

Bloomington Public Library

Books are just the beginning.



Bloomington Public Library
Board of Trustees
Budget and Personnel Committee

Tuesday, July 14, 2020

5:30 p.m.

In compliance with the COVID-19 executive orders, the Bloomington Public Library's meeting will take place both virtually, via ZOOM, as well as in the William C. Wetzel Reading room at the Bloomington Public Library. Below is the link and phone number to connect to the Zoom meeting.

All in-person gatherings will follow the guidelines of the COVID-19 executive orders for meetings held in-person.

In lieu of providing public comment via ZOOM, members of the public may send statements to the Library Director, at librarydirector@bloomingtonlibrary.org with the subject line: Public Comment. Comments sent to the Library may be read individually.

Zoom Meeting Link: <https://zoom.us/j/92102698788>

Zoom Meeting Phone Number: (312) 626-6799

Meeting ID: 921 0269 8788

William C. Wetzel Reading Room
205 E. Olive Street, Bloomington, IL 61701

Agenda

- I. Call to Order
- II. Roll Call
- III. Introductions
- IV. Public Comment
- V. Approval of Minutes
 - A. November 5, 2019
- VI. Executive Session - Personnel (5ILCS 120/2 (c) (1))
- VII. Approval of Recommendation to Full Board on Merit Increase for Director for FY21
- VIII. Adjournment

Posted: 7.8.20 2:15 p.m.

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Tuesday, November 5, 2019

5:30 p.m.

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Minutes

- I. Call to Order
Alicia Henry, Chair, called the meeting to order at 5:30 p.m.
- II. Roll Call
Members present: John Argenziano, Dianne Hollister, Matt Watchinski, Julian Westerhout, Alicia Henry

Members absent: None

Others present Jeanne Hamilton, Caprice Prochnow
- III. Introductions
There were no introductions.
- IV. Public Comment
There were no public comments.
- V. Approval of Minutes
 - A. October 2, 2019 Regular Meeting Minutes
John Argenziano moved, Matt Watchinski seconded, to approve the minutes from the October 2, 2019 meeting. The motion carried unanimously.
 - B. April 3, 2018 and April 2, 2019 Executive Session Minutes
Matt Watchinski moved, Dianne Hollister seconded, to approve the Executive Session minutes from the April 3, 2018 and April 2, 2019 meetings.
- VI. Old Business
There was no old business.
- VII. New Business
 - A. Discuss Revisions to Director's Evaluation Tool
Alicia Henry reviewed the background on the Director's Evaluation Tool and some of the issues that have been brought up by the Trustees when filling out the evaluation.

John Argenziano shared his professional experience with performance reviews, and offered some ideas

Dianne Hollister offered some samples of Director Evaluation Tools from other libraries to consider.

There was some discussion about the Director filling out the evaluation as well, in advance of the Trustee evaluations. Along with this, the members discussed breaking out the evaluation into two different evaluations, one for the Board and one for staff. Another consideration was possibly going with a pared down evaluation tool in a different format.

The consensus reached was to split out the current evaluation tool for this year's review, work with Director Hamilton on goals going forward, and then work on crafting a new evaluation tool, after next April.

The members went through the evaluation tool and agreed on which performances should be in the evaluation instrument for the Trustees and which for the staff.

Director Hamilton and Alicia Henry will craft the new tools and send to the Committee Members to review. The revised Director Evaluation Tools will be on the next Board Meeting Agenda for approval.

Julian Westerhout departed the meeting at 6:23 p.m.

VIII. Adjournment

John Argenziano moved, Dianne Hollister seconded, to adjourn the meeting. The motion carried unanimously.

Alicia Henry, Chair, adjourned the meeting at 6:25 p.m.