

BLOOMINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES

June 18, 2013

RECEPTION
3:45pm to 4:30pm

The Trustees of the Bloomington Public Library, the Bloomington Public Library Foundation, and the Golden Prairie Public Library District will be present for a Reception to honor departing Trustees Wilma Bates and Blake Mier for their service to the Board

PRESENTATION by President Narendra Jaggi
4:05pm

While a quorum of these Boards may be present at the Reception,
NO BUSINESS WILL BE DISCUSSED AND NO ACTION WILL BE TAKEN

REGULAR MEETING
4:30pm

Agenda

- I. Call to Order
- II. Roll Call
- III. Introductions/Public Comment
- IV. Approval of Minutes
 - A. May 21, 2013
- V. President's Report
- VI. Director's Report
- VII. Fiscal Report
- VIII. Approval of Bills
- IX. Committee Reports
 - A. Budget & Personnel
 - B. Planning, Policies & Programs (3 P's)
- X. Unfinished Business
 - A. Naming of Third Member for Nominating Committee
 - B. Possible Appointment to BPL Foundation Board

XI. New Business

- A. Communication Protocols and Building Relationships between BPL Board and City Hall
- B. Approve Non-Resident Fee for 7/01/13-6/30/14
- C. Waive Three-Quote Requirement to Renew Agreement with Innovation Experts for My Media Mall (Ebooks) in the Amount of \$9,783.00
- D. Waive Three-Quote Requirement to Renew Agreement with Ebsco Subscription Services for Periodicals in the Amount of \$16,974.67
- E. Waive Three-Quote Requirement to Renew Agreement with Library Ideas (Freegal) for Downloadable Music Service in the Amount of \$16,625.00

XII. Adjournment

Bloomington Public Library
Board of Trustees Meeting

May 21, 2013

4:30 p.m.

Minutes

I. Call to Order

Vice President Narendra Jaggi called the meeting to order at 4:30pm.

II. Roll Call

MEMBERS PRESENT: Patsy Bowles, Narendra Jaggi, Emily Kelahan, Jan Kibler, Carol Koos, Joni Painter, Cathy Pratt, Bill Wetzel

MEMBERS ABSENT: Peggy Burton

OTHERS PRESENT: Georgia Bouda, Kathy Jeakins, Caprice Prochnow

III. Introductions/Public Comment

Vice President Jaggi asked all present Board members and BPL staff to please introduce themselves to new Board members, Joni Painter and Emily Kelahan. Then in turn, Joni Painter and Emily Kelahan introduced themselves, and shared a little bit of their background.

IV. Election of Officers

Vice President Jaggi reviewed with the new Board members that traditionally the BPL Board elects its officers at the April Board meeting, through a process which the Nominating Committee prepares a slate and presents it to the Board for discussion, amendment and adoption. He went on to say that since two of the officers elected at the April meeting were not reappointed, the President and Treasurer positions are now vacant. Vice President Jaggi requested that since only five days have passed since new Board members were appointed, and the Nominating Committee has not had time to meet, that the Committee members present their ideas for both President and Treasurer to the Board.

PATSY BOWLES MOVED, BILL WETZEL SECONDED, TO NOMINATE NARENDRA JAGGI FOR PRESIDENT. THE MOTION CARRIED UNANIMOUSLY.

This rendered the position of Vice President vacant.

CATHY PRATT MOVED, BILL WETZEL SECONDED, TO NOMINATE PATSY BOWLES FOR VICE PRESIDENT. THE MOTION CARRIED UNANIMOUSLY.

PATSY BOWLES MOVED, BILL WETZEL SECONDED, TO NOMINATE CATHY PRATT FOR TREASURER. THE MOTION CARRIED UNANIMOUSLY.

V. Approval of Minutes

A. April 16, 2013

PATSY BOWLES MOVED, CAROL KOOS SECONDED, TO APPROVE THE MINUTES FROM THE APRIL 16, 2013 MEETING. THE MOTION CARRIED UNANIMOUSLY.

VI. President's Report

President Jaggi stated that he had nothing to report.

VII. Director's Report

Director Bouda stated that tomorrow morning from 7:00 am – 8:30 am, the Library will be hosting the Chamber of Commerce Business Before Hours event. This will be the second time in recent history that the event has been held at the Library.

Director Bouda stated that starting yesterday, a customer is now required to enter a PIN number when initiating a transaction at a self-check station. Lately there have been several library cards lost and causing problems for the cardholders as anyone may use the card to checkout. Director Bouda stated the addition of the PIN is a way to improve service and protect confidentiality. Director Bouda stated that the default PIN will be the last 4 numbers of the cardholder's phone number. She went on to say that staff will be available to assist customers with this change in using the self-check stations.

Director Bouda shared that a short reception will be held at the next Board meeting for outgoing Board members, Wilma Bates and Blake Mier. Discussion ensued regarding whether to hold the reception right before or immediately after the Board meeting. It was decided that the reception would be held right before the Board meeting.

VIII. Fiscal Report

Kathy Jeakins stated that costs listed are through April 30, 2013, however, this is not a complete for the fiscal year as receipts will still be coming in through the month of May.

Kathy Jeakins stated that total Revenues on this report are at 98.8%, and total Expenses are at 89.4%. She went on to say that she always includes a graph which shows the year to date revenues, expenses and budget.

Kathy Jeakins stated that a Fiscal Narrative is always included which is an explanation for variances in excess of 5% plus or minus by line item. This report also reflects our donation revenue and our other revenue. The biggest portion of our Other Revenue line is the Book Shoppe, which earned over \$19,000.00 since June 2012. Kathy Jeakins stated that every quarter she prepares a Donations Report; the report included in this packet is for the whole fiscal year.

Kathy Jeakins welcomed both Joni Painter & Emily Kelahan and added that she would like to meet with each of them to review the Library finances, budget process, and bill review process. She went on to say that a different Board member comes to the Library every week to review bills and signs off on them, and she would like to get each of them included on this schedule.

IX. Approval of Bills

JAN KIBLER MOVED, CAROL KOOS SECONDED, TO APPROVE THE BILLS LIST FROM APRIL 2013. THE MOTION CARRIED UNANIMOUSLY.

See Attachment "2013.05 A"

X. Committee Reports

A. Budget & Personnel

The Budget & Personnel Committee did not meet.

B. Planning, Policies & Programs (3 P's)

The 3 P's Committee did not meet.

President Jaggi stated that there are three standing committees of the Board, the Budget & Personnel, 3 P's, and the Nominating committee. He said that rather than appointing members to each committee, he would appreciate volunteers for each committee.

The three committees for the next year will be:

Budget & Personnel – Bill Wetzel, Chair, Jan Kibler, Cathy Pratt, Peggy Burton

3 P's – Patsy Bowles, Chair, Carol Koos, Joni Painter, Emily Kelahan

Nominating – Carol Koos, Jan Kibler, with the third member to be named next month

XI. Unfinished Business

There was no unfinished business.

XII. New Business

A. Possible Appointment to BPL Foundation Board

President Jaggi asked Bill Wetzel to share with the new Board members the history and role of the BPL Foundation Board. The Trustees of the Foundation are appointed by the Library Board.

President Jaggi asked Board members to consider tabling this agenda item until next month. Discussion ensued and it was decided that a possible appointment to BPL Foundation Board would be on the Agenda for the next meeting.

B. Approve Plan for Outreach Area

Director Bouda displayed the drawing prepared by Francois and Associates for the proposed meeting and storage area to be constructed in the area that is currently used by the Outreach department. She went on to say that this is how some of the \$50,000 Grant from the State of Illinois will be utilized.

Director Bouda and the Board members proceeded to the Outreach Department to view the space addressed by the plan.

Director Bouda asked for approval from the Board members to go ahead with this plan.

PATSY BOWLES MOVED, CATHY PRATT SECONDED, TO APPROVE THE PLAN FOR THE OUTREACH AREA. THE MOTION CARRIED UNANIMOUSLY.

C. Waive Three-Quote Requirement to Purchase Public Access Software Packages

Director Bouda stated that the list includes all the databases that are accessible for the public that cost over \$5,000 a year. She added that the packages are renewals of databases currently used at the library and all are only available from one source. She went on to say that each cost has a 10% increase built in, as the exact cost is not known at this point. Kathy Jeakins added that if any of the amounts should go over the estimated costs, they will be brought before the Board for approval.

PATSY BOWLES MOVED, CAROL KOOS SECONDED, TO WAIVE THREE-QUOTE REQUIREMENT TO PURCHASE PUBLIC ACCESS SOFTWARE PACKAGES AS LISTED IN THE AMOUNT OF \$125,981.00.

AYES: PATSY BOWLES, EMILY KELAHAN, JAN KIBLER, CAROL KOOS, JONI PAINTER, CATHY PRATT, BILL WETZEL, NARENDRA JAGGI

NAYES: NONE

ABSENT: PEGGY BURTON

THE MOTION CARRIED UNANIMOUSLY.

See Attachment "XII.C"

XIII. Adjournment

President Jaggi adjourned the meeting at 5:54pm.

