Bloomington Public Library
Board of Trustees Meeting

March 18, 2014
4:30 p.m.

Minutes

I. Call to Order
President Jaggi called the meeting to order at 4:31 p.m.

II. Roll Call

MEMBERS PRESENT:	Peggy Burton, Narendra Jaggi, Emily Kelahan, Jan Kibler, Carol Koos, Cathy Pratt, Bill Wetzel
MEMBERS ABSENT:	Brittany Cornell
OTHERS PRESENT:	Georgia Bouda, David Hales, Kathy Jeakins, Renee Nestler, Caprice Prochnow, Carol Torrens

III. Introductions/Public Comment
President Jaggi introduced Renee Nestler, AFSCME Local 31 Staff Representative, David Hales, City Manager and Carol Torrens, Adult Services Manager.

IV. Approval of Minutes
A. February 18, 2014

EMILY KELAHAN MOVED, CATHY PRATT SECONDED, TO APPROVE THE MINUTES FROM THE FEBRUARY 18, 2014 MEETING. THE MOTION CARRIED UNANIMOUSLY.

V. President's Report
President Jaggi shared that Georgia suggested they take a look at the Quiet Reading Room to determine if it would be suitable to use for future Board meetings. He went on to say that anyone wishing to take a look at this room could do so after the meeting is over.

VI. Director's Report
Director Bouda thanked David Hales for coming to the meeting. David Hales shared with Board members, the progress of plans for future use of property around the Library and the projected timeline for these plans. He stated that they would have to look into land acquisition, source of financing, and then the design of any facilities.
David Hales summed up that realistically it would be a number of years before anything concrete would be happening with the land south of the Library.
Director Bouda asked the Board members that whether they choose to look at the Quiet Reading Room today or not, she would just like to have a sense from them as to whether she should pursue going ahead with plans for utilizing this room for a meeting room. The Board members decided that they would like to look at the Quiet Reading Room at the end of the meeting, discuss the feasibility of the room, then adjourn the meeting.

The Board members took a tour of the Quiet Reading Room and encouraged Director Bouda to come back with a detailed plan for the room.

VII. Fiscal Report
Kathy Jeakins shared with Board members that with all the extreme temperatures and snow that we have had, that natural gas was over $17,000 for two months and there were two additional salt purchases for the salt system.
She entertained questions.

VIII. Approval of Bills

PEGGY BURTON MOVED, JAN KIBLER SECONDED, TO APPROVE THE BILLS LIST FROM FEBRUARY 2014. THE MOTION CARRIED UNANIMOUSLY.

See Attachment “2014.03”

IX. Committee Reports
A. Budget & Personnel
The Budget & Personnel Committee did not meet.
Jan Kibler shared that all the Board members should be working on the Director’s Performance Evaluation which is due on Friday. The committee plans to meet on Tuesday, March 25 at 4:30pm.

B. Planning, Policies & Programs (3 P’s)
The 3 P’s Committee did not meet.

X. Unfinished Business
There was no unfinished business.

XI. New Business
A. Appoint Nominating Committee
President Jaggi shared with Board members that a Nominating Committee does not need to be appointed as Jan Kibler, Carol Koos and Peggy Burton are the current committee members. With terms ending and a new member yet to join the Board, he felt the Nominating Committee should wait until April to make a motion deferring nominations to May. The Board members were in agreement with this. President Jaggi pointed out that they may need to amend procedures, if the interpretation of the State Statutes indicating terms end on June 30 is incorporated into the Term Ordinance.

B. Approve Policy Regarding Concealed Carry of Guns on Library Property
President Jaggi reviewed with Board members that it is state law which prohibits the carrying of any weapon, concealed or partially concealed, in the library building or on library property. Director Bouda recommended that we adopt this as policy stating this.

CATHY PRATT MOVED, EMILY KELAHAN SECONDED, TO APPROVE POLICY REGARDING CONCEALED CARRY OF GUNS ON LIBRARY PROPERTY. THE MOTION CARRIED UNANIMOUSLY.

C. Approve FY15 Salary Schedule
President Jaggi reviewed the FY2015 Salary Ranges which reflects a 2.25% increase from the previous year.

CAROL KOOS MOVED, JAN KIBLER SECONDED, TO APPROVE THE FY15 SALARY SCHEDULE.

AYES: PEGGY BURTON, EMILY KELAHAN, JAN KIBLER, CAROL KOOS, CATHY PRATT, BILL WETZEL, NARENDRA JAGGI

NAYES: NONE

ABSENT: BRITTANY CORNELL

THE MOTION CARRIED UNANIMOUSLY.

See Attachment "XI.C."

D. Approve Ticket Price for Art Week Event
President Jaggi reviewed with Board members that the ticket price for the Art Week Event will be $15 or 2 for $25.

EMILY KELAHAN MOVED, JAN KIBLER SECONDED, TO APPROVE THE TICKET PRICE FOR ART WEEK EVENT. THE MOTION CARRIED UNANIMOUSLY.

See Attachment "XI.D."

E. Approve Resolution Allowing a Cash Bar at the Art Week Event
President Jaggi reviewed the Resolution with the Board members, stating that the liability will reside with A. Renee, but the Board still needs to vote and approve the consumption of alcohol on the property. There was some discussion amongst Board members as to whether the Library needed to get Dram Shop coverage or if A. Renee had it.

BILL WETZEL MOVED, JAN KIBLER SECONDED, TO APPROVE THE RESOLUTION ALLOWING A CASH BAR AT THE ART WEEK EVENT, SUBJECT TO APPROPRIATE DRAM SHOP COVERAGE BEING EXTENDED TO COVER THE LIABILITY ISSUES FOR THE LIBRARY.

THE MOTION CARRIED UNANIMOUSLY.

See Attachment "XI.E."

F. Approve Change Order for Matthews Specialty Vehicles for $1,297.00
Director Bouda shared that the change order was due to changing the area for magazine shelving to regular shelving as paper magazines will be getting phased out in the coming years.

EMILY KELAHAN MOVED, CATHY PRATT SECONDED, TO APPROVE CHANGE ORDER FOR MATTHEWS SPECIALTY VEHICLES FOR $1,297.00.

AYES: PEGGY BURTON, EMILY KELAHAN, JAN KIBLER, CAROL KOOS, CATHY PRATT, BILL WETZEL, NARENDRA JAGGI

NAYES: NONE

ABSENT: BRITTANY CORNELL

THE MOTION CARRIED UNANIMOUSLY.

See Attachment "XI.F."

G. Approve Recommendation to the Foundation for 2013 SRP Costs, $15,437.32
President Jaggi reviewed that the former Friends of the Library had given monies to the Foundation with the understanding it is to be used for Summer Reading Program costs each year until the funds are exhausted.

CATHY PRATT MOVED, EMILY KELAHAN SECONDED, TO APPROVE RECOMMENDATION TO THE FOUNDATION FOR 2013 SRP COSTS OF $15,437.32.

AYES: PEGGY BURTON, EMILY KELAHAN, JAN KIBLER, CAROL KOOS, CATHY PRATT, BILL WETZEL, NARENDRA JAGGI

NAYES: NONE

ABSENT: BRITTANY CORNELL

THE MOTION CARRIED UNANIMOUSLY.

See Attachment "XI.G."

XII. Adjournment
President Jaggi adjourned the meeting at 5:34 p.m.