



LIBRARY BOARD OF TRUSTEES - REGULAR SESSION
COMMUNITY ROOM 2, 2ND FLOOR, BLOOMINGTON PUBLIC LIBRARY
205 E. OLIVE ST., BLOOMINGTON, IL 61701
TUESDAY, APRIL 15, 2025, 5:30 PM

1. Call to Order

2. Roll Call

3. Introduction of Public

4. Public Comment

Public Comment Guidelines are available at: <https://www.bloomingtonlibrary.org/policies/public-comment>

5. Reports

A. President's Report (Recommended Motion: none, presentation only.)

B. Director's Report (Recommended Motion: none, presentation only.)

C. Fiscal Report (Recommended Motion: none, presentation only.)

6. Consent Agenda

Items listed on the Consent Agenda are approved with one motion; Items pulled from the Consent Agenda for discussion are listed and voted on separately.

A. Approve Minutes of 3/18/25: Regular Bloomington Public Library Board meeting (Recommended Motion: Approve minutes as presented.)

B. Bills in the Amount of \$540,685.99 (Recommended Motion: Approve the proposed bills.)

7. Executive Session

Performance and Compensation of a Specific Employee (5 ILCS 120/2(c)(1)) & Collective Negotiating Matters (5 ILCS 120/2(c)(2))

8. Approval Items

A. Approve Director Merit Increase for FY26 (Recommended Motion: Approve item as presented.)

B. Approve FY26 Slate of Officers (Recommended Motion: Approve slate as presented.)

- C. Approve Closing the Library on September 30, 2025 for Staff Development Day
(Recommended Motion: Approve item as presented.)
- D. Approve Appointment to the Bloomington Public Library Foundation Board
(Recommended Motion: Approve Item as Presented.)
- E. Approve Term Assignments for the Bloomington Foundation Board Members to Align
with the Foundation Board Bylaws (Recommended Motion: Approve Term
Assignments for the Bloomington Foundation Board Members to Align with the
Foundation Board Bylaws)

9. Discussion Items

10. Comments by Trustees

11. Adjournment

Individuals with disabilities planning to attend the meeting who require reasonable accommodations to observe and/or participate, or who have questions about the accessibility of the meeting, should contact the City's ADA Coordinator at 309-434-2468 or mhurt@cityblm.org.

Director's Report March 2025

Goal: Explore and implement strategies to improve access to the library and its resources.

- Continued to make progress towards a Library expansion, by:
 - Communicating and following up on building issues with the construction team
 - Meeting with our architect to discuss project updates
 - Overseeing compliance with the Illinois State Library grant, including required reports
- Attended a Bloomington Revivalists Meeting to help plan for their sidewalk wayfinding project, which will lead from the Library to the History Museum
- Led an Equity, Diversity, and Inclusion (EDI) staff committee meeting
- Sent a response to the patron who submitted a Request for Reconsideration of Library Materials
- Worked with EV Match to resolve an issue with charging session payouts
- Met with staff to plan for Summer TeenZone hours

Goal: Provide relevant and innovative services, collections, and programs to meet the emergent needs of our community.

- Met with Jesse, Anna Elizabeth, and Rhonda M. to plan for the creation of a library time capsule and a program to accompany it
- Met with Mike from Mickey Truck Bodies to discuss options for the new BPL On the Go vehicle and view an example of an automated lift

Goal: Recruit, train and develop a knowledgeable, collaborative staff.

- Attended a training session for City of Bloomington Supervisors
- Attended a Digital Equity Networking meeting
- Met with Colleen to discuss her new role as Assistant Director, her first day was 3/31
- Participated in 3 interviews for the Circulation & Outreach Manager position, ultimately hiring Emily Wolpert (our former Assistant Circulation & Outreach Manager)
- Researched and developed a draft salary range proposal for classified staff
- Worked with the city legal department to prepare for our upcoming union negotiations

Goal: Work effectively through the use of technology.

- Coordinated the creation and posting of an instruction manual for patrons using the community room AV equipment

Goal: Administer a cost-effective public library.

- Met with Foundation Board Officers to plan for the March Foundation Board Meeting
- Finalized and submitted the Illinois Digital Equity Capacity (IDEC) grant application

- Worked to gather quotes for our BPL On the Go vehicle and then to finalize the purchase once it was approved by the board

Electricity Usage Report					
Time Period	Total Monthly Usage (kWh)	Solar Panel Production (kWh)	Solar Panel Production (%)	Purchased from Ameren (kWh)	Purchased from Ameren (%)
06/18/2024-07/18/2024	170,306	39,187	23.01%	131,119	76.99%
07/19/2024-08/16/2024	151,372	34,315	22.67%	117,057	77.33%
08/17/2024 - 09/17/2024	163,079	40,028	24.55%	123,051	75.45%
9/18/2024-10/17/2024	134,736	25,771	19.13%	108,965	80.87%
10/18/2024-11/16/2024	118,025	18,066	15.31%	99,959	84.69%
11/17/2024-12/18/2024	107,030	11,116	10.39%	95,914	89.61%
12/19/2024-1/21/2025	115,569	10,550	9.13%	105,019	90.87%
1/22/2025-2/19/2025	96,377	14,385	14.93%	81,992	85.07%
2/20/2025-3/20/2025	94,316	27,449	29.10%	66,867	70.90%

Director's Goals FY25

Library Strategic Priority: Explore and implement strategies to improve access to the library and its resources.

Director's Goal: Facilitate the completion of the library expansion and renovation construction project by April 30, 2025. ~ **PARTIALLY COMPLETE**

Related Accomplishments:

- Worked closely with the construction team to ensure that items were on track
- Coordinated various furniture vendors
- Worked alongside the entire staff team to unbox approximately 3,500 boxes, containing 107,000 items that were in storage for the past two years of our project as well as move every item that was in a temporary location in the Library for the last phase of our project, for a total of 282,000 items moved
- Opened the full building to the public on May 24th, 2024
- Opened the full parking lot in June 2024
- Held a Ribbon Cutting on August 1st, 2024 and a Grand Reopening Celebration on August 3rd, 2024
- Coordinated the installation of a wall covering in the Children's Department
- Coordinated the installation of the final furniture pieces
- Provided details for peepholes in doors leading from staff areas to public areas
- Provided details for window films that still needed to be installed
- Attended a meeting to discuss potential solutions for issues with our HVAC system
- Currently working to oversee progress on the construction punch lists
 - The construction team is still working to complete a few minor things.
 - Walked through the building with the architect to do a "final" inspection

Library Strategic Priority: Provide relevant and innovative services, collections, and programs to meet the emergent needs of our community.

Director's Goal: Review and appropriately adapt to the new library spaces – expanding services, maximizing spaces, encouraging staff to develop new programs - by April 30, 2025.

~ **COMPLETED**

Related Accomplishments:

- Worked with staff to develop certification programs for the innovation lab
- Worked with staff to implement user-friendly meeting/study room procedures
- Provided guidance to staff developing new workflows
- Provided a small budget to outfit the calming room
- Ordered additional picture display rails and display rail accessories
- Worked with staff to develop recording studio procedures
- Worked with staff to explore free menstrual product machines in the public restrooms
- Worked with staff to create and install wayfinding signage

- Worked with staff to purchase a new display unit for the teen area and move the display in that area to another area
- Worked with staff to create user guides for audio visual systems
- Encouraged staff to develop new programs

Library Strategic Priority: Recruit, train and develop a knowledgeable, collaborative staff.

Director's Goal: Review and update all staff job descriptions by March 15, 2025. ~ PARTIALLY COMPLETE

Related Accomplishments:

- Worked with Gayle to guide managers through a review of job descriptions and overall staff expectations
- All union staff job descriptions are complete and have been sent to staff
- Will work on classified staff job descriptions in FY2026

Director's Goal: Recruit and hire an assistant director to help lead the Bloomington Public Library by April 30, 2025. ~ COMPLETED

Related Accomplishments:

- Developed a job description
- Developed a job ad which was posted on 12/20/24
- Applications were accepted until 1/26/25
- Interviews occurred in early February
- Colleen Shaw (current Circulation & Outreach Manager) was offered and accepted the position, she will start after we hire her replacement (anticipated start date in April 2025)

Library Strategic Priority: Work effectively through the use of technology.

Director's Goal: Oversee the addition of a collection map to the online catalog by November 30, 2024. ~ COMPLETED

Related Accomplishments:

- Signed a contract with a vendor
- Sent the vendor building maps
- Connected Allison with the vendor in order to pass collection location details to the vendor
- Worked with Melissa, Carol, and Allison to make decisions about how collections should be entered and displayed
- Launched on September 20, 2024

Director's Goal: Oversee the implementation of an outreach and techmobile vehicle by April 30, 2025. ~ PARTIALLY COMPLETE

Related Accomplishments:

- Regularly met with Colleen to discuss recommendations from Mickey's autobody regarding necessary vehicle specifications to fulfill our vision for the vehicle purpose/outfitting
- Worked with Jon and Colleen to develop a presentation about the outreach and techmobile vehicle to the GPPLD board
- Communicated with Rivian to see if it would be possible to receive a donated vehicle – checked in again in late July, mid-September, October, and December
- Met with Rivian in December
- Visited Gail Borden Public Library District in Elgin, IL to see their TechKnow Mobile
- Contacted 3 different companies that offer vehicles through a joint purchasing contract or the state of Illinois bid for pricing
- Met with Managers and decided to call the new service “BPL On the Go”
- Purchased and received the BPL On the Go vehicle on March 28th
- Working with Mickey Truck Bodies to determine appropriate vehicle upfitting

Library Strategic Priority: Administer a cost-effective public library.

Director's Goal: Collaborate with the libraries of McLean County and the McLean County government to apply for a State Digital Equity Grant by December 31, 2024. ~ COMPLETED

Related Accomplishments:

- Met with Assistant County Administrator Anthony Grant to discuss the potential for a county-wide State Digital Equity Grant application
- Attended a Regional Engagement for Adoption + Digital Equity Library Forum
- Met with libraries in McLean County to discuss the plans for a county-wide State Digital Equity Grant application
- Have attended a variety of Digital Equity webinars and virtual networking groups
- Requested letters of support from the 13 other McLean County Libraries to include in the grant submission
- Completed the draft application - sending it to the 13 other McLean County Libraries for their review and submitting it in time for the early review deadline on March 3rd
- Final application was submitted by the March 20th deadline

**Adult Services Report
Marcie Shaffer
March 2025**

Goal: Provide relevant and innovative services, collections, and programs to meet the emergent needs of our community.

