

CITY OF BLOOMINGTON TOWNSHIP

NOTICE

MEETING: Board of Trustees, City of Bloomington Township
DATE: Monday, June 25, 2018
PLACE: Bloomington City Hall
TIME: 6:30 pm

- I. Call to Order: Tari Renner, Trustee
- II. Pledge of Allegiance
- III. Roll Call of Attendance: Cherry Lawson, Town Clerk
- IV. "Consent Agenda"

(All items under the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Trustee or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to Reports by Elected Officials.)

- A. Approval of Minutes of the May 29, 2018 Board Meeting, as submitted by Cherry Lawson, Town Clerk. (Recommend that the Minutes of the May 29, 2018 Board Meeting be approved as presented.)
 - B. Action by Board on Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Fund Audits of May 2018. (Recommend that the Audits be approved as presented.)
 - C. Approval of General Town Fund anticipated expenditures as presented and certified. (Recommend that the Anticipated Expenditures be approved as presented.)
- V. Proposed Agenda for Special Town Meeting on July 17, 2018. (Recommend that the proposed Agenda for the Special Town Meeting be approved).
- VI. Reports by Elected Officials
 - A. Steve Scudder, Township Assessor
 - B. Deborah Skillrud, Township Supervisor
- VI. Public Comment
- VII. Adjournment

MINUTES OF THE TOWN OF THE CITY
OF BLOOMINGTON TOWNSHIP
TUESDAY, MAY 29, 2018; 6:30 P.M.

The Board of Trustees for the Town of the City of Bloomington Township met in the Council Chambers of the City Hall Building at 6:30 p.m. on May 29, 2018. The meeting was called to order by Trustee Renner.

Trustee Renner directed the Township Clerk to call the roll and the following members of the Board answered present:

Trustees: Kim Bray, Jamie Mathy, Mboka Mwilambwe, Amelia Buragas, Joni Painter, Karen Schmidt, Scott Black, Diana Hauman, and Tari Renner

Trustee absent: David Sage.

Elected officials present: Steve Scudder, Assessor.

Elected official absent: Deborah L. Skillrud, Supervisor.

Staff present: Cherry Lawson, Township Clerk.

Approval of Minutes of the April 23, 2018 Board Meeting, as submitted by Cherry Lawson, Township Clerk.

Motion by Trustee Schmidt, seconded by Trustee Painter, that the Minutes of the April 23, 2018 Meeting be approved as presented.

Motion carried, (viva voce).

Action and Approval of the Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of April 2018 accounts.

Motion by Trustee Schmidt, seconded by Trustee Painter, that the Audits be approved as presented.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Bray, Mathy, Mwilambwe, Buragas, Painter, Schmidt, Black, Hauman and Renner.

Nays: None.

Motion carried.

Approval of the General Town Fund, anticipated expenditures as presented and certified.

Motion by Trustee Schmidt, seconded by Trustee Painter that the Anticipated Expenditures be approved.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Bray, Mathy, Mwilambwe, Buragas, Painter, Schmidt, Black, Hauman and Renner.

Nays: None.

Motion carried.

Ordinance for June 2018 Prevailing Rate of Wages for the City of Bloomington Township.

Motion by Trustee Schmidt, seconded by Trustee Painter that the Prevailing Wage Ordinance be passed.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Bray, Mathy, Mwilambwe, Buragas, Painter, Schmidt, Black, Hauman and Renner.

Nays: None.

Motion carried.

Steve Scudder, Assessor, addressed the Board. His monthly report addressed property tax relief – homestead exemptions. The change for 2018 was to the Senior Citizen Freeze. Income was increased from \$55,000 to \$65,000 for household eligibility. These exemptions create property tax shifts as they reduce EAV, (Equalized Assessed Value). The value submitted for the entire City minus exemptions decreases the total amount of EAV eligible for taxation. These decreases shift the tax burden to residential or commercial properties that do not qualify for an exemption.

Trustee Renner opened the meeting to receive Public Comment. No one came forward to address the Board.

Motion by Trustee Schmidt, seconded by Trustee Painter to adjourn. Time: 6:35 p.m.

Motion carried, (viva voce).

Cherry L. Lawson, Township Clerk

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL TOWN ADMINISTRATION FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of May 2018**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **25th day of June 2018**.

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

Notary Public

This **25th day of June 2018**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL TOWN ADMINISTRATION FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$463,339.82** in ILLINOIS FUNDS in SPRINGFIELD, ILLINOIS, **\$26,270.45** in PRAIRIE STATE BANK & TRUST (53) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$1,033,057.38** in PRAIRIE STATE BANK & TRUST (64) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL TOWN ADMINISTRATION FUND of said TOWN.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Town Supervisor.

Town Clerk

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Town of the City of Bloomington--General Town Administration Fund

Month of: **MAY 2018**

Public Funds at Commencement

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 56,475	
Investments: Illinois Fund (as of 04/30/2018)	\$ 425,765	
Investments: Prairie State Bank & Trust (64)	\$ 800,953	
	<u> </u>	
Public Funds at Commencement		\$ 1,283,193

Public Funds Received This Month

Interest: Prairie State Bank (53)	\$ 30	
Interest: Prairie State Bank (64)	\$ 156	
Interest: Illinois Funds (1085)	\$ 676	
Other Income - JMSHRC	\$ 2,635	
Other Income - Retiree Insurance	\$ 1,342	
Personal Property Replacement Tax	\$ 24,244	
Tax Levy	\$ 331,949	
	<u> </u>	

Public Funds Received This Month \$ 361,032

Public Funds Available \$ 1,644,224

Public Funds Expended This Month

\$ 121,557

TOTAL Public Funds at Month End **\$ 1,522,668**

Public Funds at Month End

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 26,270	
Investments: Illinois Fund (as of 05/31/2018)	\$ 463,340	
Investments: Prairie State Bank & Trust (64)	\$ 1,033,057	
	<u> </u>	
TOTAL Public Funds at Month End		\$ 1,522,668

Checking Account Activity

Prairie State Bank & Trust (53) Balance at Commencement	\$ 56,475	
Deposits		
Interest: Prairie State Bank & Trust (53)	\$ 30	
Other Income - JMSHRC	\$ 2,635	
Other Income - Retiree Insurance	\$ 1,342	
Transfer from Prairie State Bank & Trust Reserve (64)	\$ 100,000	
Total Deposits for Month	<u> </u>	
	\$ 104,007	
Total Funds Available		\$ 160,482
Checks Written		
Assessor's Office Expenses	\$ 3,165	
Compensation & Benefits	\$ 98,588	
Services & Expenses	\$ 18,794	
Supervisor's Office Expenses	\$ 1,010	
PPRT Transfer to Cemetery Fund	\$ 7,948	
PPRT Transfer to General Assistance Fund	\$ 4,707	
Total Checks Written	<u> </u>	
	\$ 134,212	
Total Checks Written		\$ 134,212
Prairie State Bank & Trust (53) Balance at Month End		\$ 26,270

Prairie State Bank & Trust (53) Reconciliation at Month End

Balance per Bank Statement	\$ 84,874	
Plus Outstanding Deposits	\$ 16,471	
Less Outstanding Checks	\$ (75,075)	
	<u> </u>	
Checkbook Balance per Reconciliation		\$ 26,270

