Bloomington Public Library
Board of Trustees Meeting

August 20, 2013

4:30 p.m.

Minutes

I. Call to Order
President Jaggi called the meeting to order at 4:30 p.m.

II. Roll Call

MEMBERS PRESENT:	Patsy Bowles, Peggy Burton, Narendra Jaggi, Emily Kelahan, Jan Kibler, Carol Koos, Joni Painter, Cathy Pratt, Bill Wetzel
MEMBERS ABSENT:	None
OTHERS PRESENT:	Bonnie Becker, Georgia Bouda, David Hales, Kathy Jeakins, Renee Nestler, Caprice Prochnow, Tari Renner, Georgianne Schau

III. Introductions/Public Comment
President Jaggi introduced AFSCME Local 31 Staff Representative Renee Nestler along with staff members, Bonnie Becker and Georgianne Schau. Renee Nestler made a brief statement to the Board in regards to ratifying the labor contract with staff.

IV. Approval of Minutes
A. July 16, 2013
PATSY BOWLES MOVED, EMILY KELAHAN SECONDED, TO APPROVE THE MINUTES FROM THE JULY 16, 2013 MEETING. THE MOTION CARRIED UNANIMOUSLY.

V. President's Report
President Jaggi had nothing to report.

VI. Director's Report
Director Bouda had nothing to report.

VII. Fiscal Report
Kathy Jeakins stated that the replacement tax had been received for the year. She went on to say that spending is at about 25% and revenues are at 50%. Kathy stated that the Donations report for this last quarter is included in the packet as well. She entertained questions.

VIII. Approval of Bills
EMILY KELAHAN MOVED, CAROL KOOS SECONDED, TO APPROVE THE BILLS LIST FROM JULY 2013. THE MOTION CARRIED UNANIMOUSLY.

See Attachment "2013.08"

IX. Committee Reports

A. Budget & Personnel

The Budget & Personnel Committee did not meet. Bill Wetzel reported that a meeting is set for September 3 to discuss the Director's Evaluation.

B. Planning, Policies & Programs (3 P's)

1. Report on SWOT Analysis for the Per Capita Grant Application

Patsy Bowles, Chair, reported on the SWOT Analysis that was required for the Per Capita Grant, asked if there were any additions to this. The Board members had nothing to add.

PATSY BOWLES MOVED, NO SECOND NEEDED, TO APPROVE THE SWOT ANALYSIS FOR THE PER CAPITA GRANT APPLICATION. THE MOTION CARRIED UNANIMOUSLY.

See Attachment "IX.B.1"

2. Recommendation on Mural

Emily Kelahan shared with the Board that the 3 P's Committee is recommending that the Library decline participation in the Downtown Business Association's Illinois Prairie Community Foundation Grant to support Joel Bergner's Mural project. She went on to say that they are enthusiastic about participating in the Endowment for National Arts Grant that is currently being pursued by the McLean County Arts Center and that is being supported by the City Council. Emily Kelahan added that Director Bouda may have a prospective donor for this project which could mean little to no cost for the Library.

EMILY KELAHAN MOVED, NO SECOND NEEDED, TO DECLINE PARTICIPATION IN THE DOWNTOWN BUSINESS ASSOCIATON'S ILLINOIS PRAIRIE COMMUNITY FOUNDATION GRANT MURAL PROJECT. THE MOTION CARRIED.

EMILY KELAHAN MOVED, NO SECOND NEEDED, TO APPROVE PARTICIPATION IN THE ENDOWMENT FOR NATIONAL ARTS GRANT BEING PURSUED BY MCLEAN COUNTY ARTS CENTER AND SUPPORTED BY CITY COUNCIL. THE MOTION CARRIED.

President Jaggi recommended to the 3 P's Committee to revisit the studies on a branch for the Library. He went on to say that the Committee needs to educate the new Board members on the history of the studies, examine what Normal Public Library is planning for expansion, and to discover if anything new has come to light that should be included in the studies. President Jaggi suggested a revised version of the recommendation to City Council be presented in the next two months.

