



CITY OF
BLOOMINGTON
COUNCIL MEETING
MARCH 27, 2017



City Logo Design Rationale

The symbol for the City of Bloomington is multifaceted in its visual and conceptual approach. Visually the symbol and the City's identity represent a modern progressive style which is consistent with the City's government. The symbol is based on three different concepts which combine to represent the City in a contemporary and appropriate way.

First and foremost is the chevron. The City government is a respected agency dedicated to serving the public. In this way, the chevron represents service, rank and authority.

The symbol may also be seen as a three dimensional building. This represents growth and diversity in our community.

Finally, the flower or plant derived from the original name "Blooming Grove," represents a community that is friendly and safe. Progress and growth are also associated with plant life as well as regeneration and renewal.

The symbol's positive upward movement is representative of the City's commitment to excellence!

Brief Summary of Five Council Priorities

Five Priorities

At the September retreat, Council informally selected its top five priorities, and since that time staff has seen that these five areas are the dominant focus of the Council's policy deliberations. The selected priorities are:

1. Economic Development
2. Infrastructure
3. Financial Planning
4. Reduced Emergency Response Times
5. Downtown Implementation Plan

The value in naming priorities is to establish policy direction, make that direction known to stakeholders and guide policy, budget and operational decisions. As we work to develop the City's FY17 budget, staff would find value in formalizing the five priorities for the next fiscal year.

Prior to formalization, we have prepared this brief summary to begin the dialogue about what each priority means, where it stands and what it will take to advance each going forward.

1. Economic Development

- A. Economic development was overwhelmingly recognized by the Council as **essential to the financial sustainability** of the community. It is our prime means to diversify our tax base and expand our revenue streams.
- B. City of Bloomington economic development is undertaken in parallel with **regional collaboration** and economic development initiatives of the EDC, B/N Advantage and others.
- C. The time is right to review our **economic development strategic plan and incentive policy**. Tools such as TIF are invaluable for the redevelopment of areas such as Colonial Plaza, and will be key to our success.
- D. Economic development cannot stand alone and depends on sound infrastructure and quality of life to successfully ensure a financially-sound future for our community.

2. Infrastructure

- A. The City is decades behind in funding much-needed **infrastructure maintenance**, estimated to total \$400M or more. Reliable infrastructure with the capacity to handle growth is essential to economic development, quality of life and the City's financial long-term stability.
- B. Our City's recently completed **infrastructure Master Plans**, encompassing streets, sanitary sewers, storm water, facilities, sidewalks and more provide detailed inventory, condition rating and make it possible for us to assess and prioritize critical needs.
- C. The next essential step is to develop a **five year Capital Improvement Plan** to address the most urgent/timely needs, AND a funding strategy.
- D. Some projects included in the City's Master Plans are prime candidates for borrowing. Financing options are many, and Council will determine a preferred strategy, ranging from conservative to aggressive.

3. Financial Planning

- A. Since the Great Recession, we are all adapting to a new economy that requires us to have a **long-term, continuously evolving plan for financial sustainability**, including a plan for appropriate reserves. We must have a balanced budget to avoid the pitfalls and reputational damage that many other governments continue to experience.
- B. A deficit in the City's General Fund was averted in the near term through Budget Task Force recommendations and the Council's recent adoption of a 1% sales tax increase. However, the City's expenses, especially those tied to Police and Fire pensions and labor costs, will continue to increase over the years. The **potential for a General Fund structural deficit** will continue to threaten future budgets.
- C. It will take all of us, including our citizens, to develop solutions for achievement of financial sustainability. We must focus on refining our financial projections, re-forecasting when appropriate, identifying programs and services, establishing appropriate levels of service performance measures, and prioritization.
- D. A **Capital Improvement Plan and funding** is critical to the City's financial strategy now and going forward.

4. Reduced Emergency Response Times

- A. Despite the excellent efforts of our first responders, the Fire Master Plan identified that **service to the City's northeast portion is inadequate and response times are below our standards**. Long-term, the Master Plan recommends a new Fire Station facility to serve the northeast area of the City. In the short-term, we must identify creative and innovative methods to reduce EMS and fire suppression response times.
- B. Quality public safety services are essential to a community's Economic Development and, with so many financial resources devoted to public safety, **finding efficient solutions to public safety issues** contributes to the long-term financial health of the community.

5. Downtown Implementation Plan

- A. The Downtown Master Plan was adopted by the City Council in 2013 without an Implementation Plan. Increased interest in Downtown economic development, notably in the proposed addition of hotel and/or convention center space, indicates this is the time to **design the City's role** in success of the Downtown.
 - a. It will take inside and outside **resources to vet potential Downtown projects**.
 - b. We must determine the amount and type of **public engagement** that is appropriate for Downtown development proposals.
 - c. Traditionally, municipalities play a role in Downtown **streetscape improvements** and meeting its **parking needs**.
- B. We can **build upon the qualities that make our Downtown special**, such as our ties to President Lincoln and Route 66, both expertly displayed in the new Visitors Center at the McLean County Museum of History. Smart economic development in Downtown will expand on existing assets and attractions like the Museum, the BCPA and the Coliseum.

RESOLUTION NO. 2016 -29

**A RESOLUTION ADOPTING A MISSION, VISION AND VALUES STATEMENT FOR THE
CITY OF BLOOMINGTON**

WHEREAS, the City of Bloomington ("City") is an Illinois home-rule municipality; and

WHEREAS, the City is known as the "Jewel of the Midwest;" and

WHEREAS, the City is a great place to live, work and play; and

WHEREAS, the City Council desires to adopt a statement expressing the Organizational Mission, Vision and Values of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE City Council of the City of Bloomington, McLean County, Illinois, as follows:

Section 1. The above stated recitals are incorporated herein by reference.

Section 2. The City Council of the City of Bloomington hereby formally adopt the following as the City's Organizational Mission, Vision and Values:

Mission: To lead, serve and uplift the City of Bloomington

Vision: A Jewel of Midwest Cities

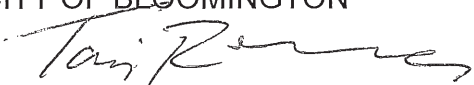
Values: Service-centered, results-driven, inclusive.

Section 3. All resolutions in conflict with this Resolution, as well as any previous statements adopted on the mission, vision and values of the City are hereby repealed.

Section 4. This Resolution shall be in full force and effect immediately after its passage and approval.

APPROVED by the City Council of the City of Bloomington, McLean County, Bloomington, Illinois, July 25, 2016, by a vote of 7 to 1. (Nay: Alderman Kevin Lower) (Absent: Alderman David Sage)

CITY OF BLOOMINGTON



Tari Renner, Mayor

ATTEST



Cherry L. Lawson, City Clerk

AGENDA



CITY COUNCIL MEETING AGENDA

CITY COUNCIL CHAMBERS

109 E. OLIVE STREET, BLOOMINGTON, IL 61701

MONDAY, MARCH 27, 2017; 7:00 P.M.

- 1. Call to order**
- 2. Pledge of Allegiance to the Flag**
- 3. Remain Standing for a Moment of Silent Prayer**
- 4. Roll Call**
- 5. Recognition/Appointments**
 - A. Proclamation declaring the month of April 2017 as Stepping Stones Campaign
 - B. Proclamation declaring the month of April 2017 as Blue Bow Campaign Child Abuse Prevention Month.
 - C. Reappointment of Patricia Marton and Robin VanDermay to the Citizens Beautification Committee.
 - D. Reappointment of Barbara Meek to the Board of Zoning Appeals.
 - E. Reappointment of Larry Stevig to the Building Board of Appeals.
 - F. Reappointment of Angelique Racki to the Cultural District Commission.
 - G. Reappointment of John Elterich to the Historic Preservation Commission.
 - H. Reappointment of Rhonda Smith and Kiranmayi Konam to the Human Relations Commission.
 - I. Reappointment of Alicia Whitworth to the Library Board of Trustees.
 - J. Reappointment of Kevin Suess to the Planning Commission.
 - K. Reappointment of Rodney Smithson to the Property Maintenance Review Board.
 - L. Reappointment of Kyle Silver to the Bloomington-Normal Sister City Committee (Japan).
 - M. Appointment of Dianne Hollister to the Library Board of Trustees.

NOTE: Action may be taken by the City Council on the agenda's action items (those items listed on the Consent Agenda and Regular Agenda) beyond the motions listed and/or staff recommendations. Ordinances and resolutions listed on the agenda may further be amended and/or revised prior to adoption by the City Council. No action will be taken if the agenda item is listed as only informational.

6. Public Comment

(Each regular City Council meeting shall have a public comment period not to exceed 30 minutes. Every speaker is entitled to speak for up to 3 minutes. To be considered for public comment, complete a public comment card at least 5 minutes prior to the start of the meeting. The Mayor will randomly draw from the cards submitted. Public comment is a time to give comment. It is not a question and answer period and the City Council does not respond to public comments. Speakers who engage in threatening or disorderly behavior will have their time ceased.)

7. “Consent Agenda”

(All items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member, City Manager or Corporation Counsel so requests, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda, which is Item #8.

The City’s Boards and Commissions hold Public Hearings prior to some Council items appearing on the Council’s Meeting Agenda. Persons who wish to address the Council should provide new information which is pertinent to the issue before them.)

- A. Consideration of approving the Minutes of the March 13, 2017 Regular City Council Meeting, and the March 11, 2017 Budget Work Session Meeting. *(Recommend that the reading of the minutes be dispensed with and the minutes approved as printed.)*
- B. Consideration of Approving Bills, Payroll, Procurement Card Purchases, and Electronic Transfers in the amount of \$6,018,994.51. *(Recommend that the Bills, Payroll, Procurement Card Purchases, and Electronic Transfers be allowed in the amount of \$6,018,994.51 and orders drawn on the Treasurer for the various amounts as funds are available.)*
- C. Consideration of approving the Work Session Meeting Minutes of the October 26, 2009, May 11, 2009, December 17, 2007, February 12, 2007, September 11, 2006, January 24, 2005, October 11, 2004, August 2, 2004, November 29, 2003, October 13, 2003, September 22, 2003, September 2, 2003, August 26, 2003, August 25, 2003, October 9, 2002, February 26, 2002, January 7, 2002, October 1, 2001, August 20, 2001, September 11, 2000, June 7, 2000, January 31, 2000 and March 12, 1998 Work Session Council Meetings. *(Recommend that the reading of minutes be dispensed and approved as printed.)*
- D. Consideration of Approving Reappointments and Appointments to Various Boards and Commissions. *(Recommend that Patricia Marton and Robin VanDermay be reappointed to the Citizens Beautification Committee, that Barbara Meek be reappointed to the Board of Zoning Appeals, that Larry Stevig be reappointed to the Building Board of Appeals, that Angelique Racki be reappointed to the Cultural District Commission, that John Elterich be reappointed to the Historic Preservation Commission, that Rhonda Smith and Kiranmayi Konam be reappointed to the Human Relations Commission, that Alicia Whitworth be reappointed to the Library Board of Trustees, that Kevin Suess be reappointed to the Planning Commission, that Rodney Smithson be reappointed to the Property Maintenance Review*

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Board, that Kyle Silver be reappointed to the Bloomington-Normal Sister City Committee (Japan), and that Dianne Hollister be appointed to the Library Board of Trustees.)

- E. Consideration of declaring as surplus a 2008 Ford Clubwagon Econoline E350 Super Duty Van and approving the donation of a Surplus Vehicle to the YWCA McLean County. *(Recommend that the 2008 Ford Clubwagon Econoline E350 Super Duty Van be declared surplus, authorize John M. Scott Health Resources to donate the vehicle to the YWCA McLean County (YWCA) located at 1201 N. Hershey Rd., Bloomington, and authorize the Mayor and City Clerk to execute the necessary documents.)*
- F. Consideration of approving the appointment of Joshua Hansen, Compensation and Benefit Manager as the Illinois Municipal Retirement Fund (IMRF) Authorized Agent for the City of Bloomington effective March 28, 2017. *(Recommend that the City Council approve Joshua Hansen, Compensation and Benefit Manager, as the Illinois Municipal Retirement Fund (IMRF) Authorized Agent for the City of Bloomington effective March 28, 2017, and the Mayor and City Clerk be authorized to execute the necessary documents.)*
- G. Consideration of approving the purchase of a video conferencing solution to be installed in Fire Station One (Headquarters), Fire Station Two (Hamilton Road) and Fire Station Six (East Oakland Avenue). *(Recommend that Council approve the purchase of three Cisco/Room Ready video conference room solutions (RFP #2017-29), along with required licensing and backend hardware systems, from Sentinel Technologies, Inc., in the amount of \$254,894.24, and the Procurement Manager be authorized to issue a Purchase Order.)*
- H. Consideration and acceptance of the bid from Otto Baum Company, Inc. in the amount of \$89,880.00 for tuck pointing and sealing work at Fire Stations #2, #4 and Headquarters as set forth in the City of Bloomington Bid 2017-30 opened on February 23, 2017. *(Recommend that the unit prices from Otto Baum Company, Inc. (Morton, IL), for Tuck pointing and Sealing at Fire Stations #2, #4 and Headquarters in the amount of \$89,880.00 be approved, and the City Manager and City Clerk be authorized to execute the necessary documents.)*
- I. Consideration of approving a Professional Services Contract with BLDD Architects, Inc. for architectural design services for the renovation of Fire Station #3 located at 2301 E. Empire, (RFQ 2016-04). *(Recommend that the professional services contract with BLDD Architects, Inc. for architectural design services for the renovation of Fire Station #3 (2301 E. Empire) in the amount of \$310,000 be approved, and the Mayor and City Clerk be authorized to execute the necessary documents.)*
- J. Consideration of approving the purchase of one E-One 1500gpm Rescue Pumper Engine. *(Recommend that the Mayor and City Clerk be authorized to execute the necessary documents to Purchase one (1) – 2017 E-ONE All Aluminum 1500gpm Rescue Pumper unit mounted on an E-One Typhoon custom chassis with Cummins ISL 450hp engine, 780 gallon tank,*

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1500gpm e-Max pump, low hose bed body and loose equipment for the cost of \$647,125 from Banner Fire Equipment, through the Houston-Galveston Area Council (H-GAC) joint purchasing group.)

- K. Consideration of approving the donation of 48 bicycles to the West Bloomington Revitalization Partnership for the Walk-In Bike-Out Program. *(Recommend that Council approves the donation and the bicycles be given to the West Bloomington Revitalization Partnership.)*
- L. Consideration of the analysis of bids and award of a contract to Rowe Construction, a Division of United Contractors Midwest, Inc. for the Vernon & Towanda Intersection Improvements, MFT (Motor Fuel Tax) No. 14-00353-00-TL. *(Recommend that the minor variances to the bid submittal be waived, on the basis recommend by City staff, and the contract to construct the improvements be awarded to the low bidder, Rowe Construction, and the Mayor and City Clerk be authorized to execute the necessary documents.)*
- M. Consideration of approving the purchase of a scheduled replacement vehicle for the Parks Division of the Parks, Recreation, and Cultural Arts Department. *(Recommend approving the purchase of One (1) Kenworth T370 Chassis form French Ellison Truck Center of San Antonio Texas using the Houston Galveston Area Contract (HGAC) number HT06-16 (valid 6/1/16 to 5/31/18) in the amount of \$94,567.00 and One (1) Epsilon M13A80 Grapple and Logger Dump Body from Heil of Texas from Houston, Texas using the Houston Galveston Area Contract (HGAC) number RH08-16 (valid 8/1/16 to 7/31/18) in the amount of \$108,667 for a total of \$203,234.00, and the Purchasing Agent be authorized to issue a Purchase Order for same.)*
- N. Considering of approving the FY18 Rock Salt Contract with the Illinois Department of Central Management Services. *(Recommend that the Joint Purchasing Requisition with the Illinois Department of Central Management Services for the purchase of 7,250 tons of rock salt bulk be approved and ratified, and the City Manager and City Clerk be authorized to execute the necessary documents.)*
- O. Consideration of review and approval of funding a shoreline stabilization installation at the Evergreen Lake Comlara Park picnic areas through the City's Intergovernmental Agreement with McLean County, the Town of Normal, and the McLean County Soil and Water Conservation District. *(Recommend that the City Council approve the proposal for the Evergreen Lake Shoreline Picnic Area stabilization project through the Watershed Conservation intergovernmental agreement, that the project be approved in the amount of \$74,524.00, and the Procurement Manager be authorized to issue a purchase order.)*
- P. Consideration of rejecting a bid from CAD Construction, Inc. for replacement of the Lake Bloomington Water Treatment Plant Annex Roof. *(Recommend that the bid from CAD*

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Construction, Inc. for replacement of the Lake Bloomington Water Treatment Plant Annex Roof be rejected and staff authorized to rebid the project.)

- Q. Consideration of authorizing the purchase of White and Yellow High Durability Latex Traffic Line paint and Glass Beads for pavement marking materials from Diamond Vogel Paint of Bloomington. *(Recommend that the purchase of White and Yellow High Durability Latex Traffic Line Paint and Glass Beads from Diamond Vogel Paint at \$11.50 per gallon of paint and \$.45 cents per pound of beads, not to exceed \$75,000 during FY 2018 be approved, and authorize the Mayor and City Clerk to execute the necessary documents, and the Purchasing Agent be authorized to issue a Purchase Order for same.)*
- R. Consideration of an Ordinance Amending Ordinance No. 2016-21, Which Rezoned Certain Premises Located At 1110 Redwood Avenue From R-1C To B-1, Removing The Condition In Said Ordinance Prohibiting Access From The Premises To Redwood Avenue. *(Recommend that an Ordinance be adopted amending Ordinance No. 2016-21, removing the condition in said ordinance prohibiting access to Redwood Avenue from the premises located at 1110 Redwood Avenue, and authorizing the Mayor and City Clerk to execute the necessary documents.)*
- S. Consideration of a request for \$20,000 in funding for the McLean County Medivan Cooperative program to continue ridership through year end. *(Recommend Council to approve a \$20,000 donation to the McLean County Medivan Cooperative program.)*

8. Public Hearing

- A. Public hearing for the Program Year (PY) 43/Fiscal Year (FY)18 CDBG Action Plan and consideration of authorizing submittal of the PY43/FY18 CDBG Action Plan to the US Department of Housing and Urban Development. *(Recommend the Public Hearing be open to receive comments on the PY43/FY18 CDBG Action Plan to the US Department of Housing and Urban Development.) Presentation by Jennifer Toney, Grants Coordinator 5 minutes)*
- B. Public Hearing for the FY 2018 Proposed Budget. *(Recommend for informational purposes only to allow the public to review and comment on the FY 2018 Proposed Budget.)*

9. “Regular Agenda”

- A. Consideration of a Resolution approving the submittal the PY43/FY18 CDBG Action Plan to the US Department of Housing and Urban Development. *(Recommend Council approve the Resolution approving the submittal of the PY43/FY18 CDBG Action Plan to the US Department of Housing and Urban Development, and authorize the Mayor and City Clerk to execute the necessary documents.) (Council discussion 5 minutes.)*

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- B. Consideration of the analysis of bids (COB Bid #2017-32) and award of the contract, in amount of \$1,489,904.31 for the Linden Street Bridge over Sugar Creek Improvements, MFT No. 15-00354-00-BR. *(Recommend that the contract in amount of \$1,489,904.31, to construct the improvements be awarded to Stark Excavating, Inc. and the Mayor and City Clerk be authorized to execute the necessary documents.) (Presentation by City Staff 5 minutes, Council discussion 10 minutes.)*
- C. Consideration of awarding a Construction Contract with Layne Christensen Company for the St. Peter Aquifer Test Wells 1 and 2 Project. *(Recommend that the minor variance to the bid submittal be waived, based on the staff recommendation below, and the contract for the St. Peter Aquifer Test Wells 1 and 2 Project (Bid #2017-33), to Layne Christensen Company for the St. Peter Aquifer Test Wells 1 and 2 Project in the amount of \$1,848,772.00, at the unit prices listed, and in conformance and meeting all requirements of the original Contract documents, and authorize the City Manager and City Clerk to execute the necessary documents.) (Presentation by Bob Yehl, Water Director 5 minutes, Council discussion 10 minutes.)*

- 10. City Manager's Discussion**
- 11. Mayor's Discussion**
- 12. City Aldermen's Discussion**
- 13. Executive Session – *Cite Section***
- 14. Adjournment**
- 15. Notes**

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RECOGNITIONS

PROCLAMATION
Stepping Stones Campaign
April 2017

WHEREAS, Stepping Stones, the YWCA Sexual Assault Services Program, provides **free and confidential** support services to sexual assault survivors and their loved ones. Those who seek Stepping Stones services receive the information they need in order to make their own educated decisions about what to do next; and,

WHEREAS, those who seek Stepping Stones services receive the information they need in order to make their own educated decisions about what to do next; and,

WHEREAS, fully trained advocates are on-call 24 hours a day by contacting the PATH Crisis Line at (309) 827-4005, of which will provide support to survivors and their family and friends, regardless of whether the assault occurred recently or years ago; and,

WHEREAS, Stepping Stones can provide aid over the phone or in person at local hospitals and police stations; and,

WHEREAS, Stepping Stones services include the following:

- Free and confidential counseling to adult and adolescent survivors of sexual assault as well as family and friends;
- Support groups for survivors;
- Education programs for community groups and students;
- Assistance for sexual assault survivor in requesting Civil No Contact Order form the court that orders the perpetrator to "stay away;"
- Medical, Legal and Other Advocacy for survivors; and
- Forty (40) hour training for anyone interested in becoming a trained volunteer

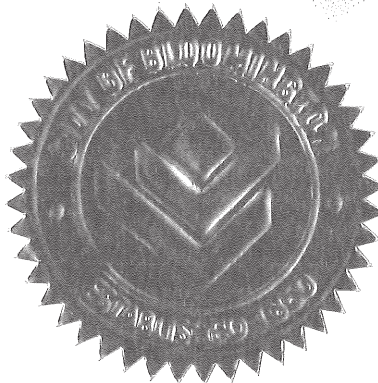
WHEREAS, Sexual assault does not discriminate based on age, race, gender, socioeconomic levels, or marital status and neither will Stepping Stones.

WHEREAS, in the month of April 2017 Stepping Stones will mark this month with a campaign of community events that highlight the seriousness of sexual assault as well as the need to support victims of sexual assault.

NOW, THEREFORE, I, Tari Renner, Mayor of the City of Bloomington ask the community to show their support by wearing a teal ribbon on their lapel for the month of April, and come out to support the efforts of Stepping Stones in their month long campaign.



Tari Renner
Mayor



Cherry Lawson
City Clerk

PROCLAMATION
Declaring April, 2017
Blue Bow Campaign
Child Abuse Prevention Month

WHEREAS, child abuse prevention is a community problem and finding solutions depends on involvement among people throughout the community including the courts; and,

WHEREAS, statistics of children who are abused and neglected escalate each year, according to the latest data from fiscal year 2015, McLean County had 1,632 reported cases; and,

WHEREAS, the effects of child abuse are felt by whole communities, and need to be addressed by the entire community; and,

WHEREAS, effective child abuse prevention programs succeed because of partnerships created among the courts, social service agencies, schools, religious organizations, law enforcement and the business community; and,

WHEREAS, Parents Care + Share, a prevention program of Children's Home + Aid, offering positive alternatives to help break the cycle of abuse, is sponsoring a Blue Bow Campaign to heighten awareness of the need to support families; and,

WHEREAS, all citizens should become more aware of child abuse and its prevention within the community and to become involved in supporting parents to raise their children in a safe, nurturing environment; and,

NOW, THEREFORE, I, Mayor Tari Renner, Mayor of Bloomington, Illinois do hereby proclaim the month of April 2017 as:

"Blue Bow Campaign – Child Abuse Prevention Month"

and call upon all citizens to increase their participation in efforts to prevent child abuse, thereby strengthening the communities in which we live.


Tari Renner
Mayor




Cheryl Lawson
City Clerk

CONSENT AGENDA

 CITY OF
Bloomington **ILLINOIS**
CONSENT AGENDA ITEM NO: 7A

FOR COUNCIL: March 27, 2017

SUBJECT: Consideration of approving the Minutes of the March 13, 2017 Regular City Council Meeting, and the March 11, 2017 Budget Work Session Meeting Minutes.

RECOMMENDATION/MOTION: That the reading of minutes be dispensed and approved as printed.

STRATEGIC PLAN LINK: Goal 1. Financially sound City providing quality basic services.

STRATEGIC PLAN SIGNIFICANCE: Objective 1d. City services delivered in the most cost-effective, efficient manner.

BACKGROUND: The minutes of the meetings provided have been reviewed and certified as correct and complete by the City Clerk.

In compliance with the Open Meetings Act, Council Proceedings must be approved within thirty (30) days after the meeting or at the Council's second subsequent regular meeting whichever is later.

In accordance with the Open Meetings Act, Council Proceedings are made available for public inspection and posted to the City's web site within ten (10) days after Council approval.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Not applicable.

FINANCIAL IMPACT: Not applicable

Respectfully submitted for Council consideration.

Prepared by: Cherry L. Lawson, C.M.C., City Clerk

Recommended by:



David A. Hales
City Manager

Attachments:

- March 13, 2017 Regular City Council Meeting Minutes
- March 11, 2017 Budget Work Session Meeting Minutes

SUMMARY MINUTES
PUBLISHED BY THE AUTHORITY OF THE CITY COUNCIL
OF BLOOMINGTON, ILLINOIS
MONDAY, MARCH 13, 2017; 7:00 P.M.

1. Call to Order

The Council convened in Regular Session in the Council Chambers, City Hall Building, at 7:00 p.m., Monday, March 13, 2017. The Meeting was called to order by Mayor Renner.

2. Pledge of Allegiance to the Flag

The Meeting was opened by Pledging Allegiance to the Flag followed by a moment of silent prayer.

3. Remain Standing for a Moment of Silent Prayer

4. Roll Call

Mayor Renner directed the City Clerk to call the roll and the following members of Council answered present:

Aldermen: Kevin Lower, David Sage, Mboka Mwilambwe, Amelia Buragas, Scott Black, Karen Schmidt, Joni Painter, Diana Hauman, Jim Fruin, and Mayor Tari Renner.

Staff Present: David Hales; City Manager, Jeffrey Jurgens; Corporation Counsel, Cherry L. Lawson; City Clerk, Steve Rasmussen; Assistant City Manager, Brendan Heffner, Chief of Police; Bob Yehl, Water Director; Scott Sprouls, IS Director, Nicole Albertson, Human Resource Director, Tom Dabareiner, Community Development Director; Jim Karch, Public Works Director; and other City Staff were also present.

5. Recognition/Appointments

- A. Presentation of Certification by the Police Office's Commission appointing the following individuals as Police Officers for the City of Bloomington: Jerrad L. Freeman; Benjamin W. Smith; Christopher M. Miller; Jesse A. Lanphear; and Nathan T. Blawe.
- B. Presentation by Robert Fazzini, Treasurer and Mark DeKeersgieter, Executive Director of Central Illinois Broadband Network (CIRBN) (10 minutes)
- C. Reappointment of Dean Messinger to the Board of Fire and Police Commissioners.
- D. Reappointment of Tristan Bullington to the Board of Zoning Appeals
- E. Reappointment of John Meek, Jeff Brown and Barbara Page to the Building Board of Appeals.
- F. Reappointment of Lea Cline and Levi Sturgeon to the Historic Preservation Commission.

- G. Reappointment of Alex Cardona to the Library Board of Trustees.
- H. Reappointment of John Protzman to the Planning Commission.
- I. Reappointment of Don Wilkey to the Police Pension Board.
- J. Reappointment of John Capodice to the Property Maintenance Review Board.
- K. Reappointment of Michael Buragas be reappointed to the Regional Planning Commission
- L. Reappointment of Steven Campbell and Robert Harrison to the Bloomington-Normal Sister City Committee (Japan).
- M. Appointment of Richard Veitengruber to the Board of Zoning Appeals.
- N. Appointment of Michael Gilmore be appointed to the Building Board of Appeals.
- O. Appointment of Gabriel Goldsmith to the Historic Preservation Commission.
- P. Appointment of Gary LaTulip to the Human Relations Commission

6. Public Comment

Patricia Marton

7. Consent Agenda

Items listed on the Consent Agenda are approved with one motion, and is provided in BOLD, and items that Council pull from the Consent Agenda for discussion are listed with a notation Pulled from the Consent Agenda.

Motion by Alderman Hauman, seconded by Alderman Schmidt that the Consent Agenda be approved with the exception of item 7C and 7L.

Mayor Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Aldermen Mwilambwe, Lower, Sage, Buragas, Painter, Schmidt, Hauman, Fruin, and Black.

Nays: None

Motion carried.

The following was presented:

Item 7A: Consideration of approving the Minutes of the February 27, 2017 Regular City Council Meeting.

The following was presented:

Item 7B: Consideration of Approving Bills, Payroll, Procurement Card Purchases, and Electronic Transfers in the amount of \$5,055,513.72.

The following was presented:

Item 7C: Consideration of Approving Reappointments and Appointments to Various Boards and Commissions. *(Pulled from the Consent Agenda)*

The following was presented:

Item 7D: Consideration of approving a Professional Services Contract with Crawford, Murphy & Tilly, Inc. for Professional Engineering Services related to the SCADA Master Plan for Bloomington Water Department, (RFQ #2017-19).

The following was presented:

Item 7E: Consideration of approving an agreement between the City of Bloomington and Integrated Wellness Partners Bloomington, LLC, effective March 1, 2017.

The following was presented:

Item 7F. Consideration of a Resolution changing the name of Service Drive (also known as Kmart Eastland Crossing) to Empire Crossing.

RESOLUTION NO. 2017- 06

RESOLUTION CHANGING THE NAME OF SERVICE DRIVE (ALSO KNOWN AS
KMART EASTLAND CROSSING) TO EMPIRE CROSSING

The following was presented:

Item 7G. Consideration of approving a Resolution waiving the formal bidding process and enter into a Contract for supply and delivery of Cationic and Anionic polymer for water treatment purposes.

RESOLUTION NO. 2017 – 07

A RESOLUTION AUTHORIZING WAIVING THE TECHNICAL BIDDING
REQUIREMENTS AND AUTHORIZING A CONTRACT WITH BRENNTAG MID-SOUTH,
INC. FOR THE PURCHASE OF CATIONIC POLYMER AT \$0.678 PER POUND AND
ANIONIC POLYMER AT \$1.286 PER POUND

The following was presented:

Item 7H. Consideration of a Resolution to adopt the Official 2016 Zoning Map for the City of Bloomington incorporating all map amendments from January 1, 2016 through December 31, 2016.

RESOLUTION NO. 2017 - 08

A RESOLUTION ADOPTING THE OFFICIAL 2016 ZONING MAP FOR THE CITY OF
BLOOMINGTON

The following was presented:

Item 7I. Consideration of adopting an Ordinance approving a Petition from Carrie Scritchlow, for approving a utility easement vacation, located south of Jersey Avenue and west of Towanda Avenue.

ORDINANCE NO. 2017 - 18

AN ORDINANCE VACATING AN EASEMENT AT 107 PARKVIEW DRIVE

The following was presented:

Item 7J. Consideration of the application of PATH, Inc., located at 201 E. Grove St., Suite 200, for a Limited Alcoholic Liquor License (Class LA) which would allow the selling and serving of all types of alcohol by the glass for consumption on the premises for a fund raiser to be held on April 13, 2017 from 4:00 p.m. to 12:00 a.m. at the Bloomington Center for the Performing Arts, 600 N. East St.

The following was presented:

Item 7K. Consideration of the application of The Grand Cafe, LLC, d/b/a Grand Cafe, located at 615 N. Main St., requesting a RAS liquor license which would allow the sale of all types of alcohol by the glass for consumption on the premises seven (7) days a week.

The following was presented:

Item 7L. Consideration of the application of Green Top Grocery Cooperative, d/b/a Green Top Grocery, located at 921 E. Washington St. requesting a PBS liquor license which would allow the sale of packaged beer and wine for consumption off the premises seven (7) days a week.
(Pulled from the Consent Agenda)

The following was presented:

Item 7M. Consideration of the application of Braize, LLC, d/b/a Braize, located at 1413 Leslie Dr., requesting a RAS liquor license which would allow the sale of all types of alcohol by the glass for consumption on the premises seven (7) days a week.

The following was presented:

Item 7N. Consideration of an Ordinance Suspending Portions of Section 701 of Chapter 31 and Section 26(d) of Chapter 6 of the City Code for a Wedding Reception at Davis Lodge on June 30, 2017.

ORDINANCE NO. 2017 - 19

AN ORDINANCE SUSPENDING PORTIONS OF SECTION 701 OF CHAPTER 31 AND SECTION 26(d) OF CHAPTER 6 OF THE CITY CODE FOR A WEDDING RECEPTION ON JUNE 30, 2017 AT DAVIS LODGE

The following was presented:

Item 7O. Consideration of an Ordinance Suspending Portions of Section 701 of Chapter 31 and Section 26(d) of Chapter 6 of the City Code for a Wedding Reception at Davis Lodge on May 27, 2017.

ORDINANCE NO. 2017 - 20

AN ORDINANCE SUSPENDING PORTIONS OF SECTION 701 OF CHAPTER 31 AND SECTION 26(d) OF CHAPTER 6 OF THE CITY CODE FOR A WEDDING RECEPTION ON May 27, 2017 AT DAVIS LODGE

The following was presented:

Item 7P. Consideration of an Ordinance Suspending Portions of Section 701 of Chapter 31 and Section 26(d) of Chapter 6 of the City Code for a Wedding Reception at Davis Lodge on April 15, 2017.

ORDINANCE NO. 2017 - 21

AN ORDINANCE SUSPENDING PORTIONS OF SECTION 701 OF CHAPTER 31 AND SECTION 26(d) OF CHAPTER 6 OF THE CITY CODE FOR A WEDDING RECEPTION ON APRIL 15, 2017 AT DAVIS LODGE

The following was presented:

Item 7Q. Consideration of an Ordinance Suspending Portions of Section 701 of Chapter 31 and Section 26(d) of Chapter 6 of the City Code for a Wedding Reception at Davis Lodge on March 18, 2017.

ORDINANCE NO. 2017 - 22

AN ORDINANCE SUSPENDING PORTIONS OF SECTION 701 OF CHAPTER 31 AND SECTION 26(d) OF CHAPTER 6 OF THE CITY CODE FOR A WEDDING RECEPTION ON MARCH 18, 2017 AT DAVIS LODGE

The following was presented:

Item 7C: Consideration of Approving Reappointments and Appointments to Various Boards and Commissions. *(Pulled from the Consent Agenda)*

Mayor Renner asked for a motion on this item.

Motion by Alderman Hauman, seconded by Alderman Black, Dean Messinger be reappointed to the Board of Fire and Police Commissioners, that Tristan Bullington be reappointed to the Board of Zoning Appeals, that John Meek, Jeff Brown and Barbara Page be reappointed to the Building Board of Appeals, that Lea Cline and Levi Sturgeon be reappointed to the Historic Preservation Commission, that Alex Cardona be reappointed to the Library Board of Trustees, that John Protzman be reappointed to the Planning Commission, that Don Wilkey be reappointed to the Police Pension Board, that John Capodice be reappointed to the Property Maintenance Review Board, that Michael Buragas be reappointed to the Regional Planning Commission, that Steven Campbell and Robert Harrison be reappointed to the Bloomington-Normal Sister City Committee (Japan), that Richard Veitengruber be appointed to the Board of Zoning Appeals, that Michael Gilmore be appointed to the Building Board of Appeals, that Gabriel Goldsmith be appointed to the Historic Preservation Commission, and that Gary LaTulip be appointed to the Human Relations Commission.

Mayor Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Aldermen Lower, Sage, Mwilambwe, Painter, Hauman, Black, Schmidt and Fruin.

Recused: Alderman Amelia Buragas

[7:27 PM] Departed the dais

[7:28 PM] Returned to the dais

Nays: None.

Motion carried.

The following was presented:

Item 7L. Consideration of the application of Green Top Grocery Cooperative, d/b/a Green Top Grocery, located at 921 E. Washington St. requesting a PBS liquor license which would allow the sale of packaged beer and wine for consumption off the premises seven (7) days a week. *(Pulled from the Consent Agenda)*

Mayor Renner asked for a motion on this item.

Motion by Alderman Hauman, seconded by Alderman Schmidt, that the application of Green Top Grocery Cooperative, d/b/a Green Top Grocery, located at 921 E. Washington St. requesting a PBS liquor license which would allow the sale of packaged beer and wine for consumption off the premises seven (7) days a week be approved and a liquor license created, contingent upon obtaining BASSETT training and compliance with all health and safety codes.

Mayor Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Aldermen Lower, Sage, Mwilambwe, Painter, Hauman, Black, Schmidt and Fruin.

Recused: Alderman Scott Black

[7:28 PM] Departed the dais

[7:28 PM] Returned to the dais

Regular Agenda

The following was presented:

Item No. 8A: Presentation of the FY2016 Comprehensive Annual Financial Report as audited. Ms. Silva presented the new audit firm, Baker Tilly. We have Jason Coyle, partner, and Mike Malatt, our Audit Manager, here to present the audit to you. Ms. Silva thanked Paulette Hurd, our Chief Accountant, and our accounting staff for doing such a great job on the audit. Mr. Coyle started with the Annual Audit Report. A Comprehensive Annual Financial Report continues to be issued that is commonly referred to as a CAFR. This provides a higher level of disclosure and information in a CAFR than is actually required. Your opinion this year, if you were to compare it to last year, looks slightly different for a couple of reasons. You implemented a new reporting standard this year related to your pensions standards. The other change relates to the Coliseum. We did not audit the Coliseum this year, so we did not provide an opinion.

Mayor Renner asked for clarification on that. Mr. Coyle stated that given everything that had gone on with the Coliseum during the year, the decision was made with them and with the Finance Department that they were not comfortable moving forward with providing the audit there. There was some concern about the availability of information that we would have been able to audit. With an idea of continuing to move forward quickly as we could, it was decided not to audit the coliseum this year. For the first time this year, your net pension liability was placed on the

financial statements. Mr. Malatt commented on the smaller document which is basically a summarization of the audit, what their responsibilities are, what the City's responsibilities are as the governing body, what management's responsibilities are, and a summarization of some things that are on the horizon.

Mayor Renner asked Ms. Silva to speak briefly about the Coliseum situation. Ms. Silva stated that because we have an active investigation which is all public information, it does not make sense to try to conclude an audit while that is going on. A decision was made by the auditors to not give an opinion on the Coliseum at this time. All of the financial information has been compiled, but no opinion has been expressed.

Alderman Schmidt asked what the timeline of implanting the software that speaks to the segregation of duties utility billing. Mr. Hales stated that is still a work in progress. Alderman Schmidt asked if it would be implemented by the time of our next audit. Mr. Hales stated that would be the plan in general.

Item No. 8B: Presentation of the Bloomington Fire Department 2016 Annual Report.

Mr. Mohr he would like to start the presentation by talking about our most valuable resource, which is the boots on the ground, the people that come into contact with our community and our citizens on a daily basis that really have the biggest impact on the quality of our service. We have seen some changes in our work force in the past year. There were two retirements and resignations of four firefighters. We had eight new hires, firefighter/paramedics, and we also hired the management analyst. We have dropped in call volume from last year.

In terms of response data, we saw a slight 1% increase in the calls for EMS calls, but we saw a 3% decrease in the number of patients that were actually transported last year. The 2016 accomplishments were moving to the on-line training platform. We did some changing in CAD exports so the accuracy of our records management system is better. Trying to update the emergency medical dispatch cards. We have identified problems with traffic prioritization. Working with apparatus committee designed the new engine that we asked for last year with new safety features.

In 2017, we will be working to upgrade the station alerting system. As for future needs, we talked about the need for the medic at headquarters. Reinstatement of an engine company at Station 3, and add additional staff. This time of year last year, we were down six people, and currently we are down five. There are possibilities of more retirements coming this summer. Collaborate with Normal Fire Department and increase our recruitment efforts.

Alderman Hauman asked if there is any way when people come on the force, is there any way to put on a requirement that they serve so long. Mr. Mohr stated that we were not the only one having problems and we have looked at other Departments that have had anywhere from a one-year to a four-year contract where you cannot get them to stay, but you can have them reimburse you for those training dollars that were spent. We have written a one-year agreement up that legal is looking at right now before we offer that to the next candidate.

Alderman Mwilambwe asked if the subject of building engines and how you try to find a way to be more efficient, not necessarily getting all the bells and whistles, but getting what you actually need could be talked about a little bit. Mr. Mohr stated that the apparatus committee is tasked with not going out for the most elaborate engine or truck company, but what they get fits the response district, per se.

Mayor Renner presented Chief Mohr the title of Chief Fire Officer.

8. City Manager's Discussion

Mr. Hales thanked the Mayor and all Council members as well as Department Directors for attending the budget workshop. We had proposed that the Committee of the Whole meeting next Monday be cancelled.

9. Mayor's Discussion

Mayor Renner requested a moment of special silence for Tina Salamone's passing.

10. City Alderman's Discussion

Alderman Sage thanked those that came to the neighborhood meeting last week.

11. Adjournment

Motion made by Alderman Black, seconded by Alderman Hauman, to adjourn the meeting at 8:09p.m.

Motion carried (viva voce).

CITY OF BLOOMINGTON

ATTEST

Tari Renner, Mayor

Cherry L. Lawson, City Clerk

SPECIAL CITY COUNCIL
FY 2018 BUDGET WORK SESSION MEETING MINUTES
Saturday, March 11, 2017; 8 AM
Osborn Room – Bloomington Police Department
305 East Street; 2nd Floor; Bloomington, IL

1. Call to Order

The Council convened in a Special Session Meeting in the Osborn Conference Room at the Bloomington Police Department at 8:00 a.m. The Meeting was called to order by Mayor Renner.

Mayor Renner directed the City Clerk to call the roll and the following members of Council answered present:

Aldermen: Kevin Lower, David Sage, Mboka Mwilambwe, Amelia Buragas, Scott Black, Karen Schmidt, Joni Painter, Diana Hauman, Jim Fruin, and Mayor Tari Renner.

Staff Present: David Hales; City Manager, Jeffrey Jurgens; Corporation Counsel, Cherry L. Lawson; City Clerk, Steve Rasmussen; Assistant City Manager, Brendan Heffner, Chief of Police; Bob Yehl, Water Director; Scott Sprouls, IS Director, Nicole Albertson, Human Resource Director, Tom Dabareiner, Community Development Director; Jim Karch, Public Works Director; and other City Staff were also present.

2. Public comment

Bruce Meeks

3. Opening remarks at 8:15 am

a. Tari Renner (5 minutes)

Mayor Renner thanked the staff, City Manager and all others for the hard work put into the budget.

b. David Hales (5 minutes)

Mr. Hales thanked the Mayor and Council for their time. Recognized the passing of Tina Salamone and a celebration is planned in her honor. Thanked the Department Heads for their involvement and attendance. Stated there are threats we face as a City that impact the decisions made on all budget topics. There continues to be an uncertain global, national, state and even regional economy. We continue to face citizen opposition to any kind of tax increase.

Increasing internet sales and the impact on a reduction of local sales tax collection. Possible state reduction of state shared revenue. We are also facing what could be a possible General Assembly enacted freeze on property tax increases, and there are rising labor costs. Lastly, the very

large backlog of deferred capital. On the positive side, we have a very dedicated group of employees. Stated an overview of objectives for the meeting.

4. Recommended FY2018 budget highlights (15 minutes)

David Hales and Patti-Lynn Silva: Ms. Silva thanked the Budget staff for their efforts. The City total budget is \$213 million dollars. The total budget is going up just 3% or \$6.2 million dollars. The general fund is going up .61%.

5. Priority Based Budget Overview (15 minutes)

David Hales and Melissa Hon: Mr. Hales stated that too often not only staff, but even the City Council, does not have a good understanding of the specificity of all the programs the City provides. Ms. Hon thanked the directors and their staff for all the hard work. Reiterated that this is just a preliminary draft, and this will be a working document that we will be able to refine every year as we move forward. The numbers in priority-based budgeting document are FY17.

Moving forward, it is will be important to refine the document, really making sure that we have consistency across the Departments when it comes to defining programs, making sure that we have complete and meaningful descriptions for each of them. Also confirming and documenting those mandate levels and making sure that we evaluate and determine the degree to which each of those programs will help us achieve the priorities or end results. Mr. Hales stated that due to the lack of resources, our directors and staff cannot provide high-quality services and deliver all the programs that are listed, and even some that are not listed, at a high level.

6. Departmental Budget Presentations

a. Brendan Heffner & Ken Bays – Police (10 minutes)

Mr. Heffner stated that they are looking at positions city wide and a Communications Center Supervisor is needed. This person will serve as a frontline operational supervisor in the 911 center and be there to monitor and oversee the operations of the Center. The Communications Center is having a CAD upgrade. In regards to the funding to expand the roles at the Boys and Girls Club, a female is being sought to work more full-time with the young ladies. The crossing guards have worked out excellent with no problems. The pilot is ongoing with the body-worn cameras. Mr. Hales thanked the Council setting aside around a half million dollars. The general concept is how we are exploring and looking at how to utilize that bringing down EMS and fire suppression response times.

b. Brian Mohr – Fire (10 minutes)

Mr. Mohr thanked the Council and Mayor for approving the tax levy that Mr. Hales talked about. The funding is going to be looked at to go towards reducing those response times. A Management Analyst has been hired this past year and is doing a great job at being able to pull the data from the Record Management System. One thing that continues to affect the Fire Department is overtime. We have a fire engine that we will be looking to replace.

We purchased an engine the first part of February of 2016, and it should arrive next week. We have been working to upgrade our Records Management System to Cobb Services hoping to improve service level from them and have been disappointed in the support from that company.

c. Bob Yehl – Water (10 minutes)

Revenue is expected to be about 15.6 million, our expenditure is about 21.5 million. Most of the expenditures are taken up with staff and capital projects. One of the two capital projects is continuation of an outside consultant to help with technical resources. Also filled an internal, full-time engineer position. Besides not having a lot of technical resources, we do not have field inspectors. There is a line item to hire outside consultant resources on an as-needed basis.

d. Jim Karch – Public Works (10 minutes)

This is the first time that we have all the pieces in place on the infrastructure that really matter. On a positive note, we have had excellent utilization of staff. We are also hopeful for the approval of the Traffic Engineer. A negative we have is the sewers as they are one of the biggest threats to us as a community, and that continues to be a challenge.

e. Jay Tetzloff – Parks, Recreation & Cultural Arts (10 minutes)

Cost recovery is something that has been talked about. Going forward in the 18 budget, we have a cost recovery of 61%, which is up about 1.4% than what we are currently. We are doing everything we can to recover all the costs that we feel are appropriate and at the appropriate level. On the expense side, we have cut about a half million dollars from our expense line. Right now we are working on our Parks Master Plan.

f. Tom Dabareiner – Community Development (10 minutes)

Community Development is a Department that has no capital budget. Everything we do depends on people. The budget reflects the people in the Department, and they are doing a really good job. In the last year, we were able to get up to full staff with every allowed position, but it is still hard. We do have a request for one position in this budget. There is a request for consulting help with the building code update as we are behind. If you do the math and ratios per population basis, other communities have three to four more times more planners than we do.

g. Nicole Albertson – Human Resources (5 minutes)

There is a really great team of Department Heads. As we wrap up '17 heading into '18, the Department is going to focus on a few high-level areas. Focus will be maintained on total compensation, ensuring fair wages and competitive benefits and trying to maintain cost containment on the health insurance side. Worker's Compensation is a major budget line item for the Department. We are working very hard to maintain and build our Department and develop our internal resources.

h. Patti-Lynn Silva – Finance (5 minutes)

In 2008, the Finance Department had 17 full-time employees, and we function currently with 13. Mr. Hales commented even though the Department was down four people from 2008, the competency level of is so much greater now than it ever has been.

i. Scott Sprouls – Information Services (5 minutes)

The IS fiscal year 2018 budget is built around support not only for the Operational Departments but for the Illustrative Departments. We are that partner for a lot of the different Departments in their major initiatives. We have some upgrades to do. We continue to replace aging equipment. We hope to be working this next year on a lot of improvements for Departmental software.

j. Jeff Jurgens – Legal (5 minutes)

Legal is involved in all of the projects in some capacity whether through the bidding process, contracts, and employees' issues. The legal budget is .65% of the total City budget. We continue to be very appreciative of the City's business.

k. Cherry Lawson – Clerk (5 minutes)

Ms. Lawson stated that when she first started with the Department, one of the big jobs was to do an assessment of where we were at. From that, we started reorganizing the Department looking at pretty much every aspect of service, customer service from the outside as well as internally. From that, we began to look at how we store our records and how we process documents. We did not have standard operating procedures, and so that has been one of the main things that has been focused upon.

- l. Austin Grammer – Economic Development (5 minutes) - The budget for the Office of Economic Development includes the City's support for the Bloomington-Normal Economic Development Council to support the attraction and retention of major employers to the community, the Convention and Visitors Bureau to market the community to the traveling public and attract major conferences and sporting events, the Downtown Bloomington Association, McClean County Museum of History and the Chamber of Commerce to promote downtown Bloomington as a destination to shop, live and play.

7. Break (15 minutes)

[9:27 AM Minutes:] Start

[9:45 AM Minutes:] End

8. FY 2018 Capital Projects List (page 225-226) (10 minutes) – David Hales

On Page 225, Volume II, at the top is the Motor Fuel Tax. The big project is the Fox Creek Road bridge replacement and the Fox Creek Road widening project, very costly, over 7 million dollars. We have been saving up money in the Motor Fuel Tax for this project. We hope the state will honor and pass through the state grant which was obtained to help with the cost of the project. We get a little under 2 million dollars each year from the State Motor Fuel Tax. The

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street master plan is still yet to come. The next area is capital improvement.

9. 5-Year CIP and Next Steps (10 minutes) – David Hales:

The 5-Year Capital Improvement Program is still a work in progress because of the budget because of several other critical issues and staffing. That is our next priority to finish that up within the next 60 days.

10. Long-Term Financial Planning (15 minutes) – David Hales and Patti-Lynn Silva:

The long-term financial planning consists of many things that you are already doing. The CIP is a big part of our long-term financial plan. We have been very focused on the 2018. As we look to the 2019, we can work to balance 2019 in the general fund. We have a real win with the 2018 budget moving some things ahead. The four positions that were mentioned are all funded in this budget as we see it. There were also dollars put in for diversity recruitment. Mr. Hales added that on the diversity, it is kind of money for maybe a half-time, part-time person, contract person. The four positions are the Traffic Engineer, Telecommunications Supervisor, a Custodian in Facilities and Assistant City Planner.

11. Mayor & City Council discussion (60 minutes)

Alderman Sage stated that the Fox Creek Road Project is a large project. That was intended to be finished years and years ago. We have, in a very intentional and diligent manner, tried to piecemeal the parts of that over the last few years. We have a lot of foot traffic back and forth, particularly from the Danbury Court Apartments up to Casey's. The number of situations where tragedy has been avoided with accidents on that bridge is numerous. While it is probably characterized as an infrastructure project, it is first and foremost a public safety project.

Alderman Fruin stated that he kept hearing about everything we have on our plate and we cannot do it all. Another thing we talked about is taking things off our plate, and we are not very good at taking things off our plate. We need to find ways to do that. We are passing these things down many years before they get accomplished. Is there something we can do to help manage expenses to slow down the revenue we are going to have to ask for? He stated that we need to get the public more engaged in how we're spending our money.

Alderman Schmidt stated that she had three different things that are not related. The first was related to filling of positions and second had to do with economic development. She asked how we prioritize in these areas of the existing City where we have businesses and residents who are dealing with substandard infrastructure. Fox Creek Road is a great example. There are people using it, and it does not meet their needs. But then there are things in the budget for the Capital Improvement like Hamilton Road, which is for a road in an area that right now is not very well developed. Mr. Hales stated that the Streets Master Plan will be a piece of that puzzle, especially on those big projects and their prioritizing. Ms. Stated that her third concern was that she had mentioned at a City Council meeting in the recent past about the expansion of Bloomington Public Library, and in some ways this relates to economic development, as well.

Alderman Sage stated that there were some things he needed to say again. In thinking about customer-facing areas like Public Works, Fire, Police, Community Development, one thing that several people alluded to is how do we optimize the resources that we have now? Another thing said this morning is we need more people. He stated that he wanted to give a shout out to the General Departments. They are the glue that helps hold all those other Departments together. He thanked everyone for the work on Priority-Based Budgeting.

Mr. Hales stated that we invested a lot of money in the Grove area and have invested an equal amount of money in the Pepperidge-Fox Creek area. We have infrastructure in place, and if that is our fastest growing neighborhood, how many people have driven out to the Grove recently? How many people have driven to Fox Creek lately? We are on community and we need to support all our neighborhoods.

Alderman Fruin stated that Mr. Hales spoke with a lot of urgency about Economic Development and agreed with that. Mr. Hales stated that we are going to want to be strategic in how we continue to look at expansion of our Economic Development program. He stated that he had heard, in terms of economic development, discussion about trying to attract a major employer and that it had been talked about for a long time. He stated he felt like it was time for the community to get together and talk about what does it look like? What are we willing to do? Mr. Hales stated that there is no current business attraction going on, and we are paying the price.

Alderman Sage stated the struggle he has is that we find it very easy to talk about the things we want to do. We need to make some decisions about some things we want to stop doing – some service delivery that we are either going to decrease or eliminate. We talk about that. The problem is we have never done anything with that. I find it hard to make the jump to say we are going to hire more people and do more things and continue to grow the budget without having a legitimate, credible conversation about how do we reallocate and move existing dollars around to higher priority items.

Alderman Lower stated that we really need to think about prioritization and exactly what our fundamental essential services are and allocate the proper amount of funding for those first, and then figure out ways in which to pay for things that the public wants, and it will probably end up on a demand-type basis. If the users demand it, let them pay for that for the most part. For the vast majority of folks, they are willing to spend the additional funding.

Alderman Mwilambwe asked where we are on updating our existing fees and permit costs and things like that. All those things that we do – fees, permits – how do we keep that updated? Mr. Hales stated it was on the to-do list.

12. LUNCH from 12:15-12:45 pm

Council and staff worked through lunch.

13. Mayor & City Council discussion from 12:45-1:50 pm (as determined by Mayor & City Council) -

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14. Closing remarks

- a. David Hales (5 minutes)
- b. Tari Renner (5 minutes) - Mayor Renner thanked Mr. Hales, Ms. Silva and all the Department Heads for all they had done.

15. Adjourn

Mayor Renner asked for a motion to adjourn the meeting.

Motion made by Alderman Black, and Alderman Mwilambwe seconded the motion to adjourn the meeting.

Motion carried (viva voce).

CITY OF BLOOMINGTON

ATTEST

Tari Renner, Mayor

Cherry L. Lawson, City Clerk

 CITY OF
Bloomington **ILLINOIS**
CONSENT AGENDA ITEM: 7B

FOR COUNCIL: March 27, 2017

SUBJECT: Consideration of approving Bills, Payroll, Procurement Card Purchases, and Electronic Transfers in the amount of \$6,018,994.51.

RECOMMENDATION/MOTION: That the Bills, Payroll, Procurement Card Purchases, and Electronic Transfers be allowed in the amount of \$6,018,994.51, and orders drawn on the Treasurer for the various amounts as funds are available.

STRATEGIC PLAN LINK: Goal 1. Financially sound City providing quality basic services.

STRATEGIC PLAN SIGNIFICANCE: Objective 1d. City services delivered in the most cost-effective, efficient manner.

FINANCIAL IMPACT: Total disbursements to be approved \$6,018,994.51 (Payroll total \$2,282,150.74, Accounts Payable total \$3,521,008.07, Procurement Card Purchases total \$129,424.38, and Electronic Transfers total \$86,411.32).

Respectfully submitted for Council consideration.

Prepared by: Frances Watts, Accounts Payable

Reviewed by: Jon C. Johnston, Procurement Manager

Recommended by:



David A. Hales
City Manager

Attachment:

- Bills, Payroll, Procurement Card Purchases, and Electronic Transfers on file in the Clerk's office. Also available at www.cityblm.org.
- Summary Sheet Bills, Payroll, Procurement Card Purchases, and Electronic Transfers

CITY OF BLOOMINGTON FINANCE REPORT					
Council of March 27, 2017					
PAYROLL					
Date	Gross Pay	Employer Contribution	Totals		
3/10/2017	\$ 206,315.52	\$ 74,625.15	\$ 280,940.67		
3/16/2017	\$ 1,346,597.76	\$ 368,231.72	\$ 1,714,829.48		
3/17/2017	\$ 211,907.03	\$ 76,391.90	\$ 288,298.93		
			\$ -		
3/8/2017-3/10/2017	\$ (1,718.68)	\$ (199.66)	\$ (1,918.34)		
Off Cycle Adjustments					
		PAYROLL GRAND TOTAL	\$ 2,282,150.74		
ACCOUNTS PAYABLE					
Date	Bank	Total		PCARDS	
				Date Range	Total
3/27/2017	AP General	\$ 2,149,643.06		2/1/2017-2/28/2017	\$ 129,424.38
3/27/2017	AP Comm Devel	\$ 71,054.10		PCARD GRAND TOTAL	\$ 129,424.38
	AP IHDA				
3/27/2017	AP Library	\$ 51,728.89			
	AP MFT			WIRES	
3/16/2017-3/22/2017	Off Cycle Check Runs	\$ 1,248,582.02		Date Range	Total
				1/31/2017-3/20/2017	\$ 86,411.32
	AP GRAND TOTAL	\$ 3,521,008.07		WIRE GRAND TOTAL	\$ 86,411.32
		TOTAL			\$ 6,018,994.51
			Respectfully,		
				Patti-Lynn Silva	
				Finance Director	



CONSENT AGENDA ITEM NO. 7C

FOR COUNCIL: March 27, 2017

SUBJECT: Consideration of approving the Work Session Meeting Minutes of the October 26, 2009, May 11, 2009, December 17, 2007, February 12, 2007, September 11, 2006, January 24, 2005, October 11, 2004, August 2, 2004, November 29, 2003, October 13, 2003, September 22, 2003, September 2, 2003, August 26, 2003, August 25, 2003, October 9, 2002, February 26, 2002, January 7, 2002, October 1, 2001, August 20, 2001, September 11, 2000, June 7, 2000, January 21, 2000 and March 12, 1998 Work Session Council Meetings.

RECOMMENDATION/MOTION: That the reading of minutes be dispensed and approved as printed.

STRATEGIC PLAN LINK: Goal 1. Financially sound City providing quality basic services.

STRATEGIC PLAN SIGNIFICANCE: Objective 1d. City services delivered in the most cost-effective, efficient manner.

BACKGROUND: The City Clerk's office has been reorganizing the office. In the course of that reorganization staff discovered approximately fifty-three (53) Work Session minutes which are believed to be unapproved. There are no recordings of these minutes. Staff has only the packet information, if available, and the former Clerk's hand written notes to work from.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Not applicable.

FINANCIAL IMPACT: Not applicable.

Respectfully submitted for Council consideration.

Prepared by: Renee Gooderham, Records & Information Manager

Reviewed by: Cherry L. Lawson, City Clerk

Recommended by:

A handwritten signature in black ink, appearing to read "David A. Hales".

David A. Hales
City Manager

Attachments:

- Work Session Meeting Minutes of the October 26, 2009, May 11, 2009. December 17, 2007, February 12, 2007, September 11, 2006, January 24, 2005, October 11, 2004, August 2, 2004, November 29, 2003, October 13, 2003, September 22, 2003, September 2, 2003, August 26, 2003, August 25, 2003, October 9, 2002, February 26, 2002, January 7, 2002, October 1, 2001, August 20, 2001, September 11, 2000, June 7, 2000, January 21, 2000 and March 12, 1998 Work Session Council Meetings.



**SUMMARY MINUTES OF THE
WORK SESSION CITY COUNCIL MEETING
PUBLISHED BY THE AUTHORITY OF THE CITY COUNCIL
OF BLOOMINGTON, ILLINOIS
MONDAY, OCTOBER 26, 2009; 5:00 P.M.**

The Council convened in Work Session in the Council Chambers, City Hall Building, at 5:09 p.m., Monday, October 26, 2009.

1. CALL TO ORDER

The Meeting was called to order by Mayor Stockton who directed the City Clerk to call the roll and the following members answered present:

2. ROLL CALL

Aldermen: Bernie Anderson, David Sage, Kevin Huette, Judy Stearns, Jennifer McDade, Karen Schmidt, Steven Purcell and John Hanson and Mayor Stockton.

Staff Present: David Hales, City Manager and Tracey Covert, City Clerk.

Others Present: Chad Lucas, Partner, Sikich, LLP and Joe Alsep, Project Manager Sikich, LLP.

3. DISCUSSION TOPIC

A portion of the audio/notes were illegible and therefore cannot be transcribed.

David Hales, City Manager, noted a change to the agenda. The Fiscal Year (FY) 2009/10 Budget Control Plan would be presented at the November 2, 2009 Work Session.

a. CIRPA (Central Illinois Risk Pooling Authority) Audit

Mr. Hales stated that Sikich, LLP was hired to conduct two (2) audits; the City and CIRPA. Chad Lucas and Joe Alsep would present a status report and note significant issues.

Mr. Lucas stated that there were three (3) areas addressed: 1.) internal controls, appropriateness of claims processed and 3.) appropriateness of management fees.

There was a lack of segregation of duties between CIRPA and RIMCO. A SAS 70 audit was not performed by the third (3rd) party administrator. Mr. Lucas cited the bookkeeper as an example.

There was no impropriety, same was common in smaller companies. CIRPA did not have oversight of the day to day activities of RIMCO. Controls exercised over financial records was cited as an example.

Mr. Hales noted that Alternative Services Concepts, LLC (ASC) was the new third (3rd) party administrator. Invoices would now be reviewed by Barb Akins, Deputy City Manager and Tim Ervin, Finance Director.

Mr. Lucas noted that RIMCO addressed risk management, claims processing and reserves. RIMCO was given the goal to obtain other clients. CIRPA and RIMCO shared overhead expenses. The Net Assets statement had a deficit. The unrestricted balance was (\$3 million). Same was primarily claim liabilities. He noted that there was a decline in market values. Liabilities claims payable was \$4.9 million.

Premiums were \$6.7 million. The operating expenses were reviewed. There were \$5.7 million for claims; \$1.2 million for reinsurance and \$3 million for underwriting. He believed the underwriting percentage was high. Mr. Lucas recommended that the management fee be determined annually and the audit align with the FY.

Mr. Hales noted that CIRPA began with \$5 million and ended with a \$3 million deficit in sixteen (16) months. Investment income had lost (\$1.2 million). He referred to the "CIRPA Equity Portfolio". Worker's compensation (WC) had a \$6.9 million payout. Usually same was \$1 -2 million. Mr. Hales reminded Council that (WC) was driven by state statute. He believed correcting WC claims would take years to address and correct.

b. Downtown TIF (Tax Incremental Financing)

David Hales, City Manager, stated that the remaining projects should address infrastructure. The list had been reviewed by Kathy Field Orr, Managing Partner, Kathy Field Orr & Associates and City TIF Attorney. Timing was an issue.

The Downtown TIF was set to close December 3, 2009. There was approximately \$1.9 million remaining for projects. The Downtown Bloomington Association (DBA) conducted a survey and provide written comments for possible projects, these are on page 16 - 24.

Mr. Hales referenced the information provided to Council. The water main and fire hydrant replacement program could be funded through the Water Fund. Staff recommended infrastructure and visible items, listed on "Special Tax Increment Financing (TIF) District Recommended Projects". Contracts would have to be finalized by December 31, 2009 even if work did not begin until spring 2010.

The submittal process would be open for any public/private partnership. A process to evaluate the submittals would be developed.

Mr. Hales requested a priority list from Council by Wednesday, October 28, 2009. Public recommendations would be taken after November 2, 2009.

4. ADJOURNMENT

Time: 7:01 p.m.

Tari Renner, Mayor

Cherry L. Lawson, City Clerk



**SUMMARY MINUTES OF THE
WORK SESSION CITY COUNCIL MEETING
PUBLISHED BY THE AUTHORITY OF THE CITY COUNCIL
OF BLOOMINGTON, ILLINOIS
MONDAY, MAY 11, 2009; 5:30 P.M.**

The Council convened in Work Session in the Council Chambers, City Hall Building, at 5:35 p.m., Monday, May 11, 2009.

1. CALL TO ORDER

The Meeting was called to order by Mayor Stockton who directed the City Clerk to call the roll and the following members answered present:

2. ROLL CALL

Aldermen: Bernie Anderson, David Sage, Kevin Huette, Judy Stearns, Jennifer McDade, Karen Schmidt, Steven Purcell and John Hanson and Mayor Stockton.

Staff Present: David Hales, City Manager and Tracey Covert, City Clerk.

3. DISCUSSION TOPIC

A portion of the audio/notes were illegible and therefore cannot be transcribed.

a. Fiscal Year 2010 Major Study Issues

Mayor Stockton stated that Alderman Schmidt would be Mayor Pro Tem during Mayor absences., Council needed to develop a vision and set goals – strategies. At the Retreat scheduled for Saturday, May 16, 2009 Council would set goals for the City and City Manager. Each would have defined tasks.

Mayor Stockton noted that he and David Hales, City Manager would develop a budget task list of unfinished items/issues. Metrics would be set. The highest priority were street resurfacing, fund balance and employee positions.

Possible Council groups were 1.) Neighborhood Quality of Life; 2.) Economic Development; 3.) Downtown and 4.) Communication.

Mr. Hales recommended setting overall strategic goals as first (1st) year, second (2nd) year, fourth (4th) year and beyond. He noted that in the last four (4) months there has been lots of change in

the City. The organization was leaner, departments were reorganized, new managers/supervisors. He believed stability was needed. He questioned priorities. As revenue decreases positions were eliminated which had an impact on services. Mr. Hales believed the public should be made aware.

Mr. Hales referred to the book: “Built to Last: Successful Habits of Visionary Companies” by James C. Collins and Jerry I. Porras. The book discusses developing a strategic vision, setting bold dynamic goals and creating a culture of creativity and innovation. He believed the City was in a premier state to accomplish same. Mayor policies were required. Questions to ask when establishing same were: 1.) accomplish what and 2.) what are the resources to do. He believed that many goals would take the community as a whole to accomplish.

Department Heads would have a mini retreat to address high priorities and list contractual obligations. He noted that Council had to make tough decisions. The timeline was forty-five to sixty (45 to 60) days as a facilitator was required. The information would be shared with Council.

Alderman Sage believed that annual goals were established from the strategic plan.

Mayor Stockton believed that Back to Basics, Infrastructure was the priority. Jim Karch, Public Works Director, stated that short term \$750,000 was required. He referred to the street rehabilitation preliminary cost estimate. There were twenty-four (24) streets listed.

Long term a minimum of \$4.6 million was needed annually to maintain a poor rating. \$6.8 million per year for resurfacing was needed to maintain a fair – (minus) rating. Mr. Karch stated that Council would be asked to vote on an acceptable pavement rating level. Once the level was set, Council would need to provide staff with sustainable funding for an area.

The pothole program would begin May 15th through June 15th, same was priority work. Alley ways were not included for repairs, only patching. Mr. Karch stated that alleys would require \$130,000. Mr. Hales stated that the general resurfacing annual contract included a few alleys.

Mr. Hales informed Council that three (3) funds totaled \$12 million. There were \$10 million in unfunded balance. He believed the true gap was \$22 million. The Utility Tax (UT) could be used as major long term revenue source for streets. UT currently funds part of the General Fund.

Alderman Hanson questioned obtaining a bond specifically earmarked for infrastructure. Mr. Hales responded that credit agencies would require a financial plan to address the deficit. Mr. Karch noted that resurfacing was one (1) part of the Capital Improvement Plan (CIP).

Mayor Stockton stated that the Equalized Assessed Value (EAV) was \$1.5 million, bond indebtedness was five percent (5%). Revenue had decreased, he cautioned added bond issues. Strategies, goals and priorities should be set. He questioned setting subsidizing levels. He suggested pursuing refuse collection.

Alderman Hanson suggested reviewing the funding levels for Economic Development Council (EDC), Convention and Visitor Bureau (CV) and Downtown Business Association (DBA).

Alderman Stearns suggested bulk pick up fees. She believed that refuse fees should be equitable. Mr. Hales noted that bulk pick up fees would be difficult to project revenue.

Mr. Hales noted that the City was entering street resurfacing season. \$1 million could be borrowed from the Water Fund as a short term measure. Bids need to be let and enter into a contract soon.

4. ADJOURNMENT

Time: 7:00 p.m.

Tari Renner, Mayor

Cherry L. Lawson, City Clerk



**CONTINUATION OF COUNCIL RETREAT MEETING SESSION
PUBLISHED BY THE AUTHORITY OF THE CITY COUNCIL
OF BLOOMINGTON, ILLINOIS
MONDAY, DECEMBER 17, 2007; 4:30 PM**

The Council convened in Work Session-Continuation of Council Retreat in the Council Chambers, City Hall Building, at 4:40 p.m., Monday, December 17, 2007.

1. Call to order

The Meeting was called to order by Mayor Stockton who directed the City Clerk to call the roll and the following members answered present:

2. Roll Call

Aldermen: Steven Purcell, Jim Finnegan, Judy Stearns, Karen Schmidt, David Sage and Mayor Stephen F. Stockton.

Aldermen Absent: Jim Fruin, Kevin Huetten, and Allen Gibson.

Staff present: Tom Hamilton, City Manager, Brian Brakebill, Deputy City Manager, Todd Greenburg, Corporate Counsel, Brian Barnes, Finance Director, Tracey Covert, City Clerk and other city staff were also present.

3. DISCUSSION TOPIC

a. Continuation of Council Retreat: City Vision, Strategic Planning and Goal Setting

Laural Manegre and Sherry Atteridge from Inside Results, LLC provided a presentation on Awareness, which was related to the retreat discussion. They spoke about long term visioning, retracting victim statements, similarity agreements, and foundational curriculum with expectations. We can make things happen with self-efficacy and there is a tie to leadership. Results are directly related to self-efficacy--we can improve thinking and improve results. We assist organizations that have the desire to transport and have to sustain constructive culture to improve bottom-line results. Change can be overwhelming and requires energy. If you withdraw, you can go back to old ways of doing things.

The Four (4) Steps of Growth:

1. Self-examination insights; Expectation – what is possible self-concept?
2. Change from within individual natural tendency to push back
3. Position change appropriately; be careful
4. Position change effectively, minimize resistance

Ms. Manegre noted that 21% of employees are engaged, while 38% of employees are only partially fully engaged. There is a link between engagement and financial performance. The number one (#1) element found to drive engagement is the extent to which employees believe management is sincerely interested in well-being. Only 10% of employees felt so, while over 50% felt “managed” and/or “treated as if they don’t matter.”

Other drivers to engagement are: a clear picture, including opportunities for career and career development and a reputation as a leader who strives for excellence in eyes of employees, customers, and world at large.

Some limiting beliefs from Leadership are that ideas can only come from top and that “we know best”. Employees can think that there is no place to move up and that “my opinion doesn’t matter”. The community may have fear of rejection, fear of the unknown, and feel that that items may cost too much. Children may feel like they need to be like others and that is not always achievable. Ms. Manegre described the Particular Activity Beliefs System.

A Leader asks what is significant to me, puts goals first (and know what looking for), then finds through a filter. This behavior is tied to strategic planning.

Process:

- What is ideal?
- Why is it wanted
- Focus on the goal
- Invent the how
- What is significant to get through the filter?
- What are you looking for?

It is important to look at vision/big picture and celebrate (set) milestones as it builds energy.

The Model of Brain involves the conscience, sub conscience, and creative subconscious. We make decisions on the future based upon past experiences. In order to change results, we have to change our minds first to change our behavior. In addition to these items, you also need to look at Organizational Effectiveness, Group Effectiveness, and Individual Effectiveness.

Everything below the conscious level is culture. Your culture should share beliefs and values and use them as guides. To identify culture, you need to look at the structures of City Administration, as well as staff and elected officials. There are generally two (2) types of culture: defensive (or inactive, reactive, nonadaptive) and constructive. Culture can be measured by Red, (aggressive/defensive/sarcasm), Green, (passive/defensive) and Blue (constructive). The goal is to shrink red/green and grow blue.

Leadership Style

	Internal	External
Individual	Potential to change	Behavior change
Organization	Culture	Social systems

You need to determine thought patterns that hold you back. What is your belief? Think positively and causatively. Visualize the ideal.

Mayor Stockton noted that it was difficult to find time to develop vision. He recommended that we ask staff to vision with the Council as the pusher and Staff as a guide for process. It needs to be a cooperative venture. City Manager Tom Hamilton suggested that specific things, such as “quality of life” can provide input and can begin dialogue. We need to look at: what are the priorities? Do we have the necessary resources? What is the timeline? Mayor Stockton agreed that we need to get vision, but need input.

Laural Manegre acknowledged that they need input from everyone. Look for talent that has collaborative and facilitative style that would satisfy needs. Be values based and transform culture to blue area.

Alderman Schmidt, left at 6:30pm.

Mayor Stockton noted that City Manager Tom Hamilton would be discussing with staff and thanked Inside Results, LLC for their time and presentation.

4. ADJOURNMENT

Time: 7:34 p.m.

CITY OF BLOOMINGTON

ATTEST

Tari Renner, Mayor

Cherry L. Lawson, City Clerk



**SUMMARY MINUTES OF THE
WORK SESSION CITY COUNCIL MEETING
PUBLISHED BY THE AUTHORITY OF THE CITY COUNCIL
OF BLOOMINGTON, ILLINOIS
MONDAY, FEBRUARY 12, 2007; 6:30 P.M.**

The Council convened in Work Session in the Council Chambers, City Hall Building, at 6:36 p.m., Monday, February 12, 2007.

1. CALL TO ORDER

The Meeting was called to order by Mayor Stockton who directed the City Clerk to call the roll and the following members answered present:

2. ROLL CALL

Aldermen: Joseph "Skip" Crawford, Kevin Huette, Jim Finnegan, Karen Schmidt, Stephen Purcell, Allen Gibson, Michael Matejka and John Hanson and Mayor Stockton.

Staff Present: Barbara Adkins, Deputy City Manager, Keith Ranney, Fire Chief, Bob Floyd, Facilities Manager and Tracey Covert, City Clerk.

Staff Absent: Tom Hamilton, City Manager.

3. DISCUSSION TOPIC

A portion of the audio/notes were illegible and therefore cannot be transcribed.

a. Fire Department

Bob Floyd, Facilities Manager, stated that LEED (Leadership in Energy and Environmental Design) certification began in 2000. LEED was a rating system for design, construction and maintenance /operations. LEED certified buildings are resource efficient. They use less water and energy and reduce greenhouse gas emissions. An added bonus was they save money. LEED continues was a benchmark to building a green building. Based on the number of points achieved, a project then receives one of four (1 of 4) LEED rating levels: Certified, Silver, Gold and Platinum. Sixty-nine points was the maximum.

Mr. Floyd noted that the Children's Discovery Museum, located at 101 E Beaufort St, in Normal had LEED certification. Benefits cited were: 1.) reduced operating costs; 2.) reduced environmental impact and 3.) enhanced occupant wellbeing/comfort.

Keith Ranney, Fire Chief, noted that there would be substantial energy savings with the installation of a Geothermal HVAC system.

Ed Barry, APACE Design, stated that Fire Station #5, located at 2602 Six Points Rd., would have eight (8) of the nine (9) features for LEED certification. Mr. Barry explained the differences between Geothermal HVAC, Photovoltaic System, Thermal Envelope Insulation, Light Harvesting and Wind Turbine. He cited the costs and cost savings for each. The potential cost savings for natural gas and electricity was \$14,041.

The initial investment was estimated at \$881,380. The City could break even, if a fifty percent (50%) grant was received in 31.4 years, the cost would be reduced to \$415,690. Break even, with a seventy-five percent (75%) grant was 15.7 years and the cost reduction anticipated at \$207,845. There would be a gray water, rain harvesting and site bio feature which would reuse water for the fire sprinkler system and yard watering. Same would require separate piping system. Rain water harvesting would have above or below ground tanks. The site bio feature was used in tandem with rain harvesting.

Chief Ranney cited the timeline for design and bidding. The same timeline would apply to Fire Station #6, located at 4040 E. Oakland Ave., within the Central Illinois Regional Airport (CIRA). The goal was to obtain grants for same. The life expectance was fifty (50) years. The system would make electricity. It was expected that there would be more electricity made then used, the excess would returned to the grid. A diesel generator would be used as backup power.

Chief Ranney noted the possibility of a construction grant through the Illinois Clean Energy Foundation.

4. ADJOURNMENT

Time: 7:34 p.m.

Tari Renner, Mayor

Cherry L. Lawson, City Clerk



**SUMMARY MINUTES OF THE
WORK SESSION CITY COUNCIL MEETING
PUBLISHED BY THE AUTHORITY OF THE CITY COUNCIL
OF BLOOMINGTON, ILLINOIS
MONDAY, SEPTEMBER 11, 2006; 6:00 P.M.**

The Council convened in Work Session in the Council Chambers, City Hall Building, at 6:00 p.m., Monday, September 11, 2006.

1. CALL TO ORDER

The Meeting was called to order by Mayor Stockton who directed the City Clerk to call the roll and the following members answered present:

2. ROLL CALL

Aldermen: Joseph "Skip" Crawford, Kevin Huette, Jim Finnegan, Karen Schmidt, Stephen Purcell, Allen Gibson and John Hanson and Mayor Stockton.

Alderman absent: Michael Matejka.

Staff Present: Tom Hamilton, City Manager, Todd Greenburg, Corporation Counsel, Tracey Covert, City Clerk.

3. DISCUSSION TOPIC

A portion of the audio/notes were illegible and therefore cannot be transcribed.

a. Ward Map

Mayor Stockton introduced the topic. The City had been assisted by State Farm Insurance with the process since 1980. The City's population had passed 70,000 and under state law the City must establish an additional ward.

Todd Greenburg, Corporation Counsel noted that a new ward must be added for every 20,000 increase to the population. The numbers were obtained from the census.

Mayor Stockton noted that same were broken down by precinct. The Election Commission of the City of Bloomington had informed the City that the precincts will not be realigned. The Census Bureau provided block data. Once the results were received, State Farm rushed the process. The first (1st) day to take out Petitions would be Monday, September 18, 2006.

Mr. Greenburg informed the Council that state law requires that the ward be established thirty (30) days prior to the first (1st) day to submit petitions. Therefore, the deadline to establish the new ward was November 11, 2006.

Mayor Stockton noted that as a practical matter the new map should be adopted sooner rather than later. He expressed his opinion that the Council would find a good solution.

Mayor Stockton questioned which options the Council found attractive. It was recommended that the first 8 options be eliminated. Option 9 and 10 were the most equal in population and represented the best alternatives.

Bob Trefzger, State Farm, noted that State Farm had provided the service to every ten (10) years or in the event of a Special Census. State Farm used a big picture approach to determine the options. A set of conditions were determined prior to the search. The precincts must be geographically contiguous. An average ward size was set with a tolerance of plus or minus five percent (5%). There was no magic to the percentage. He expressed his opinion that there would not be a serious legal challenge to the ward map. He noted that the first six (6) options were the most compact. The remaining options were chosen to provide other looks. There were other assumptions which included the alternate election of wards and a concern about unrepresented precincts. He noted that growth had occurred on one (1) side of the community.

Tom Hamilton, City Manager noted that growth had been in the City's northeast quadrant.

Mr. Trefzger encouraged Council to address options 9 and 10. He recommended that the Council look at the northeast ward. He noted the average population of the wards. The goal should be to maintain a reasonable balance.

Mr. Hamilton anticipated growth to the City's southeast and southwest. Mr. Hamilton reference compactness and noted that some precincts had larger populations than others. He cited Ward 6 as an example.

Mayor Stockton questioned the number of pre mutations. Mr. Trefzger noted over 4,000. He noted the one (1) condition: one (1) person; one (1) vote. In theory anything was doable.

Alderman Huette cited precinct 37. Mr. Trefzger noted that precinct 37 has extraneous lines. It was difference between the City's and State Farm's software. Mayor Stockton noted that the difference was 420. He expressed his opinion that this number was acceptable. The population range between wards ranged from 7,980 and 8,820. The average population per ward was 11.9%.

Alderman Huette addressed option 9. He recommended that precincts 36 and 37 should be flipped. This change would impact two (2) wards. Mayor Stockton noted the alignment of options 10 and 12. Alderman Hanson noted that option 10 could be cleaned up. Alderman Huette noted that the Council seemed to leaning towards option 9.

Alderman Schmidt noted the change in her constituency. She expressed concern about ward cohesion. Her ward would consist of precincts which are currently in four (4) different wards. She agreed that it would be difficult to guess the growth impact.

Mr. Greenburg reminded Council that a ward had not been added since 1992.

Mayor Stockton questioned if the line between precincts 23 and 24 was Constitution Trail. He noted that there would be four (4) wards on the City's west side and five (5) wards on the City's east side.

Mr. Hamilton reminded Council of the stipulation that no precinct would be divided. Mr. Trefzger noted that precincts which currently make up Alderman Schmidt's ward, (1, 6, 9, and 23). He noted that there were other solutions. He encouraged the Council to look at option 3. Any number of configurations was possible. He noted that the new ward was currently unrepresented. He added that it might be possible to preserve the current constituency. He described Ward 6 as a pivotal population point.