Town of the City of Bloomington--General Town Administration Fund

Statement of Receipts and Disbursements

May-18

Revenue			
7000 Interest	\$	862	
7400 Other Income	\$	3,977	
7600 Personal Property Replacement Tax	\$	24,244	
7800 Tax Levy	\$	331,949	
	Total Revenue	\$	361,032
	Total Income	\$	361,032
Expense			
Assessor's Office			
9151 Auto Expense	\$	125	
9161 Telephone	\$	267	
9171 Utilities	\$	122	
9251 Education/Meetings/Conferences	\$	634	
9271 Appraisal Services	\$	1,838	
9291 Janitorial	\$	150	
9301 Computer Services	\$	30	
	Total Assessor's Office	\$	3,165
Compensation (Salaries) & Benefits			
7011 TWP Supervisor	\$	7,833	
7021 TWP Assessor	\$	8,000	
7031 Town Clerk	\$	200	
7051 General Assistance Staff	\$	27,716	
7061 Deputy Assessors	\$	28,562	
7081 IMRF/Employer	\$	8,587	
7091 FICA (SS/MC)/Employer	\$	5,037	
7101 Group Medical/Employer	\$	12,653	
	Total Compensation (Salaries) & Benefits	\$	98,588
Services & Expenses			
1028 Membership Dues	\$	409	
1030 Legal Expense	\$	969	
1034 Insurance	\$	12,611	
1038 Other Expenditures	\$	55	
1040 Building Maintenance	\$	194	
1042 Janitorial Services & Supplies	\$	263	
1045 Special Projects	\$	4,293	
	Total Services & Expenses	\$	18,794
Supervisor's Office			
8121 Janitorial	\$	188	
8131 Utilities	\$	183	
8141 Telephones	\$	334	
8151 Car Expense	\$	160	
8161 Education/Conference/Meetings	\$	18	
8181 Equipment Repair/Rental	\$	40	
8221 Computer/Contract Services	\$	87	
	Total Supervisor's Office	\$	1,010
	Total Expense	\$	121,557
Net Income		\$	239,475

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison

Income	<u>May-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
7000 Interest	\$ 144	\$ 5,000	\$ (4,856)	2.9%
7400 Other Income	\$ 8,329	\$ 167,000	\$ (158,671)	5.0%
7450 Township Litigation Income	\$ -	\$ 40,000	\$ (40,000)	0.0%
7600 Personal Property Replacement Tax	\$ 49,019	\$ 113,000	\$ (63,981)	43.4%
7800 Tax Levy	\$ 331,949	\$ 1,495,000	\$ (1,163,051)	22.2%
Total Revenue	<u>\$ 389,440</u>	<u>\$ 1,820,000</u>	<u>\$ (1,430,560)</u>	<u>21.4%</u>
Total Income	\$ 389,440	\$ 1,820,000	\$ (1,430,560)	21.4%
Expense				
Assessor's Office				
9141 Rent/Debt Service	\$ -	\$ 21,544	\$ (21,544)	0.0%
9151 Auto Expense	\$ 125	\$ 3,000	\$ (2,875)	4.2%
9161 Telephone	\$ 267	\$ 2,500	\$ (2,233)	10.7%
9171 Utilities	\$ 405	\$ 5,800	\$ (5,395)	7.0%
9191 Postage	\$ -	\$ 500	\$ (500)	0.0%
9201 Office Supplies	\$ -	\$ 1,200	\$ (1,200)	0.0%
9211 Publications & Printing	\$ -	\$ 1,150	\$ (1,150)	0.0%
9231 Equipment	\$ -	\$ 5,000	\$ (5,000)	0.0%
9241 Equipment Repair/Rental	\$ -	\$ 2,000	\$ (2,000)	0.0%
9251 Education/Meetings/Conferences	\$ 1,350	\$ 15,000	\$ (13,650)	9.0%
9261 Replatting & Remapping	\$ -	\$ 9,000	\$ (9,000)	0.0%
9271 Appraisal Services	\$ 1,838	\$ 35,000	\$ (33,163)	5.3%
9291 Janitorial	\$ 300	\$ 2,000	\$ (1,700)	15.0%
9301 Computer Services	\$ 346	\$ 10,000	\$ (9,654)	3.5%
9311 Mapping/GIS Services	\$ -	\$ 35,500	\$ (35,500)	0.0%
9312 Membership Dues/Assessor's Staff	\$ -	\$ 2,000	\$ (2,000)	0.0%
Total Assessor's Office	<u>\$ 4,631</u>	<u>\$ 151,194</u>	<u>\$ (146,563)</u>	<u>3.1%</u>
Community Agency Funding				
1023 Mental Health/Community Medical	\$ -	\$ 20,000	\$ (20,000)	0.0%
1025 GA Workfare Development/Client Services	\$ -	\$ 25,500	\$ (25,500)	0.0%
1026 Youth Services	\$ -	\$ 37,500	\$ (37,500)	0.0%
1027 Senior Services	\$ -	\$ 68,500	\$ (68,500)	0.0%
Total Community Agency Funding	<u>\$ -</u>	<u>\$ 151,500</u>	<u>\$ (151,500)</u>	<u>0.0%</u>
Compensation & Benefits				
7011 TWP Supervisor	\$ 15,667	\$ 94,000	\$ (78,333)	16.7%
7021 TWP Assessor	\$ 16,000	\$ 96,000	\$ (80,000)	16.7%
7031 Town Clerk	\$ 400	\$ 2,500	\$ (2,100)	16.0%
7041 Town Trustees	\$ -	\$ 2,800	\$ (2,800)	0.0%
7051 General Assistance Staff	\$ 55,432	\$ 396,000	\$ (340,568)	14.0%
7061 Deputy Assessors	\$ 56,502	\$ 404,000	\$ (347,498)	14.0%
7081 IMRF/Employer	\$ 17,058	\$ 163,000	\$ (145,942)	10.5%
7091 FICA (SS/MC)/Employer	\$ 10,026	\$ 77,000	\$ (66,974)	13.0%
7101 Group Medical/Employer	\$ 25,306	\$ 170,000	\$ (144,694)	14.9%
7111 State Unemployment/Employer	\$ -	\$ 1,200	\$ (1,200)	0.0%
Total Compensation & Benefits	<u>\$ 196,390</u>	<u>\$ 1,406,500</u>	<u>\$ (1,210,110)</u>	<u>14.0%</u>

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison (cont.)

Services & Expenses	<u>May-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
1028 Membership Dues	\$ 409	\$ 1,500	\$ (1,091)	27.3%
1029 Auditing Expense	\$ -	\$ 12,000	\$ (12,000)	0.0%
1030 Legal Expense	\$ 969	\$ 12,000	\$ (11,031)	8.1%
1034 Insurance	\$ 12,611	\$ 14,000	\$ (1,389)	90.1%
1035 Publishing	\$ -	\$ 500	\$ (500)	0.0%
1038 Other Expenditures	\$ 112	\$ 4,000	\$ (3,888)	2.8%
1039 Debt Service - Principal & Interest	\$ -	\$ 100	\$ (100)	0.0%
1040 Building Maintenance	\$ 546	\$ 6,000	\$ (5,454)	9.1%
1042 Janitorial Services & Supplies	\$ 525	\$ 4,000	\$ (3,475)	13.1%
1044 Building Repairs	\$ -	\$ 200,000	\$ (200,000)	0.0%
1045 Special Projects	\$ 4,293	\$ 82,000	\$ (77,707)	5.2%
Total Services & Expenses	\$ 19,465	\$ 336,100	\$ (316,635)	5.8%
Supervisor's Office				
8091 Postage	\$ -	\$ 1,500	\$ (1,500)	0.0%
8101 Rent/Debt Service	\$ -	\$ 40,000	\$ (40,000)	0.0%
8121 Janitorial	\$ 375	\$ 2,100	\$ (1,725)	17.9%
8131 Utilities	\$ 608	\$ 9,500	\$ (8,892)	6.4%
8141 Telephones	\$ 334	\$ 4,000	\$ (3,666)	8.3%
8151 Car Expense	\$ 160	\$ 2,000	\$ (1,840)	8.0%
8161 Education/Conference/Meetings	\$ 18	\$ 2,000	\$ (1,982)	0.9%
8171 Equipment	\$ -	\$ 5,000	\$ (5,000)	0.0%
8181 Equipment Repair/Rental	\$ 282	\$ 8,000	\$ (7,718)	3.5%
8191 Office Supplies	\$ -	\$ 4,000	\$ (4,000)	0.0%
8201 Printing	\$ 750	\$ 500	\$ 250	150.0%
8211 Publications	\$ -	\$ 250	\$ (250)	0.0%
8221 Computer/Contract Services	\$ 178	\$ 16,900	\$ (16,722)	1.1%
8241 Membership Dues	\$ -	\$ 150	\$ (150)	0.0%
Total Supervisor's Office	\$ 2,705	\$ 95,900	\$ (93,195)	2.8%
Total Expense	\$ 223,191	\$ 2,141,194	\$ (1,918,003)	10.4%
Net Income	\$ 166,249	\$ (321,194)	\$ 487,443	