Next Meeting Date

June 18, 2013

2013.05

APPROVAL OF BILLS

BILLS LIST

Approved by BPL Board of Trustees, May 21, 2013

Narendra Jaggi

 Signature, BPL Trustee

Vendor	Line Item	Amount
Advanced Wayne Cain & Sons	Building Maintenance	650.00
Ameren IP	Electricity	13,180.33
Ames Library-Illinois Wesleyan University	Miscellaneous Expenses	58.00
Bell Techlogix	Computer Supplies	795.00
Bibliotheca	Office/Equipment Mtn	8,303.94
Bloomington Public Library Foundation	Fees & Rentals	2,680.00
Blue Beacon International, Inc.	Vehicle Maintenance	37.00
Bound to Stay Bound Books	Juvenile Books	1,770.44
CDW Government	Computer Supplies	3,427.84
CDW Government	Office/Equipment Mtn	97.23
CDW Government	Other Purchased Services	85.66
Cengage Learning	Adult Books	3,347.02
Center Point Large Print	Adult Books	946.08
City of Bloomington	Dental Insurance	830.08
City of Bloomington	FICA	9,373.21
City of Bloomington	Fuel	570.49
City of Bloomington	Health Insurance-HMO	7,114.58
City of Bloomington	Health Insurance-PPO	17,659.40
City of Bloomington	IMRF	20,473.05
City of Bloomington	Life Insurance	229.85
City of Bloomington	Medicare	2,192.22
City of Bloomington	Payroll	168,200.67
City of Bloomington	Vision Insurance	193.42
City of Bloomington - Petty Cash	Water	669.84
City of Bloomington - Petty Cash	Vehicle Maintenance	1.49
City of Bloomington - Petty Cash	Travel	12.43
City of Bloomington - Petty Cash	Other Purchased Services	56.56
City of Bloomington - Petty Cash	Library Supplies	62.93
City of Bloomington - Petty Cash	Postage	16.99
City of Bloomington - Petty Cash	Janitorial Supplies	9.98
City of Bloomington - Petty Cash	Fuel	10.00
City of Bloomington - Petty Cash	Adult Books	11.00
City of Bloomington - Petty Cash	Building Mtn Supplies	23.98
City of Bloomington - Petty Cash	Employee Relations	19.00
City of Bloomington - Petty Cash	Telecommunications	86.90
Comcast	Building Maintenance	290.00
Culligan Water Conditioning	Printing/Binding	1,312.36
Custom Digital Imaging	Computer Supplies	8,871.30
Dell Marketing, LLC	Library Supplies	2,807.34
Demco		

Dimmitt's Grove Neighborhood Association	Advertising	30.00
Downer's Grove Public Library	Miscellaneous Expenses	21.00
Ebsco Subscription Service	Periodicals	(25.93)
Ebsco Subscription Service	Public Access Software	2,646.00
Founder's Grove Neighborhood Association	Advertising	100.00
Frontier	Telecommunications	2,054.62
Genealogical Publishing	Adult Books	37.00
Harlan Vance Company	Other Purchased Services	508.00
Higginson Book Co.	Adult Books	267.83
Illinois Humanities Council	Other Purchased Services	75.00
Illinois Office of the State Fire Marshall	Building Maintenance	100.00
Illinois Wesleyan University	Other Purchased Services	649.24
Indian Prairie Public Library	Miscellaneous Expenses	20.50
Lincoln's Festival in Bloomington	Advertising	50.00
Mid Illinois Mechanical Services, Inc.	Building Maintenance	176.00
Midwest Mailing & Shipping Systems, Inc.	Office/Equipment Mtn	137.67
Midwest Tape	A/V Materials	4,873.13
Miller Janitorial Supply	Janitorial Supplies	826.97
Minerva Promotions	Library Supplies	576.00
Nicor/Northern Illinois Gas	Natural Gas	10,537.79
Oberlander	Telecommunications	48.50
Officemax	Computer Supplies	1,583.10
Officemax	Copier Supplies	967.19
Officemax	Library Supplies	94.68
Officemax	Miscellaneous Expenses	54.18
Officemax	Office Supplies	2,940.01
Officemax	Other Purchased Services	28.74
Pantagraph	Advertising	2,250.00
Penworthy	Juvenile Books	610.48
Pilot Media, LLC	Advertising	11,660.00
Praxair Distribution, Inc.	Rentals	13.65
Prochnow Landscaping, Inc.	Other Property Maintenance	295.00
Proquest LLC	Periodicals	10,200.00
Rainbow Book Co.	Juvenile Books	1,232.59
Random House, Inc.	A/V Materials	134.25
Rayo, Jeannette	Other Purchased Services	300.00
Research Technology International	Library Supplies	34.43
Ricoh, USA, Inc.	Rentals	1,230.00
Ron Smith Printing Co.	Printing/Binding	512.50
Schaumburg Township District Library	Miscellaneous Expenses	17.00
Taylor, Pamela (Seastar Aquascapes)	Other Purchased Services	50.00
Tumbleweed Press	Public Access Software	199.50
U S Postmaster	Postage	14,700.00
Unique Management Services, Inc.	Other Purchased Services	689.15
Vernon Library Supplies	Library Supplies	1,284.30
Vigil, Susie	Travel	31.38
Warehouse Direct Business Products & Services	Employee Relations	81.09
Warehouse Direct Business Products & Services	Computer Supplies	978.10
Warehouse Direct Business Products & Services	Office Supplies	519.59
World Book, Inc.	Juvenile Books	46.40
VISA - Ace Hardware	Building Mtn Supplies	11.28
VISA - Amazon Marketplace	Adult Books	41.18

VISA - Amazon Marketplace
 VISA - Amazon Marketplace
 VISA - Amazon.com
 VISA - Amazon.com
 VISA - Amazon.com
 VISA - American Library Association
 VISA - American Library Association
 VISA - Amtrak
 VISA - Atlantic Ultraviolet Corp
 VISA - Baker & Taylor Books
 VISA - Baker & Taylor Books
 VISA - Baker & Taylor Books
 VISA - Baker & Taylor Books
 VISA - Barnes & Noble Bookseller
 VISA - Baudville, Inc.
 VISA - Beck's Family Florist
 VISA - Buynowonline.com
 VISA - Champaign Telephone Co.
 VISA - Comcast
 VISA - Denny's Doughnuts
 VISA - Destihl
 VISA - Dollar Tree
 VISA - Five Star Water
 VISA - Fox & Hounds
 VISA - Gamestop
 VISA Google*Devices
 VISA - Ingram
 VISA - It's Poppin' Gourmet Popcorn
 VISA - IWU Bookstore
 VISA - Kirby Risk Electrical Supplies
 VISA - Logmein.com
 VISA - Lowe's
 VISA - Lowe's
 VISA - Lowe's
 VISA - Lowe's
 VISA - Maker Media
 VISA - McLeod
 VISA - Michael's
 VISA - Michael's
 VISA - Monarch
 VISA - Motion Picture Licensing Corp
 VISA - NRS
 VISA - Office Depot
 VISA - Oriental Trading
 VISA - POSPaper.com
 VISA - Recorded Books
 VISA - School Shop
 VISA - Sprint
 VISA - Stu Stumps
 VISA - Things Remembered
 VISA - USPS
 VISA - Wal-Mart

A/V Materials	44.29
Other Purchased Services	64.99
A/V Materials	625.51
Adult Books	506.65
Other Purchased Services	249.78
Membership Dues	98.00
Professional Development	335.00
Travel	14.00
Building Mtnc Supplies	887.88
A/V Materials	11,713.38
Adult Books	12,551.69
Juvenile Books	1,658.73
Other Purchased Services	136.91
Adult Books	305.14
Employee Relations	527.90
Employee Relations	49.95
Janitorial Supplies	262.20
Telecommunications	855.00
Telecommunications	86.90
Other Purchased Services	13.00
Travel	14.98
Employee Relations	19.50
Miscellaneous Expenses	94.95
Other Purchased Services	100.00
A/V Materials	1,959.14
Other Purchased Services	227.90
Adult Books	1,861.93
Employee Relations	129.50
Adult Books	32.00
Building Mtnc Supplies	427.50
Office/Equipment Mtnc	199.00
Building Mtnc Supplies	172.69
Janitorial Supplies	24.35
Library Supplies	9.98
Miscellaneous Expenses	5.96
Computer Supplies	1,039.12
Telecommunications	128.68
Library Supplies	1.61
Other Purchased Services	22.90
Employee Relations	62.50
Other Purchased Services	225.00
Other Purchased Services	83.10
Other Purchased Services	37.53
Other Purchased Services	76.00
Library Supplies	145.86
Public Access Software	2,700.00
Library Supplies	14.94
Telecommunications	308.87
Other Purchased Services	27.94
Employee Relations	115.00
Postage	19.09
Building Mtnc Supplies	127.67

VISA - Wal-Mart	Employee Relations	89.58
VISA - Wal-Mart	Janitorial Supplies	124.09
VISA - Wal-Mart	Miscellaneous Expenses	5.96
VISA - Wal-Mart	Office Supplies	6.97
VISA - Zoup	Other Purchased Services	50.00
Total		394,655.39

XII. C

A RESOLUTION WAIVING THE THREE QUOTE REQUIREMENT AND
AUTHORIZING PAYMENT FOR THE PURCHASE OF VARIOUS ELECTRONIC SOFTWARE DATABASES
TO THE ATTACHED LIST OF VENDORS

Be It Resolved by the Bloomington Public Library Board of Trustees, Bloomington, Illinois,

1. That the three quote requirement be waived and the Library Director authorize payment for Electronic Software Databases (see attached list) in the amount of \$125,981.00 for all products listed
2. That the vendors listed are the only source for the particular product
3. That the funds come from the following source:
Bloomington Public Library Maintenance and Operating Budget: \$125,981.00

Approved this 23rd day of May 2013.

