



**CITY OF
BLOOMINGTON
COMMITTEE OF THE
WHOLE MEETING
MAY 20, 2019**



COMPONENTS OF THE COUNCIL AGENDA

RECOGNITION AND PROCLAMATION

Recognize individuals, groups, or institutions publically, as well as those receiving a proclamation, declaring a day, event, or person.

PUBLIC COMMENTS

Each regular City Council meeting shall have a public comment period not to exceed 30 minutes. Every speaker is entitled to speak for up to 3 minutes. To be considered for public comment, complete a public comment card at least 5 minutes prior to the start of the meeting. The Mayor will randomly draw from the cards submitted. Public comment is a time to give comment. It is not a question and answer period and the City Council does not respond to public comments. Speakers who engage in threatening or disorderly behavior will have their time ceased.

CONSENT AGENDA

All items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member, City Manager or Corporation Counsel so requests, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda, which typically begins with Item No. 8.

The City's Boards and Commissions hold Public Hearings prior to some Council items appearing on the Council's Meeting Agenda. Persons who wish to address the Council should provide new information which is pertinent to the issue before them.

PUBLIC HEARING

Items that require receiving public testimony will be placed on the agenda and noticed as a Public Hearing. Individuals have an opportunity to provide public testimony on those items that impact the community and/or residence.

REGULAR AGENDA

All items that provide the Council an opportunity to receive a presentation ask questions of City Staff, deliberate and seek additional information prior to making a decision.

MAYOR AND ALDERMAN

Mayor, At-Large - Tari Renner

City Aldermen

Ward 1 - Jamie Mathy
Ward 2 - Donna Boelen
Ward 3 - Mboka Mwilambwe
Ward 4 - Julie Emig
Ward 5 - Joni Painter
Ward 6 - Jenn Carrillo
Ward 7 - Scott Black
Ward 8 - Jeff Crabill
Ward 9 - Kim Bray

City Manager - Tim Gleason

Deputy City Manager - Billy Tyus

CITY LOGO DESIGN RATIONALE

The **CHEVRON** Represents:
Service, Rank, and Authority
Growth and Diversity
A Friendly and Safe Community
A Positive, Upward Movement and
Commitment to Excellence!

MISSION, VISION, AND VALUE STATEMENT

MISSION

To lead, serve and uplift the
City of Bloomington

VISION

A Jewel of the Midwest Cities

VALUES

Service-Centered,
Results-Driven,
Inclusive

STRATEGIC PLAN GOALS



- Financially Sound City Providing Quality
- Basic Services
- Upgrade City Infrastructure and Facilities
- Grow the Local Economy
- Strong Neighborhoods
- Great Place - Livable, Sustainable City
- Prosperous Downtown Bloomington

AGENDA



COMMITTEE OF THE WHOLE MEETING AGENDA
CITY HALL COUNCIL CHAMBERS
109 EAST OLIVE STREET, BLOOMINGTON, IL 61701
MONDAY, MAY 20, 2019, 6:00 PM

1. Call to Order
2. Roll Call of Attendance
3. Public Comment
4. Consideration of approving Committee of the Whole Meeting Minutes from April 15, 2019, as requested by the City Clerk Department. *(Recommend the reading of the minutes be dispensed and the minutes approved as printed.)*
5. Presentation and discussion of the City of Bloomington's submission to the McLean County Regional Planning Commission for the Fiscal Year 2020-2024 Transportation Improvement Program for the Bloomington-Normal Urbanized Area, as requested by the Public Works Department. *(Presentation and discussion only.) (Introduction by Tim Gleason, City Manager; Presentation by Jim Karch, Public Works Director, 10 minutes; and City Council discussion, 5 minutes).*
6. Presentation and discussion regarding the John M. Scott Health Commission by the Commission Chair and Vice-Chair, as requested by the Community Development Department, Office of Grants Administration. *(Presentation and discussion only). (Introduction by Tim Gleason, City Manager; Presentation by Jennifer Toney, Grants Coordinator, and Holly Ambuehl, John M. Scott Health Commission Chair, 10 minutes; and City Council discussion, 10 minutes).*
7. Presentation, Discussion, and Direction on Future Agenda Topics
 - A. City Manager Report *(5 minutes)*
8. Adjourn *(Approximately 7:15 PM)*



**COMMITTEE OF THE WHOLE
AGENDA ITEM NO. 4**

FOR COMMITTEE OF THE WHOLE: May 20, 2019

SPONSORING DEPARTMENT: City Clerk

SUBJECT: Consideration of approving Committee of the Whole Meeting Minutes from April 15, 2019, as requested by the City Clerk Department.

RECOMMENDATION/MOTION: The reading of minutes be dispensed and approved as printed.

STRATEGIC PLAN LINK: Goal 1. Financially sound City providing quality basic services.

STRATEGIC PLAN SIGNIFICANCE: Objective 1d. City services delivered in the most cost-effective, efficient manner.

BACKGROUND: The minutes of the meetings provided have been reviewed and certified as correct and complete by the City Clerk. In compliance with the Open Meetings Act, Council Proceedings must be approved thirty (30) days after the meeting or at the second subsequent regular meeting whichever is later. In accordance with the Open Meetings Act, Council Proceedings are available for public inspection and posted to the City's web site within ten (10) days after Council approval.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

COMMUNITY DEVELOPMENT IMPACT: N/A

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared by:

Recommended by:

A handwritten signature in black ink, appearing to read "Tim Gleason", written over a horizontal line.