Town of the City of Bloomington--General Town Administration Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0502 - Prairie State Bank & Trust (53)			
05/01/2018	Transfer	Prairie State Bank & Trust	100,000.00
05/01/2018	8029	Soaring Eagle Cleaning Services LLC	-600.00
05/01/2018	8030	Frontier Communications	-600.91
05/01/2018	8031	McLean County Elected Officials	-18.00
05/01/2018	8032	Bowman, Danny	-1,837.50
05/01/2018	8033	Jorczak, Timothy A	-47.96
05/01/2018	8034	Maruna, Thomas O	-103.55
05/01/2018	8035	Chief City Mechanical, Inc.	-120.00
05/01/2018	8036	American Pest Control Inc	-37.00
05/01/2018	8037	Mescher Law Offices PC	-969.00
05/05/2018	EFT	EFT-Valutec Card Solutions	-87.00
05/08/2018	8038	American Pest Control Inc	-37.00
05/08/2018	8039	NICOR Gas	-174.63
05/08/2018	8040	Coldwell Banker, Honig-Bell	-60.00
05/08/2018	8041	Xerox Corporation	-39.60
05/15/2018	2018015	EFT-Payroll	-23,223.83
05/15/2018	83828558	EFT-Federal Tax Deposit	-8,663.92
05/15/2018	1568784672	EFT-IL Tax Deposit	-1,512.80
05/15/2018	EFT	TASC (Total Administrative Services Corp)	-1,507.43
05/15/2018	8042	Sterrenberg, Maureen C	-293.25
05/15/2018	8043	City of Bloomington Finance Dept	-69.24
05/15/2018	8044	Parkway Auto Laundry	-7.00
05/15/2018	8045	Verizon Wireless	-52.31
05/15/2018	8046	Maruna, Thomas O	-56.68
05/15/2018	8047	City of Bloomington Water Dept	-131.06
05/22/2018	8048	Huck's/WEX Bank	-29.47
05/30/2018	8049	Widmer Interiors Inc	-4,293.08
05/30/2018	8050	VISA (SRS)	-229.32
05/30/2018	8051	McLean County Chamber of Commerce	-409.00
05/30/2018	8052	TOIRMA	-12,611.00
05/31/2018		IMRF - Illinois Municipal Retirement Fund	1,342.12
05/31/2018	41266	Town of the City of Bloomington - CEM	12,494.53
05/31/2018	2743	John M Scott Health Resources Center	2,634.79
05/31/2018	20180531	EFT-Payroll	-21,864.51
05/31/2018	20942823	EFT-Federal Tax Deposit	-8,058.22
05/31/2018	0993043744	EFT-IL Tax Deposit	-1,429.47
05/31/2018	EFT	TASC (Total Administrative Services Corp)	-1,507.43
05/31/2018	8053	NCPERS Group Life Ins	-128.00
05/31/2018	8054	City of Bloomington Health Insurance	-23,108.67
05/31/2018	12655	EFT-IMRF	-20,133.29
05/31/2018	8064	Town of the City of Bloomington - CEM	-7,948.08
05/31/2018	8065	Town of the City of Bloomington - GA	-4,707.06
05/31/2018	Credit	Interest	30.15
Total			<u><u>-30,204.68</u></u>

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STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)
COUNTY OF McLEAN)

)SS

Town of the City of Bloomington

OFFICE OF THE TOWN SUPERVISOR--GENERAL ASSISTANCE FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of May 2018**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **25th day of June 2018**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **25th day of June 2018**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL ASSISTANCE FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$37,534.77** in PRAIRIE STATE BANK & TRUST (00) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$624,347.31** in PRAIRIE STATE BANK & TRUST (19) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL ASSISTANCE FUND of said TOWN.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Town Supervisor.

Town Clerk

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Town of the City of Bloomington--General Assistance Fund

Month of: MAY 2018

Public Funds at Commencement

Cash: Prairie State Bank & Trust (00) Checking Balance	\$	53,587	
Investments: Prairie State Bank & Trust (19)	\$	559,777	
Public Funds at Commencement			\$ 613,364

Public Funds Received This Month

Interest: Prairie State Bank (00)	\$	10	
Interest: Prairie State Bank (19)	\$	120	
Personal Property Replacement Tax	\$	4,707	
Refunds & Recoveries	\$	5,721	
Tax Levy	\$	64,450	
Public Funds Received This Month			\$ 75,009
Public Funds Available			\$ 688,373

Public Funds Expended This Month

	\$	26,491
TOTAL Public Funds at Month End	\$	661,882

Public Funds at Month End

Cash: Prairie State Bank & Trust (00) Checking Balance	\$	37,535	
Investments: Prairie State Bank & Trust (19)	\$	624,347	
TOTAL Public Funds at Month End	\$	661,882	

Checking Account Activity

Checkbook Balance at Commencement	\$	53,587	
Deposits:			
Interest: Prairie State Bank & Trust (00)	\$	10	
Personal Property Replacement Tax	\$	4,707	
Refunds & Recoveries	\$	5,721	
Total Deposits for Month		\$ 10,438	
Total Funds Available			\$ 64,026
Checks Written: General Assistance			\$ 26,491
Checkbook Balance at Month End			\$ 37,535

Prairie State Bank & Trust (00) Reconciliation at Month End

Balance per Bank Statement	\$	36,869	
Plus Outstanding Deposits	\$	4,707	
Less Outstanding Checks	\$	(4,041)	
Checkbook Balance per Reconciliation	\$	37,535	

Town of the City of Bloomington--General Assistance Fund

Statement of Receipts and Disbursements

May-18

Revenue			
7000 Interest	\$	130	
7600 Personal Property Replacement Tax	\$	4,707	
7700 Refunds & Recoveries	\$	5,721	
7800 Tax Levy	\$	64,450	
Total Revenue			\$ 75,009
Total Income			\$ 75,009
Expense: CW			
6011 Groceries/Personal Essentials	\$	6,347	
6021 Rent	\$	16,713	
6051 Utilities	\$	1,029	
6071 Emergency Assistance	\$	1,500	
6101 Transportation	\$	329	
6121 Allowances	\$	574	
Total CW			\$ 26,491
Total Expense			\$ 26,491
Net Income			\$ 48,518

