

CITY OF BLOOMINGTON TOWNSHIP

NOTICE

MEETING: Board of Trustees, City of Bloomington Township
DATE: Monday, April 27, 2020
PLACE: Bloomington City Hall *(In light of COVID – 19, the meeting will be live streamed: <https://cityblm.org/live>)*
TIME: 5:30 pm

- I. Call to Order: Tari Renner, Trustee
- II. Pledge of Allegiance
- III. Roll Call of Attendance: Leslie Yocum, Town Clerk
- IV. COVID – 19 Discussion
- V. “Consent Agenda”

(All items under the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Trustee or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to Reports by Elected Officials.)

- A. Approval of Minutes of the February 24 and March 23, 2020 Board Meetings and March 26, 2020 Rescheduled Public Hearing and Board Meeting, as submitted by Leslie Yocum, Town Clerk. (Recommend that the Minutes of the February 24 and March 23, 2020 Board Meetings and the March 26, 2020 Rescheduled Public Hearing and Board Meeting be approved as presented.)
 - B. Action by Board on Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Fund Audits of March 2020. (Recommend that the Audits be approved as presented.)
 - C. Approval of General Town Fund anticipated expenditures as presented and certified. (Recommend that the Anticipated Expenditures be approved as presented.)
- VI. Courtesy copy of Annual Statement of Receipts & Expenditures (Unaudited) for Fiscal Year 2019 which was presented at the Annual Town Meeting on April 14, 2020. *motion and vote are not required*
- VII. Reports by Elected Officials
 - A. Deborah Skillrud, Township Supervisor
 - B. Steve Scudder, Township Assessor
- VIII. Public Comment *(Can be emailed by 4:30 p.m. on April 27, 2020 to: townshipoffice@cityblm.org . Comments received will be read into the record by the Supervisor during the meeting, subject to existing Public Comment rules.)*
- IX. Adjournment

MINUTES OF THE TOWN OF THE CITY
OF BLOOMINGTON TOWNSHIP
MONDAY, FEBRUARY 24, 2020; 5:45 P.M.

The Board of Trustees for the Town of the City of Bloomington met in the Council Chambers of the City Hall Building at 5:45 p.m. on February 24, 2020. The meeting was called to order by Trustee Renner.

Trustee Renner directed the Township Clerk to call the roll and the following members of the Board answered present:

Trustees present: Jamie Mathy, Donna Boelen, Mboka Mwilambwe, Julie Emig, Joni Painter, Scott Black, Jeff Crabill, Kim Bray, and Tari Renner.

Trustee absent: Jennifer Carrillo.

Elected officials present: Deborah L. Skillrud, Supervisor and Steve Scudder, Assessor.

Staff present: Leslie Yocum, Township Clerk.

Approval of Minutes of the January 27, 2020 Board Meeting, as submitted by Amanda Mohan, Deputy Township Clerk.

Motion by Trustee Crabill, seconded by Trustee Bray, that the Minutes of January 27, 2020 Meeting be approved as presented.

Motion carried, (viva voce).

Action and Approval of the Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of January 2020 accounts as presented.

Motion by Trustee Crabill, seconded by Trustee Bray, that the Audits be approved as presented.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Mathy, Boelen, Mwilambwe, Emig, Painter, Black, Crabill, Bray, and Renner.

Nays: none.

Motion carried.

Approval of the General Town Fund anticipated expenditures as presented and certified.

Motion by Trustee Crabill, seconded by Trustee Bray that the Anticipated Expenditures be approved as presented.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Mathy, Boelen, Mwilambwe, Emig, Painter, Black, Crabill, Bray, and Renner.

Nays: none.

Motion carried.

Adoption of the Proposed Agenda for the Annual Town Meeting on April 14, 2020.

Motion by Trustee Painter, seconded by Trustee Emig, that the proposed Agenda be adopted.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Mathy, Boelen, Mwilambwe, Emig, Painter, Black, Crabill, Bray, and Renner.

Nays: none.

Motion carried.

Approval of the Appointment of Barb Springer and Dr. Uday Deoskar to Normal Township's Activity & Recreation Center, (ARC), Advisory Committee.

Motion by Trustee Painter, seconded by Trustee Mwilambwe, that the appointments be approved.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Mathy, Boelen, Mwilambwe, Emig, Painter, Black, Crabill, Bray, and Renner.

Nays: none.

Motion carried.

Deborah Skillrud, Township Supervisor, addressed the Board. She noted the appointments made to ARC Advisory Board. This Board was considering amending their bylaws. She presented

the proposed budget for the upcoming fiscal year. The Public Hearing would be held on March 23, 2020 at 5:30 p.m.

Trustee Painter requested Sarah Grammer, Normal Township Supervisor, provide an ARC membership report. Mrs. Skillrud responded affirmatively. Trustee Painter questioned the POTS, (Promoting Others to Succeed), recycling program. Mrs. Skillrud explained the program had six to ten, (6 - 10), workfare recipients per work day. In addition, there were two, (2), National Able recipients. The Mission's warehouse rental rate was provided with an explanation of anticipated revenue.

Steve Scudder, Assessor, addressed the Board. His report cited the quantity of residential and commercial parcels, and their assessed values. There was minimal change to report as there had been no new residential developments. The total Equalized Assessed Value, (EAV), for the City had not changed significantly in the last five, (5), years. It has remained around \$2 billion.

Trustee Bray thanked Mr. Scudder for the charts provided. She inquired about the decline shown. Mr. Scudder noted some parcels had been combined.

Trustee Renner opened the meeting to receive Public Comment. No one came forward to address the Board.

Motion by Trustee Mwilambwe, seconded by Trustee Boelen to adjourn. Time: 5:56 p.m.

Motion carried (viva voce).

Leslie Yocum, Township Clerk

MINUTES OF THE TOWN OF THE CITY
OF BLOOMINGTON TOWNSHIP
MONDAY, MARCH 23, 2020; 5:45 P.M.

The Board of Trustees for the Town of the City of Bloomington met in the Council Chambers of the City Hall Building at 5:46 p.m. on March 23, 2020. The meeting was called to order by Trustee Renner.

This meeting was conducted under Executive Order 2002 – 07, Executive Order in Response to COVID – 19, Section 6 which suspended in-person attendance under the Open Meeting Act, 5 ILCS 120.

Trustee Renner directed the Township Clerk to call the roll and the following members of the Board answered present:

Trustees present physically: Donna Boelen and Tari Renner

Trustees present remotely via telephone: Jamie Mathy, Mboka Mwilambwe, Julie Emig, Joni Painter, Jennifer Carrillo, Scott Black, Jeff Crabill, and Kim Bray.

Elected officials present remotely via telephone: Deborah L. Skillrud, Supervisor and Steve Scudder, Assessor.

Staff present physically: Leslie Yocum, Township Clerk.

Action and Approval of the Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of February 2020 accounts as presented.

Motion by Trustee Carrillo, seconded by Trustee Boelen, that the Audits be approved as presented.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Mathy, Boelen, Mwilambwe, Emig, Painter, Carrillo, Black, Crabill, Bray, and Renner.

Nays: none.

Motion carried.

Approval of the General Town Fund Anticipated Expenditures as presented and certified.

Motion by Trustee Carrillo, seconded by Trustee Boelen, that the Anticipated Expenditures be approved as presented.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Mathy, Boelen, Mwilambwe, Emig, Painter, Carrillo, Black, Crabill, Bray, and Renner.

Nays: none.

Motion carried.

Deborah Skillrud, Supervisor, addressed the Board. She stressed the Public Hearing on the budget and a vote on Budget Ordinance needed to be held by March 31, 2020. In addition, the essential items for the April 27th meeting included the monthly financial report, (monthly audit and anticipated expenditures), and an ordinance for line item appropriation transfers for fiscal year 2020.

Board discussion regarding audio issues with the remote streaming of the meeting.

Trustee Black inquired what steps the Township had taken in response to COVID - 19. Mrs. Skillrud presented the various measures being taken.

Trustee Carrillo questioned what procedures were in place to offer additional funds or assistance during COVID - 19. She specifically inquired whether the City Council could grant funds to the Township to be distributed on behalf of the City. Mrs. Skillrud believed if a grant was issued, the Township would be able to administer disbursement. The Township was required to disburse emergency assistance in compliance with state statutes and regulations. She was interested in collaborating with the City to provide additional assistance.

Trustee Bray queried whether the Township had received request for assistance due to COVID - 19. Mrs. Skillrud responded affirmatively. Several requests had been received during the orientation process. There had not been any formal applications to date. Trustee Bray requested more specific information. As a formal application had not been received, she was unable to provide additional information regarding the nature of requests. She offered to send COVID - 19 related request reports to the Board.

Trustee Mathy requested daily reports. Mrs. Skillrud stated daily reports would be a challenge and presented other options.

Trustee Bray recommended the report be based on applications received. Mrs. Skillrud provided additional insight pointing out information the Board was interested in capturing. The report of all COVID - 19 related interests would provide a fuller picture of community needs. Trustee Bray confirmed interest in understanding actual needs being requested. Mrs. Skillrud would amend procedures to distinguish COVID-19.

Trustee Carrillo wanted more information than a report on the number applications. She believed individuals with salaries the Township would not generally serve would not be reported. Mrs. Skillrud assured the Board that her procedure would report the information accurately. The Township was available to help.

Trustee Renner confirmed the request and clarified procedures.

Trustee Bray thanked Mrs. Skillrud for clarifying. COVID-19 information would be helpful in evaluating what assistance was necessary.

Trustee Emig wondered if Mrs. Skillrud was aware of any statewide efforts to address needs during COVID-19. Mrs. Skillrud responded negatively. She presented areas of anticipated greater need.

Steve Scudder, Assessor, addressed the Board. Property tax bills would be mailed on May 1, 2020. At this time, there were no plans to extend the June and September payment due dates. There had been little growth in residential construction over last year.

Trustee Renner opened the meeting to receive Public Comment. No one came forward to address the Board.

Motion by Trustee Boelen, seconded by Trustee Black to adjourn. Time: 6:16 p.m.

Motion carried (viva voce).

Leslie Smith-Yocum, Township Clerk

MINUTES OF THE RESCHEDULED TOWN OF THE
CITY OF BLOOMINGTON TOWNSHIP
PUBLIC HEARING
THURSDAY, MARCH 26, 2020; 5:30 P.M.

The Board of Trustees for the Town of the City of Bloomington met in the Council Chambers of the City Hall Building at 5:31 p.m. on March 26, 2020. The Rescheduled Public Hearing on the Proposed Fiscal Year 2020 - 2021 Budget was called to order by Trustee Renner.

This meeting was conducted under Executive Order 2002 – 07, Executive Order in Response to COVID – 19, Section 6 which suspended in-person attendance under the Open Meeting Act, 5 ILCS 120.

Trustee Renner directed the Township Clerk to call the roll and the following members of the Board answered present:

Trustees physically present: Donna Boelen and Tari Renner.

Trustees remotely present via telephone: Trustees Jamie Mathy, Mboka Mwilambwe, Julie Emig, Joni Painter, Scott Black, Jeff Crabill, and Kim Bray.

Trustee absent: Jennifer Carrillo.

Elected officials remotely present via telephone: Deborah L. Skillrud, Supervisor and Steve Scudder, Assessor.

Staff present: Leslie Yocum, Township Clerk.

Trustee Renner opened the Public Hearing. No one came forward to address the Board.

Trustee Renner closed the Public Hearing at 5:35 p.m.

MINUTES OF THE RESCHEDULED TOWN OF THE
CITY OF BLOOMINGTON TOWNSHIP
THURSDAY, MARCH 26, 2020; 5:35 P.M.

The Board of Trustees for the Town of the City of Bloomington met in the Council Chambers of the City Hall Building at 5:35 p.m. on March 26, 2020. The rescheduled meeting was called to order by Trustee Renner.

