CITY OF BLOOMINGTON COUNCIL - REGULAR SESSION MEETING JUNE 27, 2022

COMPONENTS OF THE COUNCIL AGENDA

RECOGNITION AND PROCLAMATION

This portion of the meeting recognizes individuals, groups, or institutions publically, as well as those receiving a proclamation, or declaring a day or event.

PUBLIC COMMENT

Each regular City Council meeting shall have a public comment period not to exceed 30 minutes. Every speaker is entitled to speak for up to 3 minutes. To be considered for public comment, please complete a public comment card at least 5 minutes prior to the start of the meeting. The Mayor will randomly draw from the cards submitted. Public comment is a time to give comment. It is not a question and answer period and the City Council does not respond to public comments. Speakers who engage in threatening or disorderly behavior will have their time ceased.

CONSENT AGENDA

All items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member, City Manager or Corporation Counsel so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda, which typically begins with Item No. 8.

The City's Boards and Commissions hold Public Hearings prior to some Council agenda items appearing on the Council's Meeting Agenda. Persons who wish to address the Council should provide new information that is pertinent to the issue before them.

PUBLIC HEARING

Items that require receiving public testimony will be placed on the agenda and noticed as a Public Hearing. Individuals have an opportunity to provide public testimony on those items that impact the community and/or residence.

REGULAR AGENDA

All items that provide the Council an opportunity to receive a presentation, ask questions of City Staff, seek additional information, or deliberate prior to making a decision will be placed on the Regular Agenda.

MAYOR AND COUNCIL MEMBERS

Mayor - Mboka Mwilambwe

City Council Members

Ward 1 - Grant Walch
Ward 2 - Donna Boelen
Ward 3 - Sheila Montney
Ward 4 - Julie Emig
Ward 5 - Nick Becker
Ward 6 - Jenn Carrillo
Ward 7 - Mollie Ward
Ward 8 - Jeff Crabill
Ward 9 - Tom Crumpler

City Manager - Tim Gleason
Deputy City Manager - Billy Tyus

CITY LOGO DESIGN RATIONALE

The **CHEVRON** Represents:
Service, Rank, and Authority
Growth and Diversity
A Friendly and Safe Community
A Positive, Upward Movement and
Commitment to Excellence!

MISSION, VISION, AND VALUE STATEMENT

MISSION
To Lead, Serve and Uplift the City of Bloomington

VISION
A Jewel of the Midwest Cities

VALUES
Service-Centered,
Results-Driven,
Inclusive

STRATEGIC PLAN GOALS

- Financially Sound City Providing Quality Basic Services
- Upgrade City Infrastructure and Facilities Grow the Local Economy
- Strong Neighborhoods
- Great Place - Livable, Sustainable City
- Prosperous Downtown Bloomington

CITY COUNCIL - REGULAR SESSION MEETING AGENDA
GOVERNMENT CENTER CHAMBERS, 4TH FLOOR, ROOM #400
115 E. WASHINGTON STREET, BLOOMINGTON, IL 61701
MONDAY, JUNE 27, 2022, 6:00 PM

1. **Call to Order**
2. **Pledge of Allegiance to the Flag**
3. **Remain Standing for a Moment of Silent Prayer and/or Reflection**
4. **Roll Call**
5. **Public Comment**

   Individuals wishing to provide emailed public comment must email comments to publiccomment@cityblm.org at least 15 minutes before the start of the meeting. Individuals wishing to speak in-person or remotely may register at www.cityblm.org/register at least 5 minutes before the start of the meeting for in-person public comment and at least 15 minutes before the start of the meeting for remote public comment.

6. **Recognition/Appointments**
7. **Consent Agenda**

   Items listed on the Consent Agenda are approved with one motion; Items pulled by Council from the Consent Agenda for discussion are listed and voted on separately.

   A. Consideration and action to approve the Minutes of the May 23, 2022 Regular City Council Meeting, as requested by the City Clerk Department. *(Recommended Motion: The proposed Minutes be approved.)*

   B. Consideration and action to approve Bills and Payroll in the amount of $10,025,347.29, as requested by the Finance Department. *(Recommended Motion: The proposed Bills and Payroll be approved.)*

   C. Consideration and action to approve Reappointments to Boards & Commissions, as requested by the Administration Department. *(Recommended Motion: The proposed Reappointments be approved.)*

   D. Consideration and action to approve the 2022 Supportive Housing and Continuum of Care Grant Agreements (IL0283L5T122113 and IL0289L5T122114) in the amount of $235,250.00 with the United States Department of Housing and Urban Development, as requested by the Economic & Community Development Department. *(Recommended Motion: The proposed Agreements be approved.)*

   E. Consideration and action to approve the Annual Regional Service Agreement and Payment to the McLean County Regional Planning Commission (MCRPC) for Regional

Planning Services in the amount of $54,000 for the MCRPC fiscal year July 1, 2022 through June 30, 2023, as requested by the Economic & Community Development Department. *(Recommended Motion: The proposed Agreement and Payment be approved.)*

F. Consideration and action to approve a Motor Fuel Tax (MFT) Resolution for Improvement Under the Illinois Highway Code, and a Local Public Agency General Maintenance Estimate of Maintenance Costs, to allocate State MFT funds for street lighting electrical energy and rental charges through the FY2023 MFT General Maintenance Program, in the amount of $500,000, for the period May 1, 2022 through April 30, 2023, as requested by the Public Works Department. *(Recommended Motion: The proposed MFT Resolution and Estimate be approved.)*

G. Consideration and action 1) on an Ordinance Amending the Budget Ordinance for the Fiscal Year Ending April 30, 2023, to utilize fund balance and increase the General Fund budget by $336,737, and 2) to approve the Purchase of two (2) Horton Ambulances through the Suburban Purchasing Cooperative (NWMC) Contract #174 (exp. 12/31/22) from Foster Coach Sales, Inc. in Sterling, Illinois for $639,900, as requested by the Fire Department. *(Recommended Motion: The proposed Ordinance and Purchase be approved.)*

H. Consideration and action on an Ordinance Amending Bloomington City Code Chapter 28, Section 65 to Increase Fines for Disorderly Premises, as requested by the Police Department, and the Administration Department. *(Recommended Motion: The proposed Ordinance be approved.)*

I. Consideration and action to approve an Application from Keldon, Inc., d/b/a Times Past Inn, located at 1216 Towanda Ave., requesting an approval of a change of ownership for their Class RAS (Restaurant, All Types of Alcohol, and Sunday Sales) Liquor License, as requested by the City Clerk Department. *(Recommended Motion: The proposed License and Change of Ownership be approved.)*

J. Consideration and action to approve a Lake Bloomington Lot Lease and Petition for Lot 9 in Block 1 and Lot 1 in Block 2 in Camp Iroquois, with the petitioner, Brian D. Stenger, as requested by the Public Works Department. *(Recommended Motion: The proposed Lot Lease and Petition be approved.)*

8. Regular Agenda

A. Consideration and action on a Resolution Authorizing a Redevelopment Project in the Empire Street Corridor Redevelopment Project Area (Connect Transit Bus Stops on IAA Drive), as requested by the Economic & Community Development Department, and the Finance Department. *(Recommended Motion: The proposed Resolution and Ordinance be approved.) (Presentation by Melissa Hon, Director of Economic & Community Development, 3 minutes; and City Council Discussion, 5 minutes.)*

B. Consideration and action to approve the Public Safety Dispatch Contract, as requested by the Human Resources Department. *(Recommended Motion: The proposed Contract be approved.) (Presentation by Tim Gleason, City Manager, 5 minutes; and City Council Discussion, 5 minutes.)*

C. Consideration and action on a Resolution Repealing Resolution No. 2022-20 and

Rescinding Approval of the Energy Efficiency Program Agreement, as requested by the Legal Department. *(Recommended Motion: The proposed Resolution be approved.) (Presentation by Tim Gleason, City Manager, 3 minutes; and City Council Discussion, 5 minutes.)*

D. Consideration and action on a Resolution Authorizing the Renewal of a Joint Agreement with the Town of Normal and the Ecology Action Center for an Energy Efficiency Program, as requested by the Facilities Department. *(Recommended Motion: The proposed Resolution and Agreement be approved.) (Presentation by Tim Gleason, City Manager, 3 minutes; and City Council Discussion, 5 minutes.)*

E. Consideration and action on an Ordinance Approving a Special Use Permit for an Adult-Use Cannabis Dispensing Organization in the B-1 (General Commercial) District for the Property Located at 1006 JC Parkway, as requested by the Economic & Community Development Department. *(Recommended Motion: The proposed Ordinance be approved.) (Presentation by Melissa Hon, Director of Economic & Community Development, 5 minutes; and City Council Discussion, 10 minutes.)*

F. Presentation of the 2021 Annual Fire Department Report, as requested by the Fire Department. *(Recommended Motion: None; presentation only.) (Presentation by Eric West, Fire Chief, 10 minutes; and City Council Discussion, 15 minutes.)*

9. Finance Director's Report

https://www.cityblm.org/government/advanced-components/documents/-folder-145

10. City Manager's Discussion

11. Mayor's Discussion

12. Council Member's Discussion

13. Executive Session

14. Adjournment

CONSENT AGENDA ITEM NO. 7.A

FOR COUNCIL: June 27, 2022

WARD IMPACTED: City-Wide Impact

SUBJECT: Consideration and action to approve the Minutes of the May 23, 2022 Regular City Council Meeting, as requested by the City Clerk Department.

RECOMMENDED MOTION: The proposed Minutes be approved.

STRATEGIC PLAN LINK:
Goal 1. Financially Sound City Providing Quality Basic Services

STRATEGIC PLAN SIGNIFICANCE:
Objective 1d. City services delivered in the most cost-effective, efficient manner

BACKGROUND: The minutes of the meetings provided have been reviewed and certified as correct and complete by the City Clerk. In compliance with the Open Meetings Act, Council Proceedings must be approved thirty (30) days after the meeting or at the second subsequent regular meeting whichever is later. In accordance with the Open Meetings Act, Council Proceedings are available for public inspection and posted to the City's web site within ten (10) days after Council approval.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

COMMUNITY DEVELOPMENT IMPACT: **This request meets the following goals and objectives of the Bloomington Comprehensive Plan 2035**: N/A

Respectfully submitted for consideration.

Prepared by: Amanda Stutsman, Deputy City Clerk

ATTACHMENTS:
CLK 1B DRAFT 05-23-2022 Council Minutes - Regular Session

MINUTES
REGULAR SESSION CITY COUNCIL MEETING
MONDAY, MAY 23, 2022, 6:00 P.M.

The City Council convened in regular session in the Government Center Chambers at 6:00 p.m., Monday, May 23, 2022. Mayor Mboka Mwilambwe called the meeting to order.

Roll Call

Attendee Name	Title	Status	Arrived
Mboka Mwilambwe	Mayor	Present	
Grant Walch	Council Member, Ward 1	Absent	
Donna Boelen	Council Member, Ward 2	Present	
Sheila Montney	Council Member, Ward 3	Present	
Julie Emig	Council Member, Ward 4	Present	
Nick Becker	Council Member, Ward 5	Present	
De Urban	Council Member, Ward 6	Present	
Mollie Ward	Council Member, Ward 7	Present	
Jeff Crabill	Council Member, Ward 8	Absent	
Tom Crumpler	Council Member, Ward 9	Present	

Public Comment

Mayor Mwilambwe read a statement of procedure for public comment. Joey McAdams emailed public comment prior to the meeting. Surena Fish and Vicki Schulz spoke in-person.

Recognition/Appointments

No Recognitions or Appointments were presented.

Consent Agenda

Items listed on the Consent Agenda are approved with one motion; Items pulled by Council from the Consent Agenda for discussion are listed and voted on separately.

Council Member Boelen made a motion, seconded by Council Member Ward, that the Consent Agenda, including all items listed below, be approved as presented.

Item 7.A. Consideration and action to approve the Minutes of the April 25, 2022, Regular City Council Meeting, as requested by the City Clerk Department. *(Recommended Motion: The proposed Minutes be approved.)*

Item 7.B. Consideration and action to approve Bills and Payroll in the amount of $14,424,127.38, as requested by the Finance Department. *(Recommended Motion: The proposed Bills and Payroll be approved.)*

Item 7.C. Consideration and action to approve Appointments and Reappointments to Boards & Commissions, as requested by the Administration Department. *(Recommended Motion: The proposed Appointments and Reappointments be approved.)*

Item 7.D. Consideration and action to approve the Purchase of a Komatsu WA200-8 Wheel Loader from Roland Machinery, in the amount of $210,950, using the Sourcewell Contract (#032119-KOM, exp. 5/13/2023), as requested by the Public Works Department. *(Recommended Motion: The proposed Purchase be approved.)*

Item 7.E. Consideration and action to approve the Purchase of a Komatsu WA200-8 Wheel Loader from Roland Machinery, in the amount of $198,850, using the Sourcewell Contract (#032119-KOM, exp. 5/13/2023), as requested by the Public Works Department. *(Recommended Motion: The proposed Purchase be approved.)*

Item 7.F. Consideration and action to approve the Purchase of a Bobcat T76 T4 Compact Track Loader from Bobcat of Bloomington, in the amount of $82,685.58, using the Sourcewell Contract (#040319-CEC, exp. 5/21/2023), as requested by the Public Works Department. *(Recommended Motion: The proposed Purchase be approved.)*

Item 7.G. Consideration and action to approve the Purchase of a 2022 Ford F-350 with Dump Body from Morrow Brothers Ford, in the amount of $54,660, using the State of Illinois Contract (#21-416CMS-BOSS4-P-29479, exp. 11/5/2026), as requested by the Public Works Department and the Parks and Recreation Department. *(Recommended Motion: The proposed Purchase be approved.)*

Item 7.H. Consideration and action to approve Updates to the John M. Scott Health Care Commission's By-Laws, as requested by the Economic & Community Development Department. *(Recommended Motion: The proposed By-Law updates be approved.)*

Item 7.I. Consideration and action on an Ordinance Approving the Purchase of Administrative Services and Stop Loss Insurance from Blue Cross Blue Shield for the City's Self-Funded Health Insurance Plans and Authorizing the Payment of Claims and Approving the Purchase of Life Insurance through Standard Life, as requested by the Human Resources Department. *(Recommended Motion: The proposed Ordinance be approved.)*

Item 7.J. Consideration and action on an Ordinance Approving an Amended Preliminary Plan for Cedar Ridge Subdivision for Property Located South of Woodrig Road Between S. Main Street and Breezewood Boulevard, Consisting of 10 Acres More or Less, as requested by the Economic & Community Development Department. *(Recommended Motion: The proposed Ordinance be approved.)*

Item 7.K. Consideration and action on an Ordinance Approving a Zoning Map Amendment from C-1 (Office) District and R3-B (Multi-Family Residence) District to B-2 (Local Commercial) District, for the Property Located at 602 S. Gridley Street, as requested by the Economic & Community Development Department. *(Recommended Motion: The proposed Ordinance be approved.)*

Item 7.L. Consideration and action on an Ordinance Approving a Site Plan and Special Use for a Mini Warehouse and Vehicle Rental Service in the B-1 (General Commercial) District with a Variance, for Property Located at 1225 Holiday Drive, as requested by the Economic & Community Development Department. *(Recommended Motion: The proposed Ordinance be approved.)*

Item 7.M. Consideration and action on an Ordinance Approving a Zoning Map Amendment from B-1 (General Commercial) District to R3-B (Multi-Family Residence) District, for the Property Located at 705 E. Washington Street, as requested by the Economic

& Community Development Department. *(Recommended Motion: The proposed Ordinance be approved.)*

Item 7.N. Consideration and action on An Ordinance Denying a Petition for a Zoning Map Amendment from M-1 (Restricted Manufacturing) District, to M-2 (General Manufacturing) District, for the Property Located at 1101 E. Bell Street, as requested by the Economic & Community Development Department. *(Recommended Motion: The proposed Ordinance be approved.)*

Item 7.O. Consideration and action to approve a Lake Bloomington Lot Transfer and Petition for Lot 20 in Peoria Point from Lake Bloomington K-20, LLC, to BJ Armstrong, Inc., as requested by the Public Works Department. *(Recommended Motion: The proposed Lot Transfer and Petition be approved.)*

Mayor Mwilambwe directed the Clerk to call the roll, which resulted in the following:

AYES: Boelen, Montney, Emig, Becker, Urban, Ward, Crumpler

Motion carried.

Regular Agenda

The following item was presented:

Item 8.A. Consideration and action on an Ordinance Approving a Development Agreement By and Between the City of Bloomington, Illinois and Forgetful Friends, LLC (110 E. Jefferson Street), as requested by the Economic & Community Development Department.

Deputy City Manager Tyus addressed Council. He noted the project benefited Downtown in that, if approved, a building that had been vacant for 14 years would be occupied, as well as the project would continue to make Downtown a destination.

Melissa Hon, Economic & Community Development Department Director, addressed Council and expressed excitement in the developmental agreement. She stated that it would further development in Downtown with the redevelopment of a vacant building at 110 E. Jefferson with an expected $1.5 million investment in the property. The redevelopment would consist of three retail spaces, with the primary retail space, including the basement with elevator access, to be leased to Red Raccoon Games. She reported that the incentives would consist as followed: (1) 50% of Red Racoon's municipal sales tax; (2) 100% of the municipal sales tax of the remaining two retail spaces in the event that those retailers were new to Bloomington; (3) 100% of the City's portion of the real estate taxes generated by the property; (4) the municipal sales tax and real estate taxes would be paid to the developer until $196,900 was met or March 31, 2029, whichever was first; (5) 12 parking passes for the Market Street parking garage; and (6) a RUST façade grant in the amount of $25,000.

Mrs. Hon reported that the incentive package was approximately 17% of the total project costs. She noted that the development aligned with both the City's Strategic Goals to grow and retail local businesses and the Comprehensive Plan Goals to strengthen business recruitment and business activity in Downtown.

Council Member Boelen asked if the Ordinance guaranteed the RUST Grant. Mrs. Hon explained that it did not, and that the developer would have to apply and meet the qualifications for approval.

Council Member Montney asked if any previous development incentives for existing businesses had received similar incentives. Mrs. Hon noted a few development agreements for businesses that had relocated within the City and highlighted an expansion of an automotive retailer whose sales tax incentives were paid off a few years before anticipated. She explained the current developmental agreement was not dissimilar to prior agreements.

Council Member Ward and Mrs. Hon discussed how the incentive for the two retail spaces would only be awarded if businesses from outside of Bloomington were attracted.

Council Member Boelen expressed concern with the incentive for the two retail spaces. She noted that Green Top Grocery had received a graduated municipal sales tax rate and asked if the developer would consider that instead. Mrs. Hon stated she could not speak for the developer and pointed out that the developer would be responsible for the recruitment. She clarified that the $196,900 could be comprised of any combination of the retail sales tax from the three businesses and property taxes.

Council Member Emig made a motion, seconded by Council Member Becker, that the proposed Ordinance be approved.

Mayor Mwilambwe directed the Clerk to call the roll, which resulted in the following:

AYES: Boelen, Montney, Emig, Becker, Urban, Ward, Crumpler

Motion carried.

The following item was presented:

Item 8.B. Consideration and action on an Ordinance Approving a Second Amendment to the Memorandum of Understanding II between the City of Bloomington and Illinois Wesleyan University to Support the Marketing and Redevelopment of the Properties in the 800 Block of North Main Street and Terminating the Listing Agreement with Coldwell Banker Commercial Devonshire Realty, as requested by the Economic & Community Development Department.

Deputy City Manager Tyus addressed Council and provided a brief history of the Memorandum of Understanding (MOU) that began in 2018. He stated that staff wished to utilize internal staff to recruit and develop the property.

Melissa Hon, Economic & Community Development Department Director, addressed Council. She explained that the Item was in reference to the property located at 800 N. Main St. and that approval of the Ordinance would terminate the listing agreement with Coldwell Banker Commercial Devonshire Realty. It would also extend the MOU with Illinois Wesleyan University ("IWU") through May 2023 and the City would take on the role of marketing the project-to-project developers, identify redevelopment opportunities that benefit both the City and IWU, and seek out private development proposals.

Council Member Boelen commented to the original MOU's conditions and restrictions on the type of development. Mrs. Hon explained that the City had provided a marketing package to Coldwell Banker that laid out preferred types of developments, but that the City considered all proposals.

Mayor Mwilambwe and Mrs. Hon discussed staff marketing plans.

Council Member Urban made a motion, seconded by Council Member Becker, that the proposed Ordinance be approved.

Mayor Mwilambwe directed the Clerk to call the roll, which resulted in the following:

AYES: Boelen, Montney, Emig, Becker, Urban, Ward, Crumpler

Motion carried.

The following item was presented:

Item 8.C. Consideration and action to approve the Local 362 Parking Enforcement Contract, as requested by the Human Resources Department and the Facilities Department.

Deputy City Manager Tyus addressed Council and explained that if approved, the City's Parking Enforcement Local 362 Union would be ratified. He explained that the contract had been tentatively signed on May 10, 2022, subject to Council's approval. He explained the three-year agreement would include a percent increase in pay for each of the three years, an increase for crew leaders, an increase in clothing allowance, and the ability to adjust schedules as needed.

Council Member Ward made a motion, seconded by Council Member Boelen, that the proposed Agreement be approved.

Mayor Mwilambwe directed the Clerk to call the roll, which resulted in the following:

AYES: Boelen, Montney, Emig, Becker, Urban, Ward, Crumpler

Motion carried.

Finance Director's Report

Chris Tomerlin, Budget Manager, presented the Fiscal Year ("FY") 2022 financial summary through April 20, 2022. He noted the presentation would be the first of three presentations on FY22. He went on to discuss major tax revenues and highlighted year-to-date variances, as well as the variance causes. He then discussed FY22 general fund revenues and expenditures, highlighted key factors, changes in reporting, and summarized FY22 enterprise funds.

City Manager's Discussion

Deputy City Manager Tyus discussed upcoming Downtown events and provided an update on redistricting. He explained the public's deadline for submitting maps would be pushed to later in June to allow additional input time and stated that staff would also provide maps to Council.

Mayor's Discussion

Mayor Mwilambwe reminded the public of the upcoming Bloomington Public Library groundbreaking on June 2, 2022.

Council Member's Discussion

Council Member Crumpler discussed a recent tour he took of the Carle Mobile Health Unit at Woodhill Towers.

Council Member Boelen reminded the community that May was Mental Health Awareness month and discussed an open house she had recently attended at the McLean County Community Health Center.

Council Member Emig echoed comments on both Council Members Crumpler and Boelen's tours. She expressed that both were beneficial resources to the community. She requested an update from the McLean County Coordinating Council in regard to the recently approved plan and the use of City dedicated funds. She reminded the community to vote.

Council Member Boelen responded to Council Member Emig that she was unsure if the recently approved plan was available online, but that she would provide an update soon.

Executive Session

No Executive Session was had.

Adjournment

Council Member Montney made a motion, seconded by Council Member Becker, that the meeting be adjourned.

Motion carried (viva voce).

The meeting adjourned at 6:40 p.m.

CITY OF BLOOMINGTON	**ATTEST**
Mboka Mwilambwe, Mayor	Amanda Stutsman, Deputy City Clerk

DRAFT

CONSENT AGENDA ITEM NO. 7.B

FOR COUNCIL: June 27, 2022

WARD IMPACTED: City-Wide Impact

SUBJECT: Consideration and action to approve Bills and Payroll in the amount of $10,025,347.29, as requested by the Finance Department.

RECOMMENDED MOTION: The proposed Bills and Payroll be approved.

STRATEGIC PLAN LINK:
Goal 1. Financially Sound City Providing Quality Basic Services

STRATEGIC PLAN SIGNIFICANCE:
Objective 1d. City services delivered in the most cost-effective, efficient manner

BACKGROUND: Bills and Payroll are filed in the City Clerk's Department. The full Bills and Payroll Report is now housed under Finance documents on the City website, available at https://www.cityblm.org/bills.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: Total disbursements to be approved $10,025,347.29 (Payroll total $2,990,549.03, Accounts Payable total $5,834,726.51, and Bank Transfers total $1,200,071.75).

COMMUNITY DEVELOPMENT IMPACT: **This request meets the following goals and objectives of the Bloomington Comprehensive Plan 2035**: N/A

Respectfully submitted for consideration.

Prepared by: Joshua Moreland, Support Staff V

ATTACHMENTS:
FIN 1B Council Finance Summary Report

CITY OF BLOOMINGTON FINANCE REPORT

PAYROLL

Date	Gross Pay	Employer Contribution	Totals
6/17/2022	$ 2,321,938.89	$ 573,921.61	$ 2,895,860.50
6/17/2022-6/20/2022 Off Cycle Adjustments	$ 94,652.20	$ 36.33	$ 94,688.53
	PAYROLL TOTAL		**$ 2,990,549.03**

ACCOUNTS PAYABLE (WIRES)

Date	Bank	Total
6/27/2022	AP General	$ 5,463,389.15
	AP JMScott	
6/27/2022	AP Comm Devel	$ 35,100.69
6/27/2022	AP IHDA	$ 85.00
6/27/2022	AP Library	$ 103,719.25
	AP MFT	
6/9/2022-6/20/2022	Out of Cycle	$ 232,432.42
4/15/2022-6/12/2022	AP Bank Transfers	$ 1,200,071.75
	AP TOTAL	**$ 7,034,798.26**

PCARDS

Date Range
PCARD TOTAL

GRAND TOTAL	**$ 10,025,347.29**

Respectfully,

F Scott Rathbun
Director of Finance

CONSENT AGENDA ITEM NO. 7.C

FOR COUNCIL: June 27, 2022

WARD IMPACTED: City-Wide Impact

SUBJECT: Consideration and action to approve Reappointments to Boards & Commissions, as requested by the Administration Department.

RECOMMENDED MOTION: The proposed Reappointments be approved.

STRATEGIC PLAN LINK:
Goal 5. Great Place - Livable, Sustainable City

STRATEGIC PLAN SIGNIFICANCE:
Objective 5b. City decisions consistent with plans and policies

BACKGROUND: The Mayor of the City of Bloomington has nominated, and asks your concurrence in the reappointments of:

Citizens' Beautification Committee: Margaret Kraft to the Citizens' Beautification Committee. Margaret's appointment is effective immediately, with an expiration date of 4-30-25. Application is on file in the Administration Office.

Connect Transit Board: Barbara Singer to the Connect Transit Board. Barbara is being reappointed for a four-year term, effective 6-30-22, with an expiration date of 6-30-26. Application is on file in the Administration Office.

Japan Sister Cities Committee: Ken Ota to the Japan Sister Cities Committee. Ken is being reappointed for a three-year term, effective immediately, with an expiration date of 4-30-25. Application is on file in the Administration Office.

Planning Commission: Brady Sant Amour to the Planning Commission. Brady is being reappointed for a three-year term, effective immediately, with an expiration date of 4-30-25. Application is on file in the Administration Office.

Transportation Commission: Terry Berk to the Transportation Commission. Terry's appointment is effective immediately, with an expiration date of 4-30-24. Application is on file in the Administration Office.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Mayor contacts all recommended appointments.

FINANCIAL IMPACT: N/A

COMMUNITY DEVELOPMENT IMPACT: **This request meets the following goals and objectives of the Bloomington Comprehensive Plan 2035**: N/A

Respectfully submitted for consideration.

Prepared by: Amy Overton, Executive Assistant

ATTACHMENTS:
ADM 1B Citizens Beautification Committee Roster
ADM 1C Connect Transit Board
ADM 1D Japan Sister City Roster
ADM 1E Planning Commission Roster
ADM 1F Transportation Commission

Citizens' Beautification Committee

Mayor Appointed	Staff/ Chair	First Name	Last Name	Expiration	Year First Appt
x		Sara	Kemp	04/30/24	2018
x	Chair	Robin	VanDermay	04/30/23	2014
x		Becky	Altic	04/30/23	2020
x		Daniel	Freburg	04/30/25	2018
x		Joni	Painter	04/30/24	2021
x		Ron	Frazier	04/30/25	2022
x		Gina	Lavazza	04/30/24	2022
x		Joya	Davis	04/30/25	2022

Connect Transit Board

Mayor Appointed	Staff/Chair	First Name	Last Name	Expiration	Re/Appointment Date	Year First Appt
x	Blm	Ryan	Whitehouse	06/30/24	07/13/20	2012
x	Blm	Judy	Buchanan	06/30/25	06/28/21	2009
x	Blm	Linda	Foster	06/30/23	04/13/20	2020
x	Blm	Barbara	Singer	06/30/22	02/14/22	2022
	Nml	John	Thomas	06/30/19	06/30/15	2009
	Nml	Julie	Hile	06/30/18	07/31/22	2018
	Nml	Mike	McCurdy	06/30/21	03/16/12	2012

Japanese Sister City Committee

Blm Mayor Appointed	Staff/Chair	FirstName	LastName	Expiration	Year First Appt	Appointment Date
x				04/30/20	2019	04/22/19
x				04/30/20	2014	03/13/17
x				04/30/22	2018	04/22/19
x		Ken	Ota	04/30/22	2016	04/22/19
x		Kyle	Silver	04/30/23	2016	03/27/17
x		Brenda	Guest	04/30/23	2018	12/10/18
x				04/30/19		
x		Dawn	McBride	04/30/24	2018	04/26/21
x		Steven	Campbell	04/30/24	2021	04/26/21
x				04/30/21	2014	04/23/18
	Chair	Darren	Sampson			

Planning Commission

Mayor Appointed	First Name	Last Name	Expiration	Year First Appt	Appointment Date
x	Brady	Sant Amour	04/30/22	2021	02/22/21
x	Thomas	Krieger	04/30/23	2017	04/27/20
x	Goverdhan	Galpalli	04/30/24	2022	01/10/22
x	Mark	Muehleck	04/30/23	2017	04/27/20
x	Justin	Boyd	04/30/22	2016	04/22/19
x	Anna	Patino	04/30/23	2022	02/14/22
x	John	Danenberger	04/30/23	2020	04/27/20
x	Tyson	Mohr	04/30/24	2018	04/12/21
x	Benjamin	Muncy	04/30/24	2021	04/12/21
	Jackie	Beyer	04/30/25	2022	05/23/22

Transportation Commission

Mayor Appointed	Staff/Chair	First Name	Last Name	Expiration	Year First Appt	Re/Appointment Date
x		John	Corey	04/30/23	2019	04/27/20
x		Joseph	Blaney	04/30/24	2021	09/27/21
x		Edward	Breitweiser	04/30/22	2019	08/12/19
x				04/30/24		
x				04/30/23		
X		Elicssha	Sanders	04/30/23	2020	04/27/20
x	Disabled or serve disabled population			04/30/24		

CONSENT AGENDA ITEM NO. 7.D

FOR COUNCIL: June 27, 2022

WARD IMPACTED: City-Wide Impact

SUBJECT: Consideration and action to approve the 2022 Supportive Housing and Continuum of Care Grant Agreements (IL0283L5T122113 and IL0289L5T122114) in the amount of $235,250.00 with the United States Department of Housing and Urban Development, as requested by the Economic & Community Development Department.

RECOMMENDED MOTION: The proposed Agreements be approved.

STRATEGIC PLAN LINK:
Goal 5. Great Place - Livable, Sustainable City

STRATEGIC PLAN SIGNIFICANCE:
Objective 5a. Well-planned City with necessary services and infrastructure
Objective 5b. City decisions consistent with plans and policies

BACKGROUND: The City has served as the fiscal agent for the McLean County Continuum of Care for more than a decade. In this role, the Community Enhancement Division undertakes fiscal monitoring and oversight of the City's Continuum of Care grants. Providing Access to Help (PATH) serves as the lead agency for the Continuum of Care, thus overseeing the general management of the Continuum. The United States Department of Housing and Urban Development (HUD) provides competitive grant funds to support the work of the Continuum of Care and its program partners through a variety of grant opportunities. On behalf of the City, PATH applied to HUD for four grant funding opportunities in 2022. All four requests have been funded. Two are being brought before Council in this item. The remaining grants will be brought before Council at a later date.

IL0283L5T122113 (Families and Individuals with Disabilities): The City has partnered on this project with PATH and other partner agencies for more than a decade to provide supportive services in the form of case management, counseling, child care, and moving assistance to those at risk of becoming homeless or currently experiencing homelessness. The 2022 program partners are Children's Home and Aid, Partners for Community, and PATH. The 2021 Families and Individuals with Disabilities grant award in the amount of $98,544.00 will run from May 1, 2022, to April 30, 2023.

IL0289L5T122114 (McLean County Core Services): The City has partnered on this project with both PATH and Salvation Army for more than a decade to provide supportive services in the form of case management, outreach services, and employment assistance to those at risk of becoming homeless or currently experiencing homelessness. The 2022 McLean County Core Services grant award in the amount of $136,706.00 will run from June 1, 2022, to May 31, 2023.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: McLean County Continuum of Care membership: PATH, Salvation Army, Children's Home and Aid, Partners for Community, Bloomington Housing Authority, and Mid Central Community Action.

FINANCIAL IMPACT: Failure to submit the executed agreements would result in the loss of $235,250.00 in federal funding and reduce services to individuals at risk of becoming homeless or currently experiencing homelessness.

The $98,544.00 will be paid out of the Community Development Continuum of Care Support Community Service (SUPP)-Grant account (22402460-79130-58000). The $136,706.00 will be paid out of the Community Development Continuum of Care Community Service (CORE)-Grant account (22402460-79130-58400). Stakeholders can locate this in the FY 2023 Budget Book titled "Other Funds & Capital Improvement" on page 22. Although the amount exceeds the budget slightly in both accounts, it is under the total expense budget for the Community Development Fund in total. A budget amendment, if needed, will be brought to Council for consideration at fiscal year end.

COMMUNITY DEVELOPMENT IMPACT: **This request meets the following goals and objectives of the Bloomington Comprehensive Plan 2035**: Goals CWB-1: End chronic homelessness and reduce the severity of situational homelessness and CWB-1.1b: Continue to increase focus on prevention of homeless by making funds available that would alleviate the need for emergency shelter for families and individuals with income <80% of AMI (Area Median Income).

Respectfully submitted for consideration.

Prepared by: William Bessler, Grant Specialist

ATTACHMENTS:
E&CD 1B IL0283L5T122113 - City of Bloomington FID
E&CD 1C IL0289L5T122114 - City of Bloomington CORE

U.S. Department of Housing and Urban Development
Office of Community Planning and Development
77 W. Jackson Blvd.
Chicago, IL 60604

Grant Number: IL0283L5T122113
Tax ID Number: 37-6001563
Unique Entity Identifier [SAM]: KYUDEBKLLFW5

CONTINUUM OF CARE PROGRAM (CDFA# 14.267)
GRANT AGREEMENT

This Grant Agreement ("this Agreement") is made by and between the United States Department of Housing and Urban Development ("HUD") and City of Bloomington (the "Recipient").

This Agreement, the use of funds provided under this Agreement (the "Grant" or "Grant Funds"), and the operation of projects assisted with Grant Funds are governed by

1. title IV of the McKinney-Vento Homeless Assistance Act 42 U.S.C. 11301 et seq. (the "Act");

2. the Continuum of Care Program rule at 24 CFR part 578 (the "Rule"), as amended from time to time;

3. and the Notice of Funding Opportunity for the fiscal year in which the funds were awarded.

The terms "Grant" or "Grant Funds" mean the funds that are provided under this Agreement. The term "Application" means the application submissions on the basis of which the Grant was approved by HUD, including the certifications, assurances, technical submission documents, and any information or documentation required to meet any grant award condition. Capitalized terms that are not defined in this agreement shall have the meanings given in the Rule.

The Application is incorporated herein as part of this Agreement, except that only the project (those projects) listed below are funded by this Agreement. In the event of any conflict between any application provision and any provision contained in this Agreement, this Agreement shall control.

HUD's total funding obligation authorized by this grant agreement is $98,544, allocated between the project(s) listed below (each identified by a separate grant number) and, within those projects, between budget line items, as shown below. The Grant Funds an individual project will receive are as shown in the Application on the final HUD-approved Summary Budget for the project. Recipient shall use the Grant Funds provided for the projects listed below, during the budget period(s) period stated below.

Grant No.	Grant Term	Performance Period	Budget Period	Total Amount
IL0283L5T122113	12 months	05-01-2022 - 04-30-2023	05-01-2022 - 04-30-2023	$98,544

a. Continuum of Care planning activities	$0
b. Acquisition	$0
c. Rehabilitation	$0
d. New construction	$0
e. Leasing	$0
f. Rental assistance	$0
g. Supportive services	$66,086
h. Operating costs	$0
i. Homeless Management Information System	$23,500
j. Administrative costs	$8,958
k. Relocation Costs	$0
l. HPC homelessness prevention activities:	
Housing relocation and stabilization services	$0
Short-term and medium-term rental assistance	$ 0

Pre-award Costs for Continuum of Care Planning

The Recipient may, at its own risk, incur pre-award costs for continuum of care planning awards, after the date of the HUD selection notice and prior to the effective date of this Agreement, if such costs: a) are consistent with 2 CFR 200.458; and b) would be allowable as a post-award cost; and c) do not exceed 10 percent of the total funds obligated to this award. The incurrence of pre-award costs in anticipation of an award imposes no obligation on HUD either to make the award, or to increase the amount of the approved budget, if the award is made for less than the amount anticipated and is inadequate to cover the pre-award costs incurred.

These provisions apply to all Recipients:

If any new projects funded under this Agreement are for project-based rental assistance for a term of fifteen (15) years, the funding provided under this Agreement is for the performance period stated herein only. Additional funding is subject to the availability of annual appropriations.

The budget period and performance period of renewal projects funded by this Agreement will begin immediately at the end of the budget period and performance period of the grant being renewed. Eligible costs incurred between the end of Recipient's budget period and performance period under the grant being renewed and the date this Agreement is executed by both parties may be reimbursed with Grants Funds from this Agreement. No Grant Funds for renewal projects may be drawn down by Recipient before the end date of the project's budget period and performance period under the grant that has been renewed.

For any transition project funded under this Agreement the budget period and performance period of the transition project(s) will begin immediately at the end of the Recipient's final operating year under the grant being transitioned. Eligible costs, as defined by the Act and the Rule incurred between the end of Recipient's final operating year under the grant being transitioned and the execution of this Agreement may be paid with funds from the first operating year of this Agreement.

HUD designations of Continuums of Care as High-performing Communities (HPCS) are published in the HUD Exchange in the appropriate Fiscal Years' CoC Program Competition Funding Availability page. Notwithstanding anything to the contrary in the Application or this Agreement, Recipient may only use grant funds for HPC Homelessness Prevention Activities if the Continuum that designated the Recipient to apply for the grant was designated an HPC for the applicable fiscal year.

The Recipient must complete the attached "Indirect Cost Rate Schedule" and return it to HUD with this Agreement. The Recipient must provide HUD with a revised schedule when any change is made to the rate(s) included in the schedule. The schedule and any revisions HUD receives from the Recipient will be incorporated into and made part of this Agreement, provided that each rate included satisfies the applicable requirements under 2 CFR part 200 (including appendices).

This Agreement shall remain in effect until the earlier of 1) written agreement by the parties; 2) by HUD alone, acting under the authority of 24 CFR 578.107; 3) upon expiration of the budget period and performance period for all projects funded under this Agreement; or 4) upon the expiration of the period of availability of Grant Funds for all projects funded under this Agreement.

HUD notifications to the Recipient shall be to the address of the Recipient as stated in the Recipient's applicant profile in e-snaps. Recipient notifications to HUD shall be to the HUD Field Office executing the Agreement. No right, benefit, or advantage of the Recipient hereunder may be assigned without prior written approval of HUD.

The Agreement constitutes the entire agreement between the parties, and may be amended only in writing executed by HUD and the Recipient.

By signing below, Recipients that are states and units of local government certify that they are following a current HUD approved CHAS (Consolidated Plan).

This agreement is hereby executed on behalf of the parties as follows:

UNITED STATES OF AMERICA,
Secretary of Housing and Urban Development

[redacted]
(Signature)

Donald Kathan, Director
(Typed Name and Title)

June 8, 2022
(Date)

RECIPIENT

City of Bloomington
(Name of Organization)

By:

_____
(Signature of Authorized Official)

(Typed Name and Title of Authorized Official)

_____
(Date)

Indirect Cost Schedule

Agency/Dept./Major Function	Indirect Cost Rate	Direct Cost Base

This schedule must include each indirect cost rate that will be used to calculate the Recipient's indirect costs under the grant. The schedule must also specify the type of direct cost base to which each included rate applies (for example, Modified Total Direct Costs (MTDC)). Do not include indirect cost rate information for subrecipients.

For government entities, enter each agency or department that will carry out activities under the grant, the indirect cost rate applicable to each department/agency (including if the de minimis rate is used per 2 CFR §200.414), and the type of direct cost base to which the rate will be applied.

For nonprofit organizations that use the Simplified Allocation Method for indirect costs or elects to use the de minimis rate of 10% of Modified Total Direct Costs in accordance with 2 CFR §200.414, enter the applicable indirect cost rate and type of direct cost base in the first row of the table.

For nonprofit organizations that use the Multiple Base Allocation Method, enter each major function of the organization for which a rate was developed and will be used under the grant, the indirect cost rate applicable to that major function, and the type of direct cost base to which the rate will be applied.
To learn more about the indirect cost requirements, see 24 CFR 578.63; 2 CFR part 200, subpart E; Appendix IV to Part 200 (for nonprofit organizations); and Appendix VII to Part 200 (for state and local governments).

U.S. Department of Housing and Urban Development
Office of Community Planning and Development
77 W. Jackson Blvd.
Chicago, IL 60604

Grant Number: IL0289L5T122114
Tax ID Number: 37-6001563
Unique Entity Identifier [SAM]: KYUDEBKLLFW5

CONTINUUM OF CARE PROGRAM (CDFA# 14.267)
GRANT AGREEMENT

This Grant Agreement ("this Agreement") is made by and between the United States Department of Housing and Urban Development ("HUD") and City of Bloomington (the "Recipient").

This Agreement, the use of funds provided under this Agreement (the "Grant" or "Grant Funds"), and the operation of projects assisted with Grant Funds are governed by

1. title IV of the McKinney-Vento Homeless Assistance Act 42 U.S.C. 11301 et seq. (the "Act");

2. the Continuum of Care Program rule at 24 CFR part 578 (the "Rule"), as amended from time to time;

3. and the Notice of Funding Opportunity for the fiscal year in which the funds were awarded.

The terms "Grant" or "Grant Funds" mean the funds that are provided under this Agreement. The term "Application" means the application submissions on the basis of which the Grant was approved by HUD, including the certifications, assurances, technical submission documents, and any information or documentation required to meet any grant award condition. Capitalized terms that are not defined in this agreement shall have the meanings given in the Rule.

The Application is incorporated herein as part of this Agreement, except that only the project (those projects) listed below are funded by this Agreement. In the event of any conflict between any application provision and any provision contained in this Agreement, this Agreement shall control.

HUD's total funding obligation authorized by this grant agreement is $136,706, allocated between the project(s) listed below (each identified by a separate grant number) and, within those projects, between budget line items, as shown below. The Grant Funds an individual project will receive are as shown in the Application on the final HUD-approved Summary Budget for the project. Recipient shall use the Grant Funds provided for the projects listed below, during the budget period(s) period stated below.

Grant No.	Grant Term	Performance Period	Budget Period	Total Amount
IL0289L5T122114	12 months	06-01-2022 - 05-31-2023	06-01-2022 - 05-31-2023	$136,706

a. Continuum of Care planning activities	$0
b. Acquisition	$0
c. Rehabilitation	$0
d. New construction	$0
e. Leasing	$0
f. Rental assistance	$0
g. Supportive services	$127,786
h. Operating costs	$0
i. Homeless Management Information System	$0
j. Administrative costs	$8,920
k. Relocation Costs	$0
l. HPC homelessness prevention activities:	
Housing relocation and stabilization services	$0
Short-term and medium-term rental assistance	$ 0

Pre-award Costs for Continuum of Care Planning

The Recipient may, at its own risk, incur pre-award costs for continuum of care planning awards, after the date of the HUD selection notice and prior to the effective date of this Agreement, if such costs: a) are consistent with 2 CFR 200.458; and b) would be allowable as a post-award cost; and c) do not exceed 10 percent of the total funds obligated to this award. The incurrence of pre-award costs in anticipation of an award imposes no obligation on HUD either to make the award, or to increase the amount of the approved budget, if the award is made for less than the amount anticipated and is inadequate to cover the pre-award costs incurred.

These provisions apply to all Recipients:

If any new projects funded under this Agreement are for project-based rental assistance for a term of fifteen (15) years, the funding provided under this Agreement is for the performance period stated herein only. Additional funding is subject to the availability of annual appropriations.

The budget period and performance period of renewal projects funded by this Agreement will begin immediately at the end of the budget period and performance period of the grant being renewed. Eligible costs incurred between the end of Recipient's budget period and performance period under the grant being renewed and the date this Agreement is executed by both parties may be reimbursed with Grants Funds from this Agreement. No Grant Funds for renewal projects may be drawn down by Recipient before the end date of the project's budget period and performance period under the grant that has been renewed.

For any transition project funded under this Agreement the budget period and performance period of the transition project(s) will begin immediately at the end of the Recipient's final operating year under the grant being transitioned. Eligible costs, as defined by the Act and the Rule incurred between the end of Recipient's final operating year under the grant being transitioned and the execution of this Agreement may be paid with funds from the first operating year of this Agreement.

HUD designations of Continuums of Care as High-performing Communities (HPCS) are published in the HUD Exchange in the appropriate Fiscal Years' CoC Program Competition Funding Availability page. Notwithstanding anything to the contrary in the Application or this Agreement, Recipient may only use grant funds for HPC Homelessness Prevention Activities if the Continuum that designated the Recipient to apply for the grant was designated an HPC for the applicable fiscal year.

The Recipient must complete the attached "Indirect Cost Rate Schedule" and return it to HUD with this Agreement. The Recipient must provide HUD with a revised schedule when any change is made to the rate(s) included in the schedule. The schedule and any revisions HUD receives from the Recipient will be incorporated into and made part of this Agreement, provided that each rate included satisfies the applicable requirements under 2 CFR part 200 (including appendices).

This Agreement shall remain in effect until the earlier of 1) written agreement by the parties; 2) by HUD alone, acting under the authority of 24 CFR 578.107; 3) upon expiration of the budget period and performance period for all projects funded under this Agreement; or 4) upon the expiration of the period of availability of Grant Funds for all projects funded under this Agreement.

HUD notifications to the Recipient shall be to the address of the Recipient as stated in the Recipient's applicant profile in e-snaps. Recipient notifications to HUD shall be to the HUD Field Office executing the Agreement. No right, benefit, or advantage of the Recipient hereunder may be assigned without prior written approval of HUD.

The Agreement constitutes the entire agreement between the parties, and may be amended only in writing executed by HUD and the Recipient.

By signing below, Recipients that are states and units of local government certify that they are following a current HUD approved CHAS (Consolidated Plan).

This agreement is hereby executed on behalf of the parties as follows:

UNITED STATES OF AMERICA,
Secretary of Housing and Urban Development

By:

(Signature)

Donald Kathan, Director
(Typed Name and Title)

June 2, 2022
(Date)

RECIPIENT

City of Bloomington
(Name of Organization)

By:

(Signature of Authorized Official)

(Typed Name and Title of Authorized Official)

(Date)

Indirect Cost Schedule

Agency/Dept./Major Function	Indirect Cost Rate	Direct Cost Base

This schedule must include each indirect cost rate that will be used to calculate the Recipient's indirect costs under the grant. The schedule must also specify the type of direct cost base to which each included rate applies (for example, Modified Total Direct Costs (MTDC)). Do not include indirect cost rate information for subrecipients.

For government entities, enter each agency or department that will carry out activities under the grant, the indirect cost rate applicable to each department/agency (including if the de minimis rate is used per 2 CFR §200.414), and the type of direct cost base to which the rate will be applied.

For nonprofit organizations that use the Simplified Allocation Method for indirect costs or elects to use the de minimis rate of 10% of Modified Total Direct Costs in accordance with 2 CFR §200.414, enter the applicable indirect cost rate and type of direct cost base in the first row of the table.

For nonprofit organizations that use the Multiple Base Allocation Method, enter each major function of the organization for which a rate was developed and will be used under the grant, the indirect cost rate applicable to that major function, and the type of direct cost base to which the rate will be applied.
To learn more about the indirect cost requirements, see 24 CFR 578.63; 2 CFR part 200, subpart E; Appendix IV to Part 200 (for nonprofit organizations); and Appendix VII to Part 200 (for state and local governments).

CONSENT AGENDA ITEM NO. 7.E

FOR COUNCIL: June 27, 2022

WARD IMPACTED: City-Wide Impact

SUBJECT: Consideration and action to approve the Annual Regional Service Agreement and Payment to the McLean County Regional Planning Commission (MCRPC) for Regional Planning Services in the amount of $54,000 for the MCRPC fiscal year July 1, 2022 through June 30, 2023, as requested by the Economic & Community Development Department.

RECOMMENDED MOTION: The proposed Agreement and Payment be approved.

STRATEGIC PLAN LINK:
Goal 1. Financially Sound City Providing Quality Basic Services

STRATEGIC PLAN SIGNIFICANCE:
Objective 1e. Partnering with others for the most cost-effective service delivery

BACKGROUND: The McLean County Regional Planning Commission (MCRPC) has provided long-range planning services to the City of Bloomington, Town of Normal, and McLean County for decades. Their function includes services such as preparation of the Long-Range Transportation Plan, compilation and publication of the community's statistical data, and technical assistance with long-range planning (see attached draft FY2023 Unified Work Plan).

Every year, the City of Bloomington and the Commission enter into a Regional Service Agreement (see attached FY2023 RSA) that outlines services the Commission intends to provide to the City over the subsequent twelve months. Additionally, the City pays the Commission a flat service fee in two installments. The Service Agreement and fee are consistent across governmental jurisdictions, and the annual fees; additionally, federal grants provide operational funding to the Commission. The fee this year is consistent with the fee last year, $54,000.00. The prior Council approval was June 14, 2021.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: The City of Bloomington, Town of Normal, and County of McLean enter into separate Regional Service Agreements with McLean County Regional Planning Commission annually. All agreements are in the amount of $54,000.00.

FINANCIAL IMPACT: If approved, the McLean County Regional Planning Service Agreement for $54,000.00 will be paid from the Planning-To McLean County Regional Planning account (10015420-75025). This item can located in the City of Bloomington's FY 2023 Budget Book titled "Budget Overview & General Fund" on page 257. The City budgeted $54,213.87 for these services in FY 2023.

COMMUNITY DEVELOPMENT IMPACT: **This request meets the following goals and objectives of the Bloomington Comprehensive Plan 2035**: N-1.1 Enhance the livability of all Bloomington neighborhoods.

The Regional Planning Commission carries out multiple community development projects within the City and supports Bloomington's planning efforts.

Respectfully submitted for consideration.

Prepared by: Glen Wetterow, City Planner

ATTACHMENTS:
E&CD 1B Bloomington RSA_FY_2023 (MCRPC signed partially executed)
E&CD 1C MCRPC Service Agreement - Invoice #1 (FY2023)
E&CD 1D MCRPC FY 2023 UWP Draft

REGIONAL PLANNING SERVICE AGREEMENT

This agreement is entered into as of the 1st day of July, 2022, by and between the McLean County Regional Planning Commission (hereinafter referred to as the "Commission") and the City of Bloomington (hereinafter referred to as the "City").

The parties do mutually agree as follows:

A. Period of Agreement

This agreement shall remain in full force and effect through June 30, 2023.

B. Long Range Planning Services

The Commission shall maintain a permanent professional planning staff capable of performing, or causing to be performed, a long range planning work program, including the following activities:

1. Assist the City in the periodic updating of plans and ordinances that pertain to planning and development, including the Comprehensive plan and zoning ordinances and subdivision regulations as needed.

2. Prepare or coordinate the preparation and updating of reports that are an integral part of the McLean County Transportation Study, including the Unified Work Program (UWP), Long Range Transportation Plan (LRTP), and the Transportation Improvement Program (TIP).

3. Maintain a website to post statistical data, plans and studies, and other planning-related information to serve as a resource for local governments and the public.

4. Provide assistance in the preparation of applications for Federal or State funding as needed.

5. Attend meetings of county and municipal government and civic organizations or other groups interested in planning and development as requested and as schedules permit.

6. Provide technical assistance as needed and requested in matters of long range planning and development.

C. Staff

The Commission shall employ a Director of the Commission and other employees as necessary and authorized by the budget. It is agreed by all parties that the City short range planner will be available to assist the Commission staff to accomplish the activities specified in "B" above as applicable to the City of Bloomington.

D. Financing

The City of Bloomington will remit to the Commission the sum of FIFTY-FOUR THOUSAND AND 00/100 DOLLARS ($54,000.00) in two equal installments for the period of July 1, 2022 through June 30, 2023. The City will remit TWENTY-SEVEN THOUSAND AND 00/100 DOLLARS ($27,000.00) for each installment once in July 2022 and again in January 2023 upon the City's receipt of an invoice for said amount.

Mayor - City of Bloomington	City Clerk - City of Bloomington	Date
[redacted]	[redacted]	6/9/2022
Chairperson McLean County Regional Planning Commission	Executive Director McLean County Regional Planning Commission	Date

MCRPC

McLean County Regional Planning Commission

115 E. Washington St., M103 • Bloomington, IL 61701-4089
Phone: 309-828-4331 • Fax: 309-827-4773 • www.mcplan.org

June 9, 2022

Ms. Kimberly Smith
Assistant Director-ECD
City of Bloomington
115 E Washington St.
Bloomington, IL 61701

Re: FY2023 Regional Services Agreement – Invoice 1 of 2

Dear Kimberly,

Enclosed please find the first invoice for the FY2023 Regional Services Agreement between the City of Bloomington and the McLean County Regional Planning Commission for the Fiscal Year July 1, 2022 to June 30, 2023. I have also included a copy of the agreement for your convenience.

Please let me know if you have any questions. Thank you,

Sincerely,

[redacted]

Raymond Lai, AICP
Executive Director

John Burrill, Chairperson • Carl Teichman, Vice Chairperson • Bart Bittner • Jim Fruin • Stan Gozur
Dr. Charles Irwin • Jennifer Langley • Ron Lesser • Tony Morstatter • Carl Olson • Michael Pettorini

McLean County Regional Planning Commission

INVOICE

Please make your check payable to McLean County Regional Planning Commission, and *please include a copy of this form with payment.* Thank you for your attention to this matter.

To City of Bloomington

Invoice No. FY2023 BLM#1

Date July 1, 2022

Amount $27,000.00

Description of Services FY2022 Regional Service Agreement (Invoice 1 of 2)

Terms Net

Due Date Upon Receipt

Notes:

MCRPC
McLean County
Regional Planning Commission

115 E. Washington M103

Bloomington, IL 61701

P: 309-828-4331

F: 309-827-4773

W: www.mcplan.org

UNIFIED WORK PROGRAM STATE FY 2023

FISCAL YEAR 2023

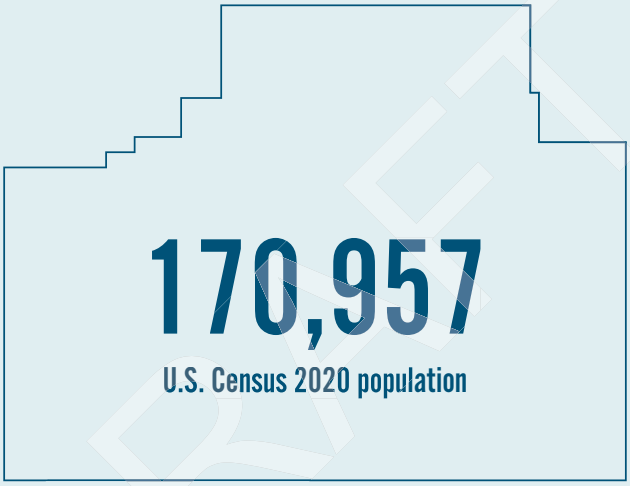
MCLEAN COUNTY, ILLINOIS

BLOOMINGTON-NORMAL METROPOLITAN PLANNING ORGANIZATION

MARCH 31,2022

Draft: 6/14/22

MCRPC
McLean County
Regional Planning Commission



DRAFT

SFY 2023 (JULY 1, 2022–JUNE 30, 2023)

UNIFIED WORK PROGRAM

For Planning and Related Activities to Be Performed by the McLean County Regional Planning Commission in Cooperation with Federal, State, and Local Units of Government

DRAFT

The preparation of this report was financed in part through a technical studies grant from the U.S. Department of Transportation: Federal Highway Administration and Federal Transit Administration.