SERVICES

There was 1 appointment with a librarian for resume help.

Our wireless printing instructions were translated and made available to patrons in Spanish.

COLLECTIONS

Adult collection display themes included Green Books (in celebration of St. Patrick's Day), Trans Day of Visibility, National Women's History Month, Small Collection Spotlight: Urban Fiction, and World Theatre Day (musical soundtracks). Teen collection display themes included National Women's History Month, Try Your Luck (St. Patrick's Day), Intergenerational Relationships (this month's Teen Genre Book Club theme).

PROGRAMS

Sara met with staff from Looking for Lincoln regarding the Underground Railroad in Illinois traveling display scheduled for fall of 2026.

Tiffany visited these schools and talked about books:

KJHS: 42; CJHS: 49; PJHS:55

**due to illness and cancellations by the schools, the number of school visits is considerably less this month and is not the norm*

Adult/Family programs

In Person - On Site

Why Plant Trees? – 0 attended

Social Security and Tax Planning– 23 attended

Silent Book Club – 3 attended

English Language Conversation – 3 attended

In Person - Off Site

Books on Tap Book Club – 30 attended

True Colors Book Club - 7 attended

Live Virtual

IL Libraries Present Exploring Space with Coralie Adam – 9 attended

Recorded Virtual

IL Libraries Present 9 to 5: The Story of a Movement – 15 attended

In Person + Virtual

Mystery Book Club – 6 in person, 4 virtual

Fiction Book Club – 8 in person, 6 virtual

Lucy's Girls: Lucy Orme Morgan and the Girl's Industrial Home w/ Candace Summers – 11 in person, 14
YouTube Livestream

Teen Programs

In Person - On Site

Teen Art Nights (led by ISU Art Education students) – 2 sessions – 18 attended

Craftivism: Book Page Flowers – 11 attended

Teen Genre Book Club – 2 attended

Writing Workshop – 7 attended

No School Day Craft – 6 attended

Goal: Recruit, and develop a knowledgeable, collaborative staff.

Kerrie trained Megan in Operations how to make Security shirts with the Cricut.

Mimi & Jorgi presented a staff mini-morning session (MMS) on the new databases offered through the State Library.

Training sessions attended this month included MMSs on the new databases offered from the State Library and the Integrated Referral and Intake System (IRIS). Tom and Aianna continued their AS Help Desk training. Kerrie continued shelving training.

Goal: Administer a cost-effective public library.

Practicum student Rachel continued her internship by staffing the AS Help Desk, curating and maintaining a display of adult library materials, and assisting with a teen program. Student volunteers from Hammitt School continued to shelve DVDs for us on most Tuesday mornings.

Business Office Report

Kathy Jeakins

March 2025

Goal: Administer a cost-effective public library.

Library Credit Cards: Nan entered all credit card charges in Commerce. Kathy entered all credit card transactions in account files; and completed an application for staff getting a P Card for the first time

In March, the Book Shop collected \$1,167.25

Hoopla usage in February was less than last month: 8,823 downloads totaling \$20,221.56

Kanopy usage for February was a little less than last month: 596 downloads totaling \$1,590.00

Kathy emailed New Vendor Registration information to three new vendors for the Library

Kathy prepared three purchase orders in March

Kathy worked with Colleen and Jeanne on details for purchasing the new BPL On the Go Van, including getting a purchase order, having the check here when the van was delivered on Mar 28, and getting a City gas pump key for the new van

Work continues on the new phone installation which will take place on May 15

Bills Costing in Excess of \$5,000:

- Amazon \$10,007.44 for Monthly Purchases
- Ameren IP \$7,808.73 for Monthly Electricity
- Currie Motors \$49,198.00 for BPL On The Go Van
- Mid Illinois Mechanical Services \$6,124.67 for Chiller Repairs
- Midwest Tape \$40,000.00 for Hoopla Service
- OverDrive \$8,000.00 for E-Books
- US Postage Service \$8,000.00 to Replenish Postage Meter Fund Deposit

Upcoming:

Will be working on copier quotes

Will set up the FY 26 account files



Cataloging & Technical Services Report

Allison Schmid

March 2025

Goal: Explore and implement strategies to improve access to the library and its resources.

- We're ordering large quantities of book ends from The Library Store to slowly replace the defective book ends from Demco.

Goal: Provide sustainable services, collections and programs to meet the needs of our diverse community.

- Items from the Monarch, Bluestem, Rebecca Caudill, and Lincoln 2026 award nominee lists are now on display in both the Teen and Children's areas and have prefix call numbers to match. 2025 nominees will remain labeled but will be shelved normally.
- TJ discovered a collection split between the Mr. Putter & Tabby books. They are now all in the Beginning Reader section.
- There are currently 3,166 items on-order and in-process.

Goal: Recruit, train and develop a knowledgeable, collaborative staff.

- All CATS staff attended or viewed the MMS on new databases. – 2.5
- Kristen S. is job shadowing in CATS. She'll visit each staff member for an hour. – 2
- All CATS staff attended or viewed the MMS on IRIS Referral System – 2.5
- Allison and Nick with the NLW Committee to plan events for staff.
- Nick is now fully trained in the mending process. - 4
- Training Hours – 9

Goal: Work effectively through the use of technology.

- EDI ordering is set up with Libraria (previously known as Children's Plus Inc.).
- Allison worked with Jorgi to ensure the puzzles that appear on the website were ones still in our collection.
- Allison set up 2 new Amazon users and changed Emily to a Manager Approval role.
- Allison is working on a way to clean up our open Purchase Orders in Polaris so that spending is closer to the exact amounts.

Upcoming:

- National Library Week!
- Heartland Community Service Day
- Spanish Big Books
- Tonies, Yotos, and More Kits!

Children's Services Report

Melissa Robinson

March 2025

Goal: Provide sustainable services, collections and programs to meet the needs of our diverse community.

Programs

- HERStory Histories – 2 days – 160 attended
- Ramadan Story Time – 41 attended
- Super Saturday Story Time – 38 attended
- Lapsit Story Time – 6 sessions – 59 attended
- Preschool Story Time – 3 sessions – 89 attended
- Toddler Story Time – 3 sessions – 134 attended
- Sensory Story Time – 3 sessions – 59 attended
- Fun Friday Story Time – 3 sessions – 138 attended
- RC Cars – 12 attended
- Tales for Tails – 3 sessions – 66 attended
- D&D for Kids – 3 sessions – 14 attended
- Itsy Arts – 26 attended
- Lego Construction – 33 attended
- School Age Crafts – 27 attended
- Rock Painting – 2 sessions – 39 attended
- Build a Pantograph – 11 attended
- Family Games Day – 36 attended
- 35 programs/sessions – 700 attended

Passive:

- Doll Housewarming Party – 110 participated
- Seuss Book Scavenger Hunt – 188 participated
- Spring Break Scavenger Hunt – 282 participated
- Spring Break Crafts and Activities – 1,245 participated
- Crafts (build an airplane, royal paper dolls, hinged dolls) – 584 made

Groups:

The following groups visited us:

- Pepper Ridge – 31 attended

- Trinity Lutheran 1st grade – 57 attended
- Colene Hoose – 40 attended

We visited the following groups/attended the following events:

- Mermaid Shellebration at YMCA – 55 attended
- Milestones – 32 attended
- La Petite Academy – 32 attended
- Washington Kindergarten – 70 attended
- Little Jewels – 55 attended
- Katie's Kids – 47 attended
- Books Alive – 77 attended
- Tamil School at BJHS – 300 attended
- Trinity Lutheran Preschool – 9 attended

Goal: Recruit, train and develop a knowledgeable, collaborative staff.

- Children's staff attended the MMSs on new databases and IRIS.

Upcoming:

In addition to our weekly programs, the following programs will be offered in April:

- D&D for Kids – April 3, 7, and 17
- RC Cars – April 5
- Lego Construction – April 12
- Family Games Day – April 13
- Itsy Arts – April 14
- School Age Crafts – April 14
- Singing Swinging Story Time – April 21
- Dia de los ninos/Dia de los libros at The Art Station – April 27

Children's staff will be at the following events:

- Sciencepalooza at Prairieland – April 10
- Holi Moli – April 12
- Bent Family Reading Night – April 15
- Cornbelters Education Day – April 29

The District 87 5th grade Art Show will be set up on April 25.



Circulation and Outreach Report
Colleen Shaw & Emily Wolpert
March 2025

Goal: Explore and implement strategies to improve access to the library and its resources.

Outreach Engagement Coordinator meetings and connections:

- Recurring monthly meetings
 - BN Parents
 - BN Welcoming Committee
 - McLean County Human Service Council
 - McLean County Reentry Council
 - McLean County ROSC Council Meeting
 - McLean County System of Care
- Special meetings and connections
 - Served as grant evaluator for McLean County Behavioral Health Coordination
 - Met with Dr. Abdul Kalam Tamil Palli library volunteers to discuss partnering and building BPL's juvenile Tamil collection
 - Attended Immigration Q&A presentation at BPL
 - Participated in YWCA Reentry Simulation
 - Met with NPL Outreach team to coordinate and build partnership

Goal: Provide relevant and innovative services, collections, and programs to meet the emergent needs of our community.

Deposits

Staff prepared and delivered or renewed 1,037 items at 10 sites.

Home Delivery

Staff prepared and delivered or renewed 613 items to 53 active patrons.

Pop Up Library

Staff visited the locations listed below. 100 patrons were served, and 603 items checked out or renewed.