X. Unfinished Business

A. Discussion and Approval of Revised RFQ for Consulting Services for Heating and Control Systems Based on SEDAC Energy Assessment

Director Bouda shared with Board members that originally they had been working with the Interim Purchasing Agent for the City, who has since left that position. She went on to say that she and Kathy Jeakins decided it would be best to start over on the RFQ with assistance from the City Facilities Manager, Bob Floyd, who they have worked with on many building projects over the years. Director Bouda stated that Bob Floyd helped her and Kathy on rewriting the RFQ, and there were enough substantive changes to the

document that it needed to come before the Board for review and approval once again, but the project itself has not changed.
Director Bouda shared with Board members that the October 1 meeting of the Board listed on the RFQ will be a special meeting for final approval of a firm. She went on to say that the hope is to get substantial grant money for this project, and the sooner things can get moving on this, the better the chances are on receiving a large grant. President Jaggi shared with Budget & Personnel Committee members that they will be called upon to meet and approve progress on interim stages of this project.

JONI PAINTER MOVED, JAN KIBLER SECONDED, TO APPROVE THE REVISED RFQ FOR CONSULTING SERVICES FOR HEATING AND CONTROL SYSTEMS BASED ON SEDAC ENERGY ASSESSMENT.

See Attachment "X.A."

XI. Executive Session to Discuss Bargaining Unit Contract

PATSY BOWLES MOVED, JONI PAINTER SECONDED, TO GO INTO EXECUTIVE SESSION TO DISCUSS THE BARGAINING UNIT CONTRACT.

AYES: PATSY BOWLES, PEGGY BURTON, NARENDRA JAGGI, EMILY KELAHAN, JAN KIBLER, CAROL KOOS, JONI PAINTER, CATHY PRATT, BILL WETZEL

NAYES: NONE

ABSENT: NONE

THE MOTION CARRIED UNANIMOUSLY.

At 5:03 p.m., the Board went into Executive Session.

JONI PAINTER MOVED, PATSY BOWLES SECONDED, TO RESUME REGULAR SESSION. THE MOTION CARRIED UNANIMOUSLY.

At 5:15 p.m., the Board resumed regular session. President Jaggi stated that no action took place during Executive Session.

XII. New Business

A. Approve Bargaining Unit Contract

PATSY BOWLES MOVED, JONI PAINTER SECONDED, TO APPROVE THE BARGAINING UNIT CONTRACT FOR THE PERIOD OF MAY 1, 2012 – APRIL 30, 2014.

AYES: PATSY BOWLES, PEGGY BURTON, NARENDRA JAGGI, EMILY KELAHAN, JAN KIBLER, CAROL KOOS, JONI PAINTER, CATHY PRATT, BILL WETZEL

NAYES: NONE

ABSENT: NONE

THE MOTION CARRIED UNANIMOUSLY.

B. Discussion and Approval of RFQ for Bookmobile Consultant

Director Bouda shared with Board members that there really is no one on staff that is an expert on bookmobiles and she would like to hire a consultant to assist with the custom construction. Director Bouda stated that a new Bookmobile is about $200,000. President Jaggi assigned the Budget & Personnel Committee the task of holding meetings to approve progress on interim stages of this project.

PATSY BOWLES MOVED, JONI PAINTER SECONDED, TO APPROVE AN RFQ FOR A BOOKMOBILE CONSULTANT. THE MOTION CARRIED UNANIMOUSLY.

See Attachment "XII.B"

C. Approve Costs to Attend ILA Trustee Day

President Jaggi stated that the ILA Trustee Day is October 16 and the early bird registration is to be submitted by August 26. Discussion ensued as to whether any members were interested in attending. As it was unclear as to just how many members would be able to attend, it was decided to approve costs for any member that may wish to attend.

EMILY KELAHAN MOVED, PATSY BOWLES SECONDED, TO APPROVE COSTS TO ATTEND ILA TRUSTEE DAY FOR ANY BPL BOARD MEMBERS CHOOSING TO ATTEND. THE MOTION CARRIED UNANIMOUSLY.

See Attachment "XII.C"

XIII. Adjournment

President Jaggi adjourned the meeting at 5:30 p.m.