COBT
City of Bloomington Township

ANNUAL TOWN MEETING OF THE TOWN OF THE CITY OF BLOOMINGTON
GOVERNMENT CENTER CHAMBERS, 4TH FLOOR, ROOM #400
115 E. WASHINGTON STREET, BLOOMINGTON, IL 61701
TUESDAY, APRIL 11, 2023, 6:00 P.M.

1. **Call to Order / Pledge of Allegiance**
2. **Introduction of Town Officers**
3. **Nomination of Moderator**
    a. Election and Swearing in of Moderator
    b. Remarks by Moderator on Conducting the Meeting
4. **Approval of the Minutes of the April 12, 2022 Annual Town Meeting** *(Recommended Motion: The April 12, 2022 Annual Town Meeting Minutes be approved.)*
5. **Review of Annual Statement of Receipts & Expenditures for Fiscal Year 2023 (Unaudited)** *(For review purposes only, no action required.)*
6. **Reports by Elected Officials**
    a. Assessor: Steve Scudder
    b. Supervisor: Deborah Skillrud
7. **Public Comments**
8. **Motion to Set Date for Next Annual Town Meeting** *(Recommended Motion: The 2024 Annual Town Meeting be scheduled for April 9, 2024 at 6:00 pm.)*
9. **Adjournment**

TOWN OF THE CITY OF BLOOMINGTON
2024 ANNUAL TOWN MEETNG
OATH OF THE MODERATOR

STATE OF ILLINOIS)
)
COUNTY OF MC LEAN) SS.
)
TOWN OF THE CITY OF)
BLOOMINGTON)

I, David Stanczak, do solemnly swear that I will faithfully and impartially discharge the duties of Moderator at this Town Meeting, to the best of my ability.

David Stanczak, Moderator

Subscribed and sworn to before me this
11th day of April 2023.

Leslie Yocum, Town Clerk

CITY OF BLOOMINGTON TOWNSHIP
ANNUAL TOWN MEETING
TUESDAY, APRIL 12, 2022
MINUTES

The meeting was called to order by Leslie Yocum, Town Clerk, in the in the Government Center Chambers, 4th floor, Room #400 of the Government Center Building, 115 E. Washington St., at 6:00 p.m. on April 12, 2022 for the Annual Town Meeting. She requested everyone rise and join her in the Pledge of Allegiance.

Mrs. Yocum introduced Deborah Skillrud, Township Supervisor, and Steve Scudder, Township Assessor.

Mrs. Yocum asked for nominations for a meeting Moderator.

Stephanie Uzueta nominated David Stanczak as Moderator.

Mrs. Yocum closed nominations for Moderator at 6:02 p.m. and asked for a motion for Moderator.

Motion by Stephanie Uzueta, seconded by Jennifer Curtis, that David Stanczak be elected Moderator.

Motion carried (Viva voce).

David Stanczak came forward and was given the Oath of Office as Moderator by Mrs. Yocum.

Mr. Stanczak opened the Town Meeting. He welcomed those in attendance and reminded them that the Annual Town Meeting's decision makers were the electors (i.e., registered voters) of the City of Bloomington Township. He pointed out that the first item on the agenda was approval of the minutes for the April 13, 2021 Annual Town Meeting. He asked whether there were any additions, deletions, or suggested corrections to the minutes.

No corrections were noted.

Motion by Stephanie Uzueta, seconded by Jennifer Curtis, that the Minutes of the April 12, 2021 Annual Town Meeting be approved as presented.

Motion carried (Viva voce).

He then called Deborah Skillrud, Township Supervisor, forward to provide her report.

