



**BOARD OF TRUSTEES FOR THE TOWN OF THE CITY OF BLOOMINGTON
GOVERNMENT CENTER CHAMBERS, 4TH FLOOR, ROOM #400
115 E. WASHINGTON STREET, BLOOMINGTON, IL 61701
MONDAY, JUNE 24, 2024, 5:30 PM**

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Public Comment

Individuals wishing to provide emailed public comment must email comments to publiccomment@cityblm.org at least 15 minutes before the start of the meeting. Individuals wishing to speak in-person may register at cityblm.org/register at least 5 minutes before the start of the meeting.

5. Consent Agenda

Items listed on the Consent Agenda are approved with one motion; Items pulled from the Consent Agenda for discussion are listed and voted on separately.

A. Consideration and Action to Approve the Minutes of the May 28, 2024, Regular Session of the City of Bloomington Township Board Meeting, as requested by the Township Clerk . *(Recommended Motion: The proposed Minutes be approved.)*

B. Consideration and Action to Certify the May 2024 Statement of Funds for the General Town Administration Fund, General Assistance Fund, and Cemetery Fund, as requested by the Township Supervisor . *(Recommended Motion: The May 2024 Statement of Funds be certified.)*

C. Consideration and Action to Approve the June 24, 2024 General Town Fund Request for Payment, as requested by the Township Supervisor . *(Recommended Motion: The June 24, 2024 Request for Payment be approved.)*

6. Regular Agenda

A. Consideration and Action to Extend the Contract with Phillips & Associates, CPAs, P.C. as the Township and Cemetery Financial Auditor for Fiscal Years 2025 and 2026, as requested by the City of Bloomington Township . *(Recommended Motion: The contract with Phillips & Associates, CPAs, P.C. to serve as the Township and Cemetery Financial Auditor be extended for Fiscal Years 2025 and 2026.)*

7. Reports by Elected Officials

- A. Presentation and Discussion of the Township Supervisor's Report, as requested by the City of Bloomington Township . (*Recommended Motion: None; presentation only.*)
- B. Presentation and Discussion of the Township Assessor's Report, as requested by the City of Bloomington Township . (*Recommended Motion: None; presentation only.*)

8. Adjournment

Individuals with disabilities planning to attend the meeting who require reasonable accommodations to observe and/or participate, or who have questions about the accessibility of the meeting, should contact the City's ADA Coordinator at 309-434-2468 or mhurt@cityblm.org.



REGULAR AGENDA ITEM NO. 5.A.

FOR CITY OF BLOOMINGTON TOWNSHIP: June 24, 2024

WARD IMPACTED: Town of the City of Bloomington

SUBJECT: Consideration and Action to Approve the Minutes of the May 28, 2024, Regular Session of the City of Bloomington Township Board Meeting

RECOMMENDED MOTION: The proposed Minutes be approved

STRATEGIC PLAN LINK:

STRATEGIC PLAN SIGNIFICANCE:

BACKGROUND: In compliance with the Open Meetings Act 5 ILCS 120/2.06(b), minutes must be approved within thirty days after the meeting or at the second subsequent regular meeting, whichever is later. The minutes have been reviewed and certified as correct and complete by the Township Clerk and made available for public inspection and posted to the Township website, pending Board approval.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

Respectfully submitted for consideration.

Prepared by: Amanda Stutsman, Deputy City Clerk

ATTACHMENTS:

[4A 20240528 Township_Regular_Session_Minutes.pdf](#)



MINUTES
TOWNSHIP - REGULAR SESSION
MONDAY, MAY 28, 2024, 5:30 PM

The Board of Trustees for the Town of the City of Bloomington convened in regular session in the Government Center Boardroom at 5:30 P.M., Monday, May 28, 2023. The meeting was called to order by Trustee Boelen who led the Pledge of Allegiance.

Trustee Mwilambwe arrived at 5:31 P.M.

Roll Call

Attendee Name	Title	Status
Mboka Mwilambwe	Trustee, Chair	Present
Jenna Kearns	Trustee	Present
Donna Boelen	Trustee	Present
Sheila Montney	Trustee	Present
John Danenberger	Trustee	Absent
Nick Becker	Trustee	Present
Cody Hendricks	Trustee	Present
Mollie Ward	Trustee	Present
Kent Lee	Trustee	Present
Tom Crumpler	Trustee	Present

Elected Officials / Staff Present: Deborah L. Skillrud, Township Supervisor; Steve Scudder, Township Assessor; and Leslie Yocum, Township Clerk.

Public Comment

Trustee Mwilambwe read a statement of public procedure. Surena Fish spoke in person. No emailed public comment was received.

Consent Agenda

Items listed on the Consent Agenda are approved with one motion; Items pulled from the Consent Agenda for discussion are listed and voted on separately.

Trustee Hendricks made a motion, seconded by Trustee Boelen, to approve the consent agenda as presented.

Trustee Mwilambwe directed the clerk to call roll:

AYES: Kearns; Boelen; Montney; Becker; Hendricks; Ward; Lee; Crumpler; Mwilambwe

Motion carried.

Item 5.A. Consideration and Action to Approve the Minutes of the April 22, 2024, Regular Session of the City of Bloomington Township Board Meeting, as requested by the Township Clerk. (Recommended Motion: The proposed Minutes be approved.)

Item 5.B. Consideration and Action to Certify the April 2024 Statement of Funds for the General Town Administration Fund, General Assistance Fund, and Cemetery Fund, as

requested by the Township Supervisor. (Recommended Motion: The April 2024 Statement of Funds be certified.)

Item 5.C. Consideration and Action to Approve the May 28, 2024 General Town Fund Request for Payment, as requested by the Township Supervisor. (Recommended Motion: The May 28, 2024 Request for Payment be approved.)

Regular Agenda

There were no Regular Agenda Items to present or discuss.

Reports by Elected Officials

The following item was presented:

Item 7.A. Presentation and Discussion of the Township Supervisor's Report, as requested by the City of Bloomington Township.

Supervisor Deb Skillrud recognized Township staff and Leslie Yocum, Township Clerk for their work organizing and executing the Special Township meeting. She reported difficulties in finding a qualified individual for the position of Workfare Coordinator for the Promoting Others to Succeed ("POTS") Recycle Program.

Trustee Ward and Supervisor Skillrud discussed the Workfare Coordinator position details.

Trustee Montney suggested considering using City staff or shared staffing.

The following item was presented:

Item 7.B. Presentation and Discussion of the Township Assessor's Report, as requested by the City of Bloomington Township.

Assessor Steve Scudder reported that tax bills were distributed recently and discussed his team's role in the tax assessment process.

Trustee Boelen and Assessor Scudder discussed factors that affected property assessments.

Adjournment

Board Member Boelen made a motion, seconded by Board Member Hendricks, to adjourn the meeting.

Trustee Mwilambwe directed the clerk to call roll:

AYES: Kearns; Boelen; Montney; Becker; Hendricks; Ward; Lee; Crumpler; Mwilambwe

Motion carried (viva voce).

The Meeting Adjourned at 5:43 PM.

CITY OF BLOOMINGTON

Amanda Stutsman, Deputy Township Clerk



REGULAR AGENDA ITEM NO. 5.B.

FOR CITY OF BLOOMINGTON TOWNSHIP: June 24, 2024

WARD IMPACTED: Town of the City of Bloomington

SUBJECT: Consideration and Action to Certify the May 2024 Statement of Funds for the General Town Administration Fund, General Assistance Fund, and Cemetery Fund

RECOMMENDED MOTION: The May 2024 Statement of Funds be certified

STRATEGIC PLAN LINK:

STRATEGIC PLAN SIGNIFICANCE:

BACKGROUND: Pursuant to Illinois Statute 60 ILCS 1/80-15, the Township Board of Trustees shall examine and certify the accounts of the Supervisor for all money received and distributed by them, including all expenses necessarily incurred for the use and benefit of the Township as well as for General Assistance.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

Respectfully submitted for consideration.

Prepared by: Debbie Stilwell,

ATTACHMENTS:

[4B 20240531 Supervisor's Board Financials.pdf](#)

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL TOWN ADMINISTRATION FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of May 2024**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **24th day of June 2024**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **24th day of June 2024**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL TOWN ADMINISTRATION FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$2,881,302.31** in ILLINOIS FUNDS in SPRINGFIELD, ILLINOIS, **\$137,212.02** in PRAIRIE STATE BANK & TRUST (30) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, a balance of **\$405,049.79** in PRAIRIE STATE BANK & TRUST (64) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$10.43** in BLOOMINGTON MUNICIPAL CREDIT UNION in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL TOWN ADMINISTRATION FUND of said TOWN.