- Luther Oaks
- Bickford House
- Villas of Hollybrook
- Woodhill Towers
- Westminster Village
- Irvin Apts
- Liberty Health

Outreach Events

- Miller Park Senior Showcase
- ISU Day of Celebration of Inclusive Intergenerational Environments
- Heartland Head Start Family Connections Night
- Olympia North Elementary Family Reading Night
- Olympia CareerSpark Expo

Other News



- The Community Spotlight display in the Lobby will feature materials on Reentry Awareness Month and information about the McLean County Reentry Council in April.

Goal: Recruit, train and develop a knowledgeable, collaborative staff.

- Emily Wolpert, the former Circulation and Outreach Services Assistant Manager, accepted the role of Circulation and Outreach Services Manager and started her new position on 3/31.
- The Circulation and Outreach Services Assistant Manager position is posted and will close on April 13th.

(3/2025) Circulation and Outreach Services Statistics

Total Circ BPL	112,415
Total Circ Main	78,591
Total Circ Outreach	6,475
Total Circ Drive-up	1,212
Total Digital Downloads	26,137
Hoopla	8,923
Overdrive	15,669
TumbleBooks	14
eBook Central	12
Kanopy	1,519
Borrowers Registered	461
Total Active Cardholders	36,162
Children	8,498
Teen	3,963
Adult	23,701
GPPLD	1,589
Total Holds Filled	7,040
Main Holds	5,336
Outreach Holds	981
Drive-up Holds	723
Door Count	28,015

10 Highest Circulations		Patron Count
Wingover (PM)	280	140
Grove	202	67
Grove	135	48
Wingover (AM)	127	38
North Pointe	84	37
Eagle Crest East	73	24
Eagle Ridge	70	23
Bohmer Drive	61	30
Eagle Crest East	60	13
Phillip Place	57	12

Regularly Scheduled Stops	73
Special Stops	0
Cancelled Stops	0
Total Stops	73
Total Patron Count	1093
Total Bookmobile Circulation	2634

Lowest 5 Circulations		Patron Count
Shirley	2	2
Angler's Manor	2	4
Arrowsmith	2	2
Eagle View	1	2
Angler's Manor	0	1
Traditions	0	0

Human Resources Report
Gayle Tucker
March 2025

Goal: Recruit, train and develop a knowledgeable, collaborative staff.

- In March, there was one in-house job announcement, and one outside ad (67 applications received)
- I participated in seven interviews and provided orientation for one employee
- I continued FMLA, ADA, and employment verification (including Public Service Loan Forgiveness (PSLF) paperwork) administration
- Employees receive Munis Employee Self Service (ESS) and Kronos Timeclock setup information and instruction as part of new employee orientation

Goal: Work effectively through the use of technology.

- In March, I participated in Teams/Zoom meetings, and my work included use of OneDrive, SharePoint, and Microsoft Forms
- I update the Staff Directory on SharePoint at least once a month
- I post in-house Job Announcements on SharePoint and notify all staff via email
- Outside Job Announcements are typically posted to the BPL website and our social media outlets. Depending on the position, we may also advertise through RAILS, IHLS, and ILA. I also notify all staff of outside job announcements via email.
- I process the library's background checks
- As an Alert Media administrator, I keep the Staff list up to date
- I continue to work with the City of Bloomington staff regarding payroll, Kronos, and more
- I check my payroll calculations against a Munis report for accuracy, and resolve discrepancies

Goal: Administer a cost-effective public library.

- I serve as the Work Study Coordinator with Illinois Wesleyan University
 - We currently have six students

Upcoming:

- Job Description updates for non-bargaining unit positions are underway

Information Technology Systems Report
Jon Whited
March 2025

Goal: Explore and implement strategies to improve access to the library and its resources.

We are continuing to scan the Pantagraph index. We have volunteers specifically working on this project and are working a consistent schedule to move this project forward. We currently have 63,562 index cards available and are adding additional cards daily.

We purchased two book scanners and are in the process of getting them set up for staff to try before making them available to the public to use.

We are continuing to interview candidates for our open part-time LTA position.

We replaced the cassette tape-to-digital device in the Innovation Lab.

We replaced the Bambu Labs multi-color 3D printer with a multi-color Anycubic 3D printer and made it available for the public to use.

Goal: Provide relevant and innovative services, collections, and programs to meet the emergent needs of our community.

On March 8th, the VR Fruit Ninja Tournament went pretty well with six teens registered and four in attendance. Despite a lower-than-expected turnout, the teens in attendance had a really good time. Every teen got to compete at least twice and in the end the winners went home with various sizes of fruit trays, which were very well received. Next time there is a VR tournament of this nature, Gene is going to choose a different day of the week to see if that will boost attendance.

On March 15, six teens played the D&D adventure - *Shadow Over Graymoor*. In this adventure, the players find themselves in a hamlet where a recent string of murders has left the villagers on edge. It's up to them to investigate, gather information, speak with the townsfolk, and uncover the secrets hidden in the shadows of this quiet settlement...

On March 24th, seven teens came to the Embroidered Tote Bags program. They got a quick look at the embroidery machine, then chose/created their own custom embroidery designs. The teens had fun and there is quite a bit of interest to do the program again. The designs will be embroidered onto the tote bags and then the participants will be notified when they are ready to be picked up.

Upcoming:

We are looking at adding software for the embroidery machine that would allow patrons to use images to create custom embroideries.

Marketing Report

March 2025

Goal: Explore and implement strategies to improve access to the library and its resources.

Summer Reading

- Summer Reading Bookmark – The Summer Reading bookmark is designed, proofed, and at the printer.
- Summer Reading Logs – First drafts of the three Summer Reading Logs – for kids, teens, and adults – were made available on April 1. There will be a second proofing phase before they go to the printer on April 25.
- Summer Reading T-Shirts – The Summer Reading T-Shirt stores are set to be open from April 17-27; designs are not yet available.
- Sponsor/Voucher Committee
 - The Sponsor/Voucher Committee continues to solicit sponsors and voucher commitments. The deadline for these commitments is April 20.
 - A “running” list of voucher needs/details is being compiled as vouchers are secured.

Website & Other Tech

- Marketing maintains the library’s website.
 - Updated record sets for New BluRays & DVDs, New Music, and New Audiobooks.
 - Worked with CATS to return better search results to patrons.
 - Added more specific display tiles:
 - New DVDs & Blu-Rays (renamed to drop the word *Movies*)
 - New Children’s DVDs and Blu-Rays
 - Split the New Music and the New Audiobooks tile into two tiles
 - Jorgi and Mimi presented a Mini Morning Session to staff about the new databases that have been added to the website, courtesy of the State of Illinois
 - Local Artist Page - added images of the local art currently on display
 - Bookmobile Page - loaded the new Bookmobile Schedule; removed the old
 - Local History Page – updated information to move toward *Local History* and away from *Genealogy*
 - Copy, Print, Scan & Fax Page – added information about borrowing equipment from the AS Desk for those who want to scan slides and negatives
 - Jigsaw Puzzles Page - managed the jigsaw puzzle collection’s web presence
 - Memory Care Page – created a new Memory Care Page which includes links to the Memory Card Kits
 - Reserve-a-Room Page - created buttons which link to the new Community Room Technology Guides
 - Created a web calendar disclaimer pertaining to Hearing Device Assistance which is now available in the Community Rooms and the Children’s Program Rooms; added the new disclaimer to 61 existing programs
 - Rearranged menu items to create better flow.
 - Posted and removed employment listings
 - Created a webform which will eventually be available to those who are seeking to volunteer at the library
 - Fixed issues with the Innovation Lab equipment list
- In the Works:
 - Creation of a webform that patrons will use to suggest items we should include in the 2025 Time Capsule.

Paper & Digital Design Work

Program Publicity

- | | |
|----------------------------|------------------------------------|
| • TeenZone Preview Nights | • Mario Kart Tournament |
| • Stop the Bleed | • Dogs of Chernobyl |
| • The Art of Foraging | • QPR Suicide Prevention Training |
| • Fit It Friday | • Pins & Needles |
| • Embroidered Tote Bags | • El día de los niños/libros |
| • Free Range Rock Painting | • D&D: Whispers of the Desert Tomb |
| • Build a Pantograph | • Bookmobile Birthday Celebration |
| • I’m a Poet & I Know It! | • Sound & Story |
| • 3D-Printed Stained Glass | • Art & Adventures with Dan Santat |

Handouts & Signage

- | | |
|---|---|
| • Holi | • Bookmobile Longevity Banner |
| • HER Story Histories presenters | • Bookmobile Trivia Sheets |
| • Updated Coinbox sign | • Bilingual Wireless Printing Signs |
| • Bilingual Wireless Printing | • Art for the Feminine Product Dispensers |
| • Wireless Printing table tents | • Art for signs for Bike Racks |
| • April Community Spotlight | • Home Delivery Door Hanger Inserts |
| • National Library Week 2025 | • Updated Parking Map |
| • National Arab American Heritage Month | • April Program Calendars |
| • EDI Neurodiversity sign | • Spring Break Scavenger Hunt Sheets |
| • TeenZone April displays | • Memory Care Handout |
| | • Summer Reading Bookmarks |

Advertising

- WGLT
 - Ads ran during early March to promote the HERstory Histories program.
 - Ads will run on WGLT in mid-April to promote the upcoming Fiber Arts Celebration.
- Community Players
 - BPL is a sponsor of The Community Players' 2024-2025 season. This allows the library to run an ad on the Community Players screen during each 2024-2025 show (pre-show and intermission).
- Illinois Eagle
 - The library purchased advertising with Illinois Eagle, a Central Illinois LGBTQ+ production. Illinois Eagle has a website, weekly eNewsletter, and monthly paper Newsletter. We will use these ads to promote the True Colors Book Club and LGBTQ+ programs that may be planned in the future.
 - Quarterly eNewsletter ads.
 - Quarterly calendar sponsorship in the paper newsletter.
- Bloomington High School After Prom - The library is a sponsor of the April 12 BHS After Prom.
- Unit 5K - The library is a sponsor of the May 4 Unit 5K.

