

CITY OF BLOOMINGTON TOWNSHIP

NOTICE

MEETING: Board of Trustees, City of Bloomington Township
DATE: Monday, March 26, 2018
PLACE: Bloomington City Hall
TIME: 6:15 pm

6:15 P.M. - AGENDA for PUBLIC HEARING -

- I. Proposed Fiscal Year 2018-2019 Budget
- II. Comments/Discussion

6:30 P.M. - AGENDA for REGULAR MEETING -

- I. Call to Order: Tari Renner, Trustee
- II. Pledge of Allegiance
- III. Roll Call of Attendance: Cherry Lawson, Town Clerk
- IV. "Consent Agenda"

(All items under the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Trustee or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to Reports by Elected Officials.)

- A. Approval of Minutes of the February 26, 2018 Board Meeting, as submitted by Cherry Lawson, Town Clerk. (Recommend that the Minutes of the February 26, 2018 Meeting be approved as presented.)
 - B. Action by Board on Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of February 2018. (Recommend that the Audits be approved as presented.)
 - C. Approval of General Town Fund anticipated expenditures as presented and certified. (Recommend that the Anticipated Expenditures be approved as presented.)
- V. Fiscal Year (FY) 2019 Budget Ordinance. (Recommend that the FY 2019 Budget Ordinance be passed.)
- VI. Reports by Elected Officials
 - A. Deborah Skillrud, Township Supervisor
 - B. Steve Scudder, Township Assessor
- VII. Public Comment
- VIII. Adjournment

ORDINANCE NO. 2018 – _

AN ORDINANCE ADOPTING BUDGET
FOR THE 2018 – 2019 FISCAL YEAR

WHEREAS, the Town of the City of Bloomington also known as the City of Bloomington Township (“Township”) has prepared a tentative budget for the 2017 – 2018 fiscal year as provided by Section 80 - 60 of the Township Code (60 ILCS 1/80-60) and Section 3 of the Municipal Budget Law (50 ILCS 330/3); and

WHEREAS, said tentative budget for the fiscal year 2018 – 2019 has been available for inspection for at least 30 days prior to the adoption of this ordinance as required by law, and public notice of a hearing on said tentative budget has been posted and published as required by law, and the necessary public hearing has been held,

NOW THEREFORE BE IT ORDAINED by the Township Board of the Town of the City of Bloomington as follows:

Section 1. The Town of the City of Bloomington budget for the fiscal year 2018 – 2019 attached hereto is hereby approved and the amounts shown therein are hereby appropriated for the uses and purposes set forth therein.

Section 2. This ordinance shall take effect immediately upon passage and approval.

PASSED this ___th day of March, 2018.

APPROVED this ___th day of March, 2018.

APPROVED: _____
Deborah L Skillrud
Township Supervisor

ATTEST: _____
Cherry Lawson
Township Clerk

Town of the City of Bloomington

FY2019 Budget

04/01/2018 - 03/31/2019

LEVY COMPARISONS	<i>Tax Year:</i>	2013	2014	2015	2016	2017
Evergreen Memorial Cemetery Fund		506,600	506,600	506,600	506,600	506,600
General Town Fund		1,081,500	1,395,000	1,595,000	1,495,000	1,545,000
General Assistance Fund		568,450	350,000	150,000	250,000	300,000
Total LEVY		2,156,550	2,251,600	2,251,600	2,251,600	2,351,600

		Evergreen Memorial Cemetery Fund	General Town Fund	General Assistance Fund	COMBINED FUNDS
Projected Beginning Fund Balance		362,071	1,383,369	612,745	2,358,185
Projected Revenues	Interest	6,000	9,800	2,000	17,800
	Income from Trusts	2,500			2,500
	Other Income & Special Events	2,500	35,225	150	37,875
	Township Litigation Income		25		25
	Personal Property Replacement Tax	40,000	90,000	17,000	147,000
	Sales	178,900			178,900
	Inspection Fee	5,000			5,000
	Refunds and Recoveries			40,000	40,000
	Tax Levy	506,600	1,545,000	300,000	2,351,600
	Total Projected Revenues	741,500	1,680,050	359,150	2,780,700
Projected Expenditures	Administrative Expenses	105,600			105,600
	Assessor's Office		151,194		151,194
	Cemetery Improvements, Maintenance & Repairs	245,292			245,292
	Casework/General Assistance			577,000	577,000
	Cemetery Operations	91,000			91,000
	Community Agency Funding		151,500		151,500
	Compensation & Benefits	457,330	1,406,500		1,863,830
	Services & Expenses		336,100		336,100
	Supervisor's Office		95,900		95,900
	Total Projected Expenditures	899,222	2,141,194	577,000	3,617,416
Projected Ending Fund Balance		204,349	922,225	394,895	1,521,469

Average Monthly Expenditures	\$74,935	\$178,433	\$48,083
Number of Months in Reserve at end of FY	2.73	5.17	8.21

02/20/18

Town of the City of Bloomington

General Assistance Fund FY2018 Budget

04/01/2018 - 03/31/2019 For Tax Year 2017

		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Estimated (as of 12/31/2017)	FY2019 Budget
Beginning Fund Balance		861,824	993,308	947,454	698,271	612,745
Revenues	Interest	143	962	2,153	1,813	2,000
	Other Income	-	-	-	-	150
	Personal Property Replacement Tax	49,179	30,415	13,291	22,174	17,000
	Refunds and Recoveries	56,768	43,418	41,989	66,212	40,000
	Tax Levy	567,779	349,459	149,618	249,831	300,000
	Total Revenues	673,868	424,254	207,051	340,030	359,150
Expenditures	Groceries/Personal Essentials	134,719	105,660	98,132	94,837	123,000
	Rent	274,403	250,563	233,195	194,124	250,000
	Utilities	26,618	33,232	26,775	32,199	36,000
	Medical	23,082	99	338	54	20,000
	Emergency Assistance	24,057	31,106	46,617	49,405	70,000
	Hospital	-	297	-	-	10,000
	Burial	1,500	1,500	-	-	3,000
	Transportation	37,487	34,297	38,132	43,694	50,000
	Allowances	20,517	13,354	13,045	11,243	15,000
Total Expenditures		542,384	470,107	456,234	425,556	577,000
Ending Fund Balance		993,308	947,454	698,271	612,745	394,895

Average Monthly Expenditures	45,199	39,176	38,020	35,463	48,083
Number of Months in Reserve at end of FY	21.98	24.18	18.37	17.28	8.21
					02/20/18

Town of the City of Bloomington

General Town Fund FY2019 Budget

04/01/2018 - 03/31/2019 For Tax Year 2017

		FY2015 Actual		FY2016 Actual		FY2017 Actual		FY2018 Estimated as of 01/17/2018		FY2019 Budget	
Beginning Fund Balance			831,833		691,895		859,330		1,168,784		1,383,369
Revenues	Interest		145		1,073		3,874		8,552		9,800
	Other Income		180,834		245,481		105,378		69,134		35,225
	Township Litigation Income		-		3,020		40,385		-		25
	Personal Property Replacement Tax		93,565		121,227		130,336		126,569		90,000
	Tax Levy		1,080,311		1,393,175		1,591,588		1,493,813		1,545,000
Total Revenues			1,354,855		1,763,976		1,871,561		1,698,068		1,680,050
Expenditures	Assessor's Office		99,500		97,579		89,835		81,490		151,194
	Rent/Debt Service	21,544		21,544		21,544		21,544		21,544	
	Auto Expense	1,231		820		2,941		639		3,000	
	Telephone	2,715		2,874		3,182		2,922		2,500	
	Utilities	4,477		5,156		5,578		5,088		5,800	
	Postage	-		74		145		300		500	
	Office Supplies	1,784		953		1,669		3,127		1,200	
	Publications & Printing	489		737		225		7		1,150	
	Equipment	5,613		2,308		1,691		-		5,000	
	Equipment Repair/Rental	246		-		40		-		2,000	
	Education/Meetings/Conferences	7,640		10,443		7,136		9,864		15,000	
	Replatting & Remapping	-		-		-		-		9,000	
	Appraisal Services	14,662		-		15,383		12,128		35,000	
	Janitorial	1,540		1,680		1,840		1,650		2,000	
	Computer Services	12,520		14,886		9,103		2,496		10,000	
	Mapping/GIS Services	24,100		35,103		16,978		20,000		35,500	
	Membership Dues	940		1,000		2,380		1,725		2,000	
	Community Agency Funding		90,517		129,100		167,500		137,000		151,500
	Mental Health/Community Medical	517		20,000		20,000		18,500		20,000	
	Transportation	10,000		10,000		10,000		-		-	
	GA Workfare Development/Client S	-		19,100		17,500		12,500		25,500	
	Youth Services	42,500		42,500		42,500		37,500		37,500	
	Senior Services	37,500		37,500		77,500		68,500		68,500	
	Compensation & Benefits		1,177,715		1,224,466		1,171,774		1,137,211		1,406,500
	TWP Supervisor	73,833		75,833		77,833		92,667		94,000	
	TWP Assessor	90,500		92,500		94,500		96,000		96,000	
	Town Clerk	4,884		2,500		2,400		2,400		2,500	
	Town Trustees	2,260		2,300		2,660		2,320		2,800	
	GA Staff	431,243		346,714		343,840		339,538		396,000	
	Deputy Assessors	272,838		306,835		327,440		281,714		404,000	
	IMRF	106,836		137,905		113,203		103,995		163,000	
	FICA	62,397		58,520		59,475		60,601		77,000	
	Group Medical	132,048		200,299		149,475		156,949		170,000	
	State Unemployment	876		1,059		948		1,027		1,200	
	Services & Expenses		43,328		61,487		47,862		35,102		336,100
	Membership Dues	1,342		1,392		1,387		1,412		1,500	
	Auditing Expense	6,650		6,700		6,775		6,850		12,000	
	Legal Expense	350		1,713		4,390		3,533		12,000	
	Insurance	11,927		11,968		12,303		12,288		14,000	
	Publishing	451		555		448		113		500	
	Other Expenditures	3,017		3,935		3,806		2,226		4,000	
	Debt Service: Principle & Interest	8,899		6,759		4,700		2,606		100	
	Building Maintenance	7,449		10,352		8,659		2,991		6,000	
	Janitorial Services & Supplies	3,242		4,105		3,395		3,083		4,000	
	Building Security	-		11,874		-		-		-	
	Building Repairs	-		-		-		-		200,000	
	Special Projects	-		2,134		1,999		-		82,000	
	Supervisor's Office		83,734		83,909		85,136		92,680		95,900
	Postage	1,470		2,450		1,983		2,500		1,500	
	Rent/Debt Service	40,000		40,000		40,000		40,000		40,000	
	Janitorial	1,925		2,100		2,300		2,063		2,100	
	Utilities	6,715		7,734		8,367		7,932		9,500	
	Telephones	3,875		4,090		3,912		3,609		4,000	
	Car Expense	1,193		172		291		701		2,000	
	Education/Conference/Meetings	2,424		1,320		2,230		2,886		2,000	
	Equipment	-		-		-		19,066		5,000	
	Equipment Repair/Rental	6,255		6,737		6,624		4,334		8,000	
	Office Supplies	2,875		3,159		3,778		3,346		4,000	
	Printing	31		44		480		500		500	
	Publications	98		132		50		846		250	
	Computer/Contract Services	16,849		15,942		14,991		4,867		16,900	
	Membership Dues	25		30		130		30		150	
Total Expenditures			1,494,793		1,596,541		1,562,107		1,483,483		2,141,194
Ending Fund Balance			691,895		859,330		1,168,784		1,383,369		922,225

Average Monthly Expenditures	124,566	133,045	130,176	123,624	178,433
Number of Months in Reserve at end of FY	5.55	6.46	8.98	11.19	5.17
					02/20/18

