

BLOOMINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

Tuesday, September 20, 2022
5:30 p.m.

Osborn Room
Bloomington Police Department
305 S East St, Bloomington, IL 61701

Minutes

- I. Call to Order
President Westerhout called the meeting to order at 5:32 p.m.
- II. Roll Call
Trustees Present: John Argenziano, Alicia Henry, Dianne Hollister, Van Miller, Susan Mohr, Julian Westerhout

Trustees Absent: Catrina Parker, Matt Watchinski, Alicia Whitworth

Others Present: Jeanne Hamilton, Kathy Jeakins, Caprice Prochnow
- III. Introduction of Public
There were no public present.
- IV. Public Comment
There were no public comments.
- V. President's Report
President Westerhout encouraged the Trustees to take a peek out of the north windows of the Osborn Room as it is a great perspective to view the construction happening at the library. President Westerhout shared that this winter or early spring, he will be one of six ISU faculty or staff featured in the Redbird Impact publication for his work on the Library Board.
- VI. Director's Report
Jeanne Hamilton distributed information on the ILA conference schedule, including the day that is geared towards Trustees.
Jeanne shared that the budget process will start next month.
Jeanne stated that Rhonda Massie, Marketing Manager, attended a meeting of Peoria Library Marketers and discovered that they were partnering with their transit system for library card sign-up month. A person can show their library card and ride the bus for free in September. Rhonda contacted Connect Transit and they were happy to partner with us. Normal Public Library is promoting this as well.
Jeanne stated that the Golden Prairie Board suggested the idea of having a hot spot on the bookmobile for checkout. This is now in place and can be checked out for 3 weeks.

Jeanne shared that the IT Department had a "Choose Your Own Adventure" program as an end of Summer Reading event for teens. She went on to say that they partnered with Mass VR, Idea Center and eSports at IWU, Prairie Air Museum, and Red Raccoon. The teens were to pick one of these to attend. There was great participation for this.

VII. Fiscal Report Presentation

Kathy Jeakins, Business Manager, reported that financials should be at 33% for both revenues and expenditures at the end of August. She went on to say that revenues are over and that the Per Capita Grant came in higher than projected. Expenditures are a little higher than 33% as there are a lot of expansion charges included. This should be fixed with a budget amendment later in the year that will reflect the construction expenses and the transfers from the capital fund balance more accurately.

VIII. Consent Agenda

- A. Approve Minutes of August 16, 2022 Regular BPL Board Meeting
- B. Approve Bills List of August 2022

Dianne Hollister moved, Van Miller seconded, to approve the consent agenda. The motion carried unanimously.

IX. Approval Items

- A. Approve Change Order to Add an Emergency Egress Call System to Expansion Plans

Jeanne stated that these egresses were on the architect drawings but failed to make it to the engineering drawings. These will be taken out the owner's contingency.

Susan Mohr moved, Van Miller seconded, to approve change order to add an emergency egress call system to expansion plans in the amount of \$16,060.00.

Ayes: John Argenziano, Alicia Henry, Dianne Hollister, Van Miller, Susan Mohr, Julian Westerhout

Nays: None

Absent: Catrina Parker, Matt Watchinski, Alicia Whitworth

The motion carried unanimously.

X. Discussion Items

- A. Equity Statement and a Labor Statement

Jeanne stated that these statements were suggested at a previous Board meeting and the EDI Committee prepared these statements for discussion. These would be posted on the library website.

After much discussion it was decided to put the focus on what the library is actually doing or what the library hopes to achieve and the efforts to accomplish this. The EDI Committee will regroup and bring back to the Board at a later date.

- B. Strategic Plan

Jeanne stated that it makes a lot of sense to roll something out with our new chapter of an expanded and renovated library. She went on to say that this process may take quite a bit longer since we are focused on so many things. Jeanne stated that if a consultant is desired, an RFP should probably go out in the next few months. Also, that consultants

typically offer a variety of options in terms of services, rather than a one-size-fits-all approach. She went on to say that if there are plans to do focus groups, there needs to be consideration of where to hold these sessions.

After much discussion, it was decided that the Board will have a planning session to get input on what they would like to see accomplished in the first year after the expansion within the framework of the existing strategic plan. Then, 2 – 3 years in, the library will consider undergoing the full strategic plan process, involving the community by sharing what has been accomplished and what else would they like to see.

Jeanne stated that she and Susan Mohr, 3 P's Committee Chair, along with President Westerhout will work on the next steps for the Vision Statement.

C. Library Expansion and Fundraising

Jeanne shared that the Golden Prairie Board gave a donation of \$85,119 as they had a maturing CD that they have been saving for capital reserve projects. She went on to say that they have a second CD and they are considering donating a portion of that to the expansion project as well.

Jeanne shared that construction is moving along quite well. She went on to say that the time-lapse camera is not working for some reason, but we do have a lot of pictures, some of which we plan to post on the website.

Jeanne stated that the library will be closed on Thursday as the water line is being moved from the west side to the north side of the building.

Jeanne shared that donations have slowed down, but a few Foundation Board members have a few more contacts to approach.

XI. Comments from Trustees

Alicia Henry commended Jeanne for her quick and polite response to the question sent to the Board via the website.

Dianne Hollister shared that Melissa Robinson and other Children's staff helped her find 40 Halloween books. She went on to say that Aleshia P. was very helpful to her. Dianne shared that IT staff helped her with a Power Point. Wonderful customer service!

Susan Mohr who is the school librarian at Sheridan school shared that Children's Librarian, Alex B., was extremely welcoming and collaborative.

XII. Adjournment

Dianne Hollister moved, Susan Mohr seconded, to adjourn the meeting. The motion carried unanimously.

President Westerhout adjourned the meeting at 6:30 p.m.