WARD 1: Jenna L Kearns

WARD 6: Cody Hendricks

WARD 2: Donna Boelen

WARD 7: Mary "Mollie" Ward

WARD 3: Sheila Montney

WARD 8: Kent Lee

WARD 4: John W Danenberger

WARD 9: Tom Crumpler

WARD 5: Nick Becker

Trustee Mboka Mwiliambwe

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

Town of the City of Bloomington--General Town Administration Fund

Month of: **May**

Public Funds at Commencement

Cash: Prairie State Bank & Trust (30) Checking Balance	\$ 111,870
Cash: Bloomington Municipal Credit Union (48,20) Combined Balances	\$ 10
Investments: Illinois Fund (85)	\$ 2,945,313
Investments: Prairie State Bank & Trust (64)	\$ 122,636

Public Funds at Commencement \$ 3,179,829

Public Funds Received This Month

Interest: Prairie State Bank (30)	\$ 25
Interest: Prairie State Bank (64)	\$ 22
Interest: Illinois Funds (1085)	\$ 13,176
Other Income - Cemetery Benefits	\$ 4,297
Other Income - Retiree Insurance	\$ 2,241
Other Income - GA Administration	\$ 35
Other Income - Workfare (POTS)	\$ 180
Other Income	\$ (192)
Personal Property Replacement Tax	\$ 51,140
Tax Levy	\$ 282,391

Public Funds Received This Month \$ 353,317

Public Funds Available \$ 3,533,145

Public Funds Expended This Month

Change in Payroll Liabilities **05/31/2024** \$ (12,993)

TOTAL Public Funds at Month End **\$ 3,423,575**

Public Funds at Month End

Cash: Prairie State Bank & Trust (30) Checking Balance	\$ 137,212
Cash: Bloomington Municipal Credit Union (48,20) Combined Balances	\$ 10
Investments: Illinois Fund (85)	\$ 2,881,302
Investments: Prairie State Bank & Trust (64)	\$ 405,050

TOTAL Public Funds at Month End **\$ 3,423,575**

Checking Account Activity

Prairie State Bank & Trust (30) Balance at Commencement \$ 111,870

Deposits	Interest: Prairie State Bank & Trust (30)	\$ 25
	Other Income - Cemetery Benefits	\$ 4,297
	Other Income - Retiree Insurance	\$ 2,241
	Other Income - Workfare (POTS)	\$ 180
	Other Income - GA Administration	\$ 35
	Other Income	\$ (192)
	Transfer from Prairie State Bank & Trust Reserve (64)	\$ 150,000
	Total Deposits for Month	\$ 156,587

Total Funds Available \$ 268,457

Checks Written

Assessor's Office Expenses	\$ 4,429
Community Agency Funding	\$ 471
Compensation & Benefits	\$ 113,449
Services & Expenses	\$ 2,633
Supervisor's Office Expenses	\$ 1,582
PPRT Transfer to Cemetery Fund	\$ 18,577
PPRT Transfer to General Assistance Fund	\$ 3,096
Total Checks Written	\$ 144,238

Change in Payroll Liabilities 05/31/2024 \$ (12,993)

Total Checks Written \$ 131,245

Prairie State Bank & Trust (30) Balance at Month End **\$ 137,212**

Prairie State Bank & Trust (30) Reconciliation at Month End

Balance per Bank Statement	\$ 244,467
Plus Outstanding Deposits	\$ 2,241
Less Outstanding Checks	\$ (109,496)

Checkbook Balance per Reconciliation **\$ 137,212**

Town of the City of Bloomington--General Town Administration Fund

Statement of Receipts and Disbursements

		<u>May-24</u>	
Revenue			
7000 Interest		\$	13,224
7400 Other Income		\$	6,562
7600 Personal Property Replacement Tax		\$	51,140
7800 Tax Levy		\$	282,391
	Total Revenue		\$ 353,317
	Total Income		<u>\$ 353,317</u>
Expense			
Assessor's Office			
9151 Auto Expense		\$	96
9171 Utilities		\$	357
9201 Office Supplies		\$	475
9251 Education/Meetings/Conferences		\$	790
9271 Appraisal Services		\$	1,040
9291 Janitorial		\$	175
9301 Computer Services		\$	1,346
9312 Membership Dues		\$	150
	Total Assessor's Office		\$ 4,429
Community Agency Funding			
1025 GA Client Services		\$	471
	Total Community Agency Funding		\$ 471
Compensation (Salaries) & Benefits			
7011 TWP Supervisor		\$	7,833
7021 TWP Assessor		\$	8,000
7031 Town Clerk		\$	200
7051 General Assistance Staff		\$	17,234
7052 General Town Staff		\$	15,704
7061 Deputy Assessors		\$	38,712
7081 IMRF/Employer (2024 = 8.01%)		\$	6,503
7091 FICA (SS/MC)/Employer		\$	6,317
7101 Group Medical/Employer		\$	12,916
7102 LifeLock		\$	30
	Total Compensation (Salaries) & Benefits		\$ 113,449
Services & Expenses			
1028 Membership Dues		\$	25
1030 Legal Expense		\$	2,128
1038 Other Expenditures		\$	30
1040 Building Maintenance		\$	144
1042 Janitorial Services & Supplies		\$	306
	Total Services & Expenses		\$ 2,633
Supervisor's Office			
8121 Janitorial		\$	219
8131 Utilities		\$	535
8161 Education/Conference/Meetings		\$	344
8171 Equipment		\$	301
8191 Office Supplies		\$	26
8221 Computer/Contract Services		\$	157
	Total Supervisor's Office		\$ 1,582
	Total Expense		<u>\$ 122,564</u>
Net Income			<u>\$ 230,752</u>

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison

Income	<u>May-24</u>	FY2025 <u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
7000 Interest	\$ 26,332	\$ 60,000	\$ (33,668)	43.9%
7400 Other Income	\$ (936)	\$ 45,450	\$ (46,386)	-2.1%
Other Income: Grants	\$ -	\$ 5,000	\$ (5,000)	0.0%
Other Income: TWP IGAs	\$ 110	\$ 1,000	\$ (890)	11.0%
7450 Township Litigation Income	\$ -	\$ 25	\$ (25)	0.0%
7600 Personal Property Replacement Tax	\$ 72,293	\$ 300,000	\$ (227,707)	24.1%
7800 Tax Levy	\$ 282,391	\$ 1,651,600	\$ (1,369,209)	17.1%
Total Revenue	\$ 380,190	\$ 2,163,075	\$ (1,782,885)	17.6%
Total Income	\$ 380,190	\$ 2,163,075	\$ (1,782,885)	17.6%
Expense				
Assessor's Office				
9141 Rent/Debt Service	\$ -	\$ 21,544	\$ (21,544)	0.0%
9151 Auto Expense	\$ 1,940	\$ 3,000	\$ (1,060)	64.7%
9161 Telephone	\$ -	\$ 3,000	\$ (3,000)	0.0%
9171 Utilities	\$ 679	\$ 5,800	\$ (5,121)	11.7%
9191 Postage	\$ -	\$ 300	\$ (300)	0.0%
9201 Office Supplies	\$ 475	\$ 2,000	\$ (1,525)	23.8%
9211 Publications & Printing	\$ -	\$ 500	\$ (500)	0.0%
9231 Equipment	\$ -	\$ 6,000	\$ (6,000)	0.0%
9241 Equipment Repair/Rental	\$ -	\$ 1,500	\$ (1,500)	0.0%
9251 Education/Meetings/Conferences	\$ 1,703	\$ 9,000	\$ (7,297)	18.9%
9261 Replatting & Remapping	\$ -	\$ 9,000	\$ (9,000)	0.0%
9271 Appraisal Services	\$ 1,950	\$ 100,000	\$ (98,050)	2.0%
9291 Janitorial	\$ 350	\$ 2,000	\$ (1,650)	17.5%
9301 Computer Services	\$ 1,635	\$ 20,000	\$ (18,365)	8.2%
9302 CAMA Services	\$ -	\$ 10,000	\$ (10,000)	0.0%
9311 Mapping/GIS Services	\$ -	\$ 100,000	\$ (100,000)	0.0%
9312 Membership Dues/Assessor's Staff	\$ 150	\$ 2,500	\$ (2,350)	6.0%
Total Assessor's Office	\$ 8,883	\$ 296,144	\$ (287,261)	3.0%
Community Agency Funding				
1021 Grant #1 (<i>future community need</i>)	\$ -	\$ 150,000	\$ (150,000)	0.0%
1023 Community Medical	\$ -	\$ 25,000	\$ (25,000)	0.0%
1025 GA Workfare Development/Client Services	\$ 753	\$ 50,000	\$ (49,247)	1.5%
1026 Youth Services	\$ -	\$ 35,000	\$ (35,000)	0.0%
1027 Senior Services	\$ -	\$ 80,000	\$ (80,000)	0.0%
Total Community Agency Funding	\$ 753	\$ 340,000	\$ (339,247)	0.2%
Compensation & Benefits				
7011 TWP Supervisor	\$ 15,667	\$ 94,000	\$ (78,333)	16.7%
7021 TWP Assessor	\$ 19,000	\$ 96,000	\$ (77,000)	19.8%
7031 Town Clerk	\$ 400	\$ 2,500	\$ (2,100)	16.0%
7041 Town Trustees	\$ -	\$ 2,800	\$ (2,800)	0.0%
7051 General Assistance Staff	\$ 31,206	\$ 200,000	\$ (168,794)	15.6%
7052 General Town Staff	\$ 31,790	\$ 175,000	\$ (143,210)	18.2%
7061 Deputy Assessors	\$ 75,626	\$ 420,000	\$ (344,374)	18.0%
7081 IMRF/Employer (2024 = 8.01%)	\$ 12,911	\$ 125,000	\$ (112,089)	10.3%
7091 FICA (SS/MC)/Employer	\$ 12,524	\$ 77,000	\$ (64,476)	16.3%
7101 Group Medical/Employer	\$ 24,372	\$ 218,800	\$ (194,428)	11.1%
7102 LifeLock	\$ 30	\$ 1,200	\$ (1,170)	2.5%
7111 State Unemployment/Employer	\$ -	\$ 3,000	\$ (3,000)	0.0%
Total Compensation & Benefits	\$ 223,525	\$ 1,415,300	\$ (1,191,775)	15.8%

