BLOOMINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

June 17, 2014
4:30 p.m.

Quiet Reading Room
Bloomington Public Library

Minutes

I. Call to Order
President Jaggi called the meeting to order at 4:30 p.m.

II. Roll Call

MEMBERS PRESENT:	Monica Brigham, Brittany Cornell, Emily Kelahan, Susan O'Rourke, Cathy Pratt, Whitney Thomas (arrived at 4:38 p.m.) Narendra Jaggi
MEMBERS ABSENT:	Peggy Burton, Bill Wetzel
OTHERS PRESENT:	Georgia Bouda, Kathy Jeakins, Phil Lenzini, Patricia Marton, Caprice Prochnow

III. Introductions/Public Comment
President Jaggi introduced resident, Patricia Marton. Patricia Marton shared that she is still interested in Sensitivity Training for employees in public facilities like libraries; as such training can help prevent difficulties that might occur for both staff and customers. She went on to say that she will be pursuing this interest further by making a public comment at a future City Council meeting.

IV. Approval of Minutes
A. May 20, 2014
CATHY PRATT MOVED, SUSAN O'ROURKE SECONDED, TO APPROVE THE MINUTES FROM THE MAY 20, 2014 MEETING. THE MOTION CARRIED UNANIMOUSLY.

V. President's Report
President Jaggi shared that Cathy Pratt has decided (for personal reasons) to not serve as the Chair of the 3 P's Committee. He went on to say that he asked Emily Kelahan to serve as Chair and that she has accepted.
President Jaggi shared that the Library had received a letter from the Attorney General's office stating that they had concluded their investigation into the Open Meetings Act violation that Diane Benjamin had filed. The letter stated, "this office concludes that the September 4, 2013, meeting of the Planning, Policies, and Programming Committee of the Bloomington Public Library Board of Trustees (Board) did not violate the requirements of OMA".
Narendra shared that there was some question about the Library Board policy in regards to public comments. The Board currently follows the City policy in this matter. This policy

was distributed to each Board member. Narendra suggested if there is a desire to change this in any way, that this should be something that the 3P's Committee should tackle and then bring a proposal for change to the full Board.

VI. Director's Report

Director Bouda stated that she is attending ALA, and will be leaving on Thursday, June 26, and will return on Monday, June 30. Upon return, she will be on vacation the remainder of the week.

VII. Fiscal Report

President Jaggi stated that we received our first Property Tax Distribution. He entertained questions.

VIII. Approval of Bills

EMILY KELAHAN MOVED, CATHY PRATT SECONDED, TO APPROVE THE BILLS LIST FROM MAY 2014. THE MOTION CARRIED UNANIMOUSLY.

IX. Committee Reports and Discussion

A. Budget & Personnel

The Budget & Personnel Committee did not meet.

B. Planning, Policies & Programs (3 P's)

The 3 P's Committee did not meet. After some discussion, Committee members decided upon a new meeting time on the first Wednesday of the month at 5:00 p.m..

X. Unfinished Business

There was no unfinished business.

XI. New Business

A. Approve Non-Resident Fee for 7/01/14-6/30/15

President Jaggi shared that this fee is determined by the library total local property tax revenue being divided by the local population. This number is then multiplied by the average number of persons per local household. This fee is charged to any nonresidents wanting to purchase a BPL library card. Director Bouda shared with Board members that the purpose of this is for people that live in an area that does not have a Library to purchase a non-resident card. But those who do have a library in their community of residence, such as Normal, are allowed to use our Library with their own card.

CATH PRATT MOVED, EMILY KELAHAN SECONDED TO APPROVE THE NON-RESIDENT FEE FOR 7/01/14 – 6/30/15 AT $145.00. THE MOTION CARRIED UNANIMOUSLY.

AYES: MONICA BRIGHAM, BRITTANY CORNELL, EMILY KELAHAN, SUSAN O'ROURKE, CATHY PRATT, WHITNEY THOMAS, NARENDRA JAGGI

NAYES: NONE

ABSENT: PEGGY BURTON, BILL WETZEL

THE MOTION CARRIED UNANIMOUSLY.