Town of the City of Bloomington--General Assistance Fund

Year to Date Budget Comparison

		<u>May-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income					
Revenue					
7000 Interest	\$	262	\$ 2,000	\$ (1,738)	13.1%
7400 Other Income	\$	-	\$ 150	\$ (150)	0.0%
7600 Personal Property Replacement Tax	\$	9,491	\$ 17,000	\$ (7,509)	55.8%
7700 Refunds & Recoveries	\$	9,298	\$ 40,000	\$ (30,702)	23.2%
7800 Tax Levy	\$	64,450	\$ 300,000	\$ (235,550)	21.5%
Total Revenue		<u>\$ 83,501</u>	<u>\$ 359,150</u>	<u>\$ (275,649)</u>	<u>23.2%</u>
Total Income		<u>\$ 83,501</u>	<u>\$ 359,150</u>	<u>\$ (275,649)</u>	<u>23.2%</u>
Expense					
CW					
6011 Groceries/Personal Essentials	\$	13,244	\$ 123,000	\$ (109,756)	10.8%
6021 Rent	\$	26,772	\$ 250,000	\$ (223,228)	10.7%
6051 Utilities	\$	1,424	\$ 36,000	\$ (34,576)	4.0%
6061 Medical	\$	-	\$ 20,000	\$ (20,000)	0.0%
6071 Emergency Assistance	\$	2,513	\$ 70,000	\$ (67,487)	3.6%
6081 Hospital	\$	-	\$ 10,000	\$ (10,000)	0.0%
6091 Burial	\$	-	\$ 3,000	\$ (3,000)	0.0%
6101 Transportation	\$	544	\$ 50,000	\$ (49,456)	1.1%
6121 Allowances	\$	1,340	\$ 15,000	\$ (13,660)	8.9%
Total CW Expense		<u>\$ 45,838</u>	<u>\$ 577,000</u>	<u>\$ (531,162)</u>	<u>7.9%</u>
Total Expense		<u>\$ 45,838</u>	<u>\$ 577,000</u>	<u>\$ (531,162)</u>	<u>7.9%</u>
Net Income		<u>\$ 37,664</u>	<u>\$ (217,850)</u>	<u>\$ 255,514</u>	

Town of the City of Bloomington--General Assistance Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0501 - Prairie State Bank & Trust (00)			
05/01/2018	33526	Ameren Illinois	-68.56
05/01/2018	33527	City of Bloomington Water Department	-65.00
05/01/2018	33528	Carpenter, Elizabeth M (Keller)	-200.00
05/01/2018	33529	Komnick, Randy C	-265.00
05/01/2018	33530	Williams, Danarion T %Kimberly Williams	-265.00
05/01/2018	33531	Grove Street Partnership %Apt Mart	-265.00
05/01/2018	33532	Hairmasters Institute of Cosmetology Inc	-10.00
05/01/2018	33533	Dotson, Bernard & Rearn M	-465.00
05/01/2018	33534	Montgomery, Justin M	-265.00
05/01/2018	33535	Hafner, Fred & Paula dba Hafner Rev Trust	-60.00
05/01/2018	33536	Smith, Bettie L	-200.00
05/01/2018	33537	VISA ...0684	-23.00
05/01/2018	33538	Moore, J A dba Maple Grove Estates	-465.00
05/05/2018	33539VOID	EFT-Kroger via Valutec	0.00
05/05/2018	EFT	EFT-Kroger via Valutec	-6,346.73
05/08/2018	33540	Mayor's Manor LTD Partnership (laundry)	-4.00
05/08/2018	33541	Moore Living Trust dba Hilltop MHP	-200.00
05/08/2018	33542	Mayor's Manor LTD Partnership (rent)	-80.00
05/08/2018	33543	Modine Inc	-265.00
05/08/2018	33544	Landers, Mary Elizabeth	-200.00
05/08/2018	33545	Labyrinth Outreach Services to Women	-200.00
05/08/2018	33546	Arbuckle, Lois & John W K Wilmouth	-200.00
05/08/2018	33547	Goose Creek LP	-359.00
05/08/2018	33548	Broadmoor Park LLC	-265.00
05/08/2018	33549	Cardinal Ridge (was Southgate)	-237.26
05/08/2018	33550	Hafner, Fred & Paula dba Hafner Rev Trust	-200.00
05/08/2018	33551	Salvation Army	-400.00
05/08/2018	33552	Henry, Myona & Curvin J	-200.00
05/08/2018	33553	Clothier Land Trust H-187 %Willow Creek	-425.23
05/08/2018	33554	Loving Missionary Baptist Church	-250.00
05/08/2018	33555	GMTK Management	-265.00
05/08/2018	33556	Gruber, Ronald C dba Gruber Rentals	-200.00
05/08/2018	33557	Moore, J Sales %Maple Grove Estates	-465.00
05/08/2018	33558	SRIM LLC %Redbird Property Mgmt Inc	-265.00
05/08/2018	33559	Masching, Douglas R	-230.00
05/08/2018	33560	Consalvo, Daniel J & Susan	-110.62
05/08/2018	33561	Ameren Illinois	-884.72
05/08/2018	33562	Frontier Communications	-50.00
05/15/2018	33563	BHA; Blmgtm Housing Authority (laundry)	-200.00
05/15/2018	33564	BHA; Blmgtm Housing Authority (rent)	-1,161.95
05/15/2018	33565	Home Sweet Home Ministries, Inc	-1,200.00
05/15/2018	33566	Beverly, Johnny L	-200.00
05/15/2018	33567	RV Horizons Inc dba Bloomington GW MHPLLC	-265.00
05/15/2018	33568	Ameren Illinois	-344.75
05/15/2018	33569	Mission Mart	-186.54
05/15/2018	33570	Downtowner Apts, The	-25.00
05/15/2018	33571	Covert, John Michael & Joseph W Vilmos	-265.00
05/15/2018	33572	Clothier Land Trust H-187 %Willow Creek	-265.00
05/15/2018	33573	Herald, Kurtis R & Amy N dba Herald Apts	-265.00
05/15/2018	33574	Zoeller & Burcham Properties LLC	-200.00
05/15/2018	33575	Moore Enterprises, Alexander Estates	-265.00
05/15/2018	33576	City of Bloomington Water Department	-145.84
05/15/2018	33577	Barakat Family Partnership %Class Act	-530.00
05/15/2018	33578	Williams, Danarion T %Kimberly Williams	-265.00
05/15/2018	33579	Moore Living Trust dba Hilltop MHP	-200.00
05/15/2018	33580	Thomas-Jones, Laura Ann	-200.00
05/15/2018	33581	Pelhank, Wayne A dba Heartland Apt Mgmt	-200.00
05/21/2018	AB7557738	Treasurer, State of IL, SSI Reimbursement	5,721.37

Town of the City of Bloomington--General Assistance Fund

Checking Account Activity (continued)

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
05/22/2018	33582	Allied Properties LLC	-265.00
05/22/2018	33583	Coker, Joan & Ronald I	-200.00
05/22/2018	33584	Swallow, Robert R dba RS Apartments	-265.00
05/22/2018	33585	Salvation Army	-200.00
05/22/2018	33586	Ameren Illinois	-128.94
05/22/2018	33587	Huck's/WEX Bank	-329.41
05/22/2018	33588	Armstrong, John D	-265.00
05/22/2018	33589	Busey Bank (loan specific)	-265.00
05/22/2018	33590	Bachman, Roger	-265.00
05/22/2018	33591	Cardinal Ridge (was Southgate)	-265.00
05/29/2018	33592	BHA; Blmgtn Housing Authority (laundry)	-80.00
05/29/2018	33593	BHA; Blmgtn Housing Authority (rent)	-323.50
05/29/2018	33594	Home Sweet Home Ministries, Inc	-400.00
05/29/2018	33595	Econ-O-Wash Cleaners/Wilson & Wilson Ent	-70.00
05/29/2018	33596	Wheeler, Daniel	-200.00
05/29/2018	33597	Clayton Jefferson LLC	-265.00
05/29/2018	33598	Mayor's Manor LTD Partnership (rent)	-160.00
05/29/2018	33599	Montgomery, Justin M	-265.00
05/29/2018	33600	Charles W Williams Family Trust	-359.00
05/29/2018	33601	City of Bloomington Water Department	-216.90
05/29/2018	33602	Arbuckle, Lois & John W K Wilmouth	-200.00
05/29/2018	33603	Freehill, Paul D	-200.00
05/31/2018	8065	EFT-Personal Property Replacement Tax	4,707.06
05/31/2018	Credit	Interest	9.82
			<u>-16,052.70</u>

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of May 2018**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **11th day of June 2018**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **11th day of June 2018**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$50.00** in Petty Cash held at Evergreen Memorial Cemetery Office, **\$27,005.68** at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, **\$214,574.23** at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, a balance of **\$122,947.26** at HEARTLAND BANK (7114), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$205,277.19** in STATE FARM BANK (0441), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Eugene C Lorch

Secretary/Treasurer for Cemetery Board:

Joseph B Gibson

Cemetery Board Vice President:

Gregory E Fraley

Board of Trustees of the Evergreen Memorial Cemetery, Town of the
City of Bloomington, McLean County, Illinois

This **25th day of June 2018**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Town Supervisor.