This work program is intended to comply with Title VI of the 1964 Civil Rights Act (42 U.S.C. 2000d-1) and Executive Order No. 12898 on environmental justice issued on February 11, 1994. Title VI of the Civil Rights Act (42 U.S.C. 2000-1) states that "No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program, or activity receiving Federal financial assistance." The Executive Order on environmental justice further amplifies Title VI by providing that "each Federal agency shall make achieving environmental justice part of its mission by identifying and addressing, as appropriate, disproportionately high and adverse human health or environmental effects of its programs, policies, and activities on minority populations and low-income populations." These items are addressed under work elements 300 and 400 of this Unified Work Program, wherein issues relating to policies affecting transportation, housing, employment and other planning considerations affecting minority and low-income populations are addressed.

MCRPC VISION, MISSION, & VALUES

DRAFT

VISION

MCRPC is the leader for planning tomorrow's McLean County.

MISSION

We bring expert planning, deep local knowledge and vibrant public participation as we shape our future to promote opportunity, livability, and sustainability.

VALUES

REGIONALISM

We believe regionalism is the cornerstone of our existence, and our unique regional perspective provides us the vantage point to address issues that extend beyond traditional boundaries.

- We are the catalyst for building consensus from diverse viewpoints.
- We provide forums that facilitate regional dialogue.
- Our planning process promotes regional unity.

GOVERNANCE

We feel policy decisions are best made by the level of government closest to the people.

- We directly involve local governments in our decision-making process.
- Our process operates through the Commission, an executive board of local government and agency representatives.
- The Commission is supported by the Executive Committee and numerous study, technical, and policy committees.

PROFESSIONALISM & EXCELLENCE

We provide high quality services through well-trained, technically proficient staff.

- We offer informed and professional technical assistance.
- We have a firm commitment to dedicated, high-quality public service.
- We hold ourselves accountable to municipalities, the public, and granting authorities.

SERVICE

We serve the planning needs of communities of McLean County individually and collectively.

- We advance the recognition that healthy communities balance diverse needs.
- We work collaboratively with local governments, area organizations, private entities and other public-private efforts to achieve that balance.

ADVOCACY

We advocate on behalf of our regional community at all levels of government.

- We maintain an objective and impartial approach to issues.
- We adhere to strong standards of professionalism in all aspects of our work for the betterment of our region.

INNOVATION

We recognize our communities are best served by our ability to anticipate the consequences of dynamic change.

- We focus on innovative solutions to both existing and future challenges facing local governments and the region, grounded in respect for our history and culture.

INCLUSION

We engage the public in an open and broadly participatory planning process.

- We seek active participation and welcome alternate views of all groups.
- We ensure that all citizens have the opportunity to observe, debate, question, and participate in the planning process.

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MCLEAN COUNTY TRANSPORTATION COMMITTEES

POLICY COMMITTEE

John Burrill, Chairperson
Chairperson, McLean County Regional Planning Commission

Mboka Mwilambwe
Mayor, City of Bloomington

Chris Koos
Mayor, Town of Normal

Jim Soeldner
Chairperson, McLean County Board Transportation Committee

Scott Neihart
Program Development Engineer, IDOT, District 5

TECHNICAL COMMITTEE

Raymond Lai, AICP, Chairperson
Executive Director, McLean County Regional Planning Commission

Tim Gleason
City Manager, City of Bloomington

Pamela Reece
City Manager, Town of Normal

Cassy Taylor
County Administrator, McLean County

Craig Shonkwiler
City Engineer, City of Bloomington

Ryan Otto
Director of Engineering, Town of Normal

Jerry Stokes
County Engineer, McLean County

Robert Nelson
Planning and Services Chief, IDOT, District 5

Dan Magee
Federal-Aid Coordinator, IDOT, District 5, Local Roads

Carl Olson
Director, Bloomington-Normal Airport Authority

David Braun
General Manager, Connect Transit

LOCAL GOVERNMENT PLANNING STAFF

Glen Wetterow
City Planner, City of Bloomington

Mercy Davison, AICP
Town Planner, Town of Normal

Philip Dick, AICP
Director of Building and Zoning, McLean County

MCLEAN COUNTY REGIONAL PLANNING COMMISSION

COMMISSIONERS

John Burrill
Chairperson, B-N Water Reclamation District

Carl Teichman
Vice-Chairperson, Town of Normal

Bart Bittner
County of McLean

Jim Fruin
County of McLean

Stan Gozer
Unit #5 Public School District

Jennifer Langley
City of Bloomington

Tony Morstatter
County of McLean

Carl Olson
Bloomington-Normal Airport Authority

Michael Pettorini
Town of Normal

Charles Irwin
Bloomington Public School District #87

TBA
City of Bloomington

EXECUTIVE COMMITTEE

John Burrill
Chairperson

Carl Teichman
Vice-Chairperson

Bart Bittner
MCRPC Member

Tim Gleason*
City Manager, City of Bloomington

Pamela Reece*
City Manager, Town of Normal

Cassy Taylor*
Interim County Administrator, County of McLean

Raymond Lai, AICP*
Executive Director, MCRPC

* Non-voting members

MCRPC STAFF

Raymond Lai, AICP
Executive Director

Jennifer Sicks, AICP
Senior Planner, Transportation

Tessa Ferraro
Community Planner

Greg Huss
Community Planner

Ana Mendoza
Assistant Planner

Tania Barreto
Assistant Planner

Kathryn McShane
Office Manager/Executive Assistant

Cassidy Kraimer
Stevenson Fellow

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INTRODUCTION

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Each year, federally designated Metropolitan Planning Organizations (MPOs) are required to prepare a Unified Work Program (UWP), in cooperation with member agencies, to describe all anticipated transportation planning activities over the course of the upcoming grant fiscal year. As the designated MPO for the Bloomington-Normal urbanized area, the McLean County Regional Planning Commission (MCRPC) developed the UWP for Illinois grant Fiscal Year 2023 (July 1, 2022 - June 30, 2023) in compliance with the Infrastructure Investment and Jobs Act (IIJA, also known as the Bipartisan Infrastructure Law), enacted in November 2021.

This Unified Work Program (UWP) serves as a guide for the efficient use of local, state and federal funds to carry out transportation and related planning activities in McLean County, Illinois. The UWP identifies proposed work activities to be carried out in the coming fiscal year and includes a line item budget in support of those activities. The work activities and budget were developed within the broader framework of a projected five-year work program, which reflects both the MCRPC's overall mission and the planning factors identified by the Infrastructure Investment and Jobs Act, or Bipartisan Infrastructure Law (BIL).

The UWP identifies several tasks to be performed in several program categories, taking into account the planning factors identified in the BIL (see **Exhibit A**, Transportation Related Work Elements and Tasks).

MCRPC will produce the required quarterly reports to the Illinois Department of Transportation Office of Planning and Programming on the progress of the projects identified in the UWP. These reports will act as a performance dashboard for the tasks and the outcomes identified in the UWP.

NOTE: Prior to 2018, MCRPC's fiscal year was the same as that of the State (July 1 to June 30) and hence the UWP served as the Overall Work Program (OWP) for the agency. Due to regulatory changes in 2018, originating from the Grants Accountancy and Transparency Act (GATA), MCRPC is mandated to be part of McLean County's single audit. This requires that the MCRPC fiscal year match with that of the County (January 1 to December 31). The UWP uses the state fiscal year.

The UWP document will only contain the Transportation Elements of the MCRPC's Overall Work Program (OWP).The UWP will be approved by the Transportation Technical and Policy Committees; the OWP will be approved by the Commission. This proposed UWP takes effect July 1, 2022.

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EXHIBIT A

FY 2023 Transportation Related Work Elements & Tasks

100 General Administration
101 General Administration

300 Comprehensive Planning & Technical Assistance
301 Regional Comprehensive Plan
302 Coordination of Development Activity
303 Environmental Planning
304 Transportation & Land Use Connection (TLC) Grant Program
305 Rural Community Planning Assistance
306 Rural Planning Toolkit
307 Other

400 Transportation Planning & Technical Assistance
401 Transportation Administration & Technical Assistance
402 Transportation Improvement Program (TIP)
403 Transportation Management, Complete Streets & Transit Oriented Development
404 Sustainable Transportation Programming
405 Regional Health Initiatives
406 Metropolitan Long-Range Transportation Plan (MLRTP)
407 Travel Demand Modeling

500 Data, Technology & Innovation Alliance
501 Research and Outreach
502 Innovative Projects
503 Data Gathering & Dashboard
504 Spatial Data Analysis and Maps

600 Education & Outreach
601 Website, Social Media & Online Program Activities
602 Outreach Efforts
603 Publications

700* Human Service Transportation Plan
701 Administration & Technical Assistance
702 HSTP Updates & Monitoring
703 Mobility Management & Technical Assistance
704 Program & Project Compliance Review

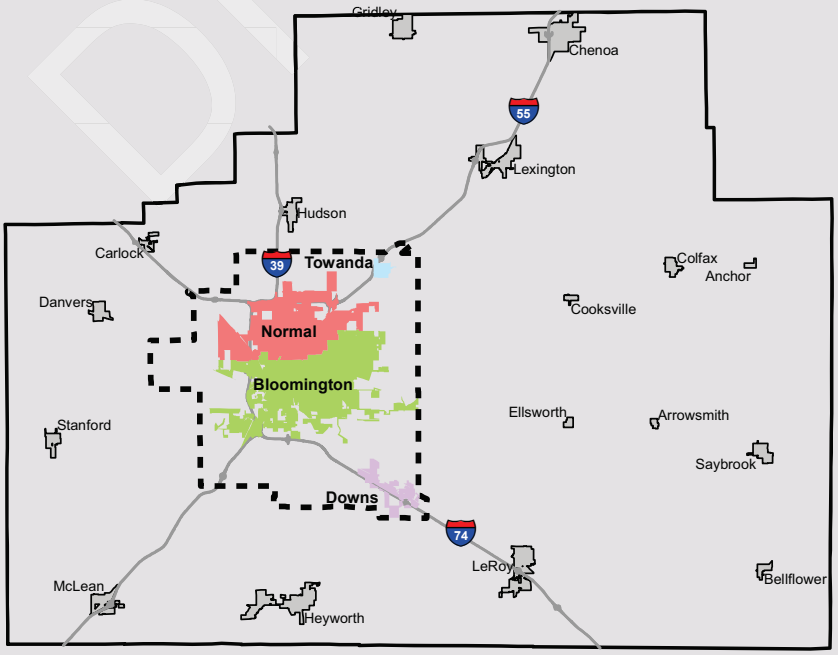
800* Special Planning Projects
801 RAISE Planning Grant: Veterans Parkway Corridor Study
802 Other Projects - Individual Grant Funded

***Note: HSTP and Special Planning projects are funded by IDOT grants separate from FHWA PL or FTA 5305(d) grants. These project totals are not included in Line Item Budget - Table 2.2, or Program Funding Sources-Table 2.3. Costs associated with the aforementioned projects are detailed in the Project Budget section of the UWP, beginning on page 24 of this report.**

PURPOSE & ROLE OF A METROPOLITAN PLANNING ORGANIZATION (MPO)

A MPO is a transportation policy-making organization composed of representatives from local government and transportation implementers. The 1962 Federal-Aid Highway Act required the formation of a MPO for all urbanized (metropolitan) areas with a population greater than 50,000. MPOs were established to ensure that existing and future expenditures for transportation projects and programs were based on a **comprehensive, cooperative, and continuing** (3C) planning process. Federal funding for transportation projects and programs are channeled through this planning process. Over successive authorization cycles leading to the passage of the Bipartisan Infrastructure Law, Congress has added and revised substantive content expected from the 3C process.

MCRPC is the designated MPO for the Bloomington-Normal urbanized area. Current members include the City of Bloomington, Town of Normal, McLean County, Connect Transit and the Bloomington-Normal Airport Authority, along with the Illinois Department of Transportation (IDOT), Federal Highway Administration and Federal Transit Administration. Each year, MPOs are required to prepare a Unified Work Program (UWP) in cooperation with member agencies, to describe all anticipated transportation planning activities over the course of the upcoming state fiscal year. The UWP is an essential step in the development of a continuing, cooperative, and comprehensive (3C) transportation planning process in an urbanized area.



Dotted line delineates the McLean County Metropolitan Planning Area

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Infrastructure Investment and Jobs Act (IIJA)

The Infrastructure Investment and Jobs Act, more commonly referred to as the Bipartisan Infrastructure Law (BIL), was enacted in November 2021. Although broader in scope, it serves as the reauthorization of the most recent transportation funding legislation, the Fixing America's Surface Transportation (FAST) Act.

Federal transportation funding legislation is accompanied by what are called planning factors. These factors set forth key areas of policy that should be considered and addressed in the transportation planning process. Integration of the planning factors in transportation plans and programs for our metropolitan area ensures consistency with national goals and objectives.

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the safety of the transportation system for motorized and non-motorized users.
3. Increase the security of the transportation system for motorized and non-motorized users.
4. Increase the accessibility and mobility options available to people and for freight.
5. Promote efficient system management and operation.
6. Local planned growth and economic development patterns.
7. Protect and enhance the environment, promote energy conservation, improve quality of life, promote consistency between transportation improvements and the state, and enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
8. Emphasize the preservation of the existing transportation system.
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate storm water impacts of surface transportation.
10. Enhance travel and tourism.

On December 30, 2021, the Federal Transit Administration and the Federal Highway Administration jointly issued a letter setting forth additional guidance regarding the development of Unified Work Programs such as this document.The letter establishes Planning Emphasis Areas (PEAs), described as topics for MPOs should consider. This work program includes tasks which address PEAs 1-4 and 7-8.

1. Tackling the Climate Crisis - Transition of Clean Energy & Resilient Future
2. Equity and Justice in Transportation Planning
3. Complete Streets
4. Public Involvement
5. Strategic Highway Network/Department of Defense Coordination
6. Federal Land Management Agency Coordination
7. Planning and Transportation Linkages
8. Data in Transportation Planning

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PROJECTED FIVE-YEAR WORK PROGRAM

MCRPC actively monitors development and is actively engaged in the periodic updates of plans to ensure maximum effectiveness and applicability. These philosophies are embedded in MCRPC's long-range planning strategy and are reflected in the Projected Five-Year Work Program. The five-year program will be updated and extended each year as part of the annual process of preparing the UWP. The projected five-year work program will continue to be an important component of the UWP as it serves to illuminate the vision of the work that lies ahead.

Exhibit B

Projected Five-Year Strategic Priorities (Adopted: March 7, 2018)

Work Element by Category	Activity by Fiscal Year				
	2020	2021	2022	2023	2024
*Rural and special planning					
Regional Comprehensive Plan					
Regional housing initiatives					
Coordination of development activity					
Regional economic development efforts					
*Regional Energy Plan					
*Regional environmental planning					
*Neighborhood planning/Historic Preservation					
Transportation Administration					
Complete streets, TOD and placemaking					
Regional health initiatives					
BN Mobile: Metropolitan Transportation Plan					
Multi-modal travel demand modeling					
Human Service Transportation Planning					
Tracking and reporting data					
Toolkit of best practices and resources					
Data gathering and dashboards					
Spatial data and maps					
Research, education, and advocacy on technology					
*Establish innovation district					
* Technology pilot projects					
*Regional technology plan					
Website, and social media					
Outreach					
Publications					
Professional development					

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Ongoing activities
Intense activities
Activity specifics unknown at this time

Note: Strategic priorities identified with an * are unfunded or underfunded at the time these priorities were approved by the Executive Committee and the Commission. The exact scope of work activities will be determined based on the availability of funding during each fiscal year.

Organizational Structure

MCRPC's work programs are carried out through the interaction of Commission members, elected officials, governmental agencies, and staff. This interaction is graphically illustrated in **Exhibit C.** Commission membership is composed of eleven citizens nominated by major units of government and appointed by the McLean County Board. The current Commission membership is listed on Page 6 of this report.

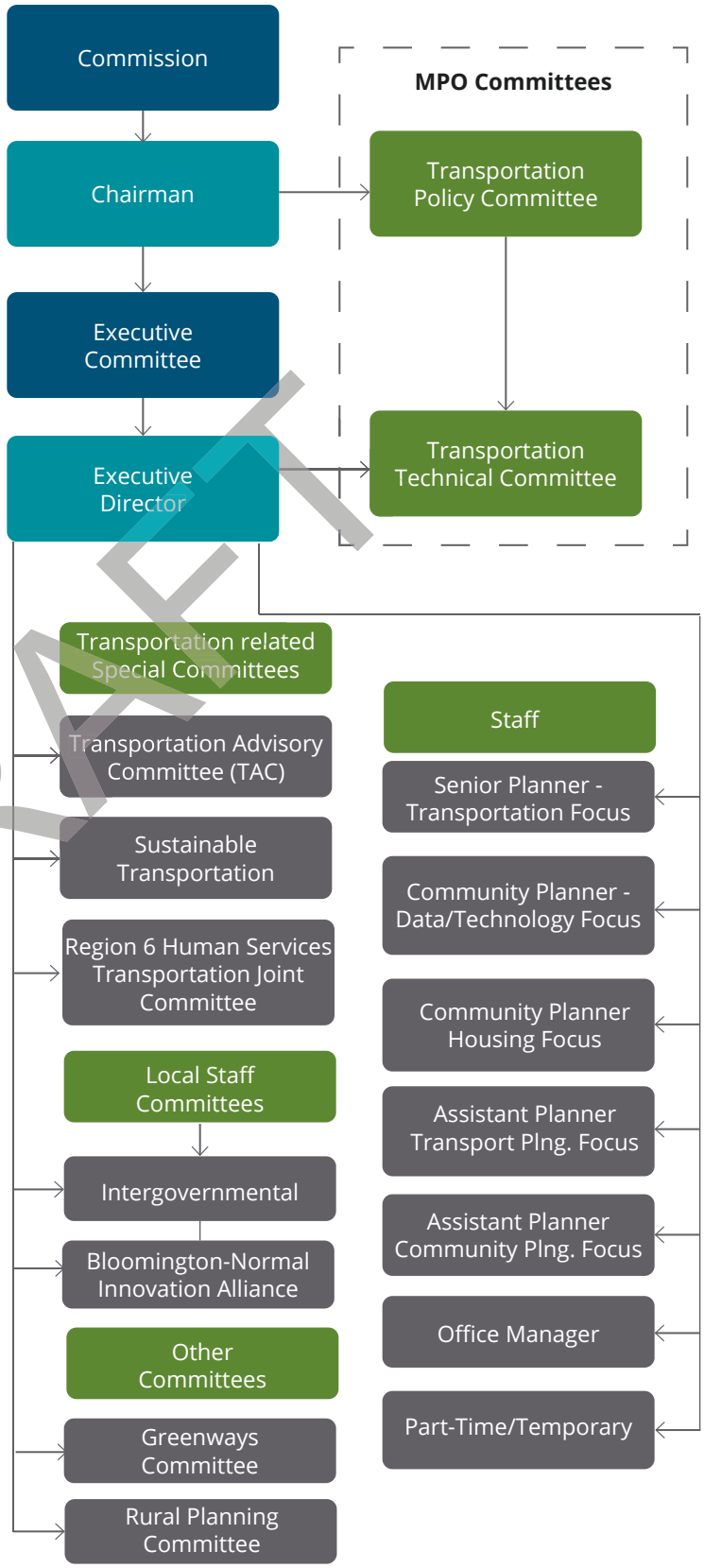
MCRPC interacts with local and state officials through the Transportation Technical and Policy Committees (membership listed on Page 6). The Commission interacts with local elected officials through the Commission Chairperson, who is also the permanent chair of the Transportation Policy Committee. The Policy Committee also provides for interaction with Illinois Department of Transportation officials as well as local and state elected officials.

At the staff level, the Commission Chairperson chairs the Executive Committee, which includes three voting Commissioners, and the McLean County Administrator, and the City Managers of Bloomington and Normal and the Executive Director of MCRPC who serve as the non-voting members. The Executive Director of the MCRPC participates in each of the above committees and is the permanent chair of the Transportation Technical Committee. This committee reports to the Transportation Policy Committee on transportation matters and includes management and engineering staff from the City of Bloomington, Town of Normal, McLean County, Bloomington-Normal Airport Authority, Connect Transit and the Illinois Department of Transportation. All final action is taken by the Policy Committee, which is chaired by the Chairperson of MCRPC, and includes the Chair of the County Board Transportation Committee, the mayors of Bloomington and Normal, and a representative of IDOT District 5.

MCRPC staff also facilitates a variety of Advisory Committees, including various transportation committees, local committees and others as identified in **Exhibit C**. In addition, staff participates in the McLean County Wellness Coalition, Historic Route 66 Bikeway, Solid Waste Technical, Greenways and other committees to coordinate activities between local and regional planning staffs in each of major work element.

Exhibit C

MPO Structure



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PROGRAM SUMMARY AND BUDGET

This section presents an overview of the UWP for the coming year. It presents the estimated total staffing requirements and costs to carry out the identified work activities and includes a line item budget. Also included is a summary of anticipated funding by source and project.

Staffing Requirements

The work program provides for seven (7) full time staff members. In addition to the Executive Director, the budgeted staff positions include office manager, senior transportation planner, two community planners and two assistant planners, and temporary/ part-time staff.

Table 2.1 lists the staff allocations to complete the programmed work activities.

Costs

The total estimated cost to implement this work program is $691,850. The anticipated line item costs are illustrated in **Table 2.2**, along with a breakdown of allocations to direct costs. Direct costs are chargeable to specific projects and include salaries and non-salary costs, such as materials, services and supplies used directly on projects. Indirect costs, which also include both salaries and non-salary costs, cannot be related to specific projects. Such costs include general administration, supplies, and equipment costs.

The budget provides for 16 different line item expenses, each applied as direct costs. These line item expenses are shown in **Table 2.2** and discussed briefly below.

Salaries and Fringe Benefits

Salaries and benefits account for nearly 70% of the budget and constitute the largest expense. Seven (7) full time staff members are eligible for fringe benefits, which include the Illinois Municipal Retirement Fund, group insurance, paid vacations, paid sick leave, paid holidays, and unemployment insurance.

Advertising/Legal Notices

Advertising is a direct expense and includes event advertising, advertising for employment, public hearings and other required notices.

Copy Machine Expenses

Includes paper, staples, envelopes, machine supplies and other copy machine related expenses.

Contractual Services and Sub Awards/ Consultants

Contractual payment for services performed for MCRPC in accordance with terms and conditions of a written contract. This line item includes: expenses for data analysis and expenses for a research fellow through Illinois State University, and may also encompass consultant services.

Dues and Memberships

Professional dues for the staff and subscriptions for the agency.

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Table 2.1

Allocation of Staff Hours by Work Element

UWP CODE	Project	Executive Director	Senior Planner	Community Planner 1	Community Planner 2	Assistant Planner 1	Assistant Planner 2	Office Manager	Part-Time Professional	TOTAL
100	General Administration	700	200	50	150	50	50	1,320	0	**2,520**
300	Comprehensive Planning	375	325	375	400	450	425	50	465	**2,865**
400	Transportation Planning	250	800	50	425	450	425	100	100	**2,600**
500	Data, Technology & Innovation	250	0	125	400	350	150	50	500	**1,825**
600	Education and Outreach	100	0	100	225	300	100	30	0	**855**
700	HSTP*	20	600	0	125	125	300	100	0	**1,270**
800	Special Planning Projects*	100	25	0	25	0	0	50	0	**325**
TOTAL		**1,795**	**1,950**	**700**	**1,875**	**1,725**	**1,450**	**1,700**	**1,065**	**12,265**

*Note: HSTP and Special Planning Projects are funded by IDOT grants separate from FHWA PL or FTA 5305(d) grants. Hence the project totals are not included in Line Item Budget - Table 2.2, or Program Funding Sources-Table 2.3. Costs associated with the aforementioned projects are detailed in the Project Budget section of the UWP beginning on page 24 of this report.

Letterheads and Printed Forms

Letterheads, printed envelopes or any special type of form which is printed for a particular use that cannot be purchased in open stock.

Non-Contract Services

Payment for specific services not covered elsewhere such as time keeping software, survey software, and document design services.

Operating & Office Supplies

Minor operational and office supplies, including: paper for copiers & printers, paper plates, cups, etc.

Other Equipment

Copy charges by a third party, includes expenses associated with copy machine rental.

Postage

Direct expenses for mailed items, including stamps, UPS and/or equivalent services, etc.

Purchase of Computers & related equipment

Equipment and furnishings purchased such as: computer accessories, calculators, computer monitors,

Schooling & Conferences (includes parking)

Travel and expenses for eight conferences (mileage, flight tickets, train tickets, hotel costs, meals at the per diem rates per State of Illinois schedule, and conference registration).

Software License Agreement

Adobe and GIS software licenses, dashboards, website, travel demand modeling, data acquisition, and maintenance.

Travel Expenses (not used for training)

Any travel expenses incurred in conducting MCRPC business including travel to meetings and other project-related travel within the State of Illinois.

Telephone Expenses

Payment for telephone service and support for 10 telephones.

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Table 2.2

Line Item Budget

Expense Item	Direct Costs	Percent of Budget
Salaries & Fringe	$470,059	67.94%
Advertising/Legal Notices	$6,100	<1%
Copy Machine Expense	$8,800	1.27%
Contractual Services and Sub Awards	$44,434	7.29%
Consultants	$94,000	6.42%
Dues & Memberships	$6,000	<1%
Letterheads and Printed Forms	$13,050	1.89%
Non-Contract Services	$9,600	1.39%
Operating & Office Supplies	$8,000	1.16%
Other Equipment	$1,720	<1%
Postage	$500	<1%
Computers and Related Equipment	$11,500	1.66%
Schooling & Conferences (incl parking)	$7,677	1.11%
Software License Agreement	$2,610	<1%
Travel Expense (not associated with training)	$6,000	<1%
Telephone Expenses	$1,800	<1%
TOTAL	**$691,850**	

Note: As in State Fiscal Year 2022, MCRPC is not claiming Indirect Cost for Fiscal Year 2023.

Funding

Funding for this year's work program will come from the sources indicated in **Table 2.3** and **Chart 2.1**. Federal transportation funds will continue to account for a significant part of the MCRPC budget with Federal Highway Administration (FHWA-PL) funds and Federal Transit Administration (FTA-5305(d)) funds totaling at $443,800. State Metropolitan Planning Funds of $110,950 provide the required local match. The Regional Service Agreements with Bloomington, Normal, and McLean County provide local match requirements for various projects and fund the Transportation and Land Use Connection (TLC) program. Funding identified as Local comes from the Special Planning Services Agreement with Connect Transit, and MCRPC Reserve Funds. The total amount provided by local funding sources is $137,100, including $112,100 from the Regional Service Agreement (shared equally among Bloomington, Normal, and McLean County), and $25,000 from the Special Planning Services Agreement with Connect Transit.

Table 2.3

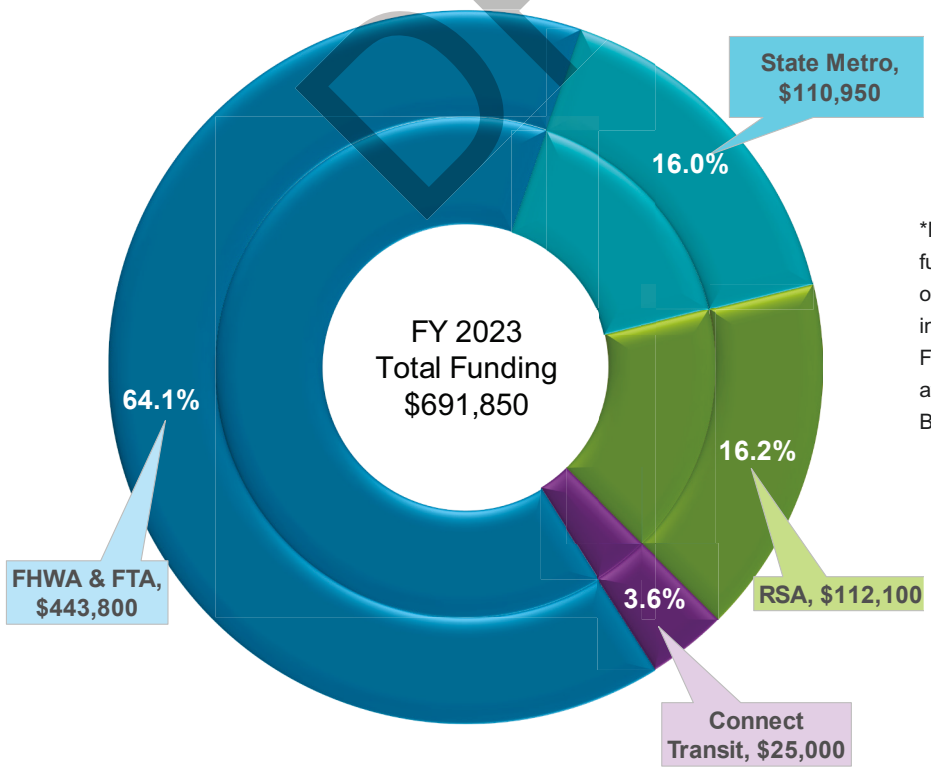
FY 2023 Program Funding Sources

UWP CODE	Program and Project	Budgeted Amount	FHWA PL + FTA	State Metro	Technical Service/Local
100	General Administration	$169,110	$135,288	$33,822	$0,00
300	Comprehensive Planning & Technical Assistance	$228,396	$111,037	$27,759	$89,600
400	Transportation Planning & Technical Assistance	$146,598	$94,879	$23,720	$28,000
500	Data Gathering, Technology & Innovation Alliance	$95,626	$66,901	$16,725	$12,000
600	Education & Outreach	$52.120	$35,696	$8,924	$7,500
	TOTAL	**$691,850***	**$443,800**	**$110,950**	**$137,100**

*Adjusted for rounding

Chart 2.1

FY 2023 Program Funding Sources



*Note: HSTP, and Special Planning projects are funded by IDOT grants separate from FHWA PL or FTA 5305(d) grants. The project totals are not included in Line Item Budget - Table 2.2, or Program Funding Sources-Table 2.3. Costs associated with the aforementioned projects are detailed in the Project Budget section of the UWP.

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CONTRACT COSTS

This section presents the scope of services of transportation planning activities to be included in the contract between MCRPC and the Illinois Department of Transportation (IDOT) for the Bloomington-Normal metro area. It identifies line item costs and total agency costs as well as the methodology used to allocate costs. It also summarizes the projected funding levels for transportation related planning activities. This section concludes with a presentation of itemized cost reports for PL (FHWA) and Section 5305(d) (FTA) funding.

Scope of Services

Those activities in which the Illinois Department of Transportation will participate with federal metropolitan planning funds and FTA Section 5305(d) funds are shown in **Exhibit A**.

These activities will result in the following major end products by work element:

Work Element 100—General Administration

FY 2023 UWP and OWP; FY 2022 McLean County audit report; Quarterly and annual performance reports; Monthly financial reports; and other correspondence.

Work Element 300—Comprehensive Planning

Comprehensive Planning work products for the fiscal year include consistency reviews, compilation of GIS data sets needed to conduct the regional comprehensive plan, spatial analysis and rural comprehensive plan for one rural community in McLean County.

Work Element 400—Transportation Planning

FY 2023–FY 2027 Transportation Improvement Program; Regional Transportation Dashboard; Travel Demand Model; implementation of LRTP and development of the 2022 MLRTP; updates of Title VI and Public Participation plans, reports on completed transportation projects, and other plans or reports relating to transportation.

Work Element 500—Data Gathering, Technology, Innovation Alliance

Major work products include spatial analysis and web-based dashboards, educational programs, and pilot/test projects.

Work Element 600—Education and Outreach

MCRPC website and social media updates; periodic newsletters; and presentations to the community.

Projected Funding

Determining projected funding levels is an important part of the programming and budgeting process. Sections 2 and 4 of this report address this subject in detail. **Table 3.1** summarizes the projected funding for PL and Section 5305(d) work activities programmed for FY 2023.

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Table 3.1

Projected Funding for Transportation Planning Elements

FHWA PL Funds + FTA 5305(d) Funds	$443,800	80%
State Metropolitan Planning Funds	$110,950	20%
TOTAL FUNDS	**$554,750***	**100%**

*Adjusted for rounding.

Exhibit E

Cost Allocation Methodology

Project Cost Allocation Methodology and Itemized Cost Reports

The cost allocation methodology was developed in accordance with federal planning guidelines for the purpose of allocating funding for MCRPC program areas and transportation program areas in particular. It is presented in order to document the procedures employed in developing this work program. It outlines the procedure used to allocate project costs. The allocation of line item budget costs for FHWA PL and FTA Section 5305(d) funds are presented in **Table 3.2**. **Table 3.3** identifies the total costs for each work element, along with the amount (80%) to be reimbursed by PL and Section 5305(d) funds and 20% by State Metro Planning Funds. This report provides a guide for monthly project billings and provides a means to gauge the relative progress towards completing each program area.

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Table 3.2

FY 2023 Budget by Cost Item

Cost Item	Federal Funding	State Metro	Total Amount
	FHWA/FTA		
	80%	20%	100%
Personnel Cost (Wages+ Fringes)			
Executive Director	$92,034	$23,009	$115,043
Senior Planner—Transportation	$45,968	$11,492	$57,460
Community Planner 1	$27,842	$6,960	$34,802
Community Planner 2	$31,179	$7,795	$38,974
Assistant Planner 1	$25,572	$6,393	$31,965
Assistant Planner 2	$34,611	$8,653	$43,264
Office Manager	$39,801	$9,950	$49,751
Part-Time professional	$11,531	$2,883	$14,413
Total for Personnel Services	**$308,538**	**$77,134**	**$385,672**
Advertising/Legal Notices	$3,774	$944	$4,718
Copy Machine Expense	$6,242	$1,560	$7,802
Contract Services	$29,571	$7,392	$36,963
Consultants	$48,837	$12,209	$61,046
Dues & Memberships	$4,317	$1,079	$5,396
Letterheads & Printed Forms	$8,079	$2,020	$10,099
Non-Contract Services	$6,140	$1,535	$7,675
Operating & Office Supplies	$5,274	$1,319	$6,593
Other Equipment	$1,376	$344	$1,720
Postage	$400	$100	$500
Purchase of Computers & Related Equipment	$8,870	$2,218	$11,088
Schooling & Conferences (include parking)	$5,098	$1,275	$6,373
Software License Agreement	$2,033	$508	$2,541
Travel Expense (not associated with training)	$3,903	$976	$4,879
Telephone Expense	$1,348	$337	$1,685
Total Direct Expenses	**$135,262**	**$33,816**	**$169,078**
Total Cost	**$443,800**	**$110,950**	**$554,750**

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Table 3.3

Itemized Cost Report for FHWA and FTA Funds

	Program Category	Total Program Category Charges	FHWA & FTA Contract Limiting Amount
100	General Administration	$169,110	$135,288
300	Comprehensive Planning and Technical Assistance	$228,396	$111,037
400	Transportation Planning and Technical Assistance	$146,598	$94,879
500	Data Gathering, Technology & Innovation Alliance	$95,626	$66,901
600	Education & Outreach	$52,120	$35,696
	TOTAL	**$691,850**	**$443,800**

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PROJECT BUDGETS

The annual work program identifies individual elements and tasks to be initiated or completed during the fiscal period. This section provides a brief description of each project and identifies the output to be achieved. It also considers the major tasks to be completed for each project and defines the estimated staffing requirements by staff position needed to complete those tasks. Also addressed in this section are total estimated costs to complete the work scheduled for each project.

Work Element 100—General Administration

This work element encompasses the general administration and support of the 3C transportation process to ensure that state and local partners maintain eligibility for the use of federal transportation funds to improve area surface transportation systems.

Accomplishments during FY 2022

- Timely submission of financial and project reports
- Completion of County FY 2022 audit with no significant findings
- Continuing practice reflecting decision not to use indirect rate structure
- Creation of FY 2023 UWP (July 1, 2022 - June 30, 2023)
- Creation of FY 2022 OWP (January 1, 2022 - December 31, 2022)
- Management of multi-tiered grants from disparate sources

Planned Activities during FY 2023

Task 101—General Administration All general administration tasks including but not limited to: budget, finance, and HR management; coordination of meetings; grant and contract management.

Work Products

FY 2023 (State Fiscal Year) Unified Work Program; FY 2023 Overall Work Program (County Fiscal Year); quarterly and annual performance reports; monthly financial reports; other correspondence; and descriptions of advisory groups along with roles and responsibilities of membership and each group's project priorities.

DRAFT

GENERAL ADMINISTRATION BUDGET

Non-Salary Expenses	
Advertising/Legal Notices	$100
Books/Videos/Publications	$0
Copy Machine Expense	$3,000
Contract Services and Sub Awards	$12,500
Consultants	$10,000
Dues and Memberships	$2,000
Food	$0
Letterhead and Printed Forms	$550
Non-Contract Services	$1,100
Operating & Office Supplies	$500
Other Equipment	$1,720
Postage	$500
Purchase of Computers & related equipment	$9,000
Schooling & Conferences (incl parking)	$1,250
Software License Agreement	$2,060
Travel Expense (not associated with training)	$1,000
Telephone Expenses	$1,200
TOTAL MINUS FRINGE	**$46,480**

Salaries		
Staff Position	**Time (Hours)**	**Dollar Total**
Executive Director	700	$56,143
Senior Planner—Transportation	200	$11,000
Community Planner 1	50	$1,975
Community Planner 2	150	$6,130
Assistant Planner 1	50	$1,811
Assistant Planner 2	50	$1,811
Office Manager	1,320	$43,760
Part-Time professional	0	$0
TOTAL	**2,520**	**$122,630**

TOTAL PROJECT COSTS	**$169,110**

Funding Sources	
IDOT-PL + FTA Section 5305(d)	$135,288
State Metro Planning Funds	$33,822
Total Funding	**$169,110**

DRAFT

Work Element 300—Comprehensive Planning & Technical Assistance

This work element improves coordination between land use and transportation planning in a manner that supports the economic vitality of the metropolitan and rural areas. It strives to promote smart growth, protect and enhance the environment, promote energy conservation and improve the quality of life and place in the Bloomington-Normal urbanized area.

Accomplishments during FY 2022

- Collaborated with the Historic Route 66 Bikeway, Greenways and other committees to identify and manage grants
- Provided assistance and consultation to City and Town staff, housing agencies, health coalitions, not-for-profit organizations, educational institutions and other entities working towards implementing comprehensive plans
- Participated in the County Health Department's Community Health Needs Assessment

Planned Activities during FY 2023

Task 301 — Regional Comprehensive Plan Conduct regional planning activities such as data and information gathering in support of these efforts. Establish partnerships with a variety of agencies.

Task 302—Coordination of Development Activity Work with municipal and other partners to track the progress of the plans, coordinate and host intergovernmental Staff Committee meetings to monitor development activity for consistency with adopted plans. Continue organization of local governments; maintain and update Consistency Review forms; and work with McLean County GIS (McGIS) Consortium for integration of development monitoring process.

Task 303—Environmental Planning Partner with Ecology Action Center in regional energy planning, air quality maintenance planning, and solid waste management.

Task 304—Transportation & Land Use Connection (TLC) Grant Program Provide support for the implementation of projects identified in the Comprehensive Plan and the Metropolitan Long-Range Transportation Plan (MLRTP).

Task 305—Rural Community Planning Assistance Provide technical planning assistance to rural communities regarding transportation and community planning as needed. Tasks may include but not limited to support for creating and updating comprehensive plans, transportation plans, relevant ordinances; coordination and administrative activites; grant-writing; maintaining a rural planning web page on MCRPC's website; creating and distributing newsletters regarding issues and conerns in Rural McLean County; outreach to establish rural community networks; educatation on available resources; gather and analyze relevant spatial and tabular data; GIS/mapping based on availability of resources; and compile and update rural planning toolkit resources, tools and best practices that help rural community development and make them available.

Task 307—Other: Other projects that may arise in support of this work element.

Work Products

Ongoing development of the Regional Comprehensive Plan Update; reports regarding Intergovernmental Staff Committee development review; rural data and resource guide development and coordination; maintain the rural planning toolkit; planning project implementation; Regional Energy Plan development; plan tracking; an interactive consistency review form; and TLC Program grants and implementation.

DRAFT

COMPREHENSIVE PLANNING & TECHNICAL ASSISTANCE BUDGET

Non-Salary Expenses	
Advertising/Legal Notices	$1,500
Books/Videos/Publications	$0
Copy Machine Expense	$500
Contract Services and Sub Awards	$10,067
Consultants	$84,000
Dues and Memberships	$0
Food	$0
Letterhead and Printed Forms	$4,500
Non-Contract Services	$2,500
Operating & Office Supplies	$1,500
Other Equipment	$0
Postage	$0
Purchase of Computers & related equipment	$0
Schooling & Conferences (incl parking)	$1,500
Software License Agreement	$0
Travel Expense (not associated with training)	$1,500
Telephone Expenses	$0
TOTAL	**$107,567**

Salaries		
Staff Position	**Time (Hours)**	**Dollar Total**
Executive Director	375	$30,077
Senior Planner—Transportation	325	$17,875
Community Planner 1	375	$14,809
Community Planner 2	400	$16,346
Assistant Planner 1	450	$16,301
Assistant Planner 2	425	$15,393
Office Manager	50	$1,658
Part-Time professional	465	$8,370
TOTAL	**2,865**	**$120,829**

TOTAL PROJECT COSTS	**$228,396**

Funding Sources	
IDOT-PL + Section 5305(d)	$111,037
State Metro Grants	$27,759
Regional Service Agreements	$89,600
Total Funding	**$228,396**

DRAFT

Work Element 400—Transportation Planning & Technical Assistance

This work element encompasses activities that directly support the implementation of the projects and programs outlined in the 2045 Long-Range Metropolitan Transportation Plan (LRMTP) completed in 2017, and its update as the Metropolitan Long-Range Transportation Plan (MLRTP) 2050.

Accomplishments during FY 2022

- Initiated the update of the Long-Range Metropolitan Transportation Plan 2050
- Began implementation and public education of the adopted Go:Safe McLean County Action Plan and developed implementation strategies
- Initiated the Vision Zero Network recognition process
- Management of the Town of Normal PASER pavement condition survey and analysis
- Established the basis for the McLean County Transportation Management Consortium by intergovernmental agreement
- Completion of FHWA/FTA Health in Transportation Framework Test and preparation of submitted case study
- Started the development of a travel demand model for the County in cooperation with the Champaign-Urbana Urbanized Area Transportation Study

Planned Activities during FY 2023

Task 401—Transportation Administration & Technical Assistance Manage transportation committee meetings and activities; provide technical assistance on transportation projects and day-to-day operations supporting the regional transportation system. Review of local transportation projects and plans; issue RFPs and RFQs as needed; manage consultants for special transportation studies; and apply for and administration of grants.

Task 402—Transportation Improvement Program (TIP) Development of annual TIP update for the implementation of area transportation projects over five-year periods; Tasks include publicizing and holding hearings and meetings on TIP projects, and amendments or administrative modifications to the TIP.

Task 403—Transportation Management, Complete Streets & Transit-Oriented Development Implement Action Plan for Go:Safe McLean County, and develop a continuing community engagement program; identify regional opportunities for system management; advocate for implementation of complete streets policies; provide technical assistance to Connect Transit; and review and guide transit-oriented development

Task 404—Sustainable Transportation Programing Support expansion of sustainable transportation programs for all modes, continue development of Intelligent Transportation Systems regional inventory, support the Greenways Committee and promote the Ggreenways initiative; integrate statewide model development and local data; and expand collection of transportation environmental impact data.

Task 405— Regional Health Initiatives Partner with the McLean County Wellness Coalition and other partners to promote active transportation, access to care and other health initiatives. Build upon participation in the FHWA/FTA assessment of the Health in Transportation Corridor Planning Framework process.

Task 406—Metropolitan Long-Range Transportation Plan (MLRTP) Prepare, monitor, and implement the Metropolitan Long-Range Transportation Plan 2050.

Task 407—Travel Demand Modeling Create and maintain the regional travel demand model and its capabilities for modeling multi-modal trips, travel patterns and freight movements.

Work Products

Metropolitan Long-Range Transportation Plan 2050 and any updates or amendments; FY 2023-2027 Transportation Improvement Program; updated Travel Demand Model and reports on regional transportation management activities and outcomes; Go:Safe McLean County Action Plan implementation and outcomes; and educational materials for Greenways programming.

DRAFT

TRANSPORTATION PLANNING & TECHNICAL ASSISTANCE BUDGET

Non-Salary Expenses	
Advertising/Legal Notices	$3,500
Books/Videos/Publications	$0
Copy Machine Expense	$1,800
Contract Services and Sub Awards	$10,067
Consultants	$0
Dues and Memberships	$1,000
Food	$0
Letterhead and Printed Forms	$2,500
Non-Contract Services	$2,500
Operating & Office Supplies	$1,000
Other Equipment	$0
Postage	$0
Purchase of Computers & related equipment	$1,500
Schooling & Conferences (incl parking)	$927
Software License Agreement	$0
Travel Expense (not associated with training)	$1,000
Telephone Expenses	$600
TOTAL MINUS FRINGE	**$26,394**

Salaries		
Staff Position	**Time (Hours)**	**Dollar Total**
Executive Director	250	$20,051
Senior Planner—Transportation	800	$44,001
Community Planner 1	50	$1,975
Community Planner 2	425	$17,368
Assistant Planner 1	450	$16,301
Assistant Planner 2	425	$15,393
Office Manager	100	$3,315
Part-Time professional	100	$1,800
TOTAL	**2,620**	**$120,204**

TOTAL PROJECT COSTS	**$146,598**

Funding Sources	
IDOT-PL + Section 5305(d)	$94,879
State Metro Grants	$23,720
Connect Transit Service Agreement	$25,000
Regional Service Agreements	$3,000
Total Funding	**$146,598**

DRAFT

Work Element 500—Data, Technology & Innovation Alliance

This work element is geared partially towards measuring the outcomes of plans and programs facilitated or led by MCRPC. Work to be completed in this element incorporates research, technology, and data to inform our planning practices through the use of dashboards, spatial data, and data analysis. This work element also includes research and participation in regional Smart Cities efforts (Bloomington-Normal Innovation Alliance).

Accomplishments during FY 2022

- Maintained performance metrics, baselines and targets, as appropriate, in plans
- Continued BN Vitals economic dashboard updates of over 220 metrics and continued maintenance of other interactive dashboards on different planning topics
- Completed regional study of 5G infrastructure installation and impacts
- Participated in Bloomington-Normal Innovation Alliance
- Continued development of maps and interactive story maps
- Performed research and data analysis on various subject matters
- As a data hub for McLean County, continued to fulfill data requests from external community partners or the public
- Updated and maintained Housing Data Dashboard using Tableau
- Created 2020 Census population change maps and charts for McLean County municipalities and published results on MCRPC website
- Utilized open-source technologies to automate data gathering efforts, freeing up staff time and enhancing the transparency and the reliability of MCRPC analyses

Planned Activities during FY 2023

Task 501—Research & Outreach Bring research and education on open data, Smart Cities and technology to a variety of stakeholders in McLean County and continue participation in the Bloomington-Normal Innovation Alliance. Participation in the Economic Development Council's Broadband READY grant.

Task 502—Innovative Projects Seek opportunities for innovation and implementing best practices and strategies on various projects. Work with local partners to test ideas that will showcase progress, minimize risk, and eventually scale up implementation.

Task 503—Data Deploy a series of tools and technologies to gather and present data in an accessible and easy to comprehend format. This may include metrics on economic development, housing, transportation, environment, land use, health, education and more, and may also build data resources for MCRPC and the community.

Task 504—Spatial Analysis & Maps Gather, create, analyze, and/or distribute spatial data. Participate in McGIS Consortium meetings and activities. Collaborate with local partners for spatial data collection and analysis efforts.

Work products

Projects related to Bloomington-Normal Innovation Alliance; pilot projects; data dashboards; and spatial data and maps.

DRAFT

DATA, TECHNOLOGY & INNOVATION ALLIANCE

Non-Salary Expenses	
Advertising/Legal Notices	$1,000
Books/Videos/Publications	$0
Copy Machine Expense	$2,074
Contract Services and Sub Awards	$5,400
Consultants	$0
Dues and Memberships	$1,000
Food	$0
Letterhead and Printed Forms	$4,500
Non-Contract Services	$2,000
Operating & Office Supplies	$5,000
Other Equipment	$0
Postage	$0
Purchase of Computers & related equipment	$1,000
Schooling & Conferences (incl parking)	$2,000
Software License Agreement	$550
Travel Expense (not associated with training)	$1,000
Telephone Expenses	$0
TOTAL MINUS FRINGE	**$25,524**

Salaries		
Staff Position	**Time (Hours)**	**Dollar Total**
Executive Director	250	$20,051
Senior Planner—Transportation	0	$0
Community Planner 1	125	$4,936
Community Planner 2	400	$16,346
Assistant Planner 1	350	$12,678
Assistant Planner 2	150	$5,433
Office Manager	50	$1,658
Part-Time professional	500	$9,000
TOTAL	**1,825**	**$70,102**

TOTAL PROJECT COSTS	**$95,626**

Funding Sources	
IDOT-PL + Section 5305(d)	$66,901
State Metro Planning Funds	$16,725
Regional Service Agreements	$12,000
Total Funding	**$95,626**

DRAFT

Work Element 600—Education & Outreach

This work element involves educating and engaging the public on the importance of their participation in planning for the future of our community. It involves gathering and considering meaningful input on various plans and projects from all sectors of the community (including but not limited to corporate, institutional and not-for-profits), utilizing both traditional and non-traditional methods with a focus on equity, diversity, and inclusion.

Accomplishments during FY 2022

- Presented the adopted Go:Safe McLean County Action Plan to local elected officials, community organizations, and the transit board, as well as at the American Planning Association Illinois Chapter conference
- Expanded awareness of MCRPC, its role, purpose, and programs in the community through multiple high-profile projects, including the Regional Housing Initiatives and the Go:Safe McLean County Action Plan
- Continued to develop community partnerships with numerous agencies, organizations and not-for-profit entities
- Continued updates and maintenance of the MCRPC website to accommodate access and participation by the public and stakeholders
- Promoted local events, activities, and opportunities on MCRPC's social media channels

Planned Activities during FY 2023

Task 601—Website, Social Media & Online Program Activities Expand the capacity of the MCRPC website as a resource for planning and community development information, expand website technical competency to support information hub and interaction in various circumstances, and share relevant updates and resources through MCRPC social media channels.

Task 602—Outreach Efforts Educational and outreach activities aligned with identified priorities, providing forums for public, private and not-for profit sectors to come together to discuss common growth and development aspects, bringing subject matter experts to the community, presentations within the community on growth and development activities; presentations at state and national conferences about community accomplishments; and adapt outreach efforts to reflect state directives.

Task 603—Publications and Press Publish newsletters, reports and notices highlighting innovative planning practices and implementation in the community.

Work products

MCRPC website and social media updates; public promotion thereof and online delivery of program activities as needed; elevated technical capacity of mcplan.org; updated Public Participation Plan; and editions of newsletters.

DRAFT

EDUCATION & OUTREACH, & PROFESSIONAL DEVELOPMENT BUDGET

Non-Salary Expenses	
Advertising/Legal Notices	$0
Books/Videos/Publications	$0
Copy Machine Expense	$1,072
Contract Services and Sub Awards	$6,400
Consultants	$0
Dues and Memberships	$2,000
Food	$0
Letterhead and Printed Forms	$1,000
Non-Contract Services	$1,500
Operating & Office Supplies	$0
Other Equipment	$0
Postage	$0
Purchase of Computers & related equipment	$0
Schooling & Conferences (incl parking)	$2,000
Software License Agreement	$0
Travel Expense (not associated with training)	$1,500
Telephone Expenses	$0
TOTAL MINUS FRINGE	**$15,472**

Salaries		
Staff Position	**Time (Hours)**	**Dollar Total**
Executive Director	100	$8,020
Senior Planner—Transportation	0	$0
Community Planner 1	100	$3,949
Community Planner 2	225	$9,195
Assistant Planner 1	300	$10,867
Assistant Planner 2	100	$3,662
Office Manager	30	$995
Part-Time professional	0	$0
TOTAL	**855**	**$36,648**

TOTAL PROJECT COSTS	**$52,120**

Funding Sources	
IDOT-PL + Section 5305(d)	$35,696
State Metro Planning Funds	$8,924
Regional Service Agreements	$7,500
Total Funding	**$52,120**

DRAFT

Work Element 700—Human Services Transportation Plan (HSTP)

The Human Services Transportation Plan is designed to meet the transportation needs of disadvantaged people, including persons with disabilities, individuals with lower incomes, older adults and racial and ethnic minorities. MCRPC administers the Illinois Department of Transportation Human Services Transportation Plan process for Region 6, a five-county area in East Central Illinois which includes Ford, Iroquois, Kankakee, Livingston, and McLean counties. MCRPC staff serve as regional coordinators, facilitating program and resource coordination among governments, transportation providers, and social service agencies throughout the region. The MCRPC transportation planner also serves as the Program Compliance Oversight Monitor (PCOM) for McLean County.

Accomplishments during FY 2022

- Maintained regional joint committee during pandemic restrictions
- Updated catalog of data resources
- Maintained HSTP dashboard and web content with updated information and mapping

Planned Activities during FY 2023

Task 701—HSTP Administration & Technical Assistance Continue support of the regional human service transportation organization, including coordinating the quarterly meetings, consultation with state and local agencies regarding improvements for non-emergency medical transport services and coordination with Veterans' Administration staff to streamline veterans' access to transportation to medical service providers.

Task 702—HST Plan Updates & Progress Monitoring Update the Region 6 plan guided by the IDOT Office of Intermodal Program Implementation (OIPI) documentation of plan requirements, incorporate stakeholder outreach and input, seek Region 6 Policy Committee adoption and acceptance by IDOT-OIPI, and monitor progress in performance measures and achieving targets.

Task 703—Mobility Management & Technical Assistance Establish an internal process for assistance to the public and referral to providers; work with service providers, social service organizations, the Veterans' Administration, hospitals and other medical providers to facilitate transportation connections; maintain the HSTP dashboard of data, maps, service provider information and other resources; enhance the HSTP web page on MCRPC's website, including the regional HSTP dashboard of data and information to enable easy access to participating agencies and the general public within Region 6 and beyond.

Task 704—Program and Project Compliance Review The Coordinator will conduct program reviews and vehicle inspections as directed by IDOT-OIPI staff and submit reports as to findings. Coordinator will assist participating agencies in program and vehicle management as needed.

Work products

Rural HST Plan draft and public outreach report; Quarterly and Annual Progress Reports; HSTP expanded content on the MCRPC website; and HSTP dashboard development.

DRAFT

HSTP BUDGET

Non-Salary Expenses	
Advertising/Legal Notices	$3,000
Books/Videos/Publications	$0
Copy Machine Expense	$0
Contract Services and Sub Awards	$0
Consultants	$0
Dues and Memberships	$1,500
Food	$0
Letterhead and Printed Forms	$0
Non-Contract Services	$0
Operating & Office Supplies	$500
Other Equipment	$0
Postage	$400
Purchase of Computers & related equipment	$0
Schooling & Conferences (incl parking)	$500
Software License Agreement	$3,000
Travel Expense (not associated with training)	$717
Telephone Expenses	$0
TOTAL	**$9,617**

Salaries

Staff Position	Time (Hours)	Dollar Total
Executive Director	20	$3,208
Senior Planner—Transportation	600	$33,001
Community Planner 1	0	$0
Community Planner 2	125	$5,108
Assistant Planner 1	125	$4,528
Assistant Planner 2	300	$10,866
Office Manager	100	$3,315
Part-Time professional	0	$0
TOTAL	**1,270**	**$58,422**

TOTAL PROJECT COSTS	**$68,039**

Funding Sources	
Illinois Department of Transportation (Service Agreement)*	$68,039
Total Funding	**$68,039**

*Two-year agreement (FY 2022-2023) for coordination and mobility management services for Illinois Rural HSTP Region 6, comprised of Ford, Iroquois and Livingston counties in their entirety, and Kankakee and McLean counties excluding their urbanized areas. Budget is for FY 2023.

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Work Element 800—Special Planning Projects

This work element is reserved for any special projects that may arise from successful grant applications and opportunities.

