



**BOARD OF TRUSTEES FOR THE TOWN OF THE CITY OF BLOOMINGTON
GOVERNMENT CENTER CHAMBERS, 4TH FLOOR, ROOM #400
115 E. WASHINGTON STREET, BLOOMINGTON, IL 61701
MONDAY, APRIL 25, 2022, 5:30 PM**

- 1. Call to Order**
- 2. Pledge of Allegiance to the Flag**
- 3. Roll Call of Attendance**
- 4. Consent Agenda**

All items under the Consent Agenda are routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Trustee or Elected Official so requests, in which event, the item will be removed from the Consent Agenda and considered separately.

- A. Approve the Minutes of the March 28, 2022 Public Hearing and Board Meeting as requested by the Township Clerk (*Recommended Motion: The March 28, 2022 Public Hearing and Board Meeting minutes be approved.*)
 - B. Certify the March 2022 Statement of Funds for the General Town Administration Fund, General Assistance Fund, and Cemetery Fund as requested by the Township Supervisor (*Recommended Motion: The March 2022 Statement of Funds be certified.*)
 - C. Approve the April 25, 2022 General Town Fund Request for Payments as requested by the Township Supervisor (*Recommended Motion: The April 25, 2022 Request for Payments be approved.*)
- 5. Courtesy copy of Annual Statement of Receipts & Expenditures (Unaudited) for Fiscal Year 2022 which was presented at the Annual Town Meeting on April 12, 2022 (*Motion and vote not required.*)**
- 6. Approve the Project Services Agreement with the Farnsworth Group to Provide Professional Services for Schematic Plan and RFP Assistance as requested by the Township Supervisor (*Recommended Motion: The Project Services Agreement with the Farnsworth Group be approved, and the Supervisor be authorized to execute the necessary documents.*)**
- 7. Reports by Elected Officials**
 - A. Comments: Deborah Skillrud, Township Supervisor
 - B. Comments: Steve Scudder, Township Assessor
- 8. Public Comments**

Individuals wishing to provide public comment must email by 3:30 p.m. on the day of the meeting to: townshipoffice@cityblm.org. Comments received will be read into the record by the Supervisor.

- 9. Adjournment**



**MINUTES OF THE TOWN OF THE CITY OF BLOOMINGTON TOWNSHIP
PUBLIC HEARING
MONDAY, MARCH 28, 2022, 5:30 P.M.**

The Board of Trustees for the Town of the City of Bloomington convened for a public hearing in the Government Center Chambers at 5:31 p.m., Monday, March 28, 2022. The meeting was called to order by Trustee Mwilambwe.

Roll Call

Trustees Present: Jamie Mathy, Donna Boelen, Sheila Montney, Julie Emig, Nick Becker, De Urban, Mollie Ward, Jeff Crabill, Tom Crumpler, and Mboka Mwilambwe

Elected Officials Present: Deborah L. Skillrud, Township Supervisor, and Steve Scudder, Township Assessor

Staff Present: Leslie Yocum, Township Clerk

Public Hearing

Item 3. Discussion on the Proposed Fiscal Year 2023 Budget.

Township Supervisor Skillrud addressed the Board and explained that a copy of the proposed Fiscal Year 2023 (FY23) budget was made available to the public for the past 30 days as required by statute.

Trustee Crabill expressed concern with the downward trend of the general assistance fund.

Supervisor Skillrud responded that Township did not have the anticipated expenses for assistance due to state and federal resources available for COVID-19 relief as well as IDES overpayments. She stated that the fund balance would roll over into FY23.

Trustee Crumpler asked for additional information.

Supervisor Skillrud reiterated in further detail the effects that COVID-19 had on Township expenses in FY2021 and FY2022. She then explained that, due to multiple factors, Township anticipated and is prepared for an increase in the number of requests for assistance in FY 2023.

Trustee Crabill confirmed with Supervisor Skillrud that additional funds could be transferred from the general town fund to the general assistance fund if needed. Supervisor Skillrud responded affirmatively.

Public Comment

Trustee Mwilambwe opened the meeting to receive public comment. Township Clerk Yocum reported that no one had registered to speak live or emailed public comment.

Adjournment

Trustee Mwilambwe closed the public hearing at 5:37 p.m.



**MINUTES OF THE TOWN OF THE CITY OF BLOOMINGTON TOWNSHIP
REGULAR SESSION
MONDAY, MARCH 28, 2022, 5:35 P.M.**

The Board of Trustees for the Town of the City of Bloomington convened in regular session in the Government Center Chambers at 5:38 p.m., Monday, March 28, 2022. The meeting was called to order by Trustee Mwilambwe.

Roll Call

Trustees Present: Jamie Mathy, Donna Boelen, Sheila Montney, Julie Emig, Nick Becker, De Urban, Mollie Ward, Jeff Crabill, Tom Crumpler, and Mboka Mwilambwe

Elected Officials Present: Deborah L. Skillrud, Township Supervisor, and Steve Scudder, Township Assessor

Staff Present: Leslie Yocum, Township Clerk

Consent Agenda

It is recommended that all items listed under the Consent Agenda be approved as presented. All items under the Consent Agenda are routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Trustee or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to Reports by Elected Officials.

Item 4.A. Approve the Minutes of the February 28, 2022, Board Meeting as requested by the Township Clerk Department (Recommended Motion: The February 28, 2022, Board Meeting minutes be approved.)

Item 4.B. Certify the February 2022 Statement of Funds for the General Town Administration Fund, General Assistance Fund, and Cemetery Fund as requested by the Township Supervisor (Recommended Motion: The February 2022 Statement of Funds be certified.)

Item 4.C. Approve the March 28, 2022, General Town Fund Request for Payments as requested by the Township Supervisor (Recommended Motion: The March 28, 2022, Request for Payments be approved.)

Trustee Mathy made a motion, seconded by Trustee Boelen, that the Consent Agenda, including all items listed, be approved as presented.

Trustee Mwilambwe directed the Township Clerk to call the roll, which resulted in the following:

AYES: Mathy, Boelen, Montney, Emig, Becker, Urban, Ward, Crabill, Crumpler, Mwilambwe

Motion carried.

Regular Agenda

The following item was presented:

Item 5.A. Pass the Fiscal Year 2023 Budget Ordinance as requested by the Township Supervisor.

Trustee Boelen made a motion, seconded by Trustee Crumpler, that the Fiscal Year 2023 Budget Ordinance be passed as presented.

Trustee Mwilambwe directed the Township Clerk to call the roll, which resulted in the following:

AYES: Mathy, Boelen, Montney, Emig, Becker, Urban, Ward, Crabill, Crumpler, Mwilambwe

Motion carried.

Reports by Elected Officials

Comments: Deb Skillrud, Township Supervisor

Supervisor Skillrud addressed the Board and reported that the Township would receive an award for their Promoting Others to Succeed (POTS) program and invited the Board to the award luncheon to be hosted by the Township Officials of Illinois, located at 1700 W. Washington St., the POTS warehouse. She reminded the Board and community of the upcoming Annual Town Meeting.

Trustee Urban requested staff provide the dates of the POTS award luncheon and the Annual Town Meeting via an email to the Board.

Comments: Steve Scudder, Township Assessor

Township Assessor Scudder addressed the Board and reminded the Board of position openings within the Township Assessor's Office.

Public Comment

Trustee Mwilambwe opened the meeting to receive public comment. Township Clerk Yocum reported that no one had registered to speak live or emailed public comment.

Adjournment

Trustee Boelen made a motion, seconded by Trustee Emig, that the meeting be adjourned.

Motion carried unanimously (Viva Voce).

The meeting adjourned at 5:43 p.m.

Amanda Stutsman, Deputy Township Clerk

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)
COUNTY OF McLEAN)

)SS

Town of the City of Bloomington

OFFICE OF THE TOWN SUPERVISOR--GENERAL TOWN ADMINISTRATION FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of March 2022**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **25th day of April 2022**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **25th day of April 2022**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL TOWN ADMINISTRATION FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$1,461,026.97** in ILLINOIS FUNDS in SPRINGFIELD, ILLINOIS, **\$59,612.17** in PRAIRIE STATE BANK & TRUST (53) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$1,423,617.57** in PRAIRIE STATE BANK & TRUST (64) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL TOWN ADMINISTRATION FUND of said TOWN.

WARD 1: _____

WARD 6: De Urban _____

WARD 2: Donna Boelen _____

WARD 7: Mary "Mollie" Ward _____

WARD 3: Sheila Montney _____

WARD 8: Jeff Crabill _____

WARD 4: Julie Emig _____

WARD 9: Tom Crumpler _____

WARD 5: Nick Becker _____

Trustee Mboka Mwilaambwe _____

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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Town of the City of Bloomington--General Town Administration Fund

Month of: **MARCH**

Public Funds at Commencement

Cash: Prairie State Bank & Trust (53) Checking Balance	\$	156,481	
Investments: Illinois Fund	\$	1,372,746	
Investments: Prairie State Bank & Trust (64)	\$	1,523,408	
Public Funds at Commencement			\$ 3,052,634

Public Funds Received This Month

Interest: Prairie State Bank (53)	\$	25	
Interest: Prairie State Bank (64)	\$	210	
Interest: Illinois Funds (1085)	\$	339	
Other Income - Retiree Insurance	\$	1,406	
Other Income - GA Administration	\$	180	
Other Income - TOIRMA Rebate (2016-2017)	\$	3,530	
Personal Property Replacement Tax	\$	61,516	
Public Funds Received This Month			\$ 67,206
Public Funds Available			\$ 3,119,841

Public Funds Expended This Month

TOTAL Public Funds at Month End

Public Funds at Month End

Cash: Prairie State Bank & Trust (53) Checking Balance	\$	59,612	
Investments: Illinois Fund	\$	1,461,027	
Investments: Prairie State Bank & Trust (64)	\$	1,423,618	
TOTAL Public Funds at Month End			\$ 2,944,257

Checking Account Activity

Prairie State Bank & Trust (53) Balance at Commencement	\$	156,481	
Deposits			
Interest: Prairie State Bank & Trust (53)	\$	25	
Other Income - Retiree Insurance	\$	1,406	
Other Income - TOIRMA Rebate (2016-2017)	\$	3,530	
Other Income - GA Administration	\$	180	
Transfer from Prairie State Bank & Trust Reserve (64)	\$	100,000	
Total Deposits for Month		\$ 105,141	
Total Funds Available			\$ 261,622
Checks Written			
Assessor's Office Expenses	\$	17,021	
Community Agency Funding	\$	44,571	
Compensation & Benefits	\$	90,514	
Services & Expenses	\$	14,260	
Supervisor's Office Expenses	\$	9,218	
PPRT Transfer to Cemetery Fund	\$	18,946	
PPRT Transfer to General Assistance Fund	\$	7,480	
Total Checks Written		\$ 202,010	
Total Checks Written			\$ 202,010
Prairie State Bank & Trust (53) Balance at Month End			\$ 59,612

Prairie State Bank & Trust (53) Reconciliation at Month End

Balance per Bank Statement	\$	102,223	
Plus Outstanding Deposits	\$	1,406	
Less Outstanding Checks	\$	(44,017)	
Checkbook Balance per Reconciliation			\$ 59,612

Town of the City of Bloomington--General Town Administration Fund

Statement of Receipts and Disbursements

		<u>Mar-22</u>	
Revenue			
7000 Interest	\$	574	
7400 Other Income	\$	5,116	
7600 Personal Property Replacement Tax	\$	61,516	
Total Revenue			\$ 67,206
		Total Income	\$ 67,206
Expense			
Assessor's Office			
9171 Utilities	\$	683	
9251 Education/Meetings/Conferences	\$	450	
9271 Appraisal Services	\$	55	
9291 Janitorial	\$	175	
9301 Computer Services	\$	15,432	
9312 Membership Dues	\$	225	
Total Assessor's Office			\$ 17,021
Community Agency Funding			
1025 GA Client Services	\$	4,571	
1026 Youth Services	\$	20,000	
1027 Senior Services	\$	20,000	
Total Community Agency Funding			\$ 44,571
Compensation (Salaries) & Benefits			
7011 TWP Supervisor	\$	7,833	
7021 TWP Assessor	\$	8,000	
7031 Town Clerk	\$	200	
7041 Town Trustees	\$	580	
7051 General Assistance Staff	\$	24,820	
7061 Deputy Assessors	\$	28,467	
7081 IMRF/Employer (2021 = 11.41%; 2022 = 9.38%)	\$	6,244	
7091 FICA (SS/MC)/Employer	\$	5,069	
7101 Group Medical/Employer	\$	8,375	
7111 State Unemployment/Employer	\$	926	
Total Compensation (Salaries) & Benefits			\$ 90,514
Services & Expenses			
1029 Auditing Expense	\$	7,250	
1030 Legal Expense	\$	2,147	
1035 Publishing	\$	307	
1038 Other Expenditures	\$	69	
1040 Building Maintenance	\$	3,690	
1042 Janitorial Services & Supplies	\$	306	
1045 Special Projects	\$	491	
Total Services & Expenses			\$ 14,260
Supervisor's Office			
8091 Postage	\$	8	
8121 Janitorial	\$	219	
8131 Utilities	\$	1,025	
8151 Car Expense	\$	226	
8161 Education/Conference/Meetings	\$	375	
8181 Equipment Repair/Rental	\$	389	
8191 Office Supplies	\$	345	
8211 Publications	\$	50	
8221 Computer/Contract Services	\$	6,582	
Total Supervisor's Office			\$ 9,218
		Total Expense	\$ 175,584
Net Income			<u>\$ (108,378)</u>

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison

		<u>Mar-22</u>	<u>Amended</u> <u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income					
Revenue					
7000 Interest	\$	4,064	\$ 6,000	\$ (1,936)	67.7%
7400 Other Income	\$	34,924	\$ 30,000	\$ 4,924	116.4%
Other Income: Grants	\$	8,800	\$ 50,000	\$ (41,200)	17.6%
Other Income: TWP IGAs	\$	1,295	\$ 5,000	\$ (3,705)	25.9%
7450 Township Litigation Income	\$	-	\$ 25	\$ (25)	0.0%
7600 Personal Property Replacement Tax	\$	314,934	\$ 89,500	\$ 225,434	351.9%
7800 Tax Levy	\$	1,644,570	\$ 1,645,000	\$ (430)	100.0%
7900 Proceeds from Loan	\$	-	\$ 20,000	\$ (20,000)	0.0%
Total Revenue	\$	2,008,586	\$ 1,845,525	\$ 163,061	108.8%
Total Income	\$	2,008,586	\$ 1,845,525	\$ 163,061	108.8%
Expense					
Assessor's Office					
9141 Rent/Debt Service	\$	-	\$ 21,544	\$ (21,544)	0.0%
9151 Auto Expense	\$	1,044	\$ 3,000	\$ (1,956)	34.8%
9161 Telephone	\$	3,081	\$ 3,000	\$ 81	102.7%
9171 Utilities	\$	5,366	\$ 5,800	\$ (434)	92.5%
9191 Postage	\$	-	\$ 300	\$ (300)	0.0%
9201 Office Supplies	\$	635	\$ 2,000	\$ (1,365)	31.7%
9211 Publications & Printing	\$	-	\$ 500	\$ (500)	0.0%
9231 Equipment	\$	1,140	\$ 6,000	\$ (4,860)	19.0%
9241 Equipment Repair/Rental	\$	-	\$ 1,500	\$ (1,500)	0.0%
9251 Education/Meetings/Conferences	\$	1,893	\$ 9,000	\$ (7,107)	21.0%
9261 Replatting & Remapping	\$	-	\$ 9,000	\$ (9,000)	0.0%
9271 Appraisal Services	\$	13,145	\$ 34,000	\$ (20,855)	38.7%
9291 Janitorial	\$	1,825	\$ 2,000	\$ (175)	91.3%
9301 Computer Services	\$	20,446	\$ 20,000	\$ 446	102.2%
9311 Mapping/GIS Services	\$	2,100	\$ 30,000	\$ (27,900)	7.0%
9312 Membership Dues/Assessor's Staff	\$	1,983	\$ 2,500	\$ (517)	79.3%
Total Assessor's Office	\$	52,659	\$ 150,144	\$ (97,485)	35.1%
Community Agency Funding					
1022 Community Emergency Response Program (CERP)	\$	10,104	\$ 400,000	\$ (389,896)	2.5%
1023 Community Medical	\$	18,500	\$ 18,500	\$ -	100.0%
1025 GA Workfare Development/Client Services	\$	6,950	\$ 71,200	\$ (64,250)	9.8%
1026 Youth Services	\$	45,000	\$ 35,000	\$ 10,000	128.6%
1027 Senior Services	\$	68,500	\$ 68,500	\$ -	100.0%
Total Community Agency Funding	\$	149,054	\$ 593,200	\$ (444,146)	25.1%
Compensation & Benefits					
7011 TWP Supervisor	\$	94,000	\$ 94,000	\$ 0	100.0%
7021 TWP Assessor	\$	96,000	\$ 96,000	\$ -	100.0%
7031 Town Clerk	\$	2,400	\$ 2,500	\$ (100)	96.0%
7041 Town Trustees	\$	2,280	\$ 2,800	\$ (520)	81.4%
7051 General Assistance Staff	\$	302,193	\$ 384,297	\$ (82,104)	78.6%
7061 Deputy Assessors	\$	307,188	\$ 404,000	\$ (96,812)	76.0%
7081 IMRF/Employer (2021 = 11.41%; 2022 = 9.38%)	\$	81,429	\$ 123,755	\$ (42,326)	65.8%
7091 FICA (SS/MC)/Employer	\$	57,701	\$ 75,245	\$ (17,544)	76.7%
7101 Group Medical/Employer	\$	117,454	\$ 175,000	\$ (57,546)	67.1%
7111 State Unemployment/Employer	\$	1,159	\$ 1,600	\$ (441)	72.4%
Total Compensation & Benefits	\$	1,061,804	\$ 1,359,197	\$ (297,393)	78.1%

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison (cont.)

		<u>Mar-22</u>	<u>Amended</u> <u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Services & Expenses					
1028 Membership Dues	\$	1,661	\$ 2,000	\$ (339)	83.1%
1029 Auditing Expense	\$	7,250	\$ 8,000	\$ (750)	90.6%
1030 Legal Expense	\$	3,990	\$ 12,000	\$ (8,010)	33.3%
1034 Insurance	\$	12,978	\$ 14,000	\$ (1,022)	92.7%
1035 Publishing	\$	1,024	\$ 2,000	\$ (976)	51.2%
1038 Other Expenditures	\$	2,429	\$ 4,000	\$ (1,571)	60.7%
1039 Debt Service: Principle & Interest	\$	-	\$ 20,000	\$ (20,000)	0.0%
1040 Building Maintenance	\$	11,213	\$ 25,000	\$ (13,787)	44.9%
1042 Janitorial Services & Supplies	\$	4,290	\$ 12,000	\$ (7,710)	35.7%
1043 Building Security	\$	-	\$ 3,500	\$ (3,500)	0.0%
1044 Building Repairs	\$	87,429	\$ 377,514	\$ (290,085)	23.2%
1045 Special Projects	\$	28,976	\$ 60,000	\$ (31,024)	48.3%
Total Services & Expenses		\$ 161,239	\$ 540,014	\$ (378,775)	29.9%
Supervisor's Office					
8091 Postage	\$	2,361	\$ 4,500	\$ (2,139)	52.5%
8101 Rent/Debt Service	\$	-	\$ 40,000	\$ (40,000)	0.0%
8121 Janitorial	\$	2,281	\$ 5,000	\$ (2,719)	45.6%
8131 Utilities	\$	8,050	\$ 7,000	\$ 1,050	115.0%
8141 Telephones	\$	3,591	\$ 5,000	\$ (1,409)	71.8%
8151 Car Expense	\$	1,496	\$ 4,000	\$ (2,504)	37.4%
8161 Education/Conference/Meetings	\$	649	\$ 3,000	\$ (2,351)	21.6%
8171 Equipment	\$	-	\$ 5,000	\$ (5,000)	0.0%
8181 Equipment Repair/Rental	\$	3,557	\$ 8,000	\$ (4,443)	44.5%
8191 Office Supplies	\$	3,244	\$ 6,000	\$ (2,756)	54.1%
8201 Printing	\$	-	\$ 3,000	\$ (3,000)	0.0%
8211 Publications	\$	75	\$ 1,000	\$ (925)	7.5%
8221 Computer/Contract Services	\$	10,971	\$ 16,900	\$ (5,929)	64.9%
8241 Membership Dues	\$	60	\$ 450	\$ (390)	13.3%
Total Supervisor's Office		\$ 36,335	\$ 108,850	\$ (72,515)	33.4%
Emergency Transfer of Funds					
9000 GT Funds Transferred to GA Fund	\$	-	\$ 200,000	\$ (200,000)	0.0%
Total Emergency Transfer of Funds		\$ -	\$ 200,000	\$ (200,000)	0.0%
Total Expense		\$ 1,461,090	\$ 2,951,405	\$ (1,490,315)	49.5%
Net Income		\$ 547,496	\$ (1,105,880)	\$ 1,653,376	

Town of the City of Bloomington--General Town Administration Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0502 - Prairie State Bank & Trust (53)			
03/01/2022	9348	Soaring Eagle Cleaning Services LLC	-700.00
03/01/2022	9349	Stilwell, Debra A	-77.81
03/01/2022	9350	Ace Industrial Properties Inc dba 1900E C	-2,000.00
03/01/2022	9351	Pantagraph; Lee Enterprises - Central III	-148.52
03/01/2022	9352	Tri-County Irrigation/TCI Companies Inc	-318.00
03/01/2022	9353	VISA (SRS)	-202.40
03/01/2022	9354	Mescher Rinehart & Redlingshafer PC	-779.00
03/01/2022	9355	Bowman, Danny	-55.00
03/01/2022	9356	Ameren Illinois	-614.25
03/01/2022	9357	Chief City Mechanical, Inc.	-125.00
03/03/2022	5435	Dawson TWP	35.00
03/03/2022	4660	Danvers TWP	75.00
03/03/2022	9358	Walter, Kevin B	-1,083.34
03/03/2022	6293	Walter, Kevin B	198.74
03/04/2022	EFT	EFT-Valutec Card Solutions	-55.52
03/08/2022	9359	Coldwell Banker, Honig-Bell	-50.00
03/08/2022	9360	Phillips & Associates, CPAs, P.C.	-7,250.00
03/08/2022	9361	CDS Office Technologies	-96.80
03/08/2022	9362	Town of the City of Bloomington - CEM	-18,946.02
03/08/2022	9363	Town of the City of Bloomington - GA	-7,479.62
03/08/2022	049031	TOIRMA	4,843.00
03/08/2022	9364	Town of the City of Bloomington - CEM	-3,000.37
03/08/2022	9365	NICOR Gas	-417.12
03/10/2022	Transfer	Prairie State Bank & Trust	100,000.00
03/15/2022	9371	Cardio Partners Resources	-491.00
03/15/2022	9366	City of Bloomington Computer Services	-15,000.00
03/15/2022	9367	City of Bloomington Computer Services	-6,500.00
03/15/2022	20220315	EFT-Payroll	-24,423.02
03/15/2022	83042577	EFT-Federal Tax Deposit	-9,380.12
03/15/2022	2103567760	EFT-IL Tax Deposit	-1,606.38
03/15/2022	EFT	Prairie State Bank & Trust	-458.77
03/15/2022	EFT	TASC (Total Administrative Services Corp)	-391.65
03/15/2022	9368	Maruna, Thomas O	-88.36
03/15/2022	9369	Township Perspective	-25.00
03/15/2022	9370	CDS Leasing	-195.00
03/15/2022	3260	Bloomington Township	35.00
03/15/2022	9372	OSF Healthcare System	-20,000.00
03/17/2022	9373	GATI; General Assistance Training Inst.	-200.00
03/17/2022	0000102415	TOIRMA	1,687.39
03/22/2022	9374	VISA (DLS)	-175.00
03/22/2022	9382	Thompson's Equipment Repair Service	-1,571.00
03/22/2022	9375	American Pest Control Inc	-37.00
03/22/2022	9376	TOI Clerks Division	-25.00
03/22/2022	9377	Skillrud, D L	-67.63
03/22/2022	9378	City of Bloomington Water Dept	-177.14
03/22/2022	9379	VISA (SRS)	-179.70
03/22/2022	9380	Mescher Rinehart & Redlingshafer PC	-1,368.00
03/22/2022	9381VOID	B&B Awards and Recognition	0.00
03/22/2022	4673	Danvers TWP	35.00
03/22/2022	9383	Chief City Mechanical, Inc.	-104.00
03/29/2022	9384	Ace Industrial Properties Inc dba 1900E C	-1,000.00
03/29/2022	9385	Pantagraph; Lee Enterprises - Central III	-158.00
03/29/2022	9386	NCPERS Group Life Ins	-128.00
03/29/2022	9387	City of Bloomington Health Insurance	-14,158.92
03/29/2022	9388	City of Bloomington	-3,106.46
03/29/2022	9389	CDS Office Technologies	-96.80
03/29/2022	9390	B&B Awards and Recognition	-29.50
03/29/2022	9391	Quill Corporation	-298.28
03/29/2022	9392	Ameren Illinois	-500.17
03/30/2022	42249	Town of the City of Bloomington - CEM	7,923.37

Town of the City of Bloomington--General Town Administration Fund

Checks Issued (continued)			
<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>
03/31/2022	42175	EFT-IMRF	-15,742.13
03/31/2022	53052127	EFT-Federal Tax Deposit	-6,731.86
03/31/2022	1693652368	EFT-IL Tax Deposit	-1,313.61
03/31/2022	EFT	Prairie State Bank & Trust	-558.77
03/31/2022	EFT	TASC (Total Administrative Services Corp)	-391.65
03/31/2022	1998069136	IDES--IL Dept of Employment Security	-926.09
03/31/2022	9393	VISA (DLS)	-75.00
03/31/2022	EFT	Prairie State Bank & Trust	-100.00
03/31/2022	20220331-up	EFT-Payroll	-21,163.56
03/31/2022	23295461	EFT-Federal Tax Deposit	-125.00
03/31/2022	1557917072	EFT-IL Tax Deposit	-22.65
03/31/2022	09979219351	IMRF - Illinois Municipal Retirement Fund	1,405.84
03/31/2022	9394	Quill Corporation	-17.29
03/31/2022	9395	Project Oz	-10,000.00
03/31/2022	9396	Baby Fold, The	-10,000.00
03/31/2022	9397	VISA (SRS)	-600.00
03/31/2022	KrogerWIRE	EFT-Valutec Card Solutions	-26.00
03/31/2022	Credit	Interest	25.38
		Total	<u><u>-96,868.56</u></u>

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)
COUNTY OF McLEAN)

)SS

Town of the City of Bloomington

OFFICE OF THE TOWN SUPERVISOR--GENERAL ASSISTANCE FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of March 2022**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **25th day of April 2022**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **25th day of April 2022**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL ASSISTANCE FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$52,167.13** in PRAIRIE STATE BANK & TRUST (00) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$486,056.34** in PRAIRIE STATE BANK & TRUST (19) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL ASSISTANCE FUND of said TOWN.