Alderman Schmidt stated that there was no reason to hold up a decision. Someone's ward would be reshuffled.

Mayor Stockton noted that a motion would appear on the Council's Regular Meeting. The motion would be to adopt option B-9 flipping precincts 36 and 37.

Mr. Greenburg addressed plan 9: Ward A=Ward 8, Ward B=Ward 5, Ward C=Ward 3, Ward D=Ward 9, Ward E=Ward 2, Ward F=Ward 7, Ward G=Ward 1, Ward H=Ward 4 and Ward I=Ward 6.

4. ADJOURNMENT

Time: 7:00 p.m.

Tari Renner, Mayor

Cherry L. Lawson, City Clerk



**SUMMARY MINUTES OF THE
WORK SESSION CITY COUNCIL MEETING
PUBLISHED BY THE AUTHORITY OF THE CITY COUNCIL
OF BLOOMINGTON, ILLINOIS
MONDAY, JANUARY 24, 2005; 6:00 P.M.**

The Council convened in Work Session in the Council Chambers, City Hall Building, at 6:00 p.m., Monday, January 24, 2005.

1. CALL TO ORDER

The Meeting was called to order by Mayor Markowitz who directed the City Clerk to call the roll and the following members answered present:

2. ROLL CALL

Aldermen: Joseph "Skip" Crawford, Kevin Huette, Thomas Whalen, Michael Matejka, Michael Sprague, Jim Finnegan, Rich Veitengruber, Karen Schmidt, and Mayor Markowitz

Staff Present: Tom Hamilton, City Manager, Roger Aikin, Police Chief, Tracey Covert, City Clerk.

3. DISCUSSION TOPIC

A portion of the audio/notes were illegible and therefore cannot be transcribed.

a. Metcom

Tom Hamilton, City Manager, noted that tonight's meeting was to address questions and/or concerns with Metcom. There were two (2) issues: 1.) service quality and 2.) police/fire personnel and citizen safety. He believed that dispatching should be in house. The City's current contribution was \$710,454.

The CAD (Computer Aided Dispatch System) was the heart of the dispatch system. Mr. Hamilton referred to the Council memorandum dated January 10, 2005, "Police and Fire Computer Aided Dispatch System". The police station would be remodeled.

Additional staffing was anticipated. Five (5) telecommunications operators would be hired. The center would operate twenty-four hours/seven days a week. Mr. Hamilton estimated that personnel would cost \$234,000 with the total project cost of \$2.5 million.

Mr. Hamilton noted the other entities contribution to the Emergency Telephone Systems Board (ETSB). Contributions were based on the percentage of calls received for that entity.

Roger Aiken, Police Chief, noted that officer safety was a driving factor to the change. There were times that officers were given the wrong address. Officers had filed complaints with the ETSB. The Board review each individual event. Concerns had been recorded but not addressed, there was no control. He cited past software/hardware issues. He believed the switch to 400 mhz radios would solve same. MetCom's system would not located cell phones.

Chief Aikin stated that having the dispatch center in house would ensure personnel was well trained and disciplinary actions taken when necessary. MetCom had a high turnover rate.

Bob Siron, Police LT, stated that MetCom's fire platform was not a combined system. McLean County and Town of Normal were satisfied with the service level. Lt. Siron noted that the Fire department was using the 800 mhz radio system. It was time to replace same.

Chief Aikin stated that the center would provide the City with one centralized location for fire/police calls. Call volume total was 43,434 with 18,350 911 calls. Ambulance calls were part of the total. The expectation was service quality, dedicated professionals and quick response times.

Mr. Hamilton noted that the initial cost was \$2.5 million to establish the Center. \$890,000 was estimated for salary and benefits. Equipment would be amortized for ten to twenty (10 to 20) years. The Emergency Telephone System (ETS) needed to approve the City as Primary Service Area Provider (PSAP). The City would then become MetCom's backup. Impact to small communities was not anticipated. He believed MetCom was a great improvement for the rural areas.

Mr. Hamilton noted that the next step was to establish and agreement with ETSB, McLean County and Town of Normal.

4. ADJOURNMENT

Time: 6:54 p.m.

Tari Renner, Mayor

Cherry L. Lawson, City Clerk



**SUMMARY MINUTES OF THE
WORK SESSION CITY COUNCIL MEETING
PUBLISHED BY THE AUTHORITY OF THE CITY COUNCIL
OF BLOOMINGTON, ILLINOIS
MONDAY, OCTOBER 11, 2004; 6:30 P.M.**

The Council convened in Work Session in the Council Chambers, City Hall Building, at 6:33 p.m., Monday, October 11, 2004.

1. CALL TO ORDER

The Meeting was called to order by Mayor Markowitz who directed the City Clerk to call the roll and the following members answered present:

2. ROLL CALL

Aldermen: Joseph "Skip" Crawford, Kevin Huette, Thomas Whalen, Michael Matejka, Michael Sprague (arrived 7:27 p.m.), Jim Finnegan, Rich Veitengruber, Karen Schmidt, and Mayor Markowitz

Staff Present: Tom Hamilton, City Manager, Tracey Covert, City Clerk, Kurt Haas, Engineering Technician.

3. DISCUSSION TOPIC

A portion of the audio/notes were illegible and therefore cannot be transcribed.

a. Storm Water Utility Fee

Tom Hamilton, City Manager referred to the handout "How will the Storm Water Money be spent?" Fiscal Year (FY) 2004 – 2005 projects would total \$1.9 million, FY 2005 – 2006 projects total was anticipated at \$1.6 million. The outlaying year's project totals were \$1.2 million. He noted that other projects would be added as the need arises. The fees would also be used for maintaining vehicles, maintain City owned detention basins/ponds and/or facilities, pay salaries, maintain existing storm sewer systems, separate combined sewers, and eliminate combined sewer overflows.

Kurt Haas, Engineering Technician, provided a brief history of events that led to the passage of the Storm Water Utility Ordinance on April 26, 2004. He noted that September 2004 began mailing notices, first (1st) to owners/agents with water bills over \$50 or who own more than five (5) parcels of land and then to the remainder of parcel owners within the City. November 1, 2004

the fee began appearing on the water bills. He informed Council that by December 2007 a minimum of six (6) control measures and associated annual goals must be completed. The six (6) minimum controls were: 1.) public education/outreach; 2.) public participation/involvement; 3.) illicit discharge detection/elimination; 4.) construction site runoff control; 5.) post construction runoff control and 6.) pollution prevention/good housekeeping.

Mr. Haas stated that sixty-three percent (63%) was nonresidential parcels. He reminded Council that the code change included a Storm Water Credit Manual. The Credit Manual provided property owners credit if they own and maintained a storm water detention facility that meets the City code. Facilities that retained a 100 year storm with a three (3) year pre developed release rate would be granted a fifty percent (50%) credit. Facilities that retained a 50 year design storm with a three (3) year post development run off would be granted a twenty-five percent (25%) credit.

The law was first (1st) approved in 1972, known as the Clean Water Act, the goal was to have a maintenance level. This was phase II. Developers were affected by the requirements for construction runoff control; obtaining permits to disturb ground and inspection for any new subdivisions or building sites. When a subdivision has water directed towards a basin the whole subdivision would receive a credit.

Mr. Haas noted that the Illinois Environmental Protection Agency did not have a model plan for the City to follow, so the department was utilizing Ohio's model plan as a reference.

Mr. Hamilton stated an enterprise fund would be established to manage revenue. Revenue generated would be utilized to resolve certain problems. He recommended that the five (5) year plan begin with hot spots. He reminded Council that the program was dropped on the City with the responsibility to fund same.

4. ADJOURNMENT

Adjourn unknown.

Tari Renner, Mayor

Cherry L. Lawson, City Clerk



**SUMMARY MINUTES OF THE
WORK SESSION CITY COUNCIL MEETING
PUBLISHED BY THE AUTHORITY OF THE CITY COUNCIL
OF BLOOMINGTON, ILLINOIS
MONDAY, AUGUST 2, 2004; 5:00 P.M.**

The Council convened in Work Session in the Council Chambers, City Hall Building, at 5:00 p.m., Monday, August 2, 2004.

1. CALL TO ORDER

The Meeting was called to order by Mayor Markowitz who directed the City Clerk to call the roll and the following members answered present:

2. ROLL CALL

Aldermen: Joseph "Skip" Crawford, Kevin Huette, Thomas Whalen, Michael Matejka, Michael Sprague, Jim Finnegan, Rich Veitengruber, Karen Schmidt, and Mayor Markowitz

Staff Present: Tom Hamilton, City Manager and Tracey Covert, City Clerk (arrived 5:15 p.m.)

Others Present: Bill Johnston, Owner, Johnston Contractors, Inc.

3. DISCUSSION TOPIC

A portion of the audio/notes were illegible and therefore cannot be transcribed.

a. Downtown Sports and Entertainment Center; Presentation Johnston Contractors; Final Pricing.

Tom Hamilton, City Manager referred to the Johnston Contractor, Inc., Multi-Purpose Community Center Guaranteed Maximum Price (GMP) handout. The price did not include any formalized breakout space. More information was expected within the next six (6) months reference the hotel.

Bill Johnston, Owner, Johnston Contractors, Inc., reviewed the alternate pricing request. He noted that pre-engineered metal would be utilized for the public ice rink. The benefit to same was maintenance, appearance and longevity. The change would give the building a thirty (30) year life span.

Mr. Johnston stated that the following was not included in the original GMP: demolition, site preparation, duct bank work and sewer relocation. Steel prices were high, the GMP would be amended once prices were confirmed. The proposed budget in August 2003 was \$32,000,000, same had increased five percent (5%). The cost increase could be attributed to three (3) items: steel prices, operation costs and the additional \$300,000 to the contingency. The value engineering process had decreased the project's cost by \$500,000.

Mr. Hamilton stated that the parking garage/deck would offer twenty-six (26) to twenty-seven (27) fewer parking spaces. The facility would be built at a lower cost. Estimated cost savings \$500,000. The parking spaces were reduced to accommodate the bus traffic. A cul-de-sac would serve as a turnaround for buses. He noted that sixty percent (60%) of the contracts had been let to local contractors.

Architectural and Engineering fees would be a separate contract. Infrastructure was a separate budget, anticipated at \$1.5 million.

Mr. Hamilton reminded Council that the ice rink would be bonded. The .025 sale tax increase was for the Cultural District project, Downtown Taxi Incremental Financing and Downtown security. The twenty-five (25) projection was \$4 million in revenue over expenditures, total reduced by \$2 million due to \$100,000 increase in debt service.

Mr. Hamilton noted that this item would appear on the Council meeting of August, 9, 2004.

4. ADJOURNMENT

Adjourn unknown.

Tari Renner, Mayor

Cherry L. Lawson, City Clerk



**SUMMARY MINUTES OF THE
WORK SESSION CITY COUNCIL MEETING
PUBLISHED BY THE AUTHORITY OF THE CITY COUNCIL
OF BLOOMINGTON, ILLINOIS
TUESDAY, NOVEMBER 29, 2003; 8:30 a.m.**

The Council convened in Work Session in the Council Chambers, City Hall Building, at 8:35 a.m., Tuesday, November 29, 2003.

1. CALL TO ORDER

The Meeting was called to order by Mayor Markowitz who directed the City Clerk to call the roll and the following members answered present:

2. ROLL CALL

Aldermen: Joseph "Skip" Crawford, Jim Fruin, Michael Matejka, Michael Sprague, Jim Finnegan, Karen Schmidt, Thomas Whalen, Kevin Huette, Rich Veitengruber and Mayor Markowitz.

Staff: Tom Hamilton, City Manager, Tracey Covert, City Clerk.

Others: Mike Nelson, Central Illinois Arena Management.

3. DISCUSSION TOPIC

A portion of the audio/notes were illegible and therefore cannot be transcribed.

a. Arena Financing

Tom Hamilton, City Manager, stated that a financial analyses had been performed to determine whether the City should own or lease the Arena. If the Arena was leased the City would pay for operating expenses and property taxes. The parking deck/public ice rink would be donated.

The parking deck would be built between West Roosevelt and East Prairie Streets, and would be expandable, similar to the Lincoln Street parking garage. For the stadium suites, there would be three parking spaces allotted per suite. There were three hundred (300) parking spaces available in the Downtown area for back up parking.

Additional land could be purchased in the future if expansion was needed. Mr. Hamilton reminded Council that there was a Downtown Tax Incremental Financing (TIF) district. After

2009, when the district would end, tax dollars would be shared among the other taxing districts. District 87 would receive sixty percent (60%) of the tax dollars after 2009.

Mr. Hamilton noted that there was no change in the Bloomington Partners role only that the City would own the Arena building. Bond Counsel was currently reviewing the agreement.

Mike Nelson, Central Illinois Arena Management, stated that there was a termination clause in the potential contract that carried a substantial penalty. Mr. Hamilton noted that the contract was standard, and similar to Peoria Rivermen's contract.

Mr. Hamilton reviewed the city owning the land versus Laurence F. Hundman, Manager, CIP, LLC. In Mr. Hundman's proposal the City leased the land, there would be no debt service. The lease payments would be for twenty (20) years. There was an overall cost savings of \$5.6 million. There was an option to purchase after five (5), ten (10), fifteen (15) and twenty (20) years. Mr. Hamilton stated that should the City own the property interest rates would be fixed. Bond rates were currently low. Same were bid each year.

Mr. Hamilton highlighted two (2) scenarios. Option one (1) would have a debt payoff of \$13 million at twenty four (24) years and cash flow of \$205,000. Option two (2) the City would own the building, the debt payoff would be \$1.3 million and cash flow of \$422,000.

The second (2nd) option would require issuance of \$26 million in bonds for thirty (30) years at five percent (5%). After twenty (20) year cash outlay was expected at \$46 million. Leasing the building would mean that the City's obligation over twenty (20) year would be \$41 million. Any interest rate change would impact the cost. The bonding fee over twenty (20) year was anticipated at \$400,000.

Mr. Hamilton requested Council's preferred method. He noted that with Mr. Hundman's proposal the interest rate after ten (10) year was unknown, there was no risk for the City and the potential of \$400,000 in revenue from retail space. The public ice rink would be revenue neutral due to operating expenses.

Mr. Hamilton noted that the approval to construct the Arena would appear on the Regular Council Agenda of December 8, 2003.

1. ADJOURNMENT

Adjourn 9:32 a.m.

Tari Renner, Mayor

Cherry L. Lawson, City Clerk



**SUMMARY MINUTES OF THE
WORK SESSION CITY COUNCIL MEETING
PUBLISHED BY THE AUTHORITY OF THE CITY COUNCIL
OF BLOOMINGTON, ILLINOIS
MONDAY, OCTOBER 13, 2003; 6:00 P.M.**

The Council convened in Work Session in the Council Chambers, City Hall Building, at 6:03 p.m., Monday, October 13, 2003.

1. CALL TO ORDER

The Meeting was called to order by Mayor Markowitz who directed the City Clerk to call the roll and the following members answered present:

2. ROLL CALL

Aldermen: Joseph "Skip" Crawford, Jim Fruin, Michael Matejka, Michael Sprague, Jim Finnegan, Karen Schmidt, Thomas Whalen, Kevin Huette, Rich Veitengruber and Mayor Markowitz.

Staff Present: Tom Hamilton, City Manager, Bruce Marquis, Executive Director, Cultural District and Tracey Covert, City Clerk.

3. DISCUSSION TOPIC

a. Financing Downtown Projects (FDP)

Tom Hamilton, City Manager, noted that this meeting was a follow up from the September 22, 2003 Work Session. He cited the various projects involved with the FDP. He questioned establishing a new the Tax Financing District (TIF). Tonight was to obtain a consensus for the Cultural District plan.

Bruce Marquis, Executive Director, Cultural District, reviewed the information presented at the September 22, 2003 Work Session. He cited confidence in the ability to raise funds according to those plans. There was community support. Funding raising would limit the City's risk.

Council cited concern with the Fiscal Year (FY) 2006/2007 revenue projection. Mr. Marquis noted that FY 2007 would be the first (1st) full year of operations. He noted that full operations would include 11 – 25 full time employees, plus part time and volunteers. It was noted that both proposals presented at this meeting included the Arts Education Center (AEC). The cost for

same was \$3.4 million and included the adjacent parking lot. Mr. Marquis believed the City would not have to subsidize, funding would come from fundraising. The project was more attractive with the AEC

It was noted that funding was based on the three percent (3%) sales tax growth. Mr. Marquis stated that same would be utilized for Downtown security, public ice rink and parking. AEC was an immediate need and the building was available. Same could be operational in nine (9) months and would address parking, which was measurable.

There was concern that the current plan was too expensive for the community. Mr. Marquis referred to the handout "Bloomington Cultural District: Capital Project". Experts had been contacted to identify all the requirements. There were alternatives for parking and the McLean County Arts Center would be a partnership only.

There was a thirteen percent (13%) sales tax increase event with the rise in sales tax. Mr. Marquis believed that with every \$1 invested in the arts \$7 was returned to the community. There would be a ripple effect in the Downtown, with the development of restaurants and stores bringing in additional tax dollars when this project was complete.

Mayor Markowitz requested that Council provide Mr. Hamilton their proposal selection by Friday, October 17, 2003. She anticipated that the project would appear on the November 10, 2003 Council meeting.

4. ADJOURNMENT

Adjourn: 7:00 p.m.

Tari Renner, Mayor

Cherry L. Lawson, City Clerk



**SUMMARY MINUTES OF THE
WORK SESSION CITY COUNCIL MEETING
PUBLISHED BY THE AUTHORITY OF THE CITY COUNCIL
OF BLOOMINGTON, ILLINOIS
MONDAY, SEPTEMBER 22, 2003; 5:30 P.M.**

The Council convened in Work Session in the Council Chambers, City Hall Building, at 5:32 p.m., Monday, September 22, 2003.

1. CALL TO ORDER

The Meeting was called to order by Mayor Markowitz who directed the City Clerk to call the roll and the following members answered present:

2. ROLL CALL

Aldermen: Joseph "Skip" Crawford, Jim Fruin, Michael Matejka, Michael Sprague, Jim Finnegan, Karen Schmidt, Thomas Whalen, Kevin Huette and Mayor Markowitz.

Alderman Absent: Rich Veitengruber.

Staff Present: Tom Hamilton, City Manager, Brian Barnes, Finance Director, Bruce Marquis, Executive Director, Cultural District and Tracey Covert, City Clerk.

3. DISCUSSION TOPIC

a. Financing Downtown Projects

Tom Hamilton, City Manager, stated that the Cultural District and public ice rink with parking deck would require public funding. He noted that the Downtown Tax Incrementing Finance (TIF) District would end December 2009. Same had financed many Downtown projects. Mr. Hamilton provided Council with "Bloomington Cultural District Financial Projection #22b" spreadsheets. He highlighted that beginning 2012 forward CD would experience annual deficits. The cash flow projection, factoring \$11 million in twenty (20) year bonds with a reduction in sales tax revenue of fifty percent (50%) would begin in 2010. The cumulative balance at the end of the bond period in 2025 would become a negative \$8 million in the scenario presented.

The public ice rink with parking deck anticipated no increase to sales tax. The bond for same would be \$450,000 for twenty (20) years. A three percent (3%) annual sales tax increase was expected. Mr. Hamilton referred to "Cash Flow Projections for Attached Alternative Plans".

Three (3) alternative plans were provided; Plan A, \$12.5 million in 20-year bonds; Plan B \$13 million in 20-year bonds, and \$11 million in 20-year bonds. He noted that all alternative plans anticipate the sales tax increase. Surpluses would be directed toward long-term facility maintenance. Tax revenue growth was necessary to achieve positive annual balances through the bond repayment period. All projects without same indicated a negative annual balance during the same period.

Bruce Marquis, Executive Director, Cultural District noted that each plan had pros and cons. The full project as recommended at the August 26, 2003 Council Work Session would identify current and future community arts and arts education needs. Same was the highest cost proposal, although the ¼% sales tax generates sufficient income to fund the project, the Arena would require bonding.

Alternative Plan A would partially renovated the Bloomington Center for the Performing Arts (BCPA) plus acquire the arts education center and parking. The Plan would address parking issues, office and community arts education space while retaining most BCPA renovations. He believed that limiting the renovation would diminish patron access and comfort. The anticipated cost was \$18,475,000. Proposed funding was \$12.5 million in 20-year bonds, \$3.9 million from donations and \$2.1 million from cash on hand. \$1.5 million was anticipated from sales tax.

Alternative Plan B would fully renovated the BCPA only. Same would provide all facility, safety, patron, stage and artist renovation recommended by the architects. It would eliminated classrooms, offices and parking. Proposed cost was \$18,975,000 with funding from: \$13 million in 20-year bonds, \$3.9 million in donations, and \$2.1 in cash on hand. The revenue source would be the same as Plan A. Mr. Marquis highlighted the eliminations: five (5) performing arts class rooms; twelve (12) music teaching/practice studios; three (3) visual arts class rooms; 100+ performing, visual arts classes available to the community each month; projected loss of 2000 students per month participating in local arts classes and up to 100 public parking spaces.

Alternative Plan C would partially renovated the BCPA. Same was the least expensive of all the proposals. It eliminates patron parking access, comfort features, classrooms, parking and offices. The anticipated cost was \$15,075,000, proposed funding would be \$11 million in 20-year bonds, \$2 million in donations and \$2.1 million in cash on hand. Mr. Marquis noted that the reduction in donations was due to the reduced BCPA scale project and elimination of the arts education center. He believed same made the project less appealing to donors.

Mr. Marquis noted that there were specific renovation price requests, restrooms. The architects, Hammond, Beeby, Rupert, Ainge (HBRA) did not provide project cost breakdowns in that way. Should Council require the information the architect would have to be re-contracted to provide new estimates broken down by feature. He anticipated that many of the project features: rooms, grand piano, orchestra shell were projected as naming/gift opportunities to be funded via the planned capital campaign. CD engaged Felmely-Dickerson (FD) to review HBRA's cost estimates. FD believed the estimates were in line with local costs.

Mr. Hamilton noted that the Downtown TIF balance was negative. Foreseeable expenses were: Uniquely Bloomington, Castle Theatre, Brown building, façade program and possibly Ensenberger building. Public parking was a concern. A referendum would be held within the next sixty (60) days. He anticipated mixed results.

4. ADJOURNMENT

Adjourn: 6:30 p.m.

Tari Renner, Mayor

Cherry L. Lawson, City Clerk



**SUMMARY MINUTES OF THE
WORK SESSION CITY COUNCIL MEETING
PUBLISHED BY THE AUTHORITY OF THE CITY COUNCIL
OF BLOOMINGTON, ILLINOIS
TUESDAY, SEPTEMBER 2, 2003; 5:30 P.M.**

The Council convened in Work Session in the Council Chambers, City Hall Building, at 5:32 p.m., Tuesday, September 2, 2003.

1. CALL TO ORDER

The Meeting was called to order by Mayor Markowitz who directed the City Clerk to call the roll and the following members answered present:

2. ROLL CALL

Aldermen: Joseph "Skip" Crawford, Jim Fruin, Michael Matejka, Michael Sprague, Jim Finnegan, Karen Schmidt, Thomas Whalen, Kevin Huette and Mayor Markowitz.

Alderman Absent: Rich Veitengruber.

Staff Present: Tom Hamilton, City Manager and Tracey Covert, City Clerk.

3. DISCUSSION TOPIC

a. Arena

Mayor Markowitz stated that the Arena was the accumulation of 2 ½ years. She believed same was positive for the community in that it would increase the economy and add to the quality of life.

Tom Hamilton, City Manager, staff would provide Council with new and updated information regarding facility revenues, updated cost estimates, operation and management and tenants. The accounting firm Striegel Knoblach Company, LLC, located at 115 W. Washington #200, to insure proper accounting and pro forma development. The belief was that an independent accounting firm would insure unbiased financial documents.

Johnson Contractors, located at 303 N. Hershey Rd., provided a new estimate of \$28,520,070. This is an approximate six percent (6%) increase. Mr. Hamilton noted that the estimate include the public ice facility.

Revenues from private sources had increased. Contractually obligated revenues (COR) include sponsorships, concession percentages, suite sales, club seat sales, and an investor contribution (shown as Naming Rights on the Projected Revenues & Operating Expenses). Projected revenues from actual events and the COR show the Arena with an annual cash flow of \$400,000 and annual contribution to the Equipment Replacement/Depreciation Fund of \$700,00. Mr. Hamilton believed there could be approximately \$1,100,000 per year for cash reserves, unexpected costs or additional facility investment.

Darrel Oehler, Striegel Knoblach Co., reminded Council that an Enterprise fund was fee orientated not tax supported. He referred to page five (5) "Projected Revenues and Operating Expenses" (PROE). The three (3) year projection was tied to advertising contracts. The net income listed on the "Projected Statement of Operations and Cash Flows" from page four (4) was based upon PROE. It was anticipated that over the three (3) years the Arena would have a \$1.5 million cash balance. Net equity over those same years was approximately \$3.5 million.

Mr. Oehler noted that the Arena would require third (3rd) party financing of \$26 million. The projected term used was a thirty (30) year amortization at five percent (5%) interest. This would require monthly payments of \$139,574. The top half of PROE would cover same.

Alderman Huette questioned if same was attainable in today's market. Mr. Hamilton responded affirmatively. C.H. Johnson Consulting, Inc. (CHJC), estimated that the Arena income could support enough debt to cover \$15.1 million in construction costs with an issuance that was exempt from federal taxes and \$16.1 million with an issuance that was exempt from both federal and state taxes. Additional public assistance, in the form of State grants and/or credits assurance could be necessary to meet the total project capital requirements. He reminded Council that the public ice facility would have a \$2.5 million debt service and was not included in Mr. Oehler's report. The ice facility was expected to have a break even operation.

Mr. Hamilton stated that a significant revenue contribution would come from a group of investors known as Bloomington Partners (BP). They would provide \$200,000 per year to the operation of the facility in exchange for the opportunity to manage the facility. Management would include providing both an ECHL (East Coast Hockey League.) team and indoor football team, schedule of events, run concessions, sell all team and facility sponsorships and suites, provide facility staffing and facility maintenance. BP would be compensated for this work by a market comparable fee of four percent (4%) of gross revenues. They could also share in an incentive program if revenues exceed projected amounts.

Alderman Schmidt questioned risk. Mr. Hamilton responded that the risk was how many tickets would be sold to the general public for the various events as certain revenue projections were based on people attending events and spending money for concession, novelties and merchandise. He believed that the overall risk was low due to contractually obligated revenue under contract. He noted that since the project was a business venture same was not risk free.

Alderman Sprague questioned the food, beverage and novelty line on PROE. Mr. Oehler replied that the basis was \$2.5 million from concession vendors and anticipated revenues.

Alderman Crawford questioned the three (3) year commitment. Mr. Hamilton stated most agreement had three (3) year commitments, some were five to ten (5 – 10) which are renewable.

Alderman Sprague questioned the number of items which were not reflected in the base price. Mr. Hamilton stated \$1.7 million, most were fixtures/furnishings.

Alderman Schmidt questioned if the Arena would support conventions. Mr. Hamilton stated same would be an additional cost. He referred to the “Demand Analysis”, it was anticipated there could be approximately 112 events with two (2) anchor sport teams.

Alderman Sprague questioned additional employees. Mr. Hamilton stated same was an unknown.

Alderman Fruin questioned hockey attendance. Mr. Hamilton referred to the CHJC report. The hockey from Peoria, IL was reviewed for numbers. There was a demand and the facility was generating revenue. The Quad Cities had two (2) facilities, same worked together to benefit each other.

Alderman Sprague questioned vested interest for the teams and concession vendors i.e. sell tickets to stay in business. Mr. Hamilton believed same would be special events/promotions.

Mr. Hamilton noted that the parking facility was an outstanding issue. The vision was to have a 300 car lot. Debt service would be twenty (20) years with an annual payment of \$26,078.52. He questioned the necessity. Mayor Markowitz believed same was a critical piece. Parking was a major complaint at Redbird Arena, located at N. Main and Adelaide St., Normal, IL. Mr. Hamilton stated that 2,333 parking spaces were required for a 7,000 person event. Alderman Sprague noted that there was not a funding mechanism for parking. He questioned extended the .025 sales tax, revenue generated from same could fund multiple facilities.

Alderman Crawford questioned hockey sales breakeven point. John Butler, BP partner, responded same depended on ownership’s philosophy. The key components were quality weekend dates. Mike Nelson, BP partner, stated that Peoria had an attendance of 5,400 people last year. Most games were family orientated with the exception of Saturday nights.

Alderman Sprague questioned the ECHL attendance trend. Richard Adams, owner, ECHL stated that sales were market specific. Same was dependent on quality ownership and good management. He believed if the facility was well managed increase could be seen.

Alderman Fruin questioned the Illinois Department of Transportation’s (IDOT) \$500,000 commitment. Mr. Hamilton stated that he did not expect 100% funding. Alternative funding

from the Water/Sewer Depreciation fund, the Storm Sewer Detention fund or possible Tax Incrementing Financing could be utilized.

Alderman Crawford restated the project's total expenses: \$28 million – construction; \$1.7 million – fixtures/furnishings; \$3.5 million parking deck and \$1.5 million infrastructure equaling \$34 million.

Alderman Fruin believed the citizens should be reassured that there would be no tax increase. Alderman Matejka reminded Council that the sales tax would be extended for the parking deck.

Mr. Hamilton summarized that the financial statements prepared by Mr. Oehler show that the Arena can pay for itself with very low risk to the City. Private funds would pay for the bulk of the facility's operations and debt service through Contractual Obligated Revenues. BP, made up with local members would handle the daily operations as well as invest in the Arena. At this time cash flow seems to be available to finance the public ice rink. There was interest from developers regarding a downtown hotel when the Arena is built. The remaining question was financing the adjacent parking deck.

4. ADJOURNMENT

Adjourn: 7:00 p.m.

Tari Renner, Mayor

Cherry L. Lawson, City Clerk



**SUMMARY MINUTES OF THE
WORK SESSION CITY COUNCIL MEETING
PUBLISHED BY THE AUTHORITY OF THE CITY COUNCIL
OF BLOOMINGTON, ILLINOIS
TUESDAY, AUGUST 26, 2003; 5:30 P.M.**

The Council convened in Work Session in the Council Chambers, City Hall Building, at 5:40 p.m., Tuesday, August 26, 2003.

1. CALL TO ORDER

The Meeting was called to order by Mayor Markowitz who directed the City Clerk to call the roll and the following members answered present:

2. ROLL CALL

Aldermen: Joseph "Skip" Crawford, Jim Fruin, Michael Matejka, Michael Sprague, Jim Finnegan, Karen Schmidt, Kevin Huette, Tom Whalen, Rich Veitengruber and Mayor Markowitz.

Staff Present: Tom Hamilton, City Manager, Bruce Marquis, Executive Director, Cultural District and Tracey Covert, City Clerk.

3. DISCUSSION TOPIC

a. Cultural District Development Project Proposal

Bruce Marquis, Executive Director, Cultural District (CD), welcomed Council and began tour of the Center for the Performing Arts (BCPA). Tour ended at 6:10 p.m.

Danny Leifel, Chairman, Cultural District Commission (CDC), noted that the proposed BCPA renovation proposal maintains the Uniquely Bloomington! (UB!) vision, while expanding community service; provides detailed/realistic construction; fulfills CD's mission and dresses adjacent patron parking. The CDC and CD staff recommend extending the sales tax funding through Fiscal Year (FY) 2015 at \$1.5 million per year. Same would be adjusted cumulatively by the annual sales tax percentage change beginning in 2005. The extension would provide for the twenty (20) year Bond issuance of \$16.5 million. The Bond would underwrite the Capital Project (CP), provide for ongoing BCPA CP's and provide operational support to CD.

Mr. Leifel referred to the UB! Proposal presented on August 14, 2000. Renovation to the Scottish Rite Temple (Consistory) would preserve the northeast corner of the Downtown.

Without same the City would lose the Passion Play and building. He noted that the McLean County Museum of History was the center anchor; the Library, city offices, and the Law and Justice Center was the south end anchor; and the BCPA would serve as the north end anchor.

Mr. Leifel cited three (3) capital costs areas to be considered: 1.) acquiring the property and land which would comprise the CD; 2.) renovating existing properties and constructing a new Performing and Visual Arts Educational Facility and 3.) adequate parking development. It was anticipated that operating expenses for the next five to ten (5 – 10) years would require subsidizing due to BCPA and McLean County Arts Center (MCAC) increased activities and new/expanded physical plants. The BCPA would require extensive work to refurbish and renovate including new electrical services and fire suppression devices and new auditorium seating. The project cost was estimated at \$2.2 million.

Mr. Marquis stated that there were many facets to the CP. Three (3) major components were: 1.) renovate the building exterior and creating a CD welcoming area; 2.) renovate the interior and 3.) Community Service expansion. The building exterior would encompass creating a welcoming area to be used as an attraction, possibly green space, addressing parking and pedestrian safety. Properties had been acquired, the spur was closed and there were plans to acquire additional properties. The interior would insure the Americans with Disabilities Act was met, expand the lobby, add a ticket office and cloak room, retain the large hall/kitchen, develop stage storage, loading dock and address electrical/plumbing and HVAC systems upgrades. The auditorium would have a 1,100 seating capacity allowing for a widen seat and more leg room. It was estimated that the renovation would create \$6 million in construction jobs. The project would take a year to complete. After completion he believed the BCPA would stimulate the Downtown economy. The Community Service expansion would include the Creativity Center creation. Same would offer arts education classes and rehearsal space. The demand anticipated was six to eight (6 – 8) organization simultaneously using the facility.

The Physician's office building, located at 107 E. Chestnut St., would be renovated for the Creativity Center. There were three (3) floors. The first (1st) floor would have music space for practice and/or studios. Same would be acoustical sound. There would also have ensemble and informal recital space. An entry way would be constructed with waiting area. The restrooms would have a changing area. Three (3) visual arts and performance classrooms would be constructed. The upper floor would have more classrooms, offices for part time staff and restrooms. It was anticipated that approximately 2,000 students would utilize the Center monthly. The Center would be revenue neutral. The operating costs would be the only costs to the City after the renovation was completed.

Mr. Marquis noted that the project had support from private donors who had pledged \$35,000 to acquire property. The CD would continue to attract philanthropic interest with improved programs and higher participating arts organization.

Ronald Guthoff, Treasurer, CDC, reviewed the projected budget. He cited sales tax accumulated reserves, twenty (20) year bonds and donations as possible income streams. The project time

line was outlined. He believed that the BCPA construction would be complete spring 2006. Mr. Guthoff reviewed the cash flow analysis/projections. It was anticipated that \$2,425,394 would be the cash balance as of April 30, 2025. Sales tax income was based on a three percent (3%) increase per year. The Bond rate was expected at a 4.25 rate over twenty (20) years. He noted that interest for same would be \$8 million in 2004 and \$8.5 million in 2005. There could be some years when the cash balance would be low. He believed same was doable with the assistance of volunteers. Mr. Marquis stated that operating expenses were expected to increase annually at a rate of three percent (3%).

Alderman Sprague questioned fundraising for three (3) years. Mr. Marquis stated that larger gifts were usually multiyear pledges. Fundraising would be continual and was part of the revenue. He noted the "Friends" organization which would assist with grant writing. The goal was to build an endowment.

Alderman Sprague questioned staging expenses, specifically bonds. Mr. Marquis stated same could be researched. He questioned waiting another year and inflation associated with same. Construction would be halted for two (2) months to accommodate the Passion Play. Alderman Sprague believed there was the potential for cost savings.

Tom Hamilton, City Manager, suggested changing the construction schedule. Mr. Leifel stated there was concern with financing cost and inflation.

Mario Pelusi, CDC, reviewed the BCPA's renovation impact on musical opportunities. He believed the BCPA was the cornerstone. Same was able to meet the theater, music, dance needs with either local, regional or touring groups. Numerous deficiencies were identifying by the consultants including poor acoustics. Improving same would create a hall for audiences to enjoy classical music and theatre.

Wayne Kyle, Partner, Woodburn, Kyle & Company, reviewed the Planning Study results. Community leaders and focus groups were interviewed and provided a tour to gain information on their perception of the CD. The group was also asked for thoughts on private fund raising to support renovations.

Participants rated the need to initiate the renovation project; thirty three percent (33%) believed same was an urgent need and sixty seven percent (67%) stated the need was necessary. The urgent responders based the rating on code violations, the necessary cited antiquated auditorium, stage, dressing rooms conditions and electrical and HVAC issues. Improvement completion was tied to CD's success.

Questions were directed at the support for fundraising. The \$5 million goal was tested over a three to five (3 – 5) pledge period. Fifty one percent (51%) believed \$5 million was realistic. The \$5 million goal was on the upper edge of their comfort level. \$3 million seemed to be the comfort level. The campaign would begin September 2003 and end August 2004. The interviewees were asked about providing a personal pledge. Eighty percent (80%) stated

affirmatively. Mr. Kyle believed the response was due to the participants taking a tour prior to the interview. Participants were also asked if they would personally volunteer, fifty four percent (54%) responded affirmatively.

Mr. Kyle believed that the pieces exist for a successful fundraising campaign. In 2002 the BCPA attracted 62,000 people through 440 events. Trends indicate that 2003 will surpass that figure. Mr. Kyle believed that the statistics show people would support the BCPA which would provide momentum and visibility going into the fundraising campaign.

Mr. Kyle highlighted the educational objectives to assist with the campaign. These included: explain the public/private partnership function; explain the role/governance of the City; define the CD in geographical area terms and the visual/performing arts limitations and define the BCPA from other performing venues by size, programing and community inclusion.

Alderman Crawford questioned the focus group's options. Mr. Kyle responded that the interviewee's were given two (2) options. The first (1st) was to fundraise \$7 to \$ 8 million the second (2nd) was \$15 to \$16 million. The options were tied to correct code violation only, option one (1) and address improvements allowing for modern upgrades including staging, patron amenities and HVAC, option two (2). Mr. Marquis stated that eighty (80) individuals were invited, forty five (45) participated.

Alderman Veitengruber questioned the number of groups. Mr. Marquis responded forty three (43). Same represented schools, not for profits and arts organizations.

Alderman Sprague questioned the Creativity Center's role. Mr. Marquis stated that same was part of the concept/philosophy.

Mayor Markowitz questioned how to finance along with the other City projects. She believed that BCPA renovations were positive for the community.

Alderman Veitengruber believed that visual arts was missing. Mr. Leifel stated that McLean County Arts Center would be utilized for the programing.

Alderman Crawford questioned building a pedestrian bridge for the campus. Mr. Marquis stated that discussions would be held with the Illinois Department of Transportation. He noted that most activities would be self-contained.

4. ADJOURNMENT

Adjourn: 8:05 p.m.

Tari Renner, Mayor

Cherry L. Lawson, City Clerk



**SUMMARY MINUTES OF THE
WORK SESSION CITY COUNCIL MEETING
PUBLISHED BY THE AUTHORITY OF THE CITY COUNCIL
OF BLOOMINGTON, ILLINOIS
MONDAY, AUGUST 25, 2003; 5:30 P.M.**

The Council convened in Work Session in the Council Chambers, City Hall Building, at 5:47 p.m., Monday, August 25, 2003.

1. CALL TO ORDER

The Meeting was called to order by Mayor Markowitz who directed the City Clerk to call the roll and the following members answered present:

2. ROLL CALL

Aldermen: Joseph "Skip" Crawford, Jim Fruin, Michael Matejka, Michael Sprague, Jim Finnegan, Karen Schmidt, Kevin Huette, Tom Whalen and Mayor Markowitz.

Alderman Absent: Rich Veitengruber.

Staff Present: Tom Hamilton, City Manager, Todd Greenburg, Corporation Council and Tracey Covert, City Clerk.

Others Present: Lon Bradle, President, Uniquely Bloomington and John Copenhaver, Development Committee Chairman, Uniquely Bloomington!.

3. DISCUSSION TOPIC

a. Business Improvement District (BID)

Lon Bradle, President, Uniquely Bloomington!, noted that funding from the City began in 1999 and due to sunset December 2004.

John Copenhaver, Development Committee Chairman, Uniquely Bloomington!, provided a brief history of accomplishments. He noted that the south block had been redeveloped. The Downtown Bloomington Vision and Strategic Plan, October 26, 1998 recommended full time staffing for the continued downtown development. The key question was how to move the Downtown into the future. He believed same was an asset. The Downtown was a public

gathering place with historical architecture. The vision was to develop a long term viable, economic and attractive place.

Mr. Copenhaver believed there should be a full time organization to develop the Downtown. He noted successes over the past three (3) years: façade grants, adopt a pot and festivals. These provided a momentum which should continue. He believed that the Downtown was unique in that it had an identifiable historic district and was the seat of City and County government. Same was the best location for a potential Arena.

The BID purpose was to fund a group which would marshal recourses on a full time basis, continuing the Downtown evolution into a strong, attractive location which benefits the entire City. The area should be managed as a mall, as an entity, rather than a group of affiliated individuals. Business owners would have increased sales and profits. Taxing bodies would have increased property and sales tax revenue.

Alderman Fruin questioned funding. Mr. Copenhaver responded that there would be several sources ranging from the City, County, additional property taxes (assessed with in the BID) and contributions from other tax exempt entities.

Mr. Bradle stated that the budget presented was based on the past expenses and operating budget of Uniquely Bloomington!. He noted that bids were obtained from American Disposal for trash removal and OCD Works! would increase sidewalk clean up to twice a week.

Mayor Markowitz noted that justification for staffing, pay and responsibilities was missing from the budget. Alderman Crawford questioned Police overtime.

Alderman Huette questioned the \$200,000 from the City and \$50,000 from the County; when would the organization stand alone. Mr. Copenhaver responded that same may always need the support. The Downtown Tax Increment Financing (TIF) would expire December 2009.

Todd Greenburg, Corporation Council stated that Council should set financing boundaries and hold a public hearing.

4. ADJOURNMENT

Adjourn: 6:30 p.m.

Tari Renner, Mayor

Cherry L. Lawson, City Clerk



**SUMMARY MINUTES OF THE
WORK SESSION CITY COUNCIL MEETING
PUBLISHED BY THE AUTHORITY OF THE CITY COUNCIL
OF BLOOMINGTON, ILLINOIS
WEDNESDAY, OCTOBER 9, 2002; 5:00 P.M.**

The Council convened in Work Session in the Council Chambers, City Hall Building, at 4:56pm,

1. CALL TO ORDER

The Meeting was called to order by Mayor Markowitz at 4:56 p.m. who directed the City Clerk to call the roll and the following members answered present:

2. ROLL CALL

Aldermen: Michael Matejka, Joseph "Skip" Crawford, Michael Sprague, Jim Finnegan, Jim Fruin, and Mayor Markowitz

Alderman Absent: Rich Veitengruber.

Staff Present: Tom Hamilton, City Manager, Rick Bailey, Deputy City Manager, Brain Barnes, Finance Director, and Tracey Covert, City Clerk.

3. DISCUSSION TOPIC

a. Budget

Tom Hamilton, City Manager, addressed the Council. He noted that tonight's meeting was follow up from the September 16, 2002 budget work session.

He highlighted the seven (7) point plan to address the 2003-2004 Budget Deficit: 1.) no increase in property tax rates or utility tax rates; 2.) institute a two percent (2%) food and beverage tax; 3.) increase the Hotel Motel Tax (HMT) by four percent (4%); 4.) charge for garbage/bulk waste pick up at apartment buildings with three (3) or more units; 5.) a combination of budget cuts and other fee increases, representing 3.5% of the projected budget; 6.) restructure the City's health care plan and 7.) recast the Capital Improvement Plan (CIP) budget phasing in certain projects on a less aggressive time table.

Increasing HMT could generate approximately \$720,000 per year. Charging for bulk pick up could add approximately \$100,000 per year. It was anticipated that the combination cuts and increases represented \$1,800,000. Phasing the CIP would result in a lesser amount of transferred from the General Fund, which would balance the budget/develop a reasonable reserve.

Mr. Hamilton referred to the “Health Insurance Benefit and Philosophy” memorandum from Laurie Wollrab, Compensation and Benefit Manager. It was noted that the City supports the health and well-being of employees, retirees and the families. The City provides health insurance options that reflect the diversity of provider options available. Mr. Hamilton requested Council consensus and direction.

Alderman Fruin questioned facilitating changes to the health insurance benefit. He requested same change by January 1, 2003. Mr. Hamilton responded that changes would require communication with employees and retirees. The change could be accomplished over time.

Richard Paulson, Public Service Director, noted that changes for bulk pick up would include finding a balance for routes. Alley ways could not be used for collection.

Alderman Fruin questioned enforcement. Mr. Hamilton responded same would be addressed in the ordinance. The ordinance would be similar to The Town of Normal. Council could expect a draft November/December 2002. Fines would be high enough to have compliance.

Alderman Finnegan questioned which funds/accounts would the increases be dedicated too. Mr. Hamilton responded food and beverage tax and HMT would be for the General Fund (GF). Items two through six (2 – 6) would address the budget shortfall, fund balance and operating costs. Two through four (2 – 4) required ordinances.

Alderman Finnegan questioned adding one percent (1%) to the Convention and Visitors Bureau (CVB) budget. Mr. Hamilton questioned separating same. He noted that Economic Development Council (EDC) received \$45,000 and CVB received approximately \$180,000.

Mr. Hamilton stated that item five (5) in the plan could equal \$1.8 million. He would provide an itemized list.

Alderman Finnegan questioned the projected deficit. Mr. Hamilton responded \$4.7 million.

Alderman Schmidt questioned rental inspection program status. Mr. Hamilton stated that same would not begin until Planning and Code Enforcement moved into the Champion Federal Building, located at 115. W. Washington. He anticipated the move in approximately one (1) year. The program must pay for itself which includes salaries and benefits etc.

Item six (6) in the plan would be an ongoing process. There were questions on allocating cost to Enterprise Funds. Mr. Hamilton noted that the GF absorbs all overage costs.

Mayor Markowitz questioned total budget. Brian Barnes, Finance Director, responded \$117 - \$120 million with GF absorbing \$54 million. Alderman Sprague questioned timeline. Mr. Hamilton stated a meeting was scheduled with Employee Health Insurance Committee (EHIC) this month. The bargaining units would be next to layout the parameters.

Alderman Sprague questioned the annexation ordinance status and developing a Downtown District. Mr. Hamilton expected the ordinance to be placed on a November Planning Commission agenda. A copy would also be provided to the Town of Normal.

Alderman Sprague believed Downtown growth should pay for itself. He suggested establishing a Special Taxing District for same. Mr. Hamilton stated a list of services should be created.

Alderman Schmidt questioned revenue from liquor establishments in the Downtown. Mayor Markowitz stated that residents should not be required to pay for extra police protection. Alderman Schmidt stated that property owners were concerned about fees.

Mr. Hamilton stated that prior to establish a District the following would be required: written plan, public hearing and Council approval. He suggested one (1) contract for waste removal with the cost incorporated into the Special Service Tax.

Alderman Finnegan questioned sales tax. Mr. Hamilton stated same was down seven percent (7%) equaling \$2 million.

4. ADJOURNMENT

Adjourn 5:55 p.m.

Tari Renner, Mayor

Cherry L. Lawson, City Clerk



**SUMMARY MINUTES OF THE
WORK SESSION CITY COUNCIL MEETING
PUBLISHED BY THE AUTHORITY OF THE CITY COUNCIL
OF BLOOMINGTON, ILLINOIS
TUESDAY, FEBRUARY 26, 2002; 5:00 P.M.**

The Council convened in Work Session in the Council Chambers, City Hall Building, at 5:00 pm, Tuesday, February 26, 2002.

1. CALL TO ORDER

The Meeting was called to order by Mayor Markowitz who directed the City Clerk to call the roll and the following members answered present:

2. ROLL CALL

Aldermen: Michael Matejka, Joseph "Skip" Crawford, Michael Sprague, Jim Finnegan, Jim Fruin, Rich Veitengruber, and Mayor Markowitz.

Staff Present: Tom Hamilton, City Manager, Rick Bailey, Deputy City Manager, Brain Barnes, Finance Director, and Tracey Covert, City Clerk.

3. DISCUSSION TOPIC

a. Budget

Tom Hamilton, City Manager, addressed the Council. He noted that tonight's meeting would address the City's needs/obligation while accommodating growth.

Brian Barnes, Finance Director, referred to the slide "Your Tax Dollar at Work". He noted that for every dollar collected from property taxes .15¢ goes to the City. Personnel/benefits was sixty percent (60%) of the budget. The proposed 2002 – 2003 budget was \$55,476,647. The Government Center, located at 115 E. Washington St., was a new expense. Mr. Barnes stated that the goal was to build the fund balance. There was a twenty eight percent (28%) increase to the Contingency Division related to rebates to developers, specifically involving the redevelopment of the old drive in theater site to encourage economic growth.

Mr. Hamilton noted that the emergency Fund Balance was not a separate fund. Mr. Barnes noted that same was -\$100,000 but anticipated positive by the year end.

Mr. Barnes noted that the City was at the implementation stage for many Parks projects and the Cultural District. Mr. Hamilton reminded Council that the City's philosophy was to not borrow what could be paid for with cash.

Alderman Schmidt questioned expanding the workforce in response to growth. Mr. Hamilton stated new personnel would be added to Police and Public Service. Revenue had increased. The City had weathered the recession, not as staggering as the national economy. Mr. Barnes believed same was due to our multi-faceted and diverse economy. He noted that sales tax had increased six percent (6%).

Alderman Fruin questioned maximizing user fees. Mr. Barnes responded that same had a periodic review. Parking rent would increase from \$35 to \$40 effective May 1, 2002. Parking ticket were \$5, these could be investigated.

Alderman Sprague questioned the expanding City services and providing same without property tax support. He believed an annexation assessment fee should be collected up front. He suggested forming a group to meet with developers/realtors. Richard Paulson, Public Service Director, stated that Bloomington Normal Water Reclamation District (BNWRD) had a connection fee. Alderman Sprague believed for a \$150,000 home the average fee were \$500 and BNWRD was \$1,000. Todd Greenburg, Corporation Counsel, suggested fees could be applied to parcels at the time of annexation. Mr. Hamilton stated he would review the subdivision code.

Alderman Veitengruber recommended the following as possible revenue: ambulance fees and violations for nuisance calls. Keith Ranney, Fire Chief, stated that \$150 for basic life support was an usual, customary cost. He noted that the fee would not cover all costs. Chief Ranney believed that ten to fifteen percent (10 – 15%) were nuisance calls.

Mr. Barnes stated that the Capital Improvements Program (CIP) continued to implement priorities established by Council. These included significant investments in parks, streets, water mains and sewers. Same kept with the City's commitment to enhancing the quality of life in the community.

b. Police

Roger Aikin, Police Chief, noted that the Department would continue to operate under the Community Policing philosophy to provide service as needed. Goals for Fiscal Year (FY) 2002 – 2003 were: 1.) develop and implement the 400 MHz radio system; 2.) improve/strengthen police and minority relations through the Minority and Police Partnership (MAPP); 3.) respond in concert with other public service agencies concerning terrorist threats; 4.) five additional sworn personnel; 4.) hire PC Support Specialist to assist the Application Support Specialist and 5.) purchase seventy (70) Motorola HT 1250 portable radios.

Chief Aikin stated that the additional sworn officers would allow for better response to traditional calls for service at the same time addressing the special demands posed by gang crime

offending and concerns with terrorism. The department had increased personal computers from four to ninety four (4 to 94) and thirty one (31) in car laptops. The Support Staff III position in the Public Affairs Office would be upgraded to Media Relations Specialist (MRS). The MRS would complete all press releases, oversee marketing and recruitment efforts, prepare the Annual Report and Field Resource Directory and prepare drafts of SOP's, Rules & Regulations and training manuals.

Alderman Finnegan questions sworn officer count. Chief Aikin responded 111. There was one experience officer on the Experience Office Hiring Program list and six entry level individuals. He anticipated entry level testing to be conducted September 2001.

Mayor Markowitz questions the cost of new officer. Chief Aikin stated \$75,000, salary was \$39,900. He noted that there would be three (3) retirements two (2) in May and one (1) September.

Alderman Sprague questioned shift staffing. Chief Aikin stated one (1) Lt., two (2) Sgt., and fourteen (14) patrol officers.

c. Fire

Chief Ranney noted that the overall budget had increased 3.37%. There were upgrades to hazardous materials response capabilities and ongoing facility updates. Last year overtime had increased to 16.8% or \$50,400. This resulted from the commitment to establish a hazardous materials response team and the additional training hours required. Chief Ranney noted that an additional eighty (80) hours of training were required for the twenty three (23) members to become certified.

Equipment costs rose ten percent (10%). The maintenance account for vehicle had been under funded for a number of years. Same would increase 14.49% or \$10,000. Chief Ranney noted that the cost to establish the hazardous materials response team was major increase to the budget.

Alderman Fruin questioned coordinating the hazardous response with the Town of Normal to avoid duplication. Chief Ranney stated that the Normal Fire Department had expertise in other areas.

Chief Ranney noted that the Emergency Management System (EMS) would add another ambulance. The department received approximately thirty (30) calls per day per station. Alderman Fruin questioned cost. Chief Ranney stated that the ambulance could cost \$420,000 and required six (6) personnel to man. The personnel costs were \$32,000 per person plus benefits.

Chief Ranney stated there were ninety two (92) firefighters and there could be between two to three (2 – 3) retirement per year.

d. Public Service

Richard Paulson, Public Service Director, stated the department's administration employment level would remain constant for the upcoming FY. Street maintenance would increase .25 for the upcoming FY. Same was due to request to increase seasonal employees. The following equipment would be replaced: two (2) trailer mounted air compressors with truck mounted air compressors, replace the crack sealing trailer, motor grader, replacing the stump grinder and trailer and replacing the pavement saw.

The street sweeping division personnel would remain constant. A personnel increase was expected FY 03 – 04, to begin day street sweeping. The garage sweeper and mechanical sweeper were due to be replaced.

There were no personnel increases anticipated for snow and ice control. Refuse collection and disposal was anticipated to increase FY 03 – 04 to three (3) for the sixth (6th) garbage collection crew. There was an increase to costs for materials/supplies due to the annual unit price increase for disposal of solid waste and the volume of solid waste. Equipment replacement includes: five (5) garbage trucks, front end loader and pickup truck.

The central garage services had requested the following equipment replacement: ten (10) air jack, six (6) ton jack and new charging starting system tester. The traffic control division requested the replacement of two (2) paint striping machines, pickup truck and the surface preparation machine. The sewer maintenance and operations would replace a sewer combination cleaner and medium duty dump truck.

Mr. Paulson noted that the City had sewers which were 100 years old. Same would be sleeved before replacing. The refuse collection fee would increase to \$16.00 per month. Alderman Finnegan questioned bulk waste. Mr. Hamilton replied that same had many variables.

e. PACE

Jim Hepperly, Planning and Code Enforcement Director, noted that the department name was the result of combining building safety and community development, adding a planner for the Regional Planning Commission and creating a Facility Management Division.

Mr. Hepperly recommended that the permit review and building permit issuance fees increase by ten percent (10%). He anticipated same generating approximately \$75,000 to \$100,000. The Fire Inspectors had moved to the department. The same codes would be utilized and new/existing buildings would be inspected. At this time apartment buildings were not inspected. The City had 2,000 more units or 8,700 units then the Town of Normal. The Town of Normal charges \$25 per building and \$4 per unit. Mr. Hepperly reminded Council that the department had only one (1) inspector.

f. Engineering and Water

George Drye, Engineering and Water Director, noted that the operating budget reflected a 6.3% decrease for administration and a 8% increase for street lighting. The Geographical Information System (GIS) requires ongoing maintenance to maintain current data. Mr. Drye noted that the department had split into two (2) departments with a new water building on Division St. He highlighted engineering projects: Emerson St. Bridge, anticipated completion fall 2003; Morris Ave., ½ this year and ½ next year completion July 4, 2002; the bridges at the Sugar Creek railroad would be completed summer 2002; GE Rd repairs would begin spring 2002. Mr. Drye stated that Veterans Parkway would be complete fall 2002. He reminded Council that same was a state project. There were three (3) major projects going out for bid: Hamilton Rd., fall bid; Hamilton/Fox Creek/Veteran's Parkway interchange, fall bid was anticipated.

The proposed 8% increase for street lighting was due to the increase in the cost of electricity and the rapid growth in the number of street lights. He anticipated no personnel changes.

Water

Mr. Drye stated that the proposed budget had a 3.99% increase in revenues over the current year and a 7.51% increase in expenditures. He anticipated balanced budget with the increases. There were not proposed rate increase for the five (5) year period. The budget does include funding for a new rate study.

The administration side had an 11.28% increase. Mr. Drye noted that same was due to several employees who are eligible for retirement and anticipated sick leave buy back payments.

The water transmission budget was proposed to increase by 7.12%. Same includes the addition of one (1) supervisory position. The position was necessary by the proposed separation of Engineering and Water.

The lake parks budget increased to 14.66%. Mr. Drye noted that same was due to the increase costs to operate and maintain the new Davis Lodge building on a year round basis.

Mr. Drye reminded Council that the Water Department operated as a self-supporting department. The out years were subject to change if there were any significant changes in water quality requirements imposed by the Illinois or United States Environmental Protection Agencies.

g. Parks

Keith Rich, Parks Director reminded Council that the department had eleven (11) divisions. The parks division would add a part time seasonal laborer to assist the Horticulturists as staff was training to maintain future new parks.

The recreation division budget reflects an increase emphasis on promoting the facilities and activities of the Department with a full color brochure to be distributed throughout the community. Mr. Rich noted that revenues had increased by \$18,780 to \$344,582. Holiday O'Neal Pool would

increase the individual and family season passes from \$10 to \$40 and \$80. Learn to swim fees would increase by \$2.

Highland Golf Course's budget had an increase of \$58,791 to \$900,675 due to the \$1 greens fee and season pass rate increase. The all course season pass was initiated, the cost for same was \$900. Staff recommended that the pass cover one (1) season with reevaluation at season end. The budget projects the golf course to generate \$60,000 over expenses to insure the course breaks even. Prairie Vista Golf Course revenues had decreased, primarily due to the real estate sales

Mr. Rich noted that the SOAR division was operating with an accumulation of revenues over expenses.

4. ADJOURNMENT

Adjourn 8:24 p.m.

Tari Renner, Mayor

Cherry L. Lawson, City Clerk



**SUMMARY MINUTES OF THE
WORK SESSION CITY COUNCIL MEETING
PUBLISHED BY THE AUTHORITY OF THE CITY COUNCIL
OF BLOOMINGTON, ILLINOIS
TUESDAY, JANUARY 7, 2002; 5:00 pm**

The Council convened in Work Session in the Council Chambers, City Hall Building, at 5:02 pm, Tuesday, January 7, 2002.

1. CALL TO ORDER

The Meeting was called to order by Mayor Markowitz who directed the City Clerk to call the roll and the following members answered present:

2. ROLL CALL

Aldermen: Thomas Whalen, Michael Matejka, Michael Sprague, Jim Finnegan, Jim Fruin, Karen Schmidt, Joseph "Skip" Crawford, Rich Veitengruber, and Mayor Markowitz.

Staff: Tom Hamilton, City Manager and Tracey Covert, City Clerk.

3. DISCUSSION TOPIC

a. Downtown Multipurpose Center

Tom Hamilton, City Manager, introduced Tari Renner, Ph.D. and Political Science Dept. Chair at Illinois Wesleyan University and Stephen R. Hyman, Executive Director, The Mark of the Quad Cities.

Mr. Renner addressed the Council. The survey was conducted November 26 – 29, 2001. He noted that the majority of voters had heard or at least read something about the proposed multi-purpose center. Fourteen percent (14%) stated that had not heard anything. Seventy-nine percent (79%) provided at least one (1) disadvantage and seventy-six percent (76%) provided at least one (1) advantage. Thirty-eight percent believed the project would benefit the community with ten to eight percent (10% - 8%) believed same was not very beneficial or not at all beneficial.

Forty-seven percent (47%) indicated the project would be an asset to the community, thirty percent (30%) indicated same would be an economic benefit to the City. Twelve percent (12%) stated the project would reduce the need to travel to Peoria or Springfield for events and

ten percent (10%) believed same would have positive effects on the development of the Downtown.

He noted that the disadvantages were varied and numerous. The number one (1) concern was startup funding, followed by parking and traffic concerns. Eleven percent (11%) believed the project was unnecessary and the same percentage was concerned with the long term financial risk. Concerns ranged from a possible white elephant in which few people would utilized and/or the building would become vacant and parking was the prominent concern in regards to attending events.

Forty-one percent (41%) responded that they would favor construction only if same was self-funded. Thirty-nine percent (39%) stated they would favor construction if some tax dollars were utilized. He noted that same did not suggest did not suggest that there would be a tax increase. Mr. Renner cautioned that core opponents should not be underestimated.

Mr. Renner noted the demographic variables. The youngest voters were supportive while the older voters were least. Income had little effect but education showed a positive effect upon attitudes toward project benefits and funding. Possible venues were musical entertainment and theatrical performances.

Alderman Fruin questioned benchmarks for question two (2). Mr. Renner stated that he was unaware of same.

Stephen Hyman, Executive Director, The Mark of the Quad Cities, addressed the Council. He reviewed the April 2000 C.H. Johnson Study "Bloomington Arena Feasibility Study". He believed same was well done and straight forward. He cited his five (5) step approach: 1.) primary market identification; 2.) primary market size and income and access; 3.) facility size and configuration; 4.) demand analysis and 5.) revenue and expense projection.

He noted that the primary market was McLean County, City of Bloomington and Town of Normal. There was an additional population base from Logan, DeWitt, Woodford and Livingston Counties who might support the primary market.

The market size was based from the 2000 Census population which was 150,433. He noted that same was a sixteen percent (16%) increase from 1990 and a growth rate of 1.6% per year for the past ten (10) years.

Market income was twenty percent (20%) above the national average. The area had access to three (3) interstate highways. He believed that the size, income and location would support a multipurpose arena.

Mr. Hyman explained that the facility size was based on the projected attendance average for various events. He recommended building what was affordable. He cautioned that same should be grounded in the majority of events and not inflated to accommodate two or three (2 – 3) potential events.

The demand analysis was based on actual utilization on what the sporting and entertainment industry had to offer. He provided a revenue and expense projection sheet, based on 106 events. It was noted that the public ice rink would break even. Mr. Hyman recommended a minimum of twenty-five percent (25%) be earmarked for future capital or approximately \$600,000. Same would leave a balance of \$1,719,000 for debt service or investment.

Alderman Schmidt questioned the Cultural District competing or complimenting the arena. Mr. Hyman believed that same would complement. He suggested creating an entertainment district, each venue would benefit each other.

4. ADJOURNMENT

Time: 6:55 p.m.

Tari Renner, Mayor

Cherry L. Lawson, City Clerk



**SUMMARY MINUTES OF THE
WORK SESSION CITY COUNCIL MEETING
PUBLISHED BY THE AUTHORITY OF THE CITY COUNCIL
OF BLOOMINGTON, ILLINOIS
MONDAY, OCTOBER 1, 2001; 6:00 p.m.**

The Council convened in Work Session in the Council Chambers, City Hall Building, at 6:25 p.m., Monday, October 1, 2001.

1. CALL TO ORDER

The Meeting was called to order by Mayor Markowitz who directed the City Clerk to call the roll and the following members answered present:

2. ROLL CALL

Aldermen: Joseph "Skip" Crawford, Jim Fruin, Thomas Whalen, Michael Matejka, Jim Finnegan, Rich Veitengruber, Michael Sprague, and John Rhoda, Mayor Markowitz.

Staff: David Hales, City Manager, Brian Barnes, Finance Director, Roger Aiken, Police Chief, Keith Ranney, Fire Chief, Richard Paulson, Public Service Director, Jim Hepperly, PACE Director, George Drye, Engineering and Water Director, Keith Rich, Parks and Recreation Director and Tracey Covert, City Clerk.

3. DISCUSSION TOPIC

a. Budget Work Session – Tax Levy

Brian Barnes, Finance Director, addressed the Council. He provided Council with a chart listing the City's tax levy history for the last five (5) years. He noted that the City levy had a downward trend, 1.22104 in 1996 to 1.10580 in 2000. The draft levy was below the 105% Truth in Taxation limit so a public hearing was not required. The proposal provided the statutorily required pension, debt service obligations and maintains the Library levy at a \$0.23 rate amount with the current projection for the Equalized Assessed Value (EAV). The current budget was approximately \$962,068 out of balance, representing less than two percent (2%) of the budgets. Mr. Barnes explained that this was to be expected given the projects currently in process.

Alderman Sprague questioned bonds. Mr. Barnes stated that the 1991 and 1993 bonds were for State Farm Corporation. The City's historical pattern was to use the revenue source for general obligations to protect the tax rate.

Alderman Sprague questioned funds when bonds were paid off. Mr. Hamilton stated the tax levy could be lowered or shifting the savings. He reminded Council that seven to eight (7-8) years remained that the golf courses were abated.

Alderman Fruin questioned uncompleted projects and unplanned expenditures versus planned. Mr. Hamilton noted that Tipton Park's construction was pushed back due to permit delays. Morris Ave. had sewer issued so the timeline had expanded.

Alderman Fruin questioned sales tax growth. Mr. Barnes stated three to four percent (3-4%). Alderman Fruin questioned internet sales impact. Mr. Hamilton stated that a committee had been formed to study same statewide.

b. *Police*

Roger Aiken, Police Chief, addressed the Council. He stated noted that manpower was a nationwide issue. The Department's current strength was 105 sworn officers. They were requesting an additional six (6) officers for 2002-2003. The anticipated salary increase was \$237,568. \$32,215 was for overtime to compensate field training officers and supervisors to train the new hires. The following expenses would increase due to same: uniforms \$18,243, ballistic vests \$5,615, basic equipment \$18,243 and recruit training (reimbursable from the State) \$22,416.

Two (2) support staff positions were requested. One (1) would assist the Training Sergeant (Sgt) who was also the Quartermaster and the other position would assist the Traffic Division. The combined salaries were \$40,748.

Due to the technological base increase in size and complexity an Application Support Specialist was required. Same would include moving toward digital imaging in the squad cars. The anticipated salary was \$33,436. He noted that an Office of Professional Standards (OPS) should be implemented. A Lieutenant (Lt.) would conduct internal investigations of non-sworn and sworn personnel. Same would evaluate the department operations and assess public satisfaction with police serve. The OPS Lt. would be a liaison to the State's Attorney office, freeing the Sgt currently assigned. The salary for this the position was \$73,375.

Chief Aiken highlighted the equipment needs: \$5,500 was requested for holsters to enable officers to wear their duty weapon while in plain clothes; \$2,000 to maintain pepper spray (OC) neutralizer; \$3,900 for a pepper-ball system; \$20,000 to replace the DOS based scheduling and tracking system; \$4,500 to replace the CRT projector in the Osborn Room; \$6,434 to convert the lab to digital imaging; \$7,700 to purchase a lightweight ballistic shield; \$11,732 for workstation furniture and \$10,000 for building improvements.

Other requests included: \$250,000 to conduct a site study and develop a training facility; \$500 for the confiscated drug fund to cover cell phone expenses; \$12,000 for Range maintenance and \$12,000 Training Facility maintenance.

Alderman Finnegan questioned MetCom. Chief Aiken noted that MetCom had lost 400 radio license, they were currently reapplying for same. Alderman Sprague noted that MetCom costs the City forty percent (40%) of operating budget. He questioned funding a system that did not work.

c. *Fire*

Keith Ranney, Fire Chief, addressed the Council. He proposed added a fourth (4th) ambulance. Same would have three to six (3-6) additional personnel. He believed that the personnel costs would be approximately \$420,000. The ambulance was \$80,000 and requires \$10,000 for equipment. The Department averaged 5,000 calls annually.

Chief Ranney noted that EMS medical supplies had increased. The hospitals announced that they would no longer provide replacement supplies and charge patients for the inventory. He anticipated the budget for same could increase fifty percent (50%).

There was a bid specification for a new pager system. The system would work for McLean County, Normal and for Bloomington Fire and Police. The pagers were \$180 each, ninety-five (95) pagers would be replaced and the equipment cost share was \$10,000. The HVAC system at Headquarters (HQ) required replacement; cost was estimated at \$12,000. The Building Maintenance line would have an additional \$8,000 to repaint the radio tower and landscape HQ.

Alderman Sprague question the area of the city underserved. Chief Ranney stated west/southwest area. He believed the north/northeast area could be a joint facility with the Town of Normal. He believed an acceptable response time should be set.

Alderman Matejka questioned paying for same similar to park dedication. Mr. Hamilton stated same could be done. The Land Subdivision Code would require a text amendment.

d. *Public Service*

Richard Paulson, Public Service (PS) Director, addressed the Council. He provided an update of the sanitary sewer system television inspecting. He noted that a second (2nd) sewer television truck was purchased and two (2) personnel added. The purpose was to inspect the sanitary sewer system, to located defects and to prepare plan for repairs. There were approximately 1,673,760 sanitary sewer lineal feet. As of August 15, 2001 the inspection crew had not detected any major defects. The minor defects found had been repaired by the crews.

Mr. Paulson stated that the vehicles owned by the department were too numerous for the PS building. He requested \$20,000 in the Capital Improvement Budget (CIB) for Fiscal Year (FY) 02-03 to retain a design architect to design an open structure for vehicle storage. Sixty percent (60%) of the vehicles were stored outside; value \$5 million. The structure would contain electrical service to keep the truck engines and hydraulic systems warm during the winter

months. He believed same would improve crew efficiency by not taking time to warm up the vehicles. \$150,000 was requested in the CIB to construct the vehicle protection structure.

Mr. Paulson stated that the Vehicle Maintenance Division was outgrowing their building. \$100,000 was requested from the CIB to retain architect services. Same would begin the preliminary planning to design the new vehicle maintenance facility. The preliminary planning would study the proposed facility location with respect to City Hall Campus and investigate the facility type and size.

Alderman Fruin questioned bulk waste. Mr. Paulson responded that most were from landlords cleaning after tenants vacate the apartment. Mayor Markowitz stated that the City should not carry the cost for same.

e. Planning and Code Enforcement (PACE)

Jim Hepperly, PACE Director, addressed the Council. The Community Development Division had made budget changes due to HUD program requirements. He noted that same could reduce staffing unless alternative funding was found. He noted other potential changes: elimination and/or reduction of activity funding (i.e. Rehabilitation) and the addition and/or increase in public services, Capital Improvements or Code Enforcement.

Mr. Hepperly noted the following HUD changes: 1.) administrative cost not to exceed twenty percent (20%), currently 20.04%; 2.) minimum required rehabilitation projects seventy percent (70%), currently 71.14%; 3.) repair/demolition and the 50/50 sidewalk replacement programs fall under the slum/blight benefit; and 4.) changes in the lead based paint requirements require certified lead abatement contractors. He stated that at this time the City does not have certified contracts for same. He cited five (5) scenarios to address the changes. In each case, the repair/demolition program was reduced and the 50/50 sidewalk replacement program was eliminated.

f. Engineering and Water

George Drye, Engineering and Water Director, addressed the Council. He noted that the plan to separate Engineering and Water was moving forward. He anticipated additional supervisory staff and construction of a new Water Department building on W. Division St.

The major water projects were: water main along the City's south side on Lincoln and Lafayetts streets from Veterans Parkway westward to Main St., construction continuation of a new transmission main from the City to Lake Bloomington and construction of the standby generation capacity at the Lake Bloomington Water Treatment Plant.

Mr. Drye cited the following Capital Improvement Projects (CIP) for Engineering: new intersection at Hamilton Rd., Veterans Parkway and Fox Creek Rd.; construction westward of Fox Creek Rd from Fox Creek Subdivision; Hershey Rd. and Washington St intersection

improvements and reconstruction of the next section of Morris Ave. from Miller St. to Tanner St. He noted that the State of Illinois wanted to close Springfield Rd. The combine sewer overflow on the Westside was the biggest project. He believed sewer rates would increase to cover the cost. An Environmental Protection Agency loan was available at two percent (2%) for twenty (20) years.

g. Parks and Recreation

Keith Rich, Parks and Recreation Director, addressed the Council. The Parks Division would continue to plan a maintenance structure to maintain existing and new park developments. Same would require a laborer/horticulturist addition. The swimming pool and beach budgets would be reviewed to determine if same required admission fee increases. He noted that the fees had not been increased for several years, all requiring subsidies to continue operations.

Miller Park Zoo would place emphasis on marketing and advertising by considering a part time marketing position addition. In the previous year an intern assisted with same.

Golf Course equipment and vehicle maintenance costs had escalated. He believed same was due to the extreme weather conditions and the need for additional fertilizers and chemicals.

Mr. Rich cited the following CIP: 1.) first (1st) phase McGraw Community Park; 2.) White Oak Park football storage/restroom/building and playground; 3.) Lincoln Leisure Center roof replacement and 4.) second (2nd) phase Tipton Community Park. He noted that McGraw and Tipton Community Parks had received OSLAD (Open Space Land and Development) grants.

4. ADJOURNMENT

Time: 8:55 p.m.

Tari Renner, Mayor

Cherry L. Lawson, City Clerk



**SUMMARY MINUTES OF THE
WORK SESSION CITY COUNCIL MEETING
PUBLISHED BY THE AUTHORITY OF THE CITY COUNCIL
OF BLOOMINGTON, ILLINOIS
MONDAY, AUGUST 20, 2001; 5:30 P.M.**

The Council convened in Work Session in the Council Chambers, City Hall Building, at 5:30 p.m., Monday, August 20, 2001.

1. CALL TO ORDER

The Meeting was called to order by Mayor Markowitz who directed the City Clerk to call the roll and the following members answered present:

2. ROLL CALL

Aldermen: Joseph "Skip" Crawford, Jim Fruin, Thomas Whalen, Michael Matejka, Michael Sprague, Karen Schmidt, and Mayor Markowitz, Jim Finnegan, Rich Veitengruber.

Staff Present: Tom Hamilton, City Manager, Richard Bailey, Asst. City Manager, Barbara Akins, Human Relations Coordinator and Tracey Covert, City Clerk.

3. DISCUSSION TOPIC

a. Downtown Bloomington Sports and Entertainment Center

Mayor Markowitz welcomed the President and Vice President Business Operations for the United Hockey League (UHL). She noted that this was a major project for the City.

Mr. Hamilton introduced Bill Johnston, Johnston Contractors and Murray Beynon, Stadium Consultants International (SCI). He noted that nine (9) proposals for design/build were received May 2001. The design/build concept was a new phenonemem. The belief was same was better value as the design/construction worked hand in hand. Design expertise was specialized. Johnston Contractors had local expertise.

Mr. Beynon provided a brief work experience history. SCI had expertise with multi use arenas. He noted cities SCI had worked with: Toronto, Canada, Bridgeport, CT, and Ft. Myers, FL. Each city had various arenas, one had a hotel attached. He stated that a Downtown Multipurpose Arena hinged people to the Downtown. Key aspects would be: family friendly, people feel comfortable with seating to match, premium seating and social atmosphere. Concessions would

be retail, restaurants and taverns. The washroom would be quality/equality, adapting to demographics. The arena would accommodate the main tenants. There would be an efficient event change over, requiring a four (4) hour time frame.

Mr. Hamilton introduced Steve Hyman, Executive Director, The Mark of the Quad Cities. Mr. Hyman cited the impact The Mark had for the Quad Cities. The venue opened May 1993. Same was a concerted effort, private/public funds. The area selected was a historic urban area which was redeveloped.

The Radisson was on site and had been a long time tenant. The building was nonsmoking. There were three (3) major structures: office building, garage/transit center and hotel. The Design Build Committee meets weekly to maintain control.

Alderman Finnegan questioned utilization. Mr. Hyman stated that there were 150 - 200 events annually, and 800 – 1,000 other activities in the conference center.

Mr. Beynon questioned the city's catalyst. He noted financial realities, ie. capital cost, operating performance. There was an array of opportunities.

Alderman Whalen questioned The Mark's cost to build. Mr. Hyman stated \$29 million. The footprint was 230,000 sq. ft. and had 10,000 – 12,000 seats. The Mark was on twenty (20) acres; one third (1/3) was the hotel and had an 800 car parking lot.

Alderman Fruin questioned conference and convention capabilities. Mr. Beynon noted that same was in the plan.

Mr. Beynon acknowledged Council's concern with costs and risk. He stated that the building potential had an array of opportunities. Fifteen to twenty percent (15 – 20%) of revenue could come from corporations. He suggested testing the market.

Alderman Schmidt requested process clarification. She questioned viability determination. Mr. Beynon responded that the arena would be benchmarked to similar venues.

Mr. Hyman stated that primary tenants, a utilization analysis, cost to operate and benefits to community was required. He believed the arena should be a private/public partnership.

Mr. Beynon stated this was initial planning. First a site must be located that could have the potential of 8,000 seats. He acknowledged that parking was an issue. There were facilities that were too big; venues could not fill all the seats.

Alderman Whalen questioned patron's willingness to walk. Mr. Beynon believed the majority would walk four (4) blocks. Mr. Hyman noted that shuttles could be utilized. He believed that patrons would walk seven to ten (7 – 10) blocks to avoid paying \$3 - \$5 parking fees.

Mayor Markowitz questioned proforma with the surrounding municipalities. Mr. Beynon responded that competition could be reviewed. He noted that hockey had more competition.

Alderman Crawford stated his struggle with need and the cost/risk associated. He believed sports teams come and go. He noted the Peoria Civic Center financial difficulties. Mr. Hyman believed that the arena was a quality of life issues. He noted that same was difficult to evaluate when there is not one. An arena should become the fabric of the community.

Mr. Beynon believed that the arena would have an economic impact; same would make Bloomington a richer community. This was a major economic development issue. Mr. Hyman stated that the market focus was \$6 million. There could be additional development, new construction, rehabilitation/renovation associated.

Alderman Schmidt questioned guiding the surrounding residential neighborhood through the process. Mr. Beynon stated that focus groups would be utilized and perhaps direct survey.

Alderman Finnegan questioned the difference between private box and club seating. Mr. Beynon stated that club seating would have: larger, padded seats; yearly fee, season ticket holder; priority for concerts, three to five (3-5) year contract and upscale concourse food.

Mayor Markowitz noted the Consistory to the north would have certain size events. Mr. Hamilton noted that the plan was to have a strong anchor to the north and south. He believed that events held on the same night would create a synergy between the developments.

Mr. Hamilton stated that the next steps would be to negotiate a contract, develop marketing proforma, financials. Same could be a three (3) month process.

Alderman Schmidt questioned approximate cost for the next phase. Mr. Hamilton stated same depended on scope of service.

Mayor Markowitz questioned public input. Mr. Hamilton stated same would occur during Phase II.

Alderman Crawford questioned cost to date. Mr. Hamilton responded \$5,000.

Mr. Hamilton requested Council feedback and direction.

4. ADJOURNMENT

Adjourn 7:37pm.

Tari Renner, Mayor

Cherry L. Lawson, City Clerk



**SUMMARY MINUTES OF THE
WORK SESSION CITY COUNCIL MEETING
PUBLISHED BY THE AUTHORITY OF THE CITY COUNCIL
OF BLOOMINGTON, ILLINOIS
THURSDAY, SEPTEMBER 11, 2000; 5:30 P.M.**

The Council convened the Work Session in the City Hall Conference Room, City Hall Building, at 5:30 p.m., Thursday, September 11, 2000.

1. CALL TO ORDER

The Meeting was called to order by Mayor Markowitz who directed the City Clerk to call the roll and the following members answered present:

2. ROLL CALL

Aldermen: John Rhoda, Joseph "Skip" Crawford, Jim Fruin, Thomas Whalen, Michael Matejka, Michael Sprague, Jim Finnegan, Karen Schmidt, and Mayor Markowitz.

Staff Present: Tom Hamilton, City Manager, Richard Bailey, Asst. City Manager, Brian Barnes, Finance Director and Tracey Covert, City Clerk.

3. DISCUSSION TOPIC

a. Financial Trends and Property Tax Levy

Brian Barnes, Finance Director, addressed the Council. He explained the Equalized Assessed Value (EAV). Trends indicated that property value had increase over the past ten (10) years. The average had been 8.21%. He questioned the anticipated 5% growth.

Mr. Barnes explained that sales tax was one of the largest sources of General Fund revenue followed by property tax. Six percent (6%) a year was required to support ongoing operational costs.

Alderman Fruin questioned the internet sales impact. Mr. Hamilton stated that a Governor's committee was established to research same.

Alderman Sprague questioned the conclusion and should there be an increase to the tax levy. Mr. Barnes stated that long term options were: delay projects, decrease expenditures or increase the tax levy.

Mr. Barnes explained the outstanding bond debt indicators and analysis. He noted that increases in total debt could be an indicator of the City's inability to pay for current operational costs or indicate a growing City's ability to support its debt. The City's boundaries had expanded with the City issuing debt accordingly. Debt was monitored to ensure sound fiscal policy. Since FY 1996/1997, total debt had decreased 10.85%.

Mr. Hamilton stated that debt was issued only when needed. Protecting the bond rating was a good philosophy.

Mr. Barnes stated the debt to EAV ratio was three percent (3%). It was expected to retire all debt in 2014, provided no new debt was issued. The steady decrease in the ratio of net bonded debt to assessed value was the City's overall assessed valuation had increased quicker than the debt burden. He noted that the current debt outstanding was paid down yearly. This resulted in debt service majority was paid through general revenue, the portion paid by property taxes had decreased relative to the assessed value of all property.