Accomplishments during FY 2022

- Successful application resulting in the federal award by the USDOT for the 2021 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Planning Grant for re-envisioning and re-inventing Veterans Parkway, one of 27 planning grant recipients in the country and the only recipient in Illinois

Planned Activities during FY 2023

Task 801—RAISE Veterans Parkway Corridor Study Grant Planning and development of the corridor plan.

Task 802—Other Projects Statewide Planning & Research grants and other projects.

Work Products

Work products as required by USDOT pursuant to the RAISE grant contract; and other potential grant opportunities.

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SPECIAL PLANNING, REGIONAL PROJECTS BUDGET

Non-Salary Expenses	
Advertising/Legal Notices	$1,798
Books/Videos/Publications	$0
Copy Machine Expense	$0
Contract Services and Sub Awards	$3,030
Consultants	$206,500
Dues and Memberships	$0
Food	$0
Letterhead and Printed Forms	$0
Non-Contract Services	$0
Operating & Office Supplies	$0
Other Equipment	$0
Postage	$136
Purchase of Computers & related equipment	$0
Schooling & Conferences (incl parking)	$0
Software License Agreement	$0
Travel Expense (not associated with training)	$0
Telephone Expenses	$0
TOTAL MINUS FRINGE	**$211,464**

Salaries

Staff Position	Time (Hours)	Dollar Total
Executive Director	100	$8.020
Senior Planner—Transportation	25	$1,375
Community Planner 1	0	$0
Community Planner 2	150	$6,130
Assistant Planner 1	0	$0
Assistant Planner 2	0	$0
Office Manager	50	$1,658
Part-Time professional	0	$0
TOTAL	**325**	**$17,183**

TOTAL PROJECT COSTS	**$228,647**

Funding Sources	
U.S. DOT RAISE GRANT	$33,333
IDOT OP&P Match	$95,833
City of Bloomington Match	$33,333
Town of Normal Match	$33,333
McLean County Match	$1,667
Connect Transit Match	$16,667
MCRPC Match	$14,481
TOTAL FUNDING	**$228,647**

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DRAFT

MCRPC
McLean County
Regional Planning Commission

115 E. Washington Street, #M103
Bloomington, Illinois 61701
(309) 828-4331

www.mcplan.org

CONSENT AGENDA ITEM NO. 7.F

FOR COUNCIL: June 27, 2022

WARD IMPACTED: City-Wide Impact

SUBJECT: Consideration and action to approve a Motor Fuel Tax (MFT) Resolution for Improvement Under the Illinois Highway Code, and a Local Public Agency General Maintenance Estimate of Maintenance Costs, to allocate State MFT funds for street lighting electrical energy and rental charges through the FY2023 MFT General Maintenance Program, in the amount of $500,000, for the period May 1, 2022 through April 30, 2023, as requested by the Public Works Department.

RECOMMENDED MOTION: The proposed MFT Resolution and Estimate be approved.

STRATEGIC PLAN LINK:
Goal 1. Financially Sound City Providing Quality Basic Services

STRATEGIC PLAN SIGNIFICANCE:
Objective 1a. Budget with adequate resources to support defined services and level of services

BACKGROUND: Public Works is recommending approval of an MFT Resolution for Improvement Under the Illinois Highway Code, and a Local Public Agency General Maintenance Estimate of Maintenance Costs, to allocate State MFT funds for street lighting electrical energy and rental charges through the FY2023 MFT General Maintenance Program, in the amount of $500,000, for the period May 1, 2022 through April 30, 2023. The approval also includes a Local Public Agency General Maintenance Estimate of Maintenance Costs. The remaining $500,000 is budgeted to come from the Engineering Administration-Electricity account in the General Fund. All of these charges are paid to Ameren and Corn Belt Energy.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: If approved, the City will have the authority to spend $500,000 from the State Motor Fuel Tax funds for street lighting electrical energy and rental charges in FY2023. Currently, $500,000 is included in the budget to be paid out the Motor Fuel Tax-Electricity account (20300300-71320). Additional funds in the amount of $500,000 will be used for street lighting electrical energy and rental charges from the Engineering Administration-Electricity account (10016210-71320). Stakeholders can locate the State Motor Fuel Tax portion in the FY 2023 Budget Book titled “Other Funds & Capital Improvement” on page 8. The Engineering Administration budgeted amount can be found in the FY 2023 Budget Book titled "Budget Overview & General Fund" on page 300.

COMMUNITY DEVELOPMENT IMPACT: **This request meets the following goals and objectives of the Bloomington Comprehensive Plan 2035**: Goal TAQ-1. A safe and efficient network of streets, bicycle- pedestrian facilities and other infrastructure to serve users in any surface transportation mode, Objective TAQ-1.1. Maintenance and development of a continuous network of arterial, collector and local streets that provides for safe and

efficient movement of people, goods, and services between existing and proposed residential areas and major activity centers, maximizes walkability, and provides multimodal linkages.

Respectfully submitted for consideration.

Prepared by: Craig Shonkwiler, City Engineer

ATTACHMENTS:
PW 1B MFT Resolution_FY23 Street Lighting Electrical Energy and Rental Charges 06272022
PW 1C Estimate Form_FY23 Street Lighting Electrical Energy and Rental Charges 06272022

Illinois Department of Transportation

Resolution for Maintenance Under the Illinois Highway Code

Resolution Number	Resolution Type	Section Number
2022-	Original	22-00000-00-GM

BE IT RESOLVED, by the Council (Governing Body Type) of the City (Local Public Agency Type) of Bloomington (Name of Local Public Agency) Illinois that there is hereby appropriated the sum of _____

Five hundred thousand and 00/100 Dollars ($500,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from

05/01/22 (Beginning Date) to 04/30/23 (Ending Date).

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that City (Local Public Agency Type) of Bloomington (Name of Local Public Agency)

shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) ceritified originals of this resolution to the district office of the Department of Transportation.

I Leslie Smith-Yocum (Name of Clerk) City (Local Public Agency Type) Clerk in and for said City (Local Public Agency Type)

of Bloomington (Name of Local Public Agency) in the State of Illinois, and keeper of the records and files thereof, as

provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Council (Governing Body Type) of Bloomington (Name of Local Public Agency) at a meeting held on 06/27/22 (Date).

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this _____ (Day) day of June, 2022 (Month, Year).

(SEAL)

Clerk Signature

APPROVED

Regional Engineer
Department of Transportation

Date

Illinois Department of Transportation

Local Public Agency General Maintenance

Estimate of Maintenance Costs

Submittal Type: Original

Estimate of Cost for: Municipality

Local Public Agency	County	Section Number	Maintenance Period Beginning	Ending
City of Bloomington	McLean	22-00000-00-GM	05/01/22	04/30/23

Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
Street Lighting System - Electrical Energy Rental Charges, Taxes	I	No						$500,000.00
							Total Operation Cost	$500,000.00

Estimate of Maintenance Costs Summary

Maintenance	MFT Funds	RBI Funds	Other Funds	Estimated Costs
Local Public Agency Labor				
Local Public Agency Equipment				
Materials/Contracts(Non Bid Items)	$500,000.00		$500,000.00	$1,000,000.00
Materials/Deliver & Install/Materials Quotations (Bid Items)				
Formal Contract (Bid Items)				
Maintenance Total	$500,000.00		$500,000.00	$1,000,000.00

Estimated Maintenance Eng Costs Summary

Maintenance Engineering	MFT Funds	RBI Funds	Other Funds	Total Est Costs
Preliminary Engineering				
Engineering Inspection				
Material Testing				
Advertising				
Bridge Inspection Engineering				
Maintenance Engineering Total				
Total Estimated Maintenance	$500,000.00		$500,000.00	$1,000,000.00

Remarks: Amount in "other funds" is the amount budgeted from City General Fund.

SUBMITTED

Local Public Agency Official | Date

Title

County Engineer/Superintendent of Highways | Date

APPROVED

Regional Engineer
Department of Transportation | Date

CONSENT AGENDA ITEM NO. 7.G

FOR COUNCIL: June 27, 2022

WARD IMPACTED: City-Wide Impact

SUBJECT: Consideration and action 1) on an Ordinance Amending the Budget Ordinance for the Fiscal Year Ending April 30, 2023, to utilize fund balance and increase the General Fund budget by $336,737, and 2) to approve the Purchase of two (2) Horton Ambulances through the Suburban Purchasing Cooperative (NWMC) Contract #174 (exp. 12/31/22) from Foster Coach Sales, Inc. in Sterling, Illinois for $639,900, as requested by the Fire Department.

RECOMMENDED MOTION: The proposed Ordinance and Purchase be approved.

STRATEGIC PLAN LINK:
Goal 1. Financially Sound City Providing Quality Basic Services
Goal 4. Strong Neighborhoods

STRATEGIC PLAN SIGNIFICANCE:
Objective 1d. City services delivered in the most cost-effective, efficient manner
Objective 4a. Residents feeling safe in their homes and neighborhoods

BACKGROUND: The Fire Department is requesting to purchase two (2) Horton Ambulances through the Suburban Purchasing Cooperative (NWMC) Contract #174 (exp. 12/31/22) from Foster Coach Sales, Inc. in Sterling, Illinois for $639,900. This price has been secured, which has protected the City from a 7% price increase that occurred on 06/06/2022.

The replacement of one ambulance was included in the FY 2023 budget as adopted by the City Council. Since the purchase of the City's last ambulance on 07/26/2021, there has been a 23% price increase and extended build time of 500 days that has impacted the City's normal replacement schedule. The request for two (2) ambulances should reduce the future impact of further price increases that are predicted to occur over the next several months. This will also allow the Department to continue the normal replacement schedule in the future and remove the replacement of an ambulance from FY 2024 budget once the supply chain is restored.

With the extended build time for these ambulances, it may be necessary for Foster Coach to invoice the City for equipment related to the stretcher fastening systems to be installed during the finishing process. The cost of these fastening systems is included in the total build price of the ambulances and would not represent any additional charges.

The two (2) new ambulances will be replacing our current Medic 2 and Medic 3 as front-line ambulances and move those units back to a reserve status. With the extended build time and increased 911 calls for Emergency Medical Services, the Department will evaluate the need to keep an additional ambulance in a reserve status or work with City staff to dispose of both vehicles in accordance with City Code. It is estimated that even if both vehicles were sold on an on-line public auction, they would earn less than $20,000.

This purchase continues the City's policy of replacing a frontline ambulance after 5 years of service and utilizing it as a reserve or back-up ambulance for an additional 5 years. The ambulance design will be duplicated from the ambulance that was purchased in FY 2021 (Medic 1). This is a continuation of the design of Medic 2, purchased in FY 2020 that Department Paramedics have found to be operationally effective, providing increased space to provide patient care and a smoother ride for their patients during transport to hospitals.

The ambulance would be purchased through the Suburban Purchasing Cooperative (SPC-NWMC), of which the City is a member. This organization combines the resources and purchasing power of multiple governments to jointly bid and negotiate advantageous contract terms. The SPC is a joint purchase program sponsored by the NWMC, DuPage Mayors & Managers Conference (DMMC), South Suburban Mayors & Managers Association (SSMMA), and Will County Government League (WCGL). The SPC exemplifies the benefits of intergovernmental cooperation on a regional basis.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: If approved, the Purchase of two (2) Horton Ambulances through the Suburban Purchasing Cooperative (NWMC) Contract #174 (exp. 12/31/22) from Foster Coach Sales, Inc. in Sterling, Illinois for $639,900. This price has been secured which has protected the City from a 7% price increase that occurred on 06/06/2022. In addition, an Ordinance Amending the Budget Ordinance for the Fiscal Year ending April 30, 2023, to utilize fund balance and increase the General Fund budget by $336,737. There currently is one (1) ambulance included in the budget for FY 2023 for $303,133. Stakeholders can locate this in the FY 2023 Budget Book titled "Budget Overview & General Fund" on page 239, and in the Budget Book titled "Other Funds & Capital Improvement" on page 97. The remaining accounting for the budget amendment can be located on the "Exhibit".

COMMUNITY DEVELOPMENT IMPACT: **This request meets the following goals and objectives of the Bloomington Comprehensive Plan 2035**: N/A

Respectfully submitted for consideration.

Prepared by: Cory Matheny, Deputy Chief of EMS

ATTACHMENTS:
FIRE 1B City of Bloomington Quotation
FIRE 1C Ordinance - General Fund Budget Amendment for Ambulances
FIRE 1D Ordinance Exhibit_General Fund-Ambulances
FIRE 1E Foster Coach Work Order / Specifications

NO INSURANCE WITH THIS TRANSACTION

VEHICLE INVOICE

FOSTER COACH SALES, INC.

Box 700 903 Prosperity Drive
Sterling, Illinois 61081

(815) 625-3276
(800) 369-4215
FAX (815) 625-7222

№ CITY OF BLOOMINGTON 6-2-22

SOLD TO CITY OF BLOOMINGTON
ADDRESS 109 EAST OLIVE ST
PO BOX 3157
BLOOMINGTON, IL 61702-3157

DATE 6-2-22

SALESMAN: ANDREW FOSTER

MAKE	YEAR	MODEL	BODY STYLE	NEW OR USED
FORD	2023	HORTON	AMBULANCE	NEW

SERIAL NO.

2-HORTON MODEL 623 (173") ALL ALUMINUM MODULAR AMBULANCE WITH 74" HEADROOM

MOUNTED ON A 2023 F550 4X4 CHASSIS PER ENCLOSED WORK ORDER

2-@$319,950.00 EA $639,900.00

ADDITIONAL OPTIONS:
2-GRAVITY TYPE FLOWMETER WITH OHIO ADAPTER
2-INSTALL CUSTOMER SUPPLIED RADIO & CRADLE POINT
2-LETTERING & STRIPING PER RK GRAPHICS
2-PURCHASE & INSTALL (2) FIRE VULCAN LED LIGHTS
2-INSTALL CORIAN COUNTERTOPS ON ALL (3) COUNTERS
2-PURCHASE & INSTALL PERFORMANCE LOAD
2-FRONT OEM CAB SEATS TO BE DONE IN VINYL
2-PURCHASE & INSTALL HAVIS MDT DASH MOUNTED BRACKET
4-PURCHASE & INSTALL HAVIS ARMREST IN THE CAB
1-FACTORY INSPECTION TRIP FOR (3) DEPARTMENT PERSONNEL
PERFORMANCE BOND COST
NOTE: QUOTE IS GOOD UNTIL JUNE 30TH, 2022

PRICE OF UNIT	$639,900.00
TRADE IN	
TYPE	
SERIAL NO.	
DIFFERENCE	
SALES TAX	
TITLE	
LICENSE	
TOTAL CASH PRICE	$639,900.00
SETTLEMENT:	
PREPAYMENT	
CASH ON DELIVERY	
PREPAYMENT CREDITS	
TOTAL	$639,900.00

NOTICE: DUE TO THE PRESENT EXTRAORDINARY MARKET CONDITIONS ON SUPPLIER PRICING, WE NEED TO MAKE THE FOLLOWING STATEMENT: THE SHOWN PRICING REFLECTS CURRENT OEM CHASSIS PRICING & GPC CONCESSIONS. IF OEM CHASSIS PRICING CHANGES, THEN THAT CHANGE WILL BE REFLECTED IN YOUR FINAL COST. HORTON & FOSTER COACH WILL HOLD THEIR CONVERSION COSTS INCLUDING MATERIALS, COMPONENTS AND LABOR. ANY INCREASE WILL BE SUPPORTED WITH DOCUMENTATION FROM OEM CHASSIS MANUFACTURER TO SUPPORT CHANGE IN PRICE OR IN GPC CONCESSION.

Approved by: _____ Date: _____
City Manager, Tim Gleason

ORDINANCE NO. 2022 – ___

AN ORDINANCE AMENDING THE BUDGET ORDINANCE FOR THE FISCAL YEAR ENDING APRIL 30, 2023

WHEREAS, on April 11, 2022 by Ordinance Number 2022-26, the City of Bloomington passed a Budget and Appropriation Ordinance for the Fiscal Year Beginning May 1, 2022 and Ending April 30, 2023, City of Bloomington, which Ordinance was approved by Mayor Mboka Mwilambwe on April 13, 2022; and

WHEREAS, a Budget Amendment is needed amending the Fiscal Year 2023 Budget to utilize fund balance and increase the General Fund budget by $336,737, for the purchase of two Horton Ambulances.

NOW, THEREFORE, BE IT ORDAINED BY THE City Council of the City of Bloomington, McLean County, Illinois, as follows:

SECTION 1. Ordinance Number 2022-26 (the Budget and Appropriation Ordinance for the Fiscal Year Ending April 30, 2023) is further hereby amended by inserting the following line items and amount presented in the Exhibit and in the appropriate place in said Ordinances.

SECTION 2. Except as provided for herein, Ordinance Number 2022-26 shall remain in full force and effect, provided, that any budgeted or appropriated amounts which are changed by reason of the amendments made in Section One of this Ordinance shall be amended in Ordinance Number 2022-26.

SECTION 3. The City Clerk is hereby authorized to publish this ordinance in pamphlet form as provided by law.

SECTION 4. This Ordinance shall be in full force and effect upon its passage and approval and publication as required by law.

PASSED this 27th day of June 2022.

APPROVED this ____ day of June 2022.

CITY OF BLOOMINGTON **ATTEST**

_____ _____

Mboka Mwilambwe, Mayor Leslie Smith-Yocum, City Clerk

FY 2023 Budget Amendment-Exhibit

Account #	Fund	Account Description		Amount	Comments
10010010-40000	General	Non-Departmental-Use of Fund Balance	$	(336,767.00)	
10015210-72130	General	Fire-Capital Outlay Licensed Vehicles	$	336,767.00	
		Net Transaction:	$	-	

April 27, 2022

Horton
EMERGENCY VEHICLES

FINAL BUILD SPECIFICATION

Quote # QUO0000007413
Production #
Status: Active

Prepared For:
Eric West
Bloomington Fire Department
109 E. Olive Street
Bloomington,
IL
61701
Phone:

Presented By:
Andrew Foster
Foster Coach
903 Prosperity Drive
Sterling, IL
61081
Phone: 800-369-4215

Option	QTY	Description
CHASSIS		
1000-0002	**1**	**AMBULANCE SPECIFICATIONS**
SR00173094	**1**	PREVIOUS VEHICLE REFERENCE Production #20030 - exact duplicate
SR00173070	**1**	CAMERA MONITOR Install a 7" Brigade Elite #2146 BE-870FM windshield mounted monitor with #A2590 adapter.
1000-1002	**1**	**CHASSIS, 2023 FORD F-550 4X4, 193, DIESEL** The chassis required to complete the ambulance conversion shall be supplied by Horton. **SPECS AND PRICING ARE PENDING**
SR00173079	**1**	FIN CODE/GPC DISCOUNT Apply GPC Discount FIN Code: QB324 Once the 2023 chassis prices are released we will update the chassis and GPC amount.
SR00173100	**1**	OEM CHASSIS OPTIONS - (4) Traction tires on rear - (2) All-Position tires on front - No Hi-Mount stop lamp (59H)
1000-0071	**1**	**CHASSIS ORDERED WITH ALUMINUM WHEELS** The specified chassis is to be ordered to include OEM aluminum wheels.
1000-0063	**1**	**CRAWL THROUGH FOR FORD** Type 1 Ford chassis to be modified for crawl through access to the patient area.
1000-0067	**1**	**DIESEL EXHAUST FLUID FILL, F SERIES** Install a label next to the DEF fill stating that the fill is to be used for DEF only.

Spec Writer: **John Cox**
Spec Designer:

Bloomington Fire Department

1000-0083	**1**	**STANDARD CAB HEIGHT** The specified chassis will have the standard cab height.
1000-0346	**1**	**MUD FLAPS, REAR, LARGE W/LOGO** Install individual rear mud flaps behind each set of rear wheels. Mud flaps to include Horton logo.
1000-0088	**1**	**REAR DOCK BUMPERS, WIDE** Install two (2) wide style black rubber standard sized dock bumpers. Locate one on either side of the rear step on the end caps.
1000-0090	**1**	**REINFORCE REAR BUMPER END CAPS** Reinforce end caps of rear bumper for greater impact resistance.
1000-0223	**1**	**RUNNING BOARDS: EMB.W/STAR PUNCH, F SERIES** Install heavy duty aluminum embossed diamond plate running boards and splash shields. Running boards are to be star punched for enhanced drain and foot grip.
1000-0227	**1**	**REAR STEP/ BUMPER ASSEMBLY, F SERIES** Install a diamondplate rear step/bumper assembly with flip-up center section.
SR00173104	**1**	REAR STEP ASSEMBLY RUSTPROOFING Apply rustproofing to bumper hanger assembly and exposed black painted surfaces. Use fast-dry undercoating.
1000-0149	**1**	**LIQUID SPRING SUSPENSION, F 550** Install a Liquid Spring hydraulic rear suspension. Wire system to dump when the left rear entry door is opened. Install manual controls in the cab near the driver.
3000-0407	**1**	**RECEIVER/DRYER KIT, FORD F-SERIES CHASSIS** Install standard receiver/dryer kit w/pressure switch in the air conditioning system.
BODY		
2000-0179	**1**	**AMBULANCE BODY** Conversion model is to be a 623F-I using a Ford F Series chassis. Body length is 173".
SR00173091	**1**	SWEEP-OUT FLOOR CONFIGURATION All sweep-out floors shall be fabricated from flat aluminum with a D/A finish.
2000-0237	**1**	**CRASH BARRIER SAFETY CONFIGURATION** The side access door is to be relocated at the forward most area on the curbside of the body. The space between the door and the head of the bench is to be occupied by an inside/outside access compartment. Compartment to include standard LED strip lighting.
SR00173038	**1**	CRASH BARRIER DESIGN NOTES Note: Squad bench to be less than 72" long. Actual Size: 42.65"H x 57.20"H x 20.36 Clear Opening: 40.02"W x 55.82"H Include a D/A finished flat aluminum sweep-out floor and sill plate. Install double exterior doors. Include a diamond plate close-out in upper section for interior drawers per drawing. Include (2) adjustable shelves. Install (1) at I/O floor level and (1) directly below closeout. Size I/O for 36" clear height opening. Include cargo net (spec'd elsewhere) Install a flat, brushed stainless steel countertop - no flanges for dealer installed countertop. (spec'd elsewhere)
2000-0014	**1**	**HEADROOM, 74"** The headroom is to be 74".

2000-0240	**1**	**EMBOSSED DIAMONDPLATE AT SIDE ENTRY DOOR** Fabricate the side door stepwell using embossed diamond treadplate.
2000-0245	**1**	**DOUBLE STEP CURBSIDE ENTRY, 6" DROP SKIRT** Fabricate curbside of body with 6" drop skirt. To include two step side entry.
2000-0246	**1**	**STREETSIDE 6" DROP SKIRT** Fabricate streetside of body with 6" drop skirt.
2000-0249	**1**	**ENHANCED INSULATION PACKAGE** Install the enhanced insulation package.
2000-0250	**1**	**SOUND PROOFING/ACOUSTIC ENHANCEMENT PACKAGE** Install standard sound control package.
2000-0258	**1**	**WINDOWS, FIXED, REAR ENTRY DOORS** Install clear solid fixed windows in the rear module access doors.
2000-0260	**1**	**WINDOW, SLIDING FOR SIDE ENTRY DOOR** Install a clear sliding window in the side access door.
SR00173068	**1**	ENTRY DOOR WINDOW NOTE All (3) entry door windows shall have a bronze tint.
2000-0265	**2**	**EMERGENCY RELEASE, REAR DOORS** Install standard emergency release knobs on top and bottom of the rear module entrance doors.
2000-0704	**1**	**EMERGENCY RELEASE, SIDE ACCESS DOOR** Install emergency release knobs on top and bottom of the side module entrance door.
2000-0010	**1**	**DOOR HANDLES** Install Tri-Mark free floating style door handles with pre-stretched stainless steel cables. Include three piece interior door panels on all access doors.
2000-0811	**1**	**VI-TECH MOUNTING, F SERIES** Install standard Vi-Tech body mounts.
2000-0270	**1**	**MIRROR STAINLESS STEEL SPLASH SHIELDS** Install #8 mirror stainless splash shields on the lower front face of the body just behind the cab access doors. These splash shields are to be the same height as the diamond plate front corner guards.
2000-0690	**1**	**FENDERS, STAINLESS, STD, CS 6" DROP SKIRT** Install a stainless steel fender, for use in conjunction with a 6" drop skirt, at the curbside rear wheelwell location.
2000-0691	**1**	**FENDERS, STAINLESS, STD, SS 6" DROP SKIRT** Install a stainless steel fender, for use in conjunction with a 6" drop skirt, at the streetside rear wheelwell location.
2000-0586	**1**	**C CHANNEL RUB RAILS** Install 'C' channel style lower body rub rails.
SR00173061	**1**	FENDER AND RUB RAIL CONFIGURATION Vehicle includes a 6" streetside and curbside drop skirt. Install fenders for a 3" drop skirt on both sides and lengthen the rub rails so they extend below the fenders forward of the rear wheels. Note: Whelen Strip-Lite Plus rub rail lights (spec'd elsewhere)
2000-0276	**1**	**EXTENDED DIAMOND PLATE CORNER GUARDS** Install extended diamond plate corner guards that extend to the bottom of the paint stripe or pin stripe which ever is applicable.
SR00173074	**1**	EXTENDED CORNER GUARD SIZE Extend front corner guards to 36"H.

Spec Writer: **John Cox**

Spec Designer:

Bloomington Fire Department

2000-0281	**1**	**REAR DOOR HOLD OPENS, GRABBER** Install chrome Cast Products "Grabber" style rear door hold opens. (NOTE: HOLDOPENS MUST BE RELOCATED IF TELESCOPIC LIGHTS ARE ORDERED)
2000-0583	**1**	**ENTRY DOOR THRESHOLDS, LINE-X** Apply black Line-X to the side and rear entry door thresholds. Delete the standard anti-slip tape.
2000-0623	**1**	**FLAT ALUMINUM REAR RISER** The rear riser is to be fabricated out of flat aluminum.
2000-0684	**1**	**LICENSE PLATE BRACKET, CENTER OF RISER** Install a recessed rear license plate bracket centered in the rear riser. Include an LED license plate light.
2000-0282	**1**	**FUEL FILL PLATE** Install a stainless steel plate on the body face below the fuel fill housing.
2000-0588	**1**	**DEF FILL PLATE** Install a stainless steel plate on the body face below the DEF fill housing.
2000-0598	**20**	**DOOR REFLECTORS** All patient compartment entry doors to include standard red reflectors.
SR00173039	**1**	DOOR REFLECTOR NOTE Do not install reflectors on entry door panels. Ship loose all exterior reflectors.
COMPARTMENTATION		
2900-1552	**1**	**STREETSIDE FORWARD COMPARTMENT** The height of the streetside front compartment is to be the full available height of the body. See drawings for compartment dimensions. Compartment is to include standard LED strip lighting and a single hinged door.
SR00173083	**1**	STREETSIDE FRONT COMPARTMENT MODIFICATIONS Increase width by 9" to 33.25" (I.D.) Increase depth to 22" Compartment to have double exterior doors. Stamp additional compartment vents (if possible)
2000-0401	**1**	**SS FORWARD COMPT. FLAT ALUMINUM** The streetside forward compartment is to be fabricated from flat aluminum.
2900-2900	**1**	**LINED COMPARTMENT, STREETSIDE FORWARD** Spray the streetside forward compartment with Line-X lining. Material color is noted below.
2900-0004	**2**	**ADJUSTABLE SHELF STREETSIDE FRONT Between Dividers - 40" Above Floor (No Shelf Track Below 40"), Right Side of Divider Above O2 Access** Install diamond plate adjustable shelving in the streetside forward compartment. Locate as noted.
2900-0219	**2**	**FIXED VERTICAL DIVIDER, STREETSIDE FRONT - (1) 11.5" from Right Wall, (1) 10" Forward of the Right Divider - Fabricate from Flat Aluminum** Install a 16" deep fixed vertical divider in the streetside forward compartment. Locate as noted above.
2900-2902	**2**	**LINED DIVIDER, STREETSIDE FORWARD Both Dividers per Drawing** Spray the specified streetside forward compartment divider with Line-X lining. Material color is noted below.
2900-0105	**2**	**VELCRO BACKBOARD STRAP STREETSIDE FRONT - Per Drawing** Install a Velcro backboard strap in the designated compartment.
2000-0225	**1**	**SWEEP OUT COMPARTMENT FLOOR, SS FRONT**

		Streetside forward compartment floor is to be sweep-out style.
2900-0095	**1**	**SILL PLATES, STREETSIDE FRONT** Install a stainless sill plate on the streetside forward compartment.
2900-1556	**1**	**STREETSIDE INTERMEDIATE COMPARTMENT** The height of the streetside intermediate compartment is to be reduced to allow space for an interior cabinet located below the interior countertop. See drawings for compartment dimensions. Compartment is to include standard LED strip lighting and double hinged doors.
SR00173048	**1**	STREETSIDE INTERMEDIATE COMPARTMENT NOTES Decrease width 9". Rotate the HOPS to the left compartment wall. Closeout to be as small as possible. Note: The add-on electrical equipment is to be installed on the top shelf of the curbside rear compartment.
2000-0402	**1**	**SS INTRMDT COMPT. DIAMONDPLATE** The streetside intermediate compartment is to be fabricated from diamondplate.
2900-0144	**1**	**ADJUSTABLE SHELF STREETSIDE INTERMEDIATE - Centered Between Divider and Right Wall** Install diamond plate adjustable shelving in the streetside intermediate compartment. Locate as noted.
2900-0220	**1**	**FIXED VERTICAL DIVIDER, STREETSIDE INTERMEDIATE - 30" from Right Wall** Install a 16" deep fixed vertical divider in the streetside intermediate compartment. Locate as noted above.
SR00173099	**1**	ADD-ON ELECTRICAL ACCESSORIES RELOCATION Note: The add-on-electrical accessories shall be relocated to the upper shelf of the curbside rear compartment.
2000-0624	**1**	**SWEEP OUT COMPARTMENT FLOOR SS INTERMEDIATE COMPT** Streetside intermediate compartment floor is to be sweep-out style.
2900-4005	**1**	**SILL PLATES, STREETSIDE INTERMEDIATE** Install a stainless sill plate on the streetside intermediate compartment.
8000-0145	**1**	**SS WHEELWELL COMPARTMENT, DELETE** Vehicle is not equipped with a streetside wheelwell compartment.
2900-1560	**1**	**STREETSIDE REAR COMPARTMENT** The height of the streetside rear compartment is to be 3/4 of the available height of the body. See drawings for compartment dimensions. Compartment is to include standard LED strip lighting and double hinged doors.
SR00173046	**1**	STREETSIDE REAR COMPARTMENT MODIFICATIONS Increase height 6" to 65.50" (I.D.) per drawing. Decrease width 8" to 28.63" (I.D.) per drawing. Compartment to have a single door. Reduce the depth of the upper 18" to accommodate an 8"D (I.D.) interior cabinet. Stamp additional compartment vents.
2000-0404	**1**	**SS REAR COMPT. DIAMONDPLATE** The streetside rear compartment is to be fabricated from diamondplate.
2900-0141	**1**	**FIXED SHELF STREETSIDE REAR - 12" Below Compartment Ceiling** Install a fixed diamond plate shelf in the streetside rear compartment using (4) cast shelf brackets, (2) for right wall, (2) for left wall. Install cast brackets directly to the compartment walls. Locate shelf as noted.

SR00173102	**1**	C-CHANNEL - SHIP LOOSE Ship loose (1) section of C-channel sized to fit on the back wall between the floor and the upper reduced depth section. Include mounting hardware for dealer install.
2000-0608	**1**	**SWEEP OUT COMPARTMENT FLOOR SS REAR COMPT** Streetside rear compartment floor is to be sweep-out style.
2900-4007	**1**	**SILL PLATES, STREETSIDE REAR** Install a stainless sill plate on the streetside rear compartment.
2900-1564	**1**	**CURBSIDE REAR COMPARTMENT** The height of the curbside rear compartment is to be the full available height of the body. See drawings for compartment dimensions. Compartment is to include standard LED strip lighting and a single hinged door.
SR00173078	**1**	CURBSIDE REAR COMPARTMENT MODIFICATIONS Decrease width 1.7" to 28" (I.D.) per drawing. Stamp additional vents. Install the add-on electrical accessories on the upper shelf of this compartment.
2000-0408	**1**	**CS REAR COMPT. DIAMONDPLATE** The curbside rear compartment is to be fabricated from diamondplate.
2900-0149	**1**	**FIXED SHELF CURBSIDE REAR - 19" Below Ceiling (For Add-On Electrical Equipment with Cage)** Install a fixed diamond plate shelf in the curbside rear compartment using (4) cast shelf brackets, (2) for right wall, (2) for left wall. Install cast brackets directly to the compartment walls. Locate shelf as noted.
SR00173097	**1**	C-CHANNEL SHIP LOOSE Ship loose (1) section sized to fit on the back wall between the floor and the upper shelf. Include mounting hardware for dealer installation.
2900-0148	**1**	**ADJUSTABLE SHELF CURBSIDE REAR - 50" Above Compartment Floor - Reduce Depth by 3" to Clear C-Channel** Install diamond plate adjustable shelving in the curbside rear compartment. Locate as noted.
2900-0256	**1**	**EXPANDED METAL CAGE, CURBSIDE REAR** Install an expanded metal cage around the onboard electrical equipment per location noted below. Include access ports to equipment with grip lock around the edges of the openings.
2000-0611	**1**	**SWEEP OUT COMPARTMENT FLOOR CS REAR COMPT** Curbside rear compartment floor is to be sweep-out style.
2900-4008	**1**	**SILL PLATES, CURBSIDE REAR** Install a stainless sill plate on the curbside rear compartment.
8000-0090	**1**	**CS INTRMDT COMPT, DELETE** Vehicle is not equipped with a curbside intermediate compartment.
8000-0143	**1**	**CURBSIDE FRONT COMPT DOOR DELETE**
2900-4081	**1**	**LINE-X LINER COLOR, BLACK** The specified Line-X lining is to be black in color.
2900-1204	**1**	**DRI DECK, BLACK** Black Dri-Deck is to be installed on the floor and shelving of all exterior compartments. To include tapered edge trim pieces where applicable.
PAINT AND GRAPHICS		
5000-0004	**1**	**CHASSIS PAINT Red - FLNA3050**

Spec Writer: **John Cox**

Spec Designer:

Bloomington Fire Department

		Paint chassis special color as noted above.
5000-0189	**1**	**MODULE PAINT Red - FLNA3050** The module body is to be painted a special paint color and paint code as noted above.
SR00173086	**1**	PAINT MODULE ROOF WHITE Paint the flat surfaces of the module roof White FRD97:Z1. No White paint to be visible from the ground.
5000-0014	**1**	**PAINT PANEL: SAMPLE Red - FLNA3050** A painted test panel shall be prepared with the paint color and number noted above,
5000-0071	**1**	**STAR OF LIFE, 36"** Install 36" star of life on the module body roof per 'K' requirements..
5000-0190	**3**	**ACCESS DOORS RED SCOTCHLITE STRIP** Install 2" x 12" strips of red Scotchlite at the top of each entry door placed horizontally.
INTERIOR FEATURES		
2000-1120	**1**	**POLYCARBONATE COLOR: LIGHT TINT** All polycarbonate doors to be 'light tint'.
2000-0293	**2**	**STAINLESS STEEL COUNTER TOPS Inhalation Area and Crash Barrier (Flat Stainless - No Lips)** Fab and install Stainless pan formed countertops in the patient area.
2000-0299	**1**	**STAINLESS STEEL-INHALATION AREA WALLS:** The rear and side walls bordering the inhalation area are to be covered with brushed stainless steel.
SR00173060	**1**	STAINLESS STEEL INHALATION AREA WALL NOTE Extend the stainless steel to include the CPR seat area per drawing.
2000-0301	**1**	**STAINLESS STEEL-INHALATION PANEL:** The inhalation panel is to be fabricated from brushed stainless steel. All edges are to be filed.
2000-0642	**1**	**POLAR WHITE CG TECH INTERIOR COLOR** The patient area walls, inner door panels and inhalation panel (EXCLUDING the main cabinet wall and associated areas such as the action area, CPR seat and telemetry area when equipped) are to be finished with Polar White CG Tech material. Requires stainless risers and lower door panels.
SR00173071	**1**	FLOORING Install Loncoin Fleckstone Black Onyx #150 (No Top Seal)
SR00173111	**1**	FLOORING MATERIAL ON RISERS Fabricate risers for both the streetside and the squad bench side and cover the risers with flooring material to match the floor. When floor rolls under on the riser, use a mechanical fastener to help make sure flooring stays attached.
2000-0325	**1**	**STAINLESS STEEL LOWER DOOR PANELS** Finish lower section of inside patient compartment doors with stainless steel.
SR00173089	**1**	STAINLESS STEEL ON LOWER ENTRY DOOR PANEL NOTE Extend the stainless steel upward to adjoin the center panel so no CG-Tech is exposed.
2000-0669	**1**	**WHITE CABINET COLOR** All interior cabinetry is to be painted White.
2000-0709	**1**	**CABINET PAINT TO BE SMOOTH** The specified cabinet paint is to have a smooth finish.

2000-3014	**1**	**GUNMETAL VACU-FORM VINYL COLOR** All seat cushions, backrests and vinyl closeouts are to be covered in Gunmetal colored material.
2000-3011	**1**	**VACUFORMED UPHOLSTERY** All seat cushions including head and back cushions are to be vacuformed style with .5" overhang. Cushions are to be installed with Velcro around the full perimeter of the cushion. All closeouts are to be covered with matching material and installed per standard. Head, backrest and HOPS cushions are to be made and attached per standard. Bucket seats to be specified separately.
2000-0326	**1**	**STANDARD FIXED SEATBASE** Install the standard aluminum fixed seat base for the attendant's seat specified.
SR00173101	**1**	SEAT BASE OFFSET Extend the seat base top plate 2" into aisle and mount seat accordingly to provide adequate clearance between attendant seat and lower inhalation area cabinet.
2000-1620	**1**	**USSC CHILD, BLACK 4-POINT, GUNMETAL** Install a vacu-formed Gunmetal USSC high back bucket seat with integral child safety seat and black 4pt seatbelt and safety vest. The seat to be adjustable front to rear and is to be mounted at the head of the cot.
2000-0681	**1**	**4 POINT SEAT BELT FOOT OF BENCH, BLACK** Install black 4-pt seatbelt with safety vest at the foot position of the squad bench.
2000-0682	**1**	**4 POINT SEAT BELT HEAD OF BENCH, BLACK** Install black 4-pt seatbelt with safety vest at the head position of the squad bench.
2000-0683	**1**	**4 POINT SEAT BELT, CPR SEAT, BLACK** Install black 4-pt seatbelt with safety vest at CPR seat location.
2000-0605	**1**	**ALUMINUM INTERIOR CABINETS** All interior cabinets are to be fabricated from aluminum.
3000-1120	**1**	**TUBULAR AIRBAG, ATTENDANT'S SEAT** Install a tubular airbag at the attendant's seat. Unit uses a straight upper inhalation cabinet and includea a cabinet beneath the main countertop.
3000-1125	**1**	**HEAD CURTAIN AIRBAG, ATTENDANT'S SEAT** Install a head curtain air bag for the attendant's seat for use with a standard linen cabinet.
3000-1123	**1**	**ROLL SENSOR** Install the roll sensor in the standard location. Unit includes streetside airbags only.
2000-0575	**1**	**CABINET TRIM RADIUSED** Install smooth radiused trim molding on all applicable interior cabinets.
SR00173051	**1**	RADIUS STYLE TRIM NOTES Do not install on the rear corner of the crash barrier. Install on the forward corner of the crash barrier and the rear bench wall.
2000-1408	**1**	**INFUSION PUMP RAIL** Install an infusion pump rail as noted.
SR00173088	**1**	INFUSION PUMP RAIL NOTES Locate above rear portion of inhalation area wall. Attach to the wall with 90-degree stanchions. Size per drawing.
2900-0223	**1**	**IV HANGER, CP WITH RUBBER ARM COT KNEE In-Line with Rear Streetside Dome Lights per Drawing** Install a Cast Products recessed IV hanger with rubber arm over the cot knee area.
2900-0221	**1**	**IV HANGER, CP WITH RUBBER ARM BENCH KNEE In-Line with Rear Curbside Dome Lights per Drawing**

		Install a Cast Products recessed IV hanger with rubber arm over the bench knee area.
2000-1311	**1**	**GRAB RAIL: 6FT YELLOW ANTI-MIC, OVER BENCH Aisle Edge of Bench per Drawing** Install a standard style 6' main grab rail with yellow anti-microbial coating. Locate offset toward the bench wall in the patient area ceiling.
2000-1306	**1**	**GRAB RAIL: 8FT YELLOW, OVER COT Above Streetside Edge of Cot Per Drawing** Install a standard style 8' main grab rail with yellow anti-microbial coating. Locate offset toward the main wall over the cot position in the patient area ceiling.
2000-1307	**1**	**VERTICAL GRAB RAIL, 2' YELLOW, BOLSTER** Install a standard style 2' grab rail with yellow anti-microbial coating. Locate on the bench bolster at the side access door angled upward toward the forward end.
2000-1315	**1**	**VERT GRAB RAIL, 2 FT. YELLOW ANTI-MIC MAIN WALL** Install a standard style 2' grab rail with yellow anti-microbial coating. Locate to the street side just inside the rear entry doors mounted vertically.
2000-1316	**1**	**VERT GRAB RAIL, 2 FT. YELLOW ANTI-MIC REAR DOORS** Install a standard style 2' grab rail with yellow anti-microbial coating. Locate to the curb side just inside the rear entry doors mounted vertically.
2000-1308	**1**	**PATIENT DOOR GRAB RAILS: YELLOW ANTI-MICROBIAL** Install standard 'V' shaped grab rails with yellow anti-microbial coating. Locate on the interior door panels of all three patient entry doors.
2000-0423	**1**	**CEILING MATERIAL, PLATINUM WHITE COMPOSITE** The standard module ceiling material shall be platinum white aluminum composite.
2000-0578	**1**	**FIRE EXTINGUISHERS: 5LB ABC SHIP LOOSE** Supply and ship loose a five lb ABC fire extinguisher.
2000-0579	**1**	**FIRE EXTINGUISHERS: 5LB ABC SHIP LOOSE** Supply and ship loose a second five lb ABC fire extinguisher.
SR00173110	**1**	GLOVE STORAGE ABOVE REAR ENTRY DOORS Install (2) single glove boxes over the rear entry doors. Include padded hinged lids with oval access openings and ball catch latches. Glove Box Size: 11"W x 5.5"H x 4.5"D
STREETSIDE CABINETRY		
2000-0337	**1**	**LINEN CABINET** Install a standard storage cabinet behind the attendant seat.
SR00173108	**1**	LINEN CLOSET CONFIGURATION The linen closet shall be wider than standard per drawing. Below the electronics cabinet, install (4) equal size Polycarbonate doors with piano hinges and flush pull ring latches. Include a fixed center shelf and (1) adjustable upper and (1) adjustable lower shelf. Do not install aluminum trim on shelving.
2900-1076	**1**	**FIXED SHELF, UPPER LINEN CLOSET** Fab and install a fixed aluminum shelf in the upper section of the linen cabinet. Shelf is to be painted to match the cabinet color.
2900-2029	**1**	**SOLID LAMINATE-COVERED LINEN CLOSET DOOR** Install hinged solid doors on the linen cabinet. Cover in laminate to match the interior.
2900-1070	**1**	**PIANO HINGE FOR LINEN CLOSET TOP DOOR** The upper linen cabinet door(s) is/are to use piano style hinge.

2900-1056	**1**	**SOUTHCO LOCKING LATCH, LINEN CABINET DOOR TOP,** Install a stainless flush mount Southco locking pull latch on the upper linen cabinet door.
2000-0343	**1**	**STREETSIDE WALL WITH CPR SEAT** Street side cabinet wall to include a CPR seat.
SR00173076	**1**	MAIN WALL DRAWERS - (3) Install (3) pull-out drawers in the main wall per drawing. Locate: (1) Below the inhalation area countertop - forward of the CPR seat. Size: 16"W x 10.375"H x 16"D (All I.D.) Include (2) adjustable dividers installed front-to-back of drawer. Locate: (2) Equal size drawers below the CPR seat. Size: 24.125"W x 6"H x 16"D (All I.D.) Note: All drawers to have Large side-mounted slides and (1) bottom mounted slide. Include stops on all drawers to avoid hitting the cot. All surfaces of drawer trays to be non-painted with a D/A finish.
SR00173095	**1**	CABINET SHELF NOTE Do not install aluminum trim on any main wall shelves.
SR00173109	**1**	CPR SEAT NOTES Increase width to 37" per drawing. Center the 4-point restraint in the seating area and delete the HOPS SRS at this location.
2900-4094	**1**	**STRAIGHT UPPER CABINET, AFT OF CPR SEAT 28.50W x 14.75H x 16D** The upper cabinet aft of the CPR seat is to be straight with no angle.
2000-1161	**1**	**POLYCARBONATE HINGED DOOR, REAR CPR CABINET** Cabinet below rear counter is to have a 3/8" polycarbonate vertically hinged door.
2900-1168	**2**	**SELF CLOSING STYLE HINGE, REAR CPR CABINET** The upper cabinet rear of the CPR seat is to use self-closing style hinges.
2900-1171	**1**	**ADJUSTABLE SHELVING, REAR CPR CABINET** Install painted adjustable shelving in upper cabinet aft of the CPR seat.
2900-1172	**1**	**LATCH, HINGED DOOR: SOUTHCO, REAR CPR CABINET** Install stainless flush mount Southco pull latches on the selected hinged doors on the cabinet designated above.
2000-2050	**1**	**CUSTOM CABINET, Cabinet 1 Dimensions: 16.75H x 30.75W x 16D - Location: Rear Upper Inhalation Cabinet** Main wall cabinet #1 dimensions are to be as noted above. Note that dimensions are I.D.
2000-1123	**1**	**POLYCARBONATE SLIDING, CABINET 1** Cabinet specified above is to have sliding polycabonate doors.
2900-0117	**1**	**LIFT UP CABINET FRAMES INTERIOR Cabinet 1** Install a flip-up restocking cabinet frame on cabinet noted above. Includes gas shocks and latches.
2900-0061	**2**	**INTERIOR ADJUSTABLE SHELVING Cabinet 1** Install painted adjustable shelving in cabinet #1.
2900-0062	**1**	**FIXED VERTICAL DIVIDER INTERIOR Cabinet 1** Install a fixed aluminum vertical cabinet divider.
2000-2051	**1**	**CUSTOM CABINET, Cabinet 2 Dimensions: 16.75H x 28.5W x 8D - Location: Lower Rear Main Wall** Main wall cabinet #2 dimensions are to be as noted above. Note that dimensions are I.D.

2000-1140	**1**	**POLYCARBONATE HINGED DOOR, Cabinet 2** Cabinet specified above is to have a 3/8" polycarbonate vertically hinged door.
2900-0281	**1**	**LATCH, HINGED DOOR: SOUTHCO SS Cabinet 2** Install stainless flush mount Southco pull latches on the selected hinged doors on the cabinet designated above.
2900-0337	**3**	**SELF CLOSING STYLE HINGE Cabinet 2** Cabinet #2 door(s) is/are to use self-closing style hinges.
2900-0172	**1**	**INTERIOR ADJUSTABLE SHELVING, Cabinet 2** Install painted adjustable shelving in cabinet #2.
2900-4103	**1**	**LIFT UP CABINET FRAMES, UPPER INHALATION CABINET** Install a flip-up restocking cabinet frame on cabinet noted above. Includes gas shocks and horizontal latches.
2000-2058	**1**	**UPPER INHALATION CABINET 16.75H x 30.75W x 16D** Upper inhalation cabinet dimensions are to be as noted above. Note that dimensions are I.D.
2000-1156	**1**	**POLYCARBONATE SLIDING, UPPER INHALATION CABINET** Cabinet specified above is to have sliding polycarbonate doors.
2900-1094	**2**	**INTERIOR SHELVING, UPPER INHALATION CABINET** Install painted adjustable shelving in upper inhalation cabinet.
2900-1092	**1**	**FIXED VERTICAL DIVIDER, UPPER INHALATION CABINET Centered** Install a fixed aluminum vertical cabinet divider.
2000-2059	**1**	**LOWER INHALATION CABINET 12.75H x 43W x 16D** Cabinet below the inhalation area dimensions are to be as noted above. Note that dimensions are I.D.
2000-1159	**1**	**POLYCARBONATE SLIDING, LOWER INHALATION** Cabinet specified above is to have sliding polycarbonate doors.
CURBSIDE CABINETRY		
2000-0359	**1**	**SQUAD BENCH WITH NO CUPS OR WELLS** Provide storage under the squad bench lid/cushion(s). The area shall run where possible under the bench. The storage pan is to be fabricated from aluminum and painted to match the interior.
SR00173087	**1**	CABINET IN CRASH BARRIER Install a cabinet inside the crash barrier to house (2) aisle facing drawers (spec'd elsewhere)
SR00173105	**1**	BENCH AREA DRAWERS - (4) Install (4) pull-out drawers in the bench area per drawing. Locate: (2) Equal size drawers in the cabinet inside the upper rear section of the crash barrier. Locate: (2) below the bench cushion - Forward: 16.75"W x 5.5"H x 16"D (All I.D.) - Rearward: 11.25"W x 10.5"H x 10"D (All I.D.) All drawers to have Large side-mounted slides. Include an additional Large bottom-mounted slide on the (2) drawers below the bench cushion. Install stops on all drawers to avoid hitting the cot. All drawer trays to be non-painted with a D/A finish.
8000-0056	**1**	**BENCH END RESTRAINT FOR USE WITH HOPS, DELETE**
2000-0377	**1**	**CARGO NET-HEAD OF BENCH** Install a cargo net at the head of the bench. Net to be removeable for cleaning purposes.

SR00173064	**1**	CARGO NET NOTES Locate: Aisle side of crash barrier Install with (7) Ferno seat belt buckles at the top and (7) Ancra clips at the bottom. Per drawing. Fabricate net to be open around the drawer - do not cover drawers with net.
2000-0743	**1**	**SINGLE CUSHION SQUAD BENCH** The squad bench cushion is to be one piece.
2000-0380	**1**	**BENCH HOLD OPENS: GAS** Install gas spring hold opens on squad bench lid.
SR00173098	**1**	GAS HOLD OPEN NOTE Install (1) at each end of the reduced length bench.
2000-0585	**1**	**BENCH HOLD-DOWN: PADDLE LATCHES (SINGLE)** Install a recessed paddle latch into the squad bench riser to retain the squad bench lid in the closed position.
2000-0382	**1**	**BENCH CUSHION EDGE TRIM:** Trim bench cushion edge with protective aluminum trim, to protect horizontal edge of squad bench cushion from tears.
2000-0383	**1**	**BENCH BACK CUSHION: FULL SIZE** Install full size bench backrest cushion.
SR00173112	**1**	GLOVE BOX STORAGE, FORWARD BENCH CABINET Glove storage area to be 12.75"W x 11.75"H x 4.5"D (All I.D.) to house (2) glove boxes. Glove box size: 11"W x 5.5"H x 4.5"D. Include a glove box divider and a CLEAR polycarbonate hinge-up lid with oval access openings and a flush pull ring latch. Install storage so it is flush with the overhead cabinet face. Install a false wall to decrease the inside depth so a total of (2) boxes can be stored here.
SR00173085	**1**	(3) BENCH CABINET, HINGED DOORS Fabricate and install a bench ceiling cabinet above the squad bench with three lift up Lexan doors. Overhead cabinet to have (3) doors: - (2) 30.5"W forward sections - Rear section to be reduced in width by 4" Cabinet depth to be 10"D (8"D I.D.) per drawing.
2900-1130	**3**	**SOUTHCO LATCH OVERHEAD BENCH CABINET** Install stainless flush mount Southco pull latches on the bench ceiling cabinet.
2900-1135	**9**	**SELF CLOSING HINGE FOR OVERHEAD BENCH CABINET** The bench ceiling cabinet door(s) is/are to use self-closing style hinges.
2900-1134	**2**	**FIXED DIVIDER, BENCH CEILING CABINET - To Create (3) Sections per Drawing (Note: Sections are not Equal in Width)** Install a fixed aluminum vertical cabinet divider.
3000-0290	**1**	**CONTROL PANEL, BENCH WALL, ANGLED, HEAD** Install an additional i4G panel in the specified angled housing below the forward portion of the bench ceiling cabinet. Program the panel accordingly.

3000-0289	**1**	**ANGLED HOUSING OVER HEAD OF BENCH** An angled housing shall be installed just below the forward portion of the bench ceiling cabinet. The housing shall provide an installation location for an additional or relocated rear electrical control panel.
FRONT WALL CABINETRY		
SR00173056	**1**	SLIDING CAB TO MODULE DOOR Install a sliding cab to module pocket door.
COT MOUNT		
SR00173090	**1**	PERFORMANCE LOAD PRE-WIRE Install a pre-wire for a Performance Load system. Wire Power Load pre-wire 350 to circuit #165 (Battery Hot). Coil and cap beneath the module floor for a center mount cot. SPECIAL NOTE: The Litter Fastener/Anchorage you have selected for this order does not meet the performance requirements of the SAE J3027- Recommended Practice for Ambulance Litter Integrity, Retention and Patient Restraint. Section 3.11.6 of KKK-A-1822F, as revised July 1, 2015 (Change Notice 8), requires that the installed litter fastener device for wheeled cots meets the performance requirements of SAE J3027. Individual requirements for your State may also be applicable and should be reviewed. Based on your litter fastener selection, this ambulance will not be compliant with KKK-A-1822F in that specific respect.
VISUAL WARNING		
3000-0043	**1**	**LIGHT BAR MOUNT: REAR FACE OF BODY** Install the specified rear lightbar on the rear face of the body.
SR00173113	**1**	WHELEN TANF8 TRAFFIC ADVISOR Install a Whelen TANF85 rear traffic advisor with (8) Amber LEDs on rear face below the drip rail. Install the control head in the front console. Control head to be powered "ON" with the Master switch. Install a center ICC light cluster on top of Traffic Advisor.
3200-0067	**4**	**M9, BLUE/BLUE LENS Front Face - (3) per Layout, (1) Rear Face - Streetside Upper Outboard Corner** Install Whelen M9 series LED lights as noted. Lights to be blue with blue lenses. Lights to include chrome flanges and flash pattern programmability from the front control panel.
3000-0068	**4**	**M9, RED/RED LENS Front Face - [R] [B] [R] [B] [R] [B] [R]** Install Whelen M9 series LED lights as noted. Lights to be red with red lenses. Lights to include chrome flanges and flash pattern programmability from the front control panel.
3300-0068	**4**	**M9, RED/RED LENS (2) Streetside - Upper Outboard Corners, (2) Curbside - Upper Outboard Corners** Install Whelen M9 series LED lights as noted. Lights to be red with red lenses. Lights to include chrome flanges and flash pattern programmability from the front control panel.
3400-0068	**2**	**M9, RED/RED LENS Rear Face - Window Level** Install Whelen M9 series LED lights as noted. Lights to be red with red lenses. Lights to include chrome flanges and flash pattern programmability from the front control panel.
3500-0068	**1**	**M9, RED/RED LENS Rear Face - Curbside Upper Outboard Corner** Install Whelen M9 series LED lights as noted. Lights to be red with red lenses. Lights to include chrome flanges and flash pattern programmability from the front control panel.
3600-5015	**2**	**M7 R/W SPLIT/CLEAR LENS Above the Wheel Well - Red Forward** Install Whelen M7 series LED lights as noted. Lights to be red/white split with clear lenses. Lights to include chrome flanges and flash pattern programmability from the front control panel.
3000-5103	**1**	**M7 Amber/Amber Lens Rear Center KKK**

		Install a Whelen M7 series LED light centered on the rear face of the body above the rear doors. Light is to be amber with an amber lens. Light is to include a chrome flange and flash pattern programmability from the front control panel.
SR00173037	**1**	GTT 792H OPTICOM Install a GTT 792H high-priority emitter #78-8113-4540-0 recessed on center of front face per drawing. Wire through neutral safety switch to cancel in "PARK". Include a separate front control panel switched labeled "OPTICOM"
SR00173042	**1**	M2WD RED/WHITE INTERSECTION LIGHTS Install (2) #M2WD Red/White wide-angle lights with chrome flanges and clear lenses. Locate: On chassis fenders as intersection lights Note: Red over White
SR00173066	**1**	DOMINATOR PLUS DP8 LINZ6 LIGHTBAR - GRILLE AREA Install a Whelen Dominator Plus light bar on top of bumper. Configure: [R] [B] [R] [B] [R] [B] [R] [B] Program to flash with the warning lights.
SR00173093	**1**	STRIP-LITE PLUS RUB RAIL LIGHTS Install (6) Strip-Lite Plus LED lights with chrome flanges and clear lenses inside the C-channel rub rails. Locate (3) per side. Configure: [R] [B] - Front Rails [R] - Rear Rails
SR00173115	**1**	ION SERIES - GRILLE LIGHTS Install (4) Whelen ION wide-angle grille lights with chrome flanges on the chassis grille. [R] [R] - Upper Bar [B] [B] - Lower Bar Program for "X" pattern flash.
3000-0136	**1**	**FLASH PATTERN, VARIABLE A,B** Program the emergency lighting flash pattern to variable A/B.
AUDIBLE WARNING		
SR00173049	**1**	AIR HORNS: UNDER BUMPER FORD F-SERIES Install (1) Buell 10" (#1061) and (1) Buell 12" (#1062) trumpet below bumper. Include a Velvac #035105 (1488ci) reservoir tank. Locate compressor on top shelf of curbside rear compartment. Wire compressor through a 75-amp relay. Locate the solenoid in a protected area close to the trumpets. Activate via (2) chrome switches in front console - one each side. Activate only when vehicle is in gear.
3000-0182	**1**	**SIREN, FEDERAL EQ2B** Install a Federal EQ2B siren in the front console.
SR00173041	**1**	EQ2B SIREN NOTES Locate: Centered in forward portion of radio faceplate Siren include PA option Install the amplifier behind the passenger's seat.

