BLOOMINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

Tuesday, May 21, 2019

5:30 p.m.

William C. Wetzel Reading Room
205 E. Olive Street, Bloomington, IL 61701

Minutes

I. Call to Order
President Westerhout called the meeting to order at 5:36 p.m.

II. Roll Call

Trustees Present:	Dianne Hollister, Van Miller, Catrina Parker, Matt Watchinski, Julian Westerhout
Trustees Absent:	John Argenziano, Alicia Henry, Susan Mohr, Alicia Whitworth
Others Present:	Jeanne Hamilton, Kathy Jeakins, Renee Nestler, Caprice Prochnow, Gayle Tucker

III. Introduction of Public
President Westerhout introduced Renee Nestler, AFSCME 31 Staff Representative and Gayle Tucker, Human Resources Manager.

IV. Public Comment
Renee stated that that Union members unanimously ratified the tentative agreement that is on the agenda, and the hope is that the Trustees will do the same. She thanked Director Hamilton and Gayle Tucker as they were great to have at the negotiations table. She also shared that the timeline for negotiations for this contract was done in less than half the time. Renee stated that Union members were very pleased with the contract.

V. Executive Session – Collective Negotiating Matters (5 ILCS 120/2(c))
President Westerhout asked if any of the Trustees had any questions on the contract. None of the Trustees had any questions, so there was no need to have an Executive Session.

VI. President's Report
President Westerhout reported that he and Director Hamilton have a meeting scheduled with City Manager, Tim Gleason as to what is next on the library expansion.
President Westerhout stated that in reading the Director's report each month, he is impressed with the large amount of diverse and inventive Library programs, for both children and adults. He went on to say that this is commendable for both Library staff and its leadership.

A. Appointment of FY20 Committees and Standing Committee Meeting Date(s)/Time(s)
President Westerhout stated that the committees for FY20 are as follows:

3 P's: Susan Mohr, Chair, Catrina Parker, Van Miller, Alicia Whitworth

Budget & Personnel: Alicia Henry, Chair, John Argenziano, Dianne Hollister, Matt Watchinski

Standing time for each committee will be the first Tuesday at 5:30 p.m. as needed.

VII. Director's Report

Director Hamilton shared a Polaris success story, which is that it allows for taking photos of customers to attach to their accounts. This is very helpful when someone does not have their library card or identification with them, especially a teen wanting to use the Teen Zone. Director Hamilton reviewed the serendipitous bookmobile stops for the summer, which are Pepper Ridge, Baby Fold event at O'Neil Park, Heartland Head Start, and the van (with a small collection of items for checkout) will attend a West Bloomington Revitalization Project event on the last Saturday of each month.

VIII. Fiscal Report Presentation

Kathy Jeakins, Business Manager reported that the budget should be at 100 percent. She went on to say that more than 100% of revenue was collected and about 93% in expenses. Kathy shared that as of April 30, the Operating Fund balance is at $2,287,187.00. Kathy pointed out in the Donations report, that the Foundation Board generously gave money for Summer Reading and used some of the remaining State Farm Grant money for A/V area remodel. She entertained questions.

IX. Consent Agenda

A. Recommend Approval of Minutes of April 16, 2019 Regular BPL Board Meeting
B. Recommend Approval of Bills List of April 2019

MATT WATCHINSKI MOVED, DIANNE HOLLISTER SECONDED, TO APPROVE THE CONSENT AGENDA. THE MOTION CARRIED UNANIMOUSLY.

X. Action Items

A. Approve Bargaining Unit Contract

Director Hamilton shared that the Bargaining Unit voted to approve the contract last Week, and then next week, it goes before the City Council for approval. She went on to say that the contract covers 64 full-time and part-time employees for 3 years. Director Hamilton stated that negotiations consisted of 3 half day sessions and one full day session. She went on to say that all worked very hard to develop some creative solutions to develop a fair contract addressing a variety of topics including the sick leave buyback, which is something that Council asked to be addressed.

VAN MILLER MOVED, MATT WATCHINSKI SECONDED, TO APPROVE THE BARGAINING UNIT CONTRACT.

Ayes: Dianne Hollister, Van Miller, Catrina Parker, Matt Watchinski, Julian Westerhout

Nays: None

Absent: John Argenziano, Alicia Henry, Susan Mohr, Alicia Whitworth

THE MOTION CARRIED UNANIMOUSLY.

B. Approve a Surveillance Camera Personnel Policy
Director Hamilton shared that this came out of negotiations as the Library agreed to adopt a video surveillance policy for personnel outside of the contract. After review, she found that some tweaks were needed to the overall library policy and a one-line addition to the personnel policy referencing the overall library policy would accomplish this goal.

VAN MILLER MOVED, MATT WATCHINSKI SECONDED, TO APPROVE A SURVEILLANCE CAMERA PERSONNEL POLICY. THE MOTION CARRIED UNANIMOUSLY.

C. Approve Appointment of New Member to Foundation Board
President Westerhout stated that he, Van Miller and Alicia Whitworth have been BPL Board representatives on the Foundation Board, but due to time constraints, Alicia needed to step down from this role. He went on to say, that Matt Watchinski has volunteered to fill this role.

VAN MILLER MOVED, CATRINA PARKER SECONDED, TO APPROVE THE APPOINTMENT OF MATT WATCHINSKI TO THE FOUNDATION BOARD. THE MOTION CARRIED UNANIMOUSLY.

D. Approve Non-Resident Library Card Fee for 7.01.19 – 6.30.20
President Westerhout reviewed the process of the non-resident library card fee.

VAN MILLER MOVED, MATT WATCHINSKI SECONDED, TO APPROVE NON-RESIDENT LIBRARY CARD FEE FOR 7.01.19 – 6.30.20 IN THE AMOUNT OF $148.00. THE MOTION CARRIED UNANIMOUSLY.

E. Approve Closing the Library on October 1, 2019 for Staff Development Day
Director Hamilton shared that the Library tries to have an annual development day for staff and there is a Staff Development Committee that plans the topics for the day. She went on to say that there will be a speaker from ISU that will be speaking on emotional intelligence, a speaker on self-defense, safety drills, and whole department meetings.

DIANNE HOLLISTER MOVED, MATT WATCHINSKI SECONDED, TO APPROVE CLOSING THE LIBRARY ON OCTOBER 1, 2019 FOR STAFF DEVELOPMENT DAY. THE MOTION CARRIED UNANIMOUSLY.

XI. Discussion Items

A. Discuss Library Expansion
President Westerhout stated that he anticipates that next month, there will be some discussion on this.

XII. Comments from Board of Trustees
There were no comments from the Trustees.

XIII. Adjournment

MATT WATCHINSKI MOVED, VAN MILLER SECONDED, TO ADJOURN THE MEETING. THE MOTION CARRIED UNANIMOUSLY.

President Westerhout adjourned the meeting at 6:03 p.m.