Mr. Barnes explained that as a Home Rule unit of government there was virtually no legal debt limitation. The current debt situation was positive as long term debt was below five percent (5%) and dropping. Mr. Hamilton stated that the goal was to pay as you go for projects.

Mr. Barnes explained the Tax Levy projection. The proposed tax levy was \$1.39. A Public Hearing was not required under the Truth in Taxation Law. The estimate was 4.99% increase over the previous year but an overall reduction in the tax rate. He noted that Fire and Police Pensions were a given. The recommended levy was based on a projected EAV growth of 5% as recommended by the Assessor's Office. He reminded Council that a projected Tax Levy must be adopted twenty (20) days prior to the formal adoption.

Mr. Barnes noted that new City web page www.cityblm.org. There would be an E-pay feature to pay for water bills and/or parking tickets. A user fee would be associated with same.

Mr. Hamilton noted that business costs were increasing. The City had adopted "a steady as it goes" policy four (4) years ago. Alderman Sprague questioned vulnerability. Mr. Barnes responded that relying on sales tax was a risk.

b. Capital Improvements – Engineering

Alderman Sprague questioned the water billing status and plan for next five (5) years. Mr. Hamilton stated that the focus for the Engineering/Water Department was a new staff position.

George Drye, Engineering Director, addressed the Council. He highlighted ongoing and future projects. The west Emerson St. bridge would be bid within the next thirty to sixty (30 – 60) days. The state's share was eighty percent (80%). It was anticipated that the project would take one (1) year. The east Washington St. project was delayed. Bids would be let sometime

this year for construction to begin spring 2001. The Morris Ave. project would have a neighborhood meeting on October 10, 2000 at 1:00 p.m. at the Miller Park Zoo.

Mr. Drye stated the following projects for specific fiscal years:

- FY 2001 – 2002
 - Towanda/Emerson/Fairway – spring 2001 bid
 - Morris, Tanner to Miller
 - G.E. Rd., Mechanical Devices to Airport Rd.
 - Veterans Parkway/Hamilton/Fox Creek – spring 2002 or 2003
- FY 2002 – 2003
 - Hershey/Washington Signals
 - Fox Creek Rd. Phase 3
 - Ft. Jesse Rd., Royal Links to Eagle Crest
- FY 2002 – 2004
 - Airport Rd., Gill to Rt. 9
 - Morris Ave. Bridge over Goose Creek
- FY 2004 – 2005
 - Morris Ave., Tanner to Six Points Rd.
 - Hamilton Rd. Morris to Greenwood

c. Capital Improvements – Parks & Recreation

Alderman Sprague questioned land acquisition. Mr. Hamilton responded same was not anticipated. There was plenty of land which required development and staff to maintain. Alderman Sprague questioned the Palmer property. Mr. Hamilton stated that the park development was in the annexation agreement.

Alderman Finnegan questioned Highland Park operations. Keith Rich, Parks and Recreation Director, addressed the Council. The goal was for same to break even. He noted that revenue had been shown at the pro shop located at The Den.

Mr. Rich highlighted capital improvement projects. He noted that the goal was ten (10) acres per 1,000 population dedicated to parks. There were several large parks anticipated, Tipton Park and the Deneen Farm Park. Park projects were being shifted to accommodate the donated land from Mrs. Tipton. Tipton Park would be cutting edge. It would contain three (3) different wetlands, swales planted with prairie grass. Maintenance would be low; the developer was responsible for same. The Environmental Protection Agency had been contacted for possible funding. Bid letting was expected this coming winter.

There would be a park located along Towanda Barnes Rd., Eagle Crest East. Same would be similar to Clearwater Park. Constitution Trail, the portion on Washington St. would be bid in November. This was a two (2) year project. The Trail was currently 13.5 miles. The upcoming projects would add five (5) miles. Future expansion would be determined by the growth of the City, Town of Normal and McLean County.

Mayor Markowitz questioned White Oak Park completion. Mr. Rich stated that floodway permits were required. Completion goal was fall 2001. He noted that Holiday Park pool was in need of repair. It was anticipated three (3) left for the facility.

- FY 2001 – 2002
 - Zoo Rainforest Exhibit
 - Constitution Trail Extension: Washington to Lafayette
 - Tower/Deneen Park Development
 - Tipton Park Development
- FY 2002 – 2003
 - Constitution Trail Extension: Lincoln St. South
 - Tower/Deneen Park Development
 - Tipton Park Development
- FY 2003 – 2004
 - Holiday Park Bath House & Pool Redevelopment
 - Northeast/Eagle Crest East Park Development
- FY 2004 – 2005
 - Highland Park Clubhouse

d. Capital Improvements – Council Discussion and Other Items of Interest

Alderman Fruin acknowledged the growing list of needs. He cited budget constraints for completion of same.

Alderman Crawford noted the competing demands; build new or reconstruct existing. Mr. Hamilton believed reconstruction was expansion and inconvenient.

4. ADJOURNMENT

Time: 7:17 p.m.

Tari Renner, Mayor

Cherry L. Lawson, City Clerk



**SUMMARY MINUTES OF THE
WORK SESSION CITY COUNCIL MEETING
PUBLISHED BY THE AUTHORITY OF THE CITY COUNCIL
OF BLOOMINGTON, ILLINOIS
WEDNESDAY, JUNE 7, 2000; 5:00 P.M.**

The Council convened the Work Session in the City Hall Conference Room, City Hall Building, at 5:00 p.m., Wednesday, June 7, 2000.

1. CALL TO ORDER

The Meeting was called to order by Mayor Markowitz who directed the City Clerk to call the roll and the following members answered present:

2. ROLL CALL

Aldermen: John Rhoda, Joseph "Skip" Crawford, Jim Fruin, Thomas Whalen, Michael Matejka, Michael Sprague, Jim Finnegan, Karen Schmidt, and Mayor Markowitz

Staff Present: Tom Hamilton, City Manager, Richard Bailey, Asst. City Manager, Barbara Akins, Human Relations Coordinator, Keith Rich, Parks and Recreation Director, and Tracey Covert, City Clerk.

3. DISCUSSION TOPIC

a. Proposal by Children's Discovery Museum

Shari Spaniol Buckalow, Director, Children's Discovery Museum (CDM), read from a prepared statement. She noted that CDM had four Board Members. A new facility was the 2002 goal. CDM had outgrown the current location. The capital campaign kickoff would be in the near future. They would work with an architect and park planner.

Mark Humphreys, Board President, noted that the new location being considered was Miller Park. Mr. Humphreys believed that Miller Park Zoo and CDM was an ideal match. Both had an educational focus.

Alderman Schmidt questioned attendance, hours of operation and square footage. Ms. Buckalow responded that current attendance was 30,000 goal was 100,000. Operation hours

would complement the zoo. Current square footage was 8,000; same would be limited by fundraising.

Alderman Rhoda questioned CDM life span. Ms. Buckalow believed CDM could offer satellite/off-site outreach programs and traveling exhibits which would extend the life span.

Alderman Schmidt questioned city resources. Ms. Buckalow stated the building would be located on public land, retained by the City.

Alderman Finnegan cited setting a precedent. He believed the location was not proper. Ms. Buckalow noted that CDM had 9,000 school children visit last year. Unstructured schooling was part of a formal education.

Keith Rich, Parks & Recreation Director stated the CDM would require incorporation into the Parks Master Plan. Miller Park was over 100 years old.

Alderman Fruin questioned CDM's financial condition. Ms. Buckalow responded that sixty percent (60%) was earned revenue and forty percent (40%) was donations/grants. She believed same was a healthy mix. The goal was \$300,000 to \$350,000 in the future.

Alderman Finnegan questioned the cost to purchase land. Alderman Matejka questioned feasibility. He noted that Miller Park was taxpayers land, he questioned precedent in other communities.

Alderman Fruin questioned neighborhood outreach. Ms. Buckalow stated that a letter to the South Hill Neighborhood Association President was sent.

Mayor Markowitz believed the park was the ideal setting for this venue. Ms. Buckalow noted that CDM would be designed with key stakeholder involvement.

Alderman Rhoda questioned the impact/effect on the Parks Master Plan. Mr. Rich stated that the Master Plan's goal was to protect green space and/or gain same.

Alderman Crawford questioned the Pavilions square footage (sq. ft.). Mr. Rich responded 25,000 with porches, 10,000 to 15,000 sq. ft. usable. He noted the Den Clubhouse was 12,000 sq. ft. and Prairie Vista was 10,000 sq. ft. both had two (2) floors.

Ms. Covert believed there would be school field trips attending both facilities. Children could be taught to appreciate green space.

Mayor Markowitz thanked Ms. Buckalow and Mr. Humphreys for coming.

4. ADJOURNMENT

Time: 5:45 p.m.

Tari Renner, Mayor

Cherry L. Lawson, City Clerk



**SUMMARY MINUTES OF THE
WORK SESSION CITY COUNCIL MEETING
PUBLISHED BY THE AUTHORITY OF THE CITY COUNCIL
OF BLOOMINGTON, ILLINOIS
MONDAY, JANUARY 31, 2000; 5:00 p.m.**

The Council convened the Work Session in the Council Chambers, City Hall Building, at 5:00 p.m., Monday, January 31, 2000.

1. CALL TO ORDER

The Meeting was called to order by Mayor Markowitz who directed the City Clerk to call the roll and the following members answered present:

2. ROLL CALL

Aldermen: John Rhoda, Michael Sprague, Thomas Whalen, Jim Finnegan, Jim Fruin, Karen Schmidt, Joseph "Skip" Crawford, Mayor Judy Markowitz.

Alderman Absent: Michael Matejka.

Staff Present: Tom Hamilton, City Manager, Richard Bailey, Asst. City Manager, Brian Barnes, Finance Director, Keith Rich, Parks and Recreation Director, Richard Ryan, Police Chief, Keith Ranney, Fire Chief, Richard Paulson, Public Service Director, Jim Hepperly, Planning and Code Enforcement (PACE) Director and Tracey Covert, City Clerk.

3. DISCUSSION TOPIC

a. Budget Overview and Trend Analysis

Brian Barnes, Finance Director provided an overview on the Equalized Assessed Value (EAV), highlighting the trends report. He noted that for the past five (5) years growth was healthy. He believed same would continue.

Property Tax Rates, excluding the Bloomington Public Library, from the past five (5) years was \$1.16 per \$100 EAV. The rate was stable. He suggested using other revenue sources to fund City's operating cost – i.e. sales tax.

Operating Revenue was dependent upon sales tax. He cautioned calculating the Holiday sales tax for same.

Personnel costs were labor intensive. The cost for labor was \$5.06 and the cost for personnel was \$2.83, both reflecting a price increases.

Mr. Hamilton noted the strong revenue growth and recommended being cognizant of elastic revenue.

b. Parks and Recreation, Including Capital Improvements

Keith Rich, Parks and Recreation Director stated Parks budget included an addition employee due to the park acreage increase.

The Recreation Division would purchase software to assist with the coordination, registration/scheduling including telephone/online registration. Mayor Markowitz questioned the timeline. Mr. Rich stated purchase was scheduled for summer/fall, winter testing and implementation summer 2001.

Alderman Schmidt questioned the revenue increase. Mr. Rich stated same was the result of program registration and included Chuck's Caddy Club. He noted miniature golf was unfunded.

Alderman Sprague questioned continued miniature golf funding. Mr. Rich stated that same was part of the Master Plan. Mr. Hamilton stated prioritization was key.

Mr. Rich stated that citywide golf course cost/revenue had increased. Highland golf course, located at 1613 S. Main St. was in the process of improvements. Advertising had increased and the Loomis service would continue.

Alderman Fruin questioned Illinois State University's golf course closure impact. Mr. Rich believed same would not close for two (2) years.

Alderman Whalen questioned golf cart path improvements. Mr. Rich noted that same was in the budget; it was a two (2) year project.

Alderman Sprague questioned the Airport plans for golf. Mr. Hamilton stated there plans were not formalized.

Mr. Rich stated that the Southwest Development Fund would provide the capital for maintenance at The Den at Fox Creek Golf Course facility, located at 3002 Fox Creek Rd.

The next step for Tipton Park was construction drawings. There would be three (3) phases over three (3) years.

Alderman Sprague questioned the deed. Mr. Hamilton stated that the deed was filed on January 28, 2000. \$900,000 was in the budget this year. The lake would serve as the detention basin. There was ¼ cent tax increase to cover cost.

Mr. Rich stated that Constitution Trail was in the current budget; improvements were scheduled for summer. Long range projects included location for a regional park and land acquisition for future parks.

Miller Park Zoo would focus on expanding educational opportunities and review the animal collection. The Miller Park Zoological Society was committed to providing \$60,000 for operational support.

The Holiday Park/Pool improvements included repairs to the kiddie pool. O'Neil Pool would upgrade their Red Cross Aquatic Examiner program utilizing in-service training. The Miller Park Beach would be evaluated to determine the beach closing impact.

c. Engineering and Water

The Engineering Division anticipated adding another engineer to staff. George Dryer, Engineering and Water Director stated that growth continues. The conference room would be converted to an office to accommodate the hiring.

The Water Division anticipated hiring three (3) additional employees. Two (2) staff additions would assist with eliminating overtime at the plant; two (2) maintenance employees would work on weekends and three (3) times during the week. A computer person would split time between Engineering and Water.

Mr. Dryer noted the FY 1999 – 2000 goals: 1.) Capital Improvement Program completion in an orderly and timely fashion; 2.) provide the necessary plan review and inspection for new subdivisions; 4.) minimize street light outages; 5.) maintain good traffic signal devices in good working order; 6.) improve traffic signal coordination to increase efficiency and traffic movement safety.

There would be a three percent (3%) water rate increase for the next two (2) years. Same would pay for the shoreline stabilization at Evergreen Lake and a new 36" pressurized pipeline between Lake Bloomington and the Ft. Jesse Road Pump Station. The anticipated cost for these projects was \$10.8 million. Mr. Dryer noted the last water rate increase was in 1994.

The Water Division would continue meter replacement implementation. The recommendations from the Distribution System Engineering Study would continue. Same included construction of reinforcement mains on Hershey Rd. and the new Ft. Jesse Pump Station.

Mayor Markowitz questioned the water billing system. Mr. Dryer stated that implementation and maintenance of the SCT, Corp. system would require an additional three to four (3 – 4) staff members. They would continue to research software options.

Alderman Finnegan questioned electronic fund transfer for water payments. Mr. Hamilton responded same would be investigated.

Major capital improvement projects for the Engineering Division included: Emerson St. Bridge; Morris Ave., Haney Ct. to Washington and Tanner to Miller; E. Washington St. viaduct; Towanda/Emerson/Fairway; and Airport Rd., Gill St. to Rt. 9.

Mr. Dryer stated that for the work on Washington St. staff would work with Mr. Shirk owner/operator Beer Nuts, located at 103 N. Robinson St. He anticipated right of way acquisition for Hamilton Rd and Veterans Pkwy intersection.

Mayor Markowitz questioned the Emerson St. bridge. Mr. Dryer stated that the Interstate Commerce Commission (ICC) hearing was continued until February 2012. The ICC would pay 80% which included design, construction and right of way. It was anticipated that their cost would be \$1.8 million. He noted that working with the railroad had been difficult.

Major capital improvement projects for Water included: eastside water mains; transmission mains; new building design on Division St.; Davis Lodge renovation; the potential water main oversizing the Meadows, if grant funded and Sunnyside area street improvements including curb and gutters. Mr. Hamilton noted that the later was incorporated with the Vision Plan.

d. Public Service

Richard Paulson, Public Service Director stated their goal was to maintain existing services. They anticipated hiring three (3) new employees; one (1) crew leader and two (2) laborers. He believed there had not been a personnel increase in thirty (30) years.

The sewer crew had requested a second (2nd) TV inspection truck. Same assisted with detecting errors. Within a ten (10) year period it was anticipated that sewers would be videotaped. The information would provide the sewer condition so improvements could be planned. There would be no increase to the sewer fee.

Mr. Paulson anticipated hiring an additional mechanic. He noted that the last mechanic hired for the Fleet Division was in 1988. The Division was responsible for 125 vehicles.

Alderman Sprague questioned vacant homes and weed liens. Mr. Paulson responded that private lot mowing was contracted. They were responsible for twenty-one (21) detention basins, creek basins and right of ways. There were only three (3) mowers.

e. Planning and Code Enforcement (PACE)

Jim Hepperly, PACE Director, stated that the department would see a change in manpower. Employees would be relocated within the department based on existing needs.

City facilities required upgrades. He anticipated hiring one (1) employee to assist with computer services, upgrades and software maintenance. Clerical support was required with planning and facilities maintenance each required part time assistance.

Capital Improvements included continued improvements to City Hall and the Annex to comply with ADA requirements.

Alderman Fruin questioned costs covered. Mr. Hepperly stated that revenue had increased. The department was 75% to 80% self-sufficient.

f. Community Development (CD)

Mr. Hamilton noted that there were major changes to social service grants. CD could not continue to support the Boys and Girls Club, Western Avenue and Peace Meals long term.

Alderman Sprague suggested notifying some of the remaining funding years, encouraging them to seek funding elsewhere. Mr. Hepperly noted that there were a number of state grants available for these organizations.

g. Police

Richard Ryan, Police Chief, anticipated adding uniformed officers. There were ninety-six (96) officers. Four (4) officers would be funded by a federal grant known as COPS. Two (2) school resources officers were requested. District 87 and Central Catholic's officer was funded 100% with a federal grant guaranteed for three (3) years. The school resource officer develops relationships with the school board and interacts with students and staff.

Alderman Finnegan cited concern with funding after three (3) years. Chief Ryan stated that the positions must be maintained.

Mr. Hamilton noted that Council would approve applying for the grant.

h. Fire

Keith Ranney, Fire Chief, anticipated adding staff. Possible new positions were: technical operations manager, assistant computer staff, training officer and MetCom liaison.

Alderman Sprague questioned Station 4, located at 1705 S. Morris life expectancy. Chief Ranney stated that same depended on the city's growth. There was a need for an ambulance at the Station. He questioned building new as the best option. Mr. Hamilton noted the possibility of a joint station with the Town of Normal.

Chief Ranney noted the following goals: 1.) complete new radio communications system transition; 2.) update emergency warning siren system; 3.) begin repairs to HQ, located at 310 N. Lee St. and Station 3, located at 1911 Hamilton Rd. and 4.) begin officer training curriculum.

i. Administration

Mr. Hamilton noted that Council paperless packet work continues. He anticipated completion by May 1, 2000. Alderman Schmidt questioned community access. Mr. Hamilton responded that paper would be available.

The employee health insurance plan would be reviewed for enhancement and comparison to other major employers.

4. ADJOURNMENT

Adjourn 7:50 p.m.

Tari Renner, Mayor

Cherry L. Lawson, City Clerk



CONSENT AGENDA ITEM NO. 7D

FOR COUNCIL: March 27, 2017

SUBJECT: Consideration of Approving Reappointments and Appointments to Various Boards and Commissions.

RECOMMENDATION/MOTION: That Patricia Marton and Robin VanDerMay be reappointed to the Citizens Beautification Committee, that Barbara Meek be reappointed to the Board of Zoning Appeals, that Larry Stevig be reappointed to the Building Board of Appeals, that Angelique Racki be reappointed to the Cultural District Commission, that John Elterich be reappointed to the Historic Preservation Commission, that Rhonda Smith and Kiranmayi Konam be reappointed to the Human Relations Commission, that Alicia Whitworth be reappointed to the Library Board of Trustees, that Kevin Sues be reappointed to the Planning Commission, that Rodney Smithson be reappointed to the Property Maintenance Review Board, that Kyle Silver be reappointed to the Bloomington-Normal Sister City Committee (Japan), and that Dianne Hollister be appointed to the Library Board of Trustees.

STRATEGIC PLAN LINK: Goal 4. Strong Neighborhoods.

STRATEGIC PLAN SIGNIFICANCE: Objective 4e. Strong partnership with residents and neighborhood associations.

BACKGROUND: The Mayor of the City of Bloomington has nominated and I ask your concurrence in the reappointment of:

Board of Zoning Appeals. Barbara Meek of 1914 Hackberry Road, Bloomington, Illinois 61704 to the Bloomington Board of Zoning Appeals. Barbara was first appointed in 2010 and served a four-year term, and was reappointed in 2014 to a three-year term expiring 4-30-17. This appointment will be her third and final term due to term limits and will expire 4-30-20. Application is on file in the Administration Office.

Building Board of Appeals. Larry Stevig of 26 Kleggstone Circle, Bloomington, Illinois 61704 to the Building Board of Appeals. This will be his first three-year term which will expire 4-30-20. Prior to this, he served one four-year term for a total of seven years served as of 4-30-20. Application is on file in the Administration Office.

Citizens Beautification. Patricia Marton of 1114 E Grove Street, Bloomington, Illinois 61701 to the Citizens Beautification Committee. This appointment will be her second three-year term which will expire 4-30-20. Application is on file in the Administration Office.

Robin VanDermay of 3011 Corlene Drive, Bloomington, Illinois 61704 to the Citizens Beautification Committee. This appointment will be her second three-year term which will expire 4-30-20. Application is on file in the Administration Office.

Cultural District. Angelique Racki of 322 E Mulberry Street, Bloomington, Illinois 61701 to the Cultural District Commission. Angelique was appointed to the Commission February 8, 2016, to complete the unfulfilled term previously held by David Hauman who resigned October 6, 2015, and whose term expired 4-30-17. This will be Angelique's first full three-year term which will expire 4-30-20. Application is on file in the Administration Office.

Historic Preservation Commission. John Elterich of 409 E Grove Street, Bloomington, Illinois 61701 to the Bloomington Historic Preservation Commission. John was first appointed in 2009 and served a four-year term, and was reappointed in 2013 to a second four-year term expiring 4-30-17. This appointment will be his third and final term due to term limits and will expire 4-30-20. Application is on file in the Administration Office.

Human Relations. Kiranmayi Konam of 7 Tralee Ct, Bloomington, Illinois 61704 to the Human Relations Commission. This appointment will be her second three-year term which will expire 4-30-20. Application is on file in the Administration Office.

Rhonda Smith of 2 Rock Garden Court, Bloomington, Illinois 61704 to the Human Relations Commission. This appointment will be her third and final term due to term limits and will expire 4-30-20. Application is on file in the Administration Office.

Library Board of Trustees. Alicia Whitworth of 7 Cygnet Crossing, Bloomington, Illinois 61704 to the Bloomington Library Board of Trustees. Alicia was appointed to the Board August 22, 2016, to complete the unfulfilled term previously held by Susan O'Rourke who resigned June 22, 2016, and whose term expired 4-30-17. This will be Alicia's first full three-year term which will expire 4-30-20. Application is on file in the Administration Office.

Planning Commission. Kevin Suess of 113 Kreitzer Avenue, Bloomington, Illinois 61701 to the Bloomington Planning Commission. This appointment will be his second three-year term which will expire 4-30-20. Application is on file in the Administration Office.

Property Maintenance Review Board. Rodney Smithson of 53 Brookshire Green, Bloomington, Illinois 61704 to the Bloomington Property Maintenance Review Board. Rodney was appointed to the Board December 19, 2016, to complete the unfulfilled term previously held by Valerie Dumser whose term expired 4-30-17. This will be Rodney's first full three-year term which will expire 4-30-20. Application is on file in the Administration Office.

Sister City Committee (Japan). Kyle Silver of 312 Mecherle Drive, Apt. 7, Bloomington, Illinois 61701 to the Bloomington-Normal Sister City Committee (Japan). Kyle was appointed to the Committee April 25, 2016, to complete the unfulfilled term previously held by Bob Clary who resigned June 2015 and whose term expired 4-30-17. This appointment will be Kyle's first full three-year term which will expire 4-30-20. Application is on file in the Administration Office.

BACKGROUND: The Mayor of the City of Bloomington has nominated and I ask your concurrence in the appointment of:

Library Board of Trustees. Dianne Hollister of 2 Briarwood Avenue, Bloomington, Illinois 61701 to the Bloomington Library Board of Trustees. Dianne will be completing the unfulfilled term previously held by Carol Koos whose term will expire 4-30-18. Application is on file in the Administration Office.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Mayor contacts all recommended appointments.

FINANCIAL IMPACT: Not applicable.

COMMUNITY DEVELOPMENT IMPACT: *(If applicable)* Not applicable.

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: *(If applicable)* Not applicable.

Respectfully submitted for Council consideration.

Prepared by:

M. Beth Oakley, Executive Assistant

Recommended by:



David A. Hales
City Manager

Attachments:

- Roster

Board of Zoning Appeals

Mayor Appointed	Staff/Chair	First Name	Last Name	Expiration	Year First Appt	Re/Appointment Date	Ward	Email	Street	City	Zip				
x		Michael	Butts	04/30/18	2016	08/22/16	8	m.butts255@gmail.com	1114 Andover	Bloomington	61704				
x		Barbara	Meek	04/30/17	2010	03/24/14	9	Barbara.meek@bklb.com	1914 Hackberry Rd.	Bloomington	61704				
x		Jeff	Brown	04/30/19	2015	06/13/16	4	jbrown@bathhousejefbrown.com	408 Leland	Bloomington	61701				
x	Chair	Richard	Briggs	04/30/17	2003	05/13/13	3	DrBriggs350C@bloom.com	3 Sable Oaks Ct	Bloomington	61704				
x		Robert	Kearney	04/30/17	2006	05/13/13	4	R28894@yahoo.com	1514 S. Moore	Bloomington	61701				
x		Tristan	Bullington	04/30/17	2015	09/14/15	1	trbullt@gmail.com	1310 Beverly Lane	Bloomington	61701				
x		James	Simeone	04/30/17	2013	05/13/13	4	jsimeone@iwu.edu	1923 E Taylor	Bloomington	61701				
	Staff	Katie	Simpson					ksimpson@cityblm.org	115 E Washington	Bloomington	61701				
	Staff	Mary	Sellmeyer						110 E Olive St	Bloomington	61701				

Details:

Term: 4 years (3 years as of 5/1/2014)
Term Limit per City Code: 3 terms/9 years
Members: 7 members
Number of members the Mayor appoints: 7
Type: Internal
City Code:
Required by State Statute: No
Intergovernmental Agreements: None
Funding budgeted from COB for FY2014: None
Meetings: 3rd Wednesday of each month at 4:00pm in the Council Chambers

Number of Vacancies: 0
Number of Expired Board Members (Blm Appointments only): 5
Number of Expired Board Members Eligible for Reappointment: 3

Appointment/Reappointment Notes:

Building Board of Appeals

Mayor Appointed	Staff/Chair	First Name	Last Name	Expiration	Year First Apt.	Appointment Date	Ward	Email	Street	City	Zip		
x	Plumbing	Jeffrey	Brown	04/30/17	2013	12/09/2013		jb@jlpeworksinc.com	8743 N 1550 E Road	Bloomington	61705		
x	Plumbing	Douglas	Dodson	04/30/17	2013	12/09/2013		ddodson@midlinech.com	1003 S. Debra Ln.	Pontiac	61764		Irreliable - moved to Pontiac
x	HVAC	Jeremy	Dodson	04/30/17	2013	10/14/2013	3	kdodson@midlinech.com	1418 Norma Dr	Bloomington	61704		
x	CHAIR - Construction (Engineer)	John	Meek	04/30/17	2013	10/14/2013	9	lmeek@tdco.com	1914 Hickberry Rd	Bloomington	61704		
x	At-Large	Edwin	Neaves	04/30/17	2013	10/14/2013	2	retired@aol.com	2907 Beechwood Blvd	Bloomington	61704		Irreliable - moved to Normal
x	HVAC	Barbara	Paige	04/30/17	2013	10/14/2013	8	barb@theelanco.com	401 Bronco Dr, Suite A	Bloomington	61704		
x	Electrical	Michael	Raikes	04/30/17	2013	10/14/2013	4	mike@bevi197.org	1520 N Clinton Blvd	Bloomington	61701		Irreliable - dual boards
x	Construction (Design Pro)	Larry	Stevig	04/30/17	2013	10/14/2013	9	larry.stevig_sea@yahoo.com	2814 Arrowhead Dr	Bloomington	61704		
x	Electrical	John	Weber	04/30/17	2013	10/14/2013	8	jweber@weberelectricinc.com	2903 Grandview Dr	Bloomington	61704		
	Staff	Tom	Debatsner					tdabatsner@cityblm.org	1115 E Washington	Bloomington	61701		434-2446
	Staff	Mark	Huber					mhuber@cityblm.org	1115 E Washington	Bloomington	61701		434-2446
	Staff	Robert	Coombs					rcoombs@cityblm.org	1115 E Washington	Bloomington	61701		434-2447

Details: web updated

Term: 4 years (3 years as of 5/1/2014)
Term Limit per City Code: 3 terms/9 years
Members: 9 members
Number of members the Mayor appoints: 9
Type: Internal
City Code: Chapter 10, Section 23
Required by State Statute: No
Intergovernmental Agreements: None
Funding budgeted from COB for FY2014: None
Meetings: Bi-annually on 1st Tuesday of the month and as needed, 1:30 p.m., meeting notice will be given 48+ hours in advance - Blm City Hall Council Chambers

Number of Vacancies: 0
Number of Expired Board Members (Blm Appointments only): 9
Number of Expired Board Members Eligible for Reappointment: 6

Appointment/Reappointment Notes:

Citizens Beautification Committee

Mayor Appointed	Staff/Chair	First Name	Last Name	Expiration	Year First Appt	Re/Appointment Date	Ward	Email	Street	City	Zip			
x		Laurel	Schumacher	04/30/18	2015	05/11/15	9	autieschue@gmail.com	2004 Eho Lane	Bloomington	61704			
x	Chair	Robin	VanDermay	04/30/17	2014	05/12/14	3	vanrk3011@yahoo.com	3011 Carlene Dr	Bloomington	61704			
x		Patricia	Marion	04/30/17	2014	05/12/14	4	mariafor61701@yahoo.com	1114 E Grove St	Bloomington	61701			
x		Georgene	Chisell	04/30/19	2016	07/11/16	2	gchisse@yahoo.com	1009 Urban St. Unit 10	Bloomington	61704			
x		Sue	Floyd	04/30/18	2010	03/24/14	6	sfloyd2002@yahoo.com	808 N Lee	Bloomington	61701			
x		Patricia	Morin	04/30/18	2011	04/13/15	4	patricia.morin@comcast.net	1405 N Clinton Blvd	Bloomington	61701			
x	resigned 3/7/17	Mardene	Gresot	04/30/18	2011	04/13/15	6	724.535.5329@gmail.com	107 W Market St	Bloomington	61701			
x		Ananda	Weissgerber	04/30/19	2016	06/27/16	4	AnandaWeissgerber@yahoo.com	1516 E Grove	Bloomington	61701			
x		Valerie	Duniser	04/30/19	2012	06/13/16	7	grandmavalerie@gmail.com	803 W Washington	Bloomington	61701			
x		Tamika	Matthews	04/30/19	2016	07/11/16	6	MikaMatthews@yahoo.com	810 W Jackson, Apt. 12	Bloomington	61701			
x		Erica	Leakin	04/30/17	2013	05/28/13	1	ericaleakin2@gmail.com	909 Snyder Dr	Bloomington	61701			
x		Mark	Larsen	04/30/18	2015	05/11/15	5	mlars43@yahoo.com	1424 Ridgeport Ave.	Bloomington	61704			
	Ex-Officio	Jan	Lauderman						4 Oxford Ct	Bloomington	61704			
	Ex-Officio	Stan	Cain											
	Staff	Robert	Moews											
	Staff	David	Lamb						Parks & Rec					
									Parks & Rec					
													434-2280	
													434-2280	

Details:

Term: 4 years (3 years as of 5/1/2014)
Term Limit per City Code: 3 terms/9 years
Members: 12 members, 1 ex-officio member
Number of members the Mayor appoints: 12
Type: Internal
City Code:
Required by State Statute: No
Intergovernmental Agreements:
Funding budgeted from COB for FY2014:
Meetings: 4th Thursday of each month at 6:00 pm - BPD Osborn Room
Number of Vacancies: 3
Number of Expired Board Members (Bln Appointments only): 3
Number of Expired Board Members Eligible for Reappointment: 3

Appointment/Reappointment Notes:

Cultural District Commission

Mayor Appointed	Staff/Chair	First Name	Last Name	Expiration	Year First Appt.	Appointment Date	Email	Street	City	Zip	Ward			
x		Ryan	Huette	04/30/18	2015	05/11/15	rvanh@nuway.com	1502 Kickapoo Creek Rd.	Bloomington	61705	8			
x		Angelique	Racki	04/30/17	2016	02/08/16	breakingchains116@gmail.com	322 E Mulberry St	Bloomington	61701	4			
x		Tricia	Stiller	04/30/19	2015	10/24/16	triciastiller@msn.com	305 W Monroe #5	Bloomington	61701	6			
x		Kellee	Williams	04/30/19	2016	11/14/16	kelleedw@gmail.com	2804 Powell Drive	Bloomington	61704	9			
x		Scott	Koets	04/30/18	2016	11/28/16	skoets@gmail.com	2001 Fallen Oak Road	Bloomington	61704	1			
x		Emily	Vigneri	04/30/18	2016	12/19/16	ecvigne@gmail.com	20 Brickyard Dr. Apt. J3	Bloomington	61701	1			
x		Nikita	Richards	04/30/19	2016	11/28/16	ndrcommunications@gmail.com	202 Packard Street	Bloomington	61701	6			
x		Mike	Kerber	04/30/19	2009	04/25/16	mkerber44@gmail.com	1014 Broadway Ave	Normal	61761				
x		Jessielee	Hinshaw	04/30/18	2015	06/08/15	jessielcqb@hotmail.com	1410 Fell Avenue	Bloomington	61701	4			
x		Carole	Ringer	04/30/19	2010	03/28/16	caroleringer@gmail.com	110 Hawthorne Lake Dr	Bloomington	61704	3			
x		Loreto	Delgado III	04/30/17	2017	02/13/17	ldelgad1@iwu.edu	1801 Pier Way, Apt. 211	Bloomington	61704	8			
x	Chair	Vicki Lynn	Tilton	04/30/18	2012	02/23/15	vltfx@fox-n-hounds.com	200 W Monroe #501	Bloomington	61701	6			
x		Jesse	Smart	04/30/18	2016	12/19/2016	smartseed@frontier.com	13 Prairie Vista Ct	Bloomington	61704	2			
x		Jamie	Matthy	04/30/17	2014	05/12/14	jamie@lamiemathy.com	611 E Washington	Bloomington	61701	1			
	Staff	Jay	Tetzloff				jetzloff@cityblm.org						434-2825	
	Staff	Tina	Salamone				tsalamone@cityblm.org						434-2764	
	Staff	Brandy	Maloney				bmalonev@cityblm.org						434-2785	

Details:Term: 3 years

Term Limit per City Code: 3 terms/9 years

Members: 14 members

Number of members the Mayor appoints: 14

Type: Internal

City Code: Chapter 2, Section 81

Required by State Statute: No

Intergovernmental Agreements: None

Funding budgeted from COB for FY2014: None

Meetings: 2nd Thurs of each month at 7:30 am - Creativity Center Conference Room

Number of Vacancies: 0

Number of Expired Board Members (Blm Appointments only): 3

Number of Expired Board Members Eligible for Reappointment: 3

Appointment/Reappointment Notes:

Mayor Appointed	Staff/Chair	First Name	Last Name	Expiration	Year First Appt.	Re/Appointment Date	Ward	Email	Street	City	Zip
X	Am	Arn	Baiken	04/30/18	2015	04/13/15	4	bakearn@gmail.com	1406 N Clinton Blvd	Bloomington	61701
X	Levi	Levi	Sturton	04/30/17	2014	04/14/14	3	levisturton@gmail.com	1008 Old Farm Rd	Bloomington	61704
X	Chair (2/18/16)	Bred	Williams	04/30/17	2015	12/09/13	1	baw613@gmail.com	613 E. Grove	Bloomington	61701
X		Lea	Cline	04/30/17	2016	02/22/16	6	lea.cline@gmail.com	931 W MacArthur	Bloomington	61701
X		John	Ellerich	04/30/17	2009	10/14/13	6	jellerich@msn.com	409 E. Grove	Bloomington	61701
X		Dustin	Cawley	04/30/17	2016	02/22/16	4	dustycawley@gmail.com	1411 N Clinton Blvd	Bloomington	61701
X	Chair (2/18/16)	Sherry	Graehling	04/30/17	2012	03/28/16	4	jasonline@aol.com	1418 E. Grove St	Bloomington	61701
	Staff	Katie	Simpson						109 E Olive St	Bloomington	61701

Term: 4 years (3 years as of 5/1/14)
 Term Limit per City Code: 3 terms/9 years
 Members: 7 members
 Number of members the Mayor appoints: 2
 Type: Internal
 City Code:
 Required by State Statute: No
 Intergovernmental Agreements:
 Funding budgeted from COB for FY2014:
 Meetings: 3rd Thurs of each month at 5:00P

Appointment/Reappointment Notes:

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Human Relations Commission

Mayor Appointed	Staff/Chair	First Name	Last Name	Expiration	Year First Appt.	Appointment Date	Ward	Email	Street	City	Zip				
x		Kian	Konam	04/30/17	2014	07/28/14	8	beckiraf9@yahoo.com	7 Tralee Ct	Bloomington	61704				
x		Osamaris	Sibala	04/30/17	2015	10/12/15	6	codemaria.mandallia@cityofblm.org	605 W Oakland Ave	Bloomington	61701				
x		Gary	Hoover	04/30/17	2014	04/14/14	5	ghoover158@aol.com	2810 #7 Rainbow Ave	Bloomington	61704				
x		Anthony	Jones	04/30/18	2016	10/10/16	4	tony.jones.784@statefarm.com	2103 Clearwater Ave	Bloomington	61704				
x	Chair	Rhonda	Smith	04/30/17	2011	03/24/14	3	ebonye05@comcast.net	2 Rock Garden Ct, Duplex #1	Bloomington	61704				
x		Suresh	Krishna	04/30/19	2013	03/28/16	8	sureshkrishna.usa@gmail.com	1408 Tralee Lane	Bloomington	61704				
x		Janet	Lancaster	04/30/19	2013	03/28/16	6	bistromama@aol.com	316 N Main	Bloomington	61701				
	Staff	Daniel	Esquivel					halbertson@cityofblm.org	109 E. Olive St	Bloomington	61701			434-2468	

Details:

Term: 3 years
Term Limit per City Code: 3 terms/9 years
Members: 7 members
Number of members the Mayor appoints: 7
Type: Internal
City Code:
Required by State Statute: No
Intergovernmental /Agreements:
Funding budgeted from COB for FY2014:
Meetings: 2nd Wed of each month at 6:00pm - Council Chambers

Number of Vacancies: 1
Number of Expired Board Members (Blm Appointments only): 3
Number of Expired Board Members Eligible for Reappointment: 3

Appointment/Reappointment Notes:

Library Board of Trustees

Mayor Appointed	Staff/Chair	First Name	Last Name	Expiration	Year First Appt	Re/Appointment Date	Ward	Email	Street	City	Zip			
x		Alex	Cardona	04/30/17	2015	8/10/15	8	alex.d.cardona@gmail.com	3217 Suffolk Way	Bloomington	61704			
x		Alicia	Whitworth	04/30/17	2016	8/22/16	3	awhitworth@bocbn.org	7 Cypriot Crossing	Bloomington	61704			
x		Van	Miller	04/30/19	2015	4/28/18	7	van.c.miller@gmail.com	5 Ridgewood Ter	Bloomington	61701			
x	resigned	Card	Koos	04/30/18	2015	4/19/15	4	cardkoos@bocbn.org	305 Woodland Ave	Bloomington	61701			
x		Michael	Rakers	04/30/18	2015	4/13/15	4	miker@bbw197.org	1920 N Clinton Blvd	Bloomington	61701			
x		Julian	Westerhout	04/30/19	2015	3/28/16	4	westerhout@gmail.com	816 E Monroe	Bloomington	61701			
x	resigned Feb. 2017	Whitney	Roberson	04/30/17	2014	4/14/14	6	whitneyroberson@bocbn.org	1404 W Elm St	Bloomington	61701			
x		Robert	Porter	04/30/18	2015	4/27/15	4	porter@owlawoffice.com	702 S Moore St.	Bloomington	61701			
x		Alicia	Henry	04/30/19	2016	4/25/16	7	aliciahenry228@gmail.com	36 Boardwalk Circle	Bloomington	61701			
	Staff	Jeanne	Hamilton											557-8901

Details:

Term: 3 years
Term Limit per City Code: 3 terms/9 years
Members: 9 members
Number of members the Mayor appoints: 9
Type: Internal
City Code: Chapter 25, Section 3, Section 7
Required by State Statute: Yes
Intergovernmental Agreements:
Funding budgeted from COB for FY2014:
Meetings: 3rd Tues of each month at 5:30 pm - William C. Wetzel Reading Room
Number of Vacancies: 2
Number of Expired Board Members (Bln Appointments only): 2
Number of Expired Board Members Eligible for Reappointment: 2

Appointment/Reappointment Notes:

Planning Commission

Mayor Appointed	Staff/Chair	First Name	Last Name	Expiration	Year First Appt	Appointment Date	Ward	Email	Street	City	Zip					
x	Southeast	Eric	Penn	04/30/18	2016	09/12/16	1	ecbim.laborers@frontier.com	1016 McGregor	Bloomington	61701					
x	Vice Chair/Southeast	J. Alan	Barner	04/30/18	2011	04/13/15	3	jbarnet@betadigm.com	16 Fountain Lake Court	Bloomington	61704					
x	Southeast	David	Stanczak	04/30/19	2012	03/25/16	8	dts1202@yahoo.com	6 Buckhurst Ct	Bloomington	61704					
x	Southeast	Ryan	Schubert	04/30/17	2013	01/14/13	1	rschubt@hotmail.com	1005 S. Maple	Bloomington	61701					
x	Southeast	Megan	Schubert	04/30/18	2015	04/13/15	1	mcschubt@gmail.com	3115 Rudder Lane #208	Bloomington	61704					
x	Northeast	Nicole	Chlebek	04/30/17	2017	02/13/17	4	nchlebek@wu.edu	810 N Evans Street, Apt 1	Bloomington	61701					
x	Southeast	Justin	Boyd	04/30/19	2016	05/09/16	6	Justin.Boyd@countryfinancial.com	705 W MacArthur	Bloomington	61701					
x	Northeast	Kevin	Stuess	04/30/17	2014	04/14/14	4	kevinsuess@gmail.com	113 Kreitzer	Bloomington	61701					
x	Northeast	John	Proizman	04/30/17	2014	08/25/14	9	johnp9@men.com	2913 Southfork Rd	Bloomington	61704					
x	Northeast	James	Pearson	04/30/18	2011	04/13/15	9	jpear764@aol.com	14 Heartstone Ct	Bloomington	61704					
	Staff	Katie	Simpson					ksimpson@cityblm.org	115 E Washington St	Bloomington	61701					
	Staff	Mary	Sellmeyer						110 E Olive St	Bloomington	61701					

Details:

Term: 4 years (3 years as of 5/1/14)
Term Limit per City Code: 3 terms/9 years
Members: 10 members
Number of members the Mayor appoints: 10
Type: Internal
City Code:
Required by State Statute: No
Intergovernmental Agreements: None
Funding budgeted from COB for FY2014: None
Meetings: 2nd and 4th Wed of each month at 4:00pm - Council Chambers

Number of Vacancies: 0
Number of Expired Board Members (Blm Appointments only): 4
Number of Expired Board Member Eligible for Reappointment: 4
Appointment/Reappointment Notes:

Property Maintenance Review Board

Mayor Appointed	Staff/Chair	First Name	Last Name	Expiration	Year First Appt	Appointment Date	Ward	Email	Street	City	Zip				
	Tenant	Brittany	Mitchell	4/30/17	2016	07/25/16	6	brittanyam12@gmail.com	104 W Washington Apt. 3	Bloomington	61701				
x	Contractor	Mark	Fetzer	4/30/19	2013	03/14/16		mfetzer@core3un.com	1305 Winteherry Cir	Bloomington	61705				
x	Large Landlord	John	Capodice	4/30/17	2011	03/24/14		john@ohncapodiceproperties.com	2827 Capodice Rd	Bloomington	61704				
x	Citizen At Large	Julie	Morgan	4/30/17	2011	03/24/14	7	jmorga1967@yahoo.com	705 Ohara Ave	Bloomington	61701				
x	Small Landlord	Rodney	Smithson	4/30/17	2016	12/19/16	8	rodneysmithson@yahoo.com	53 Brookshire Green	Bloomington	61704				
x	Contractor	Brent	Moore	4/30/18	2012	03/11/15		brent.moore09@gmail.com	8273 Idlewood Drive	Bloomington	61705				
x	Tenant	Mark	Williams	4/30/19	2013	04/11/16	5	wmark81@yahoo.com	602 Bradley Dr	Bloomington	61704				
	Staff	Carley	Shedden						115 E Washington	Bloomington	61701			434-2345	
	Staff	Tom	Dabreiner						115 E Washington	Bloomington	61701			434-2226	
	Staff	Nancy	Taglie						115 E Washington	Bloomington	61701			434-2444	

Details:

Term: 3 years
Term Limit per City Code: 3 terms/9 years
Members: 7 members
Term Limit per City Code: 3 terms/9 years
Number of members the Mayor appoints: 7
Type: Internal
City Code: Chapter 45, Section 1000.0
Required by State Statute: No
Intergovernmental Agreements: None
Funding budgeted from COB for FY2014: None
Meetings: 4th Thurs of January, April, July & October at 3:00pm - Council Chambers, members given 48 hours+ notice before a meeting
Number of Vacancies: 0
Number of Expired Board Members (Blm Appointments only): 4

Japanese Sister City Committee

Blm Mayor Appointed	Staff/Chair	FirstName	LastName	Expiration	Year First Appt	Appointment Date	Ward	Email	Street	Zip		
x		Robert	Harrison	04/30/17	2014	04/14/14	9	harrisonr@unit5.org	2810 Greenfield Rd	61704		
x		Steven	Campbell	04/30/17	2014	04/14/14	7	smc8891@comcast.net	10 Marvin Gardens	61701		
x		Teodora	Arnoldza	04/30/19	2013	03/28/16	8	tanotoza@wu.edu	39 Breckenwood Ct	61704		
x		Ken	Ota	04/30/19	2016	03/28/16	2	kota@albhagraphics.com	27 Lone Oak Ct	61705		
x		Kyle	Silver	04/30/17	2016	04/25/16	5	kylesvr@gmail.com	312 Mecherle Drive, Apt. 7	61701		
x	Chair	Harriett	Steinbach	04/30/17	2008	06/09/08	4	harrisseteinbach@aol.com	511 E Market St	61701		
x		Sanae	Ferrier	04/30/19	2010	03/14/16	3	sanaeekuchi@hotmail.com	2708 Brunswick Dr	61704		
x		Gindy	Hansen	04/30/18	2009	07/13/15		dwihtl_hansen@hotmail.com	422 Standish Dr	61704		
x		Noha	Shawki	04/30/18	2015	04/13/15	4	nshawki@ulian-mohr.org	816 E Monroe	61701		
x		Catrina	Murphy	04/30/18	2014	05/11/15	1	catrina.murphy79@gmail.com	1219 S Mason	61701		

Details:

Term: 3 years
Term Limit per City Code: 3 terms/9 years
Members: 20 members
Number of members the Mayor appoints: 10 (10 appointed by Normal)
Type: Multi-Jurisdictional
City Code:
Required by State Statute: No
Intergovernmental Agreements:
Funding budgeted from COB for FY2014:
Meetings: 1st Monday of each month, 6:30pm in the CIRA Community Room
Number of Vacancies: 2
Number of Expired Board Members (Blm Appointments only): 3

Appointment/Reappointment Notes:

ese Sister City Committee

Staff/Chair	FirstName	LastName	
	Robert	Harrison	
	Steven	Campbell	
	Teodora	Amadioza	
	Ken	Ola	
	Kyle	Silver	
Chair	Harriet	Steinbach	
	Sanae	Ferrier	
	Cindy	Hansen	
	Noha	Shawki	
	Catrina	Murphy	

Details:
Term: 3 years
Term Limit per City Code: 3 terms/9 years
Members: 20 members
Number of members the Mayor appoints: 10 (10 appoi
Type: Multi-Jurisdictional
City Code:
Required by State Statute: No
Intergovernmental Agreements:
Funding budgeted from COB for FY2014:
Meetings: 1st Monday of each month, 6:30pm in the C
Number of Vacancies: 2
Number of Expired Board Members (Blm Appointme

Appointment/Reappointment Notes:



CONSENT AGENDA ITEM NO. 7E

FOR COUNCIL: March 27, 2017

SUBJECT: Consideration of declaring as surplus a 2008 Ford Clubwagon Econoline E350 Super Duty Van and approving the donation of a Surplus Vehicle to the YWCA McLean County.

RECOMMENDATION/MOTION: That, in its capacity as the Trustee for the John M. Scott Trust, the 2008 Ford Clubwagon Econoline E350 Super Duty Van be declared surplus, authorize John M. Scott Health Resources to donate the vehicle to the YWCA McLean County (YWCA) located at 1201 N. Hershey Rd., Bloomington, and authorize the Mayor and City Clerk to execute the necessary documents.

STRATEGIC PLAN LINK: Goal 1. Financially sound City providing quality basic services.

STRATEGIC PLAN SIGNIFICANCE: Objective 1e. Partnering with others for the most cost-effective service delivery.

BACKGROUND: On October 1, 2013, State Farm Automobile Insurance Company (SFAIC) donated a 2008 Ford Clubwagon Econoline E350 Super Duty to John M. Scott Health Resources (JMSHR). The vehicle had 157,151 miles on the odometer and was donated with an "As Is Without Warranty". This is an eleven to fourteen (11 – 14) passenger van. It has an estimated value of \$3,414 - \$5,115 on Kelley Blue Book.

The Release document from STAIC grants JMSHR the authority to transfer the vehicle to another party. The YWCA sent a letter dated March 10, 2017 requesting the vehicle's donation. The YWCA operates a Medivan Program which transports McLean County residents to medical appointments within and outside of McLean County. The Medivan Program currently has four (4) vehicles. An additional vehicle would address the transportation need to medical appointments. This vehicle would also serve as a backup vehicle when other vehicles are out of service for repairs.

The goal of this program is to provide transportation to medical appointments for those individuals in need of a ride. Ninety-eight percent (98%) of Medivan program participants are on Medicaid. This fact has resulted in the program operating with an annual deficit. The additional vehicle would generate additional revenue which would partially offset the program's maintenance and operational costs.

The YWCA will cover the cost for the license transfer and new license plates. At this time, this vehicle has been underutilized by JMSHR. The volunteer drivers have not been comfortable driving a vehicle of this size. The current odometer reading is 157,876. Since October 2013, only 725 miles have been driven.

The vehicle will be evaluated prior to its donation to the YWCA as it will be transferred with an "As Is Without Warranty". It is believed that this vehicle donation demonstrates the City's interest to collaborate and cooperate with non for profit organizations within the community whenever possible.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: D. Dontae Latson, President/CEO YWCA McLean County and John M. Scott Commission.

FINANCIAL IMPACT: None.

Respectfully submitted for Council consideration.

Prepared and reviewed by: Deb Skillrud, Director - JMSHR

Financial Review: Chris Tomerlin, Budget Analyst
Carla Murillo, Budget Manager

Legal review by: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



David A. Hales
City Manager

Attachments:

- YWCA McLean County March 10, 2017 letter
- Release from JMSHR to YWCA

March 10, 2017

Deborah Skillrud, Supervisor
Bloomington City Township
607 S. Gridley St., Ste. B
Bloomington, IL 61701

Deb,

The YWCA McLean County is making a request for a donation of a van to assist with the transportation of residents of McLean County utilizing services through the YWCA. The vehicle will be used as an additional vehicle for the McLean County Medivan program ran by the YWCA.

We currently have four (4) vehicles that are utilized for the Medivan program. We are in need of an extra van to transport additional riders to medical appointments within McLean County and to out of town appointments and to have as a backup to use when a vehicle is in for repairs. Having the additional vehicle will assure that no one in need of transportation to medical appointments is turned away.

The Medivan program has over 98% Medicaid ridership which results in a deficit for the program every year. The additional vehicle will also allow the program to bring in funds to help offset some of the maintenance and day-to-day operational costs of the program.

Any consideration for this request would be appreciated.

If you have any questions, don't hesitate to call or email me. (ddlatson@ywcamclean.org; 309-662-0461 ext 222).

Thank you,



D. Dontae Latson
President/CEO
YWCA McLean County

RELEASE

The following motor vehicle is being donated to **YWCA McLean County** by John M Scott Health Resources:

2008 Ford Clubwagon, Vehicle Identification No. 1FBNE31L38DB43941

This vehicle is delivered "AS IS WITHOUT WARRANTY". No warranty implied or in fact is provided and John M. Scott Health Resources assumes no responsibility for any repairs to or future use of this vehicle. John M. Scott Health Resources makes no representation as to the condition of said vehicle and

YWCA McLean County agrees to indemnify, defend and hold John M. Scott Health Resources, its Trustees, Commissioners and staff harmless from any liability that may arise from the use of said vehicle by **YWCA McLean County** or by any third party to whom **YWCA McLean County** may transfer said vehicle or authorize to use said vehicle.



D. Dontae Latson
President/CEO
YWCA McLean County

March 28, 2017



CONSENT AGENDA ITEM NO. 7F

FOR COUNCIL: March 27, 2017

SUBJECT: Consideration of approving the appointment of Joshua Hansen, Compensation and Benefit Manager as the Illinois Municipal Retirement Fund (IMRF) Authorized Agent for the City of Bloomington effective March 28, 2017.

RECOMMENDATION/MOTION: That the City Council approve Joshua Hansen, Compensation and Benefit Manager, as the Illinois Municipal Retirement Fund (IMRF) Authorized Agent for the City of Bloomington effective March 28, 2017, and the Mayor and City Clerk be authorized to execute the necessary documents.

STRATEGIC PLAN LINK: Goal 1: Financially sound city providing quality basic services.

STRATEGIC PLAN SIGNIFICANCE: Objective 1E: Partnering with others for the most cost-effective service delivery.

BACKGROUND: Laurie Wollrab who retired on March 17, 2017 from her position as Payroll and Benefit Manager has been the IMRF Authorized Agent. Staff is recommending that Mr. Hansen be appointed to this roll. Mr. Hansen received IMRF Authorized Agent Training on Wednesday, March 15, 2017.

The Illinois Pension Code (40 ILCS 5/7-135) requires that an IMRF Authorized Agent be appointed stating in Section (a) that:

a. Each participating municipality and participating instrumentality shall appoint an Authorized Agent who shall have the powers and duties set forth in this section. In absence of such appointment, the duties of the Authorized Agent shall devolve upon the clerk or secretary of the municipality or instrumentality and in the case of township school trustees upon the township school treasurer.

Section (b) states:

b. The Authorized Agent shall have the following powers and duties:

1. To certify to the fund whether or not a given person is authorized to participate in the fund;
2. To certify to the fund when a participating employee is on a leave of absence authorized by the municipality;
3. To request the proper officer to cause employee contributions to be withheld from earnings and transmitted to the fund;
4. To request the proper officer to cause municipality contributions to be forwarded to the fund promptly;

5. To forward promptly to all participating employees any communications from the fund for such employees;
6. To forward promptly to the fund all applications, claims, reports and other communications delivered to him or her by participating employees;
7. To perform all duties related to the administration of this retirement system as requested by the fund and the governing body of his or her municipality.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Not applicable

FINANCIAL IMPACT: Not applicable

COMMUNITY DEVELOPMENT IMPACT: Not applicable

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: Not applicable

NUMBER OF REQUIRED VOTES TO APPROVE ITEM: Majority

Respectfully submitted for Council consideration.

Prepared by: Laurie Wollrab, Compensation and Payroll Manager

Reviewed by: Nicole Albertson, Human Resources Director

Financial & budgetary review by: Chris Tomerlin, Budget Analyst
Carla Murillo, Budget Manager

Legal review by: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



David A. Hales
City Manager

Attachments:

- IMRF Form 2.20, Notice of Appointment of Authorized Agent.



NOTICE OF APPOINTMENT OF AUTHORIZED AGENT

IMRF Form 2.20 (Rev. 10/2014)

INSTRUCTIONS

- The governing body of an IMRF employer (including townships) can appoint any qualified party as the employer's IMRF Authorized Agent.
- The governing body makes the appointment by adopting a resolution.
- The clerk or secretary of the governing body must certify the appointment (see Certification below).
- Mail the completed form to the Illinois Municipal Retirement Fund.
- A copy of the completed form should be retained by the employer.
- The new Authorized Agent will need to register for a new User ID on IMRF Employer Access.

EMPLOYER NAME City of Bloomington		EMPLOYER IMRF I.D. NUMBER 3327	
AUTHORIZED AGENT'S SALUTATION ☐ Dr. ☒ Mr. ☐ Mrs. ☐ Ms.	LAST NAME Hansen	FIRST NAME Joshua	MIDDLE INITIAL JR., SR., II, ETC.
TYPE OF GOVERNING BODY Municipality			
DATE APPOINTMENT MADE (MM/DD/YYYY) 03/13/2017	EFFECTIVE DATE OF APPOINTMENT (MM/DD/YYYY) 03/14/2017	POSITION TITLE Compensation and Benefit Manager	
Powers and duties delegated to Authorized Agent pursuant to Sec. 7-135 of Illinois Pension Code by governing body (P.A. 97-0328 removed the requirement that the Authorized Agent be a participant in IMRF to file a petition or cast a ballot): To file Petition for Nominations of an Executive Trustee of IMRF ☒ Yes ☐ No To cast a Ballot for Election of an Executive Trustee of IMRF ☒ Yes ☐ No X SIGNATURE OF AUTHORIZED AGENT NAMED ABOVE _____ DATE (MM/DD/YYYY) _____			
CERTIFICATION I, _____, do hereby certify that I am _____ NAME CLERK OR SECRETARY of the _____ NAME OF EMPLOYER and the keeper of its books and records and the foregoing appointment and delegation were made by resolution duly adopted on the date indicated. SEAL _____ SIGNATURE OF CLERK OR SECRETARY _____			
BUSINESS ADDRESS All correspondence and communications with the Authorized Agent are to be addressed as follows: NAME (IF DIFFERENT FROM ABOVE) ☒ Mr. ☐ rs. ☐ Ms. BUSINESS ADDRESS 109 East Olive St. CITY STATE AND ZIP + 4 Bloomington, IL 61701 DAYTIME TELEPHONE NO. (with Area Code) (309) 434-2504 ALTERNATE TELEPHONE NUMBER (with Area Code) (309) 434-2215 FAX NO. (with Area Code) (309) 434-2831 EMAIL ADDRESS jhansen@cityblm.org			

IMRF

2211 York Road Suite 500 Oak Brook, IL 60523-2337

Employer Only Phone: 1-800-728-7971 Member Services Representatives 1-800-ASK-IMRF (1-800-275-4673) Fax (630) 706-4289



CONSENT AGENDA ITEM NO. 7G

FOR COUNCIL: March 27, 2017

SUBJECT: Consideration of approving the purchase of a video conferencing solution to be installed in Fire Station One (Headquarters), Fire Station Two (Hamilton Road) and Fire Station Six (East Oakland Avenue).

RECOMMENDATION/MOTION: Recommend that Council approve the purchase of three Cisco/Room Ready video conference room solutions (RFP #2017-29), along with required licensing and backend hardware systems, from Sentinel Technologies, Inc., in the amount of \$254,894.24, and the Procurement Manager be authorized to issue a Purchase Order.

STRATEGIC PLAN LINK: Goal 1. Financially sound City providing quality basic services.

STRATEGIC PLAN SIGNIFICANCE: Objective 1d. City services delivered in the most cost effective, efficient manner.

BACKGROUND: Information Services staff has been researching options for video conferencing solutions to be placed strategically in conference/training rooms throughout City facilities. Staff believes a video conferencing solution will provide many opportunities to increase efficiencies in communicating both within and between City departmental personnel, and between City personnel and outside resources.

While the potential for communications improvement is City-wide, one of the primary drivers for the video conferencing solution is to assist the Fire department in making their operations as efficient as possible in support of lowering overall response times. Currently, Fire department personnel have to travel to a specific Fire Station for various training events as they are offered. A video conferencing solution will allow personnel to remain at their station, in their primary response district during some training events, and participate remotely. This ability will save on fuel costs and unnecessary wear on Fire apparatus, decrease the cost of running multiple training classes a day, while also increasing efficiency in the dispatch process.

The video conferencing solution will also add efficiency for external training opportunities. The Fire department will now have more capability to support remote training from outside professionals. The solution will allow engaging remote training opportunities, reaching multiple personnel without having to pay an outside training to travel onsite.

The City's current telephone system infrastructure is designed to work in conjunction with video conferencing solutions. This integration is important to make the experience of placing and managing video calls as easy and intuitive as possible. The Room Ready solution staff is recommending is built on our existing Cisco network and telephony infrastructure and provides a

high performing solution. The solution meets all current needs and provides expansion opportunities for the future.

Staff released an RFP (RFP 2017-29) seeking proposals for the appropriate Room Ready solutions, along with necessary Cisco licensing and back end equipment, to allow video conferencing in the Fire department Head Quarters, Station, Fire Station Two (Hamilton Road) and Fire Station Six (East Oakland Avenue). These stations were identified by Fire Administration as key locations for the initial deployment of the video conferencing solution. Station Three (Empire Street) and Station Four (Morris Avenue) will be added to the solution when possible. The solution, of course, will also be able to be installed in any City conference room deemed necessary in the future.

While there were seventeen (17) original plan holders for the RFP, only two responses were received. Those were:

Vendor	Location	Proposal Price	Recommendation
Sentinel Technologies	Springfield, IL	\$254,894.24	*****
Zeller Digital Innovations	Normal, IL	\$278,032.33	

Staff is recommending Sentinel Technologies, of Springfield, IL, as the primary vendor. The proposal from Zeller Digital Innovations (Zdi) was more expensive and the submittal was not fully complete.

Note: The Room Ready specific part numbers within the Sentinel Technologies proposal, are actually SKU's created by Zdi, in partnership with Cisco. These SKU's include Cisco hardware, 3rd party A/V industry hardware and the professional services required to install the Room Ready solution in each specific conference room. Sentinel Technologies will be reselling these Zdi SKU's, along with the Cisco back end hardware and Sentinel professional services required for their installation.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: See Attached

FINANCIAL IMPACT: Funds for the video conferencing project are budgeted in the Capital Lease-Capital Outlay Office & Computer Equipment account (40110135-72120). Stakeholders can locate this in the FY 2017 Budget Book titled "Other Funds & Capital Improvement Program" on page 92 and 94. The original budgeted amount of \$100,000, will be supplemented by savings within the Capital Lease to cover the \$154,894.24 difference. Stakeholders can locate this in the budget book titled "Other Funds & Capital Improvement Program on pages 91, 92, 94 and 250.

COMMUNITY DEVELOPMENT IMPACT: N/A

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared by: Scott A. Sprouls, Information Services Director

Financial & budgetary review by: Chris Tomerlin, Budget Analyst
Carla A. Murillo, Budget Manager

Legal review by: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:

A handwritten signature in black ink, appearing to read "David A. Hales". The signature is fluid and cursive, with a long horizontal stroke at the beginning.

David A. Hales
City Manager

Attachments:

- Video Conferencing Contract

**CITY OF BLOOMINGTON
CONTRACT WITH**

FOR

Video Conferencing Implementation

THIS AGREEMENT, dated this _____ day of _____, 2017, is between the City of Bloomington (hereinafter "CITY") and _____ (hereinafter "CONTRACTOR").

NOW THEREFORE, the parties agree as follows:

Section 1. Recitals. The recitals set forth above are incorporated into this Section 1 as if specifically stated herein.

Section 2. Incorporation of Bid/RFP/RFO & Proposal Terms. This work was subject to the following procurement initiative by the CITY:
RFP #2017-29 _____ (hereinafter "Request")

Accordingly, the provisions of the Request and the proposal submitted by CONTRACTOR (hereinafter collectively referred to as "Procurement Documents" and attached as Exhibit A), shall be incorporated into this Contract and made a part thereof and shall be considered additional contractual requirements that must be met by CONTRACTOR. In the event of a direct conflict between the provisions of this contract and the incorporated documents, the provisions of this contract shall apply.

Section 3. Description of Services. CONTRACTOR shall provide the services/work identified in the Procurement Documents, and specifically as follows: All services detailed in
the attached Exhibit A, which service obligations are incorporated herein and made
a part of this Contract.

Section 4. Payment. For the work performed by CONTRACTOR under this Contract, the CITY shall pay CONTRACTOR one of the following:

___ A flat fee of \$ _____ as set forth in the Procurement Documents.

___ Fees as set forth in the Procurement Documents and identified in Exhibit B.

Section 5. Default and Termination. Either party shall be in default if it fails to perform all or any part of this Contract. If either party is in default, the other party may terminate this Contract upon giving written notice of such termination to the party in default. Such notice shall be in writing and provided thirty (30) days prior to termination. The non-defaulting party shall be entitled to all remedies, whether in law or equity, upon the default or a violation of this Contract. In addition, the prevailing party shall be entitled to reimbursement of attorney's fees and court costs.

Section 6. Representations of Vendor. CONTRACTOR hereby represents it is legally able to perform the work that is subject to this Contract.

Section 7. Assignment. Neither party may assign this Contract, or the proceeds thereof, without written consent of the other party.

Section 8. Compliance with Laws. CONTRACTOR agrees that any and all work by CONTRACTOR shall at all times comply with all laws, ordinances, statutes and governmental rules, regulations and codes.

Section 9. Compliance with FOIA Requirements. CONTRACTOR further explicitly agrees to furnish all records related to this Contract and any documentation related to CITY required under an Illinois Freedom of Information Act (ILCS 140/1 et. seq.) ("FOIA") request within five (5) business days after CITY issues notice of such request to CONTRACTOR. CONTRACTOR agrees to not apply any costs or charge any fees to the CITY regarding the procurement of records required pursuant to a FOIA request. CONTRACTOR shall be responsible for any damages/penalties assessed to CITY for CONTRACTOR'S failure to furnish all documentation in CONTRACTOR'S possession responsive and related to a request within five (5) days after CITY issues a notice of a request.

Section 10. Governing Law. This Agreement shall be governed by and interpreted pursuant to the laws of the State of Illinois.

Section 11. Joint Drafting. The parties expressly agree that this agreement was jointly drafted, and that both had opportunity to negotiate its terms and to obtain the assistance of counsel in reviewing it terms prior to execution. Therefore, this agreement shall be construed neither against nor in favor of either party, but shall construed in a neutral manner.

Section 12. Attorney Fees. In the event that any action is filed in relation to this agreement, the unsuccessful party in the action shall pay to the successful party, in addition to all the sums that either party may be called on to pay, a reasonable sum for the successful party's attorneys' fees.

Section 13. Paragraph Headings. The titles to the paragraphs of this agreement are solely for the convenience of the parties and shall not be used to explain, modify, simplify, or aid in the interpretation of the provisions of this agreement.

Section 14. Counterparts. This agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute the same instrument.

CITY OF BLOOMINGTON

By: _____
Its City Manager

By: _____
Its _____

ATTEST:

By: _____
City Clerk

By: _____
Its _____

Exhibit A

Proposal/Scope of Work



A PROPOSAL TO
City of Bloomington

FEBRUARY 10, 2017



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GENERAL CONTACT INFORMATION

General Contact Information

CUSTOMER CONTACT INFORMATION

Scott Sprouls

Director of Information Services

City of Bloomington

109 East Olive St, Bloomington, IL 61701

Office: 309.434.2473

ssprouls@cityblm.org

SENTINEL CONTACT INFORMATION

Bill Venvertloh

Senior Sales Executive

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217.698.9200 fax 217.698.9222

bvenvert@sentinel.com

Chuck Brier

Strategic Solutions Advisor

180 N. LaSalle, Suite 3850, Chicago, IL 60515

312.637.2014 fax 312.637.2099

cbrier@sentinel.com

ENVIRONMENTAL POLICY STATEMENT

At Sentinel, environmental protection is a management responsibility as well as the responsibility of every employee. Our environmental protection policy addresses all aspects of the corporation's operations which can potentially impact the environment. In creating this policy, we have taken into account the following factors:

- Compliance with applicable laws, regulations, and standards concerning environmental protection.
- Establish corporate environmental objectives and targets.
- Minimize the environmental risks to our employees and the communities in which we operate.
- Promote employee awareness of environmental concerns, actions, and responsibilities.
- The efficient use of energy and materials in our operations.
- Reduce/ eliminate waste through recycling and responsible disposal.
- Continuous improvement and monitoring of the current environmental policy.

Further, Sentinel suppliers are encouraged to develop an Environmental Policy and Environmental Management System by following the Environmental Protection Agency guidelines.

SSAE 16 Attestation

Standing at the apex of Sentinel's myriad awards, honors and certifications is its SSAE 16 Service Organization Control (SOC) 2, Type II Attestation which has been undertaken annually by the nationally-renowned auditing firm Plante Moran, PLLC for the past three years. The SOC 2, Type II attestation is the highest and most rigorous in the SSAE 16 portfolio of audits, evaluating Controls and Processes that encompass the Five Trust Service Principles of Security, Availability, Processing Integrity, Confidentiality and Privacy.

Why should this matter to you? The SSAE 16 attestation provides independent validation and assurance that Sentinel is in compliance with best practices regarding items of critical importance to you -- security, confidentiality, data protection, project management and IT strategic solutions, to name a few. If you are seeking consulting or services support for your IT environment, the SOC 2, Type II attestation should be one of the most important factors in your evaluation.



The SSAE 16 Attestation is a standard that was created by the American Institute of Certified Public Accountants (AICPA) in 2010 to replace the SAS 70 certification process, and expand reporting to the effectiveness of a service organization's controls relating to operations and compliance.

Executive Summary

The City of Bloomington (The City) is looking to implement Cisco's Telepresence solution to enable the City's Fire Department to cost effectively train its work force through the use of video conferencing and meeting collaboration. By enabling its fire houses with video collaboration rooms, the city can reduce travel and increase readiness for its workforce. They currently have a Cisco Unified Communications version 10 implementation. The City issued a RFP for product and services to implement this solution. The solution consist of installation of collaboration rooms at the following locations with the selected products:

- **Fire Department Headquarters:** Room Ready Copenhagen Room with 60" display and SX10
- **Fire Station #2:** Room Ready Chicago Room with 80" display and SX80
- **Fire Station #6:** Room Ready Boston Room with (2) 90" displays and SX80

Zdi Inc. provides a turnkey solution for installation of collaboration rooms. Their product, Room Ready, combines Cisco TelePresence equipment (CODECs, cameras, and microphones) with packaged stock room configurations that include all audio and visual components that have been Cisco certified.

Zdi is responsible for the installation and configuration of the audio and visual components in this statement of work. Zdi will install, mount, and cable based on the specifications of the selected Room Ready package type (Copenhagen, Chicago, and Boston) to include Cisco and Zdi equipment. Sentinel will be responsible for providing equipment, configuration, and integration of the Cisco components of this project once the rooms have been installed. Furthermore, Sentinel will provide the services for the following activates.

- The City of Bloomington will implement Cisco Expressway Core and Edge for business to business (B2B) video calling and optional integration to WebEx Collaboration Meeting Rooms (cloud video bridge).
- The City has optioned two (2) solutions for meeting resources for video, audio, and web conferencing. One of the two solutions will be selected. This SOW will describe the services provided to implement one of the two.
 - **Cloud Services:** WebEx Meeting Center with Collaboration Meeting Rooms.
 - **On Premise:** Cisco Meeting Server.

Lastly, the city has optioned the implementation of Cisco Telepresence Management Suite (TMS) for scheduling integration with Exchange. This SOW will describe the services provided to implement TMS.

It is the intent of this engagement that Sentinel will architect, design, and implement the project according to Sentinel established best practices and in a manner ready for production computing. During this project, knowledge transfer of general administration tasks, points of scale, and the environment will be provided to prepare the customer staff moving forward after the engagement.

The next section "Project Overview" highlights the main phases involved in this project. The "Solution Design" section provides an illustration of the overall solution. The "Scope of Work" section then lays out in further detail what is covered as part of this project. Finally, "Customer Responsibilities and Assumptions" details important assumptions Sentinel has made in discussion with City of Bloomington's Team.

Project Overview

Project Phases

PHASE 1 - PROJECT INITIATION MEETING

Sentinel Project Management will coordinate a kick-off meeting to review and approve the Scope of Work provided to the Customer. Customer and Sentinel provided resources will be introduced and their relevant roles for the project discussed. Sentinel Project Management will then coordinate a time for a site visit by Sentinel Engineers in order to draft a blueprint of all proposed work which will be provided to the Customer. High level timelines for project milestones will also be identified and discussed.

PHASE 2 - ANALYSIS & DESIGN

Sentinel engineers will perform a high-level audit of the Customer's relevant infrastructure. The data collected from this audit will be used to generate a design for the implementation of the solution. Sentinel engineers will inform the Customer of any design requirements that will need to be completed by the Customer's IT staff prior to the start of the next phase (such as provisioning of storage space, acquisitions of licenses, and other essential design components not covered within this document). Upon acceptance of the work as detailed within the blueprint by the Customer, Sentinel engineers and project managers will then coordinate specific dates and times appropriate for accommodating the nature of the work involved (i.e. work which will require outages will be scheduled during appropriate maintenance windows).

PHASE 3 - IMPLEMENTATION

Sentinel engineers will proceed with the implementation of all items specified within this Scope of Work and further detailed in the Customer approved Design Document.

Business Edition 6000 (BE6K)

The BE6K server is included to provide a VMware host to support the needed Expressway and Cisco Meeting Servers in the DMZ. In this phase, Sentinel will work with The City to install and configure the Cisco UCS to operate in the DMZ.

Expressway Core and Edge

A high available expressway core and edge will be implemented to support business to business video calling. Sentinel will build and configure the required components to enable B2B video calls with the existing CallManager infrastructure. The solution will not be geographically diverse.

Cisco Meeting Server

- This is an optional component for on premise video, voice, web meetings, and bridge resources.
- A Cisco Meeting Server 1000 will be installed within the internal network to support Meeting Server Core Server functionality.
- A Virtual Server (VM) will be installed in the DMZ to support Edge Server functionality supporting external web conferencing.
- The Meeting Server environment will be integrated into the existing UC (CallManager & Expressway) environment to enable video and audio conferencing.
- The Meeting Server environment will be integrated into Active Directory to facilitate account synchronization.

PROJECT OVERVIEW

WebEx Meeting Center with Collaboration Meeting Room

This is an optional feature for using video, voice, and web meetings in the cloud. This phase supports the integration of the on premise unified communication infrastructure (CallManager & Expressway) with the WebEx cloud.

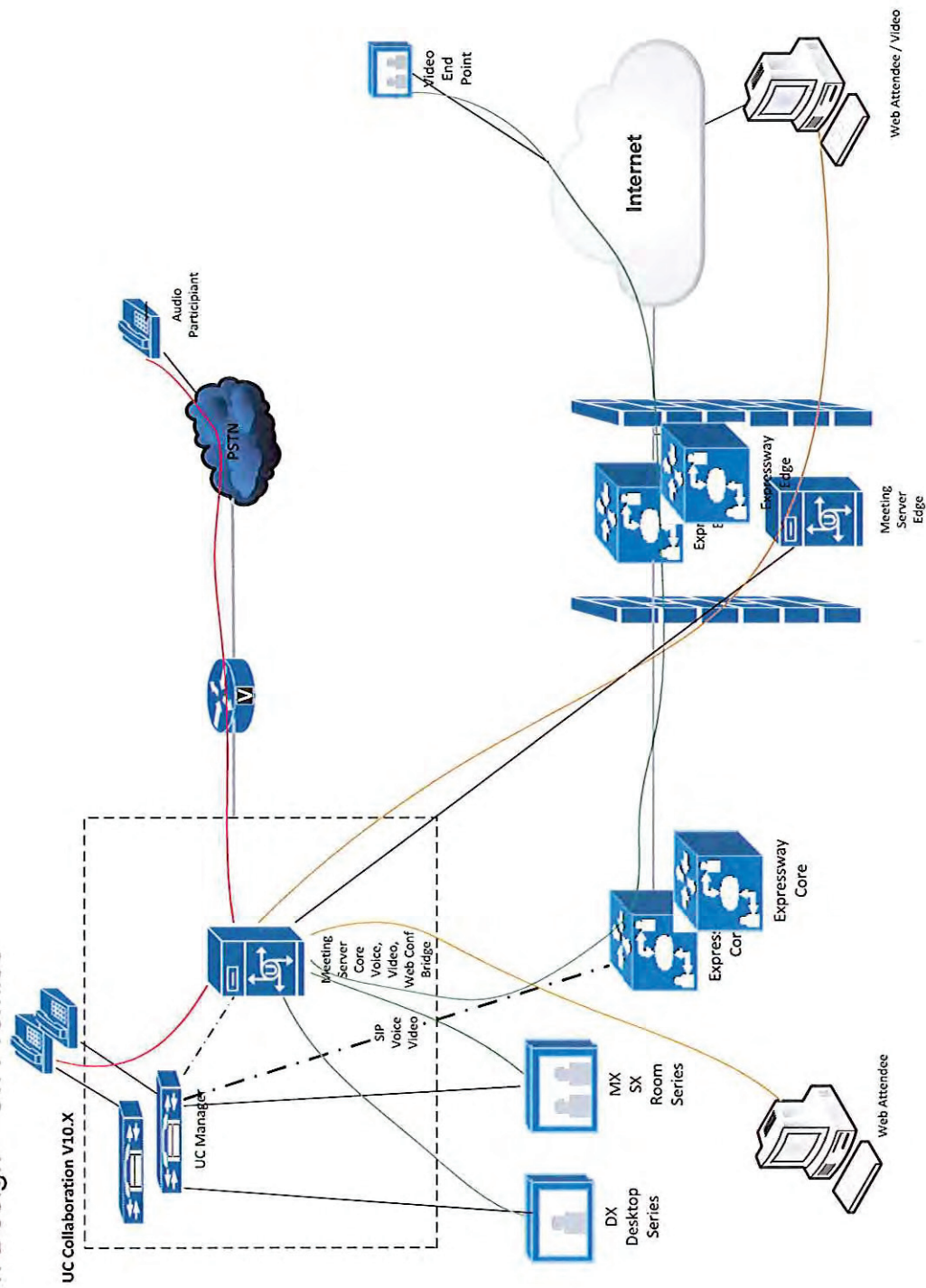
Telepresence Management Suite (TMS)

This is an optional phase to integrate TMS with Cisco Meeting Server or WebEx Collaboration Meeting Rooms for scheduling resources and meeting with in Outlook/Exchange.

PHASE 4 - PROJECT COMPLETION

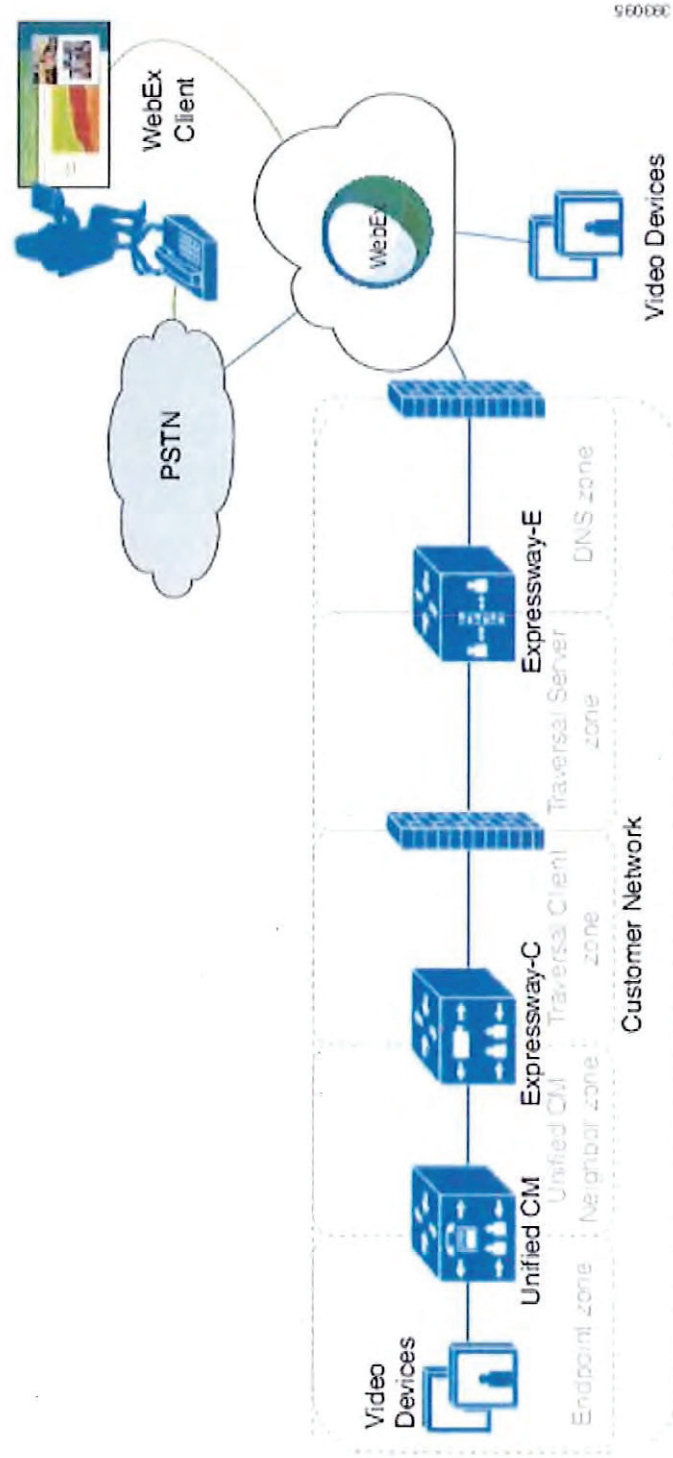
Upon conclusion of all other phases of work Sentinel's engineers will provide the Customer with updated design documents for the project. Sentinel's project management team will then arrange for a meeting with the Customer to review the status of all project items. If no project items remain open Sentinel's project managers will request that the Customer sign off on the project, thus closing the project at that time

Solution Design – On Premise



Solution Design – Cloud Solution

Figure 1: SIP Site Using Unified Communications Manager



Scope of Work

Planning and Pre-Engagement Preparation

- Identification of key Customer project team members with whom Sentinel will work to accomplish the tasks defined in this Scope.
- Review required hardware, software, networking and facilities required to successfully complete this engagement.