Town Clerk

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Town of the City of Bloomington--Cemetery Fund

Month of: MAY 2018

Funds at Commencement

Cash: Petty Cash	\$	50	
Cash: Heartland Bank 7774 (Checking)	\$	24,892	
Cash: Heartland Bank 7782 (Reserve)	\$	180,722	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ as of 04/30/2018	\$	205,277	
Trust Account: Heartland Bank 7114 (O/C Trust)	\$	122,922	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 03/31/2018	\$	201,731	
			Funds at Commencement
			\$ 735,594

Public Funds Received This Month

Real Estate Tax Levy	\$	108,827	
Personal Property Replacement Tax	\$	7,948	\$ 116,775
Opening/Closing Fees	\$	525	
Sale of Lots	\$	3,271	
Sale of Crypts	\$	150	
Sale of Niches	\$	50	
Sales - Other	\$	300	
Interest: Reserve/Checking/Back Taxes	\$	43	
Income from Trusts	\$	25	
Other Income	\$	448	
Inspection Fees	\$	300	\$ 5,112
			Total Funds Received This Month
			\$ 121,887
			Total Funds Available
			\$ 857,481

Funds Expended This Month

TOTAL Funds at Month End

Funds at Month End

Cash: Petty Cash	\$	50	
Cash: Heartland Bank 7774 (Checking)	\$	27,006	
Cash: Heartland Bank 7782 (Reserve)	\$	214,574	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ as of 04/30/2018	\$	205,277	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	122,947	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 03/31/2018	\$	201,731	
			TOTAL Funds at Month End
			\$ 771,586

Checking Account Activity

Checkbook Balance at Commencement			\$	24,892
Deposits				
Personal Property Replacement Tax	\$	7,948		
Opening/Closing Fees	\$	525		
Sale of Lots	\$	3,271		
Sale of Crypts	\$	150		
Sale of Niches	\$	50		
Other Sales	\$	300		
Interest: Checking	\$	18		
Other Income	\$	448		
Inspection Fee	\$	300		
Transfer from Reserve Acct 7782	\$	75,000		
Total Deposits for Month			\$	88,010
			Total Funds Available	\$ 112,902
Checks Written				
Compensation & Benefits	\$	42,875		
Administrative Expenses	\$	26,820		
Cemetery Improvements, Maintenance & Repair	\$	11,894		
Cemetery Operations	\$	4,307		
Total Checks Written			\$	85,896
			Total Checks Written	\$ 85,896
			Checkbook Balance at Month End	\$ 27,006

Bank Reconciliation at Month End

Balance per Bank Statement	\$	53,301	
Plus Outstanding Deposits	\$	7,948	
Less Outstanding Checks	\$	(34,243)	
			Checkbook Balance per Reconciliation
			\$ 27,006

Town of the City of Bloomington--Cemetery Fund

Statement of Receipts and Disbursements

May-18

Revenue

40100 Real Estate Tax Levy	\$ 108,827
41000 Personal Property Replacement Tax	\$ 7,948
42000 Opening/Closing Fee	\$ 525
42500 Sale of Lots	\$ 3,271
43000 Sale of Crypts	\$ 150
43100 Sale of Niches	\$ 50
44900 Other Sales	\$ 300
43500 Interest: Checking	\$ 25
43500 Interest: Savings/Back Taxes	\$ 18
49000 Income from Trusts	\$ 25
49020 Other Income & Special Events	\$ 448
49021 Inspection Fees	\$ 300

Total Revenue		\$	121,887
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Total Income		\$	121,887
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Expense

Compensation & Benefits

50101 Wages: Administrative Staff	\$ 9,376
50102 Wages: Cemetery Staff	\$ 22,473
50201 Payroll Taxes	\$ 2,259
50202 IMRF	\$ 4,016
50204 Employee Health Insurance	\$ 4,720
50205 Direct Deposit Transmittal Fees	\$ 32
50206 TASC Annual Fees	\$ (0)

Total Compensation & Benefits		\$	42,875
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Administrative Expenses

51100 Casualty Insurance	\$ 19,725
51500 Contractual Services	\$ 391
52000 Office Supplies	\$ 535
52500 Utilities	\$ 1,223
54000 Advertising	\$ 270
55400 Special Event Expenses	\$ 310
55450 Other Admin Expenses	\$ 2,512
57900 Office Equipment	\$ 1,854

Total Administrative Expenses		\$	26,820
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Cemetery Improvements, Maintenance & Repair

57601 Flags & Flag Poles	\$ 58
57800 Operating Equipment	\$ 6,750
58000 Mausoleum (including debt service)	\$ 5,066
58400 Scattering Grounds/Ossuary	\$ 20

Total Cemetery Improvements, Maintenance & Repair		\$	11,894
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Cemetery Operations

55500 Fuel, Oil and Equipment	\$ 1,216
56000 Tree Removal/Monument Repair	\$ 700
56500 Equipment Repairs	\$ 693
56600 Cemetery Supplies & Maintenance	\$ 256
57602 Grounds Maintenance/Repair	\$ 1,069
58100 Grave Markers	\$ 373

Total Cemetery Operations		\$	4,307
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Total Expense		\$	85,896
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Net Income		\$	<u>35,991</u>
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Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison

Income	<u>May-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
40100 Real Estate Tax Levy	\$ 108,827	\$ 506,600	\$ (397,773)	21.5%
41000 Personal Property Replacement Tax	\$ 16,081	\$ 40,000	\$ (23,919)	40.2%
42000 Opening/Closing Fee	\$ 7,180	\$ 60,000	\$ (52,820)	12.0%
42100 Marker Commission	\$ -	\$ 8,000	\$ (8,000)	0.0%
42500 Sale of Lots	\$ 8,911	\$ 75,000	\$ (66,089)	11.9%
43000 Sale of Crypts	\$ 250	\$ 16,000	\$ (15,750)	1.6%
43100 Sale of Niches	\$ 100	\$ 15,000	\$ (14,900)	0.7%
44700 Sale of Burial Supplies	\$ 500	\$ 1,000	\$ (500)	50.0%
44800 Chapel Fee	\$ -	\$ 500	\$ (500)	0.0%
44850 Sale of Pet Cemetery Spaces	\$ -	\$ 1,000	\$ (1,000)	0.0%
42400 Sales - Other	\$ 312	\$ 2,400	\$ (2,088)	13.0%
43500 Interest	\$ 142	\$ 6,000	\$ (5,858)	2.4%
49000 Income from Trusts	\$ 50	\$ 2,500	\$ (2,450)	2.0%
49020 Other Income & Special Events	\$ 698	\$ 2,500	\$ (1,802)	27.9%
49021 Inspection Fees	\$ 300	\$ 5,000	\$ (4,700)	6.0%
Total Revenue	<u>\$ 143,351</u>	<u>\$ 741,500</u>	<u>\$ (598,149)</u>	<u>19.3%</u>
Total Income	\$ 143,351	\$ 741,500	\$ (598,149)	19.3%
Expense				
Compensation & Benefits				
50101 Wages: Administrative Staff	\$ 16,779	\$ 100,370	\$ (83,591)	16.7%
50102 Wages: Cemetery Staff	\$ 38,994	\$ 210,000	\$ (171,006)	18.6%
50103 Trustee Compensation	\$ 750	\$ 3,000	\$ (2,250)	25.0%
50201 Payroll Taxes	\$ 3,968	\$ 23,945	\$ (19,977)	16.6%
50202 IMRF	\$ 7,033	\$ 39,215	\$ (32,182)	17.9%
50203 IDES - Unemployment Insurance	\$ -	\$ 20,000	\$ (20,000)	0.0%
50204 Employee Health Insurance	\$ 9,439	\$ 60,000	\$ (50,561)	15.7%
50205 Direct Deposit Transmittal Fees	\$ 68	\$ 400	\$ (332)	17.1%
50206 TASC Annual Fees	\$ (0)	\$ 400	\$ (400)	0.0%
Total Compensation & Benefits	<u>\$ 77,031</u>	<u>\$ 457,330</u>	<u>\$ (380,299)</u>	<u>16.8%</u>
Administrative Expenses				
51100 Casualty Insurance	\$ 19,725	\$ 22,000	\$ (2,275)	89.7%
51500 Contractual Services	\$ 7,514	\$ 10,000	\$ (2,486)	75.1%
52000 Office Supplies	\$ 535	\$ 4,000	\$ (3,466)	13.4%
52500 Utilities	\$ 2,129	\$ 18,500	\$ (16,371)	11.5%
54000 Advertising	\$ 414	\$ 5,000	\$ (4,586)	8.3%
54500 Dues/Seminars	\$ -	\$ 600	\$ (600)	0.0%
55500 Legal Expense	\$ -	\$ 3,000	\$ (3,000)	0.0%
55100 Audit Expense	\$ -	\$ 9,000	\$ (9,000)	0.0%
55200 Financial Administration	\$ -	\$ 18,000	\$ (18,000)	0.0%
55400 Special Event Expenses	\$ 355	\$ 10,000	\$ (9,645)	3.6%
55450 Other Admin Expenses	\$ 2,701	\$ 4,500	\$ (1,799)	60.0%
57900 Office Equipment	\$ 1,854	\$ 1,000	\$ 854	185.4%
Total Administrative Expenses	<u>\$ 35,227</u>	<u>\$ 105,600</u>	<u>\$ (70,373)</u>	<u>33.4%</u>
Cemetery Improvements, Maintenance & Repairs				
57601 Flags & Flag Poles	\$ 5,778	\$ 8,500	\$ (2,722)	68.0%
57800 Operating Equipment	\$ 14,104	\$ 30,000	\$ (15,896)	47.0%
58000 Mausoleum (including debt service)	\$ 10,132	\$ 110,792	\$ (100,660)	9.1%
58150 Real Estate for Parking Lot	\$ -	\$ 40,000	\$ (40,000)	0.0%
58250 Real Estate--repurchase lots	\$ -	\$ 42,000	\$ (42,000)	0.0%
58300 Veterans Memorial	\$ -	\$ 10,000	\$ (10,000)	0.0%
58400 Scattering Grounds/Ossuary	\$ 42	\$ 4,000	\$ (3,958)	1.0%
Total Cemetery Improvements, Maintenance & Repairs	<u>\$ 30,056</u>	<u>\$ 245,292</u>	<u>\$ (215,236)</u>	<u>12.3%</u>

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison (cont.)

	<u>May-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 1,216	\$ 10,000	\$ (8,784)	12.2%
56000 Tree Removal/Monument Repair	\$ 700	\$ 12,000	\$ (11,300)	5.8%
56500 Equipment Repairs	\$ 1,113	\$ 4,000	\$ (2,887)	27.8%
56600 Cemetery Supplies & Maintenance	\$ 475	\$ 2,500	\$ (2,025)	19.0%
56700 Rental Equipment & Short-term Leases	\$ -	\$ 1,000	\$ (1,000)	0.0%
56800 IGA for Leaves/Branches	\$ -	\$ 6,000	\$ (6,000)	0.0%
56900 Abandoned Lot Reclamation	\$ -	\$ 5,000	\$ (5,000)	0.0%
57000 Office Building	\$ -	\$ 500	\$ (500)	0.0%
57602 Grounds Maintenance/Repairs	\$ 1,803	\$ 16,000	\$ (14,197)	11.3%
57603 Road, Fence, Lot, Drains	\$ -	\$ 19,000	\$ (19,000)	0.0%
57700 Equipment Building	\$ -	\$ 1,000	\$ (1,000)	0.0%
58100 Grave Markers	\$ 733	\$ 9,000	\$ (8,267)	8.1%
59900 Other Cemetery Expenses	\$ -	\$ 5,000	\$ (5,000)	0.0%
Total Cemetery Operations	\$ 6,040	\$ 91,000	\$ (84,960)	6.6%
Total Expense	\$ 148,354	\$ 899,222	\$ (750,868)	16.5%
Net Income	\$ (5,004)	\$ (157,722)	\$ 152,718	

Town of the City of Bloomington--Cemetery Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10500 Heartland (7774)			
05/01/2018	0501181344	Transfer	75,000.00
05/01/2018	Deposit	HBT - Heartland Bank & Trust	50.00
05/01/2018	Deposit	HBT - Heartland Bank & Trust	50.00
05/01/2018	41231	Prairie Land Golf & Utility Cars LLC	-6,750.00
05/01/2018	41232	Ameren Illinois	-346.51
05/01/2018	41233	CNH Capital	-188.10
05/02/2018	Deposit	HBT - Heartland Bank & Trust	351.00
05/02/2018	EFT	Woodforest National Bank	-170.65
05/04/2018	Deposit	HBT - Heartland Bank & Trust	1,465.00
05/07/2018	Deposit	HBT - Heartland Bank & Trust	1,500.00
05/10/2018	Deposit	HBT - Heartland Bank & Trust	127.63
05/15/2018	20180515	Payroll Direct Deposit	-8,861.14
05/15/2018	32027157	EFTPS - IRS	-2,538.06
05/15/2018	41234	TX Child Support SDU	-85.00
05/15/2018	41235	IL State Disbursement Unit	-144.30
05/15/2018	41236	A.B. Hatchery and Garden Center	-150.00
05/15/2018	41237	Audiology Innovations	-363.00
05/15/2018	41238	BL Pest Control	-35.00
05/15/2018	41239	Cold Spring Memorial Group	-223.20
05/15/2018	41240	Illinois Route 66 Scenic Byway Inc	-100.00
05/15/2018	41241	Pontiac Granite Co Inc	-150.00
05/15/2018	41242	AT&T Mobility	-157.81
05/15/2018	41243	RP Lumber Company Inc	-20.01
05/15/2018	41244	Midwest Equipment	-188.02
05/15/2018	41245	Evergreen FS Inc	-1,216.12
05/15/2018	41246	VISA BMCU...1484	-5,518.99
05/15/2018	41247	Dave Capodice Excavating Inc	-569.70
05/15/2018	41248	PC Guy	-355.98
05/15/2018	41249	Heartland Bank & Trust - mausoleum	-5,066.00
05/17/2018	Deposit	HBT - Heartland Bank & Trust	20.00
05/18/2018	Deposit	HBT - Heartland Bank & Trust	50.00
05/18/2018	Deposit	HBT - Heartland Bank & Trust	1,025.00
05/22/2018	41250	Thoennes, Rick dba TNT Tree Service	-700.00
05/22/2018	41251	Midwest Equipment II	-307.87
05/22/2018	41252	City of Bloomington Water Dept	-347.36
05/22/2018	41253	NICOR Gas	-136.48
05/22/2018	41254	Frontier Communications	-234.90
05/29/2018	41255	Aaron M Anderson	-250.00
05/29/2018	41256	Christopher D Anderson	-250.00
05/29/2018	41257	Billy D Crow	-250.00
05/29/2018	41258	Tina M Crow	-250.00
05/29/2018	41259	Kyle J Durlinger	-250.00
05/29/2018	41260	Terry L Hansen	-250.00
05/29/2018	41261	Gabrielle Y Nichols -	-250.00
05/29/2018	41262	Wesley A Novy	-250.00
05/29/2018	41263	Deonte A Tucker	-250.00
05/29/2018	40849876	EFTPS - IRS	-391.88
05/31/2018	Deposit	HBT - Heartland Bank & Trust	405.00
05/31/2018	8064	City of Bloomington TWP - PPRT	7,948.08
05/31/2018	20180531	Payroll Direct Deposit	-11,258.82
05/31/2018	44018185	EFTPS - IRS	-3,402.18
05/31/2018	41264	TX Child Support SDU	-85.00
05/31/2018	41265	IL State Disbursement Unit	-144.30
05/31/2018	41266	City of Bloomington TWP - Reimburse	-12,494.53
05/31/2018	41267VOID	VOID	0.00
05/31/2018	41268VOID	VOID	0.00
05/31/2018	41269	TOIRMA	-19,725.00
05/31/2018	0316298528	IL Dept of Revenue	-1,219.93
05/31/2018	Credit	Interest	18.06
Total			<u><u>2,113.93</u></u>