WARD 1: _____

WARD 6: De Urban _____

WARD 2: Donna Boelen _____

WARD 7: Mary "Mollie" Ward _____

WARD 3: Sheila Montney _____

WARD 8: Jeff Crabill _____

WARD 4: Julie Emig _____

WARD 9: Tom Crumpler _____

WARD 5: Nick Becker _____

Trustee Mboka Mwilaambwe _____

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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Town of the City of Bloomington--General Assistance Fund

Month of: MARCH

Public Funds at Commencement

Cash: Prairie State Bank & Trust (00) Checking Balance	\$	66,384	
Investments: Prairie State Bank & Trust (19)	\$	485,986	
Public Funds at Commencement			\$ 552,371

Public Funds Received This Month

Interest: Prairie State Bank (00)	\$	11	
Interest: Prairie State Bank (19)	\$	70	
Personal Property Replacement Tax	\$	7,480	
Public Funds Received This Month			\$ 7,561
Public Funds Available			\$ 559,932

Public Funds Expended This Month

	\$	21,708
TOTAL Public Funds at Month End	\$	538,223

Public Funds at Month End

Cash: Prairie State Bank & Trust (00) Checking Balance	\$	52,167	
Investments: Prairie State Bank & Trust (19)	\$	486,056	
TOTAL Public Funds at Month End	\$	538,223	

Checking Account Activity

Checkbook Balance at Commencement	\$	66,384	
Deposits:			
Interest: Prairie State Bank & Trust (00)	\$	11	
Personal Property Replacement Tax	\$	7,480	
Total Deposits for Month		\$ 7,491	
Total Funds Available			\$ 73,875
Checks Written: General Assistance			\$ 21,708
Checkbook Balance at Month End			\$ 52,167

Prairie State Bank & Trust (00) Reconciliation at Month End

Balance per Bank Statement	\$	57,545	
Less Outstanding Checks	\$	(5,378)	
Checkbook Balance per Reconciliation	\$	52,167	

Town of the City of Bloomington--General Assistance Fund

Statement of Receipts and Disbursements

Mar-22

Revenue			
7000 Interest	\$	81	
7600 Personal Property Replacement Tax	\$	7,480	
Total Revenue		\$ 7,561	
Total Income			\$ 7,561
Expense: CW			
6011 Groceries/Personal Essentials	\$	4,664	
6021 Rent	\$	9,500	
6051 Utilities	\$	439	
6071 Emergency Assistance	\$	4,849	
6091 Funeral/Burial	\$	2,056	
6121 Allowances	\$	200	
Total CW		\$ 21,708	
Total Expense			\$ 21,708
Net Income			\$ (14,147)

Town of the City of Bloomington--General Assistance Fund

Year to Date Budget Comparison

Income	<u>Mar-22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
7000 Interest	\$ 1,021	\$ 1,000	\$ 21	102.1%
7400 Other Income	\$ -	\$ 150	\$ (150)	0.0%
7600 Personal Property Replacement Tax	\$ 38,292	\$ 12,000	\$ 26,292	319.1%
7700 Refunds & Recoveries	\$ 25,658	\$ 30,000	\$ (4,342)	85.5%
7800 Tax Levy	\$ 199,960	\$ 200,000	\$ (40)	100.0%
7900 GT Fund Transferred to GA Fund	\$ -	\$ 200,000	\$ (200,000)	0.0%
Total Revenue	<u>\$ 264,931</u>	<u>\$ 443,150</u>	<u>\$ (178,219)</u>	<u>59.8%</u>
Total Income	\$ 264,931	\$ 443,150	\$ (178,219)	59.8%
Expense				
CW				
6011 Groceries/Personal Essentials	\$ 56,435	\$ 112,500	\$ (56,065)	50.2%
6021 Rent	\$ 78,803	\$ 250,000	\$ (171,197)	31.5%
6051 Utilities	\$ 10,257	\$ 52,500	\$ (42,243)	19.5%
6061 Medical	\$ -	\$ 20,000	\$ (20,000)	0.0%
6071 Emergency Assistance	\$ 67,122	\$ 150,000	\$ (82,878)	44.7%
6081 Hospital	\$ -	\$ 10,000	\$ (10,000)	0.0%
6091 Funeral/Burial	\$ 2,056	\$ 6,000	\$ (3,944)	34.3%
6101 Transportation	\$ 238	\$ 40,000	\$ (39,762)	0.6%
6121 Allowances	\$ 1,828	\$ 10,000	\$ (8,172)	18.3%
Total CW Expense	<u>\$ 216,739</u>	<u>\$ 651,000</u>	<u>\$ (434,261)</u>	<u>33.3%</u>
Total Expense	\$ 216,739	\$ 651,000	\$ (434,261)	33.3%
Net Income	\$ 48,192	\$ (207,850)	\$ 256,042	

Town of the City of Bloomington--General Assistance Fund

Checking Account Activity				
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>	
0501 - Prairie State Bank & Trust (00)				
03/01/2022	36645	Uzueta, Stephanie D	-200.00	
03/01/2022	36646	Wingover LLC %Apt Mart	-910.00	
03/01/2022	36647	Ameren Illinois	-54.42	
03/01/2022	36648	Elkiss-Weaver Acct %Apt Mart	-329.30	
03/01/2022	36649	Karasen, Cihan	-345.00	
03/01/2022	36650	M&M Real Estate Partnership LLC %Class Ac	-248.60	
03/01/2022	36651	Traver, Vera A & William S	-200.00	
03/01/2022	36652	KJH Inc dba Kibler Brady Ruestman	-2,056.00	
03/01/2022	36653	City of Bloomington Water Department	-924.53	
03/05/2022	EFT-VOID	EFT-Kroger via Valutec	-4,663.94	
03/08/2022	36654	BHA; Blmgtn Housing Authority (laundry)	-85.00	
03/08/2022	36655	BHA; Blmgtn Housing Authority (rent)	-255.00	
03/08/2022	36656	Mayor's Manor LTD Partnership (laundry)	-10.00	
03/08/2022	36657	Mayor's Manor LTD Partnership (rent)	-104.00	
03/08/2022	36658	Apartment Investors XVIII LP	-345.00	
03/08/2022	36659	Traditions Harmony Housing LLC	-907.00	
03/08/2022	36660	Winterroth, Stan %Redbird Property Mgmt	-345.00	
03/08/2022	36661	Thrasher, Raymond E	-200.00	
03/08/2022	36662	Ameren Illinois	-36.08	
03/08/2022	36663	Cardinal Ridge (was Southgate)	-1,138.00	
03/08/2022	36664	Clothier Land Trust H-187 %Willow Creek	-277.52	
03/08/2022	36665	GMTK Management LLC	-345.00	
03/08/2022	36666	SRIM LLC %Redbird Property Mgmt Inc	-345.00	
03/08/2022	36667	Econ-O-Wash Cleaners/Wilson & Wilson Ent	-25.00	
03/08/2022	36668	Secretary of State of Illinois	-20.00	
03/09/2022	9363	EFT-Personal Property Replacement Tax	7,479.62	
03/15/2022	36669	Ameren Illinois	-107.79	
03/15/2022	36670	Lakewood B LLC dba Lakewood Terrace Apts	-345.00	
03/15/2022	36671	Jessen, Chad & Micha dba Red Rock Prop	-345.00	
03/15/2022	36672	Lincoln Towers %Mid-Northern Group	-97.00	
03/15/2022	36673	Miller Trust, Annetta O dba Miller Prop	-345.00	
03/17/2022	36674VOID	Void	0.00	
03/22/2022	36675	Mayor's Manor LTD Partnership (laundry)	-25.00	
03/22/2022	36676	BHA; Blmgtn Housing Authority (rent)	-294.00	
03/22/2022	36677	Ameren Illinois	-89.00	
03/22/2022	36678	Lincoln Towers %Mid-Northern Group	-103.00	
03/22/2022	36679	Moore Living Trust dba Hilltop MHP	-345.00	
03/22/2022	36680	BHA; Blmgtn Housing Authority (laundry)	-25.00	
03/22/2022	36681	Highland B LLC	-345.00	
03/22/2022	36682	Traver, Vera A & William S	-200.00	
03/29/2022	36683	Uzueta, Stephanie D	-200.00	
03/29/2022	36684	BHA; Blmgtn Housing Authority (rent)	-871.00	
03/29/2022	36685	Karasen, Cihan	-345.00	
03/29/2022	36686	Mayor's Manor LTD Partnership (laundry)	-10.00	
03/29/2022	36687	Mayor's Manor LTD Partnership (rent)	-104.00	
03/29/2022	36688	Ameren Illinois	-870.09	
03/29/2022	36689	Village Housing Partners VII, LP	-175.00	
03/29/2022	36690	Barakat Rainbow Trust	-690.00	
03/29/2022	36691	M&M Real Estate Partnership LLC %Class Ac	-345.00	
03/31/2022	36692	Elkiss-Weaver Acct %Apt Mart	-107.90	
03/31/2022	36693	Thrasher, Raymond E	-200.00	
03/31/2022	36694	ZCV3 LLC	-345.00	
03/31/2022	36695	Coontz, Herbert W& IvaJ, IrrevocableTrust	-313.00	
03/31/2022	KrogerVOID	EFT-Kroger via Valutec	17,930.55	
03/31/2022	KrogerWIRE	EFT-Kroger via Valutec	-17,956.55	
03/31/2022	Transfer	Town of the City of Bloomington	26.00	
03/31/2022	36696	BHA; Blmgtn Housing Authority (rent)	-97.00	
03/31/2022	Credit	Interest	11.19	
			-14,217.36	

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STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)
COUNTY OF McLEAN)

)SS

Town of the City of Bloomington

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of March 2022**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **11th day of April 2022**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **25th day of April 2022**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$132,605.76** at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS and a balance of **\$599,524.33** at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Joseph B Gibson

Cemetery Board Vice President:

Garrett Thalgot

Secretary/Treasurer for Cemetery Board:

Brad A Williams

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of
Bloomington, McLean County, Illinois

This **25th day of April 2022**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1:

WARD 6: De Urban

WARD 2: Donna Boelen

WARD 7: Mary "Mollie" Ward

WARD 3: Sheila Montney

WARD 8: Jeff Crabill

WARD 4: Julie Emig

WARD 9: Tom Crumpler

WARD 5: Nick Becker

Trustee Mboka Mwambiwe

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been (or will be) made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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Town of the City of Bloomington--Cemetery Fund

Month of: **MARCH**

Funds at Commencement

Cash: Heartland Bank 7774 (Checking)	\$ 95,250	
Cash: Heartland Bank 7782 (Reserve)	\$ 649,481	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$ 238,405	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 12/31/2021	\$ 269,073	
	<u>\$ 1,252,209</u>	
Funds at Commencement		\$ 1,252,209

Public Funds Received This Month

Personal Property Replacement Tax		\$ 18,946
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Other Funds Received This Month

Opening/Closing Fees	\$ 12,680	
Sale of Lots	\$ 6,705	
Sale of Crypts	\$ 40	
Sale of Niches	\$ 3,290	
Interest: Checking/Reserve	\$ 45	
Income from Trusts	\$ 15	
Other Income	\$ 3,000	
Inspection Fees	\$ 225	\$ 26,000
	<u>\$ 44,946</u>	
Total Funds Received This Month		\$ 44,946
Total Funds Available		\$ 1,297,156
		<u>\$ 50,933</u>
		<u><u>\$ 1,246,223</u></u>

Funds Expended This Month

TOTAL Funds at Month End

Funds at Month End

Cash: Heartland Bank 7774 (Checking)	\$ 132,606	
Cash: Heartland Bank 7782 (Reserve)	\$ 599,524	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$ 245,020	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 12/31/2021	\$ 269,073	
	<u>\$ 1,246,223</u>	
TOTAL Funds at Month End		<u><u>\$ 1,246,223</u></u>

Checking Account Activity

Checkbook Balance at Commencement		\$ 95,250
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Deposits	Personal Property Replacement Tax	\$ 18,946	
	Opening/Closing Fees	\$ 12,680	
	Sale of Lots	\$ 6,705	
	Sale of Crypts	\$ 40	
	Sale of Niches	\$ 3,290	
	Other Income	\$ 3,000	
	Interest: Checking	\$ 2	
	Inspection Fees	\$ 225	
	Transfer (to)/from Reserve Acct 7782	\$ 50,000	
	Prepaid O/C Deposits transferred (to)/from Acct 7114	\$ (6,600)	
	Total Deposits for Month	<u>\$ 88,289</u>	
	Total Funds Available		\$ 183,539

Checks Written	Compensation & Benefits	\$ 32,876	
	Administrative Expenses	\$ 12,038	
	Cemetery Operations	\$ 6,019	
	Total Checks Written	<u>\$ 50,933</u>	

Total Checks Written \$ 50,933

Checkbook Balance at Month End

\$ 132,606

Bank Reconciliation at Month End

Balance per Bank Statement	\$ 143,344	
Plus Outstanding Deposits	\$ 5,065	
Less Outstanding Checks	\$ (15,803)	
	<u>\$ 132,606</u>	
Checkbook Balance per Reconciliation		<u><u>\$ 132,606</u></u>

Town of the City of Bloomington--Cemetery Fund

Statement of Receipts and Disbursements

		<u>Mar-22</u>	
Revenue			
41000 Personal Property Replacement Tax	\$	18,946	
42000 Opening/Closing Fee	\$	12,680	
42500 Sale of Lots	\$	6,705	
43000 Sale of Crypts	\$	40	
43100 Sale of Niches	\$	3,290	
43500 Interest: Checking/Reserve	\$	45	
49000 Income from Trusts	\$	15	
49020 Other Income & Special Events	\$	3,000	
49021 Inspection Fees	\$	225	
Total Revenue			\$ 44,946
Total Income			<u>\$ 44,946</u>
Expense			
Compensation & Benefits			
50101 Wages: Administrative Staff	\$	4,907	
50102 Wages: Cemetery Staff	\$	16,703	
50201 Payroll Taxes	\$	1,537	
50202 IMRF/Employer (2021 = 11.41%; 2022 = 9.38%)	\$	1,982	
50203 IDES - Unemployment Insurance	\$	4,240	
50204 Employee Health Insurance	\$	3,479	
50205 Direct Deposit Transmittal Fees	\$	28	
Total Compensation & Benefits			\$ 32,876
Administrative Expenses			
51500 Contractual Services	\$	1,069	
52000 Office Supplies	\$	516	
52500 Utilities	\$	2,772	
55100 Audit Expense	\$	7,250	
55450 Other Admin Expenses	\$	431	
Total Administrative Expenses			\$ 12,038
Cemetery Operations			
55500 Fuel, Oil and Equipment	\$	413	
56500 Equipment Repairs	\$	2,222	
56600 Cemetery Supplies & Maintenance	\$	1,190	
56800 Disposal of Leaves/Branches	\$	20	
57602 Grounds Maintenance/Repair	\$	452	
58100 Grave Markers	\$	1,721	
Total Cemetery Operations			\$ 6,019
Total Expense			<u>\$ 50,933</u>
Net Income			<u><u>\$ (5,986)</u></u>

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison

Income		<u>Mar-22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
40100 Real Estate Tax Levy	\$	506,502	\$ 506,600	\$ (98)	100.0%
41000 Personal Property Replacement Tax	\$	96,994	\$ 30,000	\$ 66,994	323.3%
42000 Opening/Closing Fee	\$	107,355	\$ 90,000	\$ 17,355	119.3%
42100 Marker Commission	\$	8,490	\$ 9,000	\$ (510)	94.3%
42500 Sale of Lots	\$	67,603	\$ 45,000	\$ 22,603	150.2%
43000 Sale of Crypts	\$	11,620	\$ 20,500	\$ (8,880)	56.7%
43100 Sale of Niches	\$	42,586	\$ 30,000	\$ 12,586	142.0%
44700 Sale of Burial Supplies	\$	350	\$ 500	\$ (150)	70.0%
42400 Sales - Other	\$	1,450	\$ 2,000	\$ (550)	72.5%
43500 Interest	\$	531	\$ 3,000	\$ (2,469)	17.7%
49000 Income from Trusts	\$	2,576	\$ 4,000	\$ (1,424)	64.4%
49020 Other Income & Special Events	\$	15,831	\$ 3,000	\$ 12,831	527.7%
49021 Inspection Fees	\$	3,900	\$ 2,500	\$ 1,400	156.0%
Total Revenue	\$	865,788	\$ 746,100	\$ 119,688	116.0%
Total Income	\$	865,788	\$ 746,100	\$ 119,688	116.0%
Expense					
Compensation & Benefits					
50101 Wages: Administrative Staff	\$	68,539	\$ 70,000	\$ (1,461)	97.9%
50102 Wages: Cemetery Staff	\$	223,110	\$ 225,000	\$ (1,890)	99.2%
50201 Payroll Taxes - FICA	\$	21,041	\$ 24,000	\$ (2,959)	87.7%
50202 IMRF/Employer (2021 = 11.41%; 2022 = 9.38%)	\$	30,604	\$ 37,000	\$ (6,396)	82.7%
50203 IDES - Unemployment Insurance	\$	8,621	\$ 13,500	\$ (4,879)	63.9%
50204 Employee Health Insurance	\$	41,930	\$ 60,000	\$ (18,070)	69.9%
50205/50206 Other Payroll Expenses	\$	533	\$ 975	\$ (442)	54.6%
Total Compensation & Benefits	\$	394,378	\$ 430,475	\$ (36,097)	91.6%
Administrative Expenses					
51100 Casualty Insurance	\$	20,299	\$ 21,000	\$ (701)	96.7%
51500 Contractual Services	\$	12,741	\$ 11,000	\$ 1,741	115.8%
52000 Office Supplies	\$	3,021	\$ 4,000	\$ (979)	75.5%
52500 Utilities	\$	15,101	\$ 18,500	\$ (3,399)	81.6%
54000 Advertising	\$	931	\$ 2,000	\$ (1,069)	46.6%
54500 Dues/Seminars	\$	350	\$ 600	\$ (250)	58.3%
55500 Legal Expense	\$	-	\$ 3,000	\$ (3,000)	0.0%
55100 Audit Expense	\$	7,250	\$ 7,500	\$ (250)	96.7%
55200 Financial Administration	\$	12,200	\$ 12,200	\$ -	100.0%
55400 Special Event Expenses	\$	8,839	\$ 10,000	\$ (1,161)	88.4%
55450 Other Admin Expenses	\$	5,676	\$ 5,000	\$ 676	113.5%
57900 Office Equipment	\$	-	\$ 3,000	\$ (3,000)	0.0%
Total Administrative Expenses	\$	86,408	\$ 97,800	\$ (11,392)	88.4%
Cemetery Improvements, Maintenance & Repairs					
57601 Flags & Flag Poles	\$	14,874	\$ 20,000	\$ (5,126)	74.4%
57800 Operating Equipment	\$	14,632	\$ 17,000	\$ (2,368)	86.1%
58000 Mausoleum (including debt service)	\$	30,227	\$ 60,800	\$ (30,573)	49.7%
58400 Scattering Grounds/Ossuary	\$	-	\$ 10,000	\$ (10,000)	0.0%
Total Cemetery Improvements, Maintenance & Repairs	\$	59,733	\$ 107,800	\$ (48,067)	55.4%

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison (cont.)

	<u>Mar-22</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 8,016	\$ 10,000	\$ (1,984)	80.2%
56000 Tree Removal/Monument Repair	\$ 16,700	\$ 19,000	\$ (2,300)	87.9%
56500 Equipment Repairs	\$ 6,545	\$ 6,000	\$ 545	109.1%
56600 Cemetery Supplies & Maintenance	\$ 9,728	\$ 9,000	\$ 728	108.1%
56700 Rental Equipment & Leasing	\$ -	\$ 1,000	\$ (1,000)	0.0%
56800 Removal of Leaves/Branches	\$ 2,038	\$ 5,000	\$ (2,962)	40.8%
57000 Office Repairs & Maintenance	\$ 482	\$ 2,000	\$ (1,518)	24.1%
57602 Grounds Maintenance/Repairs	\$ 19,209	\$ 40,000	\$ (20,791)	48.0%
57603 Road, Fence, Lot, Drains	\$ 45,625	\$ 50,000	\$ (4,375)	91.2%
57700 Equipment Building	\$ 128	\$ 4,000	\$ (3,872)	3.2%
58100 Grave Markers	\$ 13,110	\$ 16,000	\$ (2,890)	81.9%
59900 Other Cemetery Expenses	\$ -	\$ 15,000	\$ (15,000)	0.0%
Total Cemetery Operations	\$ 121,580	\$ 177,000	\$ (55,420)	68.7%
Total Expense	\$ 662,098	\$ 813,075	\$ (150,977)	81.4%
Net Income	\$ 203,690	\$ (66,975)	\$ 270,665	

Town of the City of Bloomington--Cemetery Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10500 Heartland (7774)			
03/01/2022	42226VOID	City of Bloomington Water Dept	0.00
03/01/2022	42227	Evergreen FS Inc	-413.46
03/01/2022	42228	Ameren Illinois	-271.59
03/01/2022	42229	NICOR Gas	-518.95
03/01/2022	Deposit	HBT - Heartland Bank & Trust	973.90
03/02/2022	Deposit	HBT - Heartland Bank & Trust	2,556.95
03/03/2022	42230	City of Bloomington Water Dept	-454.74
03/03/2022	Deposit	HBT - Heartland Bank & Trust	543.27
03/04/2022	Deposit	HBT - Heartland Bank & Trust	6,145.00
03/07/2022	Deposit	HBT - Heartland Bank & Trust	632.25
03/08/2022	42231	Phillips & Associates CPAs PC	-7,250.00
03/08/2022	42232	ADT Security Services	-81.16
03/08/2022	42233	COMCAST Business	-205.33
03/08/2022	42234	Dave Capodice Excavating Inc	-351.80
03/08/2022	Deposit	HBT - Heartland Bank & Trust	48.10
03/09/2022	Deposit NSF	Wiley, JD	-3,800.00
03/11/2022	Deposit	HBT - Heartland Bank & Trust	22,191.39
03/15/2022	42235	Pontiac Granite Co Inc	-175.00
03/15/2022	42236	Triple H Company	-330.13
03/15/2022	42237	Don Owen Tire Service Inc	-592.00
03/15/2022	42238	Henson Disposal Inc	-255.50
03/15/2022	42239	Nord Outdoor Power	-217.32
03/15/2022	42240	FS Custom Turf	-445.00
03/15/2022	42241	CNH Capital	-128.82
03/15/2022	42242	Martin Sullivan Inc	-552.73
03/15/2022	20220315	Payroll Direct Deposit	-5,994.28
03/15/2022	02716158	EFTPS - IRS	-1,455.00
03/15/2022	0197596560	IL Dept of Revenue	-346.57
03/15/2022	42243	American Cemetery Supplies Inc	-159.53
03/15/2022	Deposit	HBT - Heartland Bank & Trust	96.35
03/15/2022	Deposit	HBT - Heartland Bank & Trust	5,845.00
03/17/2022	Deposit	HBT - Heartland Bank & Trust	67.25
03/22/2022	42244	ColdSpring Memorial Group	-815.40
03/22/2022	42245	VISA BMCU...1484	-205.20
03/22/2022	42246	Becker Tree Service LLC	-12,600.00
03/22/2022	42133VOID	Becker Tree Service LLC	12,600.00
03/22/2022	42247	City of Bloomington Water Dept	-470.27
03/22/2022	42248	Triple H Company	-400.87
03/22/2022	0322221783	VanProoyen, Donald & Sandra	-1,200.00
03/22/2022	0322221783	Sharpe, Charles & Elizabeth	-1,000.00
03/22/2022	0322221783	Snow, Edgar & Leanna	-2,600.00
03/22/2022	0322221783	Koester, Stacey & Paul	-1,800.00
03/22/2022	0322221816	Transfer	50,000.00
03/28/2022	Deposit	HBT - Heartland Bank & Trust	584.30
03/29/2022	42249	City of Bloomington TWP - Reimburse	-7,923.37
03/29/2022	42250	ADT Security Services	-732.60
03/29/2022	42251	Ameren Illinois	-248.38
03/29/2022	42252	NICOR Gas	-396.21
03/30/2022	Deposit	HBT - Heartland Bank & Trust	3,620.00
03/31/2022	42253	VISA BMCU...1484	-1,860.40
03/31/2022	20220331	Payroll Direct Deposit	-10,086.44
03/31/2022	53848112	EFTPS - IRS	-2,253.96
03/31/2022	0492248464	IL Dept of Revenue	-576.22
03/31/2022	1737399696	IDES - IL Dept of Emp Sec	-4,240.32
03/31/2022	42254	COMCAST Business	-206.33
03/31/2022	Deposit	HBT - Heartland Bank & Trust	5,064.70
03/31/2022	Credit	Interest	2.27
Total			<u><u>37,355.85</u></u>

