



DECENNIAL COMMITTEE - REGULAR SESSION
GOVERNMENT CENTER BOARDROOM, 4TH FLOOR, ROOM #400
115 E. WASHINGTON STREET, BLOOMINGTON, IL 61701
MONDAY, FEBRUARY 26, 2024, 5:00 PM

1. Call to Order

2. Roll Call

3. Public Comment

Individuals wishing to provide emailed public comment must email comments to publiccomment@cityblm.org at least 15 minutes before the start of the meeting. Individuals wishing to speak in-person may register at cityblm.org/register at least 5 minutes before the start of the meeting.

4. Consent Agenda

Items listed on the Consent Agenda are approved with one motion; Items pulled from the Consent Agenda for discussion are listed and voted on separately.

A. Consideration and Action to Approve the Minutes of the May 22, 2023, Decennial Committee Meeting. (Recommended Motion: The proposed Minutes be approved)

B. Consideration and Action to Approve the Minutes of the August 28, 2023, Decennial Committee Meeting. (Recommended Motion: The proposed Minutes be approved)

5. Regular Agenda

A. Presentation and Review of Draft Report for Compliance with Decennial Committees on Local Government Efficiency Act for the Town of the City of Bloomington (Recommended Motion: None; discussion only)

B. Consideration and Action to Set the Date for the Next Decennial Committee Meeting (Recommended Motion: The next Decennial Committee Meeting be scheduled for Monday March 25, 2024 at 5:00 pm.)

6. Survey of Residents

As required by statute 50 ILCS 70/20, at the conclusion of the meeting, all residents in attendance are invited to provide input on the matters discussed at the meeting. All comments will be recorded in the minutes so they may be considered for inclusion in the final report.

7. Adjournment

Individuals with disabilities planning to attend the meeting who require reasonable

accommodations to observe and/or participate, or who have questions about the accessibility of the meeting, should contact the City's ADA Coordinator at 309-434-2468 or mhurt@cityblm.org.



REGULAR AGENDA ITEM NO. 4.A.

FOR DECENNIAL COMMITTEE: February 26, 2024

WARD IMPACTED: Town of the City of Bloomington

SUBJECT: Consideration and Action to Approve the Minutes of the May 22, 2023, Decennial Committee Meeting.

RECOMMENDED MOTION: The proposed Minutes be approved

STRATEGIC PLAN LINK:

STRATEGIC PLAN SIGNIFICANCE:

BACKGROUND: In compliance with the Open Meetings Act 5 ILCS 120/2.06(b), minutes must be approved within thirty days after the meeting or at the second subsequent regular meeting, whichever is later. The minutes of the meeting provided have been reviewed and certified as correct and complete by the Township Clerk and have been made available for public inspection and posted to the Township's website, pending Committee approval.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

Respectfully submitted for consideration.

Prepared by: Debbie Stilwell

ATTACHMENTS:

[4A 20230522 DRAFT Decennial Committee Minutes.pdf](#)



MINUTES
DECENNIAL COMMITTEE - REGULAR SESSION
MONDAY, MAY 22, 2023, 5:00 P.M.

The Decennial Committee convened in regular session in the Government Center Boardroom at 5:00 P.M. Committee Member Mboka Mwilambwe called the meeting to order.

Identification of Committee Members

Item 2.A. Identification of Required Decennial Committee Members, as requested by the Committee Chair and Township Supervisor.

Leslie Yocum, Township Clerk, recognized the following Committee Members: Jenna Kearns, Donna Boelen, John Danenberger, Nick Becker, Cody Hendricks, Tom Crumpler, Mboka Mwilambwe, Deb Skillrud, Steve Scudder, Joseph Gibson, and Brad Williams.

Item 2.B. Consideration and Action to Identify and Approve the Appointment of Residents to Serve on the Committee, as requested by the Committee Chair and Township Supervisor. (Recommended Motion: The appointment of residents be approved.)

Deb Skillrud, Township Supervisor, introduced the State Decennial Committee legislation, 50 ILCS 70/10, and reviewed the legal requirements for members participating on the Committee.

Committee Member Hendricks made a motion, seconded by Committee Member Boelen, that residents Amelia Buragas, William Bennett, and David Stanczak be appointed as resident representatives to the Decennial Committee.

Committee Member Mwilambwe directed the Clerk to call roll:

Ayes: Committee Members Kearns, Boelen, Danenberger, Becker, Hendricks, Crumpler, Mwilambwe, Skillrud, Scudder, Gibson, Williams.

Motion carried.

Consent Agenda

No items were considered.

Regular Session

Item 4.A. Overview of Decennial Committee, as requested by the Committee Chair and Township Supervisor.

Committee Member Skillrud provided an overview of the meeting schedule sharing that the Committee would meet quarterly until the final report could be submitted. She pointed out that the Committee's purpose was to study local efficiencies and report recommendations of additional efficiencies and increased accountability via a report submitted to the McLean County Board by November 25, 2024.

Committee Members Mwilambwe and Skillrud then discussed elements of the report.

Item 4.B. Review of Meeting Schedule, as requested by the Committee Chair and Township Supervisor.

Committee Member Skillrud read the full meeting schedule. She restated that meetings would be quarterly and held right before Township Board Meetings.

Item 4.C. General Discussion and Identification of Next Steps, as requested by the Committee Chair and Township Supervisor.

Committee Member Skillrud recommended the use of SharePoint to allow sharing of data pulled together by Township staff at the request of the Committee. She emphasized this would be the best way to collaborate. She shared that the starting point would be for Township staff to collect information as laid out in the Township Officials of Illinois' template placing it on SharePoint for review of the Committee. She then requested input from the Committee and asked them to voice any ideas they might have that were not listed in the template. She ended by mentioning that the Committee could contract with an outside company to format the report, or the Committee could do it. She reminded the Committee that was an unfunded mandate from State Legislation and that costs would be paid by the Township General Fund.

Several Committee Members discussed what would happen to the report once filed.

Committee Member Mwilambwe confirmed the next meeting date.

Committee Member Crumpler suggested that Township staff put together a working draft report and place it on SharePoint.

Committee Member Skillrud then introduced the Cemetery Board and Pastor William Bennett. She mentioned the other two appointed residents, Amelia Buragas and David Stanczyk, were not present.