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CERTIFICATE FOR PAYMENT OF ACCOUNTS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)
COUNTY OF McLEAN)

)SS

Town of the City of Bloomington

OFFICE OF THE TOWN SUPERVISOR--ALL ACCOUNTS

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Board of Trustees. These amounts include billings that have been received from **May 29, 2018, to June 25, 2018.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Board of Trustees.

Subscribed and sworn to before me this **25th day of June 2018.**

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

Notary Public

This **25th day of June 2018.**

WE, the undersigned BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the TOWNSHIP BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have passed this Motion at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Town Clerk

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GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"

REQUEST FOR PAYMENT: **June 25, 2018** Meeting

Compensation (Salaries)			Due	Amount
7011	TWP Supervisor	D Skillrud	06/30/18	\$ 3,916.67
7011	TWP Supervisor	D Skillrud	07/15/18	\$ 3,916.67
7021	TWP Assessor	S Scudder	06/30/18	\$ 4,000.00
7021	TWP Assessor	S Scudder	07/15/18	\$ 4,000.00
7041	Town Trustee 05/28/2018	Ward 1: J Mathy	06/30/18	\$ 20.00
7041	Town Trustee 05/28/2018	Ward 2: D Sage	06/30/18	\$ -
7041	Town Trustee 05/28/2018	Ward 3: M Mwilambwe	06/30/18	\$ 20.00
7041	Town Trustee 05/28/2018	Ward 4: A Buragas	06/30/18	\$ 20.00
7041	Town Trustee 05/28/2018	Ward 5: J Painter	06/30/18	\$ 20.00
7041	Town Trustee 05/28/2018	Ward 6: K Schmidt	06/30/18	\$ 20.00
7041	Town Trustee 05/28/2018	Ward 7: S Black	06/30/18	\$ 20.00
7041	Town Trustee 05/28/2018	Ward 8: D Hauman	06/30/18	\$ 20.00
7041	Town Trustee 05/28/2018	Ward 9: K Bray	06/30/18	\$ 20.00
7041	Town Trustee 05/28/2018	Mayor: T Renner	06/30/18	\$ 20.00
Compensation (Salaries) TOTAL				\$ 16,013.34
Assessor's Claims				
9151	Auto Expense	Parkway Auto Laundry	06/30/18	\$ 50.00
9161	Telephone	Frontier/Verizon North (Estimated)	06/30/18	\$ 300.00
9171	Utilities	City of Bloomington Water Dept (Estimated)	06/30/18	\$ 150.00
9171	Utilities	Illinois Power Co dba Ameren Illinois (Estimated)	06/30/18	\$ 400.00
9171	Utilities	NICOR Gas (Estimated)	06/30/18	\$ 250.00
9251	Education/Meetings/Conferences	BMCU Visa/IAAO/Others (Estimated)	06/30/18	\$ 100.00
9251	Education/Meetings/Conferences	BMCU Visa/IDPR	06/30/18	\$ 153.53
9271	Appraisal Services	Danny Bowman (Estimated)	06/30/18	\$ 5,000.00
9291	Janitorial	Soaring Eagle Cleaning Services LLC	06/30/18	\$ 150.00
9301	Computer Services	BMCU Visa/BNAR/MLS/Coldwell Bankers	06/30/18	\$ 60.00
9301	Computer Services	BMCU Visa/Craftsman	06/30/18	\$ 100.00
9301	Computer Services	BMCU Visa/Verizon Wireless (Estimated)	06/30/18	\$ 100.00
Assessor's Claims TOTAL				\$ 6,813.53
Services & Expenses				
1028	Membership Dues	McLean County Elected Officials	06/30/18	\$ 75.00
1028	Membership Dues	Township Officials of Illinois (TOI)	06/30/18	\$ 1,246.38
1030	Legal Expense	Mescher Law	06/30/18	\$ 1,469.00
1035	Publishing	Pantagraph (Estimated)	06/30/18	\$ 275.00
1040	Building Maintenance	American Pest Control	06/30/18	\$ 74.00
1042	Janitorial Services & Supplies	BMCU Visa/Kaeb Sanitary Supply/Quill/Others (Estimated)	06/30/18	\$ 250.00
1042	Janitorial Services & Supplies	Soaring Eagle Cleaning Services LLC	06/30/18	\$ 262.50
1045	Special Projects	BMCU Visa/Ameren/Titan Lighting/Others (Estimated)	06/30/18	\$ 2,500.00
Services & Expenses TOTAL				\$ 6,151.88
Supervisor's Claims				
8121	Janitorial	Soaring Eagle Cleaning Services	06/30/18	\$ 187.50
8131	Utilities	City of Bloomington Water Dept (Estimated)	06/30/18	\$ 78.64
8131	Utilities	Illinois Power Co dba Ameren Illinois	06/30/18	\$ 401.66
8131	Utilities	NICOR Gas (Estimated)	06/30/18	\$ 39.04
8141	Telephones	Frontier/Verizon North	06/30/18	\$ 350.00
8151	Car Expense	S Uzueta/others (Estimated)	06/30/18	\$ 220.61
8151	Car Expense	T Maruna/others	06/30/18	\$ 156.68
8151	Car Expense	D Skillrud/others (Estimated)	06/30/18	\$ 193.71
8161	Education/Conference/Meetings	BMCU VISA/A Howe/others	06/30/18	\$ 144.69
8161	Education/Conference/Meetings	BMCU VISA/T Turner/others	06/30/18	\$ 144.69
8181	Equipment Repair/Rental	Xerox Financial Services	06/30/18	\$ 242.52
8191	Office Supplies	BMCU Visa/Quill/Others (Estimated)	06/30/18	\$ 1,000.00
8201	Printing	BMCU VISA/B&B Awards/Copy Shop/Other	06/30/18	\$ 100.00
8221	Computer/Contract Services	EFT-Valutec	06/30/18	\$ 90.40
Supervisor's Claims TOTAL				\$ 3,350.14
TOTAL Request for Payment				\$ 32,328.89

Town of the City of Bloomington

STATEMENT OF FUNDS

Month of: MAY 2018

		Cemetery Fund	General Town Fund	General Assistance	COMBINED FUNDS
Fund Balances at Beginning of Month		\$ 735,594	\$ 1,283,193	\$ 613,364	\$ 2,632,151
Revenues	Interest	\$ 43	\$ 862	\$ 130	\$ 1,035
	Income from Trusts	\$ 25			\$ 25
	Other Income	\$ 448	\$ 3,977		\$ 4,425
	Personal Property Replacement Tax	\$ 7,948	\$ 24,244	\$ 4,707	\$ 36,899
	Opening/Closing Fees	\$ 525			\$ 525
	Sales	\$ 3,771			\$ 3,771
	Inspection Fee	\$ 300			\$ 300
	Refunds and Recoveries			\$ 5,721	\$ 5,721
	Tax Levy	\$ 108,827	\$ 331,949	\$ 64,450	\$ 505,226
	Total Revenues	\$ 121,887	\$ 361,032	\$ 75,009	\$ 557,927
Expenditures	Administrative Expenses	\$ 26,820			\$ 26,820
	Assessor's Office		\$ 3,165		\$ 3,165
	Capital Improvements	\$ 11,894			\$ 11,894
	Casework/General Assistance			\$ 26,491	\$ 26,491
	Cemetery Operations	\$ 4,307			\$ 4,307
	Compensation & Benefits	\$ 42,875	\$ 98,588		\$ 141,463
	Services & Expenses		\$ 18,794		\$ 18,794
	Supervisor's Office		\$ 1,010		\$ 1,010
	Total Expenditures	\$ 85,896	\$ 121,557	\$ 26,491	\$ 233,943
Fund Balances at Month End		\$ 771,586	\$ 1,522,668	\$ 661,882	\$ 2,956,135