Town of the City of Bloomington

Evergreen Memorial Cemetery Fund FY2019 Budget

04/01/2018-03/31/2019 For Tax Year 2017

		FY2015 Actual		FY2016 Actual		FY2017 Actual		FY2018 Estimated (as of 12/31/2017)	FY2019 Budget	
Beginning Fund Balance			420,543		342,841		395,690		515,028	362,071
Revenues	Interest	317		357		2,580		4,000		6,000
	Income from Trusts			3,102		6,908		2,500		2,500
	Personal Property Replacement Tax	43,828		44,024		41,690		39,000		40,000
	Opening/Closing Fee	56,503		49,123		68,224		55,000		60,000
	Marker Commission	6,267		6,867		6,765		7,000		8,000
	Sales									
	Sale of Lots	66,681		58,476		79,368		72,200		75,000
	Sale of Crypts	9,505		10,730		10,410		12,000		16,000
	Sale of Niches	11,730		22,495		12,075		20,000		15,000
	Sale of Burial Supplies	2,700		1,250		2,700		2,500		1,000
	Chapel Fee	300				400		1,000		500
	Pet Cemetery Spaces									1,000
	Other Sales			2,400		0		2,400		2,400
	Inspection Fee	2,550		2,850		3,525		4,000		5,000
	Other Income & Special Events	6,922		19,714		57,576		2,500		2,500
	Tax Levy	506,022		505,990		505,413		506,600		506,600
	Total Revenues		713,326		727,377		797,634		730,700	741,500
Expenditures	Administrative Expenses		82,702		84,534		116,541		86,650	105,600
	Casualty Insurance	19,461		19,734		20,033		23,000		22,000
	Contractual Services	8,407		3,079		3,635		5,000		10,000
	Office Supplies	3,454		2,558		3,350		2,500		4,000
	Utilities	16,140		14,623		15,336		16,000		18,500
	Advertising	7,837		4,707		5,521		4,000		5,000
	Dues/Seminars	725		599		749		600		600
	Legal Expense	5,514				0		1,000		3,000
	Audit Expense	6,845		6,700		6,775		6,850		9,000
	COBT for Financial			12,200		12,200		12,200		18,000
	Special Event Expenses	10,733		16,190		42,847		10,000		10,000
	Other Admin Expenses	3,587		3,545		5,746		4,500		4,500
	Office Equipment			599		349		1,000		1,000
	Cemetery Improvements, Maintenance & Repairs		191,916		94,208		84,037		151,922	245,292
	Flags & Poles	5,667		9,474		7,303		9,115		8,500
	Operating Equipment	16,181		19,192		15,942		19,280		30,000
	Mausoleum (including debt service)	60,838		60,792		60,792		110,792	*	110,792
	Real Estate for Parking Lot	109,229				0		0		40,000
	Real Estate--repurchase lots									42,000
	Veterans Memorial			4,750		0		12,000		10,000
	Scattering Grounds/Ossuary					0		735		4,000
	Columbariums					0		0		0
	Pet Cemetery					0		0		0
	Bike Path/Access Road					0		0		0
	Cemetery Operations		101,341		79,562		64,088		160,250	91,000
	Fuel, Oil & Equipment	12,157		8,717		7,542		12,000		10,000
	Tree Removal/Monument Repair	13,200		30,541		10,550		19,100		12,000
	Equipment Repairs	5,210		8,279		5,393		7,000		4,000
	CEM Supplies & Maintenance	2,666		2,076		2,670		8,500		2,500
	Rental Equipment & Leasing					88		150		1,000
	IGA for leaves/branches			2,200		2,200		5,000		6,000
	Office Building	341		45		0		0		500
	Grounds Maintenance/Repair	9,091		13,241		9,392		40,000		16,000
	Road, Fence, Lot, Drains	39,086		1,877		105		35,000		19,000
	Equipment Building	17,406		19		12,144		0		1,000
	Grave Markers	2,186		5,254		14,004		17,500		9,000
	Abandoned Lot Reclamation					0		6,000		5,000
	Other CEM Expenses			7,314		0		10,000		5,000
	Compensation & Benefits		408,319		416,117		400,785		484,835	457,330
	Wages: Administrative Staff	77,290		81,707		78,944		102,725		100,370
	Wages: Cemetery Staff	204,756		217,282		204,708		241,000		210,000
	Trustee Compensation	3,000		2,750		2,917		3,000		3,000
	Payroll Taxes	21,599		21,590		20,540		27,000		23,945
	IMRF	31,696		32,575		38,128		44,000		39,215
	IDES - Unemployment	12,521		12,544		11,031		10,000		20,000
	Employee Health Insurance, Etc.	57,206		46,921		43,814		56,410		60,000
	Other Payroll Expenses	251		749		703		700		800
	Total Expenditures		784,278		674,421		665,451		883,657	899,222
Other Financing Sources In/(Out)			(6,750)		5,365		12,845			
Ending Fund Balance			342,841		401,162		515,028		362,071	204,349

Average Monthly Expenditures	65,357	56,202	55,454	73,638	74,935
Number of Months in Reserve at end of FY	5.25	7.14	9.29	4.92	2.73

02/20/18

MINUTES OF THE TOWN OF THE CITY
OF BLOOMINGTON TOWNSHIP
MONDAY, FEBRUARY 26, 2018; 6:30 P.M.

The Board of Trustees for the Town of the City of Bloomington Township met in the Council Chambers of the City Hall Building at 6:30 p.m. on February 26, 2018. The meeting was called to order by Trustee Renner.

Trustee Renner directed the Township Clerk to call the roll and the following members of the Board answered present:

Trustees: Kim Bray, Mboka Mwilambwe, Amelia Buragas, Joni Painter, Karen Schmidt, Scott Black, David Sage, Diana Hauman, and Tari Renner.

Trustee absent: Jamie Mathy.

Elected officials present: Deborah L. Skillrud, Supervisor and Steve Scudder, Assessor.

Staff present: Cherry Lawson, Township Clerk.

Approval of Minutes of the January 22, 2018 Board Meeting, as submitted by Cherry Lawson, Township Clerk.

Motion by Trustee Schmidt, seconded by Trustee Black that the Minutes of January 22, 2018 Meeting be approved as presented.

Motion carried, (viva voce).

Action and Approval of the Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of January 2018 accounts.

Motion by Trustee Schmidt, second by Trustee Black that the Audits be approved as presented.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Bray, Sage, Mwilambwe, Buragas, Painter, Schmidt, Black, Hauman and Renner.

Nays: none.

Motion carried.

Approval of the General Town Fund Anticipated Expenditures as presented and certified.

Motion by Trustee Schmidt, seconded by Trustee Black that the Anticipated Expenditures be approved.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Bray, Sage, Mwilambwe, Buragas, Painter, Schmidt, Black, Hauman and Renner.

Nays: none.

Motion carried.

Approval of Reappointment of Joe Gibson to the Evergreen Memorial Cemetery Board of Trustees.

Motion by Trustee Schmidt, seconded by Trustee Black, that the reappointment of Joe Gibson to the Cemetery Board of Trustees be approved.

Motion carried, (viva voce).

Revised Draft Fiscal Year (FY) 2018 - 2019 Budget Ordinance.

Trustee Schmidt questioned the revised draft budget, (i.e. revision details). Deborah Skillrud, Supervisor, noted a small revision to revenue and expenses. Revenue would come from a new program and offset by expenses. The program name was not released/provided as details need to be finalized. If the program did not materialize, then funds would not be spent.

Trustee Schmidt questioned how proposed changes to Scott Health Resources were reflected within the draft FY 2018 – 2019 budget. Ms. Skillrud informed the Board the draft FY 2018 – 2019 budget did not include any Scott Health funds.

Motion by Trustee Schmidt, seconded by Trustee Hauman that the revised draft FY 2018 - 2019 Budget Ordinance be accepted and placed on file.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Bray, Sage, Buragas, Painter, Schmidt, Black, Hauman, Mwilambwe and Renner.

Nays: none.

Motion carried.

Approval to obtain \$100,000 Certificate of Deposit, (CD), from Flanagan State Bank for Evergreen Memorial Cemetery.

Motion by Trustee Schmidt and second by Trustee Painter to approve a CD be obtained from Flanagan State Bank in the amount of \$100,000 at an interest rate no lower than 1.25% for a period of twenty-four, (24), months, the Supervisor be authorized to execute the necessary documents, and the Resolution approved.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Buragas, Black, Sage, Mwilambwe, Painter, Schmidt, Hauman, Bray, and Renner.

Nays: none.

Motion carried.

Approval of the Proposed Agenda for the Annual Town Meeting on April 10, 2018.

Motion by Trustee Hauman, seconded by Trustee Schmidt to approve the proposed Agenda for the Annual Town Meeting.

Motion carried, (viva voce).

Ms. Skillrud addressed the Board. She was willing to discuss the Supervisor's Report but had a pressing item to present. The General Assistance, (GA), Office had been working with displaced individuals from the Gettysburg's Apartment fire. She revised Emergency Assistance, (EA), in order to provide assistance to these individuals. Assistance would be provided, at varying grant funding levels, to relocate them to another home. GA/EA does not provide deposit assistance. However, these programs are able to assist with first month's rent and utilities. The challenge has been that these individuals do not align with EA standards. Paperwork was lost in the fire. Therefore the process has been streamlined to provide assistance during this situation.

Trustee Painter questioned the GA Monthly Financial report. She noted checks made payable to Wayne Pelhank. She cited check #33233, dated January 9, 2018, in the amount of \$148.00, (*payable to Wayne Pelhank, d/b/a Heartland Apartment Management*). Ms. Skillrud believed this was a GA rent payment. Vendors must provide a SSN/EIN. Rent payments are made payable to the owner, (i.e. the entity that appears on the W9) not the management company.

Steve Scudder, Assessor, addressed the Board. He had provided a written report. Assessor's staff were in training to perform the annual review/documentation and details to be considered while maintaining the current assessment level the City has had in the past. Mass appraisals were an efficient way to maintain a high assessment level uniformity with a limited

workforce. Education and understanding were needed to perform this task. The abstract numbers in the report were highlighted and indicated limited growth in the City during the past few years.

Last month's report on permits attempted to develop a process to scale differently. This showed different growth. The manner in which developers build controls growth due to when permits were processed. There was not a way to obtain a more accurate accounting of permit numbers. His office saw different numbers from year to year when examining residential and commercial properties in the City and the EAV growth amount. There had been some growth. The Board would be provided with the full report upon request.

Trustee Sage directed the Board to Charts C. Equalized Assessed Value, (EAV), and D. Total EAV. These charts showed EAV as basically flat from 2016 to 2017. He believed with rudimentary understanding of EAV calculations, there was catchup from the great recession of 2008. He questioned if flat EAV suggested any trends/aspects that the Trustees needed to be aware of and stay abreast of.

Mr. Scudder directed the Board to Charts A. Residential Parcels and B. Commercial Parcels. There was some growth but not a lot, (i.e. building permits and/or new construction). His staff has been focused on equalizing the City. There was a range in assessments. This was where growth was. There were not new subdivisions, properties, and/or construction.

Trustee Renner opened the meeting to receive Public Comment. No one came forward to address the Board.

Motion by Trustee Schmidt, seconded by Trustee Hauman to adjourn. Time: 6:47 p.m.

Motion carried (viva voce).

Cherry L. Lawson, Township Clerk

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL TOWN ADMINISTRATION FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **28th day of February 2018**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **26th day of March 2018**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **26th day of March 2018**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL TOWN ADMINISTRATION FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$370,900.42** in ILLINOIS FUNDS in SPRINGFIELD, ILLINOIS, **\$61,386.69** in PRAIRIE STATE BANK & TRUST (53) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$1,025,599.22** in PRAIRIE STATE BANK & TRUST (64) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL TOWN ADMINISTRATION FUND of said TOWN.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Town Supervisor.

Town Clerk

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Town of the City of Bloomington--General Town Administration Fund

Month of: **FEBRUARY 2018**

Public Funds at Commencement

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 173,497	
Investments: Illinois Fund (as of 01/31/2018)	\$ 370,513	
Investments: Prairie State Bank & Trust (64)	\$ 1,025,403	
Public Funds at Commencement		\$ 1,569,413

Public Funds Received This Month

Interest: Prairie State Bank (53)	\$ 31	
Interest: Prairie State Bank (64)	\$ 197	
Interest: Illinois Funds (1085)	\$ 387	
Other Income - JMSHRC	\$ 2,635	
Other Income - Retiree Insurance	\$ 1,302	
Public Funds Received This Month		\$ 4,552
Public Funds Available		\$ 1,573,965

Public Funds Expended This Month

TOTAL Public Funds at Month End

Public Funds at Month End

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 61,387	
Investments: Illinois Fund (as of 02/28/2018)	\$ 370,900	
Investments: Prairie State Bank & Trust (64)	\$ 1,025,599	
TOTAL Public Funds at Month End		\$ 1,457,886

Checking Account Activity

Prairie State Bank & Trust (53) Balance at Commencement	\$ 173,497	
Deposits		
Interest: Prairie State Bank & Trust (53)	\$ 31	
Other Income - JMSHRC	\$ 2,635	
Other Income - Retiree Insurance	\$ 1,302	
Total Deposits for Month	\$ 3,968	
Total Funds Available		\$ 177,465
Checks Written		
Assessor's Office Expenses	\$ 10,889	
Compensation & Benefits	\$ 98,963	
Services & Expenses	\$ 3,388	
Supervisor's Office Expenses	\$ 2,839	
Total Checks Written	\$ 116,079	
Total Checks Written		\$ 116,079
Prairie State Bank & Trust (53) Balance at Month End		\$ 61,387

Prairie State Bank & Trust (53) Reconciliation at Month End

Balance per Bank Statement	\$ 77,212	
Plus Outstanding Deposits	\$ 13,779	
Less Outstanding Checks	\$ (29,604)	
Checkbook Balance per Reconciliation		\$ 61,387