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison (cont.)

Services & Expenses	<u>May-24</u>	FY2025	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
1028 Membership Dues	\$ 1,731	\$ 2,000	\$ (269)	86.6%	
1029 Auditing Expense	\$ -	\$ 8,000	\$ (8,000)	0.0%	
1030 Legal Expense	\$ 2,128	\$ 12,000	\$ (9,872)	17.7%	
1034 Insurance	\$ 12,219	\$ 13,000	\$ (781)	94.0%	
1035 Publishing	\$ 154	\$ 2,000	\$ (1,846)	7.7%	
1038 Other Expenditures	\$ 2,205	\$ 4,000	\$ (1,795)	55.1%	
1039 Debt Service: Principle & Interest	\$ -	\$ 1,000	\$ (1,000)	0.0%	
1040 Building Maintenance	\$ 578	\$ 45,000	\$ (44,422)	1.3%	
1042 Janitorial Services & Supplies	\$ 613	\$ 6,000	\$ (5,388)	10.2%	
1043 Building Security	\$ -	\$ 1,000	\$ (1,000)	0.0%	
1044 Building Repairs	\$ -	\$ 100,000	\$ (100,000)	0.0%	
1045 Special Projects	\$ 441	\$ 185,000	\$ (184,559)	0.2%	
Total Services & Expenses	\$ 20,069	\$ 379,000	\$ (358,931)	5.3%	
Capital Fund Reserve					
Comfort Station: East Side Basin	\$ -	\$ 1	\$ (1)	0.0%	
Program Facility	\$ -	\$ 1	\$ (1)	0.0%	
Township Building Improvements	\$ -	\$ 525,163	\$ (525,163)	0.0%	
Total Capital Fund Reserve	\$ -	\$ 525,165	\$ (525,165)	0.0%	
Supervisor's Office					
8091 Postage	\$ -	\$ 3,000	\$ (3,000)	0.0%	
8101 Rent/Debt Service	\$ -	\$ 20,000	\$ (20,000)	0.0%	
8121 Janitorial	\$ 438	\$ 3,500	\$ (3,063)	12.5%	
8131 Utilities	\$ 1,018	\$ 10,000	\$ (8,982)	10.2%	
8141 Telephones	\$ -	\$ 5,000	\$ (5,000)	0.0%	
8151 Car Expense	\$ 54	\$ 3,500	\$ (3,446)	1.6%	
8161 Education/Conference/Meetings	\$ 564	\$ 3,500	\$ (2,936)	16.1%	
8171 Equipment	\$ -	\$ 5,000	\$ (5,000)	0.0%	
8181 Equipment Repair/Rental	\$ 603	\$ 8,000	\$ (7,397)	7.5%	
8191 Office Supplies	\$ 230	\$ 6,000	\$ (5,771)	3.8%	
8201 Printing	\$ -	\$ 3,000	\$ (3,000)	0.0%	
8211 Publications	\$ -	\$ 1,000	\$ (1,000)	0.0%	
8221 Computer/Contract Services	\$ 414	\$ 20,000	\$ (19,586)	2.1%	
8241 Membership Dues	\$ 5	\$ 450	\$ (445)	1.1%	
Total Supervisor's Office	\$ 3,325	\$ 91,950	\$ (88,625)	3.6%	
Emergency Transfer of Funds					
9000 GT Funds Transferred to GA Fund	\$ -	\$ 200,000	\$ (200,000)	0.0%	
Total Emergency Transfer of Funds	\$ -	\$ 200,000	\$ (200,000)	0.0%	
Total Expense	\$ 256,555	\$ 3,247,559	\$ (2,991,004)	7.9%	
Net Income	\$ 123,635	\$ (1,084,484)	\$ 1,208,119		

Town of the City of Bloomington--General Town Administration Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
05025 - Prairie State Bank & Trust (30)			
05/01/2024	10376	Dodson, Morgan A	-800.00
05/05/2024	ACH	Merchant Services - Valutec	-32.72
05/05/2024	ACH	Merchant Services - Valutec	-23.80
05/06/2024	Transfer	Prairie State Bank & Trust	150,000.00
05/07/2024	10377	NICOR Gas	-223.30
05/07/2024	10378	Bowman, Danny	-1,040.00
05/07/2024	10379	U-Haul	-54.09
05/07/2024	10380	CDS Office Technologies	-106.48
05/07/2024	10381	City of Bloomington Finance Dept	-27.48
05/07/2024	20240515	Intuit Payroll S QuickBooks	-31,881.88
05/14/2024	10382	Quill Corporation	-371.66
05/14/2024	10383	Town of the City of Bloomington - CEM	-18,577.37
05/14/2024	10384	Town of the City of Bloomington - GA	-3,096.23
05/14/2024	10385	Town of the City of Bloomington - CEM	-25.00
05/14/2024	10386	U-Haul	-83.63
05/14/2024	10387	Mescher Rinehart & Redlingshafer PC	-2,128.00
05/14/2024	10388	Tri-County Irrigation/TCI Companies Inc	-98.89
05/14/2024	10389	NCPERS Group Life Ins	-80.00
05/15/2024	61273411	IRS USATaxPymt	-10,084.49
05/15/2024	1-113-102-6	IL Dept of Revenue EDI Pymnts	-2,011.51
05/15/2024	ACH	Prairie State Bank & Trust	-757.50
05/15/2024	ACH	TASC Funding	-208.32
05/15/2024	ACH	Prairie State Bank & Trust	-20.00
05/16/2024	Deposit	Bloomington TWP	35.00
05/21/2024	10390	VISA (SRS)	-150.00
05/21/2024	10391	VISA (DLS)	-105.47
05/21/2024	10392	U-Haul	-120.64
05/21/2024	10393	American Pest Control Inc	-37.00
05/21/2024	10394	City of Bloomington Water Dept	-181.12
05/21/2024	10395	Huck's/WEX Bank	-98.22
05/23/2024	Debit	Prairie State Bank & Trust	-30.00
05/24/2024	20240531	Intuit Payroll S QuickBooks	-27,420.02
05/28/2024	10396	Soaring Eagle Cleaning Services LLC	-700.00
05/28/2024	10397	CDS Leasing	-195.00
05/28/2024	10398	VISA (SRS)	-165.97
05/28/2024	10399	Scudder, Richard T	-68.34
05/28/2024	10400	City of Bloomington LifeLock	-90.81
05/28/2024	10401	City of Bloomington Health Insurance	-20,699.31
05/28/2024	10402	Ameren Illinois	-487.39
05/28/2024	Deposit	East Jordan Plastics Inc	180.38
05/28/2024	Deposit	Town of the City of Bloomington - CEM	10,129.95
05/29/2024	10403	Apex Software - ILOOKABOUT (US) Inc	-1,310.00
05/29/2024	10404	Star Cleaners	-63.90
05/29/2024	10405	Illinois Property Assessment Institute	-790.00
05/29/2024	10406	Skillrud, D L	-396.98
05/29/2024	20240531GH	Intuit Payroll S QuickBooks	-265.99
05/31/2024	ACH	TASC Funding	-208.32
05/31/2024	ACH	Prairie State Bank & Trust	-777.50
05/31/2024	2-106-320-1	IL Dept of Revenue EDI Pymnts	-1,808.37
05/31/2024	90279155	IRS USATaxPymt	-9,302.38
05/31/2024	61098986	IRS USATaxPymt	-48.96
05/31/2024	1-292-490-0	IL Dept of Revenue EDI Pymnts	-15.13
05/31/2024	Deposit	IMRF - Illinois Municipal Retirement Fund	2,241.23
05/31/2024	Deposit	Interest	25.06
Total			<u>25,342.45</u>

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL ASSISTANCE FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of May 2024**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **24th day of June 2024**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **24th day of June 2024**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL ASSISTANCE FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$427,395.21** in ILLINOIS FUNDS (0879) in SPRINGFIELD, ILLINOIS, **\$45,332.45** in PRAIRIE STATE BANK & TRUST (00) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$33,853.78** in PRAIRIE STATE BANK & TRUST (19) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL ASSISTANCE FUND of said TOWN.

