BLOOMINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

May 20, 2014
4:30 p.m.

Agenda

I. Call to Order
President Jaggi called the meeting to order at 4:30 p.m.

II. Roll Call

MEMBERS PRESENT:	Monica Brigham, Peggy Burton, Brittany Cornell, Emily Kelahan, Susan O'Rourke, Cathy Pratt, Whitney Thomas (arrived at 4:33 pm), Bill Wetzel, Narendra Jaggi
MEMBERS ABSENT:	None
OTHERS PRESENT:	Georgia Bouda, Kathy Jeakins, Patricia Marton, Renee Nestler, Caprice Prochnow

III. Oath of Office for New Trustees
Renee Gooderham performed the Oath of Office for Monica Brigham, Susan O'Rourke and Whitney Thomas.

IV. Approval of Minutes
A. April 15, 2014
CATHY PRATT MOVED, EMILY KELAHAN SECONDED, TO APPROVE THE MINUTES FROM THE APRIL 15, 2014 MEETING. THE MOTION CARRIED UNANIMOUSLY.

V. President's Report
President Jaggi proposed a thorough orientation for each of the new BPL Board members. He suggested that a veteran member of the Board be paired with a new member to act as a mentor. President Jaggi indicated that each new member will receive a binder containing pertinent information regarding the Board and Georgia will also give each new member a tour of the Library. President Jaggi shared that Attorney Phil Lenzini will be present at the June Board meeting to give a presentation on what the roles and expectations are of a Library Trustee, Open Meetings Act requirements, and the relationship between the Library Board and the City Council. This will make the meeting run on a bit longer, so a light dinner will be provided.
President Jaggi shared that this BPL Board has accomplished a lot in the last 11 months. He explained that a new bookmobile has been ordered and is under construction. The new bookmobile is going to make a big impact with both Outreach services and the Golden Prairie Public Library District. President Jaggi shared that within the Library, the original boiler, humidifier boiler, and front end of the controls system was replaced. He added that a grant was procured for this project, which saved the Library money, not to mention that the new, high efficiency boiler system will also save money in energy costs.

President Jaggi stated that the Library Board had discussed the future of the Library for about two years. During this time, the 3P's Committee had prepared a report, an external consultant conducted a four month long survey and prepared a report, and the Library's Marketing department conducted a survey. When Mayor Renner was elected, he asked that the Board reconsider the future expansion of the Library, which the Board agreed to do. As the year has passed, the Board has been respectful of Mayor Renner's request, but now it is time for the Board to seriously, purposefully, and methodically look at the future of the Library over this next year. President Jaggi stated that he had spoken with Mayor Renner and the Mayor would very much like to have ongoing conversation between the Board and the City Council to keep the City Council appraised of the needs, plans, hopes and expectations of the Library. He hopes to meet with Mayor Renner sometime prior to the next Board meeting.

VI. Director's Report

Director Bouda shared that the Art Event was very nice. About 100 tickets were sold and over a third of the circulating art prints were sold that night for just over $1,000. Director Bouda shared that the June meeting will probably be held in the Quiet Reading Room as the table should be delivered at the end of May.

VII. Fiscal Report

Kathy Jeakins shared that revenue was up due to the success of the Book Shoppe. She answered questions regarding the insurance numbers.

VIII. Approval of Bills

PEGGY BURTON MOVED, SUSAN O'ROURKE SECONDED, TO APPROVE THE BILLS LIST FROM APRIL 2014. THE MOTION CARRIED UNANIMOUSLY.

IX. Committee Reports

A. Budget & Personnel

The Budget & Personnel Committee did not meet.

B. Planning, Policies & Programs (3 P's)

The 3P's Committee did not meet.

C. Nominating Committee

1. Approve FY15 Slate of Officers

President Jaggi presented the Slate of Officers and all are willing to serve. The FY15 Slate of Officers is Narendra Jaggi, President, Cathy Pratt, Vice President, Emily Kelahan, Secretary and Brittany Cornell, Treasurer.

PEGGY BURTON MOVED, NO SECOND NEEDED TO APPROVE,THE FY15 SLATE OF OFFICERS. THE MOTION CARRIED UNANIMOUSLY.

2. Appoint Committees

President Jaggi shared that he would rather have the Board members volunteer to be on a committee, rather than appointing them.

The three committees for the next year will be:

Budget & Personnel – Bill Wetzel, Chair, Peggy Burton, Susan O'Rourke

3 P's – Cathy Pratt, Chair, Emily Kelahan, Brittany Cornell, Monica Brigham, Whitney Thomas

Nominating – This committee will be filled at a later date.

3. Approve Standing Date and Time for Committees
   Director Bouda shared that the committees usually attempt to meet the first week of the month in case another meeting is required so that items may be included in the packet for the Board meeting.

   3 P's - First Wednesday of the month at 4:45 p.m.

   B&P- The committee members will determine the meeting time, and advise President Jaggi prior to the next meeting.

X. Introductions/Public Comment

President Jaggi introduced resident Patricia Marton and Renee Nestler, AFSCME Local 31 Staff Representative.
Renee Nestler stated that she appreciated the Board's strides in transparency by moving future Board meetings to the Quiet Reading Room, but was unhappy with the accessibility of the Board packet to the public prior to the Board meeting.
Patricia Marton shared that she had attended a sensitivity training exercise at Bent School demonstrated by third and fourth graders. She went on to say that there is a very impressive display on bullying on the 6th floor at Milner Library that anyone working in public facilities should see.

XI. Unfinished Business

There was no unfinished business.

XII. New Business

A. Waive Three-Quote Requirement to Purchase Public Access Software Packages
   President Jaggi reviewed the three-quote requirement process for the new Board members.

BILL WETZEL MOVED, MONICA BRIGHAM SECONDED, TO WAIVE THREE-QUOTE REQUIREMENT TO PURCHASE PUBLIC ACCESS SOFTWARE PACKAGES IN THE AMOUNT OF $100,460.00.

AYES: MONICA BRIGHAM, PEGGY BURTON, BRITTANY CORNELL, EMILY KELAHAN, SUSAN O'ROURKE, CATHY PRATT, WHITNEY THOMAS, BILL WETZEL, NARENDRA JAGGI

NAYES: NONE

ABSENT: NONE

THE MOTION CARRIED UNANIMOUSLY.

B. Waive Three-Quote Requirement to Replace DDC Controller and New Temperature Sensors For Existing Rooftop Unit

President Jaggi shared with Board members that the company doing the controls work for the boiler project discovered that this controller was not working. Rather than have a change order for the project and pay an additional $500 to the general contractor, it was recommended to have the controls company do this work.

SUSAN O'ROURKE MOVED, BRITTANY CORNELL SECONDED, TO WAIVE THREE-QUOTE REQUIREMENT TO REPLACE DDC CONTROLLER AND NEW TEMPERATURE SENSORS FOR EXISTING ROOFTOP UNIT IN THE AMOUNT OF $5,750.00.

AYES:	MONICA BRIGHAM, PEGGY BURTON, BRITTANY CORNELL, EMILY KELAHAN, SUSAN O'ROURKE, CATHY PRATT, WHITNEY THOMAS, BILL WETZEL, NARENDRA JAGGI
NAYES:	NONE
ABSENT:	NONE

THE MOTION CARRIED UNANIMOUSLY.

XIII. Adjournment

President Jaggi adjourned the meeting at 5:25 p.m.