Analysis & Design

GENERAL

- Analyze the current environment to make sure the environment is ready for infrastructure implementation based upon the assumptions laid out in the next section.
- Engage with the Customer team to brainstorm the technical requirements and use case design for the implementation.
- Develop specific requirements, design and use case specifications blueprint document based upon Customer discussion.

CISCO EXPRESSWAY CORE AND EDGE

- Develop requirements for implementation of Expressway Core and Edge limited to B2B video calling.
- Sentinel will design a high available Expressway infrastructure, however, the solution will not be geographically diverse.
- Sentinel will document the required DNS and Firewall changes needed for a high available Expressway Core and Edge deployment. The City will be responsible for all DNS and firewall changes.

CISCO MEETING SERVER

Cisco Meeting Server will be deployed in a single split server configuration. This configuration has no resiliency. A Core Server (Meeting Server 1000) will be deployed on the internal network to host conference services. The Edge Server (VM) will be deployed in the DMZ on the BE6K to facilitate Web conferencing and firewall traversal.

The Meeting Server 1000 call capacity is as follows:

- HD Calls: 96
- SD Calls: 192
- Audio Calls: 3,000

SCOPE OF WORK

CallManager is responsible for all call control with respect to audio and video calls. CallManager and Expressway enable B2B video calling allowing an external video stream to participate in a conference hosted by The City on its Meeting Server. External Web conference users use the Meeting Server edge server to participate in the Web portion of the conference.

Sentinel will work with The City to develop requirements for the following features:

- **Scheduled Conference:** A scheduled conference is started by its initiator through Meeting Server App. The call control element relies on the services available within Meeting Server in this scenario for the creation and the logic control of the conference. Notifications and details about the conference are then passed to the conference creator, attendees, and/or endpoints from Meeting Server.
- **Rendezvous conferences** (also called meet-me, static, or permanent conferences) require endpoints to dial in to a predetermined multipoint resource. These multipoint resources are shared by a number of endpoints and are capable of hosting many conferences at the same time. Because Meeting Server is used to host rendezvous conferences, these conferences can have many more participants than multisite conferences (but not necessarily more than an ad-hoc conference on a dedicated multipoint device).
- **Ad-Hoc Conference:** This type of conference can be created by a user invoking the Conf function of the Cisco Collaboration endpoint. Cisco Unified CM supports integration of both software conference bridges and hardware conference bridges for this kind of audio conference. The conference bridge needs to be defined as a media resource in Unified CM for it to be available during the bridge selection process.

Sentinel and The City will determine the level of integration for Meeting Server as a media resource for these types of conferences. For example, The City may choose to continue to use CallManager media resources for ad-hoc audio conferences. Sentinel will address the use of Meeting Server resources for:

- **Ad-Hoc conference resource for voice and video.** Determine how resources are used when a user presses Conf function on their phone or video end point.
- **Rendezvous conference resources for voice and video.** Determine use of CallManager resources for voice conferences. Video conferences will require Meeting Server resources.
- **Scheduled Conference will require Meeting Server resources.**

Sentinel will determine the firewall requirements needed for a Core and Edge Meeting server deployment.

Sentinel will determine the DNS requirements needed for a Core and Edge Meeting server deployment.

Sentinel and The City will determine the appropriate end user tool to be deployed for general use. The options are Meeting Server App for Windows and MAC, or Web Interface.

Sentinel and The City will jointly develop a test and acceptance plan.

WEBEX MEETING CENTER WITH COLLABORATION MEETING ROOM

- Sentinel and The City will determine the requirements for Expressway traversal and security requirements to the WebEx Meeting Room (CMR) cloud to include but not limited to encryption.

SCOPE OF WORK

- Sentinel will determine needed configurations required to support WebEx CMR to included but not limited to SIP trunks and profiles, route patterns, and UC profiles.
- Sentinel will estimate bandwidth requirements for access to/from WebEx CMR with respect to utilizations at the expressway egress and ingress points.
- Sentinel will provide analysis on certificate requirements for integration with WebEx cloud. The City may be required to provide public certificates for expressway/WebEx integration.
- Sentinel and The City will detail the requirements for productivity integration (i.e. WebEx tools) and integration with Outlook or Office 365. Sentinel and The City will detail a deployment plan, the City will be responsible for implementing any desktop, Exchange or Outlook integrations.
- Sentinel and The City will jointly develop a system level test plan to verify optional status of integration with respect to Meeting Room (conferencing, presentation sharing) and Jabber one click meetings.

Implementation

BUSINESS EDITION 6000 (BE6K)

- The City is responsible for the following items:
 - Physically racking the server.
 - Providing the adequate power.
 - Providing the network connectivity and required patch cables.
 - Providing needed IP address for CIMC and VMware host.
 - All firewall changes required to support the BE6K in the DMZ.
- Sentinel will do the following:
 - Configure the CIMC management card.
 - Apply the necessary firmware upgrades as needed.
 - Configure the needed disk subsystem.
 - Install and patch the VMware ESXi host software.
 - Configure ESXi to support virtual machines which will reside in the DMZ.

EXPRESSWAY CORE AND EDGE

- Install high available Express Core and Edge on The City provided UCS resources. A (2) node Expressway Core will be installed and configured on The City's internal network. A (2) node Expressway Edge will be installed and configured in The City's DMZ network.

- Sentinel will configure Expressway and CallManager to support B2B video calling limited to the Telepresence units defined in the executive summary.
- The City is responsible for all DNS and firewall changes.
- Sentinel and The City will execute the test and acceptance plan as developed in the analysis and design phase.

CISCO MEETING SERVER

- Installation of Core Server (Meeting Server 1000). The Meeting Server 1000 server is a preconfigured Cisco UCS C220 M4 rack server with VMware ESXi 6.0 and Meeting Server preinstalled. Sentinel will do the following:
 - Configure VMware ESXi specific parameters and integrate into The City's current vCenter environment.
 - Configure Meeting Server specific OS related parameters and certificates.
 - Generate and load licenses.
- Installation of Edge Server (VM). The edge server is a VMware based server that is deployed in the DMZ. Sentinel will do the following:
 - Configure Meeting Server specific OS related parameters and certificates.
- Meeting Server Configuration
 - Sentinel will configure the Meeting Server environment to support the Core and Edge deployment.
 - Sentinel will configure Web Bridge for WebRTC functionality.
 - Sentinel will configure LDAP for account synchronization.
 - Sentinel will configure Expressway to support call routing to Meeting Server.
 - Sentinel will configure the IVR to support inbound calls as defined in the analysis phase.
- CallManager Integration (Call Control)
 - Sentinel will configure a SIP trunk between the CallManager cluster and the meeting server core server.
 - Sentinel will configure meeting server to support outbound calls to support "call me" functionality for audio conferences.
 - Sentinel will configure CallManager to support the conference needs as defined in the analysis and design phase with respect to ad-hoc, rendezvous, and scheduled meetings. Specifically, Sentinel will develop the required call routing and patterns (route and SIP), and media resource configurations required to support the requirements.

SCOPE OF WORK

- Sentinel will make appropriate UC services and end user profile changes are required for Jabber one click meeting integration.
- Sentinel will configure up to 25 Meeting Server users for the purpose of testing and commissioning of the system. Sentinel will train the appropriate administrative users on how to provision Meeting Server users.
- Sentinel will provide “train the trainer” knowledge transfer with respect to “how to” use meeting server from an end users perspective.
- The City will be responsible for the following items:
 - Providing VM resources in the DMZ.
 - Making DNS changes as defined in the requirements phase.
 - Making Firewall changes as defined in the requirements phase.
 - Deployment of the Meeting Server App if required.
- The following features are out of scope:
 - High Availability
 - Meeting Server Recording
 - Meeting Server Branding
 - Microsoft Lync (Skype for Business)
- Sentinel and The City will jointly execute the test and acceptance. Sentinel and The City will resolve any issues which are within the scope of this project.
- Sentinel assumes that the following features are fully functional:
 - QoS is deployed in the network to support voice and video.
 - Cisco Expressway Core and Edge is deployed and is functioning properly for B2B SIP video calls.
 - The City has adequate internet bandwidth to handle B2B calling and Edge Web conferencing.

WEBEX MEETING CENTER WITH COLLABORATION MEETING ROOM

- Sentinel will configure Expressway to support inbound/outbound media and signaling traversal to the WebEx cloud to include encryption, DNS zone configuration, traversal pairs, and BFCP configuration for presentation sharing.
- Sentinel will enable AD integration with WebEx administrative pages utilizing The City’s existing Microsoft ADFS service. Configuration of Microsoft ADFS service is the responsibility of The City.

SCOPE OF WORK

- Sentinel will configure CallManager to support WebEx Meeting Room Cloud as needed to support the blueprint developed in the analysis and design phase.
- Sentinel and The City will execute the system level test plan as developed in the analysis and design phase.

TELEPRESENCE MANAGEMENT SUITE (TMS)

- The City is responsible for the following:
 - Providing virtual resources to support TMS and extensions. (2vCPUs, 8 GB RAM, 60 GB Disk)
 - Providing Microsoft Windows Server 2012 R2, MS SQL 2012 or higher, & IIS configured and installed into the appropriate domain ready for Sentinel to install TMS.
 - Access to mail servers (exchange or office 365).
- Sentinel is responsible for the following:
 - Installing TMS on provided server.
 - TMS will be single node with no high availability.
 - Securing IIS based on best practices as described in the installation guide.
 - Installation and configuration of TMSXE extension for Microsoft Exchange.
 - Integration to Active Directory.
 - Configuration with CallManager, SIP trunk, and related route configurations.
 - Limited Management for 3 TelePresence end points.
 - One of the two configuration or Integrations maybe selected:
 - Cisco Collaboration Meeting Rooms (CMR).
 - Limited to integrated meeting scheduling using Cisco TelePresence Management Suite (Cisco TMS), which allows you to easily schedule CMR Hybrid meetings.
 - Implementation of One-Button-Push and/or Automatic Connect for meeting start for Telepresence unit.
 - Cisco Meeting Server
 - Limited to integrated meeting scheduling using Cisco TelePresence Management Suite (Cisco TMS), which allows you to easily schedule Cisco Meeting Server and book/reserve resources.

- Implementation of One-Button-Push and/or Automatic Connect for meeting start for Telepresence unit.
- Sentinel will provide “train the trainer” knowledge transfer with respect to “how to” use meeting server from an end users perspective.

Documentation and Knowledge Transfer

- Provide documentation of the setup including a revised Sentinel design doc as well as any available vendor-created administrative and/or best practices guides.
- Provide knowledge transfer including basic functional overviews of products implemented, demonstrating the normal operations as installed in the customer’s environment.
 - Note that knowledge transfer and functional overviews are not a substitute for formal vendor product Customer Education courses available. Sentinel strongly encourages attendance at Customer Education classes to gain further insight into the product architecture and its integration.

Project Management

Sentinel will provide a project manager committed to the success of the project. The project manager will be responsible for:

- Complete success of the project.
- Optimal coordination of all resources.
- Guiding the client on aspects of the project they are required to perform.
- Tracking and reporting of progress.
- Management of agreed to budget issues.
- Management of expected timelines for implementation.
- Changes to the project and communications of changes in writing using a Project Change Form.
- Post installation document gathering, assembly and presentation.
- Post installation project completion agreement and signature.

Project management will ensure complete project success. Communication is the cornerstone of project management and the project manager will be the central communication mechanism for all parties. This will assure all relevant parties are informed about decisions that may affect the success of their component of the solution.

Customer Responsibilities and Assumptions

The following is a list of responsibilities and/or tasks that Sentinel assumes have been completed or reviewed by City of Bloomington prior to the execution of the above-mentioned project. If additional responsibilities are uncovered during the project, Sentinel will make sure that City of Bloomington is made aware of any issues promptly to determine resolution.

General Proposal Assumptions

PRODUCT LEAD TIMES

Depending on the technologies quoted, orders may be direct or through distribution. Lead times should be expected to be 8 weeks but can exceed 8 weeks. Should expedited equipment requirements arise, there could be an additional charge to source through a warehousing distribution partner.

SITE READINESS AND SITE SURVEY REQUIREMENT

Every effort has been made to ensure that proper power cords and patch cables have been included to match your environment's infrastructure. The notes section of the Bill of Materials (BOM) explicitly states the quantity and type of cords quoted.

Three options are available to ensure the accuracy of the selected items; please initial next to which method you agree to: **(SELECT AND INITIAL ONLY ONE)**

Initials

OPTION 1

Customer waives the opportunity to complete a site/closet checklist, has reviewed the BOM and agrees to quantity, type and length of the power and patch cables provided. [Financial obligation for labor and materials for changes identified post order will be the Customer's responsibility.]



OPTION 2

Customer has provided a site/closet review checklist document and confirms the quantity, type and length of the power and patch cables quoted. [Financial obligation for labor and materials for changes identified post order will be the Customer's responsibility, unless Sentinel provided the incorrect part based upon the provided checklist.]

OPTION 3

Customer elects a "for charge" onsite survey of the facilities and closets to determine the quantity, type and length of the power and patch cables required. In addition, Sentinel will assess each closet's cooling and UPS readiness for the proposed equipment being provided. [Financial obligation for labor and materials for changes identified post order will be Sentinel's full responsibility, unless changes to the site have taken place subsequent to the site assessment.]

FIBER

It is assumed that the Customer's existing fiber will support proposed transmission speeds (i.e. 1GB, 10GB, 40GB, etc.). Customer must ensure that the fiber optic cabling is within manufacturer tolerances for distance and loss in order to support the required transport speeds. In some cases, specialized equipment, such as attenuators and mode conditioning cables, may be required to properly support these speeds. This equipment will be at the expense of the Customer.

ASSUMPTIONS

OPTICS (SFP, SFP+, GBIC, ETC...)

Every effort was made in the pre-sales process through white board sessions, BOM reviews and diagrams to identify any and all optics required. **OPTICS AS QUOTED AND SOLD ASSUME A STAND ALONE SYSTEM UNLESS OTHERWISE NOTED.** Migration items and integration items to existing equipment, if not noted, are not included nor is time for the interconnection, planning or design of same. Should any question exist as to the total number, types and use of the optics, Sentinel can set up a design review and white board session prior to the order upon request.

POWER, RACKS AND COOLING

Like the optics, Sentinel has made a best effort to match any power requirements and answer any requests of the Customer related to equipment specifications, power cables included or other physical requirements. Any adjustments to fit in racks, connect to specific power terminal types, or secure electrician services to run a new service are beyond the fixed bid project price. Sentinel will respond to any inquiry and provide product literature. Any sizing charts provided are done so as a convenience to the Customer and DO NOT represent a commitment by Sentinel that, as sold, the equipment is ready for the Customer site. Sentinel offers Technology Area Design (TAD) consulting services should the Customer prefer a more formal and accurate solution.

PATCH CABLES/CABLE LENGTHS

In most cases the BOM includes any note(s) on cable lengths included. Without the design validation of a formal TAD engagement, only a best effort is made to match the site requirements. Any changes to the cord lengths, connectors or other site readiness items will be in addition to the solution once the order is placed with the manufacturer(s). Many of the vendors offer the ability to select the appropriate items prior to order, but will charge for any replacements needed after the order and this offer will be extended to the Customer through the Sentinel Project Change Request (PCR) process. Unless specified, Sentinel assumes the Customer will provide all patch cables needed and can provide the product literature on any devices upon request.

LABOR UNION REQUIREMENTS

Sentinel has NOT included any parameters for Union workers. Any requirement would require a subcontract arrangement to be determined up front and would increase the cost of deployment.

PERMITS & ACCESS

Unless otherwise agreed, all permits, variances, access to facilities, roof access, building warranty concerns or other site specific information and procedures are the responsibility of the Customer. Sentinel can assist as needed, but will need to be informed of any requirements prior to the site survey to consider these within the validation process.

PATCHING OF EQUIPMENT CABLING

Sentinel assumes, unless noted here, that the Customer will patch in all equipment to the cabling plant within the facility. Sentinel can perform this connection service at an additional charge with an approved PCR.

REMOTE SUPPORT

Sentinel's service estimate assumes remote access support through IP VPN or IP PPP connection. Without this access, additional services may be incurred for optimization and tuning required pre and post installation.

TRAVEL REQUIREMENTS AND COST

Unless specified within the proposal, all travel expenses and time are not included. Travel time shall be invoiced at pre-negotiated rates and expenses plus per diem at actual costs.

Exhibit B

Payment Terms / Cost Sheet

Cisco Meeting Server On Premise Bridge
Technical Specifications Section III.4.b
On Premise Bridging Delivery Option

Part Number	Description	Qty	Unit Price	Extended Price	Special Notes
CTI-CMS-1000-K9	Cisco Meeting Server 1000	1	\$9,828.42	\$9,828.42	
CAB-9K12A-NA	Power Cord, 125VAC 13A NEMA 5-15 Plug, North America	2	\$0.00	\$0.00	
CMS1K-SW-2X	Cisco Meeting server 1000 sw preload	1	\$0.00	\$0.00	
CIT3-MRAID12G	Cisco 12G SAS Modular Raid Controller	1	\$0.00	\$0.00	
CIT3-CPU-E52695E	2.10 GHz E5-2695 v4/120W 18C/45MB Cache/DDR4 2400MHz	2	\$0.00	\$0.00	
CIT3-PSU1-770W	770W AC Hot-Plug Power Supply for 1U C-Series Rack Server	2	\$0.00	\$0.00	
CIT3-MR-1X081RV-A	8GB DDR4-2400-MHz RDIMM/PC4-19200/single rank/x4/1.2v	8	\$0.00	\$0.00	
CIT3-HD300G10K12G	300GB 12G SAS 10K RPM SFF HDD	2	\$0.00	\$0.00	
R2XX-RAID1	Enable RAID 1 Setting	1	\$0.00	\$0.00	
R-CMS-K9	Virtual Edition Cisco Meeting Server (CMS)	1	\$0.00	\$0.00	
LIC-CMS-PAK	Cisco Meeting Server (CMS) PAK	1	\$0.00	\$0.00	
SW-CMS-2X-K9	Cisco Meeting Server (CMS) 2.x Software image	1	\$0.00	\$0.00	
LIC-CMS-K9	Cisco Meeting Server (CMS) Software Release key	1	\$0.00	\$0.00	
VMW-VSP-STD-1A=	VMware vSphere 6 Standard (1 CPU), 1-yr. Support Required	2	\$760.89	\$1,521.78	
UCS-VMW-TERMS	Acceptance of Terms, Standalone VMW License for UCS Servers	2	\$0.00	\$0.00	
CON-SNT-CTICMS1K	SNTC 8X5XNBD Cisco Meeting Server 1000	1	\$292.06	\$292.06	
CON-ECMU-RCMSK9	SWSS UPGRADES Virtual Edition Cisc	4	\$0.00	\$0.00	
CON-ECMU-SWCM2XK9	SWSS UPGRADES Cisco Meeting Serve	4	\$0.00	\$0.00	
CON-ECMU-LICCMSLG	SWSS UPGRADES Cisco Meeting Server	4	\$0.00	\$0.00	
CON-ISV1-VSXSTD1A	VSphere Standard for 1 CPU; ANNUAL List 1-YR Req'd	4	\$333.53	\$1,334.12	
R-CMS-K9	Virtual Edition Cisco Meeting Server (CMS)	1	\$0.00	\$0.00	
SW-CMS-2X-K9	Cisco Meeting Server (CMS) 2.x Software image	4	\$0.00	\$0.00	
LIC-CMS-K9	Cisco Meeting Server (CMS) Software Release key	1	\$0.00	\$0.00	
LIC-CMS-PAK	Cisco Meeting Server (CMS) PAK	1	\$0.00	\$0.00	
LIC-EXP-E-PAK	Expressway Series, Expressway-E PAK	1	\$0.00	\$0.00	
JABBER-TABLET-RTU	Jabber for Tablet Right to Use	1	\$0.00	\$0.00	
UCXN-10X-SC-PORTS	Unity Connection 10.x SpeechConnect Ports	2	\$0.00	\$0.00	
LIC-VMCNDTR-PMP-PK	PAK for virtual Conductor	1	\$0.00	\$0.00	
LIC-EXP-AN	Enable Advanced Networking Option	6	\$0.00	\$0.00	
LIC-EXP-DSK	Expressway Desktop Endpoint License	50	\$0.00	\$0.00	
LIC-TP-PMP-USER	1 XC PMP User License	25	\$0.00	\$0.00	
JAB-IPH-CLNT-UWL	Jabber for iPhone CUWL Only	10	\$0.00	\$0.00	
LIC-EXP-TURN	Enable TURN Relay Option	6	\$0.00	\$0.00	
LIC-EXP-RMS-PMP	RMS Licensing included with PMP & SMP	6	\$0.00	\$0.00	
UCM-10X-UWL-PRO	UC Manager 10.x CUWL PRO Users	25	\$0.00	\$0.00	

Part Number	Description	Qty	Unit Price	Extended Price	Special Notes
JABBER-DSK-K9-RTU	Jabber for Desktop Right to Use	1	\$0.00	\$0.00	
SW-CDTR-4.X-PMP-K9	Cisco TelePresence Conductor base software image v4.x	1	\$0.00	\$0.00	
SW-EXP-8.X-K9	Software Image for Expressway with Encryption, Version X8	1	\$0.00	\$0.00	
EXPWY-VE-E-K9	Cisco Expressway-E Server, Virtual Edition	6	\$0.00	\$0.00	
LIC-EXP-MSFT-PMP	Microsoft Interoperability Option	1	\$0.00	\$0.00	
LIC-TMS-25-PMP	Cisco TMS - Additional 25 Direct Managed Systems	1	\$0.00	\$0.00	
IPC8-CLIENT-UWL	IP Communicator 8.x for CUWL only	4	\$0.00	\$0.00	
JAB-ADR-RTU	Jabber for Android Right to Use	4	\$0.00	\$0.00	
JABBER-DESKTOP	Jabber for Desktop for PC and Mac	4	\$0.00	\$0.00	
LIC-TMS-EX25-PMP	TMS Exchange integration for 25 Systems	4	\$0.00	\$0.00	
UCXN-10X-UWL-PRO	Unity Connection 10.x CUWL PRO Users	4	\$0.00	\$0.00	
LIC-CMS-PAK	Cisco Meeting Server (CMS) PAK	4	\$0.00	\$0.00	
WBXMTSVR-UWL-K9	Webex Meetings Server 2.x Software Kit	1	\$0.00	\$0.00	
VXME-USR	Cisco VXME Users	4	\$0.00	\$0.00	
CUCILYNC-CLNT-UWL	Cisco Unified Comm Integration for Lync for CUWL only	3	\$0.00	\$0.00	
UWL-10X-MTG	CUWL Meetings 10.x Users - Service Use Only	25	\$0.00	\$0.00	
LIC-EXP-E	Enable Expressway-E Feature Set	6	\$0.00	\$0.00	
LIC-SW-EXP-K9	License Key Software Encrypted	12	\$0.00	\$0.00	
LIC-CNDR-PMP-C2400	Conductor 2400 call sessions license	4	\$0.00	\$0.00	
LIC-CNDTR-PMP-B30	Conductor license, support up to 30 bridges	4	\$0.00	\$0.00	
SME-10-UWL	Session Manager 10.0 Auto-expanding user for licensing	5	\$0.00	\$0.00	
LIC-CNDTR-PMP-K9	Conductor License for Base Encrypted Software Image	4	\$0.00	\$0.00	
SW-TMS-15.X-K9	TMS Base Software Image Version 15.X	1	\$0.00	\$0.00	
LIC-CMS-PMP+USER	1 CMS (Cisco Meeting Server) PMP PLUS User License	25	\$0.00	\$0.00	
CIPC-UWL-RTU	CIPC UWL Right to Use Certificate	1	\$0.00	\$0.00	
LIC-TMS-APL-S80100	TMS Serial Number included with Base Software	1	\$0.00	\$0.00	
LIC-TMS-PMP-PAK	TMS PAK for Configuration Use	1	\$0.00	\$0.00	
EXPWY-VE-C-K9	Cisco Expressway-C Server, Virtual Edition	6	\$0.00	\$0.00	
JAB-IPH-RTU	Jabber for iPhone Right to Use	1	\$0.00	\$0.00	
LIC-EXP-GW	Enable GW Feature (H323-SIP)	12	\$0.00	\$0.00	
JAB-ADR-CLNT-UWL	Jabber for Android CUWL Only	8	\$0.00	\$0.00	
JABBER-TABLET	Jabber for iPad and Android Tablet	8	\$0.00	\$0.00	
WBXMTSVR2-UWLSRK9	WebEx Meetings Server 2.x Users	25	\$0.00	\$0.00	
JABBER-SDK	Jabber Software Development Kit	1	\$0.00	\$0.00	
JAB-SDK-K9-RTU	Jabber Software Development Kit RTU	1	\$0.00	\$0.00	
VXME-USR-RTU	VXME Right to Use	1	\$0.00	\$0.00	
CUCILYNC-UWL-RTU	CUCILYNC UWL Right to Use Certificate	1	\$0.00	\$0.00	
LIC-EXP-SERIES	Enable Expressway Series Feature Set	12	\$0.00	\$0.00	
LIC-CNDTR-PMP-CL	Conductor clustering support	4	\$0.00	\$0.00	

Part Number	Description	Qty	Unit Price	Extended Price	Special Notes
NEW-UWL	New or Migration users for a new CUWL Deployment	1	\$0.00	\$0.00	
MIGEP-UWL-10X-MTG	Migrate Enh Plus UCM to UWL Meetings Edition 10.x User	20	\$129.71	\$2,594.20	
CCX-10-NEW-STD-UWL	CCX 10.x NEW STANDARD for UWL	1	\$0.00	\$0.00	
CCX-10-S-SEAT1-UWL	CCX 10.x STD Seat Qty 1 (agent or supervisor) for UWL	1	\$0.00	\$0.00	
UCAPPS-SW-10.X-K9	Version 10.x Software Kit	1	\$0.00	\$0.00	
UC-10.X	Version 10.x	1	\$0.00	\$0.00	
MIGE-UWL-10X-MTG	Migrate Enhanced UCM to UWL Meetings Edition 10.x User	5	\$235.30	\$1,176.50	
CON-ECMU-CUWL10X9	SWSS UPGRADES Unified Workspace Licensing v. 10.x	1	\$0.00	\$0.00	
CON-ECMU-UWL10XMG	SWSS UPGRADES CUWL Meetings 10.x Users - Service Use O	25	\$84.71	\$2,117.75	
CON-ECMU-LICCMSMP	SWSS UPGRADES 1 CMS (Cisco Meeting	25	\$0.00	\$0.00	
Labor	Professional Services related to Cisco Meeting Server On Premise Implementation	1	\$13,127.00	\$13,127.00	
			Subtotal	\$31,991.83	

Cisco Room Ready Solution for Fire Head Quarters Technical Specifications Section III.6.a Room Ready Implementation to be Provided by Zeller Digital Innovations					
Part Number	Description	Qty	Unit Price	Extended Price	Special Notes
PWD-CR165-SX10	Room Ready COPENHAGEN - 65" 1080p Display	1	\$28,475.00	\$28,475.00	
CTS-SX10N-K9	SX10 HD w/ wall mount, int 5x cam, mic and power supply	1	\$1,642.95	\$1,642.95	
PWR-CORD-US-A	Pwr Cord US 1.8m Black YP-12 To YC-12	1	\$0.00	\$0.00	
LIC-CE-CRYPTO-K9	License key to activate sw encryption module	1	\$0.00	\$0.00	
CTS-CTRL-DVX-10	Touch 10 Control Device - selectable option	1	\$617.65	\$617.65	
CTS-POE-INJ	Touch10 PoE power injector	1	\$40.77	\$40.77	
CAB-2HDMI-2M	HDMI-HDMI cab, 2m auto expand	1	\$0.00	\$0.00	
BRKT-SX10-WMK	SX10 Wall Mount	1	\$0.00	\$0.00	
CTS-SX10NCODEC	SX10 Codec	1	\$0.00	\$0.00	
CTS-RMT-TRC6	Remote Control TRC 6	1	\$0.00	\$0.00	
CAB-DV10-4M	4 meter flat grey Ethernet cable for Touch 10	1	\$0.00	\$0.00	
PWR-CORD-US-A	Pwr Cord US 1.8m Black YP-12 To YC-12	1	\$0.00	\$0.00	
CAB-DV10-8M-	8 meter flat grey Ethernet cable for Touch 10	1	\$0.00	\$0.00	
PWR-SX10-AC+	Power supply for SX10	1	\$0.00	\$0.00	
CAB-ETH-5M	Ethernet cable (5m) for auto expand	1	\$0.00	\$0.00	
SW-S52030-CE8-K9	SW Image for SX10	1	\$0.00	\$0.00	
CTS-MIC-CLNG-G2=	Cisco Ceiling Microphone Gen 2 stand alone kit	1	\$613.53	\$613.53	
CTS-MIC-CLNG-WRK-	Ceiling Microphone parts - Ceiling mounting wire kit	1	\$0.00	\$0.00	
CTS-MIC-CLNG-DNG-	Ceiling Mic. dongles, RJ45-Euroblock and RJ45-MiniJack	1	\$0.00	\$0.00	
CTS-MIC-CLNG2	Cisco Ceiling Microphone unit BOM	1	\$0.00	\$0.00	
CTS-MIC-CLNG-PLT-	Ceiling Microphone parts - Top and Back plates	1	\$0.00	\$0.00	
CTS-MIC-CLNG-ELM-	Microphone element for Ceiling Microphone	1	\$0.00	\$0.00	
CON-SNT-CTS-MICC	SNTC-8X5XNBD Cisco Ceiling Microp	1	\$282.36	\$282.36	
CON-SNT-CTSSX1NK	SNTC-8X5XNBD SX10 HD w/ wall moun	1	\$228.53	\$228.53	
CON-SNT-CTLDV10	SNTC-8X5XNBD Touch 10 Control Dev	1	\$141.18	\$141.18	
			Subtotal	\$32,041.97	

Cisco Room Ready Solution for Fire Station 2 Technical Specifications Section III.6.b Room Ready Implementation to be Provided by Zeller Digital Innovations					
Part Number	Description	Qty	Unit Price	Extended Price	Special Notes
PWD-CR280-SX80-ST60	Room Ready Chicago Room for SX80 (2) 80" Commercial 1080p display	1	\$50,250.00	\$50,250.00	
CTS-SX80-IPST60-K9	Cisco SX80 Codec, Speaker Track 60, Touch 10	1	\$12,558.83	\$12,558.83	
PWR-CORD-US-A	Pwr Cord US 1.8m Black YP-12 To YC-12	3	\$0.00	\$0.00	
LIC-CE-CRYPTO-K9	License key to activate sw encryption module	1	\$0.00	\$0.00	
CTS-CAM-P60	Cisco TelePresence Precision 60 Camera	1	\$3,664.71	\$3,664.71	
CTS-CAM60-BRKT	Bracket for mounting of Precision 60 Camera	1	\$0.00	\$0.00	
PSU-12VDC-40W2	Power Supply 12 VDC 40W	1	\$102.95	\$102.95	
CAB-PWR-ST-SHORT-	Two 12V power cables (0.45m & 0.2m) for SpeakerTrack 60	1	\$0.00	\$0.00	
CAB-DVI-VGA-PHOEN	Presentation cable w/audio, VGA/Jack to DVI/Phoenix	1	\$0.00	\$0.00	
DOC-P60CAM-BRKT	Installation sheet for Precision 60 Camera bracket	1	\$0.00	\$0.00	
CTS-ST-ARR60-WMK-	Wall Mount Kit for Speaker Track 60 Microphone Array	1	\$0.00	\$0.00	
CAB-DV10-12.5M	12.5 meter flat grey Ethernet cable for Touch 10	1	\$0.00	\$0.00	
CTS-CTRL-DVX-10+	Touch 10 auto expand	1	\$0.00	\$0.00	
CTS-CAM-P60+	Cisco TelePresence Precision 60 Camera - auto expand only	2	\$0.00	\$0.00	
SW-S52020-CE8-K9	SW Image for SX80, MX700, MX800	1	\$0.00	\$0.00	
CTS-PWR-AIR-INJ5+	Power Injector (802.3af)	1	\$0.00	\$0.00	
CAB-DV10-4M	4 meter flat grey Ethernet cable for Touch 10	1	\$0.00	\$0.00	
CTS-ST-INT-PLATE-	Interface plate CAM-P60 to Speaker Track 60	4	\$0.00	\$0.00	
CAB-ETH-ST-SHORT-	Two Ethernet cables (0.35m & 0.2m) for SpeakerTrack 60	4	\$0.00	\$0.00	
PWR-CORD-US-A	Pwr Cord US 1.8m Black YP-12 To YC-12	4	\$0.00	\$0.00	
CTS-SX80CODEC	Cisco SX80 Codec	4	\$0.00	\$0.00	
PWR-12VDC-84W-	Power supply 12VDC 84W	4	\$0.00	\$0.00	
CTS-ST-ARRAY60+	Speaker Track 60 Microphone Array	4	\$0.00	\$0.00	
CTS-SX80-RACKEARS-	SX80 rack ears - for auto expand only	1	\$0.00	\$0.00	
CTS-MIC-CLNG-G2=	Cisco Ceiling Microphone Gen 2 stand alone kit	3	\$613.53	\$1,840.59	
CTS-MIC-CLNG-WRK-	Ceiling Microphone parts - Ceiling mounting wire kit	3	\$0.00	\$0.00	
CTS-MIC-CLNG-DNG-	Ceiling Mic. dongles, RJ45-Euroblock and RJ45-MiniJack	3	\$0.00	\$0.00	
CTS-MIC-CLNG2	Cisco Ceiling Microphone unit BOM	3	\$0.00	\$0.00	
CTS-MIC-CLNG-PLT-	Ceiling Microphone parts - Top and Back plates	3	\$0.00	\$0.00	
CTS-MIC-CLNG-ELM-	Microphone element for Ceiling Microphone	3	\$0.00	\$0.00	
CON-SNT-CTS-MICC	SNTC-8X5XNBD Cisco Ceiling Microp	3	\$141.18	\$423.54	
CON-SNT-SX80IP60	SNTC-8X5XNBD Cisco SX80 Codec, Sp	1	\$2,422.06	\$2,422.06	
CON-SCTN-CTSCAM60	SMARTCAREVID 8X5XNBD Cisco TelePresence Precision 60 Camera	1	\$706.77	\$706.77	
			Subtotal	\$71,969.45	

Cisco Room Ready Solution for Fire Station 6 Technical Specifications Section III.6.c Room Ready Implementation to be Provided by Zeller Digital Innovations						
Part Number	Description	Qty	Unit Price	Extended Price	Special Notes	
PWD-TR290-SX80-ST60	Room Ready Boston Room for SX80 (2) 90" Commercial 1080p display	1	\$73,700.00	\$73,700.00		
CTS-SX80-IPST60-K9	Cisco SX80 Codec, Speaker Track 60, Touch 10	1	\$20,811.77	\$20,811.77		
PWR-CORD-US-A	Pwr Cord US 1.8m Black YP-12 To YC-12	3	\$0.00	\$0.00		
CTS-CAM-P60	Cisco TelePresence Precision 60 Camera	1	\$6,072.95	\$6,072.95		
CTS-CAM60-BRKT	Bracket for mounting of Precision 60 Camera	1	\$0.00	\$0.00		
PSU-12VDC-40W2	Power Supply 12 VDC 40W	1	\$170.59	\$170.59		
CAB-PWR-ST-SHORT-	Two 12V power cables (0.45m & 0.2m) for SpeakerTrack 60	1	\$0.00	\$0.00		
CAB-DVI-VGA-PHOEN	Presentation cable w/audio, VGA/Jack to DVI//Phoenix	1	\$0.00	\$0.00		
DOC-P60CAM-BRKT	Installation sheet for Precision 60 Camera bracket	1	\$0.00	\$0.00		
CTS-ST-ARR60-WMK-	Wall Mount Kit for Speaker Track 60 Microphone Array	1	\$0.00	\$0.00		
CAB-DV10-12.5M	12.5 meter flat grey Ethernet cable for Touch 10	1	\$0.00	\$0.00		
CTS-CTRL-DVX-10+	Touch 10 auto expand	1	\$0.00	\$0.00		
CTS-CAM-P60+	Cisco TelePresence Precision 60 Camera - auto expand only	2	\$0.00	\$0.00		
SW-S52020-CE8-K9	SW Image for SX80, MX700, MX800	1	\$0.00	\$0.00		
CTS-PWR-AIR-INJ5+	Power Injector (802.3af)	1	\$0.00	\$0.00		
CAB-DV10-4M	4 meter flat grey Ethernet cable for Touch 10	1	\$0.00	\$0.00		
CTS-ST-INT-PLATE-	Interface plate CAM-P60 to Speaker Track 60	2	\$0.00	\$0.00		
CAB-ETH-ST-SHORT-	Two Ethernet cables (0.35m & 0.2m) for SpeakerTrack 60	1	\$0.00	\$0.00		
PWR-CORD-US-A	Pwr Cord US 1.8m Black YP-12 To YC-12	1	\$0.00	\$0.00		
CTS-SX80CODEC	Cisco SX80 Codec	1	\$0.00	\$0.00		
PWR-12VDC-84W-	Power supply 12VDC 84W	1	\$0.00	\$0.00		
CTS-ST-ARRAY60+	Speaker Track 60 Microphone Array	1	\$0.00	\$0.00		
CTS-SX80-RACKEARS-	SX80 rack ears - for auto expand only	1	\$0.00	\$0.00		
LIC-CE-CRYPTO-K9	License key to activate sw encryption module	1	\$0.00	\$0.00		
CTS-MIC-CLNG-G2=	Cisco Ceiling Microphone Gen 2 stand alone kit	4	\$1,016.71	\$4,066.84		
CTS-MIC-CLNG-WRK-	Ceiling Microphone parts - Ceiling mounting wire kit	4	\$0.00	\$0.00		
CTS-MIC-CLNG-DNG-	Ceiling Mic. dongles, RJ45-Euroblock and RJ45-MiniJack	4	\$0.00	\$0.00		
CTS-MIC-CLNG2	Cisco Ceiling Microphone unit BOM	4	\$0.00	\$0.00		
CTS-MIC-CLNG-PLT-	Ceiling Microphone parts - Top and Back plates	4	\$0.00	\$0.00		
CTS-MIC-CLNG-ELM-	Microphone element for Ceiling Microphone	4	\$0.00	\$0.00		
CON-SNT-CTS-MICC	SNTC-8X5XNBD Cisco Ceiling Microp	4	\$109.18	\$436.72		
CON-SNT-SX80IP60	SNTC-8X5XNBD Cisco SX80 Codec, Sp	1	\$1,873.06	\$1,873.06		
CON-SCTN-CTSCAM60	SMARTCAREVID 8X5XNBD Cisco TelePresence Precision 60 Camera	1	\$546.57	\$546.57		
			Subtotal	\$107,678.50		

Cisco UC Licenses for Telepresence Rooms Technical Specifications Section III.6.d UC Licenses for Each of Three Telepresence Rooms - Fire HQ, Fire 2 and Fire 6					
Part Number	Description	Qty	Unit Price	Extended Price	Special Notes
LIC-TP-10X-ROOM	Telepresence Room Based Endpoint, Single or Multi-Screen	3	\$267.65	\$802.95	
CUCM-VERS-10.X	CUCM Software Version 10.X	1	\$0.00	\$0.00	
UCM-PAK	UCM 9X/10X/11X PAK	1	\$0.00	\$0.00	
LIC-EXP-AN	Enable Advanced Networking Option	2	\$0.00	\$0.00	
EXPWY-VE-C-K9	Cisco Expressway-C Server, Virtual Edition	2	\$0.00	\$0.00	
LIC-EXP-E-PAK	Expressway Series, Expressway-E PAK	1	\$0.00	\$0.00	
LIC-EXP-SERIES	Enable Expressway Series Feature Set	4	\$0.00	\$0.00	
SW-EXP-8.X-K9	Software Image for Expressway with Encryption, Version X8	1	\$0.00	\$0.00	
LIC-EXP-E	Enable Expressway-E Feature Set	2	\$0.00	\$0.00	
LIC-EXP-ROOM	Expressway Room License	3	\$0.00	\$0.00	
LIC-SW-EXP-K9	License Key Software Encrypted	4	\$0.00	\$0.00	
LIC-EXP-GW	Enable GW Feature (H323-SIP)	4	\$0.00	\$0.00	
LIC-EXP-TURN	Enable TURN Relay Option	2	\$0.00	\$0.00	
EXPWY-VE-E-K9	Cisco Expressway-E Server, Virtual Edition	2	\$0.00	\$0.00	
PC-10X-STANDARD-K9	Prime Collaboration Standard 10.x	1	\$0.00	\$0.00	
LIC-EXP-RMS	Expressway Rich Media Session	3	\$615.59	\$1,846.77	
CON-ECMU-RUCLUCK9	SWSS UPGRADES Top Level SKU For 9.	3	\$0.00	\$0.00	
CON-ECMU-LICTP1RO	SWSS UPGRADES Telepresence Room Ba	3	\$59.65	\$178.95	
CON-ECMU-LICEXPRM	SWSS UPGRADES Expressway Rich Media Session	3	\$91.77	\$275.31	
			Subtotal	\$3,103.98	

Business Edition UCS Platform (BE6K) Technical Specifications Section III.6.e Cisco BE6K UCS Server to Support Expressway					
Part Number	Description	Qty	Unit Price	Extended Price	Special Notes
BE6M-M4-K9=	Cisco Business Edition 6000M Svr (M4), Export Restricted SW	1	3870.59	\$3,870.59	
CAB-N5K6A-NA	Power Cord, 200/240V 6A North America	1	\$0.00	\$0.00	
BE6K-SW-10X11X-K9	Cisco Business Edition 6000 - Software App Version 10.X 11.X	1	\$0.00	\$0.00	
VMW-VS6-HYPPLS-K9	Embedded License, Cisco UC Virt. Hypervisor Plus 6.x (2-cpu)	1	\$0.00	\$0.00	
CIT-A03-D300GA2	300GB 6Gb SAS 10K RPM SFF HDD/hot plug/drive sled mounted	6	\$0.00	\$0.00	
CIT-PSU1-770W	770W AC Hot-Plug Power Supply for 1U C-Series Rack Server	1	\$0.00	\$0.00	
CIT-CPU-E52630D	2.40 GHz E5-2630 v3/85W 8C/20MB Cache/DDR4 1866MHz	1	\$0.00	\$0.00	
R2XX-RAID5	Enable RAID 5 Setting	1	\$0.00	\$0.00	
CIT-MR-1X162RU-A	16GB DDR4-2133-MHz RDIMM/PC4-17000/dual rank/x4/1.2v	2	\$0.00	\$0.00	
CIT-MRAID12G	Cisco 12G SAS Modular Raid Controller	1	\$0.00	\$0.00	
CIT-MRAID12G-1GB	Cisco 12Gbps SAS 1GB FBWC Cache module (Raid 0/1/5/6)	1	\$0.00	\$0.00	
UCSC-PSU1-770W=	770W AC Hot-Plug Power Supply for 1U C-Series Rack Server	1	\$476.97	\$476.97	
CAB-9K12A-NA=	Power Cord, 125V/AC 13A NEMA 5-15 Plug, North America	1	\$17.06	\$17.06	
CON-SNT-BE6M4M4K	SNTC-8X5XNBD Cisco Business Edition 6000M Svr (M4), E	1	\$240.89	\$240.89	
Labor	Professional Services related to implementation of BE6K UCS Platform	1	\$3,503.00	\$3,503.00	
			Subtotal	\$8,108.51	

City of Bloomington RFP #2017-29 Video Conferencing Technology Price Sheet Summary Page			
Tab	Description	Proposed Costs	Special Notes
On Premise Bridge	Cisco Meeting Server On Premise Bridge	\$31,991.83	
Fire HQ	Cisco Room Ready Solution for Fire Head Quarters	\$32,041.97	
Fire 2	Cisco Room Ready Solution for Fire Station 2	\$71,969.45	
Fire 6	Cisco Room Ready Solution for Fire Station 6	\$107,678.50	
UC Licenses	Cisco UC Licenses for Telepresence Rooms	\$3,103.98	
BE6K	Business Edition UCS Platform (BE6K) Supporting Expressway	\$8,108.51	
	Grand Total	\$254,894.24	
Company Name	Sentinel Technologies, Inc.		



CONSENT AGENDA ITEM NO. 7H

FOR COUNCIL: March 27, 2017

SUBJECT: Consideration and acceptance of the bid from Otto Baum Company, Inc. in the amount of \$89,880.00 for tuck pointing and sealing work at Fire Stations #2, #4 and Headquarters as set forth in the City of Bloomington Bid 2017-30 opened on February 23, 2017.

RECOMMENDATION/MOTION: Recommend that the unit prices from Otto Baum Company, Inc. (Morton, IL), for Tuck pointing and Sealing at Fire Stations #2, #4 and Headquarters in the amount of \$89,880.00 be approved, and the City Manager and City Clerk be authorized to execute the necessary documents.

STRATEGIC PLAN LINK: Upgrade City Infrastructure and Facilities

STRATEGIC PLAN SIGNIFICANCE: Investing in the City's future through a realistic, funded capital improvement program.

BACKGROUND: Both the Faithful-Gould and the Five Bugles Design studies have reported that many of the City's fire stations are in need of significant masonry repair including tuck pointing, sealing, replacement of failed bricks, missing flashing. The studies further indicate that all masonry wall systems show several significant stress cracks. The front brick façade between the apparatus doors at the Headquarters fire station, built in 1973 is separating from the support wall. Fire stations #2 (constructed in 1998) and #4 (built in 1991) are both missing mortar, and showing signs of water penetration. The Fire Department, with major assistance from Facilities Management personnel, developed a comprehensive bid packet to resolve these outstanding issues.

The following Seven (7) bids were received.

Business/Location	Local Preference Reduction	Adjusted Bid
Otto Baum Company, Inc. (Morton, IL)	-	\$89,880.00
Dennis Construction (Oneida, IL)	-	\$94,116.00
Garneau Construction (Normal, IL)	\$3,933.80	\$94,411.20
R/L. Volintine (Springfield, IL)	-	\$99,447.93
James A. Staat (St. Louis, MO)	-	\$100,175.80
Bi-State Masonry (Rock Island, IL)	-	\$119,211.00
*Mason's Masonry (Brownstown, IL)	-	\$76,871.75
*Unresponsive Bid – Revised bid form included in Addendum. #1 not used even though acknowledgement of Addendum #1 was included in bid.		

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: A pre-bid meeting was held on February 8, 2017 with 12 masonry repair/restoration businesses in attendance. A bid opening was held on February 23, 2017 at 2:00 pm in City Hall.

FINANCIAL IMPACT: Funds were appropriated in the FY2017 Capital Improvement Budget – Buildings account (40100100-72520) for \$65,000 to renovate the Fire Station #3 kitchen. The City Manager approved the Fire Department to utilize these funds for the much needed repair of the masonry at Headquarters, Station #2, and Station #4. The remaining \$24,880 will be covered by available funds saved from the Police Administration window repair project that was also approved in the Capital Improvement Budget – Buildings account (40100100-72520). Stakeholders can locate this in the budget book titled “Other funds & Capital Improvement Program on pages 83, 87, and 273.

COMMUNITY DEVELOPMENT IMPACT: Not applicable

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: Not applicable

Respectfully submitted for Council consideration.

Prepared by: Eric Vaughn, Deputy Chief of Administration
Russel Waller, Facilities Manager

Reviewed by: Brian M. Mohr, Fire Chief

Financial & budgetary review by: Chris Tomerlin, Budget Analyst
Carla A. Murillo, Budget Manager

Legal review by: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



David A. Hales
City Manager

Attachments:

- Bid Tab
- Contract

City of Bloomington, Illinois
Fire Station Exterior Improvements
 Bid 2017-30
 BID TABULATION

Work Item	Units	Quantity	OTTO BAUM (LOW BID)		DENNIS CONSTRUCTION		GARNEAU CONST		R.L. VOLUNTINE	
			Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
1 Grind & Repoint Mortar Joints (Brick)	SF	650	\$ 15.40	\$ 10,010.00	\$ 16.40	\$ 10,660.00	\$ 20.00	\$ 13,000.00	\$ 15.16	\$ 9,854.00
2 Grind & Repoint Mortar Joints (Precast)	SF	100	\$ 12.00	\$ 1,200.00	\$ 28.90	\$ 2,890.00	\$ 20.00	\$ 2,000.00	\$ 7.60	\$ 760.00
3 Grind & Seal Cracks at cmu Piers	LF	400	\$ 18.00	\$ 7,200.00	\$ 23.00	\$ 9,200.00	\$ 11.00	\$ 4,400.00	\$ 20.42	\$ 8,168.00
4 Remove & Replace Cracked/Spalled Bricks	EA	260	\$ 33.50	\$ 8,710.00	\$ 26.90	\$ 6,994.00	\$ 30.00	\$ 7,800.00	\$ 29.25	\$ 7,605.00
5 Install SS Helical Ties	LS	1	\$ 5,802.00	\$ 5,802.00	\$ 3,888.00	\$ 3,888.00	\$ 5,280.00	\$ 5,280.00	\$ 3,802.50	\$ 3,802.50
6 Cut out & Reseal Shelf Angle Joint	LF	150	\$ 10.00	\$ 1,500.00	\$ 12.40	\$ 1,860.00	\$ 18.00	\$ 2,700.00	\$ 5.79	\$ 868.50
7 Cut out & Reseal Vert Exp Joint	LF	40	\$ 10.00	\$ 400.00	\$ 12.40	\$ 496.00	\$ 25.00	\$ 1,000.00	\$ 8.42	\$ 336.80
8 Cut out & Reseal Door, Louver & Window Perimeters	LF	825	\$ 10.00	\$ 8,250.00	\$ 12.40	\$ 10,230.00	\$ 25.00	\$ 20,625.00	\$ 8.20	\$ 6,765.00
9 Cut out & Reseal Precast-to-Brick Vert Joints	LF	200	\$ 10.00	\$ 2,000.00	\$ 12.40	\$ 2,480.00	\$ 25.00	\$ 5,000.00	\$ 8.83	\$ 1,766.00
10 Install Weeps above Shelf Angles	LF	150	\$ 7.00	\$ 1,050.00	\$ 11.90	\$ 1,785.00	\$ 4.00	\$ 600.00	\$ 3.39	\$ 508.50
11 Clean Prime & Paint Steel Linels & Overhead Door Frames	LS	1	\$ 7,210.00	\$ 7,210.00	\$ 4,377.00	\$ 4,377.00	\$ 5,280.00	\$ 5,280.00	\$ 4,680.00	\$ 4,680.00
12 Pressure Wash Exterior Brick & Masonry (FS 1)	LS	1	\$ 5,758.00	\$ 5,758.00	\$ 7,769.00	\$ 7,769.00	\$ 4,400.00	\$ 4,400.00	\$ 7,429.50	\$ 7,429.50
13 Pressure Wash Exterior Brick & Masonry (FS 2)	LS	1	\$ 2,222.00	\$ 2,222.00	\$ 4,143.00	\$ 4,143.00	\$ 3,520.00	\$ 3,520.00	\$ 4,533.75	\$ 4,533.75
14 Pressure Wash Exterior Brick & Masonry (FS 4)	LS	1	\$ 2,210.00	\$ 2,210.00	\$ 3,195.00	\$ 3,195.00	\$ 2,640.00	\$ 2,640.00	\$ 4,972.50	\$ 4,972.50
15 One Saturation of Water Repellent	LS	1	\$ 7,191.00	\$ 7,191.00	\$ 6,898.00	\$ 6,898.00	\$ 5,900.00	\$ 5,900.00	\$ 12,816.18	\$ 12,816.18
16 One Saturation of Water Repellent	LS	1	\$ 2,888.00	\$ 2,888.00	\$ 3,491.00	\$ 3,491.00	\$ 3,640.00	\$ 3,640.00	\$ 6,025.50	\$ 6,025.50
17 One Saturation of Water Repellent	LS	1	\$ 2,768.00	\$ 2,768.00	\$ 2,540.00	\$ 2,540.00	\$ 3,640.00	\$ 3,640.00	\$ 6,388.20	\$ 6,388.20
18 Remove & Dispose of Masonry Screen Wall (FS 2)	LS	1	\$ 4,471.00	\$ 4,471.00	\$ 3,510.00	\$ 3,510.00	\$ 2,200.00	\$ 2,200.00	\$ 2,925.00	\$ 2,925.00
19 Remove & Dispose of Masonry Screen Wall (FS 4)	LS	1	\$ 4,040.00	\$ 4,040.00	\$ 3,510.00	\$ 3,510.00	\$ 2,200.00	\$ 2,200.00	\$ 2,925.00	\$ 2,925.00
20 Remove & Replace Brick Veneer	SF	60	\$ 83.00	\$ 4,980.00	\$ 70.00	\$ 4,200.00	\$ 42.00	\$ 2,520.00	\$ 105.30	\$ 6,318.00
Bid Totals				\$ 89,880.00		\$ 94,116.00		\$ 98,345.00		\$ 99,447.93
Local Preference Reduction (Evaluation Only)				\$ -		\$ -		\$ 3,933.80		\$ -
Adjusted Bid (Local Preference Evaluation Only)				\$ 89,880.00		\$ 94,116.00		\$ 94,111.20		\$ 99,447.93

Work Item	Units	Quantity	JAMES G. STAAT		BI-STATE MASONRY		MASON'S MASONRY*	
			Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
1 Grind & Repoint Mortar Joints (Brick)	SF	650	\$ 23.60	\$ 15,340.00	\$ 15.00	\$ 9,750.00	\$ 12.20	\$ 7,930.00
2 Grind & Repoint Mortar Joints (Precast)	SF	100	\$ 41.10	\$ 4,110.00	\$ 12.00	\$ 1,200.00	\$ 12.20	\$ 1,220.00
3 Grind & Seal Cracks at cmu Piers	LF	400	\$ 19.72	\$ 7,888.00	\$ 18.25	\$ 7,300.00	\$ 9.50	\$ 3,800.00
4 Remove & Replace Cracked/Spalled Bricks	EA	260	\$ 31.23	\$ 8,119.80	\$ 30.00	\$ 7,800.00	\$ 25.00	\$ 6,500.00
5 Install SS Helical Ties	LS	1	\$ 3,973.00	\$ 3,973.00	\$ 5,670.00	\$ 5,670.00	\$ 18.00	\$ 18.00
6 Cut out & Reseal Shelf Angle Joint	LF	150	\$ 9.13	\$ 1,369.50	\$ 12.50	\$ 2,625.00	\$ 9.50	\$ 1,425.00
7 Cut out & Reseal Vert Exp Joint	LF	40	\$ 10.28	\$ 411.20	\$ 15.00	\$ 600.00	\$ 9.50	\$ 380.00
8 Cut out & Reseal Door, Louver & Window Perimeters	LF	825	\$ 9.42	\$ 7,771.50	\$ 15.00	\$ 12,375.00	\$ 7.75	\$ 6,393.75
9 Cut out & Reseal Precast-to-Brick Vert Joints	LF	200	\$ 8.77	\$ 1,754.00	\$ 18.00	\$ 3,600.00	\$ 9.50	\$ 1,900.00
10 Install Weeps above Shelf Angles	LF	150	\$ 3.50	\$ 525.00	\$ 7.50	\$ 1,125.00	\$ 5.00	\$ 750.00
11 Clean Prime & Paint Steel Linels & Overhead Door Frames	LS	1	\$ 4,033.00	\$ 4,033.00	\$ 3,992.00	\$ 3,992.00	\$ 2,050.00	\$ 2,050.00
12 Pressure Wash Exterior Brick & Masonry (FS 1)	LS	1	\$ 4,932.00	\$ 4,932.00	\$ 11,325.00	\$ 11,325.00	\$ 9,480.00	\$ 9,480.00
13 Pressure Wash Exterior Brick & Masonry (FS 2)	LS	1	\$ 3,288.00	\$ 3,288.00	\$ 3,963.00	\$ 3,963.00	\$ 4,400.00	\$ 4,400.00
14 Pressure Wash Exterior Brick & Masonry (FS 4)	LS	1	\$ 3,288.00	\$ 3,288.00	\$ 3,204.00	\$ 3,204.00	\$ 6,840.00	\$ 6,840.00
15 One Saturation of Water Repellent	LS	1	\$ 7,124.00	\$ 7,124.00	\$ 17,435.00	\$ 17,435.00	\$ 8,720.00	\$ 8,720.00
16 One Saturation of Water Repellent	LS	1	\$ 4,603.00	\$ 4,603.00	\$ 5,028.00	\$ 5,028.00	\$ 4,185.00	\$ 4,185.00
17 One Saturation of Water Repellent	LS	1	\$ 5,042.00	\$ 5,042.00	\$ 4,619.00	\$ 4,619.00	\$ 5,840.00	\$ 5,840.00
18 Remove & Dispose of Masonry Screen Wall (FS 2)	LS	1	\$ 6,576.00	\$ 6,576.00	\$ 6,250.00	\$ 6,250.00	\$ 2,500.00	\$ 2,500.00
19 Remove & Dispose of Masonry Screen Wall (FS 4)	LS	1	\$ 6,576.00	\$ 6,576.00	\$ 6,250.00	\$ 6,250.00	\$ 2,500.00	\$ 2,500.00
20 Remove & Replace Brick Veneer	SF	60	\$ 57.53	\$ 3,451.80	\$ 85.00	\$ 5,100.00		\$ -
Bid Totals				\$ 100,175.80		\$ 119,211.00		\$ 76,871.75
Local Preference Reduction (Evaluation Only)				\$ -		\$ -		\$ -
Adjusted Bid (Local Preference Evaluation Only)				\$ 100,175.80		\$ 119,211.00		\$ 76,871.75

* Unresponsive Bid - Revised Bid Form included in Addendum #1 not used even though acknowledgement of Addendum #1 was included in bid.

**CITY OF BLOOMINGTON
CONTRACT WITH**

FOR

THIS AGREEMENT, dated this _____ day of _____, 2016, is between the City of Bloomington (hereinafter "CITY") and _____ (hereinafter "CONTRACTOR").

NOW THEREFORE, the parties agree as follows:

Section 1. Recitals. The recitals set forth above are incorporated into this Section 1 as if specifically stated herein.

Section 2. Incorporation of Bid/RFP/RFO & Proposal Terms. This work was subject to the following procurement initiative by the CITY: _____ (hereinafter "Request")

Accordingly, the provisions of the Request and the proposal submitted by CONTRACTOR (hereinafter collectively referred to as "Procurement Documents" and attached as Exhibit A), shall be incorporated into this Contract and made a part thereof and shall be considered additional contractual requirements that must be met by CONTRACTOR. In the event of a direct conflict between the provisions of this contract and the incorporated documents, the provisions of this contract shall apply.

Section 3. Description of Services. CONTRACTOR shall provide the services/work identified in the Procurement Documents, and specifically as follows: _____

Section 4. Payment. For the work performed by CONTRACTOR under this Contract, the CITY shall pay CONTRACTOR one of the following:

___ A flat fee of \$ _____ as set forth in the Procurement Documents.

___ Fees as set forth in the Procurement Documents.

Section 5. Default and Termination. Either party shall be in default if it fails to perform all or any part of this Contract. If either party is in default, the other party may terminate this Contract upon giving written notice of such termination to the party in default. Such notice shall be in writing and provided thirty (30) days prior to termination. The non-defaulting party shall be entitled to all remedies, whether in law or equity, upon the default or a violation of this Contract. In addition, the prevailing party shall be entitled to reimbursement of attorney's fees and court costs.

Section 6. Representations of Vendor. CONTRACTOR hereby represents it is legally able to perform the work that is subject to this Contract.

Section 7. Assignment. Neither party may assign this Contract, or the proceeds thereof, without written consent of the other party.

Section 8. Compliance with Laws. CONTRACTOR agrees that any and all work by CONTRACTOR shall at all times comply with all laws, ordinances, statutes and governmental rules, regulations and codes.

Section 9. Compliance with FOIA Requirements. CONTRACTOR further explicitly agrees to furnish all records related to this Contract and any documentation related to CITY required under an Illinois Freedom of Information Act (ILCS 140/1 et. seq.) ("FOIA") request within five (5) business days after CITY issues notice of such request to CONTRACTOR. CONTRACTOR agrees to not apply any costs or charge any fees to the CITY regarding the procurement of records required pursuant to a FOIA request. CONTRACTOR shall be responsible for any damages/penalties assessed to CITY for CONTRACTOR'S failure to furnish all documentation in CONTRACTOR'S possession responsive and related to a request within five (5) days after CITY issues a notice of a request.

Section 10. Governing Law. This Agreement shall be governed by and interpreted pursuant to the laws of the State of Illinois.

Section 11. Joint Drafting. The parties expressly agree that this agreement was jointly drafted, and that both had opportunity to negotiate its terms and to obtain the assistance of counsel in reviewing it terms prior to execution. Therefore, this agreement shall be construed neither against nor in favor of either party, but shall construed in a neutral manner.

Section 12. Attorney Fees. In the event that any action is filed in relation to this agreement, the unsuccessful party in the action shall pay to the successful party, in addition to all the sums that either party may be called on to pay, a reasonable sum for the successful party's attorneys' fees.

Section 13. Paragraph Headings. The titles to the paragraphs of this agreement are solely for the convenience of the parties and shall not be used to explain, modify, simplify, or aid in the interpretation of the provisions of this agreement.

Section 14. Counterparts. This agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute the same instrument.

CITY OF BLOOMINGTON

By: _____
Its City Manager

By: _____
Its _____

ATTEST:

By: _____
City Clerk

By: _____
Its _____



CONSENT AGENDA ITEM NO. 7I

FOR COUNCIL: March 27, 2017

SUBJECT: Consideration of approving a Professional Services Contract with BLDD Architects, Inc. for architectural design services for the renovation of Fire Station #3 located at 2301 E. Empire, (RFQ 2016-04).

RECOMMENDATION/MOTION: That the professional services contract with BLDD Architects, Inc. for architectural design services for the renovation of Fire Station #3 (2301 E. Empire) in the amount of \$310,000 be approved, and the Mayor and City Clerk be authorized to execute the necessary documents.

STRATEGIC PLAN LINK: Goal 2. Upgrade City Infrastructure and Facilities

STRATEGIC PLAN SIGNIFICANCE: Objective 2e. Investing in the City's future through a realistic, funded capital improvement program.

BACKGROUND: The Bloomington City Council approved this project as part of the Capital Improvement Budget for Fiscal Year 2017.

The architectural design and renovation of Fire Station #3 is the first phase in the Bloomington Fire Department's Master Plan (based on the 2012 Five Bugles study) adopted by the Bloomington City Council on November 9, 2015. Station #3 was constructed in 1975 with majority funding by the FAA. The station design included mandated FAA requirements in the reinforced concrete building envelope. The Empire Street site is a good response location. The Five Bugles study indicated that with a phased renovation/building addition process that allows continuous occupancy, Station #3 can be upgraded in a cost effective manner. A complete renovation of existing interiors, new HVAC, and fire sprinkler system would substantially correct the existing deficiencies listed for kitchen space, building energy usage, staff environment comfort, training space, exercise space, and dormitory/gender equity.

At the March 14, 2016 Meeting, Council adopted resolution 2016-10 (A Resolution Establishing the Firms in General Architectural, Engineering and Land Surveying that are Deemed to be the Most Qualified to Perform Services to the City for a Three-Year Period, with the Option for Requalification for Two Additional One-Year Periods). BLDD Architects was listed as one of the most qualified firms in the Architectural category, which is a key service of this project as described above.

Based on BLDD Architect's selection under RFQ 2016-04 and their prior history with similar projects, their firm was asked to submit a proposal for this project. For this specific project, as outlined above, BLDD Architects was deemed to be the most qualified and best fit for the work out of the pre-qualified firms.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:

FINANCIAL IMPACT: The City Council approved \$330,000 in the FY2017 Capital Improvement Budget – Engineering Services account (40100100-70050) for architectural design and engineering for Fire Station #3. Stakeholders can locate this in the budget book titled “Other Funds & Capital Improvement Program on pages 83, 87 and 273.

COMMUNITY DEVELOPMENT IMPACT: Not applicable.

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY

CONSTRUCTION: The second phase of the Fire Department Master Plan would be the actual renovation and construction at Fire Station #3 during FY2019. The projected cost is \$2.8M to \$3M.

Respectfully submitted for Council consideration.

Prepared by: Eric Vaughn, Deputy Chief of Administration
Russel Waller, Facilities Manager

Reviewed by: Brian M. Mohr, Fire Chief

Financial & budgetary review by: Chris Tomerlin, Budget Analyst
Carla A. Murillo, Budget Manager

Legal review by: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



David A. Hales
City Manager

Attachments:

- BFD 2B CONTRACT BLDD Architectural Design 03272017
- BFD 2C Fire Station 3 Architectural Design Scope 03272017

CITY OF BLOOMINGTON CONTRACT WITH
BLDD Architects, Inc.
FOR PROFESSIONAL SERVICES FOR
Fire Station #3 Renovation

THIS AGREEMENT, dated this 27th day of March _____, 2017, is between the City of Bloomington (hereinafter "CITY") and BLDD Architects, Inc. (hereinafter "CONTRACTOR").

NOW THEREFORE, the parties agree as follows:

Section 1. Recitals. The recitals set forth above are incorporated into this Section 1 as if specifically stated herein.

Section 2. Description of Services. CONTRACTOR shall provide the services/work identified on Exhibit A.

Section 3. Payment. For the work performed by CONTRACTOR under this Contract, the CITY shall pay CONTRACTOR one of the following:

- ☐ A flat fee of \$ _____ as set forth in the payment terms attached as Exhibit B.
- ☒ Fees as set forth in the Payment Terms attached as Exhibit B.

Section 4. Default and Termination. Either party shall be in default if it fails to perform all or any part of this Contract. If either party is in default, the other party may terminate this Contract upon giving written notice of such termination to the party in default. Such notice shall be in writing and provided thirty (30) days prior to termination. The non-defaulting party shall be entitled to all remedies, whether in law or equity, upon the default or a violation of this Contract. In addition, the prevailing party shall be entitled to reimbursement of attorney's fees and court costs.

Section 5. Reuse of Documents. All documents including reports, drawings, specifications, and electronic media furnished by CONTRACTOR pursuant to this Contract are instruments of CONTRACTOR'S services. Nothing herein, however, shall limit the CITY'S right to use the documents for municipal purposes, including but not limited to the CITY'S right to use the documents in an unencumbered manner for purposes of remediation, remodeling and/or construction. CONTRACTOR further acknowledges any such documents may be subject to release under the Illinois Freedom of Information Act. See Exhibit B for additional terms.

Section 6. Standard of Care. Services performed by CONTRACTOR under this Agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions.

Section 7. Indemnification. To the fullest extent permitted by law, CONTRACTOR shall indemnify and hold harmless CITY, its officers, officials, ~~agents~~ and employees from and against liability arising out of CONTRACTOR'S negligent acts, errors, or omissions in performance of services under this Contract. This indemnification shall extend to claims occurring after this Contract is terminated as well as while it is in force.

Section 8. Insurance Requirements. CONTRACTOR shall maintain an errors and omissions policy in the amount of \$2,000,000.00 per claim / aggregate and shall further maintain general liability insurance for bodily injury and property damage arising directly from its negligent acts or omissions, with general limits not less than \$2,000,000.00. Certificates of insurance shall be provided to CITY and CITY shall be named as an additional insured under the policy.

Section 9. Representations of Vendor. CONTRACTOR hereby represents it is legally able to perform the work that is subject to this Contract.

Section 10. Assignment. Neither party may assign this Contract, or the proceeds thereof, without written consent of the other party.

Section 11. Compliance with Laws. CONTRACTOR agrees that any and all work by CONTRACTOR shall at all times comply with all laws, ordinances, statutes and governmental rules, regulations and codes.

Section 12. Compliance with FOIA Requirements. CONTRACTOR further explicitly agrees to furnish all records related to this Contract and any documentation related to CITY required under an Illinois Freedom of Information Act (ILCS 140/1 et. seq.) ("FOIA") request within five (5) business days after CITY issues notice of such request to CONTRACTOR. CONTRACTOR agrees to not apply any costs or charge any fees to the CITY regarding the procurement of records required pursuant to a FOIA request. CONTRACTOR shall be responsible for any damages/penalties assessed to CITY for CONTRACTOR'S failure to furnish all documentation in CONTRACTOR'S possession responsive and related to a request within five (5) days after CITY issues a notice of a request.

Section 13. Governing Law. This Agreement shall be governed by and interpreted pursuant to the laws of the State of Illinois.

Section 14. Joint Drafting. The parties expressly agree that this agreement was jointly drafted, and that both had opportunity to negotiate its terms and to obtain the assistance of counsel in reviewing it terms prior to execution. Therefore, this agreement shall be construed neither against nor in favor of either party, but shall construed in a neutral manner.

Section 15. Attorney Fees. In the event that any action is filed by a party in relation to this contract and the party prevails in court and obtains a court order or judgment as a result of said litigation, the non-prevailing party in the action shall pay to the prevailing party, in addition to the sums that either party may be called on to pay, a reasonable sum for the prevailing party's attorneys' fees and court costs (including expert witness fees).

Section 16. Paragraph Headings. The titles to the paragraphs of this agreement are solely for the convenience of the parties and shall not be used to explain, modify, simplify, or aid in the interpretation of the provisions of this agreement.

Section 17. Term. The term of this Contract shall be:

☐ Until all of the services and/or deliverables required to provided within this Contract are completed.

☐ From one (1) year from the date of execution.

☐ From two (2) years from the date of execution.

☐ Other: _____
3327

The Contract shall also be subject to the following renewal terms, if any: ^{Hansen} _____

Notwithstanding anything herein, the provisions in Sections 7 and 12 shall survive termination.

Section 18. Counterparts. This agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute the same instrument.

CITY OF BLOOMINGTON

BLDD Architects, Inc.

By: _____
Its City Manager

By: _____
Its _____

ATTEST:

By: _____
City Clerk

By: _____
Its _____

EXHIBIT A
SCOPE OF SERVICES / WORK PROVIDED

See attached Proposal Letter for Understanding of Project and Scope of Services

EXHIBIT B PAYMENT TERMS

Fixed Fee for services: \$310,000

1.Design Phases (Schematic, Design Development, Construction Documents): \$222,250

2. Bidding & Construction Administration Phases: \$87,750

These fees include costs for anticipated expenses, including: printing, travel, site survey, and geotechnical survey. These fees exclude fees for any efforts related to Hazardous Material Survey or abatement, construction testing, or any services not expressly noted.

Please note that fee related to Alerting System design has been included, but is dependent on that scope of work being included in this project or in the overall Alerting System project. If alerting system is excluded from this project scope, then the fee can be reduced (\$19,000).

Payments shall be made within 30 days of receipt of invoice.

Add to Article 5: In the event the Owner uses the Instruments of Service for another project without retaining the author of the Instruments of Service, the Owner releases the Architect and Architect's consultant(s) from all claims and causes of action arising from such uses. The Owner, to the extent permitted by law, further agrees to indemnify and hold harmless the Architect and its consultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Owner's use of the Instruments of Service for any other project.



BLDD
ARCHITECTS

March 2, 2017

Russel C. Waller, P.E.
Facility Manager
City of Bloomington
115 E. Washington
P.O. Box 3157
Bloomington, IL 61702-3157

RE: City of Bloomington Fire Station # 3 Renovation Proposal.
BLDD Project # 171CX01.400

Dear Russ,

The BLDD Architects' team is happy to provide you with this proposal for professional design services related to the referenced project. Our team consists of BLDD Architects (architect of record) KJWW Engineering, 5 Bugles (design architect), and a civil engineer to be determined.

We understand your goals for the project include the following:

General Scope

The City of Bloomington requests a proposal for professional architectural services for renovation of Fire Station #3 located at 2301 E. Empire, in Bloomington Illinois. The proposal should indicate design phase services and bidding / construction phase services.

The requested services include providing detailed engineering designs, construction drawings, and specifications and assistance with the necessary permits and regulatory approvals.

Project Overview

Fire Station #3 is a two-company Station (1 Fire Apparatus and 1 Ambulance) staffed by 5 personnel who work 24/48 rotating shifts. The Station is located on the eastside of the City of Bloomington. The Station is approximately 10,500 sq. ft.

The design consultant will develop designs and prepare construction drawings and specifications for the station improvements and possible expansion. An estimated construction budget and timeline for all improvements will also be prepared.

The City plans to begin construction in the fall of 2017 or the spring of 2018.

Project Goals

Initial goals for this scope of work will be to upgrade and enhance the existing facility in



(844) 784-4440

□ 201 E. Grove St., Suite 300
Bloomington, IL 61701

□ 17 E. Taylor St.
Champaign, IL 61820

□ 833 W. Jackson, Suite 100
Chicago, IL 60607

□ 5183 Utica Ridge Rd.
Davenport, IA 52807

□ 100 Merchant St.
Decatur, IL 62523

order to:

- Satisfy unmet department needs;
- Accommodate current and future uses;
- Meet all applicable codes and safety requirements;
- The station shall remain fully operational during the renovation.

Project Scope

The consultant will perform the following activities for the City of Bloomington with regard to improvements at Fire Station #3, 2301 E. Empire.

The work shall include but not be limited to these items.

Design Requirements:

- Station flow to maximize response to emergencies
- Kitchen renovation
- Dormitory renovation and expansion (individual bunk rooms to address gender equity)
- Classroom/Meeting room renovation or addition with distance learning capability (suitable for up to 30 persons)
- Physical Fitness area renovation (move out of apparatus bay)
- Public space addition (includes Classroom noted above with accessible toilets. Should be secure from functional part of station)
- Storage (EMS, Gear, etc.) addition
- Gender Equity resolution (including bunk rooms and toilet / shower)
- Station Alerting, Communications and Security system improvements (This will be shown as a separate phase of services that is dependent on timing with Alerting system replacement for entire Fire Department)
- HVAC system improvements or upgrades (evaluate systems, including geothermal and VRF)
- Energy efficiency improvements (including HVAC, lighting, and roof, windows, and exterior walls.)
- Building and site security improvements (Implement card access system for station)

automatic fire suppression system, and four fold doors on apparatus bay.)

- City will provide phones and classroom technology requirements. Rough-in requirements will be included in bidding documents.
- Sustainable design certification is not required.

Plans & Specifications Development

- Detailed site survey as necessary for planning and design of the project. (Schematic Design Phase)
- Preparation of detailed plans and specifications
- Preparation of Budget Construction Opinion of Probable Project Costs (Schematic Design)
- Preparation of Detailed Opinion of Probable Project Costs (Design Development and Construction documents phase)
- Preparation of Estimate of Time for both Design and Construction
- Design submission for City review at 30%(Schematic Design), 60%(Design Development) and Final (Construction Documents) design
- Presentation at one City Council Meeting (Design Development Phase, includes up to (2) 3-D renderings, rendered floor plans and site plan).
- Adherence to applicable codes and regulations.
- City will complete Hazardous Material survey and provide results to A/E. If abatement is required, city will procure abatement separately. A/E will coordinate with Abatement designer.
- A/E will provide design, bidding, and contract admin services for station furnishings.

Bid Development (Bidding Phase)

- Preparation of Bidding Documentation
- Attendance at Pre-Bid Meeting(s) and Documentation of Questions
- Preparation of Addendum(s)
- Plan, Specifications and Bid Document Changes Relative to Meeting(s) & Addendum(s)

Construction Documentation and Management (CA Phase)

- Permit application preparation and acquisition assistance (City permit fees will be

waived)

- Cooperation with Contractor's construction staking and layout efforts.
- Construction observation (up to 4 site visits per month) to confirm compliance with design intent.
- Preparation of record drawings (based on contractor as-builts)

Contract Administration (CA Phase)

- Review and Approval of Contractor Pay Requests
- Review and Approval of Contractor Shop Drawings and Submittals
- Review and Approval of Contractor Change Orders
- Basic Systems Commissioning of HVAC and lighting systems as required by energy code.

Quality Assurance

The Consultant shall provide proper quality assurance prior to sending any construction plans and specifications for review. The Consultant shall ensure the following items as a minimum have been reviewed prior to submitting any construction plans or specifications for review:

1. Every item shown in the plans either has a pay item or is specifically discussed in a pay item special provision.
2. All items directly correspond to a standard pay item or a special provision.
3. Address all City comments and concerns.

Schedule

Anticipated Design Contract Approval	March 13, 2017
Final Plans, Specifications & Estimates Submitted to City	August 31, 2017
Bidding and Construction :	To be determined

Proposed Fee

Based on the project scope and services noted above, we anticipate a project budget of approximately \$2.9 million (Attachment). If there is a significant delay between submission of final plans and the start of the bidding phase, the City should anticipate up to 3% annual escalation in the construction costs.



Our proposed gross fee for the project is \$310,000 and can be broken down as follows:

Design Phases (Schematic, Design Development, Construction Documents): \$222,250

Bidding & Construction Admin Phases: \$87,750

These fees include costs for anticipated expenses, including: printing, travel, site survey, and geotechnical survey. These fees exclude fees for any efforts related to Hazardous Material Survey or abatement, construction testing, or any services not expressly noted.

Please note that fee related to Alerting System design has been included, but is dependent on that scope of work being included in this project or in the overall Alerting System project. If alerting system is excluded from this project scope, then the fee can be reduced (\$19,000).

We understand that our contract will be based on the City's standard agreement, as amended per previous agreement.

Please let me know if you have any questions. Thank you for this opportunity and we look forward to working with the City on this project.

Sincerely,

A handwritten signature in black ink, appearing to read "B. Maxey", is written over the printed name and title.

Bruce L. Maxey, AIA, LEED AP
Principal
Attachment

PROJECT BUDGET SUMMARY

Fire Station #3 Renovation
3/2/2017



Total Project Cost		\$ 2,867,000
Construction Costs	Estimated Construction Cost	\$ 2,086,168
	Bidding Contingency 5.00%	\$ 104,308
	Construction Contingency 5.00%	\$ 109,524
	Total Construction Cost	\$ 2,300,000

SOFT COSTS	Basic Service Fee		\$230,500
	Additional Services		
		\$ -	
	Commissioning	\$ 12,000	
	FFE design and bidding	\$ 7,500	
	Food Service design	\$ 3,000	
	Temp housing spec	\$ 5,000	
	Alerting system	\$ 19,000	
		\$ -	
	TOTAL - ADDITIONAL SERVICES		\$ 46,500
	Reimbursables		
	PRINTING - EXIST. DOCS.	\$ -	
	PRINTING - REVIEW DOCS.	\$ 2,500	
	PRINTING - BID DOCS.	\$ 7,500	
	PROJECT WEBSITE (dfm)	\$ 3,000	
	POSTAGE / UPS	\$ -	
	SITE SURVEY	\$ 5,000	
	SOIL TESTING	\$ 4,000	
	CONSTRUCTION TESTING	\$ -	
	Travel	\$ 11,000	
	LEED Certification Fees	\$ -	
	TOTAL - REIMBURSABLES		\$ 33,000

OTHER COSTS	Site Observation			
	A/E SITE OBSERVATION	0.0 months		
		0.0 hrs. per week		
		\$ - / hr	\$	-
	Other Project Costs			
	LAND ACQUISITION	\$	-	
	SITE UTILITIES	\$	50,000	
	INTERIOR SIGNAGE & GRAPHICS	\$	-	
	TECH., TELECOM, SECURITY	\$	30,000	
	FURNISHINGS	\$	37,000	
	Temp Housing	\$	40,000	
	Alerting	\$	100,000	
	TOTAL OTHER COSTS		\$	257,000
	TOTAL ADDITIONAL COSTS			\$567,000



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
09/26/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Holmes Murphy and Associates - Peoria 311 S.W. Water Street Suite 211 Peoria, IL 61602-4108	1-800-527-9049	CONTACT NAME: Linda Bomarito PHONE (A/C, No. Ext): 309-282-3903 E-MAIL ADDRESS: lbomarito@holmesmurphy.com	FAX (A/C, No):
INSURED BLDD Architects, Inc. 100 Merchant St., Suite 200 Decatur, IL 62526-1217		INSURER(S) AFFORDING COVERAGE INSURER A: XL SPECIALTY INS CO	NAIC # 37885
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 47945790

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:						EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB ☐ EXCESS LIAB ☐ DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	☐ Y ☐ N	N/A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liability (Claims Made)			DPR9803358	04/06/16	04/06/17	Each claim 3,000,000 Aggregate 3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City of Bloomington 109 East Olive Street Bloomington, IL 61702 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>[Signature]</i>
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ACORD 25 (2014/01)

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ar038003
47945790



BLDDA-3

OP ID: KA

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/26/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Dansig, Inc P. O. Box 678 111 E. Decatur Decatur, IL 62525 Daniel D. Reynolds	CONTACT NAME: Kay Jacobs	
	PHONE (A/C, No, Ext): 217-423-3311	FAX (A/C, No): 217-428-8767
	E-MAIL ADDRESS: Kayj@Dansig.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Cincinnati Insurance Company	
	INSURER B: The Hartford	
INSURED BLDD Architects Inc 100 Merchant Street Decatur, IL 62523	NAIC #	
	10677	
	38288	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:	X		ECP0317047	06/01/2016	06/01/2017	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 2,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
A	☒ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☒ HIRED AUTOS ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS			EBA0317047	06/01/2016	06/01/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☒ RETENTION \$ 0			ECP0317047	06/01/2016	06/01/2017	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000
B	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	83WECBO8364	01/19/2016	01/19/2017	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The certificate holder is included as Additional Insured in regards to General Liability coverage subject to written agreement.

