

MINUTES OF THE TOWN OF THE CITY
OF BLOOMINGTON TOWNSHIP
MONDAY, MAY 24, 2021; 5:30 P.M.

This meeting was conducted under Governor Pritzker's Executive Order 2020-09 §6, which was reissued and extended by Executive Order 2021-11. The Order, implemented in response to COVID-19, suspended in-person attendance under the Open Meeting Act, 5 ILCS 120.

The Board of Trustees for the Town of the City of Bloomington convened in regular session virtually via Zoom conferencing with the Deputy Township Clerk, Amanda Mohan, in-person in City Hall's Council Chambers at 5:30 p.m., Monday, May 24, 2021. The meeting was called to order by Trustee Mwilambwe.

Trustee Mwilambwe directed the Deputy Township Clerk to call the roll and the following members of the Board answered present:

Trustees present remotely: Jamie Mathy, Donna Boelen, Sheila Montney, Nick Becker, Jennifer Carrillo, Mollie Ward, Jeff Crabill, Tom Crumpler, and Mboka Mwilambwe.

Elected officials present remotely: Deborah L. Skillrud, Supervisor, and Steve Scudder, Assessor.

Staff absent: Leslie Yocum, Township Clerk.

Staff present in-person: Amanda Mohan, Deputy Township Clerk.

Action and Approval of Minutes of the April 26, 2021 Board Meeting, as presented.

Motion by Trustee Boelen, seconded by Trustee Crabill, that the Minutes be approved as presented.

Trustee Mwilambwe directed the Deputy Township Clerk to call the roll which resulted in the following:

Ayes: Trustees Mathy, Boelen, Montney, Becker, Carrillo, Ward, Crabill, Crumpler, and Mwilambwe.

Nays: none.

Motion carried.

Action and Approval of the Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of April 2021 accounts as presented.

Motion by Trustee Boelen, seconded by Trustee Crabill, that the Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of April 2021 be approved as presented.

Trustee Mwilambwe directed the Deputy Township Clerk to call the roll which resulted in the following:

Ayes: Trustees Mathy, Boelen, Montney, Becker, Carrillo, Ward, Crabill, Crumpler, and Mwilambwe.

Nays: none.

Motion carried.

Approval of the General Town Fund, Anticipated Expenditures as presented and certified.

Motion by Trustee Boelen, seconded by Trustee Crabill, that the General Town Fund's Anticipated Expenditures be approved as presented.

Trustee Mwilambwe directed the Deputy Township Clerk to call the roll which resulted in the following:

Ayes: Trustees Mathy, Boelen, Montney, Becker, Carrillo, Ward, Crabill, Crumpler, and Mwilambwe.

Nays: none.

Motion carried.

Approval of the Appointment of Garrett Thalgott to the Evergreen Memorial Cemetery Board as presented.

Motion by Trustee Boelen, seconded by Trustee Crabill, that the appointment of Garrett Thalgott to the Evergreen Memorial Cemetery Board be approved.

Trustee Mwilambwe directed the Deputy Township Clerk to call the roll which resulted in the following:

Ayes: Trustees Mathy, Boelen, Montney, Becker, Carrillo, Ward, Crabill, Crumpler, and Mwilambwe.

Nays: none.

Motion carried.

Discussion and approval of the Workfare Agreement between Home Sweet Home Ministries, (HSHM) & the City of Bloomington Township to continue administration of POTS, (Promoting Others to Succeed), workfare recycling program.

Trustee Emig arrived at 5:33 p.m., (participated remotely).

Deborah Skillrud, Supervisor, stated the current contract was for a term of three (3) years. Township and HSHM staffs wished to enter into a new five (5) year agreement. Township staff had requested an expanded area for material collection and transportation. The additional 600 sq. feet will cost \$6 per square foot for an annual increase of \$3,600.

Motion by Trustee Mathy, seconded by Trustee Boelen, that the Workfare Agreement for continued administration of the POTS Program be approved and the Supervisor and Township Clerk be authorized to execute the necessary documents.

Trustee Mwilambwe directed the Deputy Township Clerk to call the roll which resulted in the following:

Ayes: Trustees Mathy, Boelen, Montney, Emig, Becker, Carrillo, Ward, Crabill, Crumpler, and Mwilambwe.

Nays: none.

Motion carried.

Discussion and approval of the Extension of Cleaning Services Agreement with Soaring Eagle Cleaning Services.

Mrs. Skillrud noted this would be a one year extension.

Motion by Trustee Boelen, seconded by Trustee Crumpler, that the Cleaning Services Agreement extended until March 31, 2022 be approved and the Supervisor be authorized to execute the necessary documents.