Narendra Jaggi

Narendra Jaggi, Vice President

Bloomington Public Library Board of Trustees

Bloomington Public Library
Electronic Databases
Approved by BPL Board of Trustees
May 21, 2013

These are estimates for the cost of software packages in the amount of \$5,000 or more.
I have built in a 10% increase as we do not know what the exact cost will be at this point.

Vendor	Database	Total
Gale Group	Literature Resource Center	8,470.00
Grolier Publishing	America the Beautiful	7,700.00
Info USA	Reference USA	14,575.00
Learning Express, LLC	Job & Career Center	5,300.00
Library Partnership Trust	My Media Mall	7,260.00
Newsbank	America's Newspapers from Newsbank	12,623.00
Proquest	Historical, Chicago Tribune	8,393.00
Proquest	Discovery Package	17,501.00
Proquest	PQD Newsstand	13,959.00
Proquest	Illinois Newsstand	14,520.00
Tutor.com	Tutor.com	8,300.00
Standard & Poor's	Netadvantage	7,380.00
Total		125,981.00

Bloomington Public Library Director's Report June 2013

1. Teen Librarian

Our new Teen Librarian, Christen Wiser, started on Monday, June 10, just in time for Summer Reading.

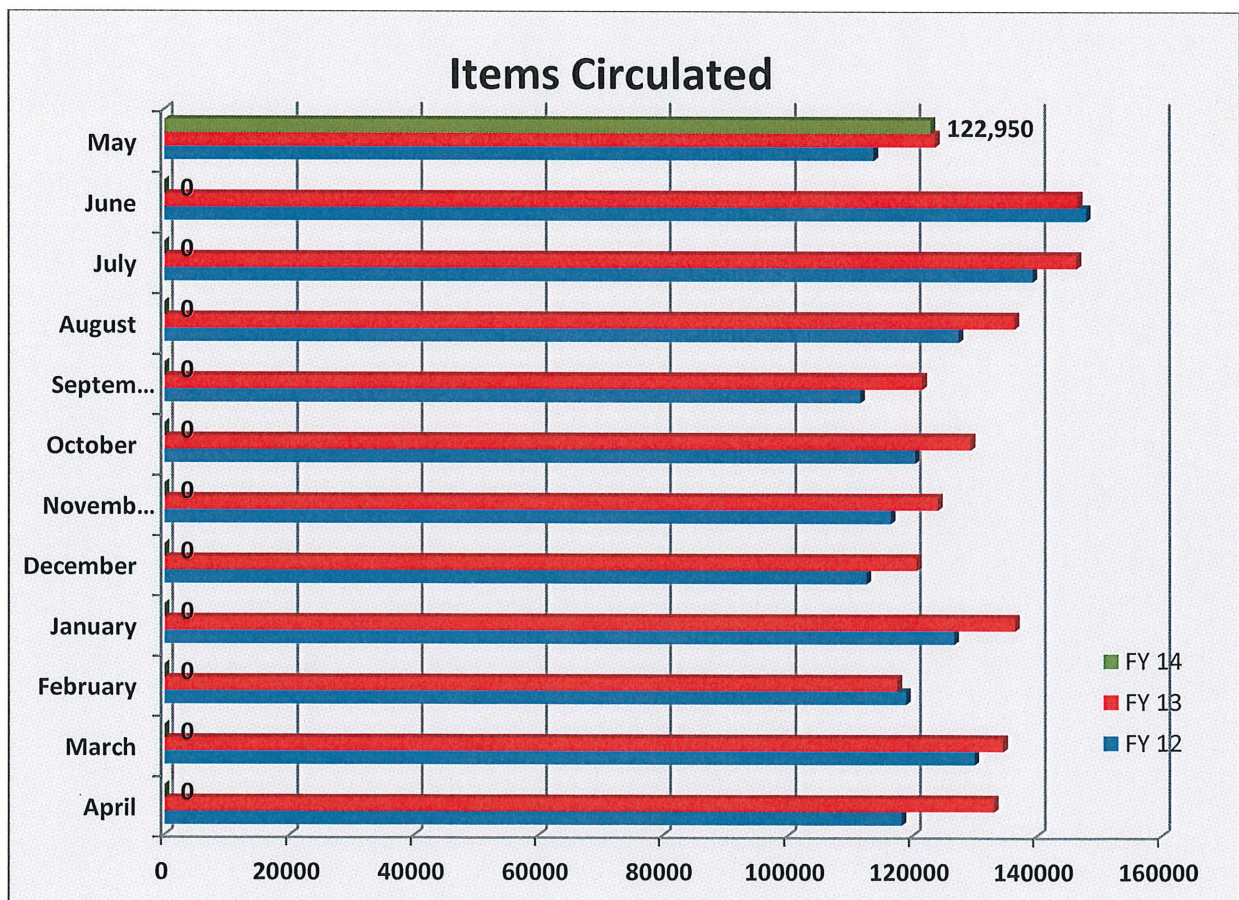
2. Summer Reading

Summer Reading is off to a great start! 4299 registered the first week. I have included the program brochure in your packet so you can see all of the wonderful programs planned for Summer Reading.

3. Reception

Please plan to be at the reception for Blake and Wilma by 4pm. We plan to make a presentation of their plaque and clock at 4:05pm. The Board meeting will begin as usual at 4:30pm. Our Board, the Foundation Board, the Golden Prairie Library District Board and the department managers were invited.

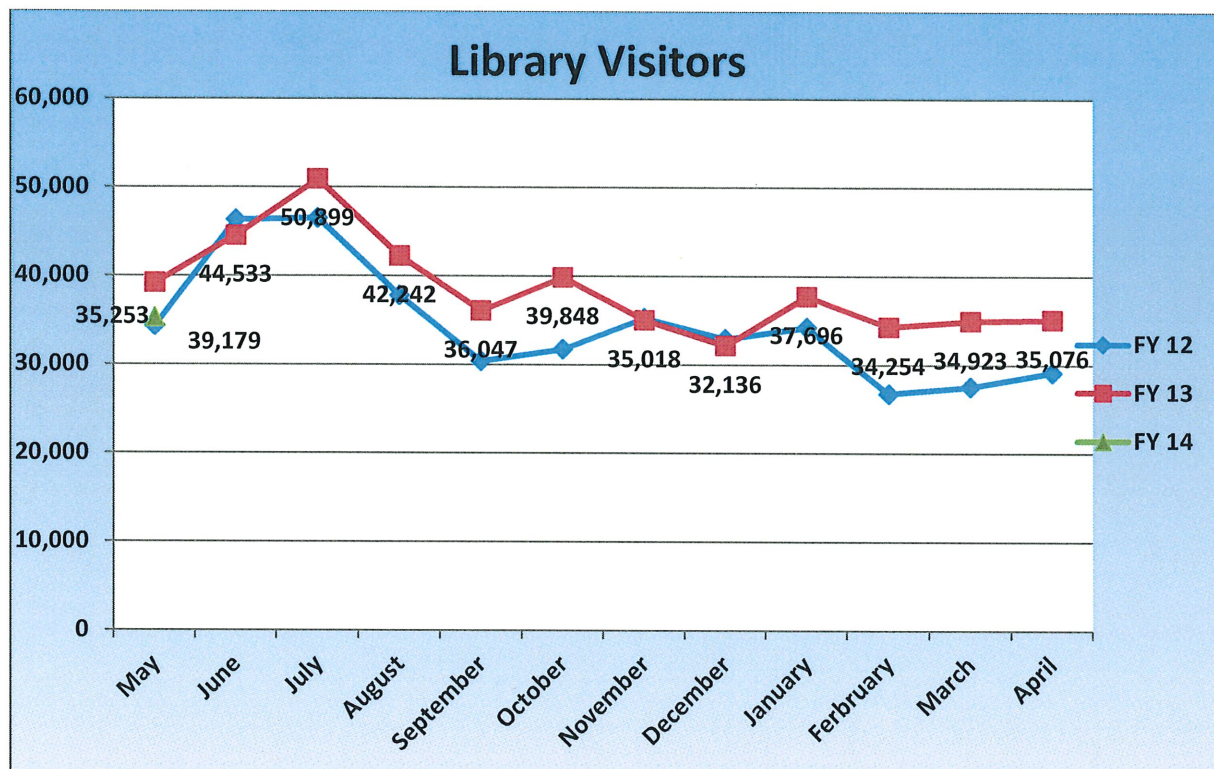
4. Statistics



The new fiscal year is off to a busy start. The Library lent 122,950 items in May 2013, compared to 123,656 items borrowed in May 2012. The number of digital downloads from our various services increased to 4205 this past month from 2768 in May of last year.

