BLOOMINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

Tuesday, July 17, 2018

5:30 p.m.

William C. Wetzel Reading Room
205 E. Olive Street, Bloomington, IL 61701

Minutes

I. Call to Order
President Westerhout called the meeting to order at 5:30 p.m.

II. Roll Call

Members Present:	John Argenziano, Alicia Henry, Dianne Hollister, Van Miller, Susan Mohr, Matt Watchinski, Alicia Whitworth, Julian Westerhout
Members Absent:	Kiasha Henry
Others Present:	Ed Barry, Chad Frankeberger, Diana Hauman, Jeanne Hamilton, Kathy Jeakins, Jeff Martin, Maria Nagle, Joni Painter, Stephen Peterson, Caprice Prochnow, Karen Schmidt

III. Introduction of Public
President Westerhout noted that guests were here from the Farnsworth Group, City Council and The Pantagraph.

IV. Public Comment
There were no comments from the public.

V. Presentation: Farnsworth Contract Amendment No. 1 Final Report
Ed Barry from Farnsworth Group introduced himself, along with Chad Frankeberger, who has been in charge of the building tasks, such as planning and design, and Jeff Martin, who is a landscape architect and urban planner.
Ed started by giving a quick recap of the timeline and processes of the last two years. First of which, was analyzing the existing building from a technical standpoint, and discovering that the building has good bones and has a lot of potential for expansion and/or renovation. The next was a visioning process which involved engaging the Board Trustees, staff and community to discover what they would like to see happen for the Library. He went on to say, that the conclusion was that this is a wonderful, active organization that draws in a lot of people, and obviously more space is needed, especially for community events. Ed stated that the next thing was developing a program of spaces, which basically looks at the current spaces in the Library and the expansion of those spaces.
Basically, the need is there to essentially double the size of the current Library from 50,000 square feet to 100,000 square feet. Ed continued by saying that as a crosscheck, some

schematic floor plans and site plans were drawn up to see how that addition and renovation might occur. From this, a master plan was developed for this entire area as a nice, civic campus, but of course, there were questions of how to get this accomplished and what kind of a timeline will be involved. Ed stated that the current task for Farnsworth has been to use the master plan as a guide, figuring out how to phase the project. They have focused on the Library building, considering the other components as inspiration for other organizations, as they are outside of the Library's scope of responsibility.
Jeff Martin stated that with all the City of Bloomington property in this area, that there is a lot of potential for transforming the neighborhood, making the project appealing. Jeff reviewed the three options of development south of the Library and reviewed the drawings on the Touch It as well as distributing paper copies of the drawings. Jeff mentioned that with an expansion, it is possible that the book dropoff will be relocated to the NW corner of the building to allow for a quick in and out and to provide more parking spaces in the lot.
Ed Barry stated that phase 1 of doubling the size of the Library and parking would cost approximately $28.5 million dollars. He went on to say that some of this cost would be renovation of the existing structure and an addition to the building. Ed shared that the grand plan shown by Jeff that included the south developed with other structures could cost about $57 million dollars and is a 30 to 40-year vision.
Questions were entertained, and much discussion took place on what was presented.

VI. President's Report

President Westerhout reported that he is glad to be back, and that he had a great trip. He shared that he keeps hearing about how great the Summer Reading program is this year. President Westerhout stated that now that the Farnsworth work is finished, the goal is to go before Council to advocate for an expansion here at the Library and have them make a firm decision on this one way or another.

VII. Director's Report

Director Hamilton reported that the new City Manager starts on Monday, so she would like to give him time to settle in, and then present to Council in August. Then in November, when it is Levy time, there should be an answer on the Council committing to this project financially or not.
Director Hamilton shared that a customer had posted on Facebook that some kids in the Children's Department were playing a violent video game and shouting out comments while doing so. Along with this, the customer did call the Children's Manager and address it with her, and then posted on Facebook that her concerns were addressed. Director Hamilton shared that staff have been advised to be more aware of what games may be played on the computers and of kids getting loud and saying inappropriate things.
There was some discussion on this.
Director Hamilton stated that the Bookmobile was off the road for a bit, due to a broken part on the bookmobile generator, and when the generator is out, there is no air conditioning. There were some limited stops made with the van and a few other with the bookmobile sans air conditioning. The company that works on the bookmobile really had to be pushed as the part needed was not being acquired in a timely manner.

VIII. Fiscal Report Presentation

Kathy Jeakins, Business Manager, stated that two more property tax distributions were received in June. She went on to say that revenues were at 49% and expenditures were at 15% at the end of June. She entertained questions.

IX. Consent Agenda

A. Approve Minutes of June 19, 2018 Regular BPL Board Meeting

B. Approve Bills List of June 2018

Dianne Hollister moved, Matt Watchinski seconded, to approve the consent agenda. The motion carried unanimously.

X. Action Items

A. Approve the Selection of Innovative Interfaces, Inc. as the Preferred ILS Vendor Based on the Competitive Bid Process and Authorize the Director to Begin Contract Negotiations

Director Hamilton reviewed that an RFP had previously been issued for both a shared system with Normal Public Library, and an individual system. Once the proposals were received, Normal Public Library decided that they needed to do more staff prep work before making the switch. She went on to say that the preferred vendor being recommended is Innovative Interfaces (Polaris). Director Hamilton stated that they have one of the highest costs, but they have a really good reputation in the library industry. It seems that they work for the customer, which is the library staff and library customers. Director Hamilton shared that this is a good time for the library to do this as it is a very consuming project for IT, and there should not be any building movement for at least a year. She stated that today, we are asking for approval of Innovative Interfaces as the preferred ILS vendor and authorization for the Director to begin contract negotiations. She went on to say with this approval, a contract from the vendor will be presented at the next meeting for approval. She entertained questions.

Matt Watchinski moved, Dianne Hollister seconded, to approve the selection of Innovative Interfaces, Inc. as the Preferred ILS vendor based on the competitive bid process and authorize the Director to begin contract negotiations. The motion carried unanimously.

B. Approve Three Quote Requirement for Purchase of DVD Shelving from Bradford Systems

Director Hamilton shared that this is for new shelving in the A/V area to replace the a-frame shelving that takes up so much space. She went on to say that this was budgeted for in the Fixed Asset budget, and with the cantilever shelving, an additional shelving unit can be added to the space. Director Hamilton stated that the shelving replacement had been mentioned to the Foundation Board, and they seem interested in funding this project.

Susan Mohr moved, Van Miller seconded, to approve the three quote requirement for purchase of DVD shelving from Bradford Systems in the amount of $22,990.00.

Ayes: John Argenziano, Alicia Henry, Dianne Hollister, Van Miller, Susan Mohr, Matt Watchinski, Alicia Whitworth, Julian Westerhout

Nayes: None

Absent: Kiasha Henry

The motion carried unanimously.

XI. Discussion Items

A. Library Expansion

President Westerhout stated that he is hopeful that this expansion project will be approved by Council as he believes the Board has done its due diligence on this.

There was much discussion concerning bonds, design of the building with an entrance on Olive Street again for connection to downtown, and talking points to be updated.

XII. Comments from Board of Trustees

President Westerhout thanked Susan Mohr for chairing the June meeting. He complimented her on her efficiency in conducting the meeting.

All present introduced themselves to the newest Trustee, John Argenziano.

XIII. Adjournment

Van Miller moved, Dianne Hollister seconded, to adjourn the meeting. The motion carried unanimously.

President Westerhout adjourned the meeting at 7:00 p.m.