

BLOOMINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

Tuesday, March 19, 2019

5:30 p.m.

William C. Wetzel Reading Room
205 E. Olive Street, Bloomington, IL 61701

Minutes

- I. Call to Order
President Westerhout called the meeting to order at 5:32 p.m.
- II. Roll Call
Trustees Present: John Argenziano, Alicia Henry, Susan Mohr, Matt Watchinski, Alicia Whitworth, Julian Westerhout

Trustees Absent: Dianne Hollister, Van Miller, Catrina Parker

Others Present: Jeanne Hamilton, Kathy Jeakins, Caprice Prochnow
- III. Introduction of Public
There were no members of the public present.
- IV. Public Comment
There were no public comments.
- V. President's Report
President Westerhout reported that from what has been heard lately, the library expansion is a dead issue with the current City Council.
- VI. Director's Report
Director Hamilton reminded the Trustees to file their Economic Statement of Interest by May 1.
Director Hamilton stated that the Polaris migration is going very well. A few things have come up, but they were resolved really well. She went on to say that no items were due between March 16 – March 23, and this really cut down on customer traffic during the early days of the transition.
Director Hamilton shared that for Valentine's Day, the Spirit Committee asked staff to share what they loved about the Library. She distributed a sheet showing submissions made by staff.
Director Hamilton stated that the Executive Session minutes are available for review and they will be on the April agenda for approval.
Director Hamilton asked for the Trustee's opinion on a Craft Beer program that staff is considering having in May. She went on to say that the program would be an exchange of craft beers by the attendees. There would be no alcohol consumed on library property and

IDs would be checked at the door. The Meeting Room Policy states that there is no alcohol allowed, so this would be an exception to the Policy. The Trustees had no objection to this program being held.

There was a question about how low attendance bookmobile stops are handled. Director Hamilton shared that attendance at bookmobile stops is reviewed twice a year, before the new bookmobile schedule is due to come out. She went on to say that she will have the new bookmobile schedule available at the April Board meeting. There was some discussion about the process of deciding which stops to tweak or end that have poor attendance.

VII. Fiscal Report Presentation

Kathy Jeakins, Business Manager, reported that the budget should be at 83% through the end of February with Revenues exceeding this. Kathy explained the line item transfers at end of report.

Director Hamilton stated that the City shared that the equalized assessed value for this upcoming fiscal year is actually a little lower than what was anticipated, so the estimated tax rate will be a little higher. The estimated rate had been .2591, last year's rate was .2596 and the new rate will be .2608 for a .46% increase from last year.

VIII. Consent Agenda

A. Approve Minutes of February 19, 2019 Regular BPL Board Meeting

B. Approve Bills List of February 2019

There was a question about line items for Overdrive and Midwest Tape (Hoopla) for downloadable materials in the same amount. It was clarified that these are actually deposits made to each company that is essentially a credit to work off. The credit for Overdrive is for purchases of materials selected by staff and the credit for Hoopla is based on the items checked out by customers. There was some discussion about the yearly cost for Hoopla along with the yearly budget for downloadable materials.

JOHN ARGENZIANO MOVED, ALICIA WHITWORTH SECONDED, TO APPROVE THE CONSENT AGENDA. THE MOTION CARRIED UNANIMOUSLY.

IX. Committee Reports

A. Nominating Committee

i. Update on Slate of Officers

Susan Mohr, Chair, reported that she had nothing to report at this time.

B. Budget and Personnel Committee

i. Update on Director's Annual Performance Review

Alicia Whitworth, Chair, reported that everyone got their reviews submitted on time. She went on to say that the Budget & Personnel Committee will be meeting on Tuesday, April 2 at 5:00 p.m.

Alicia stated that the committee will be discussing having two separate review forms for Trustees and staff to fill out for the future.

C. 3 P's Committee

i. Approve Revisions to the Strategic Plan

Director Hamilton stated that the Committee did a good job with this and considered comments from staff, particularly on goal one and two that were challenging for staff to separate when completing their monthly reports. The Committee really worked on differentiating these two goals. Along with this,

the descriptions were simplified a bit and the Vision is basically the same except for one change.

There was discussion on the revisions that were made.

SUSAN MOHR MOVED, NO SECOND NEEDED, TO APPROVE REVISIONS TO THE STRATEGIC PLAN. THE MOTION CARRIED UNANIMOUSLY.

X. Discussion Items

A. Discussion on Library Expansion

President Westerhout shared that some confirmation has been received that the current City Council is not going to back the library expansion.

There was discussion on how to proceed.

The consensus is to continue to wait until after the new Council is seated and proceed from there.

XI. Comments from Board Trustees

John Argenziano shared that he had attended the ILA Trustee Day and shared his notes and distributed some handouts.

XII. Adjournment

ALICIA WHITWORTH MOVED, SUSAN MOHR SECONDED, TO ADJOURN THE MEETING. THE MOTION CARRIED UNANIMOUSLY.

President Westerhout adjourned the meeting at 6:49 p.m.