There were 35,253 visitors to the Library and Bookmobile in May 2013, a decrease from the 39,179 visitors in May 2012.

Staff answered 4520 questions from customers this month.



Programs and Attendance in the month of May:

Children Programs and Attendance

Summer reading school visits – 15 schools – 6510 students

Preschool story time – 22 attended

Wiggle Giggle evening story time – 17 attended

2nd Saturday family story time – 30 attended

Visit from Sheridan K – 48 attended

Visit from Wesley Bright Beginnings – 40 attended

Visit from Alphabet Soup – 2 classes – 40 attended

Visit from Milestones Preschool – 16 attended

Visited La Petite Academy – 31 attended

Teen Programs and Attendance

Teen Advisory Board – 1 session – 0 attended

Anime Now – 2 sessions – 16 attended

Book Brags (teen discussion of favorite books) – 1 session – 1 attended

Chocolate Treat Bowls – 1 session – 15 attended

Game Fest – 1 session – 18 attended

The Teen Librarian visited schools for the lunchtime Books & Bites book talk and also to promote Summer Reading. She met with the indicated number of students:

Parkside--107; Kingsley--25; Chiddix--75 & 76; Evans--45; Holy Trinity--100; U High--15

Adult Programs and Attendance

Fiction – 1 session – 13 attended

Mystery Book Club – 1 session – 8 attended

Non-Fiction Book Club-- 1 session – 3 attended

History Reads Book Club – 1 session – 20 attended

Wednesday Night at the Movies – 5 sessions – 45 attended

Downloading Nook ebook class – 1 session – 4 attended

Downloading Kindle ebook class – 1 session – 4 attended

All Aboard train program with Tea Ladies – 1 session – 41 attended

Chasing Trains and More with Jack Keefe – 1 session – 36 attended

Start your Own Business workshop – 1 session – 6 attended

Small Business Brown Bag Lunch – 1 session – 0 attended

Grandma, Grandpa, and Me Movie – 1 session – 8 attended

Respectfully submitted,
Georgia Bouda, Director

BLOOMINGTON PUBLIC LIBRARY
FY 2014 FISCAL REPORT

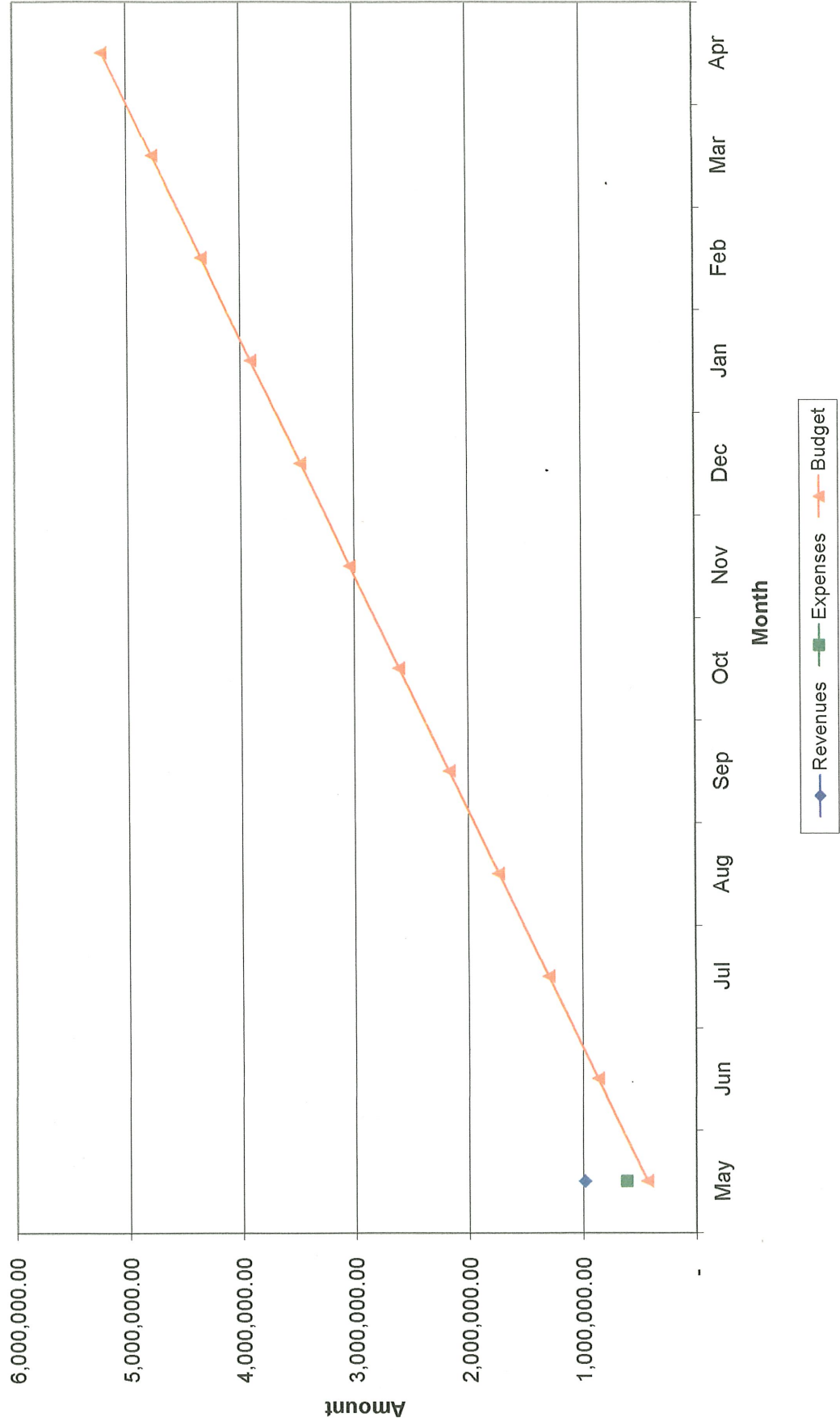
REVENUES:

ACCT NAME	BUDGET	MAY 2013	YR-TO-DATE	AMOUNT OVER/UNDER	% RECEIVED
Property Tax	4,513,477	908,831.66	908,831.66	(3,604,645.34)	20.1
Replacement Tax	130,400	0.00	0.00	(130,400.00)	0.0
State Grants	77,000	0.00	0.00	(77,000.00)	0.0
GPPLD	380,000	63,481.62	63,481.62	(316,518.38)	16.7
Fees & Rentals	80,000	6,449.36	6,449.36	(73,550.64)	8.1
Copies	3,600	291.50	291.50	(3,308.50)	8.1
Interest on Investments	3,000	41.05	41.05	(2,958.95)	1.4
Sale of Property	1,000	0.00	0.00	(1,000.00)	0.0
Donations	10,000	2,420.39	2,420.39	(7,579.61)	24.2
Cash Over/Short	0	(17.41)	(17.41)	(17.41)	-----
Other	14,000	3,382.36	3,382.36	(10,617.64)	24.2
Total Revenues	5,212,477	984,880.53	984,880.53	(4,227,596.47)	18.9

ACCT NAME	BUDGET	MAY 2013	YR-TO-DATE	AMOUNT OVER/UNDER	% SPENT
Full-Time Salaries	1,877,650	208,487.75	208,487.75	(1,669,162.25)	11.1
Part-Time Salaries	381,725	32,422.66	32,422.66	(349,302.34)	8.5
Seasonal Salaries	35,990	2,816.60	2,816.60	(33,173.40)	7.8
Overtime Salaries	1,100	0.00	0.00	(1,100.00)	0.0
Other Salaries	0	0.00	0.00	0.00	----
Total Sals & Wages	2,296,465	243,727.01	243,727.01	(2,052,737.99)	10.6
Dental Insurance	11,050	853.42	853.42	(10,196.58)	7.7
Vision Insurance	2,600	199.48	199.48	(2,400.52)	7.7
Health Insurance, BC/BS PPO	234,700	17,659.40	17,659.40	(217,040.60)	7.5
Health Insurance, OSF HMO	79,100	7,542.84	7,542.84	(71,557.16)	9.5
Life Insurance	3,900	240.17	240.17	(3,659.83)	6.2
IMRF	299,300	32,253.01	32,253.01	(267,046.99)	10.8
FICA	142,320	11,680.53	11,680.53	(130,639.47)	8.2
Medicare	33,290	3,433.38	3,433.38	(29,856.62)	10.3
Worker's Comp	30,000	0.00	0.00	(30,000.00)	0.0
Uniforms	600	0.00	0.00	(600.00)	0.0
Tuition Reimb	10,000	0.00	0.00	(10,000.00)	0.0
Other Benefits	30,000	0.00	0.00	(30,000.00)	0.0
Total Benefits	876,860	73,862.23	73,862.23	(802,997.77)	8.4
Rentals	26,000	1,430.00	1,430.00	(24,570.00)	5.5
Total Rentals	26,000	1,430.00	1,430.00	(24,570.00)	5.5
Building Mtnc	125,000	440.47	440.47	(124,559.53)	0.4
Vehicle Mtnc	20,000	0.00	0.00	(20,000.00)	0.0
Office & Computer Mtnc	155,000	38,043.66	38,043.66	(116,956.34)	24.5
Other Mtnc	25,000	0.00	0.00	(25,000.00)	0.0
Total Repair/Mtnc	325,000	38,484.13	38,484.13	(286,515.87)	11.8