This meeting was conducted under Executive Order 2002 – 07, Executive Order in Response to COVID – 19, Section 6 which suspended in-person attendance under the Open Meeting Act, 5 ILCS 120.

Trustee Renner directed the Township Clerk to call the roll and the following members of the Board answered present:

Trustees physically present: Donna Boelen and Tari Renner.

Trustees remotely present via telephone: Trustees Jamie Mathy, Mboka Mwilambwe, Julie Emig, Joni Painter, Scott Black, Jeff Crabill, and Kim Bray.

Trustee absent: Jennifer Carrillo.

Elected officials remotely present via telephone: Deborah L. Skillrud, Supervisor and Steve Scudder, Assessor.

Staff present: Leslie Yocum, Township Clerk.

Approval of the Fiscal Year (FY) 2020 - 2021 Budget Ordinance.

Trustee Boelen expressed concern citing the General Town Fund increase for vehicle and equipment expenses in the proposed FY 2020 - 2021 Budget.

Deborah Skillrud, Supervisor, addressed the Board. The increase was due to Township staff driving personal vehicles. The Township does not own a vehicle for business purposes.

Motion by Trustee Crabill, seconded by Trustee Mathy that the FY 2020 - 2021 Budget Ordinance be approved as presented.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Jamie Mathy, Donna Boelen, Mboka Mwilambwe, Julie Emig, Joni Painter, Scott Black, Jeff Crabill, Kim Bray, and Tari Renner.

Nays: none.

Motion carried.

Trustee Renner opened the meeting to receive Public Comment. Leslie Yocum, Township Clerk, informed the Board that Joe Holland had signed up for public comment, but was not present in person or virtually.

Motion by Trustee Boelen, seconded by Trustee Bray to adjourn. Time: 5:44 p.m.

Motion carried, (viva voce).

Leslie Yocum, Township Clerk

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)
COUNTY OF McLEAN)

)SS

Town of the City of Bloomington

OFFICE OF THE TOWN SUPERVISOR--GENERAL TOWN ADMINISTRATION FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of March 2020**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **27th day of April 2020**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **27th day of April 2020**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL TOWN ADMINISTRATION FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$806,215.14** in ILLINOIS FUNDS in SPRINGFIELD, ILLINOIS, **\$61,274.71** in PRAIRIE STATE BANK & TRUST (53) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, a balance of **\$1,059,041.99** in PRAIRIE STATE BANK & TRUST (64) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$5,000.02** in BLOOMINGTON MUNICIPAL CREDIT UNION (48) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL TOWN ADMINISTRATION FUND of said TOWN.

WARD 1: Jamie Mathy

WARD 6: Jenn Carrillo

WARD 2: Donna Boelen

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Jeff Crabill

WARD 4: Julie Emig

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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Town of the City of Bloomington--General Town Administration Fund

Month of: **MARCH 2020**

Public Funds at Commencement

Cash: Prairie State Bank & Trust (53) Checking Balance	\$	56,306	
Cash: Bloomington Municipal Credit Union (48) Checking Balance	\$	5,000	
Investments: Illinois Fund	\$	799,064	
Investments: Prairie State Bank & Trust (64)	\$	1,208,806	
Public Funds at Commencement			\$ 2,069,175

Public Funds Received This Month

Interest: Prairie State Bank (53)	\$	38	
Interest: Prairie State Bank (64)	\$	236	
Interest: Illinois Funds (1085)	\$	839	
Other Income - Retiree Insurance	\$	1,341	
Other Income - Other (TOIRMA Dividend)	\$	1,797	
Personal Property Replacement Tax	\$	4,416	
Public Funds Received This Month			\$ 8,667
Public Funds Available			\$ 2,077,842

Public Funds Expended This Month

TOTAL Public Funds at Month End

\$ 1,931,532

Public Funds at Month End

Cash: Prairie State Bank & Trust (53) Checking Balance	\$	61,275	
Cash: Bloomington Municipal Credit Union (48) Checking Balance	\$	5,000	
Investments: Illinois Fund	\$	806,215	
Investments: Prairie State Bank & Trust (64)	\$	1,059,042	
TOTAL Public Funds at Month End			\$ 1,931,532

Checking Account Activity

Prairie State Bank & Trust (53) Balance at Commencement	\$	56,306	
Deposits			
Interest: Prairie State Bank & Trust (53)	\$	38	
Other Income - Retiree Insurance	\$	1,341	
Other Income - Other (TOIRMA Dividend)	\$	1,797	
Transfer from Prairie State Bank & Trust Reserve (64)	\$	150,000	
Total Deposits for Month		\$ 153,176	
Total Funds Available			\$ 209,481
Checks Written			
Assessor's Office Expenses	\$	24,905	
Community Agency Funding	\$	20,022	
Compensation & Benefits	\$	87,189	
Services & Expenses	\$	5,248	
Supervisor's Office Expenses	\$	8,946	
PPRT Transfer to Cemetery Fund	\$	1,360	
PPRT Transfer to General Assistance Fund	\$	537	
Total Checks Written		\$ 148,207	
Total Checks Written			\$ 148,207
Prairie State Bank & Trust (53) Balance at Month End			\$ 61,275

Prairie State Bank & Trust (53) Reconciliation at Month End

Balance per Bank Statement	\$	131,988	
Plus Outstanding Deposits	\$	1,341	
Less Outstanding Checks	\$	(72,054)	
Checkbook Balance per Reconciliation			\$ 61,275

Town of the City of Bloomington--General Town Administration Fund

Statement of Receipts and Disbursements

Mar-20

Revenue			
7000 Interest	\$	1,113	
7400 Other Income	\$	3,138	
7600 Personal Property Replacement Tax	\$	4,416	
Total Revenue			\$ 8,667
Expense			
Assessor's Office			
9151 Auto Expense	\$	21	
9161 Telephone	\$	281	
9171 Utilities	\$	555	
9201 Office Supplies	\$	1,020	
9231 Equipment	\$	2,546	
9251 Education/Meetings/Conferences	\$	(75)	
9271 Appraisal Services	\$	3,016	
9291 Janitorial	\$	150	
9301 Computer Services	\$	17,391	
Total Assessor's Office			\$ 24,905
Community Agency Funding			
1025 GA Client Services	\$	22	
1027 Senior Services	\$	20,000	
Total Community Agency Funding			\$ 20,022
Compensation (Salaries) & Benefits			
7011 TWP Supervisor	\$	7,833	
7021 TWP Assessor	\$	8,000	
7031 Town Clerk	\$	200	
7041 Town Trustees	\$	580	
7051 General Assistance Staff	\$	26,360	
7061 Deputy Assessors	\$	22,484	
7081 IMRF/Employer	\$	7,424	
7091 FICA (SS/MC)/Employer	\$	4,873	
7101 Group Medical/Employer	\$	8,695	
7111 State Unemployment/Employer	\$	740	
Total Compensation (Salaries) & Benefits			\$ 87,189
Services & Expenses			
1030 Legal Expense	\$	228	
1038 Other Expenditures	\$	306	
1040 Building Maintenance	\$	3,042	
1042 Janitorial Services & Supplies	\$	851	
1045 Special Projects	\$	821	
Total Services & Expenses			\$ 5,248
Supervisor's Office			
8121 Janitorial	\$	188	
8131 Utilities	\$	833	
8141 Telephones	\$	320	
8151 Car Expense	\$	185	
8161 Education/Conference/Meetings	\$	115	
8171 Equipment	\$	323	
8181 Equipment Repair/Rental	\$	285	
8191 Office Supplies	\$	106	
8221 Computer/Contract Services	\$	6,591	
Total Supervisor's Office			\$ 8,946
Total Expense			\$ 146,310
Net Income			\$ (137,644)

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison

Income		<u>Mar-20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
7000 Interest		\$ 17,745	\$ 9,000	\$ 8,745	197.2%
7400 Other Income		\$ 36,211	\$ 33,880	\$ 2,331	106.9%
7450 Township Litigation Income		\$ -	\$ 25	\$ (25)	0.0%
7600 Personal Property Replacement Tax		\$ 157,666	\$ 75,000	\$ 82,666	210.2%
7800 Tax Levy		\$ 1,642,699	\$ 1,645,000	\$ (2,301)	99.9%
Total Revenue		\$ 1,854,320	\$ 1,762,905	\$ 91,415	105.2%
Total Income		\$ 1,854,320	\$ 1,762,905	\$ 91,415	105.2%
Expense					
Assessor's Office					
9141 Rent/Debt Service		\$ -	\$ 21,544	\$ (21,544)	0.0%
9151 Auto Expense		\$ 751	\$ 3,000	\$ (2,249)	25.0%
9161 Telephone		\$ 2,896	\$ 3,000	\$ (104)	96.5%
9171 Utilities		\$ 4,824	\$ 5,800	\$ (976)	83.2%
9191 Postage		\$ -	\$ 300	\$ (300)	0.0%
9201 Office Supplies		\$ 3,286	\$ 2,000	\$ 1,286	164.3%
9211 Publications & Printing		\$ 227	\$ 500	\$ (273)	45.4%
9231 Equipment		\$ 2,546	\$ 6,000	\$ (3,454)	42.4%
9241 Equipment Repair/Rental		\$ -	\$ 1,500	\$ (1,500)	0.0%
9251 Education/Meetings/Conferences		\$ 7,751	\$ 9,000	\$ (1,249)	86.1%
9261 Replatting & Remapping		\$ -	\$ 9,000	\$ (9,000)	0.0%
9271 Appraisal Services		\$ 11,101	\$ 34,000	\$ (22,899)	32.7%
9291 Janitorial		\$ 1,800	\$ 2,000	\$ (200)	90.0%
9301 Computer Services		\$ 23,993	\$ 20,000	\$ 3,993	120.0%
9311 Mapping/GIS Services		\$ -	\$ 30,000	\$ (30,000)	0.0%
9312 Membership Dues/Assessor's Staff		\$ 1,475	\$ 2,500	\$ (1,025)	59.0%
Total Assessor's Office		\$ 60,651	\$ 150,144	\$ (89,493)	40.4%
Community Agency Funding					
1023 Community Medical		\$ 18,500	\$ 31,000	\$ (12,500)	59.7%
1025 GA Workfare Development/Client Services		\$ 19,799	\$ 19,400	\$ 399	102.1%
1026 Youth Services		\$ 35,000	\$ 37,500	\$ (2,500)	93.3%
1027 Senior Services		\$ 68,500	\$ 68,500	\$ -	100.0%
Total Community Agency Funding		\$ 141,799	\$ 156,400	\$ (14,601)	90.7%
Compensation & Benefits					
7011 TWP Supervisor		\$ 94,000	\$ 94,000	\$ -	100.0%
7021 TWP Assessor		\$ 96,000	\$ 96,000	\$ -	100.0%
7031 Town Clerk		\$ 2,400	\$ 2,500	\$ (100)	96.0%
7041 Town Trustees		\$ 2,320	\$ 2,800	\$ (480)	82.9%
7051 General Assistance Staff		\$ 333,397	\$ 396,000	\$ (62,603)	84.2%
7061 Deputy Assessors		\$ 334,415	\$ 404,000	\$ (69,585)	82.8%
7081 IMRF/Employer		\$ 83,572	\$ 99,000	\$ (15,428)	84.4%
7091 FICA (SS/MC)/Employer		\$ 61,045	\$ 76,140	\$ (15,095)	80.2%
7101 Group Medical/Employer		\$ 134,543	\$ 177,000	\$ (42,457)	76.0%
7111 State Unemployment/Employer		\$ 896	\$ 1,400	\$ (504)	64.0%
Total Compensation & Benefits		\$ 1,142,588	\$ 1,348,840	\$ (206,252)	84.7%

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison (cont.)