Supervisor Skillrud began by commenting to the impacts of Covid-19 and was proud to share that the Township had stayed open throughout. She complimented her staff for making it possible and stressed how they truly value the work they do for the community. She introduced her staff and shared their length of service to the Township: Stephanie Uzueta (21 years), Catherine Davis (18.5 years), Tammie Turner (16.5 years), Tom Maruna (12.5 years), Jennifer Curtiss (3 years), and Debbie Stilwell (6 months). She then thanked Town Clerk, Leslie Yocum, and Deputy Town Clerk, Amanda Stutsman, for their assistance. She explained Mrs. Yocum and Mrs. Stutsman's dual roles with City of Bloomington and the City of Bloomington Township, and then proceeded to provide an overview of the two government agencies. She made comparisons with the rural township, the Bloomington Township, and described the makeup of the City of Bloomington Township Board. Mrs. Skillrud broke down the work handled and provided by Township per State statute and introduced the Trustee Board members present at the meeting, as well as those not present.

She spent a good amount of time describing in detail the impacts of Covid-19 on the Township and the residents in which it serves. She stressed the vulnerability of low-income individuals in particular during Covid-19, and commented to the vast amount of recovery time that would be needed for the community to rebound fully. She was proud of all the Township was able to accomplish over the last year and moved on to provide an overview of the General Town Fund, the levy, and walk through projects to improve the building in which the Township is located. She thanked Farnsworth for all their efforts in helping to provide a vision and project scopes for the improvements. She described the long-term plan and gave insight into expectations and process.

Supervisor Skillrud discussed a variety of partnerships in the community, contracts passed by the Board throughout the year, and other funding opportunities pursued. She highlighted programs and funding available to the community and described in detail requirements necessary to receive assistance. She was very thorough discussing ways in which the Township had been clever to find new ways amidst difficult Covid-19 times and shared how she and her team would continue making smart decisions to ensure the Township's success. She moved on to introduce the three voluntary board members on the Evergreen Cemetery Board bragging about the members and their dedication to their work. She expressed gratitude for each of them as she moved on to discuss legislative matters.

Supervisor Skillrud provided legislative updates and shared a variety of programs she is working on in an effort to increase Township funds. She went through eligibility criteria, ideas, and potential next steps for lobbying opportunities. She wrapped up by emphasizing the large impact the Township makes on participants and reminded attendees of her availability and willingness to serve them.

Mr. Stanczak then called Steven Scudder, Township Assessor, forward to provide his report.

Assessor Scudder provided a brief overview of the City of Bloomington Township and introduced his staff present. He then described the Township's tax cycle and the information used to discover, describe, and assess properties within the City of Bloomington. He moved on to discuss 2018 Equalized Median Ratios and made a comparison to state recommendations stating that the Township had nearly a perfect analysis. He discussed sales throughout the year including lis pendens and foreclosures. He continued by reviewing adjustments made to assessed values, complaints made to the Board of Review, the County's multiplier of 1, and the EAV (Equalized

Assessed Value) total. He finished by showing tax dollars given to each school district, listed the highest tax contributors in the City, and pointed out the website available to citizens for additional information.

Supervisor Skillrud retook the floor and presented Mr. Stanczak with a Certificate of Appreciation for his repeated service in performing the duties and responsibilities of moderator for the City of Bloomington Township Annual Town Meeting for the years 2008 through 2022.

Moderator Stanczak spoke fondly about participating as Moderator and stressed the importance of the Township and the process of the annual meeting. He then opened the meeting to receive public comment. Curt Oyer provided public comment.

Moderator Stanczak moved on to ask for a motion to set the date and time of the next Annual Town Meeting.

Motion by Stephanie Uzueta, seconded by Jennifer Curtis, to set the next Annual Town Meeting for April 11, 2023 at 6:00 p.m.

Motion carried (Viva voce).

Moderator Stanczak stated that there was no additional business to be addressed and asked for a motion to adjourn.

Motion by Stephanie Uzueta, seconded by Denise Williams, to adjourn the meeting.

Motion carried (viva voce).

The meeting adjourned at 6:46 p.m.