3000-1881	**1**	**SIREN, FEDERAL RUMBLER, F SERIES W/AIR HORNS** Install a Federal Rumbler low frequency siren.
SR00173044	**1**	RUMBLER NOTES Activate via (2) chrome push buttons - (1) each side of console Default mode: 15 seconds
3000-1543	**1**	**SPEAKERS, CAST PRODUCTS, F SERIES** Install Cast Products siren speakers, applicable to Ford F-Series chassis, in the front bumper.
NON-EMERGENCY LIGHTING		
3000-0208	**1**	**KKK SIDE BODY MARKER LIGHTS, M6 SERIES LED (PAIR)** Install red Whelen M6 series LED turn/marker lights on each rear side of the module body. Lights provide module body night time side lighting visibility and turning signal indication. Lights do not flash with warning lights unless otherwise specified. Includes chrome flanges.
SR00173103	**1**	KKK SIDE BODY MARKER LIGHT LOCATION Locate on rear compartment doors - same position each side.
3000-0217	**1**	**LED EXTERIOR COMPARTMENT LIGHTING** Install full height LED strip lighting in all exterior compartments with the exception of any wheelwell compartments. Install vertical strips inside both sides of each compartment. The lights are to be directed toward the back of each compartment.
3000-0847	**1**	**WHELEN OS SERIES MARKER LIGHTS.** Install Whelen OS series ICC marker lights.
SR00173065	**1**	FIRETECH SCENE LIGHTS - FRONT FACE Install (2) Firetech #FT-GESM surface mount Guardian Elite scene lights with chrome bezels. Install vertically on the front face below the outboard M9 lights on Horton fabricated 15 degree angled brackets. Lights to function as address lights. Program to activate with the respective side scene lights.
SR00173075	**1**	FIRETECH SCENE LIGHTS - BODY SIDES Install (4) Firetech #FT-GESM surface mount Guardian Elite scene lights with chrome bezels. Locate: (2) per body side per drawing
SR00173081	**1**	FIRETECH SCENE LIGHTS - LOAD LIGHTS Install (2) FireTech #FT-GSMJR surface mounted Guardian Elite scene lights with chrome bezels. Locate: Above rear doors to function as load lights.
3000-1753	**1**	**RED/AMBER WARNING, TOP, SIDE ACCESS DOOR** Install a Tecniq red/amber split L.E.D. light strip on the upper curbside access door inner panel. Installation will be near flush with the inner door panel. The light strip is to flash (alternate colors) when the access door is open, and the emergency lighting is activated.
3000-1758	**1**	**RED/AMBER WARNING, TOP, REAR ACCESS DOORS** Install Tecniq red/amber split L.E.D. light strips on the upper rear module access door inner panels, one (1) per door. Installation will be near flush with the inner door panels. The light strips are to flash (alternate colors) when the access doors are open, and the emergency lighting is activated.
SR00173069	**1**	TECNIQ E-10 SERIES GROUND LIGHTING Install (4) Tecniq #E10-WS00-1 LED lights using the OEM supplied stainless steel mounting brackets. Locate: (1) Beneath each body corner per drawing.

		Program all lights to activate when vehicle is placed in "Park" with the headlights activated (Lights are not active when vehicle is in "Drive")
3000-0660	**1**	**RED WARNING LIGHT, TOP, STREETSIDE FRONT** Install a Tecniq red L.E.D. light strip on the upper streetside forward compartment door inner panel. Installation will be near flush with the inner door panel. The light strip is to flash when the compartment door is open, and the emergency lighting is activated.
3000-0661	**1**	**RED WARNING LIGHT, TOP, STREETSIDE INTERMEDIATE** Install a Tecniq red L.E.D. light strip on the upper streetside intermediate compartment door inner panel. Installation will be near flush with the inner door panel. The light strip is to flash when the compartment door is open, and the emergency lighting is activated.
3000-0662	**1**	**RED WARNING LIGHT, TOP, STREETSIDE REAR** Install a Tecniq red L.E.D. light strip on the upper streetside rear compartment door inner panel. Installation will be near flush with the inner door panel. The light strip is to flash when the compartment door is open, and the emergency lighting is activated.
3000-0659	**1**	**RED WARNING LIGHT, TOP, CURBSIDE REAR** Install a Tecniq red L.E.D. light strip on the upper curbside rear compartment door inner panel. Installation will be near flush with the inner door panel. The light strip is to flash when the compartment door is open, and the emergency lighting is activated.
SR00173063	**1**	RED WARNING, CENTER, CRASH BARRIER Install a Tecniq red L.E.D. light strip on the CENTER of the rear-facing crash barrier compartment door inner panel. Installation will be near flush with the inner door panel. The light strip is to flash when the compartment door is open, and the emergency lighting is activated.
SR00173116	**1**	DOOR WARNING NOTES Program the light strips on all rear facing doors to flash with the doors open and ignition activated. Install the appropriate width LED strips to fit the door panels.
3000-1444	**1**	**TAIL LIGHTS, M6/M9 SERIES, HORIZONTAL MOUNTED** Install Whelen M6 series LED stop/tail and reverse lights. and M9 series turn arrows. Install the stop/tail and reverse lights in the rear riser/kick plate with brake/tail outboard. Install the turn signals above in the rear body panels. Lights to include chrome flanges.
SR00173058	**1**	RUNNING BOARD LIGHTS Install (2) Whelen #RVC03ZCR TIR3 lights with chrome flanges. Mount vertically on the front splash shields to illuminate the running board area - one per side. Configure: Battery hot
ELECTRICAL		
SR00173047	**1**	MISCELLANEOUS PRE-WIRES Install a 12AWG DC power/ground battery hot pre-wire. Terminate behind the inhalation panel. Install (2) 10AWG wires - one Red and one Black. Route from inside the console to the electronics cabinet. Leave 18" service loops on both ends. Do not connect to power.
3000-0018	**1**	**ELECTRIC DOOR LOCKS COMPARTMENT EXTERIOR** Install power activated door locks on all exterior compartment doors. Locks to be activated by a switch at each patient area access door. Locks may be overridden by a door key.
3000-0019	**1**	**ELECTRIC DOOR LOCKS ACCESS DOORS INTERIOR**

		Install power activated door locks on all patient area access doors. Locks to be activated by a switch at each patient area door. Locks may be overridden by a manual slide lever or by the door key.
3000-0022	**1**	**ELECTRIC DOOR LOCKS WIRED TO OEM SWITCHES** The specified power door locks are to be wired to the chassis OEM door lock switches.
3000-0451	**1**	**ELECTRIC DOOR LOCKS CONCEALED LICENSE PLATE** Install a concealed switch in the license plate bracket to operate the power door lock circuit. Doors shall be wired to unlock only on this circuit.
3000-1265	**1**	**IV WARMER, SMITHWORKS Middle Section of Linen Closet - On the Adjustable Shelf** A Smithworks IV warmer will be installed as noted. The warmer will be wired to 12V ignition activated power, and be shoreline activated. Requires (1) 12v outlet selected separately.
3000-0282	**1**	**ELECTRICAL SYSTEM** Install the Intelliplex i4G electrical system. System is to include a USB port installed under the dash for ease of programming.
3000-0305	**1**	**INPOWER BATTERY SWITCH, WITH WAKE BUTTON 5 min.** Install an Inpower electronic battery switch. Switch is to activate battery power through the vehicle ignition and is to include an automatic shutdown timer to deactivate battery power after the ignition is turned off. To include a wake button installed on the front console to activate the electrical system without using the key.
SR00173096	**1**	KUSSMAUL INVERTER/CHARGER Install a Kussmaul #091-263-12-1500 Auto Power 1500 inverter/charger in curbside rear compartment electrical area. Include a #091-200-IND bar graph display on the front face angled housing above the shoreline inlet.
3000-0310	**3**	**110V INTERIOR OUTLET (2) Lower Portion of Crash Barrier - One on Each Side Wall, (1) Bottom Section of Linen Closet per Drawing** Install a 110V outlet(s) as noted.
SR00173084	**1**	ADDITIONAL 110V OUTLETS WITH USB PORTS install (3) Hubbell 110v/USB combination outlets #USB8200W. Horton P/N 10013883. Locate: (1) Forward inhalation area (1) Inhalation area forward of CPR seat (1) Curbside forward wall above the crash barrier
3000-0549	**5**	**INTERIOR 12VDC OUTLETS: CL TYPE/USB (1) Forward Inhalation Area, (2) Center Section of Linen Cabinet, (1) Curbside Forward Wall Above Crash Barrier, (1) Crash Barrier - Step Well Wall per Drawing. (NOTE: All Outlets are 12v only - No USB)** Install a 12VDC cigarette style/USB outlet(s) as noted. Wire battery hot.
3000-1462	**1**	**SHORELINE 1, 20A SUPER AUTO EJECT, RED** Mount a Kussmaul Super Auto Eject 20 amp shoreline inlet in the standard location. Cover is to be red.
SR00173053	**1**	SHORELINE NOTES Install on a fabricated angled bracket painted body color Red. Locate above the extended height corner guard. Bracket to include a Kussmaul bar graph panel #091-200-IND (spec'd elsehwere)
3000-1500	**1**	**PD BOX LOCATION, LEFT HAND SIDE, SS INT. COMPARTMENT** Install the power distribution panel on the left hand side of the streetside intermediate compartment. Close off this area from the remainder of the compartment.
3000-0327	**1**	**EXTRA 12VDC CIRCUIT BREAKER: INTERMEDIATE COMPT**

		An extra circuit breaker shall be installed in the streetside intermediate compartment.
SR00173107	**1**	REPORT LIGHT CONFIGURATION Activate both lights simultaneously. Red and White lights to be controlled by separate switches in the rear control panel. Label appropriate switches as "Report Light White" and "Report Light Red".
3000-0333	**1**	**REPORT LIGHT LED PAIR, E13 RED/WHITE** Two Tecniq E13 red/white LED report lights shall be located at the action wall to light the counter area. Each light is to be 2.75" round.
SR00173082	**1**	WELDON CAB CEILING LIGHT Install a Weldon #8086-6978-68 Red/Clear split dome lamp with integral activation switches. Locate: Centered in cab headliner. Position side-to-side with Red portion on driver's side.
3000-0338	**1**	**CLOCK, INTELLITEC LED: OVER REAR DOORS** Install an Intellitec Time Manager clock over the rear doors.
SR00173106	**1**	TECNIQ E06 SERIES STEP WELL LIGHT Install (1) Tecniq #E06-WS00-1 4" round LED light with stainless steel trim ring. Locate: RH side of step well Configure: Light to activate with door open
3000-0350	**1**	**ROM DUROLUMEN LED ABOVE HEAD IN CEILING** A ROM Durolumen light fixture shall be provided and installed as noted above. Fixture is to be operable from the rear switch panel as well as through other means as noted within this document.
3000-0583	**1**	**ROM DUROLUMEN LED ABOVE WAIST IN CEILING** A ROM Durolumen light fixture shall be provided and installed as noted above. Fixture is to be operable from the rear switch panel as well as through other means as noted within this document.
3000-0359	**8**	**PATIENT CEILING DOME LIGHTS WHELEN LED** Install Whelen 80C0EHCR LED dome lights in the patient area ceiling. The lights will have a high/low feature with the switch in the rear control panel.
SR00173050	**1**	DOME LIGHT PROGRAMMING Program all dome lights to activate at full intensity with dome timer activation. When the battery switch is in the "OFF" position, program the dome lights to activate at "LOW" intensity when a module access door is opened. Lights to remain on until manually switched off at panel. Include separate dimmer switches for each bank of lights.
3000-0525	**1**	**3 SWITCH PANEL REAR DOOR PANEL** Install an i4G 3-switch control panel on the right rear entry door panel.
3000-2103	**1**	**TIMER, DOME LIGHTS, REAR DOOR PANEL** Install an electronic momentary touch timer switch in the specified I4g switch panel on the right rear door panel. The switch will enable time limited operation of the specified dome lights with the battery switch in the 'off' position. Set timer to 15 minutes.
3000-5042	**1**	**DUMP OVERRIDE, i4G, REAR DOOR PANEL** Install the dump override switch in the panel selected for the right rear entry door inner panel.
SR00173055	**1**	DOME TIMER SETTING Set for (60) minutes.
3000-0526	**1**	**3 SWITCH PANEL SIDE ACCESS DOOR**

		Install an i4G 3-switch control panel on the side entry door panel.
3000-2104	**1**	**TIMER, DOME LIGHTS, SIDE ACCESS DOOR** Install an electronic momentary touch timer switch in the specified I4g switch panel on the side access door panel. The switch will enable time limited operation of the specified dome lights with the battery switch in the 'off' position. Set timer to 15 minutes.
3000-0601	**1**	**SPOT LIGHT: HAND HELD: ON REAR CAB WALL** Install a Star-Lite LED hand held spotlight with momentary switch on the bulkhead behind the driver's seat.
SR00173057	**1**	STREAMLIGHT PRE-WIRES - (3) Provide (3) 12v pre-wires for future installation of charger bases. Leave a 24" service loop at each location. - Streetside rear compartment - left wall below notch - Curbside rear compartment - left wall above shelf - Lower forward section of crash barrier for Knox Box Configure: Battery hot
3000-0377	**1**	**SECURITY IDLE SYSTEM, F SERIES** Install a security idle system. To include horn activation feature.
3000-0007	**1**	**BACKUP ALARM RESET, MOMENTARY** Install a back-up alarm and provide a momentary backup alarm reset button on the front console.
3000-0031	**1**	**CAMERA LOCATION: OVER REAR DOORS, EXTERIOR** The integrated camera system noted is to include a camera installed over the rear doors on the vehicle exterior for use in reverse.
PROGRAMMING		
6000-0001	**1**	**LIGHT PROGRAMMING: SIDE REAR SCENE** The side rear scene lights shall be wired to transmission reverse, plus standard mode of operation.
6000-0002	**1**	**LIGHT PROGRAMMING: RIGHT SIDE SCENE** The right side scene lights shall come "on" when the side patient door is opened.
SR00173052	**1**	ADDITIONAL SCENE LIGHT PROGRAMMING Program the scene lights to activate with any respective side compartment or entry door opening. Activate the rearmost side body scene lights to activate in Reverse or when the load lights are activated.
6000-0003	**1**	**LIGHT PROGRAMMING: LOAD LIGHT** Program the rear load lights to activate with transmission reverse plus the standard mode of operation.
6000-0018	**1**	**WHITE LIGHT CUTOFF SWITCH** Provide a switch in the front control panel to deactivate all forward facing white lights. This includes wig wag flashers if ordered.
6000-0019	**1**	**REAR LIGHT DIMMER SWITCH** Provide a switch in the front control panel to dim all rear-facing lights to 50% illumination.
6000-0006	**1**	**PROGRAMMING: AUDIBLE LOW VOLTAGE ALARM** Program an audible alarm to activate if the voltage drops below 11.8 volts for 120 seconds.
6000-0007	**1**	**LIGHT PROGRAMMING: PARK BRAKE** Program a warning to display on the front console readout advising to set the Parking Brake when the module disconnect switch is "ON" and the transmission is placed in "PARK" or "NEUTRAL". It will also advise to Disengage the Parking Brake should the vehicle be placed into gear.
6000-0010	**1**	**LIGHT PROG: BRAKE LIGHT, BRAKE OVERRIDE**

		Program the lower red flashing warning lights to operate as supplemental brake lights. The brake light feature is to override the warning mode. Once the brake is released then the lights should return to flashing.
SR00173080	**1**	BRAKE AND TURN SIGNAL INDICATOR LIGHTS Install (1) Red and (2) Amber Whelen OS series LEDs with chrome flanges and clear lenses as brake and turn signal indicator lights. Locate: On a removable panel on the closeout above the rear entry doors (below the clock)
3000-1269	**1**	**MODULE DISCONNECT, DEFAULT TO "ON"** Program the Module Disconnect to 'On' with battery activation.
HVAC		
3000-4027	**1**	**12V HVAC, ATTENDANT'S SEAT** Install a ProAir Pre-charged 12V heat/AC system with brushless motor below the attendant seat.
3000-4033	**1**	**CHASSIS TIE IN FOR OEM CONDENSER, F SERIES**
SR00173073	**1**	NFPA VENTS - ALUMINUM PAINTED An NFPA compliant venting system, to include a 400cfm exhaust fan along with a static vent, is to be installed. Install 9.5" aluminum covers (without manufacturer's logo) on both vents per drawings. The covers shall be painted to match the body color. Activation of the venting system is to be through the rear control panel.
RADIO		
3000-0432	**1**	**ANTENNA COAX 1 Start: Inhalation Wall, End: Front Center of Mod Roof** An RG 58U coax shall be installed terminating as noted above.
SR00173043	**1**	ADDITIONAL COAX - (3) Install (3) additional coax spaced evenly on module roof rearward of Coax #1. All (3) to terminate inside the electronics cabinet.
3000-0434	**1**	**3/8" NMO MOUNT COAX 1** Supply and install a 3/8" NMO mount in conjunction with specified coax #1.
3000-0618	**1**	**3/8" NMO MOUNT COAX 2** Supply and install a 3/8" NMO mount in conjunction with specified coax #2.
3000-0619	**1**	**3/8" NMO MOUNT COAX 3** Supply and install a 3/8" NMO mount in conjunction with specified coax #3.
3000-0620	**1**	**3/8" NMO MOUNT COAX 4** Supply and install a 3/8" NMO mount in conjunction with specified coax #4.
SR00173045	**1**	PULL WIRE AND CONDUIT Install a radio cable pull wire in a 2" smooth-wall continuous conduit. Wire/conduit to run from behind the driver's seat and terminate inside the electronics cabinet. Wire is not to be tied or otherwise prevented from moving freely.
3000-0437	**1**	**RADIO HEAD PANEL: BLANK** A blank removable panel shall be installed in the front console for future installation of radio heads.
3000-0624	**1**	**REAR RADIO HEAD PANEL: BLANK 3** A blank removable panel shall be installed in the inhalation panel for future installation of radio heads as noted.
1000-0411	**1**	**CONSOLE, LINE-X, W/MAP STORAGE, F SERIES**

		Fabricate and install an aluminum cab console and spray with black Line-X material. Console is to include three (3) map/book slots at the rear of the console.
SR00173114	**1**	CONSOLE EXTENSION CONFIGURATION Console extension to attach to the standard front console. Install a 1.5" opening to rear of cup holders for I-pad storage. Include (3) glove box storage slot to rear of 1.5" opening. Include open storage at rear of console for waste container. Install a Kussmaul #091-219-5 dual USB charging port on the console top plate between the cup holders per drawing.
1000-0179	**1**	**CUP HOLDERS, 2-TIER** Install two (2) two-tier style cup holders recessed into the console.
3000-5156	**1**	**POWER TERMINAL, DUAL, BEHIND DRIVER** Install three (3) 10 gauge 30 amp cables to positive and ground studs behind the driver's seat for radio power. Wire one constant hot, one ignition hot and a ground.
SR00173062	**1**	RADIO POWER/GROUND Install three 6-gauge cables with 50-amp capacity to positive and ground studs for radio power. Wire one constant hot, one ignition hot, and one ground. Locate: (1) Set inside front console Locate: (2) Sets inside the electronics cabinet.
OXYGEN		
4000-0001	**1**	**O2 MOUNT, VERT TRACK FOR QRM-V** Vertical track for mounting of a QRM-V O2 bottle mount shall be welded on the back wall of the streetside forward compartment in the right hand corner. Bracket will be set up for an 'M' sized bottle.
4000-0018	**1**	**O2 BOTTLE, BRACKET QRM-V** Install a Zico QRM-V oxygen bracket for 'M' bottle. Locate in the streetside forward compartment.
SR00173072	**1**	OXYGEN ACCESS DOOR Provide access to the oxygen cylinder valve through the wall as depicted on the drawings. The oxygen access door shall be hinged so that it swings into the patient care area of the module. Door material is to match other selected cabinet doors. The opening shall be 7"W and trimmed with anodized aluminum. Include a Southco flush pull ring latch. Door height to be reduced due to upper inhalation cabinet height.
4000-0022	**4**	**O2 OUTLET, OHIO MEDICAL (1) Inhalation Panel, (2) Ceiling Above Cot per drawing, (1) Curbside Wall (Rear of i4g panel) - Leave Clearance for Tube Type Flowmeter** Install O2 outlets per instructions above. Outlets to be Ohio Medical style.
4000-0025	**1**	**OXYGEN WRENCH** Install oxygen wrench in oxygen compartment. Mount securely to wall. Mount with length of chain or cable to allow for use without being removed from the compartment.
SR00173092	**1**	ZICO QR-D-2 BRACKETS - SHIP LOOSE Ship loose (2) Zico #QR-D-2 portable oxygen brackets.
3000-0642	**1**	**VACUUM OUTLET, OHIO MEDICAL (1) Inhalation Area** Install a single Ohio style vacuum outlet. Locate per drawings.
4000-0179	**1**	**ASPIRATOR, SSCOR, INHALATION AREA**

		Install an SSCOR aspirator. The system shall include a wall mounted regulator and a canister holder. Plumb to the selected pump.
4000-0184	**1**	**VACUUM PUMP CFP #107CDC20** Install a CFP #107CDC20 12vdc electric suction pump.
CERTIFICATIONS		
SR00173077	**1**	**SBC DISCOUNT**
7000-0001	**1**	**KKK-A-1822F CERTIFICATION LABEL** The vehicle shall have weight/payload, electrical load and KKK-A-1822F certification stickers installed in the O2 compartment.

CONSENT AGENDA ITEM NO. 7.H

FOR COUNCIL: June 27, 2022

WARD IMPACTED: City-Wide Impact

SUBJECT: Consideration and action on an Ordinance Amending Bloomington City Code Chapter 28, Section 65 to Increase Fines for Disorderly Premises, as requested by the Police Department and the Administration Department.

RECOMMENDED MOTION: The proposed Ordinance be approved.

STRATEGIC PLAN LINK:
Goal 4. Strong Neighborhoods

STRATEGIC PLAN SIGNIFICANCE:
Objective 4a. Residents feeling safe in their homes and neighborhoods

BACKGROUND: In recent months, there has been an increase in large disorderly gatherings that disrupt the peace of neighborhoods and, in some cases, endanger the safety of the public. When such gatherings occur, they require significant use and expenditure of law enforcement resources to maintain the peace and protect public safety. The current fine for having a disorderly gathering is $100.00. Staff is recommending that the fine be increased to not less than $200.00 nor more than $600.00 for a first offense and a fine of not less than $300.00 nor more than $1,000 for a second and subsequent violations. The increased in fines are intended to discourage disorderly gatherings.

In addition to the change in fines, staff are recommending that the title of the ordinance be changed from "Disorderly House" to "Disorderly Premises." This change is meant to clarify that the ordinance applies to disorderly gatherings at a variety of premises other than just at houses. (The term "disorderly house" is somewhat archaic; this change is intended to be an update in language and a clarification.)

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: Increasing the fines, while serving as a deterrent to disorderly gatherings, is unlikely to have any material impact on the City's budget. The revenue for disorderly gatherings will be recorded under the Non-Departmental-Ordinance Violations account (10010010-55030). Stakeholders can locate this in the FY 2023 Budget Book titled "Budget Overview & General Fund" on page 133.

COMMUNITY DEVELOPMENT IMPACT: This request meets the following goals and objectives of the Bloomington Comprehensive Plan 2035: N/A

Respectfully submitted for consideration.

Prepared by: Jennifer Bielfeldt, Office Manager

ATTACHMENTS:
PD 1B Ordinance_Disorderly Premises

ORDINANCE NO. 2022 - _____

AN ORDINANCE AMENDING BLOOMINGTON CITY CODE CHAPTER 28, SECTION 65 TO INCREASE FINES FOR DISORDERLY PREMISES

WHEREAS, the City of Bloomington is a home rule unit of local government, empowered under Article VII, Section 6 of the Constitution of the State of Illinois to legislate in matters pertaining to its own government and affairs; and

WHEREAS, the City of Bloomington, pursuant to its police power, has authority to enact ordinances to protect the public health, safety and welfare; and

WHEREAS, there has recently been an increase in large disorderly gatherings that disrupt the peace of neighborhoods and, in some cases, endanger the safety of the public; and

WHEREAS, large disorderly gatherings require significant use and expenditure of law enforcement resources to maintain the peace and protect public safety; and

WHEREAS, increasing the range of fines for violation of the City's ordinance prohibiting gatherings that disrupt the peace and safety of neighborhoods will encourage compliance with that ordinance, reducing the number and size of such gatherings and their negative effects upon the community.

THEREFORE, BE IT ORDAINED by the City Council of the City of Bloomington, Illinois (additions are indicated by underlining; deletions are indicated by strikeouts):

SECTION 1. The above recitals are incorporated into this ordinance as though specifically set forth herein.

SECTION 2. That Chapter 28, Section 65 of the Bloomington City Code is hereby amended to read as follows:

§ 28-160 **[Ch. 28, Sec. 65] Disorderly <u>premises</u> ~~houses~~ - generally.**

> No person owning or in possession, charge or control of any building or premises shall use the same or permit the use of the same or rent the same to be used for any gathering, business, or employment or for any purpose of pleasure or recreation if such use shall, from its boisterous nature, disturb or destroy the peace of the neighborhood in which such building or premises are situated, or be dangerous or detrimental to health. <u>Any person found to have violated this section shall be subject to a fine of not less than $200 nor more than $600 for the first offense, and to a fine of not less than $300 nor more than $1000 for the second and subsequent violations.</u>

SECTION 3. Except as provided herein, the Bloomington City Code, as amended, shall remain in full force and effect.

SECTION 4. The City Clerk shall be, and is hereby directed and authorized to publish this Ordinance in pamphlet form as provided by law.

SECTION 5. This Ordinance is enacted pursuant to the authority granted to the City as a home rule unit by Article VII, Section 6 of the 1970 Illinois Constitution.

SECTION 6. This Ordinance shall take effect ten (10) days after approval and publication.

PASSED this 27th day of June 2022.

APPROVED this ___ day of June 2022.

CITY OF BLOOMINGTON

_____
Mboka Mwilambwe, Mayor

ATTEST

_____
Leslie Smith-Yocum, City Clerk

CONSENT AGENDA ITEM NO. 7.I

FOR COUNCIL: June 27, 2022

WARD IMPACTED: Ward 4

SUBJECT: Consideration and action to approve an Application from Keldon, Inc., d/b/a Times Past Inn, located at 1216 Towanda Ave., requesting an approval of a change of ownership for their Class RAS (Restaurant, All Types of Alcohol, and Sunday Sales) Liquor License, as requested by the City Clerk Department.

RECOMMENDED MOTION: The proposed License and Change of Ownership be approved.

STRATEGIC PLAN LINK:
Goal 3. Grow the Local Economy
Goal 5. Great Place - Livable, Sustainable City

STRATEGIC PLAN SIGNIFICANCE:
Objective 3a. Retention and growth of current local businesses
Objective 5d. Appropriate leisure and recreational opportunities responding to the needs of residents

BACKGROUND: Keldon, Inc., d/b/a Times Past Inn, located at 1216 Towanda Ave., holds a Class RAS (Restaurant, All Types of Alcohol, and Sunday Sales) liquor license and is currently owned and operated by Art Donaldson. Jeffery Patterson plans to purchase the establishment and is requesting the same classification of liquor license held by the current ownership that would allow the sale of all types of alcohol by the glass for consumption on premises seven days a week. The ownership structure changes are reflected below:

Current Ownership Structure: Arthur Donaldson, 100%
Proposed Ownership Structure: Jeffery Patterson, 100%

The Applicant appeared before the Liquor Commission on June 14, 2022 where the Commission voted to positively recommend approval of the change in ownership request to Council. Draft minutes of the Liquor Commission Meeting are attached.

All license creations, amendments or transfers are contingent upon compliance with all building, health, and safety codes.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: In accordance with City Code, on June 5, 2022, a public notice was published in *The Pantagraph*. Forty notices were mailed to properties adjacent to the applicant property.

FINANCIAL IMPACT: The current annual license fee for a Class RAS liquor license is $3,300, which will be recorded in the Non-Departmental-Liquor Licenses account (10010010-51010). Stakeholders can locate this in the FY 2023 Budget Book titled "Budget Overview & General Fund" on page 132. It is also the establishment's responsibility to collect and pay all

applicable taxes including State Sales Tax, Home Rule Tax, and Food and Beverage Tax.

COMMUNITY DEVELOPMENT IMPACT: This request meets the following goals and objectives of the Bloomington Comprehensive Plan 2035: ED-1 Ensure a broad range of employment opportunities for all residents. ED-1.1 Focus on retention and expansion of existing businesses.

Respectfully submitted for consideration.

Prepared by: Amanda Stutsman, Deputy City Clerk

ATTACHMENTS:
CLK 2B Liquor License Application_Times Past Inn (Class RAS)
CLK 2C DRAFT 06-14-2022 Liquor Commission - Regular Session Minutes_Keldon Inc

June 20, 2022

City Clerk Requirement Verification Memo

To: City Council Review

Re: Legal Name: Keldon, Inc.

D/B/A Name: Times Past Inn

Dear Reviewer,

The City Clerk Department has reviewed the application of the above-mentioned applicant's submission. The required documents below were reviewed and considered suitable.

- Proof of Good Standing with the State of Illinois
- A Lease between Towanda Plaza Land Trust and Keldon, Inc., DBA Times Past Inn, for the term 07/01/2022 to 06/30/2022
- Certificate of Liability Insurance (DRAM Shop) – 03/01/2022 to 03/01/2023
- Liquor Bond in the amount of $2,000 – 12/23/2021 to 12/23/2022

The documents listed above are available for review upon request. If you have any questions or concerns, please feel free to reach out.

Respectfully,

Amanda Stutsman
Deputy City Clerk

Liquor License Application

Applicant Business Contact Information: *Please fill in your business information completely and legibly.*

Legal Entity Name (Corporate/LLC Name)	Keldon, Inc.
Doing Business As (DBA) OR **Establishment Name** *(Assumed names must be registered with the State of Illinois)*	Times Past Inn
Legal Entity Address *(including City, State, and Zip)*	1216 Towanda Ave, Bm, IL 61701
Legal Entity Phone Number	309-828-8312
Legal Entity Email Address	3092121179@vzwpix.com
Establishment Address including Zip	1216 Towanda Ave, Blm, IL 61701
Establishment Phone Number	309-828-8312
Establishment Email Address	3092121179@vzwpix.com
***Email Address for ALL City Communications:**	jdavis@juliadavislaw.com

Note, that **all City communications related to this Application and/or the resulting license, if approved, will be sent by email to the email designated for **all** City Communications. It is the responsibility of the business to notify the City of any changes.*

BELOW PLEASE LIST THOSE RESPONSIBLE FOR LICENSING THE ESTABLISHMENT

Primary Contact:

Name (First & Last)	**City**	**State**	**Zip**
Jeffery Patterson	Bloomington	IL	61701
Phone Number	**Email Address**		
[redacted]	[redacted]		

Contact Information for the Legal Entity's Agent: *(If applicable)*

Name (First & Last)	**City**	**State**	**Zip**
Julia Davis (attorney)	Bloomington	IL	61701
Phone Number	**Email Address**		
[redacted]	[redacted]		

Contact Information for the Establishment's General Manager: *(If different than above)*

Name (First & Last)	**City**	**State**	**Zip**
Phone Number	**Email Address**		

Applicants should review Chapter 6: Alcoholic Beverages (https://ecode360.com/34403863) of the Bloomington City Code for all requirements, obligations and information on liquor licensing.

Liquor License Fee Chart					
		2020 Fees		**2021 Fees**	
Class	**Description**	**Semi**	**Annual**	**Semi**	**Annual**
PA	Package Sales – All Types of Liquor *(Fee applies to all except CA, EA, RA, or TA)*	$600	$1,200	$650	$1,300
PB	Package Sales – Beer and Wine Only	$450	$900	$500	$1,000
	*(Package Sales fee for CB, EB, RB, or TB, but **no** Package Sales fee applies to CA, EA, RA, or TA)*	$112.50	$225	$150	$300
S	Sunday *(Fee applies to all except CA & CB)*	$275	$550	$300	$600
	Curbside Pick-Up and Delivery of Alcohol	-	-	-	-
	Outdoor Consumption Area	-	-	-	-

Liquor License Fee Chart (cont.)					
Class	Description	2020 Fees		2021 Fees	
		Semi	Annual	Semi	Annual
CA	Clubs – All Types of Liquor	$1,200	$2,400	$1,350	$2,700
CB	Clubs – Beer and Wine Only	$400	$800	$450	$900
EA	Entertainment/Recreational Sports Venue – All Types of Liquor	$1,200	$2,400	$1,350	$2,700
EB	Entertainment/Recreational Sports Venue – Beer and Wine Only	$400	$800	$450	$900
GPB	Convenience Store (Package) – Beer and Wine Only	$450	$900	$500	$1,000
MA	Hotel/Motel – All Types of Liquor	$600	$1,200	$650	$1,300
MB	Hotel/Motel – Beer and Wine Only	$375	$750	$425	$850
RAP	Restaurant, All Types of Liquor, and Package Sales	$1,200	$2,400	$1,350	$2,700
RBP	Restaurant, Beer & Wine Only, and Package Sales	$512.50	$1,025	$750	$1,200
RA	Restaurant – All Types of Liquor	$1,200	$2,400	$1,350	$2,700
RB	Restaurant – Beer and Wine Only	$400	$800	$450	$900
ST	Stadium – All Types of Liquor	$1,200	$2,400	$1,350	$2,700
TAP	Tavern, All Types of Liquor, and Package Sales	$1,200	$2,400	$1,350	$2,700
TBP	Tavern, Beer and Wine Only, and Package Sales	$512.50	$1,025	$750	$1,200
TA	Tavern – All Types of Liquor	$1,200	$2,400	$1,350	$2,700
TB	Tavern – Beer and Wine Only	$400	$800	$450	$900

The questions contained in this Application apply equally to all business owners, partners, officers, or members of the applicant business. If more space is needed to answer any question completely, please attach the additional information.

Status of Business Information:

1. Check the applicable box which corresponds to your business's filing with the Illinois Secretary of State.

☐ **Sole Proprietorship**

☐ **Partnership** (Date of Formation: _____)

☐ **Limited Liability Company** (LLC)
A copy of the Articles of Organization must be attached.

■ **Corporation** (Inc. or Corp.)
A copy of the Articles of Incorporation must be attached.

2. Attach a list including the name, age, address, and percent of ownership/stock for each owner/partner/member.

3. ☐ Yes ■ No ☐ N/A **If Applicant is a Corporation or LLC:** Is any individual owning more than 5% of stock in the applicant business ineligible to hold a liquor license for any reason other than citizenship or residence? *If yes, please identify the individual(s) and explain:* _____

Business Owner/Operator: ***(Please circle Yes (Y) or No (N) where applicable.)***

1. I verify that all owners, partners, officers, members, and majority stockholders:
   - ■ Yes ☐ No Are 21 years of age or older.
   - ■ Yes ☐ No Are citizens of the United States.
   - ■ Yes ☐ No Have never been convicted of any felony, or of the violation of any law relating to the prohibition of the sale of alcoholic liquor, or any other crime or misdemeanor (except minor traffic violations).
   - ■ Yes ☐ No Have never been convicted of a violation of any federal or state law concerning the manufacture, possession, or sale of alcoholic liquor.
   - ■ Yes ☐ No Have never been convicted of pandering or any other crime opposed to decency and morality.
2. Illinois Liquor Law states the applicant individual must be a resident of the city, village or county in which the premises covered by the license is located. 235ILCS 5/6-2(a)(1)
   - 2A ■ Yes ☐ No Are any of the persons listed under ownership a resident of McLean County?
   - 2B ■ Yes ☐ No Is the General Manager a resident of McLean County?
3. ☐ Yes ■ No Is the General Manager of the establishment unable to hold a liquor license for any reason other than citizenship or residence?
4. ■ Yes ☐ No Is the establishment located within 100 feet of any church, school, hospital, home for aged, indigent persons, or war veterans and/or their wives or children?

5. ☐ Yes ■ No Is the premises for which the license is sought owned?
   5A ■ Yes ☐ No If not, does a valid lease to the premises for which the license is sought exist? *If so, a copy of the lease is required.*
   ☐ Yes ■ No Do you know of any reason whether stated in the above questions or not, that this application does not comply with the laws of the State of Illinois, or the Bloomington City Code in connection with the proposed sale of alcoholic beverages? *If yes, please explain:* _____

Nature of License:

1. What type of establishment is intended to be operated with this license? *(e.g. lounge, tavern, restaurant, wine & cheese shop)* Restaurant
2. What class of liquor license is being sought? *(See descriptions beginning on page 1.)* RAS
3. ■ Yes ☐ No Will the establishment offer Sunday Sales?
4. ☐ Yes ■ No Will the establishment offer Curbside Pick-Up & Delivery of Alcohol? *(Package License Holders Only) See City Code Ch. 6 Sec. 32 for more details. https://ecode360.com/34837503*
5. ■ Yes ☐ No Will the establishment offer an Outdoor Dining Area?
6. State the reason the applicant desires a liquor license for the establishment: To continue the business that was started at least since 1984 as a restaurant and lounge.
7. If approved, how would the liquor license benefit the City and its residents? This has been a staple restaurant/lounge for the community and the new owner wants to continue it
8. ☐ Yes ■ No Will the establishment offer live entertainment in the establishment*? If yes, please explain:*
9. ■ Yes ☐ No Will the proposed or current establishment sell food?
10. ■ Yes ☐ No Will most of the establishment's gross revenue come from sources other than the sale of alcohol? *If yes, what sources will such revenue be derived?*
11. If approved, what license renewal billing cycle would be preferred? ■ Annual ☐ Semi-Annual

Impact of Establishment:

1. What are the proposed hours of operation?

Day	Time Open	Time Close
Monday:	7:00 a.m.	7:00 p.m.
Tuesday:	7:00 a.m.	7:00 p.m.
Wednesday:	7:00 a.m.	7:00 p.m.
Thursday:	7:00 a.m.	7:00 p.m.
Friday:	7:00 a.m.	7:00 p.m.
Saturday:	7:00 a.m.	7:00 p.m.
Sunday:	7:00 a.m.	7:00 p.m.

2. Describe the surrounding neighborhood within 500 ft. of the establishment (e.g. residential, commercial, mixed, etc.) Restaurant is within Towanda Plaza and surrounded by other retail and commercial establishments
   2A. If there are office or commercial buildings nearby, approximately what are their hours of operation? Other businesses have usual business hours for retail businesses.
   2B. Is the area predominately residential, are they single or multi-family homes? This is not a residential area.
3. Describe any and all streets immediately surrounding the establishment: *(e.g. approximate width, one-way, two-way, parking restrictions, etc.)* Towanda Ave is the main roadway and it is four lane. There are several entrances to Towanda plaza, including an entry directly adjacent to the restaurant.
4. How much additional traffic is expected to be generated with a liquor license? No additional traffic due to this being a continued business
5. Describe any and all on- and off-street parking: Extensive amount of parking available due to being part of a larger retail complex.
6. How many establishments with liquor licenses are located within 500 ft. of the establishment? 1

Responsibility:

1. If the establishment **is presently in operation**, attach a financial statement of the establishment's last fiscal year.
2. If the establishment **is not presently in operation**, attach a financial statement showing ownerships personal assets and liabilities (or the entity's assets and liabilities).
3. ☐ Yes ■ No Is the establishment eligible for a State of Illinois retail liquor dealer's license?
4. ☐ Yes ■ No Has any owner, partner, officer, member, or majority stockholder ever held a liquor license?
   4A If yes, please explain: _____
5. ☐ Yes ■ No If yes, has any owner, partner, officer, member, or majority stockholder ever been found guilty of violating Bloomington's Liquor Ordinance? *If yes, please explain:* _____
6. ☐ Yes ■ No Has any owner, partner, officer, member, or majority stockholder ever had a liquor license revoked? *If yes, please explain:* _____
7. ☐ Yes ■ No Has a similar application made by any of the persons of ownership ever been denied? *If yes, please explain:* _____
8. ☐ Yes ■ No Has any other license type ever been revoked from any owner, partner, officer, member, or majority stockholder? *If yes, please explain:* _____

Please provide any additional information significant to this application:

_____

_____

Additional License Interests:

Are any of the below additional licenses of interest to the establishment?

☐ Yes ■ No **Sidewalk Café License** *(Downtown Area Only)* Allows use of public sidewalk for serving food and beverages on the sidewalk immediately adjacent to the establishment.

☐ Yes ■ No **Catering Liquor License** *Allows liquor license holders to provide catering services to private parties.*

■ Yes ☐ No **Video Gaming License** Allows an establishment to have video gaming terminals and to conduct video gaming on the premises as defined by the Illinois Video Gaming Act.

☐ Yes ■ No **Public Dancing License** Allows a for-profit establishment to offer dance privileges to the public.

☐ Yes ■ No **Tobacco License** Allows retail sale of any cigar, cigarette, snuff, chewing tobacco, manufactured product of tobacco or tobacco in any form.

Please note that each of the above-mentioned licenses requires a separate application and most require additional documentation. Applications available via the City Clerk Department.

I, the undersigned, swear or affirm that:

1. **I am authorized to sign as an owner, officer, or authorized agent, of the above listed establishment;**
2. **I declare that all the information included in this application, and any attachment hereto, is true and accurate to the best of my information, knowledge, and belief;**
3. **All applicants of the establishment are qualified and eligible to obtain the license applied for;**
4. **I have read and understand the requirements of the City of Bloomington Code pertaining to Chapter 6: Alcoholic Beverages https://ecode360.com/34403863; and**
5. **If approved, I certify in accordance with 235 ILCS 5/6-27.1 and City Code Chapter 6: Section 29, that all employees required to check IDs will become BASSET certified within 120 days of employment, that at least one BASSET Certified employee will be on the premises at all times, that all certifications will be kept on premises, and that all certifications will immediately be made available upon request by any law enforcement personnel.**

Jeffery Patterson	Stock Purchaser
Name (Please Print)	**Title**
[redacted]	5-10-2022
Signature	**Date**

SOLE SHAREHOLDER – after purchase

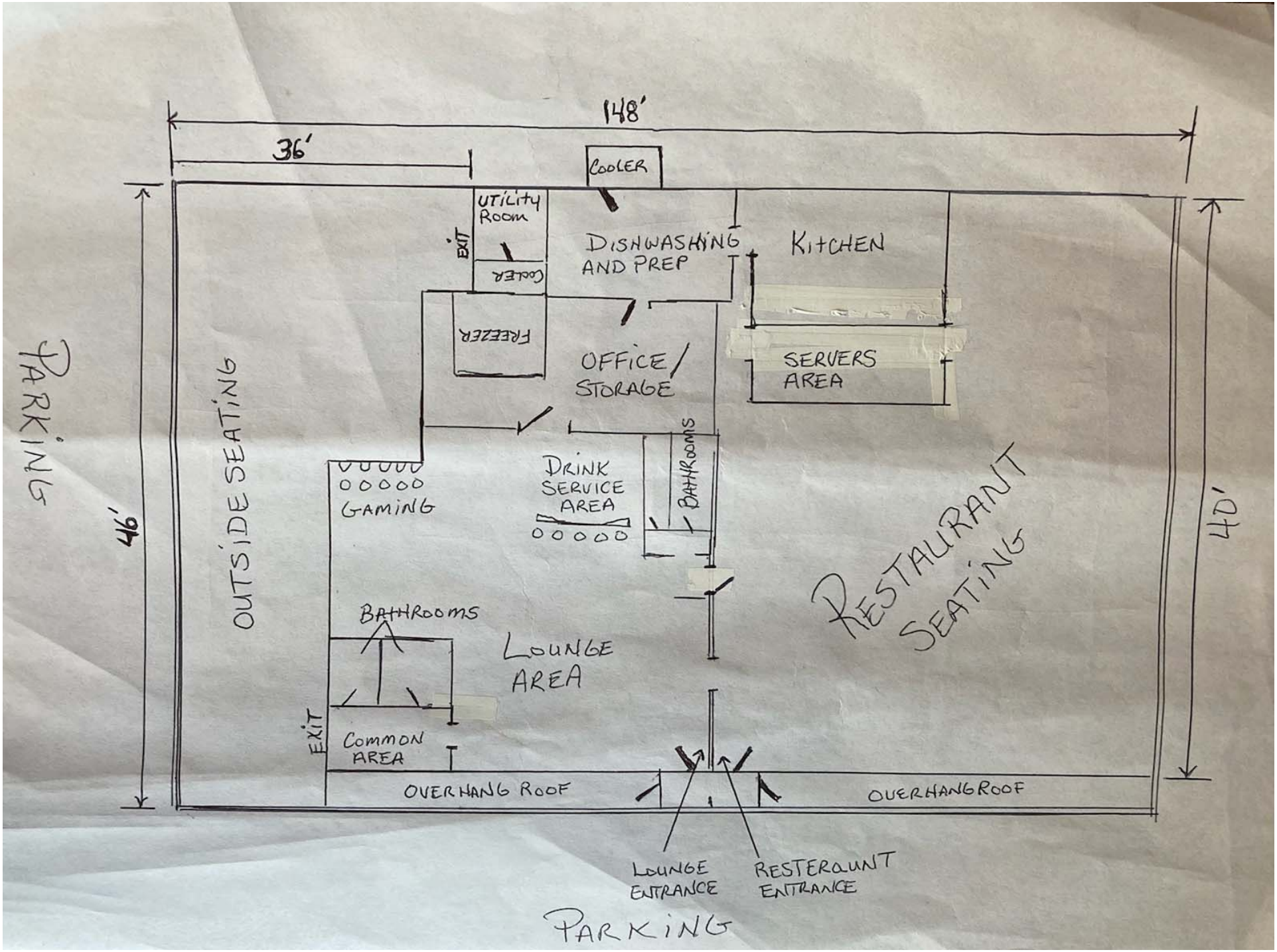
JEFFERY PATTERSON

[redacted]years old

[redacted] Bloomington, IL 61701

100% shareholder – KELDON, INC.

d/b/a TIMES PAST INN


148'
36'
COOLER
UTILITY ROOM
EXIT
COOLER
FREEZER
DISHWASHING AND PREP
KITCHEN
SERVERS AREA
OFFICE/ STORAGE
PARKING
46'
OUTSIDE SEATING
GAMING
DRINK SERVICE AREA
BATHROOMS
RESTAURANT SEATING
44'
BATHROOMS
LOUNGE AREA
EXIT
COMMON AREA
OVERHANG ROOF
OVERHANG ROOF
LOUNGE ENTRANCE
RESTERAUNT ENTRANCE
PARKING

The following item was presented:

Item 5.C. Consideration and action on an Application from Keldon, Inc., d/b/a Times Past Inn, located at 1216 Towanda Ave., requesting an approval of a change of ownership for their Class RAS (Restaurant, All Types of Alcohol, and Sunday Sales) Liquor License, as requested by the City Clerk Department.

Commissioner Mwilambwe opened the Public Hearing at 4:23 p.m.

Julia Davis, Legal Representative for Applicant Buyer, Jeffery Patterson, Applicant Buyer, and Arthur Donaldson, Current Owner, after being sworn, addressed the Commission separately.

Mrs. Davis explained that the item was for a 100% stock transfer of ownership from Mr. Donaldson and his spouse to Mr. Patterson, her client. She stated that most of the application documents were on file since Times Past Inn had an existing liquor license.

Mr. Donaldson reported that he had successfully ran the location for the past 35 years. He stated that he had health issues and was ready to retire. He explained that he found someone, Mr. Patterson, who was willing to continue to make the business successful.

Mr. Patterson explained that he retired from the Bloomington Fire Department after 30 years of service. He stated that he enjoyed cooking for the Fire Department and wanted to expand to serve customers. He stated that he had a silent partner, who ran Shannon's for many years, who would assist in the management of the establishment. He stated that he did not intend to make many changes and would continue to run the neighborhood bar and restaurant similar to how Mr. Donaldson has.

Commissioner Meister asked if the hours of operation would remain the same. Mr. Donaldson stated that the establishment was open from 6:00 a.m. to 2:00 pm. For food service and that the bar open until 7:00 p.m.

Commissioner Meister confirmed with Mr. Donaldson if there was any live music. Mr. Donaldson confirmed that there was no live music currently.

Commissioner Meister asked if all employees serving alcohol would be BASSET trained. Mr. Patterson confirmed that all staff would be BASSET trained.

Commissioner Mwilambwe asked Mr. Patterson for clarification on silent partner. Mrs. Davis corrected Mr. Patterson's earlier statement and clarified that Mr. Jeffrey Patterson was the only purchaser and that there was no silent partner. She noted that the referenced individual was an employee, a cook. Mr. Patterson confirmed that the individual would be his employee.

Commissioner Mwilambwe asked for additional information on the employee. Mrs. Davis responded that the employee Steve Patterson, Jeff Patterson's uncle, who would be the Head Chef.

Mr. Donaldson explained that Steve Patterson was currently employed at Times Past Inn as the Head Cook.

Commissioner Mwilambwe asked the current number of staff. Mr. Donaldson reported that there were fifteen or sixteen employees plus two bartenders. He explained that the bartenders rotated shifts and that only one was present per shift. He noted that the establishment was only open six days a week.

Commissioner Mwilambwe asked if Mr. Patterson would keep same employees. Mr. Patterson stated that he would.

Commissioner Mwilambwe asked if Steve Patterson would continue to work for Times Past Inn after change in ownership. Jeffrey Patterson stated that he would.

George Boyle, Asst. Corporation Counsel, asked Mr. Donaldson how long Steve Patterson had been employed as the Head Cook at Times Past Inn. Mr. Donaldson responded that Steve Patterson had been employed for three months.

Mr. Boyle then asked Mr. Donaldson if there was a current manager. Mr. Donaldson stated that there was not. He went on to state that hours of operation were reduced as a result of the pandemic and reiterated that the establishment was only open six days a week from 6:00 a.m. to 2:00 p.m. He elaborated further, stating that the establishment was open for food service from 6:00 a.m. to 2:00 p.m. with bar service until 7:00 p.m. but that food was not served after 2:00 p.m.

Mr. Boyle noted that Mr. Patterson indicated in the application that there would be a manager that resided in McLean County. He asked Mr. Patterson who the manager would be. Mr. Patterson responded that he would be the owner, operator, and manager.

Mr. Boyle then asked Mr. Patterson if he had restaurant experience. Mr. Patterson responded that he had cooked for the Fire Department for 30 years but had no restaurant experience. He stated that his uncle, Steve Patterson, had experience in that he owned Shannon's for multiple years and intended to lean on him for managerial experience and food service experience.

Commissioner Mwilambwe confirmed that Steve Patterson's experience came from owning Shannon's. Mr. Jeff Patterson responded yes.

Mr. Donaldson stated that he wanted the business to succeed and would therefore, continue to advise Mr. Patterson as long as needed. Commissioner Mwilambwe asked how long Mr. Donaldson intended to function as an advisor. Mr. Donaldson responded that he planned for one to two months but would stay longer if needed.

Mr. Donaldson stated that he was confident Times Past Inn would succeed under Mr. Patterson and that hard work and dedication would ensure their success. Mr. Donaldson reminded the Commission that he ran Times Past Inn for 37 years.

Commissioner Mwilambwe asked if staff had any concerns or incidents with the location. Mr. Boyle, Asst. Corporation Counsel, Chad Wamsley, Asst. Chief of Police, and Chris McAllister, Building Official, had no additional concerns.

Mr. Boyle stated that the City had no issues with the location and confirmed that the item was for a 100% change in ownership.

Commissioner Mwilambwe closed the Public Hearing at 4:35 p.m.

Council Member Mwilambwe made a motion, seconded by Council Member Meister, to send the item to Council with a positive recommendation.

Commissioner Mwilambwe confirmed that the item would appear before Council on the June 27, 2022, City Council meeting. He stated for the record that no one was present to speak for or against the application.

Commissioner Mwilambwe directed the Clerk to call the roll, which resulted in the following:

AYES: Mwilambwe, Meister

Motion carried.

Old Business

No Old Business was discussed.

New Business

Amanda Stutsman, Deputy City Clerk, briefly discussed that moving forward, the Liquor Commission documents would be made available through Peak, the City's new agenda management software. She noted that staff would reach out to the Commission Members with more details on accessibility of the materials before the next meeting.

Executive Session

No Executive Session was held.

Adjournment

Commissioner Meister made a motion, seconded by Commissioner Mwilambwe, that the meeting be adjourned.

Motion carried unanimously (Viva Voce).

The meeting adjourned at 4:37 p.m.

CITY OF BLOOMINGTON **ATTEST**

Mboka Mwilambwe, Liquor Commissioner

Amanda Stutsman, Deputy City Clerk

DRAFT

CONSENT AGENDA ITEM NO. 7.J

FOR COUNCIL: June 27, 2022

WARD IMPACTED: City-Wide Impact

SUBJECT: Consideration and action to approve a Lake Bloomington Lot Lease and Petition for Lot 9 in Block 1 and Lot 1 in Block 2 in Camp Iroquois, with the petitioner, Brian D. Stenger, as requested by the Public Works Department.

RECOMMENDED MOTION: The proposed Lot Lease and Petition be approved.

STRATEGIC PLAN LINK:
Goal 1. Financially Sound City Providing Quality Basic Services

STRATEGIC PLAN SIGNIFICANCE:
Objective 1a. Budget with adequate resources to support defined services and level of services

BACKGROUND: Public Works is recommending the approval of a Lake Bloomington Lot Lease and Petition for Lot 9 in Block 1 and Lot 1 in Block 2 in Camp Iroquois, with the petitioner, Brian D. Stenger. Lot 9 in Block 1 and Lot 1 in Block 2 have a residence, a septic system, and a boat dock. Bloomington Ordinance generally prohibits the lease of more than one lot to an individual. However, this lease falls within an exception to that prohibition which allows lease of two or more lots where the improvements on the lots lie across lot lines or are so close to them as to violate setback requirements.

A licensed inspector, Rob Sylvester, inspected the septic system on May 27, 2022, and found the system to be in the following condition:

- No deficiencies were found at this time.

There is currently a boat dock on the subject lot. Pursuant to Ordinance 2018-87, passed by the City Council on October 8, 2018, boat docks are allowed on leased lots with a residence and a valid lease with the City of Bloomington, so long as the lessee obtains a permit.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: This petition will have a financial impact in that the current lease uses the current formula of $0.40 per $100.00 Equalized Assessed Value to determining the Lake Lease Fee. This new lease uses the 2% of the land only (total assessed value) rate. With the lease rate change, 2% of the land only (total assessed value), this lease will generate approximately $6,980.04 per year in lease income and $155.28 for lot garbage pickup. Lease revenue is posted into the Lake Maintenance Lease Income account (50100140-57590). The Garbage Collection fee is recorded in Lake Maintenance – Other Charges for Services account (50100140-54990). Stakeholders can locate this in the FY 2023 Budget Book titled "Other Funds & Capital Improvements" on page 132.