Tim Gleason,
City Manager

Attachments:

- CLK 1A Minutes April 15, 2019 Committee of the Whole Meeting



**MEETING MINUTES
PUBLISHED BY THE AUTHORITY OF
THE COMMITTEE OF THE WHOLE OF BLOOMINGTON, ILLINOIS
MONDAY, APRIL 15, 2019, 6:00 PM**

The Council convened in Regular Session in the Council Chambers, City Hall Building, at 6:00 PM, Monday, April 18, 2019.

Mayor Renner directed the City Clerk to call the roll and the following members of Council answered present:

Aldermen: Jamie Mathy, David Sage, Mboka Mwilambwe, Amelia Buragas, Joni Painter, Karen Schmidt, Scott Black, Diana Hauman, Kim Bray, and Mayor Tari Renner.

Staff Present: Tim Gleason, City Manager; Billy Tyus, Deputy City Manager; Melissa Hon, Economic Development Director; Bob Mahrt, Community Development Director; Russ Waller, Facilities Manager; Jim Karch, Public Works Director; Scott Sprouls, Information Services Director; and other City staff were present.

Public Comment

Mayor Renner opened the meeting to receive public comment. No one came forward.

The following was presented:

Item 4. Consideration of approving Committee of the Whole Meeting Minutes from March 18, 2019, as requested by the City Clerk Department.

Alderman Schmidt made a motion, seconded by Alderman Painter that the minutes from March 18, 2019 be approved as printed.

Mayor Renner directed the Clerk to call the roll, which resulted in the following:

Ayes: Aldermen Mathy, Sage, Mwilambwe, Buragas, Painter, Schmidt, Black, Hauman, and Bray.

Nays: None.

Motion carried.

The following item was presented:

Item 5. Presentation regarding World Circus Day, as requested by the Administration Department.

Tim Gleason, City Manager, opened with a few comments regarding John Wohlwend and World Circus day.

John Wohlwend came forward to address Council. He discussed the history of the circus in McLean County and overviewed plans in Bloomington/Normal for World Circus Day on April 20, 2019. He pointed out the impact the circus has had on McLean county and talked about plans for a commemorative statue to be place on the northeast corner of Washington and East streets in Bloomington.

Alderman Schmidt thanked Mr. Wohlwend for his efforts celebrating the history of the circus.

Alderman Mathy also thanked Mr. Wohlwend and pointed out that two (2) of the painted electrical boxes downtown showcased the circus.

Alderman Sage discussed additional history regarding Bloomington and pointed out that a former City Clerk had been married to a circus performer.

Alderman Hauman expressed her appreciation for Mr. Wohlwend's efforts and for bringing more art to downtown.

The following item was presented:

Item 6. Presentation of the Public Safety and Community Relations Board Annual Report.

City Manager Gleason opened with comments regarding the presentation and talked about the importance of the Public Safety and Community Relations Board (PSCRB).

Arthur Taylor, Chairman of the Public Safety and Community Relations Board, came forward to address Council. Mr. Taylor discussed changes to the Board's rules. He walked through procedures and processes followed by the Board, considerations made to improve the public's opinion of the Board and talked about a few larger topics addressed during the year. He went on to discuss the single complaint received and reviewed by the Board during the year. He ended by stressing that the Board takes its responsibility very serious and thanked the Bloomington Police Department for being a great partner.

Mayor Renner and Council thanked Mr. Taylor and the rest of the PSCRB for their service.

Alderman Mwilambwe thanked Mr. Taylor and the rest of the PSCRB Board for their time and efforts. He pointed out the importance of communication between the Board, the community, Bloomington Police Department, and City Council.

Alderman Bray expressed appreciation for Mr. Taylor and the Board members and recognized them for their efforts in starting a new Board.

Mr. Taylor thanked Council and the Bloomington Police Department for partnering the PSCRB.

Alderman Black stressed the importance of adapting to the community's needs and complimented the Board on its listening and making changes based on the community's feedback. He pointed out how the Board regularly changes meeting locations to make it easier for the community to attend. He asked Mr. Taylor whether other municipalities had contacted the Board regarding how it functions/performs.

Mr. Taylor stated that he was not aware that they had been contacted, however, he pointed out that many other municipalities were used in determining this Board's plans and efforts starting the Board.

The following items were presented:

Item 7. Review of all the events, façade enhancements, infrastructure improvements, and facility upgrades happening in Downtown Bloomington summer 2019, as requested by the Economic Development, Community Development, Public Works, and Facilities Departments.

Mr. Gleason introduced the item as a public service announcement for all things downtown Bloomington.

Melissa Hon, Economic Development Director, came forward to address Council. She walked through a list of aesthetic improvements achieved through various community and City department partnerships. She went on to discuss some of the 120 upcoming events being held this summer, the downtown Bloomington's new website, and several other improvements to come.

Bob Mahrt, Community Development Director, came forward to address Council. He talked about the Harriett Rust Façade Grant and provided two (2) façade examples of improvement. He also discussed upcoming events and grant opportunities being investigated.