Public Comment

No public comment was received.

Adjournment

Committee Member Boelen, seconded by Committee Member Becker, moved to adjourn the meeting.

Motion carried (viva voce).

The meeting adjourned at 5:15 P.M.

CITY OF BLOOMINGTON TOWNSHIP

Leslie Smith-Yocum, Township Clerk



REGULAR AGENDA ITEM NO. 4.B.

FOR DECENNIAL COMMITTEE: February 26, 2024

WARD IMPACTED: Town of the City of Bloomington

SUBJECT: Consideration and Action to Approve the Minutes of the August 28, 2023, Decennial Committee Meeting.

RECOMMENDED MOTION: The proposed Minutes be approved

STRATEGIC PLAN LINK:

STRATEGIC PLAN SIGNIFICANCE:

BACKGROUND: In compliance with the Open Meetings Act 5 ILCS 120/2.06(b), minutes must be approved within thirty days after the meeting or at the second subsequent regular meeting, whichever is later. The minutes of the meeting provided have been reviewed and certified as correct and complete by the Township Clerk and have been made available for public inspection and posted to the Township's website, pending Committee approval.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

Respectfully submitted for consideration.

Prepared by: Debbie Stilwell

ATTACHMENTS:

[4B 20230828 DRAFT Decennial Committee Minutes.pdf](#)



MINUTES
DECENNIAL COMMITTEE - REGULAR SESSION
MONDAY, AUGUST 28, 2023, 5:00 P.M.

The Decennial Committee convened in regular session at the Bloomington Center of Performing Arts at 5:00 P.M. Committee Member Mboka Mwilambwe called the meeting to order.

Roll Call

Attendee Name	Title	Status
Mboka Mwilambwe	Committee Member, Chair	Present
Jenna Kearns	Committee Member	Absent
Donna Boelen	Committee Member	Present
Sheila Montney	Committee Member	Absent
Nick Becker	Committee Member	Present
John Danenberger	Committee Member	Present
Cody Hendricks	Committee Member	Present
Mollie Ward	Committee Member	Absent
Kent Lee	Committee Member	Absent
Tom Crumpler	Committee Member	Present
Deb Skillrud	Committee Member	Present
Steve Scudder	Committee Member	Present
Joe Gibson	Committee Member	Present
Garrett Thalgott	Committee Member	Absent
Brad Williams	Committee Member	Present
Amelia Burgas	Committee Member	Absent
William Bennett	Committee Member	Absent
David Stanczek	Committee Member	Absent

Public Comment

No public comment was received.

Item 4.A. Consideration and Action to Approve the Minutes of the May 22, 2023, Decennial Committee Meeting.

Leslie Yocum, Township Clerk, asked that consideration of the minutes be delayed to the next meeting. No action was taken.

Item 5. Presentation on Township History, Intergovernmental Agreements (IGAs), and Shared Services, as presented by Township Supervisor, Deborah L. Skillrud, and Township Assessor, Stephen Scudder.

Deb Skillrud, Township Supervisor and Committee Member, introduced Township government basics, walked through the Township history including national and local history, as well as a comparison of what the City of Bloomington Township and the City of Bloomington address.

Committee Members Montney and Ward joined the meeting (5:10 P.M.).

Mrs. Skillrud discussed Township law, how the Evergreen Cemetery came to be, and ended by going through Township partnerships, collaborations, and shared services.

Item 6. Statutes that Govern Illinois Townships

Section 15 of 50 ILCS 70, the Decennial Committees on Local Government Efficiency Act, states that the duties of the committee include, but are not limited to, the study of the governmental unit's governing statutes. Below is a list of the main statutes that governs how the City of Bloomington Township operates.

60 ILCS 1 Township Code

305 ILCS 5/Article VI Public Aid Code for General Assistance

35 ILCS 200 Property Tax Code

50 ILCS 330 Illinois Municipal Budget Law

30 ILCS 15 Public Funds Statement Publication Act

5 ILCS 120 Open Meetings Act

5 ILCS 140 Freedom of Information Act

5 ILCS 160 State Records Act

Committee Member Mwilambwe clarified that Mrs. Skillrud had covered both Agenda Items 5 and 6 in her presentation. She confirmed.

Item 7. Discussion of Next Steps

Committee Member Mwilambwe asked Committee Member Skillrud what she had in mind for next steps. She recommended that Township staff pull together reports and share them with the Committee for review. She asked that following the Committee's review each member share feedback.

Committee Member Becker stated that he had asked at the May 22, 2023 Decennial meeting for a list to be shared of all the functions of the Township in comparison to the City and where efficiencies could be created. Committee Member Skillrud stated that she met with Tim Gleason, City Manager, and Steve Scudder, Township Assessor and Committee Member, to discuss opportunities. She shared that the only one they'd come up with so far was for the City to complete the Township's payroll. She mentioned that they were meeting again next week and would have more ideas to include in the report.

Committee Member Montney asked about chargeback processes in place for when one entity assists or does the work of the other. Committee Member Skillrud discussed accounting differences between the City and Township, as well as some shared agreements currently in place. Committee Member Scudder discussed the Township/City Information Technology partnership currently in place. Mrs. Skillrud mentioned the opportunity with payroll and issues with a current partnership regarding lawn services.

Adjournment

Committee Member Boelen, seconded by Committee Member Hendricks, moved to adjourn the meeting.

Motion carried (viva voce).

The meeting adjourned at 5:29 P.M.

CITY OF BLOOMINGTON TOWNSHIP

Leslie Smith-Yocum, Township Clerk



REGULAR AGENDA ITEM NO. 5.A.

FOR DECENNIAL COMMITTEE: February 26, 2024

WARD IMPACTED: Town of the City of Bloomington

SUBJECT: Presentation and Review of Draft Report for Compliance with Decennial Committees on Local Government Efficiency Act for the Town of the City of Bloomington

RECOMMENDED MOTION: None; discussion only

STRATEGIC PLAN LINK:

STRATEGIC PLAN SIGNIFICANCE:

BACKGROUND: Pursuant to section 50 ILCS 70/25 of the Decennial Committees on Local Government Efficiency Act, each committee shall summarize its work and findings within a written report, which shall include recommendations in respect to increased accountability and efficiency, and shall provide the report to the administrative office of each county board in which the governmental unit is located no later than 18 months after the formation of the committee. The report shall be made available to the public.