CERTIFICATE HOLDER**CANCELLATION**

City of Bloomington 109 East Olive Street Bloomington, IL 61702	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE Daniel D. Reynolds

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PROFESSIONAL DESIGN SERVICES FOR FIRE STATION #3

General Scope

The City of Bloomington requests a proposal for professional architectural services for renovation of Fire Station #3 located at 2301 E. Empire, in Bloomington Illinois.

The requested services include providing detailed engineering designs, construction drawings, and specifications and assistance with the necessary permits and regulatory approvals.

Project Overview

Fire Station #3 is a two-company Station (1 Fire Apparatus and 1 Ambulance) staffed by 5 personnel who work 24/48 rotating shifts. The Station is located on the eastside of the City of Bloomington. The Station is approximately 10,500 sq. ft. Attached is an area map.

The design consultant will develop designs and prepare construction drawings and specifications for the station improvements and possible expansion. An estimated construction budget and timeline for all improvements will also be prepared.

The City plans to begin construction in the fall of 2017 or the spring of 2018.

Project Goals

Initial goals for this scope of work will be to upgrade and enhance the existing facility in order to:

- Satisfy unmet department needs;
- Accommodate current and future uses;
- Meet all applicable codes and safety requirements.

Project Scope

The consultant will perform the following activities for the City of Bloomington with regard to improvements at Fire Station #3, 2301 E. Empire.

The work shall include but not be limited to these items.

☐ Design Development

- Station flow to maximize response to emergencies
- Kitchen renovation
- Dormitory renovation and expansion



PROFESSIONAL DESIGN SERVICES FOR FIRE STATION #3

- Classroom/Meeting room renovation or addition with distance learning capability
 - Physical Fitness area renovation
 - Public space addition
 - Storage (EMS, Gear, etc.) addition
 - Gender Equity resolution
 - Station Alerting, Communications and Security system improvements
 - HVAC system improvements or upgrades
 - Energy efficiency improvements
 - Building and site security improvements
 - Other maintenance related improvements or upgrades
- ☐ Plans & Specifications Development
- Detail survey as necessary for planning and design of the project
 - Preparation of detailed plans and specifications
 - Preparation of Budget Construction Cost Estimate
 - Preparation of Detailed Construction Cost Estimate
 - Preparation of Estimate of Time for both Design and Construction
 - Design submission for City review at 30%, 60% and Final design
 - Presentation at one City Council Meeting
 - Strict adherence to applicable codes and regulations
- ☐ Bid Development
- Preparation of Bidding Documentation
 - Attendance at Pre-Bid Meeting(s) and Documentation of Questions
 - Preparation of Addendum(s)
 - Plan, Specifications and Bid Document Changes Relative to Meeting(s) & Addendum(s)
- ☐ Construction Documentation and Management
- Permit application preparation and acquisition assistance
 - Construction staking and layout
 - Construction inspection to confirm compliance with codes and regulations
 - Preparation of record drawings



PROFESSIONAL DESIGN SERVICES FOR FIRE STATION #3

☐ Contract Administration

- Review and Approval of Contractor Pay Requests
- Review and Approval of Contractor Shop Drawings and Submittals
- Review and Approval of Contract Change Orders

☐ QUALITY ASSURANCE

The Consultant shall provide proper quality assurance prior to sending any construction plans and specifications for review. The Consultant shall ensure the following items as a minimum have been reviewed prior to submitting any construction plans or specifications for review:

1. Every item shown in the plans either has a pay item or is specifically discussed in a pay item special provision.
2. All items directly correspond to a standard pay item or a special provision.
3. Address all City comments and concerns.

☐ SCHEDULE

Anticipated Design Contract Approval	March 13, 2017
Final Plans, Specifications & Estimates Submitted to City	August 31, 2017

☐ FUNDING

Design funding shall be local funds.

☐ CITY RESPONSIBILITIES

The City of Bloomington will perform or provide the following.

1. Make available digital files of aerial photographs, contours, and basic topography from the McLean County G.I.S. data.
2. Copies of record drawings the City may have on file for existing facility.
3. Attend design meetings to be held at local City offices. During each meeting, key elements of the project shall be identified including progress, schedule, submittal review, value engineering options and other design issues.



CONSENT AGENDA ITEM NO. 7J

FOR COUNCIL: March 9, 2017

SUBJECT: Consideration of approving the purchase of one E-One 1500gpm Rescue Pumper Engine.

RECOMMENDATION/MOTION: That the Mayor and City Clerk be authorized to execute the necessary documents to Purchase one (1) – 2017 E-ONE All Aluminum 1500gpm Rescue Pumper unit mounted on an E-One Typhoon custom chassis with Cummins ISL 450hp engine, 780 gallon tank, 1500gpm e-Max pump, low hose bed body and loose equipment for the cost of \$647,125 from Banner Fire Equipment, through the Houston-Galveston Area Council (H-GAC) joint purchasing group.

STRATEGIC PLAN LINK: Goal 1. Financially Sound City Providing Quality Basic Services

STRATEGIC PLAN SIGNIFICANCE: Objective 1a. Budget with adequate resources to support defined services and level of services

BACKGROUND: This new engine was originally going to replace the engine at Station 4, however, it was determined that the engine purchased in the FY 2017 budget would be better suited to be stationed at Station 4, therefore this engine will be placed into service at Station 1 and is designed to carry additional EMS equipment for our personnel to operate at the Intermediate level of care, with the goal to upgrade to an Advanced Life Support Engine in the future. The design of this engine will allow for better maneuverability through the downtown area and west side where there are smaller streets. This will assist in improving response times to those areas. The new apparatus is anticipated to arrive 300-330 days after the purchase order is received by the vendor.

The Fire Departments apparatus committee recommended that we use E-One as the manufacturer and that we copy the design of the engine purchased, from E-One, in the 2016-2017 budget year, with the exception of using a different chassis and going to a smaller body. Fire Department staff agreed with these recommendations and is proposing that this engine be purchased.

The cost of the E-One engine is \$663,325, with a pre-payment discount of \$16,200; this brings the cost of the vehicle to \$647,125. Fire Department staff is recommending that the city take advantage of the pre-payment option that is offered by the E-One to assist in lowering the cost of the apparatus. E-One provides an adequate performance bond to minimize the risk of a pre-payment.

The apparatus being replaced is a 1998 Pierce Dash 1500gpm pumper (Engine 3). This apparatus was scheduled to be replaced in 2013 per the fire department replacement schedule, but that was pushed off until this budget. The Bloomington Fire Department has established a best practice for replacement of fire apparatus. As a result of our use patterns, miles driven and hours operated, apparatus should be replaced after no more than fifteen years of service. Operating costs begin to outweigh the value of the vehicle after fifteen years.

The HGAC (Houston Galveston Area Council) is a nationally recognized joint purchasing cooperative. The City is a member of the Coop and has made purchases through them in the past. The HGAC utilizes a nation-wide bid process for select goods and services. After evaluating the various models of fire apparatus available through the HGAC, the model selected was the most cost effective unit meeting the needs of the City. HGAC contract number is FS12-15 HC04, contract expires November 30, 2017.

Upon delivery of the fire engine the 1998 Pierce Dash 1500gpm pumper (Engine 3) would be declared surplus City property and shall be disposed of in compliance with City Code. Staff recommends that the apparatus be listed on PublicSurplus.com and be offered/sold on public auction. Should the apparatus not be sold at auction, Staff is authorized to negotiate the sale.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: HGAC Buy

FINANCIAL IMPACT: The purchase of the Fire Engine is budgeted in the Capital Lease Fund (10 Year) – Capital Outlay Licensed Vehicles account (40110135-72130) for \$721,000. With the pre-payment discount, the purchase price of \$647,125 is a savings of \$73,875. Stakeholders can locate this in the budget book titled “Other Funds & Capital Improvement Program on pages 91, 92, 95 and 251.

COMMUNITY DEVELOPMENT IMPACT: *N/A*

[Link to Comprehensive Plan/Downtown Plan Goals:](#)

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: *N/A*

Respectfully submitted for Council consideration.

Prepared by: Deputy Chief Eric C. West

Reviewed by: Brian M. Mohr, Fire Chief

Financial & budgetary review by: Chris Tomerlin, Budget Analyst
Carla A. Murillo, Budget Manager

Legal review by: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:

A handwritten signature in black ink, appearing to read "David A. Hales". The signature is fluid and cursive, with the first name "David" being the most prominent part.

David A. Hales
City Manager

Attachments:

- Banner Apparatus Proposal

BANNER

FIRE EQUIPMENT, INC.

FIRE APPARATUS PROPOSAL

DATE: March 9, 2017

This proposal has been prepared for:

**CITY OF BLOOMINGTON, ILLINOIS
FIRE DEPARTMENT
109 EAST OLIVE STREET
BLOOMINGTON, IL. 61702**

We hereby propose to furnish to you, subject to proper execution of the attached agreement by you and by an officer of this Company, the following apparatus and equipment to be built in accordance with the attached specifications:

UNIT QUANTITY	MODEL	PRICE
1	E-One All Aluminum 1500gpm Rescue Pumper unit mounted on an E-One Typhoon custom chassis with Cummins ISL 450hp engine, 780 gallon tank, 1500 gpm e-Max pump.	\$663,325.00

Pricing of the above unit will be per HGAC schedule. Contract No. FS12-15 HC04

BANNER

FIRE EQUIPMENT, INC.

Delivery will be FOB Roxana, Il. and will be made approximately 300-330 calendar days after receipt of purchase order. Standard Terms of Payment are 90% of the purchase price due upon arrival of the unit at our Roxana, Il. facility, with the balance due upon pick up.

Company: BANNER FIRE EQUIPMENT, INC.

By: _____
Michael J. Benker

Title: Dealer Principal

BANNER

FIRE EQUIPMENT, INC.

ITEMS INCLUDED IN PROPOSAL

- Prebuild plant trip for (4) four Bloomington personnel
- Final Inspection trip for (4) four Bloomington personnel
- HGAC fee
- Performance Bond
- Accessory and Rescue tool package

PREPAYMENT OPTIONS

The City may elect to exercise one of the following prepayment options:

Prepayment Option One: 100 % Full Prepayment

Prepayment discount is based on a 100% prepayment of the contract price. Prepayment must be made within 21 calendar days of purchase order/contract date. The discount for this option would be **\$16,200.00**

Example one: Bid/Contract Price **\$663,325.00** less Prepayment discount of **\$15,330.00** equals a down payment of **\$647,995.00** payable within 21 calendar days.

Prepayment Option 2 :

Prepayment discounts can also be calculated on a per day basis based upon a 3% annual percentage rate. Prepayments earn interest beginning three business days after funds are received at our Roxana office, and ending the day the truck leaves the Ocala, Florida plant. The discounts are based upon a specific calendar day delivery schedule and may be adjusted up or down based upon the actual delivery time.

Example 1: \$100,000.00 down payment with a 270 day delivery:

$\$100,000.00 \times 0.03 / 365 \text{ days} \times 270 \text{ days} = \$2,218.00 \text{ discount}$



CONSENT AGENDA ITEM NO. 7K

FOR COUNCIL: March 27, 2017

SUBJECT: Consideration of approving the donation of 48 bicycles to the West Bloomington Revitalization Partnership for the Walk-In Bike-Out Program.

RECOMMENDATION/MOTION: That Council approves the donation and the bicycles be given to the West Bloomington Revitalization Partnership.

STRATEGIC PLAN LINK: Goal 1: Financially Sound City Providing Quality Basic Services

STRATEGIC PLAN SIGNIFICANCE: Partnering with others for the most cost-effective service delivery.

BACKGROUND: The Police Department routinely receives bicycles that are abandoned from various locations throughout the City. These bicycles are stored for a required length of time and then disposed of in different manners. In the past, some of these bicycles have been donated to various organizations for charitable purposes. Others have been sold at a nominal return via online auctions. A request has been received from the West Bloomington Revitalization Partnership for a donation of bicycles for the Walk-In Bike-Out Program. Individuals will be assisted in making needed repairs to the bicycles and then donating them as a charitable endeavor.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: This request was made on behalf of the West Bloomington Revitalization Partnership.

FINANCIAL IMPACT: Not applicable.

COMMUNITY DEVELOPMENT IMPACT: Not applicable.

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION Not applicable

Respectfully submitted for Council consideration.

Prepared by: Marsha Ulrich, Office Manager

Reviewed by: Brendan O. Heffner, Chief of Police

Financial & budgetary review by: Chris Tomerlin, Budget Analyst
Carla A. Murillo, Budget Manager

Legal review by:

Jeffrey R. Jurgens, Corporation Counsel

Recommended by:

A handwritten signature in black ink, appearing to read "David A. Hales". The signature is fluid and cursive, with the first name "David" being the most prominent part.

David A. Hales
City Manager

Attachments:



CONSENT AGENDA ITEM NO. 7L

FOR COUNCIL: March 27, 2017

SUBJECT: Consideration of the analysis of bids and award of a contract to Rowe Construction, a Division of United Contractors Midwest, Inc. for the Vernon & Towanda Intersection Improvements, MFT (Motor Fuel Tax) No. 14-00353-00-TL.

RECOMMENDATION/MOTION: That the minor variances to the bid submittal be waived, on the basis recommend by City staff, and the contract to construct the improvements be awarded to the low bidder, Rowe Construction, and the Mayor and City Clerk be authorized to execute the necessary documents.

STRATEGIC PLAN LINK:

1. Financially Sound City Providing Quality Basic Services.
2. Upgrade City Infrastructure and Facilities.

STRATEGIC PLAN SIGNIFICANCE:

- 1e. Partnering with others for the most cost-effective service delivery.
- 2a. Better quality roads and sidewalks.

BACKGROUND:

The City and Town of Normal jointly own and operate the intersection of Towanda Avenue and Vernon Ave. and its traffic signals. The existing traffic signal equipment was installed in 1975. The equipment is obsolete. It cannot be modified to meet today's standards and traffic demands. The south leg of the intersection is Bloomington's, and the west, east and north legs are the Town's. On August 14, 2014 the Bloomington City Council approved a contract for engineering services with Knight E/A Inc. to study the intersection, propose improvements and prepare construction documents. The traffic study completed by Knight E/A shows that northbound Towanda Avenue would be well-served by a right turn lane at the intersection with Vernon Avenue. Right-of-way acquisition is not required for the planned improvements.

There is an existing Intergovernmental Agreement between the City and the Town for this project which obligates the City to pay for roadway, sidewalk, and storm sewer work at the intersection and 25% of costs for the construction of updated traffic signals.

There is an existing MFT resolution by the City for \$750,000 to cover the entire contact amount. The City intends to use state Motor Fuel Tax for its share of the construction cost and has budgeted \$450,000 in MFT money for the current fiscal year. It is staffs' understanding that the Town of Normal has budgeted \$300,000 to cover its share of the project cost.

Bids were received in the Office of the City Clerk and opened at 2:00 PM on Wednesday, March 8, 2017 (Tabulation of Bids attached). The results were as follows:

Rowe Construction	\$737,374.19	Low Bid
Stark Excavating	\$773,793.11	
Estimate of Cost	\$625,099.10	

Using Rowe's unit prices and the plan quantities, Staff has estimated the cost to the two governments as follows:

City of Bloomington	\$518,828.35 (MFT)
Town of Normal	\$218,545.87

The bid submittal by Rowe construction did contain what City staff considered to be a minor variance and requests the City to waive the technicality. Specifically, there was a City form titled "Contractor's Proposal" included in the bid packet as well as the usual IDOT (Illinois Department of Transportation) Proposal Form BLR 12200 (page 6 of 6). The City form was not signed, however, the IDOT form was signed. The signed IDOT form acts to verify the bid as submitted, including the terms and conditions and serves to cover and guarantee compliance. Accordingly, it is essentially a duplicate of the City form.

Since Rowe signed the IDOT Proposal FORM BLR 12200, the City has assurance that the contract will be entered into, performed, and guaranteed according to the specified requirements. Further, since Rowe signed the IDOT Proposal FORM BLR 12200 it cannot be said that Rowe was put in a position of advantage over other bidders or otherwise undermined the necessary common standards of competition. Accordingly, any variation in compliance the bidding by Rowe was minor and can be waived by the City.

Finally, it should also be noted that there was a question involving whether a Certificate of Insurance was required to be submitted. Rowe did sign the City's General Insurance Requirements For Vendors/Contractors/Bids which states that evidence of insurance coverage is required prior to the commencement of work. The State of Illinois does not require bidders to include certificates with their bid. Article 107.27 of the Standard Specifications (which apply to this contract) states: "Certified copies of the original policies or certificate(s) of insurance ... shall be filed with the Department before the Department will execute the contract." However, there was a contradictory provision in the "Bid Checklist" seeking a copy of the insurance certificate to be included.

Again, as the bid documents were contradictory regarding the insurance submittal and Rowe signed the City's General Insurance Requirements, to the extent this is even a variance from the bid documents, it is minor and can be waived by the City Council. This did not put Rowe in any position of advantage over other bidders, undermine the standards of competition, and did not impact the guarantee of service or contract performance to the City.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Illinois Department of Transportation, Town of Normal Staff, Ameren IP, Comcast Cable, Freedom Oil, LaGondola Restaurant, Jeffrey Alans store and other affected utilities and area businesses. The project includes changeable message signs to give notice to motorists of the project commencement.

COMMUNITY DEVELOPMENT IMPACT: *Not applicable*

NUMBER OF REQUIRED VOTES TO APPROVE ITEM: 5

Prepared by: Ryan L. Otto, PE, Assistant City Engineer

Reviewed by: Jim Karch, PE CFM, Director of Public Works

Financial & budgetary review by: Chris Tomerlin, Budget Analyst
Carla Murillo, Budget Manager

Legal review by: Jeffrey R. Jurgens, Corporation Counsel

Philip H. Hays

Attachments:

- Proposed contract: IDOT form BLR 12320
- Tabulation of Bids received on March 3, 2017
- Location Map



PROPOSAL SUBMITTED BY

Rowe Construction

Contractor's Name

1523 N. Cottage Avenue

609

Street

P.O. Box

Bloomington

IL

61702

City

State

Zip Code

STATE OF ILLINOIS

COUNTY

McLean

CITY OF BLOOMINGTON

(Name of City, Village, Town or Road District)

FOR THE IMPROVEMENT OF

STREET NAME OR ROUTE **FAU 6354 (VERNON AVENUE)**

SECTION NO. **14-00353-00-TL**

TYPES OF FUNDS **MFT**

☒ SPECIFICATIONS (required)

☒ PLANS (required)

☒ CONTRACT BOND (when required)

For Municipal Projects

Submitted/Approved/Passed

☒ Mayor ☐ President of Board of Trustees ☐ Municipal Official

Date

Department of Transportation

☐ Concurrence in approval of award

Regional Engineer

Date

For County and Road District Projects

Submitted/Approved

Highway Commissioner

Date

Submitted/Approved

County Engineer/Superintendent of Highways

Date

County McLean
Local Public Agency City of Bloomington
Section Number 14-00353-00-TL
Route _____

1. THIS AGREEMENT, made and concluded the 27th day of March, 2017 ,
Month and Year
between the City of Bloomington
acting by and through its Mayor and City Council known as the party of the first part, and
Rowe Construction, a Division of UCM, Inc. his/their executors, administrators, successors or assigns,
known as the party of the second part.
2. Witnesseth: That for and in consideration of the payments and agreements mentioned in the Proposal hereto attached, to be made and performed by the party of the first part, and according to the terms expressed in the Bond referring to these presents, the party of the second part agrees with said party of the first part at his/their own proper cost and expense to do all the work, furnish all materials and all labor necessary to complete the work in accordance with the plans and specifications hereinafter described, and in full compliance with all of the terms of this agreement and the requirements of the Engineer under it.
3. And it is also understood and agreed that the LPA Formal Contract Proposal, Special Provisions, Affidavit of Illinois Business Office, Apprenticeship or Training Program Certification, and Contract Bond hereto attached, and the Plans for Section 14-00353-00-TL , in Bloomington, IL ,
approved by the Illinois Department of Transportation on February 7, 2017 , are essential documents of this
Date
contract and are a part hereof.
4. IN WITNESS WHEREOF, The said parties have executed these presents on the date above mentioned.

Attest: The City of Bloomington

Clerk By _____
Party of the First Part

(Seal)
(If a Corporation)
Corporate Name _____
By _____
President Party of the Second Part
(If a Co-Partnership)

Attest: _____
Secretary

Partners doing Business under the firm name of

Party of the Second Part
(If an individual)

Party of the Second Part

Vernon Ave. & Towanda Ave. Intersection Improvement
City of Bloomington (McLean County)
MFT No. 14-00353-00-TL

Bids opened at 2:00 PM on 03/08/2017
Bid No. 2017-35

Tabulation of Bids

LOW BID

Item No.	Item	Unit	Plan Quantity	Rowe Construction 1523 W. College Ave. Bloomington, IL 61701		Stark Excavating 1805 W. Washington, ST. Bloomington, IL 61701		Engineer's Estimate	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
20200100	EARTH EXCAVATION	CU YD	269.0	\$ 69.34	\$ 18,652.46	\$ 43.00	\$ 11,567.00	\$35.00	\$ 9,415.00
20201200	REMOVAL AND DISPOSAL OF UNSUIT MAT	CU YD	400.0	\$ 0.01	\$ 4.00	\$ 39.00	\$ 15,600.00	\$30.00	\$ 12,000.00
20800150	TRENCH BACKFILL	CU YD	35.0	\$ 62.51	\$ 2,187.85	\$ 56.00	\$ 1,960.00	\$65.00	\$ 2,275.00
21101625	TOPSOIL FURNISH AND PLACE, 6"	CU YD	12.0	\$ 438.35	\$ 5,260.20	\$ 190.00	\$ 2,280.00	\$25.00	\$ 300.00
25000100	SEEDING, CLASS 1	ACRE	0.1	\$ 6,737.30	\$ 673.73	\$ 15,000.00	\$ 1,500.00	\$10,000.00	\$ 1,000.00
25000400	NITROGEN FERTILIZER NUTRIENT	POUND	9.0	\$ 2.64	\$ 23.76	\$ 2.00	\$ 18.00	\$10.00	\$ 90.00
25000500	PHOSPHORUS FERTILIZER NUTRIENT	POUND	9.0	\$ 2.64	\$ 23.76	\$ 2.00	\$ 18.00	\$10.00	\$ 90.00
25000600	POTASSIUM FERTILIZER NUTRIENT	POUND	9.0	\$ 2.64	\$ 23.76	\$ 2.00	\$ 18.00	\$10.00	\$ 90.00
25100115	MULCH, METHOD 2	ACRE	0.1	\$ 3,593.20	\$ 359.32	\$ 10,000.00	\$ 1,000.00	\$15,000.00	\$ 1,500.00
28000250	TEMPORARY EROSION CONTROL SEEDING	POUND	10.0	\$ 26.42	\$ 264.20	\$ 10.00	\$ 100.00	\$20.00	\$ 200.00
28000400	PERIMETER EROSION BARRIER	FOOT	737.0	\$ 2.11	\$ 1,555.07	\$ 4.00	\$ 2,948.00	\$7.00	\$ 5,159.00
28000510	INLET FILTERS	EACH	5.0	\$ 285.20	\$ 1,426.00	\$ 140.00	\$ 700.00	\$200.00	\$ 1,000.00
35101600	AGGREGATE BASE COURSE, TY B 4"	SQ YD	620.0	\$ 27.62	\$ 17,124.40	\$ 22.00	\$ 13,640.00	\$10.00	\$ 6,200.00
35300400	PCC BASE COURSE 9"	SQ YD	137.0	\$ 115.80	\$ 15,864.60	\$ 88.00	\$ 12,056.00	\$90.00	\$ 12,330.00
35400400	PCC BASE COURSE WIDENING 9"	SQ YD	263.0	\$ 119.02	\$ 31,302.26	\$ 89.00	\$ 23,407.00	\$90.00	\$ 23,670.00
40201000	AGGREGATE FOR TEMPORARY ACCESS	TON	4.0	\$ 194.70	\$ 778.80	\$ 205.00	\$ 820.00	\$100.00	\$ 400.00
40600295	POLY BIT MATERIALS (TACK COAT)	POUND	3011.0	\$ 4.15	\$ 12,495.65	\$ 4.50	\$ 13,549.50	\$1.00	\$ 3,011.00
40600400	MIX CR JTS FLANGEWAYS	TON	5.0	\$ 695.23	\$ 3,476.15	\$ 760.00	\$ 3,800.00	\$500.00	\$ 2,500.00
40600827	POLY LEVELING BINDER MM IL-4.75 N50	TON	166.0	\$ 229.69	\$ 38,128.54	\$ 250.00	\$ 41,500.00	\$150.00	\$ 24,900.00
40600982	HMA SURFACE REMOVAL- BUTT JOINT	SQ YD	601.0	\$ 0.01	\$ 6.01	\$ 0.01	\$ 6.01	\$18.00	\$ 10,818.00
40600990	TEMPORARY RAMP	SQ YD	160.0	\$ 37.17	\$ 5,947.20	\$ 41.00	\$ 6,560.00	\$20.00	\$ 3,200.00
40603153	POLY HMA SURF CSE, SMA, N80	TON	444.0	\$ 233.96	\$ 103,878.24	\$ 255.00	\$ 113,220.00	\$160.00	\$ 71,040.00
42300400	PCC DRIVEWAY PAVEMENT, 8"	SQ YD	68.0	\$ 89.57	\$ 6,090.76	\$ 100.00	\$ 6,800.00	\$60.00	\$ 4,080.00
42400300	PCC SIDEWALK, 6"	SQ FT	1951.0	\$ 12.12	\$ 23,646.12	\$ 13.00	\$ 25,363.00	\$7.00	\$ 13,657.00
42400410	PCC SIDEWALK, 8"	SQ FT	475.0	\$ 11.90	\$ 5,652.50	\$ 17.00	\$ 8,075.00	\$9.00	\$ 4,275.00
42400800	DETECTABLE WARNINGS	SQ FT	64.0	\$ 52.03	\$ 3,329.92	\$ 30.00	\$ 1,920.00	\$32.00	\$ 2,048.00
44000100	PAVEMENT REMOVAL	SQ YD	11.0	\$ 205.62	\$ 2,261.82	\$ 54.00	\$ 594.00	\$65.00	\$ 715.00
44000158	HMA SURFACE REVOVAL, 2 1/4"	SQ YD	3961.0	\$ 10.41	\$ 41,234.01	\$ 12.00	\$ 47,532.00	\$5.00	\$ 19,805.00

Vernon Ave. & Towanda Ave. Intersection Improvement
City of Bloomington (McLean County)
MFT No. 14-00353-00-TL

Bids opened at 2:00 PM on 03/08/2017
Bid No. 2017-35

Tabulation of Bids

LOW BID

Item No.	Item	Unit	Plan Quantity	Rowe Construction 1523 W. College Ave. Bloomington, IL 61701		Stark Excavating 1805 W. Washington, ST. Bloomington, IL 61701		Engineer's Estimate	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
44000200	DRIVEWAY PAVEMENT REMOVAL	SQ YD	109.0	\$ 17.11	\$ 1,864.99	\$ 27.00	\$ 2,943.00	\$20.00	\$ 2,180.00
44000500	COMBINATION CURB AND GUTTER REMOVAL	FOOT	737.0	\$ 9.80	\$ 7,222.60	\$ 10.00	\$ 7,370.00	\$20.00	\$ 14,740.00
44000600	SIDEWALK REMOVAL	SQ FT	2231.0	\$ 4.18	\$ 9,325.58	\$ 2.00	\$ 4,462.00	\$5.00	\$ 11,155.00
44003100	MEDIAN REMOVAL	SQ FT	1151.0	\$ 8.69	\$ 10,002.19	\$ 8.00	\$ 9,208.00	\$6.00	\$ 6,906.00
44213198	TIE BARS 1/2"	EACH	240.0	\$ 24.21	\$ 5,810.40	\$ 15.00	\$ 3,600.00	\$12.00	\$ 2,880.00
550A0340	STORM SEWERS, CLASS A, TY 2, 12"	FOOT	122.0	\$ 77.46	\$ 9,450.12	\$ 52.00	\$ 6,344.00	\$90.00	\$ 10,980.00
56400100	FIRE HYDRANTS TO BE MOVED	EACH	1.0	\$ 4,343.55	\$ 4,343.55	\$ 8,500.00	\$ 8,500.00	\$2,000.00	\$ 2,000.00
60108100	PIPE UNDERDRAINS 4" (SPECIAL)	FOOT	68.0	\$ 131.56	\$ 8,946.08	\$ 37.00	\$ 2,516.00	\$50.00	\$ 3,400.00
60257900	MH TO BE RECONSTRUCTED	EACH	1.0	\$ 6,642.78	\$ 6,642.78	\$ 1,300.00	\$ 1,300.00	\$1,500.00	\$ 1,500.00
60260300	INLETS TO BE ADJ W/ NEW TY 1 FRAME OL	EACH	2.0	\$ 988.65	\$ 1,977.30	\$ 700.00	\$ 1,400.00	\$1,500.00	\$ 3,000.00
60604400	COMB CURB AND GUTTER TY B-6.18	FOOT	688.0	\$ 65.73	\$ 45,222.24	\$ 54.00	\$ 37,152.00	\$40.00	\$ 27,520.00
70106800	CHANGEABLE MESSAGE SIGN	CAL MO	1.0	\$ 3,343.51	\$ 3,343.51	\$ 2,000.00	\$ 2,000.00	\$2,000.00	\$ 2,000.00
70300100	SHORT TERM PAVEMENT MARKING	FOOT	6511.0	\$ 0.53	\$ 3,450.83	\$ 1.10	\$ 7,162.10	\$1.50	\$ 9,766.50
70300150	SHORT TERM PAVEMENT MARKING REM	SQ FT	2168.0	\$ 2.06	\$ 4,466.08	\$ 1.50	\$ 3,252.00	\$2.00	\$ 4,336.00
72000100	SIGN PANEL - TYPE 1	SQ FT	40.0	\$ 58.93	\$ 2,357.20	\$ 56.00	\$ 2,240.00	\$32.00	\$ 1,280.00
72000200	SIGN PANEL - TYPE 2	SQ FT	68.0	\$ 64.70	\$ 4,399.60	\$ 61.00	\$ 4,148.00	\$38.00	\$ 2,584.00
78000100	THERMOPLASTIC PVT MKING - LTR & SYM	SQ FT	125.0	\$ 11.63	\$ 1,453.75	\$ 12.00	\$ 1,500.00	\$10.00	\$ 1,250.00
78000400	THERMOPLASTIC PVT MKING - LINE 6"	FOOT	2051.0	\$ 2.94	\$ 6,029.94	\$ 3.00	\$ 6,153.00	\$2.20	\$ 4,512.20
78000650	THERMOPLASTIC PVT MKING - LINE 24"	FOOT	170.0	\$ 11.10	\$ 1,887.00	\$ 11.50	\$ 1,955.00	\$8.30	\$ 1,411.00
80500100	SERVICE INSTALLATION TYPE A	EACH	1.0	\$ 1,633.33	\$ 1,633.33	\$ 1,700.00	\$ 1,700.00	\$3,000.00	\$ 3,000.00
81018340	UNDERGROUND CONDUIT, PVC, 1 1/2" DIA.	FOOT	41.0	\$ 20.36	\$ 834.76	\$ 21.00	\$ 861.00	\$10.00	\$ 410.00
81028350	UNDERGROUND CONDUIT, PVC, 2" DIA.	FOOT	46.0	\$ 26.76	\$ 1,230.96	\$ 27.00	\$ 1,242.00	\$15.00	\$ 690.00
81028370	UNDERGROUND CONDUIT, PVC, 3" DIA.	FOOT	239.0	\$ 15.86	\$ 3,790.54	\$ 16.00	\$ 3,824.00	\$20.00	\$ 4,780.00
81028390	UNDERGROUND CONDUIT, PVC, 4" DIA.	FOOT	137.0	\$ 16.26	\$ 2,227.62	\$ 17.00	\$ 2,329.00	\$24.00	\$ 3,288.00
81400100	HANDHOLE	EACH	3.0	\$ 2,241.80	\$ 6,725.40	\$ 2,300.00	\$ 6,900.00	\$1,400.00	\$ 4,200.00
81400300	DOUBLE HANDOLE	EACH	1.0	\$ 4,124.86	\$ 4,124.86	\$ 4,300.00	\$ 4,300.00	\$2,500.00	\$ 2,500.00
85700200	FULL-ACTUATED CONTROLLER, TY IV CAB	EACH	1.0	\$ 13,338.32	\$ 13,338.32	\$ 13,800.00	\$ 13,800.00	\$20,000.00	\$ 20,000.00
86200300	UNINTERRUPTIBLE POWER SUPPLY, EXT	EACH	1.0	\$ 4,950.56	\$ 4,950.56	\$ 5,100.00	\$ 5,100.00	\$9,000.00	\$ 9,000.00

Vernon Ave. & Towanda Ave. Intersection Improvement
City of Bloomington (McLean County)
MFT No. 14-00353-00-TL

Bids opened at 2:00 PM on 03/08/2017
Bid No. 2017-35

Tabulation of Bids

LOW BID

Item No.	Item	Unit	Plan Quantity	Rowe Construction 1523 W. College Ave. Bloomington, IL 61701		Stark Excavating 1805 W. Washington, ST. Bloomington, IL 61701		Engineer's Estimate	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
87301225	ELEC CABLE IN CONDUIT, SIGNAL NO. 14, 3C	FOOT	3507.0	\$ 1.08	\$ 3,787.56	\$ 1.10	\$ 3,857.70	\$1.40	\$ 4,909.80
87301245	ELEC CABLE IN CONDUIT, SIGNAL NO. 14, 5C	FOOT	1647.0	\$ 1.36	\$ 2,239.92	\$ 1.40	\$ 2,305.80	\$1.80	\$ 2,964.60
87301255	ELEC CABLE IN CONDUIT, SIGNAL NO. 14, 7C	FOOT	1790.0	\$ 1.65	\$ 2,953.50	\$ 1.70	\$ 3,043.00	\$2.10	\$ 3,759.00
87301804	ELEC CABLE IN CONDUIT, SERVICE NO. 6, 1C	FOOT	110.0	\$ 1.62	\$ 178.20	\$ 1.70	\$ 187.00	\$5.50	\$ 605.00
87301900	ELEC CABLE IN CONDUIT, EGRDC NO. 6, 1C	FOOT	558.0	\$ 3.10	\$ 1,729.80	\$ 3.00	\$ 1,674.00	\$2.00	\$ 1,116.00
87501200	TRAFFIC SIGNAL POST. GALV STEEL 16 FT	EACH	1.0	\$ 820.69	\$ 820.69	\$ 850.00	\$ 850.00	\$1,400.00	\$ 1,400.00
87602000	PED PUSH-BUTTON POST	EACH	3.0	\$ 1,249.24	\$ 3,747.72	\$ 1,300.00	\$ 3,900.00	\$700.00	\$ 2,100.00
87702950	STEEL MAA & POLE 44 FT	EACH	1.0	\$ 9,955.32	\$ 9,955.32	\$ 10,300.00	\$ 10,300.00	\$11,000.00	\$ 11,000.00
87702960	STEEL MAA & POLE 46 FT	EACH	2.0	\$ 10,059.72	\$ 20,119.44	\$ 10,400.00	\$ 20,800.00	\$12,000.00	\$ 24,000.00
87702985	STEEL MAA & POLE 52 FT	EACH	1.0	\$ 13,148.59	\$ 13,148.59	\$ 13,600.00	\$ 13,600.00	\$14,000.00	\$ 14,000.00
87800100	CONCRETE FOUNDATION, TYPE A	FOOT	3.0	\$ 349.07	\$ 1,047.21	\$ 360.00	\$ 1,080.00	\$300.00	\$ 900.00
87800150	CONCRETE FOUNDATION, TYPE C	FOOT	3.5	\$ 800.79	\$ 2,802.77	\$ 830.00	\$ 2,905.00	\$600.00	\$ 2,100.00
87800415	CONCRETE FOUNDATION, TY E, 36" DIA	FOOT	54.0	\$ 313.87	\$ 16,948.98	\$ 325.00	\$ 17,550.00	\$250.00	\$ 13,500.00
88040090	SH P LED 1-FACE, 3-SECTION MAM	EACH	8.0	\$ 724.68	\$ 5,797.44	\$ 750.00	\$ 6,000.00	\$950.00	\$ 7,600.00
88040110	SH P LED 1-FACE, 4-SECTION BM	EACH	4.0	\$ 706.59	\$ 2,826.36	\$ 730.00	\$ 2,920.00	\$1,100.00	\$ 4,400.00
88040120	SH P LED 1-FACE, 4-SECTION MAM	EACH	4.0	\$ 757.99	\$ 3,031.96	\$ 784.00	\$ 3,136.00	\$1,050.00	\$ 4,200.00
88040150	SH P LED 1-FACE, 5-SECTION BM	EACH	1.0	\$ 926.38	\$ 926.38	\$ 960.00	\$ 960.00	\$1,400.00	\$ 1,400.00
88040160	SH P LED 1-FACE, 5-SECTION MAM	EACH	1.0	\$ 987.37	\$ 987.37	\$ 1,020.00	\$ 1,020.00	\$1,350.00	\$ 1,350.00
88102845	PED SH P LED 2-FACE BM WITH CDT	EACH	4.0	\$ 1,092.34	\$ 4,369.36	\$ 1,130.00	\$ 4,520.00	\$1,500.00	\$ 6,000.00
88200310	TS BACKPLATE, LOUVERED, PLASTIC	EACH	13.0	\$ 196.66	\$ 2,556.58	\$ 200.00	\$ 2,600.00	\$250.00	\$ 3,250.00
89502375	REMOVE EXISTING SIGNAL EQUIPMENT	EACH	1.0	\$ 3,393.70	\$ 3,393.70	\$ 3,500.00	\$ 3,500.00	\$3,000.00	\$ 3,000.00
89502380	REMOVE EXISTING HANDHOLE	EACH	8.0	\$ 523.71	\$ 4,189.68	\$ 550.00	\$ 4,400.00	\$500.00	\$ 4,000.00
89502385	REMOVE EXISTING CONCRETE FOUNDATION	EACH	9.0	\$ 825.94	\$ 7,433.46	\$ 850.00	\$ 7,650.00	\$400.00	\$ 3,600.00
X0323714	REM REIN RADIO INTERCONNECT SYS	EACH	1.0	\$ 2,625.41	\$ 2,625.41	\$ 2,700.00	\$ 2,700.00	\$6,000.00	\$ 6,000.00
X0325476	RADAR VEHICLE DETECTION SYSTEM	EACH	1.0	\$ 24,793.05	\$ 24,793.05	\$ 25,700.00	\$ 25,700.00	\$22,000.00	\$ 22,000.00
X1400127	CAT 6 ETHERNET CABLE	FOOT	654.0	\$ 2.91	\$ 1,903.14	\$ 3.00	\$ 1,962.00	\$2.00	\$ 1,308.00
X2090215	SELECT GRANULAR BACKFILL, SPECIAL	CU YD	920.0	\$ 0.01	\$ 9.20	\$ 53.00	\$ 48,760.00	\$25.00	\$ 23,000.00
X6025602	MANHOLES TO BE ADJ W FR & GRATE SPC	EACH	1.0	\$ 0.01	\$ 0.01	\$ 800.00	\$ 800.00	\$1,500.00	\$ 1,500.00

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Tabulation of Bids

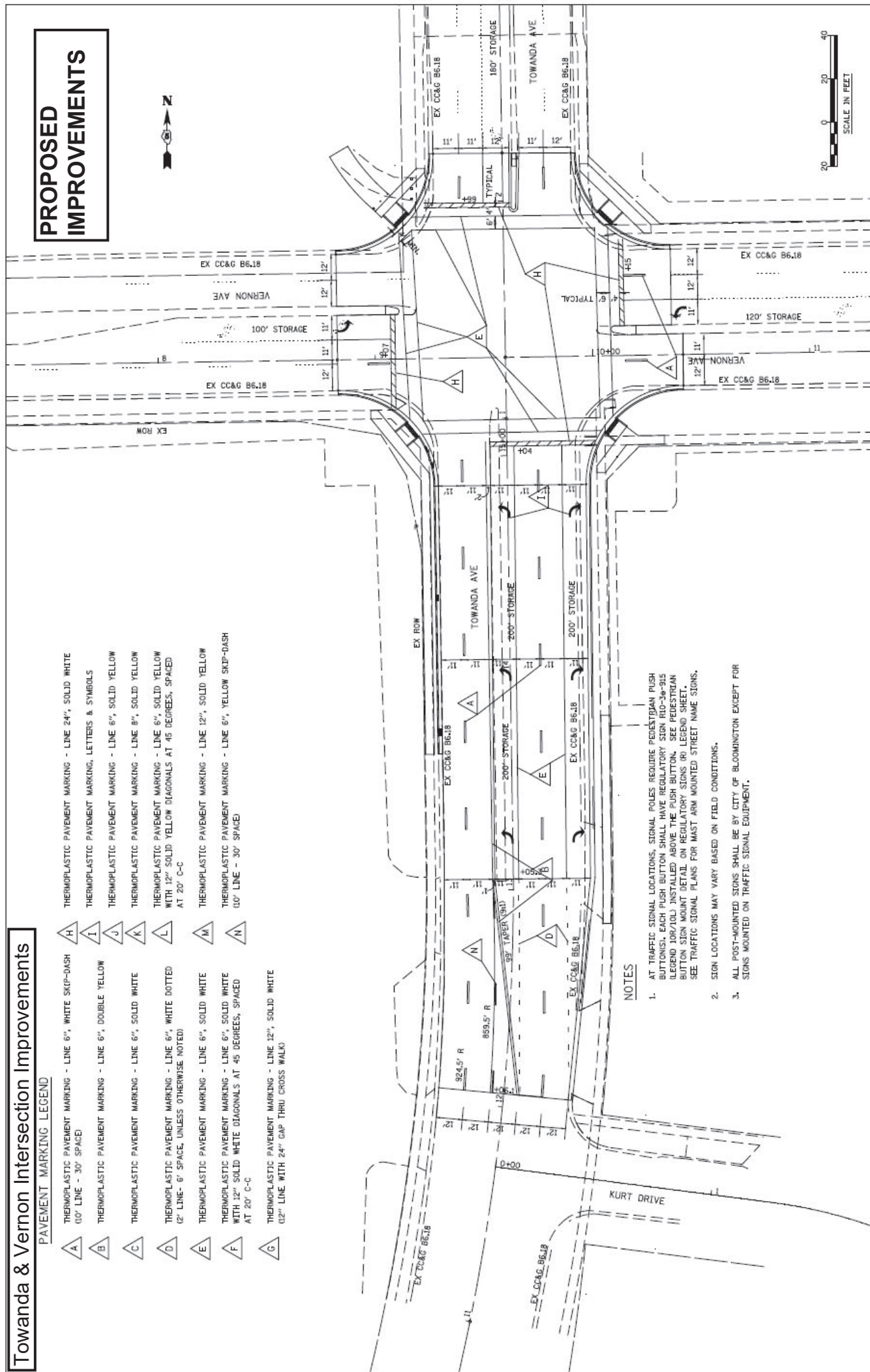
LOW BID

Item No.	Item	Unit	Plan Quantity	Rowe Construction 1523 W. College Ave. Bloomington, IL 61701		Stark Excavating 1805 W. Washington, ST. Bloomington, IL 61701		Engineer's Estimate	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
X7010216	TRAFFIC CONTROL AND PROTECTION, SPL	L SUM	1.0	\$ 38,302.40	\$ 38,302.40	\$ 40,000.00	\$ 40,000.00	\$20,000.00	\$ 20,000.00
X8130125	REMOVE EXISTING JUNCTION BOX	EACH	2.0	\$ 429.10	\$ 858.20	\$ 450.00	\$ 900.00	\$150.00	\$ 300.00
X8870300	EMERGENCY VEHICLE PRIORITY SYSTEM	EACH	1.0	\$ 7,355.53	\$ 7,355.53	\$ 7,600.00	\$ 7,600.00	\$10,000.00	\$ 10,000.00
X8880010	ADA PEDESTRIAN PUSH-BUTTON	EACH	8.0	\$ 1,529.52	\$ 12,236.16	\$ 1,600.00	\$ 12,800.00	\$600.00	\$ 4,800.00
Z0013798	CONSTRUCTION LAYOUT	L SUM	1.0	\$ 15,575.92	\$ 15,575.92	\$ 4,000.00	\$ 4,000.00	\$18,000.00	\$ 18,000.00
Total Bid:				As Read:	\$ 737,374.19		\$ 773,793.11		\$ 625,099.10
				As Calculated:	\$ 737,374.19		\$ 773,793.11		\$ 625,099.10

PAVEMENT MARKING LEGEND

	THERMOPLASTIC PAVEMENT MARKING - LINE 6", WHITE SKIP-DASH (10' LINE - 30' SPACE)		THERMOPLASTIC PAVEMENT MARKING - LINE 24", SOLID WHITE
	THERMOPLASTIC PAVEMENT MARKING - LINE 6", DOUBLE YELLOW		THERMOPLASTIC PAVEMENT MARKING, LETTERS & SYMBOLS
	THERMOPLASTIC PAVEMENT MARKING - LINE 6", SOLID WHITE		THERMOPLASTIC PAVEMENT MARKING - LINE 6", SOLID YELLOW
	THERMOPLASTIC PAVEMENT MARKING - LINE 6", WHITE DOTTED (2' LINE- 6' SPACE UNLESS OTHERWISE NOTED)		THERMOPLASTIC PAVEMENT MARKING - LINE 8", SOLID YELLOW
	THERMOPLASTIC PAVEMENT MARKING - LINE 6", SOLID WHITE		THERMOPLASTIC PAVEMENT MARKING - LINE 6", SOLID YELLOW WITH 12" SOLID YELLOW DIAGONALS AT 45 DEGREES, SPACED AT 20' C-C
	THERMOPLASTIC PAVEMENT MARKING - LINE 6", SOLID WHITE WITH 12" SOLID WHITE DIAGONALS AT 45 DEGREES, SPACED AT 20' C-C		THERMOPLASTIC PAVEMENT MARKING - LINE 12", SOLID YELLOW
	THERMOPLASTIC PAVEMENT MARKING - LINE 12", SOLID WHITE (24" LINE WITH 24" GAP THRU CROSS WALK)		THERMOPLASTIC PAVEMENT MARKING - LINE 6", YELLOW SKIP-DASH (10' LINE - 30' SPACE)

PROPOSED IMPROVEMENTS



A horizontal scale bar with alternating black and white segments. It is marked with '0', '20', and '40' at regular intervals. Below the bar, the text 'SCALE IN FEET' is written.

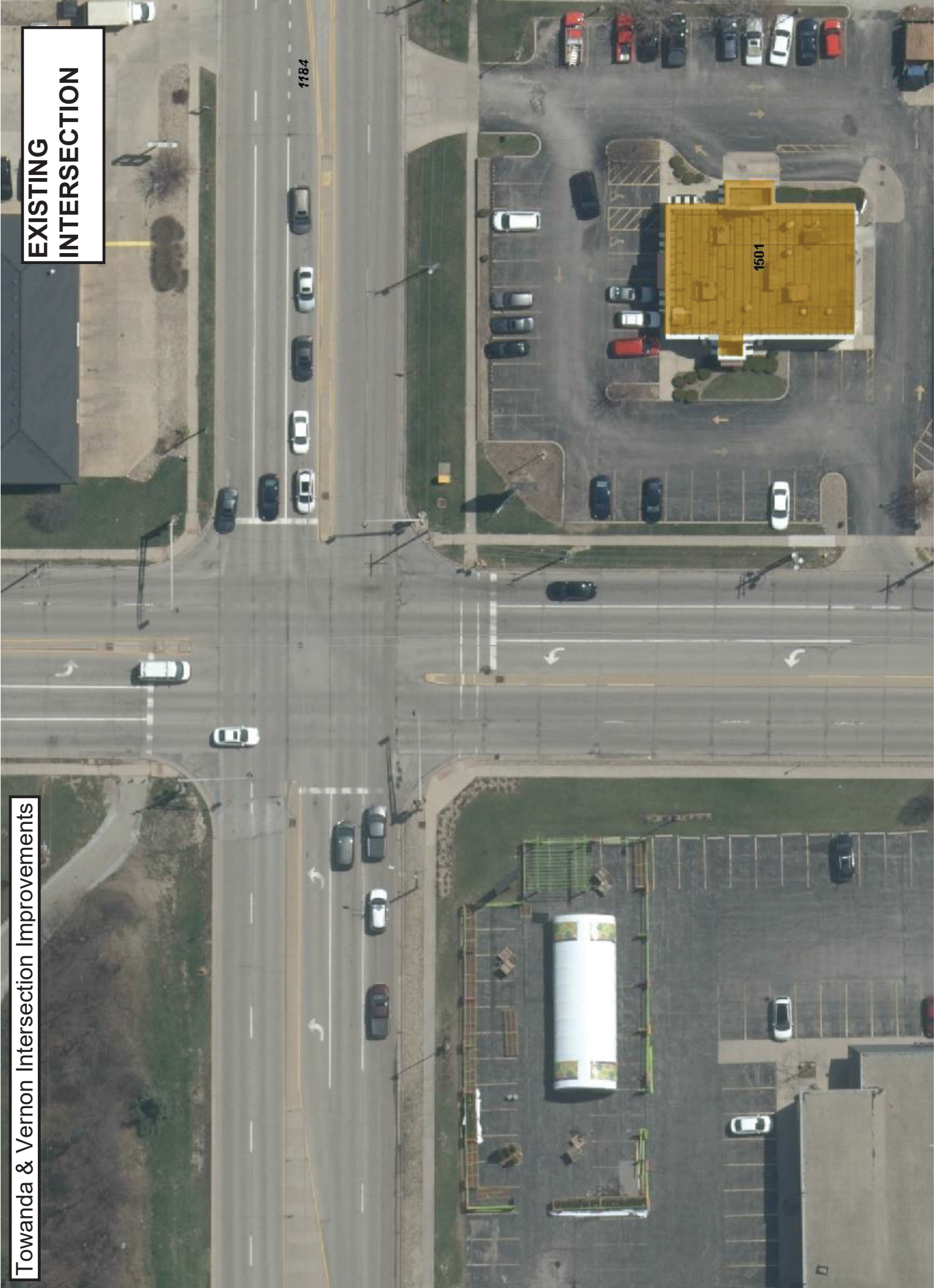
KNIGHT Engineers & Architects	USER NAME = jroff	DESIGNED - -	REVISED - -	STATE OF ILLINOIS										PAVEMENT MARKING PLAN										TOTAL SHEET NO.
	#MODEL NUMBER	DRAWN - -	REVISED - -	DEPARTMENT OF TRANSPORTATION																				COUNTY
		CHECKED - -	REVISED - -																					MCLEAN
		DATE: 2/6/2017	REVISED - -																					VARIOUS
				SHEET NO. OF SHEETS										STA. TO STA.										CONTRACT NO.
				SCALED AS SHOWN										ILLINOIS R.D. PROJECT										

Towanda & Vernon Intersection Improvements

EXISTING
INTERSECTION

1184

1501





CONSENT AGENDA ITEM NO. 7M

FOR COUNCIL: March 27, 2017

SUBJECT: Consideration of approving the purchase of a scheduled replacement vehicle for the Parks Division of the Parks, Recreation, and Cultural Arts Department.

RECOMMENDATION/MOTION: Recommend approving the purchase of One (1) Kenworth T370 Chassis form French Ellison Truck Center of San Antonio Texas using the Houston Galveston Area Contract (HGAC) number HT06-16 (valid 6/1/16 to 5/31/18) in the amount of \$94,567.00 and One (1) Epsilon M13A80 Grapple and Logger Dump Body from Heil of Texas from Houston, Texas using the Houston Galveston Area Contract (HGAC) number RH08-16 (valid 8/1/16 to 7/31/18) in the amount of \$108,667 for a total of \$203,234.00, and the Purchasing Agent be authorized to issue a Purchase Order for same.

STRATEGIC PLAN LINK: Goal 1. Financially Sound City Providing Quality Basic Services

STRATEGIC PLAN SIGNIFICANCE: Objective 1d. City services delivered in the most cost-effective, efficient manner

BACKGROUND: Parks, Recreation, and Cultural Arts Department currently has a 1993 International S4900 that is scheduled for replacement this Fiscal Year. This unit is used daily by the foresters to remove large trees in the city right of way, parks, and golf courses. It is utilized for storm clean up to remove large limbs from the roads quickly and safely to keep roads open. The unit can be used for transporting bulk materials such as sand, dirt and mulch in addition to logs. It is used in playground installation to lower items into place. The unit is versatile and can be used for job site cleanup. The unit has been used in the past for clearing creeks of logs and debris as well. The current unit is 24 years old and currently has 50,126 miles and 8,728 hours on it. The maintenance cost to date is \$56,826.41. This unit has been taken out of service due to the frame rails rusting through and cracking. Recent issues with this unit have been brakes, fuel system, electrical issues, and hydraulic lines. Not having this unit in our fleet causes a one person job of picking up logs to become a two person and two equipment job. Staff respectfully requests to have the replaced units declared surplus and be sold on public auction at Publicsurplus.com.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: See Attached

FINANCIAL IMPACT: The Parks, Recreation, and Cultural Arts Department has \$200,850.00 Budgeted in the FY17 Capital Lease-Capital Outlay Licensed Vehicles account (40110135-72130). The replacement unit will cost \$203,234.00. The remaining amount \$2,384.00 will be absorbed by the savings in the Capital Lease Program. Stakeholders can locate this in the FY17 Budget Book titled "Other Funds & Capital Improvement Program" on pages 92, 94 and 250.

COMMUNITY DEVELOPMENT IMPACT: *Not applicable*

Link to Comprehensive Plan/Downtown Plan Goals:

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: *Not applicable*

NUMBER OF REQUIRED VOTES TO APPROVE ITEM: 5

Respectfully submitted for Council consideration.

Prepared by: Rob Krones Superintendent of Fleet Maintenance

Reviewed by: David Lamb, Assistant Superintendent of Parks

Financial & budgetary review by: Chris Tomerlin, Budget Analyst
Carla A. Murillo, Budget Manager

Legal review by: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



David A. Hales
City Manager

Attachments:

- PWD 1 B – Equipment Quotes – from HGAC
- PWD 1 C – Equipment Specifications - from vendors
- PWD 1 D – Equipment Drawings - from vendors



CONTRACT PRICING WORKSHEET

For MOTOR VEHICLES Only

Contract No.: HT06-16

Date Prepared: 24-Feb

This Worksheet is prepared by Contractor and given to End User. If a PO is issued, both documents **MUST** be faxed to H-GAC @ 713-993-4548. Therefore please type or print legibly.

Buying Agency:	CITY OF BLOOMINGTON	Contractor:	French Ellison Truck Center
Contact Person:	ROB KRONES	Prepared By:	Jason W. Mims
Phone:	309-434-2296	Phone:	210-662-9333
Fax:		Fax:	210-662-5999
Email:	RKRONES@CITYBLM.ORG	Email:	jason.mims@frenchellison.com

Product Code:	H6	Description:	T370, CONV. CAB, SBFA, TRA
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A. Product Item Base Unit Price Per Contractor's H-GAC Contract:	67050
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B. Published Options - Itemize below - Attach additional sheet(s) if necessary - Include Option Code in description if applicable.
(Note: Published Options are options which were submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
129500 - PX9 300hp	6065		
1160205 - BUG SCREEN	107		
2011232 - 3500RDS TRANS	7490		
6321005 - TOW HOOKS	169		
8201200 - TILT/TELE STEERING COLUMN	243		
886101 - DUAL PRUTSMAN MIRRORS	30		
6141650 - (IPO: 6054800 - 10 5/8 FRAME INSERT	1020		
8478330 - TWO MAN BENCH SEAT VINYL	325		
8601420 - RADIO - AM/FM/WB	177		
RPDI - REMOTE PDI	350		
9209689 - Warranty - PX9 P1 5/100	2150	Subtotal From Additional Sheet(s):	0
9209698 - Warranty - PX9-AT 5/100	700	Subtotal B:	18826

C. Unpublished Options - Itemize below / attach additional sheet(s) if necessary.
(Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
1504006 - BLOCK HEATER	73	2429358 - TRANS SUPT SPRINGS	48
1105230 - 2SPD FAN HUB	296	Subtotal From Additional Sheet(s):	6158
2406820 - DRIVELINE - 4SPL 3CB	616	Subtotal C:	7191

Check: Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B).	For this transaction the percentage is:	8%
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D. Total Cost Before Any Applicable Trade-In / Other Allowances / Discounts (A+B+C)

Quantity Ordered:	1	X Subtotal of A + B + C:	93067	=	Subtotal D:	93067
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E. H-GAC Order Processing Charge (Amount Per Current Policy)	Subtotal E:	1500
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F. Trade-Ins / Special Discounts / Other Allowances / Freight / Installation / Miscellaneous Charges

Description	Cost	Description	Cost
EA02 - EPSILON M13A80 - LOGGER/DUMP BODY	108667		
(HEIL OF TEXAS - CONTRACT #: RH08-16)			
(CONTRACT SHEET ATTACHED)		Subtotal F:	108667

Delivery Date:	TBD	G. Total Purchase Price (D+E+F):	203234
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Un-Published Options - Con't

2517016 - MERITOR MFS20 16K FRONT AXLE	\$2,594
4010006 - MICHELIN WORKS 315 ST TIRES	\$526
4217125 - MICHELIN XDN2 12R22 DRIVE TIRES	\$1,871
7010056 - 56G FUEL TANK	\$178
7722011 - SMALL DEF TANK	\$175
8080137 - Cab Door Bearing Blocks	\$20
8201200 - 5 SETS OF KEYS	\$19
8205123 - SW & WIRING FOR C/I PTO	\$149
8841411 - AIR HORN UNDER CAB	\$69
8863570 - DUAL CONVEX HEATED MIRRORS	\$32
9090845 - Circuit Breakers IPO Fuses	\$24
ALLWAR5U - ALLISON 5YR/UNLIMITED WARRANTY	\$500

TOTAL:	\$6,158
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CONTRACT PRICING WORKSHEET
For Standard Equipment Purchases

Contract
No.:

RH08-16

Date
Prepared:

2/3/2017

*This Form must be prepared by Contractor and given to End User. End User issues PO to Contractor, and MUST also fax a copy of PO, together with completed Pricing Worksheet, to H-GAC @ 713-993-4548.
Please type or print legibly.*

Buying Agency:	City of Bloomington	Contractor:	Heil of Texas
Contact Person:	Rob Krones	Prepared By:	Jeremy Davis
Phone:	309-434-2296	Phone:	713-923-7600
Fax:		Fax:	713-923-5522
Email:	rkrones@cityblm.org	Email:	jeremydavis@heiloftexas.com

Product Code:	EA02	Description:	Epsilon M13A80
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A. Product Item Base Unit Price Per Contractor's H-GAC Contract: 53899

B. Published Options - Itemize below - Attach additional sheet if necessary - Include Option Code in description if applicable
(Note: Published Options are options which were submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
40 Cubic Yard Dump Body Hinged Rear Door	29784	Reach 26'5" Fully Extended 21'2" Fully Retracted	
79 US Gallon Steel Hydraulic Tank	745	Operating Pressure of 3410	0
KVA Twin Flow Piston Pump	2775	Pump Operating Speed of 21X2 GPM	0
Oil Cooler 12V Flanged Ports With 2 Adaptors 30GPM	1325	Dead Weight of Crane 5280	0
HPX Grapple (HC20-A-3)	9172	14010 Net Slewing Torque	
HPX Rotator	850	Fold Down Joystics	
Load Holding Valves on Main, Outer, & Tele Boom	1030	Continuous Ring and Pinion Roatation	
Dual Ladders	0	Independently Controlled Telescopic Stabilizers	
4X Halogen Worklights. 2 Operator Platform 2 Boom	0	Telescope Controlled Electrically & Swing by Foot Pedel	
Throttle Check Valves on Main, Outer, & extension Cyl		Subtotal From Additional Sheet(s):	
		Subtotal B:	45681

C. Unpublished Options - Itemize below - Attach additional sheet if necessary
(Note: Unpublished options are items which were not submitted and priced in Contractor's bid.)

Description	Cost	Description	Cost
Freight	3500	24" Steel Crossbody Toolbox	INC
Upgrade to Log Body- 14' With 4' Scowls	5587		
Cab Guard	INC		
		Subtotal From Additional Sheet(s):	
		Subtotal C:	9087

Check: Total cost of Unpublished Options (C) cannot exceed 25% of the total of the Base Unit Price plus Published Options (A+B). For this transaction the percentage is: 9%

D. Total Cost before any other applicable Charges, Trade-Ins, Allowances, Discounts, Etc. (A+B+C)

Quantity Ordered:	1	X Subtotal of A + B + C:	108667	=	Subtotal D:	108667
-------------------	---	--------------------------	--------	---	-------------	--------

E. Other Charges, Trade-Ins, Allowances, Discounts, Etc.

Description	Cost	Description	Cost
		Subtotal E:	0

Delivery Date: **F. Total Purchase Price (D+E):** 108667



French Ellison Truck Center F428
9010 IH-10 East

Runnion Equipment
7950 W. 47th St.

Converse, Texas United States 78109
Phone: (210) 662-9333
Fax:
Email: jason.mims@frenchellison.com

Lyons, Illinois United States 60534
Phone: (210) 661-6785
Fax:
Contact Email:
Prepared for:

Vehicle Summary

	Unit	Chassis
Model:	T300 Series Conventional.	Fr Axle Load (lbs): 16000
Type:	FULL TRUCK	Rr Axle Load (lbs) 46000
Description:	City of Bloomington	G.C.W. (lbs): 62000
	Application	Road Conditions:
Intended Serv.:	Local pickup & delivery.	Class A (Highway) 89
	Vehicles which haul	Class B (Hwy/Mtn) 10
Commodity:	General freight	Class C (Off-Hwy) 01
	Body	Class D (Off-Road) 00
Type:	End dump	Maximum Grade: 6
Length (ft):	25.0	Wheelbase (in): 250
Height (ft):	12.0	Overhang (in): 104
Max Laden Weight (lbs):	4000	Fr Axle to BOC (in): 68
	Trailer	Cab to Axle (in): 182
No. of Trailer Axles:	0	Cab to EOF (in): 286
Type:		Overall Comb. Length (in): 395
Length (ft):	0.0	
Height (ft):	0.0	Special Req.
Kingpin Inset (in):	0	U.S. Domestic Registry, 50-State
Corner Radius (in):	0	
	Restrictions	
Length (ft):	120	
Width (in):	102	
Height (ft):	13.5	

Approved by: _____

Date: _____

Note: All sales are F.O.B. designated plant of manufacture.



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PACCAR Financial offers innovative finance, lease and insurance programs customized to meet your needs.

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Effective Date: Jan 1, 2017
Prepared by: Jason W Mims

Complete

Model Number: T300 Series Conventional.
Quote/DTPO/CO: Q20842453
Version Number: 39.10



French Ellison Truck Center F428
9010 IH-10 East

Runnion Equipment
7950 W. 47th St.

Converse, Texas United States 78109
Phone: (210) 662-9333
Fax:
Email: jason.mims@frenchellison.com

Lyons, Illinois United States 60534
Phone: (210) 661-6785
Fax:
Contact Email:
Prepared for:

Model	Description	Weight
	T300 Series Conventional. Electric Door locks LH/RH; Ignition & doors keyed alike; Single electric horn; Single-piece windshield; Electric windshield wipers, 2-speed plus intermittent; Electric windshield washers; Steering wheel 18in. 4-spoke; Glovebox door with locking latch; Dash-mounted cruise control with switches; Turn signal switch with column-mounted dimmer; Standard dash panels include gray w/ burl wood accents; Slate Gray interior primary color; Dark Slate Gray seat color; Floor mat; Inside sunvisor, LH/RH; Door courtesy lights; Under-dash center console with 1 cup holder, 1 ashtray & 1 lighter.	9,642
	T370 Class 7: medium-duty Conventional.	0
	Dealer/Customer declines engine w/CARB Idle Emissions Reduction Feature.	0
	Medium-duty 6x4 automatic.	0
	General freight	0
	Local pickup & delivery. Vehicles which haul freight, typically operating within a 100-mile radius, on public streets & highways, & other paved surfaces, including limited Class C roads. Includes package & freight delivery, as well as fuel oil or petroleum distribution, etc. Road usage: minimum 3% Class B, do not code for Class D.	0
	End dump	0
	U.S. Domestic Registry, 50-State	0

Engine & Equipment

PACCAR PX-9 300 2017 300@2000 285@2200 860@1300	555
Includes turbo exhaust brake, no code is used. Diagnostic Plug for data link, Oil Cooler, Aluminum Flywheel Housing.	
N09200 N205 120..Standard Maximum Speed Limit [LSL]	
N09220 N207 0....Expiration Distance	
N09240 P09 120...Hard Maximum Speed Limit	
N09260 P14 73...Maximum Accelerator Pedal Vehicle Speed	
N09280 P16 0....Accelerator Lower Droop	
N09300 P19 73...Maximum Cruise Speed	
N09320 C143 0....Cruise Control Lower Droop	
N09360 N203 252..Reserve Speed Function Reset Distance	
N09380 N202 0....Maximum Cycle Distance	
N09400 N206 10...Maximum Active Distance	
N09420 N201 0....Reserve Speed Limit Offset	

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Description		Weight
N09440	P11 NO...Engine Protection Shutdown	
N09460	P06 NO...Gear Down Protection	
N09480	P26 1400.Max PTO Speed	
N09500	P02 NO...Cruise Control Auto Resume	
N09520	P04 NO...Auto Engine Brake in Cruise	
N09540	N209 0....Expiration Distance	
N09560	P520 YES..Enable Idle Shutdown Park Brake Set	
N09580	P32 5....Timer Setting	
N09600	P233 YES..Enable Impending Shutdown Warning	
N09620	P234 60...Timer For Impending Shutdown Warning	
N09640	P516 35...Engine Load Threshold	
N09680	P33 NO...Idle Shutdown Manual Override	
N09720	P230 YES..Enable Hot Ambient Automatic Override	
N09740	P46 40...Low Ambient Temperature Threshold	
N09760	P56 60...Intermediate Ambient Temperature Threshold	
N09780	P47 80...High Ambient Temperature Threshold	
Prospector version 39.1		0
Replaces Prospector version 39.0		
Effective VSL Setting NA		0
Engine Idle Shutdown Timer Disabled		0
Eff EIST NA Expiration Miles		0
Use only with MX and Cummins engines		
Air compressor: Cummins 18.7 CFM FOR Cummins AND PACCAR PX engines.		0
Air Cleaner: Dry-type firewall mounted w/filter restriction indicator.		0
Fan Hub: Horton 2-Speed for ISL9, ISL-G, PX-8 or PX-9		0
Cooling module: 1000 square inches.		0
Clog resistant. Includes metal surge tank on T170/T270/T370.		
EXH:2017 EPA RH UNDER CAB DPF/SCR FOR PX-9 WITH SINGLE HORIZONTAL TAILPIPE		170
Fuel Filter:Fleetguard FS1003		0
Fuel/Water Separator for PX-9		
Run Aid:None		0
*For Fuel Filter		
Start Aid:None		0
*For Fuel Filter		
Block heater, PACCAR 1750 watt 120V for PX-6 and PX-7, 1000 watt for PX-8 and PX-9 or ISL9 engines .		2
Alternator: PACCAR 160 amp, brush type		0
Batteries: 2 PACCAR GP31 threaded post (700) 1400 CCA dual purpose.		0
12-VOLT LIGHT SYSTEM W/CIRCUIT PROTECTION		

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Description	Weight
Starter: PACCAR 12 volt electrical system. W/ centralized power distribution incorporating plug-in style relays. Circuit protection for serviceability, 12-volt light system w/circuit protection circuits number & color coded.	0
Multi-function engine connector for body builder interface for Cummins.	0
Jump start terminals frame mounted BOC below top of frame flange.	0
Remote throttle and PTO control connect or located back of cab.	2

Transmission & Clutch

Transmission: Allison 3500RDS 6-speed w/PTO drive gear. 5th Gen Controls. Limited to 860 lb.-ft. Includes heat exchanger & oil level sensor. Rugged Duty Series for vocational applications. Transynd transmission fluid is standard on all Allison 1000, 2000, 3000 & 4000 series transmissions.	291
Driveline: 4 SPL170XL 3 centerbearing requires 3500057 interaxle driveline.	235
Three bolted centerbearing crossmembers. This option upgrades existing crossmembers. The cost does not include the centerbearing and bracket. Crossmember location will be in accordance with Kenworth engineering standards, using the major components specified on the DTPO.	19
Torque converter included w/Allison Transmission.	0
Delete Allison FuelSense	0
J1939 Park Brake Auto Neutral	0
Rear transmission support springs for transmission PTO applications are required to ensure that engine flywheel housings are not overloaded when transmission PTO's are installed.	0

Front Axle & Equipment

Meritor MFS20 Front Axle Rated @ 16K 3.5in. DROP. Standard Track.	150
Front brakes included w/ front hub package.	0
Front Brake:Bendix 16.5x6 air brake package for 16K non-driving front axle. Includes cast drums, iron 10-bolt hub pilot LMS hubs, hub caps, oil seals & slack adjusters. For use with 22.5 inch wheels	75
Front Springs Taperleaf 16K 2-stage with shocks and 54 in. spring length. T370 w/16K front axle.	172
Dual power steering gears: 16K.	77
Power Steering Cooler:Radiator Mounted Air-to-Oil 2007 and later engines only.	11

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Description		Weight
Rear Axle & Equipment		
Dual Meritor RT46-160P rear axle rated at 46K. Tandem rear axles.		2,577
Rear Axle Ratio - 4.89.		0
Dual rear brakes included w/rear hub package.		0
Dual 46K Air Brake package includes 16-1/2x7 in. brakes, cast drums, aluminum 10-bolt hub pilot hubs, slack adjusters and oil seals for use w/ 22.5 in. wheels.		0
Spring Brake: 3030 long stroke dual 30 square inches travel; replaces standard 2-1/2 in. travel. Helps keep brakes in adjustment longer.		4
Bendix 4S/4M anti-lock brake system.		0
Interaxle driveline 1 Dana SPL170XL		-4
Driver Controlled Differential Lock (Cr osslock)		40
Rear suspension: Tandem Hendrickson RT463 46K. 54 in. axle spacing. Steel beams & barpin bushing. 6 in. saddle height. Unladen Height: 11.1 in. Laden Height: 10 in.		1,055
Tires & Wheels		
FR MICHELIN X WORKS Z 315/80R22.5 20PR		88
Rear tires: Michelin XDN2 12R22.5 16PR. 42.9in. Diameter. drive tire. 20 in. SLR. Code is priced per pair of tires.		272
Rear Tire Quantity: 8		0
Front wheel: Accuride 29300 22.5x9 steel Steel Armor[TM] powder coat, hub pilot mount. 10000lb. maximum rating. 5-hand holes. Not air disc brake compatible.		80
Rear wheel: Accuride 50487 22.5x8.25 steel Steel Armor[TM] powder coat, hub pilot mount. 7400lb. maximum rating. 5-hand hole. Air disc brake compatible. Code is priced per pair of wheels.		0
Powder coat white steel wheel. Use in conjunction with front, dual front, rear, spare or lift axle wheel code(s). All wheels on chassis must have same finish color.		0
Rear Wheel/Rim Quantity: 8		0
Frame & Equipment		
Frame Rails: 10-5/8 x 3-1/2 x 5/16 in. Steel to 381 in. to 428 in. Truck frame weight is 2.91 lb.-in. per pair of rails. Section modulus is 14.80 cu.in., RBM is 1,776,000 in.-lbs per rail. 120,000 PSI yield. Heat treated. Frame rail availability may be restricted based upon application, axle/suspension capacity, fifth wheel setting, or component/dimensional specifications. The results of the engineering review may result in a change to the requested frame rail. If a change is required Kenworth Application Engineering will advise the dealer of the appropriate material specification for a substitute rail.		448

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Prepared by:	Jason W Mims		Version Number:	39.10

Description	Weight
Full Steel Insert for 10-5/8 in. or 10-3/4 in. main rail. Insert length is >348 - 480 in. Adds 1,149,000 in-lb to main rail RBM. Insert weight is 2.05 lb.-in. per pair of rails. Insert length is equal to wheelbase plus rear frame cutoff plus 20.7 in. forward of front axle.	726
Bumper: Aerodynamic Chrome Requires a bumper setting code.	0
40.9 in. Bumper setting. Requires a bumper code.	0
Removable Front Tow Hooks: 2.	15
Front mudflaps.	0
Battery box: Temporary across the rails . Includes	5
Battery box location: BOC across the rails.	0
T270/370 Non-polished 2010 or later DPF/SCR cover with cab access step assembly, RH under. End plates will be painted standard black frame color.	0
Bolted crossmembers with 16mm frame fasteners. For center and rear frame.	-22
Bolted Rear Cab Support Crossmember. Replaces T3 standard.	17
Square end-of-frame w/ o crossmember;non-towing.	0
Fuel Tanks & Equip	
Fuel Tank: 56 US gallon 24.5in. aluminum under replace.	-45
Small round DEF tank. 11 gallons of useable volume. The DEF tank will be located on the side you specified. If you have specific configuration or body builder concerns, please utilize the Custom Frame Layout option. Standard capacity is calculated by fuel capacity of the vehicle and will accommodate two diesel fill-ups for every DEF fill-up. For 1:1 DEF fuel fill ratio, add 7889204.	0
Standard DEF to fuel fill ratio: 2:1 or greater.	0
DEF tank location is on the LH.	0
Location: 56 gal fuel tank LH under cab	0
Cab & Equipment	
Cab: Curved Glass Conventional. Cab Includes aluminum & fiberglass fully hucked cab w/ all aluminum bulkhead doors & continuous stainless steel piano-style door hinges. Single electric horn standard. Incandescent exterior lights include diagnosable bulb detection and warning. Trailer cable on tractors includes integrity detection. Standard features include multiplex wiring for interior lights, automated pre-trip inspection, short and open check diagnostics. Warning alarm will sound when lights are left on.	0
Cab door bearing blocks, top & bottom.	0

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Description	Weight
Hood: Sloped aerodynamic hood includes grill & separate bumper.	0
Cab heater: W/integral defrosters & A/C 45,000 btu cab heater. No sleeper heater/AC. Includes 5 mode rotary control. T660 include filter media.	0
Adjustable telescoping tilt steering column.	10
5 sets of keys. Replaces standard 2 sets of keys.	0
Switch & Wiring for Customer-Installed PTO. Electric over hydraulic PTO. Includes switch guard. Wiring is routed to LH frame for connection to the customer installed PTO. No air controls are provided with this code.	0
Three spare switches: Wired to power.	0
Gauge: Dash mounted air filter restriction gauge.	0
Instrument package: Includes speedometer, tachometer, fuel gauge, engine coolant temperature gauge, engine oil pressure, voltmeter. Class 8 also includes primary & secondary air reservoir gauges & an air application gauge. DEF level gauge and warning lamp are included with 2010+ engines. Engine hour meter and outside air temperature readouts are standard. Primary read out will be MPH. Add 8240620 to switch primary scale to KPH in Canada.	0
Cab interior: Pinnacle. Includes vinyl headliner & cab back panel, slate gray interior, dark slate gray seats, floormats, LH/RH inside sunvisor & door courtesy lights.	0
Driver seat: Kenworth Air cushion Plus HB vinyl. Standard features includes 7 in. fore and aft slide adjustment w/isolator, 6- 23 degree recline, air suspension with cover, dual armrests, and single chamber air lumbar support. Seat cushion is 20 inches wide w/ 2-position tilt and 2-position front cushion extension. Seat material has a horizontal stitch pattern and is 2-tone in color. Seat back is carpeted and includes a map pocket. Seat is manufactured by National. Includes inside visor and retractable 3-point matching seat belts. Grey seat belts.	2
Rider seat: 2 man bench vinyl. Standard features include 34.5 in. wide 2-tone seat cushion w/ fixed base. Armrests are not available. Seat back is carpeted. Includes inside visor and retractable 3-point matching seat belts. Grey seat belts.	61
Kenworth Radio with AM/FM/WB	4
Self cancelling turn signal: W/head light dimmer switch .	0
Cab access contoured grabhandles, LH/RH.	0
DAYLITE DOOR: LH/RH INCL RH PEEPER WINDOW	0
Single air horn under cab.	3
Look-Down, Pass. Door, Stainless 8.5x4.4	0
Dual convex heated mirror 8.5 inch w/ offset mounting below regular mirror.	11

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Description		Weight
Mirror: Dual Prutsman mirror 7 in. x 16 in. polished stainless steel, thermostatically controlled. switch located on door pad.		0
Mirror brackets 8-1/2 ft load width.		0
Rear Cab Stationary Window 17 in. x 36 in.		0
Manual LH & electric-powered RH door window. Switch located on door.		0
Lights & Instruments		
Headlamps: Halogen Projector Low Beam, Halogen Complex Reflector High Beam		0
Marker Lights: Five, rectangular, LED		0
Turn Signal Lights: Mounted on fender		0
LED Stop, Turn, Tail: With Two LED Backup Lights and With An LED License Plate.		3
Body Builder Lighting Harness Coiled End Of Frame For Additional Customer Installed Exterior Lighting. Harness Includes Circuits for Additional Customer Installed Tail Lamps, Turn Lamps, Stop Lamps, and Marker Lamps.		0
Circuit Breakers: Replacing fuses. Does not apply to any 5-amp fuse box position. Breakers include stop/brake/turn, tail lamp, high & low beams, marker/clearance lamps, horn, fuel heat, gauges, air dryer, HVAC controls, panel lamps. Some circuits will remain fuses.		0
Air Equipment		
Air Dryer Bendix AD-IS heated Puraguard		0
Moisture ejection valve: Two Bendix DV-2 drain valves on service tanks use w/ AD-IS only. Heated.		0
Extended Warranty		
Medium-duty Warranty: 1-year/unlimited mi.		0
PACCAR PX-9 EW:PP 1,2017 5 YR/100,000mi 160,935km Each code registered between 366 and 546 days after the vehicle's in-service date will be subject to a \$400 late fee. Coverage cannot be added after 200,000 miles or 545 days past the in-service date.		0
PACCAR PX-9 EW:Aftertreat.,W/PP1 2017 5YR/100K mi 160,935 km. Each code registered between 366 and 546 days after the vehicle's in-service date will be subject to a \$400 late fee. Coverage cannot be added after 200,000 miles or 545 days past the in-service date.		0
Miscellaneous		
GHG Secondary Manufacturer: Does Not Apply		0
Paint		

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Description		Weight
Paint color number.		0
N97020 A - L0006	WHITE	
N97200 FRAME N0001	BLACK	
Bumper Unpainted		0
Day Cab Standard Paint		0
1 - Color Paint - Day Cab		0
Color will be White if no other color is specified.		
Base coat/clear coat.		0
The Kenworth Color Selector contains additional instructions, as well as information on Kenworth paint guidelines and surface finish applications. Kenworth is standard with Dupont Imron Elite paint.		
Total Weight		16751 lb

Prices and Specifications Subject to Change Without Notice.

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INNOVATION BY PASSION

MADE FOR PROFESSIONALS

Linkage System

- Upward rated cylinder for ultimate protection.
- Constant power and constant speed throughout the whole working area.
- Up to 60% more lifting power, especially in the upper working area.

Work Lights on Boom

- Two halogen* work lights on outer boom (LED optional).
- Well protected by robust metal covers.

Cylinder Protection

- Maximum protection for the cylinder during operation.

Work Lights on Platform

- Two additional halogen* work lights on operating platform (LED optional).
- Well protected by robust metal covers.

Double Row Bearing

- Especially developed for heavy duty work to protect the cylinder and maximize performance.

Weight- Strength optimization (FEM)

- Less weight due to high-tech computer simulations (Finite Element Method).