Leslie Yocum, Township Clerk

David Stanczak, Moderator

TOWN of the CITY of BLOOMINGTON

aka: CITY of BLOOMINGTON TOWNSHIP
aka: BLOOMINGTON CITY TOWNSHIP

ANNUAL STATEMENT of RECEIPTS & EXPENDITURES (Unaudited)

FY2023: 04/01/2022 - 03/31/2023

For the

GENERAL TOWN ADMINISTRATION FUND
CEMETERY FUND
GENERAL ASSISTANCE WELFARE FUND

Deborah L Skillrud, Township Supervisor

April 11, 2023

Town of the City of Bloomington: General Town Administration Fund

Financial Statement FY2023: 04/01/2022 - 03/31/2023 (Unaudited)

Beginning Public Funds 04/01/2022			
Cash: Prairie State Bank (53)		$ 59,612	
Reserve: Prairie State Bank (64)		$ 1,423,618	
Investments: The Illinois Fund (85)		$ 1,461,027	
Total Beginning Public Funds			$ 2,944,257
2021 TAX LEVY (EXTENSION)	**$ 1,645,073**		
Fiscal Year Revenue			
Interest		$ 61,179	
Other Income: TWP IGAs/GA Administration	$ 2,190		
Other Income: Retiree Insurance	$ 21,686		
Other Income: Workfare	$ 1,618		
Other Income: CEM (financial)	$ 12,200		
Other Income: Other	$ 2,041	$ 39,736	
Personal Property Replacement Tax		$ 475,541	
Tax Levy (Extension)		$ 1,644,925	
Total Fiscal Year Revenue			$ 2,221,382
Total Public Funds			$ 5,165,638
Expenses			
Assessor's Office Expenses			
Auto Expense		$ 2,630	
Telephone		$ 2,499	
Utilities		$ 5,656	
Office Supplies		$ 4,010	
Publications & Printing		$ 30	
Equipment		$ 5,422	
Education/Meetings/Conferences		$ 13,225	
Appraisal Services		$ 11,740	
Janitorial		$ 2,100	
Computer Services		$ 25,059	
Membership Dues		$ 2,112	
Total Assessor's Office Expenses			$ 74,484
Community Agency Funding			
Housing Eviction Relief (HERE)		$ 75,449	
Community Medical		$ 15,000	
GA Client Services/Workfare Development		$ 35,918	
Youth Services		$ 35,000	
Senior Services		$ 80,000	
Total Community Agency Funding			$ 241,367
Compensation & Benefits			
TWP Supervisor		$ 94,000	
TWP Assessor		$ 96,000	
Town Clerk		$ 2,400	
Town Trustees		$ 2,160	
General Assistance Staff		$ 316,959	
Deputy Assessors		$ 274,436	
IMRF/Employer (2022=9.38%; 2023 = 5.43%)		$ 62,315	
FICA (SS/MC)/Employer		$ 56,795	
Group Medical/Employer			
Group Medical: Employees	$ 89,715		
Group Medical: Retirees	$ 21,686		
Group Medical/Employer		$ 111,401	
State Unemployment/Employer		$ 1,324	
Total Compensation & Benefits			$ 1,017,790

Town of the City of Bloomington: General Town Administration Fund

Financial Statement FY2023: 04/01/2022 - 03/31/2023 (Unaudited)

Services & Expenses		
Membership Dues	$ 1,720	
Auditing Expense	$ 7,000	
Legal Expense	$ 4,617	
Insurance	$ 11,647	
Publishing	$ 698	
Other Expenditures	$ 1,850	
Building Maintenance	$ 8,938	
Janitorial Services & Supplies	$ 4,849	
Building Repairs	$ 155,461	
Special Projects	$ 77,091	
Total Services & Expenses		$ 273,871
Supervisor's Office Expenses		
Postage	$ 1,733	
Janitorial	$ 2,625	
Utilities	$ 8,484	
Telephones	$ 4,267	
Car Expense	$ 203	
Education/Conference/Meetings	$ 3,442	
Equipment	$ 300	
Equipment Repair/Rental	$ 3,716	
Office Supplies	$ 4,760	
Publications	$ 165	
Computer/Contract Services	$ 11,521	
Membership Dues	$ 180	
Total Supervisor's Office Expenses		$ 41,397
Total Expenditures		$ 1,648,909
Total Ending Public Funds		$ 3,516,729
Ending Public Funds 03/31/2023		
Cash: Prairie State Bank & Trust (53)	$ 46,454	
Reserve: Prairie State Bank & Trust (64)	$ 271,149	
Investments: The Illinois Funds (85)	$ 3,199,127	
Total Ending Public Funds		$ 3,516,729