Included for the Committee's review and feedback is a draft of the report as completed by the Township Office.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

Respectfully submitted for consideration.

Prepared by: Debbie Stilwell

ATTACHMENTS:

[5A DRAFT Report for Compliance.pdf](#)

UNIT OF GOVERNMENT SUBMITTING THIS REPORT:

**TOWN OF THE CITY OF BLOOMINGTON,
aka Bloomington City Township
aka City of Bloomington Township**

ELECTED OFFICIALS OF THE TOWNSHIP

Assessor: Steven Scudder

Supervisor: Deborah L. Skillrud

50 ILCS 70/5

Any local government that levies a tax, other than
a municipality or county, must file this report.

TOWN OF THE CITY OF BLOOMINGTON REPORT FOR COMPLIANCE WITH DECENNIAL COMMITTEES ON LOCAL GOVERNMENT EFFICIENCY ACT

I. Information about the City of Bloomington Township

- A. We are located in McLean County. There are 31 townships in our county (see Appendix A)
- B. The population of our Township is 78,680 as of the April 2020 census.
- C. We have 17 full and part-time as well as 3 seasonal employees of the Township, excluding elected officials (see Appendix B for a Functional Organization Chart).
- D. We operate on a fiscal year from April 1st to March 31st.
- E. Our budget for Fiscal Year 2023 was \$2,348,188.00 and Fiscal Year 2024 is \$2,592,349.00.
- F. The equalized assessed valuation for 2023 was \$2,429,800,188.00.
- G. Nearly 50% of the market value of properties in McLean County resides in the City of Bloomington Township

The City of Bloomington Township and other units of local government are regulated by provisions of Article VII, Section 8 of the 1970 Illinois Constitution, which states in part, that these governments “shall have only powers granted by law”. If no statute permits a township to perform a function or service, the township or official may not carry out that function regardless of how much it is needed or wanted. Townships are a non-home rule form of government.

In 1911 by electoral vote, the City of Bloomington Township became co-terminus with the City of Bloomington. As such, the Township does not have a Highway Commissioner, and the City Council and City Clerk serve as the Township Board of Trustees and Township Clerk.

Our local governments include: 1) the County, which primarily provides judicial services; 2) the City, which provides public works, public safety, parks and recreation, and roads and bridges; and 3) the Township, which provides local human services, fair valuation of property and oversight of the public cemetery (Evergreen Memorial Cemetery). Our local governments do not duplicate services. However, we collaborate readily through Intergovernmental Agreements whenever possible.

II. Intergovernmental Agreements

- A. The following intergovernmental agreements have been implemented between Township and other local and state government agencies:

Entity	Service(s) Provided	Timeframe
City of Bloomington	City agrees to convey to the Township the property known as northwest corner of Oakland and Gridley Streets. City agrees to construct Township building. Joint use of employees for John M Scott Health Resource Center and Township. Offices of the City of Bloomington Township and John M Scott Health Resources reside in the same building	2002

City of Bloomington	Agreement with the City for parcels which were annexed into the City after 11/06/2000 will automatically be annexed into the City of Bloomington Township	2003
City of Bloomington	Permits the Bloomington Police Department to use office space at the Township building at 607 S Gridley St.	2003
B/N Public Transit System	Township agrees to distribute B/N Public Transit System monthly bus passes to Township clients.	2007
City of Bloomington	Administration of John M Scott Health Care Programs and Services.	2009
Normal Township	City of Bloomington Township to administer General Assistance Community Work Program for Normal Township	2014
TOIRMA	Intergovernmental Cooperation Contract for Risk Management and Loss Coverage	2016
City of Bloomington	Agreement with the Evergreen Memorial Cemetery for disposal of leaves & unchipped brush	2017
City of Bloomington	Terminated * Administration of John M Scott Health Care Programs and Services.	2017
City of Bloomington	Terminated * Agreement with the Cemetery for disposal of leaves & unchipped brush	2018
City of Bloomington	Provision of Information Technology Services for the Assessor's office	2018
City of Bloomington	Provision of various services for the Supervisor's office: • Information Technology • Lawn Maintenance • Snow Removal and Ice Control	2018
Rural Townships	Administration of General Assistance and Emergency Assistance programs for rural Townships in McLean County	2021
National Asian Pacific Center on Aging (NAPCA)	Through its POTS program, Township is a Senior Community Service Employment Program Host Agency for NAPCA participants	2022
Illinois Dept of Human Services (IDHS)	Data Sharing Agreement allows access into IDHS' IES Application via limited access security protocols in order to verify eligibility of potential clients	2022

B. The efficiencies of our Township's intergovernmental cooperation have helped us:

- a) avoid duplication of services
- b) extend and share our expertise of GA/EA to rural townships
- c) improve ease of access to transportation services
- d) secure employment for older adults utilizing federally funding programs such as NAPCA and National Able (Township has hosted 14 participants to date)
- e) improve data verification when determining eligibility for applicants/recipients of general assistance (GA)/emergency assistance (EA)

C. Not all intergovernmental agreements have proven to be the best approach

- a) In FY2017, the City Council and John M. Scott Commission eliminated direct services and moved administration of the John M. Scott trust grants to the City.
- b) In FY2018, Township terminated the Cemetery Leaves and Unchipped Brush collection agreement with the City because of cost.

III. Program Service Agreements

Per 60 ILCS 1/85-13, the Township board may either expend funds directly or may enter into any cooperative agreement or contract with any other governmental entity, not-for-profit corporation, non-profit community service association, or any for-profit business. The Township Board may provide ordinary and necessary maintenance and operating expenses for the following: public safety, environmental protection, public transportation, health (mental, behavioral, eye, dental), recreation, libraries, and Social services for the poor and aged.

The City of Bloomington Township provides funding primarily for social services for the poor and aged with Program Service Agreements.

