

CITY OF BLOOMINGTON TOWNSHIP

NOTICE

MEETING: Board of Trustees, City of Bloomington Township
DATE: Monday, March 23, 2020
PLACE: Bloomington City Hall *(In light of COVID – 19, the meeting will be live streamed on the City of Bloomington’s YouTube channel.)*
TIME: 5:40 pm

5:40 P.M. - AGENDA for PUBLIC HEARING -

- I. Open the Public Hearing: Tari Renner, Trustee
- II. Record of Attendance: Leslie Yocum, Town Clerk
- III. Proposed Fiscal Year 2020-2021 Budget
- IV. Comments/Discussion

5:45 P.M. - AGENDA for REGULAR MEETING -

- I. Call to Order: Tari Renner, Trustee
- II. Pledge of Allegiance
- III. Roll Call of Attendance: Leslie Yocum, Town Clerk
- IV. “Consent Agenda”

(All items under the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Trustee or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to Reports by Elected Officials.)

- A. Action by Board on Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of February 2020. (Recommend that the Audits be approved as presented.)
- B. Approval of General Town Fund anticipated expenditures as presented and certified. (Recommend that the Anticipated Expenditures be approved as presented.)
- V. Fiscal Year (FY) 2020 - 2021 Budget Ordinance. (Recommend that the FY 2020 - 2021 Budget Ordinance be passed.)
- VI. Reports by Elected Officials
 - A. Deborah Skillrud, Township Supervisor
 - B. Steve Scudder, Township Assessor
- VII. Public Comment
- VIII. Adjournment

ORDINANCE NO. 2020 –

**AN ORDINANCE ADOPTING BUDGET
FOR THE 2020 – 2021 FISCAL YEAR**

WHEREAS, the Town of the City of Bloomington also known as the City of Bloomington Township (“Township”) has prepared a tentative budget for the 2020 – 2021 fiscal year as provided by Section 80 - 60 of the Township Code (60 ILCS 1/80-60) and Section 3 of the Municipal Budget Law (50 ILCS 330/3); and

WHEREAS, said tentative budget for the fiscal year 2020 – 2021 has been available for inspection for at least 30 days prior to the adoption of this ordinance as required by law, and public notice of a hearing on said tentative budget has been posted and published as required by law, and the necessary public hearing has been held,

NOW THEREFORE BE IT ORDAINED by the Township Board of the Town of the City of Bloomington as follows:

Section 1. The Town of the City of Bloomington budget for the fiscal year 2020 – 2021 attached hereto is hereby approved and the amounts shown therein are hereby appropriated for the uses and purposes set forth therein.

Section 2. This ordinance shall take effect immediately upon passage and approval.

PASSED this 23rd day of March, 2020.

APPROVED this 23rd day of March, 2020.

APPROVED: _____
Deborah L Skillrud
Township Supervisor

ATTEST: _____
Leslie Yocum
Township Clerk

Town of the City of Bloomington

FY2021 Budget ~ *Draft*

For Tax Year 2019

04/01/2020 - 03/31/2021

LEVY COMPARISONS	Tax Year:	2016	2017	2018	2019
Evergreen Memorial Cemetery Fund		506,600	506,600	506,600	506,600
General Town Fund		1,495,000	1,645,000	1,645,000	1,645,000
General Assistance Fund		250,000	200,000	200,000	200,000
Total LEVY		2,251,600	2,351,600	2,351,600	2,351,600

		Evergreen Memorial Cemetery Fund	General Town Fund	General Assistance Fund	COMBINED FUNDS
Projected Beginning Balance		304,836	1,603,858	526,608	2,435,302
Projected Revenues	Interest	3,000	15,000	1,500	19,500
	Income from Trusts	4,000			4,000
	Other Income & Special Events	3,500	120,000	150	123,650
	Township Litigation Income		25		25
	Personal Property Replacement Tax	35,000	125,000	20,000	180,000
	Opening/Closing Fee	90,000			90,000
	Marker Commission	9,000			9,000
	Sales	125,900			125,900
	Inspection Fee	3,000			3,000
	Refunds and Recoveries			30,000	30,000
	Tax Levy	506,600	1,645,000	200,000	2,351,600
Total Projected Revenues		780,000	1,905,025	251,650	2,936,675
Projected Expenditures	Administrative Expenses	96,800			96,800
	Assessor's Office		151,144		151,144
	Cemetery Improvements, Maintenance & Repairs	95,792			95,792
	Casework/General Assistance			508,000	508,000
	Cemetery Operations	148,000			148,000
	Community Agency Funding		262,400		262,400
	Compensation & Benefits	439,408	1,358,951		1,798,359
	Services & Expenses		302,500		302,500
	Supervisor's Office		101,350		101,350
Total Projected Expenditures		780,000	2,176,345	508,000	3,464,345
Projected Ending Balance		304,837	1,332,537	270,258	1,907,632

Average Monthly Expenditures	65,000	160,529	42,333
Number of Months in Reserve at end of FY	4.69	8.30	6.38

1/22/2020

Town of the City of Bloomington

General Assistance Fund FY2021 Budget ~ *Draft*

For Tax Year 2019

04/01/2020 - 03/31/2021

General Assistance Fund		FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY2020 Estimated as of 12/31/2019	FY2021
Beginning Fund Balance		947,454	700,416	624,219	638,968	526,608
Revenues	Interest	2,153	1,772	1,777	1,653	1,500
	Other Income	-	-	-	-	150
	Personal Property Replacement Tax	15,435	19,839	21,455	20,255	20,000
	Refunds and Recoveries	41,989	65,364	51,322	35,268	30,000
	Tax Levy	149,618	249,831	299,856	200,000	200,000
	Total Revenues	209,195	336,806	374,410	257,176	251,650
Expenditures	Groceries/Personal Essentials	98,132	89,937	76,715	91,601	90,000
	Rent	233,195	197,570	168,693	171,797	200,000
	Utilities	26,775	28,712	19,708	25,019	30,000
	Medical	338	117	-	-	20,000
	Emergency Assistance	46,616	42,663	43,461	67,260	85,000
	Hospital	-	-	-	-	10,000
	Burial	-	-	1,500	-	3,000
	Transportation	38,132	43,540	40,459	4,725	60,000
	Allowances	13,045	10,465	9,125	9,135	10,000
	Total Expenditures	456,233	413,003	359,661	369,537	508,000
Ending Fund Balance		700,416	624,219	638,968	526,608	270,258

Average Monthly Expenditures	38,019	34,417	29,972	30,795	42,333
Number of Months in Reserve at end of FY	18.42	18.14	21.32	17.10	6.38

1/22/2020

Town of the City of Bloomington
Evergreen Memorial Cemetery Fund FY2021 Budget ~ Draft

For Tax Year 2019
04/01/2020 - 03/31/2021

Cemetery Fund		FY2017 Actual		FY2018 Actual		FY2019 Actual		FY2020 Estimated as of 12/31/2019	Preliminary FY2021 Budget	
Beginning Public Fund Balance			395,690		584,421		530,934	460,302		304,836
Revenues	Interest		2,580		3,628		3,578	2,247		3,000
	Income from Trusts		6,908		2,522		1,987	4,281		4,000
	Personal Property Replacement Tax		41,690		40,192		36,283	40,827		35,000
	Opening/Closing Fee		68,224		72,775		62,472	84,480		90,000
	Marker Commission		6,765		8,542		9,827	16,394		9,000
	Sales		104,953		99,334		84,250	104,295		125,900
	Sale of Lots	79,368		84,009		55,932		39,087	58,000	
	Sale of Crypts	10,410		8,865		13,580		15,247	25,000	
	Sale of Niches	12,075		4,010		11,302		42,639	40,000	
	Sale of Burial Supplies	2,700		850		2,450		500	500	
	Chapel Fee	400		100		-100		0	0	
	Sale of Pet Cemetery Spaces			1,500		375		400	0	
	Other Sales	0		0		711		6,421	2,400	
	Inspection Fee		3,525		4,225		2,025	2,300		3,000
	Other Income & Special Events		57,576		13,124		59,037	3,926		3,500
	Tax Levy		505,413		506,135		506,322	506,600		506,600
	Total Revenues		797,634		750,476		765,782	765,349		780,000
Expenditures	Administrative Expenses		116,541		88,261		96,003	95,217		96,800
	Casualty Insurance	20,033		20,048		19,725		20,717	21,000	
	Contractual Services	3,635		10,742		12,825		9,600	10,000	
	Office Supplies	3,350		3,802		4,048		4,000	4,000	
	Utilities	15,336		16,073		16,199		18,500	18,500	
	Advertising	5,521		1,716		4,118		1,000	2,000	
	Dues/Seminars	749		1,044		350		600	600	
	Legal Expense	0		90		342		2,000	3,000	
	Audit Expense	6,775		6,850		6,900		7,100	7,500	
	COBT for Financial Administration	12,200		12,200		12,200		12,200	12,200	
	Special Event Expenses	42,847		9,003		10,962		10,000	10,000	
	Other Admin Expenses	5,746		6,693		5,385		6,500	5,000	
	Office Equipment	349		0		2,951		3,000	3,000	
	Cemetery Improvements, Maintenance & Repairs		84,037		152,320		223,157	177,400		95,792
	Flags & Poles	7,303		9,114		5,889		5,000	10,000	
	Operating Equipment	15,942		19,506		68,513		61,800	15,000	
	Mausoleum (including debt service)	60,792		110,792		142,038		62,500	60,792	
	Real Estate for Parking Lot			0				5,000	0	
	Real Estate--repurchase lots			0				0	0	
	Veterans Memorial			11,994				43,000		
	Dirt Shelter							50	0	
	Scattering Grounds/Ossuary			914		6,717		50	10,000	
	Cemetery Operations		64,088		141,866		79,728	166,900		148,000
	Fuel, Oil & Equipment	7,542		7,719		7,506		9,000	11,000	
	Tree Removal/Monument Repair	10,550		19,100		29,900		41,300	19,000	
	Equipment Repairs	5,393		7,250		3,608		4,500	5,000	
	CEM Supplies & Maintenance	2,670		10,102		4,654		5,000	5,000	
	Rental Equipment & Leasing	88		198		137		1,000	1,000	
	leaves/branches	2,200		5,000		6,000		3,000	5,000	
	Abandoned Lot Reclamation			5,431		2,029		50	0	
	Office Repairs & Maintenance							24,500	5,000	
	Grounds Maintenance/Repair	9,392		38,025		9,479		13,000	10,000	
	Road, Fence, Lot, Drains	105		33,350		2,232		40,000	50,000	
	Equipment Building	12,144				177		50	1,000	
	Other CEM Expenses			0		3,270		15,000	16,000	
	Grave Markers	14,004		15,691		10,737		10,500	20,000	
	Compensation & Benefits		400,785		421,516		437,525	481,298		439,408
	Wages: Administrative Staff	78,944		98,111		104,273		104,000	80,000	
	Wages: Cemetery Staff	204,708		197,496		205,714		225,000	225,000	
	Trustee Compensation	2,917		3,000		2,917		3,000	0	
	Payroll Taxes	20,540		21,025		21,768		25,398	23,333	
	IMRF	38,128		37,370		37,327		32,900	36,600	
	IDES - Unemployment	11,031		9,945		8,494		20,000	13,500	
	Employee Health Insurance, Etc.	43,814		53,808		56,243		70,000	60,000	
	Other Payroll Expenses	703		760		791		1,000	975	
	Total Expenditures		665,451		803,963		836,413	920,815		780,000
Other Financing Sources In/(Out)			-12,845							
Ending Public Fund Balance			515,028		530,934		460,302	304,836		304,837
Average Monthly Expenditures			55454		66997		69,701	76,735		65,000
Number of Months in Reserve at end of FY			9.29		7.92		6.60	3.97		4.69