COMMUNITY DEVELOPMENT IMPACT: **This request meets the following goals and**

objectives of the Bloomington Comprehensive Plan 2035: Goal UEW-1. Provide quality public infrastructure within the City to protect public health, safety, and the environment, Objective UEW-1.5. Reliable water supply and distribution system that meets the needs of current and future residents.

Respectfully submitted for consideration.

Prepared by: Joe Darter, Property Manager

ATTACHMENTS:
PW 1B Current Lease_Stenger Lake Lease 06272022
PW 1C Property Manager Memo_Stenger Lake Lease 06272022
PW 1D Petition_Stenger Lake Lease 06272022
PW 1E Septic Information_Stenger Lake Lease 06272022
PW 1F Agreement_Stenger Lake Lease 06272022
PW 1G Location Map_Stenger Lake Lease 06272022
PW 1H Unrecorded Plat Map_Stenger Lake Lease 06272022
PW 1I Structure Map_Stenger Lake Lease 06272022
PW 1J Photograph_Stenger Lake Lease 06272022

LAKE BLOOMINGTON LEASE

THIS LEASE is entered into on the 23rd day of July, 2002 between the City of Bloomington, a municipal corporation, of McLean County, Illinois, hereinafter called CITY and Gary E. Egbers and Janette G. Egbers

(if more than one Lessee, cross out 2 of the following that do not apply) (as joint tenants) (as tenants in common) (as tenants by the entirety) of, McLean, County of McLean, State of Illinois, hereinafter called "Lessee,"

WITNESSETH

In consideration of the mutual covenants hereinafter contained, the parties agree as follows:

1. PREMISES. The City leases to Lessee the following described real estate owned by the City in the vicinity of Lake Bloomington, Illinois as follows:
Lot 1 in Block 2 and
Lot 9 in Block 1 in Camp Iroquois according to the private unrecorded plat of the ground belonging to the City located around Lake Bloomington in Hudson and Money Creek Townships in McLean County, Illinois.

2. TERM OF LEASE. The term of this Lease shall be for a term commencing (**cross out the one that does not apply**) (on the date of this Lease) (on January 1 following the date of this Lease) and terminating on December 31, 2131, unless sooner terminated as provided in this Lease.

3. RENT.

(SELECT THE RENT TO BE PAID BY CROSSING OUT 2 OF THE 3 RENT OPTIONS.)

A. Lessee shall pay as rent yearly, in advance, on or before the first day of January of each year, the amount designated hereafter:

1) If this Lease is executed prior to January 1, 1998, rent shall be charged at the rate of 15¢ ($.15) per $100 of equalized assessed value (hereafter EAV) for said property, including land and improvements, as determined by the Supervisor of Assessments of McLean County, Illinois. Said rate will remain in effect upon assignment of this Lease to (a) Lessee's spouse or to a corporation, trust or other entity created by Lessee or Lessee's spouse if Lessee or Lessee's spouse occupies the property immediately after said assignment, or (b) a Lessee who paid fair market value for the property (i.e., a purchaser) prior to January 1, 1998 for the assignment of the prior Lease.

2) If this Lease is executed by a Lessee who, after December 31, 1997, paid fair market value for an assignment of a Lease on which the rent was 15¢ ($.15) per $100 EAV, the rent shall be charged at the rate of 40¢ ($.40) per $100 EAV. This rate will

remain in effect throughout the remainder of the term of this Lease regardless of subsequent assignments thereafter.

3) If the Lessee is not eligible for the 15¢ ($.15) or 40¢ ($.40) per $100 EAV rental rate, the rent shall be charged at the rate of _____¢ ($._____) per $100 EAV.

B. In the event the system of real estate taxation is changed from its present basis of assessment at no more than one-third of market value, the assessed value as then determined by the Supervisor of Assessments of McLean County will be adjusted so that it will reflect no more than one-third of the market value of the premises. If assessed value is no longer used as the basis of taxation, then the annual changes in the Consumer Price Index, or successor index, for all items for the Chicago region, published by the United States Department of Labor will be the basis for determining changes in the property value for purpose of calculating the annual rent with the following condition. Either City or Lessee may review the value of the property as adjusted by the Consumer Price Index every five years to compare it to the actual fair market value of the property. If the property value determined by the formula set forth in this lease is five percent (5%) or more greater or less than the actual fair market value of the property, the rent for that year shall be recalculated using one third of the actual fair market value and rent adjustments for all subsequent years shall be based on the actual fair market value as adjusted for changes in the Consumer Price Index. If the Consumer Price Index or its successor index is no longer published by the. United States Department of Labor or is no longer used, an appropriate economic indicator will be used to determine the annual change in rent, if any.

4. REAL ESTATE TAXES. Lessee shall pay all real estate taxes levied during the term of this Lease against said premises and improvements thereon by the State of Illinois or any subdivision thereof.

5. IMPROVEMENTS. Lessee shall be permitted to make improvements upon the premises that are in compliance with the laws of the State of Illinois and the ordinances of the City and the County of McLean. The ordinances of the City shall be in full force and effect and in the same manner as if the above-described premises were located within the boundaries of the City of Bloomington. Prior to commencement of construction of any improvements, Lessee shall be required to petition and receive approval from all governmental bodies having jurisdiction over said premises.

6. SEPTIC SYSTEM. Lessee agrees to comply with all sanitary laws and regulations of any governmental body having jurisdiction over the leased premises. Lessee agrees at all times to use Lessee's property in such manner and dispose of the sewage generated from said property so as not to contaminate the waters of Lake Bloomington. When a public sanitary sewer is made available to serve the leased premises, the City shall have a right to require Lessee to connect to the sewer within a reasonable time after notice is given.

7. WATER. Lessee shall be permitted to purchase water from the City through water mains provided by the City, and Lessee will pay the rates in effect from time to time for water sold to Lake Bloomington customers. Lessee agrees not to pump water directly from Lake Bloomington except for the purpose of watering and maintaining lawns and other landscape materials on the leased premises, and such pumping shall cease at any time there are and for as long as there are restrictions in effect for the City of Bloomington that restrict the watering of lawns.

8. GARBAGE. City will provide weekly garbage service at a fee to be set by the. City from time to time, which shall be in addition to the annual rent paid by Lessee. However, so long as no residence is located on the leased premises, no fee for garbage collection will be paid by Lessee.

9. ASSIGNMENT. Lessee shall not have the right to sell, assign, or transfer this Lease or to rent, sublet or to allow other persons to occupy the premises without the written consent of the City. However, the City shall not withhold its consent to a sale, assignment or transfer of this Lease if Lessee is not in default as defined in paragraph 13 and the sale, assignment or transfer is made in accordance with all applicable City ordinances and such rules and regulations as adopted by the City from time to time pursuant to paragraph 10. City will promptly issue a new Lease to the new Lessee containing the same terms as this lease. Thereupon, this Lease will automatically terminate and the parties will be freed of any obligations thereunder. Lessee shall have the right to mortgage Lessee's interest in said premises, but Lessee shall not have the right to mortgage the interest of City in the premises.

10. RULES & REGULATIONS. Lessee and those occupying the leased premises are subject to such reasonable rules and regulations as may be adopted by Lessor from time to time after notice of hearing on such proposed rules and regulations is given to Lessee.

11. USE OF AND ACCESS TO LAKE. Lessee and those persons lawfully occupying the leased premises shall have the right to use Lake Bloomington for boating, swimming, fishing, and other recreational uses, but shall be subject to the reasonable rules and regulations of Lessor, which rules and regulations will apply equally to Lessees of Lake Bloomington property and the public generally. City grants to Lessee an easement for access to Lake Bloomington over property owned by the City lying between the shoreline of Lake Bloomington and the boundary of the leased premises.

12. TREE CUTTING. No trees on the leased premises shall be removed without the permission of the City except that Lessee can trim trees for safety, plant health, or aesthetic reasons, and Lessee may remove dead trees from the leased premises.

13. DEFAULT. If Lessee defaults in the payment of rent or defaults in the performance of any of the covenants or conditions hereof, City may give to Lessee notice of such default and, if Lessee does not cure any rent default within thirty (30) days, or other default within sixty (60) days after the giving of such notice or, if such other default is of such nature that it cannot be completely cured within such sixty (60) days, if Lessee does not commence such curing within such sixty (60) days and thereafter proceed with reasonable diligence and in good faith to cure such default, then Lessor may terminate this Lease on not less than thirty (30) days notice to Lessee and, on the date specified in said notice, the term of this Lease shall terminate and Lessee shall then quit and surrender the premises to City. If this Lease shall have been so terminated by City, City may, at any time thereafter, resume possession of the premises by any lawful means and remove Lessee or other occupants and their effects. Remedies of City hereunder are in addition to any other remedy allowed by law.

14. TERMINATION BY LESSEE. Lessee shall have the right to terminate this Lease upon sixty (60) days written notice to the City of Bloomington and, in that event, Lessee may remove any improvements from the property and shall restore the ground to the condition it was in when first leased to the City. Any improvements remaining on the property after the Lease terminates shall be deemed abandoned by the Lessee and shall become the property of the City.

15. EMINENT DOMAIN. If the leased premises or any part thereof is taken or damaged by eminent domain or the threat thereof, the just compensation received in payment shall be divided between City and Lessee as follows:

That portion of the award for the taking and/or damaging the City's remainder interest in the land following the expiration of this Lease shall be paid to City. That portion of the award for the taking or damaging the leasehold interest of Lessee in the leased premises or the improvements located thereon shall be paid to Lessee.

16. PRIOR LEASE TERMINATED. If there is in effect upon the execution of this Lease a prior Lease between the City and Lessee covering the same premises as this Lease, then said Lease is terminated as of the commencement of the term on this Lease as set forth in Paragraph 2.

17. NOTICE. Any notice by either party to the other shall be in writing and shall be deemed to be duly given if delivered personally or mailed postpaid by regular mail, except that a notice given under Paragraph 12 must be delivered personally or mailed by registered or certified mail in a postpaid envelope, addressed as follows:

City

City of Bloomington
City Hall
109 E. Olive Street
Bloomington, IL 61701

Lessee Name and Mailing Address

Gary E. Egbers and
Janette G. Egbers

18. BINDING EFFECT. This agreement shall be binding upon the heirs, personal representatives, successors, and assigns of each of the parties hereto.

IN WITNESS WHEREOF, the Lessor has caused this instrument to be executed by its Mayor and City Clerk, and the Lessee has executed this agreement as of the day and year above written.

-Lessor-

CITY OF BLOOMINGTON

By: _____
Its Mayor

Attest:

_____
City Clerk

-Lessee-

[redacted]
GARY E. EGBERS

[redacted]
JANETTE G. EGBERS

CITY OF Bloomington ILLINOIS
PUBLIC WORKS DEPARTMENT

115 E. Washington St.
Bloomington, IL 61702-3157
www.cityblm.org/publicworks
Phone: (309) 434-2225
Fax: (309) 434-2201

MEMORANDUM

June 2, 2022

To: Kevin Kothe, PE, Director of Public Works

From: Joseph M. Darter, Property Manager

Subject: Lot 9 in Block 1 and Lot 1 in Block 2 in Camp Iroquois Lake Lease Transfer

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A Petition and Lake Lease Transfer request has been submitted for, Lot 9 in Block 1 and Lot 1 in Block 2 in Camp Iroquois from Janette G. Egbers to the petitioner, Brian D. Stenger

A new lease rate of 2% of land only (total assessed value) is being used to calculate the income this lease. The total assessed value of the land only is $349,002.

This petition will have a financial impact in that the current lease uses the current formula of $0.40 per $100.00 Equalized Assessed Value to determining the Lake Lease Fee. This new lease uses the 2% of the land only (total assessed value) rate. With the lease rate change, 2% of the land only (total assessed value), this lease will generate approximately $6,980.04 per year in lease income and $155.28 for lot garbage pickup. Lease revenue is posted into the Lake Maintenance Lease Income account (50100140-57590). The Garbage Collection fee is recorded in Lake Maintenance – Other Charges for Services account (50100140-54990). Stakeholders can locate this in the FY2023 Budget Book titled "Other Funds & Capital Improvements" on page 132.

Please feel free to contact me directly should you have any questions.

Sincerely,

Joseph M. Darter

Joseph M. Darter
City of Bloomington | Property Manager
Public Works Department | Water Division
25515 Waterside Way | Hudson, IL 61748
Office: (309) 434-2431 | Cell: (309) 275-8087
Fax: (309) 434-2159 | Email:jdarter@cityblm.org

CITY OF Bloomington ILLINOIS

Lake Bloomington Lease Transfer Petition

That the purchase price and rentals having been paid to the City of Bloomington for:

LOT: 9 BLOCK 1 of Camp Iroquois

And Lot 1 in Block 2 of Camp Iroquois

I respectfully petition the City Council of the City of Bloomington, Illinois to approve the transfer the Lease on the above property;

From: (please print) Janette G. Egbers (Seller Name)

To: (please print) Brian D. Stenger (Buyer Name)

Signatures of Sellers [redacted]

Signatures of Sellers _____

****

To the Honorable Mayor and City Council of the City of Bloomington, Illinois:

Now comes (please print) Brian D. Stenger (Buyer) and respectfully shows that He/She/They became the purchaser of all right, title, and interests of Janette G. Egbers (Seller) In and to the Lease made on the (Date) 7/23/2002 upon the above property, all located in McLean County, Illinois, together with all the improvements, buildings and appurtenances thereon situated and thereunto belonging, and that the said (Seller) Janette G. Egbers has executed deed of transfer of their interest in said premises and an assignment of the Leases therefore your petitioner.

Petitioner further shows that in and by the terms of said Leases it was provided that the Lessee shall not sell, assign, or transfer said premises without the written consent of the Lessor.

Petitioner therefor prays that the written consent to said transfer may be forthwith provided by the said Lessor, the City of Bloomington, Illinois and your petitioner has submitted herewith a form of said written consent.

Respectfully submitted

Signature of Buyer [redacted]

Signature of Buyer _____

109 E. Olive
PO Box 3157
Bloomington, Illinois 61702-3157

Phone: (309) 434-2210
Fax: (309) 434-2802
TTY (309) 829-5115

CITY OF Bloomington ILLINOIS

****

WRITTEN CONSENT TO TRANSFER INTEREST IN LEASES UPON:

LOT 9 BLOCK 1 CAMP Iroquois,

OF LAKE BLOOMINGTON. AND Lot 1 in Block 2 Camp Iroquois

Now comes the City of Bloomington and gives this, its written consent to the assignment on all right, title, and interest of (Seller) Janette G. Egbers, in and to the premises knows as LOT 9 in Block 1 and Lot 1 BLOCK 2 in Camp Iroquois, in McLean County, Illinois and to the leases thereon executed by the City of Bloomington, Illinois.

Said consent to said assignment and transfer however, is with the express understanding that the said Lessor retains all right in said leases provided, and particularly its right to the payment of any unpaid rental thereon with all legal remedies incidental thereto.

Executed this _____ day of _____, _____.

_____

, Mayor

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OFFICE COPY

McLean County
Health Department
Partners in Prevention

McLean County Health Department
200 West Front Street, Room 304
Bloomington, IL 61701

June 2, 2022

Ms. Jan Egbers
[redacted]

Re: Septic Permit #96-9735
Parcel #08-07-102-016
Lot 128, Lake Bloomington - Iroquois Subdivision

Dear Ms. Egbers:

On May 31, 2022, this department received a septic system evaluation report from Mr. Rob Sylvester, a McLean County licensed private sewage system installer, regarding the septic system serving the above-referenced property. The evaluation performed on May 27, 2022, indicated the septic system had no deficiencies at that time.

As the current owner of a surface discharging septic system (sand filter, aerobic treatment unit, etc.), this office is informing you of State-wide changes in regulations regarding the operation and ownership of such discharging septic systems. They include the following:

1. As of February 10, 2014, any proposed new or replacement surface discharging system must have coverage under a National Pollutant Discharge Elimination System (NPDES) permit prior to installation. For more information, please visit our website at https://health.mcleancountyil.gov/

2. Routine sampling of the effluent discharged from the system and the reporting of the laboratory results to a regulatory agency or agencies.

3. The cost of effluent sampling and any additional treatment components needed to keep the system compliant with permit requirements will be the responsibility of the owner of the system.

4. The Illinois Department of Public Health (IDPH) now requires additional operation and maintenance for on-site wastewater treatment systems repaired or installed after January 1, 2014.

5. Future regulations may be implemented by the Illinois Environmental Protection Agency (IEPA) and/or the IDPH for systems constructed prior to February 10, 2014.

Chlorine tablets made for use in the chlorinator are available through the following companies:

Bradford Supply	Shoemaker Farm Drainage	Zeschke Septic Cleaning
2000 South Bunn Street	202 W. Pine Street	2408 Greyhound Road
Bloomington, IL 61704	LeRoy, IL 61752	Bloomington, IL 61704
Phone: (309) 828-8313	Phone: (309) 962-3108	Phone: (309) 808-2776

In summary, the septic system was installed in 1996 and is now approximately 26 years old. This office considers the average life expectancy of a septic system to be 20 to 25 years.

For information on routine operation and maintenance of your septic system, please visit our website at https://health.mcleancountyil.gov.

If you have any questions, please contact Ms. Xavier Braboy of this department at (309) 888-5482.

Respectfully,

Thomas J. Anderson
Director of Environmental Health

cc: Mr. Rob Sylvester, Sylvester Septic and Concrete
Mr. Brian Stenger

TJA:AC:hm

AC-0601-22-064

EVALUATION REPORT FOR A MCLEAN COUNTY PRIVATE SEWAGE DISPOSAL SYSTEM

For Office Use Only
Log #: _____
Date Received: _____

This form is to be used for all inspections or evaluations of existing septic systems in McLean County. It is essential that the inspection be as complete as possible to determine the condition of the entire system. This includes interviewing the person who resides at or uses the building the septic system serves. Please complete all sections of the form that apply to the septic system you are evaluating. The tank must be uncovered with the baffles, liquid and sludge depths checked. At a minimum, the field must be probed to determine if there is water standing in the trenches. Upon probing, if it is determined there is water standing in the trenches, the Health Department highly recommends a minimum of two locations in the trenches be exposed to determine the condition of the rock and pipe. Any sign the system is failing or has not functioned properly must be thoroughly documented on this report. Place all comments in the comment section on the last page.

This evaluation is NOT FINAL until the McLean County Health Department has reviewed the information in this evaluation and issued a letter regarding the information to the parties listed in the evaluation.

1. Current Owner Information:

Name: Jan Egbers

Address: [redacted]

Phone #: Day: [redacted] Home: [redacted]

2. Requestor Information:

Name: Brian Stenger

Address: [redacted]

Phone #: Day: [redacted] Home: _____

email: [redacted]

3. Property Information:

Parcel Number (Tax ID): 08-07-102-016 Date Evaluation Performed: 05/27/22

Address of property evaluated: [redacted] Sub. & Lot: _____

Permit available from Health Dept.: Yes [X] No [ ] Permit Number: 96-9735

4. Interview Information:

Person interviewed: Jan Egbers

Original owner: Yes [X] No [X]

Age of home (years): 35

Intended for seasonal use: Yes [ ] No [X]

Date last occupied: currently

Number of occupants: 2

Has tank ever been pumped: Yes [X] No [ ] N/A

If yes, how often: 1 year ago

5. Interior Evaluation:

Number of bedrooms: 4

Garbage disposal: Yes [X] No [ ]

Toilet tanks and other fixtures have evidence of leakage or overflow: Yes [ ] No [X]

Water softener discharges to: N/A

Clothes washer discharges to: septic tank

Dishwasher discharges to: Septic tank

Hot tub discharges to: N/A

Basement plumbing fixtures:

a. sink
b. shower
c. Full Bath shower, sink, toilet
d. _____

Discharge locations:

a. ejector pit to septic tank
b. ejector pit to septic tank
c. ejector pit to septic tank
d. _____

Basement floor drains discharge to: ejector pit to septic tank

Garage floor drains discharge to: n/a

Sump pit/pump discharges to: N/A

Downspouts discharge to: surface

6. Exterior Evaluation Points:

A. SEPTIC TANK(s) -- This Section N/A ☐

All tanks must not be pumped before the inspection, but should be pumped after the inspection, if needed.

Tank One: N/A ☐	Yes	No	Tank Two: N/A ☒	Yes	No
Depth of soil to top of tank: 10 inches			Depth of soil to top of tank: _____ inches		
Tank has access within 12" of ground surface:	☒	☐	Tank has access within 12" of ground surface:	☐	☐
Size: 2000 gallons Type: concrete			Size: _____ gallons Type: _____		
Meets current code:	☒	☐	Meets current code:	☐	☐
Tank lids in good condition:	☒	☐	Tank lids in good condition:	☐	☐
Inlet baffle in good condition:	☒	☐	Inlet baffle in good condition:	☐	☐
Evidence of solids on inlet baffle:	☐	☒	Evidence of solids on inlet baffle:	☐	☐
Outlet baffle in good condition:	☒	☐	Outlet baffle in good condition:	☐	☐
Evidence of solids on outlet baffle:	☐	☒	Evidence of solids on outlet baffle:	☐	☐
Water standing in outlet:	☐	☒	Water standing in outlet:	☐	☐
Water level below outlet:	☐	☒	Water level below outlet:	☐	☐
Tank needs to be pumped:	☐	☒	Tank needs to be pumped:	☐	☐
Outlet device/filter on tank:	☐	☒	Outlet device/filter on tank:	☐	☐
Type: _____			Type: _____		
Back flow into tank from system after pumping: Yes ☐ No ☐ N/A ☒			Back flow into tank from system after pumping: Yes ☐ No ☐ N/A ☐		

B. SEEPAGE FIELD -- This Section N/A ☒

Depth to top of field: _____ inches to _____ inches

Square feet of field: _____ square feet

	Yes	No
Meets current code sizing requirements:	☐	☐
Seepage standing on ground surface:	☐	☐
Lush vegetation or saturated soil on or near seepage field area:	☐	☐
Evidence that water has ponded over seepage field or the soil is saturated:	☐	☐
Solids or "carry over" material present in the rock or bedding material:	☐	☐

Depth of water in trench: _____ inches

C. SERIAL DISTRIBUTION/STEP-DOWN -- This Section N/A ☒

	Yes	No
Are the serial distribution relief or "step-down" pipes in compliance with Section 905.60 (d) of the code?	☐	☐

D. SEEPAGE BED -- This Section N/A ☒

Depth to top of bed: _____ inches to _____ inches

Square feet of bed: _____ square feet

	Yes	No
Meets current code sizing requirements:	☐	☐
Seepage standing on ground surface:	☐	☐
Lush vegetation or saturated soil on or near seepage bed area:	☐	☐
Evidence water has ponded over seepage bed or is soil saturated:	☐	☐
Solids or "carry over" material present in the rock or bedding material:	☐	☐

Depth of water in the bed: _____ inches

E. SAND FILTER -- This Section N/A ☐

Minimum soil cover depth to top of sand filter: 14 inches

Square feet of sand filter: 840 square feet

	Yes	No
Is water standing in the distribution pipes or in the rock that surrounds the pipe:	☐	☒
Meets current code sizing requirements:	☒	☐
Seepage standing on ground surface over filter:	☐	☒
Lush vegetation on or near sand filter:	☐	☒
Evidence if water has ponded over sand filter:	☐	☒
Sand filter vented as required:	☒	☐
Vent in good repair:	☒	☐
Chlorinator with screw on cap present:	☒	☐
Chlorinator tube with corrosion resistant handle present:	☒	☐
Evidence of chlorination:	☒	☐
Evidence of restricted flow in chlorinator:	☐	☒
Sample port with screw on cap present:	☒	☐

Where does the contact tank discharge to: (*Be specific, examples would be: farm tile, ground surface on or off property, IDPH common collector, IEPA common collector, etc.)* rock trench

F. PUMP OR LIFT STATION -- This Section N/A ☒

	Yes	No
Pump chamber an approved design:	☐	☐
Chamber volume 1.5 times the daily flow:	☐	☐
Is there a dual pump:	☐	☐
Alarm present:	☐	☐
Alarm location: _____		
Alarm properly working with audio and visual functions:	☐	☐

G. AEROBIC UNIT -- This Section N/A ☒

Manufacturer: _____ Model number: _____

Size of unit: _____ gallons

	Yes	No
Pump running at time of inspection:	☐	☐
Current maintenance contract in place:	☐	☐
Who is maintenance contract with: _____		
Alarm present:	☐	☐
Alarm location: _____		
Alarm properly working with audio and visual functions:	☐	☐

Unit discharges to: Seepage field ☐ Seepage bed ☐ Sand filter ☐ Other: _____

If other, what method of chlorination is used: _____

Chlorinator with screw on cap present:	☐	☐
Chlorinator tube with corrosion resistant handle present:	☐	☐
Evidence of chlorination:	☐	☐

Where does the contact tank discharge to: (*Be specific, examples would be: farm tile, ground surface on or off property, IDPH common collector, IEPA common collector, etc.)* _____

See drawing from permit

Include all distances as described below.

NOTE: Be sure to attach drawing to this report.

The following distances must be verified to ensure all the information is correct and available in the future.

*Well or cistern to: N/A [X]	*Geothermal unit to: N/A [X]	*Building to:
Septic tank: N/A feet	Septic tank: n/a feet	Septic tank: 12 feet
Seepage system: N/A feet	Seepage system: n/a feet	Seepage system: N/A feet
Sand filter: N/A feet	Sand filter: n/a feet	Sand filter: 23 feet
Effluent tile: N/A feet	Effluent tile: N/A feet	Effluent tile: 30 feet
Effluent discharge: N/A feet	Effluent discharge: n/a feet	Effluent discharge: 65 feet
Geothermal unit: n/a feet	Aerobic unit: n/a feet	Geothermal unit: n/a feet
Aerobic unit: n/a feet		Aerobic unit: N/A feet
***Water line to:**	***Body of water to: N/A [ ]**	
Septic tank: 50 feet	Septic tank: 150 feet	
Seepage system: N/A feet	Seepage system: N/A feet	
Sand filter: 62 feet	Sand filter: 110 feet	
Effluent tile: 100 feet	Effluent tile: N/A feet	
Effluent discharge: 135 feet	Effluent discharge: 0 feet	
Aerobic unit: N/A feet	Aerobic unit: N/A feet	

Comments:

This section is to include any maintenance (pumping) repairs or problems in the history of the septic system. Write any observations and/or conclusions made by probing or excavating the seepage field or sand filter. A serial distribution system must include the condition of each level of field or trench.

Upon inspection, I found that the septic tank did not need to be pumped at this time. All the components of the system were functioning and working properly and in good working order at this time. This is the condition that I found the system at the time of inspection.

There was evidence of chlorination in the chlorinator.

This is the condition I found the septic system on this day. This evaluation is not and should not be considered a guarantee of how the sewage disposal system may function at any time in the future.

Rob Sylvester **049-26206**

Inspector Name (print)

Signature

05/27/22

Date

LAKE BLOOMINGTON LEASE AGREEMENT

THIS LEASE is entered into on the _____ day of_____, 2022 between the City of Bloomington, a municipal corporation of McLean County, Illinois, hereinafter called "City" or "Lessor" and Brian D. Stenger (as joint tenants) (as tenants in common) (as tenants by the entirety), of McLean County in the State of Illinois, hereinafter called "Lessee,"

WITNESSETH: In consideration of the mutual covenants hereinafter contained, the Parties agree as follows:

1. DESCRIPTION OF LEASED PREMISES. The City hereby leases to the Lessee that part of the City's marginal land described as: Lot 9 and 1 in Block 1 and 2 in Camp Iroquois, according to the private unrecorded plat of the ground belonging to the City located around Lake Bloomington in Hudson and Money Creek Townships in McLean County, Illinois with PIN 08-07-102-016 and commonly known as [redacted] ("Leased Premises") as shown by a copy of the plat attached hereto as **Exhibit A**; together which means of access thereto over other land of the City, along such route as the City may from time to time provide. The City reserves the right to renumber and redesignate said Leased Premises including said tract and included lot, and the Lessee will, upon request of the City, produce and exhibit this Lease and permit endorsing or stamping of such new number and designation hereon.

2. TERM. The term of this Lease is **99 YEARS,** unless sooner terminated as hereinafter provided.

3. RENT. Lessee agrees to pay rent for the Leased Premises to the City of Bloomington which shall be paid to the City per the terms outlined in the annual Lake Lot Lease Invoice. Rent shall be paid annually or in installments approved in writing by City. Rent shall be calculated under the following rent formula: **2% of THE LAND ONLY TAV (TOTAL ASSESSED VALUE)** as determined by the Assessor of the Township where the Leased Premises is located. Said rent shall be subject to recalculation every 10 years, based on the then-existing formula used to calculate the rent of new leases at that time. City is further permitted to reopen or renegotiate the base annual rent at the end of this Lease term. Failure to pay rent within 30 days of the bill due date listed on the Lake Lot Lease Invoice shall be considered a default as defined in Section 22.

4. LESSEE'S DWELLING. Lessee may construct, maintain, use, and occupy a single-family home and its appurtenances on the Leased Premises. No more than one home shall be on the Leased Premises at any one time. Prior to commencement of construction or modification of any improvements, Lessee shall be required to petition and receive approval from all governmental bodies having jurisdiction over said premises. Lessee shall submit all applicable applications and plans for said construction and/or modification including details of all appurtenances, plumbing, sewage disposal, electrical and mechanical systems, and any other requirements set forth by City and/or governmental bodies having jurisdiction, prior to the start of any construction or modification project and shall not begin said project(s) until full approval in writing with all required permits have been received. Any improvements built or modified without such written approval and/or permit(s) shall be removed or altered upon the written requests of the City, and at the expense of the Lessee. Upon Lessee's failure to comply, the City may cause the same to be removed or altered, and the amount of the expense incurred shall be paid by Lessee to City on demand. Such home and appurtenances shall be and remain property of the Lessee, with the right to remove the same. After performance of any other obligations herein on this part, Lessee shall leave the ground in as good condition as the same was prior to such construction or modification. The ordinances

of the City shall be in full force and effect in the same manner as if the Leased Premises were located within the boundaries of the City of Bloomington. City shall not unreasonably restrict Lessee from making improvements upon the premises that are in compliance with the laws of the State of Illinois and the ordinances of the City and the County of McLean.

5. UTILITIES. The Lessee is exclusively responsible for payment of water, electricity, garbage removal, and any other services availed of by the Lessee. For purposes of this Section the following shall apply:

A. SEPTIC SYSTEM. Lessee agrees to comply with all sanitary laws and regulations of any governmental body having jurisdiction over the Leased Premises. Lessee agrees at all times to use the Leased Premises in such manner and dispose of the sewage generated from said property so as not to contaminate the waters of Lake Bloomington. When a public sanitary sewer is made available to serve the Leased Premises, the City shall have the right to require Lessee to connect (i.e., install a properly permitted private sewer service line) to said public sanitary sewer, including all sewage systems, water closets, sinks, drains, etc. Said connections shall be done in a manner approved by the City within the specified allotted time after notice is given including properly abandoning all septic systems at Lessee's sole cost. In addition, Lessee shall pay to the City the Lessee's proportional cost of the sanitary sewer improvements.

Permitted septic systems associated to the Leased Premises, but located off the Leased Premises at the time of the execution of this Lease, may remain off the Leased Premises until the septic system is repaired or replaced at which time the septic system shall be installed entirely upon the Leased Premises.

Further, Lessee shall: **(1)** Have all septic tank(s) associated with the Leased Premises pumped once every three years with the record of pumping being submitted to the City of Bloomington Public Works Department; **and (2)** Have all septic systems inspected by a McLean County Health Department approved septic evaluator once every three years with such records submitted to the City of Bloomington Public Works Department. Within six months of the inspection Lessee shall be required to correct any and all deficiencies found at the time of the evaluation to ensure said systems meet the standards of all sanitary laws and regulations of any governmental body having jurisdiction over the Leased Premises.

B. WATER. Lessee shall be permitted to purchase water from the City through water mains provided by the City at the rates in effect from time to time for water sold to Lake Bloomington customers. Lessee agrees not to pump water directly from Lake Bloomington except for the purpose of watering and maintaining lawns and other landscape materials on the Leased Premises, and such pumping shall cease any time there are restrictions in effect for the City of Bloomington that restrict watering of lawns.

C. REFUSE. City will provide weekly garbage service at a fee to be set by the City from time to time, which shall be in addition to the annual rent and paid by Lessee. However, so long as no residence is located on the Leased Premises and no garbage is collected, no fee for garbage collection shall be owed. Lessee shall maintain sole responsibility of requesting to start or stop garbage collection services. Failure to pay the garbage fee within 30 days of the bill due date listed on the Lake Lot Lease Invoice shall be considered a default as defined in Section 22.

6. LAND AND LAKE USE, ACCESS, AND MAINTENANCE.

A. RIGHT OF ENTRY. City shall have the right to go upon the Leased Premises at any and all times for the purpose of inspecting the same, to gain access to other land, to plant and care for trees and other vegetation, to improve and protect the shoreline, and/or for any other reasonably necessary work as

determined exclusively by City. City shall have the right to construct or cause to be constructed and to maintain and operate sewer, water and gas pipes, electric and telephone lines and/or pipes and lines for other services and their appurtenances on the Leased Premises. City retains all rights and ownership of the Marginal Land and Reservoir, upon which structures may be located. In the event the City requires access to perform maintenance of City owned property, removal of structures located on said property may be required and shall be done at City's sole discretion and at no cost to the City. Removal cost shall be paid by the Lessee. City shall not be responsible for replacing and/or reimbursing costs of any required removals.

B. GENERAL PUBLIC. Lessee may exclude the general public from the Leased Premises.

C. LAKE. Lessee and those persons lawfully occupying the Leased Premises shall have the right to use Lake Bloomington for boating, fishing, and other recreational uses, but shall be subject to the ordinances, rules, and regulations of the City. City grants Lessee an easement for access to Lake Bloomington over property owned by the City lying between the shoreline of Lake Bloomington and the nearest boundary of the Leased Premises.

D. GENERAL MAINTENANCE. Lessee shall keep and maintain the Leased Premises, including the lot, improvements, structures, and personal items in good repair and a sanitary and neat condition, free from noxious weeds and debris. Any improvement, structure, or personal item remaining on non-leased City owned property shall be removed at Lessee's expense no later than 30 days from the execution of this Lease. If said removals do not timely occur, City may remove said structures and/or personal items at an expense to be reimbursed by Lessee to City. City shall not be responsible for replacing and/or reimbursing costs of any required removals. Failure to abide by the above stated shall be a default as defined in Section 22.

E. SANTITARY CONDITIONS. Lessee shall install, use, and maintain in sanitary condition such septic systems, toilet(s), sewage, garbage, ash, and refuse facilities for the storage, treatment, or disposal of solid or liquid waste as required by the City, the State Department of Public Health, or other public authority having in its charge sanitation and public health.

F. TREE CUTTING. No trees on the Leased Premises shall be removed without prior written permission of the City except that Lessee may remove dead limbs and trim trees for safety, plant health, or aesthetic reasons. All tree removal requests shall be made to the City on the form made available by the City. City shall have the exclusive right to determine whether a tree is dead, whether removal is necessary, and what value is placed on each tree should removal of a live tree be desired by Lessee. City shall be reasonable and timely in its evaluation and assessment. Lessee shall be responsible for payment of the assessed value and all costs associated with any and all tree removals on the Leased Premises no later than 30 days after written notification by City. If the Lessee does not adhere to the above stated policy, Lessee shall be in default as defined in Section 22 and shall also pay the City's determined appraised value in full.

G. VEGETATION. Lessee shall care for and protect from damage all shade and ornamental trees, shrubbery, plants, and sod, and shall not remove, trim, or permit the removal or trimming of any tree except for in accordance with the above stated Section 6F, nor shall Lessee permit any of the Leased Premises to be denuded of vegetation or be cultivated in such manner as to cause or permit soil erosion.

7. WATER DAMAGE. The City shall not be liable for damage caused to any improvement or other property of the Lessee as a result of flooding.

8. PREFERENCE IN NEW LEASE. At the expiration of this Lease, the Lessee, if not in default, shall be preferred over all others for a new lease of the Leased Premises subject to then-existing ordinances and regulations.

9. TERMINATION BY LESSEE. Lessee shall have the right to terminate this Lease upon sixty (60) days written notice to the City of Bloomington and, in that event, Lessee may remove any improvements from the property and shall restore the ground to the condition it was in when first leased from the City. Any improvements remaining on the property after this Lease terminates shall be deemed abandoned by the Lessee and shall become the property of the City.

10. LIENS. The Lessee shall not subject the City's interest in the Leased Premises to a lien of any kind, including but not limited to mechanics' or materialmen's liens. If such lien is claimed or filed, the Lessee shall cause the Leased Premises to be released from the claim within 30 days of receiving notice thereof.

11. TAXES AND ASSESSMENTS. The Lessee is responsible for all taxes and assessments levied on any part of the Leased Premises and any improvements thereon. The Lessee shall pay all taxes and assessments before they become delinquent.

12. SPECIAL ASSESSMENTS FOR LOCAL IMPROVEMENTS. Whenever the Leased Premises will be specially benefited by the construction of any local improvement or improvements and the Lessees of the majority of lots to be specially benefited thereby petition therefore or consent thereto in writing, the City may cause the improvement to be made. The Lessee will pay to the City the Lessee's proportional cost of the improvements.

13. SUBLETTING. Lessee may sublet the Leased Premises for not less than one week and not more than one year at a time after first obtaining the written consent of the City. During the period of subletting, Lessee is fully and exclusively responsible for all obligations under this Lease. City will not restrict a sublease provided that Lessee is not in default and the sublease will be conducted in accordance with all applicable City ordinances, rules, and regulations. Lessee understands that City has a Rental Registration Program and that the Program may become applicable to the Leased Premises should Lessee decide to sublet, at which point Lessee agrees to enroll and fully comply with said Program.

14. ASSIGNMENT. Other than as set forth in Section 13, Lessee shall not have the right to sell, assign, mortgage, or transfer this Lease without the written consent of the City. However, City shall not withhold its consent to a sale, assignment, mortgage, or transfer if Lessee is not in default as defined in Section 22 and the sale, assignment, mortgage, or transfer is made in accordance with City ordinances, rules, and regulations.

If the improvements upon the Leased Premises are permissibly sold, assigned, or transferred, City will promptly begin evaluation of the Leased Premises for compliance with all applicable laws, ordinances, rules, and regulations in an effort to issue a new lease. Upon verification City will enter into a new lease. Thereupon, this Lease will automatically terminate, and the Lessee will be freed of any obligations hereunder.

15. EMINENT DOMAIN. If the Leased Premises or any part thereof is taken or damaged by eminent domain or the threat thereof, the just compensation received in payment shall be divided between City and Lessee as follows: That portion of the award for the taking and/or damaging the City's remainder interest in the land following the expiration of this Lease shall be paid to City. That portion of the award for the taking or damaging the leasehold interest of Lessee in the Leased Premises or the improvements located thereon shall be paid to Lessee.

16. INDEMNIFICATION. To the fullest extent permitted by law, Lessee shall indemnify and hold harmless the City, its officers, officials, agents, and employees from claims, demands, causes of action, and liabilities of every kind and nature whatsoever arising out of or in connection with this Lease, except for loss, damage, or expense arising from the sole gross negligence or willful misconduct of the City or the City's agents, servants, or independent contractors who are directly responsible to the City. This indemnification shall extend to all claims occurring after this Lease is terminated as well as while it is in force. The indemnity shall apply regardless of any concurrent negligence, whether active or passive, of the City or the City's officers, officials, agents, employees, or any other persons or entities. The indemnity set forth in this Section shall not be limited by insurance requirements or by any other provision of this Lease.

17. POWER TO MORTGAGE. For the purpose of enabling Lessee to secure financing in the form of a mortgage on the improvements of the Leased Premises, City and Lessee agree, so long (but only so long) as Mortgagee, its successors, and assigns shall have an interest in said improvements, City shall notify Mortgagee per Section 18 of any default by Lessee. After Mortgagee has been provided notice, Mortgagee shall have the same time period as Lessee to cure any default under this Lease. City shall accept such performance by Mortgagee as if it had been done by Lessee.

18. NOTICE. All notices referred to herein shall be sufficient if delivered by: **(1)** personal delivery; **(2)** email with confirmation; **or (3)** certified mail, return receipt requested to the respective parties at the addresses set forth herein, or such other addresses as they shall from time to time furnish to each other by written notice.

If to Lessee:
Brian D. Stenger
[redacted]
(Email Required) [redacted]

If to City:
City of Bloomington
Attn: City Manager
115 E. Washington St.
Bloomington, IL 61701
cityclerk@cityblm.org

If to Mortgagee:
First State Mortgage
Attn: Grant Bellis
502 N. Hershey Rd.
Bloomington, IL 61704
(Email Required) gbellis@ fsmloans.biz

If to City, copy to:
City of Bloomington
Attn: Corporation Counsel
115 E. Washington St.
Bloomington, IL 61701
legal@cityblm.org

19. LEGAL COMPLIANCE. Lessee shall comply with all rules, regulations, ordinances, and laws relating to the Leased Premises, the lake, and surrounding lands, and will not permit any violation thereof by any family members, guests, or any other persons permitted access the Leased Premises.

20. RULES & REGULATIONS. Lessee and those occupying the Leased Premises are subject to such reasonable rules and regulations as may be adopted by City from time to time after reasonable notice of the proposed rules and regulations to Lessee.

21. GOVERNING LAW. This Lease is governed by and will be interpreted under the laws of the State of Illinois. Any disputes shall be heard in the courts of McLean County, State of Illinois.

22. DEFAULT. In the event Lessee fails to timely pay rent or other fees and charges, or otherwise violates any of the terms and conditions of this Lease, and such failure or violation is not cured or remedied within 30 days following service by the City upon the Lessee of written notice specifying such failure or violation, Lessee shall be in default of this Lease.

In the event of default, City shall be entitled to one or more of the following remedies: **(1)** to terminate this Lease and seek an order from a court of competent jurisdiction allowing it to retake possession of the Leased Premises; **(2)** to seek a judgement for any sums due City for rent, fees, late charges, or penalties; **(3)** to seek a judgement for the reasonable cost of any repairs to remedy damage to the Leased Premises; **(4)** to sue for injunctive relief directing Lessee to perform as required under this Lease; **or (5)** to seek a judgement for City's reasonable costs incurred to obtain remedies.

If Lessee defaults in the payment of rent or other monetary charges due hereunder, and fails to remedy such default within 30 days, Lessee shall be responsible for paying late fees as defined on the Lake Lot Lease Invoice in compliance with all applicable laws.

At the sole discretion of the City, Lessee may be given, by written extension, additional time to cure a default, and such extension shall not be deemed a waiver of the City's right to terminate this Lease based upon such default and seek remedies as provided herein.

23. INSURANCE. Lessee shall maintain and carry insurance in Lessee's own name on any improvements on or placed by him on the Leased Premises. Lessee shall cause such insurance to be written in favor of himself and the City jointly. In such case that the insurance shall be used for its purpose, the Lessee may receive all recoverable insurance moneys subject only to the prior right of the City to receive payment of any sums then due and owing to it from the Lessee. All certificates of insurance shall be provided to the City and City shall be named as additional insured under the policy(ies). City shall be immediately notified in the event any changes to the policy(ies) are made. If the Lessee maintain and carry such insurance and/or abide by the above state policy, Lessee shall be in default as defined in Section 22 and shall also pay the City's any monies owed under what would have been determined to be an insurance claim had Lessee been appropriately covered.

24. BINDING EFFECT. This agreement shall be binding upon the heirs, personal representatives, successors, and assigns of each of the parties hereto.

25. PRIOR LEASE TERMINATED. If there is in effect upon the execution of this Lease a prior Lease between the City and Lessee covering the same premises as this Lease, then said Lease is terminated as of the commencement of the term on this Lease as set forth in Section 2.

IN WITNESS WHEREOF, City has caused this Lease to be executed by its Mayor and City Clerk and Lessee has executed this Lease, as of the day and year above written.

LESSEE

[redacted]

(Lessee Name Typed)

Brian D. Stenger

(If second signer, Lessee Name Typed)

CITY OF BLOOMINGTON

Its Mayor

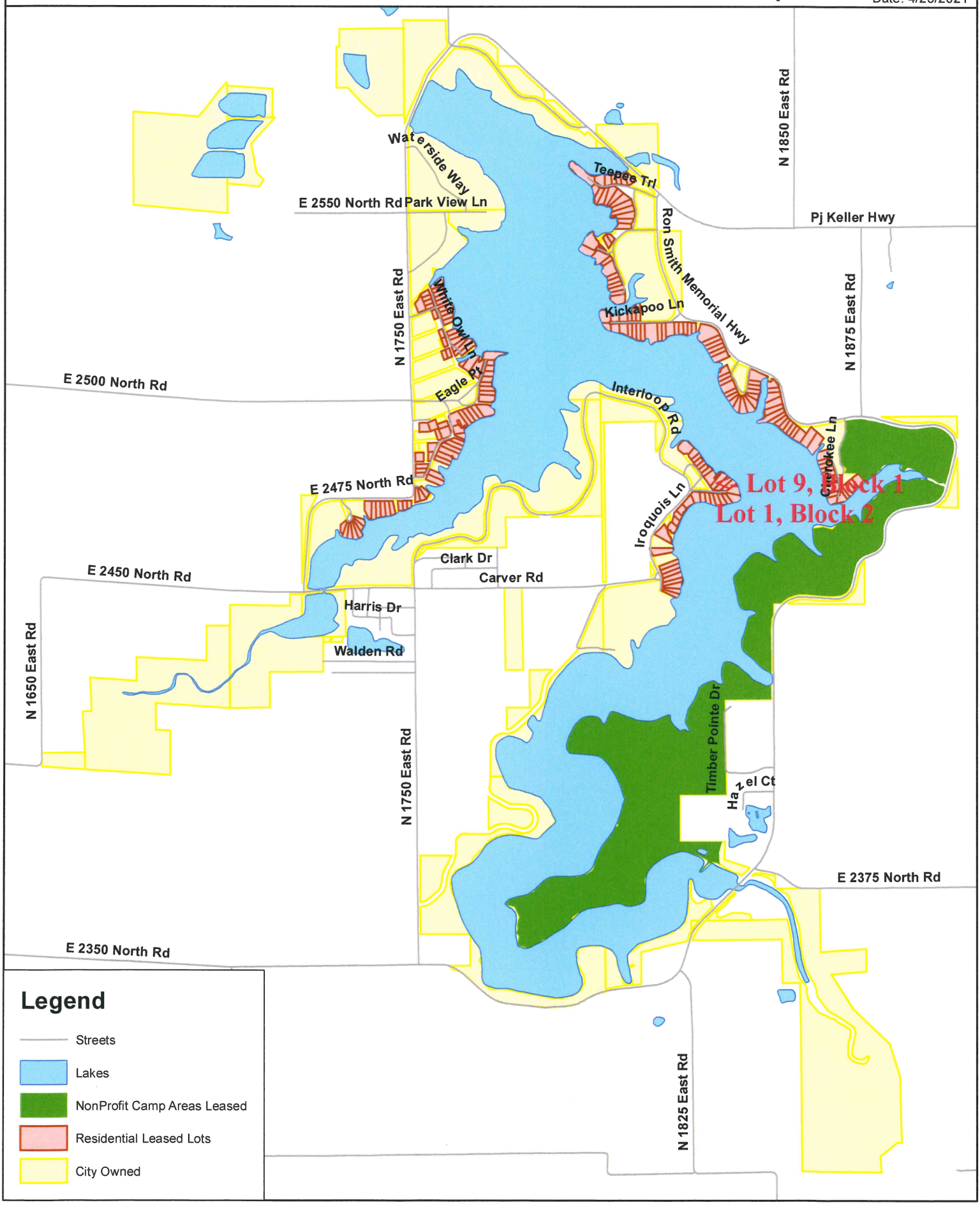
Attested by:

Its City Clerk

City of Bloomington Illinois
Public Works Department

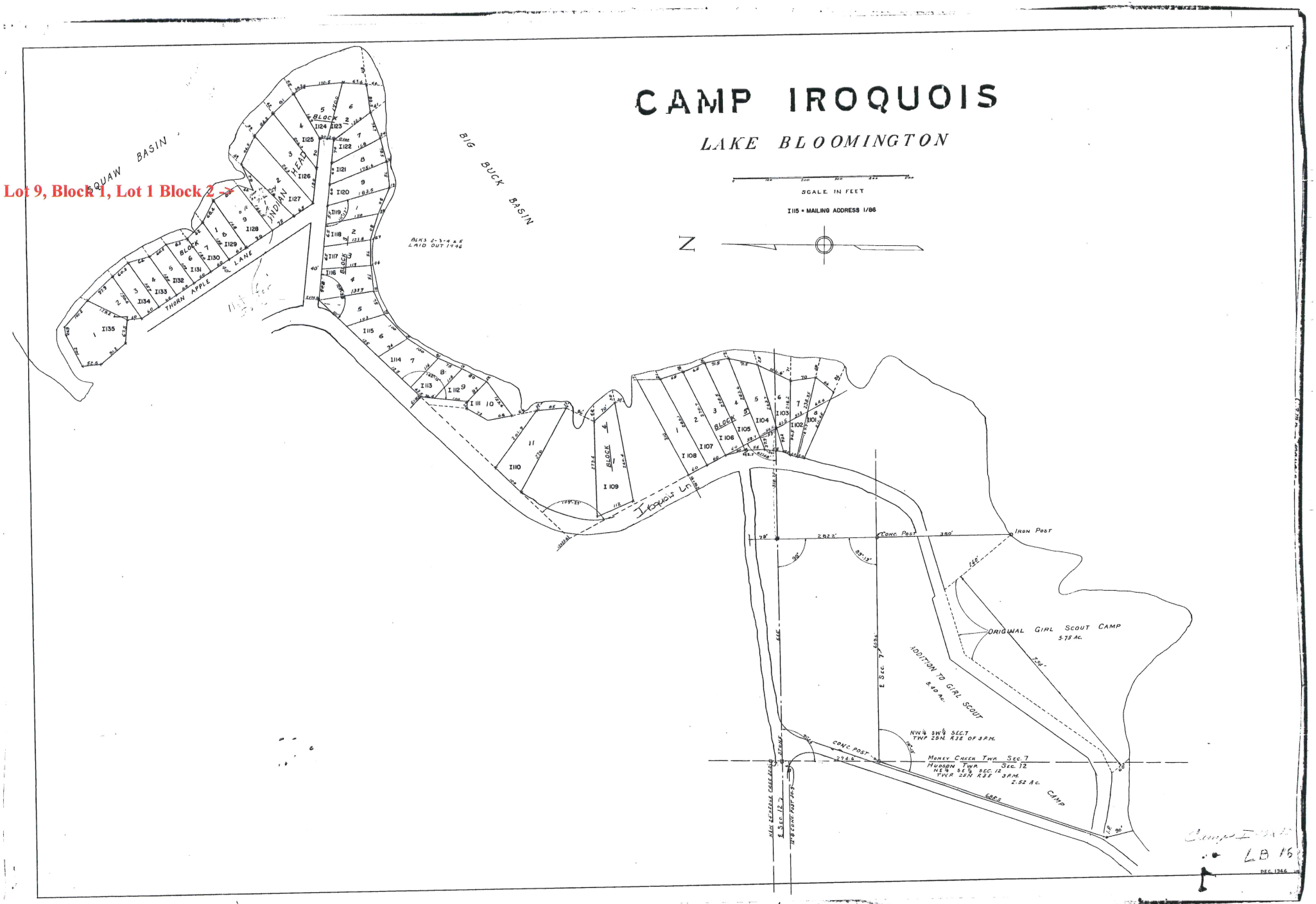
Lake Bloomington Lease Map

0 1,000 2,000
Feet
Date: 4/23/2021



Legend

- Streets
- Lakes
- NonProfit Camp Areas Leased
- Residential Leased Lots
- City Owned


CAMP IROQUOIS
LAKE BLOOMINGTON
SCALE IN FEET
I115 • MAILING ADDRESS 1/86
Lot 9, Block 1, Lot 1 Block 2 →
SQUAW BASIN
BIG BUCK BASIN
INDIAN HEAD
THORN APPLE LANE
IROQUOIS LN
BLOCK 1
BLOCK 2
BLOCK 3
BLOCK 4
BLOCK 5
BLOCK 6
BLOCK 7
BLK'S 2-3-4 & 5 LAID OUT 1946
CONC. POST
IRON POST
ORIGINAL GIRL SCOUT CAMP
5.75 AC.
ADDITION TO GIRL SCOUT
5.40 Ac.
NW¼ SW¼ SEC.7 TWP 29N. R3E OF 3 P.M.
MONEY CREEK TWP. SEC. 7
HUDSON TWP. SEC. 12
NE¼ SE¼ SEC. 12 TWP 29N R3E 3 P.M.
2.52 Ac.
CAMP
E SEC. 7
E SEC. 12
LB 15

Lot 9, Block 1; Lot 1, Block 2 Structure Map

N
W E
S

McGIS does not guarantee the accuracy of the information displayed. Only on-site verification or field surveys by a licensed professional land surveyor can provide such accuracy. Use for display and reference purposes only.

0 0.01 0.02
mi
1 inch = 47 feet

McGIS

REGULAR AGENDA ITEM NO. 8.A

FOR COUNCIL: June 27, 2022

WARD IMPACTED: City-Wide Impact and Ward 5

SUBJECT: Consideration and action on a Resolution Authorizing a Redevelopment Project in the Empire Street Corridor Redevelopment Project Area (Connect Transit Bus Stops on IAA Drive), as requested by the Economic & Community Development Department and the Finance Department.

RECOMMENDED MOTION: The proposed Resolution and Ordinance be approved.

STRATEGIC PLAN LINK:
Goal 2. Upgrade City Infrastructure and Facilities
Goal 5. Great Place - Livable, Sustainable City
Goal 5. Great Place - Livable, Sustainable City

STRATEGIC PLAN SIGNIFICANCE:
Objective 2a. Better quality roads and sidewalks
Objective 5a. Well-planned City with necessary services and infrastructure
Objective 5e. More attractive city: commercial areas and neighborhoods

BACKGROUND: Connect Transit is proposing to construct two new bus shelters, associated ADA accessible concrete landing pads and ramps, and public sidewalk along a portion of the 500 block of IAA Drive near the McDonalds, Bandana's Bar-B-Q, and Verizon retail properties. Public sidewalk does not currently exist along the western IAA Drive frontage of these properties. The existing bus stops in this area are positioned in grass areas and there is no marked crosswalk for riders of northbound buses to cross to the other side of IAA Drive. The proposed project entails Connect Transit and its contractors designing and installing all proposed improvements, including the public sidewalk that would link the new bus stops to the existing sidewalk to the north. A letter from Connect Transit detailing the project and a request for TIF funding is attached.

As part of the recent development of the retail strip center anchored by the Sleep Number bedding store, the developer was required by City code to construct new sidewalk along the west side of IAA Drive. The proposed public sidewalk to be constructed by Connect Transit would tie into the recently constructed public sidewalk adjacent to the Sleep Number retail center. Absent the project proposed by Connect Transit, sidewalk would not be privately constructed along the frontage of the McDonalds, Bandana's Bar-B-Q, and the Verizon retail properties until those buildings are redeveloped or improved to greater than 50% in value which is the City Code "trigger" for a private developer to install new (or upgrade existing) sidewalks on a property.

City staff recommend designating this Connect Transit project as a Redevelopment Project to enable the use of the TIF property tax increment to reimburse Connect Transit for the TIF-eligible costs of the project. The proposed project would provide great public benefit by

closing a gap in a stretch sidewalk. The proposed project has the added benefit of not requiring city staff to design and construct the improvements (or cause the improvements to be constructed by a private contractor). Connect Transit, as a public agency, will follow all customary requirements of public infrastructure projects led by a public agency (ensuring the payment of prevailing wages, etc.). City staff will still be responsible for reviewing and approving the construction plans, inspecting the work as it progresses, and performing a final inspection prior to accepting the public improvements. Connect Transit will be responsible for ongoing maintenance of the bus shelters and pads while the City will assume responsibility for the long-term maintenance of the sidewalks and ramps. Connect Transit anticipates commencement and completion of construction of the project during the fall of 2022, as weather permits.

The City Council established the Empire Street Corridor TIF District on February 22, 2016 with the intent to induce development within this area and to fund improvements to public infrastructure. The TIF District includes commercial properties along Empire Street between Veterans Parkway and Towanda Avenue. The proposed project qualifies as a TIF eligible public works projects under the TIF Act and would further the goals outlined in the Redevelopment Plan for the Area including, specifically, the Plan's goal to "Provide for safe and efficient traffic circulation within the Area".

