

BLOOMINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

Tuesday, May 16, 2017

OATH OF OFFICE FOR NEW TRUSTEES

5:15 – 5:30 p.m.

REGULAR MEETING

5:30 p.m.

William C. Wetzel Reading Room
205 E. Olive Street, Bloomington, IL 61701

Minutes

- I. Call to Order
President Cardona called the meeting to order at 5:30 p.m.
- II. Roll Call
MEMBERS PRESENT: Alicia Henry, Kiasha Henry, Van Miller, Susan Mohr, Mike Raikes, Julian Westerhout, Alex Cardona

MEMBERS ABSENT: Diane Hollister, Alicia Whitworth

OTHERS PRESENT: Mark Anderson, Lucas Baldwin, Jeremiah Beasley, Jaxon Danner, Eric Haefli, Jeanne Hamilton, Jadon Jasso, Kathy Jeakins, Gus Jumonville, Cherry Lawson, Nicole Meyer, Caprice Prochnow, Carol Torrens
- III. Introduction of Public
President Cardona asked those present to introduce themselves.
- IV. Public Comment
There were no public comments.
- V. Special Presentation: BACC Library Designs
Mark Anderson, Bloomington Area Career Center, reviewed that his architectural students have been working on a design concept for an addition to the Bloomington Public Library. They have been working with Farnsworth Group, and had access to the Building Program, in order to get this done. Lucas Baldwin, Jadan Jasso, Jeremiah Beasley, Gus Jumonville, and Jaxon Danner presented their design concepts, and shared how they came up with the design, along with any special features and energy savings that the concept had to offer. There was some sharing from the students as to what they presented at the Illinois State University Symposium. They entertained questions.

Also shown, were highlights of projects completed by those students that were unable to attend the Board meeting.

VI. Consent Agenda

A. Recommend Approval of Minutes of April 18, 2017 Regular BPL Board Meeting

B. Recommend Approval of Bills List of April 2017

JULIAN WESTERHOUT MOVED, VAN MILLER SECONDED, TO APPROVE THE CONSENT AGENDA. THE MOTION CARRIED UNANIMOUSLY.

VII. President's Report

President Cardona welcomed the new Trustees to the Board. He went on to say that he and the Director will be working on effective onboarding for each of them as there is a lot of work for the Board coming up rather quickly.

President Cardona shared that there will be a Special Board meeting on June 1 to discuss the future of the Library.

A. Appoint Committees

President Cardona announced the Committee appointments to the Trustees. They are as follows:

Budget & Personnel Committee is as follows:

Alicia Whitworth, Chair, Mike Raikes, Alicia Henry, Diane Hollister, and Alex Cardona

3 P's Committee is as follows:

Julian Westerhout, Chair, Van Miller, Susan Mohr, Kiasha Henry, and Alex Cardona

For the new Trustees, there was a brief description of the role of each committee.

VIII. Director's Report

Director Hamilton stated that Vasudha Pinnamaraju, from the McLean County Regional Planning Commission and Steve Rasmussen, Assistant City Manager, will be presenting at the June 1 meeting, and hopefully the Joint Committee meeting will be held on June 5, otherwise it will be on June 19.

Director Hamilton shared that the new website will be rolling out on Thursday.

IX. Fiscal Report Presented by Kathy Jeakins, Business Manager

Kathy Jeakins reported that the fiscal year ended on April 30, and this report reflects all of the revenue, but not all of the costs. She stated that Revenue came in at 99% for the year, and Expenditures were at 92% so far, with a few more things to come in. She reviewed that half of the unspent funds will be placed into the Capital Fund. She entertained questions.

X. Committee Reports

A. Budget & Personnel Committee

1. Approve Standing Date and Time for Committee

Director Hamilton stated that she will contact Alicia Whitworth and share with her who is on the committee, and then she can reach out to them to decide upon a standing meeting time.

B. 3 P's Committee

1. Approve Standing Date and Time for Committee

Julian Westerhout shared that he will send out suggested dates and times to the 3 P's Committee members to decide upon a standing meeting time.

XI. New Business

A. Waive Three Quote Requirement for Hoopla Downloadable Service

Director Hamilton reviewed that in the past, the Library had been using Freegal which is downloadable music that had not been getting much usage. She went on to say that Hoopla is a better known product and offers so much more, such as music, movies, comic books, tv shows, etc. Director Hamilton stated that Normal Public Library offers this as well, and this would be a really good resource for this library to have. She continued, saying that a deposit is paid, and each time an item is checked out, the monies are drawn down from the deposit amount.

Carol Torrens shared some more details and pulled up her account on the Touch It to show them some of the titles available. She entertained questions.

MIKE RAIKES MOVED, VAN MILLER SECONDED, TO APPROVE
WAIVING THREE QUOTE REQUIREMENT FOR HOOPLA
DOWNLOADABLE SERVICE IN THE AMOUNT OF \$12,000.00.

AYES: KIASHA HENRY, VAN MILLER, SUSAN MOHR, MIKE
RAIKES, ALEX CARDONA

NAYES: ALICIA HENRY, JULIAN WESTERHOUT

ABSENT: DIANE HOLLISTER, ALICIA WHITWORTH

THE MOTION CARRIED.

B. Waive Competitive Bid for Annual Maintenance of Self Checks, RFID Pads, Sorter and Upper Level Security Gates

Director Hamilton reviewed that this is the annual maintenance for the items listed, and this is a limited source vendor.

JULIAN WESTERHOUT MOVED, MIKE RAIKES SECONDED, TO
APPROVE WAIVING COMPETITIVE BID FOR ANNUAL
MAINTENANCE OF SELF CHECKS, RFID PADS, SORTER AND UPPER
LEVEL SECURITY GATES IN THE AMOUNT OF \$27,515.37.

AYES: ALICIA HENRY, KIASHA HENRY, VAN MILLER, SUSAN MOHR, MIKE RAIKES, JULIAN WESTERHOUT, ALEX CARDONA

NAYES: NONE

ABSENT: DIANE HOLLISTER, ALICIA WHITWORTH

THE MOTION CARRIED UNANIMOUSLY.

- XII. Comments from Board of Trustees
There were no comments from Trustees.

- XIII. Adjournment

VAN MILLER MOVED, JULIAN WESTERHOUT SECONDED, TO ADJOURN THE MEETING. THE MOTION CARRIED UNANIMOUSLY.

President Cardona adjourned the meeting at 6:36 p.m.