



**CITY OF
BLOOMINGTON
COMMITTEE OF THE
WHOLE MEETING
MARCH 18, 2019**



COMPONENTS OF THE COUNCIL AGENDA

RECOGNITION AND PROCLAMATION

Recognize individuals, groups, or institutions publically, as well as those receiving a proclamation, declaring a day, event, or person.

PUBLIC COMMENTS

Each regular City Council meeting shall have a public comment period not to exceed 30 minutes. Every speaker is entitled to speak for up to 3 minutes. To be considered for public comment, complete a public comment card at least 5 minutes prior to the start of the meeting. The Mayor will randomly draw from the cards submitted. Public comment is a time to give comment. It is not a question and answer period and the City Council does not respond to public comments. Speakers who engage in threatening or disorderly behavior will have their time ceased.

CONSENT AGENDA

All items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member, City Manager or Corporation Counsel so requests, in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda, which typically begins with Item No. 8.

The City's Boards and Commissions hold Public Hearings prior to some Council items appearing on the Council's Meeting Agenda. Persons who wish to address the Council should provide new information which is pertinent to the issue before them.

PUBLIC HEARING

Items that require receiving public testimony will be placed on the agenda and noticed as a Public Hearing. Individuals have an opportunity to provide public testimony on those items that impact the community and/or residence.

REGULAR AGENDA

All items that provide the Council an opportunity to receive a presentation ask questions of City Staff, deliberate and seek additional information prior to making a decision.

MAYOR AND ALDERMAN

Mayor, At-Large - Tari Renner

City Aldermen

Ward 1 - Jamie Mathy
Ward 2 - Dave Sage
Ward 3 - Mboka Mwilambwe
Ward 4 - Amelia Buragas
Ward 5 - Joni Painter
Ward 6 - Karen Schmidt
Ward 7 - Scott Black
Ward 8 - Diana Hauman
Ward 9 - Kim Bray

City Manager - Tim Gleason

Deputy City Manager - Billy Tyus

CITY LOGO DESIGN RATIONALE

The **CHEVRON** Represents:
Service, Rank, and Authority
Growth and Diversity
A Friendly and Safe Community
A Positive, Upward Movement and
Commitment to Excellence!

MISSION, VISION, AND VALUE STATEMENT

MISSION

To lead, serve and uplift the
City of Bloomington

VISION

A Jewel of the Midwest Cities

VALUES

Service-Centered,
Results-Driven,
Inclusive

STRATEGIC PLAN GOALS



- Financially Sound City Providing Quality
- Basic Services
- Upgrade City Infrastructure and Facilities
- Grow the Local Economy
- Strong Neighborhoods
- Great Place - Livable, Sustainable City
- Prosperous Downtown Bloomington

AGENDA



COMMITTEE OF THE WHOLE MEETING AGENDA
CITY HALL COUNCIL CHAMBERS
109 EAST OLIVE STREET, BLOOMINGTON, IL 61701
MONDAY, MARCH 18, 2019, 6:00 P.M.

1. Call to Order
2. Roll Call of Attendance
3. Public Comment
4. Consideration of approving Committee of the Whole Meeting Minutes from February 18, 2019, as requested by the City Clerk Department. *(Recommend the reading of the minutes be dispensed and the minutes approved as printed.)*
5. Review of revenues collected and expenditures related to the Local Motor Fuel Tax approved in 2014 as per a request of the Bloomington City Council. *(Recommend presentation and discussion only.) (Brief Overview by Tim Gleason, City Manager; presentation by Jim Karch, Public Works Director, 15 minutes; and City Council discussion, 20 minutes.)*
6. Presentation of the FY 2020 Proposed Budget process, including department expense reviews and the potential effects of the capital equipment lease reduction, as requested by the Administration and Finance Departments. *(Recommend Presentation only.) (Brief Overview by Tim Gleason, City Manager; presentation by Scott Rathbun, Finance Director, 5 minutes; and City Council discussion, 5 minutes.)*
7. **Presentation, Discussion, and Direction on Future Agenda Topics.**
 - a. City Manager Report *(5 minutes)*
8. Adjourn *(Approximately 7:20 p.m.)*

CITY OF
Bloomington ILLINOIS
COMMITTEE OF THE WHOLE
AGENDA ITEM NO. 4

FOR COMMITTEE OF THE WHOLE: March 18, 2019

SPONSORING DEPARTMENT: City Clerk

SUBJECT: Consideration of approving the Minutes of the February 18, 2019 Committee of the Whole Meeting, as requested by the City Clerk Department.

RECOMMENDATION/MOTION: The reading of minutes be dispensed and approved as printed.