Town of the City of Bloomington--General Town Administration Fund

Statement of Receipts and Disbursements

Feb-18

Revenue			
7000 Interest	\$	615	
7400 Other Income	\$	3,937	
	Total Revenue		\$ 4,552
	Total Income		\$ 4,552
Expense			
Assessor's Office			
9151 Auto Expense	\$	86	
9161 Telephone	\$	535	
9171 Utilities	\$	651	
9201 Office Supplies	\$	468	
9251 Education/Meetings/Conferences	\$	2,395	
9271 Appraisal Services	\$	4,606	
9291 Janitorial	\$	150	
9301 Computer Services	\$	1,999	
	Total Assessor's Office		\$ 10,889
Compensation (Salaries) & Benefits			
7011 TWP Supervisor	\$	7,833	
7021 TWP Assessor	\$	8,000	
7031 Town Clerk	\$	200	
7051 General Assistance Staff	\$	27,802	
7061 Deputy Assessors	\$	28,862	
7081 IMRF/Employer	\$	8,587	
7091 FICA (SS/MC)/Employer	\$	5,066	
7101 Group Medical/Employer	\$	12,613	
	Total Compensation (Salaries) & Benefits		\$ 98,963
Services & Expenses			
1030 Legal Expense	\$	1,520	
1035 Publishing	\$	161	
1038 Other Expenditures	\$	719	
1040 Building Maintenance	\$	725	
1042 Janitorial Services & Supplies	\$	263	
	Total Services & Expenses		\$ 3,388
Supervisor's Office			
8091 Postage	\$	46	
8121 Janitorial	\$	188	
8131 Utilities	\$	976	
8141 Telephones	\$	674	
8151 Car Expense	\$	149	
8161 Education/Conference/Meetings	\$	165	
8181 Equipment Repair/Rental	\$	243	
8191 Office Supplies	\$	208	
8221 Computer/Contract Services	\$	91	
8241 Membership Dues	\$	100	
	Total Supervisor's Office		\$ 2,839
	Total Expense		\$ 116,079
Net Income			\$ (111,527)

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison

Income	<u>Feb-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
7000 Interest	\$ 7,733	\$ 5,000	\$ 2,733	154.7%
7400 Other Income	\$ 64,797	\$ 167,000	\$ (102,203)	38.8%
7450 Township Litigation Income	\$ -	\$ 40,000	\$ (40,000)	0.0%
7600 Personal Property Replacement Tax	\$ 119,751	\$ 113,000	\$ 6,751	106.0%
7800 Tax Levy	\$ 1,493,813	\$ 1,495,000	\$ (1,187)	99.9%
Total Revenue	\$ 1,686,094	\$ 1,820,000	\$ (133,906)	92.6%
Total Income	\$ 1,686,094	\$ 1,820,000	\$ (133,906)	92.6%
Expense				
Assessor's Office				
9141 Rent/Debt Service	\$ 21,544	\$ 21,544	\$ -	100.0%
9151 Auto Expense	\$ 624	\$ 3,000	\$ (2,376)	20.8%
9161 Telephone	\$ 2,896	\$ 2,500	\$ 396	115.8%
9171 Utilities	\$ 4,919	\$ 5,800	\$ (881)	84.8%
9191 Postage	\$ 245	\$ 500	\$ (255)	49.0%
9201 Office Supplies	\$ 1,343	\$ 1,200	\$ 143	111.9%
9211 Publications & Printing	\$ 232	\$ 1,150	\$ (918)	20.2%
9231 Equipment	\$ -	\$ 3,000	\$ (3,000)	0.0%
9241 Equipment Repair/Rental	\$ -	\$ 1,000	\$ (1,000)	0.0%
9251 Education/Meetings/Conferences	\$ 7,349	\$ 15,000	\$ (7,651)	49.0%
9261 Replatting & Remapping	\$ -	\$ 9,000	\$ (9,000)	0.0%
9271 Appraisal Services	\$ 16,734	\$ 35,000	\$ (18,267)	47.8%
9291 Janitorial	\$ 1,500	\$ 2,000	\$ (500)	75.0%
9301 Computer Services	\$ 4,441	\$ 10,000	\$ (5,559)	44.4%
9311 Mapping/GIS Services	\$ -	\$ 35,500	\$ (35,500)	0.0%
9312 Membership Dues/Assessor's Staff	\$ 2,375	\$ 1,500	\$ 875	158.3%
Total Assessor's Office	\$ 64,201	\$ 147,694	\$ (83,493)	43.5%
Community Agency Funding				
1023 Mental Health/Community Medical	\$ 18,500	\$ 18,500	\$ -	100.0%
1025 GA Workfare Development/Client Services	\$ 12,500	\$ 15,000	\$ (2,500)	83.3%
1026 Youth Services	\$ 37,500	\$ 37,500	\$ -	100.0%
1027 Senior Services	\$ 68,500	\$ 68,500	\$ -	100.0%
Total Community Agency Funding	\$ 137,000	\$ 139,500	\$ (2,500)	98.2%
Compensation & Benefits				
7011 TWP Supervisor	\$ 84,833	\$ 94,000	\$ (9,167)	90.2%
7021 TWP Assessor	\$ 88,000	\$ 96,000	\$ (8,000)	91.7%
7031 Town Clerk	\$ 2,200	\$ 2,500	\$ (300)	88.0%
7041 Town Trustees	\$ 1,720	\$ 2,800	\$ (1,080)	61.4%
7051 General Assistance Staff	\$ 311,142	\$ 350,000	\$ (38,858)	88.9%
7061 Deputy Assessors	\$ 310,937	\$ 396,000	\$ (85,063)	78.5%
7081 IMRF/Employer	\$ 95,369	\$ 163,000	\$ (67,631)	58.5%
7091 FICA (SS/MC)/Employer	\$ 55,619	\$ 74,800	\$ (19,181)	74.4%
7101 Group Medical/Employer	\$ 139,269	\$ 230,000	\$ (90,731)	60.6%
7111 State Unemployment/Employer	\$ 202	\$ 1,200	\$ (998)	16.8%
Total Compensation & Benefits	\$ 1,089,290	\$ 1,410,300	\$ (321,010)	77.2%

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison (cont.)

Services & Expenses	<u>Feb-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
1028 Membership Dues	\$ 1,412	\$ 1,500	\$ (88)	94.2%
1029 Auditing Expense	\$ 6,850	\$ 6,850	\$ -	100.0%
1030 Legal Expense	\$ 5,368	\$ 6,000	\$ (633)	89.5%
1034 Insurance	\$ 12,288	\$ 13,000	\$ (712)	94.5%
1035 Publishing	\$ 274	\$ 500	\$ (226)	54.9%
1038 Other Expenditures	\$ 2,546	\$ 4,000	\$ (1,454)	63.6%
1039 Debt Service - Principal & Interest	\$ 2,606	\$ 4,200	\$ (1,594)	62.1%
1040 Building Maintenance	\$ 4,066	\$ 6,000	\$ (1,934)	67.8%
1042 Janitorial Services & Supplies	\$ 3,346	\$ 5,000	\$ (1,654)	66.9%
1043 Building Security	\$ -	\$ 1,000	\$ (1,000)	0.0%
1044 Building Repairs	\$ -	\$ 200,000	\$ (200,000)	0.0%
1045 Special Projects	\$ -	\$ 7,845	\$ (7,845)	0.0%
Total Services & Expenses	\$ 38,756	\$ 255,895	\$ (217,139)	15.1%
Supervisor's Office				
8091 Postage	\$ 46	\$ 1,000	\$ (954)	4.6%
8101 Rent/Debt Service	\$ 40,000	\$ 40,000	\$ -	100.0%
8121 Janitorial	\$ 1,875	\$ 2,100	\$ (225)	89.3%
8131 Utilities	\$ 7,379	\$ 9,500	\$ (2,121)	77.7%
8141 Telephones	\$ 3,620	\$ 4,000	\$ (380)	90.5%
8151 Car Expense	\$ 623	\$ 250	\$ 373	249.1%
8161 Education/Conference/Meetings	\$ 2,551	\$ 2,000	\$ 551	127.5%
8171 Equipment	\$ 1,066	\$ 5,000	\$ (3,934)	21.3%
8181 Equipment Repair/Rental	\$ 3,619	\$ 7,000	\$ (3,381)	51.7%
8191 Office Supplies	\$ 1,242	\$ 3,805	\$ (2,563)	32.6%
8201 Printing	\$ -	\$ 500	\$ (500)	0.0%
8211 Publications	\$ 846	\$ 100	\$ 746	845.5%
8221 Computer/Contract Services	\$ 4,751	\$ 16,900	\$ (12,149)	28.1%
8241 Membership Dues	\$ 130	\$ 150	\$ (20)	86.7%
Total Supervisor's Office	\$ 67,747	\$ 92,305	\$ (24,558)	73.4%
Total Expense	\$ 1,396,994	\$ 2,045,694	\$ (648,700)	68.3%
Net Income	\$ 289,099	\$ (225,694)	\$ 514,793	

Town of the City of Bloomington--General Town Administration Fund

<u>Date</u>	<u>Number</u>	<u>Checking Account Activity</u> <u>Name</u>	<u>Amount</u>
0502 - Prairie State Bank & Trust (53)			
02/01/2018	7920	Soaring Eagle Cleaning Services LLC	-600.00
02/05/2018	EFT	EFT-Valutec Card Solutions	-91.20
02/06/2018	7923	McLean County Elected Officials	-14.00
02/06/2018	7924	Frontier Communications	-604.36
02/06/2018	7925	Ameren Illinois	-728.00
02/06/2018	7926	NICOR Gas	-212.71
02/06/2018	7927	Apex Software	-1,615.00
02/06/2018	7928	Bowman, Danny	-4,606.00
02/06/2018	7929	Illinois Property Assessment Institute	-340.00
02/06/2018	7930	Maruna, Thomas O	-117.72
02/06/2018	7931	Quill Corporation	-229.77
02/06/2018	7932	Xerox Corporation	-39.60
02/06/2018	7933	Verizon Wireless	-91.68
02/13/2018	7934	VISA (DLS)	-724.01
02/13/2018	7935	Parkway Auto Laundry	-7.00
02/13/2018	7936	Quill Corporation	-342.65
02/13/2018	7937	City of Bloomington Finance Dept	-35.51
02/13/2018	7938	Jorczak, Timothy A	-6.00
02/13/2018	7939	VISA (SRS)	-1,522.50
02/15/2018	20180215	EFT-Payroll	-23,884.75
02/15/2018	01143930	EFT-Federal Tax Deposit	-8,439.40
02/15/2018	1978539040	EFT-IL Tax Deposit	-1,505.64
02/15/2018	EFT	TASC (Total Administrative Services Corp)	-1,507.43
02/20/2018	7940	Coldwell Banker, Honig-Bell	-120.00
02/20/2018	7941	Hermes Service & Sales Inc	-297.00
02/20/2018	7942	Huck's/WEX Bank	-17.29
02/20/2018	7943	City of Bloomington Water Dept	-118.46
02/20/2018	7944	Blmgtn-Nrml Assoc of Realtors, Inc	-160.00
02/20/2018	7945	Shoultz, Cindy	-20.27
02/27/2018	7946	TOI Social Worker's Division	-140.00
02/27/2018	7947	TOI; Township Officials of IL	-150.00
02/27/2018	7948	Pantagraph; Lee Enterprises - Central Ill	-160.84
02/27/2018	7949	Tri-County Irrigation/TCI Companies Inc	-318.00
02/27/2018	7950	Mescher Law Offices PC	-1,520.00
02/27/2018	7951	Chief City Mechanical, Inc.	-110.00
02/27/2018	7952	Xerox Financial Services	-202.92
02/27/2018	7953	Ameren Illinois	-567.78
02/27/2018	7954	Frontier Communications	-604.36
02/27/2018	7955	Howe, Amy L	-31.03
02/27/2018	7956	Jorczak, Timothy A	-310.50
02/27/2018	7957	Sterrenberg, Maureen C	-284.50
02/28/2018	41175	Town of the City of Bloomington - CEM	9,841.88
02/28/2018	2720	John M Scott Health Resources Center	2,634.80
02/28/2018	09987362461	IMRF - Illinois Municipal Retirement Fund	1,302.12
02/28/2018	20180228	EFT-Payroll	-22,308.26
02/28/2018	85036515	EFT-Federal Tax Deposit	-7,742.74
02/28/2018	0502144032	EFT-IL Tax Deposit	-1,407.46
02/28/2018	EFT	TASC (Total Administrative Services Corp)	-1,507.43
02/28/2018	7958	City of Bloomington Health Insurance	-23,068.77
02/28/2018	7959	NCPERS Group Life Ins	-128.00
02/28/2018	20779	EFT-IMRF	-17,360.23
02/28/2018	Credit	Interest	31.24
Total			<u><u>-112,110.73</u></u>

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STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL ASSISTANCE FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **28th day of February 2018**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **26th day of March 2018**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **26th day of March 2018**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL ASSISTANCE FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$6,939.58** in PRAIRIE STATE BANK & TRUST (00) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$634,536.77** in PRAIRIE STATE BANK & TRUST (19) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL ASSISTANCE FUND of said TOWN.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Town Supervisor.