ACCT NAME	BUDGET	MAY 2013	YR-TO-DATE	AMOUNT OVER/UNDER	% SPENT
Advertising	15,000	1,292.00	1,292.00	(13,708.00)	8.6
Printing/Binding	17,000	763.75	763.75	(16,236.25)	4.5
Travel	13,200	5.09	5.09	(13,194.91)	0.0
Membership Dues	8,500	920.00	920.00	(7,580.00)	10.8
Professional Development	12,000	35.00	35.00	(11,965.00)	0.3
Other Purchased Services	90,000	2,158.23	2,158.23	(87,841.77)	2.4
Property Insurance	25,000	0.00	0.00	(25,000.00)	0.0
Vehicle Insurance	6,000	0.00	0.00	(6,000.00)	0.0
Other Insurance	3,600	0.00	0.00	(3,600.00)	0.0
Total Purchased Services	190,300	5,174.07	5,174.07	(185,125.93)	2.7
Office Supplies	52,000	391.32	391.32	(51,608.68)	0.8
Computer Supplies	80,000	0.00	0.00	(80,000.00)	0.0
Copier Supplies	6,000	0.00	0.00	(6,000.00)	0.0
Postage	28,000	42.00	42.00	(27,958.00)	0.2
Library Supplies	77,500	1,620.16	1,620.16	(75,879.84)	2.1
Janitorial Supplies	13,500	1,055.74	1,055.74	(12,444.26)	7.8
Gas & Diesel Fuel	8,000	15.51	15.51	(7,984.49)	0.2
Building Mtnc & Repair Supplies	7,500	344.86	344.86	(7,155.14)	4.6
Total Supplies	272,500	3,469.59	3,469.59	(269,030.41)	1.3
Natural Gas	40,000	0.00	0.00	(40,000.00)	0.0
Electricity	105,000	0.00	0.00	(105,000.00)	0.0
Water	7,500	580.89	580.89	(6,919.11)	7.7
Telecommunications	30,000	1,139.05	1,139.05	(28,860.95)	3.8
Total Utilities	182,500	1,719.94	1,719.94	(180,780.06)	0.9
Professional Collection	7,000	0.00	0.00	(7,000.00)	0.0
Total Prof Collection	7,000	0.00	0.00	(7,000.00)	0.0
Periodicals	32,000	2,314.04	2,314.04	(29,685.96)	7.2
Adult Books	165,300	15,250.28	15,250.28	(150,049.72)	9.2
Children's Books	120,300	6,490.89	6,490.89	(113,809.11)	5.4
A/V Materials	167,100	12,366.30	12,366.30	(154,733.70)	7.4
Public Access Software	178,800	2,240.00	2,240.00	(176,560.00)	1.3
Ebooks	33,300			(33,300.00)	0.0
Total Materials	696,800	38,661.51	38,661.51	(658,138.49)	5.5
Employee Relations	5,000	252.27	252.27	(4,747.73)	5.0
Miscellaneous Expenses	12,000	109.70	109.70	(11,890.30)	0.9
ERI Reimbursement	36,732	36,732.00	36,732.00	0.00	100.0
Fixed Asset Fund Transfer	170,768	170,768.00	170,768.00	0.00	100.0
To Capital Fund	114,552	0.00	0.00	(114,552.00)	0.0
Total Other Expenses	339,052	207,861.97	207,861.97	(16,638.03)	61.3
Total Expenses	5,212,477	614,390.45	614,390.45	(4,598,086.55)	11.8

BPL FY 2013-2014



EXPLANATIONS FOR VARIANCES IN EXCESS OF 5%
(Variance of 3.3% to 13.3% is acceptable)
May 2013

Property Tax (20.1%): The Library received its first distribution at the end of May.

Replacement Tax (0.0%): Nothing has been received yet.

State Grants (0.0%): Nothing has been received yet.

Golden Prairie (16.7%): The Library has received one distribution so far.

Interest on Investments (1.4%): Interest rates are still low.

Sale of Property (0.0%): Nothing has been received yet.

Donations (24.2%): The Donations line item includes \$2,405.00 for the Summer Reading Program.

Other (24.2%): This is over the projected amount due to the sale of items from the Book Shoppe.

Overtime Salaries (0.0%): Nothing has been paid from this line item.

Other Salaries (0.0%): Nothing has been paid from this line item.

Worker's Compensation (0.0%): Nothing has been paid from this line item yet.

Uniforms (0.0%): Nothing has been paid from this line item yet.

Tuition Reimbursement (0.0%): Nothing has been paid from this line item yet.

Other Benefits (0.0%): Nothing has been paid from this line item yet.

Building Maintenance (0.4%): Charges have been minimal.

Vehicle Maintenance (0.0%): Nothing has been paid from this line item yet.

Office & Computer Maintenance (24.5%): This line item is over-spent because the one-time annual payment for the Library's database service was paid in May.

Other Property Maintenance (0.0%): Nothing has been paid from this line item yet.

Travel (0.0%): Charges have been minimal.

Professional Development (0.3%): Charges have been minimal.

Other Purchased Services (2.4%): Charges have been minimal.

Property Insurance (0.0%): Nothing has been paid from this line item yet.

Vehicle Insurance (0.0%): Nothing has been paid from this line item yet.

Other Insurance (0.0%): Nothing has been paid from this line item yet.

Office Supplies (0.8%): Charges have been minimal.

Computer Supplies (0.0%): Nothing has been paid from this line item yet.

Copier Supplies (0.0%): Nothing has been paid from this line item yet.

Postage (0.2%): Charges have been minimal.
Library Supplies (2.1%): Charges have been minimal.
Fuel/Vehicle Supplies (0.2%): Charges have been minimal.
Natural Gas (0.0%): Nothing has been from this line item yet.
Electricity (0.0%): Nothing has been paid from this line item yet.
Professional Collection (0.0%): Nothing has been paid from this line item yet.
Public Access Software (1.3%): Charges have been minimal.
Ebooks (0.0%): Nothing has been spent form this line item yet.
Miscellaneous Expenses (.09%): Charges have been minimal.
ERI Reimbursement (100.0%): One transfer was made for the year, as opposed to transferring one-twelfth each month.
Fixed Asset Fund Transfer (100.0%): One transfer was made for the year, as opposed to transferring one-twelfth each month.
To Capital Fund 0.0%): This transfer had not been made yet.

The Donations line item breaks out as follows:

Summer Reading Program, Community Donations:	\$ 2,405.00
Fountain Receipts:	.39
Miscellaneous:	15.00
Total Donations:	\$ 2,420.39

The Other Revenue line item breaks out as follows:

Print Station:	\$ 674.45
Book Shoppe:	1,147.00
Sale of Reusable Bag:	24.00
Sale of Sling Backpacks:	96.00
Sale of Earbuds:	69.00
Sale of Flashdrives:	39.00
Sale of CD-R's:	0.00
Sale of Totebags:	0.00
Hot Beverage Station:	61.00
Test Proctoring:	125.00
Meeting Room Fees:	90.00
Miscellaneous:	1,056.91
Total Other Revenue:	\$ 3,382.36

During May, 18 batches containing 186 invoices were processed, totaling \$78,398.81 and 233 credit card charges were made totaling \$38,952.10.

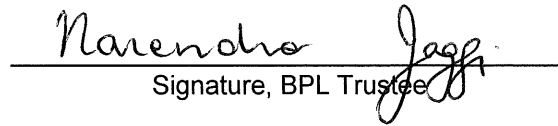
Library Fund Balance Information, 5/31/13:

Operating:	912,621.85
Capital:	1,733,944.70
Fixed Assets:	825,266.35

APPROVAL OF BILLS

BILLS LIST

Approved by BPL Board of Trustees, June 18, 2013


Signature, BPL Trustee

Vendor	Line Item	Amount
3M	Office/Equipment Mtnc	29,174.00
Bound to Stay Bound Books	Juvenile Books	187.56
Broad, Robert	Other Purchased Services	300.00
Carrigan, Terry (TKSJE Enterprises)	Periodicals	1,418.56
CDW Government	Computer Supplies	385.42
Cengage Learning	Adult Books	619.97
City of Bloomington	Dental Insurance	853.42
City of Bloomington	ERI Reimbursement	36,732.00
City of Bloomington	FICA	11,680.53
City of Bloomington	Fixed Asset Transfer	170,768.00
City of Bloomington	Health Insurance-HMO	7,542.84
City of Bloomington	Health Insurance-PPO	17,659.40
City of Bloomington	IMRF	32,253.01
City of Bloomington	Life Insurance	240.17
City of Bloomington	Medicare	3,433.38
City of Bloomington	Payroll	243,727.01
City of Bloomington	Vision Insurance	199.48
City of Bloomington	Water	580.89
Custom Digital Imaging	Printing/Binding	703.75
Evans, Dale	Other Purchased Services	125.00
Evergreen F.S., Inc.	Other Property Maintenance	65.00
Facts on File	Public Access Software	6,942.38
Findaway World, LLC	Library Supplies	555.15
Frontier	Telecommunications	1,648.85
Hohulin Fence Co.	Building Maintenance	100.00
Innovation Experts	Public Access Software	18,083.00
Johnson Controls	Building Maintenance	1,462.17
Jones, Suzie	Travel	5.09
Kavanagh, Scully, Sudow, White & Frederick	Other Purchased Services	60.00
Kone, Inc.	Building Maintenance	2,246.46
Mid Illinois Mechanical Services, Inc.	Building Maintenance	176.00
Midwest Mailing & Shipping Systems, Inc.	Office/Equipment Mtnc	137.67
Midwest Tape	A/V Materials	2,057.06
Miller Janitorial Supply	Janitorial Supplies	997.21
Newsbank, Inc.	Public Access Software	11,820.00
Officemax	Copier Supplies	118.52
Officemax	Office Supplies	113.60
Pantagraph	Advertising	840.00
Picture This Digital Media, LLC	Advertising	945.00