WARD 1: Jenna L Kearns

WARD 6: Cody Hendricks

WARD 2: Donna Boelen

WARD 7: Mary "Mollie" Ward

WARD 3: Sheila Montney

WARD 8: Kent Lee

WARD 4: John W Danenberger

WARD 9: Tom Crumpler

WARD 5: Nick Becker

Trustee Mboka Mwimbwe

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

Town of the City of Bloomington--General Assistance Fund

Month of: May

Public Funds at Commencement

Cash: Prairie State Bank & Trust (00) Checking Balance	\$	38,045	
Investments: Illinois Fund	\$	425,436	
Investments: Prairie State Bank & Trust (19)	\$	41,754	
Public Funds at Commencement			\$ 505,235

Public Funds Received This Month

Interest: Prairie State Bank (00)	\$	9	
Interest: Prairie State Bank (19)	\$	3	
Interest: Illinois Fund (0879)	\$	1,959	
Interest: Back Tax Levy			
Personal Property Replacement Tax	\$	3,096	
Refunds & Recoveries	\$	2,760	
Tax Levy	\$	17,097	
GT Fund Transferred to GA Fund			
Public Funds Received This Month			\$ 24,924
Public Funds Available			\$ 530,159

Public Funds Expended This Month

	\$ 23,578
TOTAL Public Funds at Month End	\$ 506,581

Public Funds at Month End

Cash: Prairie State Bank & Trust (00) Checking Balance	\$	45,332	
Investments: Illinois Fund (0879)	\$	427,395	
Investments: Prairie State Bank & Trust (19)	\$	33,854	
TOTAL Public Funds at Month End			\$ 506,581

Checking Account Activity

Checkbook Balance at Commencement	\$	38,045	
Deposits:			
Interest: Prairie State Bank & Trust (00)	\$	9	
Personal Property Replacement Tax	\$	3,096	
Refund & Recoveries	\$	2,760	
Transfer from Prairie State Bank & Trust Reserve (19)	\$	25,000	
Total Deposits for Month		\$ 30,865	
Total Funds Available			\$ 68,910
Checks Written: General Assistance			\$ 23,578
Checkbook Balance at Month End			\$ 45,332

Prairie State Bank & Trust (00) Reconciliation at Month End

Balance per Bank Statement	\$	51,572	
Plus Outstanding Deposits	\$	-	
Less Outstanding Checks	\$	(6,240)	
Checkbook Balance per Reconciliation			\$ 45,332

Town of the City of Bloomington--General Assistance Fund

Statement of Receipts and Disbursements

May-24

Revenue				
7000 Interest		\$	1,970	
7600 Personal Property Replacement Tax		\$	3,096	
7700 Refunds & Recoveries		\$	2,760	
7800 Tax Levy		\$	17,097	
	Total Revenue			\$ 24,924
				\$ 24,924
Expense: CW				
6011 Groceries/Personal Essentials		\$	5,680	
6021 Rent		\$	6,090	
6051 Utilities		\$	374	
6061 Medical		\$	-	
6071 Emergency Assistance		\$	11,190	
6081 Hospital		\$	-	
6101 Transportation		\$	79	
6121 Allowances		\$	139	
6150 Bank Fee		\$	26	
	Total CW			\$ 23,578
				\$ 23,578
	Total Expense			\$ 1,346
	Net Income			

Town of the City of Bloomington--General Assistance Fund

Year to Date Budget Comparison

		<u>May-24</u>	<u>FY2025 Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income					
Revenue					
7000 Interest	\$	3,873	\$ 21,000	\$ (17,127)	18.4%
7400 Other Income	\$	-	\$ 10	\$ (10)	0.0%
7600 Personal Property Replacement Tax	\$	4,377	\$ 45,000	\$ (40,623)	9.7%
7700 Refunds & Recoveries	\$	2,760	\$ 2,000	\$ 760	138.0%
7800 Tax Levy	\$	17,097	\$ 100,000	\$ (82,903)	17.1%
7900 GT Fund Transferred to GA Fund	\$	-	\$ 200,000	\$ (200,000)	0.0%
Total Revenue	\$	28,107	\$ 368,010	\$ (339,903)	7.6%
Total Income	\$	28,107	\$ 368,010	\$ (339,903)	7.6%
Expense					
CW					
6011 Groceries/Personal Essentials	\$	10,949	\$ 78,000	\$ (67,051)	14.0%
6021 Rent	\$	18,204	\$ 200,000	\$ (181,796)	9.1%
6051 Utilities	\$	1,337	\$ 50,000	\$ (48,663)	2.7%
6061 Medical	\$	-	\$ 20,000	\$ (20,000)	0.0%
6071 Emergency Assistance	\$	21,731	\$ 200,000	\$ (178,269)	10.9%
6081 Hospital	\$	-	\$ 10,000	\$ (10,000)	0.0%
6091 Funeral/Burial	\$	-	\$ 6,168	\$ (6,168)	0.0%
6101 Transportation	\$	108	\$ 5,000	\$ (4,892)	2.2%
6121 Allowances	\$	279	\$ 10,000	\$ (9,722)	2.8%
Total CW Expense	\$	52,607	\$ 579,168	\$ (526,561)	9.1%
Total Expense	\$	52,607	\$ 579,168	\$ (526,561)	9.1%
Net Income	\$	(24,500)	\$ (211,158)	\$ 186,658	

Town of the City of Bloomington--General Assistance Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0501 - Prairie State Bank & Trust (00)			
05/03/2024	Transfer	Transfer Funds	25,000.00
05/03/2024	Deposit	Treasurer, State of IL, SSI Reimbursement	2,415.00
05/06/2024	Deposit	Treasurer, State of IL, SSI Reimbursement	345.00
05/07/2024	37869	Moore, J A dba Maple Grove Estates	-1,624.00
05/07/2024	37870	Downtowner Apts, The	-40.00
05/07/2024	37871	Star Cleaners	-73.75
05/07/2024	37872	Dotson, Bernard & Rearn M	-690.00
05/07/2024	37873	Traditions Essential Housing Impact Ptnrs	-916.00
05/07/2024	37874	Jessen, Chad & Micha dba Red Rock Prop	-425.00
05/07/2024	37875	Miller Trust, Annetta O dba Miller Prop	-139.34
05/07/2024	37876	Thrasher, Raymond E	-200.00
05/07/2024	37877	Butler, R H dba RHB Mid-America Holdings	-425.00
05/07/2024	37878VOID	Moore Enterprises dba Grandview Estates	-425.00
05/10/2024	EFT	EFT-Kroger via Valutec	-5,680.25
05/13/2024	Debit	Prairie State Bank & Trust	-26.00
05/14/2024	37879	Salvation Army	-200.00
05/14/2024	37880	Wingover LLC %Apt Mart	-425.00
05/14/2024	37881	City of Bloomington Water Department	-457.72
05/14/2024	37882	HH Greenwood Terrace MHP Bloomington, IL	-690.00
05/14/2024	37883	Dotson, Bernard & Rearn M	-621.00
05/14/2024	37884	Sutton, Kyle D	-136.21
05/14/2024	37885	MJM Partnership LLC %Class Act Realty	-1,152.00
05/14/2024	37886	Ameren Illinois	-60.17
05/14/2024	37887	Klaus, Denise A	-425.00
05/14/2024	37888	BHA; Blmgtn Housing Authority (rent)	-17.00
05/14/2024	37889	Young America Realty	-1,388.00
05/14/2024	Transfer	EFT-Personal Property Replacement Tax	3,096.23
05/15/2024	37878VOID	Moore Enterprises dba Grandview Estates	425.00
05/21/2024	37890	Lincoln Towers %Mid-Northern Group	-134.00
05/21/2024	37891	Hairmasters Institute of Cosmetology Inc	-12.00
05/21/2024	37892	Grandview Estates MH LLC	-425.00
05/21/2024	37893	Ameren Illinois	-159.09
05/21/2024	37894	NICOR Gas	-164.10
05/21/2024	37895	Regions Property Mgmt; Treadlightly LLC	-1,050.00
05/21/2024	37896	Highland B LLC	-425.00
05/21/2024	37897	Lenz, Robert J Trustee dba RR Rentals LLC	-425.00
05/21/2024	37898	Secretary of State of Illinois	-20.00
05/21/2024	37899	Huck's/WEX Bank	-78.65
05/21/2024	37900	Habitat for Humanity ReStore	-8.50
05/28/2024	37901	Ameren Illinois	-176.18
05/28/2024	37902	All Seasons Properties	-1,152.00
05/28/2024	37903	Alexander Estates MH LLC	-1,152.00
05/28/2024	37904	Butzirus, Brad L dba Butzirus Rental Prop	-425.00
05/28/2024	37905	Miller Trust, Annetta O dba Miller Prop	-425.00
05/28/2024	37906	M&M Real Estate Partnership LLC %Class Ac	-425.00
05/28/2024	37907	Dotson, Bernard & Rearn M	-425.00
05/28/2024	37908	NICOR Gas	-45.77
05/28/2024	37909	City of Bloomington Water Department	-65.79
05/28/2024	37910	BHA; Blmgtn Housing Authority (rent)	-123.00
05/28/2024	37911	Jessen, Chad & Micha dba Red Rock Prop	-425.00
05/28/2024	37912	BHA; Blmgtn Housing Authority (laundry)	-25.00
05/31/2024	Deposit	Interest	8.53
			<u>7,287.24</u>