Town of the City of Bloomington

General Town Fund FY2021 Budget ~ *Draft*

For Tax Year 2019

04/01/2020 - 03/31/2021

General Town Fund		FY 2017 Actual		FY 2018 Actual		FY 2019 Actual		FY2020 Estimated as of 12/31/2019		FY2021	
Beginning Fund Balance			859,331		1,168,787		1,356,419		1,509,688		1,603,858
Revenues	Interest		3,874		8,434		12,587		18,829		15,000
	Other Income		105,378		73,480		42,848		33,018		35,000
	Other Income: Grant #1										35,000
	Other Income: Grant #2										50,000
	Township Litigation Income		40,385		0		0		25		25
	Personal Property Replacement Tax		130,336		131,443		110,640		135,000		125,000
	Tax Levy		1,591,588		1,493,813		1,544,401		1,645,000		1,645,000
Total Revenues			1,871,562		1,707,170		1,710,476		1,831,872		1,905,025
Expenditures	Assessor's Office		89,834		72,649		72,415		122,091		151,144
	Rent/Debt Service	21,544		21,544		21,544		21,544		21,544	
	Auto Expense	2,941		761		1,178		3,000		3,000	
	Telephone	3,182		3,164		3,251		4,947		4,000	
	Utilities	5,578		5,390		5,144		5,800		5,800	
	Postage	145		245		0		300		300	
	Office Supplies	1,669		1,925		608		2,000		2,000	
	Publications & Printing	225		232		0		500		500	
	Equipment	1,691		0		4,776		6,000		6,000	
	Equipment Repair/Rental	40		0		0		1,500		1,500	
	Education/Meetings/Conferences	7,136		9,605		5,835		9,000		9,000	
	Replating & Remapping	0		0		0		9,000		9,000	
	Appraisal Services	15,383		20,703		14,533		34,000		34,000	
	Janitorial	1,840		1,650		1,800		2,000		2,000	
	Computer Services	9,103		5,055		11,767		15,000		20,000	
	Mapping/GIS Services	16,978		0		0		5,000		30,000	
	Membership Dues	2,380		2,375		1,979		2,500		2,500	
	Community Agency Funding		167,500		137,000		148,290		144,500		262,400
	Community Medical	20,000		18,500		18,500		18,500		18,500	
	Transportation	10,000		0		0		0		0	
	GA Client Service Funding	17,500		12,500		23,790		20,000		55,400	
	Youth Services	42,500		37,500		37,500		37,500		35,000	
	Senior Services	77,500		68,500		68,500		68,500		68,500	
	Grant #1									35,000	
	Grant #2									50,000	
	Compensation & Benefits		1,171,773		1,190,273		1,187,804		1,300,879		1,358,951
	TWP Supervisor	77,833		92,667		94,000		94,000		94,000	
	TWP Assessor	94,500		96,000		96,000		96,000		96,000	
	Town Clerk	2,400		2,400		2,400		2,400		2,500	
	Town Trustees	2,660		2,320		2,220		2,340		2,800	
	GA Staff	343,840		338,944		338,283		348,832		384,297	
	Deputy Assessors	327,440		339,799		346,410		404,000		404,000	
	IMRF	113,202		104,334		98,980		119,268		123,755	
	FICA	59,474		60,960		61,737		72,489		75,000	
	Group Medical	149,474		151,922		146,946		160,000		175,000	
	State Unemployment	948		928		827		1,550		1,600	

Town of the City of Bloomington

General Town Fund FY2021 Budget ~ *Draft*

For Tax Year 2019

04/01/2020 - 03/31/2021

General Town Fund		FY 2017 Actual		FY 2018 Actual		FY 2019 Actual		FY2020 Estimated as of 12/31/2019		FY2021	
	Services & Expenses		47,862		42,455		69,392		72,127		302,500
	Membership Dues	1,387		1,442		1,760		1,835		2,000	
	Auditing Expense	6,775		6,850		6,900		6,950		8,000	
	Legal Expense	4,390		5,482		12,784		12,000		10,000	
	Court Costs	0		0		0		0		0	
	Surety Bonds	0		0		0		0		0	
	Insurance	12,303		12,288		12,611		13,242		14,000	
	Publishing	448		498		654		1,500		1,500	
	Other Expenditures	3,806		2,617		2,537		3,500		4,000	
	Debt Service: Principle & Interest	4,700		2,606		254		100		0	
	Building Maintenance	8,659		7,004		8,657		7,000		6,000	
	Janitorial Services & Supplies	3,395		3,667		4,665		6,000		6,000	
	Building Security	1,999		0		0		0		1,000	
	Building Repairs	0		0		0		10,000		200,000	
	Special Projects	0		0		18,570		10,000		50,000	
	Supervisor's Office		85,136		77,162		79,305		98,105		101,350
	Postage	1,983		46		1,538		1,500		1,500	
	Rent/Debt Service	40,000		40,000		40,000		40,000		40,000	
	Janitorial	2,300		2,063		2,250		2,500		2,500	
	Utilities	8,367		8,085		7,723		6,676		7,000	
	Telephones	3,912		3,957		4,085		6,329		5,000	
	Car Expense	291		825		1,180		3,000		4,000	
	Education/Conference/Meetings	2,230		3,319		2,587		3,000		3,000	
	Equipment	0		1,066		1,640		5,000		5,000	
	Equipment Repair/Rental	6,624		3,862		2,910		8,000		8,000	
	Office Supplies	3,778		2,090		3,125		4,000		4,000	
	Printing	480		0		975		500		3,000	
	Publications	50		871		50		250		1,000	
	Computer/Contract Services	14,991		10,849		11,106		16,900		16,900	
	Membership Dues	130		130		135		450		450	
	Total Expenditures		1,562,105		1,519,539		1,557,206		1,737,702		2,176,345
	Ending Fund Balance		1,168,787		1,356,419		1,509,688		1,603,858		1,332,537

Average Monthly Expenditures	130,175	126,628	128,220	143,142	160,529
Number of Months in Reserve at end of FY	8.98	10.71	11.77	11.20	8.30

1/22/2020

* "Building Repairs" & "Special Projects" are not included in totals to compute "Average Monthly Expenditures" or "Number of Months in Reserve at end of FY"

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL TOWN ADMINISTRATION FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **29th day of February 2020**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **23rd day of March 2020**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **23rd day of March 2020**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL TOWN ADMINISTRATION FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$799,063.66** in ILLINOIS FUNDS in SPRINGFIELD, ILLINOIS, **\$56,305.87** in PRAIRIE STATE BANK & TRUST (53) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, a balance of **\$1,208,805.81** in PRAIRIE STATE BANK & TRUST (64) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$5,000.02** in BLOOMINGTON MUNICIPAL CREDIT UNION (48) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL TOWN ADMINISTRATION FUND of said TOWN.

WARD 1: Jamie Mathy

WARD 6: Jenn Carrillo

WARD 2: Donna Boelen

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Jeff Crabill

WARD 4: Julie Emig

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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Town of the City of Bloomington--General Town Administration Fund

Month of: **FEBRUARY 2020**

Public Funds at Commencement

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 55,427	
Investments: Illinois Fund	\$ 798,012	
Investments: Prairie State Bank & Trust (64)	\$ 1,308,571	
	<u>2,162,010</u>	
		Public Funds at Commencement \$ 2,162,010

Public Funds Received This Month

Interest: Prairie State Bank (53)	\$ 24	
Interest: Prairie State Bank (64)	\$ 235	
Interest: Illinois Funds (1085)	\$ 1,051	
Other Income - Retiree Insurance	\$ 1,341	
Other Income - JMS FY2020 Grant	\$ 5,000	
	<u>7,651</u>	
		Public Funds Received This Month \$ 7,651
		Public Funds Available \$ 2,169,661

Public Funds Expended This Month

TOTAL Public Funds at Month End \$ 2,069,175

Public Funds at Month End

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 56,306	
Cash: Bloomington Municipal Credit Union (48) Checking Balance	\$ 5,000	
Investments: Illinois Fund	\$ 799,064	
Investments: Prairie State Bank & Trust (64)	\$ 1,208,806	
	<u>2,069,175</u>	
		TOTAL Public Funds at Month End \$ 2,069,175

Checking Account Activity

Prairie State Bank & Trust (53) Balance at Commencement	\$ 55,427	
Deposits		
Interest: Prairie State Bank & Trust (53)	\$ 24	
Other Income - Retiree Insurance	\$ 1,341	
Transfer from Prairie State Bank & Trust Reserve (64)	\$ 100,000	
Total Deposits for Month	<u>101,364</u>	
		Total Funds Available \$ 156,791
Checks Written		
Assessor's Office Expenses	\$ 3,328	
Community Agency Funding	\$ -	
Compensation & Benefits	\$ 90,972	
Services & Expenses	\$ 2,415	
Supervisor's Office Expenses	\$ 3,771	
Total Checks Written	<u>100,485</u>	
		Total Checks Written \$ 100,485
		Prairie State Bank & Trust (53) Balance at Month End \$ 56,306

Prairie State Bank & Trust (53) Reconciliation at Month End

Balance per Bank Statement	\$ 77,775	
Less Outstanding Checks	\$ (21,470)	
	<u>56,306</u>	
		Checkbook Balance per Reconciliation \$ 56,306

Town of the City of Bloomington--General Town Administration Fund

Statement of Receipts and Disbursements

Feb-20

Revenue				
	7000 Interest	\$	1,310	
	7400 Other Income	\$	1,341	
	Total Revenue			\$ 2,651
	Total Income			\$ 2,651
Expense				
Assessor's Office				
	9151 Auto Expense	\$	73	
	9161 Telephone	\$	282	
	9171 Utilities	\$	352	
	9251 Education/Meetings/Conferences	\$	75	
	9271 Appraisal Services	\$	441	
	9291 Janitorial	\$	150	
	9301 Computer Services	\$	1,955	
	Total Assessor's Office			\$ 3,328
Compensation (Salaries) & Benefits				
	7011 TWP Supervisor	\$	7,833	
	7021 TWP Assessor	\$	8,000	
	7031 Town Clerk	\$	200	
	7051 General Assistance Staff	\$	26,860	
	7061 Deputy Assessors	\$	25,932	
	7081 IMRF/Employer	\$	7,490	
	7091 FICA (SS/MC)/Employer	\$	4,878	
	7101 Group Medical/Employer	\$	9,779	
	Total Compensation (Salaries) & Benefits			\$ 90,972
Services & Expenses				
	1030 Legal Expense	\$	988	
	1035 Publishing	\$	152	
	1038 Other Expenditures	\$	99	
	1040 Building Maintenance	\$	914	
	1042 Janitorial Services & Supplies	\$	263	
	Total Services & Expenses			\$ 2,415
Supervisor's Office				
	8091 Postage	\$	1,375	
	8121 Janitorial	\$	188	
	8131 Utilities	\$	529	
	8141 Telephones	\$	320	
	8151 Car Expense	\$	95	
	8161 Education/Conference/Meetings	\$	75	
	8181 Equipment Repair/Rental	\$	275	
	8191 Office Supplies	\$	827	
	8221 Computer/Contract Services	\$	87	
	Total Supervisor's Office			\$ 3,771
	Total Expense			\$ 100,485
Net Income				\$ (97,835)