03/31/2023 Total Current Receivables	$ 215
03/31/2023 Total Current Liabilities	$ 767
03/31/2023 Short-Term Liabilities:	
Ace Industrial Properties Inc dba 1900 College Avenue LLC	$ 12,000
CDS Office Technologies	$ 3,502
Farnsworth Group Inc	$ 66,171
J Spencer Construction *($765,000 remodeling contract pending)*	$ -
Total Short-Term Liabilities	$ 81,672
03/31/2023 Long-Term Liabilities:	Lease
1 Ace Industrial Properties Inc dba 1900 College Avenue LLC	
5-year Lease; matures 09/01/2025	$ 60,000
Less Total Payments through 03/31/2023	$ (17,000)
Less Short-Term Liability through 03/31/2024	$ (12,000)
Ace Long-Term Liability	$ 31,000
2 CDS Office Technologies	
Equipment Lease @ $195.00/month for 60 months; matures 12/2024	$ 11,700
Equipment Maint Agreement for 60 months	$ 5,501
Less Short-Term Liability through 03/31/2024	$ (3,502)
Less Total Payments through 03/31/2023	$ (11,462)
CDS Long-Term Liability	$ 2,238
Total Long-Term Liabilities	$ 33,238

Town of the City of Bloomington: Cemetery Fund

Financial Statement FY2023: 04/01/2022 - 03/31/2023 (Unaudited)

Beginning Public Funds 04/01/2022			
Cash & cash equivalents			
Heartland Bank: Checking (74)		$ 132,606	
Heartland Bank: Reserve (82)		$ 599,524	
Total Bank Accts			$ 732,130
Beginning Balance Trust Accounts			
Heartland Bank: Trust Account O/C (14)		$ 245,020	
Heartland Bank: Irrev Trust (89)		$ 269,073	
Total Investment Accts			$ 514,093
Total Beginning Funds			$ 1,246,223
2021 TAX LEVY (EXTENSION)	**$ 506,636**		
Revenue			
Real Estate Tax Levy		$ 506,589	
Personal Property Replacement Tax (PPRT)		$ 146,453	
Opening/Closing Fees		$ 112,245	
Marker Commission		$ 8,551	
Sales: Lots	$ 80,157		
Sales: Crypts	$ 2,725		
Sales: Niches	$ 26,315		
Sales: Burial Supplies	$ 10		
Sales: Pet Cemetery Spaces	$ 1,000		
Sales: Other	$ 200		
Sales		$ 110,407	
Interest		$ 1,066	
Income from Trusts		$ 3,223	
Other Income: TOIRMA	$ 3,003		
Other Income: Donation	$ 2,200		
Other Income: Veteran Flags	$ 5,425		
Other Income: Markers	$ 950		
Other Income: Wreaths Across America	$ 935		
Other Income & Special Events		$ 12,513	
Inspection Fees		$ 3,725	
Total Fiscal Year Revenue			$ 904,772
Unrealized Gain/(Loss) due to Trust Activities (as of 12/31/2023)			$ (45,278)
Total Funds			$ 2,105,717
Expenses			
Administrative Expenses			
Casualty Insurance		$ 21,630	
Contractual Services		$ 6,545	
Office Supplies		$ 2,572	
Utilities		$ 15,929	
Advertising		$ 3,096	
Dues/Seminars		$ 350	
Audit Expense		$ 7,000	
Financial Administration		$ 12,200	
Special Events		$ 5,698	
Other Admin Expenses		$ 5,337	
Office Equipment		$ 350	
Total Administrative Expenses			$ 80,707
Cemetery Improvements, Maintenance & Repairs			
Flags & Poles		$ 5,318	
Operating Equipment		$ 74,201	
Total Cemetery Improvements, Maintenance & Repairs			$ 79,519