Proquest LLC
 Rainbow Book Co.
 Random House, Inc.
 Recorded Books
 Ricoh, USA, Inc.
 Ron Smith Printing Co.
 Schneider, Michael
 Scholastic Library Publishing
 Sirsi Corp.
 Taylor, Pamela (Seastar Aquascapes)
 ThyssenKrupp Elevator Corp.
 Tri-County Irrigation & Plumbing, Inc.
 Unique Management Services, Inc.
 VISA - A-1 Security Locksmith
 VISA - AbeBooks.com
 VISA - Amazon Marketplace
 VISA - Amazon.com
 VISA - Amazon.com
 VISA - American Library Association
 VISA - American Library Association
 VISA - Baker & Taylor Books
 VISA - Baker & Taylor Books
 VISA - Baker & Taylor Books
 VISA - Chicago Tribune
 VISA - Concord Custom Cleaners
 VISA - Continental Research Corp
 VISA - Copy Shop
 VISA - Demco
 VISA - Denny's Doughnuts
 VISA - Dunkin' Donuts/Dairy Queen
 VISA - Engraving Express
 VISA - Five Star Water
 VISA - Fresh Market
 VISA - Fun n Nuf
 VISA - Gamestop
 VISA - Growing Grounds
 VISA - Hawthorne Suites
 VISA - Hobby Lobby
 VISA - Illinois Library Association
 VISA - Ingram
 VISA - Ingram
 VISA - Jewel
 VISA - Jinx.com
 VISA - Kelly's Bakery & Café
 VISA - Kroger
 VISA - Kroger
 VISA - Lake Land Floral
 VISA - Lowe's
 VISA - Lowe's
 VISA - McLeod
 VISA - Meijer
 VISA - Monitor Productions, Inc.

Public Access Software	39,470.00
Juvenile Books	2,020.90
A/V Materials	225.00
A/V Materials	350.76
Rentals	1,430.00
Printing/Binding	60.00
Other Purchased Services	320.00
Public Access Software	6,465.00
Office/Equipment Mtn	37,984.21
Other Purchased Services	61.00
Building Maintenance	27.21
Building Maintenance	503.26
Other Purchased Services	581.75
Other Purchased Services	5.85
Adult Books	24.60
A/V Materials	251.32
A/V Materials	758.86
Other Purchased Services	29.95
Membership Dues	125.00
Professional Development	70.00
A/V Materials	9,331.00
Adult Books	12,676.12
Juvenile Books	6,300.57
Periodicals	415.48
Other Purchased Services	12.90
Janitorial Supplies	180.95
Other Purchased Services	27.50
Library Supplies	955.03
Other Purchased Services	15.00
Other Purchased Services	105.89
Office Supplies	72.00
Miscellaneous Expenses	7.05
Other Purchased Services	25.00
Other Purchased Services	67.95
A/V Materials	965.41
Building Mtn Supplies	212.60
Other Purchased Services	89.55
Library Supplies	58.11
Membership Dues	795.00
Adult Books	862.90
Other Purchased Services	10.75
Other Purchased Services	75.00
Other Purchased Services	7.70
Other Purchased Services	25.00
Building Mtn Supplies	50.00
Library Supplies	14.55
Employee Relations	49.69
Building Mtn Supplies	79.32
Janitorial Supplies	73.59
Telecommunications	117.46
Other Purchased Services	57.06
Advertising	347.00

VISA - Murphy USA
 VISA - NRS
 VISA - Office Depot
 VISA - Office Depot
 VISA - Office Depot
 VISA - Oriental Trading
 VISA - Owen Nursery & Florist
 VISA - Party City
 VISA - Pheasant Lanes
 VISA - Radio Shack
 VISA - Radio Shack
 VISA - Rockford Map Publishers
 VISA - Scholastic Book Fairs
 VISA - Sprint
 VISA - Things Remembered
 VISA - Twin City Awards
 VISA - USPS
 VISA - Viva La Flora
 VISA - Wal-Mart
 VISA - Wal-Mart
 VISA - Wal-Mart
 VISA - Wal-Mart
 VISA - Wal-Mart
 VISA - Wal-Mart
 VISA Google*Devices
 VISA- Nuance Communications

Fuel	15.51
Other Purchased Services	98.40
Library Supplies	6.99
Office Supplies	73.83
Other Purchased Services	3.19
Other Purchased Services	2,424.74
Miscellaneous Expenses	25.85
Library Supplies	6.48
Other Purchased Services	50.00
Employee Relations	85.98
Office Supplies	25.98
Adult Books	129.95
Other Purchased Services	334.48
Telecommunications	310.42
Other Purchased Services	99.00
Other Purchased Services	106.00
Postage	42.00
Other Purchased Services	25.00
Building Mtn Supplies	2.94
Employee Relations	103.58
Janitorial Supplies	190.85
Library Supplies	37.79
Office Supplies	32.41
Other Purchased Services	21.73
Other Purchased Services	(14.91)
Office/Equipment Mtn	(37.78)

Total

736,005.76

Bloomington Public Library
Monthly Statistics - May 2013

	Current Month	Cumulative	Last Year	Cumulative
CIRCULATION				
Adults	59,381	59,381	60,033	60,033
Teens	3,804	3,804	3,911	3,911
Children	48,299	48,299	48,901	48,901
OTR Adults	2,763	2,763	2,965	2,965
OTR Teens	169	169	212	212
OTR Children	4,329	4,329	4,866	4,866
e-Books - Freading	62	62	2,071	2,071
e-Books - Overdrive	3,112	3,112	N/A	N/A
Freegal downloads	780	780	697	697
Zinio Magazines	251	251	0	0
TOTALS				
Adults	62,144	62,144	62,998	62,998
Teens	3,973	3,973	4,123	4,123
Children	52,628	52,628	53,767	53,767
Digital Downloads	4,205	4,205	2,768	2,768
COMBINED TOTAL	122,950	122,950	123,656	123,656
ITEMS IN THE COLLECTION				
Main	279,976	279,976	0	0
OTR	13,349	13,349	275,033	275,033
TOTAL	293,325	293,325	275,033	275,033
HOLDS FILLED	7,148	7,148	0	0
CARDHOLDERS				
Added	533	533	0	0
TOTAL NUMBER				
Adults	17,687	17,687	0	0
Teens	2,041	2,041	21,878	21,878
Children	8,447	8,447	1,902	1,902
REFERENCE QUESTIONS				
Adults	2,783	2,783	0	0
Teens	105	105	3,349	3,349
Children	912	912	0	0
OTR	110	110	943	943
Circulation	610	610	194	194
PROGRAMS				
Story Times	3	3	0	0
Adult	16	16	3	3
Teens	6	6	17	17
Juvenile	0	0	4	4
Outreach Adult	0	0	0	0
Outreach Teen	0	0	0	0
Outreach Juvenile	0	0	0	0
PROGRAM ATTENDANCE				
Story Times	69	69	0	0

Bloomington Public Library
Monthly Statistics - May 2013

	Current Month	Cumulative	Last Year	Cumulative
Adult Programs	188	188	57	57
Teen Programs	50	50	246	246
Juvenile Programs	0	0	34	34
Outreach Adult	0	0	0	0
Outreach Teen	0	0	0	0
Outreach Juvenile	0	0	0	0
SUMMER READING PARTICIPANTS				
CHILDREN				
Registered	0	0	0	0
Completed	0	0	0	0
TEENS				
Registered	0	0	0	0
Completed	0	0	0	0
ADULTS				
Registered	0	0	0	0
Completed	0	0	0	0
TOTAL				
Registered	0	0	0	0
Completed	0	0	0	0
COMPUTER USE				
Public computer uses	4,980	4,980	0	0
Website database/catalog hits	13,033	13,033	5,853	5,853
Online Resource (Database) uses	3,249	3,249	3,192	3,192
TOTAL	21,262	21,262	9,045	9,045
INTERLIBRARY LOAN				
Borrowing Requests Received	443	443	0	0
Outgoing Loans (Lending)	238	238	415	415
CONTACTS w/ COMMUNITY GROUPS				
Inside the library (events)	6	6	0	0
Outside the library (events)	24	24	4	4
Number of people	6,989	6,989	25	25
VOLUNTEER HOURS				
	186	186	0	0
MEETING ROOM USAGE				
Study Room	58	58	123	123
Digital Media Lab	44	44	N/A	N/A
Customer Visits (MAIN)	33,799	33,799	0	0
Customer Visits (OTR)	1,454	1,454	37,755	37,755
COMBINED TOTAL VISITS	35,253	35,253	37,755	37,755
TRAINING HOURS				
	181	181	0	0

Golden Prairie Public Library District

Board of Trustees Meeting

April 17, 2013

7:00 am

Minutes

I. Call to Order

President Salch called the meeting to order at 7:04 a.m.