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison

Income	<u>Feb-20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
7000 Interest	\$ 16,632	\$ 9,000	\$ 7,632	184.8%
7400 Other Income	\$ 33,073	\$ 33,880	\$ (807)	97.6%
7450 Township Litigation Income	\$ -	\$ 25	\$ (25)	0.0%
7600 Personal Property Replacement Tax	\$ 153,250	\$ 75,000	\$ 78,250	204.3%
7800 Tax Levy	\$ 1,642,699	\$ 1,645,000	\$ (2,301)	99.9%
Total Revenue	\$ 1,845,653	\$ 1,762,905	\$ 82,748	104.7%
Total Income	\$ 1,845,653	\$ 1,762,905	\$ 82,748	104.7%
Expense				
Assessor's Office				
9141 Rent/Debt Service	\$ -	\$ 21,544	\$ (21,544)	0.0%
9151 Auto Expense	\$ 730	\$ 3,000	\$ (2,270)	24.3%
9161 Telephone	\$ 2,615	\$ 3,000	\$ (385)	87.2%
9171 Utilities	\$ 4,269	\$ 5,800	\$ (1,531)	73.6%
9191 Postage	\$ -	\$ 300	\$ (300)	0.0%
9201 Office Supplies	\$ 2,266	\$ 2,000	\$ 266	113.3%
9211 Publications & Printing	\$ 227	\$ 500	\$ (273)	45.4%
9231 Equipment	\$ -	\$ 6,000	\$ (6,000)	0.0%
9241 Equipment Repair/Rental	\$ -	\$ 1,500	\$ (1,500)	0.0%
9251 Education/Meetings/Conferences	\$ 7,826	\$ 9,000	\$ (1,174)	87.0%
9261 Replatting & Remapping	\$ -	\$ 9,000	\$ (9,000)	0.0%
9271 Appraisal Services	\$ 8,085	\$ 34,000	\$ (25,915)	23.8%
9291 Janitorial	\$ 1,650	\$ 2,000	\$ (350)	82.5%
9301 Computer Services	\$ 6,602	\$ 20,000	\$ (13,398)	33.0%
9311 Mapping/GIS Services	\$ -	\$ 30,000	\$ (30,000)	0.0%
9312 Membership Dues/Assessor's Staff	\$ 1,475	\$ 2,500	\$ (1,025)	59.0%
Total Assessor's Office	\$ 35,746	\$ 150,144	\$ (114,398)	23.8%
Community Agency Funding				
1023 Community Medical	\$ 18,500	\$ 31,000	\$ (12,500)	59.7%
1025 GA Workfare Development/Client Services	\$ 19,777	\$ 19,400	\$ 377	101.9%
1026 Youth Services	\$ 35,000	\$ 37,500	\$ (2,500)	93.3%
1027 Senior Services	\$ 48,500	\$ 68,500	\$ (20,000)	70.8%
Total Community Agency Funding	\$ 121,777	\$ 156,400	\$ (34,623)	77.9%
Compensation & Benefits				
7011 TWP Supervisor	\$ 86,167	\$ 94,000	\$ (7,833)	91.7%
7021 TWP Assessor	\$ 88,000	\$ 96,000	\$ (8,000)	91.7%
7031 Town Clerk	\$ 2,200	\$ 2,500	\$ (300)	88.0%
7041 Town Trustees	\$ 1,740	\$ 2,800	\$ (1,060)	62.1%
7051 General Assistance Staff	\$ 307,037	\$ 396,000	\$ (88,963)	77.5%
7061 Deputy Assessors	\$ 311,931	\$ 404,000	\$ (92,069)	77.2%
7081 IMRF/Employer	\$ 76,148	\$ 99,000	\$ (22,852)	76.9%
7091 FICA (SS/MC)/Employer	\$ 56,172	\$ 76,140	\$ (19,968)	73.8%
7101 Group Medical/Employer	\$ 125,849	\$ 177,000	\$ (51,151)	71.1%
7111 State Unemployment/Employer	\$ 156	\$ 1,400	\$ (1,244)	11.1%
Total Compensation & Benefits	\$ 1,055,399	\$ 1,348,840	\$ (293,441)	78.2%

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison (cont.)

Services & Expenses	<u>Feb-20</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
1028 Membership Dues	\$ 1,765	\$ 1,835	\$ (70)	96.2%
1029 Auditing Expense	\$ 6,950	\$ 7,500	\$ (550)	92.7%
1030 Legal Expense	\$ 10,946	\$ 10,000	\$ 946	109.5%
1034 Insurance	\$ 13,242	\$ 13,000	\$ 242	101.9%
1035 Publishing	\$ 262	\$ 1,500	\$ (1,238)	17.5%
1038 Other Expenditures	\$ 2,453	\$ 3,500	\$ (1,047)	70.1%
1039 Debt Service - Principal & Interest	\$ -	\$ 100	\$ (100)	0.0%
1040 Building Maintenance	\$ 6,990	\$ 6,000	\$ 990	116.5%
1042 Janitorial Services & Supplies	\$ 3,418	\$ 6,000	\$ (2,582)	57.0%
1044 Building Repairs	\$ -	\$ 200,000	\$ (200,000)	0.0%
1045 Special Projects	\$ 50	\$ 50,000	\$ (49,950)	0.1%
Total Services & Expenses	\$ 46,077	\$ 299,435	\$ (253,358)	15.4%
Supervisor's Office				
8091 Postage	\$ 1,427	\$ 1,500	\$ (73)	95.1%
8101 Rent/Debt Service	\$ -	\$ 40,000	\$ (40,000)	0.0%
8121 Janitorial	\$ 2,063	\$ 2,500	\$ (438)	82.5%
8131 Utilities	\$ 6,397	\$ 9,500	\$ (3,103)	67.3%
8141 Telephones	\$ 3,314	\$ 4,000	\$ (686)	82.9%
8151 Car Expense	\$ 1,699	\$ 2,000	\$ (301)	84.9%
8161 Education/Conference/Meetings	\$ 2,366	\$ 2,000	\$ 366	118.3%
8171 Equipment	\$ -	\$ 5,000	\$ (5,000)	0.0%
8181 Equipment Repair/Rental	\$ 2,649	\$ 8,000	\$ (5,351)	33.1%
8191 Office Supplies	\$ 2,383	\$ 4,000	\$ (1,617)	59.6%
8201 Printing	\$ 39	\$ 500	\$ (461)	7.8%
8211 Publications	\$ 108	\$ 250	\$ (143)	43.0%
8221 Computer/Contract Services	\$ 4,588	\$ 16,900	\$ (12,312)	27.1%
8241 Membership Dues	\$ 135	\$ 450	\$ (315)	30.0%
Total Supervisor's Office	\$ 27,167	\$ 96,600	\$ (69,433)	28.1%
Total Expense	\$ 1,286,166	\$ 2,051,419	\$ (765,253)	62.7%
Net Income	\$ 559,487	\$ (288,514)	\$ 848,001	

Town of the City of Bloomington--General Town Administration Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0502 - Prairie State Bank & Trust (53)			
02/03/2020	8666	Soaring Eagle Cleaning Services LLC	-600.00
02/03/2020	8667	Prairie State Bank & Trust	-40.00
02/04/2020	8670	Creative Technical Services, Inc (C-Tech)	-100.00
02/04/2020	8671	Direct Energy Business	-496.90
02/04/2020	8672	NICOR Gas	-234.77
02/04/2020	8673	Apex Software	-1,615.00
02/04/2020	8674	Maruna, Thomas O	-95.45
02/04/2020	8675	CDS Office Technologies	-80.00
02/05/2020	EFT	EFT-Valutec Card Solutions	-87.40
02/06/2020	Transfer	Prairie State Bank & Trust	100,000.00
02/11/2020	8676	Quill Corporation	-826.88
02/11/2020	8677	Verizon Wireless	-38.08
02/11/2020	8678	City of Bloomington Finance Dept	-72.55
02/13/2020	8679	Bowman, Danny	-441.00
02/14/2020	20200215	EFT-Payroll	-22,755.32
02/14/2020	93704522	EFT-Federal Tax Deposit	-8,557.88
02/14/2020	0609577824	EFT-IL Tax Deposit	-1,481.95
02/14/2020	EFT	TASC (Total Administrative Services Corp)	-777.04
02/14/2020	EFT	Prairie State Bank & Trust	-365.00
02/25/2020	8680	Postmaster	-1,375.00
02/25/2020	8681	Tri-County Irrigation/TCI Companies Inc	-318.00
02/25/2020	8682	City of Bloomington IS Telecommunication	-601.55
02/25/2020	8683	TOI; Township Officials of IL	-150.00
02/25/2020	8684	City of Bloomington Water Dept	-149.33
02/25/2020	8685	CDS Leasing	-195.00
02/25/2020	8686	Mescher Rinehart & Redlingshafer PC	-988.00
02/25/2020	8687	Hermes Service & Sales Inc	-311.00
02/25/2020	8688	VISA (SRS)	-202.40
02/25/2020	8689	Pantagraph; Lee Enterprises - Central Ill	-151.68
02/25/2020	8690	Chief City Mechanical, Inc.	-285.00
02/25/2020	8691	TOI; Township Officials of IL	-50.00
02/25/2020	41787	Town of the City of Bloomington - CEM	6,164.99
02/28/2020	09983513	IMRF - Illinois Municipal Retirement Fund	1,340.57
02/28/2020	20200229	EFT-Payroll	-20,534.06
02/28/2020	90392151	EFT-Federal Tax Deposit	-7,516.38
02/28/2020	0011778912	EFT-IL Tax Deposit	-1,335.46
02/28/2020	EFT	TASC (Total Administrative Services Corp)	-777.04
02/28/2020	EFT	Prairie State Bank & Trust	-365.00
02/28/2020	8692	NCPERS Group Life Ins	-112.00
02/28/2020	8693	City of Bloomington Health Insurance	-16,198.90
02/28/2020	61113	EFT-IMRF	-16,369.27
02/28/2020	Credit	Interest	23.76
Total			<u><u>879.03</u></u>

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STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL ASSISTANCE FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **29th day of February 2020**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **23rd day of March 2020**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **23rd day of March 2020**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL ASSISTANCE FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$55,005.24** in PRAIRIE STATE BANK & TRUST (00) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$479,219.12** in PRAIRIE STATE BANK & TRUST (19) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL ASSISTANCE FUND of said TOWN.