EPSCOPE

- Patented telescope extension system with cylinder and hose equipment mounted inside for ultimate protection.

EPSLINK

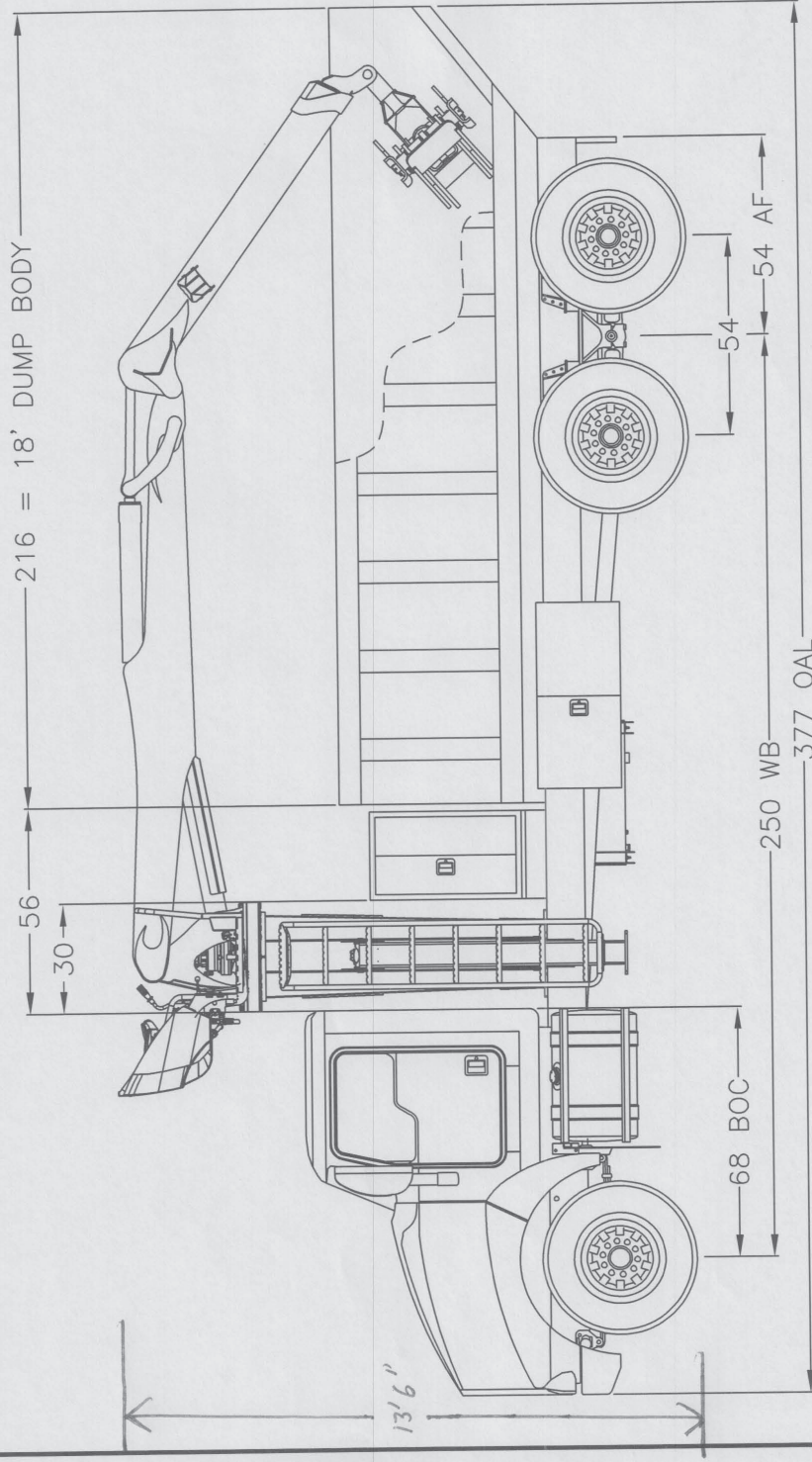
- Patented link-rotator combination with robust 4-eye link for ultimate protection.

Inside Oil Cooler *

- Reduces using time and number of repairs.
- Space saving design.
- No additional installation required.
- Perfectly protected inside the tower.

* Optional Equipment

LOADER: EPSILON M13A80
 ADD.SUPP.: -
 TRUCK: KENWORTH T300



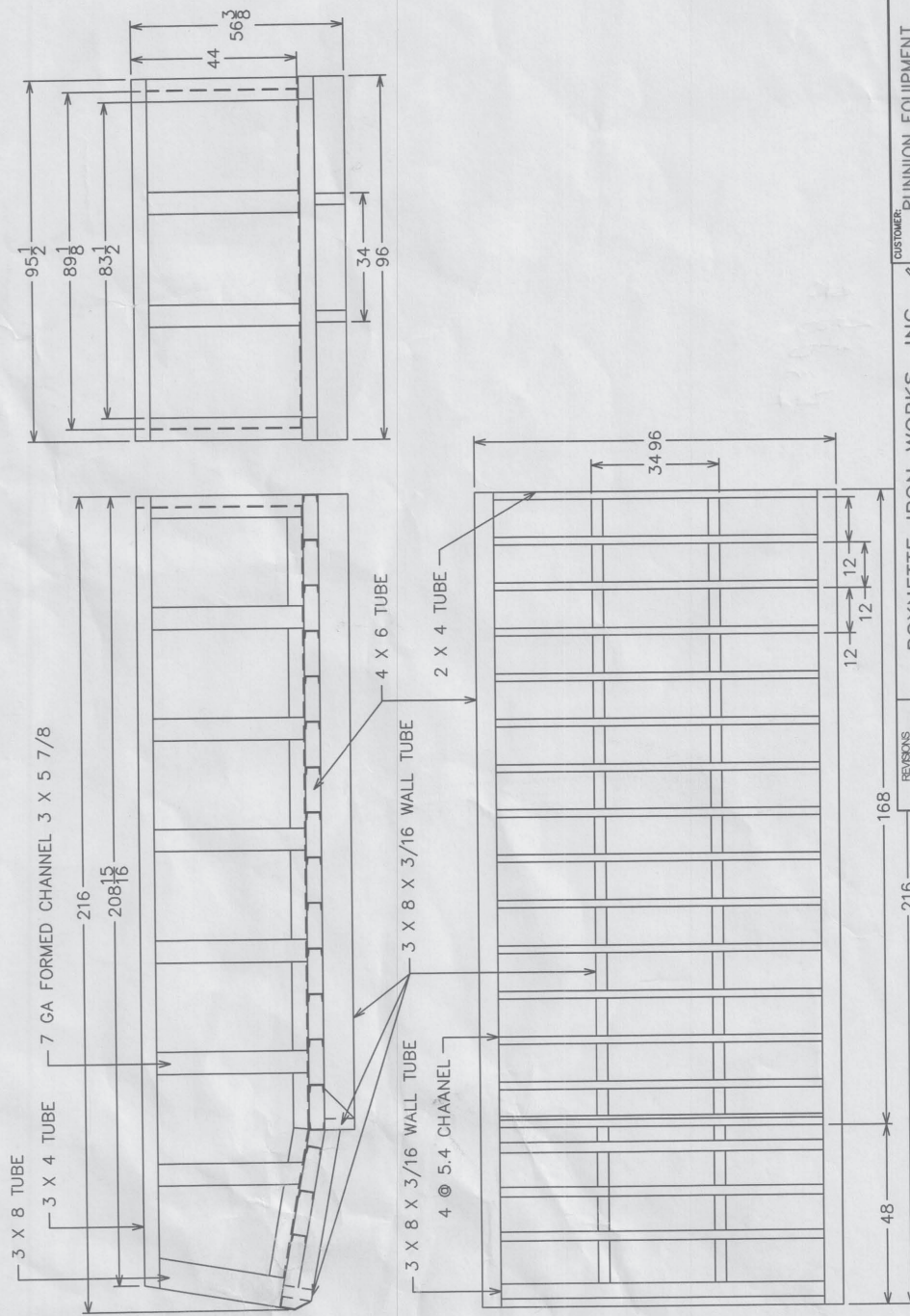
PALFINGER

PRELIMINARY SKETCH ONLY.
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 PRELIMINARY WEIGHT DISTRIBUTION AND
 STABILITY RESULTS.
 ALL INFORMATION PROPERTY OF PALFINGER.

REV.	CHANGE	DATE:
1	ISSUE	JAN 12/17
2	M13A80, 250" WB, 18' DUMP BODY	JAN 23/17
3	CRANE BOOM POSITION	JAN 24/17

PRELIMINARY SKETCH

DATE:	DRAWN BY:	PROJECT / DWG NO:	SHEET:
JAN 24/17	M.P.	9678G	1 OF 1



CUSTOMER: RUNNION EQUIPMENT			
TITLE: 18 FT LOG BOX WITH 4 FT SCOW			
MAIN			
SCALE	DATE	BY	CHK
1:1	02-23-17	N/A	N/A
1	1	1	1
16FLOGBOX			

POYNETTE IRON WORKS, INC.
 209 E. NORTH STREET, POYNETTE, WI 53955
 PH: 800-572-2487 FAX: 608-635-7218
www.poynetteironworks.com

REV	DATE	#



CONSENT AGENDA ITEM NO. 7N

FOR COUNCIL: March 27, 2017

SUBJECT: Considering of approving the FY18 Rock Salt Contract with the Illinois Department of Central Management Services.

RECOMMENDATION/MOTION: That the Joint Purchasing Requisition with the Illinois Department of Central Management Services for the purchase of 7,250 tons of rock salt bulk be approved and ratified, and the City Manager and City Clerk be authorized to execute the necessary documents.

STRATEGIC PLAN LINK: Financially Sound City Providing Quality Basic Services

STRATEGIC PLAN SIGNIFICANCE: 1.d. City services delivered in the most cost-effective, efficient manner. 1e. Partnering with others for the most cost-effective service delivery.

BACKGROUND: Each year, the City enters into a contract through the Illinois Department of Central Management Services (CMS) for the purchase of rock salt for winter street treatment. Through entering such an agreement with the State, the City is able to cost-effectively fill the salt dome in preparation for winter storm events. Historically, the City has used in the range of 9,000 tons of salt per year which it stores in the salt dome. This yearly salt usage can vary significantly depending upon the severity of the winter season.

The City is far from the only governmental entity that is involved in the contract, and the comprehensive list of all governmental entities and community partners that participate in this program stretches over fourteen full pages. Many comparable cities throughout Illinois are included such as Peoria, Rock Island, Galesburg, Normal, Champaign, and Decatur.

Salt costs have risen and fallen in recent years. The cost was \$50.01 per ton for FY14. In FY16 the salt cost was \$61.30 – a 23 percent jump in two years. For FY17 the cost was \$48.97 per ton and for FY18 it go out for bid. The actual salt usage depends on the severity of a given winter and the City is only obligated to purchase 80 percent of the contracted salt amount and up to 120 percent of the amount of contracted salt if needed. There is a risk each year with salt purchase because contracts are bound in March or April for the coming winter year typically starting in December.

The City does benefit by locking in a price under the State contract and by loading the salt dome with periodic, 500-ton orders. As-needed salt purchases, outside the contract, are always more expensive because they occur during peak demand and, at times, when barge traffic is hindered by ice and transportation costs rise. Salt prices rose to about \$150 per ton two winters ago and

cities that did not have sufficient supply through a contract were forced to pay it or leave ice roads untreated.

Although the salt purchase has already been budgeted and staff has historically executed the necessary paperwork to secure the salt, City staff is seeking formal approval of the Joint Purchasing Requisition.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:

FINANCIAL IMPACT: The Public Works Department has this expense budgeted in the Snow & Ice Removal – Rock Salt account (10016124-71085). Based on the requested 7,250 tons for FY2018, the estimated cost will be \$372,795. The Proposed Budget for FY 2018 includes \$375,000. Stakeholders can locate this in the FY 2018 Proposed Budget Book titled “Proposed Budget General Fund” on page 325.

COMMUNITY DEVELOPMENT IMPACT: *Not applicable*

[Link to Comprehensive Plan/Downtown Plan Goals:](#)

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: *Not applicable*

Respectfully submitted for Council consideration.

Prepared by:	Katie Stamp, Administrative Assistant PW
Reviewed by:	Jim Karch, PE CFM, Director of Public Works
Financial & budgetary review by:	Chris Tomerlin, Budget Analyst Carla Murillo, Budget Manager
Legal review by:	Jeffrey R. Jurgens, Corporation Counsel
Recommended by:	



David A. Hales
City Manager

Attachments:

- 2017-2018 Rock Salt Bulk Contract Information
- Joint Purchasing Requisition CY'17-'18 New Purchase Commitment



MEMORANDUM

TO: Local Governmental Units Authorized to Participate in Joint Purchasing

FROM: Lance Traynor, Strategic Sourcing Manager,
Bureau Of Strategic Sourcing, Commodities & Equipment

DATE: March 01, 2017

SUBJECT: Deadline for Submission of Bulk Rock Salt (Sodium Chloride)
Requirements for the 2017 - 2018 Winter Season

Action Required!

The State of Illinois, Bureau of Strategic Sourcing is planning to solicit bids for highway ice control (bulk rock salt) in May or June of 2017 for the 2017 - 2018 Winter Season.

Additionally, existing contracts (**PSD 4018284, 4018285, and 4018286**) contain a renewal option at the sole option of the State. Therefore, if you are a participant within one of these contracts and if your community's intention is to renew, then this must be identified.

If your unit of government desires to be included in this year's contract re-procurement solicitation, or wishes to renew one of the existing contracts with a renewal option, **you are required to complete the copy of the attached Joint Purchasing Requisition Form** and return it to the Bureau Of Strategic Sourcing no later than **5:00 P.M. April 01, 2017**. Your choice is to **"SOLICIT BIDS"** or **"RENEW"** or "not be an active participant" in the State's procurement efforts for the 2017 - 2018 Season. **Note: Timeframe for submission is firm, and will not be extended.**

The "RENEW" Renewal Process - Utilize Table B

If your governmental entity is a participant under one of the following contracts - (**PSD 4018284, 4018285, and 4018286**) - and upon receipt of your stated **desire to RENEW** with your updated tonnage quantity requirements, the State will work to finalize renewal on behalf of your governmental entity. Should you choose to renew, all Terms and Conditions shall remain the same as in the present contract, and you will be able to re-state your desired quantities (with cap on quantity increase not to exceed 20.% more than your past year's quantity). **Complete Table B** (only) to indicate your intent to renew and state your desired quantity requirements.

Note that a **Renewal Option** is not available under current contracts (**PSD 4018143, 4018144, 4018145, and 4018146**) and you should **complete Table A** (only) to indicate your intent to participant, and state your quantity requirements for re-establishment of competitively bid new contract(s) for the 2017 - 2018 Season.

The “SOLICIT BIDS” ReBid Procurement Process - Utilize Table A

Should a renewal option not exist, or should you wish to participate in the State’s bid process for the 2017 - 2018 Season, complete **Table A** (only) to indicate your intent to participate in the bid process, your minimum purchase requirement, and your desired bid quantities as 100.% of your contract commitment.

The State seeks to combine the needs of hundreds of governmental entities across Illinois into a single bid document in an effort to consolidate buying power, and to make it easier for vendors to respond to the individual needs of those hundreds of communities through a single bid response. Award is to the lowest responsible bidder meeting the terms and conditions of the bid solicitation. A single contract is completed for each vendor for all locations awarded through the competitive process. Thereafter, each governmental unit places its own orders with their vendor in compliance with the contract terms and conditions, and is responsible for direct payment to their contract vendor.

CMS does not set pricing, nor does CMS buy salt for resale. Vendors offer pricing under a competitive bid process, in accordance with the Illinois Procurement Code and Rules and the Illinois Joint Purchasing Act. CMS strives to utilize a consistent approach, to the greatest degree possible, in seeking to achieve a highly competitive bid process.

Anticipated Terms – for the 2017 - 2018 Solicitation

This section applies to those units of government participating in the joint purchase of rock salt contract solicitation. Renewing entities will be governed under the existing contract(s). All participants will be required to abide by the respective contract terms and conditions. The major terms for the upcoming season are expected to be as follows:

1. Rock salt specification shall be in accordance with AASHTO Specification M143, Sodium Chloride Type 1, Grade 1, or an acceptable approved alternate.
2. Quantities shown in the invitation for bid are estimates only. The total ton quantity submitted shall be considered sufficient to service the seasonal needs of the local governmental unit, and may be adjusted as stated herein.
3. The purchase percentage agreement is consistent with last season’s bid. We are asking local government to identify their purchase percentage commitment (choose one) on the Requisition Form. (**Table-A Option**)
 - 3.a. When submitting rock salt estimated usage for next winter, local governmental unit shall agree to purchase at least 80.% of the amount; and the vendor shall agree to furnish not less than 120.% of the awarded tonnage amount. (Please make selection on Requisition Form)
 - OR**
 - 3.b. When submitting rock salt estimated usage for next winter, local governmental unit shall agree to purchase at least 100.% of the amount; and the vendor shall agree to furnish not less than 120.% of the awarded tonnage amount. (Please make selection on Requisition Form)
 - 3.c. Each governmental unit is responsible for ensuring that the guaranteed purchase requirement is met before the end of the season (**June 30, 2018**).
4. Each governmental unit shall be responsible for issuing their own purchase orders against the resulting contract.
 - 4.a. **Governmental units are strongly encouraged to order early and to store as much salt as possible in order to help prevent potential salt shortages.** Governmental units need to make every effort to place orders in full truckload quantity of (22 - 25 tons). Requests for a quantity of less than a truckload will not be accepted.

4.b. Local governmental units reserve the right to purchase up to 50.% of the total award requirements prior to November 30, 2017 and the vendor shall notify each delivery point in advance of when shipment is to begin.

4.c. Vendors shall accept orders at any time during the period from the date of contract issue through the last day of the contract, or as mutually agreed upon by the vendor and contract participant.

5. Deliveries shall be accepted only on regular work days (Monday through Friday and excluding all State holidays) during regular work hours (7:30 a.m. to 4:00 p.m.), except when special arrangements have been made in advance with an appropriate agency or governmental representative at the delivery site.

All truck loads shall be covered with an approved weatherproof material, and all deliveries shall be Pre-Paid F.O.B. Destination as stated in the order document.

Truckloads containing foreign material such as mud, rocks, etc., may be rejected at the delivery site, and a replacement shipment scheduled by the contract vendor.

The State and Local Governmental Units reserve the right to require that some trucks occasionally be directed to a scale in the vicinity of the delivery point as a check on delivered truckloads.

Deliveries are to be made as soon as possible after receipt of an order, maximum time from receipt of an order placed by local governmental units after December 1.st shall not exceed seven working days, or as modified by Contract Order Guidelines.

Each governmental unit shall be responsible for the processing of vendor invoices in a timely manner to ensure prompt payment is made directly to the vendor.

6. CMS intends to continue to include a liquidated damages clause similar to the following:
From December 1, 2017 thru April 1, 2018; if the vendor is unable to make delivery within the required working days, governmental units shall have the right to assess and retain a specified amount per ton per calendar day as liquidated damages on the undelivered portion of the order. If after seven days of liquidated damages, the vendor has still failed to deliver as required, governmental units shall reserve the right to take action to remedy the failure of vendor performance in accordance with the contract.
7. For contract performance protection, the State will secure a performance bond from the contracted vendor, valued at 20.% of the total of the contract award dollar value.
8. In December 2017 the contract vendor(s) shall be required to have stockpile(s) in place located in or near Illinois covering 100.% of the total tonnage awarded for the northern regions of the State, and in January of 2018 the stockpile(s) located in or near Illinois covering 100.% of the tonnage awarded for all other regions of the State.
9. The contract price shall remain firm for the entire contract period up to the maximum 120.% guaranteed limit. Local governmental unit requirements over the maximum 120.% purchase threshold will be supplied by the vendor upon mutual agreement of the parties.

In the case of an emergency, efforts shall be made to have the vendor ship enough salt to aid affected local governmental units through the emergency situation.

2016 - 2017 Season Retrospective

A competitive bid process, essentially unchanged from previous years, was used in the solicitation to meet statewide requirements for over 850 individual participants. This season salt re-procurement did not incur the challenges experienced in the 2014-2015 season and all requirements were fulfilled at bid prices much lower than the weighted average in the prior season.

This is an Opt-in Process

Participation in the State's procurement process for rock salt **is voluntary**, an opt-in process. CMS has no method to ensure vendor participation, nor control pricing that vendor's offer in the competitive bid process.

Local Communities are not inhibited nor restricted from seeking bids independently should they choose to do so. However, **by indicating** through this requisition process **your desire to** either **"RENEW"** or to **"SOLICIT BIDS"** in the upcoming bid process, **you are committing your entity's participation**. The State will act in accordance with your submitted requisition.

We ask that you give immediate attention to this matter and allow reasonable mailing time or fax response submittal to ensure that we receive your salt request prior to the deadline. Be sure to include current contact information as requested, including a contact Email Address, for future correspondence. Return your Joint Purchasing Requisition via **Email** as stated below no later than **5:00 p.m. on April 01, 2017**. (**Deadline is firm**, and will not be extended.)

We thank you for your consideration and welcome your participation in the upcoming bid. Any questions you have in completing the form or concerning the rock salt bid/contract can be directed to the following:

Wayne Ilsley, CPPB, Buyer
Department of Central Management Services
Bureau Of Strategic Sourcing – Commodities & Equipment
Room 801 William G. Stratton Office Building
401 South Spring Street, Springfield, IL 62706
Phone: (217) 782-8091 Fax: (217) 782-5187
Email Address for submission:
CMS.BOSS.EC@illinois.gov

TITLE



ILLINOIS

JOINT PURCHASING REQUISITION CY'17-'18 New Purchase Commitment

PLEASE RETURN TO:
Illinois Department of
Central Management Services
801 Wm. G. Stratton Building
401 S. Spring Street
Springfield, IL 62706

Email Address for submission:
CMS.BOSS.EC@illinois.gov

 No Thank You,
But keep on mailing list.

Opt-Out-> Our unit **does not want to participate** in the CY' 2017-2018 Contract Procurement.
Notice:-> Please complete and return the Contact information below to remain on the mailing list.

Joint Purchasing #: L0460-0460

Government Unit: City of Bloomington

Mailing Address: P.O. Box 3157

City / State / Zip: Bloomington, IL 61702

County: McLean

Contact Person: Jim Karch

Telephone Number: 309-434-2225

Fax Number: 309-434-2201

Contact Email: jkarch@cityblm.org

Date: 03/ 27/ 2017

Delivery Point
(Provide Delivery Details To Contract) (Vendor At Time Of Order Placement)
401 S. East Street Bloomington, IL 61701
<- Please provide Email Address

***** Participant, Complete Only One - Either "Table-A" or "Table-B" Below *****

Table A: Complete this table to have the State "SOLICIT BIDS" for your governmental entity		
ITEM DESCRIPTION	BID QUANTITY	UNIT MEASURE
AASHTO M143 Road Salt or Equivalent	(Total Tonnage)	(22 - 25 Ton / Truck)
Rock Salt, Bulk	<u>7250</u>	T o n s
Please note your Purchase Commitment Percentage for Total Tonnage Quantity as stated above (choose one):		
OPTION 1 <u> X </u> 80%. minimum purchase requirement/120% maximum purchase requirement		
OPTION 2 <u> </u> 100% minimum purchase requirement/120% maximum purchase requirement		

***** Participant, Complete Only One - Either "Table-A" Above or "Table-B" Below *****

Table B: Complete this table to have the State "RENEW" Requirements for your governmental entity		
ITEM DESCRIPTION	QUANTITY	UNIT MEASURE
AASHTO M143 Road Salt or Equivalent	(Total Tonnage)	(22 - 25 Ton / Truck)
Rock Salt, Bulk	<u> </u>	T o n s
Note: Renewal is available ONLY under Contracts PSD 4018284, 4018285, and 4018286 for prior CY' 2016-2017. Your quantity may not exceed more than a 20% increase of last season's quantity, and price cannot increase more than 10.% of last season's price. Other Terms & Conditions of Contract will remain the same as last year. Please Check Contract # Below: Note Current CMS Contract: PSD 4018284 () -or- PSD 4018285 () -or- PSD 4018286 ()		

I certify that funds are available for the purchase of the items on this Requisition and that such items are for the sole use of this governmental unit, and not for personal use of any official or individual or re-sale.

In addition, I agree to abide by the Joint Purchasing Procedure established by the Department of Central Management Services.

SIGNATURE OF AUTHORIZED OFFICIAL OR AGENT

Printed on Recycled Paper

Director of Public Works
TITLE



CONSENT AGENDA ITEM NO. 70

FOR COUNCIL: March 27, 2017

SUBJECT: Consideration of review and approval of funding a shoreline stabilization installation at the Evergreen Lake Comlara Park picnic areas through the City's Intergovernmental Agreement with McLean County, the Town of Normal, and the McLean County Soil and Water Conservation District.

RECOMMENDATION/MOTION: That the City Council approve the proposal for the Evergreen Lake Shoreline Picnic Area stabilization project through the Watershed Conservation intergovernmental agreement, that the project be approved in the amount of \$74,524.00, and the Procurement Manager be authorized to issue a purchase order.

STRATEGIC PLAN LINK: Goal 1: Financially Sound City Providing Quality Basic Services, Goal 2: Upgrade City Infrastructure and Facilities, Goal 5: Great Place to Live-Livable

STRATEGIC PLAN SIGNIFICANCE: Objective 1e: Partnering with others for the most cost-effective service delivery; Objective 2: Quality Water for the Long Term; Objective 5a; Well-planned City with necessary services and infrastructure.

BACKGROUND: Staff respectfully requests that Council authorize the funding of a shoreline erosion control project at the Evergreen Lake reservoir near the picnic areas that will stabilize 980 feet of shoreline. This cooperative effort would entail the funding of a \$74,524 project from the City of Bloomington Water Department Enterprise Fund. The locations, reaches 1 through 5, are shown on the attached location map.

This project will utilize a proven mitigation effort (shoreline protection) that is part of the IEPA's strategy to reduce phosphorous in the City's drinking water reservoirs. The project funds are budgeted for FY2017. The project will diminish the problems of sedimentation and nutrients that have been determined to impair water quality in the reservoirs.

The shoreline stabilization along a segment of the Comlara Park picnic area is a continuation of many years of work on improving the quality of the City's drinking water reservoirs. Starting in 2003, the Illinois Environmental Protection Agency conducted a Source Water Assessment and a Total Maximum Daily Load ("TMDL") analysis of the Evergreen Lake reservoir. A TMDL is the greatest amount of a given contaminant that a reservoir can receive without violating water quality standards and designated uses.

The water quality in Evergreen Lake is impaired by phosphorous, which can stimulate the growth of algae within the reservoir eventually resulting in low dissolved oxygen levels and the proliferation of nuisance organisms. Phosphorous can come from many sources but one known

source is completely natural in that phosphorous can be released into the reservoir from soil that has eroded from the shoreline. To minimize the phosphorous load into the reservoir, shoreline erosion must be reduced. Shoreline stabilization is specified as a mitigation technique in our watershed management plans. In addition to lowering the amount of phosphorus entering the lake, the project will also reduce the sediment load to the reservoir.

The stabilizing rock in this project will be placed along the shoreline from the top of the banks. This is possible because the banks are short enough and tree growth is relatively sparse, which allows the equipment free access to place the rock at the toe of the eroding shoreline. By utilizing this method, we can protect the native mature trees along the shoreline.

This proposed stabilization work will include the McLean County Highway Department and McLean County Park Department as partners with the City and the McLean County Soil and Water Conservation District (SWCD) for access road and staging area preparation, rock acquisition and hauling through their intergovernmental agreement with the SWCD.

The onsite installation and construction portion of the project was competitively bid and will be administered by the McLean County Soil and Water Conservation Office utilizing the Water Conservationist position. The Water Conservationist staff position is funded by the City through our Intergovernmental Agreement with McLean County, the Town of Normal and the McLean County Soil and Water Conservation Office.

Staff therefore respectfully requests that the Council authorize the expenditure of \$74,524 for this project.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: McLean County Soil and Water Conservation District, McLean County Highway Department, and the McLean County Parks Department.

FINANCIAL IMPACT: The total of the project is \$74,524. Funds are included in the FY 2017 Budget under Water Purification-Engineering Services account (50100130-70050) for \$26,500 and Water Purification-Other Capital Improvement account (50100130-72620) for \$48,024. Stakeholders can locate this in the FY 2017 Budget Book titled “Other Funds & Capital Improvement Program’ on pages 124, 125, 274, 346, 353 and 354.

COMMUNITY DEVELOPMENT IMPACT: UEW-1: Provide quality public infrastructure within the City to protect public health, safety and the environment. UEW-1.5 Reliable water supply and distribution system that meets the needs of current and future residents.

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: Not applicable

Respectfully submitted for Council consideration.

Prepared by:

Joseph Darter, Water Department
Rick Twait, Superintendent Water Purification

Reviewed by: Robert Yehl, PE, Water Director
Steve Rasmussen, Assistant City Manager

Financial & budgetary review by: Chris Tomerlin, Budget Analyst
Carla Murillo, Budget Manager

Community Development review by: Tom Dabareiner, Community Development Director

Legal review by: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:

A handwritten signature in black ink, appearing to read "David A. Hales". The signature is fluid and cursive, with a large initial "D" and "H".

David A. Hales
City Manager

Attachments:

- Watershed Conservation Intergovernmental Agreement
- McLean County Soil and Water Conservation District Cost Summary
- Project Location Map
- Typical Section
- Existing Conditions Photographs

INTERGOVERNMENTAL AGREEMENT 2015-2018

This Intergovernmental Agreement is entered into as of this 1st day of October 2015, by and between the City of Bloomington, Town of Normal and County of McLean (hereinafter referred to as the "City", "Town" and "County") and the McLean County Soil and Water Conservation district (hereinafter referred to as the "District").

A. Purpose of This Agreement:

The purpose of this agreement is to establish a framework for the continuing administration and implementation of the McLean County Watersheds Management Program, hereafter referred to as the "Program" prepared by the District, and include 1) maintenance and improvement of Lake Bloomington and Evergreen Lake water quality through implementation of the watershed management plans; 2) the performance of a watershed conservation education program for the City, Town and County; 3) assistance to the City, Town and County in obtaining grant funding for watershed management projects; and 4) facilitate the review, updates and modifications of the watershed plans.

B. Period of Agreement:

The period of this agreement commences October 1, 2015 and ends October 1, 2018.

C. Payment:

The City, Town and County shall pay the District the following amounts for services:

- a. The first year of the agreement (2015) payments of \$70,000 shall be made by the City, \$10,000 by the Town and \$10,000 by the County, by the first (1st) week of October, pending the receipt of invoices from the District by the 20th day of the preceding month.
- b. The second (2nd) year of the agreement (2016), payments of \$70,000 shall be made by the City, \$10,000 by the Town and \$10,000 by the County by the first (1st) week of October, pending the receipt of invoices from the District by the 20th day of the preceding month.
- c. The third (3rd) year of the agreement (2017), payments of \$70,000 shall be made by the City, \$10,000 by the Town and \$10,000 by the County by the first (1st) week of October, pending the receipt of invoices from the District by the 20th day of the preceding month.

D. Description of Services:

The District shall:

- Promote agricultural practices in the Lake Bloomington and Evergreen Lake watersheds via newsletters, news releases and social media.
- Work with producers in the Lake Bloomington and Evergreen Lake watersheds to continue nutrient management and conservation practices.
- Promote Best Management Practices (BMP) such as waterways, filter strips, nutrient management, conservation tillage, grade stabilization structures, stream bank stabilization, wetlands and cover crops, through available federal and state cost share programs to producers in the Lake Bloomington and Evergreen Lake watersheds.
- Act as a liaison between conservation groups and funding agencies such as, The Nature Conservancy, Association of Illinois Soil & Water Conservation Districts, Illinois Environmental Protection Agency, Natural Resource Conservation Service, U of I Extension, Illinois Department of Natural Resources, Ecology Action Center, Parklands and Friends of EverBloom.
- Provide quarterly status reports and an annual summary of the implementation of the Watershed Plans to Bloomington, Normal and the McLean County. The annual reports are submitted in October. Information is also regularly disseminated in the biannual SWCD newsletter and periodic watershed newsletters. The McLean County SWCD website contains this information, as well <http://mcleancountyswcd.com>.
- Prepare five year updates to the Evergreen Lake and Lake Bloomington Watershed Plans. The Watershed Oversight Committee is currently working on updates to the Evergreen Lake plan. Information gathering to update the urban section of Lake Bloomington's plan is underway with an IEPA section 319 grant.

E. Indemnification and Hold Harmless:

The District shall save and hold the City, Town and County, (including its officials, agents and employees) free and harmless from all liability, public or private penalties, contractual or otherwise, losses, damages, costs, attorney's fees, expenses, causes of action, claims and judgments, resulting from claimed injury, damage, loss or loss of use to for any person, including natural persons and any other legal entity or property of any kind (including, but not limited to choices in action) arising out of or in any way connected with the performance under this agreement, for any costs, expenses, judgments, and attorney's fee paid or incurred or paid for on behalf of the City, Town and/or County, and/or its agents and employees, by insurance provided by the aforementioned government bodies.

F. Additional Agreements:

This agreement may be modified by mutual consent of the parties hereto and agreed to in writing and does not preclude separate agreements between the District and individual units of government for additional services.

City of Bloomington, IL

Attest

Karen Schmidt, Mayor Pro Tem
Karen Schmidt, Mayor Date 7/14/15 T. Renee Gooderham
T. Renee Gooderham, Deputy Clerk

Town of Normal, IL

Attest

Chris Koos
Chris Koos, Mayor Date 8/3/15 Wendellyn Briggs
Wendellyn Briggs, Town Clerk

McLean County, IL

Attest

Mark Sorensen
Mark Sorensen County Board Chair
8-18-2015
Date Kathy Michael
Kathy Michael, County Clerk

McLean County Soil and Water
Conservation District

Attest

Mike Kelly 8/27/15
Mike Kelly, Chairman Date D-V-C-J-C
Clerk/Secretary



M c L e a n C o u n t y S W C D

402 N. Kays Drive Normal, IL 61761

Phone: 309-452-0830 ext. 3

Evergreen Lake Shoreline Picnic Area Protection Project Cost
3/7/2017

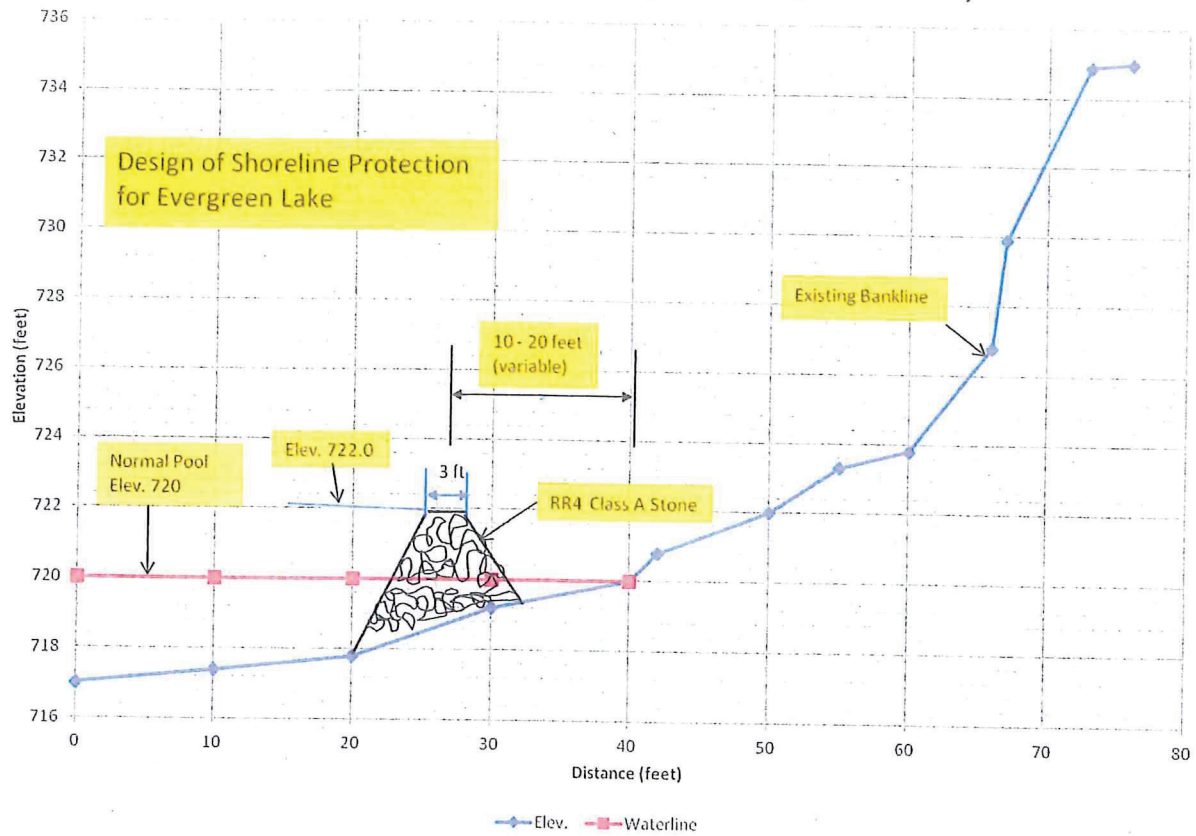
Construction Supervision (Site investigation, Survey, Staking, Construction oversight, etc)	\$6500.00
Construction	\$68,024.00
Installation(private contractor)	(\$19,200.00)
Materials(McLean Co. SWCD & Highway Dept)	(\$48,824.00)
Overall Project Management by McLean Co. SWCD <i>Covered by the Intergovernmental Watershed Conservationist Agreement</i>	\$0.00
Total Project Cost	\$74,524.00

Shoreline Protection: Lake Evergreen

Picnic Area



Typical Shoreline Profile --Evergreen Lake (Reaches 1-5)









CONSENT AGENDA ITEM NO. 7P

FOR COUNCIL: March 27, 2017

SUBJECT: Consideration of rejecting a bid from CAD Construction, Inc. for replacement of the Lake Bloomington Water Treatment Plant Annex Roof.

RECOMMENDATION/MOTION: Recommend that the bid from CAD Construction, Inc. for replacement of the Lake Bloomington Water Treatment Plant Annex Roof be rejected and staff authorized to rebid the project.

STRATEGIC PLAN LINK: Goal 2. Upgrade City Infrastructure and Facilities

STRATEGIC PLAN SIGNIFICANCE: Objective 2d. Well-designed, well maintained City facilities emphasizing productivity and customer service

BACKGROUND: The roof on the Lake Bloomington Water Treatment Plant Annex is approximately 35 years old and beginning to fail. During the past two years, multiple leaks in the roof have developed and been temporarily repaired. The existing roof is comprised of a single layer of asphalt shingles. Although no warranty documentation could be found, high quality asphalt shingles installed during the respective time period typically had a 30 year warranty. Given the ongoing leaks and age of the roof, complete replacement is warranted.

Plans and specifications for roof replacement were completed by City staff and the project was bid with four alternates. The base bid includes complete removal and disposal of the existing shingle roof, repair of damaged or deteriorated sheathing and repair of damaged or deteriorated rafters. Alternate 1 includes installation of a new asphalt shingle roof. Alternate 2 includes installation of a new steel roof. Alternate 3 includes installation of new gutters and downspouts. Alternate 4 includes replacement of the existing lightning protection on the building.

As shown on the attached Bid Tab, only one bid from CAD Construction, Inc. was received. Their total bid for an asphalt shingle roof was \$112,100.70 and \$118,365.70 for a steel roof. Although the existing shingle roof is approximately 35 years old, current asphalt shingles are not near as durable and typically do not have the same longevity. In addition, the warranties for asphalt shingles are prorated past 5 years. Given these concerns about asphalt shingles and the minimal price difference, staff prefers the steel roof alternate. For the steel roof alternate, the project specifications required the Contractor to have installed five projects of similar scope and magnitude that have been in service for a minimum of two years with satisfactory performance. CAD Construction, Inc. is unable to meet this requirement. Waiving this requirement is not in the best interest of the City since the consequence of improper or substandard installation could result in roof leaks, other building damage and expensive repairs.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: A pre-bid meeting was held on March 6, 2017 with 3 roofing contractors in attendance. A bid opening was held on March 13, 2017 at 11:00 am in City Hall.

FINANCIAL IMPACT: None at this time. Project will be rebid.

COMMUNITY DEVELOPMENT IMPACT: Not applicable

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: Not applicable

Respectfully submitted for Council consideration.

Prepared by: Russel Waller, Facilities Manager

Reviewed by: Robert D. Yehl, PE, Water Director
Steve Rasmussen, Assistant City Manager

Financial & budgetary review by: Chris Tomerlin, Budget Analyst
Carla A. Murillo, Budget Manager

Legal review by: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



David A. Hales
City Manager

Attachments:

- Bid Tab

City of Bloomington, Illinois
Lake Bloomington Water Treatment Plant Annex Roof Replacement
 Bid 2017-38
 BID TABULATION

Base Bid Items				CAD CONSTRUCTION, INC.	
	Units	Quantity	Unit Cost	Total Cost	
1 Remove & Dispose Existing Roof	LS	1	\$ 22,900.00	\$ 22,900.00	
2 Repair Deteriorated Sheathing	SF	2500	\$ 3.69	\$ 9,225.00	
3 Chemical Room Roof Removal & Replacement	SF	310	\$ 10.37	\$ 3,214.70	
4 Rafter Repair Contingency	LS	1	\$ 8,000.00	\$ 8,000.00	
Base Bid Totals				\$ 43,339.70	
Alternate Items				Unit Cost	Total Cost
	Units	Quantity	Unit Cost	Total Cost	
1 Install New Asphalt Shingle Roof	LS	1	\$ 59,400.00	\$ 59,400.00	
2 Install New Steel Roof	LS	1	\$ 65,665.00	\$ 65,665.00	
3a Gutter Replacement	FT	350	\$ 10.63	\$ 3,720.50	
3b Downspout Replacement	FT	350	\$ 9.43	\$ 3,300.50	
4 Remove & Replace Lightning Protection	LS	1	\$ 2,340.00	\$ 2,340.00	
Base Bid + Alternates 1, 3 & 4 Totals				\$ 112,100.70	
Base Bid + Alternates 2, 3 & 4 Totals				\$ 118,365.70	



CONSENT AGENDA ITEM NO. 7Q

FOR COUNCIL: March 27, 2017

SUBJECT: Consideration of a resolution waiving the bidding requirements and authorizing the purchase of White and Yellow High Durability Latex Traffic Line paint and Glass Beads for pavement marking materials from Diamond Vogel Paint of Bloomington.

RECOMMENDATION/MOTION: That City Council approve a resolution waiving the bidding process and authorize the purchase of White and Yellow High Durability Latex Traffic Line Paint and Glass Beads from Diamond Vogel Paint at \$11.50 per gallon of paint and \$.45 cents per pound of beads, not to exceed \$75,000 during FY 2018 be approved, and authorize the Mayor and City Clerk to execute the necessary documents, and the Purchasing Agent be authorized to issue a Purchase Order for same.

STRATEGIC PLAN LINK:

Goal 2. Financially Sound City Providing Quality Basic Services.

STRATEGIC PLAN SIGNIFICANCE:

Objective 1d. City Services delivered in the most cost effective, efficient manner.

BACKGROUND: In 2015, the City sought bids for paint the Public Works Department uses on streets, via 55-gallon drums in its self-propelled traffic line painting machine. On April 13, 2015, the bids for paint were rejected for various compliance reasons. Although the bids were rejected, the Town of Normal had recently bid its paint and the City was able to obtain the same price from Diamond Vogel Paint; price which has remained the same since May 1, 2015.

Diamond Vogel Paint has met staff expectations with the existing agreement; they are a local vendor located 5 blocks from the Public Works Garage. Their location has helped with prompt and accurate deliveries. Their customer service also includes the loading and delivery of beads with same day service and modifications to delivery times based on the Public Works Department summer hours. The loading of beads by Diamond Vogel increases the safety for our employees so it is a beneficial service.

As a result of the satisfactory relationship with Diamond Vogel and due to prices remaining the same since May 1, 2015, the City staff desires to continue purchasing from Diamond Vogel Paint.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Not applicable

FINANCIAL IMPACT: The FY2018 Proposed Budget includes \$75,000 under Street Maintenance-Traffic Line Paint account (10016120-71096). Stakeholders can locate this in the FY 2018 Budget Book titled “Budget Overview & General Fund” on page 320.

COMMUNITY DEVELOPMENT IMPACT: *Not applicable*

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: *Not applicable*

Respectfully submitted for Council consideration.

Prepared by: Maria Basalay, Public Works Office Manager

Reviewed by: Jim Karch, PE CFM, Director of Public Works

Financial & budgetary review by: Chris Tomerlin, Budget Analyst
Carla Murillo, Budget Manager

Legal review by: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



David A. Hales
City Manager

Attachments:

- Resolution

RESOLUTION NO. 2017 – _____

**A RESOLUTION AUTHORIZING WAIVING THE TECHNICAL BIDDING
REQUIREMENTS AND APPROVING THE PURCHASE OF TRAFFIC
LINE PAINT AND GLASS BEADS FROM DIAMOND VOGEL PAINT**

WHEREAS, City staff has recommended that the City Council waive the bidding requirements for the purchase of line paint and glass beads to allow the City to continue using pricing from a bid previously given to the Town of Normal by Diamond Vogel Paint in 2015 and utilized since that time by the City, and

WHEREAS, the City Council finds it in the best interests of the City to waive the bidding requirements and allow the City to purchase line paint and beads at a price of \$11.50 per gallon of paint and \$.45 cents per pound of beads, not to exceed \$75,000, during FY 2018.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BLOOMINGTON, ILLINOIS:

That the recitals set forth above are incorporated herein, the bidding requirements are waived for the purchase of the line paint and glass beads, and the City Manager, or designated representatives, are authorized to secure and purchase the line paint and beads from Diamond Vogel and are authorized to execute any necessary documents to effectuate the purchase.

PASSED this _____ day of _____ 2017.

APPROVED this ____ day of _____ 2017.

CITY OF BLOOMINGTON

ATTEST:

Tari Renner, Mayor

Cherry L. Lawson, C.M.C., City Clerk

APPROVED AS TO FORM:

Jeffrey R. Jurgens, Corporation Counsel



CONSENT AGENDA ITEM NO. 7R

FOR COUNCIL: March 27, 2017

SUBJECT: Consideration of an Ordinance Amending Ordinance No. 2016-21, Which Rezoned Certain Premises Located At 1110 Redwood Avenue From R-1C To B-1, Removing The Condition In Said Ordinance Prohibiting Access From The Premises To Redwood Avenue.

RECOMMENDATION/MOTION: That an Ordinance be adopted Amending Ordinance No. 2016-21, removing the condition in said ordinance prohibiting access to Redwood Avenue from the premises located at 1110 Redwood Avenue, and authorizing the Mayor and City Clerk to execute the necessary documents.

STRATEGIC PLAN LINK: Goal 3: Grow the Local Economy

STRATEGIC PLAN SIGNIFICANCE: Objective 3.a Retention and growth of current local businesses.

BACKGROUND: On February 24, 2016, the Planning Commission conducted a public hearing on the rezoning of the subject premises at 1110 Redwood Avenue from R-1C, Single Family Residential, to B-1, Highway Business District. At the hearing, the issue of whether the Petitioner would be accessing Redwood Avenue was discussed. The property owner's attorney stated that the Petitioner did not need or desire access to Redwood Avenue. The Commission recommended approval of the rezoning by a unanimous vote. The Rezoning Ordinance (2016-21) has a prohibition against the rezoned property having access to Redwood Avenue. The property owner has since had a change in plans and has requested to have access.

A review of the record indicates that, although prohibiting access was discussed at the Planning Commission meeting, the prohibition was not formally included in the motion to approve rezoning. This amended ordinance removes the prohibition on access to Redwood Avenue contained in the original rezoning ordinance. The Community Development Department has no objection to removal of this prohibition.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Not applicable

FINANCIAL IMPACT: None

COMMUNITY DEVELOPMENT IMPACT: *(If applicable)*

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: *Not applicable*

NUMBER OF REQUIRED VOTES TO APPROVE THE ITEM: 5

Respectfully submitted for Council consideration.

Prepared by: George D. Boyle, Assistant Corporation Counsel

Financial & budgetary review by: Chris Tomerlin, Budget Analyst
Carla A. Murillo, Budget Manager

Community Development review by: Tom Dabareiner AICP, Community Development Director

Legal review by: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:

A handwritten signature in black ink, appearing to read "David A. Hales".

David A. Hales
City Manager

Attachments:

- Ordinance

ORDINANCE NO. 2017-____

AN ORDINANCE AMENDING ORDINANCE NO. 2016-21, APPROVING REZONING OF CERTAIN PREMISES TO B-1 FOR PROPERTY LOCATED AT 1110 REDWOOD AVENUE, BLOOMINGTON, ILLINOIS REMOVING THE CONDITION IN SAID ORDINANCE PROHIBITING ACCESS TO AND FROM REDWOOD AVENUE

WHEREAS, there was previously adopted an Ordinance approving the rezoning from R-1C, Single Family Residential, to B-1, Highway Business District of certain premises located at 1110 Redwood Avenue; and

WHEREAS, due to a scrivener's error, said rezoning ordinance contained a condition that prohibited access to and from Redwood Avenue:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BLOOMINGTON, MCLEAN COUNTY, ILLINOIS:

1. That Ordinance No. 2016-21 is hereby amended to remove the condition prohibiting access to Redwood Avenue.
2. That the condition prohibiting access to and from Redwood Avenue is removed from said property so that such access is allowed.
3. This Ordinance shall take effect immediately upon passage and approval.

PASSED this 27th day of March, 2017.

APPROVED this _____ day of March, 2017.

CITY OF BLOOMINGTON

ATTEST

Tari Renner, Mayor

Cherry L. Lawson, City Clerk

APPROVED AS TO FORM

Jeffrey R. Jurgens, Corporation Counsel



CONSENT AGENDA ITEM NO. 7S

FOR COUNCIL: March 27, 2017

SUBJECT: Consideration of a request for \$20,000 in funding for the McLean County Medivan Cooperative program to continue ridership through year end.

RECOMMENDATION/MOTION: Council to approve a \$20,000 donation to the McLean County Medivan Cooperative program.

STRATEGIC PLAN LINK: Goal 1e: Partnering with others for the most cost-effective service delivery. Goal 3a: Retention and growth of current local businesses.

STRATEGIC PLAN SIGNIFICANCE: Goal 1: Financially Sound City Providing Quality Basic Services. Objective: Partnering with others for the most cost effective service delivery.

BACKGROUND: Attached is the letter from the YWCA submitted to the city in January of 2017 requesting financial assistance. The request for financial assistance stems from the discontinuance of funds from IDOT and United Way as a result of the State budget impasse. The YWCA plans to finish the program through July and meet with key stakeholders in the meantime to develop a plan for the future.

The Medivan program provides a key service to the community which is not part of the YWCA's mission but they have been administering the program for some time. The Medivan program is a door *through* door program which means the van driver goes into the patient's home and escorts them into their appointment. Riders also do not wait longer than 15 minutes for pickup which is critical for dialysis and cancer patients. Connect transit does not currently provide this service.

The YWCA lost \$68,000 on this program in 2016 and stands to lose \$110,000 this year which it cannot withstand.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: The YWCA has also requested assistance from the Town of Normal, OSF Hospital, McLean County Orthopedics, Community Health Clinic, Advocate Bromenn Hospital, Community Cancer Center, John M. Scott Trust, MC Planning Commission, State Farm, and Fresenius Kidney Care.

FINANCIAL IMPACT: Reviewing the program financials since 2008 (attached) multiple funding sources have been discontinued: United Way and the New Freedom IDOT grant who were major contributors. The city's March monthly analysis confirmed that expenditures for the General Fund are anticipated to be unspent by year end. Therefore there are \$20,000 in funds available should the Council approve this donation. This request can be charged to account # 10019170-75910 under the economic development – payments to other agencies.

COMMUNITY DEVELOPMENT IMPACT: *Not applicable*

Link to Comprehensive Plan/Downtown Plan Goals:

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: *Not applicable*

Respectfully submitted for Council consideration.

Financial & budgetary review by: Patti-Lynn Silva, Finance Director

Legal review by: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:

A handwritten signature in black ink, appearing to read "David A. Hales".

David A. Hales
City Manager

Attachments:

- FIN 1B LETTER YWCA – Medivan Cooperative
- FIN 1C EXHBIT YWCA – Medivan program financials



To: Mayor Tari Renner
David Hales, City Manager
Date: January 24, 2017
Re: **McLean County Medivan Cooperative**
McLean County's Financial Assistance Request

In 2007, several community leaders, including Bill and Dan Brady approached YWCA McLean County requesting that the YWCA take over the local Medivan service when the previous operator, Lifeline, dissolved its business.

The YWCA was told that the program would be a 50-50 payor split between Medicaid riders and private pay individuals that would break even. In addition, a federal grant called New Freedom would be available through the Illinois Department of Transportation to assist in funding the program. YWCA McLean County assumed the operations and began providing transportation services to McLean County residents. The purpose of Medivan is to provide non-emergency, door-through-door transportation for disabled and senior individuals with needs that go beyond what local transportation services provide. The primary service area for Medivan is Bloomington and Normal. Transportation is provided in the surrounding areas of McLean County when individuals are unable to access the rural public transportation service due to the inability to obtain an appointment when needed or when an individual requires door-through-door service versus door-to-door service. In FY16, Medivan provided 5,798 rides to 384 McLean County residents. The Medivan program continues grow each year. The projected numbers for FY17 show an average of 533 riders per month (compared to 483 rides per month in FY16) and an estimated 440 riders (compared to 384 riders in FY16) based on the current numbers.

STATEMENT OF NEED

The McLean County Medivan Cooperative is seeking operational funding to maintain the Medivan transportation program. This program is a McLean County community program operated by the YWCA McLean County. The riders who utilize this service require assistance beyond what public transportation and Connect Mobility can provide. The Medivan program has been running at a deficit since its inception. This deficit has continued to grow. Last fiscal year the YWCA lost just under \$70,000. For FY17, the program is projected to lose over \$120,000. The increase in deficit is in no way due to a lack of fiscal responsibility by the YWCA. The increased loss comes from a decrease in funding and an increase in Medicaid ridership. YWCA McLean County had been receiving \$50,000 per year in funding from IDOT through its New Freedom grant program from FY08-FY15 to operate the Medivan program. In FY16, the New Freedom grant ended due to this program being dissolved at the federal level. With Medivan providing 98% of the rides to Medicaid recipients and only 2% of ridership as private pay, the program has ran at a loss even when receiving full funding from New Freedom. The Medivan program took an additional loss in funding with a decrease from \$30,000 down to \$10,000 from Bloomington Township and another \$32,000 cut for FY17 from United Way.

Need for program:

The Medivan program ensures that McLean County seniors and individuals with disabilities and illnesses have appropriate access to essential health care. It also ensures the safety of individuals undergoing medical treatment by providing door-through-door services. The number of McLean County residents needing this service continues to grow with rides nearly doubling over the past three years.

In concert with several community partners, YWCA McLean County created a cooperative model to assist with funding and/or efforts that will lead to the financial vitality of the cooperative. The following groups are a part of the collaborative:

1. Town of Normal
2. OSF Hospital
3. McLean County Orthopedics
4. Community Health Clinic
5. Advocate Bromenn Hospital
6. Community Cancer Center
7. John M. Scott
8. MC Planning Commission
9. State Farm
10. Fresenius Kidney Care
11. YWCA McLean County
12. City of Bloomington???

We are requesting \$20,000 to assist with the growing needs and to help offset the deficit absorbed by YWCA in order to provide this important McLean County community service.

Respectfully,

Vicki Hightower
Senior Director, Adult Services
YWCA McLean County

D. Dontae Latson
President/CEO
YWCA McLean County

YWCA McLean County

Medivan

Program Support

	FY08	FY09	FY10	FY11	FY12	FY13	FY14	FY15	FY16	Projected FY17 Budget ** see below
New Freedom*	0	84,162	98,805	96,004	47,368	43,619	49,936	43,003	8,000	0
City of Bloomington Township	30,000	30,000	30,000	30,000	10,000	10,000	30,000	10,000	10,000	10,000
State Farm	0	0	0	0	25,000	25,000	15,000	37,500	30,000	25,000
Town of Normal	0	917	917	764	0	0	0	0	0	0
United Way	0	0	0	0	0	40,000	40,000	40,000	40,320	7,800
Donations	0	2,000	0	0	175	0	0	138	0	0
YWCA Foundation	0	10,000	0	0	0	0	10,000	5,000	10,000	0
Misc YWCA income allocation	134	313	493	460	999	2,459	1,110	1,259	134	
	\$30,134	\$127,392	\$130,215	\$127,228	\$83,542	\$121,078	\$146,046	\$136,900	\$98,454	\$42,800

*New Freedom grant was funded at 100% of eligible costs for FY09-FY11; then the standard 50% matching requirement was implemented

Additional income from Medicaid reimbursement - based on ridership and types of rides provided each year

\$117,458 \$198,230 \$224,608 \$227,601 \$225,059 \$208,925 \$209,719 \$188,350 \$228,649

Expenses

Loss from Operations (6,029) 17,528 (14,924) (13,554) (63,611) (30,328) (8,241) (2,564) (67,977)

****FY17 - Loss of \$32,500 from United Way**
 If expenses stay close to last year,
 we are projected to lose:
 (110,000)
 *1st quarter of FY 17 (July -Sept 2016)
 (\$24,388)

PUBLIC HEARINGS



PUBLIC HEARING AGENDA ITEM NO. 8A

FOR COUNCIL: March 27, 2017

SUBJECT: Public hearing for the Program Year (PY) 43/Fiscal Year (FY)18 CDBG Action Plan and consideration of authorizing submittal of the PY43/FY18 CDBG Action Plan to the US Department of Housing and Urban Development.

RECOMMENDATION/MOTION: That the Public Hearing be open to receive comments on the PY43/FY18 CDBG Action Plan to the US Department of Housing and Urban Development.

STRATEGIC PLAN LINK: Goal 2: Upgrade City Infrastructure and Facilities; Goal 4: Strong Neighborhoods; Goal 5: Great Place to Live—Livable, Sustainable City

STRATEGIC PLAN SIGNIFICANCE:

Goal 2: Objective C. Functional, well-maintained sewer collection system.

Goal 4: Objective A. Residents feeling safe in their homes and neighborhoods;

Objective B. Upgraded quality of older housing stock, and;

Objective C. Preservation of property/home valuations.

Goal 5: Objective D. Appropriate leisure and recreational opportunities responding to the needs of residents.

BACKGROUND:

On May 1, 2017, the Community Development Department will begin its Program Year 43 (FY18). For the past 42 years, the City of Bloomington has applied for funding under the Federal Community Development Block Grant (CDBG) Program, through the Department of Housing and Urban Development (HUD). Since February 24, 2017, a draft of the Program Year 43/Fiscal Year 18 Action Plan Executive Summary of proposed activities has been available for review and public comment.

HUD requires the jurisdiction to pursue the following overall goals: "develop viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities principally for low- and moderate-income persons." The expenditure of the CDBG funds must meet the needs of the community as identified in the Council and HUD approved 2015-2020 Consolidated Plan. Each entitlement community may choose from a variety of eligible activities to meet the identified needs designated in the Consolidated Plan:

- Acquisition / Disposition of Property
- Public Facilities and Improvements
- Demolition
- Public Services
- Rehabilitation

- Code Enforcement
- Economic Development Activities
- Homeownership Assistance
- Relocation
- Planning and Administration

A draft summary of the 2017-2018 Proposed CDBG Activities as part of the Action Plan (i.e. Budget) for Fiscal Year 18, is provided for Council review. The Action Plan can be viewed in its entirety at <http://www.cityblm.org/government/departments/community-development/block-grant/action-plan>.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:

On February 24, 2017, a copy of the draft Action Plan was made available for public viewing on the City's web site, at the City Clerk's Office, the Community Development Department and the Bloomington Public Library.

Notification of the availability of the draft Action Plan for review and comment and the March 27, 2017 public hearing was published in the Pantagraph on February 24, 2017 Pantagraph and the PATH-O-Gram on March 7 and 20.

Letters were mailed to more than 50 local churches and neighborhood associations located in the Low / Moderate Income areas of the community. The public notice was also sent to the Bloomington Housing Authority for posting at their various properties. Letters requesting Action Plan review and consultation from the State Historic Preservation Office and tribal nations were mailed as well.

See CONSULTATION – PY43 CDBG Action Plan – 032717 for a complete list.

FINANCIAL IMPACT:

Delay or lack of approval would result in the loss of approximately \$540,000 in federal grant funds used for programs benefiting low to moderate income families within the City.

COMMUNITY DEVELOPMENT IMPACT: Not applicable

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: *(If applicable)*

Respectfully submitted for Council consideration.

Prepared by:	Jennifer Toney, Grants Coordinator
Reviewed by:	Tom Dabareiner, Community Development Director
Financial & budgetary review by:	Chris Tomerlin, Budget Analyst Carla A. Murillo, Budget Manager
Legal review by:	Jeffrey R. Jurgens, Corporation Counsel

Recommended by:

A handwritten signature in black ink, appearing to read "David A. Hales". The signature is fluid and cursive, with the first name "David" being the most prominent.

David A. Hales
City Manager

Attachments:

- PROJECTS/BUDGET – PY43 CDBG Action Plan
- CONSULTATION – PY43 CDBG Action Plan
- PRESENTATION –PY43 CDBG Action Plan

AP-35 Projects – 91.220(d)

Introduction

The overriding goal of all projects and activities completed with CDBG funding is to strengthen the quality of life for Bloomington residents and their neighborhoods. The City will continue to utilize CDBG and other funding sources to support activities that will work towards this goal. The following projects have been selected for implementation during Program Year 43.

#	Project Name
1	Rehabilitation Loans and Grants
2	Rehabilitation Service Delivery Costs
3	Administration and General Management
4	Demolition Program
5	Public Services
6	Infrastructure/Public Facilities
7	West Bloomington Revitalization Project

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

HUD requires CDBG recipients to expend a minimum of 70% of available funding on programs and activities benefitting low and moderate income residents. The City has selected the projects outlined in this Action Plan with that requirement in mind. The majority of the projects for PY43 will occur in the 61701 zip code with an emphasis on the West Bloomington Revitalization Project's service area which contains the City's designated Slum/Blight Area.

Projects

AP-38 Projects Summary

Project Summary Information

Table 9 – Project Summary

1	Project Name	Rehabilitation Loans and Grants
	Target Area	WEST BLOOMINGTON REVITALIZATION PROJECT AREA Low and moderate income areas outside of West Bloomington Revitalization Project
	Goals Supported	Decent Housing - Rehabilitation
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$294,212 IHDA: \$236,250
	Description	This project will provide funding to low and moderate income households for necessary/emergent home repairs. The majority of homeowners will receive assistance in the form of a 0% interest deferred loan with the balance deferred as long as the beneficiary remains owner-occupant of the home. Grants will be provided on a very limited basis. The City will continue its partnership with AMBUCS, providing grants to disabled individuals for accessibility ramps. A grant will be provided to Catalyst Ministries for rehabilitation at a property designed for transitional housing. A second grant will be provided to the Bloomington Housing Authority for installation of a new security camera system at Wood Hill Towers. The budget breakdown is \$213,212 for loans, \$55,000 for grants and \$26,000 for environmentals. If the estimated allocation, carry-forward funds or program income are more or less than anticipated (AP-15), the difference will be added/subtracted from this project unless otherwise noted in this Plan.
	Target Date	4/30/2018

	Estimate the number and type of families that will benefit from the proposed activities	The City strives to assist at least 20 households annually through homeowner rehabilitation. Catalyst Ministries serves women exiting dangerous, exploitive situations with 4-6 women residing at the transitional housing unit. Wood Hill Towers is Bloomington Housing Authority's senior housing residence. There are 306 apartments and efficiencies at Wood Hill Towers. All beneficiaries within this activity will meet HUD's income guidelines.
	Location Description	Rehabilitation Locations TBD Transitional Housing Unit address is confidential. Wood Hill Towers: 104 E. Wood St, Bloomington, IL
	Planned Activities	Scope of work will be limited to moderate rehabilitation on single-family, owner-occupied homes. Homeowners receiving assistance through CDBG are offered a 0% interest deferred loan. Loan repayment is not required as long as the beneficiary remains the owner-occupant. Homeowners interested in paying off the loan are allowed to make payments under the 0% interest loan terms. Homeowners receiving assistance through the IHDA program will be offered a 5 year forgivable loan through IHDA. Grants to homeowners will be provided on a very limited basis. Catalyst Ministries will receive a grant to support rehabilitation activities at its transitional housing project. The budget breakdown for CDBG funding is \$213,212 for loans, \$55,000 for grants and \$26,000 for environmental testing. The IHDA funding breakdown is \$225,000 for homeowner rehab and \$11,250 for grant administration costs.
2	Project Name	Rehabilitation Service Delivery Costs
	Target Area	WEST BLOOMINGTON REVITALIZATION PROJECT AREA Low and moderate income areas outside of West Bloomington Revitalization Project
	Goals Supported	Decent Housing - Rehabilitation
	Needs Addressed	Affordable Housing Homelessness
	Funding	CDBG: \$5,000
	Description	This activity will fund expenses the City incurs while operating the Housing Rehabilitation Loan Program. Examples of expenditures include but are not limited to: rehabilitation staff training, license renewal fees and refresher courses, environmental testing, and credit check for loan applicants.
	Target Date	4/30/2018

	Estimate the number and type of families that will benefit from the proposed activities	Numbers for this activity will be reported under the individual housing rehabilitation activities.
	Location Description	TBD
	Planned Activities	Any training the Rehabilitation Specialist attends that relates to CDBG, environmental review, lead, etc. will be allocated to this project. Lead testing and credit check costs will be drawn on this project as well as any other expenses related to operation of the Homeowner Rehabilitation Program.
3	Project Name	Administration and General Management
	Target Area	
	Goals Supported	Decent Housing - Rehabilitation Sustainable Living Environment - Demolition Sustainable Living Environments - Emergency Grant Sustainable Living Environment - Continuum of Care Suitable Living Environment - Public Services Creating Economic Opportunity - Job/Life Skills Suitable Living Environment - Infrastructure Suitable Living Environment - Public Facilities West Bloomington Revitalization Project
	Needs Addressed	Affordable Housing Homelessness Non-Housing Community Development
	Funding	CDBG: \$22,000
	Description	This activity is used for expenditures required for general administration of the grant and all its projects. Examples of expenses covered under this project include but are not limited to postage, advertising, professional development, office supplies, and contracted services. Additionally, funding for job and life- skills training for Bloomington Housing Authority residents, required by Section 3, is included in this project.
	Target Date	4/30/2018

	Estimate the number and type of families that will benefit from the proposed activities	Beneficiaries are not recorded for Administration funds. It is assumed that all activities conducted under this project will benefit low and moderate income residents.
	Location Description	Not applicable.
	Planned Activities	This project will support the overall administration of the CDBG grant. Staff plans to attend IDIS and Subrecipient Monitoring training, if offered, in addition to any other relevant trainings or workshops provided throughout the grant year.
4	Project Name	Demolition Program
	Target Area	WEST BLOOMINGTON REVITALIZATION PROJECT AREA Low and moderate income areas outside of West Bloomington Revitalization Project
	Goals Supported	Sustainable Living Environment - Demolition
	Needs Addressed	Affordable Housing Non-Housing Community Development
	Funding	CDBG: \$144,112 IHDA: \$75,000
	Description	This project will help eliminate slum and blight conditions of deteriorated structures by funding demolition and clearance of accessory structures and/or dwellings. Buildable lots will be donated to organizations such as YouthBuild and Habitat for Humanity for new construction of affordable homes. Non-buildable lots will be donated to not-for-profit organizations for use as green space or equally divided and deeded to adjacent land owners.
	Target Date	4/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	Donations to YouthBuild and/or Habitat will benefit low and moderate income families. Properties demolished in Program Year 43 will not be built on until PY44 or PY45, however. The City anticipates Habitat will build on 2-3 City donated lots this year. The City will receive \$75,000 through the Illinois Housing Development Authority's Abandoned Property Program (IHDA-APP). In addition to actual demolition costs, this grant allows boarding up and maintenance at abandoned properties.
	Location Description	TBD

	Planned Activities	CDBG funds will be utilized for the demolition and clearance of 5-7 properties within the limits of the City of Bloomington. IHDA funding will be utilized to support demolition, board-up and maintenance at an additional 3 properties.
5	Project Name	Public Services
	Target Area	WEST BLOOMINGTON REVITALIZATION PROJECT AREA Low and moderate income areas outside of West Bloomington Revitalization Project
	Goals Supported	Sustainable Living Environments - Emergency Grant Sustainable Living Environment - Continuum of Care Suitable Living Environment - Public Services West Bloomington Revitalization Project
	Needs Addressed	Homelessness Non-Housing Community Development
	Funding	CDBG: \$80,051
	Description	Activities under this project will assist local organizations to enhance the quality of life for residents of Bloomington through Public Service projects.
	Target Date	4/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Peace Meals will provide congregate and in-home delivery meals to senior residents. PATH will provide emergency assist, case management and outreach services to residents at imminent risk of becoming homeless or currently experiencing homelessness. Recycling Furniture for Families will provide home furnishings and housewares to households in need of such assistance. WBRP will provide workshops to low and moderate income children and adults to enable them to better care for their homes; increase their knowledge related to STEM areas; and learn how to construct beds for children without a bed to call their own.
6	Project Name	Infrastructure/Public Facilities
	Target Area	WEST BLOOMINGTON REVITALIZATION PROJECT AREA

	Goals Supported	Suitable Living Environment - Infrastructure Suitable Living Environment - Public Facilities
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$165,000
	Description	This project will support one sewer replacement project in the City's designated slum/blight area and construction of one park in a low/moderate income area in addition to HVAC replacement at Heartland Head Start.
	Target Date	1/31/2017
	Estimate the number and type of families that will benefit from the proposed activities	Twelve households will benefit from the sewer activity. The homes that will utilize the sewer system are located within the West Bloomington Revitalization Project service area. The park location is in a low/moderate income area and will benefit 350 individuals. Heartland Head Start serves more than 300 low income children annually.
	Location Description	Sewer Project: Between Taylor and Olive near Morris on the City's West Side. This area is within the City's designated slum/blight area. Park: Woodbury Subdivision (City's Southwest side). Heartland Head Start: 206 Stillwell
	Planned Activities	1) Abandonment and replacement of an aged section of sewer that is collapsing and causing safety concerns for the neighborhood; 2) New park in Woodbury Subdivision; and 3) HVAC system at Heartland Head Start.
7	Project Name	West Bloomington Revitalization Project
	Target Area	WEST BLOOMINGTON REVITALIZATION PROJECT AREA Low and moderate income areas outside of West Bloomington Revitalization Project
	Goals Supported	Decent Housing - Rehabilitation West Bloomington Revitalization Project
	Needs Addressed	Affordable Housing Non-Housing Community Development
	Funding	CDBG: \$11,170
	Description	This project will support several WBRP programs and services. Funds are provided to support the Tool Library and Facade Program. Funding for educational workshops is allocated under the Public Services Project.
	Target Date	4/30/2018

Estimate the number and type of families that will benefit from the proposed activities	The Tool Library expects to complete 1200 loans during the project year and increase its membership by 175 members. The majority of the Tool Library users are from the 61701 zip code.
Location Description	Locations for the Facade Program are TBD. The Tool Library is currently located at 801 W. Washington St. Workshops will be conducted both at the Tool Library and off-site depending on the space requirements for the workshop.
Planned Activities	WBRP anticipates it will complete 5-8 facade improvement projects during this Action Plan. The Tool Library will hold a minimum of four community workshops. The largest workshop will be a continuation project, The Bed Blitz. The Blitz was very successful in its first year providing children with no bed to lay their head one to call their own. WBRP partnered with various organizations that provided a new mattress and bedding for each of the low income children referred into the program. For PY43, the Tool Library hopes to provide 100 beds to children.

City of Bloomington

Neighborhood Associations In/Near CDBG Area

Number	Association Name	Chairperson First Name	Chairperson Last Name	Address	City, State, Zip
	Dimmit's Grove				
6	Neighborhood	Sally	Graumlich	401 E. Grove St.	Bloomington, IL 61701
7	Downtown Bloomington Franklin Square	Mark	Otto	602 N. Main St.	Bloomington, IL 61701
8	Association Near East Side	Michelle	mauer	317 N. Chestnut	Bloomington, IL 61701
12	Neighborhood	Chris	Adelman	605 1/2 E. Monroe	Bloomington, IL 61701
14	Northwest Neighborhood	Joy	Preston	504 W. Seminary	Bloomington, IL 61701
16	Oakwoods Neighborhood	William	Leary	13 Yew	Bloomington, IL 61701
	Davis-Jefferson Historical				
19	Neighborhood	Paul	Essington	1002 E. Jefferson St.	Bloomington, IL 61701
20	Olde Town Neighborhood	Carolyn	Steele	717 W. Monroe St.	Bloomington, IL 61701
23	South Hill Neighborhood	Cindy	Veselak	904 S. Center	Bloomington, IL 61701
25	Founder's Grove Lang's Alley	Maureen	Ryan	1903 E. Taylor St.	Bloomington, IL 61701
27	Neighborhood Evergreen Place	Betty	Reinal	1004 W. Olive St.	Bloomington, IL 61701
30	Neighborhood South Oakland	Theresa	Marlett	1408 N. Morris	Bloomington, IL 61701
33	Neighborhood Wood Hill Towers	Linda	Hawkins	1004 S. Clinton	Bloomington, IL 61701
34	Resident Council	Floyd	Hutchison	104 E. Wood	Bloomington, IL 61701
35	Gridley Allen Pricketts	Mark	Ryburn	505 N. Lee	Bloomington, IL 61701

37 Irvin Park Neighborhood	Naomi	Towner	1505 Sweet Briar Dr.	Bloomington, IL 61701
40				
41				

100 Black Men of Central Illinois PO Box 5170 Bloomington, IL 61702-5170 Attn: Dale Avery	AMBUCS Cornbelt Chapter PO Box 0981 Bloomington, IL 61702-0981 Attn: William Hamann	The Baby Fold 612 Ogelsby Ave. Normal, IL 61761 Attn: Karen Major
Bloomington Area Career Center PO Box 5187 Bloomington, IL 61702-5187 Attn: Tom Frazier	Center for Youth and Family Solutions 603 N. Center St. Bloomington, IL 61701 Attn: Tim Glancy	Children's Home and Aid 403 S. State St. Bloomington, IL 61701 Attn: Tiffanny Powell
Mid Central Community Action 1301 W. Washington Bloomington, IL 61701 Attn: Deborah White	Community Health Care Clinic 902 Franklin Ave. Normal, IL 61761 Attn: Angie McLaughlin	Connect Transit 351 Wylie Dr. Normal, IL 61761 Attn: Andrew Johnson
Department of Human Services McLean County 501 W. Washinton St. Bloomington, IL 61701 Attn: Michelle Sanders	Regional Office of Education 200 W. Front St. Bloomington, IL 61701 Attn: Mark Jontry	Division of Rehabilitation Services 207 S. Prospect Bloomington, IL 61704
East Central Illinois Area Agency on Aging 1003 Maple Hill Rd. Bloomington, IL 61705-9327 Attn: Susan Real	Experience Works 320 W. Madison St. Pontiac, IL 61764 Attn: Beth Murphy	Faith in Action Bloomington-Normal 600 E. Willow St., Suite 201 Normal, IL 61761 Attn: Doretta Herr
Family Community Resource Center 509 W. Washington St. Bloomington, IL 61701 Attn: Frank McSwain	Habitat for Humanity of McLean County 103 W. Jefferson St. Bloomington, IL 61701 Attn: Stan Geison	Heartland Head Start 206 Stillwell St. Bloomington, IL 61701 Attn: Karen Bruning
Home Sweet Homes Ministries 303 E. Oakland Ave. Bloomington, IL 61701 Attn: Mary Ann Pullen	Homes of Hope, Inc. 401 Pine St. #1 Normal, IL 61761 Attn: Maureen McIntosh	Bloomington Housing Authority 104 E. Wood St. Bloomington, IL 61701 Attn: Kim Holman-Short
Human Service Council 104 E. Wood St. Bloomington, IL 61701 Attn: Stacey Wiggins	Immanuel Health Center 502 S. Morris Ave, Suite D Bloomington, IL 61701 Attn: Taylor Potts	The Immigration Project PO Box 1503 Bloomington, IL 61702-1503 Attn: Jasmine McGee
INtegrity Counseling, Inc. 502 S. Morris Ave, Suite B Bloomington, IL 61701 Attn: Luella Mahannah	LIFECIL 2201 Eastland Dr, Suite 1 Bloomington, IL 61701 Attn: Gail Kear	Marcfirst 1606 Hunt Dr. Normal, IL 61761 Attn: Laura Furlong
McLean County Center for Human Services 108 W. Market St. Bloomington, IL 61701 Attn: Tom Barr	McLean County Urban League 501 E. Washington St. Bloomington, IL 61701 Attn: Laraine Bryson	McLean County Local Interagency Council 200 W. Front St. Bloomington, IL 61701 Attn: Maureen Sollars

NAACP
PO Box 925
Normal, IL 61761
Attn: Quincy Cummings

NAMI McLean County
PO Box 5323
Bloomington, IL 61702-5323
Attn: Elizabeth Hall

PATH
201 E. Grove
Bloomington, IL 61701
Attn: Karen Zangerle

Prairie State Legal Services
201 W. Olive St.
Bloomington, IL 61701
Attn: Adrian Barr

Project Oz
1105 W. Front St.
Bloomington, IL 61701
Attn: Peter Rankaitis

Recycling Furniture for Families
515 N. Center St.
Bloomington, IL 61701
Attn: Frank Downes

Salvation Army
611 W. Washington St.
Bloomington, IL 61701
Attn: Gaby Bontea

Scott Health Resources Center
607 S. Gridley
Bloomington, IL 61701
Attn: Deborah Skillrud

St. Vincent DePaul Society
711 N. Main St.
Bloomington, IL 61701
Attn: Gayle Eyre

United Way of McLean County
201 E. Grove St.
Bloomington, IL 61701
Attn: David Taylor

Veterans Assistance Commission-
McLean County
200 W. Front St., Suite 400D
Bloomington, IL 6101
Attn: Jerry Vogler

West Bloomington Revitalization
Project
801 W. Washington St.
Bloomington, IL 61701
Attn: Michael O'Donnell

Western Avenue Community Center
600 N. Western Ave.
Bloomington, IL 61701
Attn: Amy Cottone

YWCA Labyrinth
616 W. Monroe St.
Bloomington, IL 61701
Attn: Kristin Manzi

YWCA McLean County
1201 N. Hershey Rd
Bloomington, IL 61701
Attn: Dontae Latson



The City of Bloomington requests your consultation on its Program Year 43 Community Development Block Grant (CDBG) Annual Action Plan. The Action Plan outlines programs and services which will utilize CDBG funds during the May 1, 2017—April 30, 2018 program year. The Plan will be available for public review and comment from February 24—March 28, 2017 at the following locations:

- ♦ City of Bloomington Community Development Department, 115 E. Washington St., 2nd Floor, Bloomington.
- ♦ City of Bloomington City Clerk's Office, 109 E. Olive St., Bloomington
- ♦ Bloomington Public Library, 205 E. Olive St. , Bloomington
- ♦ City of Bloomington website: <http://www.cityblm.org/government/departments/community-development/block-grant/action-plan>

A public hearing for the Action Plan will be conducted at the March 27, 2017 City Council meeting, 109 E. Olive St., Bloomington, 7:00 pm. Written comments must be submitted by 12:00 pm on March 28, 2017 to:

Mail:

City of Bloomington
Community Development
109 E. Olive
Bloomington, IL 61701
Attn: Jennifer Toney

Email:

jtoney@cityblm.org



**Community
Development
Block
Grant**

CDBG is a program of the US Department of Housing and Urban Development.

Cleanan Watkins
Delaware Nation, Oklahoma
PO Box 825
Anadarko, OK 73005

David Pacheco
Kickapoo Tribe of Oklahoma
PO Box 70
McCloud, OK 74851

Douglas Lankford
Miami Tribe of Oklahoma
PO Box 1326
Miami, OK 74355

David Grignon
Menominee Indian Tribe of Wisconsin
PO Box 910
Keshena, WI 54135-0910

Nekole Alligood
Delaware Nation, Oklahoma
PO Box 825
Anadarko, OK 73005

Kent Collier
Kickapoo Tribe of Oklahoma
PO Box 70
McCloud, OK 74851

Diane Hunter
Miami Tribe of Oklahoma
PO Box 1326
Miami, OK 74355

Lester Randall
Kickapoo Tribe of Indians of the
Kickapoo Reservation in Kansas
1107 Goldfinch Road
Horton, KS 66439

John Froman
Peoria Tribe of Indians of Oklahoma
PO Box 1527
Miami, OK 74355

Gary Besaw
Menominee Indian Tribe of Wisconsin
PO Box 910
Keshena, WI 54135



Community Development Division
Planning and Code Enforcement Department
115 E. Washington Street
Bloomington, IL 61702
309-434-2342 (phone) 309-434-2801 (fax)

February 20, 2017

Cleanan Watkins, President
Delaware Nation, Oklahoma
PO Box 825
Anadarko, OK 73005

Dear Mr. Watkins:

On behalf of the City of Bloomington, IL, I would like to request your time and consideration in conducting a review of our 2017-2018 Community Development Block Grant (CDBG) program, specifically our Housing Rehabilitation and Demolition programs. These programs are limited to the City's corporate limits, located in McLean County, IL. CDBG is funded through the US Department of Housing and Urban Development.