Services & Expenses	<u>Mar-20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
1028 Membership Dues	\$ 1,765	\$ 1,835	\$ (70)	96.2%
1029 Auditing Expense	\$ 6,950	\$ 7,500	\$ (550)	92.7%
1030 Legal Expense	\$ 11,174	\$ 10,000	\$ 1,174	111.7%
1034 Insurance	\$ 13,242	\$ 13,000	\$ 242	101.9%
1035 Publishing	\$ 262	\$ 1,500	\$ (1,238)	17.5%
1038 Other Expenditures	\$ 2,759	\$ 3,500	\$ (741)	78.8%
1039 Debt Service - Principal & Interest	\$ -	\$ 100	\$ (100)	0.0%
1040 Building Maintenance	\$ 10,032	\$ 6,000	\$ 4,032	167.2%
1042 Janitorial Services & Supplies	\$ 4,269	\$ 6,000	\$ (1,731)	71.1%
1044 Building Repairs	\$ -	\$ 200,000	\$ (200,000)	0.0%
1045 Special Projects	\$ 871	\$ 50,000	\$ (49,129)	1.7%
Total Services & Expenses	\$ 51,325	\$ 299,435	\$ (248,110)	17.1%
Supervisor's Office				
8091 Postage	\$ 1,427	\$ 1,500	\$ (73)	95.1%
8101 Rent/Debt Service	\$ -	\$ 40,000	\$ (40,000)	0.0%
8121 Janitorial	\$ 2,250	\$ 2,500	\$ (250)	90.0%
8131 Utilities	\$ 7,229	\$ 9,500	\$ (2,271)	76.1%
8141 Telephones	\$ 3,635	\$ 4,000	\$ (365)	90.9%
8151 Car Expense	\$ 1,884	\$ 2,000	\$ (116)	94.2%
8161 Education/Conference/Meetings	\$ 2,481	\$ 2,000	\$ 481	124.0%
8171 Equipment	\$ 323	\$ 5,000	\$ (4,677)	6.5%
8181 Equipment Repair/Rental	\$ 2,934	\$ 8,000	\$ (5,066)	36.7%
8191 Office Supplies	\$ 2,489	\$ 4,000	\$ (1,511)	62.2%
8201 Printing	\$ 39	\$ 500	\$ (461)	7.8%
8211 Publications	\$ 108	\$ 250	\$ (143)	43.0%
8221 Computer/Contract Services	\$ 11,179	\$ 16,900	\$ (5,721)	66.2%
8241 Membership Dues	\$ 135	\$ 450	\$ (315)	30.0%
Total Supervisor's Office	\$ 36,113	\$ 96,600	\$ (60,487)	37.4%
Total Expense	\$ 1,432,476	\$ 2,051,419	\$ (618,943)	69.8%
Net Income	\$ 421,844	\$ (288,514)	\$ 710,358	

Town of the City of Bloomington--General Town Administration Fund

<u>Date</u>	<u>Number</u>	Checking Account Activity <u>Name</u>	<u>Amount</u>
0502 - Prairie State Bank & Trust (53)			
03/02/2020	8694	Soaring Eagle Cleaning Services LLC	-600.00
03/02/2020	SA6627504	EFT-Payroll	364.50
03/03/2020	8695	CDS Office Technologies	-80.00
03/03/2020	8696	Maruna, Thomas O	-106.95
03/03/2020	8697	Skillrud, D L	-89.70
03/03/2020	8698	Bowman, Danny	-520.00
03/03/2020	8699	Direct Energy Business	-461.60
03/03/2020	8700	GATI; General Assistance Training Inst.	-150.00
03/04/2020	Transfer	Prairie State Bank & Trust	150,000.00
03/05/2020	EFT	EFT-Valutec Card Solutions	-91.40
03/05/2020	45626547	EFT-Federal Tax Deposit	-459.00
03/10/2020	8701	Quill Corporation	-106.13
03/10/2020	8702	NICOR Gas	-318.32
03/10/2020	8703	Verizon Wireless	-51.62
03/10/2020	8704	City of Bloomington Finance Dept	-13.36
03/10/2020	8705	City of Bloomington IS Telecommunication	-601.33
03/12/2020	8706	Town of the City of Bloomington - CEM	-1,359.80
03/12/2020	8707	Town of the City of Bloomington - GA	-536.80
03/13/2020	20200315	EFT-Payroll	-21,278.92
03/13/2020	12791550	EFT-Federal Tax Deposit	-7,880.37
03/13/2020	1136830304	EFT-IL Tax Deposit	-1,372.45
03/13/2020	EFT	TASC (Total Administrative Services Corp)	-777.04
03/13/2020	EFT	Prairie State Bank & Trust	-365.00
03/17/2020	045454	TOIRMA	4,701.00
03/23/2020	341258	McLean County	10.76
03/23/2020	17553	TOI; Township Officials of IL	50.00
03/23/2020	17496	TOI Clerk's Division	150.00
03/24/2020	8708	Peace Meal SBLHC	-20,000.00
03/24/2020	8709	VISA (DLS)	-542.53
03/24/2020	8710	CDS Leasing	-204.75
03/24/2020	8711	City of Bloomington	-2,968.05
03/24/2020	8712	City of Bloomington Computer Services	-6,500.00
03/24/2020	8713	City of Bloomington Computer Services	-15,000.00
03/24/2020	8714	City of Bloomington Computer Services	-821.40
03/24/2020	8715	Parkway Auto Laundry	-8.00
03/24/2020	8716	VISA (SRS)	-376.98
03/24/2020	8717	Quill Corporation	-1,047.56
03/24/2020	8718	City of Bloomington Computer Services	-2,545.88
03/24/2020	8719	McLean County GIS Consortium	-2,100.00
03/24/2020	8720	City of Bloomington Water Dept	-149.33
03/24/2020	8721	Town of the City of Bloomington - CEM	-2,914.69
03/24/2020	8722	American Pest Control Inc	-74.00
03/25/2020	41800	Town of the City of Bloomington - CEM	6,477.70
03/31/2020	0998335837	IMRF - Illinois Municipal Retirement Fund	1,340.57
03/31/2020	20200331	EFT-Payroll	-19,358.99
03/31/2020	95496698	EFT-Federal Tax Deposit	-6,980.50
03/31/2020	0937490272	EFT-IL Tax Deposit	-1,213.32
03/31/2020	EFT	TASC (Total Administrative Services Corp)	-777.04
03/31/2020	EFT	Prairie State Bank & Trust	-365.00
03/31/2020	52683	EFT-IMRF	-16,303.53
03/31/2020	8723	NCPERS Group Life Ins	-112.00
03/31/2020	8724	City of Bloomington Health Insurance	-14,809.92
03/31/2020	8725	Renner, Tari	-55.41
03/31/2020	20200331	EFT-Payroll	-707.48
03/31/2020	20200331	EFT-Payroll	-231.09
03/31/2020	91455957	EFT-Federal Tax Deposit	-235.60
03/31/2020	1297813728	EFT-IL Tax Deposit	-77.09
03/31/2020	0273567968	IDES--IL Dept of Employment Security	-740.14
03/31/2020	8726	Mescher Rinehart & Redlingshafer PC	-228.00
03/31/2020	8727	Direct Energy Business	-458.27

Town of the City of Bloomington--General Town Administration Fund

Checks Issued (continued)				
<u>Date</u>	<u>Num</u>	<u>Name</u>		<u>Amount</u>
03/31/2020	8728	Creative Technical Services, Inc (C-Tech)		-150.00
03/31/2020	8729	Bowman, Danny		-2,496.00
03/31/2020	8730	Quill Corporation		-67.95
03/31/2020	8731	City of Bloomington Computer Services		-323.28
03/31/2020	Credit	Interest		37.88
			Total	<u>4,968.84</u>

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)
COUNTY OF McLEAN)

)SS

Town of the City of Bloomington

OFFICE OF THE TOWN SUPERVISOR--GENERAL ASSISTANCE FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of March 2020**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **27th day of April 2020**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **27th day of April 2020**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL ASSISTANCE FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$34,021.52** in PRAIRIE STATE BANK & TRUST (00) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$479,324.15** in PRAIRIE STATE BANK & TRUST (19) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL ASSISTANCE FUND of said TOWN.

WARD 1: Jamie Mathy

WARD 6: Jenn Carrillo

WARD 2: Donna Boelen

WARD 7: Scott Black

WARD 3: Mboka Mwiliambwe

WARD 8: Jeff Crabill

WARD 4: Julie Emig

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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Town of the City of Bloomington--General Assistance Fund

Month of: MARCH 2020

Public Funds at Commencement

Cash: Prairie State Bank & Trust (00) Checking Balance	\$	55,005	
Investments: Prairie State Bank & Trust (19)	\$	479,219	
Public Funds at Commencement			\$ 534,224

Public Funds Received This Month

Interest: Prairie State Bank (00)	\$	11	
Interest: Prairie State Bank (19)	\$	105	
Personal Property Replacement Tax	\$	537	
Refunds & Recoveries	\$	6,424	
Public Funds Received This Month			\$ 7,077
Public Funds Available			\$ 541,301

Public Funds Expended This Month

TOTAL Public Funds at Month End

\$ 27,956
\$ 513,346

Public Funds at Month End

Cash: Prairie State Bank & Trust (00) Checking Balance	\$	34,022	
Investments: Prairie State Bank & Trust (19)	\$	479,324	
TOTAL Public Funds at Month End			\$ 513,346

Checking Account Activity

Checkbook Balance at Commencement	\$	55,005	
Deposits:			
Interest: Prairie State Bank & Trust (00)	\$	11	
Personal Property Replacement Tax	\$	537	
Refunds & Recoveries	\$	6,424	
Total Deposits for Month		\$ 6,972	
Total Funds Available			\$ 61,977
Checks Written: General Assistance			\$ 27,956
Checkbook Balance at Month End			\$ 34,022

Prairie State Bank & Trust (00) Reconciliation at Month End

Balance per Bank Statement	\$	41,040	
Less Outstanding Checks	\$	(7,018)	
Checkbook Balance per Reconciliation			\$ 34,022

Town of the City of Bloomington--General Assistance Fund

Statement of Receipts and Disbursements

Mar-20

Revenue			
7000 Interest	\$	116	
7600 Personal Property Replacement Tax	\$	537	
7700 Refunds & Recoveries	\$	6,424	
Total Revenue			\$ 7,077
Total Income			\$ 7,077
Expense: CW			
6011 Groceries/Personal Essentials	\$	8,468	
6021 Rent	\$	16,289	
6051 Utilities	\$	1,959	
6071 Emergency Assistance	\$	423	
6101 Transportation	\$	133	
6121 Allowances	\$	684	
Total CW			\$ 27,956
Total Expense			\$ 27,956
Net Income			\$ (20,879)

Town of the City of Bloomington--General Assistance Fund

Year to Date Budget Comparison

Income		<u>Mar-20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
7000 Interest		\$ 1,592	\$ 2,000	\$ (408)	79.6%
7400 Other Income		\$ 32	\$ 150	\$ (118)	0.0%
7600 Personal Property Replacement Tax		\$ 19,167	\$ 17,000	\$ 2,167	112.7%
7700 Refunds & Recoveries		\$ 43,750	\$ 40,000	\$ 3,750	109.4%
7800 Tax Levy		\$ 199,696	\$ 200,000	\$ (304)	99.8%
Total Revenue		<u>\$ 264,237</u>	<u>\$ 259,150</u>	<u>\$ 5,087</u>	<u>102.0%</u>
Total Income		\$ 264,237	\$ 259,150	\$ 5,087	102.0%
Expense					
CW					
6011 Groceries/Personal Essentials		\$ 92,513	\$ 90,000	\$ 2,513	102.8%
6021 Rent		\$ 177,233	\$ 200,000	\$ (22,767)	88.6%
6051 Utilities		\$ 24,883	\$ 30,000	\$ (5,117)	82.9%
6061 Medical		\$ -	\$ 20,000	\$ (20,000)	0.0%
6071 Emergency Assistance		\$ 57,392	\$ 70,000	\$ (12,608)	82.0%
6081 Hospital		\$ -	\$ 10,000	\$ (10,000)	0.0%
6091 Burial		\$ -	\$ 3,000	\$ (3,000)	0.0%
6101 Transportation		\$ 29,061	\$ 30,000	\$ (939)	96.9%
6121 Allowances		\$ 8,777	\$ 10,000	\$ (1,223)	87.8%
Total CW Expense		<u>\$ 389,859</u>	<u>\$ 463,000</u>	<u>\$ (73,141)</u>	<u>84.2%</u>
Total Expense		\$ 389,859	\$ 463,000	\$ (73,141)	84.2%
Net Income		\$ (125,622)	\$ (203,850)	\$ 78,228	

