, or an unfavorable discharge from military service.
- D. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the bidder's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the bidder in its efforts to comply with such Act and Rules and Regulations, the bidder will promptly so notify the Department and Human Relations Commission and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.
- E. That it will submit reports as required by the Department's Rules and Regulations and Human Relations Commission, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations and those of the City of Bloomington's Contract Compliance Program.

- F. That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations and those of the City of Bloomington's Contract Compliance Program.
- G. That it will include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such subbidder. In the same manner as with other provisions of this contract, the bidder will be liable for compliance with applicable provisions of this clause by such subbidders; and further it will promptly notify the contracting agency, the Department and the Human Relations Commission in the event any subbidder fails or refuses to comply therewith. In addition, the bidder will not utilize any subbidder declared by the Illinois Human Rights Commission or Human Relation Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations including the City of Bloomington.

Failure to properly complete questions pertaining to the Equal Opportunity Plan as required as part of the submission with bid or proposal will result in your submission not being considered responsive and result in the denial of eligibility to bid or do business with the City of Bloomington for this project/services/goods. A copy of the Equal Opportunity plan for your firm should be included with this response.

☐ Please confirm

*Response required

9.12.2. Business Classification*

Please select one of the following:

- ☐ Corporation
- ☐ Partnership
- ☐ Individual Proprietorship
- ☐ Limited Liability Corporation

*Response required

9.12.3. Principal Office*

Provide the following information for your Company's principal office:

Name

Address

City, State, Zip

Major Activity of your company (product or service)

*Response required

9.12.4. EEO Policies and Practices - 1*

Is it the Company's policy to recruit, hire, train, upgrade, and discipline persons without regard to race, sex, color, religion, national origin, age, mental and/or physical disability, and sexual orientation?

☐ Yes

☐ No

*Response required

9.12.5. EEO Policies and Practices - 2*

Has someone been assigned to develop procedures, which will assure that the EO policy is implemented and enforced by managerial, administrative, and supervisory personnel? If so, please indicate the name and title of the charged with this responsibility. If not, please type "N/A".

*Response required

9.12.6. EEO Policies and Practices - 3*

Has the Company developed a written Equal Opportunity Plan? Note: A copy of the Equal Opportunity Plan must be submitted with this form in order to be considered eligible to do business with the /city of Bloomington. If you would need technical assistance in developing your plan, please contact the Community Relations Office at: (309) 434-2215.

*Response required

9.12.7. EEO Policies and Practices - 4*

Has the Company developed a written policy statement prohibiting Sexual Harassment? Please attach a copy of the policy statement.

*Response required

9.12.8. EEO Policies and Practices - 5*

Have all recruitment sources been notified that the Company will consider all qualified applicants without regard to race, color, age, sex, national origin, religion, mental and/or physical disability, or sexual orientation?

☐ Yes

☐ No

*Response required

9.12.9. EEO Policies and Practices - 6*

If advertising is used, does it specify that all qualified applicants will be considered for employment without regard to race, color, age, sex, national origin, religion, mental and/or physical disability, or sexual orientation?

☐ Yes

☐ No

*Response required

9.12.10. EEO Policies and Practices - 7*

Has the bidder notified all of its sub-bidders of their obligations to comply with the Equal Opportunity requirements either in writing, by inclusion in subbidders or purchase orders?

☐ Yes

☐ No

*Response required

9.12.11. EEO Policies and Practices - 8*

Is the Company a state certified minority/female owned business? If yes, please attach a copy of the state certification. If not, please provide a document stating that your company is not a state certified minority/female owned business.

*Response required

9.12.12. EEO Policies and Practices - 9*

Does the Company have collective bargaining agreements with labor organizations?

☐ Yes

☐ No

*Response required

9.12.13. EEO Policies and Practices - 10*

Has the labor organization been notified of the Company's responsibility to comply with the Equal Employment Opportunity requirements in all contracts by the City of Bloomington?

☐ Yes

☐ No

*Response required

9.12.14. Employment Information*

Identify the geographical area(s) from which the company may reasonably recruit employees (use city, county, SMSA, or distance in miles from your company location).

*Response required

9.12.15. Under-Utilized Workforce*

If minorities and women are currently under-utilized in your workforce, please attach a copy of an explanation for your plan to recruit and hire minorities and women. If this does not pertain to your organization, please provide documentation stating that.

*Response required

*9.12.16. Workforce Analysis Form**

Please download the below documents, complete, and upload.

- [Workforce Analysis Form.pdf](#)

*Response required

*9.12.17. Certification**

The Company certifies that it has answered all of the foregoing questions truthfully to the best of its knowledge and belief. The Company also agrees that it will comply and abide by the City of Bloomington's Contract Compliance Ordinance and the City of Bloomington Human Relations Ordinance.

☐ Please confirm

*Response required



CONSENT AGENDA ITEM NO. 7.G

FOR COUNCIL: September 26, 2022

WARD IMPACTED: Ward 8

SUBJECT: Consideration and action on an Ordinance Approving the Final Plat of the Tenth Addition to Brookridge Apartments Subdivision, subject to the petitioner providing the required sureties, as requested by the Public Works Department.

RECOMMENDED MOTION: The proposed Ordinance be approved, subject to the petitioner providing the required sureties.

STRATEGIC PLAN LINK:

Goal 3. Grow the Local Economy

Goal 5. Great Place - Livable, Sustainable City

STRATEGIC PLAN SIGNIFICANCE:

Objective 3a. Retention and growth of current local businesses

Objective 5b. City decisions consistent with plans and policies

BACKGROUND: Public Works is recommending the approval of an Ordinance Approving the Final Plat of the Tenth Addition to Brookridge Apartments Subdivision, subject to the petitioner providing the required sureties.

On April 22, 2002, Council approved the preliminary plan for Hershey Grove Subdivision. Staff reviewed the Final Plat and finds it in conformance with the provisions of the Preliminary Plan and the Brookridge Heights Apartments Street Name Plan dated July 15, 2003. On August 22, 2011, Council approved an amendment to the Hershey Grove Annexation Agreement. The amendment extended the timeframe of the Annexation Agreement to February 22, 2032. It also extended the deadline for the City to complete an extension of Hershey Road south of the Norfolk Southern Railroad. Additionally, the amendment clarified the construction of Hamilton Road pavement from the entrance to Brookridge Apartments east to the property line, which has since been constructed.

On December 14, 2015, Council approved an amendment to the Annexation Agreement with Hershey Grove, LLC. This amendment established that the City has no further obligations regarding obtaining a railway crossing and/or road extension for Hershey Road to the southern perimeter of the Hershey Grove Subdivision. Additionally, the amendment established that the Owner would satisfy the park land dedication requirements by making dedication of the area designated for the Constitution Trail and by the completion of specific sections of sidewalk and trail. The sidewalk was due to be completed by July 1, 2016, and the two trail sections were due to be completed July 1, 2017, and July 1, 2018. To date, only the first two sections of the sidewalk/trail have been completed. Approval of this final plat will not impact the City's ability to ensure these improvements are eventually made. That said, City staff and the developer are working on a proposed amendment to the Annexation Agreement that would alter this and bring the obligations more in line with the

original park land dedication fee.

The Ninth Addition to Brookridge Apartments Subdivision was the most recent to be platted and was approved on October 26, 2020, by City Council. The Tenth Addition final plat of 2.82 acres conforms with the amended preliminary development plan and will fully complete the development of the Brookridge Apartments Subdivision. The proposed final plat consists of one lot and is located North of Hamilton Road and east of Hershey Road. The existing Parcel Identification Number (PIN) for the property is 21-13-152-7. The developer will be responsible for construction of infrastructure associated with the development.

The zoning in this area is R-3B, Multiple-Family Residence District. Approval of this final plat will facilitate construction of new apartment buildings within the subdivision. The proposed use is permitted in this zoning district. The final plat complies with City engineering standards (Manual of Practice and Chapter 24 of City Code). City staff has no objections to the plat.

There are tap-on fees due from this subdivision per the Annexation Agreement dated February 11, 2002, and amended August 22, 2011, and December 14, 2015. Additionally, a revolving commercial surety bond for performance guarantee has been posted by the developer in the amount of \$250,000.00.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Brookridge Apartments, LLC

FINANCIAL IMPACT: Brookridge Apartments, LLC paid all survey and plat costs.

AMERICAN RESCUE PLAN FUNDING IMPACT: N/A

COMMUNITY DEVELOPMENT IMPACT: This request meets the following goals and objectives of the Bloomington Comprehensive Plan 2035: Goal H-1. Ensure the availability of safe, attractive and high-quality housing stock to meet the needs of all current and future residents of Bloomington, Objective H-1.1 Ensure that the housing to accommodate the new growth is a broad range (of types, sizes, ages, densities, tenancies and costs) equitably distributed throughout the City recognizing changing trends in age-group composition, income, and family living habits.

Respectfully submitted for consideration.

Prepared by: Steven Law, Civil Engineer II

ATTACHMENTS:

[PW 1B Ordinance_Tenth Addition to Brookridge Apartments Subdivision](#)
[PW 1C Final Plat_Tenth Addition To Brookridge Apartments Subdivision](#)
[PW 1D Owners Petition_Tenth Addition To Brookridge Apartments Subdivision](#)
[PW 1E County Clerks Certificate_Tenth Addition To Brookridge Apartments Subdivision](#)
[PW 1F Owners Certificate_Tenth Addition To Brookridge Apartments Subdivision](#)
[PW 1G School District Certificate_Tenth Addition To Brookridge Apartments Subdivision](#)
[PW 1H Final Plat Checklist_Tenth Addition to Brookridge Apartments Subdivision](#)
[PW 1I Final Plat Map_Tenth Addition to Brookridge Apartments Subdivision](#)
[PW 1J Tap On Memo_Tenth Addition To Brookridge Apartments Subdivision](#)
[PW 1K Drainage Statement_Tenth Addition To Brookridge Apartments Subdivision](#)

ORDINANCE NO. 2022 - _____

**AN ORDINANCE APPROVING THE FINAL PLAT OF THE
TENTH ADDITION TO BROOKRIDGE APARTMENTS SUBDIVISION**

WHEREAS, there was heretofore filed with the City Clerk of the City of Bloomington, McLean County, Illinois, a Petition for approval of the Final Plat of Tenth Addition to Brookridge Apartments Subdivision dated July 20, 2022, legally described in Exhibit A attached hereto and made a part hereof by this reference; and

WHEREAS, said Petition requests no exemptions or variations from the provisions of the Bloomington City Code; and

WHEREAS, said Petition is valid and sufficient and conforms to the requirements of the statutes in such cases made and provided and the Final Plat attached to said Petition was prepared in compliance with the requirements of the Bloomington City Code;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BLOOMINGTON,
MCLEAN COUNTY, ILLINOIS:**

Section 1. The above recitals are incorporated into and made a part of this Ordinance as though fully set forth herein.

Section 2. The Final Plat of Tenth Addition to Brookridge Apartments Subdivision dated July 20, 2022, is hereby approved.

Section 3. This Ordinance is enacted pursuant to the home rule authority of the City of Bloomington granted by Article 7, Section 6 of the 1970 Illinois Constitution.

Section 4. The City Clerk is hereby directed and authorized to publish this Ordinance in pamphlet form as provided by law.

Section 5. This Ordinance shall be effective immediately after its approval and publication as required by law.

PASSED this 26th day of September 2022.

APPROVED this _____ day of September 2022.

CITY OF BLOOMINGTON

ATTEST

Mboka Mwilambwe, Mayor

Leslie Smith-Yocum, City Clerk

Exhibit A

Description of Property

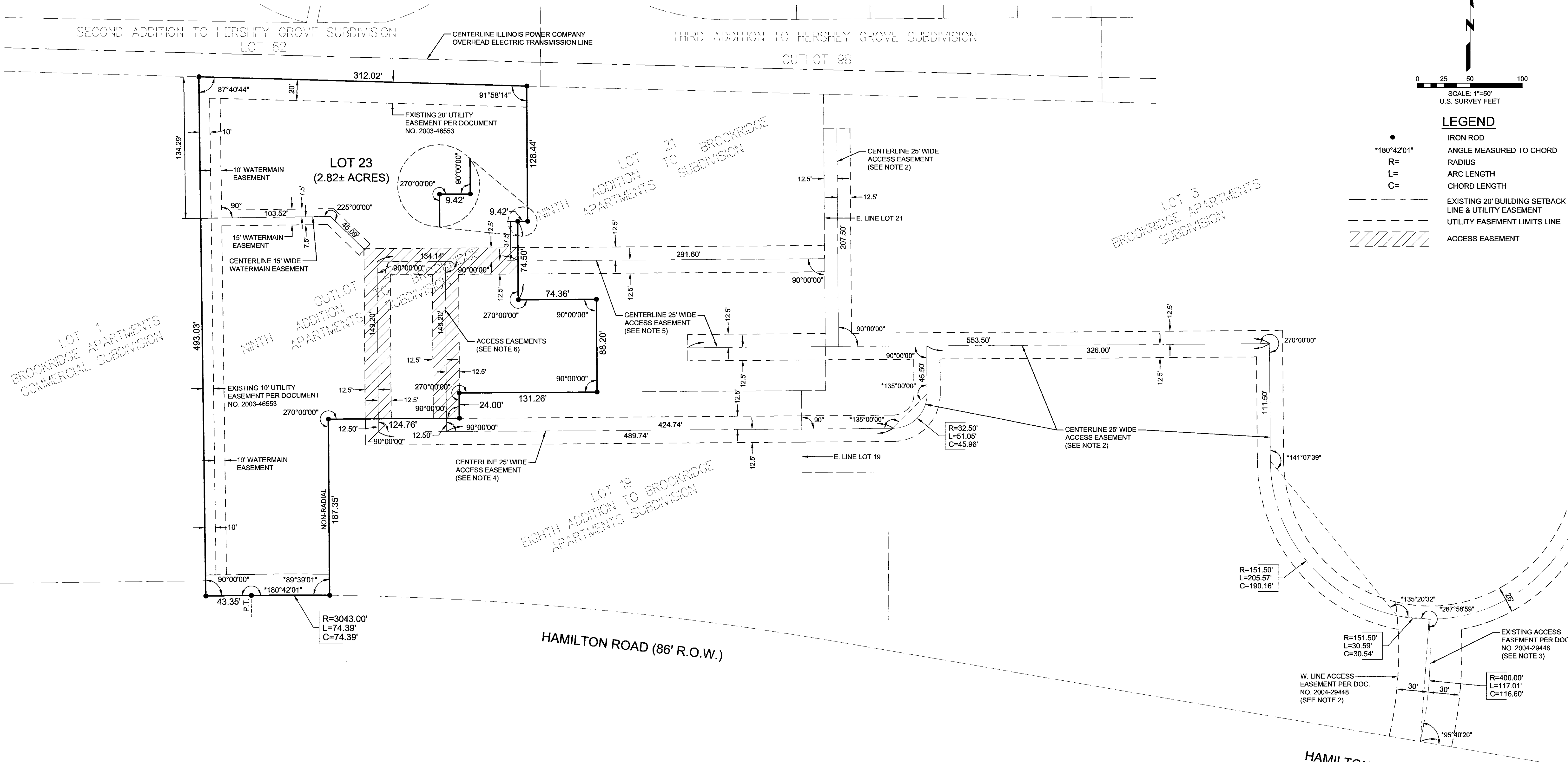
Outlot 22 in the Ninth Addition to Brookridge Apartments Subdivision in the City of Bloomington, McLean County, Illinois, according to the Plat recorded February 3, 2021 as Document No. 2021-2518 in the McLean County Recorder's Office.

Said property contains 2.82 acres, more or less.

PIN 21-13-152-007

TENTH ADDITION TO BROOKRIDGE APARTMENTS SUBDIVISION

PART OF NW 1/4 SEC. 13, TOWNSHIP 23 NORTH, RANGE 2 EAST OF THE THIRD PRINCIPAL MERIDIAN
CITY OF BLOOMINGTON, McLEAN COUNTY, ILLINOIS



SURVEYOR'S DECLARATION

The following described property has been surveyed and platted under my direction:

Outlot 22 in the Ninth Addition to Brookridge Apartments Subdivision in the City of Bloomington, McLean County, Illinois, according to the Plat recorded February 03, 2021, as Document No. 2021-00002518 in the McLean County Recorder's Office.

Said property contains 2.82 acres, more or less.

This property has been subdivided into 1 lot, numbered 23, and easements as shown. Said Subdivision is to be known as "Tenth Addition to Brookridge Apartments Subdivision" in the City of Bloomington, McLean County, Illinois.

This Subdivision lies within Zone X (Area of Minimal Flood Hazard) according to the Federal Emergency Management Agency's Flood Insurance Rate Map for McLean County, Illinois, Map No. 17113C0504 E, dated July 16, 2008.

Witness my hand and seal this 20th day of July, 2022.



FARNSWORTH GROUP, INC.
2709 McGRAW DRIVE
BLOOMINGTON, IL 61704

By: *Brent A. Bazan*
Brent A. Bazan
Professional Land Surveyor No. 3715

DATE: 7-20-22
EXP. DATE: 11-30-2022
DESIGN FIRM REGISTRATION
NO. 184-001856

NOTES:

- The Parcel Identification Number of this property is 21-13-152-007.
- Not included within the boundary of this subdivision are access easements which extend across Lot 3 in Brookridge Apartments Subdivision as shown in Easement Deed recorded as Document No. 2004-29448 and an easement from the West Line of said Easement described in Document No. 2004-29448 to the East Line of Lot 21 and the East Line of Lot 19 in the Eighth Addition to Brookridge Subdivision. Said latter access easement to be conveyed by separate instrument.
- According to the Easement Deed recorded as Document No. 2004-29448 in the McLean County Recorder's Office, the access easement which extends across Lot 3 in Brookridge Apartments Subdivision from the North Line of Hamilton Road to the West Line of Lot 6 in the First Addition to Brookridge Apartments Subdivision is for the benefit of said Lot 6. Upon acceptance and recording of this plat, this access easement will also be for the full use and benefit of Lot 23 in this subdivision.
- An access easement was provided across Lot 19 in the Eighth Addition to Brookridge Apartments Subdivision according to the Plat recorded as Document No. 2016-13186 in the McLean County Recorder's Office. Upon acceptance and recording of this plat, said access easement will be available for the full use and benefit of Lot 23 in this Subdivision.
- Access easements were provided across Lot 21 in the Ninth Addition to Brookridge Apartments Subdivision according to the Plat recorded as Document No. 2021-2518 in the McLean County Recorder's Office. Upon acceptance and recording of this plat, said access easements will be available for the full use and benefit of Lot 23 in this Subdivision.
- Upon acceptance and recording of this plat, the entirety of the access easements shown on Lot 23 hereon will be available for the full use and benefit of Lot 3 in Brookridge Apartments Subdivision, Lot 19 in the Eighth Addition to Brookridge Apartments Subdivision, and Lot 21 in the Ninth Addition to Brookridge Apartments Subdivision.

CITY ENGINEER'S CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF McLEAN) SS

I, _____, City Engineer for the City of Bloomington, hereby certify that the land improvements described in the annexed plat and the plans and specification therefore meet the minimum requirements for said City of Bloomington outlined in Chapter 24 of the Bloomington City code.

Dated at Bloomington, Illinois, this _____ day of _____, 2022.

City Engineer
Bloomington, Illinois

CITY CLERK'S CERTIFICATE

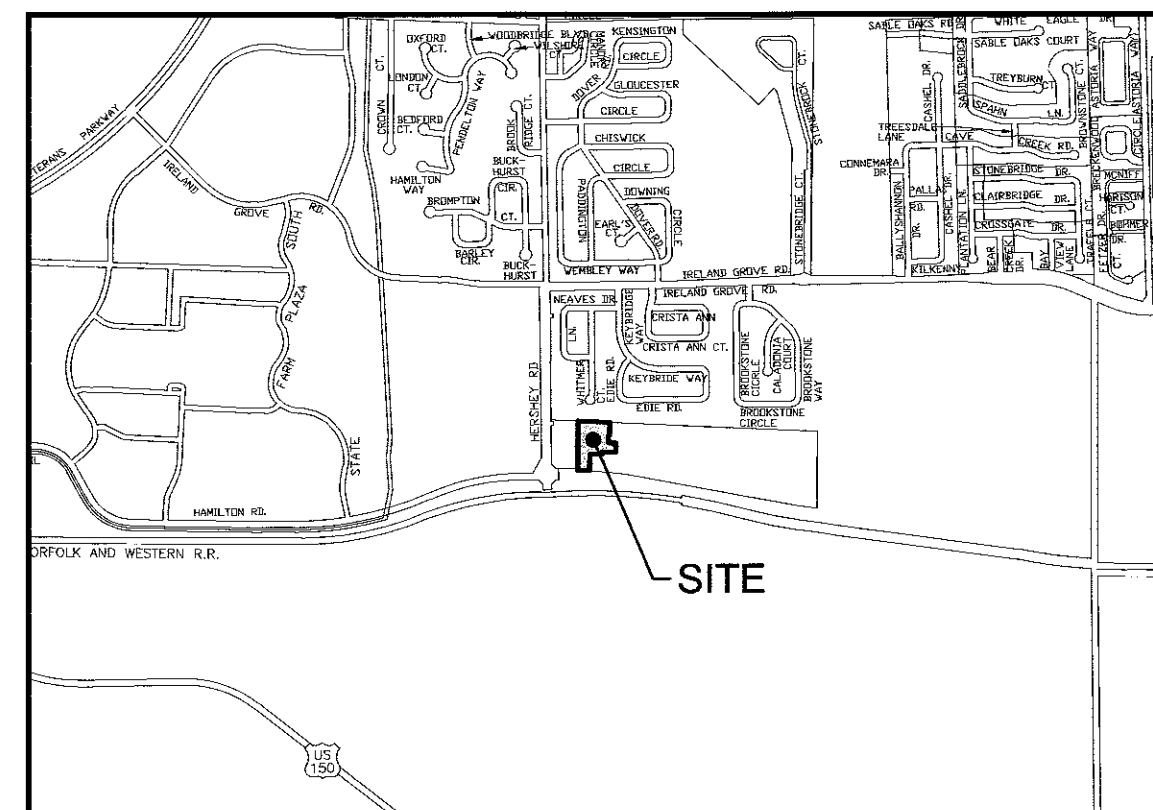
STATE OF ILLINOIS)
COUNTY OF McLEAN) SS

I, _____, City Clerk of the City of Bloomington, Illinois, do hereby certify that the foregoing is a true and complete copy of an original "Tenth Addition to Brookridge Apartments Subdivision", presented, passed and approved at a regular meeting of said City Council, held on the _____ Day of _____, 2022, by an affirmative vote of the majority of all members of said council, the vote having been taken by yeas and nays and entered on the record of the proceedings of said council.

Witness my hand and seal of said city of Bloomington, this _____ day of _____, 2022.

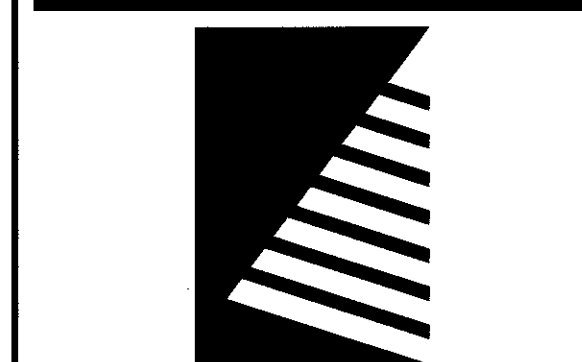
City Clerk

OWNER/DEVELOPER:
BROOKRIDGE APARTMENTS, LLC
c/o TENTAC ENTERPRISES
1 BRICKYARD DRIVE
BLOOMINGTON, IL 61701
(309) 664-1880



Location Map
Not to Scale

N.W. 1/4 SEC. 13, T.23N., R.2E. 3P.M.