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CERTIFICATE FOR PAYMENT OF ACCOUNTS

CEMETERY FUND ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND ACCOUNTS

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted to the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted Meeting of the CEMETERY BOARD. I shall retain a copy of this documentation and shall forward the same to the Township Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Misty Porter, Cemetery Manager

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from **March 15, 2022 through April 11, 2022.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **11th day of April 2022.**

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

Notary Public

This **11th day of April 2022.**

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Township Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted Meeting and by Motion agreed to by majority of the members of the CEMETERY BOARD OF TRUSTEES, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President:

Joseph B Gibson

Secretary/Treasurer for Cemetery Board:

Brad A Williams

Cemetery Board Vice President:

Garrett Thalgot

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of Bloomington, McLean County, Illinois

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CEMETERY FUND: Exhibit "A" - REQUEST FOR PAYMENT: April 11, 2022 Meeting

ACCT	VENDORS	DESCRIPTION	Date Due	Amount
51500	ADT Security/Others/VISA	Security System Monitoring (estimated)	4/30/22	\$2,800.00
55450	Amazon/Jiffyshirts.com/Others/VISA	uniforms (estimated)	4/30/22	\$500.00
52500	Ameren Illinois	Utility (estimated)	4/30/22	\$6,000.00
55450	ANC Newspapers.com/VISA	Subscription Renewal (estimated)	4/30/22	\$100.00
52500	City of Bloomington (water)	Utility (estimated)	4/30/22	\$8,000.00
55200	City of Bloomington Township	financials (estimated)	4/30/22	\$13,000.00
58100	ColdSpring Memorial Group	Grave Markers (estimated)	4/30/22	\$12,000.00
52500	COMCAST	Utility (estimated)	4/30/22	\$4,000.00
51500	Cybernautics	Website Hosting (estimated)	4/30/22	\$2,000.00
56800	Dave Capodice Excavating	Shredding/Removal of Branches & Leaves (estimated)	4/30/22	\$4,000.00
57602	Dave Capodice Excavating	Dirt (estimated)	4/30/22	\$10,100.00
55500	Evergreen FS Inc	Fuel (estimated)	4/30/22	\$10,000.00
55450	Farm & Fleet/Others/VISA	uniforms (estimated)	4/30/22	\$1,000.00
56500	Grassflap.com/Others/VISA	equipment repairs	4/30/22	\$80.00
55450	Hobby Lobby/Others/VISA	Mausoleum Flowers (estimated)	4/30/22	\$200.00
54500	ICFHA: Illinois Cemetery & Funeral Home/VIS	Dues/Seminars (estimated)	4/30/22	\$400.00
55400	Illinois Route 66 Scenic Byway	Annual Membership Dues (estimated)	4/30/22	\$200.00
57602	Lowe's/Menards/Others/VISA	concrete, pvc pipe (estimated)	4/30/22	\$300.00
56500	Martin Sullivan/Others/VISA	filter (estimated)	4/30/22	\$45.00
55400	McLean County Historical Society	Special Event: Cemetery Walk Sponsorship/Advertising	4/30/22	\$5,000.00
52000	Microsoft Office/VISA	MSOffice 365 (estimated)	4/30/22	\$120.00
52500	NICOR Gas	Utility (estimated)	4/30/22	\$3,000.00
55450	Original Niepagen Flower Shop/VISA	Flower Basket (estimated)	4/30/22	\$73.00
55450	Pantagraph-Lee Industries-Central IL/VISA	E-edition Subscription (estimated)	4/30/22	\$410.00
57601	Peoria Flag & Decorating Co.	Poles & Delivery (estimated)	4/30/22	\$4,000.00
55100	Phillips & Associates CPAS, PC	Audit & State Comptroller's Report (estimated)	4/30/22	\$8,000.00
59900	Pontiac Granite	columbarium move (estimated)	4/30/22	\$6,000.00
58100	Pontiac Granite	marker & granite vases (estimated)	4/30/22	\$840.00
55450	Square/VISA	Credit Card Fees (estimated)	4/30/22	\$3,200.00
57000	The Hole Deal Inc/Others/VISA	drain line & sump pump hook up (estimated)	4/30/22	\$6,000.00
51100	TOIRMA	Insurance (estimated)	4/30/22	\$21,000.00
58100	Triple H Company	Mausoleum Vases/Rings with shipping (Estimated)	4/30/22	\$460.00
TOTAL: Requests for Payments				\$132,828.00

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CERTIFICATE FOR PAYMENT OF ACCOUNTS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)
COUNTY OF McLEAN)

)SS

Town of the City of Bloomington

OFFICE OF THE TOWN SUPERVISOR--ALL ACCOUNTS

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Board of Trustees. These amounts include billings that have been received from **March 29, 2022, to April 25, 2022.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Board of Trustees.

Subscribed and sworn to before me this **25th day of April 2022.**

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **25th day of April 2022.**

WE, the undersigned BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the TOWNSHIP BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

WARD 1: _____

WARD 6: De Urban _____

WARD 2: Donna Boelen _____

WARD 7: Mary "Mollie" Ward _____

WARD 3: Sheila Montney _____

WARD 8: Jeff Crabill _____

WARD 4: Julie Emig _____

WARD 9: Tom Crumpler _____

WARD 5: Nick Becker _____

Trustee Mboka Mwila mbwe _____

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR will be made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"

REQUEST FOR PAYMENT: **April 25, 2022** Meeting

Compensation (Salaries)			Due	Amount
7011	TWP Supervisor	D Skillrud	04/30/22	\$ 3,916.67
7011	TWP Supervisor	D Skillrud	05/15/22	\$ 3,916.67
7021	TWP Assessor	S Scudder	04/30/22	\$ 4,000.00
7021	TWP Assessor	S Scudder	05/15/22	\$ 4,000.00
7041	Town Trustee 03/28/2022	Ward 1: J Mathy	06/30/22	\$ 20.00
7041	Town Trustee 03/28/2022	Ward 2: D Boelen	06/30/22	\$ 20.00
7041	Town Trustee 03/28/2022	Ward 3: S Montney	06/30/22	\$ 20.00
7041	Town Trustee 03/28/2022	Ward 4: J Emig	06/30/22	\$ 20.00
7041	Town Trustee 03/28/2022	Ward 5: N Becker	06/30/22	\$ 20.00
7041	Town Trustee 03/28/2022	Ward 6: D Urban	06/30/22	\$ 20.00
7041	Town Trustee 03/28/2022	Ward 7: M Ward	06/30/22	\$ 20.00
7041	Town Trustee 03/28/2022	Ward 8: J Crabill	06/30/22	\$ 20.00
7041	Town Trustee 03/28/2022	Ward 9: T Crumpler	06/30/22	\$ 20.00
7041	Town Trustee 03/28/2022	Trustee M Mwilambwe	06/30/22	\$ 20.00
Compensation (Salaries) TOTAL				\$ 16,033.34
Assessor's Claims				
9151	Auto Expense	BMCU Visa/COB/WEX/PAL/Walden/Leman/Zook (Estimated)	04/30/22	\$ 2,000.00
9161	Telephone	City of Bloomington/Frontier/Others (Estimated)	04/30/22	\$ 500.00
9171	Utilities	City of Bloomington Water Dept (Estimated)	04/30/22	\$ 300.00
9171	Utilities	Ameren/Direct Energy Business (Estimated)	04/30/22	\$ 800.00
9171	Utilities	NICOR Gas/Direct Energy Business (Estimated)	04/30/22	\$ 500.00
9201	Office Supplies	BMCU Visa/Quill/Others (Estimated)	04/30/22	\$ 500.00
9231	Equipment	BMCU Visa/COB/Others (Estimated)	04/30/22	\$ 1,500.00
9251	Education/Meetings/Conferences	BMCU Visa/IAAO/VA Taxation/Strong/Others (Estimated)	04/30/22	\$ 500.00
9251	Education/Meetings/Conferences	BMCU Visa/IAAO/VA Taxation/Scudder/Others (Estimated)	04/30/22	\$ 500.00
9271	Appraisal Services	Danny Bowman (Estimated)	04/30/22	\$ 7,000.00
9291	Janitorial	Soaring Eagle Cleaning Services LLC	04/30/22	\$ 350.00
9301	Computer Services	BMCU Visa/MIRRA/BNAR/MLS/Coldwell Bankers/ILDFPR/Others	04/30/22	\$ 500.00
9301	Computer Services	BMCU Visa/Realty Rates/Others (Estimated)	04/30/22	\$ 249.00
9301	Computer Services	BMCU Visa/Craftsman	04/30/22	\$ 178.99
9301	Computer Services	BMCU Visa/COB/C-Tech/Others (Estimated)	04/30/22	\$ 15,600.00
9301	Computer Services	BMCU Visa/Network Solutions/SmarterASP.net/Others (Estimated)	04/30/22	\$ 1,500.00
9301	Computer Services	BMCU Visa/ShareFile/Others (Estimated)	04/30/22	\$ 500.00
9301	Computer Services	BMCU Visa/COB/Verizon Wireless (Estimated)	04/30/22	\$ 100.00
9311	Mapping/GIS Services	BMCU Visa/COB/McLean County/McGis/Others (Estimated)	04/30/22	\$ 2,100.00
9312	Membership Dues	BMCU Visa/BNAR/MLS/IDPFR/Others	04/30/22	\$ 153.38
Assessor's Claims TOTAL				\$ 35,331.37
Community Agency Funding				
1022	CERP	various landlords & utility companies: rent & utilities	04/30/22	\$ 15,000.00
1023	Community Medical	YMCA McLean County	09/30/22	\$ 10,000.00
1023	Community Medical	Faith In Action	09/30/22	\$ 15,000.00
1025	GA Client Services/Workfare Development	BMCU VISA/Den Graphix/Skillrud/Others	04/30/22	\$ 250.00
1025	GA Client Services/Workfare Development	1900 College Avenue LLC as successor to Home Sweet Home	04/30/22	\$ 12,000.00
1025	GA Client Services/Workfare Development	BMCU VISA/Menard's/Lowe's/Walmart/\$ General/Others (Estimated)	04/30/22	\$ 450.00
1025	GA Client Services/Workfare Development	BMCU VISA/U-Haul/Wex/Skillrud/Others (Estimated)	04/30/22	\$ 1,000.00
1025	GA Client Services/Workfare Development	BMCU Visa/Thompson Equipment Repair/Others	11/30/22	\$ 1,000.00
1025	GA Client Services/Workfare Development	BMCU VISA/Curtiss/Others (Estimated)	04/30/22	\$ 150.00
1025	GA Client Services/Workfare Development	BMCU VISA/Skillrud/Others (Estimated: cargo container)	04/30/22	\$ 12,000.00
1026	Youth Services	Milestones	09/30/22	\$ 25,000.00
1026	Youth Services	Baby Fold	09/30/22	\$ 10,000.00
1027	Senior Services	Normal Township ARC (Senior Center)	09/30/22	\$ 40,000.00
1027	Senior Services	OSF/SBL Peace Meal Senior Nutrition Program/Others	09/30/22	\$ 30,000.00
1027	Senior Services	Prairie State Legal Services Inc	09/30/22	\$ 10,000.00
Community Agency Funding TOTAL				\$ 181,850.00

GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"

REQUEST FOR PAYMENT: **April 25, 2022** Meeting (Continued)

Services & Expenses				
1028	Membership Dues	Township Officials of Illinois (TOI)	04/30/22	\$ 1,500.00
1028	Membership Dues	McLean County Chamber of Commerce	04/30/22	\$ 500.00
1028	Membership Dues	BMCU Visa/Sam's Club/Others	04/30/22	\$ 45.00
1028	Membership Dues	TOI, Clerks & Trustees Divisions	04/30/22	\$ 100.00
1029	Auditing Expense	Phillips & Associates, CPAs, PC	04/30/22	\$ 7,000.00
1030	Legal Expense	Mescher Rinehart & Redlingshafer PC (Estimated)	04/30/22	\$ 4,000.00
1034	Insurance	TOIRMA	04/30/22	\$ 15,000.00
1035	Publishing	Lee Industries/Pantagraph/Others (Estimated)	04/30/22	\$ 1,500.00
1040	Building Maintenance	BMCU Visa/A-1 Locksmiths/Bill's Key & Lock/Others (Estimated)	04/30/22	\$ 250.00
1040	Building Maintenance	Chief City Mechanical, Inc. (Estimated)	04/30/22	\$ 1,000.00
1040	Building Maintenance	BMCU Visa/City of Bloomington/Others/(Estimated)	04/30/22	\$ 3,500.00
1040	Building Maintenance	Hermes Sales & Service (Estimated)	04/30/22	\$ 3,000.00
1040	Building Maintenance	BMCU Visa/Illini Fire Equipment/Others (Estimated)	04/30/22	\$ 500.00
1040	Building Maintenance	American Pest Control	04/30/22	\$ 500.00
1040	Building Maintenance	TCI Companies Inc/Tri-County Irrigation (Estimated)	04/30/22	\$ 500.00
1040	Building Maintenance	BMCU Visa/Tee Jay Central Inc/Others (Estimated)	04/30/22	\$ 500.00
1040	Building Maintenance	Wilcox Electric (Estimated)	04/30/22	\$ 500.00
1040	Building Maintenance	BMCU Visa/Other (Estimated)	04/30/22	\$ 500.00
1042	Janitorial Services & Supplies	BMCU Visa/Kaeb Sanitary Supply/Quill/Sam's Club/Amazon/Others	04/30/22	\$ 2,000.00
1042	Janitorial Services & Supplies	Soaring Eagle Cleaning Services LLC	04/30/22	\$ 4,000.00
1043	Building Repairs	Stark Excavating (FY22 contract to finalize parking lot)	04/30/22	\$ 135,220.00
1045	Special Projects	Farnsworth Group (FY2022 contract to finalize parking lot)	04/30/22	\$ 3,285.00
1045	Special Projects	Farnsworth Group (FY2023 Design/Build)	04/30/22	\$ 23,500.00
1045	Special Projects	BMCU Visa/Cardio Partner Resources/Others	04/30/22	\$ 500.00
Services & Expenses TOTAL				\$ 208,900.00
Supervisor's Claims				
8091	Postage	BMCU Visa/USPS/Federal Express/Others (Estimated)	04/30/22	\$ 3,000.00
8121	Janitorial	Soaring Eagle Cleaning Services	04/30/22	\$ 700.00
8131	Utilities	City of Bloomington Water Dept (Estimated)	04/30/22	\$ 1,000.00
8131	Utilities	Ameren/Direct Energy Business (Estimated)	04/30/22	\$ 750.00
8131	Utilities	NICOR Gas/Direct Energy Business (Estimated)	04/30/22	\$ 600.00
8141	Telephones	City of Bloomington/Frontier/Verizon/Others (Estimated)	04/30/22	\$ 1,050.00
8151	Car Expense	D Stilwell/others (Estimated)	04/30/22	\$ 100.00
8151	Car Expense	T Turner/S Uzueta/J Curtiss/Others (Estimated for training)	04/30/22	\$ 100.00
8151	Car Expense	WEX/Hucks/PAL/Others (Estimated)	04/30/22	\$ 100.00
8151	Car Expense	D Skillrud/others (Estimated)	04/30/22	\$ 250.00
8151	Car Expense	T Maruna/others (Estimated)	04/30/22	\$ 250.00
8151	Car Expense	J Curtiss/others (Estimated)	04/30/22	\$ 250.00
8161	Education/Conference/Meetings	BMCU VISA/GATI/Others (Estimated)	04/30/22	\$ 600.00
8161	Education/Conference/Meetings	BMCU VISA/ZOOM Subscription (Estimated)	04/30/22	\$ 200.00
8161	Education/Conference/Meetings	BMCU VISA/Regional Office of Education/Others	04/30/22	\$ 150.00
8161	Education/Conference/Meetings	BMCU VISA/J Curtiss/Others (Estimated)	04/30/22	\$ 250.00
8161	Education/Conference/Meetings	BMCU VISA/D Skillrud/Others (Estimated)	04/30/22	\$ 100.00
8161	Education/Conference/Meetings	BMCU VISA/Heartland Community College/Others (Estimated)	04/30/22	\$ 250.00
8161	Education/Conference/Meetings	BMCU VISA/McLean County Elected Officials (estimated)	04/30/22	\$ 250.00
8161	Education/Conference/Meetings	BMCU VISA/McLeanCoChamberCommerce (estimated)	04/30/22	\$ 500.00
8161	Education/Conference/Meetings	BMCU Visa/TOI/Others (Estimated)	04/30/22	\$ 500.00
8161	Education/Conference/Meetings	BMCU VISA/B-N Economic Dev Council (Estimated)	04/30/22	\$ 250.00
8181	Equipment Repair/Rental	BMCU VISA/CDS/Others (Estimated)	04/30/22	\$ 1,000.00
8191	Office Supplies	BMCU VISA/B&B Awards/Copy Shop/Kinkos/Others (Estimated)	04/30/22	\$ 64.25
8191	Office Supplies	BMCU Visa/Quill/Sam's Club/Office Depot/Others (Estimated)	04/30/22	\$ 1,000.00
8191	Office Supplies	BMCU Visa/Labor Law Posters/Others (Estimated)	04/30/22	\$ 100.00
8191	Office Supplies	BMCU Visa/Intuit QuickBooks (Estimated)	04/30/22	\$ 1,000.00
8211	Publications	Township Perspective	04/30/22	\$ 50.00
8211	Publications	BMCU VISA/TOI/Others (Estimated)	04/30/22	\$ 250.00
8221	Computer/Contract Services	NJS Enterprises Inc/VisualGA.net	11/30/22	\$ 3,400.00
8221	Computer/Contract Services	EFT-Valutec (Estimated)	04/30/22	\$ 250.00
8221	Computer/Contract Services	Confidential On-Site Shredding (COPS) (Estimated)	04/30/22	\$ 500.00
Supervisor's Claims TOTAL				\$ 18,814.25
TOTAL Request for Payment				\$ 460,928.96

Town of the City of Bloomington

STATEMENT OF FUNDS

Month of: **MARCH**

		Cemetery Public Fund	General Town Fund	General Assistance	COMBINED FUNDS
Public Fund Balances at Beginning of Month		\$ 744,731	\$ 3,052,634	\$ 552,371	\$ 4,349,736
Revenues	Interest	\$ 45	\$ 574	\$ 81	\$ 701
	Other Income	\$ 3,000	\$ 5,116		\$ 8,116
	Personal Property Replacement Tax	\$ 18,946	\$ 61,516	\$ 7,480	\$ 87,942
	Opening/Closing Fees	\$ 12,680			\$ 12,680
	Sales	\$ 10,035			\$ 10,035
	Inspection Fee	\$ 225			\$ 225
	Transfer between funds	\$ (6,600)			\$ (6,600)
	Total Revenues	\$ 38,332	\$ 67,206	\$ 7,561	\$ 113,099
Expenditures	Administrative Expenses	\$ 12,038			\$ 12,038
	Assessor's Office		\$ 17,021		\$ 17,021
	Casework/General Assistance			\$ 21,708	\$ 21,708
	Cemetery Operations	\$ 6,019			\$ 6,019
	Community Agency Funding		\$ 44,571		\$ 44,571
	Compensation & Benefits	\$ 32,876	\$ 90,514		\$ 123,391
	Services & Expenses		\$ 14,260		\$ 14,260
	Supervisor's Office		\$ 9,218		\$ 9,218
	Total Expenditures	\$ 50,933	\$ 175,584	\$ 21,708	\$ 248,225
Public Fund Balances at Month End		\$ 732,130	\$ 2,944,257	\$ 538,223	\$ 4,214,610

Revenue Distribution Report

Fiscal Year To Date ~ **FY2022**

		Cemetery Fund	Town Admin. Fund	General Assistance	COMBINED FUNDS
	Tax Levy Extension for Tax Year 2020	\$ 506,623	\$ 1,644,968	\$ 200,008	\$ 2,351,598
	Percentage	21.5438%	69.9511%	8.5052%	100.0000%
Personal Property Replacement Tax					
	04/06/2021 03-2021	\$ 12,142	\$ 39,424	\$ 4,793	\$ 56,359
	05/06/2021 04-2021	\$ 15,648	\$ 50,807	\$ 6,177	\$ 72,632
	07/08/2021 05-2021		\$ 52,926		\$ 52,926
	08/04/2021 05-2021	\$ 11,402	\$ (15,904)	\$ 4,501	\$ -
	08/05/2021 06-2021	\$ 1,450	\$ 4,708	\$ 572	\$ 6,731
	10/06/2021 07-2021	\$ 18,998	\$ 61,684	\$ 7,500	\$ 88,182
	12/08/2021 08-2021	\$ 3,942	\$ 12,800	\$ 1,556	\$ 18,298
	01/06/2022 01-2022	\$ 14,467	\$ 46,972	\$ 5,711	\$ 67,150
	03/09/2022 02-2022	\$ 18,946	\$ 61,516	\$ 7,480	\$ 87,942
	TOTAL	\$ 96,994	\$ 314,934	\$ 38,292	\$ 450,220
Tax Levy Extension for Tax Year 2020					
	05/25/2021 01-2021	\$ 38,444	\$ 124,823	\$ 15,177	\$ 178,444
	06/10/2021 02-2021	\$ 92,301	\$ 299,694	\$ 36,439	\$ 428,435
	06/21/2021 03-2021	\$ 96,003	\$ 311,714	\$ 37,901	\$ 445,618
	06/29/2021 04-2021	\$ 33,508	\$ 108,796	\$ 13,228	\$ 155,532
	09/03/2021 05-2021	\$ 61,774	\$ 200,577	\$ 24,388	\$ 286,739
	09/16/2021 06-2021	\$ 90,992	\$ 295,445	\$ 35,923	\$ 422,360
	09/27/2021 07-2021	\$ 73,422	\$ 238,397	\$ 28,986	\$ 340,806
	12/03/2021 08-2021	\$ 20,057	\$ 65,123	\$ 7,918	\$ 93,099
	TOTAL	\$ 506,502	\$ 1,644,570	\$ 199,960	\$ 2,351,031

TOWN of the CITY of BLOOMINGTON

aka: CITY of BLOOMINGTON TOWNSHIP

aka: BLOOMINGTON CITY TOWNSHIP

ANNUAL STATEMENT of RECEIPTS & EXPENDITURES (Unaudited)

FY2022: 04/01/2021 - 03/31/2022

For the

GENERAL TOWN ADMINISTRATION FUND

CEMETERY FUND

GENERAL ASSISTANCE WELFARE FUND

Deborah L Skillrud, Township Supervisor

April 12, 2022

Town of the City of Bloomington: General Town Administration Fund

Financial Statement FY2022: 04/01/2021 - 03/31/2022 (Unaudited)

Beginning Public Funds 04/01/2021

Cash: Prairie State Bank (53)	\$ 47,376	
Bloomington Municipal Credit Union	\$ 8,286	
Reserve: Prairie State Bank (64)	\$ 1,331,112	
Investments: The Illinois Fund (85)	<u>\$ 1,009,987</u>	
Total Beginning Public Funds		\$ 2,396,761

2020 TAX LEVY (EXTENSION)

\$ 1,644,968

Fiscal Year Revenue

Interest		\$ 4,064	
Other Income: JMSHRC Grant FY2021	\$ (8,286)		
Other Income: CURES Grant	\$ 17,086		
Other Income: GA Administration	\$ 1,295		
Other Income: Retiree Insurance	\$ 16,848		
Other Income: Workfare	\$ 1,831		
Other Income: CEM (financial)	\$ 12,200		
Other Income: Other	<u>\$ 4,045</u>	\$ 45,018	
Personal Property Replacement Tax		\$ 314,934	
Tax Levy (Extension)		<u>\$ 1,644,570</u>	
Total Fiscal Year Revenue			<u>\$ 2,008,586</u>

Total Public Funds \$ 4,405,347

Expenses

Assessor's Office Expenses

Auto Expense	\$ 1,044	
Telephone	\$ 3,081	
Utilities	\$ 5,366	
Office Supplies	\$ 635	
Equipment	\$ 1,140	
Education/Meetings/Conferences	\$ 1,893	
Appraisal Services	\$ 13,145	
Janitorial	\$ 1,825	
Computer Services	\$ 20,446	
Mapping/GIS Services	\$ 2,100	
Membership Dues	<u>\$ 1,983</u>	
Total Assessor's Office Expenses		\$ 52,659

Community Agency Funding

Community Emergency Response Program (CERP)	\$ 10,104	
Community Medical	\$ 18,500	
GA Client Services/Workfare Development	\$ 6,950	
Youth Services	\$ 45,000	
Senior Services	<u>\$ 68,500</u>	
Total Community Agency Funding		\$ 149,054

Compensation & Benefits

TWP Supervisor	\$ 94,000	
TWP Assessor	\$ 96,000	
Town Clerk	\$ 2,400	
Town Trustees	\$ 2,280	
General Assistance Staff	\$ 302,193	
Deputy Assessors	\$ 307,188	
IMRF/Employer (2021 = 11.41%; 2022=9.38%)	\$ 81,429	
FICA (SS/MC)/Employer	\$ 57,701	
Group Medical/Employer		
Group Medical: Employees	\$ 100,606	
Group Medical: Retirees	<u>\$ 16,848</u>	
Total Group Medical		\$ 117,454
State Unemployment/Employer		<u>\$ 1,159</u>
Total Compensation & Benefits		\$ 1,061,804

Town of the City of Bloomington: General Town Administration Fund

Financial Statement FY2022: 04/01/2021 - 03/31/2022 (Unaudited)