Town of the City of Bloomington--General Assistance Fund

<u>Date</u>	<u>Number</u>	<u>Checking Account Activity</u>	<u>Name</u>	<u>Amount</u>
0501 · Prairie State Bank & Trust (00)				
03/03/2020	35356	Ameren Illinois		-286.35
03/03/2020	35357	Allied Properties LLC		-312.00
03/03/2020	35358	Bloomington Leased Housing Associates VI		-261.00
03/03/2020	35359	Bloomington Portfolio LLC %PLS		-395.76
03/03/2020	35360	CVB Property Holdings LLC %Young America		-312.00
03/03/2020	35361	Fairmont LLC		-312.00
03/03/2020	35362	Gruber, Ronald C dba Gruber Rentals		-787.00
03/03/2020	35363	No Limits Real Estate LLC		-312.00
03/03/2020	35364	Phoenix Towers Preservation LP		-37.00
03/03/2020	35365	Reiners, Douglas L		-200.00
03/03/2020	35366	Swallow, Robert R dba RS Apartments		-265.00
03/03/2020	35367	Thrasher, Raymond E		-400.00
03/03/2020	35368	Grove Street Partnership %Apt Mart		-102.00
03/03/2020	35369	M&M Real Estate Partnership LLC %Class Ac		-312.00
03/05/2020	EFT	EFT-Kroger via Valutec		-8,467.59
03/10/2020	AC0020070	Treasurer, State of IL, SSI Reimbursement		265.00
03/10/2020	35370	BHA; Blmgtm Housing Authority (laundry)		-80.00
03/10/2020	35371	BHA; Blmgtm Housing Authority (rent)		-324.80
03/10/2020	35372	Hairmasters Institute of Cosmetology Inc		-5.00
03/10/2020	35373	Ameren Illinois		-294.14
03/10/2020	35374	Allied Properties LLC		-312.00
03/10/2020	35375	Chandler, Glenna Sue & Curtis		-312.00
03/10/2020	35376	Clothier Land Trust H-187 %Willow Creek		-383.54
03/10/2020	35377	Downtowner Apts, The		-35.00
03/10/2020	35378	Miller Trust, Annetta O dba Miller Prop		-259.00
03/10/2020	35379	Rabe, Christopher R		-200.00
03/10/2020	35380	Weaver, David %Apt Mart Inc		-163.67
03/10/2020	35381	City of Bloomington Water Department		-109.57
03/10/2020	35382	Butler, Carolyn J		-200.00
03/10/2020	35383	MJM Partnership LLC %Class Act Realty		-102.20
03/10/2020	35384	Reiners, Douglas L		-200.00
03/10/2020	35385	SRIM LLC %Redbird Property Mgmt Inc		-312.00
03/10/2020	35386	Bloomington GW MHP LLC		-312.00
03/10/2020	35387	Forrest, Margaret Tiana		-200.00
03/10/2020	35388	GMTK Management LLC		-312.00
03/10/2020	35389	Hafner, Fred & Paula dba Hafner Rev Trust		-200.00
03/10/2020	35390	Jessen, Chad & Micha dba Red Rock Prop		-312.00
03/10/2020	35391	Jim Spackman State Farm Agency		-53.30
03/10/2020	35392	Econ-O-Wash Cleaners/Wilson & Wilson Ent		-165.00
03/12/2020	8707	EFT-Personal Property Replacement Tax		536.80
03/16/2020	040405	Circuit Clerk of McLean County		600.00
03/16/2020	AC0056076	Treasurer, State of IL, SSI Reimbursement		5,559.00
03/24/2020	35393	VISA ...0684		-19.97
03/24/2020	35394	Bloomington GW MHP LLC		-312.00
03/24/2020	35395	Joyner, Roderick L		-312.00
03/24/2020	35396	MJM Partnership LLC %Class Act Realty		-200.00
03/24/2020	35397	Montgomery, Justin M		-300.00
03/24/2020	35398	No Limits Real Estate LLC		-312.00
03/24/2020	35399	Shepard, Cynthia M dba Shakman Ent		-425.00
03/24/2020	35400	Smith, Sandra Denise		-200.00
03/24/2020	35401	Trujillo, Ledy		-265.00
03/24/2020	35402	Weaver Trust, Ivey L & Edward A %Apt Mart		-312.00
03/24/2020	35403	City of Bloomington Water Department		-262.11
03/24/2020	35404	Gruber, Ronald C dba Gruber Rentals		-936.00
03/24/2020	35405	Ameren Illinois		-722.49
03/24/2020	35406	Biesiada, Estate of Walter E %AB Rentals		-237.50
03/24/2020	35407	Bloomington Portfolio LLC %PLS		-484.00
03/24/2020	35408	Cortez, Kyle Thomas		-300.00

Town of the City of Bloomington--General Assistance Fund

Checking Account Activity (continued)

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
03/24/2020	35409	Labyrinth Outreach Services to Women	-150.00
03/24/2020	35410	Madison Mutual Insurance Company	-33.26
03/24/2020	35411	Powell, M & Kudrys, M dba RTPF Investment	-9.00
03/24/2020	35412	Phoenix Towers Preservation LP	-36.00
03/25/2020	35413	Huck's/WEX Bank	-132.75
03/31/2020	35414	Home Sweet Home Ministries, Inc	-200.00
03/31/2020	35415	Mission Mart	-207.44
03/31/2020	35416	BHA; Blmgtn Housing Authority (laundry)	-120.00
03/31/2020	35417	BHA; Blmgtn Housing Authority (rent)	-656.00
03/31/2020	35418	Ameren Illinois	-133.90
03/31/2020	35419	Mayor's Manor LTD Partnership (rent)	-91.00
03/31/2020	35420	City of Bloomington Water Department	-150.56
03/31/2020	35421	Cardinal Ridge (was Southgate)	-312.00
03/31/2020	35422	Reiners, Douglas L	-200.00
03/31/2020	35423	Thrasher, Raymond E	-400.00
03/31/2020	35424	CVB Property Holdings LLC %Young America	-312.00
03/31/2020	35425	Gruber, Ronald C dba Gruber Rentals	-475.00
03/31/2020	35426	Bloomington Portfolio LLC %PLS	-423.00
03/31/2020	35427	Downtown Apts, The	-35.00
03/31/2020	35428	Leathers, Delmar L	-244.75
03/31/2020	35429	Pedcor Homes Corp dba Fox Hill Apts	-113.00
03/31/2020	35430	Steffen, Allen %Young America Realty	-312.00
03/31/2020	Credit	Interest	11.13
			<u>-20,983.72</u>

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of March 2020**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **13th day of April 2020**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **13th day of April 2020**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance **\$18,700.96** at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, **\$285,604.59** at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$185,888.48** at HEARTLAND BANK (7114), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Joseph B Gibson

Secretary/Treasurer for Cemetery Board:

Brad A Williams

Cemetery Board Vice President:

Garrett Thalgot

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of
Bloomington, McLean County, Illinois

This **27th day of April 2020**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Jamie Mathy

WARD 6: Jenn Carrillo

WARD 2: Donna Boelen

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Jeff Crabill

WARD 4: Julie Emig

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been (or will be) made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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Town of the City of Bloomington--Cemetery Fund

Month of: MARCH 2020

Funds at Commencement

Cash: Heartland Bank 7774 (Checking)	\$	46,562	
Cash: Heartland Bank 7782 (Reserve)	\$	285,491	
Trust Account: Heartland Bank 7114 (O/C Trust)	\$	185,852	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 12/31/2019	\$	218,162	
			Funds at Commencement
			\$ 736,067

Public Funds Received This Month

Personal Property Replacement Tax			\$ 1,360
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Other Funds Received This Month

Opening/Closing Fees	\$	1,020	
Sale of Lots	\$	1,065	
Sale of Crypts	\$	910	
Sale of Niches	\$	100	
Interest: Checking/Reserve	\$	134	
Income from Trusts	\$	37	
Other Income - TOIRMA	\$	2,915	
Inspection Fees	\$	150	\$ 6,330

Total Funds Received This Month \$ 7,690

Total Funds Available \$ 743,757

Funds Expended This Month

\$ 35,402

TOTAL Funds at Month End \$ 708,356

Funds at Month End

Cash: Heartland Bank 7774 (Checking)	\$	18,701	
Cash: Heartland Bank 7782 (Reserve)	\$	285,605	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	185,888	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 12/31/2019	\$	218,162	
			TOTAL Funds at Month End
			<u><u>\$ 708,356</u></u>

Checking Account Activity

Checkbook Balance at Commencement			\$ 46,562
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Deposits			
Personal Property Replacement Tax	\$	1,360	
Opening/Closing Fees	\$	1,020	
Sale of Lots	\$	1,065	
Sale of Crypts	\$	910	
Sale of Niches	\$	100	
Other Income - TOIRMA	\$	2,915	
Interest: Checking	\$	21	
Inspection Fees	\$	150	
Total Deposits for Month		<u>\$ 7,540</u>	
			Total Funds Available
			\$ 54,103

Checks Written

Compensation & Benefits	\$	27,391	
Administrative Expenses	\$	1,564	
Cemetery Improvements, Maintenance & Repair	\$	5,066	
Cemetery Operations	\$	1,381	
Total Checks Written		<u>\$ 35,402</u>	
			Total Checks Written
			<u>\$ 35,402</u>

Checkbook Balance at Month End \$ 18,701

Bank Reconciliation at Month End

Balance per Bank Statement	\$	23,106	
Less Outstanding Checks	\$	(4,405)	
			Checkbook Balance per Reconciliation
			<u><u>\$ 18,701</u></u>

Town of the City of Bloomington--Cemetery Fund

Statement of Receipts and Disbursements

Mar-20

Revenue

41000 Personal Property Replacement Tax	\$	1,360	
42000 Opening/Closing Fee	\$	1,020	
42500 Sale of Lots	\$	1,065	
43000 Sale of Crypts	\$	910	
43100 Sale of Niches	\$	100	
44700 Other Income - TOIRMA	\$	2,915	
43500 Interest: Checking/Reserve	\$	134	
49000 Income from Trusts	\$	37	
49021 Inspection Fees	\$	150	
Total Revenue			\$ 7,690
Total Income			\$ 7,690

Expense

Compensation & Benefits

50101 Wages: Administrative Staff	\$	4,390	
50102 Wages: Cemetery Staff	\$	13,649	
50201 Payroll Taxes	\$	1,288	
50202 IMRF	\$	2,009	
50203 IDES - Unemployment Insurance	\$	3,543	
50204 Employee Health Insurance	\$	2,482	
50205 Direct Deposit Transmittal Fees	\$	30	
Total Compensation & Benefits			\$ 27,391

Administrative Expenses

51500 Contractual Services	\$	142	
52500 Utilities	\$	1,376	
55450 Other Admin Expenses	\$	46	
Total Administrative Expenses			\$ 1,564