Farnsworth
GROUP

2709 McGRAW DRIVE
BLOOMINGTON, ILLINOIS 61704
(309) 663-8435 / info@f-w.com

www.f-w.com
Engineers | Architects | Surveyors | Scientists

ISSUE:
DATE: DESCRIPTION:

PROJECT:
TENTH ADDITION TO
BROOKRIDGE APARTMENTS
SUBDIVISION

BLOOMINGTON, ILLINOIS

Date: 7-20-22

Design/Drawn: DJM

Reviewed: MBB

Field Book No.:

Project No.: 0210814.00

SHEET TITLE:

FINAL PLAT

SHEET NUMBER:

1

File No.: 24-9322

State of Illinois)
)ss.
County of McLean)

Now come(s) Tentac (Petition has already been prepared and signed)

1. That your petitioner(s) is (are) the owner(s) of the freehold or lesser estate therein of the premises hereinafter legally described in Exhibit(s) a which is attached hereto and made a part hereof by this reference, of is are) a mortgagee or vendee in possession, assignee of rents, receiver, executor (executrix), trustee, lessee or other person, firm or corporation or the duly authorized agents of any of the above persons having proprietary interest in said premises;
2. That your petitioner (s) seek (s) approval of the Final Plat for the subdivision of said premises to be known and described as
Tenth Addition to Brookridge Apartments Subdivision
-
3. That your petitioner (s) also seek (s) approval of the following exemptions or variations from the provisions of Chapter 24 of the Bloomington City Code, 1960:
none

Respectfully submitted,

By: _____

Title:Land
Survey

244

EXHIBIT A

Description of Property

Outlot 22 in the Ninth Addition to Brookridge Apartments
Subdivision in the City of Bloomington, McLean County, Illinois,
according to the Plat recorded February 3, 2021 as Document No.
2021-2518 in the McLean County Recorder's Office.

COUNTY CLERK'S CERTIFICATE

State of Illinois)
)ss.
County of McLean)

I, Kathy Michael, County Clerk of McLean County, State of Illinois, do hereby certify that on the 18 day of July, 2022, there were no delinquent general or special assessments unpaid, special assessments or delinquent special assessments unpaid against the tracts of land shown on the plat attached to this certificate and described in the certificate of the Surveyor attached hereto and to said Plat.



Kathy Michael
County Clerk, McLean County, Illinois

PIN 21-13-152-007

OWNER'S CERTIFICATE

State of Illinois)
)ss.
County of McLean)

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned, hereby certify that we are the owners of all the premises embodied in the attached Plat of the Tenth Addition to Brookridge Apartments Subdivision in the City of Bloomington, McLean County, Illinois, and that we have caused said Plat to be made and that it is a true and correct plat of "Tenth Addition to Brookridge Apartments Subdivision" in the City of Bloomington, McLean County, Illinois as laid off in lots by Brent Bazan Registered Illinois Land Surveyor Number 3715; and we, the undersigned, hereby dedicate and set apart to the City of Bloomington for general utility purposes, (and further dedicated the public use areas as shown on said Plat)*

IN WITNESS WHEREOF, we have hereunto set our hands and affixed our seals this
20th day of July, 2022.

[Redacted Signature]

Owner

[Redacted Signature]

Title

*where dedication is required under Section 3.5. (Seal)

NOTARY CERTIFICATE

State of Illinois)
)ss.
County of McLean)

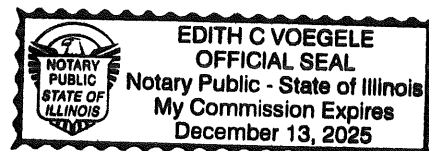
I, EDITH C VOEGELE, a Notary Public in and for the county and State aforesaid, do hereby certify that DAVID W FEDOR personally known to be the same person whose name is subscribed to the foregoing owner's statement, appeared before me, this day, in person and acknowledged the execution of this statement as his free and voluntary act.

Given under my hand and notarial seal this 20th day of July, 2022.

Edith C Voegele

Notary Public

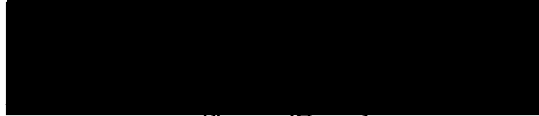
My commission expires DECEMBER 13, 2025.



SCHOOL DISTRICT CERTIFICATE

This is to certify that I David W. Fedor as Owner/Developer of the property herein described in the Surveyor's Certificate, which will be known as the Tenth Addition to Brookridge Apartments Subdivision, to the best of my knowledge, is located within the boundaries of Community Unit School District #5 in McLean County, Illinois.

Dated this 29th day of July, 2022.



Owner/Developer

NOTARY CERTIFICATE

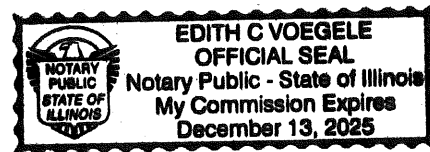
State of Illinois)
)ss.
County of McLean)

I, EDITH C VOEGELE, a Notary Public in and for the county and State aforesaid, do hereby certify that DAVID W. FEDOR personally known to be the same person whose name is subscribed to the foregoing owner's statement, appeared before me, this day, in person and acknowledged the execution of this statement as his free and voluntary act.

Given under my hand and notarial seal this 20th day of July, 2022.

Edith C Voegele
Notary Public

My commission expires DECEMBER 13, 2025.





Brookridge Apartments, LLC (Tenth Addition to Brookridge Apartments Subdivision)

Date Prepared: 09/07/2022

Shown on Final Plat:		Initial
	Easements shown for all public improvements	SJL
	City Engineer's Signature Block	SJL
	Clerk's Signature Block	SJL
	Areas or facilities to be dedicated to the public	SJL
	Railroad Right of Ways	N/A
	Subdivision Boundaries	SJL
	References to nearest street lines, Township, Sections lines, or monuments.	SJL
	Name of Subdivision	SJL
	Legal Description	SJL
	Existing Parcel Id Number (PIN)	SJL
	Surveyor's statement regarding any Special Flood Hazard Areas.	SJL
	Total Acreage	SJL
	Street Names	SJL
	Proposed Lot numbers (consecutively numbered)	SJL
	Front Yard Setbacks	N/A
The following shall be provided:		
	School District Certificate	SJL
	County Clerk's Certificate	SJL
	Owner's Certificate	SJL
	Drainage Statement	SJL
	Owner's Petition	SJL
	Ordinance	SJL
	Utility Company Signoffs	N/A
	Digital PDF Submittal provided to Public Works	SJL
	Digital CAD format submittal provided to Public Works	Not yet
	2 Mylar Copies	
	12 Paper Copies	
The following requirements shall be met:		
	Final plat retains the design characteristics of a valid Preliminary Plan that has not expired	SJL
	Retains the design characteristics of approved public improvement engineering plans and specifications.	SJL
	Final Plat is signed by IL licensed surveyor	SJL
	Plans for all public improvements approved by Public Works	SJL

Tenth Addition to Brookridge Apartments Subdivision



0 100 200
Feet
Date: 9/8/2022



Legend

 Parcels

MEMORANDUM

September 8, 2022

TO: Glen Wetterow, City Planner
FROM: Steven J. Law P.E., Civil Engineer II
RE: Tenth Addition to Brookridge Apartments Subdivision
Performance Guarantees and Tap-On Fees

The following are the Performance Guarantee and Tap On fees required from the developer before releasing for recording the final plat: **Tenth Addition to Brookridge Apartments Subdivision**. The final plat will be considered for approval by the City Council at the September 26, 2022, meeting.

A: Tap-On Fees:

There are tap-on fees due from **Tenth Addition to Brookridge Apartments Subdivision** per the annexation agreement dated February 11, 2002, amended August 22, 2011 and December 14, 2015:

		<u>Code</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
1	Little Kickapoo PS & I. Sew	52200-57320	\$1,269.00	\$2,131.92	\$3,400.92
2	Hershey Grove San Sewer	52200-57320	\$1,551.00	\$1,853.45	\$3,404.45
3	San Sewer (south of railway)	52200-57320	\$0.00	\$0.00	\$0.00
4	Storm Water Detention Fee	55200-57320	\$0.00	\$0.00	\$0.00
5	Ireland Gr Rd Water main	50200-57320	\$0.00	\$0.00	\$0.00
6	Hershey Rd Water main	50200-57320	\$0.00	\$0.00	\$0.00
7	Ireland Grove Rd Pavement	20300-57320	\$0.00	\$0.00	\$0.00
8	Hershey Rd Pavement	20300-57320	\$0.00	\$0.00	\$0.00
9	Hamilton Rd Pavement	20300-57320	\$0.00	\$0.00	\$0.00
10	Parkland Dedication	70300-57320	\$0.00	\$0.00	\$0.00
	Total		\$2,820.00	\$3,985.37	\$6,805.37

Subdivision Area (north of railway): 2.82 acres (Lot 23 Only)

Subdivision Area (south of railway): 0 acres

Frontage on Ireland Grove Rd: 0 ft.

Frontage on Hershey Rd: 0 ft.

Frontage on Hamilton Rd: 117.74 ft.

Fair Market Value of land (FMV): \$28,000 /acre.

1) Little Kick. Pump Sta & Intercep. Sew: \$450/ac+6% from 9/94 (north of railway only)

- 2) Hershey Grove San Sew: \$550/ac+6% from 10/02 (north of railway only)
- 3) San Sew: \$/ac to be determined (south of railway only)
- 4) Storm Water Deten.: \$1700/ac for NW 15acs (developer built detention on all else)
- 5) Ireland Grove Rd Water main (to the extent that water main exists): \$20 /ft.
- 6) Hershey Rd Water main (to the extent that water main exists): \$20 /ft
- 7) Ireland Gr Rd pavement: \$85 /ft
- 8) Hershey Rd (south of Hamilton Rd only): \$85 /ft
- 9) Hamilton Rd: satisfied by the construction of the section of Hamilton Road according to the August 22, 2011 Amendment to the February 11, 2002 Annexation Agreement with Hershey Grove, LLC.
- 10) Parkland Dedication Fee: satisfied by the dedication of the area designated for Constitution trail and construction of sections of sidewalk and trail agreed to in the First Amendment (dated December 14, 2015) to the February 11, 2002 Annexation Agreement with Hershey Grove, LLC.

B. Performance Guarantee:

As per item #9 of the annexation agreement, developer is to post \$250,000 in revolving surety bond which will be held until all developments are completed and accepted. **PLEASE PROVIDE AN UPDATED BOND.**

cc: Kevin Kothe, Director of Public Works
Craig Shonkwiler, City Engineer
Chris Tomerlin, Finance Dept.
file

DRAINAGE STATEMENT

I, Craig M. Earl, Registered Professional Engineer, and Brookridge Apartments, LLC., being the owner of the premises heretofore platted by Brent A. Bazan, Illinois Professional Land Surveyor No. 3715, to be and become the "Tenth Addition to Brookridge Apartments Subdivision", in the City of Bloomington, McLean County, Illinois, do hereby state that to the best of their knowledge and belief, the drainage of surface waters will not be changed by the construction of said Subdivision or any part thereof; or that if such surface waters drainage will be changed, reasonable provision has been made for collection and diversion of such surface waters into public areas or drains which the Subdivider has a right to use and that such waters will be planned for in accordance with generally accepted engineering practices so as to reduce the likelihood of damage to the adjoining property because of the construction of the Subdivision.

I further state that no lots are within the Special Flood Hazard Area, as identified by the Federal Emergency Management Agency.



Craig M. Earl

Registered Professional Engineer No. 054466

OWNER:

BY: _____



CONSENT AGENDA ITEM NO. 7.H

FOR COUNCIL: September 26, 2022

WARD IMPACTED: Ward 2

SUBJECT: Consideration and action on an Ordinance Approving an Amended Preliminary Plan for Fox Creek Country Club Subdivision for Property Generally Located Near the Intersection of Carrington Lane and Fox Creek Road, PINs: 20-24-205-014 & 20-24-100-019, Consisting of 16.68 Acres More or Less, as requested by the Economic & Community Development Department.

RECOMMENDED MOTION: The proposed Ordinance be approved.

STRATEGIC PLAN LINK:

Goal 5. Great Place - Livable, Sustainable City

Goal 5. Great Place - Livable, Sustainable City

STRATEGIC PLAN SIGNIFICANCE:

Objective 5a. Well-planned City with necessary services and infrastructure

Objective 5b. City decisions consistent with plans and policies

BACKGROUND: The Petitioner, Tentac Enterprises LLC, is requesting approval an Amended Preliminary Plan for Fox Creek Country Club.

Summary of Request:

- An Amended Preliminary Plan for the Fox Creek Country Club Subdivision allow for the establishment of the 18th Addition of the Fox Creek Country Club Subdivision.
- The original Preliminary Plan, completed in 1994, did not include Outlot C from the Blue Ash Subdivision in the overall property development plan. The Owner/Developer wants to include Outlot C in the development area to improve the layout of the proposed 18th Addition to Fox Creek by providing a cul-de-sac that would be partially located on Outlot C.
- The 18th Addition of the Fox Creek Country Club Subdivision is the final addition of the subdivision. Additionally, this will allow for the completion of Carrington Lane and the connection of Carrington Lane to Fox Creek Road.

On Wednesday, September 7, 2022, the Planning Commission held a public hearing, found the request conforms with the standards of the Bloomington Subdivision Regulations, and voted 7-0-0 to recommend approval of the Amended Preliminary Plan with no conditions.

For more detailed information, please see the attached Staff Memorandum to the Planning Commission and draft meeting minutes.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: The City published notice of the hearing in *The Pantagraph* on Monday, August 22, 2022, and courtesy notices were mailed to 38 property owners within 500 feet of the subject property.

FINANCIAL IMPACT: The proposed amended preliminary plan will eventually allow for the final platting of the 18th Addition of the Fox Creek Country Club Subdivision. The amended preliminary plan and eventual final platting will result in the creation of 37 new residential lots upon which new homes can be constructed. This will result in potentially increasing the City's tax base and increasing future revenues for the City.

AMERICAN RESCUE PLAN FUNDING IMPACT: N/A

COMMUNITY DEVELOPMENT IMPACT: This request meets the following goals and objectives of the Bloomington Comprehensive Plan 2035: Goal N-1.1 (Enhance the livability of all Bloomington neighborhoods), N-1.5 (Promote creation of connected neighborhoods, focused on people, rather than isolated subdivisions in the Emerging areas), N-1.5c (Require new residential subdivisions to be connected to surrounding areas), H-1. (Ensure the availability of safe, attractive and high quality housing stock to meet the needs of all current and future residents of Bloomington), and H-1.1 (Ensure that the housing to accommodate the new growth is a broad range (of types, sizes, ages, densities, tenancies and costs) equitably distributed throughout the City recognizing changing trends in age-group composition, income, and family living habits).

Respectfully submitted for consideration.

Prepared by: Glen Wetterow, City Planner

ATTACHMENTS:

[E&CD 3B Ordinance PS-03-22](#)

[E&CD 3C Staff Report PS-03-22](#)

[E&CD 3D Draft Minutes PS-03-22](#)

ORDINANCE NO. 2022 - _____

AN ORDINANCE APPROVING AN AMENDED PRELIMINARY PLAN FOR FOX CREEK COUNTRY CLUB SUBDIVISION FOR PROPERTY GENERALLY LOCATED NEAR THE INTERSECTION OF CARRINGTON LANE AND FOX CREEK ROAD, PINs: 20-24-205-014 & 20-24-100-019, CONSISTING OF 16.68 ACRES MORE OR LESS

WHEREAS, there was heretofore filed with the Economic and Community Development Department of the City of Bloomington, McLean County, Illinois, a petition requesting approval of an Amended Preliminary Plan for the Fox Creek Country Club Subdivision for the property legally described in Exhibit “A”, which is attached hereto and made part hereof by this reference; and

WHEREAS, after proper notice, the City of Bloomington Planning Commission held a public hearing on said Petition, and the Amended Preliminary Plan titled “AMENDED FOX CREEK COUNTRY CLUB PRELIMINARY PLAN, BLOOMINGTON, ILLINOIS” and dated August 18, 2022, for 16.68 acres, more or less, and represented in Exhibit “B” attached hereto and made part hereof by this reference; and

WHEREAS, the Bloomington Planning Commission, determined said Plan to be valid and sufficient, and in conformance with the requirements of the Bloomington City Code; and

WHEREAS, the Bloomington Planning Commission recommended the City Council of the City of Bloomington approve said Petition and approve said plan; and

WHEREAS, the City Council has the authority approve this Ordinance and approve said preliminary plan as requested in the petition.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Bloomington, McLean County, Illinois:

Section 1. The above recitals are incorporated herein by this reference as if specifically stated in full.

Section 2. The petition requesting an Amended Preliminary Plan for the Fox Creek Country Club Subdivision Bloomington, McLean County, Illinois for approximately 16.68 acres located on tracts of land generally located near the intersection of Carrington Lane and Fox Creek Road (P.I.N.s 20-24-205-014 & 20-24-100-019), legally described in Exhibit “A” and attached as Exhibit “B” is hereby approved.

Section 3. The City Clerk is hereby authorized to publish this Ordinance in pamphlet form as provided by law.

Section 4. This Ordinance is enacted pursuant to the home rule authority of the City of Bloomington granted by Article VII, Section 6 of the 1970 Illinois Constitution.

Section 5. This Ordinance shall take effect immediately after its approval and publication as required by law.

PASSED this 26th day of September 2022.

APPROVED this _____ day of September 2022.

CITY OF BLOOMINGTON

Mboka Mwilambwe, Mayor

ATTEST

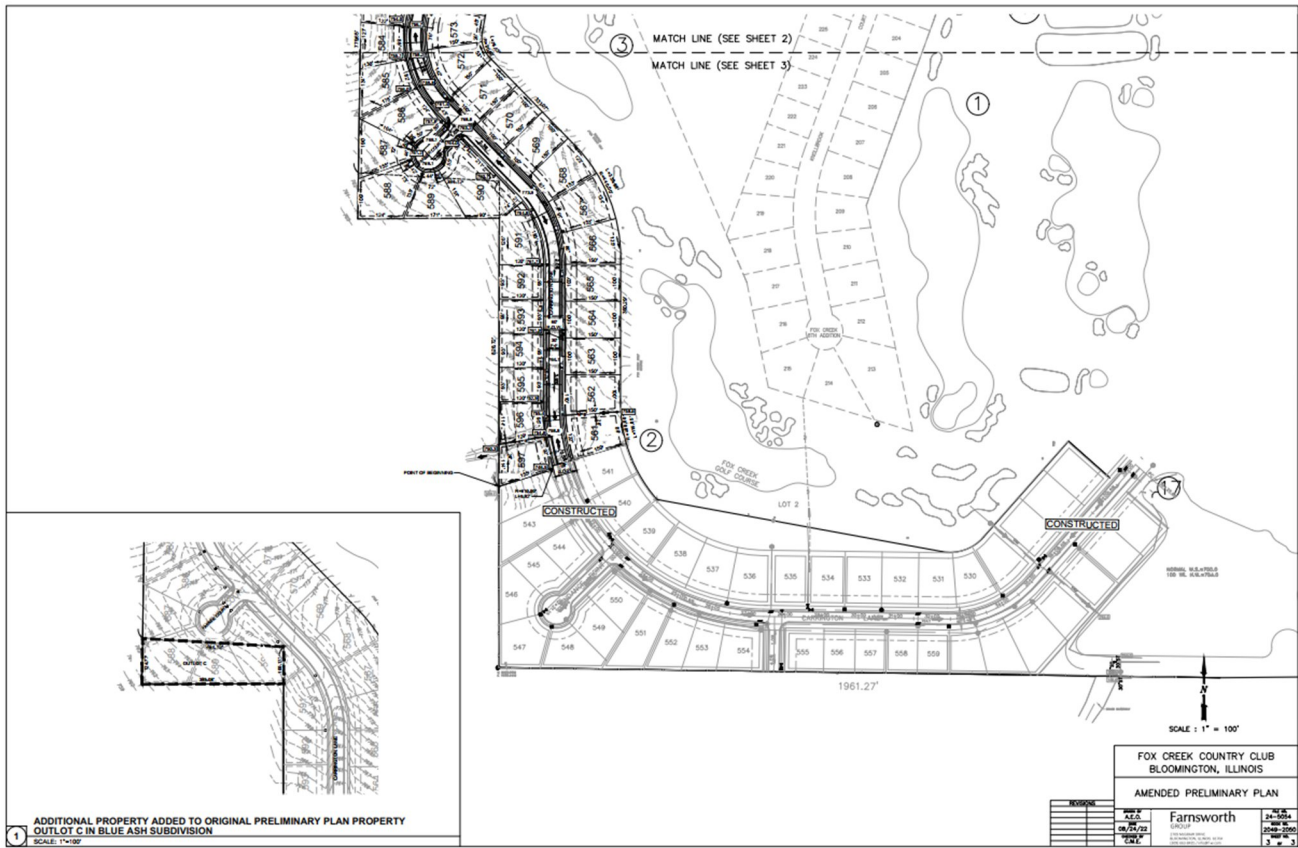
Leslie Smith-Yocum, City Clerk

EXHIBIT A

Legal Description

Outlot C in Blue Ash Subdivision in the City of Bloomington, McLean County, Illinois, according to the plat recorded December 10, 2007 as Document No. 2007-32869 in the McLean County Recorder's Office and a part of Outlot 1 in Fox Creek Country Club in the City of Bloomington, according to the plat recorded December 6, 1995 as Document No. 95-26592 in said Recorder's Office more particularly described as follows: Beginning at the Northwest Corner of Lot 542 in the Seventeenth Addition to Fox Creek Country Club in the City of Bloomington, Illinois, according to the plat recorded October 30, 2008 as Document No. 2008-28715 in said Recorder's Office. From said Point of Beginning, thence easterly 155.06 feet along the Northerly Line of said Lot 542 which forms an angle of $72^{\circ}-35'-17''$ as measured from North to East with the West Line of said Outlot 1 to the Northeast corner of said Lot 542, said Northeast Corner also being on the West Line of Carrington Lane in said Seventeenth Addition; thence northerly 9.92 feet along said West Line of Carrington Lane being the arc of a curve concave to the east with a radius of 610.00 feet and the 9.92 foot chord of said arc forms an angle to the right of $90^{\circ}-27'-58''$ with the last described course to the Northwest Corner of said Carrington Lane; thence easterly 210.00 feet along the North Line of said Carrington Lane and the North Line of Lot 541 in said Seventeenth Addition which forms an angle to the right of $270^{\circ}-27'-58''$ with the last described chord to the Northeast Corner of said Lot 541, said Northeast Corner also being on the East Line of said Outlot 1 in said Fox Creek Country Club; thence north 115.05 feet along said East Line of Outlot 1 being the arc of a curve concave to the east with a radius of 400.00 feet and the 114.65 foot chord of said arc forms an angle to the right of $98^{\circ}-14'-23''$ with the last described course to a Point of Tangency; thence north 390.29 feet along said East Line which forms an angle to the right of $188^{\circ}-14'-23''$ with the last described chord to a Point of Curvature; thence northwesterly 339.98 feet along said East Line of Outlot 1 being the arc of a curve concave to the southwest with a radius of 440.00 feet and the 331.59 foot chord of said arc forms an angle to the right of $157^{\circ}-51'-51''$ with the last described course to a Point of Tangency; thence northwest 331.07 feet along said East Line of Outlot 1 which forms an angle to the right of $157^{\circ}-51'-51''$ with the last described chord to a Point of Curvature; thence northerly 76.63 feet along said East Line of Outlot 1 being the arc of a curve concave to the east with a radius of 80.00 feet and the 73.74 foot chord of said arc forms an angle to the right of $207^{\circ}-26'-33''$ with the last described course to a Point of Tangency; thence northerly 470.16 feet along said East Line of Outlot 1 which forms an angle to the right of $207^{\circ}-26'-33''$ with the last described chord; thence northwesterly 236.74 feet along said East Line of Outlot 1 and the West Line of Fox Creek Road as shown in the First Addition to Fox Creek Country Club according to the plat recorded April 18, 1996 as Document No. 96-10334 in said Recorder's Office which form an angle to the right of $137^{\circ}-51'-11''$ with the last described course to the Easternmost Corner of a tract of land described in Trustee's Deed recorded as Document No. 2008-4175 in said Recorder's Office, said Easternmost Corner being on the Southeast Line of said Fox Creek Road; thence southwest 94.03 feet along said Southeast Line of Fox Creek Road being the arc of a curve concave to the southeast with a radius of 650.50 feet and the 93.95 foot chord of said arc forms an angle to the right of $90^{\circ}-14'-10''$ with the last described course to a Point of Compound Curvature; thence southwest 60.07 feet along said Southeast Line of Fox Creek Road being the arc of a curve concave to the southeast with a radius of 798.00 feet and the 60.06 foot chord of said arc forms an angle to the right of $173^{\circ}-42'-07''$ with the last described chord; thence southeast 0.86 feet along a line which forms an angle to the right of $88^{\circ}-27'-49''$ with the last described chord to a Point

of Curvature; thence southeast 28.73 feet along a line being the arc of a curve concave to the southwest with a radius of 332.00 feet and the 28.73 foot chord of said arc forms an angle to the right of $182^{\circ}-18'-13''$ with the last described course; thence southwest 60.09 feet along a line which forms an angle to the right of $275^{\circ}-17'-11''$ with the last described chord; thence northwest 18.73 feet along a line being the arc of a curve concave to the southwest with a radius of 272.00 feet and the 18.73 foot chord of said arc forms an angle to the right of $264^{\circ}-36'-01''$ with the last described course to the South Line of Fox Creek Road; thence southwest 183.99 feet along said South Line of Fox Creek Road being the arc of a curve concave to the southeast with a radius of 798.00 feet and the 183.58 foot chord of said arc forms an angle to the right of $76^{\circ}-16'-15''$ with the last described chord to the West Line of said Outlot 1; thence south 779.65 feet along said West Line of Outlot 1 which forms an angle to the right of $141^{\circ}-23'-27''$ with the last described chord to the Northwest Corner of said Outlot C in Blue Ash Subdivision; thence east 384.12 feet along the North Line of said Outlot C which forms an angle to the right of $92^{\circ}-33'-58''$ with the last described course to the Northeast Corner of said Outlot C, said Northeast Corner also being the Northwest Corner of said Northeast Quarter of Section 24; thence south 828.72 feet along the West Line of said Northeast Quarter which forms an angle to the right of $266^{\circ}-42'-20''$ with the last described course to the Point of Beginning.





