BLOOMINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

August 18, 2015

OATH OF OFFICE FOR NEW TRUSTEE
5:00 – 5:15 p.m.

REGULAR MEETING
5:15 p.m.

William C. Wetzel Reading Room
Bloomington Public Library

Minutes

I. Call to Order
President Koos called the meeting to order at 5:20 p.m.

II. Roll Call

MEMBERS PRESENT:	Alex Cardona, Emily Kelahan, Susan O'Rourke, Mike Raikes, Whitney Thomas (arrived at 5:23 P.M.), Julian Westerhout, Carol Koos
MEMBERS ABSENT:	Van Miller, Robert Porter
OTHERS PRESENT:	Georgia Bouda, George Boyle (City Attorney), Laura Golaszewski, Lynn Gray (GPPLD), Kathy Jeakins, Rhonda Massie, Renee Nestler (AFSCME), Caprice Prochnow, Joe Ragusa (WJBC), Carol Torrens, Gayle Tucker, Jon Whited

III. Introductions/Public Comment
President Koos introduced the guests. There were no public comments.

IV. Approval of Minutes
A. July 21, 2015
SUSAN O'ROURKE MOVED, MIKE RAIKES SECONDED, TO APPROVE THE MINUTES FROM THE JULY 21, 2015 MEETING. THE MOTION CARRIED UNANIMOUSLY.

V. President's Report
President Koos distributed Parliamentary Procedures for Meetings to the Trustees that may be found in the New Trustee binder. President Koos reviewed what was discussed at the last meeting in regards to Trustees speaking out in public or to the media about issues that are under review by the Board.

A. Appoint Nominating Committee

President Koos shared that she has asked Robert Porter, Julian Westerhout and Mike Raikes to serve on the Nominating Committee. Robert has agreed to be the Chair. She went on to say that Van Miller has offered to serve as Vice President. The Nominating Committee will need to meet and review this, see if any other nominations come forward, and report to the full Board at the next regular meeting.

VI. Director's Report

Director Bouda distributed the Fall Program Guide to the Trustees.

Director Bouda reviewed the plans for the Strategic Planning Sessions on August 25 and September 1.

VII. Fiscal Report

Kathy Jeakins shared that we should be at 25% through the end of July. She went on to say that the quarterly Donation report is included in this packet. She entertained questions.

VIII. Approval of Bills

MIKE RAIKES MOVED, WHITNEY THOMAS SECONDED, TO APPROVE THE BILLS LIST FROM JULY 2015. THE MOTION CARRIED UNANIMOUSLY.

See attachment "2015.08"

IX. Committee Reports and Discussion

A. Budget & Personnel

The Budget & Personnel Committee did not meet.

B. Planning, Policies & Programs (3 P's)

The 3 P's Committee did not meet.

President Koos stated that with Brittany Cornell's departure from the Board that Alex Cardona will be filling the vacancy on the 3 P's Committee.

X. Unfinished Business

A. Discussion of Bookmobile Routes

Director Bouda distributed to the Trustees the Population vs. Cardholders map that was created by Jon Whited and Troy Olson from the City Engineering Department. They were able to divide the City's population into six quadrants, then using Google maps, Jon was able to plot active card holders, (which means they have used their card in the last three years). Director Bouda stated that by doing that they were able to come up with a percentage of cardholders vs. population of area. She went on to say, that the numbers range from a low of 32% to a high of 39.6%, and you can see on the map that Zone 1 on the west side of Bloomington is the highest percent per population of cardholders. Jon Whited entertained questions. There was lively discussion on what could potentially be done with this map and the information it provides.

Director Bouda shared that if a survey of the Bloomington community is desired, that placing it in the water bill is probably the most cost effective way to do that. She

suggested that the questions would need to be such that perhaps we could send out the survey a few years later to see how things have changed.
President Koos asked for suggestions from trustees as to what actions they would like staff to undertake in order to increase bookmobile use.

B. Approve Posting of Committee Meeting Minutes on Website
Director Bouda shared that one of the Trustees had suggested that the Committee minutes be posted on the website.

JULIAN WESTERHOUT MOVED, EMILY KELAHAN SECONDED TO POST COMMITTEE MEETINGS TO THE WEBSITE FROM THIS POINT FORWARD.
THE MOTION CARRIED UNANIMOUSLY.

C. Approve Elimination of Attachments to Minutes
There was discussion on this and there was a consensus to continue with the attachments to the Minutes.

XI. New Business

A. Approve Contract with Farnsworth Group for Needs Assessment, Programming, Site Analysis and Conceptual Design
Director Bouda stated that Jeff Jurgens, Interim City Attorney, had reviewed the contract. Farnsworth agreed to the request that the information gathered in this study would then be the property of the Bloomington Public Library Board. She recommended to the Board that they approve the contract.
There were some questions in regards to how the amount was derived for each section and the Board decided that more clarification is needed prior to approving the contract. Director Bouda will contact Farnsworth and request more of a breakdown and to have a Farnsworth representative available to explain the numbers. She will see if they can be present at one of the Strategic Planning sessions.

SUSAN O'ROURKE MOVED, MIKE RAIKES SECONDED, TO APPROVE THE AIA CONTRACT WITH FARNSWORTH GROUP, NOT TO EXCEED $80,500.

After discussion, it was decided to table this motion until either the August 25 or September 1 meeting.

See attachment "XI.A"

B. Executive Session to Discuss a Personnel Matter

JULIAN WESTERHOUT MOVED, WHITNEY THOMAS SECONDED, TO GO INTO EXECUTIVE SESSION TO DISCUSS A PERSONNEL MATTER.

AYES: ALEX CARDONA, EMILY KELAHAN, SUSAN O'ROURKE, MIKE RAIKES, WHITNEY THOMAS, JULIAN WESTERHOUT, CAROL KOOS

NAYES: NONE

ABSENT: VAN MILLER, ROBERT PORTER

THE MOTION CARRIED UNANIMOUSLY.

At 6:28 p.m., the Board went into Executive Session.

Alex Cardona departed the meeting at 6:58 p.m.

At 7:00 p.m., the Board resumed regular session.

JULIAN WESTERHOUT MOVED, MIKE RAIKES SECONDED, TO RESUME REGULAR SESSION.

AYES: EMILY KELAHAN, SUSAN O'ROURKE, MIKE RAIKES, WHITNEY THOMAS, JULIAN WESTERHOUT, CAROL KOOS

NAYES: NONE

ABSENT: ALEX CARDONA, VAN MILLER, ROBERT PORTER

THE MOTION CARRIED UNANIMOUSLY.

President Koos stated that no action was taken during Executive Session.

XII. Comments from Board Members

Whitney Thomas shared that she would like to see the Board work more cohesively with Library staff. She went on to say that when questions are asked of Library staff by the Trustees, she does not want them to feel the need to be defensive, that the Trustees are just trying to be informed and have an understanding of how things work. Whitney finished by stating that the Board and Staff need to work together to make the Library a better place.

XII. Adjournment

MIKE RAIKES MOVED, WHITNEY THOMAS SECONDED, TO ADJOURN THE MEETING. THE MOTION CARRIED UNANIMOUSLY.

President Koos adjourned the meeting at 7:10 p.m.