Cemetery Improvements, Maintenance & Repair

58000 Mausoleum (including debt service)	\$	5,066	
Total Cemetery Improvements, Maintenance & Repair			\$ 5,066

Cemetery Operations

56500 Equipment Repairs	\$	432	
56600 Cemetery Supplies & Maintenance	\$	121	
56800 Disposal of Leaves/Branches	\$	40	
57602 Grounds Maintenance/Repair	\$	788	
Total Cemetery Operations			\$ 1,381

Total Expense

Net Income

\$ 35,402
\$ (27,712)

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison

Income		<u>Mar-20</u>	<u>Revised Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
40100 Real Estate Tax Levy	\$	505,861	\$ 506,600	\$ (739)	99.9%
41000 Personal Property Replacement Tax	\$	48,552	\$ 41,000	\$ 7,552	118.4%
42000 Opening/Closing Fee	\$	81,150	\$ 70,000	\$ 11,150	115.9%
42100 Marker Commission	\$	12,295	\$ 13,000	\$ (705)	94.6%
42500 Sale of Lots	\$	46,827	\$ 50,000	\$ (3,173)	93.7%
43000 Sale of Crypts	\$	13,730	\$ 13,000	\$ 730	105.6%
43100 Sale of Niches	\$	31,729	\$ 35,000	\$ (3,271)	90.7%
44700 Sale of Burial Supplies	\$	500	\$ 500	\$ -	100.0%
44800 Chapel Fee	\$	-	\$ 50	\$ (50)	0.0%
44850 Sale of Pet Cemetery Spaces	\$	200	\$ 200	\$ -	100.0%
42400 Sales - Other	\$	4,816	\$ 5,000	\$ (184)	96.3%
43500 Interest	\$	1,904	\$ 2,000	\$ (96)	95.2%
49000 Income from Trusts	\$	5,091	\$ 5,000	\$ 91	101.8%
49020 Other Income & Special Events	\$	9,111	\$ 3,000	\$ 6,111	303.7%
49021 Inspection Fees	\$	2,025	\$ 2,000	\$ 25	101.3%
Total Revenue		\$ 763,792	\$ 746,350	\$ 17,442	102.3%
Total Income		\$ 763,792	\$ 746,350	\$ 17,442	102.3%
Expense					
Compensation & Benefits					
50101 Wages: Administrative Staff	\$	73,867	\$ 104,000	\$ (30,133)	71.0%
50102 Wages: Cemetery Staff	\$	205,315	\$ 225,000	\$ (19,685)	91.3%
50103 Trustee Compensation	\$	917	\$ 3,000	\$ (2,083)	30.6%
50201 Payroll Taxes	\$	19,747	\$ 25,398	\$ (5,651)	77.7%
50202 IMRF	\$	27,043	\$ 32,900	\$ (5,857)	82.2%
50203 IDES - Unemployment Insurance	\$	8,566	\$ 20,000	\$ (11,434)	42.8%
50204 Employee Health Insurance	\$	52,325	\$ 70,000	\$ (17,675)	74.8%
50205/50206 Other Payroll Expenses	\$	711	\$ 1,000	\$ (289)	71.1%
Total Compensation & Benefits		\$ 388,490	\$ 481,298	\$ (92,808)	80.7%
Administrative Expenses					
51100 Casualty Insurance	\$	20,711	\$ 20,717	\$ (6)	100.0%
51500 Contractual Services	\$	6,301	\$ 9,600	\$ (3,299)	65.6%
52000 Office Supplies	\$	2,353	\$ 4,000	\$ (1,647)	58.8%
52500 Utilities	\$	16,526	\$ 18,500	\$ (1,974)	89.3%
54000 Advertising	\$	144	\$ 1,000	\$ (856)	14.4%
54500 Dues/Seminars	\$	350	\$ 600	\$ (250)	58.3%
55500 Legal Expense	\$	285	\$ 2,000	\$ (1,715)	14.3%
55100 Audit Expense	\$	6,950	\$ 7,100	\$ (150)	97.9%
55200 Financial Administration	\$	12,200	\$ 12,200	\$ -	100.0%
55400 Special Event Expenses	\$	9,720	\$ 10,000	\$ (280)	97.2%
55450 Other Admin Expenses	\$	5,103	\$ 6,500	\$ (1,397)	78.5%
57900 Office Equipment	\$	1,674	\$ 3,000	\$ (1,326)	55.8%
Total Administrative Expenses		\$ 82,318	\$ 95,217	\$ (12,899)	86.5%
Cemetery Improvements, Maintenance & Repairs					
57601 Flags & Flag Poles	\$	4,393	\$ 5,000	\$ (607)	87.9%
57800 Operating Equipment	\$	46,769	\$ 61,800	\$ (15,031)	75.7%
58000 Mausoleum (including debt service)	\$	62,292	\$ 62,500	\$ (208)	99.7%
58150 Real Estate for Parking Lot	\$	-	\$ 5,000	\$ (5,000)	0.0%
58300 Veterans Memorial	\$	42,850	\$ 43,000	\$ (150)	99.7%
58350 Dirt Shelter	\$	-	\$ 50	\$ (50)	0.0%
58400 Scattering Grounds/Ossuary	\$	-	\$ 50	\$ (50)	0.0%
Total Cemetery Improvements, Maintenance & Repairs		\$ 156,304	\$ 177,400	\$ (21,096)	88.1%

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison (cont.)

	<u>Mar-20</u>	<u>Revised Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 7,860	\$ 9,000	\$ (1,140)	87.3%
56000 Tree Removal/Monument Repair	\$ 36,300	\$ 41,300	\$ (5,000)	87.9%
56500 Equipment Repairs	\$ 4,266	\$ 4,500	\$ (234)	94.8%
56600 Cemetery Supplies & Maintenance	\$ 3,483	\$ 5,000	\$ (1,517)	69.7%
56700 Rental Equipment & Leasing	\$ 132	\$ 1,000	\$ (868)	13.2%
56800 Removal of Leaves/Branches	\$ 1,600	\$ 3,000	\$ (1,400)	53.3%
56900 Abandoned Lot Reclamation	\$ -	\$ 50	\$ (50)	0.0%
57000 Office Repairs & Maintenance	\$ 24,356	\$ 24,500	\$ (144)	99.4%
57602 Grounds Maintenance/Repairs	\$ 12,816	\$ 13,000	\$ (184)	98.6%
57603 Road, Fence, Lot, Drains	\$ 38,379	\$ 40,000	\$ (1,621)	95.9%
57700 Equipment Building	\$ -	\$ 50	\$ (50)	0.0%
58100 Grave Markers	\$ 13,949	\$ 15,000	\$ (1,051)	93.0%
59900 Other Cemetery Expenses	\$ 7,572	\$ 10,500	\$ (2,928)	72.1%
Total Cemetery Operations	\$ 150,713	\$ 166,900	\$ (16,187)	90.3%
Total Expense	\$ 777,825	\$ 920,815	\$ (142,990)	84.5%
Net Income	\$ (14,032)	\$ (174,465)	\$ 160,433	

Town of the City of Bloomington--Cemetery Fund

		Checking Account Activity		
<u>Date</u>	<u>Number</u>	<u>Name</u>		<u>Amount</u>
10500 Heartland (7774)				
03/01/2020	Credit	Interest		12.53
03/02/2020	Deposit	HBT - Heartland Bank & Trust		28.65
03/03/2020	Deposit	HBT - Heartland Bank & Trust		302.62
03/03/2020	41791	COMCAST Business		-227.05
03/03/2020	41792	Ameren Illinois		-288.23
03/05/2020	Deposit	HBT - Heartland Bank & Trust		337.45
03/06/2020	Deposit	HBT - Heartland Bank & Trust		1,030.00
03/10/2020	41793	Heartland Bank & Trust - mausoleum		-5,066.00
03/10/2020	41794	Cybernautic, Inc		-142.25
03/10/2020	41795	Dave Capodice Excavating Inc		-715.40
03/10/2020	41796	Evergreen FS Inc		-112.50
03/10/2020	41797	Fastenal Company		-120.94
03/10/2020	41798	Morris Avenue Garage		-56.00
03/13/2020	Deposit	HBT - Heartland Bank & Trust		770.00
03/13/2020	20200315	Payroll Direct Deposit		-5,112.49
03/13/2020	60069135	EFTPS - IRS		-1,456.92
03/13/2020	1680129888	IL Dept of Revenue		-302.08
03/13/2020	41799	Boston M C DiNardi		-36.57
03/16/2020	Deposit	HBT - Heartland Bank & Trust		1,359.80
03/24/2020	41800	City of Bloomington TWP - Reimburse		-6,477.70
03/24/2020	41801	VISA BMCU...1484		-395.92
03/24/2020	41802	VISA BMCU...0684		-34.80
03/25/2020	Deposit	HBT - Heartland Bank & Trust		2,964.69
03/27/2020	Deposit	HBT - Heartland Bank & Trust		700.00
03/31/2020	41803	City of Bloomington Water Dept		-474.28
03/31/2020	41804	NICOR Gas		-351.36
03/31/2020	20200331	Payroll Direct Deposit		-7,800.26
03/31/2020	73212804	EFTPS - IRS		-2,197.18
03/31/2020	0982400864	IL Dept of Revenue		-464.39
03/31/2020	1863262	IDES - IL Dept of Emp Sec		-3,542.98
03/31/2020	Credit	Interest		8.07
			Total	<u><u>-27,861.49</u></u>

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CERTIFICATE FOR PAYMENT OF ACCOUNTS

CEMETERY FUND ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND ACCOUNTS

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted to the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted Meeting of the CEMETERY BOARD. I shall retain a copy of this documentation and shall forward the same to the Township Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Cemetery Manager

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from **March 10, 2020 through April 13, 2020**.

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **13th day of April 2020**.

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

Notary Public

This **13th day of April 2020**.

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Township Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted Meeting and by Motion agreed to by majority of the members of the CEMETERY BOARD OF TRUSTEES, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President:

Joseph B Gibson

Secretary/Treasurer for Cemetery Board:

Brad A Williams

Cemetery Board Vice President:

Garrett Thalgot

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of
Bloomington, McLean County, Illinois

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CEMETERY FUND: Exhibit "A" - REQUEST FOR PAYMENT: April 13, 2020 Meeting

ACCT	VENDORS	DESCRIPTION	Date Due	Amount
51500	ADT Security/VISA	Annual service: 4026527689 & 402627683 (estimated)	4/30/20	\$1,400.00
52000	Amazon/VISA	Toner	4/30/20	\$427.50
52500	Ameren Illinois	Utility (estimated)	4/30/20	\$6,000.00
56600	American Cemetery Supplies/VISA	Mausoleum Crypt Supplies (estimated)	4/30/20	\$93.60
55450	Audiology Innovations	Industrial Audio Testing	4/30/20	\$400.00
55400	Calvert & Metzler/VISA	Senior Expo	4/30/20	\$425.00
52500	City of Bloomington (water)	Utility (estimated)	4/30/20	\$5,200.00
52500	COMCAST	Utility (estimated)	4/30/20	\$2,700.00
51500	Cybernautics	Website Hosting 05/01/2020-03/31/2021	4/30/20	\$1,705.00
57602	Dave Capodice Excavating	Dirt (estimated)	4/30/20	\$8,000.00
56800	Dave Capodice Excavating	Shredding/Removal of Branches & Leaves (estimated)	4/30/20	\$4,000.00
55500	Evergreen FS Inc	Fuel (estimated)	4/30/20	\$12,000.00
58000	Heartland Bank & Trust (mausoleum note)	Mausoleum Note: principal & interest	4/30/20	\$60,792.00
52000	Kaeb Janitorial Supplies	Dispenser towels, gloves, sani-wipes, trash bags	4/30/20	\$241.58
51500	McLean County Glass	mausoleum door repair (onsite = prevailing wage)	4/30/20	\$320.00
52000	Microsoft Office/VISA	MSOffice 365	4/30/20	\$120.00
57800	Midwest Equipment/VISA	new mowers (w/trade in)	4/30/20	\$8,997.90
52500	NICOR Gas	Utility (estimated)	4/30/20	\$3,000.00
54000	Pantagraph-Lee Industries-Central IL/VISA	Honor Roll: Longest running businesses (estimated)	4/30/20	\$160.00
55450	Pantagraph-Lee Industries-Central IL/VISA	E-edition Subscription (estimated)	4/30/20	\$250.00
57601	Peoria Flag & Decorating Co.	Flags & Poles (deposit)	4/14/20	\$2,300.00
57601	Peoria Flag & Decorating Co.	Flags & Poles (balance)	4/30/20	\$2,300.00
58100	Pontiac Granite	vase	4/30/20	\$90.00
57603	RP Lumber Company Inc/VISA	Concrete & Fence Post	4/30/20	\$18.47
56600	RP Lumber Company Inc	Trash Bags	4/30/20	\$15.99
55450	Square/VISA	Credit Card Fees (estimated)	4/30/20	\$2,500.00
51100	TOIRMA	Insurance	4/30/20	\$21,000.00
52000	US Postmaster/VISA	Office Supplies: Postage	4/30/20	\$220.00
TOTAL: Requests for Payments				\$144,677.04