WARD 1: Jamie Mathy

WARD 6: Jenn Carrillo

WARD 2: Donna Boelen

WARD 7: Scott Black

WARD 3: Mboka Mwiliambwe

WARD 8: Jeff Crabill

WARD 4: Julie Emig

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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Town of the City of Bloomington--General Assistance Fund

Month of: FEBRUARY 2020

Public Funds at Commencement

Cash: Prairie State Bank & Trust (00) Checking Balance	\$	51,059	
Investments: Prairie State Bank & Trust (19)	\$	529,126	
Public Funds at Commencement			\$ 580,185

Public Funds Received This Month

Interest: Prairie State Bank (00)	\$	15	
Interest: Prairie State Bank (19)	\$	94	
Refunds & Recoveries	\$	3,240	
Public Funds Received This Month			\$ 3,349
Public Funds Available			\$ 583,534

Public Funds Expended This Month

	\$	49,309
TOTAL Public Funds at Month End	\$	534,224

Public Funds at Month End

Cash: Prairie State Bank & Trust (00) Checking Balance	\$	55,005	
Investments: Prairie State Bank & Trust (19)	\$	479,219	
TOTAL Public Funds at Month End		<u> </u>	\$ 534,224

Checking Account Activity

Checkbook Balance at Commencement	\$	51,059	
Deposits:			
Interest: Prairie State Bank & Trust (00)	\$	15	
Refunds & Recoveries	\$	3,240	
Transfer from Prairie State Bank & Trust Reserve (19)	\$	50,000	
Total Deposits for Month		\$ 53,255	
Total Funds Available			\$ 104,315
Checks Written: General Assistance			\$ 49,309
Checkbook Balance at Month End			\$ 55,005

Prairie State Bank & Trust (00) Reconciliation at Month End

Balance per Bank Statement	\$	59,881	
Less Outstanding Checks	\$	(4,876)	
Checkbook Balance per Reconciliation		<u> </u>	\$ 55,005

Town of the City of Bloomington--General Assistance Fund

Statement of Receipts and Disbursements

Feb-20

Revenue			
7000 Interest	\$	109	
7700 Refunds & Recoveries	\$	3,240	
Total Revenue		\$	3,349
Total Income		\$	3,349
Expense: CW			
6011 Groceries/Personal Essentials	\$	7,676	
6021 Rent	\$	12,739	
6051 Utilities	\$	1,447	
6071 Emergency Assistance	\$	1,652	
6101 Transportation	\$	25,245	
6121 Allowances	\$	551	
Total CW		\$	49,309
Total Expense		\$	49,309
Net Income		\$	(45,960)

Town of the City of Bloomington--General Assistance Fund

Year to Date Budget Comparison

Income	<u>Feb-20</u>	Budget	\$ Over Budget	% of Budget
Revenue				
7000 Interest	\$ 1,476	\$ 2,000	\$ (524)	73.8%
7400 Other Income	\$ 32	\$ 150	\$ (118)	0.0%
7600 Personal Property Replacement Tax	\$ 18,630	\$ 17,000	\$ 1,630	109.6%
7700 Refunds & Recoveries	\$ 37,326	\$ 40,000	\$ (2,674)	93.3%
7800 Tax Levy	\$ 199,696	\$ 200,000	\$ (304)	99.8%
Total Revenue	\$ 257,160	\$ 259,150	\$ (1,990)	99.2%
Total Income	\$ 257,160	\$ 259,150	\$ (1,990)	99.2%
Expense				
CW				
6011 Groceries/Personal Essentials	\$ 84,045	\$ 90,000	\$ (5,955)	93.4%
6021 Rent	\$ 160,944	\$ 200,000	\$ (39,056)	80.5%
6051 Utilities	\$ 22,924	\$ 30,000	\$ (7,076)	76.4%
6061 Medical	\$ -	\$ 20,000	\$ (20,000)	0.0%
6071 Emergency Assistance	\$ 56,969	\$ 70,000	\$ (13,031)	81.4%
6081 Hospital	\$ -	\$ 10,000	\$ (10,000)	0.0%
6091 Burial	\$ -	\$ 3,000	\$ (3,000)	0.0%
6101 Transportation	\$ 28,929	\$ 30,000	\$ (1,071)	96.4%
6121 Allowances	\$ 8,093	\$ 10,000	\$ (1,907)	80.9%
Total CW Expense	\$ 361,903	\$ 463,000	\$ (101,097)	78.2%
Total Expense	\$ 361,903	\$ 463,000	\$ (101,097)	78.2%
Net Income	\$ (104,743)	\$ (203,850)	\$ 99,107	

Town of the City of Bloomington--General Assistance Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0501 - Prairie State Bank & Trust (00)			
02/03/2020	AB9909879	Treasurer, State of IL, SSI Reimbursement	1,840.00
02/04/2020	35285	Cameron, Charlie C	-200.00
02/04/2020	35286	Miller Trust, Annetta O dba Miller Prop	-75.00
02/04/2020	35287	Bloomington Portfolio LLC %PLS	-312.00
02/04/2020	35288	Thrasher, Raymond E	-400.00
02/04/2020	35289	Ameren Illinois	-151.97
02/04/2020	35290	Bloomington Leased Housing Associates VI	-261.00
02/04/2020	35291	Downtowner Apts, The	-35.00
02/04/2020	35292	Grove Street Partnership %Apt Mart	-312.00
02/04/2020	35293	Nellie M LaCroix Estate %Denise A Klause	-312.00
02/04/2020	35294	Phoenix Towers Preservation LP	-73.00
02/04/2020	35295	Reiners, Douglas L	-100.00
02/04/2020	35296	Weaver, David %Apt Mart Inc	-312.00
02/04/2020	35297	No Limits Real Estate LLC	-312.00
02/05/2020	EFT	EFT-Kroger via Valutec	-7,675.55
02/06/2020	Transfer	Prairie State Bank & Trust	50,000.00
02/11/2020	35298	B/N~Blmgtn-Normal Public Transit System	-25,050.00
02/11/2020	35299	Hairmasters Institute of Cosmetology Inc	-10.00
02/11/2020	35300	BHA; Blmgtn Housing Authority (laundry)	-75.75
02/11/2020	35301	BHA; Blmgtn Housing Authority (rent)	-404.00
02/11/2020	35302	Home Sweet Home Ministries, Inc	-200.00
02/11/2020	35303	Ameren Illinois	-361.00
02/11/2020	35304	City of Bloomington Water Department	-102.66
02/11/2020	35305	Cardinal Ridge (was Southgate)	-533.00
02/11/2020	35306	Clothier Land Trust H-187 %Willow Creek	-378.43
02/11/2020	35307	Jessen, Chad & Micha dba Red Rock Prop	-312.00
02/11/2020	35308	Markert, Darin & Andrea	-312.00
02/11/2020	35309	MJM Partnership LLC %Class Act Realty	-312.00
02/11/2020	35310	Powell, M & Kudrys, M dba RTPF Investment	-9.00
02/11/2020	35311	Rabe, Christopher R	-200.00
02/11/2020	35312	Reiners, Douglas L	-200.00
02/11/2020	35313	SRIM LLC %Redbird Property Mgmt Inc	-312.00
02/11/2020	35314	Steffen, Allen %Young America Realty	-312.00
02/11/2020	35315	Sutton, Kyle D	-312.00
02/11/2020	35316	Econ-O-Wash Cleaners/Wilson & Wilson Ent	-122.00
02/11/2020	35317	Mission Mart	-215.90
02/11/2020	35318	Forrest, Margaret Tiana	-200.00
02/11/2020	35319	Hafner, Fred & Paula dba Hafner Rev Trust	-200.00
02/18/2020	35320	Ameren Illinois	-285.23
02/18/2020	35321	Virtuoso LLC %AB Rentals	-312.00
02/18/2020	35322	Apartment Investors XVIII-2 LP %RCS	-100.00
02/18/2020	35323	Joyner, Roderick L	-312.00
02/18/2020	35324	Montgomery, Justin M	-300.00
02/18/2020	35325	Consalvo, Daniel J & Susan	-300.00
02/18/2020	35326	No Limits Real Estate LLC	-312.00
02/18/2020	35327	Smith, Sandra Denise	-200.00
02/18/2020	35328	Home Sweet Home Ministries, Inc	-200.00
02/18/2020	35329	Trujillo, Ledy	-265.00
02/18/2020	35330	Gruber, Ronald C dba Gruber Rentals	-200.00
02/18/2020	35331	Denbesten Trust, Irene C %Denbesten Prop	-200.38
02/18/2020	35332	GMTK Management LLC	-312.00
02/18/2020	35333	Butler, Carolyn J	-200.00
02/18/2020	35334	City of Bloomington Water Department	-227.11
02/18/2020	35335	Labyrinth Outreach Services to Women	-150.00
02/25/2020	35336	BHA; Blmgtn Housing Authority (rent)	-260.00
02/25/2020	35337	BHA; Blmgtn Housing Authority (laundry)	-50.00
02/25/2020	35338	Clothier Land Trust H-187 %Willow Creek	-288.49
02/25/2020	35339	Dotson, Bernard & Rearn M	-700.00

Town of the City of Bloomington--General Assistance Fund

Checking Account Activity (continued)

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
02/25/2020	35340	Huck's/WEX Bank	-194.93
02/25/2020	35341	Ameren Illinois	-560.64
02/25/2020	35342	Cardinal Ridge (was Southgate)	-312.00
02/25/2020	35343	Miller Trust, Annetta O dba Miller Prop	-282.00
02/25/2020	35344	Mayor's Manor LTD Partnership (laundry)	-14.00
02/25/2020	35345	Mayor's Manor LTD Partnership (rent)	-91.00
02/25/2020	35346	NICOR Gas	-118.33
02/25/2020	35347	M&M Real Estate Partnership LLC %Class Ac	-200.00
02/25/2020	35348	Madison Mutual Insurance Company	-33.21
02/25/2020	35349	MJM Partnership LLC %Class Act Realty	-450.00
02/25/2020	35350	Secretary of State of Illinois	-30.00
02/25/2020	35351	Biesiada, Estate of Walter E %AB Rentals	-237.50
02/25/2020	35352	Gruber, Ronald C dba Gruber Rentals	-312.00
02/25/2020	35353	Shepard, Cynthia M dba Shakman Ent	-375.00
02/25/2020	35354	Salvation Army	-200.00
02/25/2020	35355	City of Bloomington Water Department	-59.22
02/26/2020	040333	Circuit Clerk of McLean County	1,400.00
02/28/2020	Credit	Interest	15.33
			<u>3,946.03</u>

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **29th day of February 2020**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **9th day of March 2020**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **9th day of March 2020**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance **\$46,562.45** at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, **\$285,491.48** at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$185,851.66** at HEARTLAND BANK (7114), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Joseph B Gibson

Secretary/Treasurer for Cemetery Board:

Brad A Williams

Cemetery Board Vice President:

Garrett Thalgott

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of
Bloomington, McLean County, Illinois

This **23rd day of March 2020**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Jamie Mathy

WARD 6: Jenn Carrillo

WARD 2: Donna Boelen

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Jeff Crabill

WARD 4: Julie Emig

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been (or will be) made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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Town of the City of Bloomington--Cemetery Fund

Month of: **FEBRUARY 2020**

Funds at Commencement

Cash: Heartland Bank 7774 (Checking)	\$ 76,108	
Cash: Heartland Bank 7782 (Reserve)	\$ 285,427	
Trust Account: Heartland Bank 7114 (O/C Trust)	\$ 185,012	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 12/31/2019	\$ 218,162	
	<u>\$ 764,709</u>	
Funds at Commencement		\$ 764,709

Other Funds Received This Month

Opening/Closing Fees	\$ 5,020	
Sale of Lots	\$ 2,285	
Sale of Crypts	\$ 120	
Sale of Niches	\$ 25	
Interest: Checking/Reserve	\$ 85	
Income from Trusts	\$ 39	
Other Income	\$ 3,252	
Inspection Fees	\$ 75	\$ 10,901
	<u>\$ 10,901</u>	
Total Funds Received This Month		\$ 10,901
Total Funds Available		<u>\$ 775,611</u>

Funds Expended This Month

Change in Payroll Liabilities 02/29/2020	\$ 40,743	
	<u>\$ (1,200)</u>	
TOTAL Funds at Month End		<u><u>\$ 736,067</u></u>

