

BLOOMINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

Tuesday, August 20, 2019

5:30 p.m.

William C. Wetzel Reading Room
205 E. Olive Street, Bloomington, IL 61701

AGENDA

- I. Call to Order
President Westerhout called the meeting to order at 5:30 p.m.
- II. Roll Call
Trustees Present: John Argenziano, Dianne Hollister, Van Miller, Susan Mohr, Catrina Parker, Matt Watchinski, Julian Westerhout

Trustees Absent: Alicia Henry, Alicia Whitworth

Others Present: Jeanne Hamilton, Kathy Jeakins, Caprice Prochnow
- III. Introduction of Public
There were no public present.
- IV. Public Comment
There were no public comments.
- V. President's Report
President Westerhout stated that a brief ceremony will be held right before the October Board meeting for former Library Director, Thelma Breen, to honor her with a plaque right outside of the Story Room for her years of service to the Library.
President Westerhout shared that there has been some chatter about the State Farm building being used as a new location for the Library. This would require 8 floors and a lot more staffing to get the space needed. There is also zero parking available.
President Westerhout stated that he and Director Hamilton met with Tim Gleason, City Manager, yesterday, and Tim conveyed that he feels strongly, that the plan for the library is still on track, and Tim is hopeful to have more information on this by the September Board meeting.
President Westerhout shared that in a recent Pantagraph article, that former Councilwoman Diana Hauman floated the idea of a joint Bloomington-Normal Library on the site of the former Mennonite Hospital/Electrolux property. He went on to say that if the Trustees are questioned about the possibility of a library in the old State Farm building or the former Mennonite Hospital site, try to refrain from commenting.

VI. Director's Report

Director Hamilton reported that 80 teens attended the End of Summer Reading Teen Party, which was a Murder Mystery theme. This number was much higher than previous years.

Director Hamilton stated that Rhonda posted the completion numbers for Summer Reading on Facebook today, which were 3,389 kids, 625 teens and 663 adults. The overall number was higher, but the number for kids was down just a bit. Along with this, she shared that the total value of the prize packs distributed was \$155,859.95.

Director Hamilton shared that Colleen Shaw, Circulation/Outreach Manager, attended the West Fest, and had the deejay announce that Colleen would work with anyone on their fines that stopped by the Library table. There was still a line at the table as other vendors were packing up. She went on to share a feelgood story of a family with a number of fines on the everyone's cards that Colleen forgave a good portion of, but the balance on the kid's cards were taken care of by a Good Samaritan.

Director Hamilton stated that the Library has been with the current liability insurance provider for two years and the provider is estimating lower costs this year. She asked if the plan would be to waive the bid process again this year or otherwise the bid process needs to start now. There was discussion on this and the consensus is to stick with this provider this year and waive the bid process.

VII. Fiscal Report Presentation

Kathy Jeakins, Business Manager, reported that expenses and revenues should be at 25% through the end of July. She went on to say that the Quarterly Donations Report did not have much activity as it is just the first months of the fiscal year. She entertained questions.

VIII. Consent Agenda

A. Approve Minutes of July 16, 2019 Regular BPL Board Meeting

B. Approve Bills List of July 2019

MATT WATCHINSKI MOVED, VAN MILLER SECONDED, TO APPROVE THE
CONSENT AGENDA. THE MOTION CARRIED UNANIMOUSLY.

IX. Action Items

A. Review and Approve Maintaining Confidentiality of Executive Sessions Minutes

Director Hamilton stated twice a year that the Board needs to review whether they want to release the Executive Sessions Minutes to the public. She recommended that confidentiality of the Minutes be retained as most of the sessions have to do with personnel matters.

DIANNE HOLLISTER MOVED, MATT WATCHINSKI SECONDED, TO APPROVE
MAINTAINING CONFIDENTIALITY OF EXECUTIVE SESSIONS MINUTES. THE
MOTION CARRIED UNANIMOUSLY.

B. Approve 2020 Meeting Dates

VAN MILLER MOVED, MATT WATCHINSKI SECONDED, TO APPROVE THE
2020 MEETING DATES. THE MOTION CARRIED UNANIMOUSLY.

X. Discussion Items

A. Library Expansion

Van Miller agreed with President Westerhout on the Trustees not making public comments about the building expansion at this time.

Dianne Hollister shared her experience at a discussion session that was held at City Hall a few weeks ago.

XI. Comments from Board of Trustees

There was some discussion about safety measures used at the Library. Director Hamilton shared that the Library has a new emergency notification system that can push notifications to them via text, phone call, email and through an app. She went on to say that an active shooter drill will be held on Development Day in October.

XII. Adjournment

VAN MILLER MOVED, MATT WATCHINSKI SECONDED, TO ADJOURN THE MEETING. THE MOTION CARRIED UNANIMOUSLY.

President Westerhout adjourned the meeting at 6:00 p.m.