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of May 2024**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **10th day of June 2024**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **10th day of June 2024**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$422,042.12** in ILLINOIS FUNDS (0905) in SPRINGFIELD, ILLINOIS, **\$166,815.67** at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS and a balance of **\$318,939.58** at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Joseph B Gibson

Secretary/Treasurer for Cemetery Board:

Brad A Williams

Cemetery Board Vice President:

Garrett Thalgott

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City
of Bloomington, McLean County, Illinois

This **24th day of June 2024**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Jenna L Kearns

WARD 6: Cody Hendricks

WARD 2: Donna Boelen

WARD 7: Mary "Mollie" Ward

WARD 3: Sheila Montney

WARD 8: Kent Lee

WARD 4: John W Danenberger

WARD 9: Tom Crumpler

WARD 5: Nick Becker

Trustee Mboka Mwilambwe

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been (or will be) made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

Town of the City of Bloomington--Cemetery Fund

Month of: **May**

Funds at Commencement

Cash: Heartland Bank 7774 (Checking)	\$ 87,972	
Cash: Heartland Bank 7782 (Reserve)	\$ 416,357	
Cash: Illinois Fund 0905 (Reserve)	\$ 420,108	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$ 99,621	
Trust Account: Illinois Fund 0904 (O/C Trust)	\$ 210,054	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 03/31/2024	\$ 267,948	
Funds at Commencement		\$ 1,502,060

Public Funds Received This Month

Real Estate Tax Levy	\$ 102,583
Personal Property Replacement Tax	\$ 18,577

Other Funds Received This Month

Opening/Closing Fees	\$ 4,410
Sale of Lots	\$ 3,555
Sale of Crypts	\$ 240
Sale of Niches	\$ 725
Interest: Checking/Reserve	\$ 1,935
Income from Trusts	\$ 1,016
Other Income & Special Events	\$ 340
Inspection Fees	\$ 150

Total Funds Received This Month \$ 133,531

Total Funds Available \$ 1,635,591

Funds Expended This Month

\$ 142,154

TOTAL Funds at Month End \$ 1,493,437

Funds at Month End

Cash: Heartland Bank 7774 (Checking)	\$ 166,816	
Cash: Heartland Bank 7782 (Reserve)	\$ 318,940	
Cash: Illinois Fund 0905 (Reserve)	\$ 422,042	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$ 106,670	
Trust Account: Illinois Fund 0904 (O/C Trust)	\$ 211,021	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 03/31/2024	\$ 267,948	
TOTAL Funds at Month End		\$ 1,493,437

Checking Account Activity

Checkbook Balance at Commencement \$ 87,972

Deposits		
Personal Property Replacement Tax	\$ 18,577	
Opening/Closing Fees	\$ 4,410	
Sale of Lots	\$ 3,555	
Sale of Crypts	\$ 240	
Sale of Niches	\$ 725	
Inspection Fees	\$ 150	
Other Income & Special Events	\$ 340	
Transfer (to)/from Reserve Acct 7782	\$ 200,000	
Prepaid O/C Deposits transferred (to)/from Trust Acct 7114	\$ (7,000)	
Total Deposits for Month		\$ 220,998

Total Funds Available \$ 308,970

Checks Written

Compensation & Benefits	\$ 43,669
Administrative Expenses	\$ 8,474
Cemetery Improvements, Maintenance & Repair	\$ 16,064
Cemetery Operations	\$ 73,946
Total Checks Written	\$ 142,154

Change in Payroll Liabilities 05/31/2024 \$ 0

Total Checks Written \$ 142,154

Checkbook Balance at Month End \$ 166,816

Bank Reconciliation at Month End

Balance per Bank Statement	\$ 392,753
Plus Outstanding Deposits	\$ 24
Less Outstanding Checks	\$ (225,961)

Checkbook Balance per Reconciliation \$ 166,816

Town of the City of Bloomington--Cemetery Fund

Statement of Receipts and Disbursements

		<u>May-24</u>	
Revenue			
40100 Real Estate Tax Levy	\$	102,583	
41000 Personal Property Replacement Tax	\$	18,577	
42000 Opening/Closing Fee	\$	4,410	
42500 Sale of Lots	\$	3,555	
43000 Sale of Crypts	\$	240	
43100 Sale of Niches	\$	725	
43500 Interest: Checking/Reserve	\$	1,935	
49000 Income from Trusts	\$	1,016	
49020 Other Income & Special Events	\$	340	
49021 Inspection Fees	\$	150	
Total Revenue		\$	133,531
	Total Income		
		\$	133,531
Expense			
Compensation & Benefits			
50101 Wages: Administrative Staff	\$	5,733.12	
50102 Wages: Cemetery Staff	\$	28,615.72	
50201 Payroll Taxes	\$	2,493.28	
50202 IMRF/Employer (2024 = 8.01%)	\$	2,751.35	
50204 Employee Health Insurance	\$	4,055.99	
50207 Norton LifeLock Basic Essential	\$	19.85	
Total Compensation & Benefits		\$	43,669
Administrative Expenses			
52500 Utilities	\$	1,714	
55400 Special Event Expenses	\$	5,069	
55450 Other Admin Expenses	\$	1,690	
Total Administrative Expenses		\$	8,474
Cemetery Improvements, Maintenance & Repair			
58000 Mausoleum-incld deb svc	\$	5,970	
58300 Veterans Memorial	\$	10,094	
Total Cemetery Improvements, Maintenance & Repair		\$	16,064
Cemetery Operations			
55500 Fuel, Oil and Equipment	\$	1,320	
56500 Equipment Repairs	\$	80	
56600 Cemetery Supplies & Maintenance	\$	717	
56800 Disposal of Leaves/Branches	\$	150	
57602 Grounds Maintenance/Repair	\$	459	
57603 Road, Fence, Lot, Drains	\$	69,995	
58100 Grave Markers	\$	1,226	
Total Cemetery Operations		\$	73,946
	Total Expense		
		\$	142,154
Net Income			
		\$	(8,623)