Town Clerk

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Town of the City of Bloomington--General Assistance Fund

Month of: FEBRUARY 2018

Public Funds at Commencement

Cash: Prairie State Bank & Trust (00) Checking Balance	\$	28,901	
Investments: Prairie State Bank & Trust (19)	\$	634,415	
Public Funds at Commencement			\$ 663,317

Public Funds Received This Month

Interest: Prairie State Bank (00)	\$	5	
Interest: Prairie State Bank (19)	\$	122	
Refunds & Recoveries	\$	3,710	
Public Funds Received This Month			\$ 3,837
Public Funds Available			\$ 667,153

Public Funds Expended This Month

	\$	25,677
TOTAL Public Funds at Month End	\$	641,476

Public Funds at Month End

Cash: Prairie State Bank & Trust (00) Checking Balance	\$	6,940	
Investments: Prairie State Bank & Trust (19)	\$	634,537	
TOTAL Public Funds at Month End	\$	641,476	

Checking Account Activity

Checkbook Balance at Commencement	\$	28,901	
Deposits:			
Interest: Prairie State Bank & Trust (00)	\$	5	
Refunds & Recoveries	\$	3,710	
Total Deposits for Month		\$ 3,715	
Total Funds Available			\$ 32,616
Checks Written: General Assistance			\$ 25,677
Checkbook Balance at Month End			\$ 6,940

Prairie State Bank & Trust (00) Reconciliation at Month End

Balance per Bank Statement	\$	14,207	
Less Outstanding Checks	\$	(7,267)	
Checkbook Balance per Reconciliation	\$	6,940	

Town of the City of Bloomington--General Assistance Fund

Statement of Receipts and Disbursements

Feb-18

Revenue			
7000 Interest	\$	127	
7700 Refunds & Recoveries	\$	3,710	
Total Revenue			\$ 3,837
Total Income			\$ 3,837
Expense: CW			
6011 Groceries/Personal Essentials	\$	6,452	
6021 Rent	\$	15,375	
6051 Utilities	\$	1,340	
6061 Medical	\$	62	
6071 Emergency Assistance	\$	1,431	
6101 Transportation	\$	392	
6121 Allowances	\$	624	
Total CW			\$ 25,677
Total Expense			\$ 25,677
Net Income			\$ (21,840)

Town of the City of Bloomington--General Assistance Fund

Year to Date Budget Comparison

Income		<u>Feb-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
7000 Interest		\$ 1,641	\$ 2,000	\$ (359)	82.0%
7400 Other Income		\$ -	\$ 150	\$ (150)	0.0%
7600 Personal Property Replacement Tax		\$ 20,028	\$ 6,000	\$ 14,028	333.8%
7700 Refunds & Recoveries		\$ 58,179	\$ 20,000	\$ 38,179	290.9%
7800 Tax Levy		\$ 249,831	\$ 250,000	\$ (169)	99.9%
Total Revenue		<u>\$ 329,679</u>	<u>\$ 278,150</u>	<u>\$ 51,529</u>	<u>118.5%</u>
Total Income		<u>\$ 329,679</u>	<u>\$ 278,150</u>	<u>\$ 51,529</u>	<u>118.5%</u>
Expense					
CW					
6011 Groceries/Personal Essentials		\$ 84,236	\$ 125,000	\$ (40,764)	67.4%
6021 Rent		\$ 180,232	\$ 250,000	\$ (69,768)	72.1%
6051 Utilities		\$ 27,745	\$ 34,000	\$ (6,255)	81.6%
6061 Medical		\$ 117	\$ 10,000	\$ (9,884)	1.2%
6071 Emergency Assistance		\$ 41,321	\$ 60,000	\$ (18,679)	68.9%
6081 Hospital		\$ -	\$ 5,000	\$ (5,000)	0.0%
6091 Burial		\$ -	\$ 3,000	\$ (3,000)	0.0%
6101 Transportation		\$ 43,124	\$ 50,000	\$ (6,876)	86.2%
6121 Allowances		\$ 9,699	\$ 15,000	\$ (5,301)	64.7%
Total CW Expense		<u>\$ 386,474</u>	<u>\$ 552,000</u>	<u>\$ (165,526)</u>	<u>70.0%</u>
Total Expense		<u>\$ 386,474</u>	<u>\$ 552,000</u>	<u>\$ (165,526)</u>	<u>70.0%</u>
Net Income		\$ (56,795)	\$ (273,850)	\$ 217,055	

Town of the City of Bloomington--General Assistance Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0501 - Prairie State Bank & Trust (00)			
02/05/2018	EFT	EFT-Kroger via Valutec	-6,452.48
02/06/2018	33299	VISA ...0684	-51.17
02/06/2018	33300	Montgomery, Justin M	-265.00
02/06/2018	33301	Barakat Family Partnership %Class Act	-265.00
02/06/2018	33302	Phoenix Towers Preservation LP	-26.00
02/06/2018	33303	Hairmasters Institute of Cosmetology Inc	-5.00
02/06/2018	33304	Strle, Richard F dba OnMainBLM LLC	-265.00
02/06/2018	33305	Labyrinth Outreach Services to Women	-200.00
02/06/2018	33306	Fairmont LLC	-265.00
02/06/2018	33307	Dotson, Bernard & Rearn M	-690.00
02/06/2018	33308	Gruber, Ronald C dba Gruber Rentals	-200.00
02/06/2018	33309	Allied Properties LLC	-265.00
02/06/2018	33310	Clothier Land Trust H-187 %Willow Creek	-530.00
02/06/2018	33311	Miller Trust, Annetta O dba Miller Prop	-265.00
02/06/2018	33312	Mayor's Manor LTD Partnership (rent)	-265.00
02/06/2018	33313	TVAll LP dba Turnberry Village II Inc	-65.00
02/06/2018	33314	Moore, J A dba Maple Grove Estates	-465.00
02/06/2018	33315	Salvation Army	-600.00
02/06/2018	33316	Hafner, Fred & Paula dba Hafner Rev Trust	-200.00
02/06/2018	33317	GMTK Management	-265.00
02/06/2018	33318	Pelhank, Wayne A dba Heartland Apt Mgmt	-265.00
02/06/2018	33319	Ameren Illinois	-209.91
02/06/2018	33320	City of Bloomington Water Department	-41.92
02/12/2018	AB7133941	Treasurer, State of IL, SSI Reimbursement	3,710.00
02/13/2018	33321	BHA; Blmgtm Housing Authority (rent)	-870.93
02/13/2018	33322	Axline's Inc dba Axline Pharmacy	-62.04
02/13/2018	33323	Econ-O-Wash Cleaners/Wilson & Wilson Ent	-100.00
02/13/2018	33324	Mission Mart	-289.69
02/13/2018	33325	Hairmasters Institute of Cosmetology Inc	-10.00
02/13/2018	33326	BHA; Blmgtm Housing Authority (laundry)	-75.00
02/13/2018	33327	Mayor's Manor LTD Partnership (rent)	-80.00
02/13/2018	33328	SRIM LLC %Redbird Property Mgmt Inc	-265.00
02/13/2018	33329	Reiners, Douglas L	-200.00
02/13/2018	33330	Downtowners Apts, The	-25.00
02/13/2018	33331	Beverly, Johnny L	-200.00
02/13/2018	33332	Pelhank, Wayne A dba Heartland Apt Mgmt	-295.00
02/13/2018	33333	Home Sweet Home Ministries, Inc	-200.00
02/13/2018	33334	DML Real Estate LLC	-200.00
02/13/2018	33335	Butzirus, Brad L dba Butzirus Rental Prop	-265.00
02/13/2018	33336	Cardinal Ridge (was Southgate)	-530.00
02/13/2018	33337	Jessen, Chad & Micha dba Red Rock Prop	-265.00
02/13/2018	33338	Zoeller & Burcham Properties LLC	-200.00
02/13/2018	33339	Moore Enterprises, Alexander Estates	-265.00
02/13/2018	33340	Clothier Land Trust H-187 %Willow Creek	-150.00
02/13/2018	33341	Moore Living Trust dba Hilltop MHP	-45.70
02/13/2018	33342	Ameren Illinois	-224.33
02/13/2018	33343	Williams, Danarion T %Kimberly Williams	-265.00
02/20/2018	33344	Ameren Illinois	-208.19
02/20/2018	33345	City of Bloomington Water Department	-218.66
02/20/2018	33346	NICOR Gas	-183.17
02/20/2018	33347	Covert, John Michael & Joseph W Vilmos	-265.00
02/20/2018	33348	Hansen, Dwight & Cindy	-265.00
02/20/2018	33349	Pierce, Larry	-202.50
02/20/2018	33350	Reiners, Douglas L	-265.00
02/20/2018	33351	RV Horizons Inc dba Bloomington GW MHPLLC	-265.00
02/20/2018	33352	Thomas-Jones, Laura Ann	-400.00
02/20/2018	33353	Zoeller & Burcham Properties LLC	-265.00
02/20/2018	33354	Huck's/WEX Bank	-351.98

Town of the City of Bloomington--General Assistance Fund

Checking Account Activity (continued)

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
02/20/2018	33355	Hafner, Fred & Paula dba Hafner Rev Trust	-200.00
02/27/2018	33356	BHA; Blmgtm Housing Authority (laundry)	-70.00
02/27/2018	33357	BHA; Blmgtm Housing Authority (rent)	-230.00
02/27/2018	33358	Home Sweet Home Ministries, Inc	-400.00
02/27/2018	33359	Mayor's Manor LTD Partnership (laundry)	-23.00
02/27/2018	33360	Mayor's Manor LTD Partnership (rent)	-240.00
02/27/2018	33361	Ameren Illinois	-223.73
02/27/2018	33362	NICOR Gas	-30.00
02/27/2018	33363	Pelhank, Wayne A dba Heartland Apt Mgmt	-165.00
02/27/2018	33364	Salvation Army	-200.00
02/27/2018	33365	Haro, Maria G	-265.00
02/27/2018	33366	Montgomery, Justin M	-265.00
02/27/2018	33367	Swallow, Robert R dba RS Apartments	-265.00
02/27/2018	33368	Cardinal Ridge (was Southgate)	-265.00
02/27/2018	33369	Clothier Land Trust H-187 %Willow Creek	-265.00
02/27/2018	33370	Coker, Joan & Ronald I	-200.00
02/27/2018	33371	Armstrong, John D	-265.00
02/27/2018	33372	Barakat Family Partnership %Class Act	-265.00
02/27/2018	33373	Reiners, Douglas L	-200.00
02/27/2018	33374	City of Bloomington Water Department	-546.00
02/27/2018	33375	Boolman, Mark & Jennifer %AB Rentals Inc	-165.00
02/27/2018	33376	Clayton Jefferson LLC	-265.00
02/27/2018	33377	Grove Street Partnership %Apt Mart	-265.00
02/27/2018	33378	Kornick, Randy C	-265.00
02/27/2018	33379	VISA ...0684	-40.50
02/28/2018	Credit	Interest	4.99
			<u>-21,961.91</u>

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **28th day of February 2018**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **19th day of March 2018**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **19th day of March 2018**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$50.00** in Petty Cash held at Evergreen Memorial Cemetery Office, **\$23,612.88** at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, **\$255,633.93** at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, a balance of **\$122,874.02** at HEARTLAND BANK (7114), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$205,042.69** in STATE FARM BANK (0441), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Eugene C Lorch

Cemetery Board Vice President:

Gregory E Fraley

Secretary/Treasurer for Cemetery Board:

Joseph B Gibson

Board of Trustees of the Evergreen Memorial Cemetery, Town of the
City of Bloomington, McLean County, Illinois

This **26th day of March 2018**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Town Supervisor.

Town Clerk

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Town of the City of Bloomington--Cemetery Fund

Month of: FEBRUARY 2018

Funds at Commencement

Cash: Petty Cash		\$	50	
Cash: Heartland Bank 7774 (Checking)		\$	53,788	
Cash: Heartland Bank 7782 (Reserve)		\$	255,585	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ as of 01/31/2018		\$	204,783	
Trust Account: Heartland Bank 7114 (O/C Trust)		\$	118,047	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 09/30/2017		\$	194,898	
	Funds at Commencement			\$ 827,151

Public Funds Received This Month

Personal Property Replacement Tax	\$	4,462	\$	4,462
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Other Funds Received This Month

Opening/Closing Fees	\$	2,775		
Sale of Lots	\$	1,604		
Sale of Crypts	\$	125		
Sale of Niches	\$	50		
Interest: Reserve/Checking/Back Taxes	\$	318		
Income from Trusts	\$	27		
Other Income	\$	25		
Inspection Fees	\$	75		
Heartland Bank Trust 3189 Activity	\$	6,833	\$	11,832

Total Funds Received This Month \$ 16,294

Total Funds Available \$ 843,445

Funds Expended This Month

\$ 34,501

TOTAL Funds at Month End

\$ 808,945

Funds at Month End

Cash: Petty Cash		\$	50	
Cash: Heartland Bank 7774 (Checking)		\$	23,613	
Cash: Heartland Bank 7782 (Reserve)		\$	255,634	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ as of 02/28/2018		\$	205,043	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)		\$	122,874	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 12/31/2017		\$	201,731	

TOTAL Funds at Month End

\$ 808,945

Checking Account Activity

Checkbook Balance at Commencement \$ 53,788

Deposits	Personal Property Replacement Tax	\$	4,462	
	Opening/Closing Fees	\$	2,775	
	Sale of Lots	\$	1,604	
	Sale of Crypts	\$	125	
	Sale of Niches	\$	50	
	Interest: Checking	\$	10	
	Other Income	\$	25	
	Inspection Fee	\$	75	
	Prepaid O/C Deposits transferred (to)/from Acct 7114	\$	(4,800)	
	Total Deposits for Month		\$	16,158