PLANNING COMMISSION

TO: Planning Commission

FROM: Economic & Community Development Department

DATE: August 7, 2022

CASE NO: PS-03-22, Amended Preliminary Plan for Fox Creek Country Club (18th Addition)

REQUEST: Public hearing, review and action on a petition submitted by Tentac Enterprises, LLC requesting approval of an Amended Preliminary Plan for Fox Creek Country Club for the property generally located near the intersection of Carrington Lane and Fox Creek Road. PINs: 20-24-205-014 & 20-24-100-019.

BACKGROUND

Petitioners' request:

The petitioner seeks an Amended Preliminary Plan for the Fox Creek Country Club Subdivision allow for the establishment of the 18th Addition of the Fox Creek Country Club Subdivision. The original Preliminary Plan, completed in 1994, did not include Outlot C from the Blue Ash Subdivision in the overall property development plan. The Owner/Developer wants to include Outlot C in the development area to improve the layout of the proposed 18th Addition to Fox Creek by providing a cul-de-sac that would be partially located on Outlot C. The 18th Addition of the Fox Creek Country Club Subdivision is the final addition of the subdivision. Additionally, this will allow for the completion of Carrington Lane and the connection of Carrington Lane to Fox Creek Road.

Property Characteristics:

The subject properties contain approximately 16.68 acres of land which is currently undeveloped. The Amended Preliminary Plan indicates the existing properties will be and combined into in 37 lots (Lot 561 through Lot 597). Access to the property will be available from Carrington Lane. The surrounding properties are in the Public Lands and Institutions, Residential and Agricultural Districts. The property to the north is located within the County.

Notice:

The application has been filed in conformance with applicable procedural and public notice requirements. Notice was published in *The Pantagraph* on Monday, August 22, 2022. Courtesy notices were mailed to 60 property owners within 500 feet of the subject property.

Surrounding Zoning and Land Uses

	Zoning	Land Uses
North	A (Agricultural, County)	Farmland (Vacant)
South	R-1B (Single-Family Residence)	Single-Family Residential
East	P-2 (Public Land and Institutions)	Golf Course
West	A (Agricultural)	Farmland (Vacant)

ANALYSIS

Compliance with the Comprehensive Plan:

The proposed R-2 Zoning Map Amendment contributes to Goal N-1.1 (Enhance the livability of all Bloomington neighborhoods), N-1.5 (Promote creation of connected neighborhoods, focused on people, rather than isolated subdivisions in the Emerging areas), N-1.5c (Require new residential subdivisions to be connected to surrounding areas), H-1. (Ensure the availability of safe, attractive and high quality housing stock to meet the needs of all current and future residents of Bloomington), and H-1.1 (Ensure that the housing to accommodate the new growth is a broad range (of types, sizes, ages, densities, tenancies and costs) equitably distributed throughout the City recognizing changing trends in age-group composition, income, and family living habits) of the 2035 Comprehensive Plan.

Preliminary Plans should be consistent with the Comprehensive Plan. The 2035 Comprehensive Plan's Future Land Use map identifies this area as a low density residential in the built areas. The Land Use Priorities map identifies this area as Tier-2 priority which is land immediately adjacent to the City's incorporated area, and with access to all City services.

STANDARDS FOR REVIEW

Chapter 24, Section 302F of the Bloomington Code of Ordinances requires the Planning Commission conduct a Legislative Public Hearing on the Preliminary Plan to determine the extent to which the plan conforms or fails to conform with the standards of this Code.

The Land Subdivision Code was created to address the following purposes:

A. To protect, provide and promote the public health, safety and general welfare of the City.

The proposed subdivision has access to City utilities (water and sewer) for proper sanitation. Stormwater management is addressed via an adjacent stormwater pond. Lot characteristics proposed by the subject Preliminary Plan are in compliance with the requirements of the R-1B (Single-Family Residence) District and supportive of the prescribed site design and development intensities for the District.

B. To guide the future growth and development of the City, in accordance with the Comprehensive Plan.

The Comprehensive Plan identifies the area between Fox Creek Road and Carrington Lane and Breezewood Boulevard as a low density residential in the built areas. The Land Use Priorities map identifies this area as a Tier 1 priority (vacant and under-utilized land for infill development or redevelopment within the City.)

- C. To provide for adequate light, air and privacy, to secure safety from fire, flood, and other danger, and to prevent overcrowding of the land and undue congestion of population.**

The proposed subdivision provides adequate separation between buildings, promoting light and air circulation. The configuration of the lots meets City requirements and will ensure overcrowding does not occur. The additional infrastructure, as proposed, ensures less congestion by providing an additional access point to the neighborhood. The proposed infrastructure meets the City's design criteria, as outlined in the Manual of Practice.

- D. To protect the character and the social and economic stability of all parts of the City and to encourage the orderly and beneficial development of all parts of the community.**

All the lots indicated on the Preliminary Plan are currently residentially zoned, R-1B (Single-Family Residence); they are adjacent to either residential or publicly zoned properties. The surrounding areas have already been final platted and developed according to similar standards. The uses permitted within the R-1B (Single-Family Residence) District will be in character with the existing uses surrounding the properties' the area depicted in the Preliminary Plan will be the final addition of the subdivision and will result in the completion of the subdivision.

- E. To protect and conserve the value of land throughout the City and the value of buildings and improvements upon the land, and to minimize the conflicts among the uses of land and buildings.**

The proposed subdivision and zoning are compatible with adjacent zoning and uses. The proposed use is compatible with adjacent development and will result in the completion of the final development of the subdivision.

- F. To guide public and private policy and action in order to provide adequate and efficient transportation, water, sewerage, schools, parks, playgrounds, recreation and other public requirements and facilities.**

The properties have access to City services (water and sewer). City services will be extended to serve all the newly created lots. Carrington Lane will be extended to intersect with Fox Creek Road. Carrington Lane will service a majority of the lots; a cul-de-sac will be created to service those lots not immediately served by Carrington Lane. There is existing stormwater infrastructure in place to accommodate the existing and proposed development. The Land Use Priorities map identifies these lots as a Tier 1 priority (vacant and under-utilized land for infill development or redevelopment within the City.)

- G. To provide the most beneficial relationship between the uses of land and buildings and the circulation of traffic throughout the City, having particular regard to the avoidance of congestion in the streets and highways, and the pedestrian traffic movements appropriate to the various uses of land and buildings, and to provide for the proper location and width of streets and building setback lines.**

The lots proposed will have frontage off the newly-expanded Carrington Lane or the proposed cul-de-sac. New approaches will be created to ensure points of ingress and egress from each property; the number and location have been approved by Public Works to limit traffic congestion ensure traffic easily flows through the entire subdivision. The expansion of Carrington Lane to intersect with Fox Creek Road will provide a means for improved traffic circulation through the entire subdivision. Sidewalks will be installed along both sides Carrington Lane and along the cul-de-sac to ensure the continuity of existing sidewalks with the neighborhood to the south of the property.

- H. To establish reasonable standards of design and procedures for subdivision codes and resubdivisions, in order to further the orderly layout and use of land, and to insure proper legal descriptions and monumenting of subdivided land.**

The Bloomington Subdivision Ordinance and Zoning Code ensure standards for design, subdivision and final platting; the proposed Preliminary Plan follows the required procedures and meets the standards identified within.

- I. To ensure that public facilities are available and will have a sufficient capacity to serve the proposed subdivision code and areas reasonably anticipated to be served by such facilities.**

The lots can be served by existing City police and fire services. The lots are served by Unit 5 School District. The Tier 1 Priority classification considers access to existing public infrastructure and services.

- J. To prevent the pollution of air, streams, and ponds; to assure the adequacy of drainage facilities; to safeguard the water table; and to encourage the wise use and management of natural resources throughout the City in order to preserve the integrity, stability and beauty of the community and the value of the land.**

An Erosion and Sediment Control Permit will have to be reviewed and approved by the Public Works department which will ensure natural features such as streams and lakes are not negatively impacted. There are already existing stormwater infrastructure provided to accommodate these and surrounding properties. However, a stormwater plan is still required and must be approved by the City Engineering Division as part of the final platting process.

- K. To preserve the natural beauty and topography of the City and to insure appropriate development with regard to these natural features.**

An Erosion and Sediment Control Permit will have to be reviewed and approved by the Public Works department. This permit will ensure the natural beauty and topography are not negatively impacted.

- L. To provide for open spaces through the most efficient design and layout of the land, including the use of average density in providing for minimum width and area of lots, while preserving the density of land as established in the City's zoning ordinance.

The applicant has selected to subdivide the property to ensure development occurs in a manner that meets the design and density requirements of City Code and those desired by the petitioner, thus ensuring the most efficient layout of the lots and future structures.

STAFF RECOMMENDATION

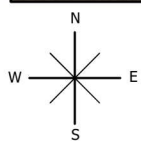
Staff recommends the Commission *approval* of the request for the Amended Preliminary Plan, based on the findings of fact including meeting the purpose and intent of Chapter 24 of the City Code.

Respectfully submitted,

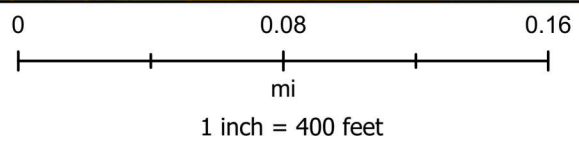
Glen Wetterow
City Planner

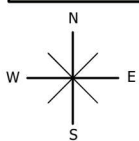
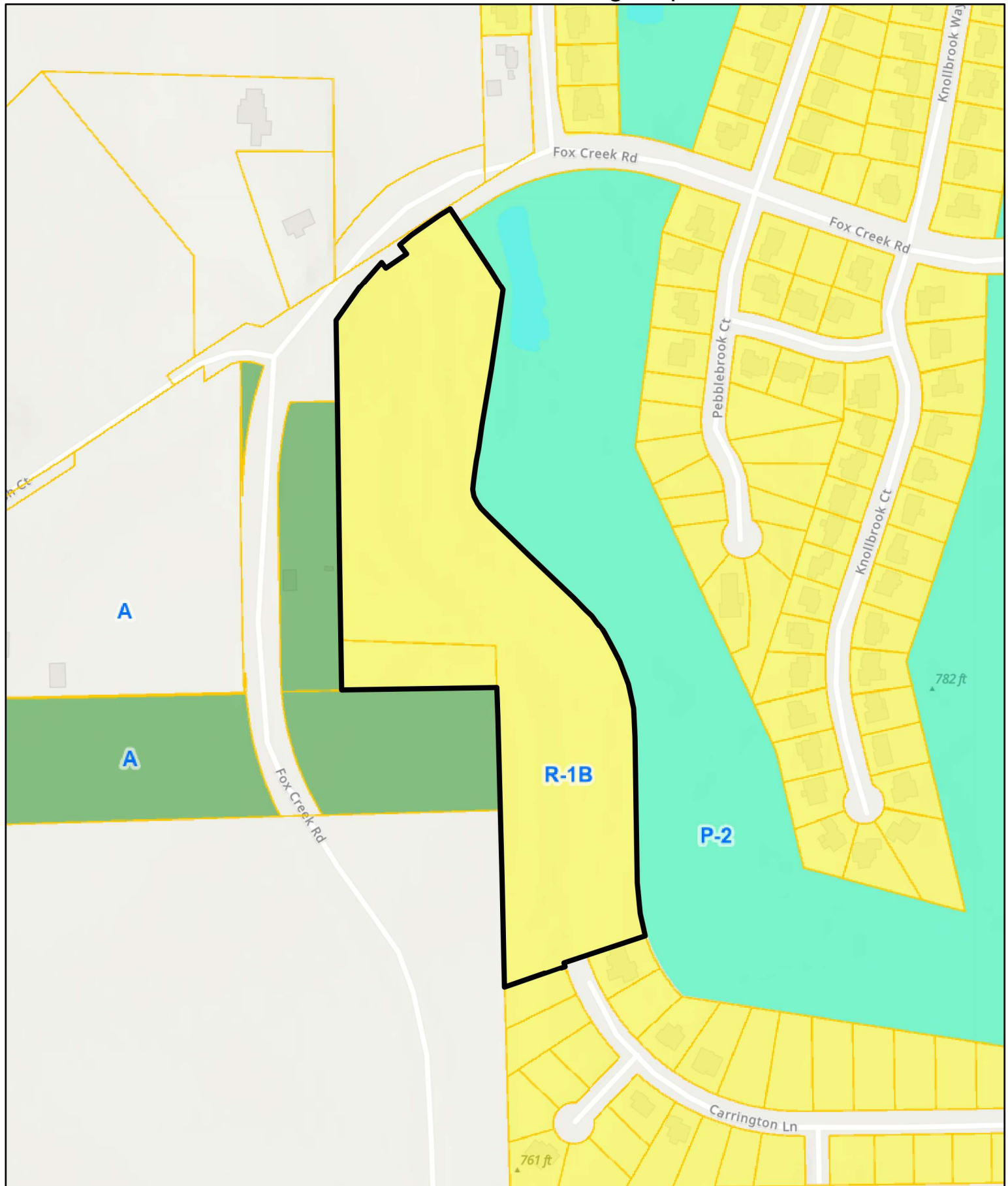
Attachments:

1. Aerial map
2. Zoning map
3. Preliminary Plan
4. Neighborhood notice map



McGIS does not guarantee the accuracy of the information displayed. Only on-site verification or field surveys by a licensed professional land surveyor can provide such accuracy. Use for display and reference purposes only.





McGIS does not guarantee the accuracy of the information displayed. Only on-site verification or field surveys by a licensed professional land surveyor can provide such accuracy. Use for display and reference purposes only.

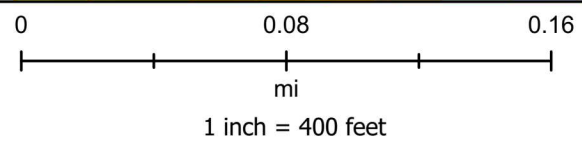


Diagram illustrating the cross-section of a road section, showing various layers and materials. The total width is 30' F.F. (Finished Face). The diagram includes the following components and dimensions:

- Overall Width:** 30' F.F.
- Left Side:** 5' wide, sloped at 1.80%.
- Left Shoulder:** 9.5' wide, sloped at 2.00%.
- Center Section:** 11' wide, sloped at 2.00%.
- Right Shoulder:** 9.5' wide, sloped at 2.00%.
- Right Side:** 5' wide, sloped at 1.80%.
- Materials and Layers (from top to bottom):**
 - 1 1/2" HOT MIX ASPHALT SURF CSE MIX "C", N50
 - 1 1/2" HOT MIX ASPHALT BINDER CSE, R-12.5 N50
 - 10" AGGREGATE BASE CSE, TYPE B
 - COMPACTED SUB-GRADE
- Other Features:**
 - 4" PCC SIDEWALK (on the left side)
 - 4" PCC SIDEWALK (on the right side)
 - COMBINATION CONC CURB & GUTTER, TYPE B6.18

SHEET NO.	TITLE
1	COVER SHEET
2-3	PRELIMINARY PLAN

1. THE TOTAL AREA OF THE PROPOSED DEVELOPMENT IS 15.99 AC. THE SITE IS CURRENTLY ZONED R-1B
2. ALL SETBACKS FOR LOTS 561 TO 567 SHALL MEET R-1B MINIMUM SETBACK REQUIREMENTS. FRONT YARD SETBACKS SHALL BE 30 FT UNLESS OTHERWISE NOTED. REAR YARD SETBACKS SHALL BE 30 FT. SIDE YARD SETBACKS SHALL BE 6 FT.
3. ALL STREETS SHALL BE PUBLIC AND DEDICATED TO THE CITY. ALL WATER MAINS, STORM AND SANITARY SEWERS SHALL BE PLACED IN EASEMENTS AND DEDICATED TO THE CITY.
4. ALL FIRE HYDRANTS SHALL HAVE BRANCH VALVES.
5. CONTOURS AND TOPOGRAPHIC INFORMATION ARE FROM A SURVEY BY FARNSWORTH GROUP TAKEN JUNE 2022

TENTAC ENTERPRISES
C/O DAVE FEDOR
1 BRICKYARD DRIVE
BLOOMINGTON, ILLINOIS 61701

CRAIG M. EARL
FARNSWORTH GROUP, INC.
2709 McGRAW DRIVE
BLOOMINGTON, ILLINOIS 61704
(309) 663-8435



The Planning Commission of Bloomington, Illinois

Date: _____

By: _____
Chairman

By: _____
Executive Secretary

The City Council of Bloomington, Illinois

Date: _____

By: _____

Mayor

Attest:

City Clerk

1

1. SPIKE IN POWER POLE W. SIDE OF OAKLAND 75' N.
OF CABINTOWN ROAD. ELEVATION 764.61
2. SPIKE IN POWER POLE S. SIDE OF CABINTOWN ROAD,
W. EDGE OF FOX CREEK COUNTRY CLUB. ELEVATION 753.25

