BLOOMINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

April 15, 2014
4:30 p.m.

Minutes

I. Call to Order
President Jaggi called the meeting to order at 4:31 p.m.

II. Roll Call

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| MEMBERS PRESENT: | Brittany Cornell, Narendra Jaggi, Emily Kelahan, Jan Kibler, Carol Koos (arrived 4:32pm), Cathy Pratt, Bill Wetzel |
| MEMBERS ABSENT: | Peggy Burton |
| OTHERS PRESENT: | Georgia Bouda, Monica Brigham, Adrienne Ives, Kathy Jeakins, Caprice Prochnow, Patti Salch |

III. Introductions/Public Comment
President Jaggi introduced Adrienne Ives, Patti Salch, and Monica Brigham who will officially be a member of the BPL Board at the next meeting.

IV. Approval of Minutes
A. March 18, 2014
EMILY KELAHAN MOVED, JAN KIBLER SECONDED, TO APPROVE THE MINUTES FROM THE MARCH 18, 2014 MEETING. THE MOTION CARRIED UNANIMOUSLY.

V. President's Report
President Jaggi had nothing to report.

VI. Director's Report
Director Bouda shared that she had received an email from the State saying that they are going to be releasing the funds for the $50,000 grant that was awarded to the Library about two years ago. She went on to say, that initially they will release about 25% of the money, and the rest as the project goes along. Director Bouda shared that this grant money was going to go towards repurposing part of the Outreach area into a staff meeting room and adding a sorter for outside returns. The plan is still to add a meeting room, but rather than a sorter for outside returns, the current sorter may be replaced with a larger one. Director Bouda shared that A. Renee will be providing the Drahm Shop coverage for the Novel Night of Art and Jazz.

VII. Fiscal Report
Kathy Jeakins entertained questions.

VIII. Approval of Bills
CAROL KOOS MOVED, EMILY KELAHAN SECONDED, TO APPROVE THE BILLS LIST FROM MARCH 2014. THE MOTION CARRIED UNANIMOUSLY.

IX. Committee Reports
A. Budget & Personnel
1. Executive Session to Discuss Director's Performance Evaluation
BILL WETZEL MOVED, CAROL KOOS SECONDED, TO GO INTO EXECUTIVE SESSION TO DISCUSS DIRECTOR'S PERFORMANCE EVALUATION.

AYES: BRITTANY CORNELL, NARENDRA JAGGI, EMILY KELAHAN, JAN KIBLER, CAROL KOOS, CATHY PRATT, BILL WETZEL

NAYES: NONE

ABSENT: PEGGY BURTON

THE MOTION CARRIED UNANIMOUSLY.

At 4:42 p.m., the Board went into Executive Session.

At 5:21 p.m., the Board resumed regular session. President Jaggi stated that no action took place during Executive Session.

2. Approve Director's Salary for FY15
Bill Wetzel stated that the Budget & Personnel Committee met to discuss the Director's Evaluation and salary adjustment. The Budget & Personnel Committee recommends a 2.25% Cost of Living adjustment along with a 1% Merit increase for Director Bouda for the upcoming year. He went on to say that the Merit increase was warranted, and that it was limited to 1% because of the recent budget struggles of the City Council.

BILL WETZEL MOVED, JAN KIBLER SECONDED, TO APPROVE A 2.25% COST OF LIVING ADJUSTMENT ALONG WITH A 1% MERIT ADJUSTMENT FOR DIRECTOR BOUDA.

AYES: BRITTANY CORNELL, NARENDRA JAGGI, EMILY KELAHAN, JAN KIBLER, CAROL KOOS, CATHY PRATT, BILL WETZEL

NAYES: NONE

ABSENT: PEGGY BURTON

THE MOTION CARRIED UNANIMOUSLY.

B. Planning, Policies & Programs (3 P's)
The 3P's did not meet.

C. Nominating Committee
1. Present FY15 Slate of Officers
Jan Kibler stated that they will be holding over the Slate of Officers until the May meeting. She went on to say that Board members have until April 18 to express interest in being an officer and/or for a committee assignment.

X. Unfinished Business
There was no unfinished business.

XI. New Business
A. Approve Change Order #001 for Pipeworks, Inc. for $1,380.00
Director Bouda shared that in getting the flue from the boilers to the roof, there was some conduit that needed to be rerouted in order for the flue not to have to be offset.

BILL WETZEL MOVED, CAROL KOOS SECONDED, TO APPROVE CHANGE ORDER #001 FOR PIPEWORKS, INC. FOR $1,380.00.

AYES: BRITTANY CORNELL, NARENDRA JAGGI, EMILY KELAHAN, JAN KIBLER, CAROL KOOS, CATHY PRATT, BILL WETZEL

NAYES: NONE

ABSENT: PEGGY BURTON

THE MOTION CARRIED UNANIMOUSLY.

B. Approve Use of Quiet Reading Room for Board Meetings
President Jaggi shared with Board members that they are not voting on any costs but rather approving Director Bouda to go forward with repurposing this room for future Board meetings.

EMILY KELAHAN MOVED, BILL WETZEL SECONDED, TO APPROVE USE OF QUIET READING ROOM FOR BOARD MEETINGS. THE MOTION CARRIED UNANIMOUSLY.

C. Approve Change Order #2 for Matthews Specialty Vehicles for a credit of $804.00

BILL WETZEL MOVED, EMILY KELAHAN SECONDED, TO APPROVE CHANGE ORDER #2 FOR MATTHEWS SPECIALTY VEHICLES FOR A CREDIT OF $804.00. THE MOTION CARRIED UNANIMOUSLY.

D. Approve Transfer of Funds from Maintenance & Operating Fund to Capital Reserve Fund
President Jaggi shared with Board members that they have a standing library policy that at the end of the fiscal year, half of the unspent funds in the Maintenance & Operating Fund are transferred to the Capital Reserve Fund.

CAROL KOOS MOVED, BILL WETZEL SECONDED, TO APPROVE TRANSFER OF FUNDS FROM MAINTENANCE & OPERATING FUND TO CAPITAL RESERVE FUND IN THE AMOUNT OF $203,205.50.

AYES: BRITTANY CORNELL, NARENDRA JAGGI, EMILY KELAHAN, JAN KIBLER, CAROL KOOS, CATHY PRATT, BILL WETZEL

NAYES: NONE

ABSENT: PEGGY BURTON

THE MOTION CARRIED UNANIMOUSLY.

XII. Adjournment
President Jaggi adjourned the meeting at 5:43 p.m.