II. Roll Call

MEMBERS PRESENT: Carolyn Dail, Carol Carey-Odekirk, Lynn Gray, Mathew Nadakavukaren, Patti Salch

MEMBERS ABSENT: Adrienne Ives, Bill McCullough

OTHERS PRESENT: Georgia Bouda, Tim Ervin, Laura Golaszewski, Kathy Jeakins, Caprice Prochnow, Stephen Peterson

III. Introductions & Public Comment

President Salch introduced Tim Ervin and Stephen Peterson, both of whom have expressed some interest in becoming a Board member, and were in attendance to observe what transpires at a Board meeting.

IV. President's Report

President Salch prompted Board members to make sure that they fill out their Statement of Economic Interest form that they should have received in the mail and return it to the County Clerk by May 1.

President Salch shared that each of them should have a revised copy of the By-Laws that Caprice Prochnow distributed this morning.

President Salch shared that the new Bookmobile schedule is available and suggested that each member take a few to handout to friends or family.

President Salch reminded Board members of the Wine Gala Fundraiser that will be held April 18 from 8 - 10pm at Fresh Market.

President Salch stated that Old Town Township officials have changed and that she has shared the contact information with Carol Torrens, Adult Services Manager, for fall programming.

V. Approval of Minutes

A. March 20, 2013

MATHEW NADAKAVUKAREN MOVED, LYNN GRAY SECONDED, TO APPROVE THE MINUTES FROM THE MARCH 20, 2013 MEETING. THE MOTION CARRIED UNANIMOUSLY.

VI. Staff Reports

A. Director's Report

Director Bouda shared that they have received confirmation that they will be receiving their Per Capita Grant from the State of Illinois.

Director Bouda shared that there was discussion on a potential Branch at the BPL Board meeting last night. She went on to say that they discussed what a modest Branch would look like in terms of square feet, hours of operation, staffing, meeting rooms, programming, parking and whether to have a drive-up window or not. The BPL Board was asked to gather this information by the City Council committee. BPL President Burton shared the new slate of officers for the BPL Board which are Blake Mier, President, Narendra Jaggi, Vice President, Wilma Bates, Treasurer and Jan Kibler, Secretary.

Director Bouda shared that the Library is looking to have the boiler replaced along with a new controls system. She went on to say that a free Energy Assessment was prepared by SEDAC.

Director Bouda stated that the Spirit Committee is doing a lot of fun things for National Library Week.

Director Bouda shared that the water bottles with candy inside was given to each of them as a "Thank you" for their service. This is National Volunteer week.

Director Bouda shared that circulation for the past fiscal year should be hitting the 1.5 million mark sometime today.

B. Outreach Report

New Circulation Services Manager, Laura Golaszewski, shared that she comes from the Champaign Public Library, where she worked was the Circulation Supervisor. She went on to say that she received her MLS from the University of Illinois.

C. Fiscal Report

Kathy Jeakins stated that the Tax Revenue is at 46%, and she explained Golden Prairie will receive the balance of the Property Tax in June. She entertained questions.

1. Approve March Financial Report

CAROL CAREY-ODEKIRK MOVED, CAROLYN DAIL SECONDED, TO APPROVE THE MARCH 2013 FINANCIAL REPORT.

AYES: CAROLYN DAIL, CAROL CAREY-ODEKIRK, LYNN GRAY, MATHEW NADAKAVUKAREN, PATTI SALCH

NAYES: NONE

ABSENT: ADRIENNE IVES, BILL MCCULLOUGH

THE MOTION CARRIED.

VII. Unfinished Business

A. Discussion on Progress of Locating New Members for the Board

President Salch shared with both Steve Peterson and Tim Ervin that GPPLD contracts with BPL for service and that they are part of the RAILS Library system. She went on to say that they can go to the BPL website and look at past GPPLD Minutes.

President Salch shared that she will speak with both Steve Peterson and Tim Ervin further after the meeting about the positions to be filled on the Board.

B. Discussion on Continued Mailing of Packets

President Salch shared that the Postal Service will continue delivering mail on Saturdays, so the packets will continue to be sent by both regular mail and email. She went on to say that anyone not wanting a packet sent to them should inform Caprice Prochnow that they just want it in electronic form.

VIII. New Business

A. Appoint Nominating Committee

President Salch asked that Mathew Nadakavukaren and Bill McCullough be the Nominating Committee. They will meet to develop a slate of officers for FY14, to be approved by the full Board at the June meeting. She went on to say that the current Officers are Patricia Salch, President, Adrienne Ives, Vice-President, and Lynn Gray, Secretary/Treasurer.

B. Amend May Meeting Date

CAROL CAREY-ODEKIRK MOVED, LYNN GRAY SECONDED, TO
AMEND MAY MEETING DATE FROM MAY 22 TO MAY 15, 2013.

THE MOTION CARRIED.

C. Election Results

Caprice Prochnow made the following statement, "After a canvas of the votes, held on Wednesday, April 3, no one received any votes".

D. Approve Revised Gift & Remembrance Guidelines

President Salch reviewed the proposed change to the Gift & Remembrance Guidelines that would allow a Board member the option of having a donation made in lieu of a plant for a death, illness or celebration. Discussion then ensued as to setting a definitive dollar amount rather than a "Not to Exceed" amount.

CAROL CAREY-ODEKIRK MOVED, MATHEW NADAKAVUKAREN
SECONDED, TO AMEND THE GIFT & REMEMBRANCE GUIDELINES
TO INCLUDE THE SENTENCE, "A DONATION MAY BE MADE TO
BLOOMINGTON PUBLIC LIBRARY OR A DESIGNATED CHARITY IN
LIEU OF ANY ITEMS LISTED BELOW."

AYES: CAROLYN DAIL, CAROL CAREY-ODEKIRK, LYNN
GRAY, MATHEW NADAKAVUKAREN, PATTI SALCH

NAYES: NONE

ABSENT: ADRIENNE IVES, BILL MCCULLOUGH

THE MOTION CARRIED.

There was discussion related to the amount the Gift & Remembrance Guidelines contains that would be spent on a donation or arrangement.

LYNN GRAY MOVED, CAROLYN DAIL SECONDED TO AMEND THE GIFT & REMEMBRANCE GUIDELINES TO "\$50.00 PLUS DELIVERY" FROM "NOT TO EXCEED \$100.00" FOR DEATH, ILLNESS OR CELEBRATION.

AYES: CAROLYN DAIL, CAROL CAREY-ODEKIRK, LYNN GRAY, MATHEW NADAKAVUKAREN, PATTI SALCH

NAYES: NONE

ABSENT: ADRIENNE IVES, BILL MCCULLOUGH

THE MOTION CARRIED.

- E. Approve Annual D&O Insurance Premium In The Amount of \$928.00
Kathy Jeakins explained that there is an increase of \$68.00 this year, and that the insurance agent is checking to see if they can lock in for two years at this rate.

CAROL CAREY-ODEKIRK MOVED, CAROLYN DAIL SECONDED TO APPROVE THE ANNUAL D&O INSURANCE PREMIUM IN THE AMOUNT OF \$928.00, WITH THE STIPULATION OF A TWO-YEAR COMMITMENT.

AYES: CAROLYN DAIL, CAROL CAREY-ODEKIRK, LYNN GRAY, MATHEW NADAKAVUKAREN, PATTI SALCH

NAYES: NONE

ABSENT: ADRIENNE IVES, BILL MCCULLOUGH

THE MOTION CARRIED.

- IX. Adjournment
President Salch adjourned the meeting at 7:52am.