REVISION	

PRELIMINARY PLAN
COVER SHEET

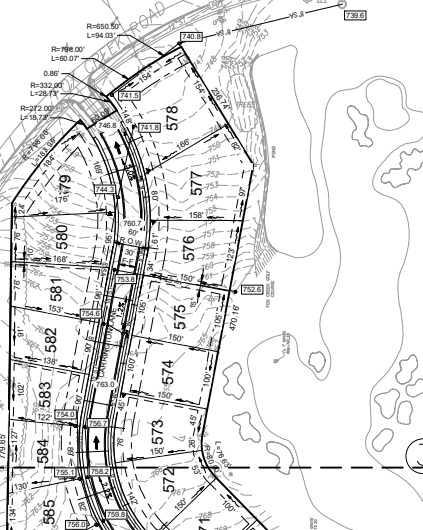
Farnsworth
GROUP

2700 MCGRAW DRIVE
BLOOMINGTON, ILLINOIS 61704
(309) 663-8435 / info@f-w.com

FILE NO.	24-5054
BOOK NO.	2049-2050
SHEET NO.	1 of 3

DESCRIPTION OF PROPERTY

OUTLOT C IN BLUE ASH SUBDIVISION IN THE CITY OF BLOOMINGTON, MCLAN COUNTY, ILLINOIS, ACCORDING TO THE PLAT RECORDED DECEMBER 10, 2007 AS DOCUMENT NO. 2007-2899 IN THE MCLAN COUNTY RECORDER'S OFFICE AND A PART OF OUTLOT 1 IN FOX CREEK COUNTRY CLUB IN THE CITY OF BLOOMINGTON, ACCORDING TO THE PLAT RECORDED DECEMBER 6, 1996 AS DOCUMENT NO. 95-2692 IN SAID RECORDER'S OFFICE MORE PARTICULARLY DESCRIBED AS FOLLOWS: BEGINNING AT THE NORTHWEST CORNER OF LOT 542 IN THE SEVENTEENTH ADDITION TO FOX CREEK COUNTRY CLUB IN THE CITY OF BLOOMINGTON, ILLINOIS, ACCORDING TO THE PLAT RECORDED OCTOBER 30, 2008 AS DOCUMENT NO. 2008-28715 IN SAID RECORDER'S OFFICE, FROM SAID POINT OF BEGINNING, THENCE EASTERLY 155.06 FEET ALONG THE NORTHERLY LINE OF SAID LOT 542 WHICH FORMS AN ANGLE OF 72°35'17" AS MEASURED FROM NORTH TO EAST WITH THE WEST LINE OF SAID OUTLOT 1 TO THE NORTHEAST CORNER OF SAID LOT 542, SAID NORTHEAST CORNER ALSO BEING ON THE WEST LINE OF CARRINGTON LANE IN SAID SEVENTEENTH ADDITION; THENCE NORTHERLY 8.92 FEET ALONG SAID WEST LINE OF CARRINGTON LANE BEING THE ARC OF A CURVE CONCAVE TO THE EAST WITH A RADIUS OF 610.00 FEET AND THE 9.92 FOOT CHORD OF SAID ARC FORMS AN ANGLE TO THE RIGHT OF 90°27'58" WITH THE LAST DESCRIBED COURSE TO THE NORTHWEST CORNER OF SAID CARRINGTON LANE; THENCE EASTERLY 210.00 FEET ALONG THE NORTH LINE OF SAID CARRINGTON LANE AND THE NORTH LINE OF LOT 541 IN SAID SEVENTEENTH ADDITION WHICH FORMS AN ANGLE TO THE RIGHT OF 270°27'48" WITH THE LAST DESCRIBED CHORD TO THE NORTHEAST CORNER OF SAID LOT 541, SAID NORTHEAST CORNER ALSO BEING ON THE EAST LINE OF SAID OUTLOT 1 IN SAID FOX CREEK COUNTRY CLUB; THENCE NORTH 115.05 FEET ALONG SAID EAST LINE OF OUTLOT 1 BEING THE ARC OF A CURVE CONCAVE TO THE EAST WITH A RADIUS OF 400.00 FEET AND THE 14.86 FOOT CHORD OF SAID ARC FORMS AN ANGLE TO THE RIGHT OF 90°14'23" WITH THE LAST DESCRIBED COURSE TO A POINT OF TANGENCY; THENCE NORTH 390.29 FEET ALONG SAID EAST LINE WHICH FORMS AN ANGLE TO THE RIGHT OF 188°14'23" WITH THE LAST DESCRIBED CHORD TO A POINT OF CURVATURE; THENCE NORTHWESTERLY 339.98 FEET ALONG SAID EAST LINE OF OUTLOT 1 BEING THE ARC OF A CURVE CONCAVE TO THE SOUTHWEST WITH A RADIUS OF 440.00 FEET AND THE 331.59 FOOT CHORD OF SAID ARC FORMS AN ANGLE TO THE RIGHT OF 157°51'51" WITH THE LAST DESCRIBED COURSE TO A POINT OF TANGENCY; THENCE NORTHWEST 331.07 FEET ALONG SAID EAST LINE OF OUTLOT 1 WHICH FORMS AN ANGLE TO THE RIGHT OF 157°51'51" WITH THE LAST DESCRIBED CHORD TO A POINT OF CURVATURE; THENCE NORTHERLY 76.63 FEET ALONG SAID EAST LINE OF OUTLOT 1 BEING THE ARC OF A CURVE CONCAVE TO THE EAST WITH A RADIUS OF 850.00 FEET AND THE 73.74 FOOT CHORD OF SAID ARC FORMS AN ANGLE TO THE RIGHT OF 207°26'37" WITH THE LAST DESCRIBED COURSE TO A POINT OF TANGENCY; THENCE NORTHERLY 470.16 FEET ALONG SAID EAST LINE OF OUTLOT 1 AND THE WEST LINE OF FOX CREEK ROAD AS SHOWN IN THE FIRST ADDITION TO FOX CREEK COUNTRY CLUB ACCORDING TO THE PLAT RECORDED APRIL 18, 1996 AS DOCUMENT NO. 96-10334 IN SAID RECORDER'S OFFICE WHICH FORM AN ANGLE TO THE RIGHT OF 137°51'17" WITH THE LAST DESCRIBED COURSE TO THE EASTERNMOST CORNER OF A TRACT OF LAND DESCRIBED IN TRUSTEE'S DEED RECORDED AS DOCUMENT NO. 2008-4175 IN SAID RECORDER'S OFFICE, SAID EASTERNMOST CORNER BEING ON THE SOUTHEAST LINE OF SAID FOX CREEK ROAD; THENCE SOUTHWEST 440.00 FEET ALONG SAID SOUTHEAST LINE OF FOX CREEK ROAD BEING THE ARC OF A CURVE CONCAVE TO THE SOUTHWEST WITH A RADIUS OF 650.00 FEET AND THE 18.98 FOOT CHORD OF SAID ARC FORMS AN ANGLE TO THE RIGHT OF 90°14'10" WITH THE LAST DESCRIBED COURSE TO A POINT OF COMPOUND CURVATURE; THENCE SOUTHWEST 65.07 FEET ALONG SAID SOUTHEAST LINE OF FOX CREEK ROAD BEING THE ARC OF A CURVE CONCAVE TO THE SOUTHWEST WITH A RADIUS OF 798.00 FEET AND THE 65.06 FOOT CHORD OF SAID ARC FORMS AN ANGLE TO THE RIGHT OF 173°42'07" WITH THE LAST DESCRIBED CHORD; THENCE SOUTHEAST 0.86 FEET ALONG A LINE WHICH FORMS AN ANGLE TO THE RIGHT OF 89°27'48" WITH THE LAST DESCRIBED CHORD TO A POINT OF CURVATURE; THENCE SOUTHEAST 28.73 FEET ALONG A LINE BEING THE ARC OF A CURVE CONCAVE TO THE SOUTHWEST WITH A RADIUS OF 333.00 FEET AND THE 28.73 FOOT CHORD OF SAID ARC FORMS AN ANGLE TO THE RIGHT OF 162°18'13" WITH THE LAST DESCRIBED COURSE; THENCE SOUTHWEST 60.09 FEET ALONG A LINE WHICH FORMS AN ANGLE TO THE RIGHT OF 275°17'11" WITH THE LAST DESCRIBED CHORD; THENCE NORTHWEST 18.73 FEET ALONG A LINE BEING THE ARC OF A CURVE CONCAVE TO THE SOUTHWEST WITH A RADIUS OF 272.00 FEET AND THE 18.73 FOOT CHORD OF SAID ARC FORMS AN ANGLE TO THE RIGHT OF 254°35'41" WITH THE LAST DESCRIBED COURSE TO THE SOUTH LINE OF FOX CREEK ROAD; THENCE SOUTHWEST 183.98 FEET ALONG SAID SOUTH LINE OF FOX CREEK ROAD BEING THE ARC OF A CURVE CONCAVE TO THE SOUTHWEST WITH A RADIUS OF 798.00 FEET AND THE 183.98 FOOT CHORD OF SAID ARC FORMS AN ANGLE TO THE RIGHT OF 70°16'15" WITH THE LAST DESCRIBED CHORD TO THE WEST LINE OF SAID OUTLOT 1; THENCE SOUTH 779.85 FEET ALONG SAID WEST LINE OF OUTLOT 1 WHICH FORMS AN ANGLE TO THE RIGHT OF 141°23'27" WITH THE LAST DESCRIBED CHORD TO THE NORTHWEST CORNER OF SAID OUTLOT C IN BLUE ASH SUBDIVISION; THENCE EAST 384.12 FEET ALONG THE NORTH LINE OF SAID OUTLOT C WHICH FORMS AN ANGLE TO THE RIGHT OF 82°33'58" WITH THE LAST DESCRIBED COURSE TO THE NORTHEAST CORNER OF SAID OUTLOT C; SAID NORTHEAST CORNER ALSO BEING THE NORTHWEST CORNER OF SAID NORTHEAST QUARTER OF SECTION 24; THENCE SOUTH 828.72 FEET ALONG THE WEST LINE OF SAID NORTHEAST QUARTER WHICH FORMS AN ANGLE TO THE RIGHT OF 286°42'30" WITH THE LAST DESCRIBED COURSE TO THE POINT OF BEGINNING.



MATCH LINE (SEE SHEET 2)
MATCH LINE (SEE SHEET 3)

REVISIONS	

FOX CREEK COUNTRY CLUB
BLOOMINGTON, ILLINOIS

AMENDED PRELIMINARY PLAN

DESIGNED BY
A.E.C.

DATE
08/24/22

CHECKED BY
C.M.C.

Farnsworth

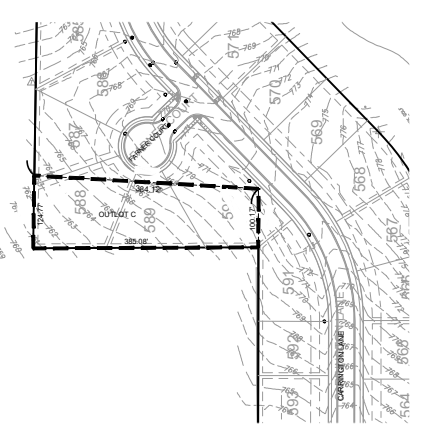
GROUP

2700 WILLOW DRIVE
BLOOMINGTON, ILLINOIS 61704
(309) 463-8853 / FARNWORTH.COM

FILE NO.
24-5056

BOOK NO.
2049-2050

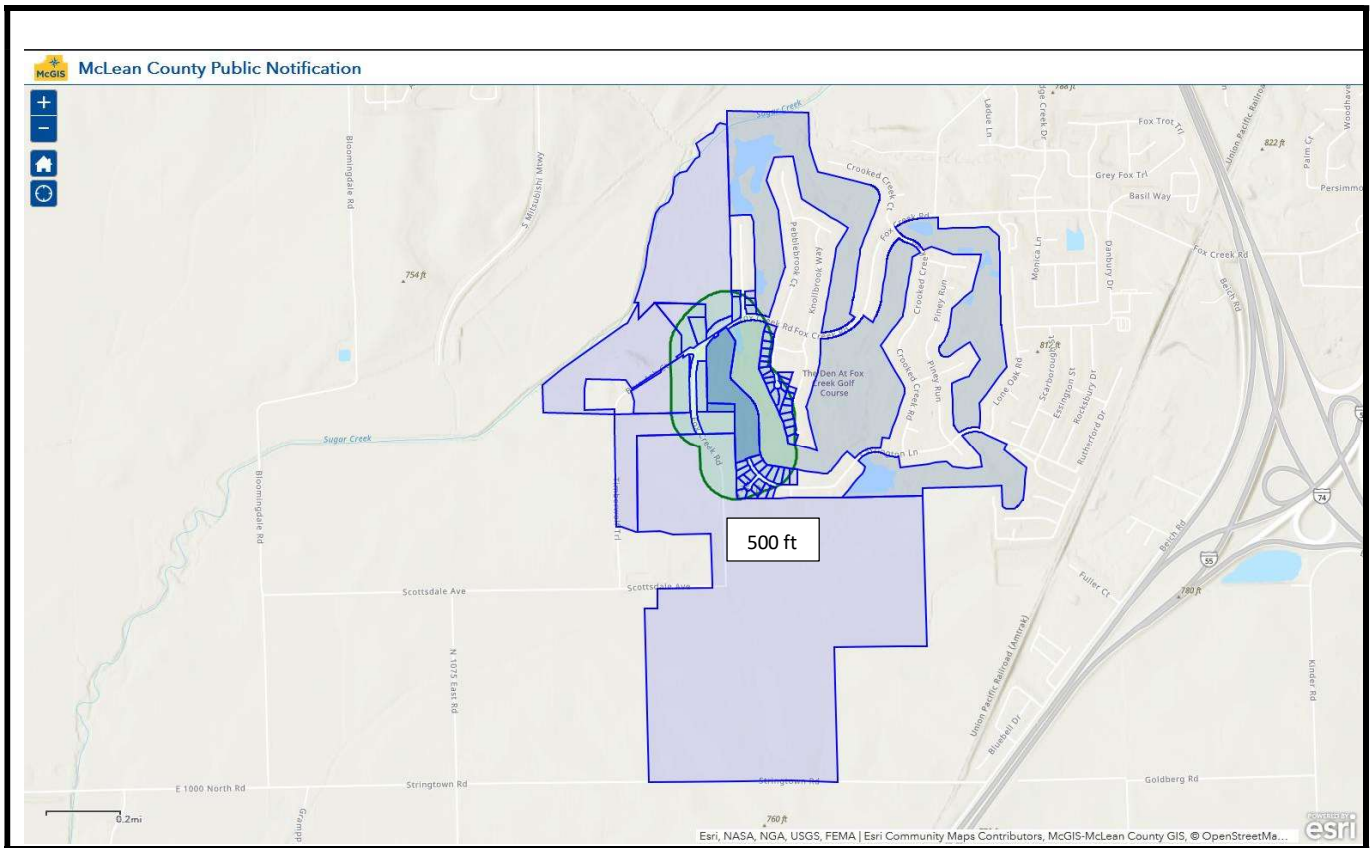
SHEET NO.
2 OF 3



SCALE: 1"=100'

FOX CREEK COUNTRY CLUB BLOOMINGTON, ILLINOIS
AMENDED PRELIMINARY PLAN

Map of notified properties within 500 ft of subject property



B. PS-03-22 Public hearing, review and action on a petition submitted by Tentac Enterprises, LLC requesting approval of an Amended Preliminary Plan for Fox Creek Country Club for the property generally located near the intersection of Carrington Lane and Fox Creek Road. (PINs: 20-24-205-014 & 20-24-100-019)

City Staff, Glen Wetterow, presented the staff report, with a recommendation for approval.

Mr. Wetterow highlighted the reason for the request is the owner is seeking to add a cul-de-sac that was not previously indicated on the original preliminary plan. Additionally, the proposed cul-de-sac is on property that was not indicated on the original preliminary plan. The cul-de-sac results in the creation of 3 new lots. These changes were deemed substantial changes which necessitated an amended preliminary plan be submitted to the Commission for their review and approval. The request ensures the additional property, cul-de-sac and additional lots are included in the preliminary plan. The preliminary plan indicates Carrington Lane will be continued through this portion of the subdivision and will ultimately intersect with Fox Creek Road. This will provide a much-needed additional access point to the neighborhood. The amended preliminary plan will facilitate the final platting of the 18th Addition of the Fox Creek Country Club Subdivision. There are no waivers or conditions associated with the request.

Chairperson Mohr asked for a clarification on process, is the Planning Commission approving the amended preliminary plan or making a recommendation to council. Mr. Wetterow stated that the Commission would be making a recommendation to City Council to approve the amended preliminary plan. Mr. Wetterow noted the case would go before City Council on September 26th, 2022. Mr. Wetterow noted the final platting process would occur after the approval of the preliminary plan would not come back before the Commission for approval. The final platting would be directly approved by City Council.

The petitioner, Dave Feddor, 2 Stonehedges Ct, Bloomington, IL spoke on behalf of the project. Mr. Feddor is one of the principals of Tentac enterprises. Mr. Feddor stated what Mr. Wetterow had summarized the petition quite well in his presentation. Mr. Feddor added information related to the history of the development of the subdivision as he was involved from the very beginning which was in 1994. Mr. Feddor reemphasized how Carrington Lane would be extended to connect to Fox Creek road which benefits the neighborhood as it provides a circular flow through the neighborhood. Currently those living off Carrington Lane must backtrack through the neighborhood to get out. Mr. Fedor noted the original preliminary plan is made up of 34 total lots, with the additional cul-de-sac the amended preliminary plan will have a total of 37 lots. Mr. Wetterow confirmed this. Currently Tentac has 37 available lots so this would double their inventory.

Commissioner Beyer asked if there are any challenges anticipated due to changes. Mr. Feddor stated the changes to the plan were minor, so no challenges associated, but the cost of construction has changed and that is a challenge.

DRAFT

MEETING MINUTES

PUBLISHED BY THE AUTHORITY OF THE PLANNING COMMISSION OF BLOOMINGTON, ILLINOIS

WEDNESDAY, SEPTEMBER 7, 2022

Page | 1

Commission Beyer inquired if there are any challenges with unit 5 school district accommodating this development. Mr. Feddor stated he did not believe there were any challenges as the impact of the subdivision was accounted for when the area was initially annexed, and the school was built. The amended preliminary plan is only adding 3 more lots than what was originally planned for.

There was no public comment.

Commissioner Krieger made a motion to recommend approval of the request of an Amended Preliminary Plan for Fox Creek Country Club for the property generally located near the intersection of Carrington Lane and Fox Creek Road. (PINs: 20-24-205-014 & 20-24-100-019) based upon the finding of facts. The motion was seconded by Commissioner Muehleck. Mr. Krieger - Yes, Mr. Muehleck - Yes, Mr. Danenberger - Yes, Mr. Sant-Amour - Yes, Ms. Patino - Yes, Ms. Beyer - Yes, and Chair Mohr - Yes. (7-0). The motion passed.

DRAFT



CONSENT AGENDA ITEM NO. 7.I

FOR COUNCIL: September 26, 2022

WARD IMPACTED: Ward 5

SUBJECT: Consideration and action on an Ordinance Approving a Site Plan for a Restaurant and Drive-Through in the B-1 (General Commercial) District for Property Located at 506 IAA Drive, as requested by the Economic & Community Development Department.

RECOMMENDED MOTION: The proposed Ordinance be approved.

STRATEGIC PLAN LINK:

Goal 3. Grow the Local Economy

Goal 5. Great Place - Livable, Sustainable City

STRATEGIC PLAN SIGNIFICANCE:

Objective 3b. Attraction of new targeted businesses that are the "right" fit for Bloomington

Objective 5e. More attractive city: commercial areas and neighborhoods

BACKGROUND: The Petitioner, LJP Architects, is requesting a Legislative Site Plan Review to develop a Restaurant with a Drive-Through for the property located at 506 IAA Drive.

Summary of Request:

- Site plan approval for construction of a restaurant use with a drive-through.
- The proposed restaurant space is roughly 2,800 square feet in size.
- No variances were required as part of the site plan.

On Wednesday, September 7, 2022, the Planning Commission held a public hearing, found the request met the standards for approval of a site plan, and voted 7-0-0 to recommend approval of the Legislative Site Plan to the City Council, with no conditions.

For more detailed information, please see the attached Staff Memorandum to the Planning Commission and draft meeting minutes.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: The City published notice of the hearing in *The Pantagraph* on Wednesday, August 22, 2022, and courtesy notices were mailed to 19 property owners within 500 feet of the subject property.

FINANCIAL IMPACT: If approved and constructed, the location may generate additional tax revenues including Property Tax, Home Rule & State Sales Tax, and Food & Beverage Tax.

AMERICAN RESCUE PLAN FUNDING IMPACT: N/A

COMMUNITY DEVELOPMENT IMPACT: This request meets the following goals and objectives of the Bloomington Comprehensive Plan 2035: The Legislative Site Plan contributes to Goal N-1 (Enhance the livability of all Bloomington neighborhoods), Goal N-1.1b (Ensure sensitive transitions from residential to nonresidential); and Goal ED-4.2

(Prioritize infill and redevelopment to spur growth and reinvestment in the City).

Respectfully submitted for consideration.

Prepared by: Jon Branham, Sr. Economic Development Coordinator

ATTACHMENTS:

[E&CD 2B Ordinance PR-08-22](#)

[E&CD 2C Staff Report PR-08-22](#)

[E&CD 2D Draft Minutes PR-08-22](#)

ORDINANCE NO. 2022 - _____

AN ORDINANCE APPROVING A SITE PLAN FOR A RESTAURANT AND DRIVE-THROUGH IN THE B-1 (GENERAL COMMERCIAL) DISTRICT FOR PROPERTY LOCATED AT 506 IAA DRIVE

WHEREAS, there was heretofore filed with the Economic & Community Development Department of the City of Bloomington, McLean County, Illinois, a petition requesting approval of a Site Plan for a Restaurant and Drive-Through in the B-1 (General Commercial) District, for the property located at 506 IAA Drive, legally described in Exhibit “A” and hereinafter referred to as “Property”, which is attached hereto and made part hereof by this reference; and

WHEREAS, said petition included a site plan, illustrated in Exhibit “B” and hereinafter referred to as “Plan”; and

WHEREAS, the Bloomington Planning Commission, after proper notice was given, conducted a public hearing on said petition; and

WHEREAS, the Bloomington Planning Commission, following said public hearing, made findings of fact that such Site Plan meets the standards for granting Site Plan approval set forth in Bloomington City Code § 44-1709; and

WHEREAS, the Bloomington Planning Commission voted to recommend that the City Council pass this Ordinance; and

WHEREAS, the City Council of the City of Bloomington has the power to adopt this Ordinance and allow this Site Plan.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Bloomington, McLean County, Illinois:

Section 1. The above recitals are incorporated herein by this reference as if specifically stated in full.

Section 2. That the Site Plan for a Restaurant and Drive-Through in the B-1 (General Commercial) District, for the property at 506 IAA Drive, legally described in Exhibit “A”, is hereby approved.

Section 3. The City Clerk is hereby authorized to publish this Ordinance in pamphlet form as provided by law.

Section 4. This Ordinance is enacted pursuant to the home rule authority of the City of Bloomington granted by Article VII, Section 6 of the 1970 Illinois Constitution.

Section 5. This Ordinance shall take effect immediately after its approval and publication as required by law.

PASSED this 26th day of September 2022.

APPROVED this _____ day of September 2022.

CITY OF BLOOMINGTON

Mboka Mwilambwe, Mayor

ATTEST

Leslie Smith-Yocum, City Clerk

EXHIBIT A

Legal Description

SEC 35-24-2E - S624' E592.15' PT E1/2 SW LYG N ILL-9 & W OF IAA RD (EX 1.77 ACS HWY AND EX BEG 200' W NE COR, W392.15', S624', E152.07', NE ALG HWY 380.18', NW200', NE151.22', N TO POB & EX N100') 1.13 ACRES

PIN: 14-35-378-016

12





PLANNING COMMISSION

TO: Planning Commission

FROM: Economic & Community Development Department

DATE: September 7, 2022

CASE NO: PR-08-22, Site Plan Review

REQUEST: Public hearing, review, and action on a petition submitted by David Schmidt of LJP Architects, requesting approval of a Site Plan to allow a Restaurant in the B-1 (General Commercial) District for the property located at 506 IAA Drive. PIN: 14-35-378-016. (Ward 5).

BACKGROUND

Petitioners' request:

The petitioner is requesting a Legislative Site Plan approval to develop a Restaurant with a Drive-Through at the subject multi-tenant commercial property. A Restaurant is identified as a Permitted Use in the B-1 (General Commercial) District. A Drive-Through is also identified as a Permitted Use.

The petitioner is proposing to construct a drive-through facility to attach to an existing tenant space of the building. The modifications will result in a 13-space parking space reduction at the property. Because the site alterations will reduce the total number of parking spaces by 20% or more, a Legislative Site Plan Review is required. Overall parking requirements for the site will still be met and vehicular access to the site is not changing. Pedestrian access to the site is also not changing and has already been provided. Bike racks at the site have not been identified.

Notice:

The application was filed in conformance with applicable procedural and public notice requirements. Notice was published in *The Pantagraph* on Monday, August 22, 2022. Courtesy notices were mailed to 19 property owners within 500 feet of the subject property.

Property Characteristics:

The subject property consists of roughly 1.1 acres of land located along IAA Drive in Bloomington. The property has been recently redeveloped as a multi-tenant commercial property. One of the tenant spaces is currently occupied as a retail use. The surrounding properties consist of commercial zoning districts and various commercial uses.

Surrounding Zoning and Land Uses

Zoning		Land Uses
North	B-1, (General Commercial)	Commercial
South	B-1, (General Commercial)	Commercial
East	B-1, (General Commercial)	Commercial
West	B-1, (General Commercial)	Commercial

ANALYSIS

Compliance with the Comprehensive Plan

Approval of the Site Plan aligns with the following goals of the Comprehensive Plan: N-1. (Enhance the livability of all Bloomington neighborhoods). and ED-4.2. (Prioritize infill and redevelopment to spur growth and reinvestment in the City).

The subject property is identified as Tier 1 - Infill Redevelopment Priority in the Land Uses Priority Map. The Future Land Use map identifies the site as Regional Commercial.

STANDARDS FOR REVIEW

Ch. 44, 17-9 Legislative site plan review

The Site Plan review process is intended to protect the public interest in safety, economy, and from adverse site development that may be detrimental to neighboring property owners and the surrounding area. The following standards and objectives shall guide the review of City staff, the Planning Commission, and the City Council in making a determination on the proposed Site Plan.

1. The extent to which potential incompatibilities between the proposed development and surrounding existing development and/or zoning is minimized by such design features as placement of buildings, parking areas, access driveways and existing or proposed topography.