Russ Waller, Facilities Manager, came forward to address Council. He discussed parking and safety improvements such as the new automated parking gates, security cameras, and the ability to offer 24/7 parking assistance. He emphasized the importance of customer service and addressed aesthetic improvements to the parking garages including cleaning, striping, and new lighting.

Jim Karch, Public Works Director, came forward to address Council. He provided visuals and updates about work being completed in downtown including a focus on safety and aesthetic improvements. He walked through several projects such as wayfinding signage, trash and recycling pickup, and street sweeping.

Alderman Schmidt complimented the efforts of everyone involved.

The following items were presented:

Item 8. Presentation, Discussion, and Direction on Future Agenda Topics.

A. City Manager's Report

City Manager Gleason walked through future Council items for April 22, 2019 and pointed out future event calendar items available on the City's website.

Alderman Hauman asked Mr. Gleason a question regarding the Circus statute and plans for additional art in the downtown area.

Mr. Gleason replied that the statute was a step in the right direction and that more discussion would be held regarding additional opportunities.

Alderman Black asked Mr. Gleason if he and City staff had what they needed to move forward with video gaming in the near future.

Mr. Gleason confirmed that staff had what it needed and was awaiting legislative decisions in Springfield, Illinois.

Adjournment

Mayor Renner asked for a motion to adjourn the meeting.

Alderman Schmidt made a motion, seconded by Alderman Hauman, to adjourn the meeting.

Motion carried (viva voce).

The meeting adjourned at 7:03 PM.

CITY OF BLOOMINGTON

ATTEST

Tari Renner, Mayor

Leslie Yocum, Interim City Clerk



**COMMITTEE OF THE WHOLE
AGENDA ITEM NO. 5**

FOR COMMITTEE OF THE WHOLE: May 20, 2019

SPONSORING DEPARTMENT: Public Works

SUBJECT: Presentation and discussion of the City of Bloomington's submission to the McLean County Regional Planning Commission for the Fiscal Year 2020-2024 Transportation Improvement Program for the Bloomington-Normal Urbanized Area, as requested by the Public Works Department.

RECOMMENDATION/MOTION: Presentation and discussion only.

STRATEGIC PLAN LINK: Goals 1. Financially Sound City Providing Quality Basic Services; 2. Upgrade City Infrastructure and Facilities; 3. Grow the Local Economy; 4. Strong Neighborhoods; 5. Great Place - Livable, Sustainable City.

STRATEGIC PLAN SIGNIFICANCE: Objectives 1d. City services delivered in the most cost-effective, efficient manner; 1e. Partnering with others for the most cost-effective service delivery; 2d. Well-designed, well-maintained City facilities emphasizing productivity and customer service; 3a. Retention and growth of current local businesses; 4d. Improved neighborhood infrastructure; 5a. Well-planned City with necessary services and infrastructure; 5c. Incorporation of "Green Sustainable" concepts into City's development and plans.

BACKGROUND: Public Works will provide a presentation to inform the Council and the public of this year's submission to the Transportation Improvement Program (TIP). The TIP lists all federally funded projects and regionally significant, non-federally funded projects programmed for implementation in the next five years. The TIP helps both the transportation community and the general public track the use of local, state, and federal transportation funds. The City of Bloomington submits projects to the McLean County Regional Planning Commission (MCRPC) to be included in the TIP each year. The TIP is a five-year plan for proposed road and transit facility projects, updated annually, that are located within the 25-Year Planning Boundary of the Bloomington-Normal Urbanized Area. Road facility information is provided by the following jurisdictions: the State of Illinois through IDOT District 5, the County of McLean, the City of Bloomington, and the Town of Normal. Public Transit information is provided by Connect Transit, SHOW BUS, the YWCA of McLean County, Marcfirst, and Advocate BroMenn. The five one-year periods reported in the TIP coincide with the State of Illinois fiscal cycle, which, in any year, begins on July 1 and terminates on June 30.

MCRPC is the designated Metropolitan Planning Organization (MPO) for the Bloomington-Normal Urbanized Area. The MPO is in compliance with the requirements for self-certification. The TIP is prepared by the staff of the MCRPC in cooperation with the Federal Highway Administration, the Federal Transit Administration, the Illinois Department of Transportation, the City of Bloomington, the Town of Normal, McLean County, the Bloomington-Normal Airport Authority, Connect Transit, and other urban and regional transit service providers.

The MPO provides the forum for regional comprehensive, coordinated and continuing planning and programming for the urbanized area. All projects included in the TIP are reviewed for consistency with the adopted Long Range Transportation Plan for the Bloomington-Normal Urbanized area. All significant projects added to the TIP must be found to be consistent with the Long Range Transportation Plan. The project selection process conducted by the MPO considers public safety, congestion, regional and local needs, and maintenance of the system.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

COMMUNITY DEVELOPMENT IMPACT: Goal TAQ-1. A safe and efficient network of streets, bicycle- pedestrian facilities and other infrastructure to serve users in any surface transportation mode; Objectives TAQ-1.1. Maintenance and development of a continuous network of arterial, collector and local streets that provides for safe and efficient movement of people, goods and services between existing and proposed residential areas and major activity centers, maximizes walkability, and provides multimodal linkages to the state and interstate highway system; TAQ-1.2. Data-driven transportation infrastructure policy and management; TAQ-1.4. Pedestrian safety for users of all transportation facilities with a Sidewalk Master Plan, and sidewalk system that provides safe access throughout the transportation network; TAQ-1.5. Plan for appropriate and safe access to major surface transportation facilities, including arterial and collector streets; TAQ-1.6. A transportation network that facilitates prompt emergency response and management.