STRATEGIC PLAN LINK: Goal 1. Financially sound City providing quality basic services.

STRATEGIC PLAN SIGNIFICANCE: Objective 1d. City services delivered in the most cost-effective, efficient manner.

BACKGROUND: The minutes of the meetings provided have been reviewed and certified as correct and complete by the City Clerk.

In compliance with the Open Meetings Act, Council Proceedings must be approved within thirty (30) days after the meeting or at the Council's second subsequent regular meeting whichever is later.

In accordance with the Open Meetings Act, Council Proceedings are made available for public inspection and posted to the City's web site within ten (10) days after Council approval.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

COMMUNITY DEVELOPMENT IMPACT: N/A

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared by:

Recommended by:

A handwritten signature in black ink, appearing to read 'Tim Gleason', with a stylized, looping flourish at the end.

Tim Gleason,
City Manager

Attachments:

- CLK 1A - MINUTES FEBRUARY 18, 2019 COMMITTEE OF THE WHOLE MEETING



**MEETING MINUTES
PUBLISHED BY THE AUTHORITY OF
THE COMMITTEE OF THE WHOLE OF BLOOMINGTON, ILLINOIS
MONDAY, FEBRUARY 18, 2019, 6:00 PM**

The Council convened in Regular Session in the Council Chambers, City Hall Building, at 6:01 PM, Monday, February 18, 2019.

Mayor Renner directed the City Clerk to call the roll and the following members of Council answered present:

Aldermen: Jamie Mathy, David Sage, Mboka Mwilambwe (Absent), Amelia Buragas, Joni Painter, Karen Schmidt, Scott Black (Absent), Diana Hauman, Kim Bray, and Mayor Tari Renner.

Staff Present: Tim Gleason, City Manager; Billy Tyus, Deputy City Manager; Jeff Jurgens, Corporation Counsel; Jay Tetzloff, Parks, Recreation, and Cultural Arts Director; Scott Rathbun, Finance Director; Scott Sprouls, Information Services Director; and other City staff were present.

Public Comment

Mayor Renner opened the meeting to receive public comment. The following individuals came forward.

Hope Terronez	Donna Boelen
Robyn Walowski	

The following was presented:

Item 4. Consideration of approving Committee of the Whole Meeting Minutes from January 22, 2019.

Alderman Black made a motion, seconded by Alderman Bray that the minutes from January 22, 2019 approved as printed.

Mayor Renner directed the Clerk to call the roll, which resulted in the following:

Ayes: Aldermen Mathy, Sage, Buragas, Painter, Schmidt, Black, Hauman, and Bray.

Nays: None.

Motion carried.

The following item was presented:

Item 5. Presentation of Connect Transit Annual Reporting, as requested by Administration.

City Manager Tim Gleason made a brief introduction and turned it over to Isaac Thorne, General Manager of Connect Transit.

Mr. Thorne reviewed financials and walked through ridership numbers from 2018. He discussed changes implemented and demonstrated how those changes impacted the year. He went through frequently asked questions and took questions from Council.

Alderman Hauman thanked Mr. Thorne for the update. She asked Mr. Thorne to further define ridership and Mr. Thorne responded accordingly.

Alderman Schmidt thanked Mr. Thorne for the upcoming listening sessions Connect Transit will hold. She mentioned bus sizes and larger buses inability to service busier streets in westside neighborhoods. Mr. Thorne responded addressing safety concerns.

Alderman Schmidt went on to discuss Connect Transit not entering the parking lots of the westside Walmart and OSF Medical Center. Mr. Thorne described struggles that surround the two (2) locations and stressed that that Connect Transit will continue to work with both business owners in the future.

Alderman Black complimented Connect Transit staff in working with citizen concerns. He asked about the process used for tracking concerns by Connect Transit. Mr. Thorne described the process.

Alderman Black went on to comment on passengers per hour and the potential increase in rider rates. He encouraged Connect Transit to consider that ridership may decrease if an increase in rates is implemented. Mr. Thorne discussed Connect Transit's intention to add routes to busier routes in the future and commented that an increase in fees has not been set.

Alderman Mathy asked for an update on digital signage on the back of buses. Mr. Thorne stated that the contracted company pulled out of the contract with Connect Transit and mentioned that they plan to explore additional opportunities soon.

Alderman Mwilambwe ask Mr. Thorne to run through the struggle of empty buses. Mr. Thorne responded accordingly

Alderman Bray requested Mr. Thorne discuss the downtown transfer station. Mr. Thorne mentioned that a consultant will assist Connect Transit for six (6) months. He walked through the scope of the project and stated that he will report back to Council following that review.