Total Funds Available \$ 69,946

Checks Written

Compensation & Benefits	\$	24,217		
Administrative Expenses	\$	3,528		
Cemetery Improvements, Maintenance & Repair	\$	5,293		
Cemetery Operations	\$	1,463		
Total Checks Written		\$	34,501	

Total Checks Written \$ 34,501

Checkbook Balance at Month End

\$ 35,445

Bank Reconciliation at Month End

Balance per Bank Statement	\$	34,397		
Less Outstanding Checks	\$	(10,784)		
Checkbook Balance per Reconciliation		\$	23,613	

Town of the City of Bloomington--Cemetery Fund

Statement of Receipts and Disbursements

Feb-18

Revenue

41000 Personal Property Replacement Tax	\$ 4,462	
42000 Opening/Closing Fee	\$ 2,775	
42500 Sale of Lots	\$ 1,604	
43000 Sale of Crypts	\$ 125	
43100 Sale of Niches	\$ 50	
44900 Interest: Checking	\$ 10	
43500 Interest: Reserve	\$ 308	
49000 Income from Trusts	\$ 27	
49020 Other Income & Special Events	\$ 25	
49021 Inspection Fees	\$ 75	
Total Revenue	\$	9,461
Total Income	\$	9,461

Expense

Compensation & Benefits

50101 Wages: Administrative Staff	\$ 7,316	
50102 Wages: Cemetery Staff	\$ 9,030	
50201 Payroll Taxes	\$ 1,073	
50202 IMRF	\$ 2,061	
50204 Employee Health Insurance	\$ 4,720	
50205 Direct Deposit Transmittal Fees	\$ 18	
Total Compensation & Benefits	\$	24,217

Administrative Expenses

51500 Contractual Services	\$ 400	
52000 Office Supplies	\$ 715	
52500 Utilities	\$ 1,289	
54500 Dues/Seminars	\$ 470	
55400 Special Event Expenses	\$ 425	
55450 Other Admin Expenses	\$ 228	
Total Administrative Expenses	\$	3,528

Cemetery Improvements, Maintenance & Repair

57800 Operating Equipment	\$ 227	
58000 Mausoleum (including debt service)	\$ 5,066	
Total Cemetery Improvements, Maintenance & Repair	\$	5,293

Cemetery Operations

55500 Fuel, Oil and Equipment	\$ 368	
56600 Cemetery Supplies & Maintenance	\$ 271	
56900 Abandoned Lot Reclamation	\$ 428	
57602 Grounds Maintenance/Repair	\$ 397	
Total Cemetery Operations	\$	1,463

Total Expense

\$ 34,501

Net Income

\$ (25,040)

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison

Income	<u>Feb-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
40100 Real Estate Tax Levy	\$ 506,135	\$ 506,600	\$ (465)	99.9%
41000 Personal Property Replacement Tax	\$ 40,574	\$ 39,000	\$ 1,574	104.0%
42000 Opening/Closing Fee	\$ 67,950	\$ 55,000	\$ 12,950	123.5%
42100 Marker Commission	\$ 8,542	\$ 7,000	\$ 1,542	122.0%
42500 Sale of Lots	\$ 80,262	\$ 72,200	\$ 8,062	111.2%
43000 Sale of Crypts	\$ 8,740	\$ 12,000	\$ (3,260)	72.8%
43100 Sale of Niches	\$ 3,960	\$ 20,000	\$ (16,040)	19.8%
44700 Sale of Burial Supplies	\$ 850	\$ 2,500	\$ (1,650)	34.0%
44800 Chapel Fee	\$ 100	\$ 1,000	\$ (900)	10.0%
42400 Sales - Other	\$ 900	\$ 2,400	\$ (1,500)	37.5%
43500 Interest	\$ 3,394	\$ 4,000	\$ (606)	84.8%
49000 Income from Trusts	\$ 2,498	\$ 2,500	\$ (2)	99.9%
49020 Other Income & Special Events	\$ 10,542	\$ 2,500	\$ 8,042	421.7%
49021 Inspection Fees	\$ 3,625	\$ 4,000	\$ (375)	90.6%
Total Revenue	\$ 738,073	\$ 730,700	\$ 7,373	101.0%
Total Income	\$ 738,073	\$ 730,700	\$ 7,373	101.0%
Expense				
Compensation & Benefits				
50101 Wages: Administrative Staff	\$ 89,846	\$ 81,000	\$ 8,846	110.9%
50102 Wages: Cemetery Staff	\$ 180,557	\$ 233,000	\$ (52,443)	77.5%
50103 Trustee Compensation	\$ 3,000	\$ 3,000	\$ -	100.0%
50201 Payroll Taxes	\$ 19,275	\$ 24,250	\$ (4,975)	79.5%
50202 IMRF	\$ 34,192	\$ 40,000	\$ (5,808)	85.5%
50203 IDES - Unemployment Insurance	\$ 5,867	\$ 20,000	\$ (14,133)	29.3%
50204 Employee Health Insurance	\$ 49,089	\$ 60,000	\$ (10,911)	81.8%
50205 Direct Deposit Transmittal Fees	\$ 329	\$ 700	\$ (371)	47.0%
50206 TASC Annual Fees	\$ 400	\$ 300	\$ 100	133.2%
Total Compensation & Benefits	\$ 382,556	\$ 462,250	\$ (79,694)	82.8%
Administrative Expenses				
51100 Casualty Insurance	\$ 20,048	\$ 23,000	\$ (2,952)	87.2%
51500 Contractual Services	\$ 9,812	\$ 5,000	\$ 4,812	196.2%
52000 Office Supplies	\$ 3,346	\$ 2,500	\$ 846	133.9%
52500 Utilities	\$ 14,760	\$ 16,000	\$ (1,240)	92.3%
54000 Advertising	\$ 1,716	\$ 4,000	\$ (2,284)	42.9%
54500 Dues/Seminars	\$ 1,044	\$ 600	\$ 444	174.0%
55500 Legal Expense	\$ 90	\$ 1,000	\$ (910)	9.0%
55100 Audit Expense	\$ 6,850	\$ 6,850	\$ -	100.0%
55200 Financial Administration	\$ 12,200	\$ 12,200	\$ -	100.0%
55400 Special Event Expenses	\$ 8,914	\$ 10,000	\$ (1,086)	89.1%
55450 Other Admin Expenses	\$ 6,565	\$ 4,500	\$ 2,065	145.9%
57900 Office Equipment	\$ -	\$ 1,000	\$ (1,000)	0.0%
Total Administrative Expenses	\$ 85,345	\$ 86,650	\$ (1,305)	98.5%
Cemetery Improvements, Maintenance & Repairs				
57601 Flags & Flag Poles	\$ 9,114	\$ 8,500	\$ 614	107.2%
57800 Operating Equipment	\$ 19,506	\$ 12,000	\$ 7,506	162.6%
58000 Mausoleum (including debt service)	\$ 105,726	\$ 60,792	\$ 44,934	173.9%
58150 Real Estate for Parking Lot	\$ -	\$ 30,000	\$ (30,000)	0.0%
58300 Veterans Memorial	\$ 11,994	\$ 10,000	\$ 1,994	119.9%
58400 Scattering Grounds/Ossuary	\$ 735	\$ -	\$ 735	
Total Cemetery Improvements, Maintenance & Repairs	\$ 147,076	\$ 121,292	\$ 25,784	121.3%

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison (cont.)

	<u>Feb-18</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 7,506	\$ 15,000	\$ (7,494)	50.0%
56000 Tree Removal/Monument Repair	\$ 19,100	\$ 19,000	\$ 100	100.5%
56500 Equipment Repairs	\$ 6,793	\$ 4,000	\$ 2,793	169.8%
56600 Cemetery Supplies & Maintenance	\$ 9,142	\$ 2,500	\$ 6,642	365.7%
56700 Rental Equipment & Short-term Leases	\$ 132	\$ 1,000	\$ (868)	13.2%
56800 IGA for Leaves/Branches	\$ 5,000	\$ 7,200	\$ (2,200)	69.4%
56900 Abandoned Lot Reclamation	\$ 5,431	\$ 7,200	\$ (1,770)	75.4%
57000 Office Building	\$ -	\$ 500	\$ (500)	0.0%
57602 Grounds Maintenance/Repairs	\$ 37,742	\$ 35,700	\$ 2,042	105.7%
57603 Road, Fence, Lot, Drains	\$ 33,350	\$ 40,000	\$ (6,650)	83.4%
57700 Equipment Building	\$ -	\$ 1,000	\$ (1,000)	0.0%
58100 Grave Markers	\$ 15,691	\$ 6,000	\$ 9,691	261.5%
59900 Other Cemetery Expenses	\$ -	\$ 10,000	\$ (10,000)	0.0%
Total Cemetery Operations	\$ 139,885	\$ 149,100	\$ (9,215)	93.8%
Total Expense	\$ 754,861	\$ 819,292	\$ (64,431)	92.1%
Net Income	\$ (16,788)	\$ (88,592)	\$ 71,804	

Town of the City of Bloomington--Cemetery Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10500 Heartland (7774)			
02/01/2018	Deposit	HBT - Heartland Bank & Trust	185.00
02/02/2018	Deposit	HBT - Heartland Bank & Trust	10.00
02/02/2018	Debit	Woodforest National Bank	-206.69
02/06/2018	41159	AT&T Mobility	-151.79
02/06/2018	Deposit	HBT - Heartland Bank & Trust	25.00
02/08/2018	Deposit	HBT - Heartland Bank & Trust	4,961.84
02/09/2018	Deposit	HBT - Heartland Bank & Trust	1,165.00
02/13/2018	41160	Heartland Bank & Trust - mausoleum	-5,066.00
02/13/2018	41161	Heritage Machine & Welding Inc	-226.84
02/13/2018	41162	Anderson Electric	-115.00
02/13/2018	41163	BL Pest Control	-35.00
02/13/2018	41164	Dave Capodice Excavating Inc	-397.10
02/13/2018	41165	Evergreen FS Inc	-367.51
02/13/2018	41166	Heyl, Royster, Voelker & Allen PC	-427.50
02/13/2018	41167	Office Depot Inc	-217.53
02/13/2018	41168	McDonald, Robert & Company, PC	-250.00
02/13/2018	41169	Ron Smith Printing Co	-30.00
02/13/2018	41170	RP Lumber Company Inc	-16.80
02/13/2018	41171	VISA BMCU...1484	-1,638.90
02/15/2018	20180215	Payroll Direct Deposit	-5,205.18
02/15/2018	54250014	EFTPS - IRS	-1,552.44
02/15/2018	41172	TX Child Support SDU	-85.00
02/16/2018	Deposit	HBT - Heartland Bank & Trust	750.00
02/20/2018	41173	City of Bloomington Water Dept	-315.35
02/20/2018	41174	Buckley, Percy P	-351.00
02/21/2018	Deposit	HBT - Heartland Bank & Trust	25.00
02/22/2018	0222182111	Fight, Randy	-1,100.00
02/22/2018	0222182113	Allen, Marcia	-300.00
02/22/2018	0222182116	Allen, Marcia	-300.00
02/22/2018	0222182135	Pacha, Janice R	-300.00
02/22/2018	0222182161	Roth, Stephany	-600.00
02/22/2018	0222182151	Wright, Robert H & Julie A	-2,200.00
02/22/2018	0222182140	Busey Bank (for Olena Valentine)	-400.00
02/22/2018	0222182157	Perry, Brian	-400.00
02/22/2018	0222182173	Kinsel, George Sr	800.00
02/27/2018	41175	City of Bloomington TWP - Reimburse	-9,841.88
02/27/2018	41176	NICOR Gas	-276.41
02/27/2018	41177	Frontier Communications	-234.55
02/27/2018	41178	Ameren Illinois	-310.98
02/28/2018	20180228	Payroll Direct Deposit	-5,234.11
02/28/2018	73994625	EFTPS - IRS	-1,563.68
02/28/2018	0076293664	IL Dept of Revenue	-649.34
02/28/2018	41179	TX Child Support SDU	-85.00
02/28/2018	Deposit	HBT - Heartland Bank & Trust	2,345.00
02/28/2018	Credit	Interest	9.81
Total			<u><u>-30,174.93</u></u>

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CERTIFICATE FOR PAYMENT OF ACCOUNTS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--ALL ACCOUNTS

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Board of Trustees. These amounts include billings that have been received from **February 27, 2018, to March 26, 2018.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Board of Trustees.