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: On October 12, 2015, the City Council approved a Sidewalk Master Plan which includes a goal of increasing walkability and connectivity throughout the city (Resolution 2015-37). On August 22, 2016, the City Council approved a Complete Streets Ordinance which aims to improve safety, access, and mobility for all travelers to increase the quality of life within the city (Ordinance 2016-87). During the consideration of both the Sidewalk Master Plan and Complete Streets Ordinance, significant public input and recommendations were received and incorporated into these plans which support the goals of the project presently being proposed by Connect Transit.

FINANCIAL IMPACT: If approved, the estimated cost not to exceed $135,000, for the design and construction of the proposed project will be initially be paid by Connect Transit. With approval of the proposed resolution, the project will qualify for reimbursement from the Empire Street Corridor TIF fund. As soon as Connect Transit completes the Project and provides documentation (receipts, invoices, etc.) of the reimbursable costs, the City can issue a reimbursement payment to Connect Transit for the actual documented cost of the project, not to exceed $135,000. A budget transfer lowering the Empire Street TIF-Contribution to Fund Balance account (25105100-79196) by $135,000 and increasing the newly created Empire Street TIF-To Connect Transit account (25105100-75060) by the same $135,000 will be processed and this is account the reimbursement payment would be paid out of. Stakeholders can locate this in the FY 2023 Budget Book titled "Other Funds & Capital Improvement" on page 46.

COMMUNITY DEVELOPMENT IMPACT: **This request meets the following goals and objectives of the Bloomington Comprehensive Plan 2035**: Goal N-1 Ensure the compact development of the City through denser, mixed-use developments and reinvestment in the established older neighborhoods; Goal UEW-1 Provide quality public infrastructure within the City to protect public health, safety and the environment; and Goal TAQ-1 A safe and efficient network of streets, bicycle- pedestrian facilities and other infrastructure to serve users in any surface transportation mode.

The proposed project is located in the Empire Street Corridor Redevelopment Project Area (TIF District) which was established by the City Council on February 22, 2016. The objectives of the Redevelopment Plan for this TIF District are:

1. Reduce or eliminate those conditions that qualify the Area as eligible for tax increment financing by carrying out the Redevelopment Plan to renovate existing buildings, reduce building vacancies, selective redevelopment of properties, and upgrade the water distribution system and other public works improvements.
2. Prevent the recurrence of blighting conditions.
3. Enhance the real estate tax base for the City and all overlapping taxing districts through the implementation and completion of the activities identified herein.
4. Encourage and assist private investment in the redevelopment of the Area through the provision of financial assistance as permitted by the Act.
5. Provide for safe and efficient traffic circulation within the Area.
6. Complete all public and private actions required in this Redevelopment Plan in an expeditious manner.

Respectfully submitted for consideration.

Prepared by: Ellen Robertson, Sr. Economic Development Specialist

ATTACHMENTS:
E&CD 2B Resolution
E&CD 2C IAA Dr TIF Request

RESOLUTION NO. 2022 - _____

A RESOLUTION OF THE CITY OF BLOOMINGTON, ILLINOIS AUTHORIZING A REDEVELOPMENT PROJECT IN THE EMPIRE STREET CORRIDOR REDEVELOPMENT PROJECT AREA *(CONNECT TRANSIT BUS STOPS ON IAA DRIVE)*

WHEREAS, the City of Bloomington (the "*City*") is a duly organized and validly existing home-rule municipality created in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970 and as such may exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, pursuant to the Tax Increment Allocation Redevelopment Act of the State of Illinois, 65 ILCS 5/11-74.4-1, *et seq.*, as from time to time amended (the "*TIF Act*"), the Mayor and City Council of the City (the "*Corporate Authorities*") are empowered to undertake the development or redevelopment of designated areas within municipal boundaries of the City in which existing conditions permit such areas to be classified as a "blighted area" as defined in Section 11.74.4-3(a) of the TIF Act or as a "conservation" area as defined in 11-74.4-3(b) of the TIF Act; and

WHEREAS, pursuant to their powers and in accordance with the requirements of the TIF Act, the Corporate Authorities of the City pursuant to Ordinance Nos. 2016-08, 2016-09, and 2016-10, respectively, adopted by the Corporate Authorities on February 22, 2016, approved a redevelopment plan and project (the *"Redevelopment Plan"*), setting forth a plan for the development, redevelopment and revitalization of a redevelopment project area designated a redevelopment project area known as the Empire Street Corridor Redevelopment Project Area (the *"Project Area"*); and, adopted tax increment financing for the Redevelopment Project Area; and

WHEREAS, pursuant to the Redevelopment Plan certain goals and objectives were established including improvements to the infrastructure serving the Project Area; and

WHEREAS, the Bloomington-Normal Public Transit System (*"Connect Transit"*) provides safe, reliable transportation and access to opportunities to strengthen and enrich individual lives, the community, the economy, and the environment in both the City of Bloomington and Town of Normal by operating a fixed route public bus system which makes stops at designated places within the Project Area; and

WHEREAS, the City Council wishes to support Connect Transit's proposal to install new ADA accessible landing pads, accessible ramps, shelters with solar lighting, public sidewalks, and other safety enhancements, all in the right of way along IAA Drive as shown on "Exhibit A" (the "Project") at an estimated cost not to exceed $135,000 which proposal has been reviewed by the City Council and determined to be in furtherance of the Redevelopment Plan; and, therefore, the City Council is prepared to authorize the City Manager to reimburse Connect Transit for the cost of the Project in an amount not to exceed $135,000 as permitted by the TIF Act.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Bloomington, Illinois, as follows:

SECTION 1. That foregoing preambles are hereby incorporated as if fully restated herein.

SECTION 2. That the Project to be constructed by Connect Transit as shown on "Exhibit A" is hereby approved and the City Manager is hereby directed to reimburse Connect Transit for the costs of the Project in an amount not to exceed $135,000 upon completion of construction and approval by the City.

BE IT FURTHER RESOLVED that this Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED this 27th day of June 2022.

APPROVED this _____ day of June 2022.

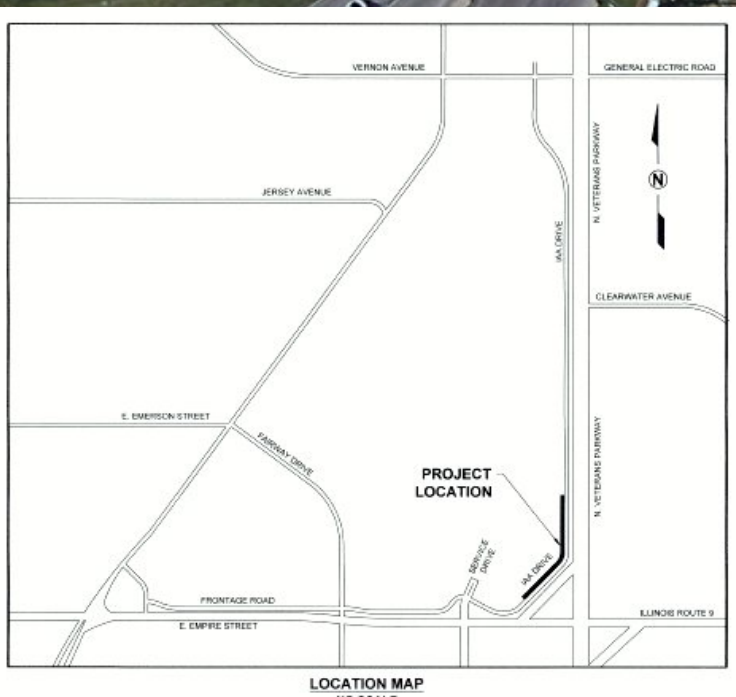
CITY OF BLOOMINGTON

_____
Mboka Mwilambwe, Mayor

ATTEST

_____
Leslie Smith-Yocum, City Clerk

Exhibit A



LOCATION MAP
NO SCALE

DATE: May 26, 2022

TO: City of Bloomington

FROM: David Braun, General Manager

SUBJECT: Bus Stop and Sidewalk Improvements on IAA Drive

Background:
Connect Transit is in the fourth year (FY22) of our Better Bus Stops Campaign. As part of this campaign, Connect Transit is seeking to ensure all bus stops throughout Bloomington-Normal are ADA compliant. Connect Transit has not improved the bus stops along IAA Drive near McDonalds in any of the improvement projects because the area does not have public sidewalks. To provide public transportation northbound and southbound, Connect Transit must pick-up and drop-off on both sides of the street.

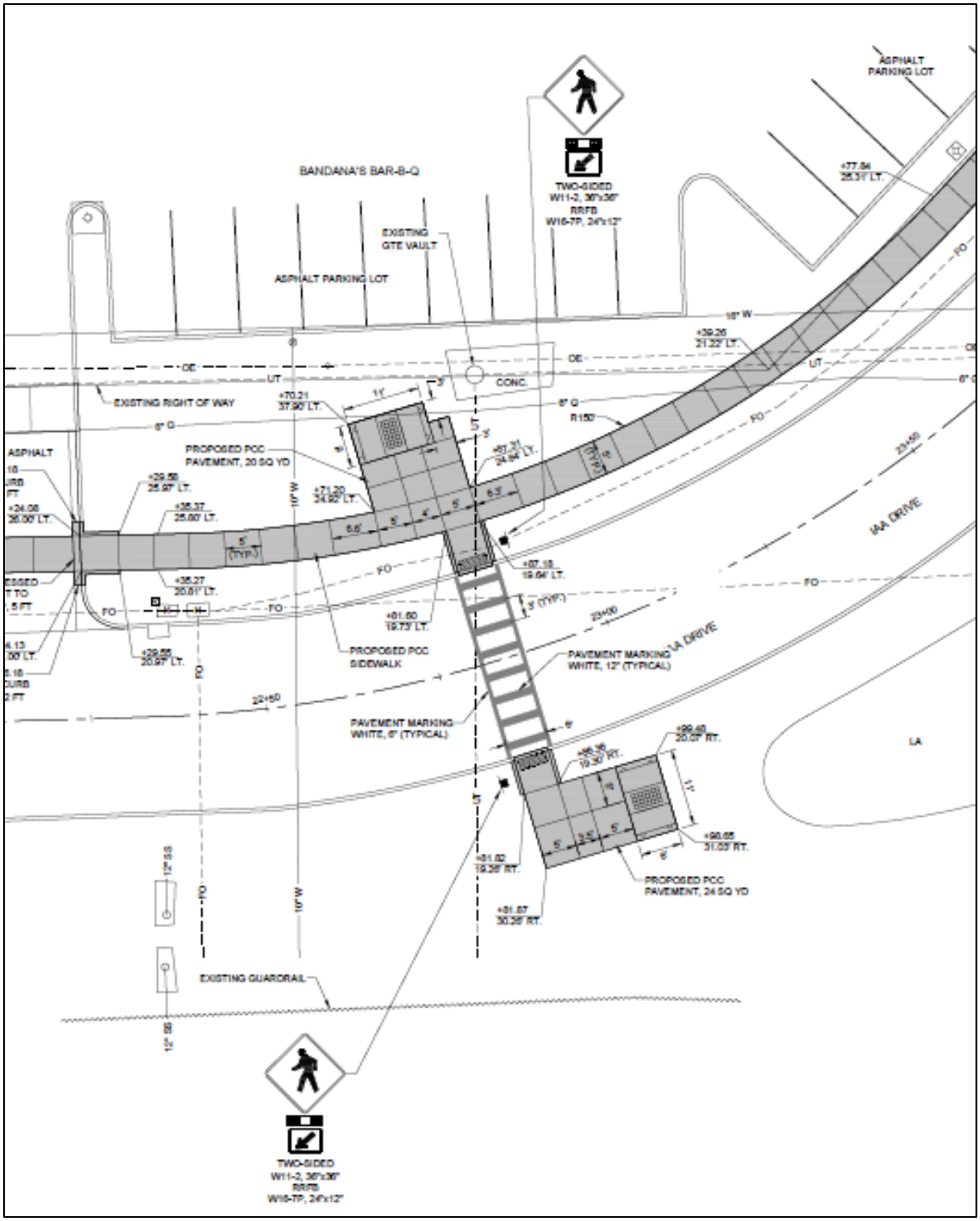
Discussion:
Empire Crossing is home to retail, restaurants, and other service-oriented establishments. These businesses, employees and patrons benefit from the economic, equitable and accessible access that public transportation provides. This location lies within the Empire Street Corridor TIF District – Established in 2016. Connect Transit plans to improve the two stops by making them ADA accessible and adding passenger amenities like bus stop shelters and trash receptacles. Connect Transit will construct landing pads on both sides of the street and provide a ramp leading to the opposite side of the street as is depicted below.

Request:
Connect Transit is requesting that the City of Bloomington approve TIF funding to reimburse up to $135,000 for expenses incurred in improving the public sidewalks along the northwest side of IAA Drive. Connect Transit will bear the costs related to all bus stop construction, shelters, and safety elements. Connect Transit will construct sidewalk from Sleep Number to McDonalds, while constructing two bus stops that include an ADA accessible landing pad, accessible ramps, shelters with solar lighting and outdoor trash receptacles.

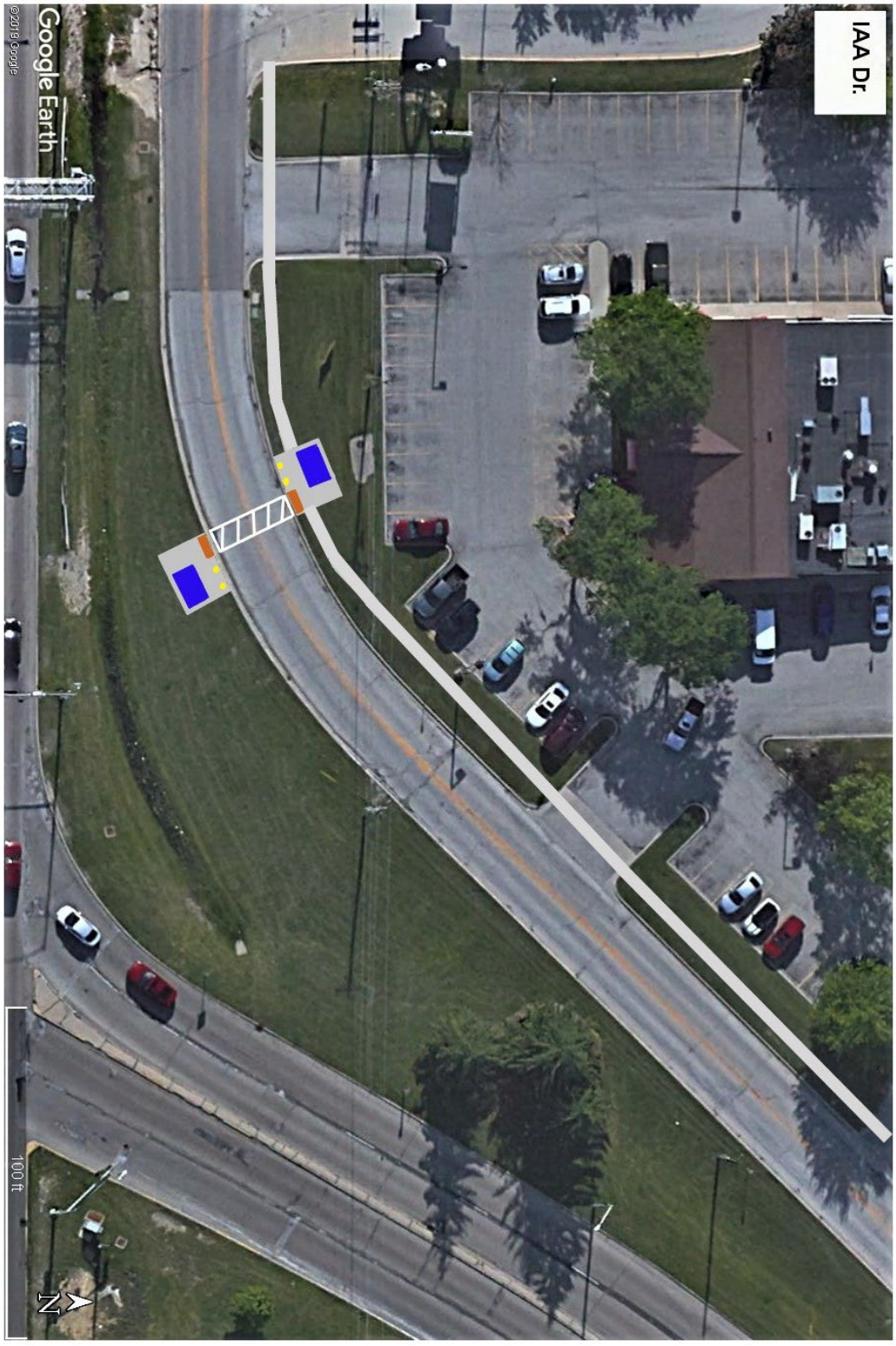
Estimated Cost Breakdown:

- $85,000 - Construction
- $45,000 - Engineering
- $5,000 - Easements
- $5,000 - Safety Elements

351 Wylie Drive | Normal, Illinois 61761 | connect-transit.com | info@connect-transit.com | 309.828.9833


BANDANA'S BAR-B-Q
ASPHALT PARKING LOT
EXISTING GTE VAULT
TWO-SIDED W11-2, 36"x36" RRFB W16-7P, 24"x12"
EXISTING RIGHT OF WAY
PROPOSED PCC PAVEMENT, 20 SQ YD
PROPOSED PCC SIDEWALK
PAVEMENT MARKING WHITE, 12" (TYPICAL)
PAVEMENT MARKING WHITE, 6" (TYPICAL)
PROPOSED PCC PAVEMENT, 24 SQ YD
EXISTING GUARDRAIL
IAA DRIVE
CONC.
ASPHALT

[2]



[3]

REGULAR AGENDA ITEM NO. 8.B

FOR COUNCIL: June 27, 2022

WARD IMPACTED: City-Wide Impact

SUBJECT: Consideration and action to approve the Public Safety Dispatch Contract, as requested by the Human Resources Department.

RECOMMENDED MOTION: The proposed Contract be approved.

STRATEGIC PLAN LINK:
Goal 1. Financially Sound City Providing Quality Basic Services

STRATEGIC PLAN SIGNIFICANCE:
Objective 1d. City services delivered in the most cost-effective, efficient manner

BACKGROUND: On March 10, 2022, the Police Benevolent Labor Committee representing the Public Safety Dispatchers (formally referred to as Telecommunicators) and City staff began negotiating the terms of a collective bargaining agreement to replace the agreement that expired on April 30, 2022. The expired agreement can be located at on the City's website under Human Resources in a folder titled Labor Contracts. After several meetings, the parties agreed to the terms of the new contract and a Tentative Agreement was signed on June 10, 2022. Highlights from the Tentative Agreement include:

- Wages/Term: The parties agreed to a three (3) year contract term. In the first year of the contract, employees will receive an across the board increase retroactive back to May 1, 2022 of 3.5%. The across the board increase in the second year of the contract is effective May 1, 2023 at 3.5% and the third year of the contract is effective May 1, 2024 at 3.5%.
- Payment of a $750 signing bonus for each employee in the bargaining unit.
- Addition of salary steps at 1 year, 2 years and 3 years with an 1.5% differential between steps.
- Eliminate the lump sum payment for longevity for those hired after May 1, 2018 and the calculation of all longevity off of the 3rd year step.
- Creation of a shift differential of .75 cents for 2nd and 3rd.
- Modification of Probationary Period for Public Safety Dispatchers to 18 months and modification of shift and vacation bid and vacation accrual language to reflect the change.
- Modification of Tuition Reimbursement language for eligibility to be 6 months of service
- Addition of Qualify Assurance Officer role. This is not a new FTE. Qualified employees will be paid their normal rate if pay if done during their normal shift or overtime if outside their normal shift.
- The parties agreed to form a union and management committee to discuss alternative shift models for Public Safety Dispatch Centers.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: The financial impact of the across the board increase of 3.5% and new steps added in 2022 will be $55,516. The additional cost of the 3.5% increase over the prior years increase will be $35,731 in 2023 and $36,981 in 2024.

COMMUNITY DEVELOPMENT IMPACT: **This request meets the following goals and objectives of the Bloomington Comprehensive Plan 2035**: N/A

Respectfully submitted for consideration.

Prepared by: Angie Brown, Assistant Human Resources Manager

REGULAR AGENDA ITEM NO. 8.C

FOR COUNCIL: June 27, 2022

WARD IMPACTED: City-Wide Impact

SUBJECT: Consideration and action on a Resolution Repealing Resolution No. 2022-20 and Rescinding Approval of the Energy Efficiency Program Agreement, as requested by the Legal Department.

RECOMMENDED MOTION: The proposed Resolution be approved.

STRATEGIC PLAN LINK:
Goal 1. Financially Sound City Providing Quality Basic Services

STRATEGIC PLAN SIGNIFICANCE:
Objective 1c. Engaged residents that are well informed and involved in an open governance process

BACKGROUND: On June 13, 2022, the City Council approved Resolution 2022-20 to authorize the renewal of an Energy Efficiency Program Agreement. After approval of the Resolution, Council Member Julie Emig realized that she had inadvertently failed to have the item pulled from the Consent Agenda so she could recuse herself. At the time of the meeting, Council Member Emig served on the non-profit board of the Ecology Action Center, the non-profit providing services under the Agreement. Although the Agreement was approved unanimously by the City Council, to address the conflict, the proposed resolution formally repeals Resolution 2022-20 and rescinds the approval of the Agreement given on June 13, 2022. After Resolution 2022-20 is repealed, a new resolution can be considered, with any necessary abstentions taking place.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: The City's contribution under the approved agreement was $49,250 in FY 2023 and a maximum of $50,727.50 in FY 2024 and $52,249.33 in FY 2025.

COMMUNITY DEVELOPMENT IMPACT: **This request meets the following goals and objectives of the Bloomington Comprehensive Plan 2035**: N/A

Respectfully submitted for consideration.

Prepared by: Jeff Jurgens, Corporation Counsel

ATTACHMENTS:
LGL 1B Resolution Repealing Resolution 2022-20

RESOLUTION NO. 2022 - _____

A RESOLUTION REPEALING RESOLUTION NO. 2022-20 AND RESCINDING APPROVAL OF THE ENERGY EFFICIENCY PROGRAM AGREEMENT

WHEREAS, on June 13, 2022, the City Council approved Resolution 2022-20 to authorize the renewal of an Energy Efficiency Program Agreement; and

WHEREAS, it is necessary to repeal Resolution 2022-20 and rescind the City Council's approval of the Energy Efficiency Program Agreement to allow for the action items to be reconsidered with the abstention of a Council Member that served on the board of the non-profit agency that the Agreement is with.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BLOOMINGTON THAT:

SECTION 1. The above stated recitals are incorporated herein by reference.

SECTION 2. Resolution No. 2022-20 is hereby repealed in its entirety and the City's approval of the Energy Efficiency Program Agreement on June 13, 2022, is hereby rescinded.

SECTION 3. Should any section, clause, or provision of this Resolution be declared by the Courts to be invalid, the same shall not affect the validity of the Resolution as a whole, or parts thereof, other than the part so declared to be invalid.

SECTION 4. This Resolution shall be in full force and effect immediately after its passage and approval.

PASSED this 27th day of June 2022.

APPROVED this _____ day of June 2022.

CITY OF BLOOMINGTON

_____
Mboka Mwilambwe, Mayor

ATTEST

_____
Leslie Smith-Yocum, City Clerk

REGULAR AGENDA ITEM NO. 8.D

FOR COUNCIL: June 27, 2022

WARD IMPACTED: City-Wide Impact

SUBJECT: Consideration and action on a Resolution Authorizing the Renewal of a Joint Agreement with the Town of Normal and the Ecology Action Center for an Energy Efficiency Program, as requested by the Facilities Department.

RECOMMENDED MOTION: The proposed Resolution and Agreement be approved.

STRATEGIC PLAN LINK:
Goal 1. Financially Sound City Providing Quality Basic Services
Goal 4. Strong Neighborhoods
Goal 5. Great Place - Livable, Sustainable City

STRATEGIC PLAN SIGNIFICANCE:
Objective 1e. Partnering with others for the most cost-effective service delivery
Objective 4f. Residents increasingly sharing/taking responsibility for their homes and neighborhoods
Objective 5c. Incorporation of "Green Sustainable" concepts into City's development and plans

BACKGROUND: In 2014, the City entered into an intergovernmental agreement with the Town of Normal and the Ecology Action Center (EAC) on a program to promote energy efficiency and associated education. Illinois municipalities with electric aggregation programs are required to adopt a Plan of Operation and Governance prior to entering into aggregation agreements with alternative energy suppliers. The City's Plan of Governance, approved by the Council in 2014, included a mandated Energy Efficiency Initiative offering energy conservation education to residents and small businesses. Normal adopted a similar Plan of Operation and Governance in 2012. The City and Town entered into an agreement with the Ecology Action Center (EAC) in 2014 for a joint energy conservation education program which would meet the objectives outlined in the Plans of Governance.

The Energy Efficiency Program continues the development of educational programming and outreach. The EAC will advance current programs to assist citizens and eligible small businesses on energy efficient solutions. Through this Energy Efficiency Program, the Ecology Action Center provides resources to local residents and small businesses that encourage increased energy conservation and energy efficiency. Low-cost energy audits are provided, identifying and prioritizing strategies by which residents and small business owners can save money on utility bills; examples include usage of more energy-efficient technology (programmable thermostats, LED lighting, high-efficiency furnaces and air conditioners), increasing weatherization (air-sealing, insulation), energy-reducing water conservation (low flow faucet aerators and shower heads) and behavior change (raising/lowering thermostat settings and lowering water heater temperatures). An in-depth analysis of current utility bills helps provide insight into existing inefficiencies within HVAC

systems and other equipment, as well as impacts of occupancy behavior and equipment use.

Further, the EAC offers other educational resources, including service provider listings, financial incentive information and consultations with EAC energy staff. The EAC also provides informational displays and educational presentations at schools, universities and community events. Use of traditional media, social media, and existing community outreach programs provides high visibility and broad dissemination of information and services.

Staff recommends approval of this agreement since energy costs are rising and one of the primary objectives is providing free energy efficiency audits and other energy cost saving recommendations to City of Bloomington residents and small business owners. These audits and recommendations will be a useful tool for residents and business owners.

The agreement is for a three-year period to run from May 1, 2022 through April 30, 2025 with a cost of living increase after April 2023 equal to the percentage increase in the Consumer Price Index All Urban Consumers All Items Chicago Area (CPI-U), not to exceed 3%.

The City of Bloomington's contribution to the program will be 64%, which is $49,250 in FY2023 and a maximum of $50,727.50 in FY2024 and $52,249.33 in FY2025. The Town of Normal expects to approve the agreement at their June 6, 2022 meeting and will contribute 36%, which is $28,066 during the initial term.

This item was originally approved at the meeting on June 13, 2022, but is being placed on the agenda again to allow for it to be re-voted upon.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Town of Normal and Ecology Action Center

FINANCIAL IMPACT: The Ecology Action Center is requesting that the City pay a total of $152,226.83 for the three-year Energy Efficiency Program. If approved, The City of Bloomington's contribution to the program will be 64%, which is $49,250 in FY 2023 and a maximum of $50,727.50 in FY 2024 and $52,249.33 in FY 2025. The FY 2023 Budget includes $50,000 in Facilities-Other Purchased Services account (10015480-70690) for this item. The Agreement has a potential maximum 3% increase for FY2024 and FY2025. Staff will include the proper amounts in future year budgets. Stakeholders can locate the FY 2023 amount in the FY 2023 Budget Book titled "Budget Overview & General Fund" on page 273.

COMMUNITY DEVELOPMENT IMPACT: **This request meets the following goals and objectives of the Bloomington Comprehensive Plan 2035**: Goal N-3. Improve communication between the City, the citizens and the neighborhood organizations to foster teamwork and community spirit; NE-1 Protect and conserve the community's vital natural resources; NE-3 Reduce environmental pollutants; NE-4 Increase cooperation and coordination among governments, nonprofits and businesses across the region to address shared environmental issues; PS-4 Intergovernmental Cooperation; UEW 2- Promote and facilitate energy conservation and alternate energy generation and resources; UEW-3 Education and increase public awareness regarding utility, energy and water issues.

Respectfully submitted for consideration.

Prepared by: Jeff Jurgens, Corporation Counsel

ATTACHMENTS:
FAC 1B Resolution_Energy Program
FAC 1C Energy Program Agreement

RESOLUTION NO. 2022 - _____

A RESOLUTION AUTHORIZING THE RENEWAL OF A JOINT AGREEMENT WITH THE TOWN OF NORMAL AND THE ECOLOGY ACTION CENTER FOR AN ENERGY EFFICIENCY PROGRAM

WHEREAS, the City of Bloomington is a Home Rule Unit of local government with authority to legislate in matters concerning its local government and affairs; and

WHEREAS, the City of Bloomington is dedicated to the incorporation of "Green Sustainable" concepts into City's development and plans; and

WHEREAS, the City of Bloomington, the Town of Normal, and the Ecology Action Center desire to establish a framework for the continuing administration and implementation of the Bloomington-Normal Energy Efficiency Program to include energy efficiency and conservation education and outreach for the Town of Normal and City of Bloomington and to assist the municipalities in meeting the requirements of the Illinois Power Agency Act; and

WHEREAS, it is in the best interest of the health, safety and welfare of the citizens of Bloomington to enter into an Energy Efficiency Program Agreement with the Town of Normal and the Ecology Action Center;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Bloomington, McLean County, Illinois:

That the recitals set forth above are incorporated herein and the Energy Efficiency Program Agreement is hereby approved.

PASSED this 27th day of June 2022.

APPROVED this _____ day of June 2022.

CITY OF BLOOMINGTON

_____
Mboka Mwilambwe, Mayor

ATTEST

_____
Leslie Smith-Yocum, City Clerk

ENERGY EFFICIENCY PROGRAM AGREEMENT

This agreement is entered into as of this ___ day of June 2022, by and between the City of Bloomington and Town of Normal, (hereinafter referred to as the "City" and "Town") and the Ecology Action Center (hereinafter referred to as the "Center").

A. Purpose of This Agreement:

The purpose of this agreement is to establish a framework for the continuing administration and implementation of the Bloomington-Normal Energy Efficiency Program, hereafter referred to as the "Program", to include energy efficiency and conservation education and outreach for the City and Town and assist the City and Town in meeting the plan of operation and governance for municipal electricity aggregation consistent with the Illinois Power Agency Act.

B. Period of Agreement:

The period of this agreement is three (3) years, commencing May 1, 2022 and ending April 30, 2025. Any party may terminate this agreement for any reason with a minimum of sixty (60) days written notice to the other parties.

C. Services:

1. City and Town

The City and Town shall:

a. provide program guidance and oversight
b. provide funding for the project in accordance with item "D" of this agreement.

2. Center

The Center shall:

a. provide a Community Energy Coordinator
b. provide energy efficiency education, outreach, and technical services to the City and Town as outlined in Appendix A; and
c. complete the following reporting requirements: 1) quarterly progress reports to the City and Town, 2) annual progress reports to the City and Town.

D. Project Costs:

1. Annual payments of $49,250 and $28,066 shall be made by the City and the Town respectively by June 1, 2022 pending receipt of an invoice from the Center by May 15, 2022.
2. An annual cost of living increase will be added to the annual fees after April 2023 equal to the percentage increase in the Consumer Price Index All Urban

Consumers All Items Chicago Area Published by the U. S. Department of Labor Bureau of Labor Statistics, not to exceed 3%. This increase will be applicable to the subsequent annual payment from each entity. Payments will be made by June 1 of each year of this agreement pending receipt of an invoice from the Center by May 15 of each year.

3. It is understood by all parties that payment in support of this agreement is contingent upon availability of Program revenue and/or funds provided through the City and Town. Any party may terminate this agreement for any reason with a minimum of sixty (60) days written notice to the other parties.

E. The Center shall save and hold the City and Town (including its officials, agents and employees) free and harmless from all liability, public or private, penalties, contractual or otherwise, losses, damages, costs, attorney's fees, expenses, causes of action, claims and judgments, resulting from claimed injury, damage, loss or loss of use for any person, including natural persons and any other legal entity or property of any kind (including, but not limited to, choices in action) arising out of or in any way connected with the performance by Center of the terms of this agreement.

F. This agreement may be modified by mutual consent of the parties hereto and agreed to in writing and does not preclude separate agreements between the Center and individual units of government for additional services.

City of Bloomington	Date
Attested by	Date
Town of Normal	Date
Attested by	Date
[redacted]	May 22, 2022
Ecology Action Center	Date

APPENDIX A

2022 Energy Efficiency Education & Outreach Program: BN Energy Bright

Since 2014 the Ecology Action Center has offered Bloomington and Normal residents a community energy efficiency program to encourage increased energy efficiency and energy conservation. The program targets the approximately 30,198 participating Bloomington-Normal households and small businesses enrolled in municipal electricity aggregation. Ultimately, this program not only helps residents reduce energy consumption, save energy, and reduce air pollution, but also assists Bloomington and Normal in meeting their respective plans for operation and governance for municipal electricity aggregation per the Illinois Power Agency Act.

Services provided by the Ecology Action Center under this program include:

- **Community Energy Coordinator:** This ¾ FTE staff position (or equivalent among multiple part-time staff) acts as a centralized resource coordinator on energy issues for the community, networking with contractors, social service agencies, and government agencies.
- **BNenergyBright.org:** Ongoing updates of a resource-rich website with content ranging from consumer protections, home weatherization, energy efficient lighting and appliances, financial incentives, solar and renewables, and many other energy efficiency devices and strategies.
- **Home and Small Business Energy Assessment:** The Community Energy Coordinator, a Building Performance Institute Certified Building Analyst and Envelope Professional, conducts on-site assessments for Bloomington and Normal residents to help identify areas of inefficiency and provide a comprehensive report with recommendations for efficiency improvements. A nominal fee is charged to help offset costs of materials and demonstrate an investment in the strategies on the part of the home-owner or business owner/manager.
- **Education programs:** presentations and workshops to community groups, classrooms, or workplaces on strategies to reduce electricity usage. Use existing "energy bike" or other resources to convey concepts of energy efficiency.
- **Outreach:** Information booths at community events promoting the services of the program, messaging through traditional media and social media, articles, press releases, and other forms of outreach. Emphasis will

be placed on consumer protections and education so as to protect residents from less scrupulous third-party energy suppliers.

- **Promotion:** Elevation of visibility of program services and energy strategies through traditional media (radio and print advertisements) and social media.
- **Leveraging additional resources:** Where feasible, EAC staff will utilize the BN Energy Bright program to help leverage additional energy services benefits for the Bloomington-Normal community through other funding sources. Some examples include solar group purchase programs to help lower the cost of and increase access to residential or small business solar installations, Illinois Solar For All (ILSFA)outreach to increase solar access for low-income populations and governmental or nonprofit agencies that provide services for these populations, promotion of community solar as a flexible alternative for residents where a solar installation is not feasible, and working with Ameren and Nicor to provide efficiency upgrade services for income-qualifying residents in Bloomington and Normal. Cross-promotion of additional energy services in conjunction with BN Energy Bright will have mutual benefits.
- **Flexibility:** Program content and focus will evolve over time to best address community needs and priorities as identified through collaboration with other community partners involved in energy issues.

Program Budget

Funding for the program is proportional to the number of households and businesses enrolled in municipal electricity aggregation in each municipality.

aggregation	quantity*	Percentage
Normal	10,950	36.3%
Bloomington	19,248	63.7%
Bloomington-Normal total	**30,198**	

**2022 Homefield Aggregation enrollment data*

REVENUE item	amount
annual payment from Normal (36.3%)	$28,066
annual payment from Bloomington (63.7%)	$49,250
total	**$77,316**

EXPENSE item	amount
payroll & payroll taxes	$42,637
advertising and printing	$17,640
energy auditing supplies	$5,513
transportation	$2,247
administrative overhead	$9,279
total	**$77,316**

REGULAR AGENDA ITEM NO. 8.E

FOR COUNCIL: June 27, 2022

WARD IMPACTED: Ward 7

SUBJECT: Consideration and action on an Ordinance Approving a Special Use Permit for an Adult-Use Cannabis Dispensing Organization in the B-1 (General Commercial) District for the Property Located at 1006 JC Parkway, as requested by the Economic & Community Development Department.

RECOMMENDED MOTION: The proposed Ordinance be approved.

STRATEGIC PLAN LINK:
Goal 3. Grow the Local Economy
Goal 3. Grow the Local Economy

STRATEGIC PLAN SIGNIFICANCE:
Objective 3b. Attraction of new targeted businesses that are the "right" fit for Bloomington
Objective 3d. Expanded retail businesses

BACKGROUND: The Petitioner, Project Equity Illinois, Inc., is requesting approval of a Special Use Permit for an Adult-Use Cannabis Dispensing Organization in the B-1 (General Commercial) District, for the property located at 1006 JC Parkway.

Summary of Request:

1. This is the second Special Use Permit for an Adult-Use Cannabis Dispensing Organization available within the City; one was previously permitted by Ordinance 2020-58. The City currently limits the number of adult-use cannabis business establishments in operation to two.
2. The Petitioner plans to develop a 3,840 square foot retail facility within an existing, vacant 13,760 square foot retail property, and lease the remaining space.
3. The proposed dispensary is located further than 500 feet from any protected use category, over 1,000 feet away from any residentially zoned property, and more than 1,500 feet from any other adult-use cannabis dispensing organization.
4. Building enhancements are proposed to ensure the safety of employees and customers. A Security Plan has been provided, and was reviewed by the Bloomington Police Department with no objections or concerns noted.
5. The petition complies with all requirements provided in § 44-1039 subsection H(1) (adult-use cannabis dispensing organization), as applicable.

On Wednesday, May 18, 2022, the Zoning Board of Appeals held a public hearing, found the request met the standards for approval of a Special Use Permit, and voted 5-0 to recommend approval of the Special Use Permit to the City Council, with no conditions.

For more detailed information, please see the attached Staff Memorandum to the Zoning Board of Appeals and draft meeting minutes.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: The City published notice of the hearing in *The Pantagraph* on Monday, May 2, 2022 and courtesy notices were mailed to eight property owners within 500 feet of the subject property. A notification of public hearing sign was placed on the property. During the public hearing at the Zoning Board of Appeals no testimony was received for or against the petition other than by the Petitioner.

FINANCIAL IMPACT: On December 16, 2019, the City Council approved a 3% Municipal Cannabis Retailers' Occupation Tax on the sales of non-medical recreational adult-use cannabis sold from a licensed Adult-Use Cannabis Dispensing Organization within the City of Bloomington (Ordinance 2019-90). This Occupation Tax is in addition to other State and Home Rule sales tax revenues. Home Rule and State Sales taxes generated will be processed per existing financial policies including portions restricted for McLean County Health and Asphalt and Concrete funding.

COMMUNITY DEVELOPMENT IMPACT: **This request meets the following goals and objectives of the Bloomington Comprehensive Plan 2035**: Goal ED-4 Enhance the image of Bloomington as a business friendly community; Objective ED-4.2 Prioritize infill and redevelopment to spur growth and reinvestment in the City; Objective ED-4.4 Evaluate commercial land use needs in the context of changing economic trends.

The subject property is not addressed on the Land Use Priority map, as it was improved with existing retail at the time the Comprehensive Plan was adopted, but it is adjacent to Tier 1 (Infill and Redevelopment Priority) properties and has since become vacant.

Respectfully submitted for consideration.

Prepared by: Alissa Pemberton, Assistant City Planner

ATTACHMENTS:
E&CD 1B Ordinance SP-02-22
E&CD 1C Staff Report SP-02-22
E&CD 1D ZBA DRAFT Minutes 05.18.22 SP-02-22

ORDINANCE NO. 2022 - _____

AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR AN ADULT-USE CANNABIS DISPENSING ORGANIZATION IN THE B-1 (GENERAL COMMERCIAL) DISTRICT FOR THE PROPERTY LOCATED AT 1006 JC PARKWAY

WHEREAS, there was heretofore filed with the Economic and Community Development Department of the City of Bloomington, McLean County, Illinois, a petition requesting a Special Use Permit for an Adult-Use Cannabis Dispensing Organization in the B-1 (General Commercial) District for certain premises commonly referred to as 1006 JC Parkway, and legally described in Exhibit "A" attached hereto and incorporated herein by reference; and

WHEREAS, said petition included a site plan, illustrated in Exhibit "B" and hereinafter referred to as "Plan;" and

WHEREAS, the Bloomington Zoning Board of Appeals, after proper notice was given, conducted a public hearing on said petition; and

WHEREAS, the Bloomington Zoning Board of Appeals, following said public hearing, made findings of fact that such Special Use meets the standards for granting a Special Use set forth in Bloomington City Code Chapter 44, §§ 1707 and 44-1039; and

WHEREAS, the Bloomington Zoning Board of Appeals voted to recommend that the City Council pass this Ordinance; and

WHEREAS, the City Council of the City of Bloomington has the power to adopt this Ordinance and allow this Special Use.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Bloomington, McLean County, Illinois:

Section 1. The above recitals are incorporated into and made a part of this Ordinance as though fully set forth herein.

Section 2. The Special Use Permit for an Adult-Use Cannabis Dispensing Organization for the premises commonly referred to as 1006 JC Parkway, and legally described in Exhibit "A" and illustrated in Exhibit "B" is hereby approved.

Section 3. This Ordinance is enacted pursuant to the home rule authority of the City of Bloomington granted by Article VII, Section 6 of the 1970 Illinois Constitution.

Section 4. The City Clerk is hereby directed and authorized to publish this Ordinance in pamphlet form as provided by law.

Section 5. This Ordinance shall take effect after approval and publication as required by law.

PASSED this 27th day of June 2022.

APPROVED this _____ day of June 2022.

CITY OF BLOOMINGTON

_____
Mboka Mwilambwe, Mayor

ATTEST

_____
Leslie Smith-Yocum, City Clerk

EXHIBIT A

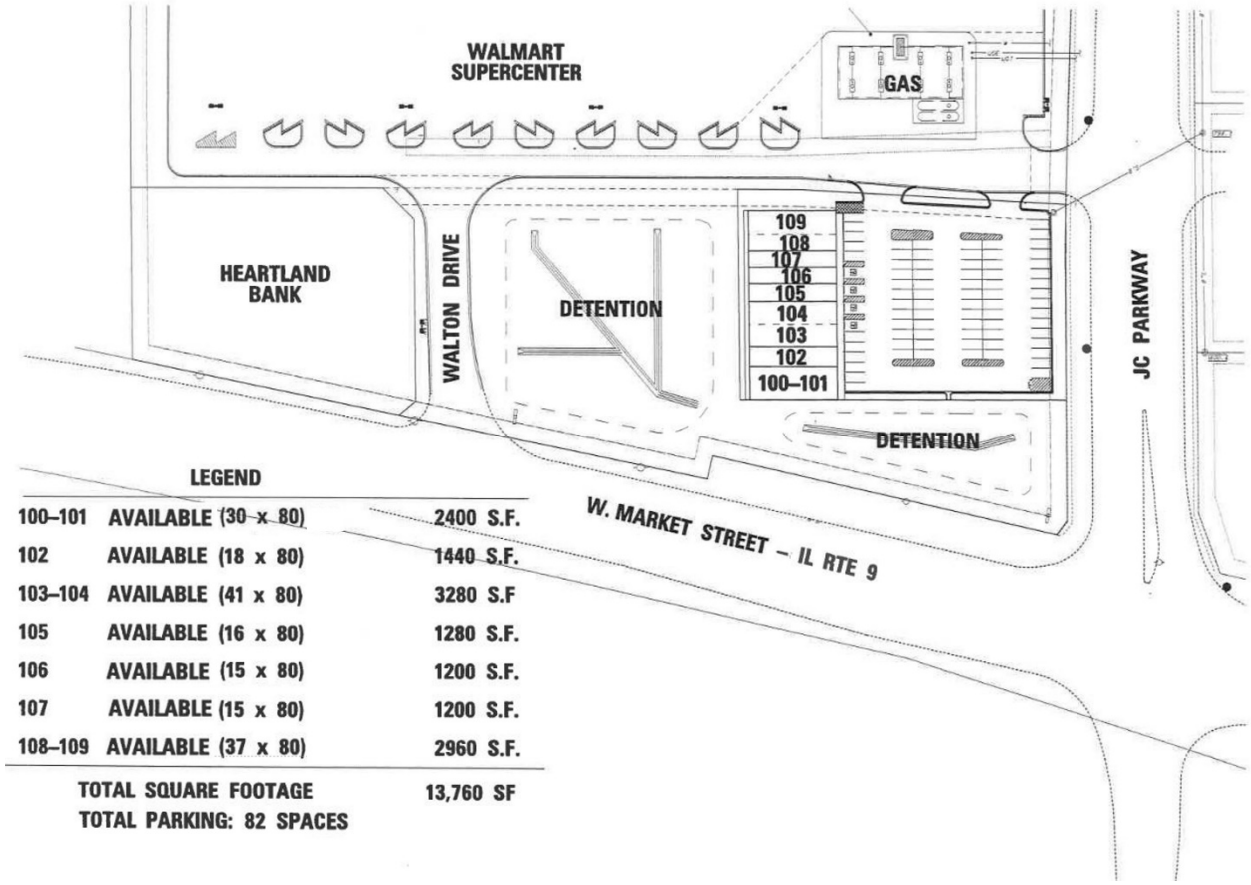
Legal Description

LOT 203B IN THE RESUBDIVISION OF LOT 101-B INTERCHANGE CITY WEST SUBDIVISION 7TH ADDITION, CITY OF BLOOMINGTON, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 28, 2001 AS DOCUMENT NO. 2001R39624, IN MCLEAN COUNTY ILLINOIS

Parcel Number: 20-01-200-054

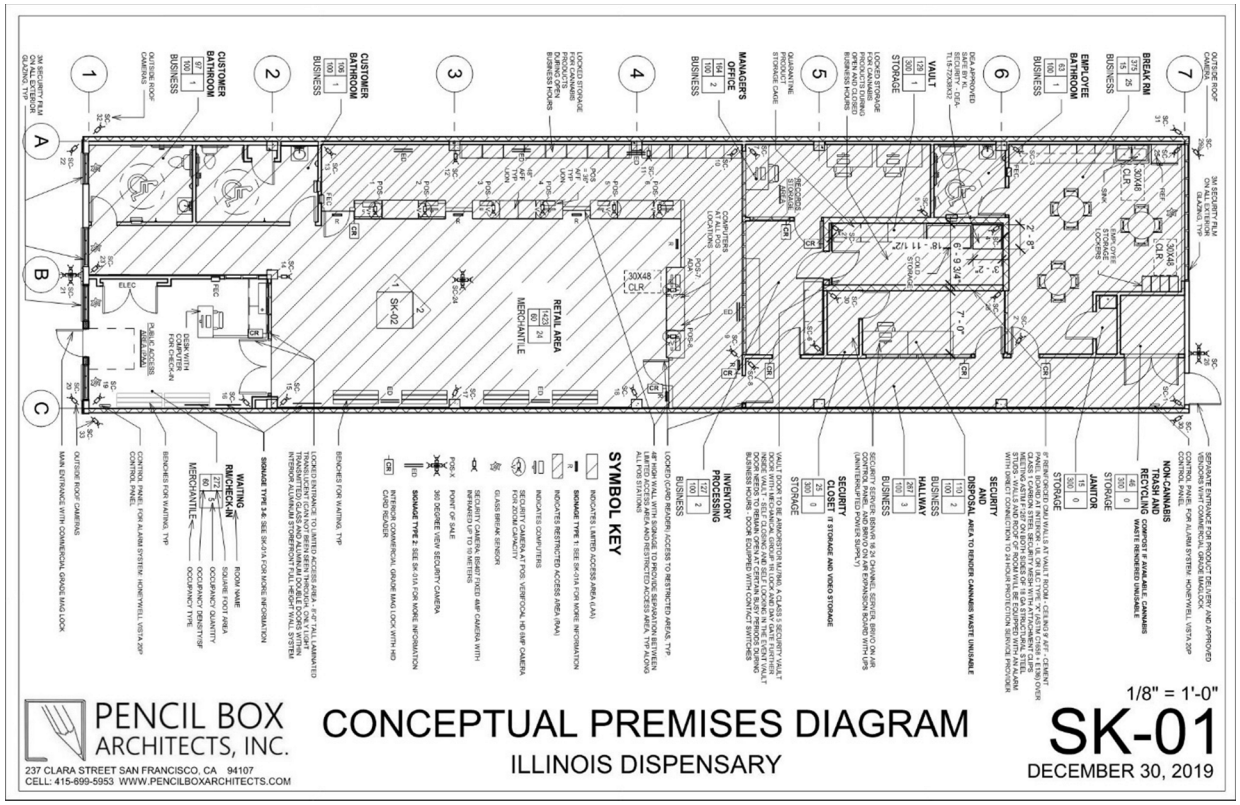
EXHIBIT B

Site Plan



LEGEND		
100–101	AVAILABLE (30 x 80)	2400 S.F.
102	AVAILABLE (18 x 80)	1440 S.F.
103–104	AVAILABLE (41 x 80)	3280 S.F
105	AVAILABLE (16 x 80)	1280 S.F.
106	AVAILABLE (15 x 80)	1200 S.F.
107	AVAILABLE (15 x 80)	1200 S.F.
108–109	AVAILABLE (37 x 80)	2960 S.F.
	TOTAL SQUARE FOOTAGE	13,760 SF

TOTAL PARKING: 82 SPACES


CONCEPTUAL PREMISES DIAGRAM
ILLINOIS DISPENSARY
SK-01
DECEMBER 30, 2019
1/8" = 1'-0"
PENCIL BOX ARCHITECTS, INC.
237 CLARA STREET SAN FRANCISCO, CA 94107
CELL: 415-699-5953 WWW.PENCILBOXARCHITECTS.COM
SYMBOL KEY
INDICATES LIMITED ACCESS AREA (LAA)
INDICATES RESTRICTED ACCESS AREA (RAA)
INDICATES COMPUTERS
GLASS BREAK SENSOR
POS-X POINT OF SALE
INTERIOR COMMERCIAL GRADE MAG LOCK WITH HID CARD READER
SIGNAGE TYPE 1: SEE SK-01A FOR MORE INFORMATION
SIGNAGE TYPE 2: SEE SK-01A FOR MORE INFORMATION
SIGNAGE TYPE 3-6: SEE SK-01A FOR MORE INFORMATION
RETAIL AREA
MERCHANTILE
WAITING
CHECK-IN
MANAGER'S OFFICE
VAULT
STORAGE
CUSTOMER BATHROOM
EMPLOYEE BATHROOM
BREAK RM
NON-CANNABIS TRASH AND RECYCLING
JANITOR
SECURITY CLOSET
INVENTORY PROCESSING
HALLWAY
SECURITY AND DISPOSAL AREA TO RENDER CANNABIS WASTE UNUSABLE
SEPARATE ENTRANCE FOR PRODUCT DELIVERY AND APPROVED VENDORS W/HIT COMMERCIAL GRADE MAGLOCK
MAIN ENTRANCE WITH COMMERCIAL GRADE MAG LOCK
OUTSIDE ROOF CAMERAS
CONTROL PANEL FOR ALARM SYSTEM HONEYWELL VISTA 20P
BENCHES FOR WAITING TYP
LOCKED ENTRANCE TO LIMITED ACCESS AREA - 6'-0" TALL LAMINATED TEMPERED GLASS AND ALUMINUM DOUBLE DOORS WITHIN INTERIOR ALUMINUM STOREFRONT FULL HEIGHT 'A' FULL SYSTEM
LOCKED (CARD READER) ACCESS TO RESTRICTED AREAS, TYP
48" HIGH WALL WITH SIGNAGE TO PROVIDE SEPARATION BETWEEN ALL POS STATIONS
VAULT DOOR TO BE ARMORED OR MATING, A CLASS 5 SECURITY VAULT DOOR AS LISTED IN UNDERWRITERS LABORATORIES INC. STANDARD 608 INSIDE VAULT SELF CLOSING AND SELF LOCKING IN THE EVENT VAULT DOOR IS LEFT OPEN DURING BUSINESS HOURS. DOOR EQUIPPED WITH CONTACT SWITCHES
SECURITY SERVER, BINVR 16 2U CHANNEL SERVER, BINVO ON AIR CONDITIONED POWER SUPPLY (AIR EXPANSION BOARD WITH UPS
IF REINFORCED CMU WALLS AT VAULT ROOM - CEILING 8" AFF - CEMENT PLASTER OVER 2" RIGID INSULATION OVER 6" CMU WALL - 6" AFF - 1" CLEAR GLASS 1 CAPRON STEEL SECURITY MESH WITH ATTACHMENT CLIPS RECESSED INTO CONCRETE AT 6" O.C. MAXIMUM SPACING OVER WOOD STUDS - WALLS AND ROOF OF ROOM WILL BE EQUIPPED WITH AN ALARM SYSTEM THAT WILL ACTIVATE UPON ANY PENETRATION OF THE WALLS OR ROOF CONNECTION TO 24 HOUR PROTECTION SERVICE PROVIDER
CONTROL PANEL FOR ALARM SYSTEM HONEYWELL VISTA 20P
OCCUPANCY TYPE
OCCUPANCY DENSITY/SF
OCCUPANCY QUANTITY
SQUARE FOOTAGE AREA
ROOM NAME
BENCHES FOR WAITING TYP
OUTSIDE ROOF CAMERAS
SECURITY CAMERA, SMART FIXED 4MP CAMERA WITH INFRARED UP TO 10 METERS
360 DEGREE VIEW SECURITY CAMERA
SECURITY CAMERA AT POS, VERIFOCAL HD 5MP CAMERA FOR ZOOM CAPACITY
LOCKED STORAGE FOR CANNABIS PRODUCTS DURING BUSINESS HOURS
DEA APPROVED SAFE FOR SECURITY - DEA-TLS-7200X37
LOCKED STORAGE FOR CANNABIS PRODUCTS DURING BUSINESS HOURS
QUARANTINE STORAGE CAGE
PROCESSING STORAGE
LOCKERS AT ALL POS LOCATIONS
EMPLOYEE LOCKERS
COMPOST IF AVAILABLE, CANNABIS WASTE IS RENDERED UNUSABLE
DESK WITH CAMERA FOR PROTECTION
CARD ACCESS
SECURITY GLASS
SECURITY MESH
CLR
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ZONING BOARD OF APPEALS

TO:	ZONING BOARD OF APPEALS
FROM:	Economic & Community Development Department
DATE:	May 18th, 2022
CASE NO:	SP-02-22, Special Use Permit for an Adult-Use Cannabis Dispensing Organization
REQUEST:	Public hearing, review and action on a petition submitted by Project Equity Illinois, Inc. for a Special Use Permit for an Adult-Use Cannabis Dispensing Organization in the B-1 (General Commercial) District, for the property located at 1006 JC Parkway.

BACKGROUND

Petitioners' request:
The Petitioner seeks a Special Use Permit for an Adult-Use Cannabis Dispensing Organization in the B-1 (General Commercial) District, per § 44-1039, which states "Each adult-use cannabis dispensing organization may only be located upon approval of a Special Use as set forth in this section." One Special Use Permit for an Adult-Use Cannabis Dispensing Organization has already been issued (Ord. 2020-58); one Special Use may still be permitted within the City of Bloomington. No variations to the code are requested.

The Petitioner holds a Conditional Adult Use Dispensing Organization License (Application Number 3945565) for Bureau of Labor Statistics (BLS) Region #1 (Bloomington) from the Illinois Department of Financial and Professional Regulation (IDFPR), the Department responsible for licensing adult-use cannabis establishments. The IDFPR requires the applicant's facility receive the necessary zoning approvals and pass a final inspection by the Cannabis Control Section, prior to granting a final Dispensing Organization License.

Notice:
The application was filed in conformance with applicable procedural and public notice requirements. Notice was published in *The Pantagraph* on Monday, May 2, 2022. Courtesy notices were mailed to 8 property owners within 500 feet of the subject property, and a Public Hearing sign was placed on the subject property for 15 days prior to the scheduled hearing.

Regulatory Context:
On June 6, 2019, the Illinois General Assembly passed the "Cannabis Regulation and Tax Act" (the Act) which legalized, with limits, the sale, possession and use of cannabis sativa and its derivatives and subspecies for recreational purposes/private use by adults over the age of 21. The Act mandates a 1500 ft separation between dispensing organizations and enables local municipalities to apply up to an additional 3.5% sales tax on adult-use cannabis products.