The following item was presented:

Item 6. Presentation of FY2020 Budget Overview #2, as requested by the Administration and Finance Departments.

City Manager Tim Gleason spoke on the Overview being presented. He discussed the upcoming presentation of the proposed budget on Monday, February 25, 2019. He pointed out that the proposed budget books will not be printed this year, which will come at an estimated \$3,000 savings to the City. Instead of printed copies, a link to the electronic files will be provided to Council and placed on the website. Mr. Gleason then introduced Finance Director Scott Rathbun.

Finance Director Scott Rathbun walked through highlights of the FY2020 budget. He stressed the desire to move away from leasing equipment and emphasized that this budget contains \$500,000 allocated for outright purchasing. He walked through line item detail on major tax revenue, the general fund, and capital projects. Mr. Rathbun stated that the budget is balanced, and the City remains focused on maintaining City assets, he then turned it back over to City Manager Tim Gleason.

City Manager Gleason walked through comparisons with the Town of Normal on economic entity contributions for the Economic Development Council, Bloomington-Normal Advantage, and the Convention & Visitors Bureau.

Mayor Renner mentioned his support of the Convention & Visitors Bureau. Mr. Gleason complimented the entities, asked Council to consider reductions in contributions, and requested Council to provide additional direction after those considerations.

Mr. Gleason went on to address opportunities for a local Motor Fuel Tax (MFT) increase and the implementation of a video gaming terminal fee. Mr. Gleason mentioned opportunities for the MFT to be pledged to road repair including specific improvement projects, investment in downtown, and/or economic development. He went through the video gaming terminal fee and mentioned the upcoming dates regarding the budget.

Alderman Mathy clarified the reasoning behind leasing equipment and outright purchasing equipment. Finance Director Rathbun supported Alderman Mathy's statements.

Alderman Schmidt expressed concerns about the increase in MFT and the potential for additional future impacts in Springfield. Mr. Gleason clarified his understanding and expressed similar concern.

Alderman Black clarified a few budget capturing items, which Mr. Rathbun supported. Alderman Black asked Mr. Rathbun to provide data on the change of full time employees (FTEs) over the years.

Alderman Mwilambwe expressed support of the opportunities presented by City Manager Gleason. He requested that additional information be provided with detail of the impacts. Mr. Gleason responded by discussing some of the challenges in which additional income could assist. He emphasized the need to keep the community updated on how the additional dollars generated are being used.

The following items were presented:

Item 7. Presentation of 2018 Accomplishments.

City Manager Gleason expressed the importance of the City communicating to the public what the City achieves each year. The presentation presented will become an annual presentation that highlights the year and gives department directors the opportunity to share successes. Mr. Gleason touched on a few achievements from each department. The 2018 Accomplishments presentation will be viewable online as of Tuesday, February 19, 2019.

Mayor Renner lead a round of applause for City directors.

Alderman Mathy complimented the Police Department's Facebook page.

Alderman Schmidt recognized the transitions the City has recently experienced and complimented the improvements.

Alderman Mwilambwe complimented the simplicity of the budget document.

The following items were presented:

Item 8. Presentation, Discussion, and Direction on Future Agenda Topics.

A. City Manager's Report

City Manager Gleason mentioned the upcoming Police Chief's Open House on February 27, 2019 in the Osborn Room at the Police Department and the Annual Crime Statistics presentation before Council on March 11, 2019. He walked through additional upcoming agenda items.

B. Council Initiatives

i. Alderman Joni Painter - Continue the Moratorium on Video Gaming and discuss the limit of how many to allow.

Alderman Painter proposed that the City extend the moratorium for video gaming indefinitely. She provided her research of statistics and issues.

Mayor Renner and Jeff Jurgens clarified procedure for extending the moratorium.

Aldermen Hauman and Black expressed interest in discussing this further.

Alderman Schmidt asked for clarification on the proposal at hand. Mayor Renner clarified the need for expression of support to continue the discussion.

Alderman Buragas expressed support of continued discussion including a variety of options.

Alderman Bray suggested that action included be continued in two (2) parts: (1) a continuation of the moratorium on February 25, 2019 and then (2) additional discussion of options.

Aldermen Schmidt and Mwilambwe asked for clarification of the proposed action. City Manager Gleason reiterated the need for clarification and offered options with Council dates of February 25, 2019 for the moratorium extension and then a fuller discussion of options on March 11, 2019 or March 18, 2019.

Alderman Bray pointed out potential scheduling issues with the upcoming spring break for the local community. Mr. Gleason stated that the first meeting in April is April 8, 2019

The Council showed support of moving forward with the Council Initiative.