Next Meeting Date

May 15, 2013

Bloomington Public Library

Incident Summary

Date	Time	Type
05/1	5:47 PM	Sleeping Incident
05/2	7:12 PM	Other
05/3	3:01 PM	Library Equipment Incident
05/3	5:21 PM	Inappropriate Behavior
05/4	12:04 PM	Inappropriate Behavior
05/4	12:10 PM	Inappropriate Behavior
05/4	4:28 PM	Sleeping Incident
05/5	1:45 PM	Inappropriate Behavior
05/5	2:56 PM	Sleeping Incident
05/5	3:16 PM	Inappropriate Behavior
05/5	5:03 PM	Bicycle Incident
05/5	5:07 PM	Inappropriate Behavior
05/6	10:42 AM	Other
05/6	12:42 PM	Inappropriate Behavior
05/7	4:12 PM	Sleeping Incident
05/7	6:05 PM	Other
05/8	3:44 PM	Stolen/Damaged Library Material
05/8	5:22 PM	Inappropriate Behavior
05/9	11:31 AM	Inappropriate Behavior
05/9	11:51 AM	Inappropriate Behavior
05/9	3:35 PM	Stolen/Damaged Library Material
05/9	5:55 PM	Inappropriate Behavior
05/9	6:18 PM	Inappropriate Behavior
05/12	1:41 PM	Inappropriate Behavior
05/12	2:13 PM	Inappropriate Behavior
05/12	2:18 PM	Inappropriate Behavior
05/12	2:44 PM	Inappropriate Behavior
05/12	2:52 PM	Sleeping Incident
05/12	3:41 PM	Other
05/13	9:45 AM	Stolen/Damaged Library Material
05/13	10:35 AM	Bicycle Incident
05/14	11:15 AM	Inappropriate Behavior
05/14	3:19 PM	Inappropriate Behavior
05/14	3:24 PM	Inappropriate Behavior
05/14	3:28 PM	Other
05/14	3:32 PM	Other
05/16	5:55 PM	Stolen/Damaged Library Material
05/16	8:05 PM	Sleeping Incident
05/17	9:29 AM	Other
05/18	4:41 PM	Inappropriate Behavior
05/19	3:26 PM	Inappropriate Behavior
05/19	3:30 PM	Sleeping Incident
05/19	3:53 PM	Inappropriate Behavior
05/19	4:53 PM	Other
05/22	4:04 PM	Sleeping Incident
05/22	8:26 PM	Police/Ambulance Call
05/22	8:54 PM	Alcohol/Drugs Incident
05/23	3:48 PM	Customer Library Card Abuse
05/23	7:09 PM	Other

05/24	12:11 PM	Customer Complaint
05/24	2:10 PM	Sleeping Incident
05/24	2:30 PM	Police/Ambulance Call
05/24	2:35 PM	Police/Ambulance Call
05/24	2:43 PM	Sleeping Incident
05/25	4:55 PM	Inappropriate Behavior
05/28	3:47 PM	Stolen/Damaged Library Material
05/28	8:26 PM	Inappropriate Behavior
05/29	3:28 PM	Inappropriate Behavior
05/29	9:23 PM	Police/Ambulance Call
05/30	5:30 PM	Other
05/30	5:51 PM	Inappropriate Behavior

Illinois Non-Resident Card Program Minimum Fee Calculator for General Mathematical Formula

Fill in the three boxes below to calculate the minimum fee your library can charge for a non-resident card.

Library income from local property taxes (or equivalent)

*Find this information on your library's most recent Illinois Public Library Annual Report.
Item 9.1 on the 2011 - 2012 report*

\$4,518,200

Service population (per latest official U.S. census)

*Find this information on your library's most recent Illinois Public Library Annual Report.
Item 1.26 on the 2011-2012 report.*

76,610

Average household size (per latest official U.S. census)

[Find this information at http://factfinder2.census.gov](http://factfinder2.census.gov)

*In the Quick Start box: type "average household size" in the box labeled "topic or table name",
Fill in your city or zip code(s) in the box labeled Geography, then click "Go".*

2.35

The minimum fee your library can charge for a non-resident card is:

Bloomington Public Library will charge:

Effective 07/01/2013 through 06/30/2014

138.595092

\$140.00

The above fee is the average cost per household on which to base a fee for a family card. Libraries using the general mathematical formula may establish a non-resident fee higher than this amount, but may not charge less.

Approved this 18th day of June 2013


Narendra Jaggi, President

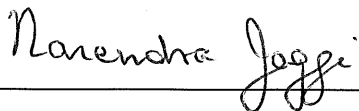
A RESOLUTION WAIVING THE THREE QUOTE REQUIREMENT AND
AUTHORIZING PAYMENT FOR MY MEDIA MALL MEMBERSHIP
TO INNOVATION EXPERTS

Be It Resolved by the Bloomington Public Library Board of Trustees, Bloomington, Illinois,

1. That the three quote requirement be waived and the Library Director authorize payment for My Media Mall membership in the amount of \$9,783.00 to Innovation Experts
2. That My Media Mall is the consortium that allows access to eBooks, owned by all
3. That the eBook titles are available through OverDrive
4. That the vendor is the only source for My Media Mall
5. That the funds come from the following source:

Bloomington Public Library Maintenance and Operating Budget: \$9,783.00

Approved this 18th day of June 2013



Narendra Jaggi, President

Bloomington Public Library Board of Trustees



200 Applebee Street
Suite 211
Barrington, IL 60010

Positive | Real
Change | Value

Invoice

Date	Invoice #
7/1/2013	MMM70113-05

Bill To

Bloomington Public Library
205 E. Olive St.
Bloomington, IL 61702

Ship To

Customer Contact
Georgia Bouda

Terms	Due Date
Net 30	7/31/2013

Description	Amount
Annual Participation fee for MyMediaMall: July 1, 2013 through June 30, 2014	9,783.00
 Remit to: Innovation Experts 200 Applebee Street Suite 211 Barrington, IL 60010 For questions regarding your invoice, contact: Debbie Baaske - dbaaske@innovationexperts.com Donna Veldt - dveldt@innovationexperts.com	

Phone # 224-848-4556

Fax # 224-848-4571

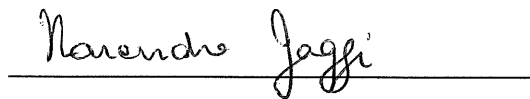
Total	\$9,783.00
Payments/Credits	\$0.00
Balance Due	\$9,783.00

A RESOLUTION WAIVING THE THREE QUOTE REQUIREMENT AND
AUTHORIZING PAYMENT FOR THE ANNUAL PERIODICAL SUBSCRIPTION SERVICE
TO EBSCO SUBSCRIPTION SERVICES

Be It Resolved by the Bloomington Public Library Board of Trustees, Bloomington, Illinois,

1. That the three quote requirement be waived and the Library Director authorize payment for the annual periodical subscription service to Ebsco Subscription Services in the amount of \$16,974.67
2. That Ebsco Subscription Service has been the chosen vendor for the periodical subscription service for Bloomington Public Library for more than 20 years
3. That Ebsco Subscription Service has a proven record for being reliable, accurate, and cost effective
4. That the funds come from the following source:
Bloomington Public Library Maintenance and Operating Budget: \$16,974.67

Approved this 18th day of June 2013



Narendra Jaggi, President

Bloomington Public Library Board of Trustees



BLOOMINGTON PUB LIB
Account Number: CG16084-00
Subscriber Code: AA
[Select Another Location](#)

205 E OLIVE ST-PO BOX 3308
BLOOMINGTON, IL 61701

Ship-To Totals

Subscriber Name	Subscriber Code	Account Number	Quantity Ordered	Renewal Total	Currency
All v	All v	All v			
BLOOMINGTON PUB LIB	AA	CG16084-00	312	13,301.24	US Dollars
JUVENILE DEPT	JA	CG16084-00	25	529.80	US Dollars
OUTREACH DEPT	OA	CG16084-00	53	1,487.18	US Dollars
PROFESSIONAL COLLECTION	PA	CG16084-00	19	1,656.45	US Dollars

Ship-To Grand Total: US Dollars 16,974.67

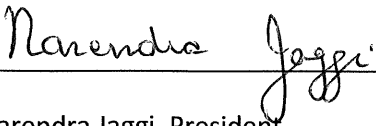
Renewal prices shown are subject to change based on changes in publisher prices and/or currency conversion rates. Rates selected for format changes will be verified when renewal order is submitted.

A RESOLUTION WAIVING THE THREE QUOTE REQUIREMENT AND
AUTHORIZING PAYMENT FOR DOWNLOADABLE SONGS
TO LIBRARY IDEAS

Be It Resolved by the Bloomington Public Library Board of Trustees, Bloomington, Illinois,

1. That the three quote requirement be waived and the Library Director authorize payment for Downloadable Songs to Library Ideas in the amount of \$16,625.00
2. That the renewal period will be from July 1, 2013 to June 30, 2014
3. That the Library will continue to offer free downloadable songs from the Sony book of music to Bloomington Library cardholders
4. That the Library will offer a service similar to iTunes
5. That each cardholder will be allowed to download three songs per week
6. That the funds come from the following source:
Bloomington Public Library Maintenance & Operating Budget: \$16,625.00

Approved this 18th day of June 2012


Narendra Jaggi, President

Bloomington Public Library Board of Trustees



Library Ideas LLC
P.O. Box 9
Vienna, VA 22180

Invoice

Date	Invoice #
6/12/2013	32259

Bill To
BLOOMINGTON PUBLIC LIBRARY Kathy Jeakins 205 E. Olive St. Bloomington, IL 61702

****PLEASE NOTE OUR NEW ADDRESS****
Remit payment within 30 days to the address above.

THANK YOU for your business!

P.O. Number	Rep
	KW

Quantity	Description	Amount
1	Freegal Music Subscription - Renewal	16,625.00
		Total USD 16,625.00
Phone #	571-730-4300	E-mail
Fax #	571-730-4305	orders@libraryideas.com
		Payments/Credits USD 0.00
		Balance Due USD 16,625.00