Misc. Marketing Tasks

- Managed Bloomerang (donor software)
- Managed LX Starter ("ads" that appear on library notices)
- Managed Printful (the library's online store for BPL apparel and merchandise)
 - Added items that celebrate the current bookmobile's 10th birthday
 - Continue to read all emails sent by Printful pertaining to tariffs to judge if we need to raise prices
 - Breakdown all orders for the Business Office – Wix tallies, Printful tallies, Stripe tallies
- Managed Library Market staff accounts and the updating of staff permissions
- Ordered staff business cards for Aleshia, Emily, and Meredith
- Penned a Volunteer Webform
- Time Capsule
 - Penned text for an upcoming page about the 2025 Time Capsule
 - Penned text for an upcoming Time Capsule webform
 - Purchased a lock box to use as the 2025 Time Capsule
- Re-worded a submitted press release pertaining to an upcoming art exhibit and made plans for promotion
- Worked with IT to create signage for the new dollhouse using the GlowForge Laser Engraver
- Penned a script for a WGLT ad to promote the Fiber Arts Celebration
- Completed a proposal to present a session at the ILA Conference in October; session topic is *Capital Campaign Fundraising Without a Donor Base*
- Provided a tentative timeline for creating and ordering signage needed on the patio
- Ordered Home Delivery Door Hangers and created an insert for these bags
- Worked with Local Artist Sarah Simpson to create a sticker in celebration of the current bookmobile's 10th birthday
- Outlined art needs and penned messaging for the May 15 Late Opening
- Prize requests fulfilled
 - Oakland School Carnival
 - Bloomington High School After Prom
- Requests for promotional items to take to offsite events
 - TPC Transition Fair
 - ISU Day of Celebration for Inclusive Intergenerational Environments
 - YMCA Mermaid Day
 - Holi Moli
 - Senior Showcase
 - Eggs on the Square
 - Kirstin Hannah Deposits Program
 - Heartland Head Start
 - Olympia North Family Reading Night / Career Spark Expo
 - ABC Books Alive!
 - TriValley Family Reading Night
- Promotional items returned/restocked
 - Heartland Head Start
 - Olympia North Family Reading Night / Career Spark Expo
 - ABC Books Alive!
 - ISU Day of Celebration for Inclusive Intergenerational Environments
 - Senior Showcase
- Promotional Items Ordered
 - Magnifiers (credit card size, in a case) - new
 - Hand Sanitizer on a Carabiner - new
 - Chapstick on a Carabiner - new
 - Fun Foam Putty – re-order
 - Slap Bracelets – re-order

- Stretchy Bracelets – re-order
- Stickers – re-order
- *READ* Stress Toy – re-order
- Stackable Colored Pencils – re-order
- *I Love to Read* Drawstring Bags (14"x18") – re-order
- Reprints
 - 500 Gift Certificates for the Unit 5K Swag Bags
 - 300 Text Alert Handouts
 - 300 Drive-Up Handouts
 - 200 Program Guide QR Codes
 - 200 Foldable Bookmobiles
 - 100 March Calendars
 - 100 Brainfuse Handouts
 - 50 Thank You Cards
 - 35 Bilingual Resources (modified)

Goal: Recruit, train and develop a knowledgeable, collaborative staff.

- Marketing compiles and distributes a monthly staff newsletter using submissions from Department Managers and committee members.
- Rhonda serves on the Summer Reading Committee.
- Kourtnei serves on the Spirit Committee.
- Kourtnei serves on the Green Committee.
- Jorgi serves on the Office 365 Committee.
- Jorgi serves on the Bloomington Reads Committee.
- Jorgi and Mimi presented a Mini Morning Session to staff about the new databases that have been added to the website, courtesy of the State of Illinois
- All the managers weighed in on the director's performance review.
- Both the Full-Time Library Assistant and the Part-Time Library Technical Assistant received performance reviews.

Goal: Work effectively through the use of technology.

- Social media presence:
 - BPL Facebook – 11,827 followers
 - Instagram – 2,803 followers
 - Twitter – 1,918 followers
- Text subscribers – 2,301 subscribers
- Each meeting of the Books on Tap Book Club and the True Crime Book Club appears on MeetUp.com
- The True Colors Book Club appears on the website for Illinoiseagle.com
- Cardholder Perks list – 32,642 filtered active subscribers.
- Program Guide list – 34,593 filtered active subscribers.
- General eBlast list – 32,531 filtered active subscribers.

Goal: Administer a cost-effective public library.

Free & Cheap Promotions

- The library posts an abundance of information to Facebook and Instagram:
 - Information about **every** library program is posted to these outlets.
 - A weekly #TBT photo is posted to Facebook and Instagram.
 - A weekly #BookFaceFriday photo is posted to Facebook and Instagram.
 - These posts -- unrelated to program publicity -- were also shared:
 - Gamma Phi Circus / Little Free Pantry Drive/Contest X 3
 - Book Club Kits
 - New Dollhouse
 - *We're Hiring* PT Library Assistant in Circulation
 - HERStory Histories
 - Access *The New Yorker* for FREE with Libby & your library card!
 - History Museum's recordings of the 2020-2024 now available at the library
 - Memory Care Resources
 - No wait for *Sunrise on the Reaping* audiobook on Hoopla
 - Gamma Phi Circus Prize Winner and Thank You for Little Free Pantry Donations
 - *We're Hiring* Circulation Assistant Manager
 - The library sends at least one monthly eBlast promoting its online resources to cardholders who've not opted out of receiving such notifications. This month, these eBlasts were sent.
 - An eBlast promoting LearningExpress Library was delivered on March 1.
 - An eBlast promoting Library Giving Day will be delivered on April 1.
 - An eBlast promoting Mango Languages -- with the American Sign Language component -- will be delivered on April 15.
 - Library staff are interviewed on WJBC once per month by WJBC. The interview is pre-recorded and runs whenever WJBC needs to fill time. Interview materials are prepped by the Marketing Department.

Operations Manager Report
Robert Greene
March 2025

Goal: Explore and implement strategies to improve access to the library and its resources.

- We repaired the drive-up window; it needed to be calibrated.
- We hung a coat hook in the business manager's office.
- We hung pictures in the operations manager's office.
- We assembled a new shelving unit for TZ.
- We assembled a new walker for the patrons.
- We repaired faceplates on two of the family restrooms.
- We have completed the landscaping for the start of spring.
- We have rearranged things in the garage to prepare for the BPL On the Go vehicle.
- We have been reviewing and improving our practices for our staff and our patrons.
- We have been reviewing evacuation and shelter-in-place practices.
- MIMs repaired one of the circuits on the chiller, repaired a severe oil leak, and restored the coolant levels.
- Pipeworks repaired leaks in the Staff meeting room.

Goal: Recruit, train and develop a knowledgeable, collaborative staff.

- We hired a temporary custodian, Dakota W.
- We are still working on training in an effort to improve teamwork and make the operations department more streamlined.
- We have been training on the finer points of our HVAC systems.
- We have been training in the finer points of our security cameras and the functions that we control.
- We have been creating tutorial videos - illustrating the emergency exits fire extinguishers, and evacuation instructions.
- We have been working on security staff scheduling.
- Security Staff have been watching Niche Academy trainings – learning ways to better serve our patrons.

Bloomington Public Library
Books are just the beginning.



Statistics At-A-Glance

March 2025

Strategic Priority: Explore and implement strategies to improve access to the library and its resources.

Circulation	Current	Last Year	Change	FYTD	Last FYTD	Change
Adults	34,681	28,031	24%	367,259	322,075	14%
Teens	2,653	2,105	26%	30,400	22,550	35%
Children	48,952	31,846	54%	506,543	370,395	37%
Digital Downloads	26,137	20,015	31%	264,431	206,350	28%
Total	112,423	81,997	37%	1,168,633	921,370	27%

Active Cardholders	Current	Last Year	Change	FYTD	Last FYTD	Change
Adults	23,701	18,253	30%	N/A	N/A	N/A
Teens	3,963	3,754	6%	N/A	N/A	N/A
Children	8,498	7,279	17%	N/A	N/A	N/A
Total	36,162	29,286	23%	N/A	N/A	N/A

New Cardholders	Current	Last Year	Change	FYTD	Last FYTD	Change
Total	461	731	-37%	5,747	6,894	-17%

Visits	Current	Last Year	Change	FYTD	Last FYTD	Change
Main	28,015	11,477	144%	236,172	135,269	75%
Bookmobile	1,093	959	14%	13,038	12,112	8%
Total	29,108	12,436	134%	249,210	147,381	69%

Room Use	Current	Last Year	Change	FYTD	Last FYTD	Change
Study Room	552	0	N/A	5,177	213	2331%
Recording Studios	50	0	N/A	579	26	2127%
Innovation Lab	32	0	N/A	228	0	N/A
Community Room	85	0	N/A	759	11	6800%
Total	719	0	N/A	6,743	250	2597%

Community Outreach	Current	Last Year	Change	FYTD	Last FYTD	Change
Staff Outreach Visits	15	21	-29%	198	187	6%
People Reached	1,022	1,093	-6%	15,259	19,135	-20%
Community Visits to the Library	3	2	50%	28	2	1300%
People Reached	128	12	967%	575	12	4692%
Total Outreach Visits	18	23	-22%	226	189	20%
Total People Reached	1,150	1,105	4%	15,834	19,147	-17%

Strategic Priority: Provide relevant and innovative services, collections and programs to meet the emergent needs of our community.

Programs	Current	Last Year	Change	FYTD	Last FYTD	Change
Adults	13	13	0%	142	98	45%
Attendance	129	490	-74%	1,965	1,846	6%
Teens	11	2	450%	116	31	274%
Attendance	253	12	2008%	2,954	264	1019%
Childrens	47	8	488%	359	89	303%
Attendance	3,885	139	2695%	50,350	1,677	2902%
Total Programs	71	23	209%	617	218	183%
Total Attendance	4,267	641	566%	55,269	3,787	1359%

1-on-1 Appointments	Current	Last Year	Change	FYTD	Last FYTD	Change
Total	36	6	500%	404	28	1343%

Reference Questions	Current	Last Year	Change	FYTD	Last FYTD	Change
Total	4,083	2,818	45%	39,668	29,872	33%

Strategic Priority: Recruit, train and develop a knowledgeable, collaborative staff.