Town of the City of Bloomington: Cemetery Fund

Financial Statement FY2023: 04/01/2022 - 03/31/2023 (Unaudited)

Cemetery Operations			
Fuel, Oil and Equipment		$ 9,754	
Tree Removal/Monument Repair		$ 9,950	
Equipment Repairs		$ 8,339	
Cemetery Supplies & Maintenance		$ 9,895	
Rental Equipment & Leasing		$ 2,103	
Removal of Leaves/Branches		$ 2,658	
Office Maintenance/Repairs		$ 4,800	
Grounds Maintenance & Repairs		$ 17,670	
Road, Fence, Lot, Drains		$ 31,785	
Equipment Building		$ 186	
Grave Markers		$ 13,395	
Other Cemetery Expenses		$ 1,003	
Total Cemetery Operations			$ 111,538
Compensation & Benefits			
Wages: Administrative Staff	$ 59,762		
Wages: Cemetery Staff	$ 246,828		
Wages		$ 306,590	
Payroll Taxes - FICA		$ 22,094	
IMRF/Employer (2022=9.38%; 2023 = 5.43%)		$ 25,946	
IDES - Unemployment Insurance		$ 9,903	
Health Insurance/Employer		$ 45,484	
Direct Deposit Transmittal Fees		$ 47	
TASC Annual Fees		$ 233	
Total Compensation & Benefits			$ 410,296
Total Expenditures			$ 682,060
Total Ending Public Funds			$ 1,423,657

Ending Public Funds 03/31/2023		
Cash & cash equivalents		
Heartland Bank: Checking (74)	$ 73,698	
Heartland Bank: Reserve (82)	$ 857,153	
Total Bank Accts		$ 930,851
Ending Balance Trust Accounts		
Heartland Bank: Trust Account O/C (14)	$ 269,011	
Heartland Bank: Irrev Trust (89) *as of 12/31/2022*	$ 223,795	
Total Investment Accts		$ 492,806
Total Ending Public Funds		$ 1,423,657

03/31/2023 Total Current Receivables	$ 128,130
Total Current Receivables	$ 128,130

03/31/2023 Total Current Liabilities	$ 23
Total Current Liability	$ 23

Town of the City of Bloomington: General Assistance Welfare Fund

Financial Statement FY2023: 04/01/2022 - 03/31/2023 (Unaudited)

Beginning Public Funds 04/01/2022			
Cash: Prairie State Bank (00)		$ 52,167	
Reserve: Prairie State Bank (19)		$ 486,056	
	Total Beginning Public Funds		$ 538,223
2021 TAX LEVY (EXTENSION)	**$ 200,074**		
Fiscal Year Revenue			
Interest		$ 2,460	
Personal Property Replacement Tax		$ 57,835	
Refunds & Recoveries		$ 40,269	
Tax Levy (Extension)		$ 200,055	
	Total Fiscal Year Revenue		$ 300,619
	Total Public Funds		$ 838,843
Expenses			
CW/General Assistance			
Groceries/Personal Essentials		$ 50,072	
Rent		$ 82,844	
Utilities		$ 7,115	
Emergency Assistance		$ 147,818	
Funeral/Burial		$ 2,056	
Transportation		$ 231	
Allowances		$ 1,802	
	Total General Assistance		$ 291,938
	Total Expenditures		$ 291,938
	Total Ending Public Funds		$ 546,905
Ending Public Funds 03/31/2023			
Cash: Prairie State Bank & Trust (00)			$ 53,434
Investments: Illinois Fund (79)			$ 401,494
Reserve: Prairie State Bank & Trust (19)			$ 91,976
	Total Ending Public Funds		$ 546,905

03/31/2023 Total Current Receivables		$ -
	Total Current Receivables	$ -

03/31/2023 Total Current Liabilities		$ 6,075.97
	Total Current Liabilities	$ 6,075.97