Funds at Month End

Cash: Heartland Bank 7774 (Checking)	\$ 46,562	
Cash: Heartland Bank 7782 (Reserve)	\$ 285,491	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$ 185,852	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 12/31/2019	\$ 218,162	
	<u>\$ 736,067</u>	
TOTAL Funds at Month End		<u><u>\$ 736,067</u></u>

Checking Account Activity

Checkbook Balance at Commencement		\$ 76,108
Opening/Closing Fees	\$ 5,020	
Sale of Lots	\$ 2,285	
Sale of Crypts	\$ 120	
Sale of Niches	\$ 25	
Other Income	\$ 3,252	
Interest: Checking	\$ 21	
Inspection Fees	\$ 75	
Prepaid O/C Deposits transferred (to)/from Acct 7114	\$ (800)	
Total Deposits for Month		<u>\$ 9,998</u>
Total Funds Available		\$ 86,106
Checks Written		
Compensation & Benefits	\$ 22,423	
Administrative Expenses	\$ 11,078	
Cemetery Improvements, Maintenance & Repair	\$ 5,922	
Cemetery Operations	\$ 1,320	
Total Checks Written		\$ 40,743
Change in Payroll Liabilities 02/29/2020	\$ (1,200)	
Total Checks Written		<u>\$ 39,543</u>
Checkbook Balance at Month End		<u><u>\$ 46,562</u></u>

Bank Reconciliation at Month End

Balance per Bank Statement	\$ 46,972	
Plus Outstanding Deposits	\$ 115	
Less Outstanding Checks	\$ (525)	
Checkbook Balance per Reconciliation		<u><u>\$ 46,562</u></u>

Town of the City of Bloomington--Cemetery Fund

Statement of Receipts and Disbursements

Feb-20

Revenue			
42000 Opening/Closing Fee	\$	5,020	
42500 Sale of Lots	\$	2,285	
43000 Sale of Crypts	\$	120	
43100 Sale of Niches	\$	25	
43500 Interest: Checking/Reserve	\$	85	
49000 Income from Trusts	\$	39	
49020 Other Income & Special Events	\$	3,252	
49021 Inspection Fees	\$	75	
Total Revenue		\$	10,901
	Total Income		\$ 10,901
Expense			
Compensation & Benefits			
50101 Wages: Administrative Staff	\$	3,870	
50102 Wages: Cemetery Staff	\$	11,981	
50201 Payroll Taxes	\$	1,117	
50202 IMRF	\$	1,755	
50204 Employee Health Insurance	\$	3,682	
50205 Direct Deposit Transmittal Fees	\$	18	
Total Compensation & Benefits		\$	22,423
Administrative Expenses			
51500 Contractual Services	\$	682	
52000 Office Supplies	\$	329	
52500 Utilities	\$	2,386	
55100 Audit Expense	\$	6,950	
55450 Other Admin Expenses	\$	132	
57900 Office Equipment	\$	600	
Total Administrative Expenses		\$	11,078
Cemetery Improvements, Maintenance & Repair			
57800 Operating Equipment	\$	856	
58000 Mausoleum (including debt service)	\$	5,066	
Total Cemetery Improvements, Maintenance & Repair		\$	5,922
Cemetery Operations			
55500 Fuel, Oil and Equipment	\$	303	
56600 Cemetery Supplies & Maintenance	\$	94	
56800 Disposal of Leaves/Branches	\$	40	
57602 Grounds Maintenance/Repair	\$	883	
Total Cemetery Operations		\$	1,320
	Total Expense		\$ 40,743
Net Income			\$ (29,842)

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison

Income		<u>Feb-20</u>	<u>Revised Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
40100 Real Estate Tax Levy	\$	505,861	\$ 506,600	\$ (739)	99.9%
41000 Personal Property Replacement Tax	\$	47,193	\$ 41,000	\$ 6,193	115.1%
42000 Opening/Closing Fee	\$	80,130	\$ 70,000	\$ 10,130	114.5%
42100 Marker Commission	\$	12,295	\$ 13,000	\$ (705)	94.6%
42500 Sale of Lots	\$	45,762	\$ 50,000	\$ (4,238)	91.5%
43000 Sale of Crypts	\$	12,820	\$ 13,000	\$ (180)	98.6%
43100 Sale of Niches	\$	31,629	\$ 35,000	\$ (3,371)	90.4%
44700 Sale of Burial Supplies	\$	500	\$ 500	\$ -	100.0%
44800 Chapel Fee	\$	-	\$ 50	\$ (50)	0.0%
44850 Sale of Pet Cemetery Spaces	\$	200	\$ 200	\$ -	100.0%
42400 Sales - Other	\$	4,816	\$ 5,000	\$ (184)	96.3%
43500 Interest	\$	1,771	\$ 2,000	\$ (229)	88.5%
49000 Income from Trusts	\$	5,054	\$ 5,000	\$ 54	101.1%
49020 Other Income & Special Events	\$	6,196	\$ 3,000	\$ 3,196	206.5%
49021 Inspection Fees	\$	1,875	\$ 2,000	\$ (125)	93.8%
Total Revenue	\$	756,102	\$ 746,350	\$ 9,752	101.3%
Total Income	\$	756,102	\$ 746,350	\$ 9,752	101.3%
Expense					
Compensation & Benefits					
50101 Wages: Administrative Staff	\$	69,477	\$ 104,000	\$ (34,523)	66.8%
50102 Wages: Cemetery Staff	\$	191,666	\$ 225,000	\$ (33,334)	85.2%
50103 Trustee Compensation	\$	917	\$ 3,000	\$ (2,083)	30.6%
50201 Payroll Taxes	\$	18,459	\$ 25,398	\$ (6,939)	72.7%
50202 IMRF	\$	25,034	\$ 32,900	\$ (7,866)	76.1%
50203 IDES - Unemployment Insurance	\$	5,023	\$ 20,000	\$ (14,977)	25.1%
50204 Employee Health Insurance	\$	49,843	\$ 70,000	\$ (20,157)	71.2%
50205/50206 Other Payroll Expenses	\$	681	\$ 1,000	\$ (319)	68.1%
Total Compensation & Benefits	\$	361,100	\$ 481,298	\$ (120,198)	75.0%
Administrative Expenses					
51100 Casualty Insurance	\$	20,711	\$ 20,717	\$ (6)	100.0%
51500 Contractual Services	\$	6,159	\$ 9,600	\$ (3,441)	64.2%
52000 Office Supplies	\$	2,353	\$ 4,000	\$ (1,647)	58.8%
52500 Utilities	\$	15,150	\$ 18,500	\$ (3,350)	81.9%
54000 Advertising	\$	144	\$ 1,000	\$ (856)	14.4%
54500 Dues/Seminars	\$	350	\$ 600	\$ (250)	58.3%
55500 Legal Expense	\$	285	\$ 2,000	\$ (1,715)	14.3%
55100 Audit Expense	\$	6,950	\$ 7,100	\$ (150)	97.9%
55200 Financial Administration	\$	12,200	\$ 12,200	\$ -	100.0%
55400 Special Event Expenses	\$	9,720	\$ 10,000	\$ (280)	97.2%
55450 Other Admin Expenses	\$	5,057	\$ 6,500	\$ (1,443)	77.8%
57900 Office Equipment	\$	1,674	\$ 3,000	\$ (1,326)	55.8%
Total Administrative Expenses	\$	80,753	\$ 95,217	\$ (14,464)	84.8%
Cemetery Improvements, Maintenance & Repairs					
57601 Flags & Flag Poles	\$	4,393	\$ 5,000	\$ (607)	87.9%
57800 Operating Equipment	\$	46,769	\$ 61,800	\$ (15,031)	75.7%
58000 Mausoleum (including debt service)	\$	57,226	\$ 62,500	\$ (5,274)	91.6%
58150 Real Estate for Parking Lot	\$	-	\$ 5,000	\$ (5,000)	0.0%
58300 Veterans Memorial	\$	42,850	\$ 43,000	\$ (150)	99.7%
58350 Dirt Shelter	\$	-	\$ 50	\$ (50)	0.0%
58400 Scattering Grounds/Ossuary	\$	-	\$ 50	\$ (50)	0.0%
Total Cemetery Improvements, Maintenance & Repairs	\$	151,238	\$ 177,400	\$ (26,162)	85.3%

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison (cont.)

	<u>Feb-20</u>	<u>Revised Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 7,860	\$ 9,000	\$ (1,140)	87.3%
56000 Tree Removal/Monument Repair	\$ 36,300	\$ 41,300	\$ (5,000)	87.9%
56500 Equipment Repairs	\$ 3,834	\$ 4,500	\$ (666)	85.2%
56600 Cemetery Supplies & Maintenance	\$ 3,362	\$ 5,000	\$ (1,638)	67.2%
56700 Rental Equipment & Leasing	\$ 132	\$ 1,000	\$ (868)	13.2%
56800 Removal of Leaves/Branches	\$ 1,560	\$ 3,000	\$ (1,440)	52.0%
56900 Abandoned Lot Reclamation	\$ -	\$ 50	\$ (50)	0.0%
57000 Office Repairs & Maintenance	\$ 24,356	\$ 24,500	\$ (144)	99.4%
57602 Grounds Maintenance/Repairs	\$ 12,028	\$ 13,000	\$ (972)	92.5%
57603 Road, Fence, Lot, Drains	\$ 38,379	\$ 40,000	\$ (1,621)	95.9%
57700 Equipment Building	\$ -	\$ 50	\$ (50)	0.0%
58100 Grave Markers	\$ 13,949	\$ 15,000	\$ (1,051)	93.0%
59900 Other Cemetery Expenses	\$ 7,572	\$ 10,500	\$ (2,928)	72.1%
Total Cemetery Operations	\$ 149,332	\$ 166,900	\$ (17,568)	89.5%
Total Expense	\$ 742,423	\$ 920,815	\$ (178,392)	80.6%
Net Income	\$ 13,679	\$ (174,465)	\$ 188,144	