Services & Expenses			
Membership Dues	\$	1,661	
Auditing Expense	\$	7,250	
Legal Expense	\$	3,990	
Insurance	\$	12,978	
Publishing	\$	1,024	
Other Expenditures	\$	2,429	
Building Maintenance	\$	11,213	
Janitorial Services & Supplies	\$	4,290	
Building Repairs	\$	87,429	
Special Projects	\$	28,976	
	Total Services & Expenses		\$ 161,239
Supervisor's Office Expenses			
Postage	\$	2,361	
Janitorial	\$	2,281	
Utilities	\$	8,050	
Telephones	\$	3,591	
Car Expense	\$	1,496	
Education/Conference/Meetings	\$	649	
Equipment Repair/Rental	\$	3,557	
Office Supplies	\$	3,244	
Publications	\$	75	
Computer/Contract Services	\$	10,971	
Membership Dues	\$	60	
	Total Supervisor's Office Expenses		\$ 36,335
	Total Expenditures		\$ 1,461,090
	Total Ending Public Funds		<u>\$ 2,944,257</u>
Ending Public Funds 03/31/2022			
Cash: Prairie State Bank & Trust (53)	\$	59,612	
Reserve: Prairie State Bank & Trust (64)	\$	1,423,618	
Investments: The Illinois Funds (85)	\$	1,461,027	
	Total Ending Public Funds		<u>\$ 2,944,257</u>
03/31/2022 Current Receivables	\$	220	
	Total Current Receivables	<u>\$ 220</u>	
03/31/2022 Current Liabilities	\$	761	
	Total Current Liabilities	<u>\$ 761</u>	
03/31/2022 Short-Term Liabilities:			
Ace Industrial Properties Inc dba 1900 College Avenue LLC	\$	12,000	
CDS Office Technologies	\$	3,502	
Farnsworth Group Inc	\$	3,285	
Stark Excavating Inc	\$	135,220	
	Total Short-Term Liabilities	<u>\$ 154,006</u>	
03/31/2022 Long-Term Liabilities:			
	Lease		
1 Ace Industrial Properties Inc dba 1900 College Avenue LLC			
5-year Lease; matures 09/01/2025	\$	60,000	
Less Total Payments through 03/31/2022	\$	(3,000)	
Less Short-Term Liability through 03/31/2023	\$	(12,000)	
	Long-Term Liability	<u>\$ 45,000</u>	
2 CDS Office Technologies			
Equipment Lease @ \$195.00/month for 60 months; matures 12/2024	\$	12,175	
Equipment Maint Agreement for 60 months	\$	5,184	
Less Short-Term Liability through 03/31/2023	\$	(3,502)	
Less Total Payments through 03/31/2022	\$	(7,765)	
	Long-Term Liability	<u>\$ 6,093</u>	
	Total Long-Term Liabilities	<u>\$ 51,093</u>	

Town of the City of Bloomington: Cemetery Fund

Financial Statement FY2022: 04/01/2021 - 03/31/2022 (Unaudited)

Beginning Public Funds 04/01/2021

Cash & cash equivalents

Heartland Bank: Checking (74)

\$ 96,035

Heartland Bank: Reserve (82)

\$ 467,513

Total Bank Accts

\$ 563,548

Beginning Balance Trust Accounts

Heartland Bank: Trust Account O/C (14)

\$ 209,913

Heartland Bank: Irrev Trust (3189)

\$ 238,900

Total Investment Accts

\$ 448,813

Total Beginning Funds

\$ 1,012,360

2020 TAX LEVY (EXTENSION)

\$ 506,623

Revenue

Real Estate Tax Levy

\$ 506,502

Personal Property Replacement Tax (PPRT)

\$ 96,994

Opening/Closing Fees

\$ 107,355

Marker Commission

\$ 8,490

Sales: Lots

\$ 67,603

Sales: Crypts

\$ 11,620

Sales: Niches

\$ 42,586

Sales: Burial Supplies

\$ 350

Sales: Pet Cemetery Spaces

\$ 850

Sales: Other

\$ 600

Sales

\$ 123,609

Interest

\$ 531

Income from Trusts

\$ 2,576

Other Income: TOIRMA

\$ 12,261

Other Income: Veteran Flags

\$ 2,675

Other Income: Markers

\$ 375

Other Income: Wreaths Across America

\$ 423

Other Income: Other

\$ 96

Other Income & Special Events

\$ 15,831

Inspection Fees

\$ 3,900

Total Fiscal Year Revenue

\$ 865,788

Unrealized Gain/(Loss) due to Trust Activities (as of 12/31/2022)

\$ 30,173

Total Funds

\$ 895,961

Expenses

Administrative Expenses

Casualty Insurance

\$ 20,299

Contractual Services

\$ 12,741

Office Supplies

\$ 3,021

Utilities

\$ 15,101

Advertising

\$ 931

Dues/Seminars

\$ 350

Audit Expense

\$ 7,250

Financial Administration

\$ 12,200

Special Events: Cemetery Walk

\$ 5,601

Special Events: IL Rte 66 Scenic Byway

\$ 150

Special Events: Memorial Day Event

\$ 2,977

Special Events: Wreaths Across America

\$ 32

Special Events: Other

\$ 79

Special Events Expenses

\$ 8,839

Other Admin Expenses

\$ 5,676

Total Administrative Expenses

\$ 86,408

Cemetery Improvements, Maintenance & Repairs

Flags & Poles

\$ 14,874

Operating Equipment

\$ 14,632

Mausoleum (including debt service)

\$ 30,227

Total Cemetery Improvements, Maintenance & Repairs

\$ 59,733

Town of the City of Bloomington: Cemetery Fund
Financial Statement FY2022: 04/01/2021 - 03/31/2022 (Unaudited)

Cemetery Operations

Fuel, Oil and Equipment	\$ 8,016
Tree Removal/Monument Repair	\$ 16,700
Equipment Repairs	\$ 6,545
Cemetery Supplies & Maintenance	\$ 9,728
Removal of Leaves/Branches	\$ 2,038
Office Maintenance/Repairs	\$ 482
Grounds Maint & Repair	\$ 19,209
Road, Fence, Lot, Drains	\$ 45,625
Equipment Building	\$ 128
Grave Markers	\$ 13,110

Total Cemetery Operations \$ 121,580

Compensation & Benefits

Wages: Administrative Staff	\$ 68,539
Wages: Cemetery Staff	\$ 223,110
Wages	\$ 291,649
Payroll Taxes - FICA	\$ 21,041
IMRF/Employer (2021 = 11.41%; 2022=9.38%)	\$ 30,604
IDES - Unemployment Insurance	\$ 8,621
Health Insurance/Employer	\$ 41,930
Direct Deposit Transmittal Fees	\$ 319
TASC Annual Fees	\$ 214

Total Compensation & Benefits \$ 394,378

Total Expenditures \$ 662,098

Total Ending Public Funds \$ 1,246,223

Ending Public Funds 03/31/2022

Cash & cash equivalents

Heartland Bank: Checking (74)	\$ 132,606
Heartland Bank: Reserve (82)	\$ 599,524
Total Bank Accts	\$ 732,130

Ending Balance Trust Accounts

Heartland Bank: Trust Account O/C (14)	\$ 245,020
Heartland Bank: Irrev Trust (3189) <i>as of 12/31/2022</i>	\$ 269,073
Total Investment Accts	\$ 514,093

Total Ending Public Funds \$ 1,246,223

03/31/2022 Current Receivables

	\$ 82,518
Total Current Receivables	<u>\$ 82,518</u>

03/31/2022 Current Liabilities

	\$ 8,736
Total Current Liability	<u>\$ 8,736</u>

03/31/2022 Long-Term Liability

	Principal	Interest
General Obligation (Limited Tax) Refunding Debt Certificates,		
Series 2013 at 3.10% for 5 years with annual resets at the sum of (a)		
190 basis points plus (b) the 1-year swap rate. Maturity Date		
<i>08/25/2024</i>	\$ 535,000	
Less Principle Reduction 09/11/2013	\$ (14,550)	
Less Principle Reduction 06/13/2017	\$ (50,000)	
Less Principle Reduction 06/12/2018	\$ (50,000)	
Less Total Payments through 03/31/2022	\$ (420,450)	\$ 69,262
Total Long-Term Liability	<u>\$ -</u>	<i>Paid in full 09/14/2021</i>

Town of the City of Bloomington: General Assistance Welfare Fund

Financial Statement FY2022: 04/01/2021 - 03/31/2022 (Unaudited)

Beginning Public Funds 04/01/2021

Cash: Prairie State Bank (00)	\$ 54,828	
Reserve: Prairie State Bank (19)	\$ 435,203	
Total Beginning Public Funds		\$ 490,031

2020 TAX LEVY (EXTENSION)**\$ 200,008**

Fiscal Year Revenue

Interest	\$ 1,021	
Personal Property Replacement Tax	\$ 38,292	
Refunds & Recoveries	\$ 25,658	
Tax Levy (Extension)	\$ 199,960	
Total Fiscal Year Revenue		\$ 264,931
Total Public Funds		\$ 754,962

Expenses

CW/General Assistance

Groceries/Personal Essentials	\$ 56,435	
Rent	\$ 78,803	
Utilities	\$ 10,257	
Emergency Assistance	\$ 67,122	
Funeral/Burial	\$ 2,056	
Transportation	\$ 238	
Allowances	\$ 1,828	
Total General Assistance		\$ 216,739
Total Expenditures		\$ 216,739

Total Ending Public Funds \$ 538,223

Ending Public Funds 03/31/2022

Cash: Prairie State Bank & Trust (00)	\$ 52,167	
Reserve: Prairie State Bank & Trust (19)	\$ 486,056	
Total Ending Public Funds		<u><u>\$ 538,223</u></u>

03/31/2022 Current Liabilities

	\$ 8,048
Total Current Liabilities	<u><u>\$ 8,048</u></u>



DATE: April 25, 2022

FOR: Honorable Township Trustees

SUBJECT: Project Services Agreement with the Farnsworth Group to Provide Professional Services for Schematic Concept Plan and RFP Assistance

RECOMMENDATION/MOTION: Recommend that the Project Services Agreement with the Farnsworth Group be approved, and the Supervisor be authorized to execute the necessary documents.

BACKGROUND: In 2003, the Farnsworth Group (FG) designed the Township building. In 2020, FG prepared a Property Condition Assessment. Engineering Services are subject to the Local Government Professional Services Selection Act (50 ILCS 510/0.01-510/7). The Township chose FG for two (2) reasons: 1) there was an existing satisfactory relationship and 2) the cost of services was expected to be less than \$25,000.

The FG is a qualified Design Professional Firm. Township staff believes FG offers the best available professional design services for the taxpayer's money. Based upon past performance, FG has experienced, expert, quality, and competent staff that can address the scope/needs of this project. They meet deadlines and stay within budget. This responsible firm has shown concern for economy, efficiency, and quality service. This firm is financially stable with a local office.

Township staff is prepared to address year one and year two identified code and maintenance deficiencies as provided in the Property Condition Assessment Final Report of May 19, 2021. FG's scope of work would include architectural, plumbing, mechanical and electrical design services. In addition, FG will address space for a new warming/cooling center and transparent wind breaks outside the employee entrance doors. They will explore a potential revised interior space to provide code-compliant storm shelter and potential new vestibule under existing front entrance canopy.

Township staff hopes for work to be completed within Fiscal Year 2023. The goal is to complete a substantial portion of this project before winter. Meeting this goal will take a coordinated schedule.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Township staff, Farnsworth Group, City staff and Township attorney.

Respectfully submitted for Board consideration.

Recommended by:

A handwritten signature in blue ink that reads "Deborah L. Skillrud". The signature is written in a cursive, flowing style.

Deborah L. Skillrud
Township Supervisor

April 19, 2022

Deborah L. Skillrud, Supervisor
City of Bloomington Township
607 S. Gridley Street, Suite B
Bloomington, IL 61701

RE: Project Services Agreement for Schematic Concept Plan and RFP Assistance

Dear Ms. Skillrud:

It was our pleasure to assist you with previous Condition Assessment Report for the City of Bloomington Township building located in Bloomington, IL. Recently we were happy to hear that the Township would like to address some of the issues identified on that report, as well as take the opportunity to include new renovations. To that end, Farnsworth Group, Inc. ("Farnsworth Group") is pleased to present this Project Services Agreement ("Agreement") to City of Bloomington Township ("Client") to provide architectural and engineering services for the Schematic Concept Plan and RFP Assistance for the Township building. We have prepared this Project Services Agreement to match the scope of the work as we understand it.

Thank you for the opportunity to provide you with this Project Services Agreement. Should you have any questions regarding this proposal, we would be pleased to discuss. Please indicate your acceptance of this Agreement including the attached Schedule of Charges and General Conditions by signing and returning a copy for our records. We look forward to working with you on this exciting project.

Sincerely,



Michael Buragas
FARNSWORTH GROUP, INC.



PROJECT SERVICES AGREEMENT

Schematic Concept Plan and RFP Assistance

City of Bloomington Township

April 19, 2022

PROJECT OVERVIEW /

Our understanding of the project is based on the following documents and communications:

- A. Attached Appendix A – Schedule of Deficiencies from the City of Bloomington Township Condition Assessment Report with highlighted items for RFP inclusion – dated April 13, 2022.
- B. Attached Appendix C – Ground Floor Plan from the City of Bloomington Township Condition Assessment Report with proposed markups from Client - dated April 13, 2022.
- C. Associated email and phone conversations regarding the above items.

SCOPE OF PROFESSIONAL SERVICES /

SCOPE OF WORK

Farnsworth Group's scope of work includes a full-service approach within the parameters set by the scope identified within this proposal. We have included architectural, plumbing, mechanical, and electrical design services, as well as necessary interface with the Client. The scope of work includes the services generally described as follows:

- 1) Perform building code analysis for proposed building alterations.
- 2) Field verify existing conditions and existing floor plan.
- 3) Develop a Schematic Concept Plan and MEP Design Narratives to include in future RFP for Design Development and Construction Services. Plan and Narratives to incorporate proposed work shown highlighted in purple on attached conditions report (where applicable) and address the following additional items:
 - a) New warming/cooling center.
 - b) Remaining assessor office to have 6 offices file room/small conference room.
 - c) Transparent wind breaks outside back doors.
 - d) Potentially create new vestibule under existing front entrance canopy.
 - e) Explore potential of revising interior space to provide code-compliant storm shelter.
- 4) Generate Design Narratives for architecture, mechanical, electrical, and plumbing scopes as needed to include in future RFP and pick up items not represented on the Schematic Concept Plan.
- 5) Provide High-Low Range Opinion of Probable Cost.
- 6) Three meetings (either on-site or remote) are budgeted for review of the proposed deliverables.

DELIVERABLES

The scope of work includes PDF's of deliverables generally described as follows:

- 1) General
 - a) High-Low Range Opinion of Probable Cost
 - i) Breakdown of costs by the following categories:
 - (1) Architectural
 - (2) Plumbing
 - (3) Mechanical
 - (4) Electrical

(5) Exterior

- 2) Rough Draft and Final Draft of RFP to include the following:
 - a) Architecture
 - i) Schematic Concept Floor Plan
 - ii) Design Narrative
 - b) Plumbing
 - i) Design Narrative
 - c) Mechanical
 - i) Design Narrative
 - d) Electrical
 - i) Design Narrative

MAIN POINT OF CONTACT /

The Main Point of Contact with Farnsworth Group for this project will be: Michael Buragas

PROFESSIONAL FEES /

Farnsworth Group, Inc. proposes to provide the described services for a Time & Materials (T&M) Not to Exceed (NTE) fee, based on an hourly basis per the attached Schedule of Charges, of **\$23,500 (Twenty-three thousand five hundred dollars)**, plus normal reimbursable expenses. Additional details regarding payment terms and related policies are included in the attached General Conditions.

If the cost of the project increases significantly after the contract is executed, the fee may be adjusted at that time.

PROJECT TIMELINE /

We understand that no final timeline has been developed for this project, but the intent is to complete the work as soon as possible. Farnsworth Group proposes to work with Client to develop a mutually satisfactory schedule for completion.

ASSUMPTIONS AND CLARIFICATIONS /

The following assumptions and clarifications support the fees for this proposal.

A. General

1. Significant revisions after approved drafts may require additional services and fees for rework.
2. The number of meetings, site visits or travel included in this proposal are mentioned in the scope of services section. Additional meetings, site visits or travel may be requested on an hourly basis.
3. Design revisions required as a result of code changes adopted after delivery of 100% construction documents are not included.

4. The following codes and standards apply to this project:
 - a. International Existing Building Code (IEBC) 2018
 - b. International Building Code (IBC) 2018
 - c. International Fire Code (IFC) 2018
 - d. International Mechanical Code (IMC) 2018
 - e. Illinois Accessibility Code (IAC) 2018
 - f. International Energy Conservation Code (IECC) 2018
 - g. National Electrical Code (NEC) 2014
 - h. Illinois Plumbing Code (IPC) 2014
5. Taxes or government fees are not included in the fee but are payable as provided in the General Conditions.
6. This work is expected to commence in April 2022. Significant delays in start date may require reassessing necessary services, schedule, and fees.
7. Design development, construction documents, permitting, bidding, or construction administration services are not included in the fee.
8. Schedule relies on timely receipt of information to support design efforts.
9. Energy modeling not included.
10. Life cycle cost analysis on equipment not included.
11. Value engineering exercises are not included.
12. Multiple design alternatives are not included.

ADDITIONAL SERVICES /

The following services are not included in the fees for this proposal, but may be relevant to the project and can be provided at your request for an additional fee:

- Multiple revisions and changes of scope both during and after each phase of service.
- Preparation of plans or specifications not specifically defined by this agreement.
- Detailed Cost Opinion Services.
- Value Engineering exercises.
- Interior Design services.
- Meetings and/or hearings with Planning and Zoning or City Council.
- Attendance at additional meetings or site visits requested by the CLIENT
- Architectural Renderings or special presentation graphics.
- Special furniture or fixturing
- Postings, notifications, and other related services are not included in the proposed scope of work. Farnsworth Group can provide these services as an additional service upon request.

CLIENT RESPONSIBILITIES /

The following services or items are required to be provided by you in order to allow Farnsworth to complete the scope of services outlined above.

- All required notifications that originate with the Client (signs, public announcements, etc).
- Readily available access to the project site.

AGREEMENT /

FARNSWORTH GROUP, INC.



Signature

Michael Buragas

Typed Name

Senior Project Architect

Title

April 18, 2022

Date

CITY OF BLOOMINGTON TOWNSHIP

Signature

Typed Name

Title

Date

FARNSWORTH GROUP, INC.



Signature

John E Bishop Jr., AIA, NCARB, LEED AP

Typed Name

Architectural Principal

Title

April 18, 2022

Date



Schedule of Charges - January 1, 2022

Engineering/Surveying Professional Staff

	Per Hour
Administrative Support.....	\$ 80.00
Engineering Associate I / Cx Specialist I.....	\$ 123.00
Engineering Associate II / Cx Specialist II.....	\$ 137.00
Engineer / Land Surveyor / Senior Cx Specialist	\$ 145.00
Senior Engineer / Senior Land Surveyor / Cx Project Manager	\$ 153.00
Project Engineer / Project Land Surveyor / Senior Cx Project Manager.....	\$ 165.00
Senior Project Engineer / Senior Project Land Surveyor / Cx Manager.....	\$ 185.00
Engineering Manager / Land Surveying Manager / Senior Cx Manager / Senior Process Designer III.....	\$ 210.00
Senior Engineering Manager / Senior Land Surveying Manager / Senior Cx Director.....	\$ 225.00
Principal / Vice President.....	\$ 245.00

Technical Staff

Technician I.....	\$ 82.00
Technician II.....	\$ 105.00
Senior Technician / Cx Technician	\$ 115.00
Chief Technician	\$ 133.00
Designer / Computer Specialist / Lead Technician	\$ 145.00
Senior Designer / Process Designer I.....	\$ 150.00
Process Designer II.....	\$ 155.00
Project Designer / Project Technician / Process Designer III.....	\$ 165.00
Senior Project Designer / Systems Integration Manager	\$ 180.00
Design Manager / Program Manager	\$ 190.00
Technical Manager	\$ 200.00
Senior Technical Manager	\$ 220.00

Architecture / Landscape Architecture / Interior Design Professional Staff

Designer I.....	\$ 111.00
Senior Interior Designer / Designer II	\$ 121.00
Architect / Designer III / Project Coordinator.....	\$ 137.00
Senior Architect / Senior Project Coordinator.....	\$ 147.00
Project Architect / Project Manager.....	\$ 158.00
Senior Project Architect / Senior Project Manager	\$ 175.00
Architectural Manager.....	\$ 188.00
Senior Architectural Manager	\$ 205.00
Architecture Principal	\$ 225.00
Principal / Vice President.....	\$ 245.00

Units

Overtime, If Required by Client – Non-Exempt Employees	Only 1.25x billing rate
Expert Testimony	2x billing rate
Per diem	\$59.00 / day
ATV & Trailer	\$11.00 / hr
Field Vehicle	\$15.00 / hr
Automobile mileage	\$0.59 / mile
Software / CAD / Revit Station	\$15.00 / hr
Hand Held GPS	\$11.00 / hr
GPS Unit (each)	\$22.00 / hr
Environmental GPS Data Collector	\$75.00 / day
Utility Locator / Robotic Total Station.....	\$26.00 / hr
Stationary Scanner (low res) High Def Scanner / UAV.....	\$300.00 / day \$500.00 / day
Subconsultants & Other Reimbursable Expenses Related to Project*	Cost+ 10%

* Includes the actual cost of prints / copies, supplies, travel charges, testing services, conferencing services, and other costs directly incidental to the performance of the above services.

CHARGES EFFECTIVE UNTIL JANUARY 1, 2023 UNLESS OTHERWISE NOTIFIED



GENERAL CONDITIONS

Date: April 19, 2022
Client: City of Bloomington Township
Project: Schematic Concept Plan and RFP Assistance

Standard of Care: Services performed by Farnsworth Group under the Agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions. No other representation expressed or implied, and no warranty or guarantee, is included or intended in the Agreement, or in any report, opinion, document, or otherwise.

Entire Agreement: These General Conditions and the signed document to which they are attached constitute the entire Agreement between Client and Farnsworth Group and are referred to hereinafter collectively as the "Agreement". The Agreement supersedes all prior communications, understandings and agreements, whether written or oral. Both parties have participated fully in the preparation and revision of the Agreement, and each party and its counsel have reviewed the final document. Any rule of contract construction regarding ambiguities being construed against the drafting party shall not apply in the interpreting of the Agreement, including any Section Headings or Captions.

Precedence: All purchases of Services are expressly limited to and conditioned upon acceptance of this Agreement. The Agreement shall take precedence over any inconsistent or contradictory provisions contained in any proposal, contract, purchase order, requisition, notice to proceed, or like document regarding Farnsworth Group's services. Any additional or conflicting terms or conditions contained in any purchase order, statement of work, or other document issued by Client will not be binding upon Farnsworth Group and are expressly rejected by Farnsworth Group.

Fee Schedule: Where lump sum fees have been agreed to between the parties, they shall be so designated in the signed document attached hereto and by reference made a part hereof. Where fees are based upon hourly charges for services and costs incurred by Farnsworth Group, they shall be based upon the hourly fee schedule annually adopted by Farnsworth Group, as more fully set forth in a Schedule of Charges attached hereto and by reference made a part hereof. Farnsworth Group. Such fees in the initial year of the Agreement shall be those represented by said Schedule of Charges, and these fees will annually change at the beginning of each calendar year after the date of the Agreement.

Opinions of Cost: Farnsworth Group's opinions of probable Project cost or construction cost for the Project will be based solely upon its own experience with construction. Since Farnsworth Group has no control over the cost of labor, materials or equipment, or over a contractor's method of determining prices, or over competitive bidding or market conditions, Farnsworth Group cannot and does not guarantee that proposals, bids, or the construction cost will not vary from its opinions of probable cost. If Client wishes greater assurance as to the construction cost, Client should employ an independent cost estimator.

Invoices: Client will pay Farnsworth Group the fees set forth in the Agreement (the "Fees"). Charges for services will be billed at least as frequently as monthly, and at the completion of Project. Client shall compensate Farnsworth Group for any sales or value added taxes which apply to the services rendered under the Agreement or any amendment thereto. Client shall reimburse Farnsworth Group for the amount of such taxes in addition to the compensation due for services. Payment of invoices shall not be subject to any discounts or set-offs by Client unless agreed to in writing by Farnsworth Group. Invoices are delinquent if payment has not been received within thirty (30) days from date of invoice. Amounts outstanding more than thirty (30) days will accrue interest at the rate of 1.5% per month (compounded), or if lower, the maximum rate permitted by applicable law. Should a past due amount exceed sixty (60) days, Farnsworth Group shall have the right to suspend all Services, without liability of any kind to Client, until full payment is received. All time spent and expenses incurred (including attorney's fees) in connection with collection of any delinquent amount

will be paid by Client to Farnsworth Group per Farnsworth Group's then current Schedule of Charges. Client will reimburse Farnsworth Group at the rate of cost plus 10% for reasonable meals and travel expenses incurred in connection with travel requested by Client outside the metropolitan area in which the individual employee or contractor of Farnsworth Group normally works.

Confidentiality: Each party shall retain as confidential all information and data furnished to it by the other party which are designated in writing by such other party as confidential at the time of transmission and are obtained or acquired by the receiving party in connection with the Agreement, and said party shall not reveal such information to any third party. However, nothing herein is meant to preclude either disclosing and / or otherwise using information (i) when the information is actually known to the receiving party before being obtained or derived from the transmitting party; or (ii) when the information is generally available to the public without the receiving party's fault at any time before or after it is acquired from the transmitting party; or (iii) where the information is obtained or acquired in good faith at any time by the receiving party from a third party who has the same in good faith and who is not under any obligation to the transmitting party in respect thereof; or (iv) is required by law or court order to be disclosed.

Compliance with Law: In the performance of services to be provided hereunder, Farnsworth Group and Client agree to comply with applicable federal, state, and local laws and ordinances and applicable lawful governmental or quasi-governmental order, rules, and regulations.