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By:	Michael Hill, Management Analyst
Reviewed By:	Jim Karch, P.E., MPA, Director of Public Works
Finance & Budgetary Review By:	Chris Tomerlin, Budget Manager
Legal Review By:	Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason
City Manager



**COMMITTEE OF THE WHOLE
AGENDA ITEM NO. 6**

FOR COMMITTEE OF THE WHOLE: May 20, 2019

SPONSORING DEPARTMENT: Community Development, Office of Grants Administration

SUBJECT: Presentation regarding the John M. Scott Health Commission by the Commission Chair and Vice-Chair, as requested by the Community Development Department, Office of Grants Administration.

RECOMMENDATION/MOTION: Presentation and discussion only.

STRATEGIC PLAN LINK: Goal 5: Great Place - Livable, Sustainable City.

STRATEGIC PLAN SIGNIFICANCE: Objective 5b: City decisions consistent with plans and policies.

BACKGROUND: On May 15, 2018, Thomas E. Herr, Dunn Law Firm, submitted a Petition to the Circuit Court of the Eleventh Judicial Circuit Court, County of McLean, requesting an amendment to the Declaration of Trust for the John M. Scott Health Care Trust. The Petition stated "The Trustee has determined that the charitable purposes and intent of John M. Scott can best be carried out by amending and restating the existing Trust. The principal changes involves converting to an operational model that provides grants only to qualified grant recipients and eliminates direct services". Additionally, Item 6 of the Petition stated "...Under the amended Trust, funds will be used to financially support organizations and initiatives that prevent illness and promote health and well-being of McLean County residents who have limited access to healthcare or the inability to pay for needed healthcare services."

On July 2, 2018, the Circuit Court of the Eleventh Judicial Circuit Court, signed the Order Approving Petition to Amend Declaration of Trust. Article 3.1 of the amended Declaration of Trust reads as follows: "The primary purpose of the Trust is to provide grants to financially support organizations and initiatives that prevent illness and promote health and well-being of McLean County residents who have limited access to healthcare or the inability to pay for needed healthcare services." The John M. Scott Health Commission Chair and Vice-Chair will provide a presentation on the Commission's transition to a grants-only funding model in FY19.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

COMMUNITY DEVELOPMENT IMPACT: CWB-3: Develop a coordinated and efficient system of services that addresses comprehensive needs of children, families and communities; CWB- 3.2: Support coordination and integration of behavioral health services for all residents.

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By: Jennifer Toney, Grants Coordinator
Reviewed By: Bob Mahrt, Community Development Director
Finance & Budgetary Review By: Chris Tomerlin, Budget Manager
Community Development Review By: Bob Mahrt, Community Development Director
Legal Review By: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:

A handwritten signature in black ink, appearing to read 'Tim Gleason', with a stylized flourish at the end.

Tim Gleason
City Manager

Attachments:

- CD 1B John M. Scott Trust Overview
- CD 1C John M. Scott 5-Year Funding Overview
- CD 1D John M. Scott Commission By-Laws

Introduction

Judge John Milton Scott

John Milton Scott (1824-1898) lived and worked in McLean County for nearly all of his adult life. After being admitted to the Illinois bar in 1848, he relocated from Belleville to Bloomington, where he formed a law practice and was acquainted with notable contemporaries Abraham Lincoln, David Davis, and Asahel Gridley. In Bloomington, Mr. Scott met and married Charlotte Ann Perry (“Ann”), the daughter of a Presbyterian minister. They had two biological children, both of whom died before age two. Judge and Mrs. Scott lived at 312 S. Main Street in Bloomington for all of their married life.

Before serving as a Judge, Mr. Scott was elected to several local offices, including county school commissioner, city clerk, Bloomington city attorney, and McLean County Court. In 1856, he ran for the Illinois Senate but lost by a narrow margin. In 1862, Mr. Scott was appointed to fill the Illinois Circuit Court vacancy created by Judge David Davis’s election as Associate Justice of the United States Supreme Court. In 1870, Judge Scott was appointed to the Illinois Supreme Court, where he served until 1888, including three one-year terms as Chief Justice (1875, 1882, 1886). After leaving the judicial bench to retire in 1888, John Scott was a founding member of the McLean County Historical Society in 1892 and served as its president until his death. Judge Scott is buried with his wife and children in Evergreen Memorial Cemetery.

John M. Scott Healthcare Trust

Upon his death in 1898, Judge Scott directed that a portion of his sizeable estate be “forever under the direction and control” of the City of Bloomington, and be used to “erect,” “construct” and “furnish” “...a building suitable for a hospital and to be used for hospital purposes.”