The primary focus of the Housing Rehabilitation Program is to aid single-family, owner-occupied households with low and moderate income, as defined by HUD, with moderate home rehabilitation projects including but not limited to: roof repair and replacement, new windows, new siding and gutters, updated electrical/plumbing, new heating and cooling and sewer/water repairs.

The Demolition Program is utilized to eliminate conditions of slum and blight on a spot basis. Dilapidated structures are demolished and the property cleared of debris. Properties considered buildable are donated to Habitat for Humanity of McLean County or YouthBuild McLean County for new construction of affordable housing. The City is planning to utilize CDBG for one small sewer project, one park and several public service activities as well.

We would greatly appreciate your review of our proposed activities. Your input will help us be aware of any tribal significance of ancestral lands within our corporate limits. Our goal is to ensure we do not create any adverse effects on historic properties of religious and cultural significance to the Delaware Nation, Oklahoma.

You will find the full version of our proposed 2017-2018 Action Plan on our website at <http://www.cityblm.org/government/departments/community-development/block-grant/action-plan> beginning Friday, February 24, 2017. You may also request to receive a copy via email if that is more convenient. If you have any questions or concerns, please contact me at 309-434-2342 or jtoney@cityblm.org no later than COB March 27, 2017. We will assume you have no concerns if we do not receive a response from you by this date.

Sincerely,

Jennifer Toney, BS, MCHES
Grants Coordinator



Community Development Division
Planning and Code Enforcement Department
115 E. Washington Street
Bloomington, IL 61702
309-434-2342 (phone) 309-434-2801 (fax)

February 20, 2017

Heidi Brown-McCreery
Illinois Historic Preservation Agency
1 Old State Capital Plaza
Springfield, IL 62701

Dear Ms. Brown-McCreery:

The City of Bloomington's Community Development Block Grant Annual Action Plan will be available for public comment and review beginning February, 24, 2017. We hope you will take the opportunity to review the Plan and inform us of any questions or concerns you may have. For each individual rehabilitation or demolition project, we will continue to utilize our City Planner as agreed upon per our Programmatic Agreement with your agency.

The plan can be found on the City's website:

www.cityblm.org/government/departments/community-development/block-grant/action-plan.

An electronic copy can be requested as well by emailing me at jtoney@cityblm.org. The public comment period ends at 12:00 pm on March 28, 2017. If we do not hear from you by then, we will assume you have no questions or concerns.

Thank you for your consideration with this matter.

Sincerely,

Jennifer Toney, BS, MCHES
Grants Coordinator



FY18 CDBG Program

City of Bloomington

Action Plan Notifications

- ▶ February 24, 2017: Action Plan was made available to the public.
 - ▶ Copies available at Community Development Department, Bloomington Public Library, City Clerk's Office and www.cityblm.org.
 - ▶ Public notice published in Pantagraph.
 - ▶ Letters mailed to local churches, not-for-profits, service organizations, neighborhood associations, etc.
 - ▶ Consultation letters mailed to the State Historic Preservation Office and tribal nations.
- ▶ March 7, 2017: Notice posted on City Facebook page and NextDoor; published in the PATH-O-Gram.
- ▶ March 20, 2017: Notice published in PATH-O-Gram.

FY18 Funding Updates

- ▶ Received notice that the IHDA Single Family Rehabilitation (SFR) grant application was awarded in the amount of \$236,250.
- ▶ Received notice that the IHDA Abandoned Property Program (APP) grant application was awarded in the amount of \$75,000.
- ▶ The receipt of these two grants required some funding adjustments to the program outline and budget approved by Council on January 9, 2017.

FY18 Budget - Revenues

FY18 CDBG Revenue	Funding Amount
CDBG Allocation (Based on FY17)	\$540,544
Program Income (Estimated)	\$31,001
Carry-Forward Funding (Estimated)	<u>\$150,000</u>
Total Revenue	\$721,545

FY18 Budget - Expenditures

FY18 CDBG Projects	Funding Amount
Housing Rehabilitation (Homeowner Loans, Grants and Environmental Testing/Catalyst Ministries)	\$274,212*
Security Cameras @ Wood Hill Towers	\$20,000**
Rehabilitation Service Delivery	\$5,000
Demolition Program	\$144,112
Public Services (PATH-\$43,680/Peace Meals-\$15,000/Recycling Furniture for Families-\$5,000/WBRP-\$16,371)	\$80,051
Woodbury Park	\$75,000
Heartland Head Start HVAC	\$15,000**
West Bloomington Sewer Project	\$75,000**
WBRP (Façade Program and Tool Library)	\$11,170
Administration	<u>\$22,000</u>
Total Expenditures	\$721,545

*Reductions/increases in anticipated revenue will be adjusted from Housing Rehabilitation. **Change in funding from 1-9-17 approval.

FY18 CDBG Program

Questions?



**PUBLIC HEARING AGENDA
ITEM NO. 8B**

FOR COUNCIL: March 27, 2017

SUBJECT: Public Hearing for the FY 2018 Proposed Budget

RECOMMENDATION/MOTION: For informational purposes only to allow the public to review and comment on the FY 2018 Proposed Budget.

STRATEGIC PLAN LINK: Goal 1. Financially sound City providing quality basic services.

STRATEGIC PLAN SIGNIFICANCE: Objective 1a. Budget with adequate resources to support defined services and level of services.

BACKGROUND: The budget is a financial plan which stipulates the approach the City will undertake to achieve the strategic plan in accordance with the aspirations of Council. The City Code requires adoption of an annual appropriation Ordinance. The proposed budget was presented to Council in two (2) budget books at the Monday, February 27, 2017 Council meeting. The first book represents the City's General Fund, while the second book presents each Non-General Fund(s) in addition to the proposed Capital Improvement Program.

The City held a Council Work Session on Saturday, March 11, 2017 to provide the governing board the opportunity to discuss the budget and the opportunity for public comment.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: The Public Hearing was advertised in the Pantagraph on March 13, 2017. Public budget discussion on the City Manager proposed budget was undertaken on February 27 and March 11, 2017.

FINANCIAL IMPACT: The FY 2018 proposed budget for the twenty-six (26) City funds is \$214,126,710. The budget for FY 2018 is balanced for all funds. Any fund with expenditures exceeding revenue will be offset by a planned use of fund balance or net assets. Any fund with proposed revenues exceeding expenditures will show a contribution to fund balance.

COMMUNITY DEVELOPMENT IMPACT: *N/A*

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: *(If applicable)*

Respectfully submitted for Council consideration.

Prepared by:

Carla Murillo, Budget Manager

Reviewed by: Patti-Lynn Silva, Finance Director

Financial & budgetary review by: Patti-Lynn Silva, Finance Director

Legal review by: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:

A handwritten signature in black ink, appearing to read "David A. Hales". The signature is fluid and cursive, with a long horizontal stroke at the beginning.

David A. Hales
City Manager

Attachments:

- FIN 2B EXHIBIT FY 2018 Fund Balance Summary.
- Publication Notice

CITY OF BLOOMINGTON, IL
2018 PROPOSED BUDGET
SUMMARY OF REVENUES, EXPENDITURES AND CHANGE IN FUND BALANCES BY FUND
(ALL FIGURES PROVIDED ARE ESTIMATES)

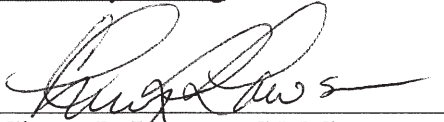
Fund	Budgetary Fund Balance 4/30/2016 ¹	FY 2017 Projected Revenues	FY 2017 Projected Expenditures ³	Projected Budgetary Fund Balance 4/30/2017 ²	Projected Fund Balance		FY 2018 Proposed Revenues	FY 2018 Proposed Expenditures ³	Proposed Fund Balance		
					Percent	Percent			Ending 4/30/2018 ⁴	Percent	
General Fund											
	13,638,617	104,140,100	104,140,100	15,754,847	15.13%	105,314,471	105,314,471	15,849,049	15.05%		
General Fund Total:	13,638,617	104,140,100	104,140,100	15,754,847	15.13%	105,314,471	105,314,471	15,849,049	15.05%		
Special Revenue:											
Motor Fuel Tax	7,718,273	3,178,022	3,178,022	6,607,599	207.92%	9,621,000	9,621,000	256,599	2.67%		
Board of Elections	671,174	731,245	731,245	488,156	66.76%	727,415	727,415	304,300	41.83%		
Drug Enforcement	535,498	676,722	676,722	1,111,758	164.29%	331,524	331,524	955,734	288.28%		
Community Development	15,608	891,332	891,332	48,601	5.45%	905,769	905,769	48,601	5.37%		
IHDA Single Family Owner Occupied Rehabilitation	38	(38)	(38)	0	0.00%	311,250	311,250	0	0.00%		
Library	3,966,717	5,270,932	5,270,932	4,124,562	78.25%	5,435,361	5,435,361	4,124,562	75.88%		
Library Fixed Asset	812,299	162,100	162,100	774,803	477.98%	315,100	315,100	675,647	214.42%		
Park Dedication	925,749	261,583	261,583	687,639	262.88%	75,000	75,000	634,142	845.52%		
Empire St. Corridor TIF ⁵	(52,906)	1,870	1,870	(54,942)	-2938.08%	0	0	(54,942)	0.00%		
Special Revenue Total:	14,592,451	11,173,768	11,173,768	13,788,176	123.40%	17,722,419	17,722,419	6,944,642	39.19%		
Debt Service:											
General Bond and Interest	4,715,014	4,849,910	4,849,910	4,633,615	95.54%	4,613,129	4,613,129	4,050,068	87.79%		
2004 Coliseum Bond Redemption	1,318,686	1,326,868	1,326,868	1,277,522	96.28%	1,443,805	1,443,805	1,444,385	100.04%		
2004 Multi-Project Bond Redemption	1,697,508	940,000	940,000	1,667,291	177.37%	1,203,250	1,203,250	1,177,661	97.87%		
Debt Service Total:	7,731,208	7,116,778	7,116,778	7,578,428	106.49%	7,260,184	7,260,184	6,672,114	91.90%		
Capital Projects:											
Capital Improvement	1,313,492	7,108,211	7,108,211	299,400	4.21%	7,172,762	7,172,762	299,400	4.17%		
Capital Lease	(1,582,898)	7,799,624	7,799,624	197,321	2.53%	7,835,514	7,835,514	197,321	2.52%		
Capital Project Total:	(269,406)	14,907,834	14,907,834	496,721	3.33%	15,008,276	15,008,276	496,721	3.31%		
Enterprise:											
Water	25,001,542	17,397,820	17,397,820	23,630,245	135.82%	21,530,067	21,530,067	17,713,421	82.27%		
Sewer	2,603,446	5,984,150	5,984,150	1,754,152	29.31%	5,207,291	5,207,291	1,899,968	36.49%		
Storm Water	1,052,659	3,273,517	3,273,517	636,797	19.45%	3,257,203	3,257,203	218,248	6.70%		
Solid Waste	549,676	7,650,678	7,650,678	880,049	11.50%	6,902,172	6,902,172	479,561	6.95%		
Abraham Lincoln Parking Deck	(154,060)	789,566	789,566	174,163	22.06%	479,549	479,549	79,614	16.60%		
Golf Courses	388,212	2,980,833	2,980,833	763,392	25.61%	2,674,380	2,674,380	744,027	27.82%		
US Cellular Coliseum	(1,893,988)	7,602,348	7,602,348	30,310	0.40%	6,615,729	6,615,729	222,448	3.36%		
Enterprise Total:	27,547,487	45,678,912	45,678,912	27,869,107	61.01%	46,666,390	46,666,390	21,357,287	45.77%		
Internal Service Fund:											
Casualty Insurance	2,278,525	4,096,398	4,096,398	2,307,726	56.34%	4,530,817	4,530,817	2,306,528	50.91%		
Employee Insurance and Benefits	2,824,160	10,738,965	10,738,965	3,616,230	33.67%	14,404,889	14,404,889	1,290,281	8.96%		
Employee Retiree Group Healthcare	(5)	1,964,435	1,964,435	(5)	0.00%	2,719,265	2,719,265	144,107	5.30%		
Internal Service Fund Total:	5,102,680	16,799,798	16,799,798	5,923,950	35.26%	21,654,970	21,654,970	3,740,916	17.28%		
Fiduciary:											
JM Scott Total:	5,527,612	750,000	750,000	5,965,085	795.34%	500,000	500,000	6,111,058	1222.21%		
Fiduciary Fund Total:	5,527,612	750,000	750,000	5,965,085	795.34%	500,000	500,000	6,111,058	1222.21%		
Total:	73,870,648	200,567,191	200,567,191	77,376,314	38.58%	214,126,710	214,126,710	61,171,786	28.57%		

1) Budgetary Fund Balance is almost on a cash basis, however, short term payables and receivables are taken into account.
2) The General Fund Balance includes restricted balance for Public Safety Pensions that is estimated to be an \$1.27M from utility tax earned during the year (difference between old and new rates).
3) Included in General Fund expenditures is a contribution to fund balance estimated at \$2.1 million in FY 2017 before year end budget transfers and \$94 thousand in FY 2018.
4) The General Fund Balance includes restricted balance for Public Safety Pensions that is estimated to be an additional \$602K from utility tax earned during the year (difference between old and new rates).
5) Negative fund balance will be offset by incremental property tax revenue generated by the properties in the boundaries of the TIF District.
Z) Differences between beginning and ending fund balances already include estimated changes to fund balance (use of/for contribution to fund balance).

CITY OF BLOOMINGTON
BLOOMINGTON, ILLINOIS

PUBLIC HEARING NOTICE

PUBLIC IS HEREBY PROVIDED NOTICE that a Public Hearing will be held to receive public comments on the Annual Budget Year ending April 30, 2018 on Monday, March 27, 2017 at 7:00 PM in the City Hall Council Chambers located at 109 East Olive Street; Bloomington, IL. Copies of the proposed Annual Budget will be available for examination at the following locations: Office of the City Clerk, City Hall Building, 109 E. Olive Street; Bloomington Public Library, 205 E. Olive Street; Bloomington, and available on the City's website at www.cityblm.org.



Cherry L. Lawson, C.M.C.
City Clerk

Published this 13th day of March 2017: Pantagraph Newspaper

Page : 1 of 1 03/07/2017 14:14:32

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Ad Price : 110.28
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Amount Due : 110.28

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CITY OF BLOOMINGTON
BLOOMINGTON, ILLINOIS

PUBLIC HEARING NOTICE

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Cherry L. Lawson, C.M.C.
City Clerk

Published this 13th day of
March 2017: Pantagraph
Newspaper

REGULAR AGENDA



REGULAR AGENDA ITEM NO. 9A

FOR COUNCIL: March 27, 2017

SUBJECT: Consideration of a Resolution approving the submittal the PY43/FY18 CDBG Action Plan to the US Department of Housing and Urban Development.

RECOMMENDATION/MOTION: Recommend Council approve the Resolution approving the submittal of the PY43/FY18 CDBG Action Plan to the US Department of Housing and Urban Development, and authorize the Mayor and City Clerk to execute the necessary documents.

STRATEGIC PLAN LINK: Goal 2: Upgrade City Infrastructure and Facilities; Goal 4: Strong Neighborhoods; Goal 5: Great Place to Live—Livable, Sustainable City

STRATEGIC PLAN SIGNIFICANCE:

Goal 2: Objective C. Functional, well-maintained sewer collection system.

Goal 4: Objective A. Residents feeling safe in their homes and neighborhoods;

Objective B. Upgraded quality of older housing stock, and;

Objective C. Preservation of property/home valuations.

Goal 5: Objective D. Appropriate leisure and recreational opportunities responding to the needs of residents.

BACKGROUND:

On May 1, 2017, the Community Development Department will begin its Program Year 43 (FY18). For the past 42 years, the City of Bloomington has applied for funding under the Federal Community Development Block Grant (CDBG) Program, through the Department of Housing and Urban Development (HUD). Since February 24, 2017, a draft of the Program Year 43/Fiscal Year 18 Action Plan Executive Summary of proposed activities has been available for review and public comment.

HUD requires the jurisdiction to pursue the following overall goals: "develop viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities principally for low- and moderate-income persons." The expenditure of the CDBG funds must meet the needs of the community as identified in the Council and HUD approved 2015-2020 Consolidated Plan. Each entitlement community may choose from a variety of eligible activities to meet the identified needs designated in the Consolidated Plan:

- Acquisition / Disposition of Property
- Public Facilities and Improvements
- Demolition
- Public Services
- Rehabilitation

- Code Enforcement
- Economic Development Activities
- Homeownership Assistance
- Relocation
- Planning and Administration

A draft summary of the 2017-2018 Proposed CDBG Activities as part of the Action Plan (i.e. Budget) for Fiscal Year 18, is provided for Council review. The Action Plan can be viewed in its entirety at <http://www.cityblm.org/government/departments/community-development/block-grant/action-plan>.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED:

On February 24, 2017, a copy of the draft Action Plan was made available for public viewing on the City's web site, at the City Clerk's Office, the Community Development Department and the Bloomington Public Library.

Notification of the availability of the draft Action Plan for review and comment and the March 27, 2017 public hearing was published in the Pantagraph on February 24, 2017 Pantagraph and the PATH-O-Gram on March 7 and 20.

Letters were mailed to more than 50 local churches and neighborhood associations located in the Low / Moderate Income areas of the community. The public notice was also sent to the Bloomington Housing Authority for posting at their various properties. Letters requesting Action Plan review and consultation from the State Historic Preservation Office and tribal nations were mailed as well.

See CONSULTATION – PY43 CDBG Action Plan – 032717 for a complete list.

FINANCIAL IMPACT:

Delay or lack of approval would result in the loss of approximately \$540,000 in federal grant funds used for programs benefiting low to moderate income families within the City.

COMMUNITY DEVELOPMENT IMPACT:

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: *Not applicable*

Respectfully submitted for Council consideration.

Prepared by: Jennifer Toney, Grants Coordinator

Reviewed by: Tom Dabareiner, Community Development Director

Financial & budgetary review by: Chris Tomerlin, Budget Analyst
Carla A. Murillo, Budget Manager

Legal review by:

Jeffrey R. Jurgens, Corporation Counsel

Recommended by:

A handwritten signature in black ink, appearing to read "David A. Hales". The signature is fluid and cursive, with a long horizontal stroke at the beginning.

David A. Hales
City Manager

Attachments:

- CD 1B – RESOLUTION – PY43 CDBG Action Plan
- CD 1C – PROJECTS/BUDGET – PY43 CDBG Action Plan
- CD 1D – CONSULTATION – PY43 CDBG Action Plan
- CD 1E – PRESENTATION –PY43 CDBG Action Plan

RESOLUTION NO. 2017-

RESOLUTION AUTHORIZING THE FILING OF A COMMUNITY DEVELOPMENT
PROGRAM APPLICATION FOR PROGRAM YEAR FORTY-THREE (43)
(May 1, 2017-April 30, 2018)

WHEREAS, it is necessary and in the public interest that the City of Bloomington, otherwise known as the Local Public Agency, avail itself of the financial assistance provided by Title I of the Housing and Community Development Act of 1987, to continue a Community Development Program; and

WHEREAS, it is necessary for the Local Public Agency to certify that it will carry out the provisions of the Housing and Community Development Act of 1974, regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BLOOMINGTON THAT:

That an application on behalf of the City of Bloomington for a grant under said Title I in the amount of \$540,544 (estimated) as the full amount available for undertaking and financing the forty-third (43rd) increment of such program is hereby approved: and

1. The City Manager is hereby authorized and directed to execute and to file such application with the Department of Housing and Urban Development;
2. The Code Enforcement Division Manager is hereby authorized to act as the certifying officer and assure the status of a responsible Federal Official under the National Environmental Protection Act of 1969; to act as the assuring officer for the City of Bloomington that the Local Point Agency shall comply with those items listed on HUD application forms.
2. The Counsel for the Community Development Department is hereby authorized and directed to file legal certification.
3. The Community Development Grants Coordinator, is hereby authorized and directed to provide such additional information and to furnish such documents as may be required on behalf of the Department of Housing and Urban Development, and to act as the authorized correspondent of the City of Bloomington.
4. The City Clerk is hereby authorized and directed to certify such documents as needed by the Department of Housing and Urban Development on behalf of the City of Bloomington.

Adopted this 27nd day of March, 2017.

Approved this _____ day of March, 2017.

CITY OF BLOOMINGTON

ATTEST

Tari Renner, Mayor

Cherry L. Lawson, City Clerk

AP-35 Projects – 91.220(d)

Introduction

The overriding goal of all projects and activities completed with CDBG funding is to strengthen the quality of life for Bloomington residents and their neighborhoods. The City will continue to utilize CDBG and other funding sources to support activities that will work towards this goal. The following projects have been selected for implementation during Program Year 43.

#	Project Name
1	Rehabilitation Loans and Grants
2	Rehabilitation Service Delivery Costs
3	Administration and General Management
4	Demolition Program
5	Public Services
6	Infrastructure/Public Facilities
7	West Bloomington Revitalization Project

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

HUD requires CDBG recipients to expend a minimum of 70% of available funding on programs and activities benefitting low and moderate income residents. The City has selected the projects outlined in this Action Plan with that requirement in mind. The majority of the projects for PY43 will occur in the 61701 zip code with an emphasis on the West Bloomington Revitalization Project's service area which contains the City's designated Slum/Blight Area.

Projects

AP-38 Projects Summary

Project Summary Information

Table 9 – Project Summary

1	Project Name	Rehabilitation Loans and Grants
	Target Area	WEST BLOOMINGTON REVITALIZATION PROJECT AREA Low and moderate income areas outside of West Bloomington Revitalization Project
	Goals Supported	Decent Housing - Rehabilitation
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$294,212 IHDA: \$236,250
	Description	This project will provide funding to low and moderate income households for necessary/emergent home repairs. The majority of homeowners will receive assistance in the form of a 0% interest deferred loan with the balance deferred as long as the beneficiary remains owner-occupant of the home. Grants will be provided on a very limited basis. The City will continue its partnership with AMBUCS, providing grants to disabled individuals for accessibility ramps. A grant will be provided to Catalyst Ministries for rehabilitation at a property designed for transitional housing. A second grant will be provided to the Bloomington Housing Authority for installation of a new security camera system at Wood Hill Towers. The budget breakdown is \$213,212 for loans, \$55,000 for grants and \$26,000 for environmentals. If the estimated allocation, carry-forward funds or program income are more or less than anticipated (AP-15), the difference will be added/subtracted from this project unless otherwise noted in this Plan.
	Target Date	4/30/2018

	Estimate the number and type of families that will benefit from the proposed activities	The City strives to assist at least 20 households annually through homeowner rehabilitation. Catalyst Ministries serves women exiting dangerous, exploitive situations with 4-6 women residing at the transitional housing unit. Wood Hill Towers is Bloomington Housing Authority's senior housing residence. There are 306 apartments and efficiencies at Wood Hill Towers. All beneficiaries within this activity will meet HUD's income guidelines.
	Location Description	Rehabilitation Locations TBD Transitional Housing Unit address is confidential. Wood Hill Towers: 104 E. Wood St, Bloomington, IL
	Planned Activities	Scope of work will be limited to moderate rehabilitation on single-family, owner-occupied homes. Homeowners receiving assistance through CDBG are offered a 0% interest deferred loan. Loan repayment is not required as long as the beneficiary remains the owner-occupant. Homeowners interested in paying off the loan are allowed to make payments under the 0% interest loan terms. Homeowners receiving assistance through the IHDA program will be offered a 5 year forgivable loan through IHDA. Grants to homeowners will be provided on a very limited basis. Catalyst Ministries will receive a grant to support rehabilitation activities at its transitional housing project. The budget breakdown for CDBG funding is \$213,212 for loans, \$55,000 for grants and \$26,000 for environmental testing. The IHDA funding breakdown is \$225,000 for homeowner rehab and \$11,250 for grant administration costs.
2	Project Name	Rehabilitation Service Delivery Costs
	Target Area	WEST BLOOMINGTON REVITALIZATION PROJECT AREA Low and moderate income areas outside of West Bloomington Revitalization Project
	Goals Supported	Decent Housing - Rehabilitation
	Needs Addressed	Affordable Housing Homelessness
	Funding	CDBG: \$5,000
	Description	This activity will fund expenses the City incurs while operating the Housing Rehabilitation Loan Program. Examples of expenditures include but are not limited to: rehabilitation staff training, license renewal fees and refresher courses, environmental testing, and credit check for loan applicants.
	Target Date	4/30/2018

	Estimate the number and type of families that will benefit from the proposed activities	Numbers for this activity will be reported under the individual housing rehabilitation activities.
	Location Description	TBD
	Planned Activities	Any training the Rehabilitation Specialist attends that relates to CDBG, environmental review, lead, etc. will be allocated to this project. Lead testing and credit check costs will be drawn on this project as well as any other expenses related to operation of the Homeowner Rehabilitation Program.
3	Project Name	Administration and General Management
	Target Area	
	Goals Supported	Decent Housing - Rehabilitation Sustainable Living Environment - Demolition Sustainable Living Environments - Emergency Grant Sustainable Living Environment - Continuum of Care Suitable Living Environment - Public Services Creating Economic Opportunity - Job/Life Skills Suitable Living Environment - Infrastructure Suitable Living Environment - Public Facilities West Bloomington Revitalization Project
	Needs Addressed	Affordable Housing Homelessness Non-Housing Community Development
	Funding	CDBG: \$22,000
	Description	This activity is used for expenditures required for general administration of the grant and all its projects. Examples of expenses covered under this project include but are not limited to postage, advertising, professional development, office supplies, and contracted services. Additionally, funding for job and life- skills training for Bloomington Housing Authority residents, required by Section 3, is included in this project.
	Target Date	4/30/2018

	Estimate the number and type of families that will benefit from the proposed activities	Beneficiaries are not recorded for Administration funds. It is assumed that all activities conducted under this project will benefit low and moderate income residents.
	Location Description	Not applicable.
	Planned Activities	This project will support the overall administration of the CDBG grant. Staff plans to attend IDIS and Subrecipient Monitoring training, if offered, in addition to any other relevant trainings or workshops provided throughout the grant year.
4	Project Name	Demolition Program
	Target Area	WEST BLOOMINGTON REVITALIZATION PROJECT AREA Low and moderate income areas outside of West Bloomington Revitalization Project
	Goals Supported	Sustainable Living Environment - Demolition
	Needs Addressed	Affordable Housing Non-Housing Community Development
	Funding	CDBG: \$144,112 IHDA: \$75,000
	Description	This project will help eliminate slum and blight conditions of deteriorated structures by funding demolition and clearance of accessory structures and/or dwellings. Buildable lots will be donated to organizations such as YouthBuild and Habitat for Humanity for new construction of affordable homes. Non-buildable lots will be donated to not-for-profit organizations for use as green space or equally divided and deeded to adjacent land owners.
	Target Date	4/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	Donations to YouthBuild and/or Habitat will benefit low and moderate income families. Properties demolished in Program Year 43 will not be built on until PY44 or PY45, however. The City anticipates Habitat will build on 2-3 City donated lots this year. The City will receive \$75,000 through the Illinois Housing Development Authority's Abandoned Property Program (IHDA-APP). In addition to actual demolition costs, this grant allows boarding up and maintenance at abandoned properties.
	Location Description	TBD

	Planned Activities	CDBG funds will be utilized for the demolition and clearance of 5-7 properties within the limits of the City of Bloomington. IHDA funding will be utilized to support demolition, board-up and maintenance at an additional 3 properties.
5	Project Name	Public Services
	Target Area	WEST BLOOMINGTON REVITALIZATION PROJECT AREA Low and moderate income areas outside of West Bloomington Revitalization Project
	Goals Supported	Sustainable Living Environments - Emergency Grant Sustainable Living Environment - Continuum of Care Suitable Living Environment - Public Services West Bloomington Revitalization Project
	Needs Addressed	Homelessness Non-Housing Community Development
	Funding	CDBG: \$80,051
	Description	Activities under this project will assist local organizations to enhance the quality of life for residents of Bloomington through Public Service projects.
	Target Date	4/30/2018
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Peace Meals will provide congregate and in-home delivery meals to senior residents. PATH will provide emergency assist, case management and outreach services to residents at imminent risk of becoming homeless or currently experiencing homelessness. Recycling Furniture for Families will provide home furnishings and housewares to households in need of such assistance. WBRP will provide workshops to low and moderate income children and adults to enable them to better care for their homes; increase their knowledge related to STEM areas; and learn how to construct beds for children without a bed to call their own.
6	Project Name	Infrastructure/Public Facilities
	Target Area	WEST BLOOMINGTON REVITALIZATION PROJECT AREA

	Goals Supported	Suitable Living Environment - Infrastructure Suitable Living Environment - Public Facilities
	Needs Addressed	Non-Housing Community Development
	Funding	CDBG: \$165,000
	Description	This project will support one sewer replacement project in the City's designated slum/blight area and construction of one park in a low/moderate income area in addition to HVAC replacement at Heartland Head Start.
	Target Date	1/31/2017
	Estimate the number and type of families that will benefit from the proposed activities	Twelve households will benefit from the sewer activity. The homes that will utilize the sewer system are located within the West Bloomington Revitalization Project service area. The park location is in a low/moderate income area and will benefit 350 individuals. Heartland Head Start serves more than 300 low income children annually.
	Location Description	Sewer Project: Between Taylor and Olive near Morris on the City's West Side. This area is within the City's designated slum/blight area. Park: Woodbury Subdivision (City's Southwest side). Heartland Head Start: 206 Stillwell
	Planned Activities	1) Abandonment and replacement of an aged section of sewer that is collapsing and causing safety concerns for the neighborhood; 2) New park in Woodbury Subdivision; and 3) HVAC system at Heartland Head Start.
7	Project Name	West Bloomington Revitalization Project
	Target Area	WEST BLOOMINGTON REVITALIZATION PROJECT AREA Low and moderate income areas outside of West Bloomington Revitalization Project
	Goals Supported	Decent Housing - Rehabilitation West Bloomington Revitalization Project
	Needs Addressed	Affordable Housing Non-Housing Community Development
	Funding	CDBG: \$11,170
	Description	This project will support several WBRP programs and services. Funds are provided to support the Tool Library and Facade Program. Funding for educational workshops is allocated under the Public Services Project.
	Target Date	4/30/2018

Estimate the number and type of families that will benefit from the proposed activities	The Tool Library expects to complete 1200 loans during the project year and increase its membership by 175 members. The majority of the Tool Library users are from the 61701 zip code.
Location Description	Locations for the Facade Program are TBD. The Tool Library is currently located at 801 W. Washington St. Workshops will be conducted both at the Tool Library and off-site depending on the space requirements for the workshop.
Planned Activities	WBRP anticipates it will complete 5-8 facade improvement projects during this Action Plan. The Tool Library will hold a minimum of four community workshops. The largest workshop will be a continuation project, The Bed Blitz. The Blitz was very successful in its first year providing children with no bed to lay their head one to call their own. WBRP partnered with various organizations that provided a new mattress and bedding for each of the low income children referred into the program. For PY43, the Tool Library hopes to provide 100 beds to children.

City of Bloomington

Neighborhood Associations In/Near CDBG Area

Number	Association Name	Chairperson First Name	Chairperson Last Name	Address	City, State, Zip
	Dimmit's Grove				
6	Neighborhood	Sally	Graumlich	401 E. Grove St.	Bloomington, IL 61701
7	Downtown Bloomington Franklin Square	Mark	Otto	602 N. Main St.	Bloomington, IL 61701
8	Association Near East Side	Michelle	mauer	317 N. Chestnut	Bloomington, IL 61701
12	Neighborhood	Chris	Adelman	605 1/2 E. Monroe	Bloomington, IL 61701
14	Northwest Neighborhood	Joy	Preston	504 W. Seminary	Bloomington, IL 61701
16	Oakwoods Neighborhood	William	Leary	13 Yew	Bloomington, IL 61701
	Davis-Jefferson Historical				
19	Neighborhood	Paul	Essington	1002 E. Jefferson St.	Bloomington, IL 61701
20	Olde Town Neighborhood	Carolyn	Steele	717 W. Monroe St.	Bloomington, IL 61701
23	South Hill Neighborhood	Cindy	Veselak	904 S. Center	Bloomington, IL 61701
25	Founder's Grove Lang's Alley	Maureen	Ryan	1903 E. Taylor St.	Bloomington, IL 61701
27	Neighborhood Evergreen Place	Betty	Reinal	1004 W. Olive St.	Bloomington, IL 61701
30	Neighborhood South Oakland	Theresa	Marlett	1408 N. Morris	Bloomington, IL 61701
33	Neighborhood Wood Hill Towers	Linda	Hawkins	1004 S. Clinton	Bloomington, IL 61701
34	Resident Council	Floyd	Hutchison	104 E. Wood	Bloomington, IL 61701
35	Gridley Allen Pricketts	Mark	Ryburn	505 N. Lee	Bloomington, IL 61701

37 Irvin Park Neighborhood	Naomi	Towner	1505 Sweet Briar Dr.	Bloomington, IL 61701
40				
41				

100 Black Men of Central Illinois PO Box 5170 Bloomington, IL 61702-5170 Attn: Dale Avery	AMBUCS Cornbelt Chapter PO Box 0981 Bloomington, IL 61702-0981 Attn: William Hamann	The Baby Fold 612 Ogelsby Ave. Normal, IL 61761 Attn: Karen Major
Bloomington Area Career Center PO Box 5187 Bloomington, IL 61702-5187 Attn: Tom Frazier	Center for Youth and Family Solutions 603 N. Center St. Bloomington, IL 61701 Attn: Tim Glancy	Children's Home and Aid 403 S. State St. Bloomington, IL 61701 Attn: Tiffanny Powell
Mid Central Community Action 1301 W. Washington Bloomington, IL 61701 Attn: Deborah White	Community Health Care Clinic 902 Franklin Ave. Normal, IL 61761 Attn: Angie McLaughlin	Connect Transit 351 Wylie Dr. Normal, IL 61761 Attn: Andrew Johnson
Department of Human Services McLean County 501 W. Washinton St. Bloomington, IL 61701 Attn: Michelle Sanders	Regional Office of Education 200 W. Front St. Bloomington, IL 61701 Attn: Mark Jontry	Division of Rehabilitation Services 207 S. Prospect Bloomington, IL 61704
East Central Illinois Area Agency on Aging 1003 Maple Hill Rd. Bloomington, IL 61705-9327 Attn: Susan Real	Experience Works 320 W. Madison St. Pontiac, IL 61764 Attn: Beth Murphy	Faith in Action Bloomington-Normal 600 E. Willow St., Suite 201 Normal, IL 61761 Attn: Doretta Herr
Family Community Resource Center 509 W. Washington St. Bloomington, IL 61701 Attn: Frank McSwain	Habitat for Humanity of McLean County 103 W. Jefferson St. Bloomington, IL 61701 Attn: Stan Geison	Heartland Head Start 206 Stillwell St. Bloomington, IL 61701 Attn: Karen Bruning
Home Sweet Homes Ministries 303 E. Oakland Ave. Bloomington, IL 61701 Attn: Mary Ann Pullen	Homes of Hope, Inc. 401 Pine St. #1 Normal, IL 61761 Attn: Maureen McIntosh	Bloomington Housing Authority 104 E. Wood St. Bloomington, IL 61701 Attn: Kim Holman-Short
Human Service Council 104 E. Wood St. Bloomington, IL 61701 Attn: Stacey Wiggins	Immanuel Health Center 502 S. Morris Ave, Suite D Bloomington, IL 61701 Attn: Taylor Potts	The Immigration Project PO Box 1503 Bloomington, IL 61702-1503 Attn: Jasmine McGee
INtegrity Counseling, Inc. 502 S. Morris Ave, Suite B Bloomington, IL 61701 Attn: Luella Mahannah	LIFECIL 2201 Eastland Dr, Suite 1 Bloomington, IL 61701 Attn: Gail Kear	Marcfirst 1606 Hunt Dr. Normal, IL 61761 Attn: Laura Furlong
McLean County Center for Human Services 108 W. Market St. Bloomington, IL 61701 Attn: Tom Barr	McLean County Urban League 501 E. Washington St. Bloomington, IL 61701 Attn: Laraine Bryson	McLean County Local Interagency Council 200 W. Front St. Bloomington, IL 61701 Attn: Maureen Sollars

NAACP
PO Box 925
Normal, IL 61761
Attn: Quincy Cummings

NAMI McLean County
PO Box 5323
Bloomington, IL 61702-5323
Attn: Elizabeth Hall

PATH
201 E. Grove
Bloomington, IL 61701
Attn: Karen Zangerle

Prairie State Legal Services
201 W. Olive St.
Bloomington, IL 61701
Attn: Adrian Barr

Project Oz
1105 W. Front St.
Bloomington, IL 61701
Attn: Peter Rankaitis

Recycling Furniture for Families
515 N. Center St.
Bloomington, IL 61701
Attn: Frank Downes

Salvation Army
611 W. Washington St.
Bloomington, IL 61701
Attn: Gaby Bontea

Scott Health Resources Center
607 S. Gridley
Bloomington, IL 61701
Attn: Deborah Skillrud

St. Vincent DePaul Society
711 N. Main St.
Bloomington, IL 61701
Attn: Gayle Eyre

United Way of McLean County
201 E. Grove St.
Bloomington, IL 61701
Attn: David Taylor

Veterans Assistance Commission-
McLean County
200 W. Front St., Suite 400D
Bloomington, IL 6101
Attn: Jerry Vogler

West Bloomington Revitalization
Project
801 W. Washington St.
Bloomington, IL 61701
Attn: Michael O'Donnell

Western Avenue Community Center
600 N. Western Ave.
Bloomington, IL 61701
Attn: Amy Cottone

YWCA Labyrinth
616 W. Monroe St.
Bloomington, IL 61701
Attn: Kristin Manzi

YWCA McLean County
1201 N. Hershey Rd
Bloomington, IL 61701
Attn: Dontae Latson



The City of Bloomington requests your consultation on its Program Year 43 Community Development Block Grant (CDBG) Annual Action Plan. The Action Plan outlines programs and services which will utilize CDBG funds during the May 1, 2017—April 30, 2018 program year. The Plan will be available for public review and comment from February 24—March 28, 2017 at the following locations:

- ♦ City of Bloomington Community Development Department, 115 E. Washington St., 2nd Floor, Bloomington.
- ♦ City of Bloomington City Clerk's Office, 109 E. Olive St., Bloomington
- ♦ Bloomington Public Library, 205 E. Olive St. , Bloomington
- ♦ City of Bloomington website: <http://www.cityblm.org/government/departments/community-development/block-grant/action-plan>

A public hearing for the Action Plan will be conducted at the March 27, 2017 City Council meeting, 109 E. Olive St., Bloomington, 7:00 pm. Written comments must be submitted by 12:00 pm on March 28, 2017 to:

Mail:

City of Bloomington
Community Development
109 E. Olive
Bloomington, IL 61701
Attn: Jennifer Toney

Email:

jtoney@cityblm.org



**Community
Development
Block
Grant**

CDBG is a program of the US Department of Housing and Urban Development.

Cleanan Watkins
Delaware Nation, Oklahoma
PO Box 825
Anadarko, OK 73005

David Pacheco
Kickapoo Tribe of Oklahoma
PO Box 70
McCloud, OK 74851

Douglas Lankford
Miami Tribe of Oklahoma
PO Box 1326
Miami, OK 74355

David Grignon
Menominee Indian Tribe of Wisconsin
PO Box 910
Keshena, WI 54135-0910

Nekole Alligood
Delaware Nation, Oklahoma
PO Box 825
Anadarko, OK 73005

Kent Collier
Kickapoo Tribe of Oklahoma
PO Box 70
McCloud, OK 74851

Diane Hunter
Miami Tribe of Oklahoma
PO Box 1326
Miami, OK 74355

Lester Randall
Kickapoo Tribe of Indians of the
Kickapoo Reservation in Kansas
1107 Goldfinch Road
Horton, KS 66439

John Froman
Peoria Tribe of Indians of Oklahoma
PO Box 1527
Miami, OK 74355

Gary Besaw
Menominee Indian Tribe of Wisconsin
PO Box 910
Keshena, WI 54135



Community Development Division
Planning and Code Enforcement Department
115 E. Washington Street
Bloomington, IL 61702
309-434-2342 (phone) 309-434-2801 (fax)

February 20, 2017

Cleanan Watkins, President
Delaware Nation, Oklahoma
PO Box 825
Anadarko, OK 73005

Dear Mr. Watkins:

On behalf of the City of Bloomington, IL, I would like to request your time and consideration in conducting a review of our 2017-2018 Community Development Block Grant (CDBG) program, specifically our Housing Rehabilitation and Demolition programs. These programs are limited to the City's corporate limits, located in McLean County, IL. CDBG is funded through the US Department of Housing and Urban Development.

The primary focus of the Housing Rehabilitation Program is to aid single-family, owner-occupied households with low and moderate income, as defined by HUD, with moderate home rehabilitation projects including but not limited to: roof repair and replacement, new windows, new siding and gutters, updated electrical/plumbing, new heating and cooling and sewer/water repairs.

The Demolition Program is utilized to eliminate conditions of slum and blight on a spot basis. Dilapidated structures are demolished and the property cleared of debris. Properties considered buildable are donated to Habitat for Humanity of McLean County or YouthBuild McLean County for new construction of affordable housing. The City is planning to utilize CDBG for one small sewer project, one park and several public service activities as well.

We would greatly appreciate your review of our proposed activities. Your input will help us be aware of any tribal significance of ancestral lands within our corporate limits. Our goal is to ensure we do not create any adverse effects on historic properties of religious and cultural significance to the Delaware Nation, Oklahoma.

You will find the full version of our proposed 2017-2018 Action Plan on our website at <http://www.cityblm.org/government/departments/community-development/block-grant/action-plan> beginning Friday, February 24, 2017. You may also request to receive a copy via email if that is more convenient. If you have any questions or concerns, please contact me at 309-434-2342 or jtoney@cityblm.org no later than COB March 27, 2017. We will assume you have no concerns if we do not receive a response from you by this date.

Sincerely,

Jennifer Toney, BS, MCHES
Grants Coordinator



Community Development Division
Planning and Code Enforcement Department
115 E. Washington Street
Bloomington, IL 61702
309-434-2342 (phone) 309-434-2801 (fax)

February 20, 2017

Heidi Brown-McCreery
Illinois Historic Preservation Agency
1 Old State Capital Plaza
Springfield, IL 62701

Dear Ms. Brown-McCreery:

The City of Bloomington's Community Development Block Grant Annual Action Plan will be available for public comment and review beginning February, 24, 2017. We hope you will take the opportunity to review the Plan and inform us of any questions or concerns you may have. For each individual rehabilitation or demolition project, we will continue to utilize our City Planner as agreed upon per our Programmatic Agreement with your agency.

The plan can be found on the City's website:

www.cityblm.org/government/departments/community-development/block-grant/action-plan.

An electronic copy can be requested as well by emailing me at jtoney@cityblm.org. The public comment period ends at 12:00 pm on March 28, 2017. If we do not hear from you by then, we will assume you have no questions or concerns.

Thank you for your consideration with this matter.

Sincerely,

Jennifer Toney, BS, MCHES
Grants Coordinator



FY18 CDBG Program

City of Bloomington

Action Plan Notifications

- ▶ February 24, 2017: Action Plan was made available to the public.
 - ▶ Copies available at Community Development Department, Bloomington Public Library, City Clerk's Office and www.cityblm.org.
 - ▶ Public notice published in Pantagraph.
 - ▶ Letters mailed to local churches, not-for-profits, service organizations, neighborhood associations, etc.
 - ▶ Consultation letters mailed to the State Historic Preservation Office and tribal nations.
- ▶ March 7, 2017: Notice posted on City Facebook page and NextDoor; published in the PATH-O-Gram.
- ▶ March 20, 2017: Notice published in PATH-O-Gram.

FY18 Funding Updates

- ▶ Received notice that the IHDA Single Family Rehabilitation (SFR) grant application was awarded in the amount of \$236,250.
- ▶ Received notice that the IHDA Abandoned Property Program (APP) grant application was awarded in the amount of \$75,000.
- ▶ The receipt of these two grants required some funding adjustments to the program outline and budget approved by Council on January 9, 2017.

FY18 Budget - Revenues

FY18 CDBG Revenue	Funding Amount
CDBG Allocation (Based on FY17)	\$540,544
Program Income (Estimated)	\$31,001
Carry-Forward Funding (Estimated)	<u>\$150,000</u>
Total Revenue	\$721,545

FY18 Budget - Expenditures

FY18 CDBG Projects	Funding Amount
Housing Rehabilitation (Homeowner Loans, Grants and Environmental Testing/Catalyst Ministries)	\$274,212*
Security Cameras @ Wood Hill Towers	\$20,000**
Rehabilitation Service Delivery	\$5,000
Demolition Program	\$144,112
Public Services (PATH-\$43,680/Peace Meals-\$15,000/Recycling Furniture for Families-\$5,000/WBRP-\$16,371)	\$80,051
Woodbury Park	\$75,000
Heartland Head Start HVAC	\$15,000**
West Bloomington Sewer Project	\$75,000**
WBRP (Façade Program and Tool Library)	\$11,170
Administration	<u>\$22,000</u>
Total Expenditures	\$721,545

*Reductions/increases in anticipated revenue will be adjusted from Housing Rehabilitation. **Change in funding from 1-9-17 approval.

FY18 CDBG Program

Questions?



REGULAR AGENDA ITEM NO. 9B

FOR COUNCIL: March 27, 2017

SUBJECT: Consideration of the analysis of bids (COB Bid #2017-32) and award of the contract, in amount of \$1,489,904.31 for the Linden Street Bridge over Sugar Creek Improvements, MFT No. 15-00354-00-BR.

RECOMMENDATION/MOTION: That the contract in amount of \$1,489,904.31, to construct the improvements be awarded to Stark Excavating, Inc. and the Mayor and City Clerk be authorized to execute the necessary documents.

STRATEGIC PLAN LINK: Goal 2 - Upgrade City Infrastructure and Facilities.

STRATEGIC PLAN SIGNIFICANCE: Objective 2a "Better quality roads and sidewalks", and 2d "Well-designed, well-maintained City facilities emphasizing productivity and customer service".

BACKGROUND: Traffic is currently limited to the outer lanes of the Linden Street Bridge over Sugar Creek due to deterioration of the deck superstructure, which is now scheduled for replacement. At the Work Session of May 11, 2015 Council approved the work scope for the Linden Street bridge improvements to include accommodation for a future bike trail underpass. At the Council Meeting of September 14, 2015, Council approved the selection of Farnsworth Group, Inc. (FGI) to provide structural engineering design services. FGI completed plans and specifications, easements were acquired, the project was advertised for bid, and bids were opened on March 10, 2017.

Bids were received in the Office of the City Clerk and opened at 2:00 PM on Friday, March 10, 2017 (Tabulation of Bids attached). The results were as follows:

Stark Excavating	\$1,489,904.31	Low Bid
Otto Baum Co.	\$1,988,711.62	
Halverson Const. Co.	\$1,835,841.60	
Engineer Estimate of Cost	\$1,816,404.10	
Budget	\$1,600,000.00 MFT	

City staff requests the City Council accept the proposal of Stark Excavating, Inc.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: BNWRD and other property owners adjacent to the project from whom the City requested easements.

FINANCIAL IMPACT: This project was budgeted in the Motor Fuel Tax Fund – Street Construction and Improvements account (20300300-72530) for \$1,600,000. Stakeholders can locate this in the budget book titled “Other Funds & Capital Improvement Program” on pages 10, 273, 278, 280, and 281.

COMMUNITY DEVELOPMENT IMPACT: Not applicable

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared by: Greg Kallevig, PE, CFM, Civil Engineer II

Reviewed by: Jim Karch, PE, CFM, Director of Public Works

Financial & budgetary review by: Chris Tomerlin, Budget Analyst
Carla A. Murillo, Budget Manager

Legal review by: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



David A. Hales
City Manager

Attachments:

- Tabulation of Bids received on March 10, 2017
- Proposed contract: IDOT form BLR 12320
- Location map



Local Public Agency: City of Bloomington Date: 3/10/2017
County: McLean Time: 14:00
Section: 15-00354-00-BR Appropriation: _____
Estimate: \$ 1,816,404.10

Attended By: _____

Name of Bidder:				Stark Excavating, Inc.				Otto Baum Co., Inc.				Halverson Const. Co., Inc.			
Address of Bidder:				1805 W. Washington St.				866 N. Main St.				620 N 19th St.			
				Bloomington, IL 61701				Morton, IL 61550				Springfield, IL 62702			
Proposal Guarantee:															
Terms:															
Approved Engineer's Estimate															
Item No.	Item	Delivery	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Total
20100110	TREE REMOVAL (6 TO 15 UNITS DIAMETER)		UNIT	73.00	40.0000	\$ 2,920.00	31.00000	\$ 2,263.00	79.5500	\$ 5,807.15	40.0000	\$ 2,920.00	40.0000	\$ 2,920.00	
20100210	TREE REMOVAL (OVER 15 UNITS DIAMETER)		UNIT	18.00	50.0000	\$ 900.00	32.00000	\$ 576.00	106.0600	\$ 1,909.08	85.0000	\$ 1,530.00	85.0000	\$ 1,530.00	
20101100	TREE TRUNK PROTECTION		EACH	4.00	150.0000	\$ 600.00	275.00000	\$ 1,100.00	132.5800	\$ 530.32	275.0000	\$ 1,100.00	275.0000	\$ 1,100.00	
20200100	EARTH EXCAVATION		CU YD	1.585.00	22.0000	\$ 34,870.00	30.00000	\$ 47,550.00	20.9400	\$ 33,189.90	30.0000	\$ 47,550.00	30.0000	\$ 47,550.00	
20201200	REM AND DISP OF UNSUITABLE MATERIAL		CU YD	100.00	36.0000	\$ 3,600.00	0.01000	\$ 1.00	31.4400	\$ 3,144.00	60.0000	\$ 6,000.00	60.0000	\$ 6,000.00	
20800150	TRENCH BACKFILL		CU YD	96.00	50.0000	\$ 4,800.00	76.00000	\$ 7,296.00	27.4800	\$ 2,638.08	23.5000	\$ 2,256.00	23.5000	\$ 2,256.00	
21001000	GEOTECHNICAL FABRIC FOR GROUND STAB		SQ YD	301.00	3.6000	\$ 1,083.60	1.00000	\$ 301.00	3.4900	\$ 1,050.49	3.0000	\$ 903.00	3.0000	\$ 903.00	
21101505	TOPSOIL EXCAVATION AND PLACEMENT		CU YD	268.00	26.0000	\$ 6,968.00	42.00000	\$ 11,256.00	28.5900	\$ 7,662.12	50.0000	\$ 13,400.00	50.0000	\$ 13,400.00	
25000110	SEEDING, CLASS 1A		ACRE	0.50	3750.0000	\$ 1,875.00	2,400.00000	\$ 1,200.00	2,545.4600	\$ 1,272.73	2,400.0000	\$ 1,200.00	2,400.0000	\$ 1,200.00	
25000300	SEEDING, CLASS 3		ACRE	0.25	4000.0000	\$ 1,000.00	2,800.00000	\$ 700.00	2,969.6800	\$ 742.42	2,800.0000	\$ 700.00	2,800.0000	\$ 700.00	
25000400	NITROGEN FERTILIZER NUTRIENT		POUND	68.00	2.0000	\$ 136.00	1.50000	\$ 102.00	1.5900	\$ 108.12	1.5000	\$ 102.00	1.5000	\$ 102.00	
25000500	PHOSPHORUS FERTILIZER NUTRIENT		POUND	68.00	2.0000	\$ 136.00	1.50000	\$ 102.00	1.5900	\$ 108.12	1.5000	\$ 102.00	1.5000	\$ 102.00	
25000600	POTASSIUM FERTILIZER NUTRIENT		POUND	68.00	2.0000	\$ 136.00	1.50000	\$ 102.00	1.5900	\$ 108.12	1.5000	\$ 102.00	1.5000	\$ 102.00	
25100115	MULCH, METHOD 2		ACRE	0.50	3000.0000	\$ 1,500.00	1,400.00000	\$ 700.00	1,484.8400	\$ 742.42	1,400.0000	\$ 700.00	1,400.0000	\$ 700.00	
25100630	EROSION CONTROL BLANKET		SQ YD	1,073.00	2.7500	\$ 2,950.75	1.40000	\$ 1,502.20	1.3800	\$ 1,480.74	1.3000	\$ 1,394.90	1.3000	\$ 1,394.90	
28000250	TEMPORARY EROSION CONTROL SEEDING		POUND	75.00	3.0000	\$ 225.00	9.00000	\$ 675.00	9.5500	\$ 716.25	3.0000	\$ 225.00	3.0000	\$ 225.00	
28000400	PERIMETER EROSION BARRIER		FOOT	281.00	5.0000	\$ 1,405.00	3.00000	\$ 843.00	2.9200	\$ 820.52	6.0000	\$ 1,686.00	6.0000	\$ 1,686.00	
28000500	INLET AND PIPE PROTECTION		EACH	13.00	200.0000	\$ 2,600.00	88.00000	\$ 1,144.00	139.1300	\$ 1,808.69	106.2500	\$ 1,381.25	106.2500	\$ 1,381.25	
30300011	AGGREGATE SUBGRADE IMPROVEMENT		TON	205.00	36.0000	\$ 7,380.00	28.00000	\$ 5,740.00	51.1100	\$ 10,477.55	35.0000	\$ 7,175.00	35.0000	\$ 7,175.00	
31100100	SUBBASE GRANULAR MATERIAL, TYPE A		TON	616.00	36.0000	\$ 22,176.00	35.00000	\$ 21,560.00	30.0100	\$ 18,486.16	40.0000	\$ 24,640.00	40.0000	\$ 24,640.00	
40201000	AGGREGATE FOR TEMPORARY ACCESS		TON	209.00	35.0000	\$ 7,315.00	33.00000	\$ 6,897.00	49.5600	\$ 10,358.04	25.0000	\$ 5,225.00	25.0000	\$ 5,225.00	
40600275	BITUMINOUS MATERIALS (PRIME COAT)		POUND	2,067.00	1.0000	\$ 2,067.00	0.70000	\$ 1,446.90	0.7000	\$ 1,446.90	0.6600	\$ 1,364.22	0.6600	\$ 1,364.22	
40600290	BITUMINOUS MATERIALS (TACK COAT)		POUND	2,280.00	1.0000	\$ 2,280.00	0.80000	\$ 1,824.00	2.9100	\$ 6,634.80	2.7400	\$ 6,247.20	2.7400	\$ 6,247.20	
40600400	MIX FOR CRACKS, JTS, AND FLANGEWAYS		TON	33.00	200.0000	\$ 6,600.00	213.45000	\$ 7,043.85	212.1200	\$ 6,999.96	200.0000	\$ 6,600.00	200.0000	\$ 6,600.00	
40600990	TEMPORARY RAMP		SQ YD	128.00	22.0000	\$ 2,816.00	0.01000	\$ 1.28	45.7300	\$ 5,853.44	43.1200	\$ 5,519.36	43.1200	\$ 5,519.36	
40603085	HMA BINDER COURSE, IL-19.0, N70		TON	300.00	130.0000	\$ 39,000.00	186.00000	\$ 55,800.00	197.2100	\$ 59,163.00	185.9400	\$ 55,782.00	185.9400	\$ 55,782.00	
40603153	POLY HMA SURF CSE, SMA, N80		TON	326.00	190.0000	\$ 61,940.00	235.00000	\$ 76,610.00	246.5200	\$ 80,365.52	232.4300	\$ 75,772.18	232.4300	\$ 75,772.18	
42000070	PVMT CON (HMA) FOR BRIDGE APPR SLAB		SQ YD	182.00	140.0000	\$ 25,480.00	140.00000	\$ 25,480.00	133.2500	\$ 24,251.50	125.6400	\$ 22,866.48	125.6400	\$ 22,866.48	
42001300	PROTECTIVE COAT		SQ YD	103.00	3.5000	\$ 360.50	0.01000	\$ 1.03	4.4800	\$ 461.44	5.0000	\$ 515.00	5.0000	\$ 515.00	
42300200	PCC DRIVEWAY PAVEMENT, 6 INCH		SQ YD	29.00	75.0000	\$ 2,175.00	73.00000	\$ 2,117.00	82.6500	\$ 2,396.85	150.0000	\$ 4,350.00	150.0000	\$ 4,350.00	
42400100	PCC SIDEWALK 4 INCH		SQ FT	1,785.00	8.0000	\$ 14,280.00	6.50000	\$ 11,602.50	6.2800	\$ 11,209.80	7.9000	\$ 13,387.50	7.9000	\$ 13,387.50	
42400300	PCC SIDEWALK 6 INCH		SQ FT	212.00	9.0000	\$ 1,908.00	9.50000	\$ 2,014.00	7.2800	\$ 1,543.36	30.0000	\$ 1,908.00	30.0000	\$ 1,908.00	
42400800	DETECTABLE WARNINGS		SQ FT	64.00	35.0000	\$ 2,240.00	21.00000	\$ 1,776.64	27.7600	\$ 1,920.00	30.0000	\$ 1,920.00	30.0000	\$ 1,920.00	
44000100	PAVEMENT REMOVAL		SQ YD	1,173.00	22.0000	\$ 25,806.00	5.00000	\$ 5,865.00	12.3100	\$ 14,439.63	20.0000	\$ 23,460.00	20.0000	\$ 23,460.00	
44000200	DRIVEWAY PAVEMENT REMOVAL		SQ YD	27.00	19.0000	\$ 513.00	10.00000	\$ 270.00	17.6300	\$ 476.01	15.0000	\$ 405.00	15.0000	\$ 405.00	
44000500	COMBINATION CURB AND GUTTER REMOVAL		FOOT	478.00	13.0000	\$ 6,214.00	1.85000	\$ 884.30	1.8700	\$ 893.86	6.0000	\$ 2,868.00	6.0000	\$ 2,868.00	
44000600	SIDEWALK REMOVAL		SQ FT	1,875.00	3.5000	\$ 6,562.50	1.00000	\$ 1,875.00	1.4500	\$ 2,718.75	1.0000	\$ 1,875.00	1.0000	\$ 1,875.00	
50101500	REMOVAL OF EXISTING SUPERSTRUCTURES		EACH	1.00	40,000.0000	\$ 40,000.00	38.0000000	\$ 38,000.00	63,841.7500	\$ 63,841.75	60.0000000	\$ 60,000.00	60.0000000	\$ 60,000.00	
50102400	CONCRETE REMOVAL		CU YD	83.20	200.0000	\$ 16,640.00	615.00000	\$ 51,168.00	1,481.0100	\$ 123,220.03	625.0000	\$ 52,000.00	625.0000	\$ 52,000.00	
50104650	SLOPE WALL REMOVAL		SQ YD	584.00	15.0000	\$ 8,760.00	22.00000	\$ 12,848.00	19.9400	\$ 11,119.36	20.0000	\$ 11,680.00	20.0000	\$ 11,680.00	



Local Public Agency: City of Bloomington
County: McLean
Section: 15-00354-00-BR Appropriation: _____
Estimate: \$ 1,816,404.10

Date: 3/10/2017
Time: 14:00

Appropriation: _____

Attended By: _____

Name of Bidder:
Address of Bidder:

Proposal Guarantee:
Terms:

Approved Engineer's
Estimate

Stark Excavating, Inc.
1805 W. Washington St.
Bloomington, IL 61701

Unit Price
Total

Unit Price
Total

Otto Baum Co., Inc.
866 N. Main St.
Morton, IL 61550

Unit Price
Total

Unit Price
Total

Halverson Const. Co., Inc.
620 N 19th St.
Springfield, IL 62702

Unit Price
Total

Unit Price
Total

Item No.	Item	Delivery	Unit	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
50200100	STRUCTURE EXCAVATION		CU YD	72.00	25.0000	\$ 1,800.00	22.0000	\$ 1,584.00	27.3800	\$ 1,971.36	30.0000	\$ 2,160.00
50300225	CONCRETE STRUCTURES		CU YD	76.60	600.0000	\$ 45,960.00	500.0000	\$ 38,300.00	510.1900	\$ 39,080.55	600.0000	\$ 45,960.00
50300255	CONCRETE SUPERSTRUCTURE		CU YD	358.90	800.0000	\$ 287,120.00	710.0000	\$ 254,819.00	845.2800	\$ 303,370.99	865.0000	\$ 310,448.50
50300300	PROTECTIVE COAT		SQ YD	280.00	2.0000	\$ 560.00	3.0000	\$ 840.00	2.5100	\$ 702.80	2.2500	\$ 630.00
50301350	CONC SUPERSTRUCTURE (APPROACH SLAB)		CU YD	185.60	750.0000	\$ 139,200.00	265.0000	\$ 49,184.00	252.3400	\$ 46,834.30	300.0000	\$ 55,680.00
50500405	F & E STRUCT STEEL		POUND	990.00	15.0000	\$ 14,850.00	4.3000	\$ 4,257.00	6.2500	\$ 6,187.50	3.2500	\$ 3,217.50
50500505	STUD SHEAR CONNECTORS		EACH	238.00	15.0000	\$ 3,570.00	11.3000	\$ 2,689.40	10.6100	\$ 2,525.18	18.0000	\$ 4,284.00
50800205	REINFORCEMENT BARS, EPOXY COATED		POUND	176,580.00	1.5000	\$ 264,870.00	1.0000	\$ 176,580.00	1.0200	\$ 180,111.60	1.1000	\$ 194,238.00
50901750	PARAPET RAILING		FOOT	191.00	250.0000	\$ 47,750.00	185.0000	\$ 35,335.00	185.6100	\$ 35,451.51	175.0000	\$ 33,425.00
51100300	SLOPE WALL 6 INCH		SQ YD	782.00	110.0000	\$ 86,020.00	121.0000	\$ 94,622.00	182.0200	\$ 142,339.64	145.0000	\$ 113,390.00
51500100	NAME PLATES		EACH	1.00	550.0000	\$ 550.00	575.0000	\$ 575.00	495.1500	\$ 495.15	700.0000	\$ 700.00
52200100	FURNISHING SOLDIER PILES (HP SECTION)		FOOT	410.00	60.0000	\$ 24,600.00	52.0000	\$ 21,320.00	49.2500	\$ 20,192.50	55.0000	\$ 22,550.00
52200200	DRILL AND SET SOLDIER PILES (IN SOIL)		CU FT	2,067.00	30.0000	\$ 62,010.00	33.0000	\$ 68,211.00	47.3400	\$ 97,851.78	35.0000	\$ 72,345.00
52200250	UNTREATED TIMBER LAGGING		SQ FT	1,035.00	30.0000	\$ 31,050.00	18.0000	\$ 18,630.00	20.8800	\$ 21,610.80	10.0000	\$ 10,350.00
52200900	CONCRETE STRUCTURES (RETAINING WALL)		SQ FT	1,135.00	25.0000	\$ 28,375.00	44.0000	\$ 49,940.00	71.8100	\$ 81,504.35	55.0000	\$ 62,425.00
54248510	CONCRETE COLLAR		CU YD	1.00	1000.0000	\$ 1,000.00	1,500.0000	\$ 1,500.00	415.8900	\$ 415.89	375.0000	\$ 375.00
550A0050	STORM SEWERS, CLASS A, TYPE 1 12"		FOOT	18.00	75.0000	\$ 1,350.00	52.0000	\$ 936.00	66.7400	\$ 1,201.32	57.0000	\$ 1,026.00
550A0090	STORM SEWERS, CLASS A, TYPE 1 18"		FOOT	165.00	60.0000	\$ 9,900.00	46.0000	\$ 7,590.00	60.8200	\$ 10,035.30	59.0000	\$ 9,735.00
550A0120	STORM SEWERS, CLASS A, TYPE 1 24"		FOOT	8.00	65.0000	\$ 520.00	76.0000	\$ 608.00	125.6100	\$ 1,004.88	84.7500	\$ 678.00
550A0140	STORM SEWERS, CLASS A, TYPE 1 30"		FOOT	209.00	70.0000	\$ 14,630.00	74.0000	\$ 15,466.00	89.1000	\$ 18,235.25	87.2500	\$ 18,235.25
55100500	STORM SEWER REMOVAL 12"		FOOT	118.00	20.0000	\$ 2,360.00	8.0000	\$ 944.00	10.8600	\$ 1,281.48	12.0000	\$ 1,416.00
55100700	STORM SEWER REMOVAL 15"		FOOT	18.00	22.0000	\$ 396.00	10.0000	\$ 180.00	17.8000	\$ 320.40	12.0000	\$ 216.00
55101200	STORM SEWER REMOVAL 24"		FOOT	65.00	27.0000	\$ 1,755.00	12.0000	\$ 780.00	14.7900	\$ 961.35	12.0000	\$ 780.00
56109418	DIWM FITTINGS 6" 45.00 DEGREE BEND		EACH	3.00	600.0000	\$ 1,800.00	300.0000	\$ 900.00	439.0900	\$ 1,317.27	414.0000	\$ 1,242.00
56109432	DIWM FITTINGS 6" 90.00 DEGREE BEND		EACH	1.00	600.0000	\$ 600.00	330.0000	\$ 330.00	462.4200	\$ 462.42	436.0000	\$ 436.00
58100200	WATERPROOFING MEMBRANE SYSTEM		SQ YD	755.00	30.0000	\$ 22,650.00	36.0000	\$ 27,180.00	36.5200	\$ 27,572.60	33.6000	\$ 25,368.00
59100100	GEOCOMPOSITE WALL DRAIN		SQ YD	85.00	25.0000	\$ 2,125.00	31.0000	\$ 2,635.00	24.1700	\$ 2,054.45	40.0000	\$ 3,400.00
59300100	CONTROLLED LOW-STRENGTH MATERIAL		CU YD	87.00	120.0000	\$ 10,440.00	87.0000	\$ 7,569.00	101.8200	\$ 8,868.34	96.0000	\$ 8,352.00
60218300	MANHOLES, TY A, 4'-DIA, TY 1 FR, OPEN LID		EACH	2.00	2500.0000	\$ 5,000.00	2,060.0000	\$ 4,100.00	2,358.5900	\$ 4,717.18	1,881.0000	\$ 3,762.00
60221000	MANHOLES, TY A, 5'-DIA, TY 1 FR, OPEN LID		EACH	2.00	3000.0000	\$ 6,000.00	2,770.0000	\$ 5,540.00	2,878.2900	\$ 5,756.58	2,467.0000	\$ 4,934.00
60255500	MANHOLES TO BE ADJUSTED		EACH	3.00	1000.0000	\$ 3,000.00	410.0000	\$ 1,230.00	567.7900	\$ 1,703.37	593.5000	\$ 1,780.50
60266600	VALVE BOXES TO BE ADJUSTED		EACH	11.00	400.0000	\$ 4,400.00	330.0000	\$ 3,630.00	157.2400	\$ 1,729.64	148.2500	\$ 1,630.75
60500040	REMOVING MANHOLES		EACH	3.00	400.0000	\$ 1,200.00	335.0000	\$ 1,005.00	640.8300	\$ 1,922.49	150.0000	\$ 450.00
60500060	REMOVING INLETS		EACH	5.00	350.0000	\$ 1,750.00	305.0000	\$ 1,525.00	481.9100	\$ 2,409.55	150.0000	\$ 750.00
61100605	MISCELLANEOUS CONCRETE		CU YD	4.00	250.0000	\$ 1,000.00	900.0000	\$ 3,600.00	962.9400	\$ 3,851.76	1,350.0000	\$ 5,400.00
63301215	REMOVE AND REERECT SPBGR, TYPE B		FOOT	45.00	14.0000	\$ 630.00	32.0000	\$ 1,440.00	31.8200	\$ 1,431.90	30.0000	\$ 1,350.00
67100100	MOBILIZATION		L SUM	1.00	50000.0000	\$ 50,000.00	10,000.0000	\$ 175,872.9600	175,872.9600	\$ 175,872.96	100,000.0000	\$ 100,000.00
70102634	TRAF CONT AND PROTECT, STD 701611		L SUM	1.00	12000.0000	\$ 12,000.00	4,500.0000	\$ 6,342.4200	6,342.4200	\$ 6,342.42	10,000.0000	\$ 10,000.00
70102640	TRAF CONT AND PROTECT, STD 701801		L SUM	1.00	500.0000	\$ 500.00	160.0000	\$ 160.00	212.1200	\$ 212.12	800.0000	\$ 800.00
70300100	SHORT TERM PVMT MARKING		FOOT	255.00	1.0500	\$ 267.75	1.7500	\$ 446.25	1.1700	\$ 298.35	3.0000	\$ 765.00



Tabulation of Bids

Local Public Agency:	City of Bloomington	Date:	3/10/2017
County:	McLean	Time:	14:00
Section:	15-00354-00-BR	Appropriation:	
Estimate:	\$		1,816,404.10

Local Public Agency:	City of Bloomington	Date:	3/10/2017
County:	McLean	Time:	14:00
Section:	15-00354-00-BR	Appropriation:	
Estimate:	\$		1,816,404.10

Attended By: _____

[illegible]



PROPOSAL SUBMITTED BY

Stark Excavating, Inc.

Contractor's Name

1801 W. Washington St.

Street

P.O. Box

Bloomington

IL

6170

City

State

Zip Code

STATE OF ILLINOIS

COUNTY

McLean

CITY OF BLOOMINGTON

(Name of City, Village, Town or Road District)

FOR THE IMPROVEMENT OF

STREET NAME OR ROUTE **FAU RTE 6405 (LINDEN STREET)**

SECTION NO. **15-00354-00-BR**

TYPES OF FUNDS **MFT**

☒ SPECIFICATIONS (required)

☒ PLANS (required)

☒ CONTRACT BOND (when required)

For Municipal Projects

Submitted/Approved/Passed

☒ Mayor ☐ President of Board of Trustees ☐ Municipal Official

Date

Department of Transportation

☐ Concurrence in approval of award

Regional Engineer

Date

For County and Road District Projects

Submitted/Approved

Highway Commissioner

Date

Submitted/Approved

County Engineer/Superintendent of Highways

Date

County McLean
Local Public Agency City of Bloomington
Section Number 15-00354-00-BR
Route FAU 6405(LINDEN ST)

1. THIS AGREEMENT, made and concluded the 27th day of March, 2017,
Month and Year
between the City of Bloomington
acting by and through its Mayor and City Council known as the party of the first part, and
Stark Excavating, Inc. his/their executors, administrators, successors or assigns,
known as the party of the second part.
2. Witnesseth: That for and in consideration of the payments and agreements mentioned in the Proposal hereto attached, to be made and performed by the party of the first part, and according to the terms expressed in the Bond referring to these presents, the party of the second part agrees with said party of the first part at his/their own proper cost and expense to do all the work, furnish all materials and all labor necessary to complete the work in accordance with the plans and specifications hereinafter described, and in full compliance with all of the terms of this agreement and the requirements of the Engineer under it.
3. And it is also understood and agreed that the LPA Formal Contract Proposal, Special Provisions, Affidavit of Illinois Business Office, Apprenticeship or Training Program Certification, and Contract Bond hereto attached, and the Plans for Section 15-00354-00-BR, in Bloomington, IL,
approved by the Illinois Department of Transportation on February 17, 2017,
Date
contract and are a part hereof.
4. IN WITNESS WHEREOF, The said parties have executed these presents on the date above mentioned.

Attest: The City of Bloomington
Clerk By _____
Party of the First Part

(Seal)
(If a Corporation)
Corporate Name _____

By _____
President Party of the Second Part

(If a Co-Partnership)

Attest: _____
Secretary

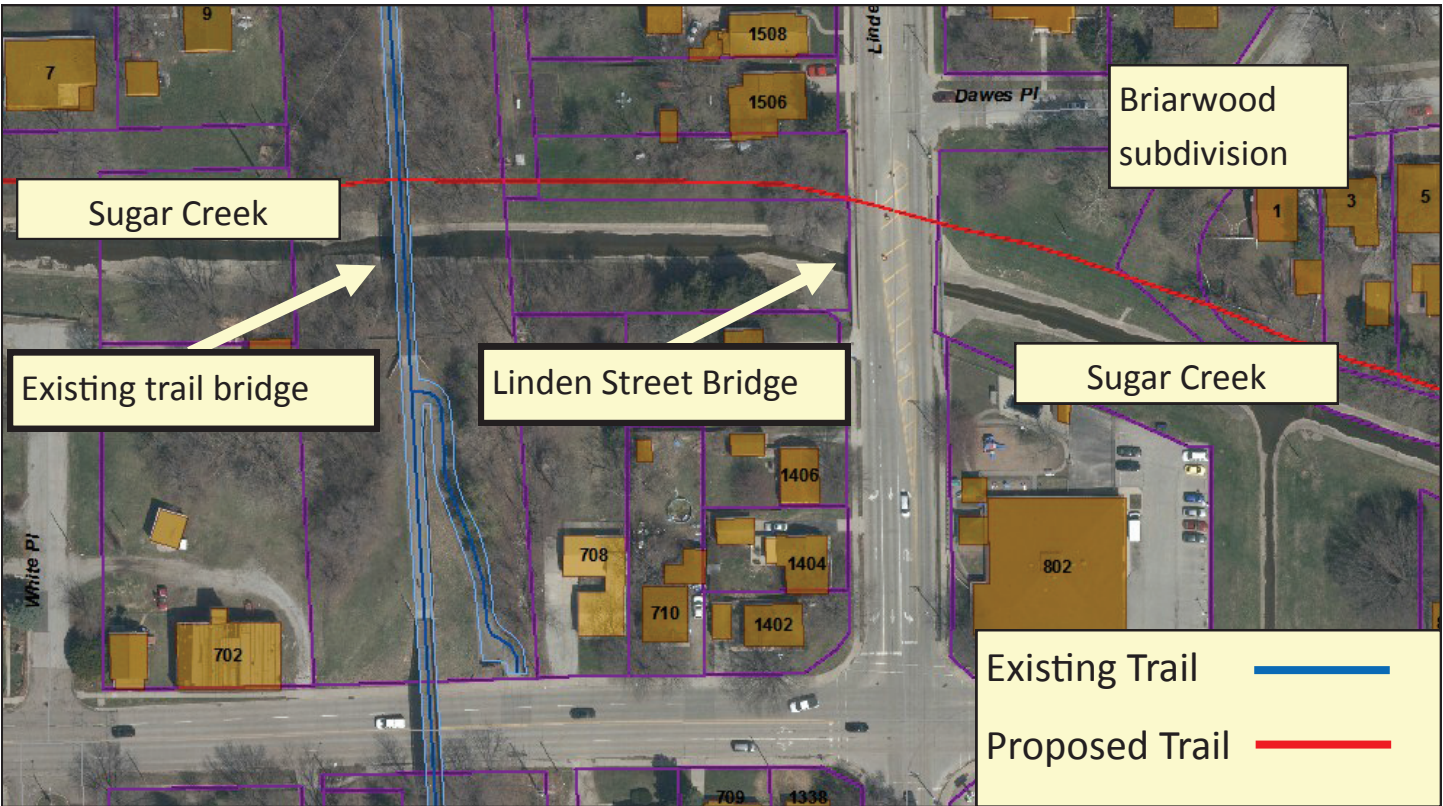
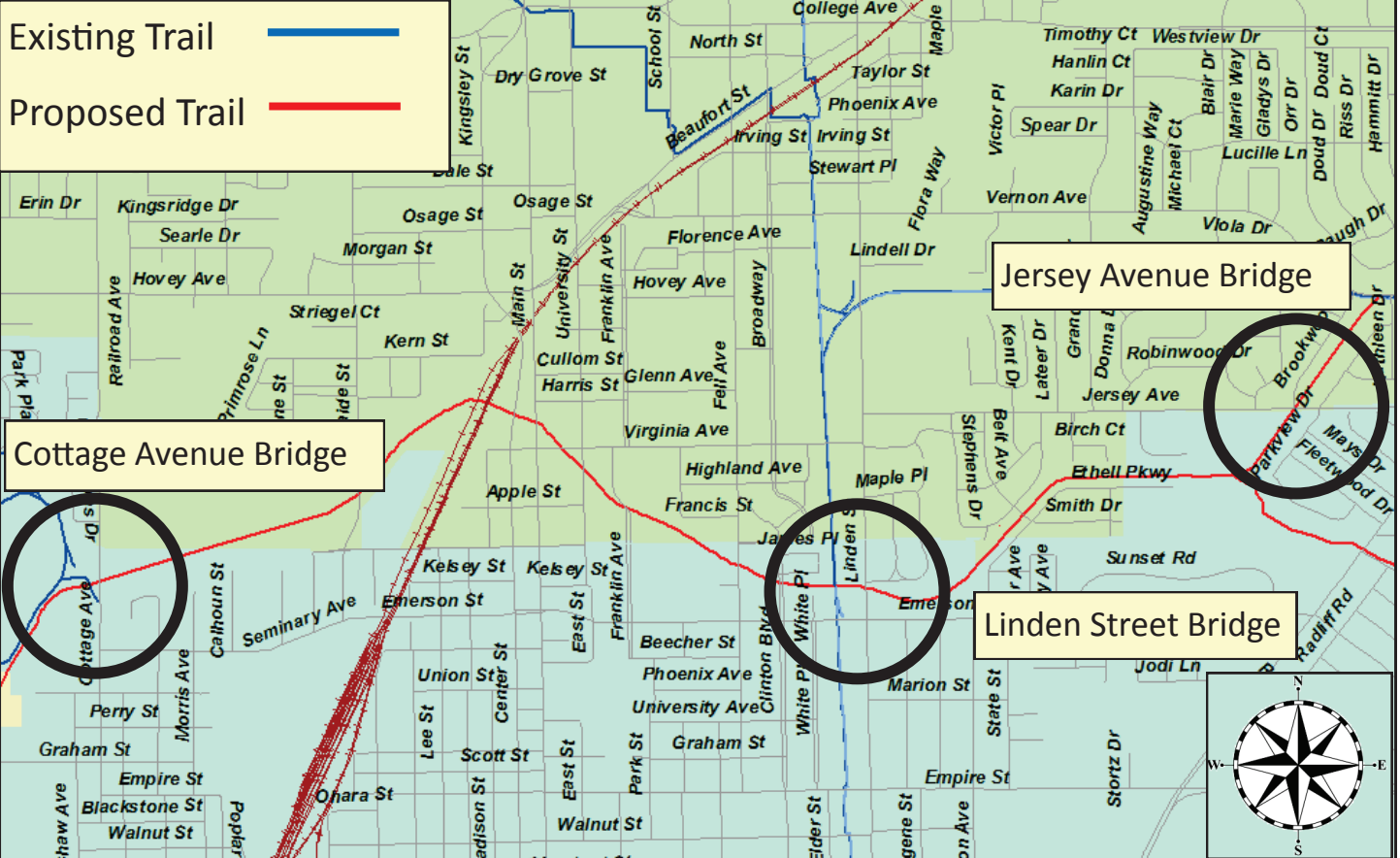
Partners doing Business under the firm name of

Party of the Second Part

(If an individual)

Party of the Second Part

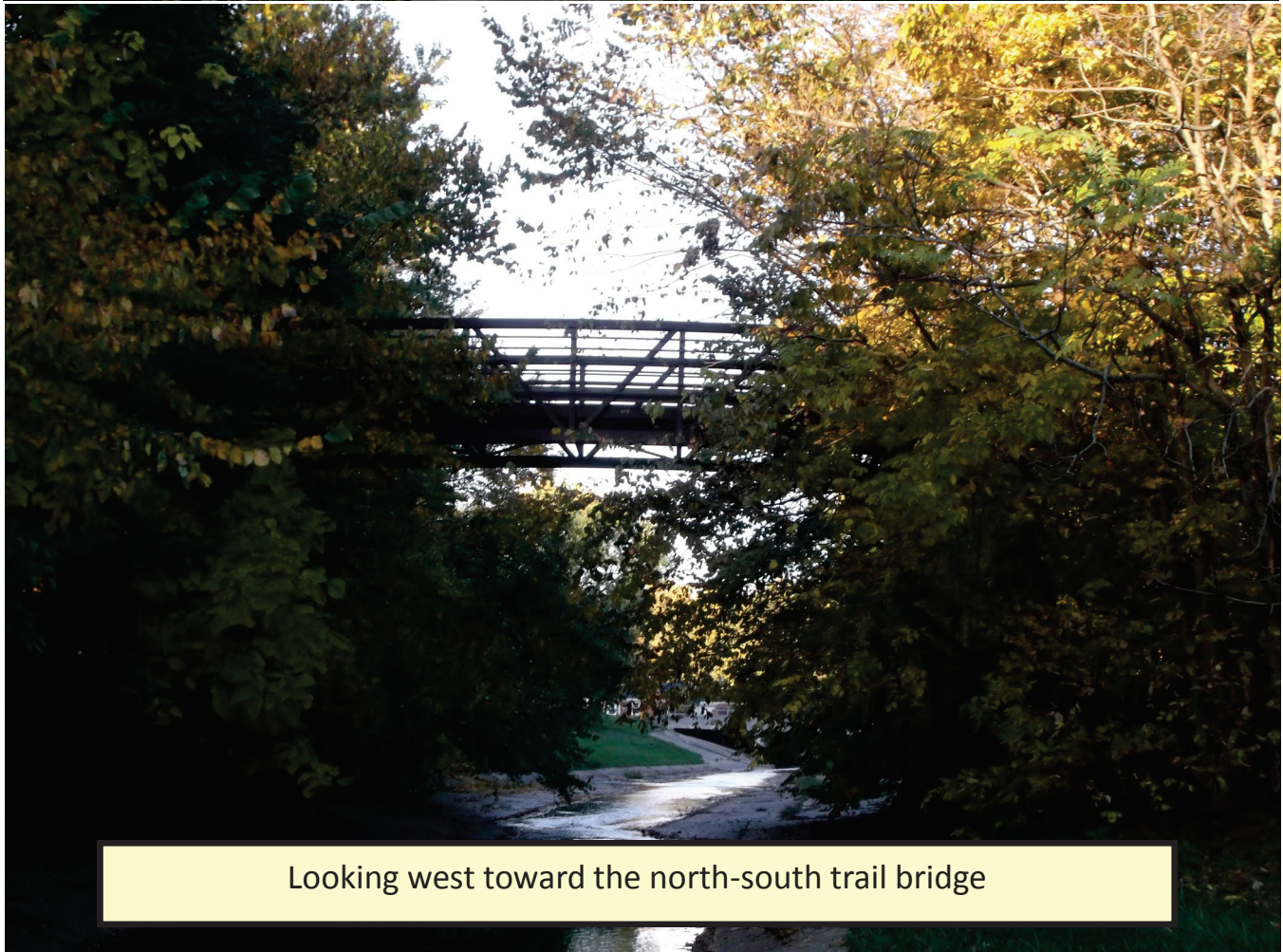
Linden Street Bridge & Constitution Trail overview



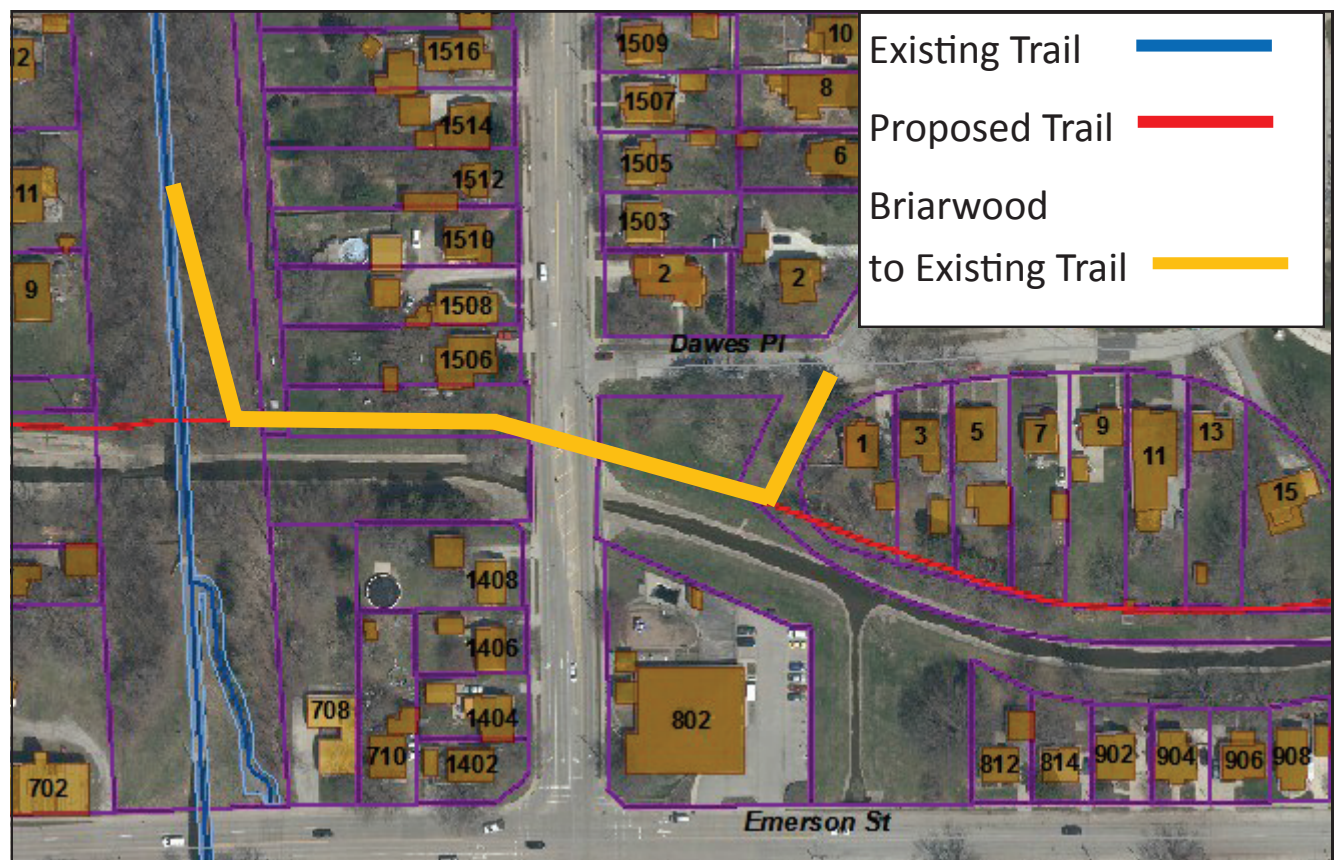




Looking west from near the Linden Street Bridge toward north-south trail leg



Looking west toward the north-south trail bridge





REGULAR AGENDA ITEM NO. 9C

FOR COUNCIL: March 27, 2017

SUBJECT: Consideration of awarding a Construction Contract with Layne Christensen Company for the St. Peter Aquifer Test Wells 1 and 2 Project.