Modification to the Agreement: Client or Farnsworth Group may, from time to time, request modifications or changes in the scope of services to be performed hereunder. Such changes, including any increase or decrease in the amount of Farnsworth Group's compensation, to which Client and Farnsworth Group mutually agree shall be incorporated in the Agreement by a written amendment to the Agreement.

Notice: All notices required or permitted under this Agreement must be written and will be deemed given and received (a) if by personal delivery, on the date of such delivery, (b) if by electronic mail, on the transmission date if sent before 4:00 pm U.S. central time on a business day or, in any other case, on the next business day, (c) if by nationally recognized overnight courier, on the next business day following deposit for next business day delivery, or (d) if by certified mail, return receipt requested with postage prepaid, on the third business day following deposit. Notice must be addressed at the address or electronic mail address shown below for, or such other address as may be designated by notice by such Party:

If to Client:

[Company Entity]

Attn: _____

E-mail: _____

If to Farnsworth Group:
Farnsworth Group, Inc.

Attn: _____

E-mail: _____

With a copy (which will not constitute notice) to:

Farnsworth Group, Inc.

Attn: Chris Grgurich

100 Walnut Street, Suite 200

Peoria, IL 61602

E-mail: cgrgurich@F-W.com

Facsimile; PDF Signatures. Execution and delivery of this Agreement by delivery of a facsimile or portable document format ("PDF") copy bearing the facsimile or PDF signature of any party hereto shall constitute a valid and binding execution and delivery of this Agreement by such party. Such facsimile and PDF copies shall constitute enforceable original documents.

Force Majeure: Obligations of either party under the Agreement, other than payment obligations, shall be suspended, and such party shall not be liable for damages or other remedies while such party is prevented from complying herewith, in whole or in part, due to contingencies beyond its reasonable control, including, but not limited to strikes, riots, war, fire, acts of God, injunction, compliance with any law, regulation, or order, whether valid or invalid, of the United States of America or any other governmental body or any instrumentality thereof, whether now existing or hereafter created, inability to secure materials or obtain necessary permits, provided, however, the party so prevented from complying with its obligations hereunder shall promptly notify the other party thereof.

Assignment: Client shall not transfer or assign any rights under or interest in the Agreement, without the written consent of Farnsworth Group.

Dispute Resolution: In an effort to resolve any conflicts that arise during the performance of professional services for the Project or following completion of the Project, Client and Farnsworth Group agree that all disputes shall first be negotiated between senior officers of Client and Farnsworth Group for up to thirty (30) days before being submitted to mediation. In the event negotiation and mediation are not successful, either Client or Farnsworth Group may seek a resolution in any state or federal court that has the required jurisdiction within 180 days of the conclusion of mediation.

Timeliness of Performance: Farnsworth Group will begin work under the Agreement upon receipt of a fully executed copy of the Agreement. Client and Farnsworth Group are aware that many factors outside Farnsworth Group's control may affect its ability to complete the services to be provided under the Agreement. Farnsworth Group will perform these services with reasonable diligence and expediency consistent with sound professional practices.

Suspension: Client or Farnsworth Group may suspend all or a portion of the work under the Agreement by notifying the other party in writing if unforeseen circumstances beyond control of Client or Farnsworth Group make normal progress of the work impossible. Farnsworth Group may suspend work in the event Client does not pay invoices when due, and Farnsworth Group shall have no liability whatsoever to Client, and Client agrees to make no claim for any delay or damage as a result of such suspension. The time for completion of the work shall be extended by the number of days work is suspended. If the period of suspension exceeds ninety (90) days, Farnsworth Group shall be entitled to an equitable adjustment in compensation for start-up, accounting and management expenses.

Termination: If either party defaults in performing any of the terms or provisions of the Agreement, and continues in default for a period of fifteen (15) days after written notice thereof, the party not in default shall have the right to immediately terminate the Agreement. The non-defaulting party shall be entitled to all remedies under *< Illinois or Colorado >* law at the time of breach, including, without limitation, the right to recover as an element of its damages, reasonable attorney's fees and court costs.

Reuse of Documents: All documents including reports, drawings, specifications, and electronic media prepared by Farnsworth Group and / or any subconsultant pursuant to the Agreement are instruments of its services for use solely with respect to this Project. Farnsworth Group and / or any subconsultant shall be

deemed the authors and Clients of their respective instruments of service and shall retain all common law, statutory and other reserved rights, including copyrights. They are not intended or represented to be suitable for reuse by Client or others on extensions of the Project or on any other project. Any reuse without specific written verification or adaptation by Farnsworth Group will be at Client's sole risk, and without liability to Farnsworth Group, and Client shall indemnify and hold harmless Farnsworth Group or any subconsultant from all claims, damages, losses and expenses including court costs and attorney's fees arising out of or resulting therefrom. Any such verification or adaptation will entitle Farnsworth Group to further compensation at rates to be agreed upon by Client and Farnsworth Group.

Subcontracting: Farnsworth Group shall have the right to subcontract any part of the services and duties hereunder without the consent of Client.

Third Party Beneficiaries: Nothing contained in the Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either Client or Farnsworth Group, except as expressly provided herein. Farnsworth Group's services under the Agreement are being performed solely for Client's benefit, and no other party or entity shall have any claim against Farnsworth Group because of the Agreement; or the performance or nonperformance of services hereunder; or reliance upon any report or document prepared hereunder. Neither Farnsworth Group nor Client shall have any obligation to indemnify each other from third party claims, except as expressly provided herein. Client and Farnsworth Group agree to require a similar provision in all contracts with construction contractors and subconsultants, vendors, and other entities involved in the Project to carry out the intent of this provision.

Right of Entry: Client shall provide for Farnsworth Group's and / or any subconsultant's right to enter property owned by Client and / or others in order for Farnsworth Group and / or any subconsultant to fulfill the scope of services for this Project. Client understands that use of exploration equipment may unavoidably cause some damage, the correction of which is not part of the Agreement unless explicitly so provided.

Recognition of Risk: Client acknowledges and accepts the risk that: (1) data on site conditions such as geological, geotechnical, ground water and other substances and materials, can vary from those encountered at the times and locations where such data were obtained, and that this limitation on the available data can cause uncertainty with respect to the interpretation of conditions at Client's site; and (2) although necessary to perform the Agreement, commonly used exploration methods (e.g., drilling, borings or trench excavating) involve an inherent risk of contamination of previously uncontaminated soils and waters. Farnsworth Group's and / or any subconsultant's application of its present judgment will be subject to factors outlined in (1) and (2) above. Client waives any claim against Farnsworth Group and / or any subconsultant, and agrees to indemnify and hold Farnsworth Group and / or any subconsultant harmless from any claim or liability for injury or loss which may arise as a result of alleged contamination caused by any site exploration. Client further agrees to compensate Farnsworth Group and / or any subconsultant for any time spent or expenses incurred by Farnsworth Group and / or any subconsultant in defense of any such claim, in accordance with Farnsworth Group's and / or any subconsultant's prevailing fee schedule and expense reimbursement policy.

Authority and Responsibility: Client agrees that Farnsworth Group and any subconsultant shall not guarantee the work of any construction contractor or construction subconsultant, shall have no authority to stop work, shall have no supervision or control as to the work or persons doing the work, shall not have charge of the work, shall not be responsible for safety in, on, or about the job site, or have any control of the safety or adequacy of any equipment, building component, scaffolding, supports, forms, or other work aids.

Electronic Files Transfer.

(a) Farnsworth Group may prepare electronic files which contain machine-readable information or certain information for a project ("Project Files"). Client may request Project Files to facilitate Client's understanding of the project. The Parties recognize that the Project Files are subject to alteration, either intentionally or unintentionally, due to, among other causes, transmission, conversion, media degradation, software error or human error. The Parties further understand that the transfer of Project Files from the system and format used by Farnsworth Group to an alternate system or format cannot be accomplished without the introduction of anomalies and / or errors.

(b) Upon request, Farnsworth Group will supply Project Files to Client upon the express terms and conditions set forth herein:

(i) The Project Files may not be used for any purpose not related specifically to the Client's project. Use of these files for development of other projects; additions to the project, or duplication of the project at any location is expressly prohibited.

(ii) The Project Files are provided for information purposes only and are not intended as an end product. The Project Files may be a work in process, and Farnsworth Group is under no obligation to provide Client with any updated version(s) of the Project Files.

(iii) Client acknowledges and understands that the Project Files may not reflect all data contained in the contract documents, addenda, or other pertinent contract-related documents. Client acknowledges and understands that the Project Files may contain data which is not included in the contract documents.

(c) BIM Digital Files. With regard to the transfer of Building Information Model (BIM) digital files, both Parties agree as follows:

(i) Farnsworth Group will provide only those BIM files created for Client's project. There is no representation the BIM files are comprehensive or comprise a complete model of the building.

(ii) The level of development of the model will be defined consistent with AIA Document G202-2013, as agreed by the parties. After reviewing and verifying the accuracy of the information contained within Farnsworth Group's BIM files, Client is authorized to develop its own model to a higher level of development for its own uses, but, in doing so, expressly agrees to assume all risks associated therewith.

Utilities: Client shall be responsible for designating the location of all utility lines and subterranean structures within the property line of the Project. Client agrees to waive any claim against Farnsworth Group and / or any subconsultant, and to indemnify and hold harmless from any claim or liability for injury or loss arising from Farnsworth Group and / or any subconsultant or other persons encountering utilities or other man-made objects that were not called to Farnsworth Group's attention or which were not properly located on documents furnished to Farnsworth Group. Client further agrees to compensate Farnsworth Group and / or any subconsultant for any time spent or expenses incurred by Farnsworth Group and / or any subconsultant in defense of any such claim, in accordance with Farnsworth Group's and / or any subconsultant's prevailing fee schedule and expense reimbursement policy.

Samples: All samples of any type (soil, rock, water, manufactured materials, biological, etc.) will be discarded sixty (60) days after submittal of Project deliverables. Upon Client's authorization, samples will be either delivered in accordance with Client's instructions or stored for an agreed charge.

Discovery of Unanticipated Hazardous Substances or Pollutants: Hazardous substances are those so defined by prevailing Federal, State, or Local laws. Pollutants mean any solid, liquid, gaseous, or thermal irritant or contaminant including smoke, vapor, soot, fumes, acids, alkalis, chemicals and waste. Hazardous substances or pollutants may exist at a site where they would not reasonably be expected to be present. Client and Farnsworth Group and / or any subconsultant agree that the discovery of unanticipated hazardous substances or pollutants constitutes a "changed condition" mandating a renegotiation of the scope of services or termination of services. Client and Farnsworth Group and / or any subconsultant also agree that the discovery of unanticipated hazardous substances or pollutants will make it necessary for Farnsworth Group and / or any subconsultant to take immediate measures to protect human health and safety, and / or the environment. Farnsworth Group and / or any subconsultant agree to notify Client as soon as possible if unanticipated known or suspected hazardous substances or pollutants are encountered. Client encourages Farnsworth Group and / or any subconsultant to take any and all measures that in Farnsworth Group's and / or any subconsultant's professional opinion are justified to preserve and protect the health and safety of Farnsworth Group's and / or any subconsultant's personnel and the public, and / or the environment, and Client agrees to compensate Farnsworth Group and / or any subconsultant for the additional cost of such measures. In addition, Client waives any claim against Farnsworth Group and / or any subconsultant, and agrees to indemnify and hold Farnsworth Group and / or any subconsultant harmless from any claim or liability for injury or loss arising from the presence of unanticipated known or suspected hazardous

substances or pollutants. Client also agrees to compensate Farnsworth Group and / or any subconsultant for any time spent and expenses incurred by Farnsworth Group and / or any subconsultant in defense of any such claim, with such compensation to be based upon Farnsworth Group's and / or any subconsultant's prevailing fee schedule and expense reimbursement policy. Further, Client recognizes that Farnsworth Group and / or any subconsultant has neither responsibility nor liability for the removal, handling, transportation, or disposal of asbestos containing materials, nor will Farnsworth Group and / or any subconsultant act as one who owns or operates an asbestos demolition or renovation activity, as defined in regulations under the Clean Air Act.

Job Site: Client agrees that services performed by Farnsworth Group and / or any subconsultant during construction will be limited to providing observation of the progress of the work and to address questions by Client's representative concerning conformance with the Contract Documents. This activity is not to be interpreted as an inspection service, a construction supervision service, or guaranteeing the construction contractor's or construction subconsultant's performance. Farnsworth Group and / or any subconsultant will not be responsible for construction means, methods, techniques, sequences, or procedures, or for safety precautions and programs. Farnsworth Group and / or any subconsultant will not be responsible for construction contractor's or construction subconsultant's obligation to carry out the work according to the Contract Documents. Farnsworth Group and / or any subconsultant will not be considered an agent of Client and will not have authority to direct construction contractor's or construction subconsultant's work or to stop work.

Shop Drawing Review: Client agrees that Farnsworth Group and / or any subconsultant shall review shop drawings and / or submittals solely for their general conformance with Farnsworth Group's and / or any subconsultant's design concept and general conformance with information given in the Contract Documents. Farnsworth Group and / or any subconsultant shall not be responsible for any aspects of a shop drawing and / or submittal that affect or are affected by the means, methods, techniques, sequences, and procedures of construction, safety precautions and programs incidental thereto, all of which are the construction contractor's or construction subconsultant's responsibility. The construction contractor or construction subconsultant will be responsible for dimensions, lengths, elevations and quantities, which are to be confirmed and correlated at the jobsite, and for coordination of the work with that of all other trades. Client represents that the construction contractor and construction subconsultant shall be made aware by Client of the responsibility to review shop drawings and / or submittals and approve them in these respects before submitting them to Farnsworth Group and / or any subconsultant.

LEED Certification and Energy Models: Client agrees that Farnsworth Group and / or any subconsultant do not guarantee the LEED certification of any facility for which Farnsworth Group and / or any subconsultant provides commissioning, LEED consulting or energy modeling services. The techniques and specific requirements for energy models used to meet LEED criteria have limitations that result in energy usage predictions that may differ from actual energy usage. Farnsworth Group and / or any subconsultant will endeavor to model energy usage very closely to actual usage, but Client agrees that Farnsworth Group and / or any subconsultant will not be responsible or liable in any way for inaccurate budgets for energy use developed from the predictions of LEED-compliant energy models. LEED certification and the number of LEED points awarded for energy efficiency are solely the responsibility of the U.S. Green Building Council and Green Building Certification Institute.

Environmental Site Assessments: No Environmental Site Assessment can wholly eliminate uncertainty regarding the potential for Recognized Environmental Conditions in connection with a Subject Property. Performance of an Environmental Site Assessment is intended to reduce, but not eliminate, uncertainty regarding potential for Recognized Environmental Conditions in connection with a Subject Property. In order to conduct the Environmental Site Assessment, information will be obtained and reviewed from outside sources, potentially including, but not limited to, interview questionnaires, database searches, and historical records. Farnsworth Group is not be responsible for the quality, accuracy, and content of information from these sources. Any non-scope items provided in the Phase I Environmental Site Assessment Report are provided at the discretion of the environmental professional for the benefit of Client. Inclusion of any non-scope finding(s) does not imply a review of any other non-scope items with the Environmental Site Assessment investigation or report. The Environmental Site

Assessment report is prepared for the sole and exclusive use of Client. Farnsworth Group does not intend, without its written consent, for the Phase 1 Environmental Site Assessment Report to be disseminated to anyone beside Client, or to be used or relied upon by anyone beside Client. Use of the report by any other person or entity is unauthorized and such use is at their sole risk.

Consequential Damages: Notwithstanding any other provision of the Agreement, and to the fullest extent permitted by law, neither Client nor Farnsworth Group, their respective officers, directors, partners, employees, contractors or subconsultants shall be liable to the other or shall make any claim for incidental, indirect, or consequential damages arising out of or connected in any way to the Project or Services performed under this Agreement. This mutual waiver of consequential damages shall include, but not be limited to, loss of use, loss of profit, loss of business, loss of income, loss of reputation and any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract and breach of strict and implied warranty. Both Client and Farnsworth Group shall require similar waivers of consequential damages protecting all the entities or persons named herein in all contracts and subcontracts with others involved in Project.

Personal Liability: It is intended by the parties to the Agreement that Farnsworth Group's services in connection with the Project shall not subject Farnsworth Group's individual employees, officers or directors to any personal legal exposure for the risks associated with this Project. Therefore, and notwithstanding anything to the contrary contained herein, Client agrees that as Client's sole and exclusive remedy, any claim, demand, or suit shall be directed and / or asserted only against "Farnsworth Group, Inc., an Illinois corporation," and not against any of Farnsworth Group's individual employees, officers or directors.

General Insurance and Limitation: Farnsworth Group is covered by commercial general liability insurance, automobile liability insurance and workers compensation insurance with limits which Farnsworth Group considers reasonable. Certificates of all insurance shall be provided to Client upon request in writing. Within the limits and conditions of such insurance, Farnsworth Group agrees to indemnify and hold Client harmless from any loss, damage or liability arising directly from any negligent act by Farnsworth Group. Farnsworth Group shall not be responsible for any loss, damage or liability beyond the amounts, limits and conditions of such insurance. Farnsworth Group shall not be responsible for any loss, damage or liability arising from any act by Client, its agents, staff, other consultants, independent contractors, third parties or others working on the Project over which Farnsworth Group has no supervision or control. Notwithstanding the foregoing agreement to indemnify and hold harmless, the parties agree that Farnsworth Group has no duty to defend Client from and against any claims, causes of action or proceedings of any kind.

Professional Liability Insurance and Limitation: Farnsworth Group is covered by professional liability insurance for its professional acts, errors and omissions, with limits which Farnsworth Group considers reasonable. Certificates of insurance shall be provided to Client upon request in writing. Within the limits and conditions of such insurance, Farnsworth Group agrees to indemnify and hold Client harmless from loss, damage or liability arising from errors or omissions by Farnsworth Group that exceed the industry standard of care for the services provided. Farnsworth Group shall not be responsible for any loss, damage or liability beyond the amounts, limits and conditions of such insurance. Farnsworth Group shall not be responsible for any loss, damage or liability arising from any act, error or omission by Client, its agents, staff, other consultants, independent contractors, third parties or others working on the Project over which Farnsworth Group has no supervision or control. Notwithstanding the foregoing agreement to indemnify and hold harmless, the parties agree that Farnsworth Group has no duty to defend Client from and against any claims, causes of action or proceedings of any kind.

ADDITIONAL LIMITATION: IN RECOGNITION OF THE RELATIVE RISKS AND BENEFITS OF THE PROJECT TO BOTH CLIENT AND FARNSWORTH GROUP, THE RISKS HAVE BEEN ALLOCATED SUCH THAT CLIENT AGREES THAT FOR THE COMPENSATION HEREIN PROVIDED, FARNSWORTH GROUP CANNOT EXPOSE ITSELF TO DAMAGES DISPROPORTIONATE TO THE NATURE AND SCOPE OF FARNSWORTH GROUP'S SERVICES OR THE COMPENSATION PAYABLE TO IT HEREUNDER. THEREFORE, TO THE MAXIMUM EXTENT PERMITTED BY LAW, CLIENT AGREES THAT THE LIABILITY OF FARNSWORTH GROUP TO CLIENT FOR ANY AND ALL CAUSES OF ACTION, INCLUDING, WITHOUT LIMITATION, CONTRIBUTION, ASSERTED BY CLIENT AND ARISING OUT OF OR RELATED TO THE NEGLIGENT ACTS, ERRORS OR

OMISSIONS OF FARNSWORTH GROUP IN PERFORMING PROFESSIONAL SERVICES SHALL BE LIMITED TO FIFTY THOUSAND DOLLARS (\$50,000) OR THE TOTAL FEES PAID TO FARNSWORTH GROUP BY CLIENT UNDER THE AGREEMENT, WHICHEVER IS GREATER ("LIMITATION"). CLIENT HEREBY WAIVES AND RELEASES (I) ALL PRESENT AND FUTURE CLAIMS AGAINST FARNSWORTH GROUP, OTHER THAN THOSE DESCRIBED IN THE PREVIOUS SENTENCE, AND (II) ANY LIABILITY OF FARNSWORTH GROUP IN EXCESS OF THE LIMITATION. IN CONSIDERATION OF THE PROMISES CONTAINED HEREIN AND FOR OTHER SEPARATE, VALUABLE CONSIDERATION, THE RECEIPT AND SUFFICIENCY OF WHICH ARE HEREBY ACKNOWLEDGED, CLIENT ACKNOWLEDGES AND AGREES THAT (I) BUT FOR THE LIMITATION, FARNSWORTH GROUP WOULD NOT HAVE PERFORMED THE SERVICES, (II) CLIENT HAS HAD THE OPPORTUNITY TO NEGOTIATE THE TERMS OF THE LIMITATION AS PART OF AN "ARMS-LENGTH" TRANSACTION, (III) THE LIMITATION AMOUNT MAY BE LESS THAN THE AMOUNT OF PROFESSIONAL LIABILITY INSURANCE REQUIRED OF FARNSWORTH GROUP UNDER THE AGREEMENT, (IV) THE LIMITATION IS MERELY A LIMITATION OF, AND NOT AN EXCULPATION FROM, FARNSWORTH GROUP'S LIABILITY AND DOES NOT IN ANY WAY OBLIGATE CLIENT TO DEFEND, INDEMNIFY OR HOLD HARMLESS FARNSWORTH GROUP, (V) THE LIMITATION IS AN AGREED REMEDY, AND (VI) THE LIMITATION AMOUNT IS NEITHER NOMINAL NOR A DISINCENTIVE TO FARNSWORTH GROUP PERFORMING THE SERVICES IN ACCORDANCE WITH THE STANDARD OF CARE.

Subpoenas: Client is responsible, after notification, for payment of time charges and expenses resulting from the required response by Farnsworth Group and / or any subconsultant to subpoenas issued by any party other than Farnsworth Group and / or any subconsultant in conjunction with the services performed under the Agreement. Charges are based on fee schedules in effect at the time the subpoena is served.

Statutes of Repose and Limitation: All legal causes of action between the parties to the Agreement shall accrue and any applicable statutes of repose or limitation shall begin to run not later than the date of Substantial Completion. If the act or failure to act complained of occurs after the date of Substantial Completion, then the date of final completion shall be used, but in no event shall any statute of repose of limitation begin to run any later than the date Farnsworth Group's services are completed or terminated.

Severability: If any term or provision of the Agreement is held to be invalid or unenforceable under any applicable statute or rule of law, such holding shall be applied only to the provision so held, and the remainder of the Agreement shall remain in full force and effect.

Waiver: No waiver by either party of any breach, default, or violation of any term, warranty, representation, agreement, covenant, condition, or provision hereof shall constitute a waiver of any subsequent breach, default, or violation of the same or any other term, warranty, representation, agreement, covenant, condition, or provision hereof. All waivers must be in writing.

Survival: Notwithstanding completion or termination of the Agreement for any reason, all rights, duties, obligations of the parties to the Agreement shall survive such completion or termination and remain in full force and effect until fulfilled.

Governing Law: The Agreement shall be governed by and interpreted pursuant to the laws of the State of Illinois without regard to conflict of law principles.