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison

Income	<u>May-24</u>	<u>FY25 Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
40100 Real Estate Tax Levy	\$ 102,583	\$ 600,000	\$ (497,417)	17.1%
41000 Personal Property Replacement Tax	\$ 26,262	\$ 70,000	\$ (43,738)	37.5%
42000 Opening/Closing Fee	\$ 18,385	\$ 90,000	\$ (71,615)	20.4%
42100 Marker Commission	\$ -	\$ 9,000	\$ (9,000)	0.0%
42500 Sale of Lots	\$ 14,045	\$ 68,000	\$ (53,955)	20.7%
43000 Sale of Crypts	\$ 270	\$ 11,000	\$ (10,730)	2.5%
43100 Sale of Niches	\$ 1,650	\$ 40,000	\$ (38,350)	4.1%
44700 Sale of Burial Supplies	\$ -	\$ 500	\$ (500)	0.0%
44850 Sale of Pet Cemetery Spaces	\$ -	\$ 700	\$ (700)	0.0%
42400 Sales - Other	\$ -	\$ 1,500	\$ (1,500)	0.0%
43500 Interest	\$ 4,122	\$ 7,000	\$ (2,878)	58.9%
49000 Income from Trusts	\$ 2,063	\$ 4,000	\$ (1,937)	51.6%
49020 Other Income & Special Events	\$ 4,095	\$ 10,000	\$ (5,905)	40.9%
49021 Inspection Fees	\$ 750	\$ 4,000	\$ (3,250)	18.8%
Total Revenue	\$ 174,224	\$ 915,700	\$ (741,476)	19.0%
Total Income	\$ 174,224	\$ 915,700	\$ (741,476)	19.0%
Expense				
Compensation & Benefits				
50101 Wages: Administrative Staff	\$ 10,892	\$ 73,000	\$ (62,108)	14.9%
50102 Wages: Cemetery Staff	\$ 51,487	\$ 304,000	\$ (252,513)	16.9%
50201 Payroll Taxes - FICA	\$ 4,503	\$ 26,000	\$ (21,497)	17.3%
50202 IMRF/Employer (2024 = 8.01%)	\$ 4,997	\$ 45,000	\$ (40,003)	11.1%
50203 IDES - Unemployment Insurance	\$ -	\$ 13,500	\$ (13,500)	0.0%
50204 Employee Health Insurance	\$ 8,112	\$ 60,000	\$ (51,888)	13.5%
50205,6,7 Other Payroll Expenses	\$ 40	\$ 500	\$ (460)	8.0%
Total Compensation & Benefits	\$ 80,031	\$ 522,000	\$ (441,969)	15.3%
Administrative Expenses				
51100 Casualty Insurance	\$ 21,724	\$ 22,000	\$ (276)	98.7%
51500 Contractual Services	\$ 3,645	\$ 14,000	\$ (10,355)	26.0%
52000 Office Supplies	\$ 598	\$ 4,000	\$ (3,402)	14.9%
52500 Utilities	\$ 2,355	\$ 18,500	\$ (16,145)	12.7%
54000 Advertising	\$ 169	\$ 5,000	\$ (4,831)	3.4%
54500 Dues/Seminars	\$ -	\$ 600	\$ (600)	0.0%
55500 Legal Expense	\$ -	\$ 600	\$ (600)	0.0%
55100 Audit Expense	\$ -	\$ 7,500	\$ (7,500)	0.0%
55200 Financial Administration	\$ -	\$ 12,200	\$ (12,200)	0.0%
55400 Special Event Expenses	\$ 5,079	\$ 9,000	\$ (3,921)	56.4%
55450 Other Admin Expenses	\$ 1,888	\$ 5,000	\$ (3,112)	37.8%
57900 Office Equipment	\$ -	\$ 1,000	\$ (1,000)	0.0%
Total Administrative Expenses	\$ 35,458	\$ 99,400	\$ (63,942)	35.7%
Cemetery Improvements, Maintenance & Repairs				
57601 Flags & Flag Poles	\$ 179	\$ 15,000	\$ (14,821)	1.2%
57800 Operating Equipment	\$ -	\$ 10,000	\$ (10,000)	0.0%
58260 Columbariums	\$ -	\$ 150,000	\$ (150,000)	0.0%
58000 Mausoleum (including debt service)	\$ 5,970	\$ 300,000	\$ (294,030)	2.0%
58300 Veterans Memorial	\$ 10,094	\$ 10,000	\$ 94	100.9%
58400 Scattering Grounds/Ossuary	\$ -	\$ 2,000	\$ (2,000)	0.0%
Total Cemetery Improvements, Maintenance & Repairs	\$ 16,244	\$ 487,000	\$ (470,756)	3.3%

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison (cont.)

	<u>May-24</u>	<u>FY25 Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 1,832	\$ 12,000	\$ (10,168)	15.3%
56000 Tree Removal/Monument Repair	\$ 750	\$ 19,000	\$ (18,250)	3.9%
56500 Equipment Repairs	\$ 368	\$ 18,000	\$ (17,632)	2.0%
56600 Cemetery Supplies & Maintenance	\$ 896	\$ 15,000	\$ (14,104)	6.0%
56700 Rental Equipment & Leasing	\$ -	\$ 12,000	\$ (12,000)	0.0%
56800 Removal of Leaves/Branches	\$ 300	\$ 4,000	\$ (3,700)	7.5%
57000 Office Repairs & Maintenance	\$ -	\$ 2,000	\$ (2,000)	0.0%
57602 Grounds Maintenance/Repairs	\$ 1,410	\$ 25,000	\$ (23,590)	5.6%
57603 Road, Fence, Lot, Drains	\$ 69,995	\$ 70,000	\$ (5)	100.0%
57700 Equipment Building & Workshop	\$ -	\$ 1,500	\$ (1,500)	0.0%
58100 Grave Markers	\$ 1,631	\$ 15,000	\$ (13,369)	10.9%
59900 Other Cemetery Expenses	\$ -	\$ 1,000	\$ (1,000)	0.0%
Total Cemetery Operations	\$ 77,181	\$ 194,500	\$ (117,319)	39.7%
Total Expense	\$ 208,913	\$ 1,302,900	\$ (1,093,987)	16.0%
Net Income	\$ (34,689)	\$ (387,200)	\$ 352,511	

Town of the City of Bloomington--Cemetery Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10500 Heartland (7774)			
05/01/2024	Deposit	HBT - Heartland Bank & Trust	48.25
05/03/2024	Transfer	Transfer	200,000.00
05/03/2024	Deposit	HBT - Heartland Bank & Trust	591.97
05/05/2024	Deposit	HBT - Heartland Bank & Trust	96.80
05/06/2024	Deposit	HBT - Heartland Bank & Trust	475.00
05/06/2024	Deposit	HBT - Heartland Bank & Trust	9.74
05/07/2024	42677	ColdSpring Memorial Group	-316.80
05/07/2024	42678	Evergreen FS Inc	-489.78
05/07/2024	42679	NICOR Gas	-64.59
05/07/2024	42680	Ameren Illinois	-351.56
05/07/2024	42681	COMCAST Business	-273.40
05/07/2024	42682	Triple H Company	-908.97
05/07/2024	42683	Dave Capodice Excavating Inc	-600.50
05/08/2024	20240515	Payroll Direct Deposit	-10,583.46
05/08/2024	Deposit	HBT - Heartland Bank & Trust	86.80
05/09/2024	Deposit	HBT - Heartland Bank & Trust	96.35
05/10/2024	Deposit	HBT - Heartland Bank & Trust	28.80
05/13/2024	Deposit	HBT - Heartland Bank & Trust	194.70
05/14/2024	42684	RP Lumber Company Inc	-33.43
05/14/2024	42685	Nord Outdoor Power	-80.02
05/14/2024	42686	City of Bloomington Water Dept	-4.41
05/14/2024	42687	McLean County Asphalt Co Inc	-69,972.55
05/14/2024	Transfer	Erps, Ronald & Barbara	-2,600.00
05/14/2024	Transfer	Tosh, Harold & Kathy	-1,300.00
05/14/2024	Transfer	Pummill, Allen & Barbara	-1,200.00
05/14/2024	Transfer	Satchwell, Gary & Wendy	-1,400.00
05/14/2024	Transfer	Stellmar, Janine	-700.00
05/14/2024	Transfer	Proctor, Nancy	200.00
05/15/2024	90683727	EFTPS - IRS	-3,077.80
05/15/2024	2-020-858-1	IL Dept of Revenue	-634.12
05/15/2024	74723944	EFTPS - IRS	-43.92
05/15/2024	Deposit	HBT - Heartland Bank & Trust	1,850.50
05/16/2024	Deposit	HBT - Heartland Bank & Trust	18,782.37
05/20/2024	Deposit	HBT - Heartland Bank & Trust	608.27
05/21/2024	42688	VISA BMCU...1484	-1,593.16
05/21/2024	42689	NICOR Gas	-41.71
05/21/2024	42690	Growing Grounds	-8.49
05/22/2024	20240531	Payroll Direct Deposit	-13,949.44
05/23/2024	Deposit	HBT - Heartland Bank & Trust	584.30
05/24/2024	Deposit	HBT - Heartland Bank & Trust	3,600.00
05/24/2024	Deposit	HBT - Heartland Bank & Trust	194.70
05/27/2024	Deposit	HBT - Heartland Bank & Trust	23.97
05/28/2024	42691	Evergreen FS Inc	-830.43
05/28/2024	42692	McLean County Glass & Mirror	-5,970.00
05/28/2024	42693	Ron Smith Printing Co	-69.30
05/28/2024	42694	Dave Capodice Excavating Inc	-10,094.25
05/28/2024	42695	Kaeb Sanitary Supply Inc	-670.56
05/28/2024	42696	NICOR Gas	-131.11
05/28/2024	42697	City of Bloomington TWP - Reimburse	-10,129.95
05/28/2024	42698	McLean County Museum of History	-5,000.00
05/28/2024	42699	Ameren Illinois	-345.54
05/29/2024	42700	City of Bloomington Water Dept	-501.98
05/29/2024	Deposit	HBT - Heartland Bank & Trust	19.15
05/31/2024	82356506	EFTPS - IRS	-4,393.84
05/31/2024	1-384-420-6	IL Dept of Revenue	-856.88
05/31/2024	Deposit	HBT - Heartland Bank & Trust	23.97
05/31/2024	Deposit	HBT - Heartland Bank & Trust	550.00
Total			<u><u>78,843.69</u></u>