Town of the City of Bloomington--Cemetery Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10500 Heartland (7774)			
02/02/2020	Credit	Interest	20.83
02/03/2020	Deposit	HBT - Heartland Bank & Trust	408.58
02/03/2020	41770	TX Child Support SDU	-428.50
02/03/2020	41771	Terry L Hansen	-2,676.92
02/03/2020	15823682	EFTPS - IRS	-1,024.52
02/03/2020	1179564896	IL Dept of Revenue	-193.33
02/04/2020	Deposit	HBT - Heartland Bank & Trust	1,168.70
02/04/2020	41772	Ameren Illinois	-300.39
02/04/2020	41773	AT&T Mobility	-142.99
02/04/2020	41774	COMCAST Business	-227.05
02/06/2020	Deposit	HBT - Heartland Bank & Trust	486.90
02/07/2020	Deposit	HBT - Heartland Bank & Trust	4,462.02
02/07/2020	Deposit	HBT - Heartland Bank & Trust	771.85
02/11/2020	41775	Heartland Bank & Trust - mausoleum	-5,066.00
02/11/2020	41776	Skillrud, Deborah L	-6.40
02/11/2020	41777	Bill's Key & Lock Shop	-176.00
02/11/2020	41778	Henson Disposal Inc	-301.80
02/11/2020	41779	RP Lumber Company Inc	-4.76
02/11/2020	41780	Phillips & Associates CPAs PC	-6,950.00
02/11/2020	41781	Dave Capodice Excavating Inc	-923.30
02/11/2020	41782	Midwest Equipment II	-845.74
02/11/2020	41783	VISA BMCU...1484	-1,238.79
02/11/2020	41784	VISA BMCU...1484	-7.25
02/12/2020	41785STOP	AT&T Mobility	0.00
02/12/2020	0212200817	Hall, Thomas & Nancy	-1,600.00
02/12/2020	0212200817	Webster, Judith & Byron	-500.00
02/12/2020	0212200817	Edwards, Emma L	1,000.00
02/12/2020	0212200817	Stubbs, Lawrence D & Teresa J	300.00
02/13/2020	41786	AT&T Mobility	-921.90
02/14/2020	Deposit	HBT - Heartland Bank & Trust	800.00
02/14/2020	20200215	Payroll Direct Deposit	-3,573.87
02/14/2020	15909581	EFTPS - IRS	-998.84
02/14/2020	1750825824	IL Dept of Revenue	-213.52
02/14/2020	74751077	EFTPS - IRS	-2.48
02/14/2020	1702800224	IL Dept of Revenue	-0.75
02/25/2020	Deposit	HBT - Heartland Bank & Trust	482.35
02/25/2020	41787	City of Bloomington TWP - Reimburse	-6,164.99
02/25/2020	41788	City of Bloomington Water Dept	-482.31
02/25/2020	41789	Evergreen FS Inc	-302.84
02/25/2020	41790	NICOR Gas	-311.33
02/26/2020	Deposit	HBT - Heartland Bank & Trust	24.25
02/28/2020	Deposit	HBT - Heartland Bank & Trust	115.48
02/28/2020	Deposit	HBT - Heartland Bank & Trust	1,945.00
02/28/2020	20200228	Payroll Direct Deposit	-4,396.36
02/28/2020	71795821	EFTPS - IRS	-1,281.34
02/28/2020	1569597280	IL Dept of Revenue	-267.21
Total			<u><u>-29,545.52</u></u>

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CERTIFICATE FOR PAYMENT OF ACCOUNTS

CEMETERY FUND ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND ACCOUNTS

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted to the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted Meeting of the CEMETERY BOARD. I shall retain a copy of this documentation and shall forward the same to the Township Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Interim Cemetery Manager

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from **February 11, 2020 through March 9, 2020.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **9th day of March 2020.**

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

Notary Public

This **9th day of March 2020.**

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Township Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted Meeting and by Motion agreed to by majority of the members of the CEMETERY BOARD OF TRUSTEES, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President:

Joseph B Gibson

Secretary/Treasurer for Cemetery Board:

Brad A Williams

Cemetery Board Vice President:

Garrett Thalgott

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of Bloomington, McLean County, Illinois

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CEMETERY FUND: Exhibit "A" - REQUEST FOR PAYMENT: March 9, 2020 Meeting

ACCT	VENDORS	DESCRIPTION	Date Due	Amount
52000	Amazon/VISA	Office Supplies: envelopes, toner, cleaning wipes (estimated)	3/31/20	\$250.00
51500	Cybernautics	Website Hosting 04/01/2020-03/31/2021	3/31/20	\$142.25
57602	Farmtown/VISA	ice melt	3/31/20	\$112.50
56600	Fastenal/VISA	Safety supplies	3/31/20	\$120.94
56500	Hendren's Sport Center/VISA	Polaris shifter & repairs, 2 oil plugs	3/31/20	\$384.58
56500	Morris Avenue Garage/VISA	Truck/Trailer Inspections	3/31/20	\$56.00
52000	US Postmaster/VISA	Office Supplies: Postage	3/31/20	\$170.00
TOTAL: Requests for Payments				\$1,236.27

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CERTIFICATE FOR PAYMENT OF ACCOUNTS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--ALL ACCOUNTS

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Board of Trustees. These amounts include billings that have been received from **February 25, 2020, to March 23, 2020.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Board of Trustees.

Subscribed and sworn to before me this **23rd day of March 2020.**

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **23rd day of March 2020.**

WE, the undersigned BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the TOWNSHIP BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

WARD 1: Jamie Mathy

WARD 6: Jenn Carrillo

WARD 2: Donna Boelen

WARD 7: Scott Black

WARD 3: Mboka Mwiliambwe

WARD 8: Jeff Crabill

WARD 4: Julie Emig

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR will be made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"

REQUEST FOR PAYMENT: **March 23, 2020** Meeting

Compensation (Salaries)			Due	Amount
7011	TWP Supervisor	D Skillrud	03/31/20	\$ 3,916.67
7011	TWP Supervisor	D Skillrud	04/15/20	\$ 3,916.67
7021	TWP Assessor	S Scudder	03/31/20	\$ 4,000.00
7021	TWP Assessor	S Scudder	04/15/20	\$ 4,000.00
7041	Town Trustee 02/24/2020	Ward 1: J Mathy	03/31/20	\$ 20.00
7041	Town Trustee 02/24/2020	Ward 2: D Boelen	03/31/20	\$ 20.00
7041	Town Trustee 02/24/2020	Ward 3: M Mwilambwe	03/31/20	\$ 20.00
7041	Town Trustee 02/24/2020	Ward 4: J Emig	03/31/20	\$ 20.00
7041	Town Trustee 02/24/2020	Ward 5: J Painter	03/31/20	\$ 20.00
7041	Town Trustee 02/24/2020	Ward 6: J Carrillo	03/31/20	\$ -
7041	Town Trustee 02/24/2020	Ward 7: S Black	03/31/20	\$ 20.00
7041	Town Trustee 02/24/2020	Ward 8: J Crabill	03/31/20	\$ 20.00
7041	Town Trustee 02/24/2020	Ward 9: K Bray	03/31/20	\$ 20.00
7041	Town Trustee 02/24/2020	Mayor: T Renner	03/31/20	\$ 20.00
Compensation (Salaries) TOTAL				\$ 16,013.34
Assessor's Claims				
9151	Auto Expense	BMCU Visa/COB/WEX/Parkway/Waldon/Others (Estimated)	03/31/20	\$ 100.00
9151	Auto Expense	BMCU Visa/Weldon Auto/Others	03/31/20	\$ 400.00
9161	Telephone	Frontier/Verizon North/City of Bloomington/Others (Estimated)	03/31/20	\$ 300.00
9171	Utilities	City of Bloomington Water Dept (Estimated)	03/31/20	\$ 150.00
9171	Utilities	Ameren/Direct Energy Business (Estimated)	03/31/20	\$ 400.00
9171	Utilities	NICOR Gas/Direct Energy Business (Estimated)	03/31/20	\$ 250.00
9201	Office Supplies	BMCU Visa/Quill/Others (Estimated)	03/31/20	\$ 1,100.00
9231	Equipment	BMCU Visa/COB/Others (Estimated)	03/31/20	\$ 2,545.88
9251	Education/Meetings/Conferences	BMCU Visa/IAAO/Scudder/Others (Estimated)	03/31/20	\$ 500.00
9251	Education/Meetings/Conferences	BMCU Visa/IAAO/IPAI/Strong/Others (Estimated)	03/31/20	\$ 1,000.00
9291	Janitorial	Soaring Eagle Cleaning Services LLC	03/31/20	\$ 200.00
9301	Computer Services	BMCU Visa/BNAR/MLS/Coldwell Bankers/ILDFPR/Others	03/31/20	\$ 180.00
9301	Computer Services	BMCU Visa/COB/McGIS/Others	03/31/20	\$ 17,500.00
9301	Computer Services	BMCU Visa/Verizon Wireless (Estimated)	03/31/20	\$ 200.00
Assessor's Claims TOTAL				\$ 24,825.88
Community Agency Funding				
1025	GA Workfare Development/Client Services	BMCU Visa/Integrated Equipment Sales	03/31/20	\$ 3,000.00
Community Agency Funding TOTAL				\$ 3,000.00
Services & Expenses				
1038	Other Expense	VISA/Others (Estimated)	02/29/20	\$ 100.00
1040	Building Maintenance	City of Bloomington	03/31/20	\$ 3,000.00
1040	Building Maintenance	American Pest Control	03/31/20	\$ 37.00
1042	Janitorial Services & Supplies	BMCU Visa/Kaeb Sanitary Supply/Quill/Others (Estimated)	03/31/20	\$ 294.25
1042	Janitorial Services & Supplies	Soaring Eagle Cleaning Services LLC	03/31/20	\$ 525.00
Services & Expenses TOTAL				\$ 3,956.25
Supervisor's Claims				
8121	Janitorial	Soaring Eagle Cleaning Services	03/31/20	\$ 187.50
8131	Utilities	City of Bloomington Water Dept (Estimated)	03/31/20	\$ 89.60
8131	Utilities	Ameren/Direct Energy Business	03/31/20	\$ 276.96
8131	Utilities	NICOR Gas/Direct Energy Business	03/31/20	\$ 190.99
8141	Telephones	Frontier/Verizon North/City of Bloomington/Others (Estimated)	03/31/20	\$ 640.31
8151	Car Expense	T Maruna/others	03/31/20	\$ 106.95
8161	Education/Conference/Meetings	BMCU VISA/Sam's Club/Baxter's/The Den/Others	03/31/20	\$ 2,650.00
8181	Equipment Repair/Rental	BMCU VISA/Xerox/CDS/Others	03/31/20	\$ 275.00
8221	Computer/Contract Services	City of Bloomington (Computer Services)	03/31/20	\$ 6,500.00
8221	Computer/Contract Services	EFT-Valutec (Estimated)	03/31/20	\$ 191.40
Supervisor's Claims TOTAL				\$ 11,108.71
TOTAL Request for Payment				\$ 58,904.18

Town of the City of Bloomington

STATEMENT OF FUNDS

Month of: **FEBRUARY 2020**

		Cemetery Fund	General Town Fund	General Assistance	COMBINED FUNDS
Fund Balances at Beginning of Month		\$ 764,709	\$ 2,162,010	\$ 580,185	\$ 3,506,904
Revenues	Interest	\$ 85	\$ 1,310	\$ 109	\$ 1,504
	Income from Trusts	\$ 39			\$ 39
	Other Income	\$ 3,252	\$ 6,341	\$ -	\$ 9,593
	Opening/Closing Fees	\$ 5,020			\$ 5,020
	Sales	\$ 2,430			\$ 2,430
	Inspection Fee	\$ 75			\$ 75
	Refunds and Recoveries			\$ 3,240	\$ 3,240
	Total Revenues	\$ 10,901	\$ 7,651	\$ 3,349	\$ 21,901
Expenditures	Administrative Expenses	\$ 11,078			\$ 11,078
	Assessor's Office		\$ 3,328		\$ 3,328
	Capital Improvements	\$ 5,922			\$ 5,922
	Casework/General Assistance			\$ 49,309	\$ 49,309
	Cemetery Operations	\$ 1,320			\$ 1,320
	Compensation & Benefits	\$ 22,423	\$ 90,972		\$ 113,394
	less change in payroll liability	\$ (1,200)	\$ -		\$ (1,200)
	Services & Expenses		\$ 2,415		\$ 2,415
	Supervisor's Office		\$ 3,771		\$ 3,771
	Total Expenditures	\$ 39,543	\$ 100,485	\$ 49,309	\$ 189,338
Fund Balances at Month End		\$ 736,067	\$ 2,069,175	\$ 534,224	\$ 3,339,467