Trustee Mwilambwe directed the Deputy Township Clerk to call the roll which resulted in the following:

Ayes: Trustees Mathy, Boelen, Montney, Emig, Becker, Carrillo, Ward, Crabill, Crumpler, and Mwilambwe.

Nays: none.

Motion carried.

Presentation and discussion on a Recommended Action Plan of Property Condition Assessment prepared by Farnsworth Group by Deborah Skillrud, Supervisor and Michael Buragas, Farnsworth Group Sr. Project Architect.

Mrs. Skillrud explained minimal investment had been made in the Township building since it was opened in 2003. Township staff prepared a Purchasing Policy which was approved by the Board on September 23, 2019. A tax levy increase had not and would not be requested to fund these projects. The Farnsworth Group was selected to prepare the Property Condition Assessment. Mrs. Skillrud reviewed the proposed timeline which began on June 28, 2021. The Board would be requested to approve a contract with the Farnsworth Group and a proposed Budget Amendment. There would be a request to move/reschedule the Board's July 26, 2021 meeting to August 2, 2021 to accommodate the Budget Amendment.

Mrs. Skillrud introduced Michael Buragas, Farnsworth Group Sr. Project Architect. Mr. Buragas addressed the Board. The Farnsworth Group's work had identified code and maintenance deficiencies, including non-compliance with American Disabilities Act ("ADA") regulations. High priority items were highlighted such as the parking lot, curbs ramps, and sidewalks be the first completed project.

Mrs. Skillrud acknowledged this project was costly and most beneficial. She requested Farnsworth Group staff address the longevity of replacement. Jeff Gastel, Farnsworth Group Engineering Manager, addressed the Board. Much of the pavement in the City began deteriorating over the last five (5) years. He noted a possible correlation to the materials used in the 1970s from a report completed by Kevin Kothe, City's Public Works Director. He added salt was trapped in the joints between concrete panels which also deteriorated the material. He explained various joint maintenance methods to extend the life of the concrete.

Trustee Crabill questioned if the cost would be paid with General Assistance funds. Mrs. Skillrud responded negatively. The project would be paid with General Town Fund dollars.

Trustee Mathy noted the number of ADA non-compliance issues in a recently built building. He inquired if it was built non-ADA compliant or if building codes had changed since 2013. Mr. Buragas stated the Farnsworth Group prepared building plans. The contractor completed the building without Farnsworth Group's construction oversight. In general, the building was not properly constructed. There were compliant items in 2003. There had been building code changes over the years leaving items non-compliant.

Trustee Mathy cited specific high dollar line item for window upgrades. He was interested in reviewing the contractor agreement to establish if the vendor could be held accountable for out of compliance items built as cost savings to the Township.

Trustee Ward inquired if stakeholders were contracted and if disability groups were given an opportunity for input. Mrs. Skillrud responded negatively. Mr. Buragas added Farnsworth's work focused on current building codes and maintenance code deficiencies.

Trustee Ward recommended disability stakeholders be involved early on to assist with non-accessible items. Mrs. Skillrud noted specific complaints had not been received regarding the windows. She believed the automated doors were an accessibility concern.

Trustee Ward questioned if automated doors should have been in place when the facility was built. Mr. Buragas informed the Board automated doors were not required by code. If implemented, there were additional construction regulations. Most of the time, the public does not know what is required by code.

Mrs. Skillrud, Supervisor, addressed the Board. She thanked them for approving Garrett Thalgott's appointment to the Evergreen Memorial Cemetery Board for a six (6) year term. She cited his experience and passion for the Cemetery.

Steve Scudder, Assessor, addressed the Board. He requested Board preferences regarding what to include in the future Assessor's reports. Trustee Mwilambwe suggested Mr. Scudder provide the Board with a compilation of what had been provided in the past. Newer Board members could review same and provide feedback as well.

Trustee Mwilambwe opened the meeting to receive Public Comment. Amanda Mohan, Deputy Township Clerk, stated that no one had registered to speak live or had submitted emailed public comment.

Motion by Trustee Boelen, seconded by Trustee Mathy, that the meeting be adjourned.

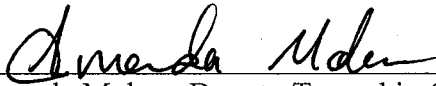
Trustee Mwilambwe directed the Deputy Township Clerk to call the roll which resulted in the following:

Ayes: Trustees Mathy, Boelen, Montney, Emig, Becker, Carrillo, Ward, Crabill, Crumpler, and Mwilambwe.

Nays: none.

Motion carried.

The meeting adjourned at 5:57 p.m.


Amanda Mohan, Deputy Township Clerk