A. In the past 10+ years, the Township has provided funding through Program Service Agreements to numerous social service agencies including:

Entity	Service(s) Provided	Timeframe
John M Scott Health Resources	Township provides county-wide administration of direct services to individuals and families for medical needs.	FY2009
YWCA	JMSHRC and Township support transportation for low-income individuals and persons with disabilities with Wheels to Work program and Medivan for non-emergency medical transportation	FY2014
Bloomington Day Care	Township supports day care for low-income residents who seek employment during the application and interview process.	FY2014
The Baby Fold	Township supports the Intact Family Services and Foster Care Programs designed to protect at-risk children of child abuse or neglect with the objective to empower families to remain together.	FY2014
Center for Human Services	JMSHRC supports prioritization of John M. Scott Health Resource Center (JMSHRC) referrals.	FY2014
City of Bloomington Parks & Recreation	Township supports senior programs at the Older Adult Center at Miller Park	FY2014
Community Health Care Clinic	JMSHRC supports pharmacy services through the pharmacy technician and for general operations.	FY2014
Peace Meal Senior Nutrition Program	JMSHRC supports senior residents by providing meal services to those with the greatest need.	FY2014

Prairie State Legal Services	Township supports low-income seniors with legal services that focus on housing and access to needs and protection from financial and physical elder abuse.	FY2014
Center for Youth and Family Solutions	JMSHRC supports assistance for mental health and relationship needs for low-income residents	FY2014
McLean County Health Department	JMSHRC supports the Valued Vision Eye Care for income eligible children and adults who live in McLean County.	FY2014
Heartland Community College	Township supports the Skills for Success class as a workfare program to provide township recipients resume building, soft skills and mock interviews.	FY2014
Mental Health First Aid for Youth	Township was one of the first to provide support to education community agencies and the general public with Mental Health First Aid for youth.	FY2015
Wellness Lifestyle Classes	Township created one-hour educational classes on health and wellness, taught weekly by volunteers, primarily Dr. Johnson, a local chiropractor	FY2015
Home Sweet Home Ministries	JMSHRC supports the partnership with Community Health Care Clinic with a mobile health truck to serve people experiencing homelessness and poverty in McLean County.	FY2016
YMCA	Recipients of Township who were homeless or very low-income were able to exercise and shower free at the YMCA, and those with mental health challenges were provided with free memberships.	FY2016
Normal Township Activity and Recreation Center (ARC)	Township supports operations and maintenance of the ARC so that senior residents may participate in recreational activity, congregate meals, and socialization with emphasis on low-income scholarships for membership.	FY2017
Sarah Bush Lincoln	Township continues to support Peace Meals for senior nutrition program under a new owner.	FY2018
Promoting Others To Succeed (POTS) Workfare Program	Township implements POTS for workfare participants through development of work and life skills. The community benefits with recycling of horticulture pots and trays.	FY2019
Faith in Action of Bloomington-Normal	Township supports senior residents with free transportation to medical appointments and grocery stores.	FY2020
COVID-19 Emergency Response Program (CERP)	Township implements CERP to assist qualified residents who may not qualify for general or emergency assistance.	FY2020
Project OZ	Township supports programs for runaway or homeless youths and their families.	FY2022

Milestones Early Learning Center Preschool	Township support assists low-income families with daycare services while they seek gainful employment through their Bridge the Gap project.	FY2022
Housing Eviction Relief Efforts (HERE) Program	Township implements HERE to assist qualified residents who may not qualify for general or emergency assistance affected by late payment, eviction, or disconnect notices.	FY2023
OSF Healthcare System Peace Meals	Township continues to support the Peace Meal delivery and meals at congregate locations for senior residents to help improve their nutrition, sustain their independence and enhance their quality of life.	FY2022
Chestnut Health Systems	Township supports Drug Court and Recovery Court (Specialty Courts) participants with rent assistance for the first three months of treatment plan to aid in the success rate toward full recovery.	FY2024

B. Our residents have benefitted from these agreements in our community through

- expanded referrals
- programming benefits for general assistance recipients and the public
- expanded employment possibilities for older adults through our POTS program

C. Township has considered the following social service agreements for the future

- Implementing the SSI/SSDI Outreach, Access, and Recovery (SOAR) program that helps communities end homelessness through increased access to Social Security disability benefits.
- Implementing a new program, which provides relief to qualified residents impacted by documentable crisis, which creates late payments of rent and/or utilities.

IV. Awards and Recognitions

The City of Bloomington Township has received the following awards, distinctions, and recognitions:

- Community Partnership Award, presented by Occupational Development Center, FY2002
- Community Excellence Award, presented by McLean County Center for Human Services, FY2004
- Agency of the Year Award, presented by the McLean County Human Service Council, FY2005
- Most Innovative Program Award, presented by the Illinois Township Association of General Assistance Caseworkers, for the Township's POTS Recycle Program, FY2022

V. What the City of Bloomington Township has accomplished beyond the aforementioned intergovernmental agreements and program service agreements

Township has remained fiscally responsible of taxpayer dollars. Since FY2017, the Tax Levy amount has remained flat. This has resulted in a year over year decrease in the tax rate levied.

Township General Assistance staff continue to be a strong resource referral agency in the community.

Township collaborates with Home Sweet Home Ministries, Safe Harbor, Mid Central Community Action, PATH, St. Vincent DePaul Society, St. Joh's Lutheran Church, Wesley Mennonite Church of Normal, The Immigration Project, Prairie State Legal Services, Bloomington Housing Authority, Department of Human Services, and more.

Township has increased social media use.

Township has maintained a website.

Township has responded timely to all FOIA requests.

Township level of property assessment has maintained the States' recommended guideline with a Coefficient of Disbursement (COD) less than 15, which means that our data is within 15% of the sale price.

Township Assessors collaborate with the County's Clerk, Recorder, Treasurer, and Supervisor of Assessments; the City PACE Department and IT Department; the City and County GIS employees and with all taxing bodies.

Following is a list of additional accomplishments by fiscal year:

FY2014

- Township adjusts practices due to Affordable Care Act
- Public Flu Shot Clinic - partnership with Walgreens, MCHD, and Township
- Cemetery provides parking for mausoleum chapel
- Cemetery creates scattering grounds
- Cemetery reclaims over 60 years of unused "in-ground" plots
- Cemetery increased the number of plaques to commemorate history

FY2015

- Township began administering financial responsibilities for the Cemetery Fund
- General Assistance software changes to Visual GA

FY2016

- Psycho-Educational sessions for Light Duty Workfare participants held at Township
- Ten-week pilot for General Assistance Workshop class held at Township

FY2017

- Partnership with Bloomington Public Library to educate Township recipients with basic computer, email and resume skills
- Cemetery American Veterans Traveling Tribute Vietnam Wall

FY2018

- Monarch Butterfly Memorial Garden dedicated to Maxine E. Schultz at Township Day event.
- Cemetery US Army Ranger Joshua P. Rogers dedication ceremony in new Veteran Field
- AED/CPR training for all Township staff

FY2019

- Partnership with Goodwill to educate Workfare recipients with Skills to Succeed classes held at Township
- Member of the McLean County Housing Coalition to respond to housing assistance needs of local residents affected by the Covid-19 pandemic.