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CERTIFICATE FOR PAYMENT OF ACCOUNTS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)
COUNTY OF McLEAN)

)SS

Town of the City of Bloomington

OFFICE OF THE TOWN SUPERVISOR--ALL ACCOUNTS

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Board of Trustees. These amounts include billings that have been received from **March 24, 2020, to April 27, 2020.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Board of Trustees.

Subscribed and sworn to before me this **27th day of April 2020.**

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **27th day of April 2020.**

WE, the undersigned BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the TOWNSHIP BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

WARD 1: Jamie Mathy

WARD 6: Jenn Carrillo

WARD 2: Donna Boelen

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Jeff Crabill

WARD 4: Julie Emig

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR will be made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"

REQUEST FOR PAYMENT: **April 27, 2020** Meeting

Compensation (Salaries)			Due	Amount
7011	TWP Supervisor	D Skillrud	04/30/20	\$ 3,916.67
7011	TWP Supervisor	D Skillrud	05/15/20	\$ 3,916.67
7021	TWP Assessor	S Scudder	04/30/20	\$ 4,000.00
7021	TWP Assessor	S Scudder	05/15/20	\$ 4,000.00
7041	Town Trustee 03/23/2020 & 03/26/2020	Ward 1: J Mathy	06/30/20	\$ 40.00
7041	Town Trustee 03/23/2020 & 03/26/2020	Ward 2: D Boelen	06/30/20	\$ 40.00
7041	Town Trustee 03/23/2020 & 03/26/2020	Ward 3: M Mwilambwe	06/30/20	\$ 40.00
7041	Town Trustee 03/23/2020 & 03/26/2020	Ward 4: J Emig	06/30/20	\$ 40.00
7041	Town Trustee 03/23/2020 & 03/26/2020	Ward 5: J Painter	06/30/20	\$ 40.00
7041	Town Trustee 03/23/2020	Ward 6: J Carrillo	06/30/20	\$ 20.00
7041	Town Trustee 03/23/2020 & 03/26/2020	Ward 7: S Black	06/30/20	\$ 40.00
7041	Town Trustee 03/23/2020 & 03/26/2020	Ward 8: J Crabill	06/30/20	\$ 40.00
7041	Town Trustee 03/23/2020 & 03/26/2020	Ward 9: K Bray	06/30/20	\$ 40.00
7041	Town Trustee 03/23/2020 & 03/26/2020	Mayor: T Renner	06/30/20	\$ 40.00
Compensation (Salaries) TOTAL				\$ 16,213.34
Assessor's Claims				
9151	Auto Expense	BMCU Visa/COB/WEX/Parkway/Walden/Others (Estimated)	04/30/20	\$ 500.00
9161	Telephone	City of Bloomington/Others (Estimated)	04/30/20	\$ 500.00
9171	Utilities	City of Bloomington Water Dept (Estimated)	04/30/20	\$ 300.00
9171	Utilities	Ameren/Direct Energy Business (Estimated)	04/30/20	\$ 800.00
9171	Utilities	NICOR Gas/Direct Energy Business (Estimated)	04/30/20	\$ 500.00
9201	Office Supplies	BMCU Visa/Quill/Others (Estimated)	04/30/20	\$ 250.00
9251	Education/Meetings/Conferences	BMCU Visa/IAAO/Scudder/Others (Estimated)	04/30/20	\$ 45.00
9251	Education/Meetings/Conferences	BMCU Visa/IAAO/Gochanour/Others (Estimated)	04/30/20	\$ 500.00
9251	Education/Meetings/Conferences	BMCU Visa/IAAO/Strong/Others (Estimated)	04/30/20	\$ 500.00
9271	Appraisal Services	Danny Bowman (Estimated)	04/30/20	\$ 7,000.00
9291	Janitorial	Soaring Eagle Cleaning Services LLC	04/30/20	\$ 300.00
9301	Computer Services	BMCU Visa/BNAR/MLS/Coldwell Bankers/ILDFPR/Others	04/30/20	\$ 500.00
9301	Computer Services	BMCU Visa/Realty Rates/Others (Estimated)	04/30/20	\$ 240.00
9301	Computer Services	BMCU Visa/COB/C-Tech/Others (Estimated)	04/30/20	\$ 2,500.00
9301	Computer Services	BMCU Visa/Network Solutions/SmarterASP.net/Others	04/30/20	\$ 1,500.00
9301	Computer Services	BMCU Visa/ShareFile/Others	04/30/20	\$ 500.00
9301	Computer Services	BMCU Visa/COB/Verizon Wireless (Estimated)	04/30/20	\$ 150.00
9312	Membership Dues	BMCU Visa/IAAO/Gochanour/Others (Estimated)	04/30/20	\$ 200.00
Assessor's Claims TOTAL				\$ 16,785.00
Community Agency Funding				
1025	GA Workfare Development/Client Services	TBD (Estimated)	04/30/20	\$ 20,000.00
Community Agency Funding TOTAL				\$ 20,000.00
Services & Expenses				
1028	Membership Dues	McLean County Chamber of Commerce	04/30/20	\$ 450.00
1028	Membership Dues	TOI, Clerks & Trustees Divisions	04/30/20	\$ 1,600.00
1030	Legal Expense	Mescher Rinehart & Redlingshafer PC (Estimated)	04/30/20	\$ 1,500.00
1034	Insurance	TOIRMA	04/30/20	\$ 15,000.00
1038	Other Expense	BMCU VISA/Quill/Intuit/Payroll Service/Others (Estimated)	04/30/20	\$ 100.00
1038	Other Expense	BMCU Visa/Sam's Club/Others	04/30/20	\$ 50.00
1038	Other Expense	VISA/TOI/Others (Estimated)	04/30/20	\$ 500.00
1040	Building Maintenance	Bill's Key & Lock (Estimated)	04/30/20	\$ 100.00
1040	Building Maintenance	Chief City Mechanical, Inc. (Estimated)	04/30/20	\$ 500.00
1040	Building Maintenance	Hermes Sales & Service (Estimated)	04/30/20	\$ 665.00
1040	Building Maintenance	American Pest Control	04/30/20	\$ 111.00
1040	Building Maintenance	Tri-County Irrigation & Plumbing Inc (Estimated)	04/30/20	\$ 250.00
1040	Building Maintenance	BMCU Visa/Springfield Electric	04/30/20	\$ 100.00
1040	Building Maintenance	Tee Jay Central Inc (Estimated)	04/30/20	\$ 250.00
1040	Building Maintenance	Wilcox Electric (Estimated)	04/30/20	\$ 1,000.00
1040	Building Maintenance	BMCU Visa/Other (Estimated)	04/30/20	\$ 250.00
1042	Janitorial Services & Supplies	BMCU Visa/Kaeb Sanitary Supply/Quill/Others (Estimated)	04/30/20	\$ 1,000.00
1042	Janitorial Services & Supplies	Soaring Eagle Cleaning Services LLC	04/30/20	\$ 787.50
1045	Special Projects	BMCU Visa/Others	04/30/20	\$ 100.00
1045	Special Projects	Cardio Partner Resources (Estimated)	04/30/20	\$ 150.00
Services & Expenses TOTAL				\$ 24,463.50

GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"

REQUEST FOR PAYMENT: **April 27, 2020** Meeting (Continued)

Supervisor's Claims				
8091	Postage	BMCU VISA/USPS/Federal Express/Others (Estimated)	04/30/20	\$ 500.00
8121	Janitorial	Soaring Eagle Cleaning Services	04/30/20	\$ 562.50
8131	Utilities	City of Bloomington Water Dept (Estimated)	04/30/20	\$ 500.00
8131	Utilities	Ameren/Direct Energy Business	04/30/20	\$ 600.00
8131	Utilities	NICOR Gas/Direct Energy Business	04/30/20	\$ 500.00
8141	Telephones	Frontier/Verizon North/City of Bloomington/Others (Estimated)	04/30/20	\$ 800.00
8151	Car Expense	WEX/Hucks/PAL/others (Estimated)	04/30/20	\$ 100.00
8161	Education/Conference/Meetings	BMCU VISA/GATI/Others (Estimated)	04/30/20	\$ 600.00
8161	Education/Conference/Meetings	BMCU VISA/Chamber of Commerce/Others	04/30/20	\$ 150.00
8161	Education/Conference/Meetings	BMCU Visa/TOI/Heartland/Others (Estimated)	04/30/20	\$ 50.00
8161	Education/Conference/Meetings	BMCU Visa/Township Supervisors of Illinois/Other (Estimated)	04/30/20	\$ 500.00
8161	Education/Conference/Meetings	BMCU VISA/B-N Economic Dev Council (Estimated)	04/30/20	\$ 50.00
8171	Equipment	BMCU Visa/Quill/Dell/City of Bloomington/Others (Estimated)	04/30/20	\$ 1,700.00
8181	Equipment Repair/Rental	BMCU VISA/Xerox/CDS/Others	04/30/20	\$ 750.00
8191	Office Supplies	BMCU VISA/B&B Awards/Copy Shop/Kinkos/Others (Estimated)	04/30/20	\$ 100.00
8191	Office Supplies	BMCU Visa/Quill/Sam's Club/Office Depot/Others (Estimated)	04/30/20	\$ 1,000.00
8211	Publications	TOI (GA & EA Manuals)	04/30/20	\$ 300.00
8211	Publications	Township Perspective	04/30/20	\$ 50.00
8221	Computer/Contract Services	NJS Enterprises Inc/VisualGA.net	04/30/20	\$ 3,400.00
8221	Computer/Contract Services	EFT-Valutec (Estimated)	04/30/20	\$ 250.00
8221	Computer/Contract Services	Confidential On-Site Shredding (COPS) (Estimated)	04/30/20	\$ 350.00
8221	Computer/Contract Services	BMCU Visa/TOI/Others (Estimated)	04/30/20	\$ 250.00
Supervisor's Claims TOTAL				\$ 13,062.50
TOTAL Request for Payment				\$ 90,524.34