Judge Scott stipulated that “...the Elders of the Second Presbyterian Church” retained the “privilege” to “...visit said hospital and advise as to its management and especially to see that patients that may be admitted to said hospital are kindly cared for and humanely treated.” The hospital he envisioned would be

“...for the use and benefit of all sick or otherwise disabled persons, male or female, old or young, without regard to nationality or religious beliefs no matter from what cause such sickness may arise...and who may not be able to pay for needed care and attention in the hospital.... It is particularly desired that all persons who may be injured in an accident and who may have no friends at hand to care for them or who may have no money or other means to pay...may be admitted...”

Once a hospital was constructed, if funds remained, Judge Scott ordered them held in trust as an endowment fund for the hospital.

Judge Scott's last surviving annuitant died 78 years after he did, in 1976, by which time his entire estate was worth \$6.9 million and the community had three hospitals (Brokaw, Mennonite, and St. Joseph). Thus, using his estate to fund hospital construction was no longer relevant. The Courts intervened, and in 1981 ordered that 55% of the estate should be held in a charitable trust and used by the City of Bloomington to create a preventative health center for disadvantaged persons. Thus, on 11/20/1981, the City of Bloomington Council was became Trustee of the John M. Scott Health Care Trust. By 1981, the estate's value had compounded again, and 55% of the estate totaled \$5.4 million, which came under the administration of the Trustee. Today, the passively managed Trust is invested in indexed, low-fee funds and is worth over \$12 million.

[John M. Scott Health Resources Center](#)

Under the 1981 Declaration of Trust, funds were designated for a "Scott Health Resources Center," which for many ensuing years was located inside the Bloomington Township office (currently located on Oakland and Gridley). In the mid-1990s, the City of Bloomington transferred administrative responsibilities for the Trust to Bloomington Township via an intergovernmental agreement (IGA). The Scott Health Resources Center connected low-income residents to services such as medication, transportation to cancer and prenatal appointments, eye glasses, and oral healthcare. Those direct services were reimbursed from the Trust to the Township based on units of service, and an additional portion of Trust funds were allocated to cover the Township's related administrative expenses.

[John M. Scott Healthcare Commission](#)

In addition to setting up the Health Resources Center, the original Declaration of Trust called for the creation of a "Commission" to advise the Trustee in carrying out the purpose and intent of the Trust, including the John M. Scott Health Resources Center and other permitted programs and expenditures. The composition of the Commission has evolved over time, save one constant: representation from Second Presbyterian Church, according to Judge Scott's original Will. Until recently, most, if not all, other Commissioners were licensed healthcare practitioners (internal medicine, psychiatry, dentistry, nurse practitioner, etc.), with one or two other types of community stakeholders. Likewise, until recently, the Commission made spending recommendations to the Trustee and funds were distributed without a formal application process, and the amount spent in any given fiscal year was relatively small compared to other local funders.

John M Scott Trust Grant Funding - 5 Year Ove

Agency	Program	FY15	FY16
Community Health Care Clinic	Operations	\$40,000.00	\$50,000.00
	Pharmacy Technician	\$7,500.00	\$10,000.00
Center for Human Services	Psychiatric Services	\$-	\$-
	Licensed Prescriber	\$25,000.00	\$25,000.00
Center for Youth and Family Solutions	Integrated Counseling	\$10,000.00	\$10,000.00
	Telepsychiatry Services	\$-	\$-
Home Sweet Home Ministries	Preventative Dental	\$97.00	\$-
McLean County Health Department	Dental Clinics	\$15,000.00	\$15,000.00
Sarah Bush Lincoln	Peace Meal	\$7,500.00	\$7,500.00
YWCA of McLean County	Medivan	\$-	\$-
Total		\$105,097.00	\$117,500.00

Review

FY17	FY18	FY19
\$60,000.00	\$60,000.00	\$104,571.43
\$12,500.00	\$15,000.00	\$26,142.86
\$30,000.00	\$55,000.00	\$95,857.14
\$25,000.00	\$-	\$-
\$10,000.00	\$10,000.00	\$17,428.57
\$10,000.00	\$10,000.00	\$17,428.57
\$-	\$-	\$-
\$15,000.00	\$15,000.00	\$26,142.86
\$7,500.00	\$10,000.00	\$17,428.57
\$7,500.00	\$-	\$-
\$177,500.00	\$175,000.00	\$305,000.00

BY-LAWS OF JOHN M. SCOTT HEALTH CARE COMMISSION

ARTICLE 1: NAME

The name of the organization shall be the John M. Scott Health Care Commission (the "Commission"). The Commission is established under Article V of the John M. Scott Health Care Trust (the "Trust"), as amended.

ARTICLE II: PURPOSE

Section 1: Purpose & Objective. The objective of the Commission is to advise the Trustee of the John M. Scott Health Care Trust in carrying out the purpose and intent of the Trust to financially support organizations and initiatives that prevent illness and promote health and well-being of McLean County residents who have limited access to healthcare or the inability to pay for needed healthcare services.

Section 2: Non-Discrimination. All grants and activities shall be made and conducted with equality and in a manner that is free from discrimination based on age, race, color, creed, ethnicity, religion, national origin, citizenship, marital status, sex, sexual orientation, gender identity or expression, physical or mental disability, veteran or military status, unfavorable discharge from the military service, criminal record, or any other basis prohibited by federal, state, or local law.