The proposed development is not incompatible with the existing development in the area. The site design is consistent with other developments on surrounding properties in the direct area. The building will maintain all bulk requirements for B-1 zoning. The parking lot will maintain the code requirements for off-street parking and loading. All landscaping requirements have been met. **Standard is met.**

2. The extent to which the proposal minimizes any adverse impact of the development upon adjoining land.

The proposed drive-through use will not have any adverse impacts on the development of adjoining land. The use is a permitted use within the zoning district and is compatible with the uses of the surrounding properties. The building and landscaping shall comply with code requirements. The trash enclosure shall be fully screened as City Code requires. **Standard is met.**

3. The extent to which adequately improved streets connected to the improved arterial street system are available or can be reasonably supplied to serve the uses proposed in the development.

The site is accessible via IAA Drive and via cross-access from the adjacent commercial parking areas. All curb cuts and aprons at the site are existing and meet code requirements. **Standard is met.**

4. The extent to which the proposed development will favorably or adversely affect other persons or property and, if so, whether because of circumstances peculiar to the location the effect is likely to be greater than is ordinarily associated with the development of the type proposed.

The surrounding properties are all primarily zoned commercial. The uses range from commercial to restaurant to office. A drive-through restaurant at the proposed site would be complementary to the existing surrounding uses. **Standard is met.**

Chapter 44-12-7 provides additional standards for Drive-through facilities. Chapter 44-12-7-B-2 regarding location states that drive-through facilities, inclusive of stacking lanes, shall be located to the side or rear of a principal structure and shall not extend beyond the front building wall. Alternate placement of the drive-through facility may be approved through Site Plan Review procedures if a determination is made that it is infeasible to fulfill this requirement. *Since the drive-through area projects beyond the front building wall, the Commission should review and consider this item as part of their recommendation.* All other requirements listed for drive-through facilities have been met.

STAFF RECOMMENDATION

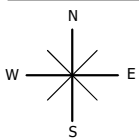
Staff recommends the Commission approve the request for a Legislative Site Plan Review, as outlined in Chapter 44.17-9 of the City Code, and recommends **approval** of the petition submitted by David Schmidt of LJP Architects, to allow a Restaurant in the B-1 (General Commercial) District for the property located at 506 IAA Drive. PIN: 14-35-378-016.

Respectfully submitted,
Jon Branham
City Planner

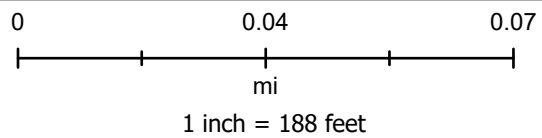
Attachments:

- Aerial map
- Zoning map
- Site Plan
- Neighborhood notice and map

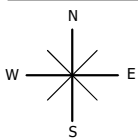
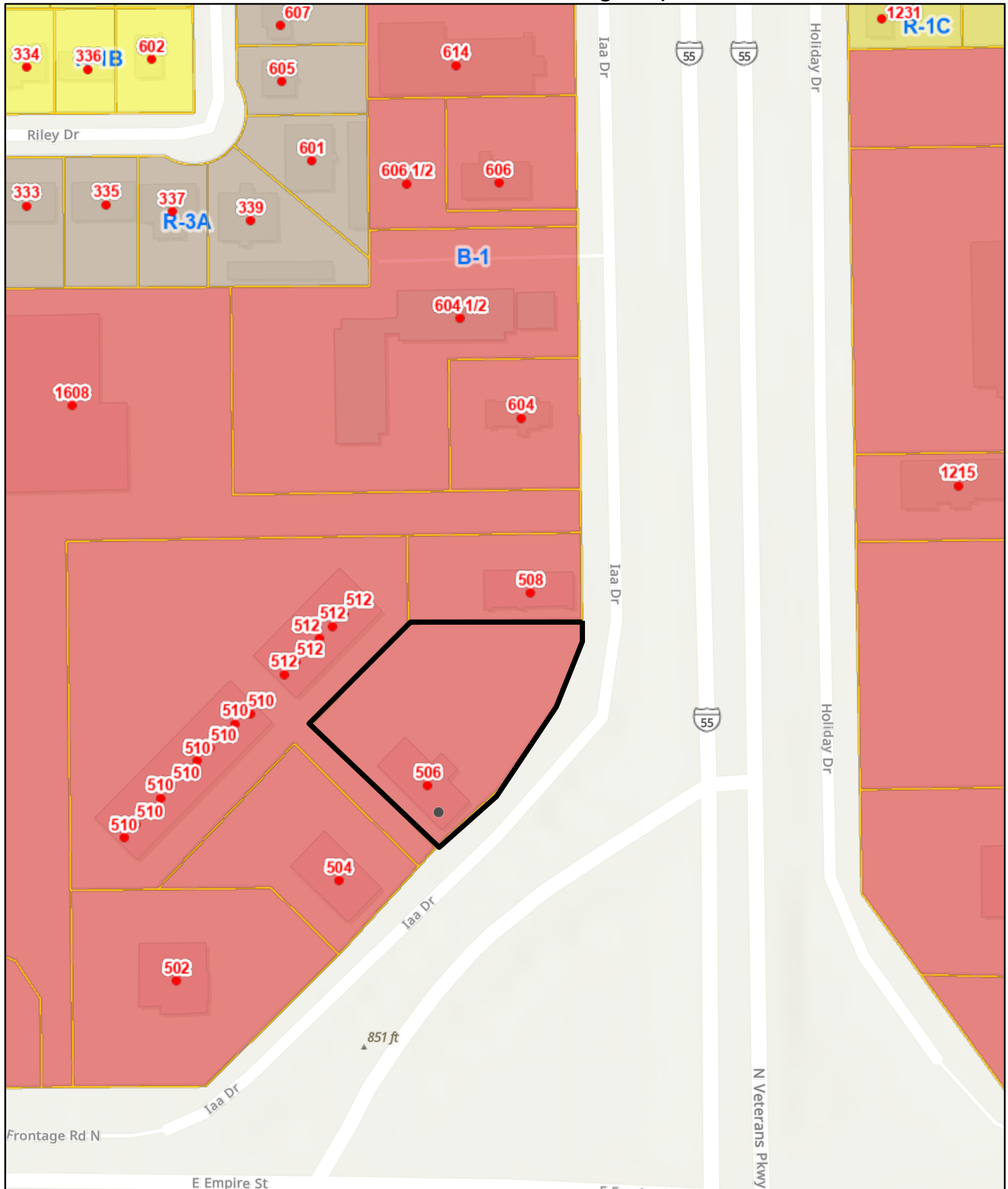
506 IAA Drive - Aerial Map



McGIS does not guarantee the accuracy of the information displayed. Only on-site verification or field surveys by a licensed professional land surveyor can provide such accuracy. Use for display and reference purposes only.



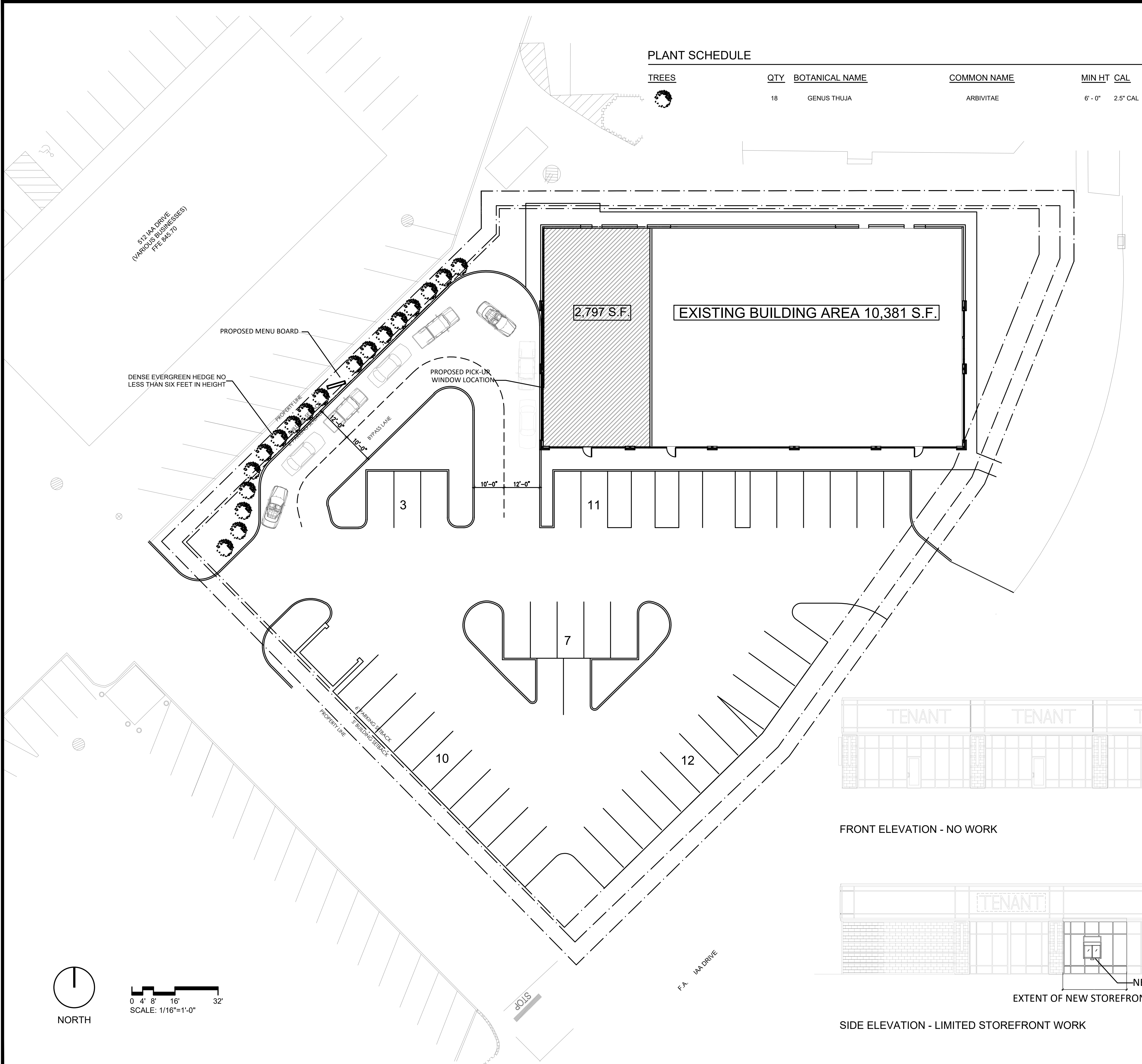
506 IAA Drive - Zoning Map



McGIS does not guarantee the accuracy of the information displayed. Only on-site verification or field surveys by a licensed professional land surveyor can provide such accuracy. Use for display and reference purposes only.

0 0.04 0.07
mi
1 inch = 188 feet





PLANT SCHEDULE

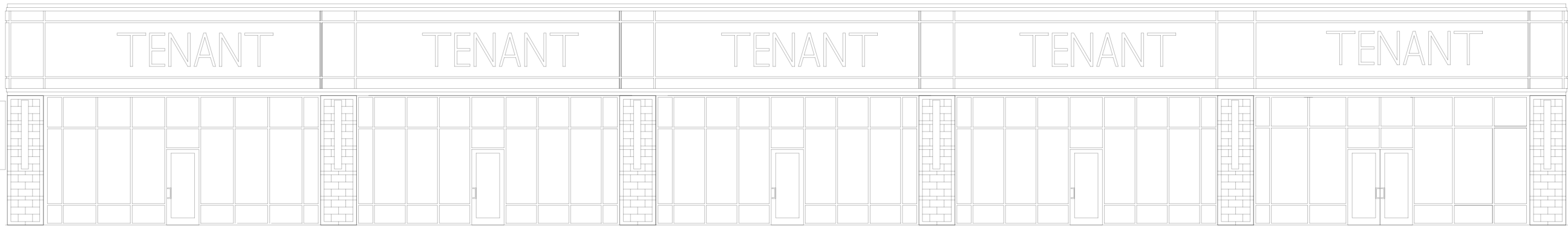
TREES	QTY	BOTANICAL NAME	COMMON NAME	MIN HT	CAL
	18	GENUS THUJA	ARBIVITAE	6' - 0"	2.5" CAL

ZONING REQUIREMENTS

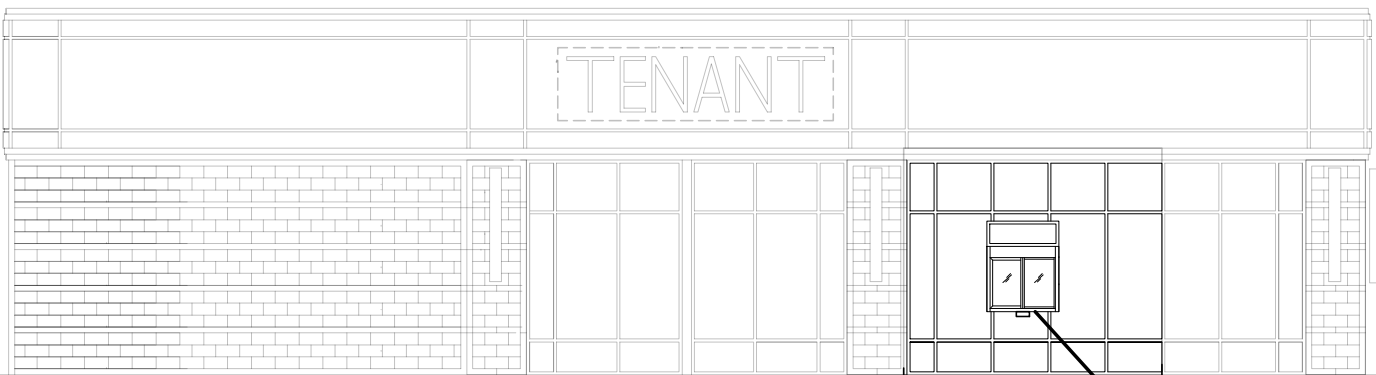
- ACCESS TO QUEUING LANES SHALL IN NO WAY INHIBIT INGRESS OR EGRESS TO THE BUILDING OR ANY OFF-STREET PARKING AREA, INHIBIT THE FLOW OF TRAFFIC THROUGHOUT AND WITHIN THE OFF-STREET PARKING AREA OR ENCROACH UPON ANY PUBLIC RIGHTS OF WAY
- A BYPASS LANE SHALL BE PROVIDED
- ONE LANE = 12 FEET
BYPASS LANE = 10 FEET
- RESTAURANT STACKING = 8 CARS (SPACES LOCATED ADJACENT TO POINT OF SERVICE SHALL NOT COUNT TOWARD COMPLIANCE WITH QUEUING REQUIREMENTS.
- WHERE 10 OR MORE PARKING SPACES ARE REQ'D, OFF-STREET PARKING AREAS SHALL BE LOCATED A MIN DISTANCE OF 12 FEET FROM PROPERTY LINE IN FRONT YARDS, AND 6 FEET FROM THE SIDE AND REAR PROPERTY LINES TO ACCOMMODATE A LANDSCAPED PERIMETER
- EXISTING (PROPOSED) PARKING = 56 SPOTS
- UPDATED PARKING = 43 SPOTS
- 56 x 20% = 11 SPOTS; IF REDUCING BY LESS THAN 11 SPOTS THEN A LEGISLATIVE SITE PLAN REVIEW IS NOT REQUIRED
- 56 - 43 = 13 SPOTS REDUCTION; WILL NEED LEGISLATIVE SITE PLAN
- STACKING LANES SHALL BE SEPARATED FROM DRIVEWAYS AND DRIVE AISLES
- C-3 COMMUNITY/REGIONAL SHOPPING DISTRICT
- PARKING RESTAURANT WITH DRIVE-THRU: 1 SPACE PER 50 GFA
- RETAIL SALES 1 SPACE PER 250 GFA TOTAL SQUARE FOOTAGE: 2,797 SQFT
- GENERAL OFFICE 1 SPACE PER 200 GFA FOR FIRST 2,000 S.F. (MIN OF 3 SPACES); PLUS, 1 SPACE PER 300 GFA FOR FLOOR AREA EXCEEDING 2,000 S.F.
- ADJUSTMENTS REDUCE BY 10% IF WITHIN 900 FEET OF PUBLIC TRANSIT ROUT
- REDUCE BY 10% IF NONRESIDENTIAL USE IS LOCATED WHERE RESIDENTS OF ALL RESIDENTIAL AND MIXED-USE AREAS WITHIN 1,320 FEET OF SUBJECT PROPERTY CAN WALK TO AND FROM THE NON-RESIDENTIAL USE ON A CONT. SIDEWALK SYSTEM
- REDUCE BY 10% IF NONRESIDENTIAL USE IS LOCATED WITHIN 900 FEET OF A PARKING LOT THAT IS AVAILABLE FOR USE BY THE PUBLIC WITHOUT CHARGE
- DRIVE-THRU REQUIREMENTS CANNOT BE LOCATED CLOSER THAN 120 FEET OF RESIDENTIAL DISTRICT BOUNDARY
- SHALL BE LOCATED TO SIDE OR REAR OF PRINCIPAL STRUCTURE AND SHALL NOT EXTEND BEYOND THE FRONT BUILDING WALL.

LANDSCAPING REQUIREMENTS

- ONE SHRUB SHALL BE PLANTED EVERY 3 FT OF LANDSCAPED AREA LENGTH, SPACED LINEARLY TO ADEQUATELY SCREEN HEADLIGHTS AND VEHICLE BUMPERS.
- DRIVE AISLES OF DRIVE THROUGH FACILITIES MUST BE EFFECTIVELY SCREENED FROM VIEW ALONG THE PUBLIC RIGHT-OF-WAY AND AT THE EDGES OF SITES ADJACENT TO A RESIDENTIAL USE TO MINIMIZE THE IMPACT OF EXTERIOR SITE LIGHTING, HEADLIGHT GLARE AND MENU DISPLAYS. PLANT MATERIALS ACTING AS SCREENS MUST BE NO LESS THAN 6 FT IN HEIGHT.
- PERIMETER LANDSCAPING SHALL BE ESTABLISHED ALONG THE EDGE OF THE PARKING LOT WITH A MINIMUM DEPTH OF 6 FEET FOR INTERIOR AREAS AND 12 FEET ADJOINING A RIGHT OF WAY.
- ALL PROPOSED PLANTINGS WILL BE PLANTED TO MEET THE CITY OF BLOOMINGTON SPECIFICATIONS.
- ALL NATURAL VEGETATION SHALL BE MAINTAINED WHERE IT DOES NOT INTERFERE WITH CONSTRUCTION OR THE PERMANENT PLAN OF OPERATION. EVERY EFFORT POSSIBLE SHALL BE MADE TO PROTECT EXISTING VEGETATION OR STRUCTURES FROM DAMAGE DUE TO EQUIPMENT USAGE.



FRONT ELEVATION - NO WORK



SIDE ELEVATION - LIMITED STOREFRONT WORK

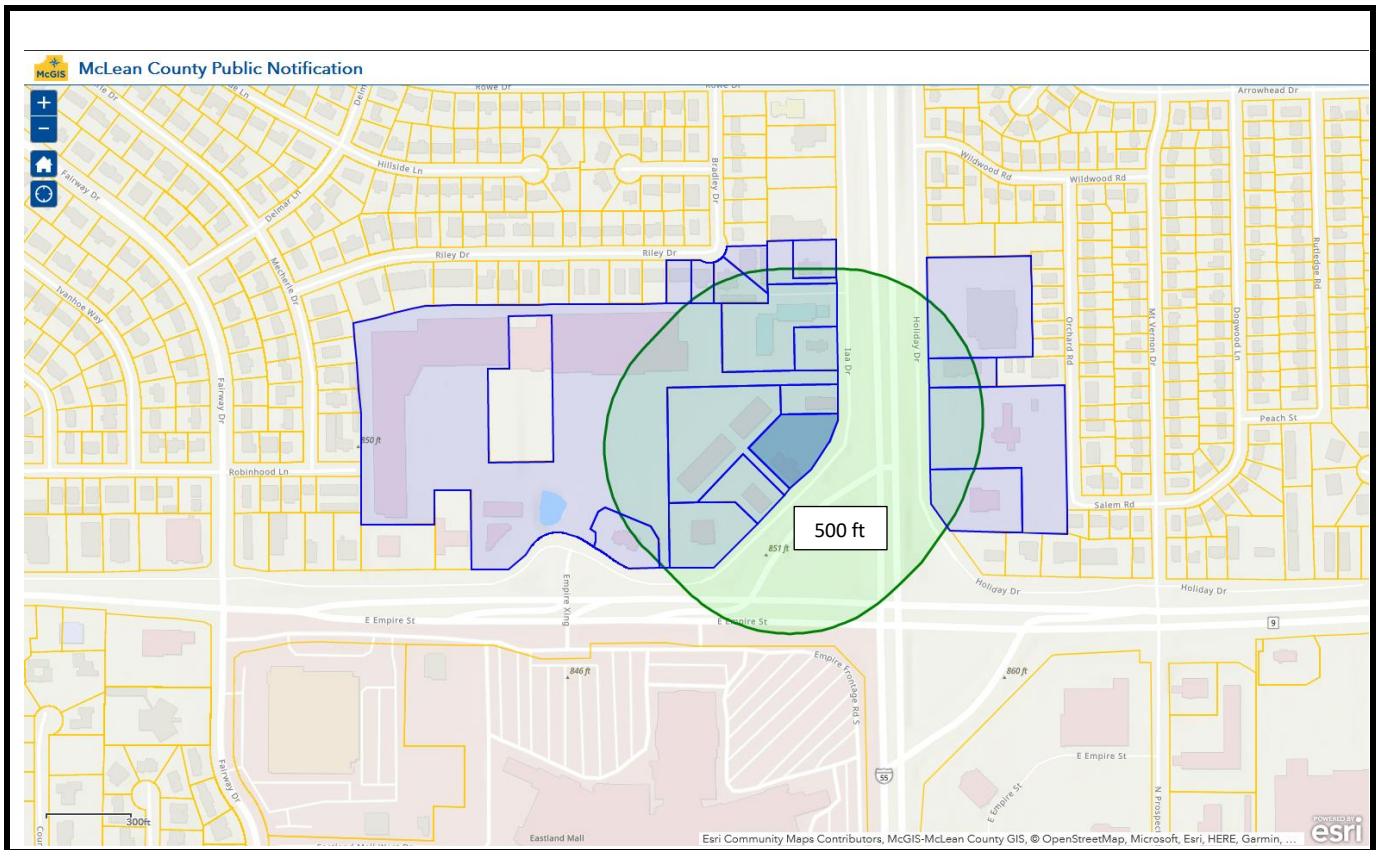
LJP ARCHITECTS PC
9136 MAYFIELD AVE
OAK LAWN, IL 60453
708.217.2152
WWW.LJPARCHITECTS.COM

CHICKEN SALAD CHICKS
506 IAA DR., SUITE 101
BLOOMINGTON, IL 61701

NO.	REVISION	DATE
PROJECT NO.	2022.0046	
DATE	09.01.22	
SHEET		
AL100	ARCHITECTURAL SITE PLAN	
DRAWN BY	DD	
CHECKED BY	BP	

THESE DRAWINGS AND SPECIFICATIONS ARE COPYRIGHTED AND SUBJECT TO COPYRIGHT PROTECTION AS AN ARCHITECTURAL WORK UNDER SECTION 17.02 OF THE COPYRIGHT ACT, 17 U.S.C. AS AMENDED JANUARY 2016. THE PROTECTION INCLUDES, WITHOUT LIMITATION, THE OVERALL FORM, ARRANGEMENT AND COMPOSITION OF SPACES, AND ELEMENTS OF DESIGN, UNDER SUCH PROTECTION, UNAUTHORIZED USE OF THESE DRAWINGS AND SPECIFICATIONS MAY RESULT IN CESSATION OF CONSTRUCTION, BUILDING SEIZURE, AND/OR MONETARY LIABILITY.

