



**MINUTES
REGULAR SESSION OF THE TOWN OF
THE CITY OF BLOOMINGTON TOWNSHIP
MONDAY, AUGUST 22, 2022, 5:30 P.M.**

The Board of Trustees for the Town of the City of Bloomington convened in regular session in the Government Center Chambers at 5:30 p.m., Monday, August 22, 2022. The meeting was called to order by Trustee Mwilambwe.

Pledge of Allegiance

All present participated in the Pledge of Allegiance.

Roll Call

Trustees Present: Grant Walch, Donna Boelen, Sheila Montney, Nick Becker, De Urban, Mollie Ward, Jeff Crabill, Tom Crumpler, and Mboka Mwilambwe

Trustees Absent: Julie Emig

Elected Officials Present: Deborah L. Skillrud, Township Supervisor, and Steve Scudder, Township Assessor

Staff Present: Leslie Yocum, Township Clerk

Consent Agenda

It is recommended that all items listed under the Consent Agenda be approved as presented. All items under the Consent Agenda are routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Trustee or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to Reports by Elected Officials.

Trustee Crabill made a motion, seconded by Trustee Becker, that the Consent Agenda, including all items listed below, be approved as presented.

Item 4.A. Consideration and action to approve of the Minutes of the July 25, 2022, Board Meeting as requested by the Township Clerk Department (Recommended Motion: The July 25, 2022, Board Meeting minutes be approved.)

Item 4.B. Consideration and action to certify the July 2022 Statement of Funds for the General Town Administration Fund, General Assistance Fund, and Cemetery Fund as requested by the Township Supervisor (Recommended Motion: The July 2022 Statement of Funds be certified.)

Item 4.C. Consideration and action to approve the August 22, 2022, General Town Fund Request for Payments as requested by the Township Supervisor (Recommended Motion: The August 22, 2022, Request for Payments be approved.)

Trustee Mwilambwe directed the Township Clerk to call the roll:

AYES: Walch, Boelen, Montney, Becker, Urban, Ward, Crabill, Crumpler, Mwilambwe

Motion carried.

Regular Agenda

Item 5.A. Accept the Annual Financial Report for the Fiscal Year Ended March 31, 2022, as presented by Richard W. Phillips, CPA. (Recommended Motion: The Fiscal Year 2022 Audit be accepted and placed on file with the State Comptroller's Office and County Clerk.)

Township Supervisor Skillrud introduced Richard W. Phillips, CPA, who has been the Township's auditor for a number of years.

Mr. Phillips walked through the audit report and financial statements highlighting key figures. He reported it was their opinion that Township's funds were in alignment with the unmodified cash basis of accounting and that there were no issues or discrepancies. He stated an audit of internal controls was completed as well and no additional controls were recommended.

Trustee Ward expressed concern with the significant amount of funds left over from the previous year and asked what staff needed to distribute the funding to those in need. Township Supervisor Skillrud explained that the distribution of General Assistance and Emergency Assistance were determined by State statute. She noted the decrease in applications due to COVID-19 and reminded the Board that Township was a payer of last resort. She further reported that during much of 2020, the POTS recycling and workfare programs were not operating due to COVID-19. Township Supervisor Skillrud then noted some opportunities of growth for services.

Township Supervisor Skillrud and Trustee Ward expressed interest in presenting to the Board at a future date information on the grants provided to local organizations.

Trustee Walch questioned the decrease in actual revenue versus budget in the Township Administration fund for Fiscal Year 2023. Township Supervisor Skillrud explained that the second half of the tax revenues had not been received. She clarified that the budgeted figures were annual as compared to the actual year-to-date figures.

Trustee Boelen made a motion, seconded by Trustee Crabill, that the Fiscal Year 2022 Audit be approved as presented and placed on file with the State Comptroller's Office and County Clerk.

Trustee Mwilambwe directed the Township Clerk to call the roll:

AYES: Walch, Boelen, Montney, Becker, Urban, Ward, Crabill, Crumpler, Mwilambwe

Motion carried.

Item 5.B. Accept the Annual Treasurer's Report for the Fiscal Year Ended March 31, 2022. (Recommended Motion: The Annual Treasurer's Report for Fiscal Year 2022 be accepted and placed on file with the County Clerk.)

Township Supervisor Skillrud stated that Township was required by law to present an Annual Treasurer's Report for Board acceptance.

Trustee Boelen made a motion, seconded by Trustee Crumpler, that the Annual Treasurer's Report for Fiscal Year 2022 be approved as presented and placed on file with the State Comptroller's Office and County Clerk.

Trustee Mwilambwe directed the Township Clerk to call the roll:

AYES: Walch, Boelen, Montney, Becker, Urban, Ward, Crabill, Crumpler, Mwilambwe
Motion carried.

Reports by Elected Officials

Item 6.A. Comments by Deb Skillrud, Township Supervisor

Township Supervisor Skillrud addressed the Board but had no additional comments to the Supervisor's Report. The Board did not have any questions.

Item 6.B. Comments by Steve Scudder, Township Assessor

Township Assessor Scudder addressed the Board and stated that January 1, 2022, was the assessment date and that staff used the three years sale rates to adjust the Equalized Assessed Values to market value.

Public Comment

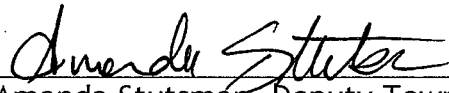
Trustee Mwilambwe opened the meeting to receive public comment. Leslie Yocum, Township Clerk, reported that no one had registered to speak live or had submitted emailed public comment.

Adjournment

Trustee Boelen made a motion, seconded by Trustee Becker, that the meeting be adjourned.

Motion carried unanimously (Viva Voce).

The meeting adjourned at 5:46 p.m.



Amanda Stutsman, Deputy Township Clerk