Section 3: Recommendations. The Commission shall make recommendations on the following to the Trustee:

- A. Bylaws, appointments, annual budget, investment and program policies;
- B. Identification of unmet community needs based on review of existing community assessments;
- C. Allocation of funds to organizations and community initiatives, such as collaboration among organizations, to address unmet needs; and,
- D. Any other such matters as directed by the Trustee from time to time consistent with the intent of the Trust.

Section 4: Methods of Accomplishing the Objective and Purpose. The Commission shall conduct business based on the principle that unmet healthcare needs exist among the economically disadvantaged residents of McLean County, Illinois. The Commission shall actively participate in selecting and recommending to the Trustee those goals and funding initiatives consistent with the intent of the Trust and as set forth in the Declaration of Trust, as may be amended. In the spirit of a working partnership, the Commission shall specifically work to:

A. Assess the status of the health care of the economically disadvantaged residents of McLean County.

B. Support organizations and initiatives that are consistent with the intent of the Trust.

C. Address needs that are underfunded or unfunded by other private and public resources, to accomplish the purpose of the Trust.

D. Support community initiatives that encourage collaboration among organizations to improve access, quality and cost-effectiveness of services to the economically disadvantaged.

ARTICLE III: DUTIES AND RELATIONSHIPS

Section 1: Membership. The following provisions shall govern the membership of the Commission.

A. The Commission shall be comprised of (11) eleven members who are residents of McLean County or individuals employed in said county who are committed to the mission of the Trust, provide the diversity necessary to address the various needs of the local population, and have professional skills to accomplish the objective and purposes of the Trust. At least five health care professionals from multiple disciplines shall be appointed as well as experts in finance, grant administration, and the healthcare of the underserved population. Two of the health care disciplines shall include primary care and mental health. In accordance with the original Last Will & Testament of John M. Scott, one member also shall be appointed to represent Second Presbyterian Church of Bloomington, following recommendation by the Elders of said church. The Trustee may also appoint one member to represent the Township Supervisor of the City of Bloomington or other designee to represent McLean County Township Supervisors.

B. All Commissioners serve at the pleasure of the Trustee.

C. The Commission may appoint from time to time ad hoc members, as deemed necessary for its purposes, such as to enhance skills required for the work of committees. Ad hoc members have no voting rights.

Section 2: Appointments.

A. The Commission shall consist of eleven (11) members as designated in Article III, Section 1.A. All Commission member terms, except for those designated by the Declaration of Trust to serve, shall be for three (3) years. A Commissioner may serve more than one term but no more than three consecutive terms, unless such expertise is unavailable from others at the time, as determined

by the Trustee and required to meet the objectives and purposes of the trust. Any individual office holders shall also be permitted to serve more than three consecutive terms.

B. At the time of adoption of these Bylaws, current members may continue on the Commission to complete their current terms, and serve for additional terms with Trustee reappointment. This allows for staggering of terms as created by the original bylaws with the purpose to ensure continuity and permanent cohesiveness.

C. Any person appointed to fill a vacancy prior to the expiration of the term from a predecessor with the necessary skill set, will be eligible to serve for the remainder of such term and then serve for additional consecutive terms, as designated above.

Section 3: Voting.

A. Each member shall have one vote.

B. Whenever a Commissioner has a financial or personal interest in any matter coming before the body, the member shall a) fully disclose the nature of the interest and b) withdraw from discussion and voting on the matter. The minutes of meetings at which such votes are taken shall record such disclosure, abstention and rationale for approval.

Section 4: Removal. Each of the appointed Commission members may be removed by the Trustee for cause on recommendation of the Commission to the Trustee or at the request of the Trustee. The Commission will immediately recommend a replacement based on needed expertise and criteria for membership.

Section 5: Resignation. Any Commission member may resign by giving written notice to the Trustee and to the Commission chairperson. Such resignation shall take effect at the time specified in the written notice.

Section 6: Relationships.

A. Trustee: The Bloomington City Council acting in its role as Trustee of the Trust shall appoint by resolution the members of the Commission. The relationship of the Commission to the Trustee will be that of a trusted advisor. The Trustee will retain and exercise final decision making and fiduciary responsibility for administration of the Trust, including Commission membership, policy direction, funding or grant priorities, budgeting and appropriations. To this end, as advisors, the Commission shall actively search for methods to improve the health care for the underserved, participate in selection of meaningful organizations and initiatives to fund; and recommend to the Trustee to either continue, alter, add, delete funding of current/new organizations and initiatives

based on regular evaluation of outcomes and consistent with the intent of the Trust.

B. Staff Administrator: A Staff Administrator shall be appointed by the Trustee to act as the primary administrative resource to the Commission, with the following duties and responsibilities:

1. The Staff Administrator shall be a City employee. As such he/she shall be directly responsible for maintaining all administrative and records and files, all financial documents and fiscal management in and for the name of the Trust, the Trustee and the Commission.

2. The Staff Administrator is responsible for custody of the annual Court Reports and all formal Trust documents.

3. The Staff Administrator will support the Grants Committee in creating requests for proposals and creating grant agreements for execution.

4. He/she shall support the Finance and Budgeting Committee to develop a budget based on the City's accounting codes. (or per City guidelines, in compliance with the City's accounting procedures, etc.). He/she will assist the Commission in preparing for and completing an independent, annual audit of financial affairs. The Staff Administrator shall also be responsible for the annual Trust Report to the Court, after first presenting said Report to the Commission for review, with final approval by the Trustee.

