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BOARD OF TRUSTEES MEETING

SPECIAL MEETING

Tuesday, September 1, 2015

William C. Wetzel Reading Room
205 E. Olive Street, Bloomington, IL 61701

AGENDA

I. Call to Order

II. Roll Call

III. Introductions

IV. Public Comment

V. New Business

- A. Approve Contract with Farnsworth Group for Needs Assessment, Programming, Site Analysis and Conceptual Design
- B. Development of the Bloomington Public Library Strategic Plan with Facilitator, Deb Halperin

VI. Adjournment

Posted: 8/28/2015 3:10 p.m.

August 27, 2015

Ms. Georgia Bouda, Director
 Bloomington Public Library
 205 East Olive St.
 Bloomington, IL 61701-5218

Re: **Proposal of Services • Estimated Hours**
Library Needs Assessment, Programming, Site Analysis, & Conceptual Design
Bloomington Public Library

Dear Georgia:

Pursuant to our recent telephone conversation, below kindly find each major task listed for the above-referenced project, together with the estimated number of hours by team member for its completion. Total fee for each of these major tasks is as per our previously-submitted proposal.

A. Existing Building Analysis

Principal	15 hours x 199.00	=	2,985.00
Senior Architect	25 hours x 123.00	=	3,075.00
Engineering Manager	05 hours x 176.00	=	880.00
Senior Engineer	35 hours x 128.00	=	4,480.00
Administrative Support	20 hours x 67.00	=	1,340.00
			\$12,760.00
Fee			\$12,500.00

B. Long-Range Visioning Document

Principal	20 hours x 199.00	=	3,980.00
Senior Architect	35 hours x 123.00	=	4,305.00
Engineering Manager	10 hours x 176.00	=	1,760.00
Senior Engineer	10 hours x 128.00	=	1,280.00
Administrative Support	10 hours x 67.00	=	670.00
			\$11,995.00
Fee			\$11,750.00

C. Program of Building Spaces & Amenities

Principal	35 hours x 199.00	=	6,965.00
Senior Architect	40 hours x 123.00	=	4,920.00
Engineering Manager	10 hours x 176.00	=	1,760.00
Senior Engineer	10 hours x 128.00	=	1,280.00
Administrative Support	20 hours x 67.00	=	1,340.00
			\$16,265.00
Fee			\$16,250.00

D. Alternative Conceptual Site Layouts

Principal	10 hours x 199.00	=	1,990.00
Senior Architect	60 hours x 123.00	=	7,380.00
Engineering Manager	10 hours x 176.00	=	1,760.00
Senior Engineer	10 hours x 128.00	=	1,280.00
Administrative Support	05 hours x 67.00	=	335.00
			\$12,745.00
Fee			\$12,500.00

E. Alternative Conceptual Building Designs

Principal	15 hours x 199.00	=	2,985.00
Senior Architect	60 hours x 123.00	=	7,380.00
Engineering Manager	20 hours x 176.00	=	3,520.00
Senior Engineer	05 hours x 128.00	=	640.00
Administrative Support	05 hours x 67.00	=	335.00
			\$14,860.00
Fee			\$14,250.00

F. Conceptual Construction/Operations/Maintenance Costs

Principal	05 hours x 199.00	=	995.00
Senior Architect	10 hours x 123.00	=	1,230.00
Engineering Manager	00 hours x 176.00	=	0.00
Senior Engineer	10 hours x 128.00	=	1,280.00
Administrative Support	05 hours x 67.00	=	335.00
			\$3,840.00
Fee			\$3,750.00

G. Preparation of a Public Presentation Packet

Principal	05 hours x 199.00	=	995.00
Senior Architect	20 hours x 123.00	=	2,460.00
Engineering Manager	05 hours x 176.00	=	880.00
Senior Engineer	05 hours x 128.00	=	640.00
Administrative Support	15 hours x 67.00	=	1,005.00
			\$5,980.00
Fee			\$5,750.00

H. Pursuit of Available Grants

Principal	05 hours x 199.00	=	995.00
Senior Architect	10 hours x 123.00	=	1,230.00
Engineering Manager	00 hours x 176.00	=	0.00
Senior Engineer	00 hours x 128.00	=	0.00
Administrative Support	10 hours x 67.00	=	670.00
			\$2,895.00
Fee			\$2,500.00
Total Professional Services Fees • Tasks A thru H			\$79,250.00

The above noted hourly rates can be found on the Farnsworth Group rate table previously included in our proposal of services.

Mileage and reproduction expenses are excluded from the proposed fees noted above, and shall be invoiced as reimbursable expenses. For these expenses, we anticipate a not-to-exceed maximum of \$1,250.00.

Please note that these various hour numbers are estimates only. The total project fee of \$79,250.00 (plus \$1,250.00 in reimbursables); however, is a not-to-exceed firm dollar total.

Many Thanks & Best Regards,

FARNSWORTH GROUP, INC.

A handwritten signature in blue ink, appearing to read "Edward J. Barry Jr." with a stylized flourish at the end.

Edward J. Barry Jr., Architect, AIA, NCARB, LEED-AP
Principal

A handwritten signature in blue ink, appearing to read "Chad Frankeberger" with a stylized flourish at the end.

Chad Frankeberger, Associate AIA
Senior Architectural Project Coordinator