FY2020

- Pandemic statistics reported at Board Meeting

FY2021

- Pandemic statistics reported at Annual Town Meeting

FY2022

- New owners of facility where POTS program resides

FY2023

- Completed improvements to North and South parking lots
- Established new laundry services for Township recipients
- Supported legislative changes for Class X/Class 1 drug felons
- Diverted 51,836 pounds (approximately 26 tons) of pots & trays from the landfills since January 2020

FY2024

- Near completion of renovation of Township building
- Open House and Ribbon Cutting scheduled for March 5, 2024 from 10:00am - 2:00pm with Ribbon Cutting at 11:30am

ANNUAL CEMETERY EVENTS

- Cemetery Walk
- National Wreaths Across America
- Posthumous Civil War Medal of Honor Ceremony
- Cogs & Corsets picnics
- Avenue of Flags
- Memorial Day Celebration at the Mausoleum

VI. Review of State and Township Laws; Township Policy, Rules and Procedures, Training Materials, and other documents

Township has reviewed the following, non-exhaustive list of laws, policies, training materials, and other documents applicable to the Township to evaluate our compliance and to determine, if any, of the foregoing need amending:

√ State laws applicable to Townships, including, but not limited to the Township Code ([60 ILCS](#))

- ✓ Illinois Open Meetings Act ([5 ILCS 120](#))
- ✓ Policy on public comment
- ✓ Designation of OMA officer ([5 ILCS 120/1.05 \(ilga.gov\)](#))
- ✓ All of Elected Officials have completed OMA Training ([5 ILCS 120/1.05 \(ilga.gov\)](#))
- ✓ Schedule of All Township Regular Meetings for Calendar or Fiscal Year ([5 ILCS 120/2.03](#))
- ✓ Illinois Freedom of Information Act ([5 ILCS 140](#))
- ✓ Designation of FOIA officer ([5 ILCS 140/3.5\(a\)](#))
- ✓ FOIA Officer Training ([5 ILCS 140/3.5\(b\)](#))
- ✓ Computation and Retention of FOIA Requests ([5 ILCS 140/3.5\(a\)](#))
- ✓ Posting Other Required FOIA Information ([5 ILCS 140/4\(a\)](#); [5 ILCS 140/4\(b\)](#))
- ✓ List of Types or Categories of FOIA Records under Township's Control ([5 ILCS 140/5](#))
- ✓ Periodic Meetings to Review Closed Meeting Minutes ([5 ILCS 120/2.06\(d\)](#))
- ✓ IMRF Total Compensation Postings ([5 ILCS 120/7.3](#))
- ✓ Designation of Whistleblower Auditing Official ([50 ILCS 105/4.1](#))
- ✓ Elected Officials' Statement of Economic Interests ([5 ILCS 420/4A-101](#); [5 ILCS 420/4A-101.5](#))
- ✓ Sexual Harassment Prevention Training ([775 ILCS 5/2-109\(c\)](#))
- ✓ Township Intergovernmental Agreements
- ✓ Township Social Service Agreements or Contracts
- ✓ Township budget and financial documents
- ✓ Township State Ethics Laws, including, but not limited to the State Officials and Employees Ethics Act ([5 ILCS 430/1-1](#))
- ✓ Ordinances and Resolutions passed over the past ten years (see Appendix C)
- ✓ Reports on government efficiency, including "Local Government Efficiency and Size in Illinois: Counting Tax Revenues, Not Governments" by Wendell Cox (2016); "Exploring Government Initiative, a Study of the League of Women Voters of McLean County Executive Summary.

VII. What Can We Improve or Make More Efficient

- Creation of a Township Wide Disaster Recovery Plan
- Consider a different provider for Human Resources, Benefits and Payroll through a Request for Proposal or other Intergovernmental Agreement
- Consider new Computer Assisted Mass Appraisal (CAMA) software

VIII. Studies on Governmental Efficiencies

In preparing this report, we reviewed several studies on local government efficiency. These studies show that:

- The average local government in Illinois serves 1800 residents compared to the national median of 2850 individuals.
- Most townships in Illinois have no bonded indebtedness. Together with road districts they are an integral element of local democracy. Township expenditures have grown at a lower rate than those of any other level of government since 1992.
- Townships have lower labor costs and employ mostly part time employees.

IX. Information about Our Committee

Per 50 ILCS 70/10, the committee membership must include all the elected or appointed members of the township board (Supervisor and Trustees) and two residents appointed by the Supervisor. The residents can be the Assessor, Highway Commissioner, Clerk or Collector, if you have one, or other residents of the Township, but these officials are not required to be on this Committee. The Supervisor may appoint more than two residents if deemed appropriate.

A. Committee Members:

Township Supervisor:	Deborah L Skillrud
Township Assessor:	Steve Scudder
Township Trustee:	Mboka Mwilambwe, City Mayor and Committee Chair
Township Trustee:	Jenna Kearns
Township Trustee:	Donna Boelen
Township Trustee:	Sheila Montney
Township Trustee:	John Danenberger
Township Trustee:	Nick Becker
Township Trustee:	Cody Hendricks
Township Trustee:	Mollie Ward
Township Trustee:	Kent Lee
Township Trustee:	Tom Crumpler
Township Clerk:	Leslie Yocum
Township Resident:	Joe Gibson, Evergreen Cemetery Board
Township Resident:	Garrett Thalgott, Evergreen Cemetery Board
Township Resident:	Brad Williams, Evergreen Cemetery Board
Township Resident:	William Bennett
Township Resident:	Amelia Buragas
Township Resident:	David Stanczak

B. Dates that our Committee Convened

Per 50 ILCS 70/20, the committee must meet for the first time no later than June 10, 2023 and meet at least three times prior to filing the report with the county board no later than 18 months after the formation of the committee, or by November 25, 2024.