Town of the City of Bloomington

STATEMENT OF FUNDS

Month of: MARCH 2020

		Cemetery Fund	General Town Fund	General Assistance	COMBINED FUNDS
Fund Balances at Beginning of Month		\$ 736,067	\$ 2,069,175	\$ 534,224	\$ 3,339,467
Revenues	Interest	\$ 134	\$ 1,113	\$ 116	\$ 1,363
	Income from Trusts	\$ 37			\$ 37
	Other Income	\$ 2,915	\$ 3,138	\$ -	\$ 6,052
	Township Litigation Income		\$ -		\$ -
	Personal Property Replacement Tax	\$ 1,360	\$ 4,416	\$ 537	\$ 6,312
	Marker Commissions	\$ -			\$ -
	Opening/Closing Fees	\$ 1,020			\$ 1,020
	Sales	\$ 2,075			\$ 2,075
	Inspection Fee	\$ 150			\$ 150
	Refunds and Recoveries			\$ 6,424	\$ 6,424
	Tax Levy	\$ -	\$ -	\$ -	\$ -
	Trust Activity	\$ -			\$ -
	Total Revenues	\$ 7,690	\$ 8,667	\$ 7,077	\$ 23,434
Expenditures	Administrative Expenses	\$ 1,564			\$ 1,564
	Assessor's Office		\$ 24,905		\$ 24,905
	Capital Improvements	\$ 5,066			\$ 5,066
	Casework/General Assistance			\$ 27,956	\$ 27,956
	Cemetery Operations	\$ 1,381			\$ 1,381
	Community Agency Funding		\$ 20,022		\$ 20,022
	Compensation & Benefits	\$ 27,391	\$ 87,189		\$ 114,579
	less change in payroll liability	\$ -	\$ -		\$ -
	Services & Expenses		\$ 5,248		\$ 5,248
	Supervisor's Office		\$ 8,946		\$ 8,946
	Total Expenditures	\$ 35,402	\$ 146,310	\$ 27,956	\$ 209,667
Fund Balances at Month End		\$ 708,356	\$ 1,931,532	\$ 513,346	\$ 3,153,233

Revenue Distribution Report Fiscal Year To Date ~ FY2020

		Cemetery Fund	Town Admin. Fund	General Assistance	COMBINED FUNDS
	Tax Levy Extension for Tax Year 2018	\$ 506,572	\$ 1,645,005	\$ 199,977	\$ 2,351,554
	Percentage	21.5420%	69.9539%	8.5040%	100.0000%
Personal Property Replacement Tax					
	04/09/2019 03-2019	\$ 9,013	\$ 29,267	\$ 3,558	\$ 41,837
	05/07/2019 04-2019	\$ 10,957	\$ 35,581	\$ 4,325	\$ 50,864
	07/12/2019 05-2019	\$ 6,472	\$ 21,017	\$ 2,555	\$ 30,044
	08/19/2019 06-2019	\$ 776	\$ 2,521	\$ 306	\$ 3,604
	10/08/2019 07-2019	\$ 11,264	\$ 36,578	\$ 4,447	\$ 52,289
	12/05/2019 08-2019	\$ 1,871	\$ 6,074	\$ 738	\$ 8,684
	01/28/2020 01-2020	\$ 6,840	\$ 22,212	\$ 2,700	\$ 31,752
	03/12/2020 02-2020	\$ 1,360	\$ 4,416	\$ 537	\$ 6,312
	TOTAL	\$ 48,552	\$ 157,666	\$ 19,167	\$ 225,385
Tax Levy Extension for Tax Year 2018					
	05/28/2019 01-2019	\$ 109,109	\$ 354,315	\$ 43,072	\$ 506,497
	06/11/2019 02-2019	\$ 102,786	\$ 333,779	\$ 40,576	\$ 477,140
	06/20/2019 03-2019	\$ 49,542	\$ 160,881	\$ 19,558	\$ 229,981
	08/22/2019 04-2019	\$ 78,257	\$ 254,128	\$ 30,893	\$ 363,278
	09/10/2019 05-2019	\$ 106,828	\$ 346,904	\$ 42,172	\$ 495,903
	09/20/2019 06-2019	\$ 47,652	\$ 154,741	\$ 18,811	\$ 221,204
	11/27/2019 07-2019	\$ 11,687	\$ 37,952	\$ 4,614	\$ 54,253
	TOTAL	\$ 505,861	\$ 1,642,699	\$ 199,696	\$ 2,348,256

TOWN of the CITY of BLOOMINGTON

aka: CITY of BLOOMINGTON TOWNSHIP

aka: BLOOMINGTON CITY TOWNSHIP

ANNUAL STATEMENT of RECEIPTS & EXPENDITURES (Unaudited)

FY2020: 04/01/2019 - 03/31/2020

For the

GENERAL TOWN ADMINISTRATION FUND

CEMETERY FUND

GENERAL ASSISTANCE WELFARE FUND

Deborah L Skillrud, Township Supervisor

April 14, 2020

Town of the City of Bloomington: General Town Administration Fund

Financial Statement FY2020: 04/01/2019 - 03/31/2020 (Unaudited)

Beginning Public Funds 04/01/2019

Cash: Prairie State Bank (53)	\$	49,909
Reserve: Prairie State Bank (64)	\$	893,177
Investments: The Illinois Fund (85)	\$	566,602

Total Beginning Public Funds \$ 1,509,688

2018 TAX LEVY (EXTENSION)**\$ 1,645,005**

Fiscal Year Revenue

Interest		\$	17,745
Other Income: JMSHRC Grant FY2020	\$	5,000	
Other Income: Retiree Insurance	\$	16,073	
Other Income: Workfare	\$	1,141	
Other Income: CEM (financial)	\$	12,200	
Other Income: Other	\$	1,797	\$ 36,211
Personal Property Replacement Tax			\$ 157,666
Tax Levy (Extension)			\$ 1,642,699

Total Fiscal Year Revenue \$ 1,854,320

Total Public Funds \$ 3,364,008

Expenses

Assessor's Office Expenses

Auto Expense	\$	751
Telephone	\$	2,896
Utilities	\$	4,824
Office Supplies	\$	3,286
Publications & Printing	\$	227
Equipment	\$	2,546
Education/Meetings/Conferences	\$	7,751
Appraisal Services	\$	11,101
Janitorial	\$	1,800
Computer Services	\$	23,993
Membership Dues	\$	1,475

Total Assessor's Office Expenses \$ 60,651

Community Agency Funding

Community Medical	\$	18,500
GA Workfare Development/Client Services	\$	19,799
Youth Services	\$	35,000
Senior Services	\$	68,500

Total Community Agency Funding \$ 141,799

Compensation & Benefits

Supervisor	\$	94,000
Assessor	\$	96,000
Town Clerk	\$	2,400
Town Trustees	\$	2,320
General Assistance Staff	\$	333,397
Deputy Assessors	\$	334,415
IMRF/Employer	\$	83,572
FICA (SS/MC)/Employer	\$	61,045
Group Medical/Employer		
Group Medical	\$	118,470
Group Medical: Retirees	\$	16,073
Total Group Medical	\$	134,543
State Unemployment/Employer	\$	896

Total Compensation & Benefits \$ 1,142,588

Town of the City of Bloomington: General Town Administration Fund

Financial Statement FY2020: 04/01/2019 - 03/31/2020 (Unaudited)

Services & Expenses			
Membership Dues	\$	1,765	
Auditing Expense	\$	6,950	
Legal Expense	\$	11,174	
Insurance	\$	13,242	
Publishing	\$	262	
Other Expenditures	\$	2,759	
Building Maintenance	\$	10,032	
Janitorial Services & Supplies	\$	4,269	
Special Projects	\$	871	
	Total Services & Expenses		\$ 51,325
Supervisor's Office Expenses			
Postage	\$	1,427	
Rent/Debt Service			
Janitorial	\$	2,250	
Utilities	\$	7,229	
Telephones	\$	3,635	
Car Expense	\$	1,884	
Education/Conference/Meetings	\$	2,481	
Equipment	\$	323	
Equipment Repair/Rental	\$	2,934	
Office Supplies	\$	2,489	
Printing	\$	39	
Publications	\$	108	
Computer/Contract Services	\$	11,179	
Membership Dues	\$	135	
	Total Supervisor's Office Expenses		\$ 36,113
	Total Expenditures		\$ 1,432,476
	Total Ending Public Funds		<u>\$ 1,931,532</u>
Ending Public Funds 03/31/2020			
Cash: Prairie State Bank & Trust (53)	\$	61,275	
Cash: Bloomington Municipal Credit Union	\$	5,000	
Reserve: Prairie State Bank & Trust (64)	\$	1,059,042	
Investments: The Illinois Funds (85)	\$	806,215	
Total Ending Public Funds			<u>\$ 1,931,532</u>
03/31/2020 Current Liabilities	\$	119	
	Total Current Liabilities	\$	<u>119</u>
03/31/2020 Long-Term Liability		Lease	
CDS Office Technologies			
Equipment Lease @ \$195.00/month for 60 months; matures 12/2024	\$	12,175	
Equipment Maint Agreement @ \$80.00/month for 60 months	\$	4,800	
Less Total Payments through 03/31/2020	\$	(905)	
Total Long-Term Liability	\$	<u>16,070</u>	

Town of the City of Bloomington: Cemetery Fund

Financial Statement FY2020: 04/01/2019 - 03/31/2020 (Unaudited)

Beginning Public Funds 04/01/2019

Cash & cash equivalents

Heartland Bank: Checking (74)	\$ 26,036	
Heartland Bank: Reserve (82)	\$ 137,497	
Total Bank Accts		\$ 163,533

Investments

State Farm Bank: CD (41)	\$ 208,121	
Heartland Bank: Trust Account O/C (14)	\$ 132,573	
Total Investment Accts		\$ 340,693

Total Beginning Public Funds \$ 504,226

2018 TAX LEVY (EXTENSION)

\$ 506,572

Revenue

Real Estate Tax Levy	\$ 505,861
Personal Property Replacement Tax (PPRT)	\$ 48,552
Opening/Closing Fees	\$ 81,150
Marker Commission	\$ 12,295
Sales: Lots	\$ 46,827
Sales: Crypts	\$ 13,730
Sales: Niches	\$ 31,729
Sales: Burial Supplies	\$ 500
Sales: Pet Cemetery Spaces	\$ 200
Sales: Other	\$ 4,816
Sales	\$ 97,803
Interest	\$ 1,904
Income from Trusts	\$ 5,091
Other Income: Cemetery Walk	\$ 734
Other Income: Veteran Flags	\$ 1,650
Other Income: Marker Sales	\$ 150
Other Income: Wreaths Across America	\$ 105
Other Income: Other	\$ 6,472
Other Income	\$ 9,111
Inspection Fees	\$ 2,025

Total Fiscal Year Revenue

Total Funds \$ 763,792 \$ 763,792

Expenses

Administrative Expenses

Casualty Insurance	\$ 20,711
Contractual Services	\$ 6,301
Office Supplies	\$ 2,353
Utilities	\$ 16,526
Advertising	\$ 144
Dues/Seminars	\$ 350
Legal Expense	\$ 285
Audit Expense	\$ 6,950
Financial Administration	\$ 12,200
Special Events: Cemetery Walk	\$ 6,910
Special Events: IL Rte 66 Scenic Byway	\$ 100
Special Events: Memorial Day Event	\$ 1,482
Special Events: Pet Expo	\$ 145
Special Events: Sr Expo	\$ 858
Special Events: Wreaths Across America	\$ 135
Special Events: Other	\$ 90
Special Event Expenses	\$ 9,720
Other Admin Expenses	\$ 5,103
Office Equipment	\$ 1,674

Total Administrative Expenses \$ 82,318

Capital Improvements, Asset Maintenance & Repairs

Flags & Poles	\$ 4,393
Operating Equipment	\$ 46,769
Mausoleum (including debt service)	\$ 62,292
Veterans Memorial	\$ 42,850

Total Capital Improvements \$ 156,304

Town of the City of Bloomington: Cemetery Fund
Financial Statement FY2020: 04/01/2019 - 03/31/2020 (Unaudited)