RECOMMENDATION/MOTION: That the minor variance to the bid submittal be waived, based on the staff recommendation below, and the contract for the St. Peter Aquifer Test Wells 1 and 2 Project (Bid #2017-33), to Layne Christensen Company for the St. Peter Aquifer Test Wells 1 and 2 Project in the amount of \$1,848,772.00, at the unit prices listed, and in conformance and meeting all requirements of the original Contract documents, and authorize the City Manager and City Clerk to execute the necessary documents.

STRATEGIC PLAN LINK: Goal 2. Upgrade City Infrastructure and Facilities.

STRATEGIC PLAN SIGNIFICANCE: Objective 2b “Quality water for the long term”

BACKGROUND: The St. Peter Aquifer Test Wells 1 and 2 Project was Bid (Bid #2017-33) on March 2, 2017. Only one (1) Contractor submitted a bid. Several other potential Bidders were at the pre-bid meeting. These Contractors were contacted to ascertain their reasons for not submitting a bid. It was determined that there are very few well drilling Contractors that have a sufficiently large drilling rig to be able to complete a well of the proposed depth in the Mid-West region. It was also found that City Ordinance 2016-24 requirements for participation in the United States Department of Labor’s apprenticeship and training program further limited the other potential Bidders from submitting on the project.

The bid submittal by Layne Christensen did contain what City staff considered to be a minor variance in this limited situation since there was only one bidder and requests the City to waive the technicality. Specifically, the bid bond was left out of the submittal package. However, Layne Christensen emailed a scan to City staff that day and mailed the original Bid Bond to the City after the bid opening, which showed that the bond was encumbered prior (3/3/17) to the bid, but inadvertently left out of the submittal package.

Since Layne Christensen had encumbered the bid bond prior to the bid submittal and was the only bidder, it cannot be said that the bidder was put in a position of advantage over other bidders in this specific and limited situation or otherwise undermined the necessary common standards of competition. Accordingly, the variation in the submission by this bidder, as the sole bidder, was minor and can be waived by the City.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: A Public Meeting was held January 18, 2017 at Davis Lodge. The Water Department also met with Hudson Township Water Authority to discuss project. This work was advertised in The Pantagraph on February 10,

2017 and a pre-bid meeting was held at 10:00 a.m. on February 17, 2017 at the Water Treatment Plant.

FINANCIAL IMPACT: Funds in the amount of \$2,000,000 are included in the FY 2017 Budget under Water Purification - Water Plant Construction account (50100130-72590). Stakeholders can locate this in the FY 2017 Budget Book titled “Other Funds & Capital Improvement Program” on pages 125, 274, 347, and 361-362.

COMMUNITY DEVELOPMENT IMPACT: Maintaining safe, reliable water supply.

Link to Comprehensive Plan/Downtown Plan Goals: UEW-1.5 Reliable water supply and distribution system that meets the needs of the current and future residents.

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: Will depend on the amount of water produced from the wells.

NUMBER OF REQUIRED VOTES TO APPROVE ITEM: 5

Respectfully submitted for Council consideration.

Prepared by:	Scott R. Hobart, P.E., Project Manager
Reviewed by:	Robert D. Yehl, P.E., Water Director Steve Rasmussen, Assistant City Manager
Financial & budgetary review by:	Chris Tomerlin, Budget Analyst Carla A. Murillo, Budget Manager
Legal review by:	Jeffrey R. Jurgens, Corporation Counsel
Recommended by:	



David A. Hales
City Manager

Attachments:

- Contract with Layne Christensen Company for the St. Peter Aquifer Test Wells 1 and 2 Project
- Layne Christensen Company, Bid #2017-33, St. Peter Aquifer Test Wells 1 and 2 Project
- Addendum #1, including Plan Holders list for Bid #2017-33
- Bid Tabulation for Bid #2017-33

**CITY OF BLOOMINGTON
CONTRACT WITH**

FOR

THIS AGREEMENT, dated this _____ day of _____, 2017, is between the City of Bloomington (hereinafter "CITY") and _____ (hereinafter "CONTRACTOR").

NOW THEREFORE, the parties agree as follows:

Section 1. Recitals. The recitals set forth above are incorporated into this Section 1 as if specifically stated herein.

Section 2. Incorporation of Bid/RFP/RFO & Proposal Terms / Prevailing Wage. This work was subject to the following procurement initiative by the CITY:

(hereinafter "Request")

Accordingly, the provisions of the Request and the proposal submitted by CONTRACTOR (hereinafter collectively referred to as "Procurement Documents" and attached as Exhibit A), shall be incorporated into this Contract and made a part thereof and shall be considered additional contractual requirements that must be met by CONTRACTOR. In the event of a direct conflict between the provisions of this contract and the incorporated documents, the provisions of this contract shall apply. This contract calls for the construction of a "public work," within the meaning of the Illinois Prevailing Wage Act, 820 ILCS 130/01 et seq. ("the Act"). The Act requires contractors and subcontractors to pay laborers, workers and mechanics performing services on public works projects no less than the current "prevailing rate of wages" (hourly cash wages plus amount for fringe benefits) in the county where the work is performed. The Department publishes the prevailing wage rates on its website. The Department revises the prevailing wage rates and the contractor/subcontractor has an obligation to check the Department's web site for revisions to prevailing wage rates. For information regarding current prevailing wage rates, please refer to the Illinois Department of Labor's website. All contractors and subcontractors rendering services under this contract must comply with all requirements of the Act, including but not limited to, all wage requirements and notice and record keeping duties.

Section 3. Description of Services. CONTRACTOR shall provide the services/work identified in the Procurement Documents, and specifically as follows: _____

Section 4. Payment. For the work performed by CONTRACTOR under this Contract, the CITY shall pay CONTRACTOR one of the following:

___ A flat fee of \$ _____ as set forth in the Procurement Documents.

___ Fees as set forth in the Procurement Documents.

Section 5. Default and Termination. Either party shall be in default if it fails to perform all or any part of this Contract. If either party is in default, the other party may terminate this Contract upon giving written notice of such termination to the party in default. Such notice shall be in writing and provided thirty (30) days prior to termination. The non-defaulting party shall be entitled to all remedies, whether in law or equity, upon the default or a violation of this Contract. In addition, the prevailing party shall be entitled to reimbursement of attorney's fees and court costs.

Section 6. Representations of Vendor. CONTRACTOR hereby represents it is legally able to perform the work that is subject to this Contract.

Section 7. Assignment. Neither party may assign this Contract, or the proceeds thereof, without written consent of the other party.

Section 8. Compliance with Laws. CONTRACTOR agrees that any and all work by CONTRACTOR shall at all times comply with all laws, ordinances, statutes and governmental rules, regulations and codes.

Section 9. Compliance with FOIA Requirements. CONTRACTOR further explicitly agrees to furnish all records related to this Contract and any documentation related to CITY required under an Illinois Freedom of Information Act (ILCS 140/1 et. seq.) ("FOIA") request within five (5) business days after CITY issues notice of such request to CONTRACTOR. CONTRACTOR agrees to not apply any costs or charge any fees to the CITY regarding the procurement of records required pursuant to a FOIA request. CONTRACTOR shall be responsible for any damages/penalties assessed to CITY for CONTRACTOR'S failure to furnish all documentation in CONTRACTOR'S possession responsive and related to a request within five (5) days after CITY issues a notice of a request.

Section 10. Governing Law. This Agreement shall be governed by and interpreted pursuant to the laws of the State of Illinois.

Section 11. Joint Drafting. The parties expressly agree that this agreement was jointly drafted, and that both had opportunity to negotiate its terms and to obtain the assistance of counsel in reviewing it terms prior to execution. Therefore, this agreement shall be construed neither against nor in favor of either party, but shall construed in a neutral manner.

Section 12. Attorney Fees. In the event that any action is filed in relation to this agreement, the unsuccessful party in the action shall pay to the successful party, in addition to all the sums that either party may be called on to pay, a reasonable sum for the successful party's attorneys' fees.

Section 13. Paragraph Headings. The titles to the paragraphs of this agreement are solely for the convenience of the parties and shall not be used to explain, modify, simplify, or aid in the interpretation of the provisions of this agreement.

Section 14. Counterparts. This agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute the same instrument.

CITY OF BLOOMINGTON

By: _____
Its City Manager

By: _____
Its _____

ATTEST:

By: _____
City Clerk

By: _____
Its _____

BID FORM

BID #2017-33

St. Peter Aquifer Test Wells 1 and 2 Project For the Water Department

We, the undersigned, agree to the terms and conditions used by the City of Bloomington, Illinois, at the bid price submitted, and to supply all services and/or commodities as required in the requirements and Instructions to Bidders. We further agree to deliver the commodity and/or services as outlined with in this document, FOB Bloomington, Illinois, freight prepaid.

The bidder certifies by signature below that it has not been barred from contracting with a unit of State or Local government in the State of Illinois as a result of a violation of Section 33E-3 or 33E-4 of the Criminal Code of 1961, as amended.

We further agree to complete all of the above work in a complete, neat, and workmanlike manner.

Payment of prevailing wage rates as predetermined by the Bloomington City Council pursuant to the Prevailing Wage Ordinance 2016-24 is acknowledged.

Must complete bid form in project manual.

The undersigned understands that any condition above, clarification made to the above, or information submitted on or with this form other than requested may render this bid unresponsive.

LAYNE CHRISTENSEN COMPANY
Firm


Authorized Signature

721 W. ILLINOIS AVE.
Address

AURORA IL 60506
City State Zip

630.897.6941
Phone Number

3/2/2017
Date

Email Address: tom.healy@layne.com

00 41 00.16

BID FORM

ONE ORIGINAL BID SHALL BE SUBMITTED

To: Mayor and Alderman
City of Bloomington
109 East Olive Street
Bloomington, Illinois 61701
(hereinafter called Owner)

From: LAYNE CHRISTENSEN COMPANY
Company

721 W. ILLINOIS AVE.
Address

AURORA IL 60506
City State Zip Code

(630) 897-6941
Telephone

(630) 897-6976
FAX

(hereinafter called Bidder)

tom.heatly@layne.com
E-MAIL

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to furnish all labor, materials, tools, and services required for the construction of the St. Peter Aquifer – Test Wells 1 and 2 for the City of Bloomington, McLean County, Illinois (Engineers' Job No. 160513.40), all in accordance with the Bidding Documents prepared by Baxter & Woodman, Inc., Consulting Engineers.
2. Bidder accepts all of the terms and conditions of the Advertisement for Bids and Bidder Instructions, including without limitation those dealing with the disposition of Bid Security. This Bid will remain open for 60 days after the date of Bid opening or for such longer period of time that Bidder may agree to in writing upon request of Owner. Bidder will sign and submit the Agreement with the Bonds and other documents required by the Bidding Documents within 15 days after the date of Owner's Notice of Award.
3. In submitting this Bid, Bidder represents, as set forth in the Agreement, that:
 - a. Bidder has examined copies of all the Bidding Documents.
 - b. Bidder is familiar with the nature and extent of the Bidding Documents, Work, site, locality, and all local conditions and legal and regulatory requirements that in any

manner may affect cost, progress, performance, or furnishing of the Work, and has made such independent investigations as Bidder deems necessary.

- c. Bidder has obtained and carefully studied (or assumes responsibility for having done so) all additional or supplementary examinations, investigations, explorations, tests, studies and data concerning conditions (surface, subsurface and Underground Facilities) at or contiguous to the Site which may affect cost, progress, or performance of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, including applying the specific means, methods, techniques, sequences, and procedures of construction expressly required by the Bidding Documents to be employed by Bidder, and safety precautions and programs incident thereto.
- d. Bidder does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price(s) bid and within the times and in accordance with the other terms and conditions of the Bidding Documents.
- e. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- f. Bidder has correlated the information known to Bidder, information and observations obtained from visits to the Site, reports and drawings identified in the Bidding Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Bidding Documents.
- g. Bidder has given Owner written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and the written resolution thereof by Owner is acceptable to Bidder.
- h. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the Work for which this Bid is submitted.
- i. This Bid is genuine and not made in the interest or on behalf of any undisclosed person, firm or corporation, and is not submitted in conformity with any agreement or rules of any group, association, organization, or corporation; Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; Bidder has not solicited or induced any person, firm, or a corporation to refrain from bidding; and Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or over Owner.
- j. By submission of the bid, each Bidder certifies, and in the case of a joint bid each party thereto certifies as to his own organization, that in connection with the Bid:
 - (1) The prices in the Bid have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other Bidder or with any competitor.

- (2) Unless otherwise required by law, the prices which have been quoted in the Bid have not knowingly been disclosed by the Bidder, prior to opening, directly, or indirectly to any other Bidder or to any competitor.
 - (3) No attempt has been made or will be made by the Bidder to induce any other person or firm to submit or not to submit a Bid for the purpose of restricting competition.
 - (4) Bidder is not barred from contracting with the Owner as a result of a violation of 720 ILCS 5/33 et seq.
 - k. Bidder agrees that no less than the prevailing rate of wages as determined by the Department of Labor or determined by the court on review, shall be paid to all laborers, workmen, and mechanics performing work under this contract.
 - l. Bidder complies with the provisions of the Employment of Illinois Workers on Public Works Act (30 ILCS 570/) as they may apply to this Project.
 - m. Bidder will comply with the requirements of Sections 22.51(f)(2)(B) and 22.51a(d)(2)(B) of the Illinois Environmental Protection Act ([415 ILCS5/22.51(f)(2)(B)] and [415 ILCS5/22.51a(d)(2)(B)]) for the disposal of uncontaminated soils including uncontaminated soil mixed with other clean construction or demolition debris (CCDD) materials and has included any costs associated with compliance in the Bid.
4. Bidder submits the following Schedule of Unit Prices for the Work to be performed in accordance with the Bidding Documents and agrees that items of work not specifically mentioned in the Schedule which are necessary and required to complete the Work intended shall be done incidental to and as part of the items of work for which a unit price is given, and understands that no additional payment will be made for such incidental work.

SCHEDULE OF UNIT PRICES

No. Pay Item	Approximate Quantity	Unit Price	Amount
1. MOBILIZATION AND CLEANUP:	2 each	\$ <u>188,700</u>	\$ <u>377,400</u>
2. DRILL 30-INCH GLACIAL DRIFT HOLE: (0 ft. - 320 ft.)	640 foot	\$ <u>352</u>	\$ <u>225,280</u>
3. FURNISH AND INSTALL 24-INCH WELL CASING:	646 foot	\$ <u>115</u>	\$ <u>74,290</u>
4. DRILL 23-INCH ROCK HOLE: (320 ft. - 1,200 ft.)	1,760 foot	\$ <u>222</u>	\$ <u>390,720</u>
5. FURNISH AND INSTALL 18-INCH WELL CASING:	2,406 foot	\$ <u>68</u>	\$ <u>163,608</u>
6. CEMENT SHOE: 24-inch	2 each	\$ <u>2,686</u>	\$ <u>5,372</u>

SCHEDULE OF UNIT PRICES

No. Pay Item	Approximate Quantity	Unit Price	Amount
18-inch	2 each	\$ <u>2,393⁻</u>	\$ <u>4,786⁻</u>
7. CEMENT GROUT INSTALLATION:			
b/t 29-inch hole and 24-inch casing	2 each	\$ <u>8,900⁻</u>	\$ <u>17,800⁻</u>
b/t 24-inch hole and 18-inch casing	2 each	\$ <u>32,400⁻</u>	\$ <u>64,800⁻</u>
8. CEMENT GROUT:	248 cu. yds.	\$ <u>231⁻</u>	\$ <u>57,288⁻</u>
9. DRILL 17-INCH ROCK HOLE: (1,200 ft. - 2,100 ft.)	1,800 foot	\$ <u>148⁻</u>	\$ <u>266,400⁻</u>
10. SAND BAILING:	160 hours	\$ <u>267⁻</u>	\$ <u>42,720⁻</u>
11. FURNISH, INSTALL AND REMOVE TEST PUMP:	2 each	\$ <u>45,300⁻</u>	\$ <u>90,600⁻</u>
12. PUMPING TEST/SURGING:	320 hours	\$ <u>159⁻</u>	\$ <u>50,880⁻</u>
13. WELL DISINFECTION:	2 each	\$ <u>2,900⁻</u>	\$ <u>5,800⁻</u>
14. PLUMBNESS AND ALIGNMENT TESTS:	2 each	\$ <u>3,764⁻</u>	\$ <u>7,528⁻</u>
15. TELEVIEW WELL:	2 each	\$ <u>1,750⁻</u>	\$ <u>3,500⁻</u>
TOTAL AMOUNT OF BID:		\$	<u>1,848,772⁰⁰</u>

5. Bidder agrees that the Work will begin as set forth in the Notice to Proceed and will be completed and ready for final payment within 180 calendar days after the Contract Time has begun.

6. Required Bid Security in the form of (Certified Check or Bid Bond) in the amount of _____ or 5 Percent of the Bid Amount.

7. Bidder will be obtaining Performance and Payment Bonds through the following local agent or broker:

Name: LOCKTON COMPANIES

Address: 444 W. 47TH ST. SUITE 900. KANSAS CITY, MO 64112

Telephone: 816.960.9000 email: nclover@lockton.com

8. Bidder submits all items listed in Section 00 43 93 – Bid Submittal Checklist.

9. Terms used in this Bid which are defined in the Standard General Conditions of the Construction Contract included as part of the Bidding Documents have the meanings assigned to them in the General Conditions.

10. Bidder acknowledges receipt of the following Addenda:

Addendum Number	Date Received
<u>1</u>	<u>2/24/2017</u>
_____	_____
_____	_____
_____	_____

11. The person signing this Bid certifies that: (Check applicable box.)

☒ He/She is the person in the Bidder's organization responsible within that organization for the decision as to the prices being bid and that he/she has not participated, and will not participate, in any action contrary to that above; or

() He/She is not the person in the Bidder's organization responsible within that organization for the decision as to the prices being bid but that he/she has been authorized to act as agent for the persons responsible for such decision in certifying that such persons have not participated, and will not participate, in any action contrary to the above, and as their agent shall so certify; and shall also certify that he/she has not participated, and will not participate, in any action contrary to that above.

Respectfully submitted, signed, and sealed this 3RD day of MARCH 2017.

LAYNE CHRISTENSEN CO.

Bidder

(SEAL)

By

Thomas P. Healy

THOMAS P. HEALY, GENERAL MANAGER

Name - Title

ATTEST:

(IF CORPORATION, INSERT _____)
(STATE OF INCORPORATION _____)
(DELAWARE)
(_____)
State

Brian M. Shellen
Project Manager
Name - Title

END OF BID FORM

PLEASE USE THIS FORM TO PROVIDE THE VARIANCE FOR ANY ITEMS IN THE SPECIFICATION: (form may be duplicated)

ITEM NUMBER & NAME	SECTION #	VARIANCE
NO. 1 - MOBILIZATION		OUR PROPOSED LUMP SUM (2 EACH) IS BASED UPON A SINGLE, MAJOR MOBILIZATION, AND MINIMAL DOWNTIME BETWEEN WELLS (2 WEEKS ±).
		IF ONLY ONE (1) WELL IS DRILLED, WE ARE STATING THE MOBILIZATION WOULD BE \$221,000.00, AS WE NOW HAVE THE FINAL DEMOBILIZATION IN THE "2ND LUMP SUM".
NO. 11 - FURNISH, INSTALL & PULL TEST PUMP		FOR SAME REASONING AS ABOVE, WE WOULD HAVE A HIGHER LUMP SUM HERE, IF ONLY 1 WELL. THERE IS A SAVING FACTORED IN THE LUMP SUMS (2) NOW, SINCE THE TEST PUMP IS ALREADY AT SITE FOR THE 2ND WELL.
		IF ONLY ONE (1) WELL, THIS LUMP SUM WOULD BE \$49,800.00

PROPOSED SUBCONTRACTORS FORM

TO: Mayor and Alderman
 City of Bloomington
 109 East Olive Street
 Bloomington, Illinois 61701
 (hereinafter called Owner)

1. Pursuant to bidding requirements for the Work titled:

CITY OF BLOOMINGTON, ILLINOIS
 ST. PETER AQUIFER – TEST WELLS 1 AND 2

for portions of the Work equaling or exceeding \$10,000, Bidder proposes to use the following Subcontractors. Except as otherwise approved by Owner, Bidder proposes to perform all other portions of the Work with his own forces:

2. Portion of the Work:

Subcontractor name and address:

HAWKING CUTTINGS
OF SITE

DOUG KAUFMANN
KAUFMAN FARMS • 2018 ROPPERD • NORMAL, IL
6161

ACCESS ROAD, PAD
CONSTRUCT, & RESTORATION

STARK EXCAVATING
1805 WEST WASHINGTON ST.
BLOOMINGTON, IL 61701

CERTIFICATE 00 62 07

SUBSTANCE ABUSE PREVENTION PROGRAM

The undersigned, upon being first duly sworn, hereby certifies to the (Client) CITY OF BLOOMINGTON, IL
that LAYNE CHRISTENSEN COMPANY (Contractor)
has in place a written Substance Abuse Prevention Program that meets or exceeds the
requirements of the State of Illinois P.A. 095-0635, or has a collective bargaining agreement in
effect dealing with the subject matter of P.A. 095-0635. The Contractor and Subcontractors will file a
copy of the Substance Abuse Prevention Program, or collective bargaining agreement, with the
Client prior to any work being conducted on the project.

By: THOMAS P. HEALY
(Name of Contractor)

GENERAL MANAGER
(Title)

Subscribed and sworn to before me
this 2ND day of MARCH, 2017.

Mary C. Wondrak
Notary Public

My Commission Expires:

5/31/19
SEAL



CERTIFICATE 00 62 08

EMPLOYMENT OF ILLINOIS WORKERS ON PUBLIC WORKS ACT

THOMAS P. HEALY, being first duly sworn on oath, deposes and states that all statements herein made are made on behalf of Contractor, that this deponent is authorized to make them, and that the statements contained herein are true and correct.

Contractor deposes, states, and certifies that Contractor complies with the provisions of the Employment of Illinois Workers on Public Works Act as they may apply to this Project.

Dated this 2ND day of MARCH, 2017.

Attest/Witness

By: Brian M. Snelter

Title: Project Manager

By: Ahmad Hamdan

Title: ACCOUNT MANAGER

Subscribed and sworn to before me
this 2ND day of MARCH, 2017.

My Commission Expires:

Mary C. Wondrak
Notary Public

5/31/19

SEAL



GIFT BAN ACT: I certify that LAYNE CHRISTENSEN COMPANY (print company name), its officers, employees and agents, have not made any gifts to officers or employees of the City of Bloomington in violation of Illinois Compiled Statutes, 5 ILCS 430/Article 10, State Officers and Employees Ethics Act (commonly known as the "Gift Ban Act"). The Act is available online at: <http://www.ilga.gov/legislation/ilcs/ilcs4.asp?DocName=000504300HArt%2E+10&ActID=2529&ChapterID=2&SeqStart=1700000&SeqEnd=2200000> under.

I further certify that as a bidder, I have not violated the Bloomington City Code Chapter 2, Administration; Article I, Section 8: Officers and Employees Generally; Section 8a Prohibition on the Solicitation and Acceptance of Gifts; and 8b State Officials and Employees Ethics Act. This section of the Bloomington City Code is available online at <http://www.cityblm.org/code.asp?show=section&id=3450>.

THOMAS P. HEALY 3/2/17
Print Name & Date

Thomas Healy
Authorized Signature

Vendor Compliance with Public Act 85-1295: The vendor certifies by signing this statement that this bid is made without prior understanding, agreement or accord with any other person submitting a bid for the same product or service and that this bid is in all respects bona fide, fair and not the result of any act of fraud or collusion with another person engaged in the same line of business or commerce. Furthermore, the firm certifies that it is not barred from bidding on this contract as a result of a conviction for the violation of State laws prohibiting bid-rigging or bid-rotating. Any false statement hereunder constitutes a felony and can result in a fine and imprisonment as well as civil damages. The vendor also understands that failure to sign this statement will make the bid non-responsive and unqualified for award.

THOMAS P. HEALY 3/2/17
Print Name & Date

Thomas Healy
Authorized Signature

LAYNE CHRISTENSEN COMPANY
Company Name

Insurance: Vendors providing a service or installing equipment on or about City property shall provide to the City Clerk evidence of Comprehensive, Liability, and Workman's Compensation insurance prior to commencement of work on City property. The vendor guarantees to save the City, its agents or employees, harmless from liability of any nature or kind, for use of any copyright, composition, secret process, patented or unpatented invention, articles or appliances furnished or used in the performance of the contract, or which the vendor is not the patentee, assignee, or licensee.

Furthermore, the vendor hereby agrees to save and hold harmless and indemnify the City from and against all injury, death, damage, loss, claims and liability caused by or arising out of the performance of this agreement by the Vendor, its employees, agents or sub-vendors. This agreement extends to all claims, of any nature, whether made by the Vendor's employees or third parties.

THOMAS P. HEALY 3/2/17
Print Name & Date

Thomas Healy
Authorized Signature

LAYNE CHRISTENSEN COMPANY
Company Name

REFERENCES:

Three (3) references are **required** with your bid. The references shall be from three different sources where you have provided the minimum specifications as required in this bid. Bidder may use the City of Bloomington as one reference if the Bidder has provided this equipment or service to the City since January 1, 2010

(1.) Company Name: _____

Company address: _____

City: _____ State: _____ Zip: _____

Company Contact Name or Department: _____

Company Contact Telephone: _____ Fax: _____

Company Contact e-mail address: _____

(2.) Company Name: _____

Company address: _____

City: _____ State: _____ Zip: _____

Company Contact Name or Department: _____

Company Contact Telephone: _____ Fax: _____

Company Contact e-mail address: _____

(3.) Company Name: _____

Company address: _____

City: _____ State: _____ Zip: _____

Company Contact Name or Department: _____

Company Contact Telephone: _____ Fax: _____

Company Contact e-mail address: _____

SEE ATTACHED

Layne Christensen Company

Illinois Galesville Deep Sandstone Well Construction - Experience List

MUNICIPAL

Client	Contact	Phone
City of Monmouth, IL #10 – 18”/14”x2465’	Roger Blackman	309.297.0700
City of Belvidere, IL #10 – 20” x 1522ft.	Dan Anderson	815.298.8170
City of Fulton, IL #5 – 16” x 1940ft.	Dan Clark	815.589.2616
City of Morrison, IL #5 – 18”/14” x 1625ft.	Gary Tresenreiter	815.772.7759
Buffalo Grove, IL #7 – 18” x 1295’	Chad Laucamp	312.373.6759
Montgomery, IL #15 – 18” x 1397’	Jeff Freeman	630.466.9350
Hinckley, IL #5 – 14” x 1292’	Jeff Freeman	630.466.9350
Joliet, IL #29D – 18” x 1548’	Bon Mui	815.724.4254
Aurora, IL #29 – 22” x 1418’	Dave Schumacher	630.256.3250
West Chicago, IL #12 – 20” x 1405’	Joe Munder	630.293.2255
Oswego, IL #11 – 18” x 1403’	Jerry Weaver	630.554.3618

NON-MUNICIPAL

Client	Contact	Phone
Wynstone Property Owners Assn. – No. Barrington 16” x 1345’	Chuck Lehmann	847.417.5136
Bob O’Link GC – 18” x 14” x 1342’	Scott Palvako	847.432.0164
Bryn Mawr CC – 18” x 14” x 1485’	Brian Bossert	847.677.4112
White Pines GC #1-Bensenville, IL 14” x 1457’	Steve Partyka	847.768.0906
Private Industry – Joliet, IL #4 – 18” x 1589’	N/A	N/A





Community Relations
109 E. Olive St.
Bloomington, IL 61701-3157
(309) 434-2215 (TTY) 829-5115

To Whom It May Concern:

The City of Bloomington's Equal Opportunity in Purchasing Ordinance and the Bloomington Human Relations Ordinance requires that any company doing business with the City in the excess of \$25,000 during one year, must submit an Equal Opportunity Report Form or an Equal Opportunity Plan.

It is my understanding that your company will be or are presently a contractor for the City of Bloomington. In order for this office to approve your company to continue to conduct business with the City of Bloomington, all of the enclosed forms must be submitted to the Community Relations Division within 14 days after receipt of the requested information. If you are bidding for the opportunity to work for the City of Bloomington, the Contract Compliance Report Form enclosed in the bid packet must be completed, signed and returned in the bid packet.

Please complete the enclosed information in its entirety and return it to the Community Relations Office or with your bid packet. If your company has an approved Equal Opportunity Plan, you may submit it instead of completing the enclosed Contract Compliance Form. You must also include a breakdown of your present workforce by race and gender.

If the information requested is not submitted, your company may not be approved to do business with the City of Bloomington and could subsequently not be placed on the "Approved Contractor List."

If you should have any questions regarding either of the forms, please feel free to contact me at (309) 434-2215.

Sincerely,

Ernestine Jackson
Equal Opportunity Associate

**CITY OF BLOOMINGTON
COMMUNITY RELATIONS DIVISION**

City of Bloomington
Community Relations Division
109 E. Olive Street
Bloomington, IL 61701

(309) 434-2215

(309) 434-2831 (Fax)

Failure to properly complete this form prior to the execution of a contract with the City of Bloomington, or within 7 days after a request for submission of this report, may result in it being returned unprocessed thereby resulting in a delay or denial of eligibility to bid or do business with the City of Bloomington.

Section I. Identification

1. Company Name and Address:

Name: LAYNE CHRISTENSEN COMPANY

D/b/a: _____

Address: 721 W. ILLINOIS AVE.

City/State/Zip: AURORA, IL 60506

Telephone Number(s) Area Code: 630.897.6941

Check one of the following:

Corporation	Partnership	Individual Proprietorship	Limited Liability Corp.
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2. Name and Address of the Company's Principal Office (answer only if not the same as above).

Name: same

Address: _____

City/State/Zip: _____

3. Major activity of your company (product or service):

WATER SUPPLY SERVICES & WATER TREATMENT

Section II. Policies and Practices

Description of EEO Policies and Practices

- A. Is it the Company's policy to recruit, hire, train, upgrade, and discipline persons without regard to race, sex, color, religion, national origin, age, mental and/or physical disability, and sexual orientation?

YES ☒ NO ☐

- B. Has someone been assigned to develop procedures, which will assure that the EO policy is implemented and enforced by managerial, administrative, and supervisory personnel? If so, please indicate the name and title of the charged with this responsibility.

Name: HUMAN RESOURCES DEPT.

Title: _____

Telephone: 281.475.2600

- C. Has the Company developed a written Equal Opportunity Plan? **Note: A copy of the Equal Opportunity Plan must be submitted with this form in order to be considered eligible to do business with the /city of Bloomington.** If you would need technical assistance in developing your plan, please contact the Community Relations Office at: (309) 434-2215. *SEE ATTACHED*

YES ☒ NO ☐

- D. Has the Company developed a written policy statement prohibiting Sexual Harassment? Please attach a copy of the policy statement. *2 ATTACHED*

YES ☒ NO ☐

- E. Have all recruitment sources been notified that the Company will consider all qualified applicants without regard to race, color, age, sex, national origin, religion, mental and/or physical disability, or sexual orientation?

YES ☒ NO ☐

- F. If advertising is used, does it specify that all qualified applicants will be considered for employment without regard to race, color, age, sex, national origin, religion, mental and/or physical disability, or sexual orientation?

YES ☒ NO ☐

- G. Has the contractor notified all of its sub-contractors of their obligations to comply with the Equal Opportunity requirements either in writing, by inclusion in subcontractors or purchase orders?

YES ☒ NO ☐

H. Is the Company a state certified minority/female owned business? If yes, please attach a copy of the state certification.

YES _____ NO X

I. Does the Company have collective bargaining agreements with labor organizations?

YES X NO _____

J. Has the labor organization been notified of the Company's responsibility to comply with the Equal Employment Opportunity requirements in all contracts by the City of Bloomington?

YES X NO _____

Section III. Employment Information

A. Please complete the company workforce analysis form on the bottom of this page. Use the number of employees as of the most recent payroll period. Be sure to complete all applicable columns.

MANAGERS - CLERICAL - SKILLED WORKERS

B. Job Classifications (See descriptions attached)

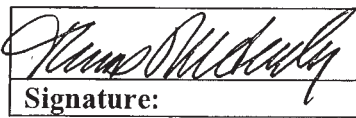
C. Identify the geographical area(s) from which the company may reasonably recruit employees (use city, county, SMSA, or distance in miles from your company location).

CHICAGO, IL ~~AND~~ SUBURBS & W.I.

D. If minorities and women are currently under-utilized in your workforce, please attach a copy of an explanation for your plan to recruit and hire minorities and women.

Section IV. Certification

The Company certifies that it has answered all of the foregoing questions truthfully to the best of its knowledge and belief. The Company also agrees that it will comply and abide by the City of Bloomington's Contract Compliance Ordinance and the City of Bloomington Human Relations Ordinance.

	<u>GENERAL MANAGER</u> <u>THOMAS P. HEALY</u>	<u>630.897.6941</u>	<u>3/2/17</u>
Signature:	Print Name & Title	Telephone Number	Date

**CITY OF BLOOMINGTON
COMMUNITY RELATIONS DIVISION**

**CONTRACT COMPLIANCE
WORKFORCE ANALYSIS**

Job Categories	Overall Totals		White(Not Of Hispanic origin)		Black of African American (Not of Hispanic Origin)		Hispanic of Latino		Asian of Pacific Islander		American Indian or Alaskan Native	
	M	F	M	F	M	F	M	F	M	F	M	F
(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)
Officials & Managers			10									
Professionals												
Technicians			3									
Office & Clerical				2								
Craft Workers (skilled)			25*									
Operatives (semi-skilled)												
Laborers (unskilled)												
Service Workers												
TOTAL			38	2								

*- LOCAL 150 OPERATING ENGINEERS.

M= Male, Column B is sum of rows D, F, H, J, and L

F= Female, Column C is sum of Rows E, G, I, K, and M

Date of above: 3/2/17

Name of person that compiled the above data: THOMAS P. HEALY

NOTE: THIS ABOVE IS OUR TYPICAL, AURORA, IL WORKFORCE. ON THIS JOB, THERE MAY BE ADD'L WORKERS FROM LOCAL 649 OPERATING ENGINEERS UNION

LAYNE CHRISTENSEN COMPANY

Policy No.: 4-2

STATEMENT OF POLICY

Subject:

EQUAL EMPLOYMENT OPPORTUNITY

Effective Date: 08/27/92

Revised:

I. HUMAN RESOURCE UTILIZATION POSITION

Layne Christensen Company supports the individual freedom and economic opportunities safeguarded and guaranteed by the United States Constitution and applicable federal, state and local legislation. The Company further agrees to comply with relevant executive orders and regulations promulgated by government agencies concerned with the enforcement of equal employment opportunity policy.

II. EQUAL EMPLOYMENT OPPORTUNITY POLICY

Equal Employment Opportunity for all persons, regardless of race, creed, color, sex, age, disability, or national origin is a fundamental policy. Furthermore, it is Layne's policy that the dignity of each member in its organization be respected and that freedom of opportunity should exist for every individual to work at a job for which such individual qualifies on merit. Employment of individuals, their assignment of jobs, and their transfers and promotions are the responsibility of management. Such action shall be determined by conscientiously matching the requirements of an available position with the candidate's skill and qualifications without regard to race, creed, color, sex, age, disability or national origin.

III. AFFIRMATIVE ACTION PROGRAM

Layne Christensen Company will recruit, hire, lay off, terminate, advertise, transfer, promote, train, demote, compensate, and provide benefits, social and recreational programs and selection for training, including apprenticeship, without regard to race, creed, color, sex, age, disability or national origin. All personnel practices and programs will be administered with concern for equal employment opportunity. All personnel share in this responsibility, their efforts will determine the success of the Company's Program, and such efforts will be reflected in performance reviews.

IV. AGREEMENT AND CERTIFICATION

Layne Christensen Company further confirms its commitment to nonsegregated facilities, employer information reporting, listing job vacancies to provide special emphasis for qualified disabled veterans and veterans of the Vietnam era, minority business utilization, affirmative action for the employment of physically or mentally disabled, preventing sexual harassment and other appropriate federal regulations and executive orders as they apply to the operation of Layne's business enterprise.



Policy Against Harassment

Statement of Policy

Policy # LGL-3-5	Page: 1 of 4	Revision History
Issued By: Legal Department	Date Effective: Aug 27, 1992	Rev. Effective: Dec 11, 2015
Approved by: General Counsel	Date Issued: Aug 27, 1992	Rev. Issued: Dec 11, 2015
	Date Approved: Aug 27, 1992	Rev. Approved: Dec 9, 2015

Contents

1. Purpose	2
2. Policy	2
3. Scope	2
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5. Responsibilities	2
6. Procedures	2
6.1 Sexual Harassment	2
6.2 Examples of Sexual Harassment and Other Forms of Harassment	3
6.3 Reporting a Concern	3
6.4 Exceptions	4
7. Violation of the Policy	4
8. Reservation of Rights	4



Policy Against Harassment

Statement of Policy

Policy # LGL-3-5	Issued By: Legal Department	Page: 2 of 4
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1. Purpose

To stipulate the Company's position against harassment on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, age, or disability. Employees work at their best when they are in an environment that prohibits harassment on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, age, or disability.

2. Policy

All employees of the Company are expected to treat others with dignity and respect. Harassment on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, age, or disability will not be tolerated and is strictly prohibited.

Any Employee engaging in harassment—directly or indirectly—shall be subject to disciplinary action, up to and including termination.

3. Scope

This policy applies to all Employees of Layne Christensen Company, its subsidiaries and those affiliates over which it has operating control, worldwide ("Layne" or the "Company").

4. Definitions

1. **Employee** – A person who is employed by Layne Christensen Company or its wholly owned subsidiaries, worldwide, either permanently or temporary, hourly or salaried, in return for financial or other compensation.

5. Responsibilities

1. **General Counsel, VP Human Resources, and Chief Compliance Officer** – Responsible for implementing and enforcing this policy.

6. Procedures

6.1 Sexual Harassment

1. If directed at another individual, certain verbal and physical conduct based on sex, sexual orientation or gender identity may constitute sexual harassment when: (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; (3) such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive working environment. The person being harassed as well as the harasser may be a woman or a man, or both may be of the same sex.



Policy Against Harassment

Statement of Policy

Policy # LGL-3-5	Issued By: Legal Department	Page: 3 of 4
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6.2 Examples of Sexual Harassment and Other Forms of Harassment

1. It is illegal, and against the Company's policy, for any employee to create a hostile or intimidating work environment for another employee by presenting materials associated with, or by the use or display of verbal or physical conduct of a sexual nature.
2. Examples of harassment may include such things as:
 - Verbal harassment, including remarks, derogatory comments, slurs, epithets, jokes, or pranks, that relate to race, color, religion, sex, sexual orientation, gender identity, national origin, age, or disability;
 - Visual harassment, including derogatory words, markings, posters, cartoons, or drawings that relate to race, color, religion, sex, sexual orientation, gender identity, national origin, age, or disability;
 - Physical interference with normal work or movement;
 - Unwelcome sexual touching or advances; or
 - Requests or demands for sexual favors.

6.3 Reporting a Concern

1. If you believe that you or another Employee are being harassed or discriminated against due to your race, color, religion, sex, sexual orientation, gender identity, national origin, age, or disability, report your concerns immediately to your supervisor.
2. If you do not feel comfortable reporting to your direct supervisor, please report your concerns to the General Counsel, the VP Human Resources or the Chief Compliance Officer. You may also report your concerns to the Layne Ethics Hotline.
3. This procedure should be used to report claims of harassment involving supervisors, other employees, non-employees such as customers or vendors, and any other person you may encounter in the workplace.
4. The Company encourages all Employees to promptly report all instances of harassment. It is the Company's desire to be aware of all instances of harassment so that it may investigate Employee concerns and take any corrective actions, if necessary.
5. All reports will be kept confidential and will be shared on a need-to-know basis only. Additionally, any Employee advised of a report will be required to maintain confidentiality.
6. Any Employee reporting a good-faith concern involving harassment on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, age, or disability shall not be penalized.
7. The Company strictly prohibits retaliation against an Employee reporting a good-faith concern related to harassment on the basis of race, color, religion, sex, sexual orientation, gender identity, national origin, age, or disability. Any Employee that retaliates against another Employee for reporting a concern shall be subject to disciplinary action, up to and including termination.



Policy Against Harassment

Statement of Policy

Policy # LGL-3-5	Issued By: Legal Department	Page: 4 of 4
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6.4 Exceptions

No exceptions will be made to this Policy. If you have concerns related to this policy, please advise the General Counsel, VP Human Resources or the Chief Compliance Officer.

7. Violation of the Policy

Violation of this policy may lead to discipline, up to and including termination.

8. Reservation of Rights

The Company reserves the right to modify, terminate, or interpret this policy with or without notice.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/13/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MCGRUFF, SEIBELS & WILLIAMS OF TEXAS, INC. 818 Town & Country Blvd, Suite 500 Houston, TX 77024-4549	CONTACT NAME:	
	PHONE (A/C, No, Ext): 713-877-8975	FAX (A/C, No): 713-877-8974
INSURED Layne Christensen Company 721 W. Illinois Ave. Aurora, IL 60506	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: Zurich American Insurance Company	
	INSURER B: American Guarantee and Liability Insurance Company	
	INSURER C: Underwriters at Lloyd's London	
	INSURER D: American Zurich Insurance Company	
INSURER E:		
INSURER F:		

COVERAGES **CERTIFICATE NUMBER:** 7SPHLGY9 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER:			GLO 0194362-00	05/01/2016	08/01/2017	EACH OCCURRENCE \$ 1,250,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,250,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 10,000,000
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS			BAP 0194359-00	05/01/2016	08/01/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	☒ UMBRELLA LIAB ☒ OCCUR ☒ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$			AUC 0194471-00	05/01/2016	08/01/2017	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WC 0194360-00 (AOS) WC 0194361-00 (WI & MA)	05/01/2016	05/01/2017	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 5,000,000 E.L. DISEASE - EA EMPLOYEE \$ 5,000,000 E.L. DISEASE - POLICY LIMIT \$ 5,000,000
C	Contractors Equipment			EG0376516	11/01/2016	05/01/2018	All Leased & Owned Equipment Per Occurrence: \$ 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate holder; Engineer, its employees and officials are included as an Additional Insured on the General Liability, Excess Liability and Automobile Liability policies as required by written contract and granted Waiver of Subrogation on the General Liability, Automobile Liability, Excess Liability and Workers Compensation policies as required by written contract subject to policy terms, conditions and exclusions. Primary & Non-Contributory wording is included on the General Liability, Automobile Liability and Excess Liability policies as required by written contract, subject to policy terms, conditions and exclusions. In the event of cancellation by the insurance company(ies) the General Liability, Automobile Liability and Workers' Compensation and Employer's Liability policies have been endorsed to provide (30) days Notice of Cancellation (except for non-payment) to the certificate holder shown below.

CERTIFICATE HOLDER City of Bloomington 109 East Olive Street Bloomington, IL 61701	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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ADDENDUM NUMBER 1: February 24, 2017

**BID #2017-33
St. Peter Aquifer Test Wells 1 and 2 Project
For the Water Department**

1. Pre BID Meeting & Site Visit Notes:

Jon Johnston called the February 17, 2017 meeting to order at 10:00 A.M. at the Lake Bloomington WTP. He then identified the project name & purpose of the meeting. After introducing himself the other City staff present introduced themselves. The summary of the project and project deadlines/schedule were read.

- a. Pre-Bid/Proposal meeting date
- b. Questions to City date & time; city is not obligated to respond to any questions asked after this date & time
- c. Response to questions in the form of an addendum date & time
- d. Bid opening location, date & time
- e. Date of tentative submission to the City council for contract approval

Jon Johnston stated that verbal questions are allowed during the pre-bid/site visit but, written questions are encouraged to assure accuracy of response. He also stated that after today's meeting the City will respond only to questions submitted in writing. He reiterated that it was imperative that protocol printed in the specifications be followed including the submission of the proposal, submission of questions (names and email addresses are provided as well as USPS mailing address, etc)

The meeting was turned over to Eric Murauskas, P.E., Baxter & Woodman Project Manager. He briefly went over the bid specification for the water supply test wells and then entertained questions and comments.

- **Does the City have a budget for this project?**

The budget is around \$1.5 million.

- **How will the 180 day completion time be addressed with the unknown amount of time for water quality testing results and well development?**

The intent is to have the Contractor begin working quickly after the Notice to Proceed is issued and diligently continue on the project. The downtime between wells will not count against the Contractor. The City doesn't want the project dragging out and has authorized 24hr per week day drilling and casing setting.

- **Why 140,000 lb hook capacity, can a lower capacity be allowed?**

Capacity limit is to make sure a residential well driller doesn't try to complete the project. Will reduce to allow 100,000 lb minimum hook capacity, but prefer 125,000 lb or larger. Change specification Section 33 21 13.19, 1.2.B.1 minimum hook load capacity to 100,000 lbs.

- **When will project start?**

Award of contract at City Council meeting is anticipated at the end of March and signing contracts and providing bonds will take several more weeks. Construction to start about the end of April. The City will notify the Hudson Water Authority 30 days prior to construction beginning on test wells. After the meeting the City decided that they will be applying to the IEPA for a C-I “drill only” well permit. Notice to Proceed will be issued after receipt of the IEPA “drill only” permit.

- **Is the proposed fence size and location adequate for the work?**

The fence shown is a minimum size. The City wants all of the work area protected for employee and public safety. Temporary topsoil stockpile doesn’t have to be fenced in.

- **Where can be bentonite fluids be disposed of?**

No location was designed as part of the specifications. At the meeting the City said they would look for a location. The City has not found a location and the Contractor shall be responsible for finding a legal, appropriate location and properly disposing of the fluids. The BID does not have to state the location found, it is up to the Contractor to properly budget for this cost and no extra fee or separate allowance will be made for this. It shall be included as part of the other bid items in the contract.

- **Can builders risk insurance be waived with an installation floater?**

At the meeting, City stated it would ask City Legal. Final decision – builders risk insurance will not be waived.

- **Will the warranty bond still be required?**

At the meeting, City stated it would ask City Legal. Final decision – Yes, warranty bond is required.

- **What permits are needed?**

No County permit is required. Project is being treated as a test well, so no IEPA permit is required, but after the meeting the City decided that they will be applying to the IEPA for a C-I “drill only” well permit.

- **Anticipated well development?**

2 lb block shots are the most aggressive method foreseen. Depending on production of 1st well, the 2nd well may be smaller diameter.

Mr. Johnston reiterated that everyone must sign the “attendance” sheet if they are to be considered “present”.

After the question and answer period concluded a tour of the facility was provided with site observations and some additional questions were answered.

- **Do the temporary access locations have to be exactly as shown on the drawing?**

No, the location is suggested. One temporary access for each well is allowed. It may not go directly parallel over the existing water transmission mains.

- **Use Contractor port-a-potties, don’t use public ones by boat ramp.**

- **There is a culvert under the plant access road that can be used to get a hose to the fire hydrant so that it doesn't get run over.**
- **May trees be removed or trimmed?**
Only with coordination for replacement and permission from City Arborist. It is best to avoid tree modification. Contractor shall be responsible for all costs of any tree modification impacts.

The meeting (including site tour) was adjourned at about 10:46 A.M.

- The requirement of an approved apprenticeship program as stated we feel is an impediment to the competitive bidding process. It is difficult to meet these requirements unless you are a union firm. Is this a requirement that the city would wave for an otherwise qualified contractor?**
No, City Council will not waive the ordinance requiring apprenticeship program participation.
- The 180 day completion time might be too restrictive due to the time required for the drilling and testing, and the fact that the second well cannot be started until testing from the first well is completed.**
This question was answered at the Pre-Bid meeting, see above notes.
- The specifications state 140,000 lb hoist capacity of the drill rig. We feel that with the well design in the specifications, that is more than required. The anticipated tool load would be less than 100,000 lbs.**
This question was answered at the pre-BID meeting, see above notes.
- Our bond company has requested a Bid Bond form that does not have "Sample" on it. I don't see a copy of a blank form in the bid specifications. Can you provide?**
The Bidder may use any bid bond form that is normally used.
- Is there a max. amount of subcontracting allowed?**
Add the following paragraph to the 00 21 00.16 BIDDER INSTRUCTIONS:
10.02 Bidder shall be required to perform with his own Work forces at least 30% of the Work, unless written consent to subcontract a greater percentage of the Work is obtained from Owner.
- Exhibit A includes the Pre-Bid Attendance record.**
- Exhibit B included the plan holders list as of January 22, 2017.**

LAYNE CHRISTENSEN CO.

Firm

Date

3/7/2017


Authorized Signature

PLEASE NOTE: Failure to return the signed addendum with your sealed bid may result in disqualification.

Misty Shafer, Procurement Specialist

2/24/17



February 15, 2017

Mayor and Aldermen
City of Bloomington
109 East Olive Street
Bloomington, Illinois 61701

**RE: St. Peter Aquifer Test Wells 1 and 2 Project
Bloomington, IL**

Mayor and Aldermen:

This letter is meant to certify that Mr. Thomas P. Healy is a General Manager for Layne Christensen Company and has the authority to accept customer purchase orders, sign bonds, and affix the corporate seal thereon, to issue bids and/or enter into a contract for the work as described in the above reference, in the name of, and on behalf of this corporation, for this corporation's products and services up to and including the amount of \$2,500,000.

Sincerely yours,
Layne Christensen Company

A handwritten signature in black ink, appearing to read "Kent M. Wartick", is written over the typed name.

Kent M. Wartick
Regional President, Water Resources Division

WATER RESOURCES

CERTIFICATE

The undersigned, Susan L. Marple, hereby certifies that she is the duly elected, qualified, and acting Assistant Secretary of Layne Christensen Company, a Delaware corporation (the "Corporation"), and as such is familiar with the books and records of said Corporation, and does hereby certify the following:

1. that Kent Wartick is the Eastern Regional President of the Water Resources Division of Layne Christensen Company;

2. that the resolutions set forth below were adopted at a meeting of the Board of Directors of said Corporation held on June 6, 2014, that the following is a true and correct copy of such resolutions as they appear in the minute books of the Corporation, and that such resolutions are in full force and effect.

AUTHORITY TO ENTER INTO CONTRACTS

WHEREAS, the Board of Directors deems it in the best interests of the Corporation to state the bid, contract and purchase order limits of the various officers and employees of this Corporation.

NOW, THEREFORE, BE IT RESOLVED, that effective as of June 6, 2014 and in lieu of all previous actions of the Board of Directors, the authority of the following officers and employees of this Corporation to (i) accept customer purchase orders and affix the corporate seal thereon and (ii) issue bids and/or enter into contracts with customers in the name of and on behalf of this Corporation, shall be for an amount up to and including the amount set forth beside each of their titles in the following schedule:

<u>Title</u>	<u>Amount</u>
President, Chief Executive Officer	\$ 25,000,000
Senior Vice President, Chief Operating Officer	\$ 15,000,000
Division President	\$ 10,000,000
Vice President, Division Vice President	\$ 5,000,000
General Manager, District Manager	\$ 1,000,000
Business Development Manager, Branch Manager	\$ 500,000
Account Manager, Project Manager, Manager of Projects	\$ 100,000

FURTHER RESOLVED, that the authority of the following officers and employees of this Corporation to enter into contracts with vendors in connection with the sale of this Corporation's products and services and the purchase of supplies and equipment (other than purchases of capital equipment), in the name of and on behalf of this Corporation, shall be for an amount up to and including the amount set forth beside each of their titles in the following schedule:

<u>Title</u>	<u>Amount</u>
President, Chief Executive Officer	\$ 10,000,000
Senior Vice President, Chief Operating Officer	\$ 5,000,000
Division President	\$ 1,000,000
Non-Executive Corporate Officer	\$ 250,000
Corporate Vice President	\$ 250,000
Division Vice President, VP - General Manager	\$ 100,000
Division Director, General Manager	\$ 100,000

FURTHER RESOLVED, that the president, chief executive officer, senior vice president, chief operating officer, division president, vice president or division vice president of this Corporation may delegate the authority to enter into contractual

commitments which they are authorized to execute pursuant to these resolutions to any other officer, general manager, district manager, business development manager, account manager, project manager, manager of projects or branch manager of this Corporation and may, as requested by any third party, indicate such delegation by addressing a letter or other written document to such third party.

FURTHER RESOLVED, that prior to execution thereof pursuant to the preceding resolution, any contract in excess of the authorized limits granted to the President of the Corporation, must be approved by any two members of the Board of Directors; provided, however, that the execution of any contract in accordance with the preceding resolution may be considered by all third parties to be conclusive evidence that all appropriate authority pursuant to these resolutions has been granted.

FURTHER RESOLVED, that the secretary, any assistant secretary, or any other officer of this Corporation be, and they hereby are, authorized to certify a copy of these resolutions, and any customer of this Corporation is hereby authorized to rely upon said certificate as so presented.

FURTHER RESOLVED, that the appropriate officers of the Corporation be, and each hereby is, authorized and empowered in the name of the Corporation and on its behalf to take all such other actions and execute all such other documents as they shall deem necessary or desirable in order to carry out and perform the purposes of the foregoing resolutions, the taking of such actions and execution of such documents to be conclusive evidence of the necessity or desirability thereof and that all actions heretofore taken by any appropriate officer or authorized representative of the Corporation in connection with any of the foregoing resolutions be, and they hereby are, approved, ratified and confirmed in all respects.

3. that in accordance with these resolutions, Kent Wartick has authorization to sign all contract documents and change notices between Town of Springfield and the Company for the project known as New Water Well Contract No. 2.

IN WITNESS WHEREOF, Susan L. Marple has hereunto set her hand and affixed the corporate seal of Layne Christensen Company this 8th day of February, 2017.



A handwritten signature in cursive script that reads "Susan L. Marple". The signature is written over a horizontal line.

Susan L. Marple, Assistant Secretary

March 3, 2017

City of Bloomington, Illinois
Attn: Jon C. Johnston – Procurement Manager
109 East Olive Street
Bloomington, IL

**RE: City of Bloomington, IL – Bid #2101-33
St. Peter Aquifer Test Wells 1 & 2**

Layne Christensen Company is pleased to provide the following proposal for drilling, development and aquifer test pumping services for the proposed St. Peter aquifer test wells 1 & 2 located in Bloomington, IL.

Our proposal is based upon the information provided in the Bidders package and the Addendum #1 submitted on February 24, 2017. Due to our history with construction of large diameter deep well and pump installations, Layne feels that we are the most qualified drilling contractor to complete this important project.

HEALTH, SAFETY, AND SUSTAINABILITY

Health, Safety and Sustainability are a priority for Layne Christensen with Safety being our number one Core value. Layne has a comprehensive, industry leading, health and safety program.

Our Great Lakes Group also has a full time regional safety coordinator who can be available for any pre-construction meetings (if required) and can be available to be on-site periodically during the course of this project. It should be noted that all Layne employees have "Stop Work" authority if an unsafe condition/action is observed. Tailgate safety meetings are held prior to the start of each shift to discuss site conditions/changes during the previous shift. Layne will also conduct random site safety audits during the duration of this project. These audits will be completed independently by the Layne project management team, drilling superintendent and the regional safety coordinator.

WATER RESOURCES

KEY PERSONNEL

The following personnel (as anticipated) will be committed to the safe, efficient, and effective completion of this project.

Name	Title	Years of Experience
Brian M. Snelten, P.G.	Project Manager - primary contact	18
Thomas P. Healy, P.E.	Manager of Projects	37
Richard Wehling	Drilling Superintendent	39
Jason Gerwing	Operations Manager	16
Harold Waddell	Lead Driller	26
Kent Wartick, P.E.	Midwest Regional President	35
Gregory D. Buffington, P.E.	Senior Consultant	50

Our proposal is based upon a 24hr per day, 5 day per week work schedule to complete this scope of work. Layne will work on weekends if needed during critical steps such as setting casing and/or cementing casing. Layne will take shift breaks during casing cement curing where applicable.

Layne appreciates the opportunity to provide drilling services for the City of Bloomington and we look forward to working with you on this project. Please don't hesitate to contact us if you have any questions in regards to our proposal or if we can provide any further information.

Sincerely,
Layne Christensen Company



Brian M. Snelten, P.G.
Project Manager

Great Lakes Group

Cc: Kent Wartick, P.E. – Layne Christensen
Thomas P. Healy, P.E. – Layne Christensen

00 43 13
BID SECURITY FORM

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, Layne Christensen Company
721 West Illinois Avenue, Aurora, IL 60506-2892 as Principal, and
Travelers Casualty and Surety Company of America as Surety, are hereby
held and firmly bound unto City of Bloomington, Illinois as
Owner in the penal sum of Five Percent (5%) of Amount Bid for
the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves,
successors and assigns.

Signed, this 3rd day of March, 20 17.

The Condition of the above obligation is such that whereas the Principal has submitted to
City of Bloomington, Illinois a certain BID,
attached hereto and hereby made a part hereof to enter into a contract in writing, for the
Bid #2017-33 St. Peter Aquifer Test Wells 1 and 2 Project

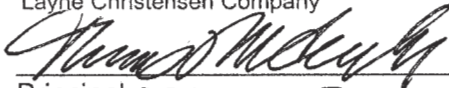
NOW, THEREFORE,

- (a) If said BID shall be rejected, or
- (b) If said BID shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attached hereto (properly completed in accordance with said BID) and shall furnish a BOND for his faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said BID, then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its BOND shall be in no way impaired or affected by any extension of the time within which the Owner may accept such bid; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

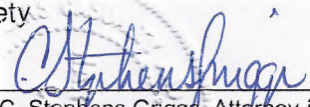
Layne Christensen Company

 (L.S.)
Principal *THOMAS P. HEALY, GENERAL MANAGER*

Travelers Casualty and Surety Company of America
One Tower Square, Hartford, CT 06183 (860) 277-0111

Surety

By:


C. Stephens Griggs, Attorney-in-Fact

IMPORTANT-Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the state where the project is located.



POWER OF ATTORNEY

Farmington Casualty Company
Fidelity and Guaranty Insurance Company
Fidelity and Guaranty Insurance Underwriters, Inc.
St. Paul Fire and Marine Insurance Company
St. Paul Guardian Insurance Company

St. Paul Mercury Insurance Company
Travelers Casualty and Surety Company
Travelers Casualty and Surety Company of America
United States Fidelity and Guaranty Company

Attorney-In Fact No.

231532

Certificate No. 007050841

KNOW ALL MEN BY THESE PRESENTS: That Farmington Casualty Company, St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company are corporations duly organized under the laws of the State of Connecticut, that Fidelity and Guaranty Insurance Company is a corporation duly organized under the laws of the State of Iowa, and that Fidelity and Guaranty Insurance Underwriters, Inc., is a corporation duly organized under the laws of the State of Wisconsin (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint

Patrick T. Pribyl, Debra J. Scarborough, Christy M. Braile, Mary T. Flanigan, Jeffrey C. Carey, Charles R. Teter III, Laura M. Buhrmester, Charissa D. Lecuyer, Evan D. Sizemore, Rebecca S. Leal, Larissa Smith, C. Stephens Griggs, Tahitia M. Fry, and Megan L. Burns-Hasty

of the City of Kansas City, State of Missouri, their true and lawful Attorney(s)-in-Fact, each in their separate capacity if more than one is named above, to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed and their corporate seals to be hereto affixed, this 21st day of November, 2016.

Farmington Casualty Company
Fidelity and Guaranty Insurance Company
Fidelity and Guaranty Insurance Underwriters, Inc.
St. Paul Fire and Marine Insurance Company
St. Paul Guardian Insurance Company

St. Paul Mercury Insurance Company
Travelers Casualty and Surety Company
Travelers Casualty and Surety Company of America
United States Fidelity and Guaranty Company



State of Connecticut
City of Hartford ss.

By:

Robert L. Raney, Senior Vice President

On this the 21st day of November, 2016, before me personally appeared Robert L. Raney, who acknowledged himself to be the Senior Vice President of Farmington Casualty Company, Fidelity and Guaranty Insurance Company, Fidelity and Guaranty Insurance Underwriters, Inc., St. Paul Fire and Marine Insurance Company, St. Paul Guardian Insurance Company, St. Paul Mercury Insurance Company, Travelers Casualty and Surety Company, Travelers Casualty and Surety Company of America, and United States Fidelity and Guaranty Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

In Witness Whereof, I hereunto set my hand and official seal.
My Commission expires the 30th day of June, 2021.



Marie C. Tetreault
Marie C. Tetreault, Notary Public



ADDENDUM NUMBER 1: February 24, 2017

**BID #2017-33
St. Peter Aquifer Test Wells 1 and 2 Project
For the Water Department**

1. Pre BID Meeting & Site Visit Notes:

Jon Johnston called the February 17, 2017 meeting to order at 10:00 A.M. at the Lake Bloomington WTP. He then identified the project name & purpose of the meeting. After introducing himself the other City staff present introduced themselves. The summary of the project and project deadlines/schedule were read.

- a. Pre-Bid/Proposal meeting date
- b. Questions to City date & time; city is not obligated to respond to any questions asked after this date & time
- c. Response to questions in the form of an addendum date & time
- d. Bid opening location, date & time
- e. Date of tentative submission to the City council for contract approval

Jon Johnston stated that verbal questions are allowed during the pre-bid/site visit but, written questions are encouraged to assure accuracy of response. He also stated that after today's meeting the City will respond only to questions submitted in writing. He reiterated that it was imperative that protocol printed in the specifications be followed including the submission of the proposal, submission of questions (names and email addresses are provided as well as USPS mailing address, etc)

The meeting was turned over to Eric Murauskas, P.E., Baxter & Woodman Project Manager. He briefly went over the bid specification for the water supply test wells and then entertained questions and comments.

- **Does the City have a budget for this project?**

The budget is around \$1.5 million.

- **How will the 180 day completion time be addressed with the unknown amount of time for water quality testing results and well development?**

The intent is to have the Contractor begin working quickly after the Notice to Proceed is issued and diligently continue on the project. The downtime between wells will not count against the Contractor. The City doesn't want the project dragging out and has authorized 24hr per week day drilling and casing setting.

- **Why 140,000 lb hook capacity, can a lower capacity be allowed?**

Capacity limit is to make sure a residential well driller doesn't try to complete the project. Will reduce to allow 100,000 lb minimum hook capacity, but prefer 125,000 lb or larger. Change specification Section 33 21 13.19, 1.2.B.1 minimum hook load capacity to 100,000 lbs.

- **When will project start?**

Award of contract at City Council meeting is anticipated at the end of March and signing contracts and providing bonds will take several more weeks. Construction to start about the end of April. The City will notify the Hudson Water Authority 30 days prior to construction beginning on test wells. After the meeting the City decided that they will be applying to the IEPA for a C-I “drill only” well permit. Notice to Proceed will be issued after receipt of the IEPA “drill only” permit.

- **Is the proposed fence size and location adequate for the work?**

The fence shown is a minimum size. The City wants all of the work area protected for employee and public safety. Temporary topsoil stockpile doesn’t have to be fenced in.

- **Where can be bentonite fluids be disposed of?**

No location was designed as part of the specifications. At the meeting the City said they would look for a location. The City has not found a location and the Contractor shall be responsible for finding a legal, appropriate location and properly disposing of the fluids. The BID does not have to state the location found, it is up to the Contractor to properly budget for this cost and no extra fee or separate allowance will be made for this. It shall be included as part of the other bid items in the contract.

- **Can builders risk insurance be waived with an installation floater?**

At the meeting, City stated it would ask City Legal. Final decision – builders risk insurance will not be waived.

- **Will the warranty bond still be required?**

At the meeting, City stated it would ask City Legal. Final decision – Yes, warranty bond is required.

- **What permits are needed?**

No County permit is required. Project is being treated as a test well, so no IEPA permit is required, but after the meeting the City decided that they will be applying to the IEPA for a C-I “drill only” well permit.

- **Anticipated well development?**

2 lb block shots are the most aggressive method foreseen. Depending on production of 1st well, the 2nd well may be smaller diameter.

Mr. Johnston reiterated that everyone must sign the “attendance” sheet if they are to be considered “present”.

After the question and answer period concluded a tour of the facility was provided with site observations and some additional questions were answered.

- **Do the temporary access locations have to be exactly as shown on the drawing?**

No, the location is suggested. One temporary access for each well is allowed. It may not go directly parallel over the existing water transmission mains.

- **Use Contractor port-a-potties, don’t use public ones by boat ramp.**

- **There is a culvert under the plant access road that can be used to get a hose to the fire hydrant so that it doesn't get run over.**
- **May trees be removed or trimmed?**
Only with coordination for replacement and permission from City Arborist. It is best to avoid tree modification. Contractor shall be responsible for all costs of any tree modification impacts.

The meeting (including site tour) was adjourned at about 10:46 A.M.

2. **The requirement of an approved apprenticeship program as stated we feel is an impediment to the competitive bidding process. It is difficult to meet these requirements unless you are a union firm. Is this a requirement that the city would wave for an otherwise qualified contractor?**

No, City Council will not waive the ordinance requiring apprenticeship program participation.

3. **The 180 day completion time might be too restrictive due to the time required for the drilling and testing, and the fact that the second well cannot be started until testing from the first well is completed.**

This question was answered at the Pre-Bid meeting, see above notes.

4. **The specifications state 140,000 lb hoist capacity of the drill rig. We feel that with the well design in the specifications, that is more than required. The anticipated tool load would be less than 100,000 lbs.**

This question was answered at the pre-BID meeting, see above notes.

5. **Our bond company has requested a Bid Bond form that does not have "Sample" on it. I don't see a copy of a blank form in the bid specifications. Can you provide?**

The Bidder may use any bid bond form that is normally used.

6. **Is there a max. amount of subcontracting allowed?**

Add the following paragraph to the 00 21 00.16 BIDDER INSTRUCTIONS:

10.02 Bidder shall be required to perform with his own Work forces at least 30% of the Work, unless written consent to subcontract a greater percentage of the Work is obtained from Owner.

7. **Exhibit A includes the Pre-Bid Attendance record.**

8. **Exhibit B included the plan holders list as of January 22, 2017.**

Firm

Authorized Signature

Date

PLEASE NOTE: Failure to return the signed addendum with your sealed bid may result in disqualification.

Misty Shafer, Procurement Specialist
2/24/17

Exhibit A



PROCUREMENT SERVICES
109 EAST OLIVE STREET
PO BOX 3157
BLOOMINGTON, IL 61702-3157
309.434.2330 or 309.434.2333 tel
309.434.2874 fax

ATTENDANCE RECORD FOR PRE-BID MEETING:

BID #2017-33

St. Peter Aquifer Test Wells 1 and 2 Project For the Water Department

DATE: February 17, 2017

TIME: 10:00 a.m.

Attendee's Name (Please Print)	Company Name	Phone Number/ Fax Number	E-mail address
Jon C. Johnston	C.O.B.	309-434-2333	jcnjohnston@cityblm.org
ERIC MURAUSKAS	BAXTER & WOODMAN	815/444-3288	emurauskas@baxwood.com
Robert Albrecht	Albrecht Well Drilling	815-376-2811	albrecht.robert@yahoo.com
Jeff Stouhans	Water Well Solutions	(262) 269-6289	jstollhans@utilityservice.com
Jacob Albrecht	Albrecht Well Drilling	815-376-2811	albrecht.robert@yahoo.com
Dillon Gingerich	Gingerich Well Drilling	319 400 9334	dillon@gingerichwell.com
Scott Hebert	C.O.B.	309-434-2863	shobert@cityblm.org



PROCUREMENT SERVICES
109 EAST OLIVE STREET
PO BOX 3157
BLOOMINGTON, IL 61702-3157
309.434.2330 or 309.434.2333 tel
309.434.2874 fax

ATTENDANCE RECORD FOR PRE-BID MEETING:

BID #2017-33

St. Peter Aquifer Test Wells 1 and 2 Project For the Water Department

DATE: February 17, 2017

TIME: 10:00 a.m.

Attendee's Name (Please Print)	Company Name	Phone Number/ Fax Number	E-mail address
Kyle Brandenburg	Great Lakes Water Resources Group	815-210-6311	kbrandenburg@glwrg.com
Scott Brandenburg	Brandenburg Ward	779-875-2819	S.Brandenburg.BWG@gmail.com
Craig Auen	Municipal well & pump	630-202-1377	callen@municipalwellandpump.com
Rick Wehling	Layne Christensen	708-946-2244	Richard.Wehling@layne.com
Rick Twatt	COB	309-434-2152	rtwait@cityblm.org

Exhibit B

City of Bloomington Planholder's List Project: St. Peter Aquifer - Test Wells 1 & 2 Project City Bid No.: 2017-33						
#	Business	Contact/Name	Address	Phone #	Fax #	Email address
1	Layne Christensen Company	Kathryn Vance	721 W. Illinois Avenue, Aurora, IL 60506	630.897.6941	630.897.6976	Kathy.Vance@Layne.com , Tom.Healy@Layne.com
2	CI Planroom	Krystle Tidyman	1620 S. 5th Street, Springfield, IL 62703	217-679-1077	217-544-6570	plans@ciplanroom.com
3	Trimax Systems, Inc.	Paul Thurman	1221 Abrams Rd Ste 327, Richardson, TX 75801	972.672.1855	714.582.0756	PaulT@trimaxsystems.com
4	Cahoy Pump	Janet	24568 150th Street, Sumner, Iowa 50674	563.578.1130	563.578.1135	janet@cahoypump.com
5	Stark Excavating, Inc.	Erin Mool	1805 W. Washington St Bloomington, IL 61701	309-828-5034	309-829-3897	emool@starkcompanies.com
6	Bodine Electric of Decatur	Jana Day	1845 N. 22nd St. Decatur, IL 62526	217-420-4270	217-420-4296	jday@BodineMail.com
7	Onvia	Jacqueline Sessa	509 Olive Way Seattle, WA 98101	206-373-9150		isessa@onvia.com
8	Municipal Well and Pump	Brian Brodersen	1212 Storbeck Drive, Waupun, WI 53963	920-324-3400	920-324-3431	bbrodersen@municipalwellandpump.com
9	SUEZ Utility Service Group	Nanette Eckley	710 Herra Street, Elburn, IL 60119	630-365-9099	630-365-9069	NEckley@UtilityService.com
10	ALBRECHT WELL DRILLING, INC.	Hanna J. Albrecht	19594 2600 North Ave. Ohio, IL 61349	815-376-2811	815-376-6012	hannaalbrecht@gmail.com
11	Construct Connect	Kara Pierson	3825 Edwards Rd, Ste 800, Cincinnati, OH 45209	800.364.2059 x8041	866.570.8187	Kara.Pierson@ConstructConnect.com
12	Brotcke Well & Pump, Inc.	Paul Brotcke	750 Merus Ct Fenton, MO 63026	636-343-3029	636-343-3773	paul@bwp-inc.com , DeAnna@bwp-inc.com
13	Dodge Data & Analytics	Rick Morris	3315 Central Avenue Hot Springs, AR 71913	440-239-0520	400-744-4470	richard.morris@construction.com
14	Leggette, Brashears & Graham	John Jansen	5939 Wausaukee Road West Bend, WI 53095	239-896-0576		John.Jansen@lbgmn.com
15	Leggette, Brashears & Graham	Jeannie Brown	15305 N. Dallas Parkway, Suite 300, Addison, TX 75001	972.715.2049		jeanette.brown@lbgtx.com
16	Dodge Data & Analytics	Adriana Cruz		951-547-4485	800-768-5594	Adriana.cruz@construction.com
17	Great Lakes Water Resources Group	Luci Lilija	202 W Howard St Durand, IL 61024	800-552-5341	888-508-1176	Luci@glwrg.com
18	Illinois Prairie Electric, Inc.	Diane Kraft	2501 General Electric Bloomington, IL 61704	309-664-0162	309-664-0165	Diane@ipelec.biz , Brian@ipelec.biz
19	Midwest Hydro Drilling & Service, Inc.	Matt Luther	1297 Gravois St. Clair, MO 63077	636-629-2424	636-629-2450	matt@mhds.us
20	Gingerich Well & Pump Service LLC	Jill Williams	1331 Hwy 1 Kalona, IA 52247	319.656.2664	319.656.2676	Jill@gingerichwell.com , Klint@gingerichwell.com

City of Bloomington, Illinois

Bid Tabulation

Bid #2017-33 St. Peter Aquifer - Test Wells 1 and 2 Project

3/3/2017 AT 11:00 A.M.

Bidder's Names		City, State		Rec'd Date & Time and Staff Initials		Bid Items		Units	Qty	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost	Unit Cost	Total Cost
Layne Water Re.		Aurora, IL															Albrecht well Dr. 1/1/15
Item	Signed Bid Forms									✓							
	City Documents									✓							
	Bid Security									✓							
	Addendum #1									✓							
1	Mobilization and Cleanup							each	2								
2	Drill 30" Glacial Drift Hole (0'-320')							ft	640								
3	Furnish & Install 24" Well Casing							ft	646								
4	Drill 23" Rock Hole (320ft-1200ft)							ft	1760								
5	Furnish & Install 18" Well Casing							ft	2406								
6	Cement Shoe 24"							each	2								
	Cement Shoe 18"							each	2								
7	Cement Grout Installation b/t 29" hole & 24" casing							each	2								
	Cement Grout Installation b/t 24" hole & 18" casing							each	2								
8	Cement Grout							cu.yds	248								
9	Drill 17" Rock Hole (1200-2100ft)							ft	1800								
10	Sand Bailing							hrs	160								
11	Furnish, Install & Remove Test Pump							each	2								
12	Pumping Test/Surging							hrs	320								
13	Well Disinfection							each	2								
14	Plumbness & Alignment Tests							each	2								
15	Televise Well							each	2								
BID TOTAL											1,848,772.00						
Local Preference Reduction (Evaluation Only)																	
Adjusted Bid (Local Preference Evaluation Only)																	

*Disclaimer: This is a Bid tabulation for record of the Bid opening. Bids have not been reviewed and have not been present council. This does not represent any Award. Prices or options/alternates may not be included on the tabulation.

Witnesses:

Andrew Callahan
Jeff Johnston
Bob Robert

ADDENDUM



CITY COUNCIL MEETING AGENDA

CITY COUNCIL CHAMBERS

109 E. OLIVE STREET, BLOOMINGTON, IL 61701

MONDAY, MARCH 27, 2017; 7:00 P.M.

7. “Consent Agenda”

(All items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member, City Manager or Corporation Counsel so requests, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda, which is Item #8.

The City’s Boards and Commissions hold Public Hearings prior to some Council items appearing on the Council’s Meeting Agenda. Persons who wish to address the Council should provide new information which is pertinent to the issue before them.)

- J. Consideration of approving the purchase of one E-One 1500gpm Rescue Pumper Engine. *(Recommend that the Mayor and City Clerk be authorized to execute the necessary documents to Purchase one (1) – 2017 E-ONE All Aluminum 1500gpm Rescue Pumper unit mounted on an E-One Typhoon custom chassis with Cummins ISL 450hp engine, 780 gallon tank, 1500gpm e-Max pump, low hose bed body and loose equipment for the cost of \$647,125 from Banner Fire Equipment, through the Houston-Galveston Area Council (H-GAC) joint purchasing group.)* *Correction of the date on the Council Memo*

NOTE: Action may be taken by the City Council on the agenda’s action items (those items listed on the Consent Agenda and Regular Agenda) beyond the motions listed and/or staff recommendations. Ordinances and resolutions listed on the agenda may further be amended and/or revised prior to adoption by the City Council. No action will be taken if the agenda item is listed as only informational.