Revenue Distribution Report Fiscal Year To Date ~ FY2020

		Cemetery Fund	Town Admin. Fund	General Assistance	COMBINED FUNDS
	Tax Levy Extension for Tax Year 2018	\$ 506,572	\$ 1,645,005	\$ 199,977	\$ 2,351,554
	Percentage	21.5420%	69.9539%	8.5040%	100.0000%
Personal Property Replacement Tax					
	04/09/2019 03-2019	\$ 9,013	\$ 29,267	\$ 3,558	\$ 41,837
	05/07/2019 04-2019	\$ 10,957	\$ 35,581	\$ 4,325	\$ 50,864
	07/12/2019 05-2019	\$ 6,472	\$ 21,017	\$ 2,555	\$ 30,044
	08/19/2019 06-2019	\$ 776	\$ 2,521	\$ 306	\$ 3,604
	10/08/2019 07-2019	\$ 11,264	\$ 36,578	\$ 4,447	\$ 52,289
	12/05/2019 08-2019	\$ 1,871	\$ 6,074	\$ 738	\$ 8,684
	01/28/2020 01-2020	\$ 6,840	\$ 22,212	\$ 2,700	\$ 31,752
	TOTAL	\$ 47,193	\$ 153,250	\$ 18,630	\$ 219,073
Tax Levy Extension for Tax Year 2018					
	05/28/2019 01-2019	\$ 109,109	\$ 354,315	\$ 43,072	\$ 506,497
	06/11/2019 02-2019	\$ 102,786	\$ 333,779	\$ 40,576	\$ 477,140
	06/20/2019 03-2019	\$ 49,542	\$ 160,881	\$ 19,558	\$ 229,981
	08/22/2019 04-2019	\$ 78,257	\$ 254,128	\$ 30,893	\$ 363,278
	09/10/2019 05-2019	\$ 106,828	\$ 346,904	\$ 42,172	\$ 495,903
	09/20/2019 06-2019	\$ 47,652	\$ 154,741	\$ 18,811	\$ 221,204
	11/27/2019 07-2019	\$ 11,687	\$ 37,952	\$ 4,614	\$ 54,253
	TOTAL	\$ 505,861	\$ 1,642,699	\$ 199,696	\$ 2,348,256

ORDINANCE NO. 2020 –

**AN ORDINANCE ADOPTING BUDGET
FOR THE 2020 – 2021 FISCAL YEAR**

WHEREAS, the Town of the City of Bloomington also known as the City of Bloomington Township (“Township”) has prepared a tentative budget for the 2020 – 2021 fiscal year as provided by Section 80 - 60 of the Township Code (60 ILCS 1/80-60) and Section 3 of the Municipal Budget Law (50 ILCS 330/3); and

WHEREAS, said tentative budget for the fiscal year 2020 – 2021 has been available for inspection for at least 30 days prior to the adoption of this ordinance as required by law, and public notice of a hearing on said tentative budget has been posted and published as required by law, and the necessary public hearing has been held,

NOW THEREFORE BE IT ORDAINED by the Township Board of the Town of the City of Bloomington as follows:

Section 1. The Town of the City of Bloomington budget for the fiscal year 2020 – 2021 attached hereto is hereby approved and the amounts shown therein are hereby appropriated for the uses and purposes set forth therein.

Section 2. This ordinance shall take effect immediately upon passage and approval.

PASSED this 23rd day of March, 2020.

APPROVED this 23rd day of March, 2020.

APPROVED: _____
Deborah L Skillrud
Township Supervisor

ATTEST: _____
Leslie Yocum
Township Clerk

Town of the City of Bloomington

FY2021 Budget

For Tax Year 2019

04/01/2020 - 03/31/2021

LEVY COMPARISONS	<i>Tax Year:</i>	2016	2017	2018	2019
Evergreen Memorial Cemetery Fund		506,600	506,600	506,600	506,600
General Town Fund		1,495,000	1,645,000	1,645,000	1,645,000
General Assistance Fund		250,000	200,000	200,000	200,000
Total LEVY		2,251,600	2,351,600	2,351,600	2,351,600

		Evergreen Memorial Cemetery Fund	General Town Fund	General Assistance Fund	COMBINED FUNDS
Projected Beginning Balance		304,836	1,603,858	526,608	2,435,302
Projected Revenues	Interest	3,000	15,000	1,500	19,500
	Income from Trusts	4,000			4,000
	Other Income & Special Events	3,500	120,000	150	123,650
	Township Litigation Income		25		25
	Personal Property Replacement Tax	35,000	125,000	20,000	180,000
	Opening/Closing Fee	90,000			90,000
	Marker Commission	9,000			9,000
	Sales	125,900			125,900
	Inspection Fee	3,000			3,000
	Refunds and Recoveries			30,000	30,000
	Tax Levy	506,600	1,645,000	200,000	2,351,600
Total Projected Revenues		780,000	1,905,025	251,650	2,936,675
Projected Expenditures	Administrative Expenses	96,800			96,800
	Assessor's Office		151,144		151,144
	Cemetery Improvements, Maintenance & Repairs	95,792			95,792
	Casework/General Assistance			508,000	508,000
	Cemetery Operations	148,000			148,000
	Community Agency Funding		262,400		262,400
	Compensation & Benefits	439,408	1,358,951		1,798,359
	Services & Expenses		302,500		302,500
	Supervisor's Office		101,350		101,350
Total Projected Expenditures		780,000	2,176,345	508,000	3,464,345
Projected Ending Balance		304,837	1,332,537	270,258	1,907,632

Average Monthly Expenditures	65,000	160,529	42,333
Number of Months in Reserve at end of FY	4.69	8.30	6.38

3/18/2020

Town of the City of Bloomington

General Assistance Fund FY2021 Budget

For Tax Year 2019

04/01/2020 - 03/31/2021

General Assistance Fund		FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY2020 Estimated as of 12/31/2019	FY2021
Beginning Fund Balance		947,454	700,416	624,219	638,968	526,608
Revenues	Interest	2,153	1,772	1,777	1,653	1,500
	Other Income	-	-	-	-	150
	Personal Property Replacement Tax	15,435	19,839	21,455	20,255	20,000
	Refunds and Recoveries	41,989	65,364	51,322	35,268	30,000
	Tax Levy	149,618	249,831	299,856	200,000	200,000
	Total Revenues	209,195	336,806	374,410	257,176	251,650
Expenditures	Groceries/Personal Essentials	98,132	89,937	76,715	91,601	90,000
	Rent	233,195	197,570	168,693	171,797	200,000
	Utilities	26,775	28,712	19,708	25,019	30,000
	Medical	338	117	-	-	20,000
	Emergency Assistance	46,616	42,663	43,461	67,260	85,000
	Hospital	-	-	-	-	10,000
	Burial	-	-	1,500	-	3,000
	Transportation	38,132	43,540	40,459	4,725	60,000
	Allowances	13,045	10,465	9,125	9,135	10,000
	Total Expenditures	456,233	413,003	359,661	369,537	508,000
Ending Fund Balance		700,416	624,219	638,968	526,608	270,258

Average Monthly Expenditures	38,019	34,417	29,972	30,795	42,333
Number of Months in Reserve at end of FY	18.42	18.14	21.32	17.10	6.38

3/18/2020

Town of the City of Bloomington
Evergreen Memorial Cemetery Fund FY2021 Budget

For Tax Year 2019
04/01/2020 - 03/31/2021

Cemetery Fund		FY2017 Actual		FY2018 Actual		FY2019 Actual		FY2020 Estimated as of 12/31/2019		FY2021 Budget	
Beginning Public Fund Balance			395,690		584,421		530,934		460,302		304,836
Revenues	Interest		2,580		3,628		3,578		2,247		3,000
	Income from Trusts		6,908		2,522		1,987		4,281		4,000
	Personal Property Replacement Tax		41,690		40,192		36,283		40,827		35,000
	Opening/Closing Fee		68,224		72,775		62,472		84,480		90,000
	Marker Commission		6,765		8,542		9,827		16,394		9,000
	Sales		104,953		99,334		84,250		104,295		125,900
	Sale of Lots	79,368		84,009		55,932		39,087		58,000	
	Sale of Crypts	10,410		8,865		13,580		15,247		25,000	
	Sale of Niches	12,075		4,010		11,302		42,639		40,000	
	Sale of Burial Supplies	2,700		850		2,450		500		500	
	Chapel Fee	400		100		-100		0		0	
	Sale of Pet Cemetery Spaces			1,500		375		400		0	
	Other Sales	0		0		711		6,421		2,400	
	Inspection Fee		3,525		4,225		2,025		2,300		3,000
	Other Income & Special Events		57,576		13,124		59,037		3,926		3,500
	Tax Levy		505,413		506,135		506,322		506,600		506,600
	Total Revenues		797,634		750,476		765,782		765,349		780,000
Expenditures	Administrative Expenses		116,541		88,261		96,003		95,217		96,800
	Casualty Insurance	20,033		20,048		19,725		20,717		21,000	
	Contractual Services	3,635		10,742		12,825		9,600		10,000	
	Office Supplies	3,350		3,802		4,048		4,000		4,000	
	Utilities	15,336		16,073		16,199		18,500		18,500	
	Advertising	5,521		1,716		4,118		1,000		2,000	
	Dues/Seminars	749		1,044		350		600		600	
	Legal Expense	0		90		342		2,000		3,000	
	Audit Expense	6,775		6,850		6,900		7,100		7,500	
	COBT for Financial Administration	12,200		12,200		12,200		12,200		12,200	
	Special Event Expenses	42,847		9,003		10,962		10,000		10,000	
	Other Admin Expenses	5,746		6,693		5,385		6,500		5,000	
	Office Equipment	349		0		2,951		3,000		3,000	
	Cemetery Improvements, Maintenance & Repairs		84,037		152,320		223,157		177,400		95,792
	Flags & Poles	7,303		9,114		5,889		5,000		10,000	
	Operating Equipment	15,942		19,506		68,513		61,800		15,000	
	Mausoleum (including debt service)	60,792		110,792		142,038		62,500		60,792	
	Real Estate for Parking Lot			0				5,000		0	
	Real Estate--repurchase lots			0				0		0	
	Veterans Memorial			11,994				43,000			
	Dirt Shelter							50		0	
	Scattering Grounds/Ossuary			914		6,717		50		10,000	
	Cemetery Operations		64,088		141,866		79,728		166,900		148,000
	Fuel, Oil & Equipment	7,542		7,719		7,506		9,000		11,000	
	Tree Removal/Monument Repair	10,550		19,100		29,900		41,300		19,000	
	Equipment Repairs	5,393		7,250		3,608		4,500		5,000	
	CEM Supplies & Maintenance	2,670		10,102		4,654		5,000		5,000	
	Rental Equipment & Leasing	88		198		137		1,000		1,000	
	leaves/branches	2,200		5,000		6,000		3,000		5,000	
	Abandoned Lot Reclamation			5,431		2,029		50		0	
	Office Repairs & Maintenance							24,500		5,000	
	Grounds Maintenance/Repair	9,392		38,025		9,479		13,000		10,000	
	Road, Fence, Lot, Drains	105		33,350		2,232		40,000		50,000	
	Equipment Building	12,144				177		50		1,000	
	Other CEM Expenses			0		3,270		15,000		16,000	
	Grave Markers	14,004		15,691		10,737		10,500		20,000	
	Compensation & Benefits		400,785		421,516		437,525		481,298		439,408
	Wages: Administrative Staff	78,944		98,111		104,273		104,000		80,000	
	Wages: Cemetery Staff	204,708		197,496		205,714		225,000		225,000	
	Trustee Compensation	2,917		3,000		2,917		3,000		0	
	Payroll Taxes	20,540		21,025		21,768		25,398		23,333	
	IMRF	38,128		37,370		37,327		32,900		36,600	
	IDES - Unemployment	11,031		9,945		8,494		20,000		13,500	
	Employee Health Insurance, Etc.	43,814		53,808		56,243		70,000		60,000	
	Other Payroll Expenses	703		760		791		1,000		975	
	Total Expenditures		665,451		803,963		836,413		920,815		780,000
Other Financing Sources In/(Out)			-12,845								
Ending Public Fund Balance			515,028		530,934		460,302		304,836		304,837