APPENDIX A - Schedule of Deficiencies with Corrective Recommendations and Opinions of Probable Cost

ADA									
Discipline / Category	Room Name	Room No.	Reference Figure	Priority Code (ADA, 1 year, 2 year, 10 year)	Description of Deficiencies (Defect, Deficiency, Deferred Maintenance, Code Violation)	Recommendation to Correct	Quantity	Units of Measure	Estimated Cost
ADA	Corridor	C104		ADA	AED extends off of wall into the path of travel beyond the 4" maximum allowed by code.	Relocate AED and patch/paint wall.	1	EST	\$50
ADA	Break	121	2	ADA	Countertop is 36" above finish floor with sink rim sitting higher. 34" max height allowed for sink and for countertops where there are outlets or controls on the back wall.	Replace base cabinets with lower cabinets. Remove and reinstall countertop, back and side splashes, and sink in lower position (less than 34" above finish floor). Patch damaged walls finishes.	1	EST	\$2,700.00
ADA	General	General		ADA	Rooms are missing permanent, code-compliant identification signage. Back exit doors are missing non-illuminated "Exit" signage.	Engage sign contractor to supply signage for room identification, accessible toilet identification, and exit signs (acrylic, adhesive back, with raised and braille characters)	36	EA	\$3,348
ADA	Toilet	125	3	ADA	The sink location conflicts with the clear floor space of the toilet as required by current accessibility code - although it meets requirements of previous code editions.	Redesign bathroom with layout to move sink outside the required clear floor space of the toilet. Hopefully part of the plumbing chase could be utilized to recess the sink. If not, redesign would require expanding the size of the room. In either case, relocation of plumbing fixtures is necessary.	1	EST	\$2,000.00
ADA	Toilet	124	3	ADA	The sink location conflicts with the clear floor space of the toilet as required by current code - although it meets requirements of previous code editions.	Redesign bathroom with layout to move sink outside the required clear floor space of the toilet. Hopefully part of the plumbing chase could be utilized to recess the sink. If not, redesign would require expanding the size of the room. In either case, relocation of plumbing fixtures is necessary. (EST \$2,000)	1	EST	\$0*
ADA	Toilet	125	3	ADA	Missing vertical grab bar at toilet.	Install 18" vertical grab bar at toilet.	1	EA	\$65.00
ADA	Toilet	124	3	ADA	Missing vertical grab bar at toilet.	Install 18" vertical grab bar at toilet.	1	EA	\$65.00

ADA	Toilet	125	3	ADA	Base cabinet beside door conflicts with required maneuvering space at door.	Remove base cabinet.	1	EA	\$0.00	\$0
ADA	Toilet	124	3	ADA	Base cabinet beside door conflicts with required maneuvering space at door.	Remove base cabinet.	1	EA	\$0.00	\$0
ADA	Conf	118	1	ADA	Countertop is 36" above finish floor with sink rim sitting higher. 34" max height allowed for sink and for countertops where there are outlets or controls on the back wall.	Replace base cabinets with lower cabinets. Remove and reinstall countertop, back and side splashes, and sink in lower position (less than 34" above finish floor). Patch damaged walls finishes.	1	EST	\$2,700.00	\$2,700
ADA	Toilet	114	3	ADA	Missing vertical grab bar at toilet.	Install 18" vertical grab bar at toilet.	1	EA	\$65.00	\$65
ADA	Toilet	114	3	ADA	The sink location conflicts with the clear floor space of the toilet as required by current code - although it meets requirements of previous code editions.	Redesign bathroom with layout to move sink outside the required clear floor space of the toilet. Hopefully part of the plumbing chase could be utilized to recess the sink. If not, redesign would require expanding the size of the room. In either case, relocation of plumbing fixtures is necessary. (EST \$2,000) *However, cost opinion recommends leaving this toilet room configuration as is and updating other toilet rooms.	1	EST	\$0.00	\$0*
ADA	Toilet	124	3	ADA	Base cabinet beside door conflicts with required maneuvering space at door.	Remove base cabinet.	1	EST	\$0.00	\$0
ADA	Lobby	101		ADA	High drinking fountain missing. Code requires both a High and Low drinking fountain be provided.	Remove existing drinking fountain, build out wall to eliminate recess, and install new HI-LO combination unit.	1	EST	\$6,000.00	\$6,000
ADA	Toilet	120	3	ADA	Missing vertical grab bar at toilet.	Install 18" vertical grab bar at toilet.	1	EA	\$65.00	\$65
ADA	Toilet	120	3	ADA	The sink location conflicts with the clear floor space of the toilet as required by current code - although it meets requirements of previous code editions.	Redesign bathroom with layout to move sink outside the required clear floor space of the toilet. Hopefully part of the plumbing chase could be utilized to recess the sink. If not, redesign would require expanding the size of the room. In either case, relocation of plumbing fixtures is necessary.	1	EST	\$2,000.00	\$2,000

ADA	General	General		ADA	Operable controls on windows are above the 48" max height allowed for a person seated in a wheelchair. In addition, existing vinyl-clad wood windows have less energy efficiency than current models and their expected life is 20 years typically.	If operable controls are provided in accessible spaces, then their controls need to meet accessibility requirements. Furnaces are ducted and provide outside air but it is unclear on the existing documents how much ventilation air is being provided. I.E. Operable windows may be required by the building code to provide outside air. Therefore, operable handles cannot simply be removed to meet accessibility code. Operable windows need to be replaced. Because of age of windows, recommend replacing all windows (operable and fixed) at one time with new vinyl-clad wood windows, low-E glazing.	1	EST	\$29,500.00	\$29,500
ADA	Vestibule	100	5	ADA	The push button actuators (located on the pull side of the doors) for the power assisted door operators allow for a clear floor space outside the swing of the motorized doors but the clear floor space is in conflict with the swing of the non-motorized doors.	Two possible corrections: (1) Fix the non-motorized doors shut and remove their handles/closers. A single 3'-0" door has enough egress capacity by itself. (2) Relocate actuators to adjacent interior and exterior side walls. Estimated cost for latter option is provided.	2	EST	\$1,600.00	\$3,200
ADA	Site	Site	8	ADA	ADA parking stall signs are too far from stalls and too low to the ground.	Replace posts and remount ADA parking signage (in conjunction with new access from ADA stalls)	3	EA	\$600.00	\$1,800
ADA	Site	Site	6-8	ADA	Curb ramps (at 6 locations) do not meet current accessibility code requirements. Ramps and side slopes are too steep and do not have required landing length at top.	Reconstruct ramps and surrounding walks to make code-compliant curb ramps.	800	SF	\$17.00	\$13,600

EXTERIOR WALL AND FENESTRATION

Discipline / Category	Room Name	Room No.	Reference Figure	Priority Code (ADA, 1 year, 2 year, 10 year)	Description of Deficiencies (Defect, Deficiency, Deferred Maintenance, Code Violation)	Recommendation to Correct	Quantity	Units of Measure	Unit Cost	Estimated Cost
Exterior Wall	Corridor	C105		1 year	Door C105-1: Closer does not pull door tight against door seals.	Closer may be approaching the end of its useful life. Replace closer and adjust.	1	EA	\$315.00	\$315
Exterior Wall	Corridor	C105	13	1 year	Door C105-1: Signs of leakage/water infiltration above door closer. Weather stripping is absent at this location.	Install continuous weather stripping along top of door.	1	EST	\$50.00	\$50

Exterior Wall	Corridor	C105	14-15	1 year	Door C105-1: Rust visible at interior and exterior of bottom of door frame.	Remove rust. Prime and paint affected locations. Replace sealant around perimeter and bottom of door frame.	1	EST	\$100.00	\$100
Exterior Wall	Corridor	C102		1 year	Door C102-1: Separate handle installed on door to assist with closing when windy.	Closer may be approaching the end of its useful life. Replace closer and adjust.	1	EA	\$315.00	\$315
Exterior Wall	Corridor	C102	13	1 year	Door C102-1: Signs of leakage/water infiltration above door closer. Weather stripping is absent at this location.	Install continuous weather stripping along top of door.	1	EST	\$50.00	\$50
Exterior Wall	Corridor	C102	14-15	1 year	Door C102-1: Rust visible at interior and exterior of bottom of door frame.	Remove rust. Prime and paint affected locations. Replace sealant around perimeter and bottom of door frame.	1	EST	\$100.00	\$100
Exterior Wall	General	General	9-10	1 year	Sealant at masonry control joints has lost elasticity and pulled away from adjacent masonry surfaces.	Remove old sealant from joints and install new silicone caulk (20 year longevity)	231	LF	\$6.64	\$1,534
Exterior Wall	General	General		1 year	Sealant around window and door assemblies has lost elasticity and is failing with gaps and cracks.	Remove old sealant and install new silicone sealant at heads and jambs of windows and doors (including overhead doors) (20 year longevity)	464	LF	\$6.64	\$3,081
Exterior Wall	Garage	129	17	1 year	Edge of concrete floor slab outside of garage door has potholes/cracks in several locations.	Patch damaged areas of concrete floor slab with epoxy concrete patch material.	1	EST	\$300.00	\$300
Exterior Wall	General	General	10-11	1 year	Mortar observed to have cracked or separated at select locations, allowing water infiltration.	Repoint masonry with structural mortar, color to match existing.	300	SF	\$4.34	\$1,302
Exterior Wall	General	General	10-11	1 year	Cracks observed running from mortar joint to joint through CMU block. Some are near expansion joints. Most are near or at window openings. Some masonry control joints run only partial height of exterior wall.	Saw out masonry and install new control joints at locations of partial control joints and at window openings that have experienced cracked but do not already have control joints. Otherwise, replace cracked block to match. Repoint mortar at remainder of mortar joints exhibiting cracking/separation with structural mortar, color to match existing.	1	EST	\$3,000.00	\$3,000
Exterior Wall	General	General	12	1 year	Discoloration along precast sill band and some of above cracking could be attributed to water infiltration of masonry wall. Likely the "liquid polymeric, integral water-repellant admixture within the CMU has reached the end of its useful life.	Apply penetrating, water-vapor-permeable, non-yellowing water-repellent sealer to all exterior exposed masonry. (10 year life)	3808	SF	\$3.00	\$11,424
Exterior Wall	Garage	General	16	1 year	Wood trim at overhead doors has water damage at bases and is exhibiting paint flaking / gaps along entire jambs.	Cut out and replace bottom sections of wood trim. Remove existing paint on trim above. Prime and paint.	1	EST	\$600.00	\$600

Exterior Wall	General	General		2 year	Paint on bulkheads and ceiling of front canopy is worn.	Repaint bulkheads and ceiling of front canopy	220	SF	\$0.73	\$161
Exterior Wall	Corridor	C102		2 year	Door C102-1: Paint on exterior of door is worn.	Prep and repaint door and frame.	1	EST	\$40.00	\$40
Exterior Wall	Corridor	C105		2 year	Door C105-1: Paint on exterior of door is worn.	Prep and repaint door and frame.	1	EST	\$40.00	\$40
Exterior Wall	General	General	5	10 year	Aluminum storefront (typically 20 year life)	Replace existing interior and exterior aluminum storefront doors, sidelights, and transoms.	206	SF	\$94.00	\$19,364

FIRE PROTECTION & LIFE SAFETY

Discipline / Category	Room Name	Room No.	Reference Figure	Priority Code (ADA, 1 year, 2 year, 10 year)	Description of Deficiencies (Defect, Deficiency, Deferred Maintenance, Code Violation)	Recommendation to Correct	Quantity	Units of Measure	Unit Cost	Estimated Cost
FP & LS	Garage	129	18	1 year	Code-compliant exit is not provided from Garage. Stair handrail is loose. Protruding screws on bottom creates cut/abrasion hazard.	Modify door 129-1 to allow free egress. Two possible approaches: (1) Disable security pass code and change door hardware to passage lockset. (2) Pass code controls could still be used to override an alarmed response, but the door must always be able to be opened from the garage side. Estimated cost for the former, less expensive option is provided.	1	EST	\$100.00	\$100
FP & LS	Garage	129		1 year		Replace handrail with new abrasion-free rail and secure to wall.	1	EST	\$100.00	\$100

INTERIOR FINISH

Discipline / Category	Room Name	Room No.	Reference Figure	Priority Code (ADA, 1 year, 2 year, 10 year)	Description of Deficiencies (Defect, Deficiency, Deferred Maintenance, Code Violation)	Recommendation to Correct	Quantity	Units of Measure	Unit Cost	Estimated Cost
Interior Finish	Mech	126	22	1 year	Cracks observed in concrete floor. Owner reports ant infestation from this source.	Recommend pesticide application and seal floor cracks with gunable, high-performance, semi-rigid epoxy joint filler.	1	EST	\$50.00	\$50
Interior Finish	Toilet	125		1 year	Owner reports ants coming from wall-to-floor joint.	Recommend pesticide application and seal wall joint.	1	EST	\$50.00	\$50
Interior Finish	Vestibule	100		1 year	Door 100-2: Latch bolt does not release to allow motorized door to operate.	Fix latch bolt.	1	EST	\$100.00	\$100
Interior Finish	General	General		2 year	Existing carpet throughout building is at the end of its life.	Replace carpet; recommend carpet tile to facilitate future maintenance / replacement.	5650	SF	\$4.12	\$23,278

Interior Finish	Break	121	19	2 year	Vertical gypsum board crack centered above and below north window.	Crack appears to be from building settlement. Recommend repair and paint of wall crack and monitoring for any future recurrence.	1	EST	\$100.00	\$100
Interior Finish	General	General		2 year	Existing wall finish shows considerable wear and tear with some locations showing gouges or damaged gypsum board.	Repaint walls with similar color, 1 coat including patching.	16400	SF	\$0.73	\$11,972
Interior Finish	Lobby	101		10 year	Settlement crack present in floor tile from wall to wall.	Crack may contribute to increased damage over time. Recommend replacing tile at same time as other floor finishes.	330	SF	\$17.00	\$5,610
Interior Finish	General	General	21	10 year	Wood window trim pulling away from each other and the wall leaving gaps in the paint finish.	Clean, seal, and repaint.	26	EA	\$80.00	\$2,080
Interior Finish	Office	133	20	10 year	Door 132-1: Vertical gypsum board crack above door at line of steel structure above.	Crack appears to be from building settlement. Disconnect gypsum board from steel structural above. Repair and paint at wall crack.	1	EST	\$150.00	\$150
Interior Finish	Conf	118		10 year	Soiled ceiling tiles. Owner reports that damage was caused by a roof leak that has since been remedied.	Replace ceiling tile.	8	SF	\$2.90	\$23
Interior Finish	Garage	129		10 year	Door 129-1: Metal weather stripping bent/damaged.	Replace weather stripping.	1	EST	\$75.00	\$75
Interior Finish	Corridor	C105		10 year	Ceiling tile warped.	Replace ceiling tile.	4	SF	\$2.90	\$12
Interior Finish	Shr Office	117		10 year	Delaminated / damaged vinyl base.	Replace vinyl base along single wall.	11.5	LF	\$2.90	\$33
ROOF										
Roof	General	General		10 year	Roof appears to be in acceptable condition but is nearing the end of its lifespan (20-25 years typically)	Asphalt shingle reroof, incl felt and ice&water shield	9180	SF	\$8.00	\$73,440
Roof	Mech	201		10 year	Walls between Mech and attic space appear to have less insulation than that required to provide the minimum R20 rating per current energy code.	Install new batt insulation as necessary to achieve minimum R20 thermal performance.	743	SF	\$1.22	\$906
Roof	General	General		10 year	Existing attic insulation called out to be R30 on existing documents. Current energy code requires R38 minimum.	Add additional blown in insulation on top of existing to achieve minimum R38 thermal performance.	7700	SF	\$1.50	\$11,550

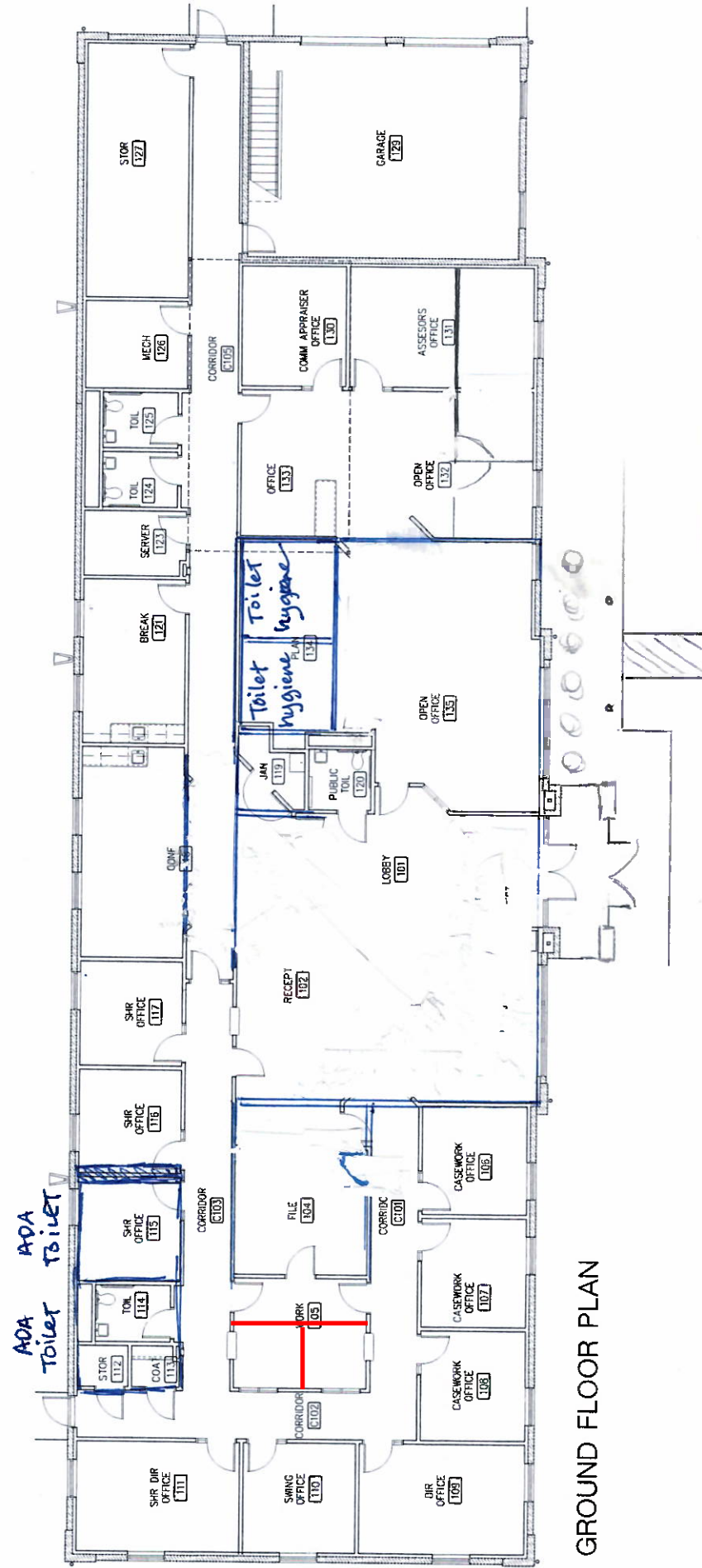
HVAC										
Discipline / Category	Room Name	Room No.	Reference Figure	Priority Code (ADA, 1 year, 2 year, 10 year)	Description of Deficiencies (Defect, Deficiency, Deferred Maintenance, Code Violation)	Recommendation to Correct	Quantity	Units of Measure	Unit Cost	Estimated Cost
HVAC	Garage	129		1 year	Exhaust fan power switch is off. Exhaust fan is necessary to control carbon monoxide levels in the garage.	Keep exhaust fan power switch on. Test the carbon monoxide sensor and replace if faulty. The exhaust fan should only run when carbon monoxide is detected.	1	EA	\$0	\$0
HVAC	Server	123		1 year	Inadequate cooling as shown by portable AC units.	Add ductless split AC unit to adequately cool room.	1	EA	\$3,500	\$3,500
						Furnaces appear to be in good condition, with service regularly performed according to attached service logs. No noticeable corrosion is present. It is recommended however to replace the units within 3 to 5 years. It is likely that parts may become obsolete, and also the air conditioning circuit uses R-22 refrigerant which is being phased out, is expensive to replace, and is more harmful to the environment than more modern R-410A refrigerant.	4	EA	\$9,500	\$38,000
HVAC	Conference	118		2 year	Furnaces are 17 years old and near the end of their useful life. Typical lifespan for a similar furnace is 20 years.	Replace fan coil unit.	1	EA	\$3,500	\$3,500
HVAC	Vestibule	100		2 year	The fan coil unit is noisy and near the end of its useful life. Electric unit heater is beyond its useful life.	Replace unit heater.	1	EA	\$600	\$600
PLUMBING										
Discipline / Category	Room Name	Room No.	Reference Figure	Priority Code (ADA, 1 year, 2 year, 10 year)	Description of Deficiencies (Defect, Deficiency, Deferred Maintenance, Code Violation)	Recommendation to Correct	Quantity	Units of Measure	Unit Cost	Estimated Cost
Plumbing	Break Room	121		1 year	The water supply to the refrigerator ice maker does not have a backflow preventer as required per code.	Add a dual check valve backflow preventer.	1	EA	\$250	\$250
Plumbing	Mech	126		10 year	The typical lifespan of a hot water recirculating pump is 10 years. The age of the current pump is unknown.	Consider budgeting for replacement of the pump within the next 10 years.	1	EA	\$1,000	\$1,000

Plumbing	Toilets				10 year	It is recommended to provide touchless plumbing fixtures in the four toilet rooms.	Replace (4) manual faucets with battery-operated, sensor faucet. Retrofit (4) manual flush valves with battery-powered sensor operators. Provide (4) battery-powered sensor-operated soap and paper towel dispensers.	1	EST	\$6,600	\$6,600
Plumbing	General	General			10 year	HW, CW piping not insulated	Insulate CW with 1/2" thickness pipe insulation. Insulate HW with 1" thickness pipe insulation.	500	LF	\$8	\$4,000
ELECTRICAL											
Discipline / Category	Room Name	Room No.	Reference Figure	Priority Code (ADA, 1 year, 2 year, 10 year)	Description of Deficiencies (Defect, Deficiency, Deferred Maintenance, Code Violation)	Recommendation to Correct	Quantity	Units of Measure	Unit Cost	Estimated Cost	
Electrical	Egress path	North End		1 year	Existing GFI receptacle cover is missing	Replace cover	1	EA	\$35.00	\$35	
Electrical		General		1 year	Existing emergency illumination is not adequate in the path of egress anywhere in the facility. Record drawings indicate that the contractor omitted ones that were called out in the plans. Also the existing Florescent 2x4 luminaires have been retrofitted in the near past to utilize LED "tube" along with the existing ballasts. The existing EM Ballasts do not power the LED tubes at the same lumen output which reduces the illumination.	Rework all EM lighting to ceiling mounted recessed emergency battery units in the finished areas of the building. In unfinished areas add/or replace wall mounted units with fresh batteries. Add wall mounted EM units to all 4 toilet rooms. Relocate EM light in Storage room from wall to ceiling. Add EM Lighting in the Garage. All EM lighting to be wired to the ambient lighting circuit ahead of the local control.	1	LS	\$14,000.00	\$14,000	
Electrical	Parking lot	General		1 year	Existing wood AMEREN pole with two flood lights is rented and is costing between \$9 and \$16 a month (based on old bills)	Have AMEREN remove pole and luminaires, add circuitry and luminaires to "future circuit" that shows on Record Drawings for sign light	1	LS	\$2,500	\$2,500	
Electrical	Exterior of Building	Permitter walks		1 year	Current building code requires "Emergency illumination along the exterior path of egress to the public way"	Add EM lighting at all doors and along the perimeter of the building to the "public way", that is where the First Responders will arrive to the facility.	1	LS	\$7,500	\$7,500	
Electrical	Exterior of Building	Perimeter of building		10 year	Existing wall mounted luminaires and luminaires under canopy are not energy efficient	Replace units with new LED luminaires	1	LS	\$3,500	\$3,500	

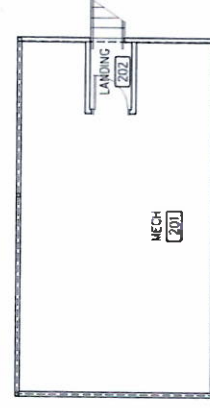
Electrical	General	General	10 year	Existing 2 x 4 Troffers have had the fluorescent lamps replaced with LED "tubes" that operate off the same ballasts as the fluorescent lamps. This is a type of retrofit we usually don't recommend, as eventually the ballasts will fail and will need to be replaced.	We recommend a complete re-lighting project for all the areas with new luminaires that have a current design flair, best utilize the LED technology, and have controls in compliance with IECC 2018. This will require daylight control, vacancy sensors, and dimming control for all the lobby and offices. Corridors can remain switched, but we recommend the corridors be on a time clock (for hours of operations) and be on occupancy sensors for off hours.	8460	SF	\$5.00	\$42,300
Electrical	Flag pole light	Exterior	10 year	Existing flag pole lights are antiquated and should be replaced	Replace existing flag pole lights.	1	LS	\$1,500.00	\$1,500
Electrical	Parking lot	General	10 year	Existing parking lot luminaires consume approx 450 watt each	Replace units with comparable LED units to save money.	6	EA	\$500	\$3,000
									\$1,035,280

Notes:

1. Terminology:
 "EA" indicates each.
 "ES7" indicates a rough estimated possible cost based on preliminary concepts, to be verified by design work not yet accomplished.
 "N/A" indicates an item that is not applicable at this time.
 "LF" indicates linear foot
 "LS" indicates lump sum.
 "SF" indicates square foot
2. Costs listed reflect the date of this cost opinion and do not include escalation for delayed implementation.
3. Cost opinion only includes construction costs and does not include project cost adjustments such as fees for design and permitting.
4. In providing an Opinion of Probable Construction Cost, the Client understands that Farnsworth Group (FGI) has no control over the cost or availability of labor, equipment, or materials, or over market conditions or FGI's method of pricing, and that FGI's Opinion of Probable Construction Cost are made on the basis of FGI's professional judgment and experience. FGI makes no warranty, express or implied, that bids or negotiated costs of the Work will not vary from the FGI's Opinion of Probable Construction Cost.



GROUND FLOOR PLAN



ATTIC MECHANICAL ROOM

NOTE: FLOOR PLANS ARE FOR GENERAL REFERENCE ONLY AND HAVE NOT BEEN FIELD VERIFIED TO CONFIRM AS-BUILT CONDITIONS

Fairsworth	
Project :	COBT Renovations
By :	
Date :	4/13/2022
Comments :	

APPENDIX C - FLOOR PLANS

Scale: 3/32"=1'-0"



**CITY of BLOOMINGTON TOWNSHIP
EVERGREEN MEMORIAL CEMETERY**

TO: Township Trustees
FROM: Deborah L Skillrud, TWP Supervisor
DATE: April 25, 2022
RE: Township Supervisor's Report

Township Intake and Caseworker staff attended two trainings in March: Illinois Township Association of General Assistance Caseworkers held in East Peoria (topics: Medicare/Medicaid/ACA, Department of Human Services and Illinois Housing Development Authority) and General Assistance Training Institute Advance Instruction held in Bloomington.

Workfare Programs: The Wellness Lifestyle Classes were held via Zoom on March 4th, 11th, and 25th. Ten active General Assistance clients are currently attending the classes. Topics were derived from client concerns and personal health experiences in which participants actively engaged in the discussion by offering ideas and support to others in the group. The class will continue to be conducted via zoom every Friday at 11:00 a.m.

POTS Recycling: One, (1), new National Able participant added. Township supervises four, (4), National Able participants who work 20 - 40 hours per week. Wages are paid through National Able from Federal grant funding received by Department of Labor and Department of Commerce and Economic Opportunity. These individuals fall into a Work Placement program for Seniors over the age of 55.

General Assistance (GA): Total March cases for GA are provided on the attached System Activity Report.

Sixty-four, (64), applicants sought Township services. This is a decrease of thirteen, (13), from the previous month. Thirty-nine, (39), are *potentially eligible* for GA and twenty-five, (25), are *potentially eligible* for Emergency Assistance, (EA).

Four applicants were from rural McLean County Townships.
Two Class X applicants were denied.

The Township did not receive Supplemental Security Income recovery funds from the State of Illinois in March.

Parking Lot Improvements - The parking lot improvements has resumed on the North side of the Township Center building. Township requests approval with Farnsworth Group's Project Services Agreement to address year 1 and year 2 issues identified on the Property Condition Assessment Report.

Annual Town Meeting - Presentation provided in Board Packet.