First: May 22, 2023
Second: August 28, 2023
Third: February 26, 2023
Fourth: March 25, 2024 (final meeting)

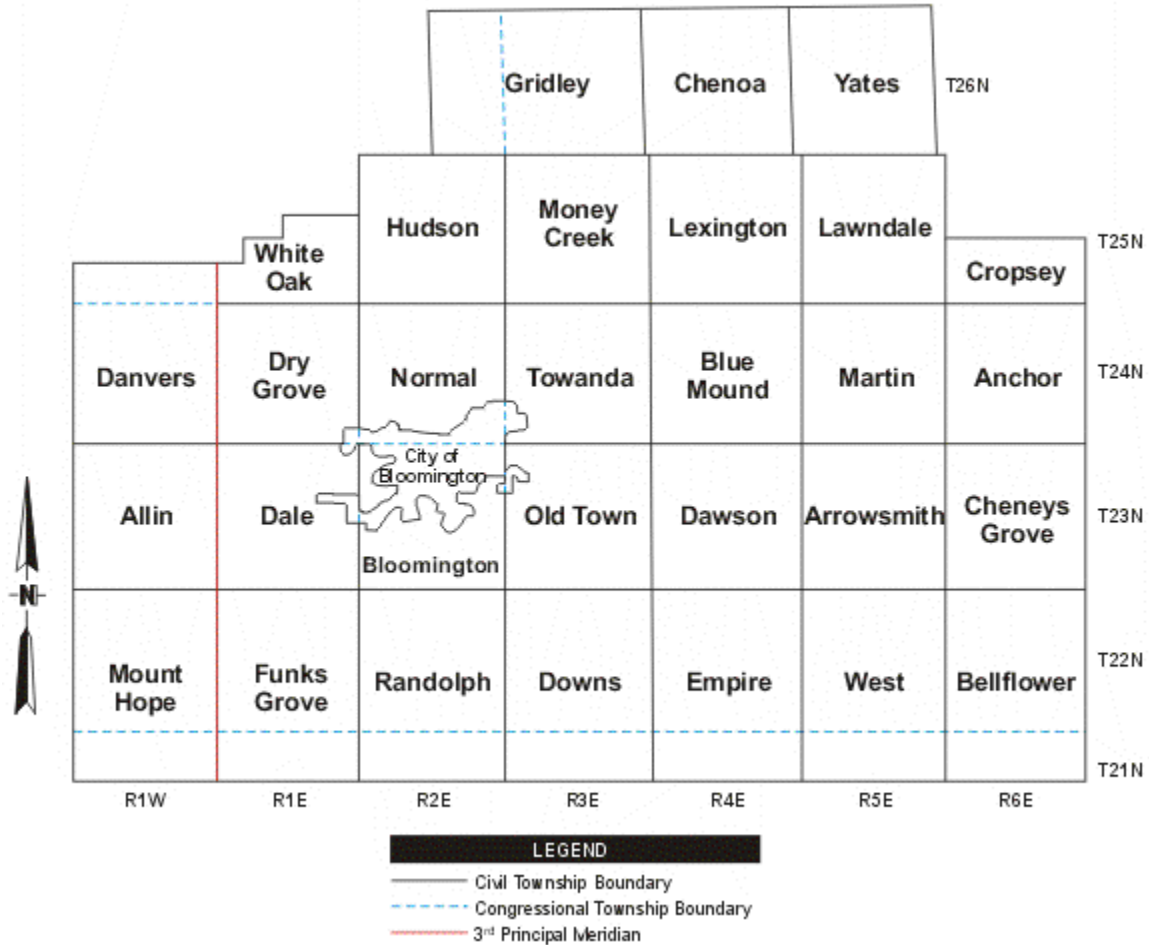
Submitted by: _____
Mboka Mwilambwe, Township Trustee, Committee Chair _____ Date

Deborah L. Skillrud, Township Supervisor _____ Date

Note: Per 50 ILCS 70/25, this report must be filed with the county no later than 18 months after the first committee meeting.