See Attachment "XI.A."

B. Waive Three-Quote Requirement for Replacement of Main SIRSI Server
President Jaggi reviewed that the three-quote requirement is being waived due to SIRSI being the main software that runs our Library operation.

EMILY KELAHAN MOVED, MONICA BRIGHAM SECONDED TO WAIVE THREE-QUOTE REQUIREMENT FOR REPLACEMENT OF THE SIRSI-DYNIX PRODUCTION SERVICE TO SIRSI-DYNIX IN THE AMOUNT OF $19,870.00.

AYES: MONICA BRIGHAM, BRITTANY CORNELL, EMILY KELAHAN, SUSAN O'ROURKE, CATHY PRATT, WHITNEY THOMAS, NARENDRA JAGGI

NAYES: NONE

ABSENT: PEGGY BURTON, BILL WETZEL

THE MOTION CARRIED UNANIMOUSLY.

See Attachment "XI.B."

C. Waive Three-Quote Requirement for Purchase of New Reader/Printers
President Jaggi shared that the three-quote requirement is being waived for the microfiche readers since two Canon microfiche machines need to be replaced and Canon no longer makes microfiche machines. A Scan Pro 3000 was purchased last year, and works very well, and has been well received by both customers and staff.

BRITTANY CORNELL MOVED, CATHY PRATT SECONDED TO WAIVE THREE-QUOTE REQUIREMENT FOR PURCHASE OF NEW READER/PRINTERS TO REPLACE TWO CANON MICROFICHE MACHINES IN THE AMOUNT OF $19,990.00

AYES: MONICA BRIGHAM, BRITTANY CORNELL, EMILY KELAHAN, SUSAN O'ROURKE, CATHY PRATT, WHITNEY THOMAS, NARENDRA JAGGI

NAYES: NONE

ABSENT: PEGGY BURTON, BILL WETZEL

THE MOTION CARRIED UNANIMOUSLY.

See Attachment "XI.C."

D. Waive Three-Quote Requirement for Annual Subscription Service Renewal
President Jaggi shared that the Library has been subscribing to Ebsco subscription services for more than 20 years and wants to continue to do so.

SUSAN O'ROURKE MOVED, CATHY PRATT SECONDED TO WAIVE THREE-QUOTE REQUIREMENT FOR THE ANNUAL SUBSCRIPTION SERVICE RENEWAL TO EBSCO IN THE AMOUNT OF $16,290.38.

AYES: MONICA BRIGHAM, BRITTANY CORNELL, EMILY KELAHAN, SUSAN O'ROURKE, CATHY PRATT, WHITNEY THOMAS, NARENDRA JAGGI

NAYES: NONE

ABSENT: PEGGY BURTON, BILL WETZEL

THE MOTION CARRIED UNANIMOUSLY.

See Attachment "XI.D."

E. Approve Recommendation to Foundation for 2014 Summer Reading Programs Costs of $18,150.00
President Jaggi reviewed that the former Friends of the Library had given monies to the Foundation with the understanding it is to be used for Summer Reading Program costs each year until the funds are exhausted.

MONICA BRIGHAM MOVED, CATHY PRATT SECONDED, TO APPROVE A RECOMMENDATION TO FOUNDATION FOR 2014 SUMMER READING PROGRAM COSTS OF $18,150.00.

AYES: MONICA BRIGHAM, BRITTANY CORNELL, EMILY KELAHAN, SUSAN O'ROURKE, CATHY PRATT, WHITNEY THOMAS, NARENDRA JAGGI

NAYES: NONE

ABSENT: PEGGY BURTON, BILL WETZEL

THE MOTION CARRIED UNANIMOUSLY.

See Attachment "XI.E."

F. Phil Lenzini Presentation on the Responsibilities of Library Board Trustees
Phil Lenzini shared with Board members what their responsibilities are as Board Trustees. Phil also shared some of what they needed to do in order to be in compliance with the Open Meetings Act. He distributed two articles; one covered the Open Meetings Act and the other was on Illinois Library Law. He entertained questions.

XII. Adjournment
President Jaggi adjourned the meeting at 7:18 p.m.