Training Hours	Current	Last Year	Change	FYTD	Last FYTD	Change
Total	265	110.25	140%	2,370	1,652	43%

Strategic Priority: Work effectively through the use of technology.

Technology Use	Current	Last Year	Change	FYTD	Last FYTD	Change
Public Computer Use	2,983	1,160	157%	28,175	14,186	99%
WiFi Sessions	3,636	1,318	176%	33,333	16,750	99%
Website/Catalog Hits	80,952	41,109	97%	805,411	474,386	70%
Online Resource Use	12,127	8,857	37%	140,511	57,666	144%

Strategic Priority: Administer a cost-effective public library.

Interlibrary Loan	Current	Last Year	Change	FYTD	Last FYTD	Change
Received	428	528	-19%	4,146	4,858	-15%
Sent	202	138	46%	1,691	1,324	28%

Volunteer Hours	Current	Last Year	Change	FYTD	Last FYTD	Change
Total	132	21.00	529%	838	99	744%

Golden Prairie Public Library District
Board of Trustees Meeting

Wednesday, March 19, 2025
5:00pm

MINUTES

- I. Call to Order
President Anderson called the regular meeting to order at 5:00 pm.
- II. Roll Call
Trustees Present: Ruth Novosad, Stephen Peterson (5:07pm), Jim Russell, Patti Salch, Ary Anderson

Others Present: Nan Goerlitz, Jeanne Hamilton, Karen Combs, Faith Frankeberger, Shanna Hargitt, Erin Jensen, Coleen Moore, Matthew Newell, Tierra Shickel, Renee Stolte, Mark Ulbrich

Absent: Kathy Vroman, Stephanie Walden
- III. Introductions
The group from Leadership McLean Group introduced themselves.
- IV. Public Comments
There were no public comments.
- V. Special Marketing Plan Presentation from Leadership McLean County
The group presented their final plan to the board and answered questions.
- VI. President's Report
Ary Anderson asked the trustees how the group wants to proceed with the marketing plan. It was decided that everyone would read through the material and come to the April meeting prepared to discuss options for moving forward.
- VII. Approval of Minutes
A. February 19, 2025 Regular Meeting
The minutes were approved as presented.
- VIII. Staff Reports
A. Director's Report: Jeanne shared the Illinois Library Association magazine which featured the library's renovation. She informed the group that they are all invited to the Leadership McLean County lunch where the groups present their projects. Jeanne will attend and represent the group. Jeanne is finishing work on the Digital Equity Capacity Grant and feels the library group has a good chance of being awarded the grant. She mentioned the President's Executive Order to close the Institute of Museum and Library Services and explained how that may impact the Bloomington Public Library. Finally, Jeanne shared that the Bloomington Public Library Board approved the BPL On the Go vehicle purchase.

B. Outreach Report: There was no report.

C. Financial Report: Kathy Jeakins stated that the report was in the packet.

IX. Unfinished Business
There was no unfinished business.

X. New Business
A. Approve 2025 Summer Reading Donation

RUTH NOVOSAD MOVED, AND PATTI SALCH SECONDED, TO APPROVE A \$3500 DONATION TO THE 2025 SUMMER READING PROGRAM.

YAYS: RUTH NOVOSAD, STEPHEN PETERSON, JIM RUSSELL, PATTI SALCH, ARY ANDERSON

NAYS: NONE

ABSENT: KATHY VROMAN, STEPHANIE WALDEN

B. Discuss the Upcoming GPPLD Board Seat and Presidential Vacancy beginning May 19, 2025
Jeanne reminded trustees to be thinking about possible candidates for the vacancy that will be on the board after the election.

C. Discuss 2024 User Data Summary – This discussion is tabled until the April meeting.

XI. Comments from Board Trustees
Ruth Novosad gave a quick update on the Beecher Trails hearings. Ruth attended a meeting regarding broadband, and McLean County is actively looking at getting broadband into the rural areas. Jim Russell gave some notes on what to look at in the User Data Summary to prepare for April's meeting. Ary Anderson mentioned how much she enjoyed the HerStory program recently presented at the library. Ary suggested signing a thank you note for the team from Leadership McLean County.

XII. Reminder
A. File Your Economic Statement of Interest
B. Next Board Meeting is April 16, 2025

XIII. Adjournment
Ary Anderson adjourned the meeting at 6:16 pm.

BLOOMINGTON PUBLIC LIBRARY
FY 2024-2025 FISCAL REPORT

REVENUES:

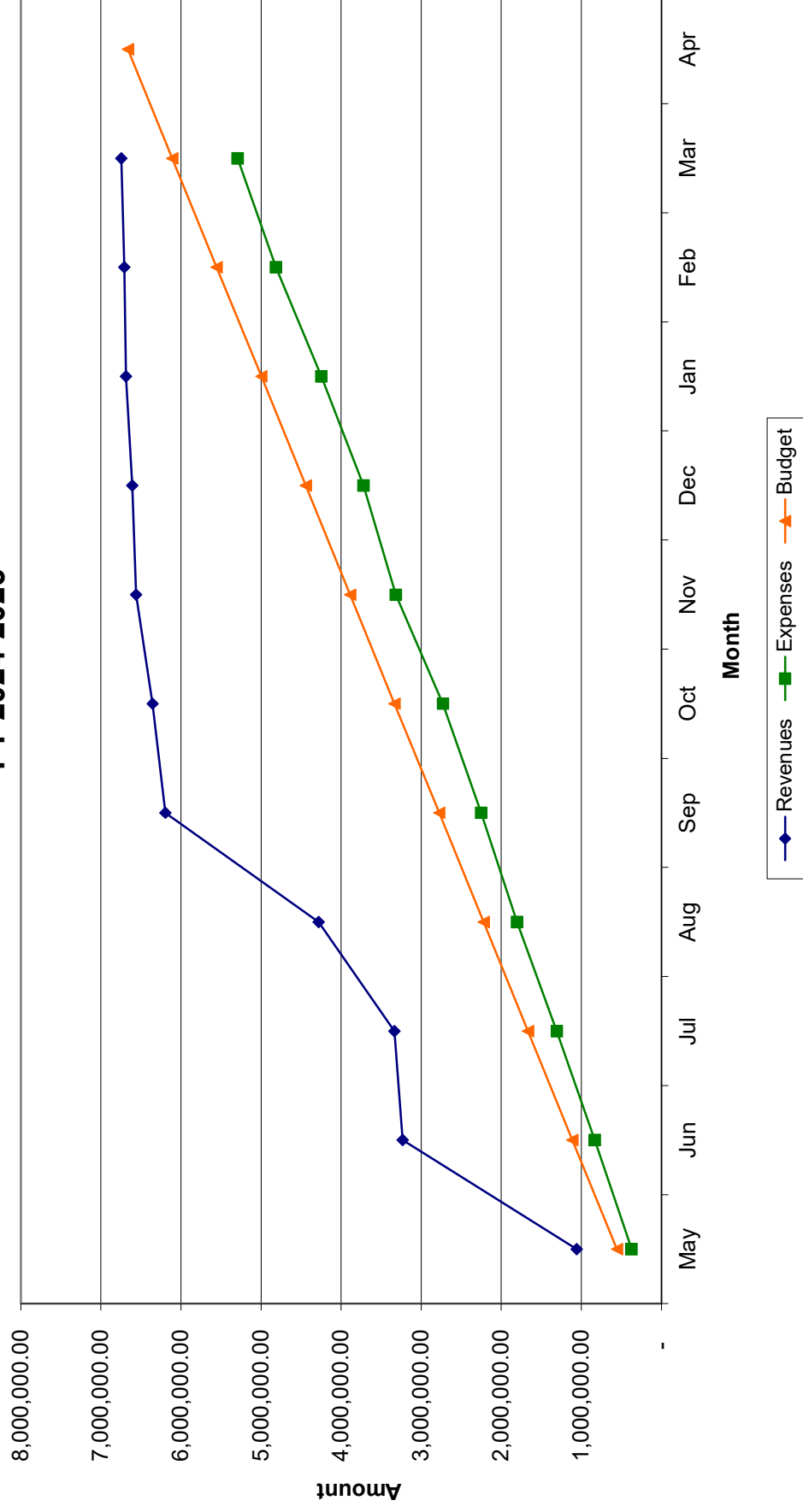
ACCT NAME	BUDGET	MAR 2025	YR-TO-DATE	AMOUNT OVER/UNDER	% RECEIVED
Property Tax	5,495,000	0.00	5,485,602.56	(9,397.44)	99.8
Replacement Tax	424,600	16,999.44	200,787.49	(223,812.51)	47.3
State Grants	116,053	0.00	116,839.80	786.80	100.7
GPPLD	495,000	0.00	495,903.14	903.14	100.2
Fines & Fees	7,000	1,582.25	11,111.57	4,111.57	158.7
Interest on Investments	55,000	14,456.04	270,658.17	215,658.17	492.1
Interest from Taxes	0	0.00	546.25	546.25	-----
Donations	25,000	41.15	49,728.89	24,728.89	198.9
Other Private Grants	0	0.00	5,000.00	5,000.00	-----
Cash Over/Short	0	0.00	0.00	0.00	-----
Other	41,000	4,854.83	111,073.89	70,073.89	270.9
From Fixed Asset Fund Balance	6,000	0.00	0.00	(6,000.00)	0.0
Total Revenues	6,664,653	37,933.71	6,747,251.76	82,598.76	101.2

EXPENDITURES:

