BLOOMINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

Tuesday, September 20, 2016

5:30 p.m.

William C. Wetzel Reading Room
205 E. Olive Street, Bloomington, IL 61701

Minutes

I. Call to Order
President Koos called the meeting to order at 5:30 p.m.

II. Roll Call

TRUSTEES PRESENT:	Alex Cardona, Alicia Henry, Whitney Roberson, Julian Westerhout, Alicia Whitworth, Carol Koos
TRUSTEES ABSENT:	Van Miller, Robert Porter, Mike Raikes
OTHERS PRESENT:	Laura Golaszewski, Jeanne Hamilton, Caprice Prochnow, Carol Torrens, Gayle Tucker

III. Introduction of Public
President Koos introduced those present.

IV. Public Comment
There were no public comments.

V. Consent Agenda
A. Recommend Approval of Minutes of August 16, 2016 Regular BPL Board Meeting
B. Recommend Approval of Bills List of July 2016

JULIAN WESTERHOUT MOVED, ALEX CARDONA SECONDED, TO APPROVE THE CONSENT AGENDA. THE MOTION CARRIED UNANIMOUSLY.

VI. Executive Session – Review Minutes of Executive Sessions (5 ILCS 120/2(c)(21)

ALEX CARDONA MOVED, JULIAN WESTERHOUT SECONDED, TO GO INTO EXECUTIVE SESSION TO REVIEW MINUTES OF EXECUTIVE SESSIONS.

AYES:	ALEX CARDONA, ALICIA HENRY, WHITNEY ROBERSON, JULIAN WESTERHOUT, CAROL KOOS
NAYES:	NONE

ABSENT: VAN MILLER, ROBERT PORTER, MIKE RAIKES

THE MOTION CARRIED UNANIMOUSLY.

The Board went into Executive Session at 5:32 p.m.

JULIAN WESTERHOUT MOVED, ALEX CARDONA SECONDED, TO RESUME REGULAR SESSION. THE MOTION CARRIED UNANIMOUSLY.

The Board resumed regular session at 5:50 p.m.

President Koos stated that no action was taken in closed session.

VII. President's Report

President Koos stated that there was a very nice turnout at the Director's Reception, and thanked the Trustees that were able to attend.

VIII. Director's Report

Director Hamilton stated that Farnsworth Group will be attending the Department Manager meeting tomorrow to report on the Building Program of Spaces, and to distribute a draft of the document.

Director Hamilton stated that each of the Trustees should have received an invitation to the City of Bloomington Appreciation Reception for those that serve on City Boards.

Director Hamilton stated that Jim Karch, Director of Public Works, shared with her that a temporary structure may be erected on the property south of the Library. She added that he reassured her that this would be a temporary structure, and the plan is still for the Library to be able to expand south.

Director Hamilton shared that National Library Card Signup is this month, and the Library is offering giveaways for new Library cards or renewals. She added that it is going really well, and looking at the numbers so far for this month, the number of new cards for September should be higher than our monthly average. She entertained questions.

IX. Fiscal Report presented by Kathy Jeakins, Business Manager

Kathy Jeakins was not in attendance.

Director Hamilton reported that expenditures were at about 33% at the end of August. She went on to say, that a Property Tax Distribution should be received this month, and then another should be received in November.

Director Hamilton shared that she and Kathy Jeakins are starting to work on the budgets for FY18. She entertained questions.

X. Committee Reports and Discussion

A. Budget & Personnel

1. Robert Porter, Chair, Report on Committee Business

   Robert Porter was not in attendance.

Director Hamilton shared that a Budget & Personnel Committee Meeting will need to be set for October to review the budgets, so that they may be presented to the full Board at the October 18 Board Meeting.

B. Planning, Policies & Programs (3 P's)

1. Julian Westerhout, Chair, Report on Committee Business
   Julian Westerhout reported that the Committee met on September 8. He went on to say that Alex Cardona was in attendance in order to share the progress of the Bookmobile Ad Hoc Committee so that the 3 P's Committee could continue with this work.
   Director Hamilton shared that she, Laura Golaszewski and Rhonda Massie will be meeting to come up with talking points for Trustees and staff in the event that someone should have questions on the bookmobile routes. She went on to say that a staff committee is being formed to conduct in depth research on bookmobile stop locations and schedule.
   Laura Golaszewski shared that after the input received from the 3 P's Committee members, there were some changes made for the next Bookmobile schedule. She went on to say that a stop has been added by Sunnyside Park in order to catch the after school crowd at the Boys & Girls Club. Laura stated that the stop at Turnberry Village is not going to be cancelled as the visitor numbers have come up, so hopefully that trend will continue. She continued, stating that a stop will be added at Beich Road and at Grandview Estates, which was requested.
   A map reflecting these changes was distributed to the Trustees.
   Julian stated that the Bookmobile is just one part of Outreach services offered by the Library to the community, such as Home Delivery and Deposit Collections. He went on to say that these services are predominantly in the center and west areas of Bloomington.
   There was some discussion on the schedule and stops.

2. Recommend Approval of Committee Guidelines Worksheet

   JULIAN WESTERHOUT MOVED, NO SECOND NEEDED, TO APPROVE THE COMMITTEE GUIDELINES WOKSHEET. THE MOTION CARRIED UNANIMOUSLY.

3. Recommend Approval of Nomination of Officers Procedures

   JULIAN WESTERHOUT MOVED, NO SECOND NEEDED, TO APPROVE THE NOMINATION OF OFFICERS PROCEDURES DOCUMENT. THE MOTION CARRIED UNANIMOUSLY.

4. Recommend Approval of Proposed Revisions to Bylaws

   JULIAN WESTERHOUT MOVED, NO SECOND NEEDED, TO APPROVE REVISIONS TO BYLAWS. THE MOTION CARRIED UNANIMOUSLY.

XI. New Business

A. Approval of 2017 Meeting Dates

JULIAN WESTERHOUT MOVED, WHITNEY ROBERSON SECONDED, TO APPROVE 2017 MEETING DATES. THE MOTION CARRIED UNANIMOUSLY.

XII. Comments from Board of Trustees

Alicia Henry stated that she appreciates staff for the additional stops and change of times for some stops of the Bookmobile, and their continued effort on this.

XIII. Adjournment

ALEX CARDONA MOVED, JULIAN WESTERHOUT SECONDED, TO ADJOURN THE MEETING. THE MOTION CARRIED UNANIMOUSLY.

President Koos adjourned the meeting at 6:16 p.m.