Town of the City of Bloomington

STATEMENT OF FUNDS

Month of: **May**

		Cemetery Public Fund	General Town Fund	General Assistance	COMBINED FUNDS
Public Fund Balances at Beginning of Month		\$ 924,436	\$ 3,179,829	\$ 505,235	\$ 4,609,500
Revenues	Interest	\$ 1,016	\$ 13,224	\$ 1,970	\$ 16,210
	Income from Trusts	\$ 150			\$ 150
	Other Income & Special Events	\$ 150		\$ -	\$ 150
	Personal Property Replacement Tax	\$ 3,555	\$ 51,140	\$ 3,096	\$ 57,791
	Marker Commission	\$ 725			\$ 725
	Opening/Closing Fees	\$ 240			\$ 240
	Sales	\$ 725			\$ 725
	Inspection Fees	\$ 340			\$ 340
	Refunds and Recoveries			\$ 2,760	\$ 2,760
	Real Estate Tax Levy	\$ -	\$ 282,391	\$ 17,097	\$ 299,488
	Total Revenues	\$ 6,902	\$ 346,755	\$ 24,924	\$ 378,580
Expenditures	Administrative Expenses	\$ 8,474			\$ 8,474
	Assessor's Office		\$ 4,429		\$ 4,429
	Capital Improvements	\$ 16,064	\$ -		\$ 16,064
	Casework/General Assistance			\$ 23,578	\$ 23,578
	Cemetery Operations	\$ 73,946			\$ 73,946
	Community Agency Funding		\$ 471		\$ 471
	Compensation & Benefits	\$ 43,669	\$ 113,449		\$ 157,119
	less payroll liability		\$ (12,993)		\$ (12,993)
	Services & Expenses		\$ 2,633		\$ 2,633
	Supervisor's Office		\$ 1,582		\$ 1,582
	Total Expenditures	\$ 142,154	\$ 109,571	\$ 23,578	\$ 275,302
Public Fund Balances at Month End		\$ 789,184	\$ 3,417,013	\$ 506,581	\$ 4,712,778

Revenue Distribution Report

Fiscal Year To Date ~ **FY2025**

		Cemetery Fund	Town Admin. Fund	General Assistance	COMBINED FUNDS
	FY2025 Tax Levy Extension for Tax Year 2023	\$ 599,952	\$ 1,651,553	\$ 99,992	\$ 2,351,497
	Percentage	25.5136%	70.2341%	4.2523%	100.0000%
FY2025 Personal Property Replacement Tax					
	04/03/2024 03-2024	\$ 7,684	\$ 21,153	\$ 1,281	\$ 30,118
	05/07/2024 04-2024	\$ 18,577	\$ 51,140	\$ 3,096	\$ 72,814
	TOTAL	\$ 26,262	\$ 72,293	\$ 4,377	\$ 102,932
FY2025 Tax Levy Extension for Tax Year 2023					
	05/30/2024 01-2024	\$ 102,583	\$ 282,391	\$ 17,097	\$ 402,071
	TOTAL	\$ 102,583	\$ 282,391	\$ 17,097	\$ 402,071



REGULAR AGENDA ITEM NO. 5.C.

FOR CITY OF BLOOMINGTON TOWNSHIP: June 24, 2024

WARD IMPACTED: Town of the City of Bloomington

SUBJECT: Consideration and Action to Approve the June 24, 2024 General Town Fund Request for Payment

RECOMMENDED MOTION: The June 24, 2024 Request for Payment be approved

STRATEGIC PLAN LINK:

STRATEGIC PLAN SIGNIFICANCE:

BACKGROUND: Pursuant to Township Code 60 ILCS 1/80-10, the Township Board must examine and audit the accounts before any bills are paid (excluding general assistance and wages and taxes) and may approve bills in a summary statement. Township is presenting this request for payment for Board approval.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: The amount approved for payment by the Cemetery Board of Trustees from the Cemetery Fund is \$8,350.00.

The amount requested for approval by the Board of Trustees from the General Town Administration Fund is \$66,913.34.

Respectfully submitted for consideration.

Prepared by: Debbie Stilwell,

ATTACHMENTS:

[4C 20240624 Payment Request.pdf](#)

CERTIFICATE FOR PAYMENT OF ACCOUNTS

CEMETERY FUND ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND ACCOUNTS

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted to the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted Meeting of the CEMETERY BOARD. I shall retain a copy of this documentation and shall forward the same to the Township Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Misty Porter, Cemetery Manager

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from **May 14, 2024 through June 10, 2024.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **10th day of June 2024.**

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

Notary Public

This **10th day of June 2024.**

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Township Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted Meeting and by Motion agreed to by majority of the members of the CEMETERY BOARD OF TRUSTEES, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President:

Joseph B Gibson

Secretary/Treasurer for Cemetery Board:

Brad A Williams

Cemetery Board Vice President:

Garrett Thalgott

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City
of Bloomington, McLean County, Illinois

CEMETERY FUND: Exhibit "A" - REQUEST FOR PAYMENT: June 10, 2024 Meeting

ACCT	VENDORS	DESCRIPTION	Date Due	Amount
56000	Embark Tree Removal	Emergency Tree Branch Removal (estimated)	06/30/24	\$750.00
57700	Farm & Fleet/VISA/Others	Office Maintenance (estimated)	06/30/24	\$200.00
54500	Illinois Dept of Financial & Professional Regu	4 Year Cemetery License (estimated)	06/30/24	\$200.00
56600	Lowe's/Menards/Others/VISA	Cemetery Supplies & Maintenance (estimated)	06/30/24	\$800.00
55400	Quality Logo Products/VISA	Logoed Products (estimated)	06/30/24	\$5,000.00
56500	Quality Truck & Auto/Others/VISA	Equipment repairs & Maintenance (estimated)	06/30/24	\$800.00
55450	Sam's Club/Others/VISA	Breakroom Drinks (estimated)	06/30/24	\$500.00
55450	Walmart/Others/VISA	Ice/Water Bucket (estimated)	06/30/24	\$100.00
Subtotal: VENDOR Payments				\$8,350.00
TOTAL: Requests for Payments				\$8,350.00

CERTIFICATE FOR PAYMENT OF ACCOUNTS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--ALL ACCOUNTS

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Board of Trustees. These amounts include billings that have been received from **May 29, 2024 to June 24, 2024.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Board of Trustees.

Subscribed and sworn to before me this **24th day of June 2024.**

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **24th day of June 2024.**

WE, the undersigned BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the TOWNSHIP BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

WARD 1: Jenna L Kearns

WARD 6: Cody Hendricks

WARD 2: Donna Boelen

WARD 7: Mary "Mollie" Ward

WARD 3: Sheila Montney

WARD 8: Kent Lee

WARD 4: John W Danenberger

WARD 9: Tom Crumpler

WARD 5: Nick Becker

Trustee Mboka Mwilambwe

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR will be made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"