ACCT NAME	BUDGET	MAR 2025	YR-TO-DATE	AMOUNT OVER/UNDER	% SPENT
Full-Time Salaries	2,977,625	209,947.95	2,396,495.71	(581,129.29)	80.5
Part-Time Salaries	598,135	43,822.63	486,068.87	(112,066.13)	81.3
Seasonal Salaries	101,224	1,938.75	47,943.20	(53,280.80)	47.4
Overtime Salaries	100	28.77	28.77	(71.23)	28.8
Other Salaries	20,000	0.00	623.86	(19,376.14)	3.1
Total Sals & Wages	3,697,084	255,738.10	2,931,160.41	(765,923.59)	79.3
Dental Insurance	10,463	594.06	5,396.91	(5,066.09)	51.6
Health Insurance, HMO	6,765	579.72	5,852.25	(912.75)	86.5
Life Insurance	3,293	263.20	2,790.80	(502.20)	84.7
Vision Insurance	3,227	275.98	2,630.39	(596.61)	81.5
Health Insurance, PPO 600/1200	276,166	17,564.28	174,323.36	(101,842.64)	63.1
Health Insurance, PPO with HSA	88,549	11,740.84	108,058.97	19,509.97	122.0
Library RHS Contribution	8,200	1,081.88	9,285.58	1,085.58	113.2
Library HSA City Contributions	15,800	0.00	0.00	(15,800.00)	0.0
Dental Insurance, PPO	0	296.64	2,761.50	2,761.50	-----
Identity Protection	0	55.86	598.50	598.50	-----
IMRF	223,322	15,389.21	178,369.53	(44,952.47)	79.9
FICA	227,973	15,004.50	175,620.38	(52,352.62)	77.0
Medicare	53,316	3,509.19	41,073.37	(12,242.63)	77.0
Worker's Compensation	26,490	(1,898.00)	13,588.00	(12,902.00)	51.3
Uniforms	1,200	0.00	2,165.58	965.58	180.5
Tuition Reimbursement	3,000	0.00	0.00	(3,000.00)	0.0
Other Benefits	37,383	0.00	73,421.22	36,038.22	196.4
Total Benefits	985,147	64,457.36	795,936.34	(189,210.66)	80.8
Rentals	17,000	1,019.62	15,731.88	(1,268.12)	92.5
Total Rentals	17,000	1,019.62	15,731.88	(1,268.12)	92.5
Building Mtnc	130,000	245.00	86,628.49	(43,371.51)	66.6
Vehicle Mtnc	21,000	27.94	13,835.08	(7,164.92)	65.9
Office & Computer Mtnc	185,000	2,690.45	172,607.33	(12,392.67)	93.3
Total Repair/Mtnc	336,000	2,963.39	273,070.90	(62,929.10)	81.3

ACCT NAME	BUDGET	MAR 2025	YR-TO-DATE	AMOUNT OVER/UNDER	% SPENT
Advertising	47,000	1,908.18	21,543.90	(25,456.10)	45.8
Printing/Binding	35,000	1,854.06	25,271.20	(9,728.80)	72.2
Travel	1,000	91.18	774.82	(225.18)	77.5
Membership Dues	4,000	0.00	1,949.00	(2,051.00)	48.7
Professional Development	10,000	216.17	10,519.41	519.41	105.2
Other Purchased Services	109,000	15,896.52	180,657.57	71,657.57	165.7
Other Insurance	50,000	0.00	52,516.41	2,516.41	105.0
Total Purchased Services	256,000	19,966.11	293,232.31	37,232.31	114.5
Office Supplies	10,000	624.08	13,736.85	3,736.85	137.4
Computer Supplies	74,750	6,577.47	69,635.13	(5,114.87)	93.2
Postage	2,000	8,051.71	16,387.04	14,387.04	819.4
Library Supplies	55,494	11,335.45	55,141.50	(352.50)	99.4
Janitorial Supplies	25,000	1,392.49	16,649.10	(8,350.90)	66.6
Gas & Diesel Fuel	6,000	425.50	5,199.57	(800.43)	86.7
Building Mtnc & Repair Supplies	14,000	120.77	4,667.67	(9,332.33)	33.3
Total Supplies	187,244	28,527.47	181,416.86	(5,827.14)	96.9
Natural Gas	40,000	3,268.18	20,526.41	(19,473.59)	51.3
Electricity	150,000	7,808.73	104,485.51	(45,514.49)	69.7
Water	7,000	536.02	8,308.18	1,308.18	118.7
Telecommunications	50,000	5,075.93	42,565.92	(7,434.08)	85.1
Total Utilities	247,000	442.06	175,886.02	(71,113.98)	71.2
Professional Collection	500	0.00	492.62	(7.38)	98.5
Total Prof Collection	500	0.00	492.62	(7.38)	98.5
Non-Traditional Materials	5,000	12.86	3,352.88	(1,647.12)	67.1
Periodicals	18,000	1,046.99	18,109.16	109.16	100.6
Adult Books	165,000	19,629.88	124,564.66	(40,435.34)	75.5
Children's Books	130,000	5,541.80	84,614.16	(45,385.84)	65.1
A/V Materials	90,000	6,266.85	57,164.94	(32,835.06)	63.5
Public Access Software	128,000	17,258.00	113,678.35	(14,321.65)	88.8
Downloadable Materials	270,000	40,167.95	213,402.84	(56,597.16)	79.0
Total Materials	806,000	89,924.33	614,886.99	(191,113.01)	76.3
Employee Relations	3,500	0.00	5,585.76	2,085.76	159.6
Miscellaneous Expenses	8,222	349.69	5,750.59	(2,471.41)	69.9
Budgeted Surplus	94,200	0.00	0.00	(94,200.00)	0.0
Total Other Expenses	105,922	349.69	11,336.35	(385.65)	10.7
Total Expenses	6,637,897	463,388.13	5,293,150.68	(1,250,546.32)	79.7

Bloomington Public Library FY 2024-2025



EXPLANATIONS FOR VARIANCES IN EXCESS OF 5%
(Variance of 86.7% to 96.7% is acceptable)
March 2025

Property Tax (99.8%): The Library has received all of its Property Tax distributions for the fiscal year

Replacement Tax (47.3%): The distributions have started to come in.

State Grants (Per Capita Grant) (100.7%): The Library received its Per Capita Grant check at the end of June.

Golden Prairie Public Library District (100.2%): Golden Prairie has also received all of its Property Tax distributions.

Fines & Fees (158.7%): This is more than projected.

Interest (492.1%): The amount continues to be more than projected.

Donations (198.9%): This reflects the generous donations made from the community for this year's Summer Reading Program and for the Library in general.

Other Revenue (270.9%): This includes a check in the amount of \$16,860, an energy rebate for the solar panels. Straight Up Solar submitted the rebate request to Ameren on the Library's behalf.

Full-time Salaries (80.5%) This is under-spent due to staff vacancies.

Part-Time Salaries (81.3%): This is under-spent due to staff vacancies.

Seasonal Salaries (47.4%) This is under-spent due to staff vacancies.

Overtime Salaries (28.8%): Charges have been minimal.

Other Salaries (3.1%): Charges have been minimal.

Dental Insurance (51.6%): Charges have been minimal.

Life Insurance (84.7%): Charges have been minimal.

Vision Insurance (81.5%): Charges have been minimal.

Health Insurance, PPO 600/1200 (63.1%): Charges have been minimal.

Health Insurance, PPO with HSA (122.0%): This is over-spent due to the number of staff selecting this option.

Library RHS Contribution (113.2%): This is over-spent at this point due to staff longevity.

Library HSA City Contributions (0.0%): Due to a correction made by City, the amount spent here is zero.

IMRF (79.9%): This is under-spent due to staff vacancies.

FICA (77.0%): This is under-spent due to staff vacancies.

Medicare (77.0%): This is under-spent due to staff vacancies.

Worker's Compensation (51.5%): The annual premium was paid in December. After the 2024 annual Worker's Compensation audit (done every year), it was determined that the Library would receive a refund as payroll was less than projected due to staff vacancies.

Uniforms (180.5%): It was necessary to purchase uniforms for new security officers and custodians; and to replace older uniforms for current custodians and security officers.

Tuition Reimbursement (0.0%): Nothing has been charged to this line item yet.

Other Benefits (196.4%): Several staff have retired, and their vacation benefits were paid from this line item.
Building Maintenance (66.6%): Charges have been minimal.
Vehicle Maintenance (65.9%): Charges have been minimal.
Advertising (45.8%): Charges have been minimal.
Printing/binding (72.2%): Charges have been minimal.
Travel (77.5%): Charges have been minimal.
Membership Dues (48.7%): Charges have been minimal.
Professional Development (105.2%): This is over-spent due staff and Board member attendance at various events and conferences.
Other Purchased Services (165.7%): This is over-spent due to costs related to the expansion that are not a part of purchase orders. Later in the year we'll do a transfer or amendment (depending on how much is needed).
Other Insurance (105.0%): The annual insurance premium was paid in January.
Office Supplies (137.4%): This is over-spent due to the purchase of new appliances needed for the library.
Postage (819.4%): This is over-spent because we needed to add funds to the deposit account for the postage meter.
Library Supplies (99.4%): this is over-spent due to purchasing new book ends.
Janitorial Supplies (66.6%): Charges have been minimal.
Building Mtnc & Repair Supplies (33.3%): Charges have been minimal.
Natural Gas (51.3%): Charges have been minimal.
Electricity (69.7%): Charges have been minimal.
Water (118.7%): This is over-spent due to the increased amount of watering the Library was doing during the summer.
Telecommunications (85.1%): Charges have been minimal.
Professional Collection (98.5%): This is over-spent due to the annual renewal of the subscription service in May.
Non-Traditional Materials (67.1%): Charges have been minimal.
Periodicals (100.6%): This is over-spent due to the annual renewal of the subscription service.
Adult Books (75.5%): Charges have been minimal.
Children's Books (65.1%): Charges have been minimal.
A/V Materials (63.5%): Charges have been minimal.
Downloadable Materials (79.0%): Charges have been minimal.
Employee Relations (159.6%): the Foundation did reimburse the Library for costs associated with Development Day and Appreciation Day; however, line item is still over-spent due to the purchase of Fist Aid supplies.
Miscellaneous Expenses (69.9%): Charges have been minimal.