Subscribed and sworn to before me this **26th day of March 2018.**

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **26th day of March 2018.**

WE, the undersigned BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the TOWNSHIP BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

WARD 1: Jamie Mathy

WARD 6: Karen Schmidt

WARD 2: David Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana DeSio Hauman

WARD 4: Amelia Buragas

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have passed this Motion at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Town Clerk

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GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"

REQUEST FOR PAYMENT: **March 26, 2018** Meeting

Compensation (Salaries)			Due	Amount
7011	TWP Supervisor	D Skillrud	03/31/18	\$ 3,916.67
7011	TWP Supervisor	D Skillrud	04/15/18	\$ 3,916.67
7021	TWP Assessor	S Scudder	03/31/18	\$ 4,000.00
7021	TWP Assessor	S Scudder	04/15/18	\$ 4,000.00
7041	Town Trustee 02/26/2018	Ward 1: J Mathy	03/31/18	\$ 20.00
7041	Town Trustee 02/26/2018	Ward 2: D Sage	03/31/18	\$ 20.00
7041	Town Trustee 02/26/2018	Ward 3: M Mwilambwe	03/31/18	\$ 20.00
7041	Town Trustee 02/26/2018	Ward 4: A Buragas	03/31/18	\$ 20.00
7041	Town Trustee 02/26/2018	Ward 5: J Painter	03/31/18	\$ 20.00
7041	Town Trustee 02/26/2018	Ward 6: K Schmidt	03/31/18	\$ 20.00
7041	Town Trustee 02/26/2018	Ward 7: S Black	03/31/18	\$ 20.00
7041	Town Trustee 02/26/2018	Ward 8: D Hauman	03/31/18	\$ 20.00
7041	Town Trustee 02/26/2018	Ward 9: K Bray	03/31/18	\$ 20.00
7041	Town Trustee 02/26/2018	Mayor: T Renner	03/31/18	\$ 20.00
Compensation (Salaries) TOTAL				\$ 16,033.34
Assessor's Claims				
9151	Auto Expense	BMCU Visa/COB/PAL/WEX/Others (Estimated)	03/31/18	\$ 350.00
9161	Telephone	Frontier/Verizon North (Estimated)	04/30/18	\$ 300.00
9171	Utilities	City of Bloomington Water Dept (Estimated)	04/30/18	\$ 150.00
9171	Utilities	Illinois Power Co dba Ameren Illinois (Estimated)	04/30/18	\$ 400.00
9171	Utilities	NICOR Gas (Estimated)	04/30/18	\$ 250.00
9201	Office Supplies	BMCU Visa/Quill/Xerox/CDW/B&B/Others (Estimated)	04/30/18	\$ 1,500.00
9231	Equipment	BMCU Visa/COB/Dell/Others (Estimated)	03/31/18	\$ 5,000.00
9251	Education/Meetings/Conferences	BMCU Visa/IAAO/Sterrenberg/Others (Estimated)	04/30/18	\$ 1,000.00
9271	Appraisal Services	Danny Bowman (Estimated)	04/30/18	\$ 5,000.00
9291	Janitorial	Soaring Eagle Cleaning Services LLC	04/30/18	\$ 400.00
9301	Computer Services	BMCU Visa/BNAR/MLS/Coldwell Bankers	04/30/18	\$ 180.00
9301	Computer Services	BMCU Visa/Network Solutions/SmarterASP.NET/Others (Est	04/30/18	\$ 2,000.00
9301	Computer Services	BMCU Visa/Verizon Wireless (Estimated)	04/30/18	\$ 200.00
Assessor's Claims TOTAL				\$ 16,730.00
Community Agency Funding				
1025	GA Workfare Development/Client Service	Home Sweet Home Ministries/Others	03/31/18	\$ 2,500.00
Community Agency Funding TOTAL				\$ 2,500.00
Services & Expenses				
1028	Membership Dues	Township Officials of Illinois (TOI) Trustees Division	04/30/18	\$ 50.00
1030	Legal Expense	Pratt & Pratt PC/Heyl Royster/Mescher Law/Others	04/30/18	\$ 2,500.00
1035	Publishing	Pantagraph (Estimated)	04/30/18	\$ 250.00
1038	Other Expense	Township Officials of IL	03/31/18	\$ 250.00
1038	Other Expense	VISA/Others	03/31/18	\$ 100.00
1040	Building Maintenance	A-1 Locksmith & Security Ltd (Estimated)	04/30/18	\$ 100.00
1040	Building Maintenance	Chief City Mechanical, Inc.	04/30/18	\$ 500.00
1040	Building Maintenance	Hermes Sales & Service (Estimated)	04/30/18	\$ 500.00
1040	Building Maintenance	American Pest Control	04/30/18	\$ 37.00
1040	Building Maintenance	Wilcox Electric (Estimated)	04/30/18	\$ 500.00
1042	Janitorial Services & Supplies	Soaring Eagle Cleaning Services LLC	04/30/18	\$ 262.50
1045	Special Projects	BMCU Visa/Widmer/Others (Estimated)	04/30/18	\$ 4,500.00
Services & Expenses TOTAL				\$ 9,549.50
Supervisor's Claims				
8121	Janitorial	Soaring Eagle Cleaning Services	04/30/18	\$ 187.50
8131	Utilities	City of Bloomington Water Dept (Estimated)	04/30/18	\$ 200.00
8131	Utilities	Illinois Power Co dba Ameren Illinois (Estimated)	04/30/18	\$ 500.00
8131	Utilities	NICOR Gas (Estimated)	04/30/18	\$ 250.00
8141	Telephones	Frontier/Verizon North (Estimated)	04/30/18	\$ 400.00
8151	Car Expense	A Howe/others (Estimated)	04/30/18	\$ 200.00
8151	Car Expense	T Maruna/others (Estimated)	04/30/18	\$ 200.00
8151	Car Expense	P Fitzgerald and/or T Turner/Others	03/31/18	\$ 125.00
8151	Car Expense	D Skillrud/others (Estimated)	04/30/18	\$ 200.00
8181	Equipment Repair/Rental	Xerox Financial Services	04/30/18	\$ 250.00
8191	Office Supplies	BMCU Visa/Quill/Office Depot/Others (Estimated)	04/30/18	\$ 1,000.00
8191	Office Supplies	BMCU Visa/Quill/Others (Estimated)	03/31/18	\$ 757.95
8201	Printing	EFT-Valutec/Others	04/30/18	\$ 800.00
8221	Computer/Contract Services	EFT-Valutec	04/30/18	\$ 200.00
8221	Computer/Contract Services	Widmer Interiors/BMCU Visa	03/31/18	\$ 875.00
8221	Computer/Contract Services	Confidential On-Site Shredding (COPS)	04/30/18	\$ 500.00
Supervisor's Claims TOTAL				\$ 6,645.45
TOTAL Request for Payment				\$ 51,458.29

Town of the City of Bloomington

STATEMENT OF FUNDS

Month of: **FEBRUARY 2018**

		Cemetery Fund	General Town Fund	General Assistance	COMBINED FUNDS
Fund Balances at Beginning of Month		\$ 827,151	\$ 1,569,413	\$ 663,317	\$ 3,059,881
Revenues	Interest	\$ 318	\$ 615	\$ 127	\$ 1,060
	Income from Trusts	\$ 27			\$ 27
	Other Income	\$ 25	\$ 3,937		\$ 3,962
	Personal Property Replacement Tax	\$ 4,462	\$ -	\$ -	\$ 4,462
	Opening/Closing Fees	\$ 2,775			\$ 2,775
	Sales	\$ 1,779			\$ 1,779
	Inspection Fee	\$ 75			\$ 75
	Refunds and Recoveries			\$ 3,710	\$ 3,710
	Trust Activity	\$ 6,833			\$ 6,833
	Total Revenues	\$ 16,294	\$ 4,552	\$ 3,837	\$ 24,682
Expenditures	Administrative Expenses	\$ 3,528			\$ 3,528
	Assessor's Office		\$ 10,889		\$ 10,889
	Capital Improvements	\$ 5,293			\$ 5,293
	Casework/General Assistance			\$ 25,677	\$ 25,677
	Cemetery Operations	\$ 1,463			\$ 1,463
	Compensation & Benefits	\$ 24,217	\$ 98,963		\$ 123,179
	Services & Expenses		\$ 3,388		\$ 3,388
	Supervisor's Office		\$ 2,839		\$ 2,839
	Total Expenditures	\$ 34,501	\$ 116,079	\$ 25,677	\$ 176,256
Fund Balances at Month End		\$ 808,945	\$ 1,457,886	\$ 641,476	\$ 2,908,307

Revenue Distribution Report Fiscal Year To Date

		Cemetery Fund	Town Admin. Fund	General Assistance	COMBINED FUNDS
	Tax Levy Extension for Tax Year 2016	\$ 506,517	\$ 1,494,938	\$ 250,020	\$ 2,251,475
	Percentage	22.4971%	66.3982%	11.1047%	100.0000%
Personal Property Replacement Tax					
	04/01/2017 02-2017	\$ 4,344	\$ 12,820	\$ 2,144	\$ 19,308
	05/01/2017 03-2017	\$ 11,067	\$ 32,658	\$ 5,461	\$ 49,185
	06/01/2017 04-2017	\$ 7,127	\$ 21,032	\$ 3,517	\$ 31,675
	07/07/2017 05-2017	\$ 7,288	\$ 21,506	\$ 3,596	\$ 32,391
	10/06/2017 06-2017	\$ 4,975	\$ 14,682	\$ 2,455	\$ 22,112
	12/06/2017 07-2017	\$ 1,312	\$ 3,871	\$ 647	\$ 5,830
	01/08/2017 01-2018	\$ 4,466	\$ 13,180	\$ 2,204	\$ 19,851
	01/31/2017 07-2017 Adjust for Tax Extension	\$ (4)	\$ 2	\$ 2	\$ -
	TOTAL	\$ 40,574	\$ 119,751	\$ 20,028	\$ 180,352
Tax Levy Extension for Tax Year 2016					
	05/26/2017 01-2017	\$ 102,565	\$ 302,711	\$ 50,627	\$ 455,902
	06/08/2017 02-2017	\$ 110,955	\$ 327,472	\$ 54,768	\$ 493,195
	06/16/2017 03-2017	\$ 46,624	\$ 137,606	\$ 23,014	\$ 207,244
	08/25/2017 04-2017	\$ 65,841	\$ 194,325	\$ 32,500	\$ 292,666
	09/08/2017 05-2017	\$ 110,789	\$ 326,984	\$ 54,686	\$ 492,459
	09/15/2017 06-2017	\$ 56,387	\$ 166,420	\$ 27,833	\$ 250,639
	11/10/2017 07-2017	\$ 12,975	\$ 38,295	\$ 6,405	\$ 57,674
	TOTAL	\$ 506,135	\$ 1,493,813	\$ 249,831	\$ 2,249,780

ORDINANCE NO. 2018 – _

**AN ORDINANCE ADOPTING BUDGET
FOR THE 2018 – 2019 FISCAL YEAR**

WHEREAS, the Town of the City of Bloomington also known as the City of Bloomington Township (“Township”) has prepared a tentative budget for the 2017 – 2018 fiscal year as provided by Section 80 - 60 of the Township Code (60 ILCS 1/80-60) and Section 3 of the Municipal Budget Law (50 ILCS 330/3); and

WHEREAS, said tentative budget for the fiscal year 2018 – 2019 has been available for inspection for at least 30 days prior to the adoption of this ordinance as required by law, and public notice of a hearing on said tentative budget has been posted and published as required by law, and the necessary public hearing has been held,

NOW THEREFORE BE IT ORDAINED by the Township Board of the Town of the City of Bloomington as follows:

Section 1. The Town of the City of Bloomington budget for the fiscal year 2018 – 2019 attached hereto is hereby approved and the amounts shown therein are hereby appropriated for the uses and purposes set forth therein.

Section 2. This ordinance shall take effect immediately upon passage and approval.

PASSED this ___th day of March, 2018.

APPROVED this ___th day of March, 2018.