Map of notified properties within 500 ft of subject property



from the very beginning which was in 1994. Mr. Feddor reemphasized how Carrington Lane would be extended to connect to Fox Creek road which really benefits the neighborhood as it provides a circular flow through the neighborhood. Currently those living off Carrington Lane must backtrack through the neighborhood to get out. Mr. Fedor noted the original preliminary plan is made up of 34 total lots, with the additional cul-de-sac the amended preliminary plan will have a total of 37 lots. Mr. Wetterow confirmed this. Currently Tentac has 37 available lots so this would double their inventory.

Commissioner Beyer - asked if there are any challenges anticipated due to changes. Mr. Feddor stated the changes to the plan were minor so no challenges associated, but the cost of construction has changed and that is a challenge.

Commission Beyer inquired if there are any challenges with unit 5 school district accommodating this development. Mr. Feddor stated he did not believe there were any challenges as the impact of the subdivision was accounted for when the area was initially annexed, and the school was built. The amended preliminary plan is only adding 3 more lots than what was originally planned for.

There was no public comment.

Commissioner Krieger made a motion to recommend approval of the request of an Amended Preliminary Plan for Fox Creek Country Club for the property generally located near the intersection of Carrington Lane and Fox Creek Road. (PINs: 20-24-205-014 & 20-24-100-019) based upon the finding of facts. The motion was seconded by Commissioner Muehleck. Mr. Krieger - Yes, Mr. Muehleck - Yes, Mr. Danenberger - Yes, Mr. Sant-Amour - Yes, Ms. Patino - Yes, Ms. Beyer - Yes, and Chair Mohr - Yes. (7-0). The motion passed.

Staff noted that this case will be heard on the September 26, 2022, City Council agenda.

C. PR-08-22 Public hearing, review and action on a petition submitted by David Schmidt of LJP Architects requesting approval of a Legislative Site Plan for the property located at 506 IAA Drive, Suite 101. (PIN: 14-35-378-016)

City Staff Jon Branham presented the staff report, with a recommendation for approval.

Mr. Branham noted the request is being made because the proposed drive-through resulted in a 20% or greater change in the required parking. He stated a parking analysis was performed and sufficient parking still exists to meet code requirements for existing and future tenants. Mr. Branham noted the Commission has the authority via code to approve the location of the drive-through as it projects beyond the front of the building. He stated the applicant has provided adequate screening and landscaping per required by code.

Commissioner Beyer inquired about the projection of the drive-through component. Mr. Branham described the site layout and the location of the drive-through area.

DRAFT

MEETING MINUTES

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David Schmidt (24801 Winterberry Naperville, IL), LJP Architects, representing the applicant, provided further background information.

Commissioner Muehleck inquired about landscaping requirements. Mr. Schmidt stated they are providing what is required by code and described planting details.

Commissioner Beyer made a motion to recommend approval of the request of a Legislative Site Plan for the property located at 506 IAA Drive, Suite 101. (PIN: 14-35-378-016) based upon the finding of facts. The motion was seconded by Commissioner Sant-Amour. Mr. Krieger - Yes, Mr. Muehleck - Yes, Mr. Danenberger - Yes, Mr. Sant-Amour - Yes, Mr. Muncy - Yes, Ms. Patino-Yes, Ms. Beyer - Yes, and Chair Mohr - Yes. (7-0). The motion passed.

Staff noted that this case will be heard on the September 26, 2022, City Council agenda.

D. Z-24-21 Public Hearing, review and action on text amendments, modifications and deletions to the Bloomington Zoning Ordinance, Chapter 44 of the City Code, submitted by the Bloomington City Council (Resolution 2021-31) relating to (1) auto sale exclusions, definition, and zoning; (2) updating certain zoning classifications; (3) reviewing residential uses that were previously permitted by right or via Special Use in commercial districts should again be allowed; (4) zoning for snack food manufacturing; (5) zoning for assisted living facilities; and (6) the review and submission process and commission schedules.

City Staff, Mr. Wetterow and Ms. Pemberton presented the staff report, with a recommendation for approval.

Mr. Wetterow noted the Planning Commission has discussed recommendations and text amendments, pursuant to Ordinance 2021-31, at multiple meetings over the past year and has relayed important feedback to staff. These proposed text amendments are intended to provide clarity and address gaps resulting from the comprehensive Zoning Code rewrite of 2019.

Mr. Wetterow emphasized the staff memo provided an overview of identified issues and recommended amendments to the Code, as well as red-lined versions of each Article in the Zoning Code, as proposed for adoption. Staff committed to returning with additional information and discussion on one item (definitions for dwelling types); these definitions have been separated from the overall amendments proposed for Article XVI.

Ms. Pemberton presented additional information related to the proposed text amendments for dwelling types.

Presented three options for how to reintegrate zero-lot-line development.

Beyer - how did previous townhouses get built - Pemberton - all prior to 2019. What was logic in changing - Pemberton - not sure - Chair Mohr stated he believes it was unintended. Pemberton - issues likely change in staff, consultant involved and lull in development.

DRAFT

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CONSENT AGENDA ITEM NO. 7.J

FOR COUNCIL: September 26, 2022

WARD IMPACTED: Ward 6

SUBJECT: Consideration and action to approve the Request from Bloomington Normal Jaycees, who will hold an annual Bruegala fundraiser in Downtown Bloomington on Friday, October 7, 2022, for a Class LB (Limited/Beer and Wine) Liquor License, as requested by the City Clerk Department.

RECOMMENDED MOTION: The proposed License be approved.

STRATEGIC PLAN LINK:

Goal 5. Great Place - Livable, Sustainable City

STRATEGIC PLAN SIGNIFICANCE:

Objective 5d. Appropriate leisure and recreational opportunities responding to the needs of residents

BACKGROUND: Bloomington Normal Jaycees, Applicant, plans to host their annual Bruegala fundraiser on Friday, October 7, 2022, from 5:00 p.m. until 10:00 p.m. in Downtown Bloomington's Museum Square. The Applicant has requested a Class LB (Limited Service of Beer and Wine Only) liquor license, which allows the retail sale of beer and wine by civic, charitable, fraternal, educational, patriotic, festival, and/or religious organizations on premises in nonresidential locations with the following conditions: (1) Each license may only be issued for a maximum period of 60 days; (2) The qualified organization has been in active and continuous existence for a period of one year prior to the date of making the application, or is incorporated under the laws of the State of Illinois will be eligible to receive a "LB" license; and (3) No organization shall be issued more than three "LB" licenses in any twelve-month period. If the license is approved, the license will be the Applicant's second Class LB licenses issued to the organization within the past 12 months. In addition, if approved, the Applicant must also follow Section 133(D) 6(d) - 6(j) of Chapter 6 of the City Code, which imposes license conditions consistent to other events to the license.

The Applicant appeared before the Liquor Commission on August 31, 2022 where the Commission voted to positively recommend approval of the change in ownership request to Council. Draft minutes of the Liquor Commission Meeting are attached. All license creations, amendments or transfers are contingent upon compliance with all building, health, and safety codes.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: In accordance with City Code, on August 23, 2022, a public notice was published in *The Pantagraph*. Forty-two notices were mailed to properties adjacent to the applicant location.

FINANCIAL IMPACT: The current annual license fee for a Class LB liquor license is \$100, which will be recorded in the Non-Departmental-Liquor Licenses account (10010010-51010).

Stakeholders can locate this in the FY 2023 Budget Book titled "Budget Overview & General Fund" on page 132. It is also the establishment's responsibility to collect and pay all applicable taxes including State Sales Tax, Home Rule Tax, and Food and Beverage Tax.

AMERICAN RESCUE PLAN FUNDING IMPACT: N/A

COMMUNITY DEVELOPMENT IMPACT: This request meets the following goals and objectives of the Bloomington Comprehensive Plan 2035: N/A

Respectfully submitted for consideration.

Prepared by: Amanda Stutsman, Deputy City Clerk

ATTACHMENTS:

[CLK 3B Class L Limited Liquor License App_BLM NM Jaycees_Bruegala](#)

[CLK 3C Special Event Permit_Bruegala 2022 Permit](#)

[CLK 3D Map_Bruegala 2022](#)

[CLK 3E DRAFT 08-31-22 Liquor Commission Minutes_BN Jaycees \(Bruegala\)](#)

September 15, 2022

City Clerk Requirement Verification Memo

To: City Council Review

Re: Legal Name: Bloomington Normal Jaycees

D/B/A Name: Bloomington Normal Jaycees

Dear Reviewer,

The City Clerk Department has reviewed the application of the above-mentioned applicant's submission. The required documents below were reviewed and considered suitable.

- Proof of Good Standing with the State of Illinois
- Event Specific Certificate of Liability Insurance (DRAM Shop) – 10/07/2022 to 10/08/2022
- Liquor Bond in the amount of \$2,000 – 08/23/2022 to 08/23/2023

The documents listed above are available for review upon request. If you have any questions or concerns, please feel free to reach out.

Respectfully,

Amanda Stutsman
Deputy City Clerk



Application for Class "L" Limited Liquor License

Events for Civic, Service, Charitable, Fraternal or Social Organization, Group or Entity

Applicant Organization Contact Information: Please fill in your business information completely and legibly.

Legal Entity Name (Corporate/LLC Name)	BLOOMINGTON-NORMAL JAYCEES
Doing Business As (DBA) OR Establishment Name (Assumed names must be registered with the State of Illinois)	BLOOMINGTON-NORMAL JAYCEES
Legal Entity Address (including City, State, and Zip)	PO Box 42 Bloomington IL 61702
Legal Entity Phone Number	815-263-0236
Legal Entity Email Address	Bruegala@gmail.com
Establishment Address including Zip	
Establishment Phone Number	
Establishment Email Address	
*Email Address for ALL City Communications:	bruegala@gmail.com

*Note, that all City communications related to this Application and/or the resulting license, if approved, will be sent by email to the email designated for all City Communications. It is the responsibility of the business to notify the City of any changes.

Below Please List Those Responsible for Licensing the Event & Attending the Liquor Commission Meeting

Primary Contact: (A current member, officer or director of the organization, group or entity in charge of event.)

Name (First & Last)	City	State	Zip
Sara Willenborg	Normal	IL	61761
Phone Number	Email Address		

Secondary Contact: (A current member, officer or director of the organization, group or entity assisting with event.)

Name (First & Last)	City	State	Zip
Kyle Willenborg	Normal	IL	61761
Phone Number	Email Address		

Contact Information for the Legal Entity's Agent: (If applicable)

Name (First & Last)	City	State	Zip
Phone Number	Email Address		

EVENT INFORMATION

Name of Event	Bruegala Charity Beer Festival
Event Address	Downtown Bloomington Square
Anticipated Number of Attendees:	2,000

Event Date(s)	Start Time(s)	End Time(s)
10/7/2022	5:00 PM	10:00 PM

SPECIAL EVENT PERMIT

“BOOGALA” - BRUEGALA DOWNTOWN

DATE: FRIDAY, OCTOBER 7, 2022, Rain date: 10/14

TIME: 12:00 P.M. UNTIL 10 P.M.

Date Prepared: July 22, 2022

SPONSORING ORGANIZATION(S): Bloomington-Normal Jaycees

CONTACT PERSON: Sara Willenborg

PHONE: [REDACTED]

EMAIL: [REDACTED]

APPLICATION RECEIVED: Yes

CERTIFICATE OF INSURANCE RECEIVED: Yes

HOLD HARMLESS: Yes

NATURE OF EVENT:

Fundraiser for the various charitable projects, consisting of beer, food, and amplified music. Building on the success of last year's event, the Bruegala organizing committee is expanding the footprint of the event. The event is free to attend, but customers must purchase a ticket to buy beer. The event will run from 4 p.m. - 9 p.m. around the Downtown Square.

COVID – 19 CONSIDERATIONS:

Event organizers will adhere to State, local, CDC regulations regarding COVID-19 (mask requirements, social distancing) and will limit the number of people attending the event in accordance with the Restore Illinois Plan. The event organizer will communicate the requirements through signage and event promotional materials. Should the Region move into a new phase or tier the event organizer agrees to adhere to attendance number changes.

EVENT LOCATION/PARADE ROUTE:

Jefferson St. between Main and the alley past Center, Main St. from Jefferson and Washington., Center Street from Washington to the alley past Jefferson.

TRAFFIC CONTROL ARRANGEMENTS:

Close Jefferson St. between Main and the alley past Center, Main from Washington to Jefferson, and Center Street from Washington to the alley past Jefferson on October 7, 2022 at 12 p.m. The streets will reopen with the end of the farmers' market on Saturday, October 8, 2022.

POLICE:

All vehicles located in restricted areas will be towed at the owner's expense by Joe's Towing starting at noon on Friday, October 7, 2022. Vehicles will be relocated to Joe's holding lot.

PUBLIC WORKS WILL PROVIDE THE FOLLOWING:

- Install all “No Parking” signs no later than 12 a.m. on Wednesday, October 5, 2022.
- Close the streets listed above at 12 p.m. on Friday, October 7, 2022, and reopen streets after the Farmers' Market.
- Provide a dump truck and place on Jefferson, past Main outside of Pantagraph.

SPECIAL EVENT PERMIT

PARKS AND RECREATION WILL PROVIDE THE FOLLOWING:

Provide the Parks Portable stage and place it at the Jefferson and Main intersection. The event organizer will provide its own sound and lights for the event. Provide five (5) trash cans with bags.

LIQUOR: Each business that intends to sell/serve liquor outside of their original approved premise must contact the City Clerk Department at (309) 434-2509 ext. 6 to obtain the correct application and information needed. All special events approved for liquor are required to comply with the provisions of Bloomington City Code Chapter 6, Section 133D. If approved, the organizer must obtain the required certificates or permits before the special event.

For special events that do not qualify as recurring special events, the organizer will be scheduled to appear at a public hearing before the Liquor Commission to provide details to the Commissioners regarding the event. **The organizer must attend this meeting.** The Liquor Commission has the authority to approve, deny, or approve requests with conditions.

AMERICAS WITH DISABILITIES ACT CONSIDERATIONS: The event organizer will provide reasonable accommodations in making their event accessible to those with disabilities. This includes but is not limited to providing ADA-compliant bathrooms or porta-potties and access to food and beverage, designating walkways or aisles at least five feet wide, allowing service animals, and having access to or providing designated ADA parking. Please adhere to state ADA guidelines, <https://www.illinoisattorneygeneral.gov/rights/disabilityrights.html> Here is an additional resource to aid event organizers make their events more ADA accessible, <https://adata.org/guide/planning-guide-making-temporary-events-accessible-people-disabilities>

ORGANIZER RESPONSIBILITIES:

1. If you are interested in reserving the Parks stage, call 309-434-2260.
2. The event organizer is responsible for notifying residents, property owners, and businesses about the event at least thirty days prior to the event. Notice shall be given for an area within a three-block radius of the event, or within five hundred (500) feet in every direction of the event site, whichever is greater. The notice must include the date(s) on which the event organizer will be appearing before the Liquor Commission, or upon which any suspension of the Liquor Code for the event will be considered by the Liquor Commission.
3. If using a stage with portable audiovisual rigging, the event organizer must provide the City of Bloomington's Economic Development Division a copy of the certification from the Entertainment Technician Certification Program operated by the Entertainment Services and Technology Association for the person(s) doing the work prior to the event. Failure to meet this responsibility will result in the revocation of your special event permit. This certification must be received no later than one week prior to the event.
4. Make sure that all cords crossing the public right of way are covered ADA compliant cable control.
5. If using the McLean County Museum of History's lawn for your event in any capacity, please coordinate with Museum staff 30 days prior to the event if not earlier. Museum staff can be reached at 309-827-0428.
6. Ensure that adequate portapotties are available for your concert attendees. Remove the portapotties in a timely manner prior to the Farmers' Market set up.

SPECIAL EVENT PERMIT

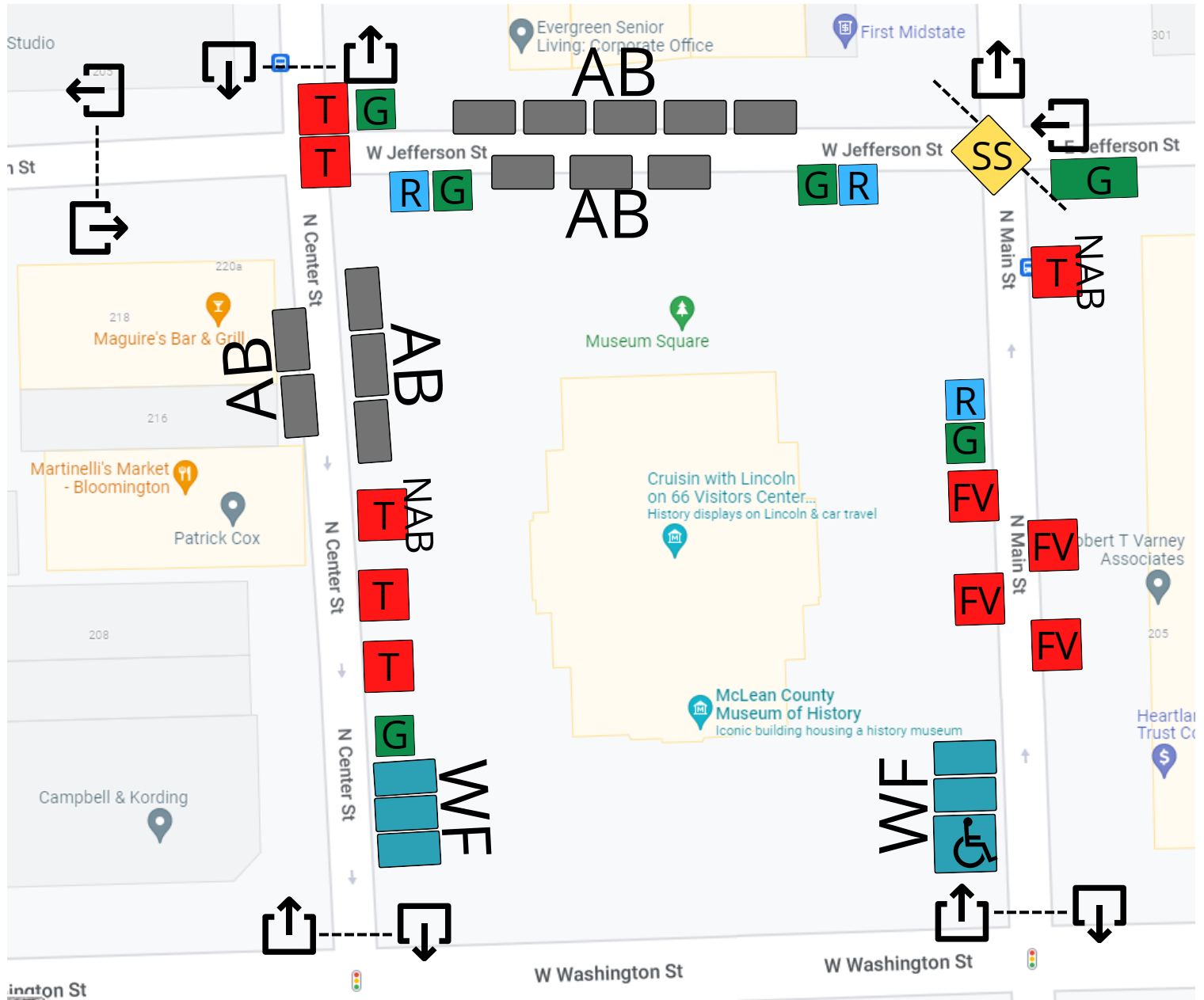
7. The organizer is in charge of all garbage and recycle collection and disposal. Ensure that the streets are returned to the same condition they were in prior to the event.
8. Bring trash bags and empty barrels into dump truck.
9. Provide clearly identifiable staff or volunteers so that adequate controls are in place for alcohol consumption in the concert area.
10. No alcohol shall be allowed to leave the designated event area. Last call will be given at 9:30 pm. Ensure that anyone who purchases alcohol to be consumed inside the event area wears a wristband. Signage must be placed at the event area boundaries indicating where the consumption area ends.
11. If using a tent larger than 10'x12', you will need to fill out permit from the Economic and Community Development Department, <https://www.cityblm.org/home/show-publisheddocument/9675/636571472819270000>
12. Make arrangements with the Economic Development Division to gain access to the power boxes on Jefferson and in the lampposts prior to your event by calling 309-434-2295.
13. All food trucks must apply for a permit from the Economic and Community Development Department. Here is the link to the permit, <https://www.cityblm.org/home/show-publisheddocument/9675/636571472819270000>
14. Appoint a designated volunteer or staff person to be in charge of ensuring that barricades remain intact. It is the City's recommendation that barricades not be moved. Only the designated volunteer(s) can move the barricades, if necessary. The designated person must meet with Public Works staff prior to the event so that staff can train the volunteer on proper barricade set up. You can make this appointment by calling Colleen Winterland at 309-434-2225. If that volunteer is not available, contact Police, non-emergency 309-820-8888 prior to moving barricades. Keep in mind Staff at this number will not be able to respond instantly. It is the responsibility of the organizer to ensure that nobody removes, changes, or anyway interferes with the setup of barricades, signs, or any other traffic control device set up by City staff, except for the designated volunteer(s). Contact the Police, non-emergency 309-820-8888, to report anyone tampering of such. There is a fine ranging from \$250-\$500 for illegal moving the barricades or other traffic control devices.
15. The event organizer must post a notice to inform the public and victims of human trafficking of the telephone hotline number of the Human Traffic Resource Center as required by the Human Trafficking Resource Center Notice Act. (775 ILCS 50/1, et seq.) Find helpful models at <https://www.dhs.state.il.us/page.aspx?item=82023>. The notice must be posted in a conspicuous and accessible place in clear view of the public and employees where similar notices are customarily posted. Failure to do so could result in a \$500 fine per violation.
16. Follow the CDC's guidelines on holding events amidst COVID-19. Information can be found on their website at <https://www.cdc.gov/coronavirus/2019-ncov/your-health/large-gatherings.html>
17. Please review the Illinois Department of Commerce and Economic Opportunity resources for special events, <https://dceocovid19resources.com/restore-illinois/restore-illinois-phase-4/meetings-and-social-events/> There are several resources on this site, such as posters and social media graphics you can download.

CANCELLATION POLICY:

SPECIAL EVENT PERMIT

If you need to cancel your event, please call the Bloomington Police non-emergency number at 309-820-8888 at least 2 hours prior to your event. They will notify the appropriate department staff. The more advance notice you can provide helps the staff considerably.

FOR OFFICE USE ONLY	
DISTRIBUTION LIST	
Tim Gleason, City Manager	Billy Tyus, Deputy City Manager
Amanda Mohan, City Clerk Department	Kevin Kothe, Public Works
Shelly Perry, Connect Transit	Phil Allyn, Traffic Engineer, Public Works
Melissa Hon, Economic & Community Development	Darwin Miles, Public Works
Catherine Dunlap, Economic & Community Development	Craig Shonkwiler, Engineer, Public Works
Hannah Horn, Economic & Community Development	JT Thomas, Public Works
Russ Waller, Facilities	Troy Olson, Public Works
Chris McAllister, Economic & Community Development	Colleen Winterland, Public Works
Chief Eric West, Fire Department	Brett Lueschen, Water Department
Linda Foutch, McLean County Health Dept.	
Bob Moews, Parks, Recreation & Cultural Arts Dept.	Katherine Murphy, Communications Director
Dave Lamb, Parks, Recreation & Cultural Arts Dept.	Asst. Chief Ken Bays, Police Dept.
George Boyle, Legal	Asst. Chief Paul Williams, Police Dept.