Revenue Distribution Report

Fiscal Year To Date ~ FY2019

		Cemetery Fund	Town Admin. Fund	General Assistance	COMBINED FUNDS
	Tax Levy Extension for Tax Year 2017	\$ 506,525	\$ 1,545,023	\$ 299,977	\$ 2,351,525
	Percentage	21.5403%	65.7030%	12.7567%	100.0000%
Personal Property Replacement Tax					
	08/03/2017 correction on 04/24/2018	\$ 336	\$ 992	\$ 166	\$ 1,493
	04/10/2018 03-2018	\$ 7,797	\$ 23,784	\$ 4,618	\$ 36,199
	05/07/2018 04-2018	\$ 7,948	\$ 24,244	\$ 4,707	\$ 36,899
	TOTAL	\$ 16,081	\$ 49,019	\$ 9,491	\$ 74,591
Tax Levy Extension for Tax Year 2017					
	05/29/2018 01-2018	\$ 108,827	\$ 331,949	\$ 64,450	\$ 505,226
	TOTAL	\$ 108,827	\$ 331,949	\$ 64,450	\$ 505,226

CITY of BLOOMINGTON TOWNSHIP
JOHN M SCOTT HEALTH RESOURC CENTER
EVERGREEN MEMORIAL CEMETERY

TO: Township Trustees
FROM: Deborah L Skillrud, TWP Supervisor & JMSHRC Administrator
DATE: June 25, 2018
RE: Township Supervisor's Report/John M Scott Administrator's Report

1. Township: Total May cases for General Assistance listed on attached System Activity Report.
Jobs: (1) Mechanical Devices

Of thirty-three (33) new township recipients: five (5) are considered homeless, twenty-six (26) are renters and one (1) resides in subsidized housing.

New clients by age: Five clients (15.2%) age 18 - 25; thirteen clients (39.4%) age 26 - 40; nine clients (27.3%) age 41 - 50, and six clients (18.2%) age 51 – 62.

Nine, (9), recipients in Job Training participated in Job Skills classes at HSHM.

Seven, (7), recipients in Workfare participated in self-enhancement classes HSHM.

Sixteen, (16), recipients in Workfare participated in Holistic Health Classes, hosted at Community Room at Bloomington Public Library.

Five, (5), recipients participated in Skills to Succeed at COBT with three (3) graduates from the first class.

Two, (2), recipients provided low strain work at COBT.

One, (1), recipient completed Art Therapy class.

Fifty-eight, (58), individuals, (41 GA and 17 EA), attended orientation throughout the month of May. This figure is eight (8) lower than in the month of April.

Township recipient appealed workfare sanction which initiated a Public Aid Committee Hearing in May. Sanction was upheld by the Public Aid Committee.

Ameren Assessment report addressed Township Building's lighting. Ameren estimates an annual savings of \$2,112 by changing all of the buildings fluorescent tubes to LED. Potential payback is one (1) year.

FY2018 Audit is currently under review. The goal is to present same at the Board's July 23, 2018 meeting.

I am scheduled for surgery on June 27, 2018. At this time, I anticipate being in attendance for the July 23, 2018 Township Board Meeting.

2. Scott Health Resources: FY2018 Statistics

	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	YTD FY20	YTD FY20
Private Dental	2												2	--
Private Dental Procedures	2												2	8
MCHD Dental	0												0	1
MCHD Dental Procedures	0												0	10
Health Referrals Orders	2												2	8
Med. Equipment/Supplies	0												0	0
Prescriptions Paid	6												6	1
# Maternal/Child Trips	2												2	18
# M/C Passengers	2												2	16
# Adult Medical Trips	28												28	60
# Adult Medical	14												14	32

The free Gary S. Johnson dental clinic was held on Saturday, May 12, 2018. Forty-three, (43), people were served.

System Activity Report

[5/1/2018 - 5/31/2018] Report Date: 6/15/2018

General Assistance

Grants (New Clients) :	15	\$3,627.54
Grants (Previous Clients) :	79	\$20,557.87
In-Process :	0	
Denials :	18	
Sanctions :	16	
Terminations :	12	
	140	\$24,185.41

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	12	
Workfare :	36	
	48	

General Assistance - Work Program Expenses

Haircut :	6	\$30.00
Birth Certificates :	1	\$23.00
WF 1-Ride :	1	\$3.00
WF 30 Day :	69	\$2,208.00
WF 7 Day Bus :	12	\$120.00
WF Gasoline :	5	\$160.00
	94	\$2,544.00

Emergency Assistance

Grants :	11	\$3,776.04
In-Process :	0	
Denials :	1	
	12	\$3,776.04

Additional Assistance

Transient :	1	\$14.00
	1	\$14.00

Additional Activity

A Call (phone/fax/email) :	314	
A Face-to-Face :	394	
General - Intake :	103	
General - Orientation :	120	
General - Other :	9	
General - Reschedule :	2	
JMS - Appointment :	2	
JMS - General :	6	
JMS - Medicaid Denial :	2	
JMS - Transportation :	10	
R - BHA :	2	
R - Chestnut :	2	
R - CHS :	5	
R - DHS :	1	
R - DORS :	2	
R - IDES :	1	
R - MCCA / LIHEAP :	8	
R - Other :	27	
R - Parole / Probation :	5	
R - PATH :	3	
R - Salvation Army :	7	
R - SSI :	4	
WF - Appointment :	50	
WF - Light Duty :	1	
WF - Sanction :	5	
WF - Work Sponsor Site :	122	
WF Training/Education :	70	
	1,277	
Grand Totals:	1,572	\$30,519.45



Steven R. Scudder, Assessor
607 S. Gridley St. Suite A, Bloomington, IL 61701
Tel: (309) 828-6016 Fax: (309) 829-0663
stevenr@assessor-blm.com www.assessor-blm.com

From: Steve Scudder
Date: June 21, 2018
Subject: Assessor Report

- Assessment Ratios
- Working on 2018 Assessments
- New Web site view (demonstration)

We received the ratio breakdown from the Department of Revenue. These are the 2017 sales to their assessment ratio. 33.33 is the desired outcome of the sales ratio. The county for the three years of sales is at 33.15. The City for the three years of sales is at 33.25. This would indicate that the sales prices and the assessments are balanced.

Non-farm by Township	2015	2016	2017	3-Year Average
Allin / Dale	-	32.28	33.16	--
Bloomington	33.56	31.66	33.11	32.78
Bloomington City	33.20	33.40	33.16	33.25
Danvers	33.53	33.32	-	--
Dry Grove / White Oak	33.98	33.24	32.35	33.19
Empire	32.82	33.39	34.40	33.54
Hudson	32.76	34.73	32.15	33.21
Lexington	-	31.76	33.69	--
Normal	33.44	33.28	32.86	33.19
Old Town	33.86	32.02	31.46	32.45
Randolph	32.64	33.45	32.64	32.91
Towanda	-	-	33.65	--
ALL OTHERS	33.29	32.64	32.41	---
NON-FARM WEIGHTED	33.28	33.21	32.97	33.15

2018 Residential Neighborhood Equalization Adjustments