APPROVED: _____
Deborah L Skillrud
Township Supervisor

ATTEST: _____
Cherry Lawson
Township Clerk

Town of the City of Bloomington

FY2019 Budget

04/01/2018 - 03/31/2019

LEVY COMPARISONS	<i>Tax Year:</i>	2013	2014	2015	2016	2017
Evergreen Memorial Cemetery Fund		506,600	506,600	506,600	506,600	506,600
General Town Fund		1,081,500	1,395,000	1,595,000	1,495,000	1,545,000
General Assistance Fund		568,450	350,000	150,000	250,000	300,000
Total LEVY		2,156,550	2,251,600	2,251,600	2,251,600	2,351,600

		Evergreen Memorial Cemetery Fund	General Town Fund	General Assistance Fund	COMBINED FUNDS
Projected Beginning Fund Balance		362,071	1,383,369	612,745	2,358,185
Projected Revenues	Interest	6,000	9,800	2,000	17,800
	Income from Trusts	2,500			2,500
	Other Income & Special Events	2,500	35,225	150	37,875
	Township Litigation Income		25		25
	Personal Property Replacement Tax	40,000	90,000	17,000	147,000
	Sales	178,900			178,900
	Inspection Fee	5,000			5,000
	Refunds and Recoveries			40,000	40,000
	Tax Levy	506,600	1,545,000	300,000	2,351,600
	Total Projected Revenues	741,500	1,680,050	359,150	2,780,700
Projected Expenditures	Administrative Expenses	105,600			105,600
	Assessor's Office		151,194		151,194
	Cemetery Improvements, Maintenance & Repairs	245,292			245,292
	Casework/General Assistance			577,000	577,000
	Cemetery Operations	91,000			91,000
	Community Agency Funding		151,500		151,500
	Compensation & Benefits	457,330	1,406,500		1,863,830
	Services & Expenses		336,100		336,100
	Supervisor's Office		95,900		95,900
	Total Projected Expenditures	899,222	2,141,194	577,000	3,617,416
Projected Ending Fund Balance		204,349	922,225	394,895	1,521,469

Average Monthly Expenditures	\$74,935	\$178,433	\$48,083
Number of Months in Reserve at end of FY	2.73	5.17	8.21

02/20/18

Town of the City of Bloomington

General Assistance Fund FY2018 Budget

04/01/2018 - 03/31/2019 For Tax Year 2017

		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Estimated (as of 12/31/2017)	FY2019 Budget
Beginning Fund Balance		861,824	993,308	947,454	698,271	612,745
Revenues	Interest	143	962	2,153	1,813	2,000
	Other Income	-	-	-	-	150
	Personal Property Replacement Tax	49,179	30,415	13,291	22,174	17,000
	Refunds and Recoveries	56,768	43,418	41,989	66,212	40,000
	Tax Levy	567,779	349,459	149,618	249,831	300,000
	Total Revenues	673,868	424,254	207,051	340,030	359,150
Expenditures	Groceries/Personal Essentials	134,719	105,660	98,132	94,837	123,000
	Rent	274,403	250,563	233,195	194,124	250,000
	Utilities	26,618	33,232	26,775	32,199	36,000
	Medical	23,082	99	338	54	20,000
	Emergency Assistance	24,057	31,106	46,617	49,405	70,000
	Hospital	-	297	-	-	10,000
	Burial	1,500	1,500	-	-	3,000
	Transportation	37,487	34,297	38,132	43,694	50,000
	Allowances	20,517	13,354	13,045	11,243	15,000
Total Expenditures		542,384	470,107	456,234	425,556	577,000
Ending Fund Balance		993,308	947,454	698,271	612,745	394,895

Average Monthly Expenditures	45,199	39,176	38,020	35,463	48,083
Number of Months in Reserve at end of FY	21.98	24.18	18.37	17.28	8.21
					02/20/18

Town of the City of Bloomington

General Town Fund FY2019 Budget

04/01/2018 - 03/31/2019 For Tax Year 2017

		FY2015 Actual		FY2016 Actual		FY2017 Actual		FY2018 Estimated as of 01/17/2018		FY2019 Budget	
Beginning Fund Balance			831,833		691,895		859,330		1,168,784		1,383,369
Revenues	Interest		145		1,073		3,874		8,552		9,800
	Other Income		180,834		245,481		105,378		69,134		35,225
	Township Litigation Income		-		3,020		40,385		-		25
	Personal Property Replacement Tax		93,565		121,227		130,336		126,569		90,000
	Tax Levy		1,080,311		1,393,175		1,591,588		1,493,813		1,545,000
Total Revenues			1,354,855		1,763,976		1,871,561		1,698,068		1,680,050
Expenditures	Assessor's Office		99,500		97,579		89,835		81,490		151,194
	Rent/Debt Service	21,544		21,544		21,544		21,544		21,544	
	Auto Expense	1,231		820		2,941		639		3,000	
	Telephone	2,715		2,874		3,182		2,922		2,500	
	Utilities	4,477		5,156		5,578		5,088		5,800	
	Postage	-		74		145		300		500	
	Office Supplies	1,784		953		1,669		3,127		1,200	
	Publications & Printing	489		737		225		7		1,150	
	Equipment	5,613		2,308		1,691		-		5,000	
	Equipment Repair/Rental	246		-		40		-		2,000	
	Education/Meetings/Conferences	7,640		10,443		7,136		9,864		15,000	
	Replatting & Remapping	-		-		-		-		9,000	
	Appraisal Services	14,662		-		15,383		12,128		35,000	
	Janitorial	1,540		1,680		1,840		1,650		2,000	
	Computer Services	12,520		14,886		9,103		2,496		10,000	
	Mapping/GIS Services	24,100		35,103		16,978		20,000		35,500	
	Membership Dues	940		1,000		2,380		1,725		2,000	
	Community Agency Funding		90,517		129,100		167,500		137,000		151,500
	Mental Health/Community Medical	517		20,000		20,000		18,500		20,000	
	Transportation	10,000		10,000		10,000		-		-	
	GA Workfare Development/Client S	-		19,100		17,500		12,500		25,500	
	Youth Services	42,500		42,500		42,500		37,500		37,500	
	Senior Services	37,500		37,500		77,500		68,500		68,500	
	Compensation & Benefits		1,177,715		1,224,466		1,171,774		1,137,211		1,406,500
	TWP Supervisor	73,833		75,833		77,833		92,667		94,000	
	TWP Assessor	90,500		92,500		94,500		96,000		96,000	
	Town Clerk	4,884		2,500		2,400		2,400		2,500	
	Town Trustees	2,260		2,300		2,660		2,320		2,800	
	GA Staff	431,243		346,714		343,840		339,538		396,000	
	Deputy Assessors	272,838		306,835		327,440		281,714		404,000	
	IMRF	106,836		137,905		113,203		103,995		163,000	
	FICA	62,397		58,520		59,475		60,601		77,000	
	Group Medical	132,048		200,299		149,475		156,949		170,000	
	State Unemployment	876		1,059		948		1,027		1,200	
	Services & Expenses		43,328		61,487		47,862		35,102		336,100
	Membership Dues	1,342		1,392		1,387		1,412		1,500	
	Auditing Expense	6,650		6,700		6,775		6,850		12,000	
	Legal Expense	350		1,713		4,390		3,533		12,000	
	Insurance	11,927		11,968		12,303		12,288		14,000	
	Publishing	451		555		448		113		500	
	Other Expenditures	3,017		3,935		3,806		2,226		4,000	
	Debt Service: Principle & Interest	8,899		6,759		4,700		2,606		100	
	Building Maintenance	7,449		10,352		8,659		2,991		6,000	
	Janitorial Services & Supplies	3,242		4,105		3,395		3,083		4,000	
	Building Security	-		11,874		-		-		-	
	Building Repairs	-		-		-		-		200,000	
	Special Projects	-		2,134		1,999		-		82,000	
	Supervisor's Office		83,734		83,909		85,136		92,680		95,900
	Postage	1,470		2,450		1,983		2,500		1,500	
	Rent/Debt Service	40,000		40,000		40,000		40,000		40,000	
	Janitorial	1,925		2,100		2,300		2,063		2,100	
	Utilities	6,715		7,734		8,367		7,932		9,500	
	Telephones	3,875		4,090		3,912		3,609		4,000	
	Car Expense	1,193		172		291		701		2,000	
	Education/Conference/Meetings	2,424		1,320		2,230		2,886		2,000	
	Equipment	-		-		-		19,066		5,000	
	Equipment Repair/Rental	6,255		6,737		6,624		4,334		8,000	
	Office Supplies	2,875		3,159		3,778		3,346		4,000	
	Printing	31		44		480		500		500	
	Publications	98		132		50		846		250	
	Computer/Contract Services	16,849		15,942		14,991		4,867		16,900	
	Membership Dues	25		30		130		30		150	
Total Expenditures			1,494,793		1,596,541		1,562,107		1,483,483		2,141,194
Ending Fund Balance			691,895		859,330		1,168,784		1,383,369		922,225

Average Monthly Expenditures	124,566	133,045	130,176	123,624	178,433
Number of Months in Reserve at end of FY	5.55	6.46	8.98	11.19	5.17
					02/20/18

Town of the City of Bloomington

Evergreen Memorial Cemetery Fund FY2019 Budget

04/01/2018-03/31/2019 For Tax Year 2017

		FY2015 Actual		FY2016 Actual		FY2017 Actual		FY2018 Estimated (as of 12/31/2017)	FY2019 Budget	
Beginning Fund Balance			420,543		342,841		395,690		515,028	362,071
Revenues	Interest	317		357		2,580		4,000		6,000
	Income from Trusts			3,102		6,908		2,500		2,500
	Personal Property Replacement Tax	43,828		44,024		41,690		39,000		40,000
	Opening/Closing Fee	56,503		49,123		68,224		55,000		60,000
	Marker Commission	6,267		6,867		6,765		7,000		8,000
	Sales									
	Sale of Lots	66,681		58,476		79,368		72,200		75,000
	Sale of Crypts	9,505		10,730		10,410		12,000		16,000
	Sale of Niches	11,730		22,495		12,075		20,000		15,000
	Sale of Burial Supplies	2,700		1,250		2,700		2,500		1,000
	Chapel Fee	300				400		1,000		500
	Pet Cemetery Spaces									1,000
	Other Sales			2,400		0		2,400		2,400
	Inspection Fee	2,550		2,850		3,525		4,000		5,000
	Other Income & Special Events	6,922		19,714		57,576		2,500		2,500
	Tax Levy	506,022		505,990		505,413		506,600		506,600
	Total Revenues		713,326		727,377		797,634		730,700	741,500
Expenditures	Administrative Expenses		82,702		84,534		116,541		86,650	105,600
	Casualty Insurance	19,461		19,734		20,033		23,000		22,000
	Contractual Services	8,407		3,079		3,635		5,000		10,000
	Office Supplies	3,454		2,558		3,350		2,500		4,000
	Utilities	16,140		14,623		15,336		16,000		18,500
	Advertising	7,837		4,707		5,521		4,000		5,000
	Dues/Seminars	725		599		749		600		600
	Legal Expense	5,514				0		1,000		3,000
	Audit Expense	6,845		6,700		6,775		6,850		9,000
	COBT for Financial			12,200		12,200		12,200		18,000
	Special Event Expenses	10,733		16,190		42,847		10,000		10,000
	Other Admin Expenses	3,587		3,545		5,746		4,500		4,500
	Office Equipment			599		349		1,000		1,000
	Cemetery Improvements, Maintenance & Repairs		191,916		94,208		84,037		151,922	245,292
	Flags & Poles	5,667		9,474		7,303		9,115		8,500
	Operating Equipment	16,181		19,192		15,942		19,280		30,000
	Mausoleum (including debt service)	60,838		60,792		60,792		110,792	*	110,792
	Real Estate for Parking Lot	109,229				0		0		40,000
	Real Estate--repurchase lots									42,000
	Veterans Memorial			4,750		0		12,000		10,000
	Scattering Grounds/Ossuary					0		735		4,000
	Columbariums					0		0		0
	Pet Cemetery					0		0		0
	Bike Path/Access Road					0		0		0
	Cemetery Operations		101,341		79,562		64,088		160,250	91,000
	Fuel, Oil & Equipment	12,157		8,717		7,542		12,000		10,000
	Tree Removal/Monument Repair	13,200		30,541		10,550		19,100		12,000
	Equipment Repairs	5,210		8,279		5,393		7,000		4,000
	CEM Supplies & Maintenance	2,666		2,076		2,670		8,500		2,500
	Rental Equipment & Leasing					88		150		1,000
	IGA for leaves/branches			2,200		2,200		5,000		6,000
	Office Building	341		45		0		0		500
	Grounds Maintenance/Repair	9,091		13,241		9,392		40,000		16,000
	Road, Fence, Lot, Drains	39,086		1,877		105		35,000		19,000
	Equipment Building	17,406		19		12,144		0		1,000
	Grave Markers	2,186		5,254		14,004		17,500		9,000
	Abandoned Lot Reclamation					0		6,000		5,000
	Other CEM Expenses			7,314		0		10,000		5,000
	Compensation & Benefits		408,319		416,117		400,785		484,835	457,330
	Wages: Administrative Staff	77,290		81,707		78,944		102,725		100,370
	Wages: Cemetery Staff	204,756		217,282		204,708		241,000		210,000
	Trustee Compensation	3,000		2,750		2,917		3,000		3,000
	Payroll Taxes	21,599		21,590		20,540		27,000		23,945
	IMRF	31,696		32,575		38,128		44,000		39,215
	IDES - Unemployment	12,521		12,544		11,031		10,000		20,000
	Employee Health Insurance, Etc.	57,206		46,921		43,814		56,410		60,000
	Other Payroll Expenses	251		749		703		700		800
	Total Expenditures		784,278		674,421		665,451		883,657	899,222
Other Financing Sources In/(Out)			(6,750)		5,365		12,845			
Ending Fund Balance			342,841		401,162		515,028		362,071	204,349

Average Monthly Expenditures	65,357	56,202	55,454	73,638	74,935
Number of Months in Reserve at end of FY	5.25	7.14	9.29	4.92	2.73

02/20/18

CITY of BLOOMINGTON TOWNSHIP
JOHN M SCOTT HEALTH RESOURC CENTER
EVERGREEN MEMORIAL CEMETERY

TO: Township Trustees
FROM: Deborah L Skillrud, TWP Supervisor & JMSHRC Administrator
DATE: March 26, 2018
RE: Township Supervisor's Report/John M Scott Administrator's Report

1. **Township:** Total February cases for General Assistance listed on attached System Activity Report.
Jobs: (1) YWCA, (1) Mechanical Devices, (1) F&W Landscaping, (1) People Link, (1) AFNI, (1) Sugar Creak & Holiday Inn, (1) Midwest Fiber

New clients by age: four clients (13.3%) age 18 - 25; thirteen clients (43.3%) age 26 - 40; six clients (20.0%) age 41 - 50, and seven clients (23.3%) age 51 – 62.