REQUEST FOR PAYMENT: **June 24, 2024** Meeting

Compensation (Salaries)			Due	Amount
7011	TWP Supervisor	D Skillrud	06/30/24	\$ 3,916.67
7011	TWP Supervisor	D Skillrud	07/15/24	\$ 3,916.67
7021	TWP Assessor	S Scudder	06/30/24	\$ 4,000.00
7021	TWP Assessor	S Scudder	07/15/24	\$ 4,000.00
7041	TWP Trustee 05/28/2024	Ward 1: J Kearns	06/30/24	\$ 20.00
7041	TWP Trustee 05/28/2024	Ward 2: D Boelen	06/30/24	\$ 20.00
7041	TWP Trustee 05/28/2024	Ward 3: S Montney	06/30/24	\$ 20.00
7041	TWP Trustee 05/28/2024	Ward 4: J Danenberger	06/30/24	\$ -
7041	TWP Trustee 05/28/2024	Ward 5: N Becker	06/30/24	\$ 20.00
7041	TWP Trustee 05/28/2024	Ward 6: C Hendricks	06/30/24	\$ 20.00
7041	TWP Trustee 05/28/2024	Ward 7: M Ward	06/30/24	\$ 20.00
7041	TWP Trustee 05/28/2024	Ward 8: K Lee	06/30/24	\$ 20.00
7041	TWP Trustee 05/28/2024	Ward 9: T Crumpler	06/30/24	\$ 20.00
7041	TWP Trustee 05/28/2024	Trustee M Mwilambwe	06/30/24	\$ 20.00
Compensation (Salaries) TOTAL				\$ 16,013.34
Assessor's Claims				
9151	Auto Expense	VISA/COB/WEX/Parkway/Waldon/Zook/Others (Estimated)	06/30/24	\$ 300.00
9231	Equipment	BMCU Visa/Widmer Interiors/Others (Estimated)	06/30/24	\$ 22,000.00
9251	Education/Meetings/Conferences	BMCU Visa/IAAO/IPAI/ILDOR/Others (Estimated)	06/30/24	\$ 5,000.00
9251	Education/Meetings/Conferences	Visa/Scudder/MIRA/Others	06/30/24	\$ 300.00
9301	Computer Services	BMCU Visa/MIRA/BNAR/MLS/Caldwell Bankers/ILDFPR/Other	06/30/24	\$ 200.00
Assessor's Claims TOTAL				\$ 27,800.00
Community Agency Funding				
1023	Community Medical	HSHM Street Outreach	06/30/24	\$ 10,000.00
Community Agency Funding TOTAL				\$ 10,000.00
Services & Expenses				
1038	Other Expense	BMCU VISA/D Skillrud/Others (Estimated)	06/30/24	\$ 100.00
1040	Building Maintenance	VISA/J G Stewart/Others (Estimated)	06/30/24	\$ 4,000.00
1045	Special Projects	VISA/Two Men & a Truck/Others	06/30/24	\$ 3,000.00
1045	Special Projects	VISA/Widmer Interiors/Others	06/30/24	\$ 2,500.00
Services & Expenses TOTAL				\$ 9,600.00
Supervisor's Claims				
8161	Education/Conference/Meetings	BMCU VISA/D Skillrud/Others (Estimated)	06/30/24	\$ 500.00
8161	Education/Conference/Meetings	BMCU Visa/Township Supervisors of Illinois/Other (Estimated)	06/30/24	\$ 500.00
8171	Equipment	BMCU Visa/Widmer Interiors/Others (Estimated)	06/30/24	\$ 2,500.00
Supervisor's Claims TOTAL				\$ 3,500.00
TOTAL Request for Payment				\$ 66,913.34



REGULAR AGENDA ITEM NO. 6.A.

FOR CITY OF BLOOMINGTON TOWNSHIP: June 24, 2024

WARD IMPACTED: Town of the City of Bloomington

SUBJECT: Consideration and Action to Extend the Contract with Phillips & Associates, CPAs, P.C. as the Township and Cemetery Financial Auditor for Fiscal Years 2025 and 2026

RECOMMENDED MOTION: The contract with Phillips & Associates, CPAs, P.C. to serve as the Township and Cemetery Financial Auditor be extended for Fiscal Years 2025 and 2026

STRATEGIC PLAN LINK:

STRATEGIC PLAN SIGNIFICANCE:

BACKGROUND: Per Illinois Statute 60 ILCS 1/80-20 (b), in townships that receive revenues of \$850,000 or more during any fiscal year, the township board shall have the accounts and all records of the township thoroughly audited by a certified public accountant within 6 months after the close of each fiscal year.

Phillips & Associates, CPAs, P.C. has served as the Township's outside auditor for many years and specializes in government audits. They have also served as the auditor for Evergreen Memorial Cemetery. They typically begin auditing the financial statements in mid-April, after the close of the fiscal year in March, submitting their final report to the Board in July or August of the same year.

In December 2021 after issuing a request for proposal (RFP) for professional audit services, the Township Board of Trustees selected Phillips & Associates, CPAs, P.C. to serve as both the Township and the Cemetery auditor. The contract was issued for Fiscal Years 2022, 2023, and 2024, with an option to extend services for Fiscal Years 2025 and 2026.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: Based on the initial RFP, the fees approved for the extended Fiscal Years 2025 and 2026 are \$7,500 and \$7,750 respectively for each entity (for a total of \$15,000 for 2025 and \$15,500 for 2026).

Respectfully submitted for consideration.

Prepared by: Debbie Stilwell,



REGULAR AGENDA ITEM NO. 7.A.

FOR CITY OF BLOOMINGTON TOWNSHIP: June 24, 2024

WARD IMPACTED: Town of the City of Bloomington

SUBJECT: Presentation and Discussion of the Township Supervisor's Report

RECOMMENDED MOTION: None; presentation only

STRATEGIC PLAN LINK:

STRATEGIC PLAN SIGNIFICANCE:

BACKGROUND: A report from the Township Supervisor will be provided. Questions, comments, and discussion from the Board are welcome.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

Respectfully submitted for consideration.

Prepared by: Debbie Stilwell,

ATTACHMENTS:

[7A 20240624 Supervisor's Report.pdf](#)

CITY OF BLOOMINGTON TOWNSHIP

TO: Township Trustees
FROM: Deborah L Skillrud, TWP Supervisor
DATE: June 24, 2024
RE: Township Supervisor's Report

Community Agency Funding: Township has received a \$10,000 funding request from Home Sweet Home Ministries for their Street Outreach Case Management Program, which will provide assistance to those experiencing homelessness. We are currently working on the program funding agreement.

General Assistance: One-hundred seven applicants sought Township services in the month of April. Of those, sixty-five (65) were *potentially eligible* for General Assistance and forty-two (42) were *potentially eligible* for Emergency Assistance.

Two rural clients were served – one from Bloomington Township and the other from Hudson Township.

During the month of May, Township received SSI reimbursements from two clients, totaling \$2,760.00.

Workfare: Twelve (12) General Assistance clients are actively engaged in workfare at six (6) Bloomington sponsor sites. In addition, Township is a work-site sponsor for four (4) NAPCA participants.

POTS Recycling: Collection of the POTS bins continues weekly. In May, 12,314 pounds of sorted horticultural containers were picked up by East Jordan Plastics, the Township's POTS recycling vendor.

Evergreen Memorial Cemetery: The Annual Avenue of Flags, where the roads within the Cemetery are lined with American flags to honor the veterans buried at Evergreen, was on display from Monday May 20, 2024 to Monday June 17, 2024. The Annual Memorial Day Ceremony, in partnership with the American Legion, was held on Monday May 27, 2024. Following the ceremony, the American Legion presented the staff with a Certificate of Appreciation for all the cemetery does for Veterans.

As previously reported to the Board, in June 2023 the Cemetery initiated a three-phased project to be completed over a two-year period to add an additional six Columbaria and replace the concrete, walkways, and surrounding areas of the Mausoleum. To date, four of the six Columbarium have been set.

There have been 27 burials year-to-date in 2024.

System Activity Report

[5/1/2024 - 5/31/2024] Report Date: 6/18/2024

General Assistance

Grants (New Clients) :	8	\$3,400.00
Grants (Previous Clients) :	24	\$10,193.75
In-Process :	13	
Denials :	47	
Sanctions :	8	
Terminations :	10	
	110	\$13,593.75

General Assistance - Medical

Referrals :	1	
Disbursements :	0	
	1	\$0.00

General Assistance - Work Program Assignments

Job Training :	12	
Workfare :	10	
	22	

General Assistance - Work Program Expenses

WF 30 Day :	10	\$320.00
WF 7 Day Bus :	5	\$50.00
WF Gasoline :	1	\$32.00
	16	\$402.00

Emergency Assistance

Grants :	14	\$13,670.69
In-Process :	0	
Denials :	4	
	18	\$13,670.69

Additional Activity

A Call (phone/fax/email) :	212	
A Face-to-Face :	100	
General - Intake :	90	
General - Orientation :	61	
	463	

Grand Totals:	630	\$27,666.44
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REGULAR AGENDA ITEM NO. 7.B.

FOR CITY OF BLOOMINGTON TOWNSHIP: June 24, 2024

WARD IMPACTED: Town of the City of Bloomington

SUBJECT: Presentation and Discussion of the Township Assessor's Report

RECOMMENDED MOTION: None; presentation only

STRATEGIC PLAN LINK:

STRATEGIC PLAN SIGNIFICANCE:

BACKGROUND: A report from the Assessor's office will be provided. Questions, comments, and discussion from the Board are welcome.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

Respectfully submitted for consideration.

Prepared by: Debbie Stilwell,