5. The Staff Administrator shall report at least quarterly to the Trustee.

6. The Staff Administrator shall be a non-voting member on the Commission and considered to be a representative of the Trustee when so directed.

C. Township. The City of Bloomington Township shall be an eligible grant recipient and may submit grant proposals consistent with the intent and purposes of the trust to provide unmet services to those who have limited access to healthcare or the inability to pay for needed healthcare services. As part of any proposal, the Township Supervisor shall comply with any operational procedures, deadlines, needs assessment or requests for proposals that are required of all grant recipients, and will detail the services to be provided and why said services are currently unmet needs of the population to be served.

ARTICLE IV: OFFICERS

Section 1: Officers. The officers of the Commission shall be Chairperson, Vice-Chairperson, Secretary, and Treasurer.

Section 2: Election of Officers. Nomination and election of officers shall be made from the floor at any meeting prior to the beginning of the fiscal year. Candidates for each office receiving a simple majority of the membership present (a quorum being necessary), at the specified meeting shall be declared elected and shall serve for one year, or until their successors are elected. No officer shall serve more than three consecutive terms in the same office unless otherwise permitted by vote a majority of the members. Vacancies in offices shall be filled immediately by the election procedure specified above.

Section 3: Duties of the Officers.

Chairperson: The Chairperson shall preside at all meetings of membership and appoint committee membership with the approval of said membership. The Chairperson shall chair the Executive Committee.

Vice-Chairperson: The Vice-Chairperson shall perform the duties of the Chairperson in the event of his/her absence, resignation or inability to perform his/her duties.

Secretary: The secretary shall collaborate with the Staff Administrator in recording of minutes at all regular meetings. The secretary shall also collaborate with the Staff Administrator to ensure that all communications to the public, including through the website, are current and valid.

Treasurer: The treasurer shall provide oversight with the Staff Administrator in all aspects of Trust finances and shall serve as chairperson of the Finance and Budgeting Committee and as member of the Investment Committee.

ARTICLE V: COMMITTEES

Section 1: Committees. The Commission shall consist of these standing committees.

1. Executive Committee
2. Finance and Budgeting Committee
3. Grant Committee
4. Investment Committee

Ad Hoc Committees may be created to perform certain specific functions on a temporary basis. These temporary committees will be disbanded when their specific functions have been served.

Section 2: Committee Structure and Duties. With the exception of the Executive Committee, the number of committee members on each committee shall be subject to Committee needs and concomitant Commissioner expertise.

A. Executive Committee. Executive Committee shall be chaired by the Commission Chairperson and be comprised of the four officers. The Staff Administrator will provide support to the Executive Committee as needed. The Executive Committee shall serve as a Nominating Committee for new Commissioners, submitting recommendations to the Commission based on criteria established in the Bylaws. The Executive Committee shall annually provide input to the City Manager on the Staff Administrator performance; and other issues that may come before the body from time to time.

B. Finance and Budgeting Committee. Finance and Budgeting Committee shall be chaired by the Treasurer and shall be responsible for the following: collaboration with the Staff Administrator on preparation of the annual budget; collaboration with Staff Administrator on an annual, independent audit; and review of ongoing financial policies and reports.

C. Grant Committee. The Grant Committee shall be responsible for recommendations to the Commission on the following: funding policies, community needs, and allocation of grant funds.

D. Investment Committee. The Investment Committee shall be responsible for recommendations and reporting to the Commission on the following: investment policies, performance of any outside investment manager, performance goals for the portfolio, and investment developments prior to the budgeting process. The Treasurer shall serve as a required member of this committee.

ARTICLE VI: MEETINGS

Section 1: Regular Meetings.

Regular meetings will be held at least quarterly, complemented by regular and special committee meetings. The Staff Administrator and Chairperson shall prepare the agenda for Commission meetings. Commission members shall submit agenda items to the Chairperson one week prior to the scheduled meeting. The Staff Administrator shall provide all members with the written agenda, or notice of cancellation for these meetings not less than four (4) days in advance of the meetings.

Section 2: Special Meetings.

Special meetings may be called by the Chairperson. The Staff Administrator shall notify all members in the manner directed by the Chairperson in advance of such special meetings. The notice shall specify the purpose of such meeting and no other business may be considered except by unanimous consent of the Commission members.

Section 3: Quorum.

A simple majority of current members shall constitute a quorum. A quorum will be necessary to transact official business; however, informal discussion can take place when a quorum is not present. A simple majority vote of the voting members present shall be required to pass motions before the membership.

Section 4: Attendance at Meetings.

Any Commissioner who fails to materially participate or regularly misses scheduled meetings during a term year without an excuse which is accepted by a simple majority of the membership present (a quorum being necessary) at which the question is raised, shall be given written notice by the Chairperson of such absences and with said notice shall be requested to notify the Chairperson as to the intentions with respect to continued membership in the Commission. By a majority vote of the members present at the meeting at which the question is raised, the Commission may recommend appropriate action concerning the status of such member.

Section 5: Committee Meetings.