Seven, (7), recipients in Job Training participated in Job Skills classes at HSHM.
Twelve, (12), recipients in Workfare participated in self-enhancement classes HSHM.
Fifteen, (15), recipients in Workfare participated in Holistic Health Classes at COBT.
Six, (6), recipients participated in Skills to Succeed at COBT.
Three, (3), recipients provided low strain work at COBT.

Forty-one, (41), individuals, (35 GA and 6 EA), attended orientation throughout the month of February.
This figure is approximately half the number of January attendees. Four, (4), attended an orientation at Salvation Army.

2. **Scott Health Resources: FY2018 Statistics**

	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	YTD FY2018	YTD FY2017
Private Dental	4	6	6	3	2	0	0	5	4	2			32	--
Private Dental Procedures	8	23	19	24	3	0	0	14	20	5			116	139
MCHD Dental	1	0	1	0	2	--	2	0	0	0			6	19
MCHD Dental Procedures	10	0	7	0	8	--	8	0	0	0			33	71
Health Referrals Orders	8	6	9	2	2	1	2	7	5	8			50	72
Med. Equipment/Supplies	1	0	0	1	0	0	2	1	1	0			6	8
Prescriptions Paid	8	8	10	33	12	9	8	8	12	7			115	102
# Maternal/Child Trips	18	32	8	31	14	22	24	12	22	48			231	178
# M/C Passengers	16	19	4	30	18	21	25	7	17	14			171	183
# Adult Medical Trips	60	56	38	51	74	100	66	34	14	18			511	354
# Adult Medical Passengers	32	34	20	30	38	41	40	20	17	16			288	204

The next free Gary S. Johnson dental clinic will be on Saturday, May 12, 2018.

3. **Cemetery:** The seasonal crew has been hired back to prepare and maintain the cemetery grounds following the winter season.

System Activity Report

[2/1/2018 - 2/28/2018] Report Date: 3/21/2018

General Assistance

Grants (New Clients) :	12	\$2,855.05
Grants (Previous Clients) :	80	\$20,735.89
In-Process :	1	
Denials :	18	
Sanctions :	14	
Terminations :	12	
	137	\$23,590.94

General Assistance - Medical

Referrals :	0	
Disbursements :	2	\$62.04
	2	\$62.04

General Assistance - Work Program Assignments

Job Training :	18	
Workfare :	43	
	61	

General Assistance - Work Program Expenses

Haircut :	3	\$15.00
WF 1-Ride :	2	\$11.00
WF 30 Day :	59	\$1,888.00
WF 7 Day Bus :	6	\$60.00
WF Gasoline :	16	\$512.00
	86	\$2,486.00

Emergency Assistance

Grants :	6	\$1,790.00
In-Process :	0	
Denials :	1	
	7	\$1,790.00

Additional Assistance

Transient :	1	\$40.50
	1	\$40.50

Additional Activity

A Call (phone/fax/email) :	328	
A Face-to-Face :	379	
Call/Walk-in AFTER 4:30 pm :	4	
General - Intake :	97	
General - Orientation :	66	
General - Other :	57	
General - Reschedule :	1	
JMS - Appointment :	2	
JMS - General :	5	
JMS - Medicaid Denial :	5	
JMS - Transportation :	56	
JMS - Vision Denial :	4	
R - BHA :	1	
R - Chestnut :	3	
R - CHS :	4	
R - DHS :	2	
R - IDES :	4	
R - MCCA / LIHEAP :	7	
R - Other :	29	
R - Parole / Probation :	6	
R - PATH :	1	
R - Salvation Army :	8	
R - SSI :	1	
WF - Appointment :	72	
WF - Sanction :	6	
WF - Work Sponsor Site :	130	
WF Training/Education :	98	
	1,376	

Grand Totals: **1,670** **\$27,969.48**

John M Scott Health Care Trust

Balance Sheet

As of February 28, 2018

	<u>Feb 28, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
0010 · Busey Bank 0947 (COBchecking)	94,060.02
1000 · BMCU share/checking (COBT)	17,927.96
1001 · BMCU share/savings (COBT)	10.21
1010 · Vanguard Trust	12,702,891.61
Total Checking/Savings	<u>12,814,889.80</u>
Total Current Assets	<u>12,814,889.80</u>
TOTAL ASSETS	<u>12,814,889.80</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2200 · COBT Liabilities	10.00
Total Other Current Liabilities	<u>10.00</u>
Total Current Liabilities	<u>10.00</u>
Total Liabilities	10.00
Equity	
3001 · Opening Bal Equity	7,102,641.40
3010 · Unrestrict (retained earnings)	4,812,290.16
Net Income	899,948.24
Total Equity	<u>12,814,879.80</u>
TOTAL LIABILITIES & EQUITY	<u>12,814,889.80</u>

John M Scott Health Care Trust
Profit & Loss
February 2018

	<u>Feb 18</u>
Ordinary Income/Expense	
Income	
5000R · Revenue	
56010R · Interest, Dividends & CapGains	
56010 · Interest Income	0.68
56040 · Dividend Income	5,473.68
Total 56010R · Interest, Dividends & CapGains	<u>5,474.36</u>
Total 5000R · Revenue	5,474.36
56110R · Unrealized Gain/Loss	-414,750.27
56111R · Long-term Cap Gain/Loss	0.00
56112R · Short-term Cap Gain/Loss	0.00
Total Income	<u>-409,275.91</u>
Gross Profit	-409,275.91
Expense	
59000A · Administrative Expenses	
71340A · Telecommunications	56.55
75070A · Comp & Benefits - Admin	
61101 · Salaries - Admin	191.90
62001 · Misc Fees - Admin	0.35
62101 · Health Ins - Admin	35.53
62121 · IMRF - Admin	24.20
62131 · FICA - Admin	13.20
Total 75070A · Comp & Benefits - Admin	<u>265.18</u>
Total 59000A · Administrative Expenses	321.73
59100D · Direct Services	
70030D · Client Dental Services	1,021.40
71070D · Vehicle Fuel	65.40
71340D · Telecommunications	3.74
75070D · Comp & Benefits - Direct Svcs	
61102 · Salaries - Direct Svcs	1,878.37
62002 · Misc Fees - Direct Svcs	5.70
62102 · Health Ins - Direct Svcs	127.62
62122 · IMRF - Direct Svcs	236.87
62132 · FICA - Direct Svcs	121.06
Total 75070D · Comp & Benefits - Direct Svcs	<u>2,369.62</u>
79090D · Client Prescription (Formulary)	939.27
79980D · Medical Supplies	396.00
79996D · Mental Health Services & Meds	14.00
Total 59100D · Direct Services	<u>4,809.43</u>
Total Expense	<u>5,131.16</u>
Net Ordinary Income	<u>-414,407.07</u>
Net Income	<u><u>-414,407.07</u></u>

John M Scott Health Care Trust
Profit & Loss Budget vs. Actual
May 2017 through February 2018

	May '17 - F...	Budget	\$ Over Bu...	% of B...
Ordinary Income/Expense				
Income				
5000R · Revenue				
56010R · Interest, Dividends & CapGains				
56010 · Interest Income	19.98	100,000.00	-99,980.02	0.0%
56040 · Dividend Income				
56041 · BMCU	0.03			
56040 · Dividend Income - Other	225,981.80			
Total 56040 · Dividend Income	225,981.83			
Total 56010R · Interest, Dividends & CapGains	226,001.81	100,000.00	126,001.81	226.0%
57000R · Miscellaneous Revenues				
57310R · Donations	400.00	0.00	400.00	100.0%
57990R · Other Misc Income	0.00	0.00	0.00	0.0%
Total 57000R · Miscellaneous Revenues	400.00	0.00	400.00	100.0%
Total 5000R · Revenue	226,401.81	100,000.00	126,401.81	226.4%
56110R · Unrealized Gain/Loss	876,144.49	400,000.00	476,144.49	219.0%
56111R · Long-term Cap Gain/Loss	23,427.71			
56112R · Short-term Cap Gain/Loss	3,258.37			
Total Income	1,129,232.38	500,000.00	629,232.38	225.8%
Gross Profit	1,129,232.38	500,000.00	629,232.38	225.8%
Expense				
59000A · Administrative Expenses				
70010A · Outside Legal Counsel	0.00	5,000.00	-5,000.00	0.0%
70611A · Printing & Binding	22.00	1,000.00	-978.00	2.2%
70690A · Other Purchased Services				
70691 · Auditor	579.45			
70690A · Other Purchased Services - Other	-10.00	500.00	-510.00	-2.0%
Total 70690A · Other Purchased Services	569.45	500.00	69.45	113.9%
71010A · Office Supplies	0.00	200.00	-200.00	0.0%
71017A · Postage	0.00	500.00	-500.00	0.0%
71340A · Telecommunications	550.34	650.00	-99.66	84.7%
75070A · Comp & Benefits - Admin				
61101 · Salaries - Admin	1,948.46			
62001 · Misc Fees - Admin	3.42			
62101 · Health Ins - Admin	348.58			
62121 · IMRF - Admin	246.36			
62131 · FICA - Admin	134.42			
75070 · To Township - Admin	0.00	3,400.00	-3,400.00	0.0%
Total 75070A · Comp & Benefits - Admin	2,681.24	3,400.00	-718.76	78.9%
Total 59000A · Administrative Expenses	3,823.03	11,250.00	-7,426.97	34.0%
59100D · Direct Services				
70020D · Client Physician Services	0.00	3,000.00	-3,000.00	0.0%
70030D · Client Dental Services	11,842.96	20,000.00	-8,157.04	59.2%
70205D · Other Client Services	0.00	52,000.00	-52,000.00	0.0%
70520D · Rep/Mtn Licnsd Vehicle	956.80	1,000.00	-43.20	95.7%
70690D · Other Purchased Services	0.00	1,500.00	-1,500.00	0.0%
71070D · Vehicle Fuel	764.99	2,000.00	-1,235.01	38.2%
71340D · Telecommunications	41.21	60.00	-18.79	68.7%
75070D · Comp & Benefits - Direct Svcs				
61102 · Salaries - Direct Svcs	19,396.59			
62002 · Misc Fees - Direct Svcs	56.36			
62102 · Health Ins - Direct Svcs	1,270.76			
62122 · IMRF - Direct Svcs	2,452.18			
62132 · FICA - Direct Svcs	1,251.93			
62152 · IDES - Direct Svcs	6.82			
Total 75070D · Comp & Benefits - Direct Svcs	24,434.64			
79090D · Client Prescription (Formulary)	10,336.11	20,000.00	-9,663.89	51.7%
79980D · Medical Supplies	1,540.08	5,000.00	-3,459.92	30.8%
79996D · Mental Health Services & Meds	544.32	10,000.00	-9,455.68	5.4%
Total 59100D · Direct Services	50,461.11	114,560.00	-64,098.89	44.0%

John M Scott Health Care Trust
Profit & Loss Budget vs. Actual
 May 2017 through February 2018

	<u>May '17 - F...</u>	<u>Budget</u>	<u>\$ Over Bu...</u>	<u>% of B...</u>
59200G · Community Health Services				
70191 · Mental Health				
701912 · CHS	55,000.00			
Total 70191 · Mental Health	55,000.00			
70193 · CYFS	20,000.00			
70195 · MCHD Adult Dental--Pain Control	15,000.00			
70196 · Peace Meals	10,000.00			
70198 · CHCC--Operations	60,000.00			
70199 · CHCC--Pharm Tech	15,000.00			
79130G · Grants	0.00	19,117.00	-19,117.00	0.0%
59200G · Community Health Services - Other	0.00	177,500.00	-177,500.00	0.0%
Total 59200G · Community Health Services	175,000.00	196,617.00	-21,617.00	89.0%
Total Expense	229,284.14	322,427.00	-93,142.86	71.1%
Net Ordinary Income	899,948.24	177,573.00	722,375.24	506.8%
Net Income	<u>899,948.24</u>	<u>177,573.00</u>	<u>722,375.24</u>	<u>506.8%</u>



Steven R. Scudder, Assessor

607 S. Gridley St. Suite A, Bloomington, IL 61701

Tel: (309) 828-6016 Fax: (309) 829-0663

stevenr@assessor-blm.com www.assessor-blm.com

From: Steve Scudder
Date: March 22, 2018
Subject: Assessor Report

We are still working through the adjustments for January 1, 2018. The annual Town meeting is April 10th at City Hall. We are working on updating the Assessor Website. We are adding more utility for the community to get the information they need. We see an increase in phone calls when the site goes down. These updates may also reduce those instances of the web site crashing. I am working with the City for an IT agreement. This has been in discussion the last 4 years. This agreement will help the Assessor Office with IT support. This will assist the City in getting the GIS data from the Assessor Office parcel information. As always pay attention to the exemptions you are entitled to. We track them when we are informed from the County but the County is the authority for the exemptions.

- Adjustment to the assessments for January 1, 2018. (ASR)
- Annual Town meeting April 10th
- Website
- IT (tech support) for the Assessor Office from the City
- Exemptions