Average Monthly Expenditures	55454	66997	69,701	76,735	65,000
Number of Months in Reserve at end of FY	9.29	7.92	6.60	3.97	4.69

3/18/2020

Town of the City of Bloomington

General Town Fund FY2021 Budget

For Tax Year 2019

04/01/2020 - 03/31/2021

General Town Fund		FY 2017 Actual		FY 2018 Actual		FY 2019 Actual		FY2020 Estimated as of 12/31/2019		FY2021	
Beginning Fund Balance			859,331		1,168,787		1,356,419		1,509,688		1,603,858
Revenues	Interest		3,874		8,434		12,587		18,829		15,000
	Other Income		105,378		73,480		42,848		33,018		35,000
	Other Income: Grant #1										35,000
	Other Income: Grant #2										50,000
	Township Litigation Income		40,385		0		0		25		25
	Personal Property Replacement Tax		130,336		131,443		110,640		135,000		125,000
	Tax Levy		1,591,588		1,493,813		1,544,401		1,645,000		1,645,000
Total Revenues			1,871,562		1,707,170		1,710,476		1,831,872		1,905,025
Expenditures	Assessor's Office		89,834		72,649		72,415		122,091		151,144
	Rent/Debt Service	21,544		21,544		21,544		21,544		21,544	
	Auto Expense	2,941		761		1,178		3,000		3,000	
	Telephone	3,182		3,164		3,251		4,947		4,000	
	Utilities	5,578		5,390		5,144		5,800		5,800	
	Postage	145		245		0		300		300	
	Office Supplies	1,669		1,925		608		2,000		2,000	
	Publications & Printing	225		232		0		500		500	
	Equipment	1,691		0		4,776		6,000		6,000	
	Equipment Repair/Rental	40		0		0		1,500		1,500	
	Education/Meetings/Conferences	7,136		9,605		5,835		9,000		9,000	
	Replating & Remapping	0		0		0		9,000		9,000	
	Appraisal Services	15,383		20,703		14,533		34,000		34,000	
	Janitorial	1,840		1,650		1,800		2,000		2,000	
	Computer Services	9,103		5,055		11,767		15,000		20,000	
	Mapping/GIS Services	16,978		0		0		5,000		30,000	
	Membership Dues	2,380		2,375		1,979		2,500		2,500	
	Community Agency Funding		167,500		137,000		148,290		144,500		262,400
	Community Medical	20,000		18,500		18,500		18,500		18,500	
	Transportation	10,000		0		0		0		0	
	GA Client Service Funding	17,500		12,500		23,790		20,000		55,400	
	Youth Services	42,500		37,500		37,500		37,500		35,000	
	Senior Services	77,500		68,500		68,500		68,500		68,500	
	Grant #1									35,000	
	Grant #2									50,000	
	Compensation & Benefits		1,171,773		1,190,273		1,187,804		1,300,879		1,358,951
	TWP Supervisor	77,833		92,667		94,000		94,000		94,000	
	TWP Assessor	94,500		96,000		96,000		96,000		96,000	
	Town Clerk	2,400		2,400		2,400		2,400		2,500	
	Town Trustees	2,660		2,320		2,220		2,340		2,800	
	GA Staff	343,840		338,944		338,283		348,832		384,297	
	Deputy Assessors	327,440		339,799		346,410		404,000		404,000	
	IMRF	113,202		104,334		98,980		119,268		123,755	
	FICA	59,474		60,960		61,737		72,489		75,000	
	Group Medical	149,474		151,922		146,946		160,000		175,000	
	State Unemployment	948		928		827		1,550		1,600	

Town of the City of Bloomington

General Town Fund FY2021 Budget

For Tax Year 2019

04/01/2020 - 03/31/2021

General Town Fund		FY 2017 Actual		FY 2018 Actual		FY 2019 Actual		FY2020 Estimated as of 12/31/2019		FY2021	
	Services & Expenses		47,862		42,455		69,392		72,127		302,500
	Membership Dues	1,387		1,442		1,760		1,835		2,000	
	Auditing Expense	6,775		6,850		6,900		6,950		8,000	
	Legal Expense	4,390		5,482		12,784		12,000		10,000	
	Court Costs	0		0		0		0		0	
	Surety Bonds	0		0		0		0		0	
	Insurance	12,303		12,288		12,611		13,242		14,000	
	Publishing	448		498		654		1,500		1,500	
	Other Expenditures	3,806		2,617		2,537		3,500		4,000	
	Debt Service: Principle & Interest	4,700		2,606		254		100		0	
	Building Maintenance	8,659		7,004		8,657		7,000		6,000	
	Janitorial Services & Supplies	3,395		3,667		4,665		6,000		6,000	
	Building Security	1,999		0		0		0		1,000	
	Building Repairs	0		0		0		10,000		200,000	
	Special Projects	0		0		18,570		10,000		50,000	
	Supervisor's Office		85,136		77,162		79,305		98,105		101,350
	Postage	1,983		46		1,538		1,500		1,500	
	Rent/Debt Service	40,000		40,000		40,000		40,000		40,000	
	Janitorial	2,300		2,063		2,250		2,500		2,500	
	Utilities	8,367		8,085		7,723		6,676		7,000	
	Telephones	3,912		3,957		4,085		6,329		5,000	
	Car Expense	291		825		1,180		3,000		4,000	
	Education/Conference/Meetings	2,230		3,319		2,587		3,000		3,000	
	Equipment	0		1,066		1,640		5,000		5,000	
	Equipment Repair/Rental	6,624		3,862		2,910		8,000		8,000	
	Office Supplies	3,778		2,090		3,125		4,000		4,000	
	Printing	480		0		975		500		3,000	
	Publications	50		871		50		250		1,000	
	Computer/Contract Services	14,991		10,849		11,106		16,900		16,900	
	Membership Dues	130		130		135		450		450	
	Total Expenditures		1,562,105		1,519,539		1,557,206		1,737,702		2,176,345
	Ending Fund Balance		1,168,787		1,356,419		1,509,688		1,603,858		1,332,537

Average Monthly Expenditures	130,175	126,628	128,220	143,142	160,529
Number of Months in Reserve at end of FY	8.98	10.71	11.77	11.20	8.30

3/18/2020

* "Building Repairs" & "Special Projects" are not included in totals to compute "Average Monthly Expenditures" or "Number of Months in Reserve at end of FY"

**CITY of BLOOMINGTON TOWNSHIP
EVERGREEN MEMORIAL CEMETERY**

TO: Township Trustees
FROM: Deborah L Skillrud, TWP Supervisor
DATE: March 23, 2020
RE: Township Supervisor's Report

Work Program: Jobs: (1) Red Lobster, (2) Temp Agencies, (1) YMCA Janitorial, (1) PT Denny's, (1) FT Evergreen Memorial Cemetery, and (1) PT McLean County Orthopedics.

- Four, (6), Township recipients worked for National Able and received Township assistance.
- Three, (3), Township recipients participated in Recovery Court.
- As many as ten, (10), Township recipients participated in Skills to Succeed at the Township Building. One, (1), community work person from another agency joined the class.
- As many as twelve, (12), Township recipients and five, (5), community members have participated in Wellness Lifestyle classes.
- Ten, (10), workfare participants, participated in the POTS program, (i.e. workfare).

Township office has responded to approximately 600 calls and walk-ins during the month of February, 2020.

Recipients in job training assignments have completed 265.5 man-hours. Recipients in the workfare program have completed 100 man-hours. Job training hours increased and workfare hours decreased from the previous month.

General Assistance (GA): Total February cases for GA listed on attached System Statistics Report. Of twenty-five, (25), shelter assistance cases served by Township: four, (4), were homeless which was a decrease of four, (4), from last month; (1), was homeowner, four, (4), lived in subsidized housing, and sixteen, (16), were renters.

New clients by age: three clients, (11.1%), age 18 - 25; twelve clients, (44.4%), age 26 - 40; five clients, (18.5%), age 41 - 50; and seven clients, (25.9%), age 51 - 62.

Forty, (40), individuals, (33 GA and 7 Emergency Assistance/EA), attended orientation throughout the month of February. This number was thirty, (30), lower than in January 2020.

Cemetery: Cemetery Board of Trustees has restructured Cemetery staff. The Office Manager has been changed from Interim Cemetery Manager to Cemetery Manager.

COVID - 19 Update: The Township staff attended a TOI webinar on COVID-19. Critical functions are the GA and EA programs. Governor Pritzker has also cited social services as a critical service effecting citizens and vulnerable populations. Proactive measures have been taken to protect the health and safety of Township staff and clients. Front desk conversations are being conducted via the lobby window. Efforts are being made to minimize Township staff and client interaction. Workfare/Job Training programs are currently suspended. GA redeterminations will be conducted via telephone.

Emergency Expense: None.

System Activity Report

[2/1/2020 - 2/29/2020] Report Date: 3/14/2020

General Assistance

Grants (New Clients) :	18	\$5,373.55
Grants (Previous Clients) :	64	\$19,922.82
In-Process :	1	
Denials :	9	
Sanctions :	27	
Terminations :	14	
	133	\$25,296.37

General Assistance - Medical

Referrals :	7	
Disbursements :	0	
	7	\$0.00

General Assistance - Work Program Assignments

Job Training :	27	
Workfare :	20	
	47	

General Assistance - Work Program Expenses

Haircut :	1	\$5.00
ID/DMV/Fingerprinting :	1	\$30.00
Clothing/Shoes :	1	\$19.97
WF 1-Ride :	1	\$4.00
WF 30 Day :	55	\$1,760.00
WF 7 Day Bus :	7	\$70.00
WF Gasoline :	6	\$180.00
	72	\$2,068.97

Emergency Assistance

Grants :	3	\$1,710.00
In-Process :	0	
Denials :	0	
	3	\$1,710.00

Additional Activity

A Call (phone/fax/email) :	248	
A Face-to-Face :	360	
General - Intake :	15	
General - Orientation :	82	
General - Other :	10	
R - BHA :	2	
R - Chestnut :	1	
R - CHS :	2	
R - IDES :	1	
R - MCCA / LIHEAP :	6	
R - Other :	11	
R - Parole / Probation :	1	
R - PATH :	1	
R - Salvation Army :	1	
WF - Appointment :	62	
WF - Sanction :	4	
WF - Work Sponsor Site :	128	
WF Training/Education :	71	
	1,006	
Grand Totals:	1,268	\$29,075.34



Steven R. Scudder, Assessor

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From: Steve Scudder
Date: March 17, 2020
Subject: Assessor Report

- The annual town meeting is April 14, 2020 at 6pm. Location is the City council chamber at City Hall.
- Tax bills will be mailed around May 1.
- The office staff is working on updating data for assessment adjustments for 2020.
- Permits 437 for Residential only 19 in the system for new construction. It has not changed much from last year.