Committees shall meet regularly as determined by the Committee's Chairperson in collaboration with committee members. The schedule of regular meetings shall be set early in the fiscal year to ensure accomplishment of all committee responsibilities. Minutes of all meetings shall be recorded, and upon approval, filed by the Staff Administrator. Commissioners may also attend Committee meetings other than those to which assigned.

Section 6: Transparency of meetings.

The Illinois Open Meetings Act shall not apply to the meetings of the Commission unless otherwise required by law. Notwithstanding, all actions and reporting of the Commission and its committees shall be conducted in a manner to ensure greatest transparency to the public.

Section 7: Participation by Conference Call.

Meetings may be held by conference call, assuming all members participating can hear each other at the same time and methods to seek recognition, submit motions, and determine quorum and vote taking are followed.

Members may participate by conference call, with full voting privileges, as long as all members can hear each other at the same time and methods to seek recognition, submit motions, and determine quorum and vote taking are followed.

Section 8: Citizen Participation.

In keeping with the spirit and intent of the Trust, the Commission may desire to receive input from concerned citizens, groups and/or agencies regarding unmet health care needs within McLean County. This will be accomplished in the following manner.

1. **Scheduled Participation.** Any person, group, and/or agency having business, i.e., concerns for unmet health care needs, may speak when prior arrangements to do so have been made with the Chairperson of the Commission or one of its Committees. A specific time to speak will be reserved on the agenda.
2. **Unscheduled Participation.** Any person, group and/or agency having business, i.e. concerns for unmet health care needs, not having made prior arrangements with the Chairperson to speak before the Commission may be allowed to speak upon passage of a motion to suspend the Rules temporarily to allow citizens to address the Commission.

Section 9: Executive Session. An executive session of the board may be called by the Chairperson under the following circumstances: (a) on the advice of legal counsel or the Trustee, (b) to discuss current pending legal matters, (c) to consult with the auditors and consultants, (d) to acquire or dispose of property, (e) to discuss or act on personnel issues, or (f) to address such other matters as the commission deems appropriate. At the option of the Chairperson, or upon majority vote of the commissioners, an executive session of the commission may be called. While in executive session, only commission members and individuals invited by the Chairperson may be present. At the option of the Chairperson, officers and other persons may be excused. Commission members may discuss the business conducted in an executive session only with other commission members, persons present in the executive session by invitation of the Chairperson, and others upon advice of counsel. Those present will be reminded that the executive session deliberations and minutes are confidential.

ARTICLE VII: PARLIAMENTARY AUTHORITY

Section 1: Election to Use Robert's Rules. The Chairperson may but is not required to adopt and use the latest published "Robert's Rules of Order Revised" at any meeting to serve as a guide in so far as is applicable and consistent with these Bylaws.

ARTICLE VIII: FINANCES

Section 1: Funds from the Trust.

The Commission may request monies from the Trust or Staff Administrator from the City of Bloomington administration to enable it to adequately carry out its responsibilities, provided such requests are submitted in writing to the Trustee, and are in harmony with the provisions of the Trust itself.

Section 2: Gifts and Donations.

Any gift or donation received by the Commission from either the public or private groups and/or individuals to help them carry out the provisions of the Trust, shall be turned over to the Trustee to be used in accordance with the Trust itself. However, no such gifts or donations shall be received or accepted if conditioned or limited so as to require use for other than the intent and purposes stated in the Trust, unless the Trustee first elects to apply for and receives prior approval from the Court.

ARTICLE IX: INDEMNIFICATION & INSURANCE

Section 1: Indemnification. The Trustee may indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending, or completed action, suit, or proceeding, whether civil, criminal, administrative, or investigative (other than an action by or in the right of the trust) by reason of the fact that he or she is or was a member, officer, employee, or agent of the Trust or Commission, against expenses (including attorneys' fees), judgments, fines, and amounts paid in settlement actually and reasonably incurred by such person in connection with such action, suit, or proceeding, if such person acted in good faith and in a manner he or she reasonably believed to be in, or not opposed to, the best interests of the Commission and, with respect to any criminal action or proceeding, had no reasonable cause to believe his or her conduct was unlawful.

Section 2: Determination of Conduct. Any indemnification under this Article (unless ordered by a court) shall be made by the Trustee only as authorized in the specific case, upon a determination that indemnification of the member, officer, employee, or agent is proper in the circumstances because he or she has met the applicable standard of conduct set forth in Section 1 of this Article. Such determination shall be made by the Trustee.

Section 3: Insurance. The Trustee shall, if such coverage is available, purchase and maintain insurance on behalf of any person who is serving as a Commissioner, against any liability asserted against such person and incurred by such person in any such capacity, or arising out of his or her status as such.

ARTICLE X: AMENDMENT OF BYLAWS

Section 1: Bylaw Review & Amendment. The Bylaws shall be reviewed periodically by the Commission who shall make recommendations for changes and amendments to the Trustee. The Trustee shall have sole discretion to alter or amend these Bylaws.

CERTIFICATE OF ADOPTION OF BYLAWS

I do hereby certify that the above stated Bylaws of the John M. Scott Healthcare Commission were approved by the Trustee on _____, 2018 and constitute a complete copy of the Bylaws of the commission.

Signed on _____, 2018.

The City of Bloomington, by

Its Mayor, _____

Attest:

City Clerk

PREPARED BY:
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