The following item was presented:

Item 5.B. Consideration and action to approve the Request from Bloomington Normal Sunrise Rotary, who will hold an annual Oktoberfest 5K Run/1 Mile Walk fundraiser at 1750 GE Road on Sunday, October 16, 2022, for a Class LB (Limited/Beer and Wine) Liquor License, as requested by the City Clerk Department.

Commissioner Meister recused herself at 5:07 p.m. as she was a member of the Bloomington Normal Sunrise Rotary.

The Public Hearing opened at 5:08 p.m.

Kristen Kubsch, Bloomington Normal Sunrise Rotary Board Member, after being sworn, addressed the Commission. She explained that the event was an annual fundraiser within General Electric Park and that the event did not require any city street closures. She stated that alcohol would be offered after the run/walk at the park clubhouse where participants over the age of 21 would receive a wristband. She assured the Commission that no alcohol would leave the building and that all volunteers would be BASSET trained.

Commissioner Mwilambwe asked how many years the Bloomington Normal Sunrise Rotary had held the Oktoberfest Event. Ms. Kubsch stated they held this event for 10 years and had no issues or incidents to her knowledge.

Commissioner Mwilambwe asked if there were any questions or concerns from staff. Staff had no questions or concerns.

The Public Hearing closed at 5:10 p.m.

Council Member Mwilambwe made a motion, seconded by Council Member to positively recommend the item to Council.

Mayor Mwilambwe directed the Clerk to call roll:

Motion carried.

Commissioner Meister returned to the meeting at 5:11 p.m.

The following item was presented:

Item 5.C. Consideration and action to approve the Request from Bloomington Normal Jaycees, who will hold an annual Bruegala fundraiser in Downtown Bloomington on Friday, October 7, 2022, for a Class LB (Limited/Beer and Wine) Liquor License, as requested by the City Clerk Department.

The Public Hearing opened at 5:12 p.m.

Andrea Whalen, Bloomington Normal Jaycees Board Secretary, and Sahara Williamsburg, Bruegala Event Chair, were sworn in separately.

Ms. Whalen addressed the Commission and explained it would be the 22nd year for Bruegala. She stated that the event would take place around the Museum Square. She stated that persons over the age of 21 would receive wristbands at an ID check station and said participants could purchase beer tickets that they could exchange for beer. Ms. Whalen stated that no individual could buy beer if they did not have a wristband. She explained that the organization would have extra security to monitor entrances and exits to ensure beer did not leave the event space.

Ms. Williamsburg had no additional comments to add.

George Boyle, Asst. Corporation Counsel, asked the hours of the event. Ms. Whalen confirmed the event would be from 5:00 p.m. to 10:00 p.m.

Commissioner Meister asked when the live music would end. Ms. Whalen confirmed the live music would end at 10:00 p.m.

Catherine Dunlap, Downtown Development Specialist, informed the Commission that this would be the second year in Downtown and that the event had expanded. She noted the additional request to allow home brewers to participate in this year's event.

Mr. Boyle stated he continued to research and would have more clarity within the next few days.

The Public Hearing closed at 5:15 p.m.

Council Member Mwilambwe made a motion, seconded by Council Member Meister to positively recommend the item to Council.

Mayor Mwilambwe directed the Clerk to call roll:

Motion carried.

The following item was presented:

Item 5.D. Sanctions Review Hearing on Violation #2022-017 issued to Around the Corner, d/b/a JP's Wheel & Ale House, 409 N. Hershey Road, for violating Section 37 of Chapter 6 relating to change of ownership, as requested by the Legal Department.

Mr. Boyle updated the Commission on the violation and explained that there was an admission to the violation. The establishment was fined \$600 which was paid before the meeting. This matter is settled.

The following item was presented:

Item 5.E. Sanctions Review Hearing on Violation #2022-018 issued to JK Entertainment, LLC, d/b/a Mass VR, at 4 Currency Drive, for violating Section 37 of Chapter 6 relating to change of ownership, as requested by the Legal Department.

Mr. Boyle updated the Commission on the violation and explained that there was an admission to the violation. The establishment was fined \$600 which was paid before the meeting. This matter is settled.

Old Business

No Old Business was discussed.

New Business

No New Business was discussed.

Executive Session

No Executive Session was had.

Adjournment

Commissioner Meister made a motion, seconded by Commissioner Mwilambwe, to adjourn the meeting.

Motion carried unanimously (viva voce).

The meeting adjourned at 4:31 p.m.



CONSENT AGENDA ITEM NO. 7.K

FOR COUNCIL: September 26, 2022

WARD IMPACTED: Ward 4

SUBJECT: Consideration and action to approve the Request from Bloomington Normal Sunrise Rotary, who will hold an annual Oktoberfest 5K Run/1 Mile Walk fundraiser at 1750 GE Road on Sunday, October 16, 2022, for a Class LB (Limited/Beer and Wine) Liquor License, as requested by the City Clerk Department.

RECOMMENDED MOTION: The proposed License be approved.

STRATEGIC PLAN LINK:

Goal 5. Great Place - Livable, Sustainable City

STRATEGIC PLAN SIGNIFICANCE:

Objective 5d. Appropriate leisure and recreational opportunities responding to the needs of residents

BACKGROUND: Bloomington Normal Sunrise Rotary, Applicant, plans to host their annual Oktoberfest 5K Run/1 Mile Walk fundraiser on Sunday, October 16, 2022, from 12:00 p.m. (noon) until 5:00 p.m. with post-run event at 1750 GE Road. The Applicant has requested a Class LB (Limited Service of Beer and Wine Only) liquor license, which allows the retail sale of beer and wine by civic, charitable, fraternal, educational, patriotic, festival, and/or religious organizations on premises in nonresidential locations with the following conditions: (1) Each license may only be issued for a maximum period of 60 days; (2) The qualified organization has been in active and continuous existence for a period of one year prior to the date of making the application, or is incorporated under the laws of the State of Illinois will be eligible to receive a "LB" license; and (3) No organization shall be issued more than three "LB" licenses in any twelve-month period. If the license is approved, the license will be the Applicant's third Class LB licenses issued to the organization within the past 12 months. In addition, if approved, the Applicant must also follow Section 133(D) 6(d) - 6(j) of Chapter 6 of the City Code, which imposes license conditions consistent to other events to the license.

The Applicant appeared before the Liquor Commission on August 31, 2022 where the Commission voted to positively recommend approval of the change in ownership request to Council. Draft minutes of the Liquor Commission Meeting are attached. All license creations, amendments or transfers are contingent upon compliance with all building, health, and safety codes.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: In accordance with City Code, on August 23, 2022, a public notice was published in *The Pantagraph*. Thirty-five notices were mailed to properties adjacent to the applicant location.

FINANCIAL IMPACT: The current annual license fee for a Class LB liquor license is \$100,

which will be recorded in the Non-Departmental-Liquor Licenses account (10010010-51010). Stakeholders can locate this in the FY 2023 Budget Book titled "Budget Overview & General Fund" on page 132. It is also the establishment's responsibility to collect and pay all applicable taxes including State Sales Tax, Home Rule Tax, and Food and Beverage Tax.

AMERICAN RESCUE PLAN FUNDING IMPACT: N/A

COMMUNITY DEVELOPMENT IMPACT: This request meets the following goals and objectives of the Bloomington Comprehensive Plan 2035: N/A

Respectfully submitted for consideration.

Prepared by: Amanda Stutsman, Deputy City Clerk

ATTACHMENTS:

[CLK 2C DRAFT 08-31-2022 Liquor Commission - Special Meeting - Minutes_BN Sunrise Rotary \(Oktoberfest Run\)](#)

The following item was presented:

Item 5.B. Consideration and action to approve the Request from Bloomington Normal Sunrise Rotary, who will hold an annual Oktoberfest 5K Run/1 Mile Walk fundraiser at 1750 GE Road on Sunday, October 16, 2022, for a Class LB (Limited/Beer and Wine) Liquor License, as requested by the City Clerk Department.

Commissioner Meister recused herself at 5:07 p.m. as she was a member of the Bloomington Normal Sunrise Rotary.

The Public Hearing opened at 5:08 p.m.

Kristen Kubsch, Bloomington Normal Sunrise Rotary Board Member, after being sworn, addressed the Commission. She explained that the event was an annual fundraiser within General Electric Park and that the event did not require any city street closures. She stated that alcohol would be offered after the run/walk at the park clubhouse where participants over the age of 21 would receive a wristband. She assured the Commission that no alcohol would leave the building and that all volunteers would be BASSET trained.

Commissioner Mwilambwe asked how many years the Bloomington Normal Sunrise Rotary had held the Oktoberfest Event. Ms. Kubsch stated they held this event for 10 years and had no issues or incidents to her knowledge.

Commissioner Mwilambwe asked if there were any questions or concerns from staff. Staff had no questions or concerns.

The Public Hearing closed at 5:10 p.m.

Council Member Mwilambwe made a motion, seconded by Council Member to positively recommend the item to Council.

Mayor Mwilambwe directed the Clerk to call roll:

Motion carried.

Commissioner Meister returned to the meeting at 5:11 p.m.

The following item was presented:

Item 5.C. Consideration and action to approve the Request from Bloomington Normal Jaycees, who will hold an annual Bruegala fundraiser in Downtown Bloomington on Friday, October 7, 2022, for a Class LB (Limited/Beer and Wine) Liquor License, as requested by the City Clerk Department.

The Public Hearing opened at 5:12 p.m.

Andrea Whalen, Bloomington Normal Jaycees Board Secretary, and Sahara Williamsburg, Bruegala Event Chair, were sworn in separately.

Ms. Whalen addressed the Commission and explained it would be the 22nd year for Bruegala. She stated that the event would take place around the Museum Square. She stated that persons over the age of 21 would receive wristbands at an ID check station and said participants could purchase beer tickets that they could exchange for beer. Ms. Whalen stated that no individual could buy beer if they did not have a wristband. She explained that the organization would have extra security to monitor entrances and exits to ensure beer did not leave the event space.

Ms. Williamsburg had no additional comments to add.



CONSENT AGENDA ITEM NO. 7.L

FOR COUNCIL: September 26, 2022

WARD IMPACTED: Ward 5

SUBJECT: Consideration and action to approve the Application from B FORE, LLC, d/b/a X-Golf Bloomington, to be located at 1407 N. Veterans Pkwy, Units 2 and 3, requesting a Class EAS (Entertainment, All Types of Alcohol, and Sunday Sales) Liquor License, as requested by the City Clerk Department.

RECOMMENDED MOTION: The proposed License be approved.

STRATEGIC PLAN LINK:

Goal 5. Great Place - Livable, Sustainable City

STRATEGIC PLAN SIGNIFICANCE:

Objective 5e. More attractive city: commercial areas and neighborhoods

BACKGROUND: B FORE, LLC (Applicant) is seeking a liquor license to serve alcohol at the establishment to be located at 1407 N. Veterans Pkwy, Units 2 and 3. The Applicant has requested a Class EAS (Entertainment, All Types of Alcohol, and Sunday Sales) liquor license, which would allow an establishment whose primary function is an entertainment or recreational sports venue to sell all types of alcohol for consumption on the premises seven (7) days a week.

The Applicant appeared before the Liquor Commission on August 8, 2022 where the Commission voted to positively recommend the license to Council. Draft minutes of the Liquor Commission Meeting are attached. All license creations, amendments, or transfers are contingent upon compliance with all building, health, and safety codes.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: In accordance with City Code, on July 31, 2022, a public notice was published in *The Pantagraph* and 104 notices were mailed to properties adjacent to the applicant property.

FINANCIAL IMPACT: The current annual license fee for a Class EAS Liquor License is \$3,300, which will be recorded in the Non-Departmental-Liquor Licenses account (10010010-51010). Stakeholders can locate this in the FY 2023 Budget Book titled "Budget Overview & General Fund" on page 132. It is also the establishment's responsibility to collect and pay all applicable taxes including State Sales Tax, Home Rule Tax, and Food and Beverage Tax.

AMERICAN RESCUE PLAN FUNDING IMPACT: N/A

COMMUNITY DEVELOPMENT IMPACT: This request meets the following goals and objectives of the Bloomington Comprehensive Plan 2035: *The application meets the following goals and objectives of the Bloomington Comprehensive Plan 2035:* ED-1 Ensure a broad range of employment opportunities for all residents. ED-1.1 Focus on retention and expansion of existing businesses.

Respectfully submitted for consideration.

Prepared by: Amanda Stutsman, Deputy City Clerk

ATTACHMENTS:

[CLK 4B Liquor License Application_X-Golf Bloomington](#)

[CLK 4C 08-09-2022 LIQ COM Minutes_Regular Session_Signed_X-Golf](#)

September 13, 2022

City Clerk Requirement Verification Memo

To: City Council Review

Re: Legal Name: B FORE, LLC

D/B/A Name: X-Golf Bloomington

Dear Reviewer,

The City Clerk Department has reviewed the application of the above-mentioned applicant's submission. The required documents below were reviewed and considered suitable.

- Articles of Organization
- Proof of Good Standing with the State of Illinois
- Financial Documentation: Business Loan Approval and Sales Projections
- A Lease between Lakewood Plaza Investors, LLC, and B FORE, LLC, for the term 07/01/2022 to 07/01/2032
- Bloomington/Normal Food and Beverage Tax Registration Form

The documents listed above are available for review upon request. If you have any questions or concerns, please feel free to reach out.

Respectfully,

Amanda Stutsman
Deputy City Clerk

Liquor License Application

Applicant Business Contact Information: Please fill in your business information completely and legibly.

Legal Entity Name (Corporate/LLC Name)	B FORE, LLC
Doing Business As (DBA) OR Establishment Name <i>(Assumed names must be registered with the State of Illinois)</i>	X-GOLF BLOOMINGTON
Legal Entity Address <i>(including City, State, and Zip)</i>	703 SANCTUARY LANE, JOLIET, IL, 60435
Legal Entity Phone Number	815-735-6769
Legal Entity Email Address	XGOLFBLOOMINGTON@GMAIL.COM
Establishment Address including Zip	1407 N VETERANS PKWY, BLOOMINGTON, IL, 61704
Establishment Phone Number	708-670-7367
Establishment Email Address	XGOLFBLOOMINGTON@GMAIL.COM
*Email Address for <u>ALL</u> City Communications:	XGOLFBLOOMINGTON@GMAIL.COM

*Note, that all City communications related to this Application and/or the resulting license, if approved, will be sent by email to the email designated for all City Communications. It is the responsibility of the business to notify the City of any changes.

BELOW PLEASE LIST THOSE RESPONSIBLE FOR LICENSING THE ESTABLISHMENT

Primary Contact:

Name (First & Last)	City	State	Zip
ROBERT A BIBEAU III	HOMER GLEN	IL	60491
Phone Number	Email Address		

Contact Information for the Legal Entity's Agent: *(If applicable)*

Name (First & Last)	City	State	Zip
JEFFREY BASS	JOLIET	IL	60435
Phone Number	Email Address		

Contact Information for the Establishment's General Manager: *(If different than above)*

Name (First & Last)	City	State	Zip
BLAKE FAVERO	COAL CITY	IL	60416
Phone Number	Email Address		

Applicants should review Chapter 6: Alcoholic Beverages (<https://ecode360.com/34403863>) of the Bloomington City Code for all requirements, obligations and information on liquor licensing.

Liquor License Fee Chart					
Class	Description	2020 Fees		2021 Fees	
		Semi	Annual	Semi	Annual
PA	Package Sales – All Types of Liquor <i>(Fee applies to all except CA, EA, RA, or TA)</i>	\$600	\$1,200	\$650	\$1,300
PB	Package Sales – Beer and Wine Only <i>(Package Sales fee for CB, EB, RB, or TB, but no Package Sales fee applies to CA, EA, RA, or TA)</i>	\$450	\$900	\$500	\$1,000
S	Sunday <i>(Fee applies to all except CA & CB)</i>	\$275	\$550	\$300	\$600
	Curbside Pick-Up and Delivery of Alcohol	-	-	-	-
	Outdoor Consumption Area	-	-	-	-

Liquor License Fee Chart (cont.)					
Class	Description	2020 Fees		2021 Fees	
		Semi	Annual	Semi	Annual
CA	Clubs – All Types of Liquor	\$1,200	\$2,400	\$1,350	\$2,700
CB	Clubs – Beer and Wine Only	\$400	\$800	\$450	\$900
EA	Entertainment/Recreational Sports Venue – All Types of Liquor	\$1,200	\$2,400	\$1,350	\$2,700
EB	Entertainment/Recreational Sports Venue – Beer and Wine Only	\$400	\$800	\$450	\$900
GPB	Convenience Store (Package) – Beer and Wine Only	\$450	\$900	\$500	\$1,000
MA	Hotel/Motel – All Types of Liquor	\$600	\$1,200	\$650	\$1,300
MB	Hotel/Motel – Beer and Wine Only	\$375	\$750	\$425	\$850
RAP	Restaurant, All Types of Liquor, and Package Sales	\$1,200	\$2,400	\$1,350	\$2,700
RBP	Restaurant, Beer & Wine Only, and Package Sales	\$512.50	\$1,025	\$750	\$1,200
RA	Restaurant – All Types of Liquor	\$1,200	\$2,400	\$1,350	\$2,700
RB	Restaurant – Beer and Wine Only	\$400	\$800	\$450	\$900
ST	Stadium – All Types of Liquor	\$1,200	\$2,400	\$1,350	\$2,700
TAP	Tavern, All Types of Liquor, and Package Sales	\$1,200	\$2,400	\$1,350	\$2,700
TBP	Tavern, Beer and Wine Only, and Package Sales	\$512.50	\$1,025	\$750	\$1,200
TA	Tavern – All Types of Liquor	\$1,200	\$2,400	\$1,350	\$2,700
TB	Tavern – Beer and Wine Only	\$400	\$800	\$450	\$900

The questions contained in this Application apply equally to all business owners, partners, officers, or members of the applicant business. If more space is needed to answer any question completely, please attach the additional information.

Status of Business Information:

- Check the applicable box which corresponds to your business's filing with the Illinois Secretary of State.

☐ Sole Proprietorship

☒ Limited Liability Company (LLC)
A copy of the Articles of Organization must be attached.

☐ Partnership (Date of Formation: N/A)

☐ Corporation (Inc. or Corp.)
A copy of the Articles of Incorporation must be attached.
- Attach a list including the name, age, address, and percent of ownership/stock for each owner/partner/member.
- ☐ Yes **If Applicant is a Corporation or LLC:** Is any individual owning more than 5% of stock in the applicant business ineligible to hold a liquor license for any reason other than citizenship or residence? *If yes, please identify the individual(s) and explain:* _____
☒ No
☐ N/A

Business Owner/Operator: (Please circle Yes (Y) or No (N) where applicable.)

- I verify that all owners, partners, officers, members, and majority stockholders:

☒ Yes ☐ No Are 21 years of age or older.

☒ Yes ☐ No Are citizens of the United States.

☒ Yes ☐ No Have never been convicted of any felony, or of the violation of any law relating to the prohibition of the sale of alcoholic liquor, or any other crime or misdemeanor (except minor traffic violations).

☒ Yes ☐ No Have never been convicted of a violation of any federal or state law concerning the manufacture, possession, or sale of alcoholic liquor.

☒ Yes ☐ No Have never been convicted of pandering or any other crime opposed to decency and morality.
- Illinois Liquor Law states the applicant individual must be a resident of the city, village or county in which the premises covered by the license is located. 235ILCS 5/6-2(a)(1)

2A ☐ Yes ☒ No Are any of the persons listed under ownership a resident of McLean County?

2B ☐ Yes ☒ No Is the General Manager a resident of McLean County?
- ☐ Yes ☒ No Is the General Manager of the establishment unable to hold a liquor license for any reason other than citizenship or residence?
- ☐ Yes ☒ No Is the establishment located within 100 feet of any church, school, hospital, home for aged, indigent persons, or war veterans and/or their wives or children?



5. ☐ Yes ☒ No Is the premises for which the license is sought owned?
 5A ☒ Yes ☐ No If not, does a valid lease to the premises for which the license is sought exist?
If so, a copy of the lease is required.
☐ Yes ☒ No Do you know of any reason whether stated in the above questions or not, that this application does not comply with the laws of the State of Illinois, or the Bloomington City Code in connection with the proposed sale of alcoholic beverages? *If yes, please explain:* N/A
N/A

Nature of License:

- What type of establishment is intended to be operated with this license? (e.g. lounge, tavern, restaurant, wine & cheese shop) ENTERTAINMENT WITH INDOOR GOLF SIMULATORS WITH FOOD AND BEVERAGES
- What class of liquor license is being sought? (See descriptions beginning on page 1.) S/EA
- ☒ Yes ☐ No Will the establishment offer Sunday Sales?
- ☐ Yes ☒ No Will the establishment offer Curbside Pick-Up & Delivery of Alcohol? (Package License Holders Only)
 See City Code Ch. 6 Sec. 32 for more details. <https://ecode360.com/34837503>
- ☐ Yes ☒ No Will the establishment offer an Outdoor Dining Area?
- State the reason the applicant desires a liquor license for the establishment: CUSTOMERS WANT THE OPPORTUNITY TO GOLF AND ENJOY A LIQUOR BEVERAGE IF THEY CHOOSE
- If approved, how would the liquor license benefit the City and its residents? MORE JOBS - MORE REVENUE - MORE TO DO - COLLECTION AND REMITTANCE OF SALES TAX
- ☐ Yes ☒ No Will the establishment offer live entertainment in the establishment? *If yes, please explain:*
N/A
- ☒ Yes ☐ No Will the proposed or current establishment sell food?
- ☒ Yes ☐ No Will most of the establishment's gross revenue come from sources other than the sale of alcohol?
If yes, what sources will such revenue be derived? MAJORITY OF REVENUE WILL BE DERIVED FROM RENTALS OF GOLF SIMULATORS
- If approved, what license renewal billing cycle would be preferred? ☒ Annual ☐ Semi-Annual

Impact of Establishment:

- What are the proposed hours of operation?