On December 16, 2019, the Bloomington City Council passed Ordinance 2019-89, a text amendment to Chapter 44 of the City Code, to allow, by Special Use Permit, up to two Adult-Use Cannabis Dispensing Organizations, within business and manufacturing districts in the corporate limits. The text amendment, which was reviewed during a public hearing with the Planning Commission on November 11, 2019, established performance standards for Adult-Use Cannabis Dispensing Organizations, such as separation requirements from other dispensaries, parks and residential areas, prohibition of on-site consumption and drive-throughs, and a 75% minimum floor area occupancy for adult-use dispensary tenants.

Regional Context:
The BLS region for Bloomington includes both McLean and De Witt Counties. The Town of Normal currently has one recreational dispensary (BEYOND/HELLO); the medical dispensary (The Green Solution) is no longer in operation. On September 14, 2020, the City of Bloomington approved a Special Use Permit (Petitioner BEYOND/HELLO) for an Adult-Use Cannabis Dispensary at 118 Keaton Place, Bloomington IL 61701 (ORD NO 2020-58).

On April 13, 2022, the City of Bloomington Planning Division received an application submitted by Project Equity IL, LLC, for a Special Use Permit to operate an Adult-Use Cannabis Dispensary at 1106 JC Parkway; if approved, this site will be the City's second Adult-Use Cannabis Dispensary location. Additional facilities will not be permittable until such time that a current Permit expires, or a Code change allows additional facilities.

PROJECT DESCRIPTION

The Petitioner is a vertically integrated cannabis company with seven existing retail locations in multiple other regulated markets. The Petitioner intends to purchase the entire property and occupy units 100-102 for the sale of products including Cannabis Flower, Pre-Roller Joints, Concentrates, Cartridge/Vape, Edibles/Beverage, Tinctures, and Topicals. The Petitioner intends to lease the remaining units to other businesses appropriate to the Zoning District.

The required floor plan, site plan, sign plan, and schematic drawings are included in the application materials. Building enhancements including security cameras, security films and doors, wall reinforcement, and commercial grade locking mechanisms are proposed to ensure the safety of employees and customers, as well as the property and product. No external structural changes are currently planned for the facility.

A Security Plan has been provided and reviewed by the City of Bloomington Police Chief, with no objections or concerns noted. Within that plan are policies and provisions that have been determined to be appropriate to address diversion, delivery security, site security and surveillance, access control, and inventory control. The Security Plan will also be reviewed by Illinois State regulatory agencies prior to final issuance of the Petitioner's Adult Use Dispending Organization License.

ANALYSIS

Property Characteristics:
The subject property consists of approximately 1.25 acres of land located near the intersection of W. Market Street and JC Parkway. It was created from a combination of PINS 20-01-200-035, 13-36-476-004, 14-31-354-003, 21-06-102-005 F/20-01-200-054 (2013) and is in the Unit 5 School District. The property is directly adjacent to the Walmart Stormwater Detention Basin, Vehicle Fueling Stations, Financial Services, and transportation corridors. The acreage was improved with a 13,760-SF retail building (2005) that consists of nine sub-addressed, vacant retail spaces that may be combined or divided. Access is from a frontage road that may be entered from JC Parkway or W. Market Street.

Surrounding Zoning and Land Uses:

	Zoning	Land Uses
North	B-1 (General Commercial)	Vehicle Fueling Station / Retail Sales, General
South	B-1 (General Commercial)	Vehicle Fueling Station (Future)
East	B-1 (General Commercial)	Retail Sales, General / Financial Services
West	B-1 (General Commercial)	Financial Services

Description of Current Zoning District:
The B-1 (General Commercial) District is intended to facilitate the development of community and regional commercial areas. Customers in this district will generally use a motor vehicle to reach a desired establishment. The development contemplated in this district has such distinguishing characteristics as unified site planning and development that promotes a safe and conducive atmosphere for large volumes of shoppers; site accessibility such that the high volumes of traffic generated create minimal congestion and adverse impact upon surrounding land use; and unified architectural treatment of buildings rather than an assemblage of separate, conflicting store and structural types. (§ 44-501A).

Subject Code Requirements:
§ 44-502B Allowed Uses Table (502A) allows "Adult-use cannabis dispensing organization," as Special Use, in all Business Districts.
§ 44-1038 Adult-use cannabis business establishments; prohibitions.
Prohibition on certain adult use cannabis business establishments. No adult-use cannabis craft grower, adult-use cannabis cultivation center, adult-use cannabis infuser organization or infuser, adult-use cannabis processing organization or processor, adult-use cannabis transporting organization or transporter shall be permitted or allowed

within the City of Bloomington. No adult-use cannabis dispensing organization shall be permitted or allowed within the City unless it complies with and obtains a Special Use in accordance with § 44-1039.

§ 44-1039 Adult-use cannabis dispensing organizations (Use Provisions)

It is the intent and purpose of this section to provide regulations regarding the dispensing of adult-use cannabis occurring within the corporate limits of the City of Bloomington. Such adult-use cannabis dispensing organizations shall comply with all regulations provided in the Cannabis Regulation and Tax Act (hereinafter "Act"), as it may be amended from time to time, and the regulations provided below. If the Act is amended, the more restrictive of the state or local regulations shall apply, except as pre-empted.

STANDARDS FOR REVIEW

As indicated in *Ch. 44, 17-7 Special Uses*, the Board of Zoning Appeals shall hold at least one administrative public hearing on any proposed Special Use and shall report to the Council its findings of fact and recommendations. "No Special Use application shall be recommended by the Board of Zoning Appeals or approved by the City Council unless all of the following factors are found:" (§ 44-1707H).

1. **The establishment, maintenance, or operation of the Special Use will not be detrimental to or endanger the public health, safety, comfort, or general welfare.**

   The presence of B-1 zoning and indication of this area on the City's Future Land Use Map as a "Regional Commercial" in themselves provide evidence that the establishment, maintenance, and operation of intensive and sensitive commercial uses are appropriate for this area, and will not be detrimental or endanger public health, safety, comfort, or general welfare. However, the Special Use Permit process recognizes that certain uses—like Cannabis Dispensaries—may have unique characteristics that warrant additional review to determine their appropriateness. The Petitioner has provided evidence to demonstrate that the proposed Special Use is sufficiently distanced, has provided security measures necessary to safeguard public health and safety. Further, the Special Use Permit is enforceable and revokable, should such use become a nuisance, be destroyed, or cease operations for a specific period. ***Standard is met***.

2. **The Special Use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood.**

   The proposed dispensary is located further than 500 feet from any protected use category and over 1,000 feet away from any residentially zoned property. The Special Use is not expected to be injurious to the use and enjoyment of other property in the area, and provides opportunity to backfill a vacant retail property,

and attract occupancy of vacant commercial spaces nearby, as well as provide additional revenue generation for existing adjacent businesses. ***Standard is met***.

3. **The establishment of the Special Use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the zoning district.**

   The proposed Special Use will be located in a building previously used as commercial retail space. The proposed use will generate a similar amount of traffic, during similar hours throughout the day and week, and will not operate beyond 9:00 pm. No negative change to the orderly development of the area is expected as a result of the Special Use Permit. ***Standard is met***.

4. **Adequate utilities, access roads, drainage and/or necessary facilities have been or will be provided.**

   The Petitioner proposes to locate the newly established Adult-Use Cannabis Dispensing Organization on an existing retail site; no new utilities, access roads, or drainage should be required, or are proposed. ***Standard is met***.

5. **Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.**

   Since the Petitioner will be utilizing an existing developed site, ingress and egress are already present. Access is from a frontage road that may be accessed by JC Parkway or W Market Street. In addition, the provided parking lot is sufficiently large to allow any necessary alterations to onsite traffic flow required to minimize traffic congestion in the public streets. ***Standard is met***.

6. **The Special Use shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may be modified by the Council pursuant to the recommendations of the Board of Zoning Appeals.**

   The sign plan, attached to this report, complies with the Advertising Sign Code, as applicable to the B-1 District. Additionally, the City will complete a final inspection to ensure compliance with applicable building codes prior to issuing a Certificate of Occupancy. ***Standard is met***.

"Additionally, the Zoning Board of Appeals and the City Council, when determining to approve a Special Use Permit, shall evaluate the following based on the entirety of the circumstances affecting the particular property in the context of the existing and intended future use of the properties:" (§ 44-1039 - Adult-Use Cannabis Dispensing Organizations)

1. **Impact of the proposed facility on existing or planned uses located within the vicinity of the subject property.**

   The proposed Special Use is an opportunity to backfill a vacant retail property along an arterial commercial road. The additional foot and vehicular traffic generated by the proposed Adult-Use Cannabis Dispensary could also attract occupancy and investment of vacant commercial spaces nearby and provide additional revenue generation for the adjacent fueling stations and supermarkets.

   The proposed dispensary is located further than 500 feet from any protected use category, such as a church, daycare, park (including the Constitution Trail), and school. It is located at least 250 feet from any residential zoning districts; the nearest residential zoning is over 1,000 feet away to the northeast. These setbacks are compliant with the Ordinance. ***Standard is met***.

2. **Proposed structure in which the facility will be located, including co-tenancy (if in a multi-tenant building), total square footage, security installations/security plan and building code compliance.**

   The applicant proposes repurposing a vacant retail building constructed in 2005. No current zoning or building code violation complaints on the property exist. Minor structural changes are planned to enhance security. The building is adequate for the proposed use. The parking lot has adequate parking, is compliant with accessibility codes, and has adequate circulation.

   A separate waiting room and check-in/identification verification area will be provided between the entryway and the retail area, and the parking lot and adjacent properties are well-lit to facilitate surveillance, meeting the requirements of 410 ILCS 705/15-100(C). No new exterior lighting is expected to be added, or changes made to the existing exterior lighting; no photometric plan is required for this application. No drive-though service windows are present.

   The proposed location is able to accommodate an Adult-Use Cannabis Dispensary, if the Special Use Permit is approved. Conceptual site plans are attached for reference; actual site plans are unavailable for public review, as the Safety Plan remains confidential, per § 44-1039C(7) of our Code. ***Standard is met***.

3. **Hours of operation and anticipated number of customers/employees.**

   Approximately 20 staff members are expected to maintain the hours of operation from 9:00 a.m. – 9:00 p.m., Monday through Sunday; this in in compliance with the operating requirement of 410 ILCS 705/15-70(J). The Petitioner expects that a typical day will consist of 200-250 transactions, translating to an equivalent number of customers. The number of anticipated customers for the dispensary is comparable

(or fewer) to the number of expected customers for the three (3) small-scale retail spaces the Petitioner plans to occupy. ***Standard is met***.

4. **Anticipated parking demand, proximity to public transit and available private parking supply.**

   As an existing general retail location, significant increases in parking demand, compared to those originally envisioned for the site, are not expected. The nearest transit stop is less than 1,000 feet from the proposed location and served by three different transit routes (lime, silver, and brown). Four handicap parking spots and 70 standard parking spaces are provided; this exceeds the § 44-1208 requirement for 1 space per 250 GFA (Adult-use cannabis dispensing organizations, Retail sales) which would require 55 spaces, before discount for transit access. Automobile parking and circulation is adequate for employees, customers and deliveries. The applicant plans to add bicycle parking to accommodate cyclists. ***Standard is met***.

5. **Anticipated traffic generation in the context of adjacent roadway capacity and access to such roadways.**

   The uses permitted in B-1 (General Commercial) District are those which primarily rely on the use of a motor vehicle for access. As such, the subject property has already been developed to accommodate high volumes of traffic, and is directly adjacent, with access to, W. Market Street. Additionally, the subject property is close to the I-55 interchange at Market Street, so the location has been predetermined to provide shopping resources to an extended range of surrounding communities. This property will be able to accommodate potential high volumes of traffic and ensure minimal congestion and adverse impact upon the surrounding uses. ***Standard is met***.

6. **Site design, including access points and internal site circulation.**

   The site is landscaped in a way that trees, bushes, and other foliage outside of the dispensary premises do not allow for a person or person to conceal themselves from sight, per 410 ILCS 705/15-100(C)(14). No changes are proposed that would trigger Legislative Site Plan Review, but as this site is zoned B-1 future site alterations could trigger review if changes exceed triggering thresholds. ***Standard is met***.

7. **Proposed signage plan.**

   The proposed signage plan complies with the local sign ordinance and appears to comply with state statutes. Further review of signage size, materials, and location will be completed when application for permit issuance is made. ***Standard is met***.

8. Compliance with all requirements provided in Subsection H(1) (adult-use cannabis dispensing organization); as applicable.

The vast majority of the floor area of the tenant space occupied by the dispensing organization is devoted to the activities of the dispensing organization; 1,423-SF will be Retail Area, with additional square footage devoted to the supporting activities of the dispensing organization (POS, inventory and storage, security and employee areas.) Customer restrooms account for 6.3% of the total square footage and are the only non-contributing area indicated on the floor plan.

Deliveries will be supervised by armed security officers, during business hours. Reception of deliveries will occur via a camera-monitored non-public entrance, through secured doors leading into a restricted access area enclosed within the principal structure; the secured doors will remain closed and locked during times of unloading and review of product.

The proposed location is almost five miles from the BEYOND/HELLO dispensary operating in Bloomington, well over 1,500 feet separation required for cannabis dispensing organizations. ***Standard is met***.

9. The number of adult-use cannabis business establishments already in operation, which shall not exceed two.

One Special Use Permit for an Adult-Use Cannabis Dispensing Organization has already been issued (Ord. 2020-58). One Special Use may still be permitted within the City of Bloomington; no other current applications for Special Use Permit for an Adult-Use Cannabis Dispensing Organization exist. ***Standard is met***.

10. Other criteria determined to be necessary to assess compliance with § 44-1707, Special Uses, of this chapter.

The Petitioner affidavit of compliance it attached to this report. ***Standard is met***.

STAFF RECOMMENDATION

Staff finds that the application meets all the standards for a Special Use Permit and recommends that the Zoning Board of Appeals take the following actions:

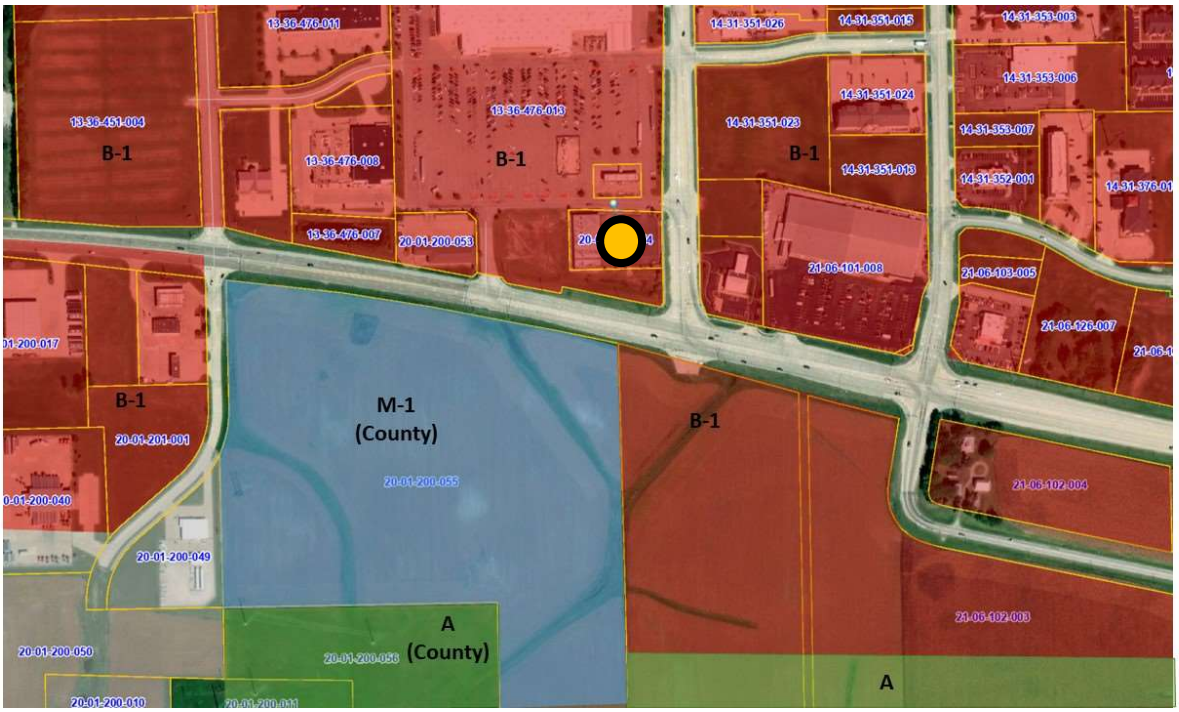
1. Motion to establish findings of fact that all standards for approval of a Special Use Permit **are met**.
2. Motion to recommend **approval** of the petition submitted by Project Equity Illinois, Inc. for a Special Use Permit for an Adult-Use Cannabis Dispensing Organization in the B-1 (General Commercial) District, for the property located at 1006 JC Parkway.

Respectfully submitted,
Alissa Pemberton
Assistant City Planner

Attachments:

1. Zoning Map
2. Aerial Map
3. Ground-Level View(s)
4. Petitioner Submission – Impact Statement
5. Petitioner Submission – Map of surrounding area and uses within 1,000 feet
6. Petitioner Submission – Site Plan
7. Petitioner Submission – Sign Plan
8. Petitioner Submission – Affidavit of Compliance
9. Courtesy Notification Information

Attachment 1 - Zoning Map



Attachment 2 - Aerial Map

Attachment 3- Ground-Level View(s)

Looking North

Looking East

Looking South

Looking West

Attachment 4 – Petitioner Submission - Impact Statement

Impact Statement: Provide a statement of the impact of the proposed Adult -Use Cannabis Dispensing Organization on existing and/ or planned uses located within the vicinity of the subject property that addresses the following:

(a) That the establishment, maintenance, or operation of the adult-use cannabis dispensing organization will not be detrimental to or endanger the public health, safety, comfort, or general welfare;

Our own experience as licensed dispensary operators in multiple states—as well as data collected in multiple studies on the topic—demonstrate that licensed dispensaries actually increase and improve the public health, safety, comfort, and general welfare of the surrounding area. We are attaching a meta analysis from the reporter David Downs and Dominic Corva the co-director of the Humboldt Institute for interdisciplinary Marijuana Research that substantiates these facts.

We have licensed, professional security on-site whenever the store is opening, who watch over not only our store but the surrounding area. Likewise, we have sophisticated camera and security systems monitoring our store and the surrounding vicinity, which maintain video records for weeks, meaning we can provide footage to the police to assist with an investigation for a crime that just happened to be nearby, e.g. a car break-in. Of course, minors are not allowed to enter our store, and largely can not afford regulated cannabis products either. This is a big reason why regulated dispensaries are associated with a reduction in both youth access to and use of cannabis.

(b) That the adult-use cannabis dispensing organization will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood;

We are attaching a study from the University of Mississippi that analyzed regulated Colorado dispensaries' impact on property values in the surrounding areas and found that, "legalization leads to an average 6 percent increase in housing values." Again, as per our answer above, regulated dispensaries improve safety in the vicinity. They also attract retail foot traffic, benefitting neighboring businesses. Moreover, our location is relatively low density and comprised mostly of large retailers who probably will not even notice our presence, aside perhaps from the additional customers we help attract.

(c) That the establishment of the adult-use cannabis dispensing organization will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the zoning district; That adequate utilities, access roads, drainage and/or necessary facilities have been or will be provided;

Our project is not developing anything new; we simply a new type of retail use going into an existing retail space. The building is recently-constructed and very well served by utilities, roads, and parking. We will not have any material impact on the surrounding properties, certainly none beyond what any other retail use in the space would have.

(d) That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets;

As mentioned above, our location is a relatively low-density area intended for, and mostly populated by, large retail uses. It is not a central commute corridor like Veterans Parkway, nor does it have traffic counts nearly as high as other, more central parts of the city. This area is intended for retail traffic and has excellent ingress and egress, especially given its very close proximity to the 74/55 freeway and other large thoroughfares.

(e) That the adult-use cannabis dispensing organization shall, in all other respects, conform to the applicable regulations of the district in which it is located, except as such regulations may be modified by the Council pursuant to the recommendations of the Board of Zoning Appeals.

Our business is purely a new type of retail use going into an existing retail space. In that respect, we will of course conform to all land use and operational regulations in the district. Additionally, we subject to hundreds of pages of strict state laws and regulations regarding cannabis businesses, to which we will vigilantly adhere, as we have at all of our other licensed cannabis businesses around the country.

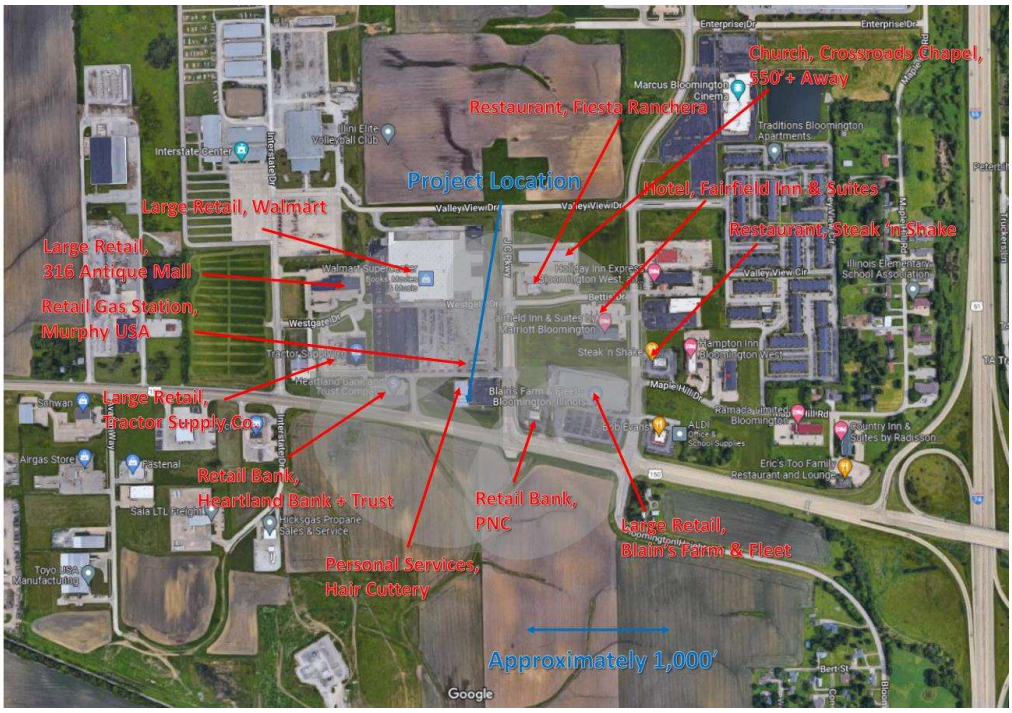
Additional Information sufficient to demonstrate that the proposed Adult-Use Cannabis Dispensing Organization complies with all applicable State laws and regulations, as such laws and regulations may be adopted or amended from time to time.

The Project Equity Illinois partnership is a dream team of cannabis professionals with decades of collective experience in regulated retail, cultivation, and other cannabis endeavors. We operate licensed and successful dispensaries in California, Washington, Maine, and Hawaii and we are obsessive about compliance and community relations at each one. Four of our six principals are Illinois natives. And we received perfect scores on every single application we submitted to the state in every single BLS region. We will comply with all local and state laws and regulations.

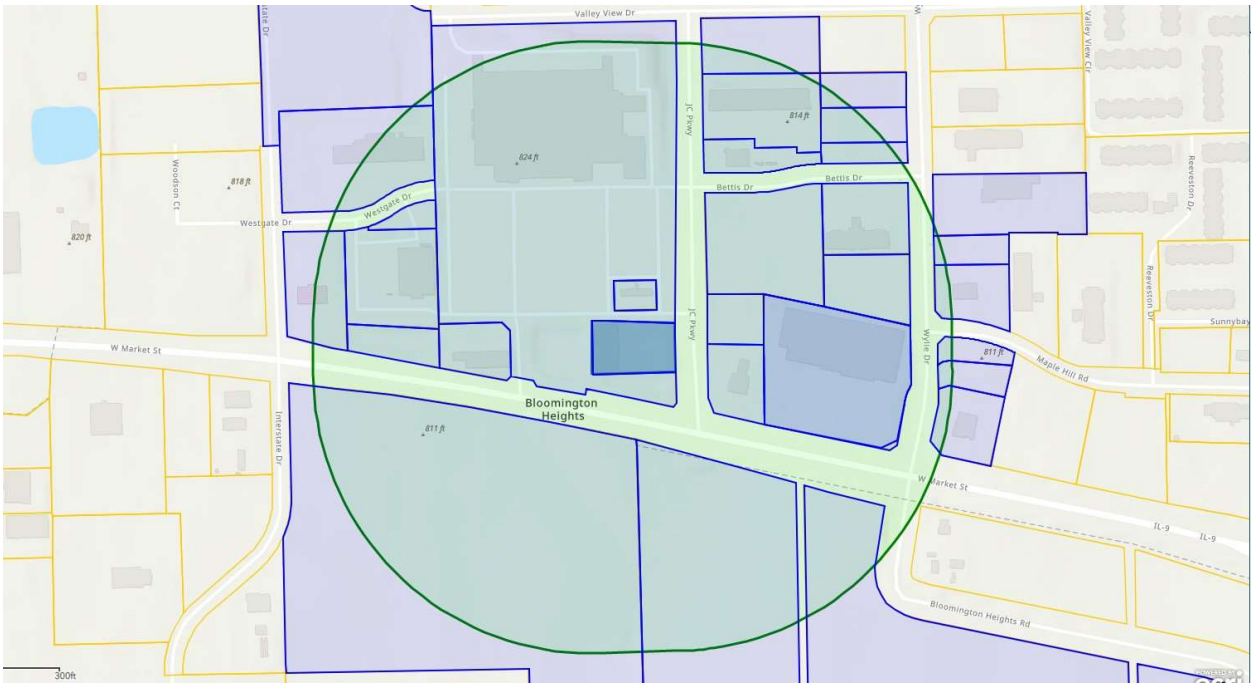
Attachment 5 – Petitioner Submission - Map of surrounding area and uses within 1,000 feet

§ 44-139 H.1.
(a) Dispenser may not be located within 500 feet of the property line of a preexisting public or private nursery school, preschool, primary or secondary school, day-care center, day-care home, residential care home, place of worship or park/playground. Learning centers and vocational/trade centers shall not be classified as a public or private school for purposes of this section.
(b) Dispenser may not be located within 250 feet of the property line of a preexisting property zoned R1 A, R1 B, R1 C, R1 H, R2, R3A, R3B, R4 GAP 1, GAP 2, GAP 3, GAP 4…
(h) All dispensers must be located at least 1,500 feet from the property line of another adult-use cannabis dispensing organization.

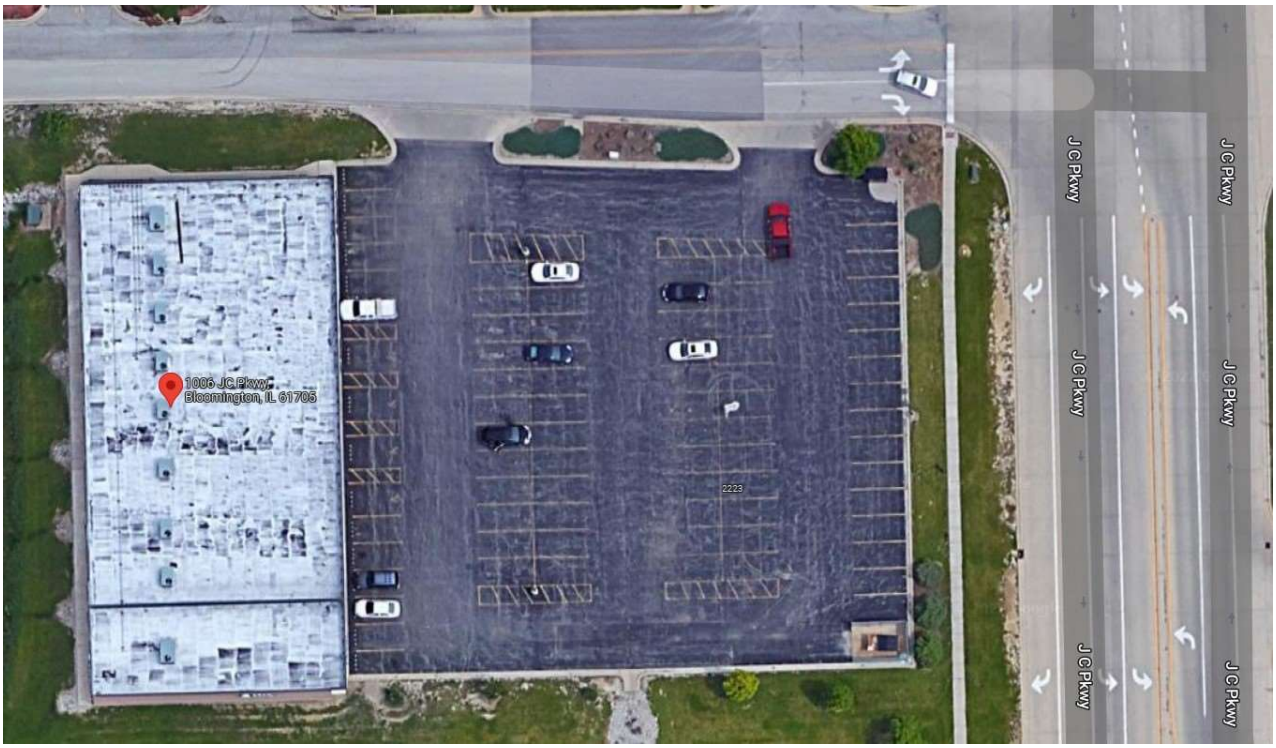
- ✓ No schools, daycare, parks, or care home
- ✓ Church is 550'-700'+ (depending on actual lot line)
- ✓ Surrounding zoning is all B-1 or M-1
- ✓ No other dispensing organizations nearby

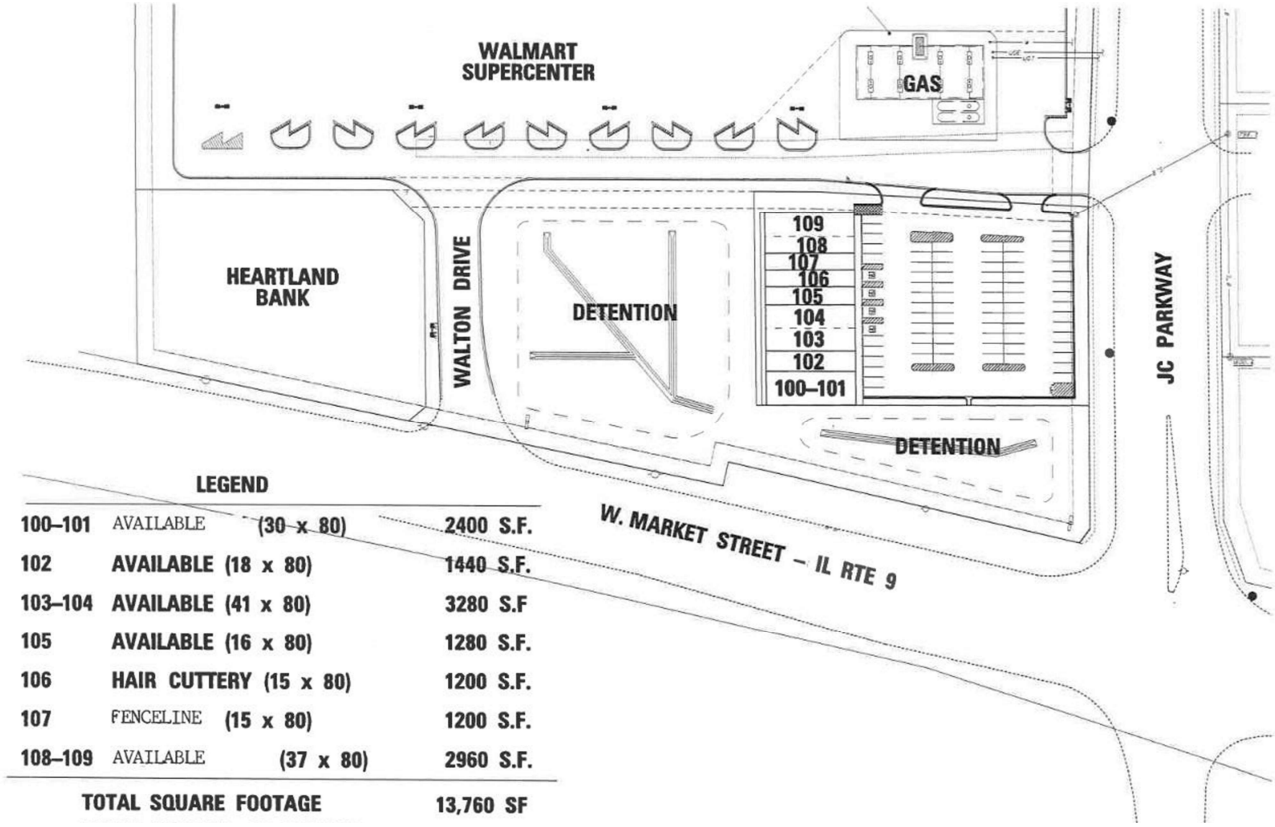


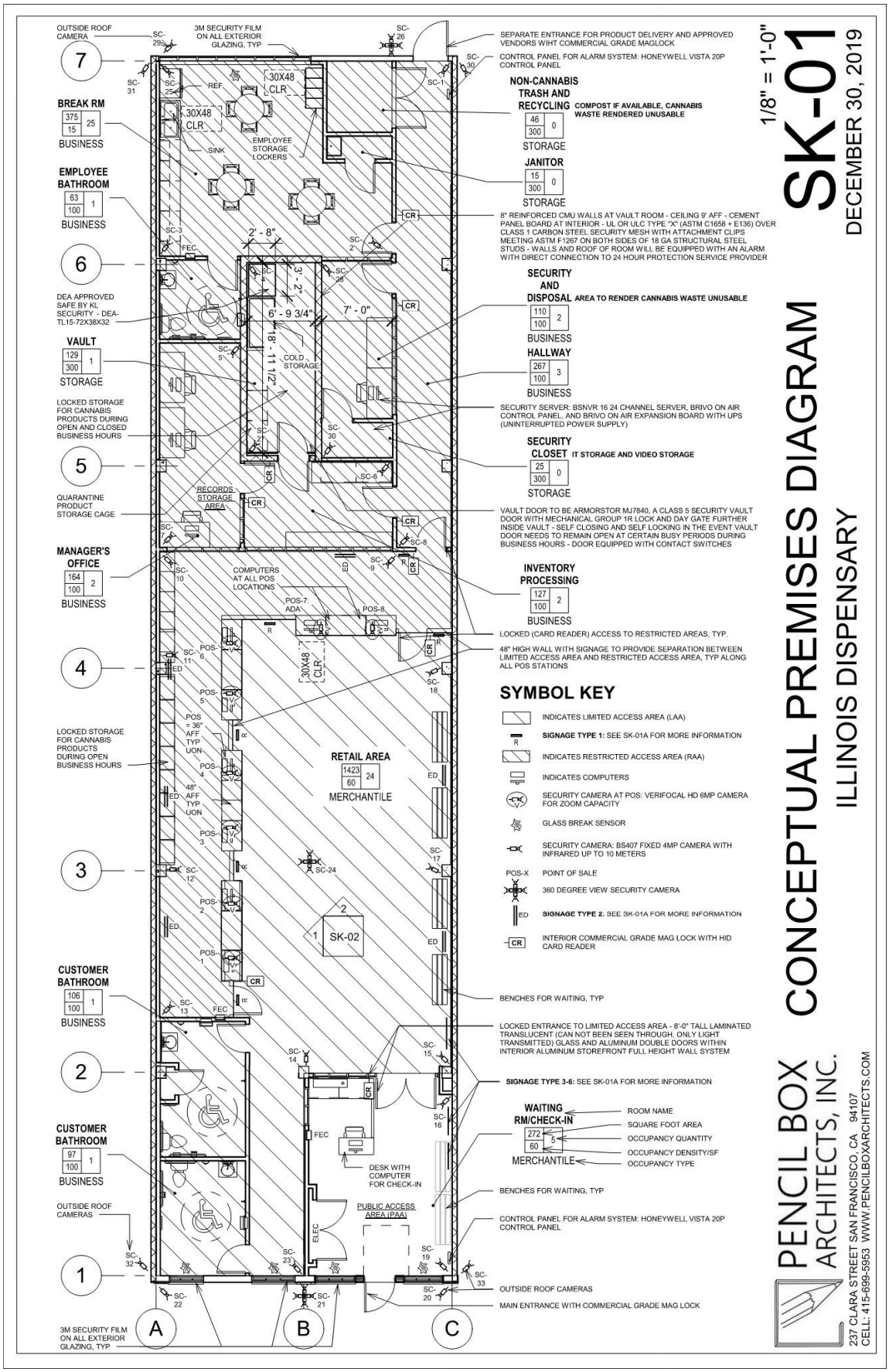
City-Generated Map of 1,000 feet (for comparison and verification)

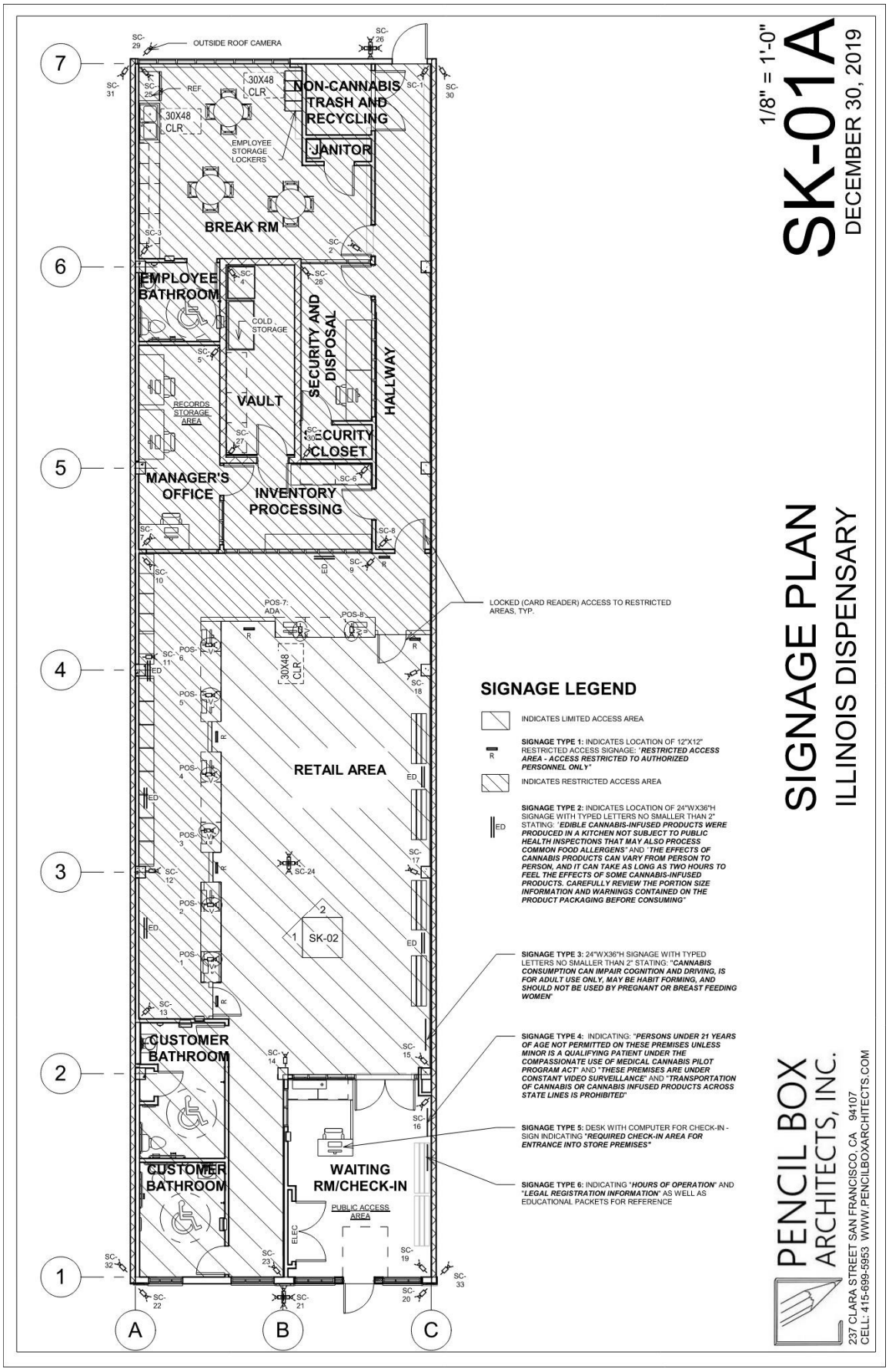


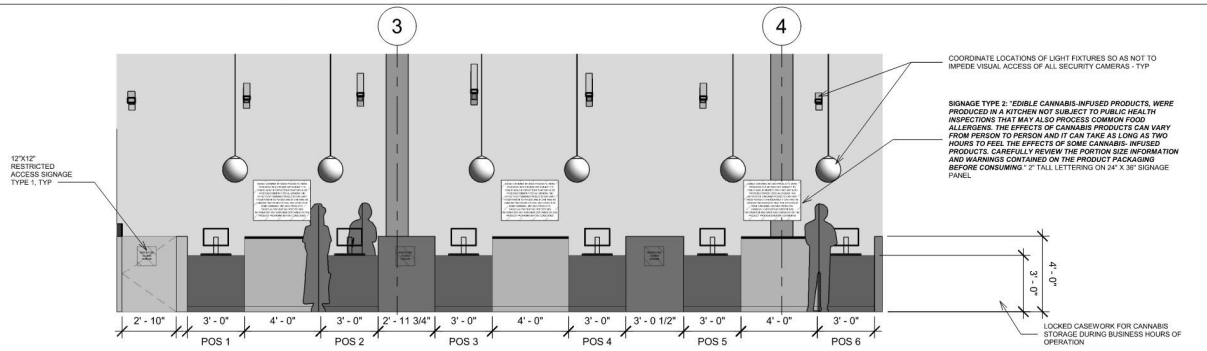
Attachment 6 – Petitioner Submission – Site Plan (Interior is Conceptual Only)



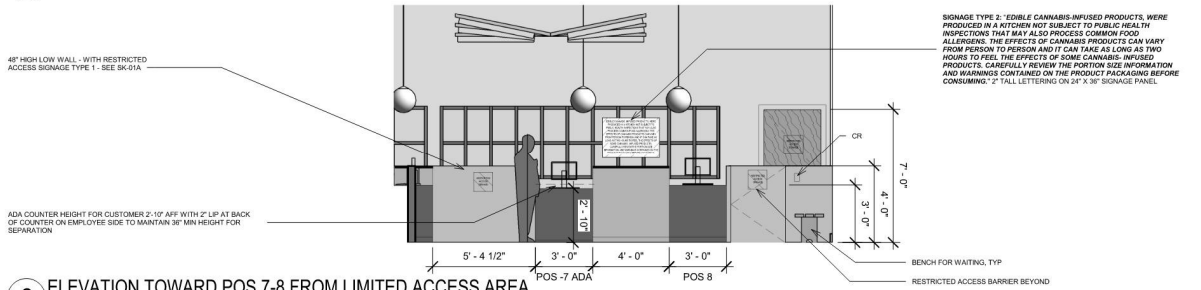



SK-01
1/8" = 1'-0"
DECEMBER 30, 2019
CONCEPTUAL PREMISES DIAGRAM
ILLINOIS DISPENSARY
PENCIL BOX ARCHITECTS, INC.
237 CLARA STREET SAN FRANCISCO, CA 94107
CELL: 415-699-5953 WWW.PENCILBOXARCHITECTS.COM
OUTSIDE ROOF CAMERA
3M SECURITY FILM ON ALL EXTERIOR GLAZING, TYP
BREAK RM
BUSINESS
EMPLOYEE BATHROOM
DEA APPROVED SAFE BY KL SECURITY - DEA-TL15-72X36X32
VAULT
STORAGE
LOCKED STORAGE FOR CANNABIS PRODUCTS DURING OPEN AND CLOSED BUSINESS HOURS
QUARANTINE PRODUCT STORAGE CAGE
MANAGER'S OFFICE
LOCKED STORAGE FOR CANNABIS PRODUCTS DURING OPEN BUSINESS HOURS
CUSTOMER BATHROOM
CUSTOMER BATHROOM
OUTSIDE ROOF CAMERAS
3M SECURITY FILM ON ALL EXTERIOR GLAZING, TYP
SEPARATE ENTRANCE FOR PRODUCT DELIVERY AND APPROVED VENDORS WIHT COMMERCIAL GRADE MAGLOCK
CONTROL PANEL FOR ALARM SYSTEM: HONEYWELL VISTA 20P CONTROL PANEL
NON-CANNABIS TRASH AND RECYCLING COMPOST IF AVAILABLE, CANNABIS WASTE RENDERED UNUSABLE
STORAGE
JANITOR
STORAGE
8" REINFORCED CMU WALLS AT VAULT ROOM - CEILING 9' AFF - CEMENT PANEL BOARD AT INTERIOR - UL OR ULC TYPE "X" (ASTM C1658 + E136) OVER CLASS 1 CARBON STEEL SECURITY MESH WITH ATTACHMENT CLIPS MEETING ASTM F1267 ON BOTH SIDES OF 18 GA STRUCTURAL STEEL STUDS - WALLS AND ROOF OF ROOM WILL BE EQUIPPED WITH AN ALARM WITH DIRECT CONNECTION TO 24 HOUR PROTECTION SERVICE PROVIDER
SECURITY AND DISPOSAL AREA TO RENDER CANNABIS WASTE UNUSABLE
BUSINESS
HALLWAY
BUSINESS
SECURITY SERVER: BSNVR 16 24 CHANNEL SERVER, BRIVO ON AIR CONTROL PANEL, AND BRIVO ON AIR EXPANSION BOARD WITH UPS (UNINTERRUPTED POWER SUPPLY)
SECURITY CLOSET IT STORAGE AND VIDEO STORAGE
STORAGE
VAULT DOOR TO BE ARMORSTOR MJ7840, A CLASS 5 SECURITY VAULT DOOR WITH MECHANICAL GROUP 1R LOCK AND DAY GATE FURTHER INSIDE VAULT - SELF CLOSING AND SELF LOCKING IN THE EVENT VAULT DOOR NEEDS TO REMAIN OPEN AT CERTAIN BUSY PERIODS DURING BUSINESS HOURS - DOOR EQUIPPED WITH CONTACT SWITCHES
INVENTORY PROCESSING
BUSINESS
LOCKED (CARD READER) ACCESS TO RESTRICTED AREAS, TYP.
48" HIGH WALL WITH SIGNAGE TO PROVIDE SEPARATION BETWEEN LIMITED ACCESS AREA AND RESTRICTED ACCESS AREA, TYP ALONG ALL POS STATIONS
SYMBOL KEY
INDICATES LIMITED ACCESS AREA (LAA)
SIGNAGE TYPE 1: SEE SK-01A FOR MORE INFORMATION
INDICATES RESTRICTED ACCESS AREA (RAA)
INDICATES COMPUTERS
SECURITY CAMERA AT POS: VERIFOCAL HD 6MP CAMERA FOR ZOOM CAPACITY
GLASS BREAK SENSOR
SECURITY CAMERA: BS407 FIXED 4MP CAMERA WITH INFRARED UP TO 10 METERS
POS-X POINT OF SALE
360 DEGREE VIEW SECURITY CAMERA
SIGNAGE TYPE 2: SEE SK-01A FOR MORE INFORMATION
INTERIOR COMMERCIAL GRADE MAG LOCK WITH HID CARD READER
BENCHES FOR WAITING, TYP
LOCKED ENTRANCE TO LIMITED ACCESS AREA - 8'-0" TALL LAMINATED TRANSLUCENT (CAN NOT BEEN SEEN THROUGH, ONLY LIGHT TRANSMITTED) GLASS AND ALUMINUM DOUBLE DOORS WITHIN INTERIOR ALUMINUM STOREFRONT FULL HEIGHT WALL SYSTEM
SIGNAGE TYPE 3-6: SEE SK-01A FOR MORE INFORMATION
WAITING RM/CHECK-IN
MERCHANTILE
ROOM NAME
SQUARE FOOT AREA
OCCUPANCY QUANTITY
OCCUPANCY DENSITY/SF
OCCUPANCY TYPE
BENCHES FOR WAITING, TYP
CONTROL PANEL FOR ALARM SYSTEM: HONEYWELL VISTA 20P CONTROL PANEL
OUTSIDE ROOF CAMERAS
MAIN ENTRANCE WITH COMMERCIAL GRADE MAG LOCK
RETAIL AREA
MERCHANTILE
SK-02
DESK WITH COMPUTER FOR CHECK-IN
PUBLIC ACCESS AREA (PAA)
COMPUTERS AT ALL POS LOCATIONS
RECORDS STORAGE AREA
COLD STORAGE
EMPLOYEE STORAGE LOCKERS
SINK
FEC
ELEC
30X48 CLR
2' - 8"
3' - 2"
6' - 9 3/4"
7' - 0"
18' - 11 1/2"


SK-01A
1/8" = 1'-0"
DECEMBER 30, 2019
SIGNAGE PLAN
ILLINOIS DISPENSARY
OUTSIDE ROOF CAMERA
NON-CANNABIS TRASH AND RECYCLING
JANITOR
EMPLOYEE STORAGE LOCKERS
BREAK RM
EMPLOYEE BATHROOM
COLD STORAGE
SECURITY AND DISPOSAL
HALLWAY
VAULT
RECORDS STORAGE AREA
SECURITY CLOSET
MANAGER'S OFFICE
INVENTORY PROCESSING
RETAIL AREA
CUSTOMER BATHROOM
CUSTOMER BATHROOM
WAITING RM/CHECK-IN
PUBLIC ACCESS AREA
ELEC
SK-02
LOCKED (CARD READER) ACCESS TO RESTRICTED AREAS, TYP.
SIGNAGE LEGEND
INDICATES LIMITED ACCESS AREA
SIGNAGE TYPE 1: INDICATES LOCATION OF 12"X12" RESTRICTED ACCESS SIGNAGE: "RESTRICTED ACCESS AREA - ACCESS RESTRICTED TO AUTHORIZED PERSONNEL ONLY"
INDICATES RESTRICTED ACCESS AREA
SIGNAGE TYPE 2: INDICATES LOCATION OF 24"WX36"H SIGNAGE WITH TYPED LETTERS NO SMALLER THAN 2" STATING: "EDIBLE CANNABIS-INFUSED PRODUCTS WERE PRODUCED IN A KITCHEN NOT SUBJECT TO PUBLIC HEALTH INSPECTIONS THAT MAY ALSO PROCESS COMMON FOOD ALLERGENS" AND "THE EFFECTS OF CANNABIS PRODUCTS CAN VARY FROM PERSON TO PERSON, AND IT CAN TAKE AS LONG AS TWO HOURS TO FEEL THE EFFECTS OF SOME CANNABIS-INFUSED PRODUCTS. CAREFULLY REVIEW THE PORTION SIZE INFORMATION AND WARNINGS CONTAINED ON THE PRODUCT PACKAGING BEFORE CONSUMING"
SIGNAGE TYPE 3: 24"WX36"H SIGNAGE WITH TYPED LETTERS NO SMALLER THAN 2" STATING: "CANNABIS CONSUMPTION CAN IMPAIR COGNITION AND DRIVING, IS FOR ADULT USE ONLY, MAY BE HABIT FORMING, AND SHOULD NOT BE USED BY PREGNANT OR BREAST FEEDING WOMEN"
SIGNAGE TYPE 4: INDICATING: "PERSONS UNDER 21 YEARS OF AGE NOT PERMITTED ON THESE PREMISES UNLESS MINOR IS A QUALIFYING PATIENT UNDER THE COMPASSIONATE USE OF MEDICAL CANNABIS PILOT PROGRAM ACT" AND "THESE PREMISES ARE UNDER CONSTANT VIDEO SURVEILLANCE" AND "TRANSPORTATION OF CANNABIS OR CANNABIS INFUSED PRODUCTS ACROSS STATE LINES IS PROHIBITED"
SIGNAGE TYPE 5: DESK WITH COMPUTER FOR CHECK-IN - SIGN INDICATING "REQUIRED CHECK-IN AREA FOR ENTRANCE INTO STORE PREMISES"
SIGNAGE TYPE 6: INDICATING "HOURS OF OPERATION" AND "LEGAL REGISTRATION INFORMATION" AS WELL AS EDUCATIONAL PACKETS FOR REFERENCE
PENCIL BOX ARCHITECTS, INC.
237 CLARA STREET SAN FRANCISCO, CA 94107
CELL: 415-699-5953 WWW.PENCILBOXARCHITECTS.COM



1 ELEVATION TOWARD POS 1-6 FR0M LIMITED ACCESS AREA
SCALE: 1/4" = 1'-0"



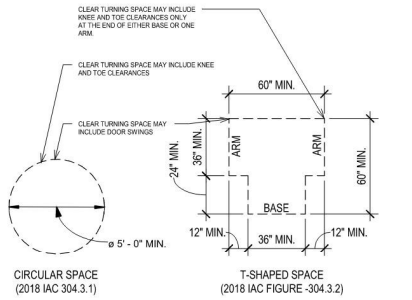
2 ELEVATION TOWARD POS 7-8 FROM LIMITED ACCESS AREA
SCALE: 1/4" = 1'-0"

1/4" = 1'-0"

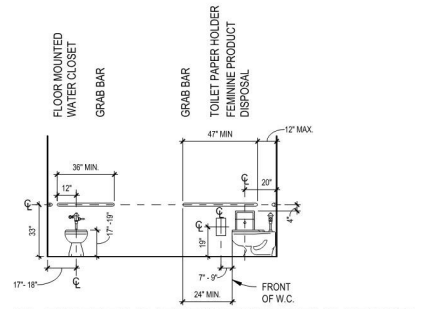
PENCIL BOX ARCHITECTS, INC.
237 CLARA STREET SAN FRANCISCO, CA 94107
CELL: 415-699-5953 WWW.PENCILBOXARCHITECTS.COM

CONCEPT ELEVATIONS AT POS
ILLINOIS DISPENSARY

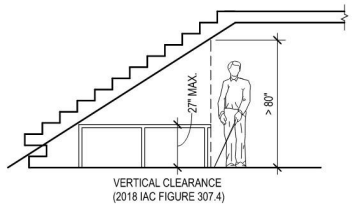
SK-02
DECEMBER 30, 2019

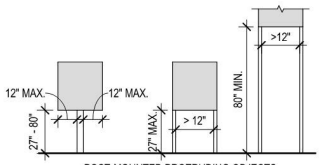


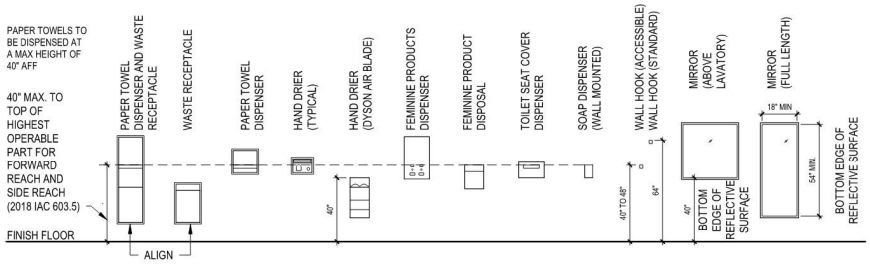
1 ACCESSIBILITY - TURNING RADIUS OPTIONS
SCALE: 1/4" = 1'-0"



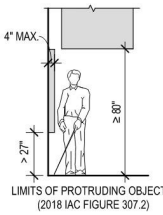
2 TOILET ROOM FIXTURES MOUNTING HEIGHTS
SCALE: 1/4" = 1'-0"







3 ACCESSIBILITY - RESTROOM ACCESSORY MOUNTING HEIGHTS
SCALE: 1/4" = 1'-0"



4 ACCESSIBILITY - PROTRUDING OBJECTS
SCALE: 1/4" = 1'-0"

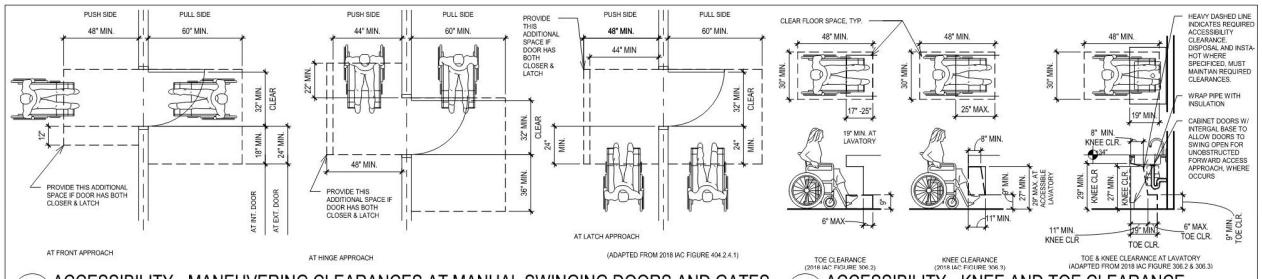
ALL NOTATIONS ADAPTED FROM CAPITAL DEVELOPMENT BOARD 2018 ILLINOIS ACCESSIBILITY CODE

1/4" = 1'-0"

PENCIL BOX ARCHITECTS, INC.
237 CLARA STREET SAN FRANCISCO, CA 94107
CELL: 415-699-5953 WWW.PENCILBOXARCHITECTS.COM

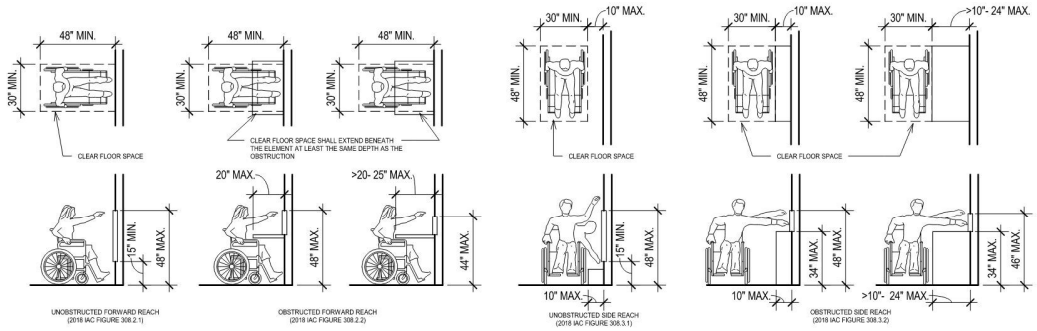
ENVIRONMENTAL BARRIERS ACT
ILLINOIS DISPENSARY

SK-03
DECEMBER 30, 2019



1 ACCESSIBILITY - MANEUVERING CLEARANCES AT MANUAL SWINGING DOORS AND GATES
SCALE: 1/4" = 1'-0"

2 ACCESSIBILITY - KNEE AND TOE CLEARANCE
SCALE: 1/4" = 1'-0"



3 ACCESSIBILITY - REACH RANGES
SCALE: 1/4" = 1'-0"

ALL NOTATIONS ADAPTED FROM CAPITAL DEVELOPMENT BOARD 2018 ILLINOIS ACCESSIBILITY CODE

PENCIL BOX ARCHITECTS, INC.
237 CLARA STREET SAN FRANCISCO, CA 94107
CELL: 415-699-5953 WWW.PENCILBOXARCHITECTS.COM

ENVIRONMENTAL BARRIERS ACT
ILLINOIS DISPENSARY

1/4" = 1'-0"

SK-04

DECEMBER 30, 2019

Attachment 7 – Petitioner Submission – Sign Plan

PROPOSED SIGN PLAN

Educational & Compliance Signage:
Signage is an effective and simple way to educate cannabis purchasers on general guidelines and prohibitions. Pursuant to Section 15-65(h)(i) of the Act, the signage at our dispensary will include, but may not be limited to:

- "Possession of cannabis is illegal under federal law."
- "Transportation of cannabis or cannabis infused products across state lines is prohibited."
- "Cannabis consumption can impair cognition and driving, is for adult use only, may be habit forming, and should not be used by pregnant or breastfeeding women."
- "Edible cannabis-infused products were produced in a kitchen not subject to public health inspections that may also process common food allergens."
- "The effects of cannabis products can vary from person to person, and it can take as long as two hours to feel the effects of some cannabis-infused products. Carefully review the portion size information and warnings contained on the product packaging before consuming."
- "Persons under 21 years of age not permitted on these premises unless minor is a qualifying patient under the Compassionate Use of Medical Cannabis Pilot Program Act."
- "These premises are under constant video surveillance."