Cemetery Operations

Fuel, Oil and Equipment	\$	7,860
Tree Removal/Monument Repair	\$	36,300
Equipment Repairs	\$	4,266
Cemetery Supplies & Maintenance	\$	3,483
Rental Equipment & Leasing	\$	132
Removal of Leaves/Branches	\$	1,600
Office Maintenance/Repairs	\$	24,356
Grounds Maint & Repair	\$	12,816
Road, Fence, Lot, Drains	\$	38,379
Grave Markers	\$	13,949
Other Cemetery Expenses	\$	7,572

Total Cemetery Operations \$ 150,713

Compensation & Benefits

Wages: Administrative Staff	\$	73,867
Wages: Cemetery Staff	\$	205,315
Trustee Compensation	\$	917
Wages	\$	280,099
Payroll Taxes - FICA	\$	19,747
IMRF	\$	27,043
IDES - Unemployment	\$	8,566
Health Insurance/Employer	\$	52,326
Direct Deposit Transmittal Fees	\$	352
TASC Annual Fees	\$	359

Total Compensation & Benefits \$ 388,491

Total Expenditures \$ 777,825

Total Ending Public Funds \$ 490,194

Ending Public Funds 03/31/2020

Cash & cash equivalents

Heartland Bank: Checking (74)	\$	18,701
Heartland Bank: Reserve (82)	*	\$ 285,605
Total Bank Accts		\$ 304,306

Investments

Heartland Bank: Trust Account O/C (14)	*	\$ 185,888
Total Investment Accts		\$ 185,888

Total Ending Public Funds \$ 490,194

Trust Accounts

Beginning Balance 04/01/2019

Heartland Bank: Trust Account GB/S/Mc (14)	\$	132,573
Heartland Bank: Irrevocable Trust (89)	\$	203,139
		\$ 335,711

Ending Balance 03/31/2020

Heartland Bank: Trust Account GB/S/Mc (14)	\$	185,888
Heartland Bank: Irrevocable Trust (89)	\$	218,162
		\$ 404,050

03/31/2020 Current Receivables

	\$	50,778
Total Current Receivables	\$	50,778

03/31/2020 Long-Term Liability

	Principle	Interest
General Obligation (Limited Tax) Refunding Debt Certificates, Series 2013 at 3.10% for 5 years with annual resets at the sum of (a) 190 basis points plus (b) the 1-year swap rate. Maturity Date 08/25/2024	\$535,000	
Less Principle Reduction 09/11/2013	(\$14,550)	
Less Principle Reduction 06/13/2017	(\$50,000)	
Less Principle Reduction 06/12/2018	(\$50,000)	
Less Total Payments through 03/31/2020	(\$331,549)	\$67,061
Total Long-Term Liability	\$88,901	

Town of the City of Bloomington: General Assistance Welfare Fund

Financial Statement FY2020: 04/01/2019 - 03/31/2020 (Unaudited)

Beginning Public Funds 04/01/2019

Cash: Prairie State Bank (00)	\$ 45,792	
Reserve: Prairie State Bank (19)	\$ 593,176	
Total Beginning Public Funds		\$ 638,968

2018 TAX LEVY (EXTENSION)

\$ 199,977

Fiscal Year Revenue

Interest	\$ 1,592	
Other Income	\$ 32	
Personal Property Replacement Tax	\$ 19,167	
Refunds & Recoveries	\$ 43,750	
Tax Levy (Extension)	\$ 199,696	
Total Fiscal Year Revenue		\$ 264,237
Total Public Funds		\$ 903,205

Expenses

CW/General Assistance

Groceries/Personal Essentials	\$ 92,513	
Rent	\$ 177,233	
Utilities	\$ 24,883	
Emergency Assistance	\$ 57,392	
Transportation	\$ 29,061	
Allowances	\$ 8,777	
Total General Assistance		\$ 389,859
Total Expenditures		\$ 389,859

Total Ending Public Funds \$ 513,346

Ending Public Funds 03/31/2020

Cash: Prairie State Bank & Trust (00)	\$ 34,022	
Reserve: Prairie State Bank & Trust (19)	\$ 479,324	
Total Ending Public Funds		<u><u>\$ 513,346</u></u>

03/31/2020 Current Liabilities

	\$ 10,374
Total Current Liabilities	<u><u>\$ 10,374</u></u>

CITY of BLOOMINGTON TOWNSHIP
EVERGREEN MEMORIAL CEMETERY

TO: Township Trustees
FROM: Deborah L Skillrud, TWP Supervisor
DATE: April 27, 2020
RE: Township Supervisor's Report

Work Program: The Work Program operated as usual for the first two, (2), weeks of March. Governor Pritzker issued an Executive Order in Response to COVID – 19, (Executive Order 2020 – 07), on March 16, 2020. Workfare and Job Training requirements were suspended from March 16th until March 31st. On March 20, 2020, Governor Pritzker issued Executive Order in Response to COVID 19, (Executive Order 2020 – 10). The Workfare and Job Training requirement suspension was extended until April 30, 2020.

General Assistance (GA): Total March cases for GA listed on attached System Statistics Report. Of the nineteen, (19), shelter assistance cases served by Township: one,(1), was homeless which was a decrease of three, (3), from previous month; one, (1), was live-in; one, (1), lived in subsidized housing, and sixteen, (16), were renters.

New clients by age: one client, (5.3%), age 18 - 25; seven clients, (36.8%), age 26 - 40; six clients, (31.6%), age 41 – 50; and five clients, (26.3%), age 51 – 62.

Sixty-seven, (67) individuals, (49 GA and 18 Emergency Assistance/EA), went through orientation via telephone. All applicants received the application packet via US mail.

COVID - 19 Update: Township staff has attended various webinars regarding COVID – 19. The Township has continued to fulfill its statutory duties to provide General and Emergency Assistance to those in need under the Illinois Public Aid Code. The Township must comply with these guidelines.

The Township has altered service delivery in light of COVID – 19. Township staff has taken direction from Governor Pritzker's Executive Orders. It continues to follow recommendations from the McLean County Health Department, the state's Department of Public Health and the Center for Disease Control & Prevention.

The Township has provided information regarding service delivery changes via its website, its Facebook page, message board in the Township Building's entryway and telephone.

Emergency Expense: The Township spent money for gloves, masks, disinfecting wipes and hand sanitizer. These purchased impacted the office supplies and janitorial line items. These expenses occurred at the Township's fiscal year end, (March 31st).

Additional increase expenses have included postage, envelopes and paper. These costs are the result of increase inquiries for services. Pre COVID – 19, the Township offered orientation classes. The Application packet was reviewed and given to those in attendance. The Township staff has been utilizing telephone and email for service delivery whenever possible.

System Activity Report

[3/1/2020 - 3/31/2020] Report Date: 4/21/2020

General Assistance

Grants (New Clients) :	9	\$2,808.00
Grants (Previous Clients) :	64	\$19,632.80
In-Process :	1	
Denials :	10	
Sanctions :	15	
Terminations :	32	
	131	\$22,440.80

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	5	
Workfare :	1	
	6	

General Assistance - Work Program Expenses

Haircut :	4	\$20.00
WF 30 Day :	52	\$1,664.00
WF 7 Day Bus :	3	\$30.00
WF Gasoline :	6	\$192.00
	65	\$1,906.00

Emergency Assistance

Grants :	2	\$735.00
In-Process :	0	
Denials :	2	
	4	\$735.00

Additional Activity

A Call (phone/fax/email) :	233	
A Face-to-Face :	218	
General - Intake :	15	
General - Orientation :	100	
General - Other :	13	
JMS - General :	1	
R - BHA :	2	
R - DHS :	1	
R - IDES :	1	
R - MCCA / LIHEAP :	1	
R - Other :	2	
WF - Appointment :	33	
WF - Work Sponsor Site :	52	
WF Training/Education :	40	
	712	
Grand Totals:	918	\$25,081.80

System GA/EA Activity Comparison

	FY 2019		FY 2020	
General Assistance				
Grants (New Clients) :	183	\$46,950.99	194	\$58,275.41
Grants (Previous Clients) :	893	\$231,946.76	833	\$250,269.03
In-Process :	0		1	
Denials :	201		239	
Sanctions :	194		233	
Terminations :	246		269	
	<u>1,717</u>	<u>\$278,897.75</u>	<u>1,769</u>	<u>\$308,544.44</u>
General Assistance - Medical				
Referrals :	35		72	
Disbursements :	0		0	
	<u>35</u>	<u>\$0.00</u>	<u>72</u>	<u>\$0.00</u>
General Assistance - Work Program Assignments				
Job Training :	220		233	
Workfare :	476		304	
	<u>696</u>		<u>537</u>	
General Assistance - Work Program Expenses				
Haircut :	39	\$195.00	36	\$180.00
ID/DMV/Fingerprinting :	1	\$10.00	1	\$30.00
Certifications/Testing :	1	\$50.00	2	\$180.00
Clothing/Shoes :	6	\$261.75	5	\$138.47
	2	\$52.00		
WF 1-Ride :	10	\$74.00	2	\$6.00
WF 30 Day :	765	\$24,468.00	661	\$21,125.00
WF 7 Day Bus :	96	\$960.00	90	\$900.00
WF Gasoline :	81	\$2,534.00	103	\$3,284.00
	<u>1,001</u>	<u>\$28,604.75</u>	<u>900</u>	<u>\$25,843.47</u>
Emergency Assistance	109	\$45,979.20	132	\$58,779.62
Grants :	0		1	
In-Process :	14		15	
Denials :				
	<u>123</u>	<u>\$45,979.20</u>	<u>148</u>	<u>\$58,779.62</u>
Additional Assistance				
Transient :	20	\$548.10	19	\$352.49
	<u>20</u>	<u>\$548.10</u>	<u>19</u>	<u>\$352.49</u>
Additional Activity				
A Call (phone/fax/email) :	3,643		3,764	
A Face-to-Face :	5,017		5,232	
Call/Walk-in AFTER 4:30 pm :	5		9	
General - Intake :	1,001		792	
General - Orientation :	1,462		1,584	
General - Other :	148		189	
General - Reschedule :	21		18	
JMS - Appointment:	4		0	
JMS - General :	28		2	
JMS - Medicaid Denial :	7		2	
JMS - Transportation :	36		1	
JMS - Vision Denial:	4		0	
R - BHA :	34		30	
R - Chestnut :	24		4	
R - CHS :	20		6	
R - COB :	1		3	
R - DHS :	20		19	
R - DORS :	9		3	
R - IDES :	12		12	
R - MCCA / LIHEAP :	135		142	
R - Other :	296		197	
R - Parole / Probation :	24		3	
R - PATH :	50		49	
R - Salvation Army :	38		20	
R - SSI :	41		7	
WF - Appointment :	620		662	
WF - Light Duty:	2		0	
WF - Sanction :	67		73	
WF - Work Sponsor Site :	1,474		1,607	
WF Training/Education :	<u>1,196</u>		<u>894</u>	
	<u>15,439</u>		<u>15,324</u>	
Grand Totals:	19,031	\$354,029.80	18,769	\$393,520.02



Steven R. Scudder, Assessor

607 S. Gridley St. Suite A, Bloomington, IL 61701

Tel: (309) 828-6016 Fax: (309) 829-0663

stevenr@assessor-blm.com www.assessor-blm.com

From: Steve Scudder
Date: April 21, 2020
Subject: Assessor Report

The past month we have been working with half of the staff in the office and half working from home. We are maintaining social distancing and not allowing the public into the office. We are working through email and telephone. There has been no change in the assessment process because of the quarantine. We are currently working on January 1, 2020 assessments.

There are programs that have been discussed about property tax collection deadlines and penalties. If there are any questions on property tax payment you can contact the Mclean County Treasurers office at 309-888-5180. The email is treasurer@mcleancountyil.gov