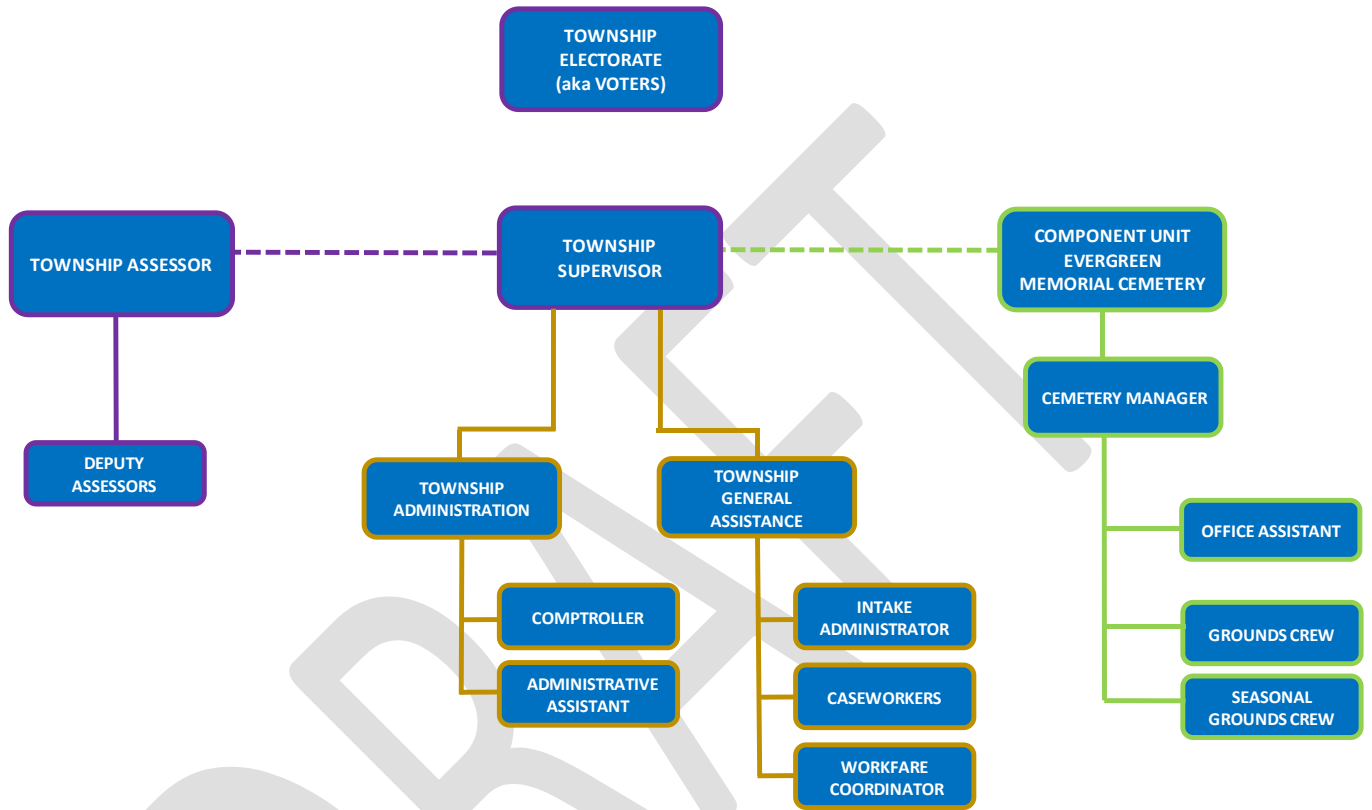
Appendix A

McLean County Townships



Appendix B

Township Functional Organization Chart



Appendix C

**Ordinances and Resolutions Passed
2013 – 2023**

ORDINANCES

Number	Title	Passed
2023-04	An Ordinance of the Town of the City of Bloomington for the Adoption of a Tax Levy for the Year 2023 for the General Town Fund, General Assistance Fund, and Cemetery Fund	November 27, 2023
2023-03	An Ordinance of the Town of the City of Bloomington for the Adoption of an Amended Budget and Appropriation for Fiscal Year 2024	August 28, 2023
2023-02	An Ordinance Authorizing the Continuation of the Housing Eviction Relieve Efforts (HERE) Program for Eligible Residents of the Town of the City of Bloomington	March 27, 2023
2023-01	An Ordinance of the Town of the City of Bloomington for the Adoption of a Budget and Appropriation for Fiscal Year 2024	February 27, 2023
2022-04	An Ordinance of the Town of the City of Bloomington for the Adoption of a Tax Levy for the Year 2022 for the General Town Fund, General Assistance Fund, and Cemetery Fund	November 28, 2022
2022-03	An Ordinance of the Town of the City of Bloomington for the Adoption of an Amended Budget and Appropriation for Fiscal Year 2023	November 28, 2022
2022-02	An Ordinance Authorizing the Creation and Implementation of a Housing Eviction Relieve Efforts (HERE) Program for Eligible Residents of City of Bloomington Township	October 24, 2022
2022-01	An Ordinance Adopting Budget For Fiscal Year 2023	March 28, 2022
2021-03	An Ordinance of the Town of the City of Bloomington / Tax Levy for the Year 2021 / General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Fund	November 22, 2021
2021-02	An Ordinance for Budget Amendment to the Town Fund for the 2021-2022 Fiscal Year	August 2, 2021
2021-01	An Ordinance Adopting Budget for the 2021-2022 Fiscal Year	March 22, 2021
2020-05	Ordinance for Compensation for Township Officials 2021-2025	October 27, 2020

2020-07	An Ordinance Amending Ordinance 2020-04, An Ordinance Authorizing the Creation and Implementation of a Community Emergency Response Program for Eligible Residents of City of Bloomington Township	December 14, 2020
2020-06	An Ordinance of the Town of the City of Bloomington / Tax Levy for the Year 2020 / Town Fund, Cemetery Fund, and General Assistance Fund	November 23, 2020
2020-04	An Ordinance Authorizing the Creation and Implementation of a Community Emergency Response Program for Eligible Residents of City of Bloomington Township	June 29, 2020
2020-03	An Ordinance Budget Amendment to the Town Fund for the 2020-2021 Fiscal Year	June 29, 2020
2020-02	An Ordinance Adopting Budget for the 2020-2021 Fiscal Year	March 26, 2020
2020-01	An Ordinance for Transfer of Appropriations for the 2019-2020 Fiscal Year	January 27, 2020
2019-03	An Ordinance of the Town of the City of Bloomington / Tax Levy for the Year 2019 / Town Fund, Cemetery Fund, and General Assistance Fund	November 25, 2019
2019-02	An Ordinance Adopting Budget for the 2019-2020 Fiscal Year	March 25, 2019
2019-01	An Ordinance for Transfer of Appropriations for the 2018-2019 Fiscal Year	January 28, 2019
2018-03	An Ordinance of the Town of the City of Bloomington / Tax Levy for the Year 2018 / Town Fund, Cemetery Fund, and General Assistance Fund	November 26, 2018
2018-02	An Ordinance Establishing the Prevailing Wage Rate for Public Works	May 29, 2018
2018-01	An Ordinance Adopting Budget for the 2018-2019 Fiscal Year	March 26, 2018
2017-04	An Ordinance of the Town of the City of Bloomington / Tax Levy for the Year 2017 / Town Fund, Cemetery Fund, and General Assistance Fund	November 22, 2017
2017-03	An Ordinance Approving a Line-Item Transfer to the Fiscal Year Budget for Evergreen Memorial Cemetery	May 22, 2017
2017-02	An Ordinance Establishing the Prevailing Wage Rate for Public Works	May 22, 2017
2017-01	An Ordinance Adopting Budget for the 2017-2018 Fiscal Year	March 27, 2017
2016-05	An Ordinance Establishing the Reimbursement of All Travel, Meals, and Lodging Expenses of Officers and Employees of the Town of the City of Bloomington Township	December 19, 2016