All of the required signage in this subsection (h) shall be no smaller than 24 inches tall by 36 inches wide, with typed letters no smaller than 2 inches. The signage shall be clearly visible and readable by customers. The signage shall be placed in the area where cannabis and cannabis-infused products are sold and may be translated into additional languages as needed.

Additionally, in accordance with 15-100(g) of the Act, all restricted access areas within the dispensary will be identified by a sign that is a minimum of 12 inches by 12 inches and that states "Do Not Enter – Restricted Access Area – Authorized Personnel Only" in lettering no smaller than one inch in height.

Advertising Signage:
In accordance with 55-20 of the Act, any signs or other advertising on the exterior of our dispensary will not contain any statement or illustration that:

(1) is false or misleading;
(2) promotes overconsumption of cannabis or cannabis products;
(3) depicts the actual consumption of cannabis or cannabis products;
(4) depicts a person under 21 years of age consuming cannabis;
(5) makes any health, medicinal, or therapeutic claims about cannabis or cannabis-infused products;
(6) includes the image of a cannabis leaf or bud; or
(7) includes any image designed or likely to appeal to minors, including cartoons, toys, animals, or children, or any other likeness to images, characters, or phrases that is designed in any manner to be appealing to or encourage consumption of persons under 21 years of age.

All of our exterior signage will also comply with local ordinances and permitting requirements. Given the nature of the site, we will most likely have the store's name displayed on the building above the entrance, as with the other current tenant in the building, and may have a marquee/elevated sign as well.

Attachment 8 – Petitioner Submission – Affidavit of Compliance

PROJECT EQUITY ILLINOIS, INC.
1006 JC Parkway

AFFIDAVIT

March 24, 2022

To the City of Bloomington,

As the project sponsor for Project Equity Illinois, Inc., I affirm the project complies with the following specific operational standards of §44-1039 H.1. and all other requirements of the Act:

H. Specific operational standards. The following additional requirements shall apply:
(1) Adult-use cannabis dispensing organization ("dispenser"). In those zoning districts in which an adult-use cannabis dispensing organization may be located, the proposed dispenser must comply with the following:
(a) Dispenser may not be located within 500 feet of the property line of a preexisting public or private nursery school, preschool, primary or secondary school, day-care center, day-care home, residential care home, place of worship or park/playground. Learning centers and vocational/trade centers shall not be classified as a public or private school for purposes of this section.
(b) Dispenser may not be located within 250 feet of the property line of a preexisting property zoned R1 A, R1 B, R1 C, R1 H, R2, R3A, R3B, R4 GAP 1, GAP 2, GAP 3, GAP 4.
(c) At least 75% of the floor area of any tenant space occupied by a dispensing organization shall be devoted to the activities of the dispensing organization as authorized by the Act, and no dispenser shall also sell food for consumption on the premises.
(d) Dispenser may not conduct any sales or distribution of cannabis other than as authorized by the Act.
(e) Dispensers that display or sell drug paraphernalia shall do so in compliance with the Illinois Drug Paraphernalia Control Act (720 ILCS 600/1 et seq.) and the Cannabis Regulation and Tax Act.
(f) Dispensers may not have a drive-through service window.
(g) All dispensers must be equipped with a secure unloading space for the reception of deliveries of recreational cannabis and recreational cannabis-infused products, which space must be:
[1] Located within an enclosed area of the principal structure in which the adult-use cannabis dispensing organization operates;
[2] Secured by doors that are closed and locked during all times that deliveries of recreational cannabis or recreational cannabis-infused products are unloaded; and
[3] A restricted-access area.
(h) All dispensers must be located at least 1,500 feet from the property line of another adult-use cannabis dispensing organization.

William Conor Johnston
Project Sponsor
Project Equity Illinois, Inc.

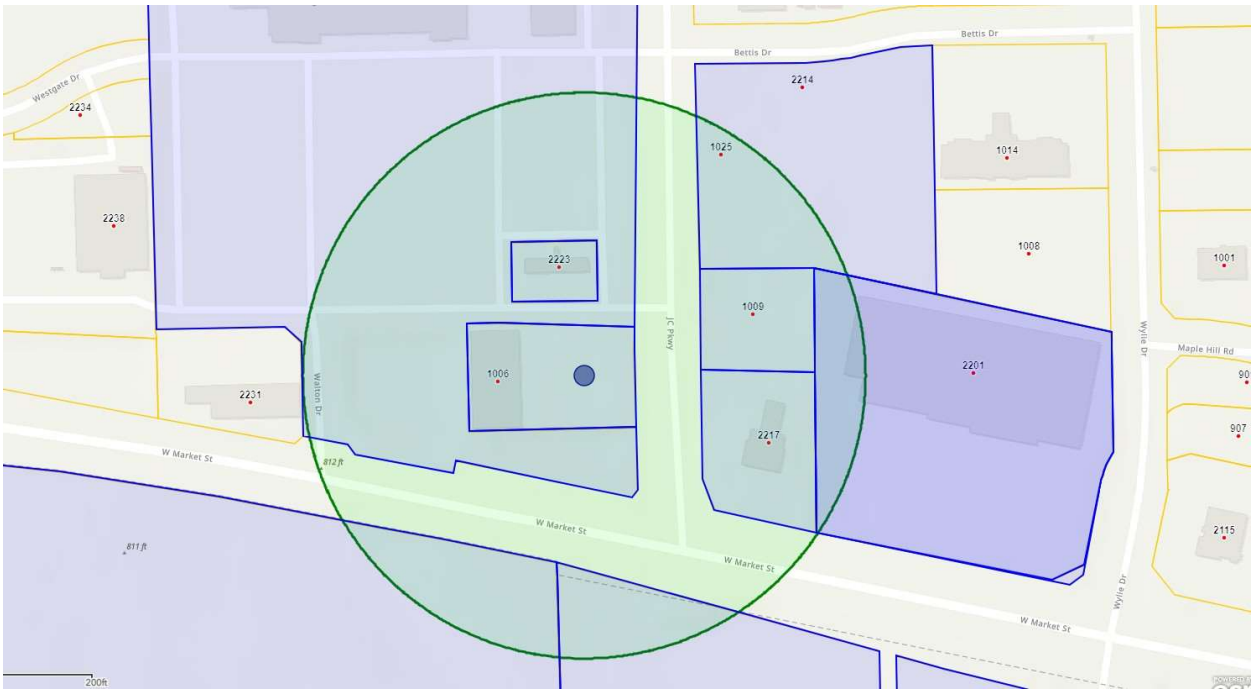
3.24.22
Date

SABRINA M RINDERLE
13747
NOTARY
PUBLIC
COMMISSION EXPIRES 07-28-24
STATE OF WASHINGTON

Sabrina M Rinderle
3-24-22

Attachment 9 - Courtesy Notification Information

Neighborhood notice map (500 feet)



Posted Notice of Public Hearing

C. SP-02-22 Public hearing, review, and action on a petition submitted by Project Equity Illinois, Inc. for a Special Use Permit for an Adult-Use Cannabis Dispensing Organization in the B-1 (General Commercial) District, for the property located at 1006 JC Parkway.

Ms. Pemberton presented the staff report with a recommendation to approve the Special Use Permit request. Staff noted that the Board is determining if the location is appropriate for this use. The proposed location is currently a vacant multi-tenant commercial shopping center. There are no protected uses within 500 feet or residential within 1,000, as is a condition for the Special Use. She stated there is a Place of Worship located somewhat nearby, but it is at a distance of at least 550 feet from the subject property. She added the location is within close walking distance of three transit stops and the Petitioner is going to be providing bicycling parking. She stated the required security plan has been reviewed and approved by Bloomington Police Department, with no questions or concerns resulting. Operating hours are restricted by state law and will not be permitted past 10pm. The traffic volume is expected to be similar to what was previously generated at the location. She noted that, if approved, this recommendation would go to City Council on June 13, 2022.

Chair Ballantini asked if bicycle parking would result in less parking available. Ms. Pemberton stated she did not believe so but would have to defer to the petitioner on the specifics of the location of the bicycling parking.

Chair Ballantini inquired about the timeframe for completion of the project. Ms. Pemberton stated the timeframe is contingent upon State of Illinois approval of the project, so she was not able to provide a specific timeframe for completion.

Commissioner Harris inquired what was meant by the term “vertically integrated business”. Staff stated that the Petitioner has active cannabis businesses in multiple regulated markets and different stages of the industry. This has allowed them to be “vertically integrated” and to participate at each stage from production to distribution.

Commissioner Harris inquired about the required signage noting that cannabis is federally illegal. Staff noted this signage is a State requirement, as cannabis remains illegal under federal law.

Connor Johnston, (2633 McKinney Ave., Dallas TX) spoke on behalf of the Petitioner Project Equity Illinois, Inc (PEI). Mr. Johnston identified the partners in PEI and their experience within the cannabis industry. The team was assembled over two years ago to start the application process with the State of Illinois. He noted the application had to receive a perfect score on the State review to receive a license. He provided examples of their existing cannabis stores and how this proposed location would look similar.

Mr. Johnston noted they “know how to be good neighbors” as several of their existing facilities have residential occupants located directly above or adjacent to their businesses. He highlighted how they are subject to a healthy barrage of regulations related to the operation

of this business, ranging from security to lighting. There will be no detrimental noise or odors emitted from the business. He identified the proposed location of the business and the neighboring business/uses. He emphasized how PEI went through a very thorough site selection analysis, and this was one of the locations identified in the analysis.

Mr. Johnston stated the proposed location is a vacant commercial shopping center and has 74 existing parking spaces. He stated they would be amenable to installing electric vehicle charging stations if the City desired. He emphasized the benefits to the community associated with their business, including 20 well-paying jobs with benefits for full-time employees. He stated they anticipate they will bring in $300,000 in additional tax revenue each year. He stated they intend to fill the shopping center with other tenants which will bring in additional tax revenue for the City, and hopefully spur additional growth. Mr. Johnston added the hope of this type of business is to eliminate *illegal* cannabis operations and thus rid the City of the negative impacts associated with illegal cannabis operations. He stated they would be investing approximately $100,000 into local business during the interior renovation and security enhancements on the property. He emphasized how their staff can provide expert guidance on the product to medical patients and those new to cannabis. He thanked staff for their assistance during the process.

Chair Ballantini inquired about the anticipated opening date. The petitioner stated the timeframe is unknown at this time. They stated the application process began two years ago and the lottery they won was over nine months ago. They are eager to get started as soon as possible, but it is dependent on the State review. Once permitting is complete, they expect approximately nine month build out time.

Chair Ballantini noted that he would be in support of electric vehicle charging stations being provided.

Chair Ballantini inquired if PEI had any facilities within the area. Mr. Johnston stated they do not have an existing facility within the area. The Petitioner noted they are only allowed to have one location within this area.

Chair Ballantini asked about clarification on ownership within PEI and other facilities. Mr. Johnston stated that some individuals within PEI do own other facilities, but none of them own facilities in Illinois.

No public comment or additional testimony was provided. The Chair closed the public hearing.

Staff noted that phone calls were received by neighboring businesses, but they had no objection to the application. Email communication was also received from Blain's Farm & Fleet, and they have no objection.

Chair Ballantini asked for clarification on the location of the nearby church. Ms. Pemberton indicated the church location on the map.

Staff reviewed each finding of fact associated with this Special Use application and provided recommendations associated with each finding. Ultimately, staff found all standards were met.

Ms. Harris made a motion to establish findings of fact that all standards for approval of a Special Use Permit are met. Mr. Noonan seconded.

> Roll call vote: Ms. Harris – Yes, Mr. Noonan- Yes, Mr. Straza – Yes, Ms. Williams – Yes, and Chair Ballantini – Yes. The motion was approved (5-0-0).

Mr. Noonan made a motion to recommend approval of the petition submitted by Project Equity Illinois, Inc. for a Special Use Permit for an Adult-Use Cannabis Dispensing Organization in the B-1 (General Commercial) District, for the property located at 1006 JC Parkway. Ms. Harris seconded.

> Roll call vote: Ms. Harris – Yes, Mr. Noonan - Yes, Mr. Straza – Yes, Ms. Williams – Yes, and Chair Ballantini – Yes. The motion was approved (5-0-0).
> Staff noted this will proceed to the City Council on June 13th, 2022.

DRAFT

REGULAR AGENDA ITEM NO. 8.F

FOR COUNCIL: June 27, 2022

WARD IMPACTED: City-Wide Impact

SUBJECT: Presentation of the 2021 Annual Fire Department Report, as requested by the Fire Department.

RECOMMENDED MOTION: None; presentation only.

STRATEGIC PLAN LINK:
Goal 1. Financially Sound City Providing Quality Basic Services

STRATEGIC PLAN SIGNIFICANCE:
Objective 1d. City services delivered in the most cost-effective, efficient manner

BACKGROUND: This presentation will provide an overview of the 2021 Annual Fire Report.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

COMMUNITY DEVELOPMENT IMPACT: **This request meets the following goals and objectives of the Bloomington Comprehensive Plan 2035**: N/A

Respectfully submitted for consideration.

Prepared by: Eric West, Fire Chief

ATTACHMENTS:
FIRE 2B Fire Department 2021 Annual Report

2021 Bloomington Fire Department Annual Report

"Dedicated to Our Community, Our Profession and Each Other"

Since 1868

Bloomington Fire Department: Mission Statement

"The mission of the Bloomington Fire Department is protecting life and property, minimizing the impacts of fire, medical emergencies, and other natural or man-made disasters without subjecting our personnel to unreasonable risk. Our mission is accomplished through public education, fire prevention, code enforcement, fire suppression, emergency medical services, hazardous materials mitigation, and fire investigation. We are dedicated to completing our mission in a competent and professional manner."

Fire Chief: Eric West

Mayor Miliwambwe, City Council Members, City Manager Gleason, and citizens of the City of Bloomington I am pleased to present to you the 2021 Annual Report from the Bloomington Fire Department. This report will highlight the services the department provides, look at the accomplishments that occurred in 2021, and will review department statistics.

With the retirement of Chief Brian Mohr in November of 2020 the department operated under Interim Fire Chief Eric West until April when City Manager Gleason announced that Interim Chief West would become the fire departments next Chief.

Chief West completed a re-organization of the fire department staff officers to match more of the operations of the department. The Deputy Chief of Administration position was re-titled to Deputy Chief of EMS. The Deputy Chief of EMS was filled by the promotion of Captain Cory Matheny. Deputy Chief Flairty who had been Deputy Chief of Administration took over Deputy Chief of Operations that was vacated with Chief West's promotion. The re-organization also saw the Training Officers position re-titled to Deputy Chief of Training, which promoted Carl Reeb from a Captain to the Deputy Chief position.

In 2021 we saw five members of the department retire, this included a Battalion Chief, a Captain, two Engineers, and an EMS Supervisor. With these retirements we promoted a Captain to Battalion Chief and a firefighter to Captain. The department hired 6 new Firefighter/Paramedics in 2021, three started in January and three started in August.

2021 was a record-breaking year for the number of incidents the department responded too. The department responded to 1386 more incident in 2021 than we did in 2020. Our units responded to 12,969 incidents; this was the first time we topped 12,000 incidents in a year. Some of this increase was the result of two significant weather incidents in that occurred in January and June. Even without those two events we were still more than 1000 incidents than the year before.

COVID continued to affect the departments operations, throughout the year we had 31 members off with COVID at one point or another, I believe the highest off at one time was 9 members. In the fall the department was mandated by the Illinois Department of Public Health that our paramedics would either need to be fully vaccinated or they would be required to test two times per week. We worked with IAFF Local 49 and developed a plan for the testing of those members who were not vaccinated, this testing continues today.

Installation of the new USDD Station Alerting equipment was completed early in the year and we went live with the system in April. Reaction from the members was very positive as we heard nothing but compliments on the system.

One area I was most proud of was our ability, with COVID continuing, to again provide Fire Safety Education to students at the schools in the fall. Our Public Education Officer Eric Davison developed a program where instead of classes coming to the station for tours and education, we took the station to the schools where we could provide Fire Safety Classes and show and tell our fire apparatus and equipment. We received nothing but positive feedback from the schools and teacher's and look forward to continuing this program in the future.

In November we took delivery of a new ambulance and placed it in service shortly there-after. This ambulance replaced the ambulance at Station 1.

Early in the year four members of the department were trained and licensed to operate the two drones that the department purchased. Both drones have cameras, and one has a thermal imaging camera These drones give our incident commanders another tool in the tool bag to assist in making sound and safe decisions at emergency scenes. We have already seen a benefit from them as they have been used at several incidents.

I cannot say enough about the members of the Bloomington Fire Department and how they have persevered through these past two years. I am extremely proud of the work that the members of the Bloomington Fire Department did this past year, running close to 13,000 incidents, continuing to meet all training requirements, all while continuing to deal with ups and downs of the pandemic.

As 2022 is upon us like everyone else we hope we will be able to put COVID behind us and move forward with many lessons learned from the past two years. We will continue to move forward making sure that we are providing the best service to the citizens and community. Fire Department Staff will continue to look for opportunities to improve the department and ways to be more effective and efficient as an organization.

On behalf of myself, my staff, and members of the Bloomington Fire Department I would like to thank the citizens, Mayor Miliwambwe, City Council members, City Manager Gleason, and city staff and employees for their support and trust of the department, we look forward to serving all of you in the years to come.

Who we are as a city and as a fire department?

Bloomington Fire Department is a Fire/EMS service that provides protection to the City of Bloomington, Illinois. The department is a full-time department that runs out of 5 stations. The department runs a 3-shift platoon, with shifts working 24 hrs. and are off 48 hrs. Bloomington Fire Department operates 5 stations throughout the city. Out of these 5 stations we operate 4 Engine Companies, 2 Truck Companies, 1 Battalion Chief, 4 ALS Ambulances, 1 EMS Supervisor, HazMat unit, and an ARFF unit. Our Engines and Trucks are manned with a Captain, Engineer, and Firefighter. Members of the department are trained to the FFII or Basic Fire Operations certification with many at the FFIII or Advanced Fire Operations certification. Bloomington Fire Department provides the ambulance service for the City of Bloomington. As stated above we operate 4 ALS ambulances, each ambulance will respond with two Paramedics or a Paramedic and Intermediate provider. We also have 1 EMS Supervisor, who is a Paramedic that operates in an ALS equipped non-transport SUV. Our ambulance personnel are also firefighters and respond on fire calls with the fire apparatus, these members can be used for suppression or can be assigned EMS.

Bloomington Fire Department provides both fire and EMS mutual aid to fire departments throughout McLean County. Most of our mutual aid is providing EMS intercept services with several of the rural ambulances that are located outside of Bloomington. These intercepts allow a BLS ambulance to be upgraded to an ALS ambulance. The department also provides the Hazardous Materials Response Team for the City of Bloomington but also for McLean County and several surrounding counties. Bloomington Fire Department is a member of Illinois MABAS and is in MABAS Division 41, our hazmat team is recognized as one of the MABAS hazmat teams and is deployable throughout the state or country through the MABAS organization.

The City of Bloomington is approximately 27 square miles located in the central part of Illinois. Bloomington is the seat of the county government for McLean County. McLean County is the second largest county by area in the State of Illinois, being only smaller than Cook County, the estimated population of McLean County in 2019 was 171,519. The city is classified as an Urban Community, this is based on the population, 78,680 residents, and being fully covered by a municipal hydrant system.

Bloomington is mainly a white-collar community with a few industrial complexes located within the city. The city is truly known as a farming community, with almost all the land surrounding the city being used for farming. Bloomington is home of State Farm Insurance which has two large campus's that we protect along with Country Insurance and Country Financials home offices. Illinois Wesleyan University is also located in Bloomington. Bloomington is a twin city to Normal, Illinois which is home to Illinois State University. Two interstates, Interstate 55 and 74, and two major US highways are covered by the Bloomington Fire Department. Both Union Pacific and Norfolk Southern have rail lines that run through Bloomington. Amtrak does operate on the Union Pacific line. Union Pacific also has a small railyard located in the city. Central

Illinois Regional Airport is in Bloomington. There are several commercial flights operated by Delta, American Airlines, Frontier, and Allegiant Airlines in and out of the airport daily. There are also several private planes that use the airport on a regular basis. FedEx also operates aircraft out of the airport. Bloomington Fire Department is responsible for the emergency response to both the facilities and aircraft incidents. Bloomington is the seat of county government. Both the county courthouse and the county jail are in the downtown area of the city.

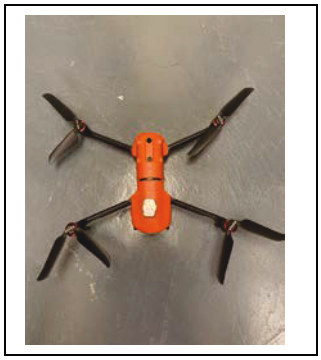
Annual Fire Department Budget Highlights.

Budget History

2018	$14,088,470
2019	$14,773,721
2020	$15,755,419
2021	$15,607,026

21-22 Fiscal Year Budget Expenditure Highlights

- New Ford/Wheel Coach Ambulance
- New Portable Starcom Radio's
- New Drone
- Station Alerting Upgrades
- Order of 2 Fire Engines



Budgetary Projects for 22-23 Fiscal Year

- New SCBA packs and bottles
- Replacement Ambulance
- Roof Replacement for Station 1 – 310 N. Lee St.

Personnel

Sworn Personnel

Fire Chief	1
Deputy Chiefs	2
Battalion Chiefs	3
Training Officer	1
Public Education Officer	1
Captains	18
Engineers	21
EMS Supervisors	3
Firefighters	69

Civilian Employees

Maintenance Coordinator	1
Office Manager	1
Support Staff IV	2
Data Analyst	1
Total Staffing	124

Promotions and New Employees

The following personnel were promoted or assigned to new positions in 2021.

2021 Promotions

Fire Chief – Eric West

Cory Matheny – Deputy Chief of EMS

Dave Talley – B-shift Battalion Chief

Chuck Casagrande – A-shift Captain

Eric Owens – B-shift Captain

Assigned to Engineer

Josh Rich – A-shift

Bill Farnum – B-shift

Darcy Shreves – C-Shift

Shane Stork – C-shift

Assigned to EMS Supervisor

Nick Shaver – A - shift

The Bloomington Fire Department would like to welcome 7 new employees that started their career with the Bloomington Fire Department during 2021.

Hire Date – 01/06/2021

Matt Meyle

Chris Dunning

Matt Marriam

Hire Date – 08/30/2021

Emilio Domingo

John Hutchinson

Paul Murphy

Eric Crabtree – Maintenance Coordinator

Retirements

The Bloomington Fire Department would like to recognize the 5 individuals that retired in 2021. Thank you for your service to the citizens of Bloomington and we hope you enjoy your retirement.

BC Gary Smith

30 Years of Service

Engineer Jeff Patterson

30 Years of Service

Engineer Matt Segobiano

30 Years of Service

Engineer Sam Kelch

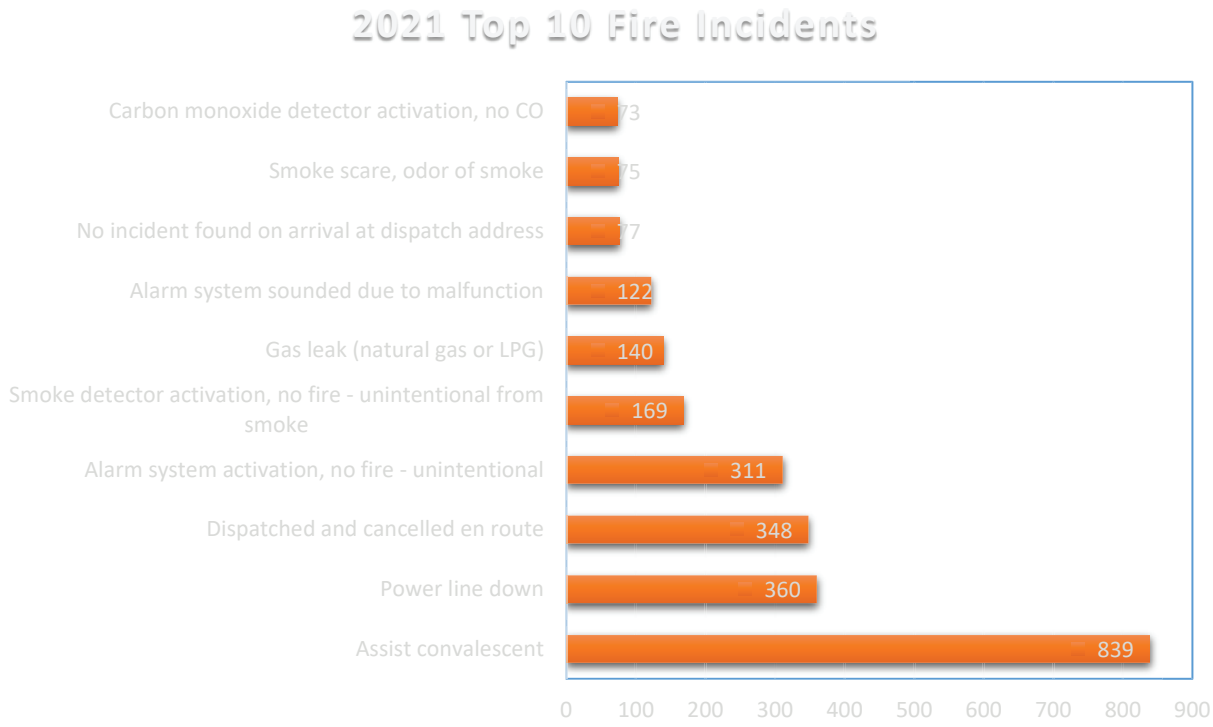
22 Years of Service

EMS Supervisor Mike Fry

27 Years of Service

Operations – Fire/EMS

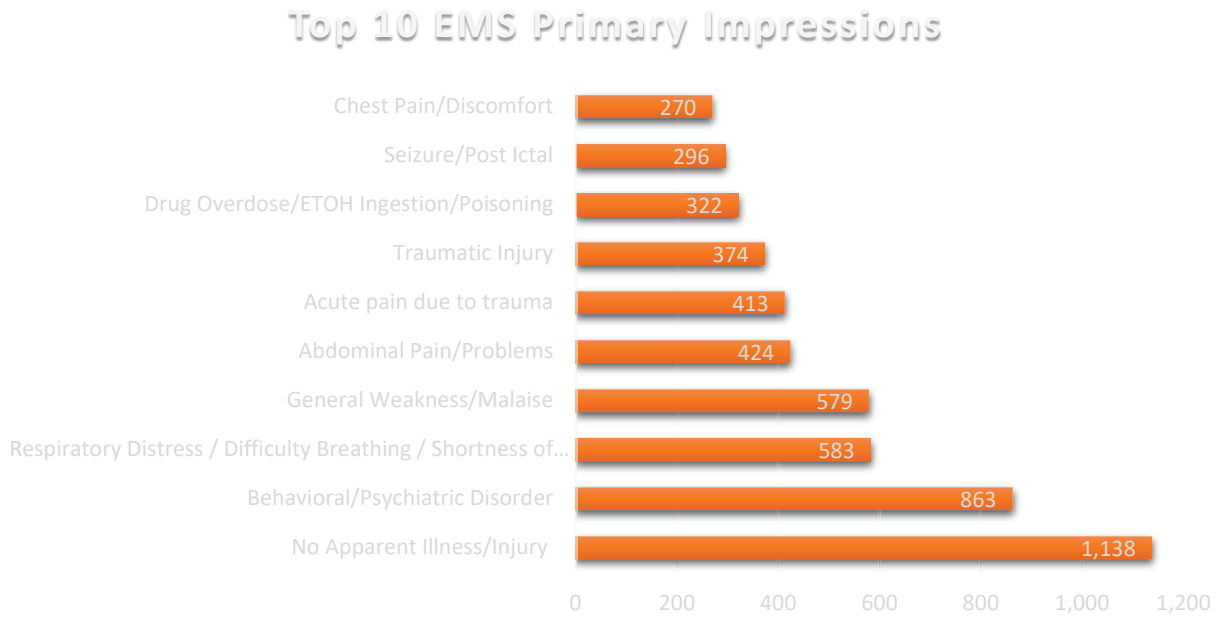
2021 was a very busy year for the department, the department responded to 12,969 incidents, this was the most incidents that we have ever responded to in a year. We had two days in 2021 that we had significant weather events, the first was the ice storm on January 1 through the 2nd, we ran well over 300 incidents in 3 days, the second was the rain event at the end of June, during these 2 days we ran close to 150 incidents in this period. Even with these two events we still would have been well over the number of incidents we responded to in 2020 which was11,583.



The department responded to 221 fires in 2021, 66 of these were structure fires that totaled $4.0 million dollars in loss, total fire loss for the year was $4.35 million. We had two significant fires that accounted for over half of the total fire loss, the apartments on Reeveston and Original Smith Printing on South Main St.

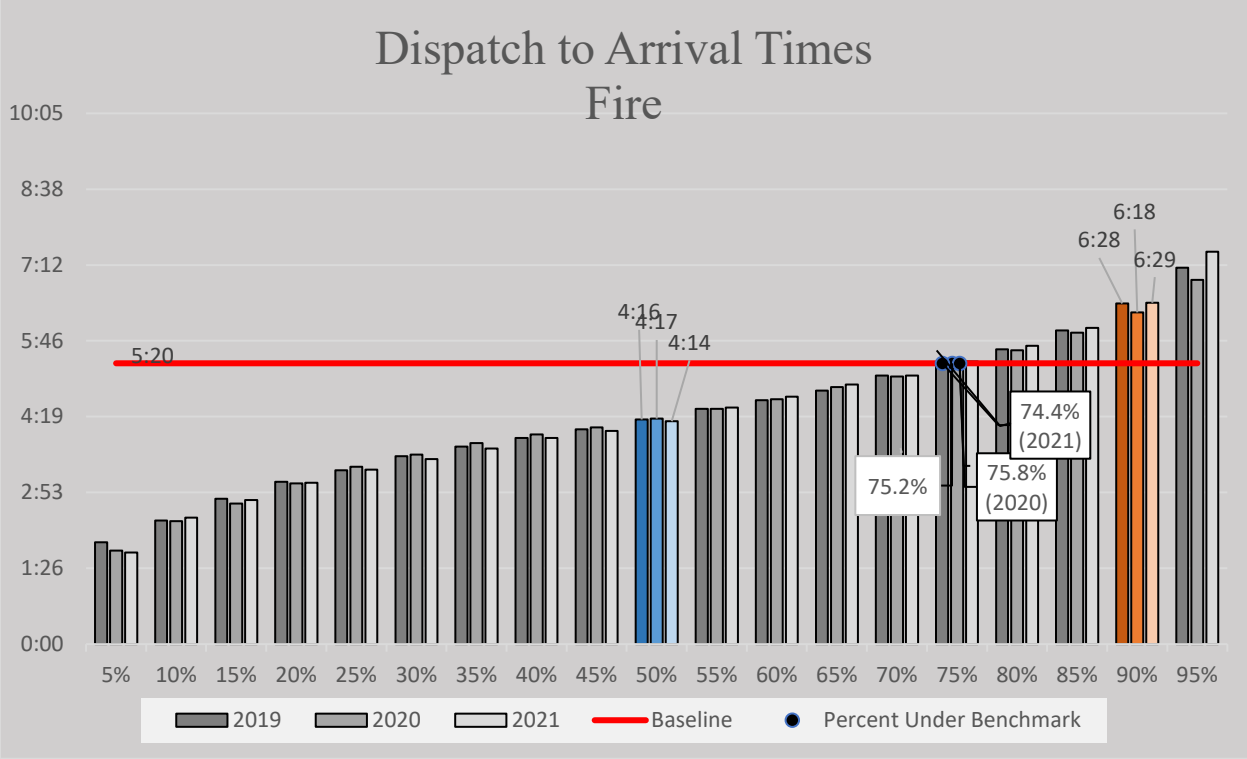
Year	Calls	Dollar Loss
2017	10818	$1,015,220.00
2018	10703	$1,848,655.00
2019	11385	$1,392,070.00
2020	11583	$2,020,345.00
2021	12969	$4,355,210.00

EMS incidents continue to be a majority of the incident the department responds to. In 2021 the department responded to 9654 EMS incidents, or 74.4% of the incidents were EMS. The percentage of EMS incidents were down compared to 2020 where 77% of the incidents were EMS related.

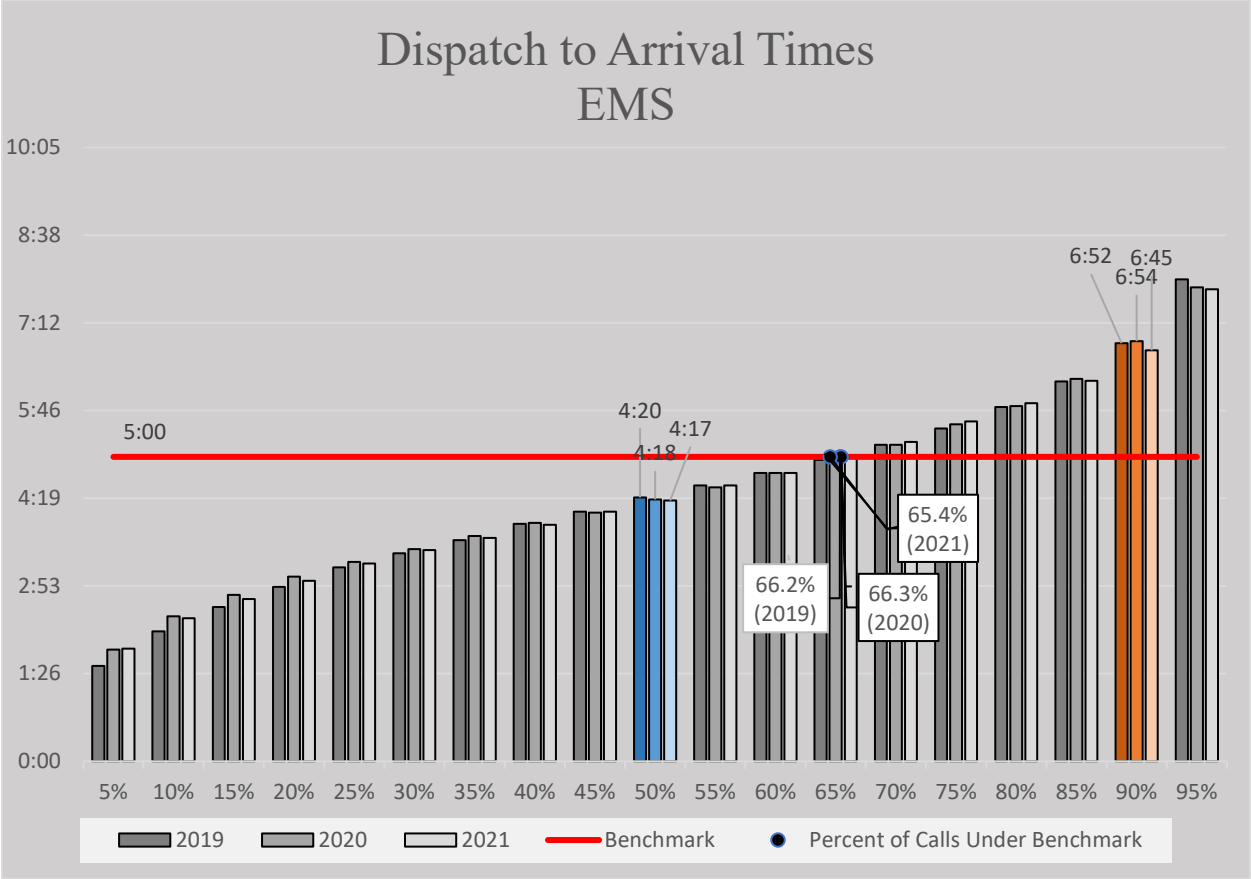


The department continues to strive to meet the performance measures that have been set by the National Fire Protection Association (NFPA) for response times. Through analysis they have developed performance measures for both Fire Response and EMS Response. For Fire Response they say that fire departments should strive to respond to a scene in a time of 5 minutes and 20 seconds on 90 percent of emergency calls received. This time starts when our units receive the dispatch from the Communications Center and stops once our first unit arrives on scene. This time includes a 1 minute and 20 second turnout time (the time it takes a firefighter to place all their personal protective equipment on and then get on the apparatus) and then a 4-minute drive time. For Emergency Medical Calls the NFPA reduces the response time to 5 minutes on 90 percent of emergency calls, a 1-minute turnout time and a 4-minute drive time. Please remember that for both responses are emergent calls (lights and sirens) only, we do respond to calls without lights and sirens, these are not included in the data.

We have provided a graph for both Fire and EMS Response showing where the department stands compared to the NFPA performance measure. These graphs will show our performance over the past three years. You will see in the graphs that over the past three years there has been very little change in our response times.

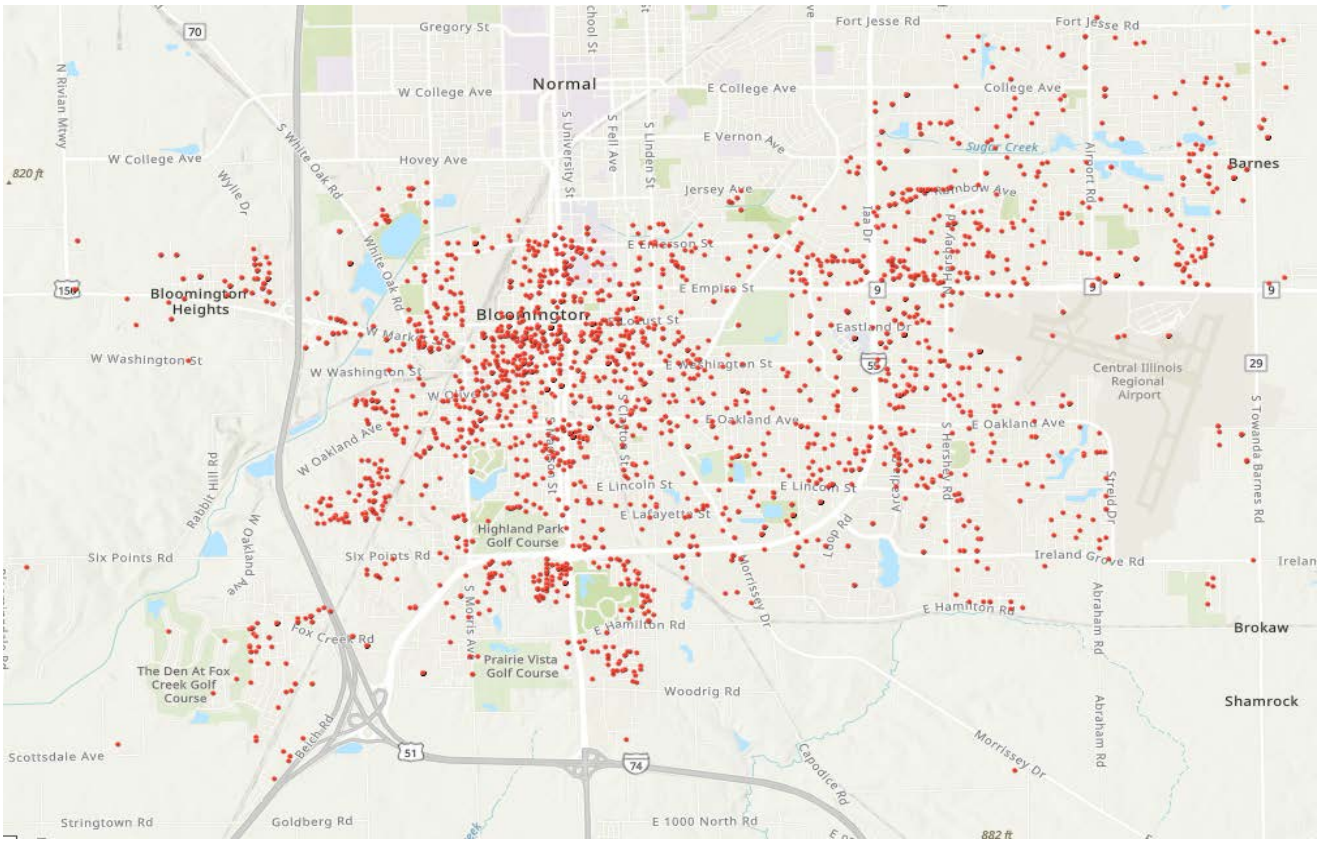


In 2021, for Fire Responses, we are meeting the NFPA Performance measure of 5 minutes and 20 seconds 74.4% of the time, our response time at the 90% benchmark is 6 minutes and 29 seconds.



For EMS Responses we are meeting the 5-minute benchmark 65.4% of the time and an average response time of 6 minutes 45 seconds at the 90% benchmark.

We continue to look at how we can lower these response times to meet the standard or get closer to it. As a department we are looking at what can be done to help reduce these response times. We believe we will continue to see some small improvement from the new automated dispatch system that went in service in April of 2021. As we have seen in past reports, there is a response issue in the northeast area of the city, there are several areas in which we cannot make the 4-minute drive time. Unfortunately, we are also seeing this issue in the core of the city, we have an area in that part of town we also are unable to get to in that 4-minute response time. Both areas will need to be addressed to help us get closer to the benchmark times 90% of the time.



The above map points out the location of all of our incidents within the city limits of Bloomington that occurred in 2021. You can see that the majority of our incidents occur in the dowtown area and west of downtown, this area accounted for 60% of of our incidents. Station 1 and Station 4 cover these areas. 26% of our incidents in 2021 were in those areas covered by Station 3 and Station 6, this is the area north and east of Veterans Parkway and Oakland Ave. While 10% of our incidents were in the southern part of the city which is covered by Station 2. 4% of our incidents were outside the city limits, this is where we provide mutual aid to other agencies, the majority of these would be our EMS chase vehicle assisting another ambulance as they are transporting a patient to the hospital. In this case we are upgrading the ambulance from Basic Life Support to Advance Life Support.

2021 Incidents by Area

Station 1	5648
Station 2	1270
Station 3	2876
Station 4	2225
Station 6	538
Out of District	401

Training: Deputy Chief of Training Carl Reeb

Training felt a bit more normal in 2021 as compared to 2020 with the challenges that COVID continued to pose. While the pandemic certainly was not over it seemed that as an organization, we had come to terms with how to live with it and train with it. Training typically falls into one of nine categories: administration, aircraft rescue firefighting (ARFF), driver/operator, EMS, fire/rescue, fire officer, fire prevention/education, HAZMAT, and specialty rescue (i.e., Ice water, vehicle extrication). Finding creative ways to complete this training in any given month continues to be a challenge. Primarily, due to increased call volume the department continues to experience year over year. Our personnel continue to rise to the challenge.

In addition to the regular monthly training topics our department was kept busy training with our probationary fire fighters. The department was excited to welcome Probationary Fire Fighters Matthew Meyle, Matt Marriam, Chris Dunning, John Hutchinson, Emilio Domingo, and Charlie Murphy into our family. Each of these individuals successfully graduated from a formal fire academy lasting about 10 weeks. However, their training really begins in earnest upon their return from academy. Beginning with our in-house EMS academy that prepares them for their first day on shift. We use this academy to teach EMS skills, rescue task force training, auto extrication, and fire skills that utilize are equipment. Once EMS academy is over, they reported to their specific shift/station assignments. They will spend the remainder of their probationary year working through their probationary task manuals and learning the ins-outs of the department. All this additional training is taken care of by our Station Captains and their crews.

In 2020 due to COVID restrictions it became necessary to bring in a mobile ARFF trainer to conduct the required Federal Aviation Administration (FAA) live fire training. This training is to be completed annually by our firefighters training in ARFF. This training went so well the first time that the Department decided to go this route again in 2022. The Department is also thankful to Evergreen FS for donating the propane that is used for this training through their professional organization.

Evergreen FS also was a key part in making our responding to propane emergencies class a success this past fall. The class was taught by the Illinois Fire Service Institute. This class gives firefighters the chance to practice handling propane emergencies when the propane is already burning under certain conditions. This is not a common emergency to respond to. However, the potential for encountering this type of emergency is here in our City and Mclean County as a whole.

Many of our personnel took advantage of being able to also attend training classes outside of the training offered within the department. These types of training classes are very popular amongst our personnel. It gives personnel a chance to network with their peers, learn new skills/best practices, and in some cases helps to prepare them for future promotional opportunities.

I am very grateful for the hard work and professionalism demonstrated daily by our personnel.

Respectfully,

Carl Reeb

Deputy Chief of Training

Public Education/P.I.O.

.

2021 Seemingly started what seemed to become a new normal for Public Education in Bloomington. At this point social distancing and masks had become old news. With a few new rules to navigate and some creativity, Public Education persevered.

New Programs

Drone Program

The fire service is always trying to progress and keep up with trends in techniques and technology. One of the most innovative emerging technologies has been drones in the fire service. The addition of a thermal imaging camera onto drones has in some ways changed the way we fight fires. It has most definitely changed the way we view emergency scenes. Twin drones were purchased in 2021, one with thermal capability and used as our primary response drone. The other is for training, with the capability to switch out the cameras. These drones have been used on multiple fires, search and rescue incidents, and Hazardous material calls. Another addition to the team was the "live deck" this allows anyone else to wirelessly view what the drone is seeing. This screen is primarily given to the battalion chief on scene who now

has a bird's eye view of the entire scene allowing for better management of crews and a an overhead thermal view of the structure.

The BFD hired a team of experts out of Virginia to train our four pilots each of them now being FAA certified as Part 107 drone pilots. We additionally sent them to Romeoville, IL in which they obtained an advanced drone pilot certification. Goals for the future include revising the drone program SOP, joining the MABAS Drone team, adding additional pilots and looking into purchasing even more advanced drones to be used by the team. The drone team has affectionately dubbed the drone "Prairie Bird 1 &2" a throw-back to the name of one of our first steam engines from the 1800's. So far, the drone program has been an overwhelming success, much of which is attributed to the foresight and support from staff.

Programs of the past.

Fire Extinguisher training,

Fire Extinguisher training received a jump to the 21st century. With a new fire extinguisher prop purchased through the Foreign Fire Tax – This new prop not only added a new realm of realism to our training but also became a lot more portable! The new augmented reality prop features an attached IPAD that maps out the training area and allows for 3D props or fire to be placed in the envioronment. This prop also has the user choose the type of extinguisher needed for the type of fire and go through the proper steps to extinguish the fire.

This prop has been a huge success! Not only through fire extinguisher training but as a recruitment tool at Job Fairs. Being such a unique device, it really draws attention!

CPR

We got off to a good start with CPR classes across Bloomington this year all things considered. Not only did PIO Davison have several outside classes ask for training, but he also took over CPR training for all the City of Bloomington Employees. With PIO Davison's goal of having at least one CPR trained person in every public building, taking over the Cities training helped move this goal forward.

Continuing our tradition of a yearly CPR refresher in house, PIO Davison and several other instructors divided up all of staff and provided CPR training through a scenario-based approach. Our CPR program continues to grow with hopes of adding more public classes in the future.

Primary Education Fire and Life safety

This is the year that PIO Davison's vision finally came to fruition. With a lot of support from staff, three members who were on light duty Firefighters Friend, Dunning, and Meyle. And the entirety of the Bloomington Fire Department we started a new program. Dubbed the Fire Prevention Month "In house Field Trip." The plan was instead of coordinating with individual classrooms to have a fire prevention presentation, we brought "the Fire Department" to each school. Coordinating with both Unit 5 and District 87's superintendents, Principals, and individual Kindergarten teachers the two weeks of presentations went off beautifully. The plan was to divide the kindergarten classrooms either by classroom or equally into three different groups to rotate between three stations. The stations being a Fire Apparatus outside to learn about how a fire engine works, road safety, and because well it is cool! The Second station was with PIO Davison. This station was all about Fire Safety, including toy vs tool, creating a fire escape plan, recognizing an emergency, and much more. The third station met with a firefighter who focused on the message "firefighters are friends." This firefighter donned all his turnout gear including SCBA and showed the children how we move through a building during a fire. This station also emphasized the message to "stay low and go." This age group, although has a lot of curiosity and excitement for the fire department they can also exhibit fear when encountering firefighters and fire engines. We want to ensure they recognize us as community helpers in or out of gear and especially during an emergency know they can come to us for help.

With plans and back up plans we made it work. In fact, the very first day at Bent Elementary a structure fire was called in calling multiple units away from the school. In the public schools alone, we were able to interact with 655 students. Each student was then sent home a fire safety survey and informational flyer. With a great return on the surveys, we reached an astronomical secondary audience of adults who in turn had a good reminder about fire safety. These surveys also identified 22 homes who needed smoke alarms, and which were then added to our smoke alarm install program which were addressed already!

Of all the surveys returned two lucky winners were picked to receive a ride to school in a fire engine. The whole school came out to cheer on the student. Media picked up the story and hopefully it draws even more interest for next year!

Social Media

Social media continues to be a valuable tool to reach out to the community. With our focus of social media being more of a public relations tool it was also surveyed as the number 1 source of new recruits finding about us hiring. We have seen continued growth over the years with 14,439 followers on Facebook at this time. With our best post of the year reaching almost 100,000 people it is clear the power of social media!

Community outreach

The Bloomington Fire Department takes a lot of pride and joy in their interactions with the public. Anything from station tours to stopping at a lemonade stand to pass out stickers. A lot of our favorite events are done through community partners, many of which we are excited to get re-involved following the complete shut-down. This year I would like to focus on one of our greatest community partners, The Boys and Girls Club. A recent tradition that has gained traction has been our "No shave" November contest. Firefighters volunteer to send it or have their mustaches photographed and then in a collaboration with the Boys and Girls Club of Bloomington-Normal a vote by donation website was created. In the two years it has ran we have raised over $4,000 for the Boys and Girls Club. In a continued partnership with the club, we have had multiple group outings to the station with the club members. Each of these being both educational and fun. Another, highlighted event with the club was their monthly campaign of "I want to be…" For one month the club featured Keegan who dreams of becoming a firefighter. This also involved a photoshoot, one of the pictures ended up getting featured on a billboard throughout Bloomington.

Hazardous Materials Team

Bloomington Fire Department provides the Hazardous Materials emergency response team for Bloomington, MABAS Division 41, and can also be deployed anywhere in the state if necessary. The team is capable of taking care of chemical, biological, radiological, and nuclear incidents. The team carries equipment that allows them to both contain and control leaks of liquids and gases. The team has monitors that assists in identifying products. The team is trained in using personal protective equipment that allows members to enter an area that is uninhabitable due to a product release that would injure or kill an individual without the proper personal protective equipment.

We responded to 6 hazmat incidents in 2021. Five of these responses were outside the city limits of Bloomington. Three of the incidents were fuel spills, one was a chemical spill resulting from an accident, one was a chemical reaction, and one was a biological hazard investigation.

In November the hazmat team participated in a drill over at the Illinois Fire Service Institute, this drill was put on by MABAS. The team was evaluated on their preparedness to deploy, and their ability to complete some of the core capabilities that MABAS expects of each of the teams. Our team performed well, with only a few recommendations for improvements.

Fire Investigation

Through state statute, the fire department is required to investigate any fire that occurs in the City of Bloomington. The Bloomington Fire Department has six Fire Investigators that conduct fire investigations of any major fires, any fires in which there is a question of arson involved, or any fire where an injury or death has occurred. For small fires, the department allows the officer on scene to conduct the fire investigation.

The departments Fire Investigators complete 45 fire investigations in 2021. Of the 45 fires investigated 27 were found to be an accidental fire, this includes equipment failures, materials left on top of stoves, and smoking materials. Investigators determined that one of the fires was from a lightning strike. They were unable to determine the cause on 5 fires. They determined that 12 fires were incendiary, these are fires that were intentionally set. Our investigators are working with detectives from the Bloomington Police Department and the States Attorney's office on those fires that may have criminal intent.

Bloomington Fire Department

310 N. Lee Street

Bloomington, Illinois 61071

Phone: 309-434-2500

Fax: 309-434-2291

http://www.cityblm.org/fire

fire@cityblm.org