Adjournment

Mayor Renner asked for a motion to adjourn the meeting.

Alderman Hauman made a motion, seconded by Alderman Schmidt to adjourn the meeting.

Motion Carried (viva voce).

The meeting adjourned at 7:50 PM.

CITY OF BLOOMINGTON

ATTEST

Tari Renner, Mayor

Leslie Yocum, Interim City Clerk

 CITY OF
Bloomington **ILLINOIS**
COMMITTEE OF THE WHOLE
AGENDA ITEM NO. 5

FOR COMMITTEE OF THE WHOLE: March 18, 2019

SPONSORING DEPARTMENT: Administration and Public Works

SUBJECT: Review of revenues collected and expenditures related to the Local Motor Fuel Tax approved in 2014 as per a request of the Bloomington City Council.

RECOMMENDATION/MOTION: Presentation and discussion only.

STRATEGIC PLAN LINK: Goals 1. Financially Sound City Providing Quality Basic Service; 2. Upgrade City Infrastructure and Facilities; and 5. Great Place - Livable, Sustainable City.

BACKGROUND: As part of recent discussions related to the proposed FY 2020 Budget, the City Council has asked for a review of revenues collected and work completed as funded by the 2014 Local Motor Fuel tax and other applicable funding.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

COMMUNITY DEVELOPMENT IMPACT: N/A

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By: Michael Hill, Miscellaneous Technical Assistant

Reviewed By: Jim Karch, P.E., MPA, Director of Public Works

Finance & Budgetary Review By: Chris Tomerlin, Budget Manager

Water/Community Dev. Review By:

Legal Review By: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:



Tim Gleason

City Manager

Attachments:

- None.



**COMMITTEE OF THE WHOLE
AGENDA ITEM NO. 6**

FOR COMMITTEE OF THE WHOLE: March 18, 2019

SPONSORING DEPARTMENT: Finance and Administration

SUBJECT: Presentation of the FY 2020 Proposed Budget process, including department expense reviews and the potential effects of the capital equipment lease reduction, as requested by the Administration and Finance Departments.

RECOMMENDATION/MOTION: Presentation only.

STRATEGIC PLAN LINK: Goal 1. Financially sound City providing quality basic services.

STRATEGIC PLAN SIGNIFICANCE: Objective 1a. Budget with adequate resources to support defined services and level of services.

BACKGROUND: The FY2020 Budget is balanced, and nearly finalized. An overview of the Budget process including department expense reviews and the potential effects of the capital equipment lease reduction will be presented.

The FY 2020 Proposed Budget was presented to Council on February 25, 2019. The General Fund and Other Funds FY 2020 Proposed Budget books are available for examination at the following Bloomington IL locations: Office of the City Clerk, City Hall Building, 109 E. Olive Street and the Bloomington Public Library, 205 E. Olive Street. Copies are also available on the City's website at www.cityblm.org/budget.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

COMMUNITY DEVELOPMENT IMPACT: N/A

FUTURE OPERATIONAL COST ASSOCIATED WITH NEW FACILITY CONSTRUCTION: N/A

Respectfully submitted for Council consideration.

Prepared By: Scott Rathbun, Finance Director

Legal Review By: Jeffrey R. Jurgens, Corporation Counsel

Recommended by:

A handwritten signature in black ink, appearing to read 'Tim Gleason', with a stylized flourish at the end.

Tim Gleason
City Manager

Attachments:

- None

City Manager Report Upcoming Agenda Items

The City Code provides that a portion of each Committee of the Whole meeting will be dedicated to previewing upcoming non-routine items being proposed by City staff. These items include: (1) the expenditure of money over \$250,000; (2) development agreements; (3) amendments to the City Code; (4) implementation or modification of City policies; and (5) other items of interest as determined by the City Manager. This report is designed to provide the above-required preview and is for informational purposes only. It is, however, preliminary and subject to modification.

Note it is often difficult to predict what issues may arise before a meeting and therefore it is likely some non-routine agenda items are not identified on this report. It should be noted the failure to include an item on this report, whether routine or not, does not prohibit it from being placed on either of the meetings listed below or any other future meeting. In addition, the items listed on this report may be rescheduled or removed from the originally designated meeting agenda based on a variety of factors.

March 25, 2019	
1	Not In Our Town Annual Report
2	PMA Recommendation
3	Video Gaming Fees
4	Local Motor Fuel Tax
5	Finance Director Report
April 8, 2019	
1	Adoption of FY 2020 Annual Budget
2	Smoking Amendment (Parks)
3	
4	
5	