2016-04	An Ordinance of the Town of the City of Bloomington / Tax Levy for the Year 2016 / Town Fund, Cemetery Fund, and General Assistance Fund	November 28, 2016
2016-03	Ordinance for Compensation for Township Officials 2018-2021	October 24, 2016
2016-02	An Ordinance Establishing the Prevailing Wage Rate for Public Works	May 23, 2016
2016-01	An Ordinance Adopting Budget for the 2016-2017 Fiscal Year	March 28, 2016
2015-03	An Ordinance of the Town of the City of Bloomington / Tax Levy for the Year 2015 / Town Fund, Cemetery Fund, and General Assistance Fund	November 23, 2015
2015-02	An Ordinance Establishing the Prevailing Wage Rate for Public Works	May 26, 2015
2015-01	An Ordinance Adopting Budget for the 2015-2016 Fiscal Year	March 23, 2015
2014-03	An Ordinance of the Town of the City of Bloomington / Tax Levy for the Year 2014 / Town Fund, Cemetery Fund, and General Assistance Fund	November 24, 2014
2014-02	An Ordinance Establishing the Prevailing Wage Rate for Public Works	May 28, 2014
2014-01	An Ordinance Adopting Budget for the 2014-2015 Fiscal Year	March 24, 2014
2013-05	An Ordinance of the Town of the City of Bloomington / Tax Levy for the Year 2013 / Town Fund, Cemetery Fund, and General Assistance Fund	November 25, 2013
2013-04	An Ordinance Amending Budget for the 2013-2014 Fiscal Year	August 26, 2013
2013-03	An Ordinance Authorizing the Issuance of General Obligation (Limited Tax) Refunding Debt Certificates, Series 2013, of the Township of the City of Bloomington, in McLean County, Illinois, and Related Matters	August 26, 2013
2013-02	An Ordinance Establishing the Prevailing Wage Rate for Public Works	May 29, 2013
2013-01	An Ordinance Adopting Budget for the 2013-2014 Fiscal Year	March 25, 2013

RESOLUTIONS

Number	Title	Passed
2022-02	A Resolution Authorizing a Change Order in the Amount of \$30,000.00 in the Contract Between the Town of the City of Bloomington A/K/A City of Bloomington Township and Stark Excavating, Inc. for Parking Lot Improvements	May 23, 2022
2022-01	A Resolution to Create Budget Line Item for Capital Fund Reserve to Address Capital Improvements Commencing with 2022/2023 Fiscal Year	January 24, 2022
2021-03	A Resolution Authorizing a Change Order in the Amount of \$35,000.00 in the Contract Between the Town of the City of Bloomington A/K/A City of Bloomington Township and Stark Excavating, Inc. for Parking Lot Improvements	October 25, 2021
2021-02	A Resolution in Support of POTS (Promoting Others to Succeed) Program	April 13, 2021
2021-01	A Resolution Authorizing Execution of Intergovernmental Agreement Between the City of Bloomington Township and Various Rural McLean County Townships for General Assistance Administrative Services	February 22, 2021
2020-01	A Resolution Amending a Policy Prohibiting Sexual Harassment for the Town of the City of Bloomington	December 14, 2020
2019-02	Resolution to Include Compensation Directed into a Retirement Health Savings Plan as IMRF Earnings	May 28, 2019
2019-01	A Resolution Relating to Participation by Elected Officials in the Illinois Municipal Retirement Fund (IMRF)	April 22, 2019
2018-04	A Resolution Amending a Policy Prohibiting Sexual Harassment for the Town of the City of Bloomington	November 27, 2018
2018-03	A Resolution Authorizing Execution of Intergovernmental Agreement Between the City of Bloomington Township and the City of Bloomington for the Provision of IT Services to the Township Assessor	July 23, 2018
2018-02	A Resolution Authorizing Execution of Intergovernmental Agreement Between the City of Bloomington Township and the City of Bloomington for the Provision of Various Services	July 23, 2018
2018-01	Corporate Authorization Resolution (Flanagan State Bank)	February 26, 2018
2017-02	A Resolution Adopting a Policy Prohibiting Sexual Harassment for the Town of the City of Bloomington	December 18, 2017
2017-01	A Resolution Relating to Participation by Elected Officials in the Illinois Municipal Retirement Fund (IMRF)	April 24, 2017
2016-02	An Amended Resolution Addressing the Freedom of Information Act	April 25, 2016

2016-01	A Resolution in Support of Normal Township's Activity and Recreation Center	April 12, 2016
2015-03	A Resolution of the Town of the City of Bloomington, McLean County Illinois, Abating Township Property Tax for Mid-City Properties LLC	September 28, 2015
2015-02	A Resolution of the Town of the City of Bloomington, McLean County Illinois, Abating Township Property Tax for Haney Plumbing & Rental	September 28, 2015
2015-01	A Resolution of the Town of the City of Bloomington, McLean County Illinois, Abating Township Property Tax for Foundry Square LLC	September 28, 2015
2014-02	A Resolution Adopting an Investment Policy	March 24, 2014
2014-01	A Resolution Addressing Permitting Remote Participation in Meetings	January 27, 2014
2013-04	A Resolution of the Town of the City of Bloomington, McLean County Illinois, Abating Township Property Tax (for Green Building, LLC)	July 23, 2013
2013-03	A Resolution Designating Deborah L. Skillrud as the Agent of the City of Bloomington Township for IMRF Purposes	April 23, 2013
2013-02	A Resolution Establishing the Fiscal Year for Evergreen (Township) Cemetery to Align with the Town of the City of Bloomington Township's Fiscal Year	January 28, 2013
2013-01	Resolution of the City of Bloomington Township, Conditionally and Partially Abating Property Tax for Bloom Heartland, LLC and Wirtz Beverage Illinois, LLC	January 28, 2013



REGULAR AGENDA ITEM NO. 5.B.

FOR DECENNIAL COMMITTEE: February 26, 2024

WARD IMPACTED: Town of the City of Bloomington

SUBJECT: Consideration and Action to Set the Date for the Next Decennial Committee Meeting

RECOMMENDED MOTION: The next Decennial Committee Meeting be scheduled for Monday March 25, 2024 at 5:00 pm.

STRATEGIC PLAN LINK:

STRATEGIC PLAN SIGNIFICANCE:

BACKGROUND: With the completion of the first draft of the Report for Compliance with the Decennial Committees on Local Government Efficiency Act, Deborah Skillrud, Township Supervisor and Committee Member, is recommending the committee meet in one month, prior to the next Board of Trustees meeting on March 25, 2024 at 5:00 pm, to provide feedback and vote on the final report.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Decennial Committee Members

FINANCIAL IMPACT: N/A

Respectfully submitted for consideration.

Prepared by: Debbie Stilwell