Evergreen Memorial Cemetery - Memorial Day ceremony and events take place on Monday, May 30, 2022. The Cemetery crew anticipate the Avenue of Flags set up in next couple of weeks.

System Activity Report

[4/1/2022 - 4/30/2022] Report Date: 4/21/2022

General Assistance

Grants (New Clients) :	5	\$1,467.29
Grants (Previous Clients) :	24	\$8,280.00
In-Process :	12	
Denials :	17	
Sanctions :	5	
Terminations :	13	
	76	\$9,747.29

General Assistance - Medical

Referrals :	1	
Disbursements :	0	
	1	\$0.00

General Assistance - Work Program Assignments

Job Training :	9	
Workfare :	8	
	17	

General Assistance - Work Program Expenses

WF 30 Day :	2	\$64.00
WF Gasoline :	1	\$32.00
	3	\$96.00

Emergency Assistance

Grants :	3	\$2,070.00
In-Process :	0	
Denials :	2	
	5	\$2,070.00

Additional Assistance

GA - Transient :	1	\$1.00
	1	\$1.00

Additional Activity

A Call (phone/fax/email) :	208	
A Face-to-Face :	51	
Call/Walk-in AFTER 4:30 pm :	1	
General - Intake :	32	
General - Orientation :	36	
General - Other :	23	
General - Reschedule :	2	
R - BHA :	1	
R - Chestnut :	1	
R - CHS :	1	
R - MCCA / LIHEAP :	4	
R - Other :	4	
R - Salvation Army :	3	
WF - Appointment :	1	
	368	
Grand Totals:	471	\$11,914.29

COBT

City of Bloomington Township



TOWNSHIP EXPENDITURES

FISCAL YEAR	GENERAL TOWN EXPENSES	GENERAL ASSISTANCE EXPENSES	CEMETERY EXPENSES	TOTAL EXPENSES
2018	\$1,519,539	\$413,003	\$803,964	\$2,736,506
2019	\$1,557,208	\$359,661	\$836,413	\$2,753,282
2020	\$1,431,781	\$389,859	\$775,053	\$2,596,783
2021	\$1,382,379	\$279,434	\$508,324	\$2,170,137
2022	\$1,461,090	\$216,739	\$662,098	\$2,339,927

TAX LEVY COMPARISON

FISCAL YEAR	TAX YEAR	LEVY REQUEST	COMPARISON
2019	2017	\$2,351,600	4.44%
2020	2018	\$2,351,600	0.00%
2021	2019	\$2,351,600	0.00%
2022	2020	\$2,351,600	0.00%

**IMPACT OF TOWNSHIP LEVY
ON \$165,000 HOME**

TAX YEAR	2018	2019	2020	2021
	\$62.71	\$61.26	\$61.07	\$59.84

RECAP OF 2021

BOARD OF TRUSTEES

- Approved a 5-year Lease agreement with HSHM and increased square footage for the POTS recycle program.
- Approved a Project Services Agreement with Farnsworth Group to provide professional services for parking lot improvements.
- Approved a Shared Space Agreement with Tazwood Community Services
- Approved Fiscal Year Budget & Levy
- Awarded the bid contract to Stark Excavating for parking lot improvements
- Awarded a 3-year contract to Phillips & Associates, CPA for Professional Auditing Services
- Awarded a 3-year contract to Soaring Eagle Cleaning Services
- Adopted a resolution to create a Budget Line Item for Capital Fund Reserve
- Approved the First Amendment to Workfare Agreement between 1900 College Avenue, LLC and the Township for the POTS recycle program.

INTERGOVERNMENT AGREEMENTS

- Administrative Services for 16 McLean County Rural Township
- Bloomington/Normal Public Transportation System
- National Able participation at POTS. (Job placement specifically for low-income seniors. Designed to help address the employment needs of older workers funded by the US Department of Labor)
- City's Public Works for Snow and Mow
- City's Information Systems for computer services and phone (separate IGA's for Assessor and Supervisor)
- City's Fuel
- City's Health Insurance Benefits
- Township Officials of Illinois Risk Management Association (TOIRMA)
- Illinois Municipal Retirement Fund (IMRF)

COMMUNITY AGENCY FUNDING

Community Medical

- YMCA \$10,000
- Faith In Action \$10,000

GA Client Service Funding

- POTS Lease \$12,000
- POTS Program \$ 3,000

Youth Services

- Milestones \$25,000
- Baby Fold \$10,000
- Project Oz \$10,000

Senior Serivces

- Prairie State Legal \$10,000
- ARC \$40,000
- OSF Peace Meals \$20,000

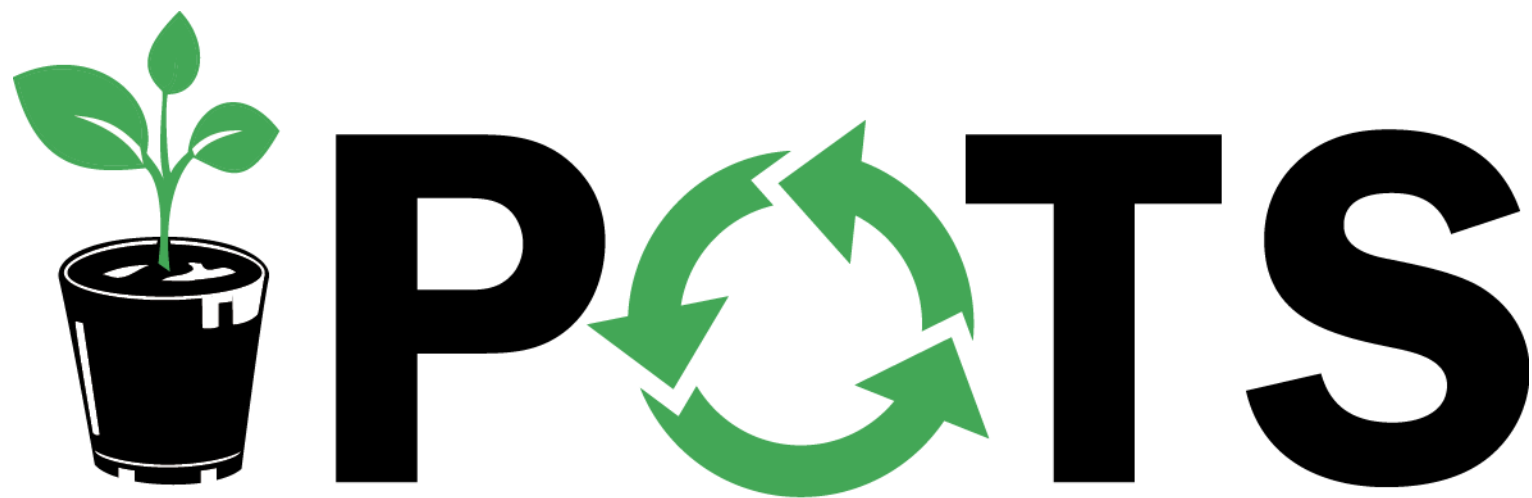
Community Emergency Response Program \$400,000

System Activity Report

		FY2020		FY2021		FY2022	
General Assistance	Grants (New Clients) :	194	\$58,275.41	112	\$33,681.31	68	\$21,422.38
	Grants (Previous Clients) :	833	\$250,269.03	677	\$210,526.91	425	\$138,871.67
	In-Process :	0		2		11	
	Denials :	239		382		367	
	Sanctions :	233		106		68	
	Terminations :	271		196		108	
		1,770	\$308,544.44	1,475	\$244,208.22	1,047	\$160,294.05
General Assistance - Medical	Referrals :	92		94		46	
	Disbursements :	0		1	\$32.00	0	
		92	\$0.00	95	\$32.00	46	\$0.00
General Assistance - Work Program	Job Training :	230		154		115	
	Workfare :	300		160		157	
		530		314		272	
General Assistance - Work Program	Haircut :	36	\$180.00	0		0	
	ID/DMV/Fingerprinting :	1	\$30.00	0		0	
	Certifications/Testing :	2	\$180.00	0		0	
	Clothing/Shoes :	5	\$138.47	1	\$14.94	1	\$22.68
	WF 1-Ride :	2	\$6.00	0		3	\$3.00
	WF 30 Day :	661	\$21,125.00	2	\$64.00	123	\$3,936.00
	WF 7 Day Bus :	90	\$900.00	0		21	\$210.00
	WF Gasoline :	103	\$3,284.00	16	\$512.00	4	\$128.00
		900	\$25,843.47	19	\$590.94	152	\$4,299.68

System Activity Report

			FY2020		FY2021		FY2022	
Emergency Assistance	Grants :	132	\$58,779.62		83	\$40,656.21	101	\$75,768.66
	In-Process :	0			0		0	
	Denials :	15			28		26	
		147	\$58,779.62		111	\$40,656.21	127	\$75,768.66
Additional Assistance	GT - CERP	0			0		12	\$10,103.63
	GA - Rural Twp	0			1	\$319.00	0	
	GA - Transient :	19	\$352.49		3	\$224.99	3	\$87.99
		19	\$352.49		4	\$543.99	15	\$10,191.62
Additional Activity	A Call	3,772			5,284		3,926	
	A Face-to-Face:	5,232			1,921		1,635	
	Other:	6,333			3,708		5268	
	Grand Totals:	15,337	\$393,520.02		10,913	\$286,031.36	10,829	\$250,554.01



Promoting Others To Succeed

A BIG THANKS!!!

- **VOLUNTEER SUPERVISOR – ROBIN VAN DERMAY**
- **ACE WORLD-WIDE LOCAL AFFILIATE**
- **OUR SPONSORS – A.B. HATCHERY & GARDEN CENTER, CASEY'S GARDEN SHOP, GROWING GROUNDS, JEFFERY ALANS, OWEN NURSERY & FLORIST**
- **OUR NATIONAL ABLE PARTICIPANTS**
- **OUR WORKFARE RECIPIENTS**

HIGHLIGHTS

- **APPROXIMATELY 17 TONS OF PLASTIC KEPT OUT OF LANDFILL SINCE 2020**
- **NEW OWNERS OF THE FACILITY**
- **MOST INNOVATIVE PROGRAM AWARD OF ILLINOIS TOWNSHIPS – APRIL 19, 2022**

EVERGREEN MEMORIAL CEMETERY

STAFF

Misty Porter, Cemetery Manager

Deanna O'Reilly, Office Assistant

Kyle Durflinger, Grounds Crew Superviosr

Chris Anderson, Grounds Crew Lead

Aaron Anderson, Grounds Crew

SEASONAL GROUNDS CREW

Wes Novy

Nash Armstrong

Andrew Madison

Ted Meredith

EVERGREEN MEMORIAL CEMETERY
VOLUNTEER CEMETERY BOARD OF TRUSTEES

JOE GIBSON, PRESIDENT
GARRETT THALGOTT, VICE PRESIDENT
BRAD WILLIAMS, SECRETARY/TREASURER

Click to view a video of Evergreen Cemetery:

https://stream.adilo.com/adiloencoding/dr0QVqp4XRIFzyOM/S5s_oiw7/1080p.mp4

LOOKING AHEAD - 2022

- Continue efforts to complete Property Condition Report building maintenance and repairs
- Continue fight for legislation changes for:
 - Class X and Class 1
 - Unfunded Mandates
 - Recoupment to other Government agencies
- IGA with Department of Human Services
- Pursue Township Lobby modifications for a warming/cooling center

Deb Skillrud

Supervisor

dskillrud@cityblm.org

309.434.2730



Steven R. Scudder, Assessor

607 S. Gridley St. Suite A, Bloomington, IL 61701

Tel: (309) 828-6016 Fax: (309) 829-0663

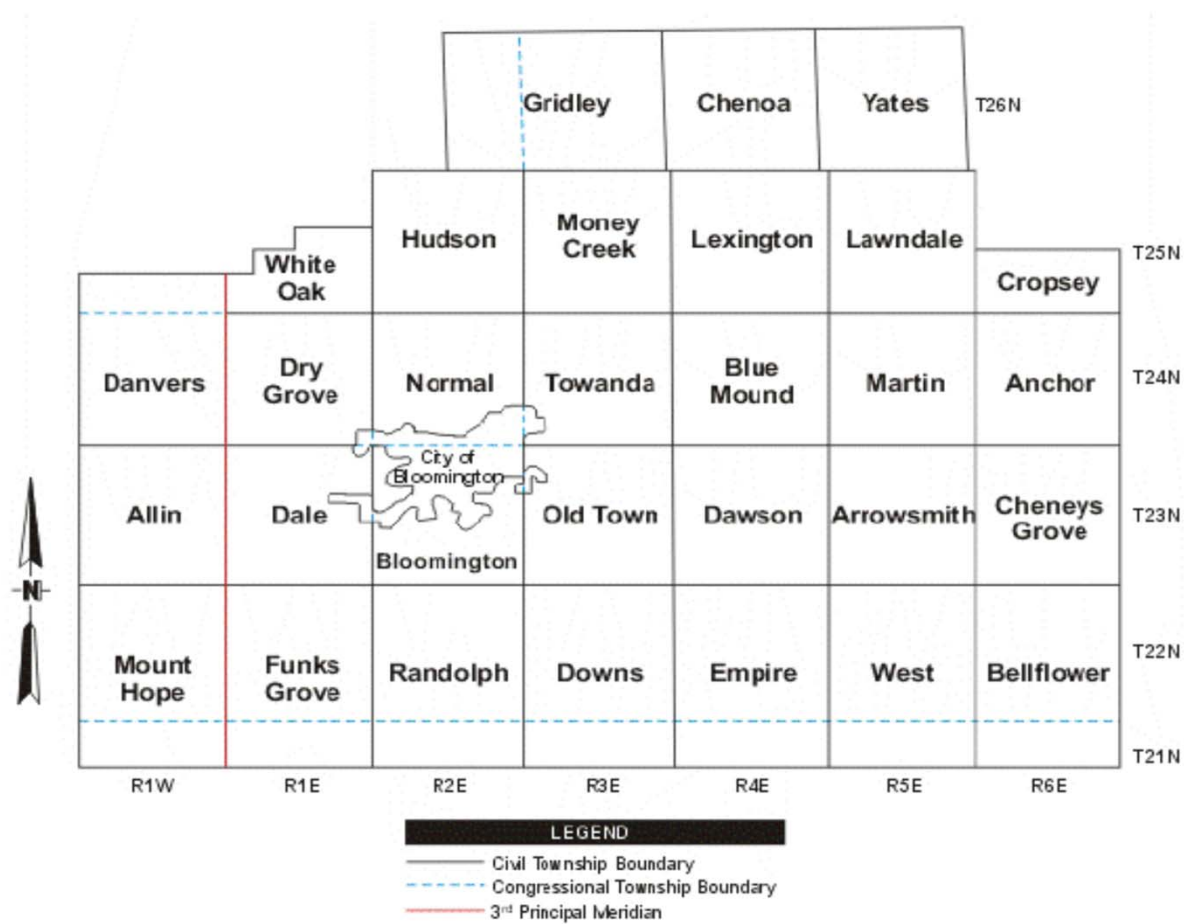
stevenr@assessor-blm.com www.assessor-blm.com

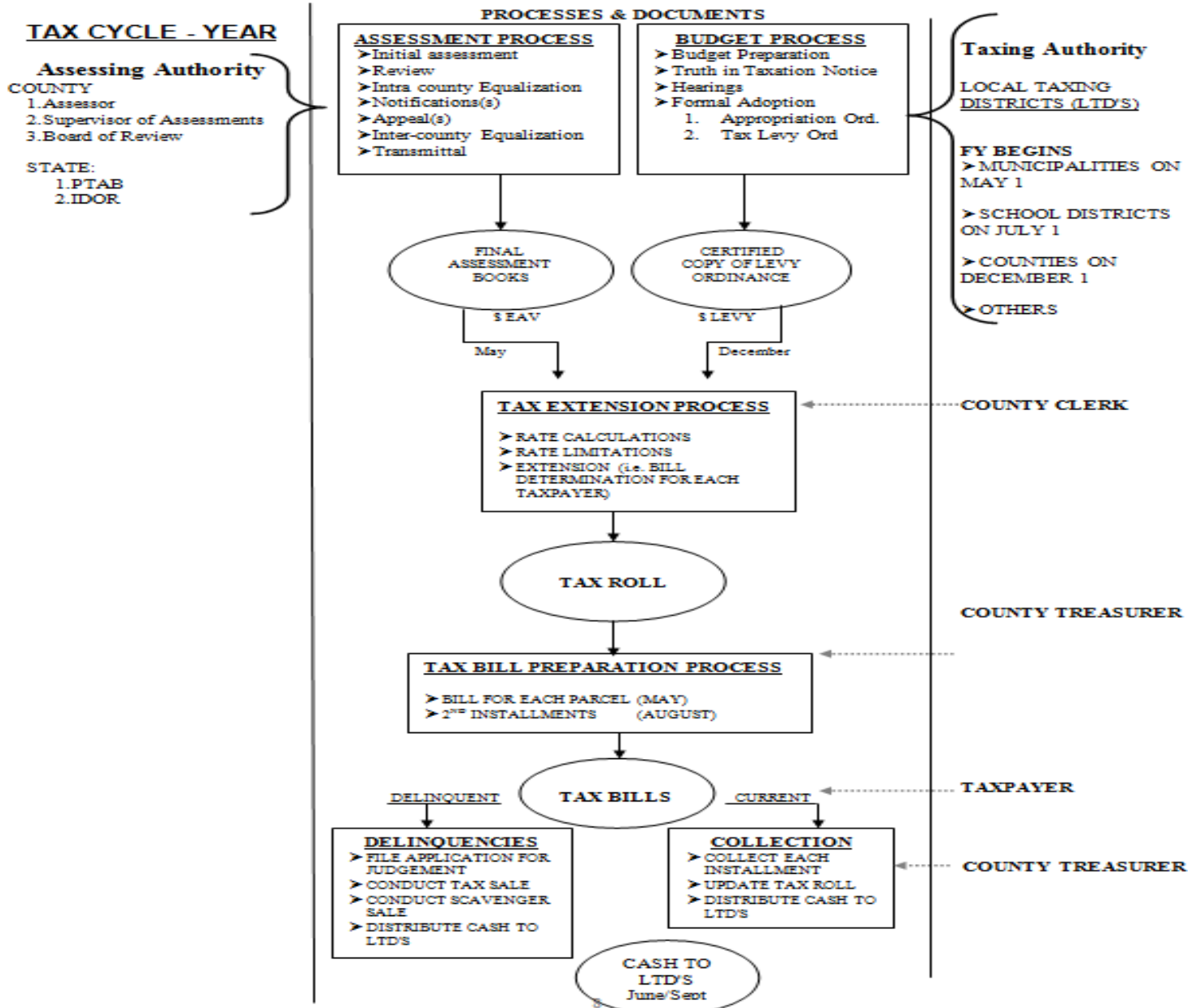
To: Town Trustees
From: Steve Scudder
Date: April 25, 2022
Subject: Assessor Report

Attached is a copy of the Annual Town Meeting Presentation.

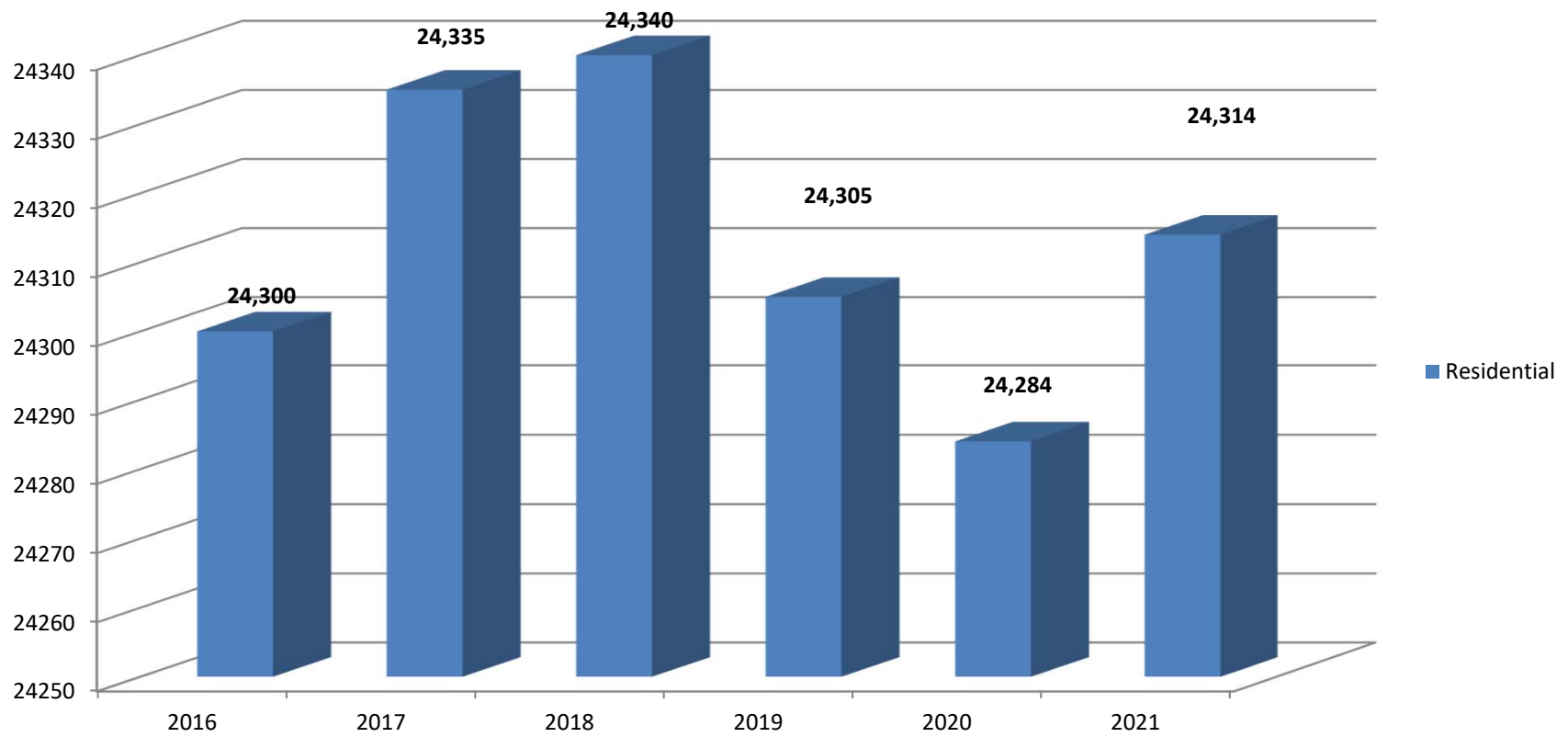
Questions or Comments?