The Donations line item breaks out as follows:

Summer Reading Program 2024 Donations:

Golden Prairie Public Library District:	\$ 3,000.00
Bloomington Public Library Foundation:	23,000.00
The Copy Shop:	200.00
Clemons & Associates:	100.00
Don Owen Tire Service:	200.00

Eaton Gallery:	100.00
Bobzbay:	105.32
Growmark:	500.00
BAPS Charities:	2,000.00
Sheridan Ernst:	30.00
Various Community Donors:	2,126.51
Memorial Donations:	163.82
Community Donations:	5,046.36
Phillip/Tammar Feil Joint Trust:	10,000.00
Ill Humanities Council:	3,000.00
Miscellaneous Donations:	156.88
 Total Donations:	 \$ 49,728.89

The Other Revenue line item breaks out as follows:

3D Printer Filament:	45.00
Apparel Store:	\$ 1,727.28
Book Shoppe:	12,008.25
Ear Buds:	241.50
Embroidery Machine Needles:	1.75
EV Charging Stations:	65.17
Flash Drives:	175.00
Genealogy Searches:	95.45
Gift Certificates:	135.00
Lego Kits:	5,920.00
Meeting Room Fees:	2,500.00
Mugs:	360.00
Print Station:	18,305.40
Reusable Bags:	640.00
Sewing Machine Needles:	3.00
Test Proctoring:	175.00
Tote Bags:	1,656.00
Miscellaneous:	67,020.09
 Total Other Revenue:	 \$111,073.89

During March, 11 batches containing 75 invoices were processed, totaling \$154,434.61 and 115 credit card charges were made totaling \$48,275.47

As of March 31, the Library's Maintenance & Operating Fund Balance is \$3,760,828.68, which is 56.7% of the budgeted amount; the goal of twenty-five percent of the Library's FY25 budget is \$1,659,474.25.

Library Fund Balance Information, 3/31/25:

Operating:	\$ 3,760,828.68
Fixed Assets:	\$ 1,388,666.49
Capital:	\$ 2,734,495.23

BLOOMINGTON PUBLIC LIBRARY
EXPANSION PROJECT
FY 22-25
As of 3/31/2025

REVENUES:

ACCT NAME	BUDGET	TOTALS	AMOUNT OVER/UNDER	% RECEIVED
State Grants	7,102,913.83	6,392,622.45	(710,291.38)	90.0
Donations	700,000.00	726,953.88	26,953.88	103.9
Interest	400,000.00	882,045.59	482,045.59	-----
Interest From Taxes	10.00	133.37	123.37	-----
Bond Proceeds	14,201,889.40	14,201,889.40	-	100.0
From Illinois Funds Fund Balance	3,928,540.00	0.00	(3,928,540.00)	0.0
 Total Revenues	 26,333,353.23	 22,203,644.69	 (4,129,708.54)	 84.3

EXPENDITURES:	BUDGET	TOTALS	AMOUNT OVER/UNDER	% SPENT
Architectural/Design Services	1,453,584.00	1,578,616.99	125,032.99	108.6
Other Purchased Services	412,098.50	277,841.77	(134,256.73)	67.4
Office Supplies	2,157,629.30	2,151,454.58	(6,174.72)	99.7
Library Buildings	21,578,000.00	22,134,057.55	556,057.55	102.6
 Total Expenses	 25,601,311.80	 26,141,970.89	 540,659.09	 102.1



MINUTES
LIBRARY BOARD OF TRUSTEES - REGULAR SESSION
TUESDAY, MARCH 18, 2025, 5:30 PM

The Library Board of Trustees convened in regular session at 5:30 PM, March 18, 2025. President Catrina Parker called the meeting to order.

Roll Call

Attendee Name	Title	Status
Alok Hoonka	Board Member	Present
Sharon Zeck	Trustee	Present
Georgene Chissell	Trustee	Present; arrived at 5:45PM
Alicia Henry	Trustee	Present
Dianne Hollister	Trustee	Present
Catrina Parker	President	Present
Ashlee Sang	Board Member	Absent
Craig McCormick	Trustee	Absent
John Argenziano	Trustee	Absent

Staff present: Nan Goerlitz, Jeanne Hamilton, Kathy Jeakins

Introduction of Public

There were no members of the public present.

Public Comment

There were no public comments.

Reports

The following item was presented:

Item 5.A. President's Report

President Parker referenced the recent Presidential Executive Order cutting funding for the Institute of Museum and Library Services. She wanted to be on record saying how much she supports libraries and museums. Separately, she expressed excitement for the recent HerStory program and the unveiling of the dollhouse in Children's Services.

The following item was presented:

Item 5.B. Director's Report

Director Hamilton related the story behind the dollhouse. It is too fragile for actual play, and is protected by a plexiglass front, but the Children's Department has different activities planned for it, such as the current seek and find activity. The HerStory program went very well, with people portraying different historical figures throughout the library.

She expanded on the Presidential Executive Order eliminating the Institute of Museum and Library Services (IMLS), which is an organization that allocates federal funding to museums and libraries. The Bloomington Public Library is fortunate that in the state of Illinois the local libraries are heavily funded by property taxes, so there is less reliance on funding from that agency. The state does receive just over \$5 million a year from IMLS which is used to fund projects and special grants throughout the state. One of the projects the state has chosen to fund with this money is interlibrary loan deliveries, which would be the most direct impact that the Bloomington Public Library could see. Bloomington received 5000 items through interlibrary loan delivery last year. Other areas supported by these funds are Illinois Libraries Present, Director's University, and literacy research.

Director Hamilton reminded trustees to file their Statement of Economic Interest by the May 1st deadline. She shared the Illinois Library Association magazine which featured the library's renovation. She is finishing work on the Digital Equity Capacity Grant and feels the library group has a good chance of being awarded the grant. The Directory pointed out that the library is underspent on electricity, which is due to the efficient building and the solar panels.

The following item was presented:

Item 5.C. Fiscal Report

Kathy Jeakins indicated that the report is in the packet and entertained questions.

Consent Agenda

Items listed on the Consent Agenda are approved with one motion; Items pulled from the Consent Agenda for discussion are listed and voted on separately.

Item 6.A. Approve Minutes of 2/18/25: Regular Bloomington Public Library Board meeting

Item 6.B. Bills in the Amount of \$590,103.82

Trustee Hollister made a motion, seconded by Trustee Chissell, to approve the consent agenda as presented.

Motion carried (viva voce, 6-0).

Approval Items

The following item was presented:

Item 7.A. Approve Transfer of Funds from the M & O Fund to the Capital Reserve Fund

Trustee Zeck made a motion, seconded by Trustee Henry, to approve the item as presented

AYES: Trustee Parker; Trustee Henry; Trustee Hollister; Trustee Chissell; Trustee Zeck; Trustee Hoonka

Motion carried, 6-0.

The following item was presented:

Item 7.B. Approve a Two-hour Delay in the Library's Opening on May 15, 2025 for Phone Installation and Staff Development

Trustee Zeck made a motion, seconded by Trustee Chissell, to approve the item as presented

Motion carried (viva voce, 6-0).

The following item was presented:

Item 7.C. Review and Approve Salary Ranges for Non-Union Employees

Trustee Zeck made a motion, seconded by Trustee Chissell, to approve the item as amended

AYES: Trustee Parker; Trustee Henry; Trustee Chissell; Trustee Zeck; Trustee Hoonka

NAYS: Trustee Hollister

Motion carried, 5-1.

The following item was presented:

Item 7.D. Authorize the Library Director to Enter into a Contract for "BPL ON THE GO" Services Van

Trustee Hollister made a motion, seconded by Trustee Chissell, to approve the item as presented

AYES: Trustee Parker; Trustee Henry; Trustee Hollister; Trustee Chissell; Trustee Zeck; Trustee Hoonka

Motion carried, 6-0.

Discussion Items

The following item was presented:

Item 8.A. Reminder to complete the Library Director's Annual Performance Review
President Parker reminded trustees to complete the review form by March 25.

Comments by Trustees

Trustee Hollister asked if the library used the iRead theme for Summer Reading Program. She mentioned that whenever she has RAILS meetings at the library everyone is so complimentary of the space. She attended the screening of WGLT's documentary Frozen & Forgotten at the library and thought it was excellent. She mentioned people talking about banned book clubs at a recent Illinois Reading Council meeting, and she wondered if the library has one. Director Hamilton said the library doesn't have a banned book club, but there are usually programs centered around banned books during Banned Books Week.

Trustee Henry referenced a Pantagraph article regarding small houses being built for the unhoused population. She also recommended a book she just finished called That Librarian

by Amanda Jones. Lastly, she shared that this is her last board meeting, since she will not be at the April meeting.

Trustee Chissell asked if the agenda could include page numbers for the packet. Director Hamilton pointed out that each item on the agenda is linked to the appropriate page.

Adjournment

Trustee Chissell made a motion, seconded by Trustee Henry, to adjourn the meeting.

Motion carried (viva voce, 6-0).

The Meeting Adjourned at 6:38PM

BILLS LIST

Approved by BPL Board of Trustees, April 15, 2025

Signature, BPL Trustee

Vendor	Line Item	Amount
Alpha Controls & Services	Building Maintenance	1,292.75
Amazon Capital Services	A/V Materials	819.42
Amazon Capital Services	Adult Books	716.91
Amazon Capital Services	Building Mtnc Supplies	9.99
Amazon Capital Services	Children's Books	2,332.84
Amazon Capital Services	Computer Supplies	1,229.38
Amazon Capital Services	Employee Relations	47.70
Amazon Capital Services	Janitorial Supplies	556.89
Amazon Capital Services	Library Supplies	562.54
Amazon Capital Services	Non-Traditional Materials	2,337.05
Amazon Capital Services	Office Supplies	227.10
Amazon Capital Services	Other Purchased Services	1,157.73
Amazon Capital Services	Telecommunications	9.89
Ameren IP	Electricity	7,808.73
American Pest Control, Inc.	Building Maintenance	130.00
Bibliotheca, LLC	Library Supplies	4,749.92
Blue Beason Inc.	Vehicle Maintenance	52.70
Children's Plus	Children's Books	2,335.50
City of Bloomington	Dental Insurance	594.06
City of Bloomington	Dental Insurance PPO	296.64
City of Bloomington	FICA	15,004.50
City of Bloomington	Gas & Diesel Fuel	348.46
City of Bloomington	Health Insurance-HMO	579.72
City of Bloomington	Health Insurance-PPO 600/1200	17,564.28
City of Bloomington	Health Insurance-PPO with HSA	11,740.84
City of Bloomington	IMRF	15,389.21
City of Bloomington	Identity Protection	55.86
City of Bloomington	Life Insurance	263.20
City of Bloomington	Medicare	3,509.19
City of Bloomington	Payroll	255,738.10
City of Bloomington	RHS Contribution	1,081.88
City of Bloomington	Vision Insurance	275.98
City of Bloomington	Water	536.02
Cumulus Broadcasting	Advertising	455.00
Currie Motors	Vehicles	49,198.00
Custom Digital Imaging	Printing	1,770.06
Dell Marketing L.P.	Computer Supplies	4,822.31
Demco	Library Supplies	801.21
Engberg Anderson	Other Purchased Services	170.00
Gordon, Nina	Employee Relations	250.00
Hamilton, Jeanne	Travel	201.60
Illinois Art Station	Other Purchased Services	200.00
Illinois State Police	Other Purchased Services	40.00

