Bloomington Public Library

Books are just the beginning.

MINUTES

LIBRARY BOARD OF TRUSTEES - REGULAR SESSION
TUESDAY, MAY 16, 2023, 5:30 PM

The Library Board of Trustees convened in regular session at 5:30 PM, May 16, 2023. President Westerhout called the meeting to order.

Roll Call

Attendee Name	Title	Status
Catrina Parker	Trustee	Present
Matthew Watchinski	Trustee	Present
Alicia Whitworth	Trustee	Present
Dianne Hollister	Trustee	Present
Van Miller	Trustee	Present
Alicia Henry	Trustee	Present
Julian Westerhout	President	Present
John Argenziano	Trustee	Absent
Susan Mohr	Vice President	Absent

Also Present: Nan Goerlitz, Administrative Assistant; Jeanne Hamilton, Library Director; and Kathy Jeakins, Business Manager.

Introduction of Public

Jim Russell, Golden Prairie Public Library Board Trustee.

Public Comment

There were no public comments.

Reports

The following item was presented:

Item 5.A. President's Report, as requested by the Bloomington Public Library.

President Westerhout talked about moving to a new format for agendas and packets used by the city. One concern he had is that the app was last updated in 2019, and therefore Apple doesn't consider it secure.

Jeanne Hamilton indicated that downloading the app does give access to some additional features, but it isn't required. We will continue to send the full packet PDF. We will add clickable links to each packet part, and a clickable link on the first page of each packet part will lead back to the agenda for easier navigation. Jeanne asked if it would be helpful to have a file for the full packet plus a file for just the agenda. There was a question about also having a separate file for the previous month's minutes, and she indicated that would require more steps on our part. The consensus was to just receive the agenda and the whole packet.

President Westerhout stated that the committees for FY24 will stay the same as FY23.

Budget & Personnel (meeting the first Tuesday of the month, as needed):
Catrina Parker, Chair
John Argenziano
Alicia Henry
Matt Watchinski

3Ps (meeting the second Tuesday of the month, as needed):
Susan Mohr, Chair
Dianne Hollister
Van Miller
Alicia Whitworth

The following item was presented:

Item 5.B. Director's Report, as requested by the Bloomington Public Library.

Jeanne Hamilton is pleased to report that looking back over the past seven years, this year, the Bookmobile attendance set an annual attendance record.

Summer Reading Program is coming up fast. Staff are visiting a lot of the schools in the area, sharing details about the program, and sending reading logs home with students. The Foundation donated money towards prizes, and staff try to focus on local businesses when purchasing prizes.

Jeanne gave a report on the renovation & expansion. The construction team is starting to pour concrete in the parking structure, which will be comprised of both poured and precast concrete. Windows are going in on the west side, and they have gradients of striping to help with sun shading. Jeanne also mentioned she met with CEFCU about a possible capital campaign donation.

Julian Westerhout shared that the BPL website now has a web store for logo merchandise.

The following item was presented:

Item 5.C. Fiscal Report Presentation, as requested by the Bloomington Public Library.

Kathy Jeakins, Business Manager, indicated the donations report for FY23 was included in the packet. She reported that the fiscal year ended on April 30, so revenues & expenditures should be at 100 percent. The revenues exceeded the original budget and expenses were underspent.

Consent Agenda

The following items were presented:

Item 6.A. Consideration and Action to Approve the Minutes of April 18, 2023 Regular BPL Board meeting, as requested by the Bloomington Public Library.

Item 6.B. Consideration and Action to Approve Bills in the Amount of $749,258.88, as requested by the Bloomington Public Library.

Trustee Hollister made a motion, seconded by Trustee Watchinski, to approve the consent agenda as presented.

Motion carried 7-0 (viva voce).

Approval Items

The following item was presented:

Item 7.A. Approve the Annual EBSCO Subscription Service Renewal, as requested by the Bloomington Public Library.

Trustee Hollister made a motion, seconded by Trustee Watchinski, to approve the item as presented.

Julian Westerhout, President directed the staff liaison to call roll:

AYES: Trustee Parker; Trustee Watchinski; Trustee Whitworth; Trustee Hollister; Trustee Miller; Trustee Henry; President Westerhout.
Motion carried.

Discussion Items

The following item was presented:

Item 8.A. Intergovernmental Agreement for Library Services between Bloomington Public Library and Golden Prairie Public Library District, as requested by the Bloomington Public Library.

The GPPLD Board requested a review of the intergovernmental agreement (IGA). Ancel Glink has reviewed it from a legal standpoint. Jeanne stated there were very few amendments needed. One major change was adding in two townships that were added to Golden Prairie right after incorporation that were never included in the agreement. Our insurance company also had suggestions for updated language in that section and some of the law references were updated. Julian suggested revisiting the agreement every 5-7 years, specifically highlighting the dollar amounts stated in the insurance section that may need updating.

Alicia Henry asked whether the Bloomington Public Library & Golden Prairie Public Library District have same tax rate. Jeanne indicated that they have different rates. GPPLD must go to voters for any increases, whereas any tax increases for BPL are approved by City Council.

Since there are two parties involved in this IGA, this month both boards will review the agreement. After those reviews, any revisions will be incorporated and brought forward for approval at a future meeting.

The following item was presented:

Item 8.B. Strategic Goal Brainstorming, as requested by the Bloomington Public Library.

Trustees shared many ideas for goals/initiatives which the Director will use to develop draft strategic goals for the board's review.

Comments from Trustees

Alicia Henry asked if Unit 5 schools are included in the Summer Reading Program school visits. Jeanne indicated that the visits are dependent on the schools' wants/needs and there are school visits to several Unit 5 schools, particularly those with a heavy concentration of Bloomington students. Also, all District 87 and Unit 5 schools receive reading logs to send home with the students.
Alicia Henry requested another Board member review bills for her on June 5, since she will be out of town. Van Miller volunteered.

Adjournment

Trustee Parker made a motion, seconded by Trustee Whitworth, to adjourn.

Motion carried 7-0 (viva voce).

The Meeting Adjourned at 6:31 PM.