2021 Annual Report City of Bloomington Township Assessments

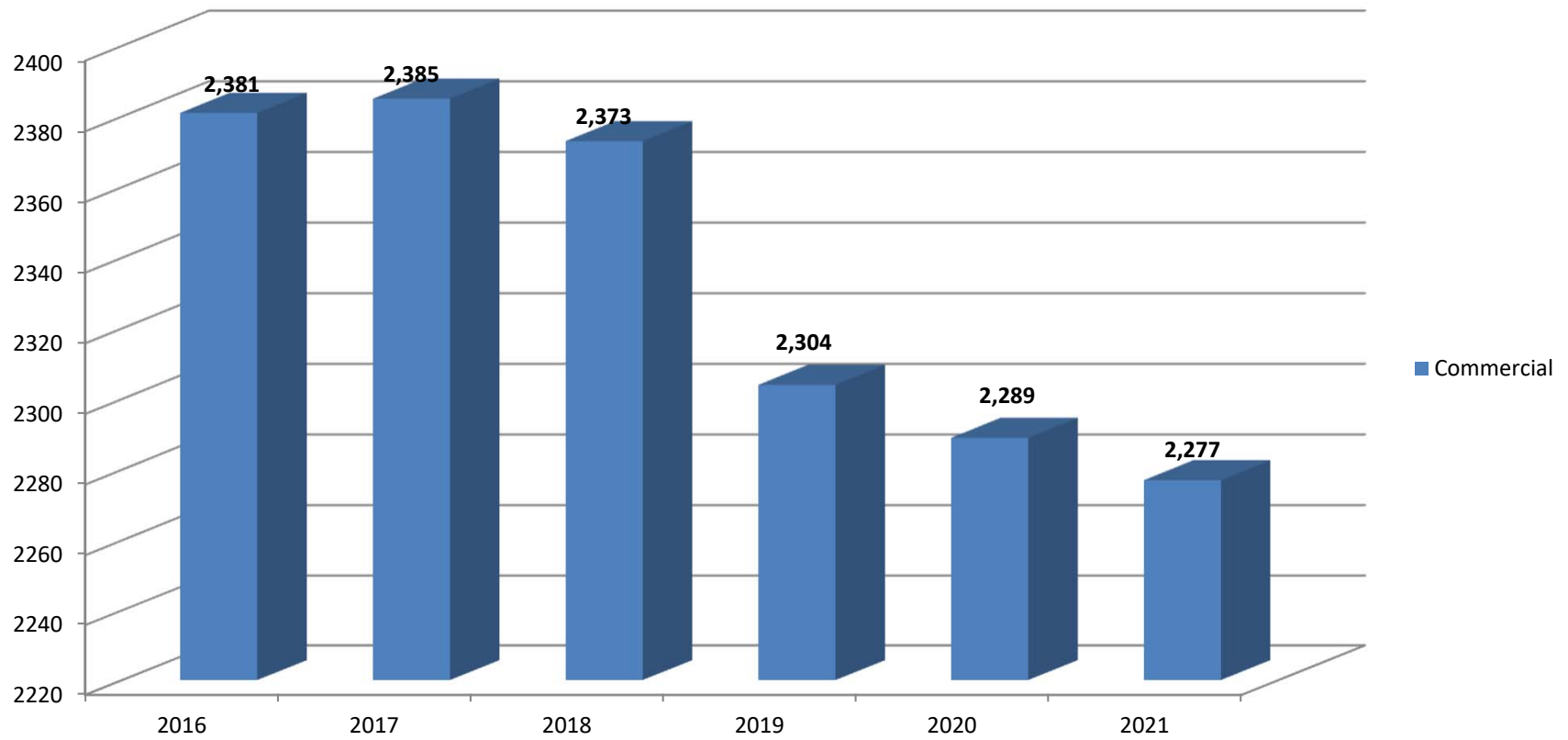




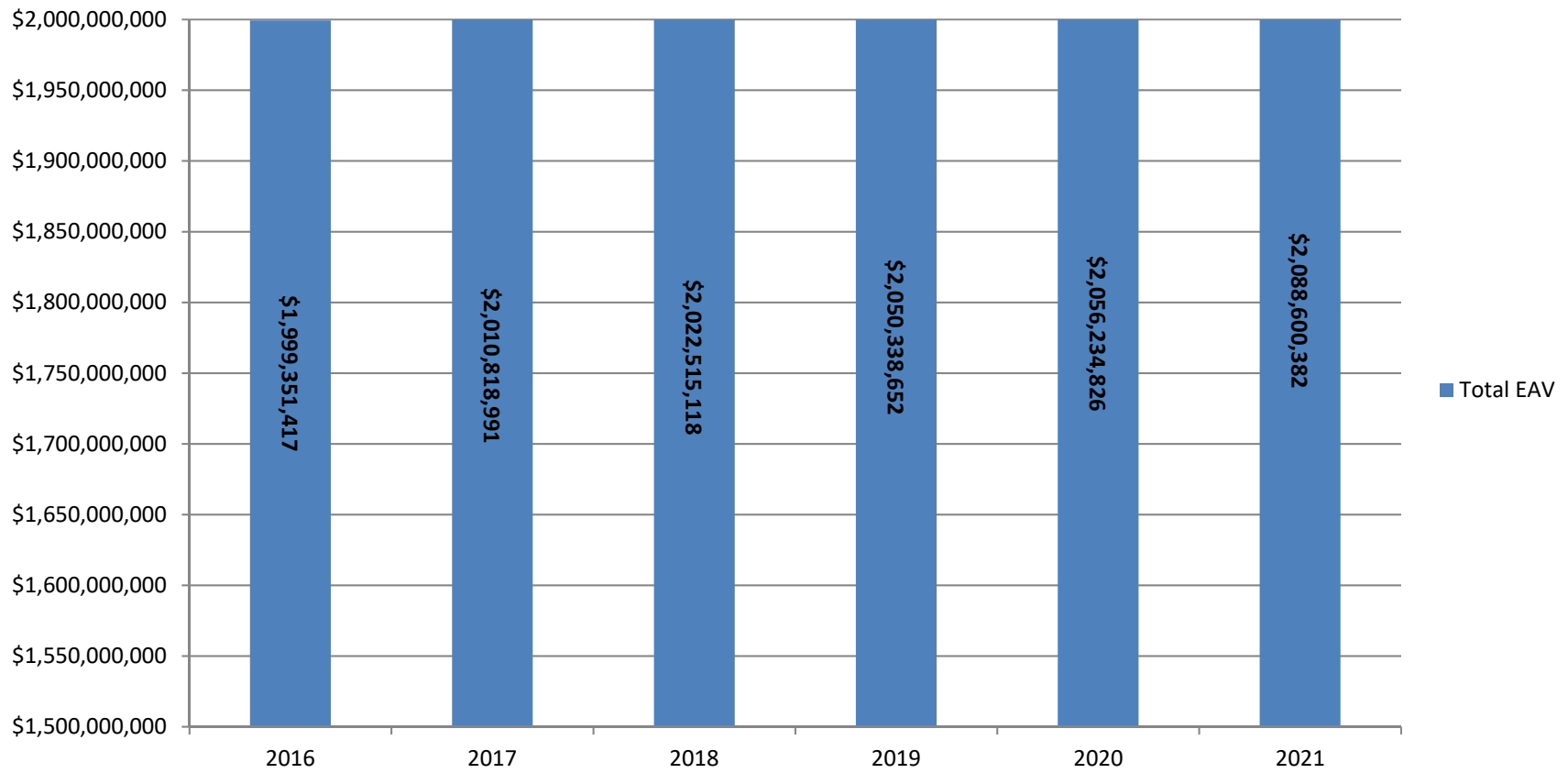
Residential Parcels



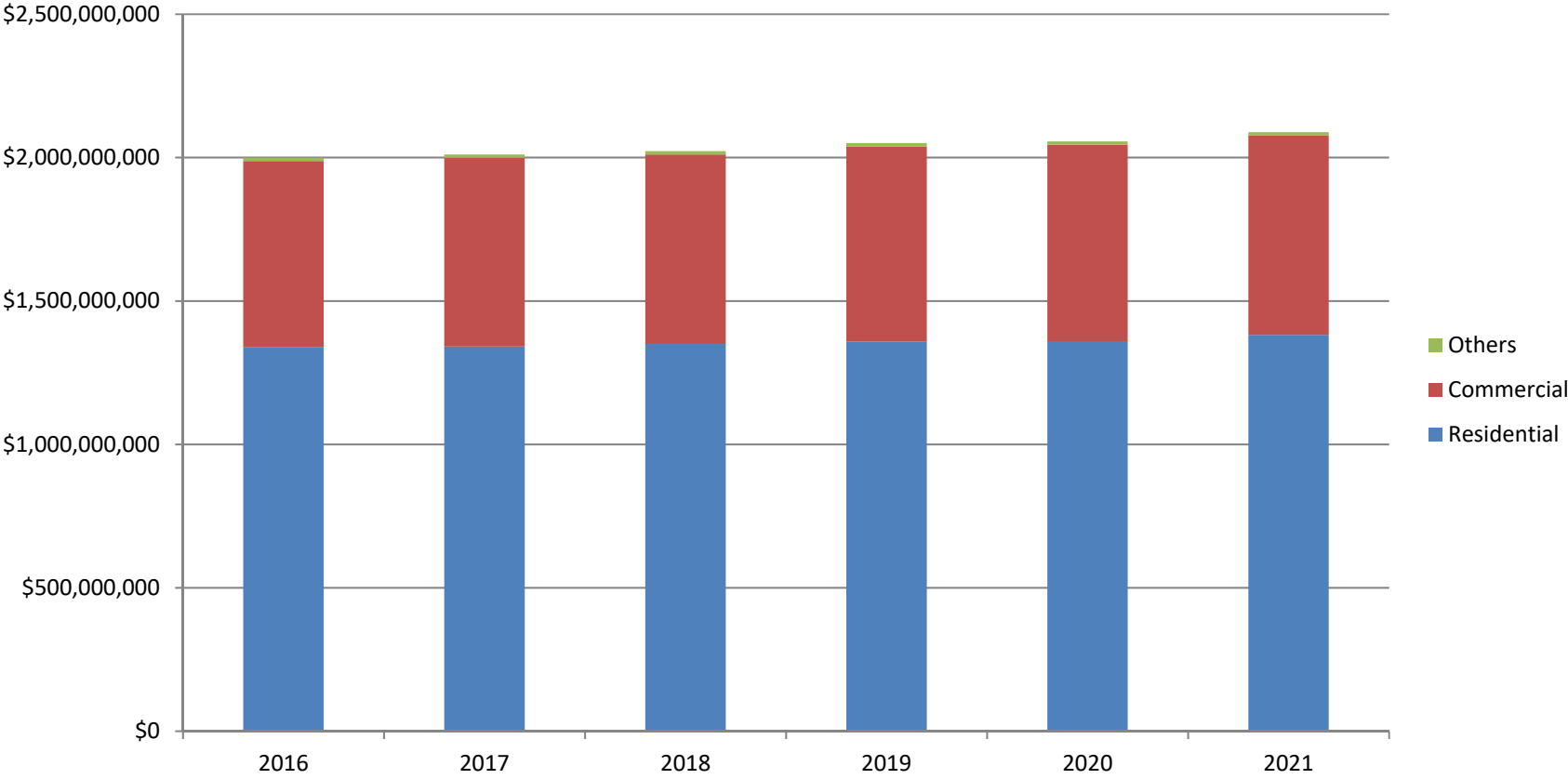
Commercial Parcels



Equalized Assessed Value



Total EAV



Equalization



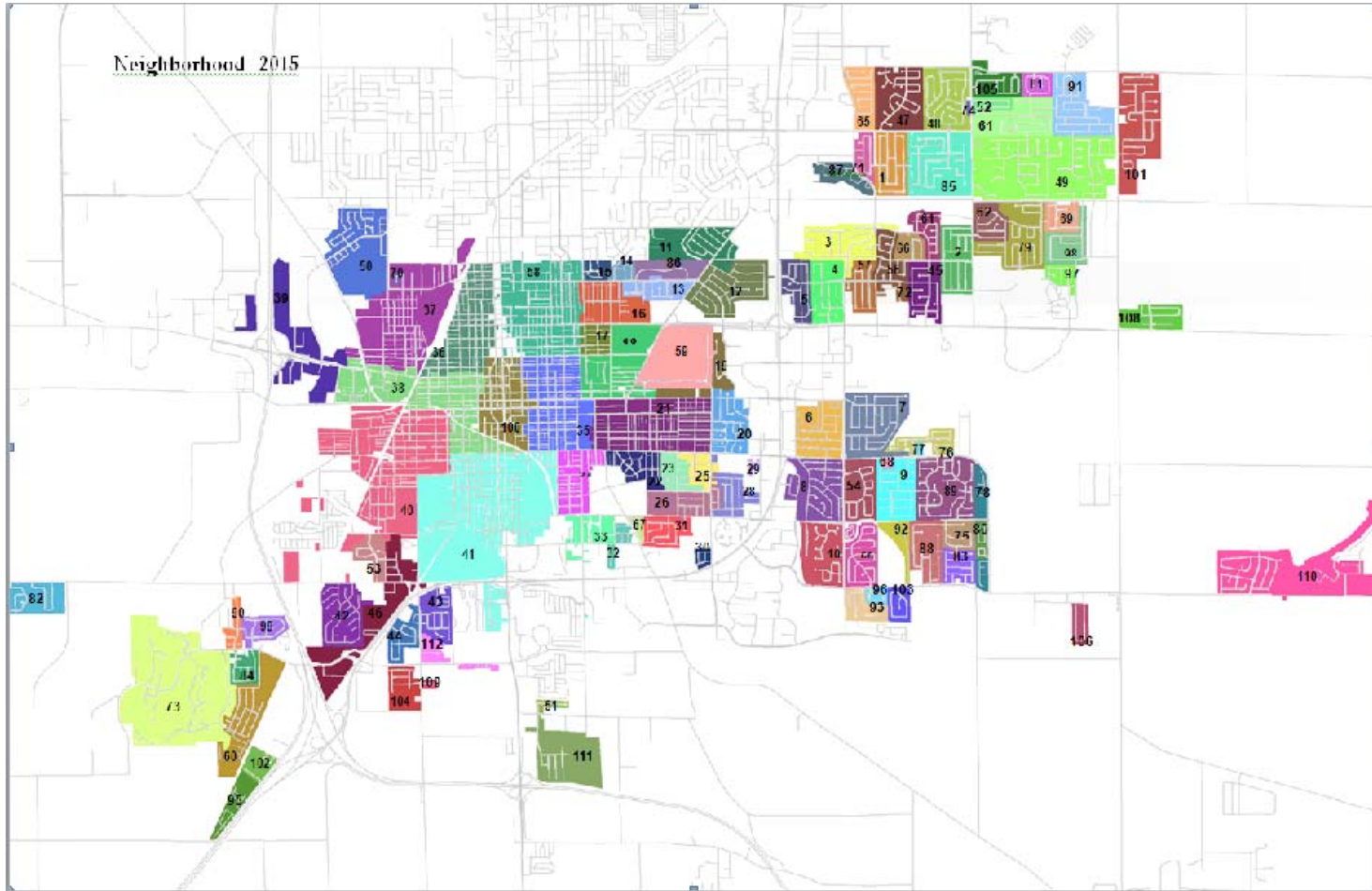
Illinois Department of Revenue

COUNTY: MCLEAN

Computation of General Level of Assessments of Non-Farm Real Estate From the:
2020 Sales Ratio Study Using the 2019 Assessed Valuation and
2020 Selling Price

Non-farm by Township	Assessed Valuation 2019 (In Thousands)	Median Ratio for 2020	Estimated Full Value (In Thousands)	Number of Transfers Used	COD
Allin/Dale *	44,907	28.22	159,132	31	12.89
Bellflower / Cheney's Grove / West	20,347	32.81	62,015	26	37.46
Bloomington *	70,355	31.33	224,561	37	12.19
Bloomington City *	1,677,422	31.79	5,276,571	1323	11.47
Dry Grove/White Oak *	66,913	29.86	224,089	38	17.29
Empire *	73,748	31.16	236,675	62	18.65
Gridley *	32,373	29.05	111,439	25	39.65
Hudson	66,178	30.86	214,446	28	10.85
Lexington *	49,284	31.66	155,666	46	15.08
Normal *	833,311	31.70	2,628,741	702	9.98
Old Town *	103,977	32.54	319,536	60	10.85
Randolph *	82,378	30.88	266,768	75	13.24
Towanda *	51,540	31.80	162,075	30	11.28
ALL OTHERS *	209,372	31.46	665,518	110	18.88
NON-FARM WEIGHTED	3,382,105	31.59	10,707,232	2,593	—
* Parcels exceeding \$999,999 have been removed					

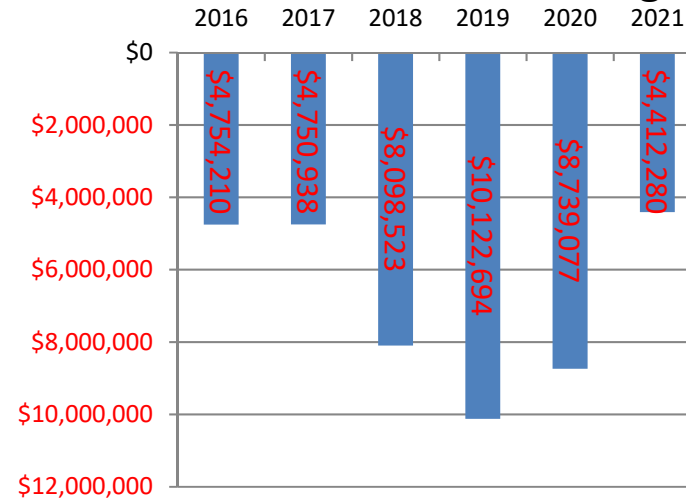
Assessment Cycle



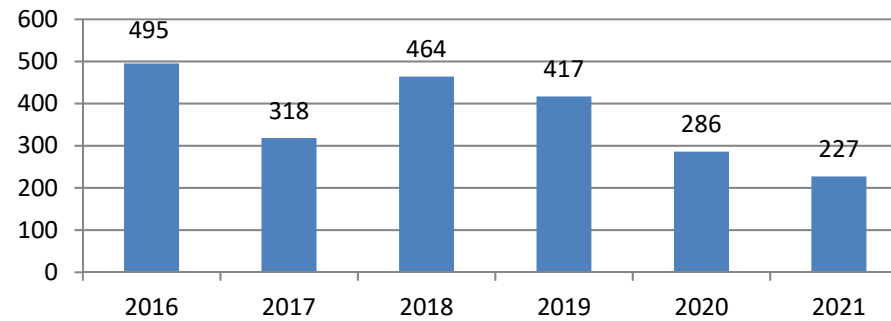
Board of Review

USE_CODE	USE	# of Complaints	Sum of Board	Sum of Change
0090	Exempt	2	11,543.00	-69,853.00
C 0050	Apartments > 6 Units	2	1,151,325.00	-79,117.00
C 0060	Commercial Business	87	37,501,975.00	-2,365,987.00
C 0070	Commercial Office	27	5,895,358.00	-695,052.00
C20062	Commercial Developers Rate	1	773.00	-6,037.00
F10021	Rural Not Improved	3	5,940.00	-80,327.00
R 0030	Residential Vacant Land	3	72,440.00	-6,048.00
R 0040	Single Family	63	6,572,678.00	-1,016,501.00
R 0041	Condominium	25	233,447.00	-3,474.00
R 0042	Conversion	6	193,720.00	-44,430.00
R 0043	Apartments <= 6 Units	1	33,666.00	-24,311.00
R 0044	Zero Lot Line	7	424,466.00	-21,143.00
		227	\$52,097,331.00	-4,412,280.00

Dollar amount change



Number of Appeals



County Multiplier History

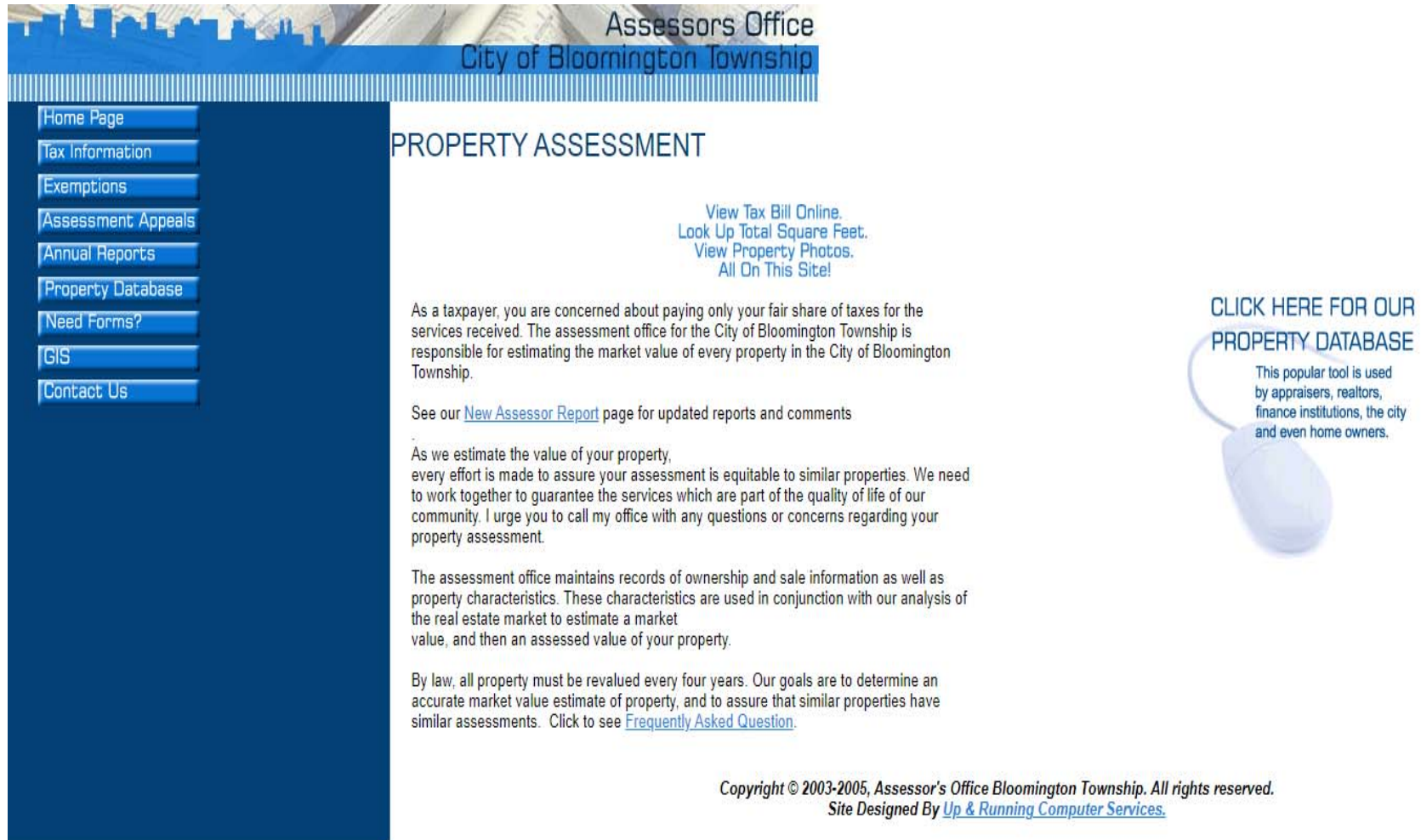
Township	2021	2020	2019	2018	2017	2016	2015	2014
Allin	1.0373	1.0000	1.0493	1.0000	0.9811	1.0000	1.0000	1.0232
Anchor	1.0143	1.0000	1.0000	1.0000	1.0000	1.0237	1.0000	1.0000
Arrowsmith	1.0167	1.0000	1.0000	1.0128	1.0000	1.0361	1.0000	1.0000
Bellflower	1.0391	1.0000	1.0000	1.0197	1.0000	1.0135	1.0000	1.0110
Bloomington	1.0252	0.9525	1.0000	1.0150	1.0120	1.0000	1.0114	1.0161
Blue Mound	1.0164	1.0000	1.0000	1.0000	1.0088	1.0062	1.0091	1.0000
Cheney's Grove	1.0157	1.0000	1.0459	1.0000	1.0192	1.0619	1.0450	0.9247
Chenoa	1.0755	1.0000	1.0099	1.0000	1.0000	0.9746	1.0000	0.9892
City of Bloomington	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000
Cropsey	1.0192	1.0000	1.0000	1.0000	1.0000	1.0260	1.0000	1.0000
Dale	1.0071	1.0304	1.0000	1.0275	1.0000	1.0052	1.0312	1.0000
Danvers	1.0295	1.0000	1.0000	1.0056	1.0000	1.0262	1.0000	1.0000
Dawson	1.0131	1.0000	1.0000	1.0067	1.0000	1.0361	1.0176	1.0000
Downs	1.0131	1.0000	1.0000	1.0097	1.0210	1.0125	1.0261	1.0160
Dry Grove	1.0282	0.9787	1.0000	1.0066	1.0266	1.0202	1.0323	1.0000
Empire	1.0323	1.0000	1.0000	0.9928	1.0154	1.0295	1.0135	1.0000
Funks Grove	1.0170	1.0000	1.0000	1.0000	1.0185	1.0322	1.0000	1.0000
Gridley	1.0522	1.0267	1.0000	1.0000	1.0345	1.0328	1.0151	0.9690
Hudson	1.0196	1.0267	1.0127	1.0051	0.9934	1.0178	1.0466	1.0188
Lawndale	1.0183	1.0000	1.0000	1.0111	1.0000	1.0199	1.0000	1.0000
Lexington	1.0142	0.9817	0.9898	1.0071	1.0512	1.0079	1.0000	1.0000
Martin	1.0221	1.0000	1.0326	1.0250	1.0119	0.9780	1.0074	0.9461
Money Creek	0.9699	1.0000	0.9872	1.0401	1.0000	1.0154	1.0517	1.0228
Mount Hope	1.0186	1.0000	1.0000	1.0000	1.0185	1.0329	1.0286	1.0099
Normal	1.0105	1.0054	1.0107	1.0000	1.0000	1.0240	1.0000	1.0000
Old Town	1.0000	1.0000	1.0079	1.0171	1.0093	1.0072	1.0211	1.0000
Randolph	1.0137	1.0072	1.0000	1.0079	1.0000	1.0320	1.0000	1.0000
Towanda	1.0129	0.9852	1.0000	1.0000	1.0000	1.0166	1.0136	1.0231
West	1.0231	1.0000	1.0000	1.0054	1.0000	1.0119	1.0000	1.0000
White Oak	1.0283	1.0419	1.0119	1.0298	1.0000	1.0133	1.0000	0.9722
Yates	1.0141	1.0000	1.0000	1.0106	1.0000	1.0188	1.0000	1.0000
median	1.0174	1.0000	1.0000	1.0056	1.0000	1.0178	1.0000	1.0000
average	1.0200	1.0012	1.0051	1.0082	1.0071	1.0172	1.0119	0.9981
Final State Multiplier	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000
			QUAD				QUAD	

Top Taxpayers in City of Bloomington Township

Rank	Name	Type	Total
1	STATE FARM MUTUAL	Insurance	168,793,826
2	COUNTRY LIFE INSURANCE CO	Insurance	14,151,294
3	WESTMINSTER VILLAGE	Senior Care	12,315,000
4	BROOKRIDGE APARTMENTS	Apartments	9,839,553
5	ILLINOIS AGRICULTURAL ASSN	Growmark	9,179,192
6	EASTLAND MALL LLC	Retail	8,299,633
7	WINGOVER	Apartments	7,510,336
8	BT BLOOMINGTON	Colonial Plaza/Dick's Sporting Goods	7,203,590
9	US REIF PARKWAY FEE LLC	Retail/Best Buy	6,300,232
10	HPH BLOOMINGTON LLC	Medical/Fitness Rehab	5,772,634

Public Service

www.wevaluebloomington.org



Assessors Office
City of Bloomington Township

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Exemptions
Assessment Appeals
Annual Reports
Property Database
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PROPERTY ASSESSMENT

[View Tax Bill Online.](#)
[Look Up Total Square Feet.](#)
[View Property Photos.](#)
[All On This Site!](#)

As a taxpayer, you are concerned about paying only your fair share of taxes for the services received. The assessment office for the City of Bloomington Township is responsible for estimating the market value of every property in the City of Bloomington Township.

See our [New Assessor Report](#) page for updated reports and comments

As we estimate the value of your property, every effort is made to assure your assessment is equitable to similar properties. We need to work together to guarantee the services which are part of the quality of life of our community. I urge you to call my office with any questions or concerns regarding your property assessment.

The assessment office maintains records of ownership and sale information as well as property characteristics. These characteristics are used in conjunction with our analysis of the real estate market to estimate a market value, and then an assessed value of your property.

By law, all property must be revalued every four years. Our goals are to determine an accurate market value estimate of property, and to assure that similar properties have similar assessments. Click to see [Frequently Asked Question](#).

[CLICK HERE FOR OUR PROPERTY DATABASE](#)

This popular tool is used by appraisers, realtors, finance institutions, the city and even home owners.

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