Illinois State University
 Illinois Wesleyan University
 Library Store
 Metronet
 Mid Illinois Mechanical Services
 Midwest Tape
 Midwest Tape
 Mitchell, Anna Elizabeth
 NICOR/Northern Illinois Gas
 OverDrive, Inc.
 Playaway Products
 Playaway Products
 Proquest, LLC
 Quandt, Stephen
 Quill Corp
 Quill Corp
 Ron Smith Printing Co.
 Scholastic Publishing
 Seibert, Tiffany
 StraightUp Legacy Fund
 US Postal Service
 VISA - AB Hatchery
 VISA - American Library Association
 VISA - Baker & Taylor Books
 VISA - Baker & Taylor Books
 VISA - Bloomerang
 VISA - Bloomington Public Library
 VISA - Bloomington Spice Works
 VISA - By Sarah Simpson
 VISA - Chicago Tribune
 VISA - Circle K
 VISA - Dollar Tree
 VISA - Don Owen Tire Service
 VISA - Ebsco
 VISA - Ebsco
 VISA - Enterprise Rent-A-Car
 VISA - Facebook
 VISA - Farm & Fleet
 VISA - Grove Street Bakery
 VISA - Harbor Freight
 VISA - Home Depot
 VISA - Huck's Food & Fuel Stop
 VISA - Hy-Vee
 VISA - Illinois State University Parking Lots
 VISA - Ingram
 VISA - Ingram
 VISA - Ingram
 VISA - International Service Fee
 VISA - Ipaatti
 VISA - JoAnn Stores
 VISA - Lowe's
 VISA - Menards
 VISA - Michaela Goade Art
 VISA - Motion Picture Licensing Corp
 VISA - Newspapers.com

Advertising	558.33
Other Purchased Services	793.50
Library Supplies	4,999.50
Telecommunications	2,022.05
Building Maintenance	11,224.67
A/V Materials	1,045.74
Downloadable Materials	40,000.00
Travel	43.61
Natural Gas	3,268.18
Downloadable Materials	8,000.00
Adult Books	233.12
Children's Books	900.45
Downloadable Materials	35.99
Other Purchased Services	225.00
Computer Supplies	1,897.70
Office Supplies	574.17
Printing	56.00
Children's Books	557.76
Travel	21.98
Other Purchased Services	719.61
Postage	8,000.00
Other Purchased Services	50.00
Professional Development	49.00
Adult Books	8,319.83
Children's Books	2,378.62
Other Purchased Services	799.50
Other Purchased Services	33.63
Other Purchased Services	50.00
Other Purchased Services	175.00
Periodicals	1,046.99
Gas & Diesel Fuel	14.93
Other Purchased Services	13.75
Other Purchased Services	78.28
Other Purchased Services	10,562.00
Public Access Software	3,533.00
Other Purchased Services	1,200.00
Advertising	900.69
Office Supplies	119.90
Miscellaneous Expenses	10.50
Other Purchased Services	7.99
Other Purchased Services	15.94
Gas & Diesel Fuel	41.27
Other Purchased Services	38.97
Travel	2.00
Adult Books	6,543.48
Children's Books	1,864.22
Other Purchased Services	386.16
Other Purchased Services	1.22
Children's Books	240.94
Office Supplies	71.96
Other Purchased Services	14.92
Library Supplies	273.97
Other Purchased Services	202.00
Other Purchased Services	373.50
Other Purchased Services	74.90

VISA - Office Depot	Other Purchased Services	5.48
VISA - Olive Bin	Other Purchased Services	50.00
VISA - Printful, Inc.	Other Purchased Services	559.73
VISA - Really Useful Boxes	Library Supplies	214.13
VISA - Sam's Club	Janitorial Supplies	278.76
VISA - School Supply	Children's Books	221.05
VISA - Security Door & Hardware	Building Mtnc Supplies	100.00
VISA - T-Mobile	Telecommunications	2,296.01
VISA - Uncle Goose	Non-Traditional Materials	5.98
VISA - UPS	Postage	51.71
VISA - Verizon Wireless	Telecommunications	337.54
VISA - Wal-Mart	Building Mtnc Supplies	5.00
VISA - Wal-Mart	Janitorial Supplies	145.16
VISA - Wal-Mart	Library Supplies	79.35
VISA - Wal-Mart	Office Supplies	8.28
VISA - Wal-Mart	Other Purchased Services	45.54
VISA - West Publishing	Adult Books	3,864.00
VISA - Wix.com	Other Purchased Services	60.83
VISA - Zoom.US	Other Purchased Services	307.86
VISA (AS), Midstate Collaborative for Lib Services	Professional Development	120.00
Total		540,685.99

Agenda Item 8D & 8E

According to the Bloomington Public Library Foundation Board Bylaws:

- 1) Foundation Board members shall be appointed by the Bloomington Public Library Board of Trustees, at their regular meeting in April.
- 2) The Foundation Board should have at least eleven (11) and not more than fifteen (15) members.
 - a) At least three of which shall be members of the Bloomington Public Library Board.
- 3) Foundation Board members are eligible to be appointed by the Bloomington Public Library Board of Trustees for an unlimited number of three (3) year terms in addition to any partial term a member may fill when joining the board.

Agenda Item 8D:

Alicia Henry has reached her term limit on the Bloomington Public Library and will be leaving the Bloomington Public Library Board. One member of the Bloomington Public Library Board should be appointed to the Bloomington Public Library Foundation Board to fulfill the Foundation Board Bylaw requirement noted above as 2a.

Agenda Item 8E:

Based on our research, it looks like initial appointments to the Foundation Board rarely if ever have included mention of a term. Additionally, formal reappointments of Foundation Board Members ceased sometime around 2007.

In order to comply with the Foundation Board Bylaws the Bloomington Public Library Board should approve term assignments for the Bloomington Foundation Board Members.

Based on the inconsistencies in past reappointments, it would be my recommendation to “start over” and reassign terms to the Foundation Board Members. After the terms are reassigned:

- the Bloomington Public Library Board should annually consider any expiring terms for reappointment at its regular April board meeting.
- If a Foundation Board Member resigns, their replacement should be appointed to an unexpired term.
- Since the Foundation Bylaws allow for a variable number of Foundation Board Members (11-15), library staff should track the unfilled, unexpired terms for any vacancies that the Library Board decides to hold.

It is generally considered best practice to stagger board members terms. Therefore, the following would be logical:

- 4 members with terms expiring 4/2026 and holding 1 vacancy for the term expiring 4/2026
- 4 members with terms expiring 4/2027 and holding 1 vacancy for the term expiring 4/2027
- 5 members with terms expiring April 2028

When reassigning terms, I would recommend that the Library Board Representative terms be staggered. I would also recommend that the long-term Foundation board members' terms be staggered.

	Type of Seat	Suggested Current Member	End of Term
Seat 1	Library Board Rep	John Argenziano (his library board seat ends in 4/2026)	4/2026
Seat 2	At-Large	Long-term Member (Bill, Blake, Patsy, or Van)	4/2026
Seat 3	At-Large	New Appointee (Jared, Deb, Robert, Julie, Gil, or Julia)	4/2026
Seat 4	At-Large	New Appointee (Jared, Deb, Robert, Julie, Gil, or Julia)	4/2026
Seat 5	At-Large	VACANT	4/2026
Seat 6	Library Board Rep	Dianne Hollister (her library board seat ends in 4/2027)	4/2027
Seat 7	At-Large	Long-term Member (Bill, Blake, Patsy, or Van)	4/2027
Seat 8	At-Large	New Appointee (Jared, Deb, Robert, Julie, Gil, or Julia)	4/2027
Seat 9	At-Large	New Appointee (Jared, Deb, Robert, Julie, Gil, or Julia)	4/2027
Seat 10	At-Large	VACANT	4/2027
Seat 11	Library Board Rep	TBD	4/2028
Seat 12	At-Large	Long-term Member (Bill, Blake, Patsy, or Van)	4/2028
Seat 13	At-Large	Long-term Member (Bill, Blake, Patsy, or Van)	4/2028
Seat 14	At-Large	New Appointee (Jared, Deb, Robert, Julie, Gil, or Julia)	4/2028
Seat 15	At-Large	New Appointee (Jared, Deb, Robert, Julie, Gil, or Julia)	4/2028

Research:

Long-term Foundation Board Members				
Board Member Name	Appointment Date	Most Recent Appointment/Reappointment Date on File	If Kept Original Term Cycle, next Reappointment Date	Type of Member
Bill Wetzel	12/1995 (original member)	Reappointed to a 3-year term in 2003 (also appointed to an unspecified term in 2007)	4/2027	At-Large (Originally a Library Board Rep)
Blake Mier	5/2008	No term date mentioned in the minutes but was reappointed as an At-Large member in 6/2013	If go with a term start date of 2008: 4/2026,	At-Large (Originally a Library Board Rep)

			If go with a term start date of 2013: 4/2028	
Patsy Bowles	6/2007	No term date mentioned in the minutes but was mentioned (no approval) that she agreed to serve as an At-Large member in 4/2015	If go with a term start date of 2007: 4/2028, If go with a term start date of 2013: 4/2027	At-Large (Originally a Library Board Rep)
Van Miller	3/2015	No term date mentioned in the minutes but was reappointed as an At-Large member in 4/2024	If go with a term start date of 2015 or 2024: 4/2027,	At-Large (Originally a Library Board Rep)