

MINUTES OF THE REGULAR MEETING OF THE
BLOOMINGTON BOARD OF FIRE AND POLICE COMMISSIONERS
May 6, 2013

Attendees: Charles Halbert, W. Charles Witte, Ellen Schroeder-Concklin, Keith Rich and Dean Messinger, Commissioners; R.T. Finney, Interim Police Chief, Mike Kimmerling, Fire Chief; Angie Brown, HR Associate, and Renee Gooderham, Chief Deputy Clerk.

Absent: Todd Greenburg, Corporation Counsel and Tracey Covert, City Clerk.

The regular meeting of the Bloomington Fire and Police Commission was called to order at 4:01 p.m. on May 6, 2013 at the Bloomington City Hall, Conference Room.

Minutes of Previous Meeting: Motion by Commissioner Witte, seconded by Commissioner Messinger to approve the Regular Meeting minutes of April 1, 2013.

Motion carried.

Fire Department: Fire Chief Kimmerling, addressed the Commission. Stuart Blade, Kyle Klinefelter, Paul Sullivan and Tony Salvator, Firefighters, completed their one (1) year probation period on April 9, 2013.

Motion by Commissioner Witte, seconded by Commissioner Schroeder-Concklin to accept the regular appointments of Stuart Blade, Kyle Klinefelter, Paul Sullivan and Tony Salvator, Firefighters.

Motion carried.

Firefighter Academy would be held in July 2013. Four (4) applicants remained on the Firefighter Eligibility List. The goal was to make contingent job offers to two (2) of the four (4) remaining candidates. The next entry level Firefight testing would be June 2013. The next Academy would be in October 2013.

Angie Brown, HR Associate, addressed the Commission. The background investigation and polygraph examination were completed on Robert Miller and Jason Hale, entry level Firefighter candidates. Their employment would be contingent upon passing the comprehensive physical examination and psychological exam.

Motion by Commissioner Messinger, seconded by Commissioner Witte to make a conditional offers of employment to Robert Miller and Jason Hale, entry level Firefighter candidates.

Motion carried.

Chief Kimmerling informed the Commission that the Asst. Chief Eligibility List had been exhausted. Eight (8) candidates tested last time, six (6) of them did not meet the minimum score.

He provided the Commission a copy of the timeline for same. Four (4) of the nineteen (19) eligible firefighters had signed up to take the Asst. Chief examination.

Commissioner Messinger questioned if any of the four (4) had taken the examination. Chief Kimmerling stated that there was one (1) new candidate.

Commissioner Messinger questioned current openings. Chief Kimmerling responded there were no current openings. Asst. Chiefs could serve as the head of each shift and possibly Training Officer. There were a maximum of four (4) positions.

Police Department: Interim Police Chief R.T. Finney addressed the Commission. There were currently four (4) openings for entry level Police Patrol Officer (PPO). It was anticipated there would be two (2) more openings in the upcoming months.

Angie Brown, HR Associate, addressed the Commission. Eight-three (83) candidates had tested in April 2013 for entry level PPO. She provided the Commissioners with an updated preliminary entry level PPO Eligibility List. Kelsey Hofer, entry level PPO candidate, sent an email requesting removal from same.

Motion by Commissioner Witte, seconded by Commissioner Rich to approve the preliminary entry level PPO Eligibility List as presented on May 6, 2013.

Motion carried.

Motion by Commissioner Witte, seconded by Commissioner Rich to remove Kelsey Hofer, entry level PPO candidate, at her request, from the preliminary entry level PPO Eligibility List.

Motion carried.

Ms. Brown reminded the Commission of the tight timeline. The Illinois State Police (ISP) Academy was scheduled for July 14, 2013. She requested permission to contact candidates with a total score of 111 and above (fourteen (14) candidates). The goal was to obtain eight (8) candidates for the physical agility. She requested permission to contact candidates with a total score of 110 (eight (8) candidates) should she be unsuccessful in obtaining the goal. Two (2) dates were set for the physical agility; May 13, 2013 at 8:00 a.m. and May 16, 2013 at 6:00 p.m. Oral interviews were scheduled for May 21 and 22, 2013.

Motion by Commissioner Witte, seconded by Commissioner Messinger to contact candidates with a total score of 111 or above (fourteen (14) candidates) contingent on the ability to obtain eight (8) candidates for physical agility, if not, contact candidates with a total score of 110 (eight (8) candidates) to obtain same.

Motion carried.

Consensus was reached to move the June meeting from June 10, 2013 to June 11, 2013.

Ms. Brown stated the promotional process for Sgt. and Lt. had begun. Thirty-two (32) candidates had signed up to take the Sgt.'s examination. All candidates would be interviewed prior to the examination. The examination was scheduled for August 5 and 6, 2013. The last Eligibility List was from March 2011.

Interim Police Chief Finney believed four or five (4 or 5) candidates remained on the current Eligibility List. The list expires August 16, 2013.

Commissioner Schroeder-Concklin questioned Chief points. Interim Chief Finney responded there could be a new Chief. He suggested having Asst. Chief Clay Wheeler and Robert Wall work with the Chief on same. Ms. Brown believed there was new contract language addressing same.

Commissioner Messinger questioned how Chief points work. Interim Chief Finney explained they were usually based on evaluations and working knowledge of the candidates. Commissioner Messinger questioned the percentage of overall points. Interim Chief Finney responded the percentage was small. Ms. Brown stated the language was contained in the contract.

Old Business: Ms. Brown provided the Commission a copy of the entry level PPO Oral Interview Process and Questions.

Motion by Commissioner Witte, seconded by Commissioner Rich to recess to Executive Session, Personnel, section 2(c)(1). Time 4:35 p.m.

Motion carried.

Motion by Commissioner Witte, seconded by Commissioner Schroeder-Concklin to return to Regular Session. Time: 4:43 p.m.

Motion carried.

Motion by Commissioner Witte, seconded by Commissioner Schroeder-Concklin to approve the entry level PPO Oral Interview Process and Questions as amended and to define or describe the three (3) subsections of question ten (10).

Motion carried.

Motion by Commissioner Schroeder-Concklin, seconded by Commissioner Witte to adjourn. Time: 4:45 p.m.

The next Board regular meeting is June 11, 2013 at 4:00 p.m. at the City Hall, Conference Room.

Respectfully submitted:

Renee Gooderham
Chief Deputy Clerk