Day	Time Open	Time Close
Monday:	9:00AM	2:00 AM
Tuesday:	9:00AM	2:00 AM
Wednesday:	9:00AM	2:00 AM
Thursday:	9:00AM	2:00 AM
Friday:	9:00AM	2:00 AM
Saturday:	9:00AM	2:00 AM
Sunday:	9:00AM	2:00 AM

- Describe the surrounding neighborhood within 500 ft. of the establishment (e.g. residential, commercial, mixed, etc.)
SURROUNDING AREA IS COMMERCIAL - HYVEE, BINNYS AND DOLLAR TREE ARE IN SAME COMPLEX
 2A. If there are office or commercial buildings nearby, approximately what are their hours of operation?
HYVEE = 6AM - 11PM / PLATOS CLOSET=10AM-9PM / DOLLER TREE 8AM-10PM
 2B. Is the area predominately residential, are they single or multi-family homes?
N/A
- Describe any and all streets immediately surrounding the establishment: (e.g. approximate width, one-way, two-way, parking restrictions, etc.)
SHOPPING MALL CENTER WITH FULL PARKING LOT - NO RESTRICTIONS
- How much additional traffic is expected to be generated with a liquor license?
MINIMAL CAR TRAFFIC IS EXPECTED TO CHANGE IN COMPLEX
- Describe any and all on- and off-street parking:
ALL PARKING IS PART OF COMPLEX - LAKEVIEW PLAZA
- How many establishments with liquor licenses are located within 500 ft. of the establishment? 0

**Responsibility:**

1. If the establishment is presently in operation, attach a financial statement of the establishment's last fiscal year.
2. If the establishment is not presently in operation, attach a financial statement showing ownerships personal assets and liabilities (or the entity's assets and liabilities).
3. ☒ Yes ☐ No Is the establishment eligible for a State of Illinois retail liquor dealer's license?
4. ☐ Yes ☒ No Has any owner, partner, officer, member, or majority stockholder ever held a liquor license?
4A If yes, please explain: N/A
5. ☐ Yes ☒ No If yes, has any owner, partner, officer, member, or majority stockholder ever been found guilty of violating Bloomington's Liquor Ordinance? *If yes, please explain:* N/A
6. ☐ Yes ☒ No Has any owner, partner, officer, member, or majority stockholder ever had a liquor license revoked? *If yes, please explain:* N/A
7. ☐ Yes ☒ No Has a similar application made by any of the persons of ownership ever been denied? *If yes, please explain:* N/A
8. ☐ Yes ☒ No Has any other license type ever been revoked from any owner, partner, officer, member, or majority stockholder? *If yes, please explain:* N/A

Please provide any additional information significant to this application:

PLEASE SEE ATTACHED/EMAILED DOCUMENTATION IN REGARDS TO APPLICATION

Additional License Interests:

Are any of the below additional licenses of interest to the establishment?

- ☐ Yes ☒ No **Sidewalk Café License** (*Downtown Area Only*) Allows use of public sidewalk for serving food and beverages on the sidewalk immediately adjacent to the establishment.
- ☐ Yes ☒ No **Catering Liquor License** Allows liquor license holders to provide catering services to private parties.
- ☒ Yes ☐ No **Video Gaming License** Allows an establishment to have video gaming terminals and to conduct video gaming on the premises as defined by the Illinois Video Gaming Act.
- ☐ Yes ☒ No **Public Dancing License** Allows a for-profit establishment to offer dance privileges to the public.
- ☐ Yes ☒ No **Tobacco License** Allows retail sale of any cigar, cigarette, snuff, chewing tobacco, manufactured product of tobacco or tobacco in any form.

Please note that each of the above-mentioned licenses requires a separate application and most require additional documentation. Applications available via the City Clerk Department.

I, the undersigned, swear or affirm that:

1. I am authorized to sign as an owner, officer, or authorized agent, of the above listed establishment;
2. I declare that all the information included in this application, and any attachment hereto, is true and accurate to the best of my information, knowledge, and belief;
3. All applicants of the establishment are qualified and eligible to obtain the license applied for;
4. I have read and understand the requirements of the City of Bloomington Code pertaining to **Chapter 6: Alcoholic Beverages** <https://ecode360.com/34403863>; and
5. If approved, I certify in accordance with 235 ILCS 5/6-27.1 and City Code Chapter 6: Section 29, that all employees required to check IDs will become BASSET certified within 120 days of employment, that at least one BASSET Certified employee will be on the premises at all times, that all certifications will be kept on premises, and that all certifications will immediately be made available upon request by any law enforcement personnel.

ROBERT A BIBEAU III

MEMBER

Name (Please Print)

Title

Signature

07/07/2022

Date

X-Golf Bloomington



Jeff Bass - [REDACTED] YEARS OLD

Robert A Bibeau III - [REDACTED] YEAR OLD

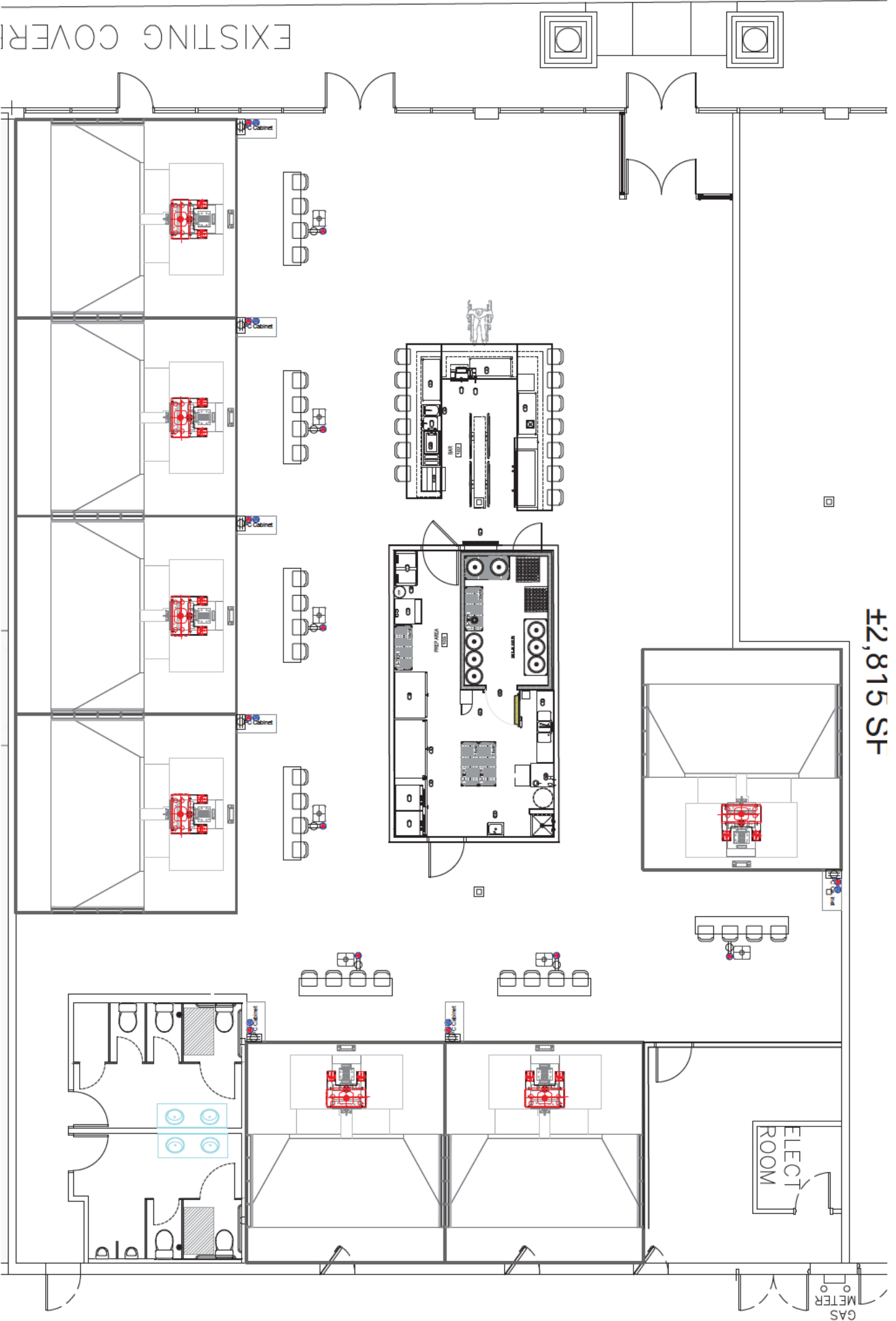
Blake Favero - [REDACTED] YEARS OLD

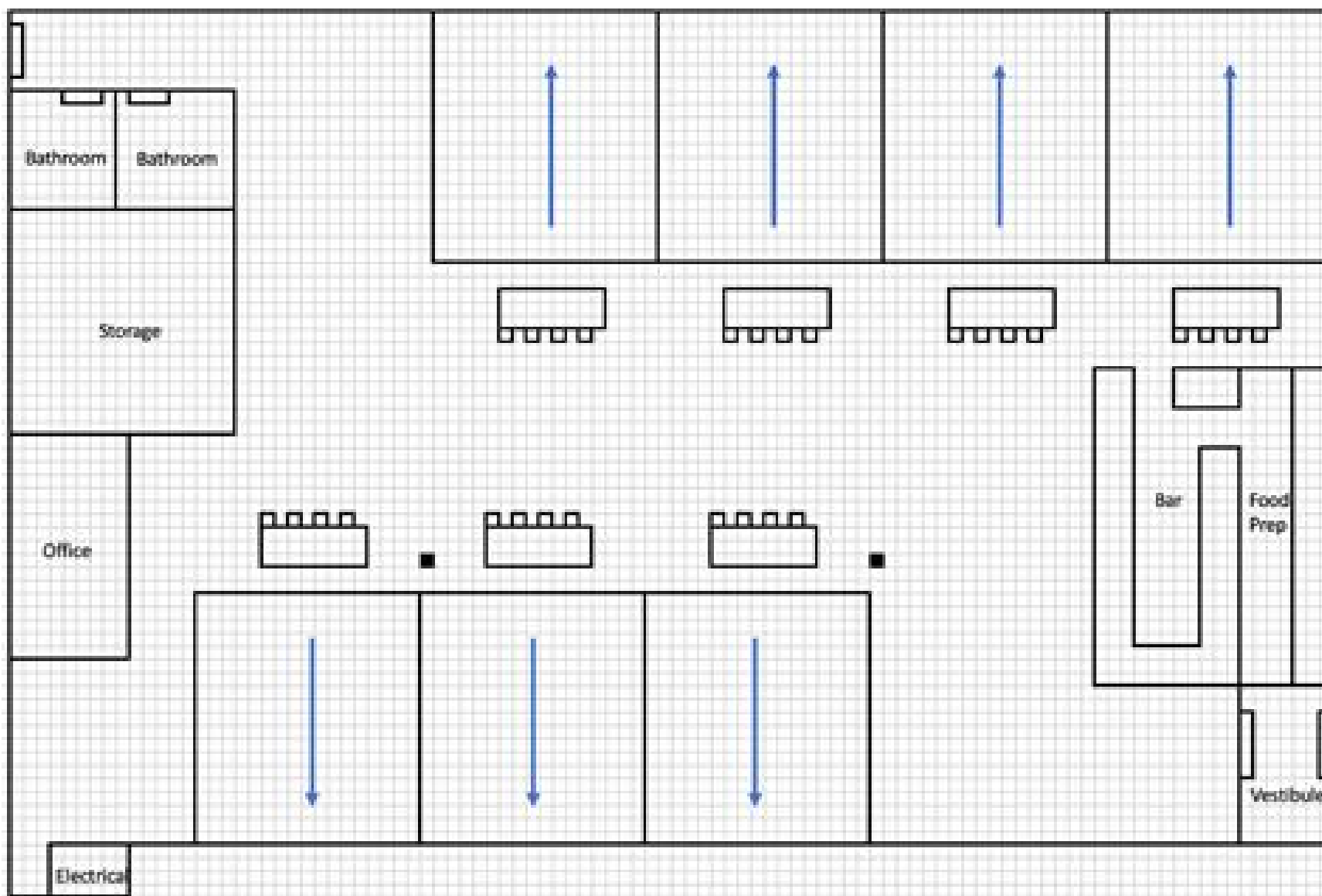
ALL 3 ARE "MEMBERS"

AND EACH OWN 33 ⅓ % OF X-GOLF BLOOMINGTON

07/02/2022

±2,815 SF





Item 5.A. Continued Sanctions Review Hearing on Violation #2022-014 issued to Bill Hill, Inc. d/b/a Maguire's, located at 220 N. Center St., for violating Section 37(e)(12) of Chapter 6 of the Bloomington City Code relating to past due food and beverage taxes, as requested by the Legal Department.

George Boyle, Assistant Corporation Counsel, stated that the case was settled with an admission of failure to pay taxes, and that the payment had been received for the fine of \$1,000. He added that there had been an internal accounting error that had been resolved. No further action was required.

Item 5.B. Public Hearing and action on an Application from B FORE, LLC, d/b/a X-Golf Bloomington, to be located at 1407 N. Veterans Pkwy, Units 2 and 3, requesting a Class EAS (Entertainment, All Types of Alcohol, and Sunday Sales) Liquor License, as requested by the City Clerk Department.

Commissioner Mwilambwe opened the Public Hearing at 4:04 pm.

Robert Bibeau, 33% Member of B FORE, LLC, after being sworn, addressed the Commission. He stated they were in the process of opening X-Golf, a rental golf simulation with a sports bar atmosphere. He added customers would have the opportunity to play on different courses across the world while they enjoyed food and beverages.

Blake Favero, 33% Member of B FORE, LLC, after being sworn, addressed the Commission. He added that the establishment was part of a franchise with 70 locations. He discussed how participants could join an X-Golf league or a tournament that included prizes and play with friends at any of the other locations. He explained that the establishment's focus would mainly be a golf simulation establishment where food and drinks would be offered.

George Boyle asked both representatives to state their names and their position with the organization. Robert Bibeau, 33% Member of B FORE, LLC, and Blake Favero, 33% Member of B FORE, LLC, confirmed. Mr. Bibeau stated the 33% Member of B FORE, LLC was unable to attend.

Mayor Mwilambwe asked if either Member had management responsibilities. Mr. Bibeau stated each would manage in some form. He explained that Mr. Favero would be more hands on compared to the other two Members. He stated the establishment was approximately 120 days out from opening, but that they would begin the hiring process closer to their opening date of December 1. He added they planned to seek a local General Manager from McLean County.

Commissioner Meister referenced their floor plan and asked what their anticipated capacity would be. Mr. Bibeau stated he was unsure at that time. Commissioner Meister asked if people would rent out the bays. Mr. Bibeau confirmed and noted that each bay would hold four people at a time.

Mr. Favero added that there could be six people max at a bay with seven bays in total. He explained that there would also be 20 barstools in the bar area.

Commissioner Meister asked the hours of operation. Mr. Bibeau stated they would be open seven days a week, from 10:00 a.m. to 2:00 a.m. on weekends. Mr. Favero stated that during the week it would be roughly 9:00 a.m. or 10:00 a.m. until midnight.

Commissioner Meister asked if the establishment would be open to all ages. Mr. Bibeau stated it was 21 and over. Mr. Favero corrected Mr. Bibeau's statement in that it

would be open for all ages, but that at a certain point it would be 21 and over. He added they plan to run clinics for younger kids and high school camps during the wintertime.

Commissioner Meister asked if staff would be BASSET trained. Mr. Favero stated that all staff, managers and managing Members would be BASSET trained.

Commissioner Meister asked if there was a distinction between people under and over 21 since it was all ages. Mr. Bibeau stated they had not finalized their process yet, but that they would have something in place such as a wristband to distinguish those of drinking age.

George Boyle, Assistant Corporation Council, asked if there would be food served at the establishment. Mr. Bibeau stated they would offer food such as salad, handhelds, and sandwiches. He added that a mock menu was provided with the application documents.

Mr. Boyle asked if anyone connected to the establishment had any experience with a business that served alcohol. Mr. Favero stated he previously bartended at a Tequileria, an airport bar in the Tampa International Airport, for three years. He added that he had also managed at Frenchy's Rockaway Grill in Clearwater, FL and bartended and managed the Rustic Inn, a local bar in Wilmington, IL.

Mr. Boyle stated that Legal had no further questions or concerns.

Commissioner Mwilambwe recommended the managing Members pay close attention to minors present as well as having the appropriate staff in regard to capacity.

Commissioner Mwilambwe confirmed with Mr. Boyle that the Assistant Police Chief did not have any concerns. Mr. Boyle confirmed that was his understanding.

Commissioner Mwilambwe asked if there was anyone there to speak for or against the item. No one came forward.

Commissioner Mwilambwe closed the Public Hearing at 4:16 pm.

Commissioner Meister made a motion, seconded by Commissioner Mwilambwe, to positively recommend the item to Council.

Commissioner Mwilambwe directed the clerk to call roll:

AYES: Meister, Mwilambwe

Motion carried.

Mr. Bibeau confirmed with Amanda Stutsman, Deputy City Clerk, that their application would appear on the September 12, 2022, City Council Meeting.

Old Business

No Old Business was discussed.

New Business

Commissioner Meister stated that she had a business reach out to her and asked about Bring-Your-Own-Booze ("BYOB"). She asked Mr. Boyle for clarification on the City's stance on BYOB. Mr. Boyle stated that he would provide a more thorough response for next month but, that the City does not regulate BYOB. He stated that it fell to the State's regulations. He explained the items that staff considered for licensure and he recommended business owners be cautious.



REGULAR AGENDA ITEM NO. 8.A

FOR COUNCIL: September 26, 2022

WARD IMPACTED: City-Wide Impact

SUBJECT: Presentation on recommended City programs to distribute American Rescue Plan Act funding within approved City Council categories of spending and ARPA allowances, as requested by the Economic & Community Development Department and the Administration Department.

RECOMMENDED MOTION: None; presentation only.

STRATEGIC PLAN LINK:

Goal 3. Grow the Local Economy
Goal 4. Strong Neighborhoods
Goal 4. Strong Neighborhoods

STRATEGIC PLAN SIGNIFICANCE:

Objective 3a. Retention and growth of current local businesses
Objective 4e. Strong partnership with residents and neighborhood associations
Objective 4c. Preservation of property/home valuations

BACKGROUND: The City received \$13,386,924.00 in funds from the American Rescue Plan Act ("ARPA") to be utilized for various purposes. The City Council approved a resolution establishing "categories" of spending on July 25, 2022, including: (1) \$2,193,462.00 on economic development; (2) \$2,193,462.00 on socioeconomic opportunities; and (3) \$9,000,000.00 in City Infrastructure. Although some of the ARPA funds have already been spent, the presentation will provide a proposed framework for the remainder of the funds allocated to economic development and socioeconomic opportunities.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Programs recommended based on Council direction, the City's Comprehensive Plan and Community Health Assessment both of which were informed by significant public and organizational input.

FINANCIAL IMPACT: The City received \$13.3 million in ARPA funding. Approved programs will define how the funding is expended with future approvals required.

AMERICAN RESCUE PLAN FUNDING IMPACT: N/A - Presentation only.

COMMUNITY DEVELOPMENT IMPACT: This request meets the following goals and objectives of the Bloomington Comprehensive Plan 2035: ED-5 Enhance tourism-based economic development.

Respectfully submitted for consideration.

Prepared by: Billy Tyus, Deputy City Manager



REGULAR AGENDA ITEM NO. 8.B

FOR COUNCIL: September 26, 2022

WARD IMPACTED: City-Wide Impact

SUBJECT: Consideration and action on an Ordinance Approving the Fifth Amendment to the Contract Between the City of Bloomington and Tim Gleason, as requested by City Council.

RECOMMENDED MOTION: The proposed Ordinance be approved.

STRATEGIC PLAN LINK:

Goal 1. Financially Sound City Providing Quality Basic Services

STRATEGIC PLAN SIGNIFICANCE:

Objective 1d. City services delivered in the most cost-effective, efficient manner

BACKGROUND: On June 25, 2018, the Council approved the initial employment agreement with Tim Gleason, City Manager. The performance review for the City Manager's fourth year of service exceeded expectations, the highest ranking, and as a result an ordinance is presented to provide the City Manager with a 3.5% raise, retroactive to July 23, 2022.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: The financial terms are set forth in the attached ordinance.

AMERICAN RESCUE PLAN FUNDING IMPACT: N/A

COMMUNITY DEVELOPMENT IMPACT: This request meets the following goals and objectives of the Bloomington Comprehensive Plan 2035: N/A

Respectfully submitted for consideration.

Prepared by: Jeff Jurgens, Corporation Counsel

ATTACHMENTS:

[CC 1B 2022 Ordinance Amending City Manager Contract](#)

ORDINANCE 2022 - ____

**AN ORDINANCE APPROVING THE FIFTH AMENDMENT TO THE CONTRACT
BETWEEN THE CITY OF BLOOMINGTON AND TIM GLEASON**

WHEREAS, the City of Bloomington, McLean County, Illinois (hereinafter “City”) is an Illinois home-rule municipality; and

WHEREAS, on June 25, 2018, the Council approved the initial employment agreement with Tim Gleason, City Manager; and

WHEREAS, the City Council subsequently approved various amendments to the Contract; and

WHEREAS, the performance of the City Manager in 2021-2022 is deemed to exceed expectations, the highest performance ranking, and as a result thereof the City Council desires to provide an increase of 3.5% in the City Manager’s base salary effective July 23, 2022; and

WHEREAS, the City Council desires to approve a Fifth Amendment to the employment agreement to reflect the new salary.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and City Council of the City of Bloomington, McLean County, Illinois, as follows:

SECTION 1. The above recitals are incorporated herein by this reference as if specifically stated in full.

SECTION 2. The City Council hereby approves the Fifth Amendment to the Contract Between the City of Bloomington and Tim Gleason as set forth on Exhibit A. The City Mayor and City Clerk are hereby authorized to execute said Fifth Amendment.

SECTION 3. Except as provided herein, the Bloomington City Code, 1960, as amended shall remain in full force and effect.

SECTION 4. In the event that any section, clause, provision, or part of this Ordinance shall be found and determined to be invalid by a court of competent jurisdiction, all valid parts that are severable from the invalid parts shall remain in full force and effect.

SECTION 5. The City Clerk is hereby authorized to publish this ordinance in pamphlet form as provided by law.

SECTION 6. This ordinance shall be effective immediately after the date of its publication as required by law.

SECTION 7. This ordinance is passed and approved pursuant to the home rule authority granted Article VII, Section 6 of the 1970 Illinois Constitution.

PASSED this 26th day of September 2022.

APPROVED this ____ day of September 2022.

CITY OF BLOOMINGTON

Mboka Mwilambwe, Mayor

ATTEST

Leslie Smith-Yocum, City Clerk

FIFTH AMENDMENT TO CONTRACT
BETWEEN THE CITY OF BLOOMINGTON AND TIMOTHY A. GLEASON

This Fifth Amendment to the Contract between the City of Bloomington and Timothy A. Gleason is made on this ____ day of September, 2022, as set forth herein, between the CITY OF BLOOMINGTON, a municipal corporation in the County of McLean and State of Illinois (“City”), and TIM GLEASON (“Gleason”).

RECITALS

- A. On June 25, 2018, the City entered into a contract with Tim Gleason for him to serve as the City Manager for the City of Bloomington.
- B. The City previously approved four other amendments to the contract.
- C. The parties desire to further amend the contract to adjust the salary based on the contract’s performance criteria.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants set forth herein, the parties hereto, intending legally to be bound, agree to incorporate the above recitals as if fully restated herein and further agree as follows:

- 1. The recitals set forth above shall be incorporated into the terms and conditions of this Second Amendment as if fully set forth herein.
- 2. Section 6(A) shall be amended, in pertinent part, as follows:
 - A. City agrees to pay Manager for services rendered pursuant hereto an annual base salary of Two-Hundred and Nine Thousand and Two-Hundred and Twenty-Four Dollars (\$209,224.00) effective July 23, 2022, ~~Two-Hundred and Two Thousand and One-Hundred and Forty-Nine Dollars (\$202,149.00) effective July 23, 2021~~ payable in installments at the same time as other Employees of the City are paid.
- 3. In all other respects the Contract Between the City of Bloomington and Tim Gleason shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Second Amendment to Contract Between the City of Bloomington and Timothy A. Gleason in duplicate this day and year first above written.

CITY OF BLOOMINGTON

TIM GLEASON

By: _____
Its City Mayor

By: _____
Tim Gleason

ATTEST:

By: _____
Its City Clerk