



**BOARD OF TRUSTEES FOR THE TOWN OF THE CITY OF BLOOMINGTON
GOVERNMENT CENTER CHAMBERS, 4TH FLOOR, ROOM #400
115 E. WASHINGTON STREET, BLOOMINGTON, IL 61701
MONDAY, FEBRUARY 24, 2025, 5:30 PM**

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Public Comment

Individuals wishing to provide emailed public comment must email comments to publiccomment@cityblm.org at least 15 minutes before the start of the meeting. Individuals wishing to speak in-person may register at cityblm.org/register at least 5 minutes before the start of the meeting.

5. Consent Agenda

Items listed on the Consent Agenda are approved with one motion; Items pulled from the Consent Agenda for discussion are listed and voted on separately.

A. Consideration and Action to Approve the Minutes of the January 27, 2025, Regular Session of the City of Bloomington Township Board Meeting, as requested by the Township Clerk . *(Recommended Motion: The proposed Minutes be approved..)*

B. Consideration and Action to Certify the January 2025 Statement of Funds for the General Town Administration Fund, General Assistance Fund, and Cemetery Fund, as requested by the Township Supervisor . *(Recommended Motion: The January 2025 Statement of Funds be certified.)*

C. Consideration and Action to Approve the February 24, 2025 General Town Fund Request for Payment, as requested by the Township Supervisor . *(Recommended Motion: The February 24, 2025 Request for Payment be approved.)*

6. Regular Agenda

7. Reports by Elected Officials

A. Presentation and Discussion of the Township Supervisor's Report, as requested by the City of Bloomington Township . *(Recommended Motion: None; presentation only.)*

B. Presentation and Discussion of the Township Assessor's Report, as requested by the City of Bloomington Township . *(Recommended Motion: None; presentation only.)*

8. Adjournment

Individuals with disabilities planning to attend the meeting who require reasonable accommodations to observe and/or participate, or who have questions about the accessibility of the meeting, should contact the City's ADA Coordinator at 309-434-2468 or mhurt@cityblm.org.



REGULAR AGENDA ITEM NO. 5.A.

FOR CITY OF BLOOMINGTON TOWNSHIP: February 24, 2025

WARD IMPACTED: Town of the City of Bloomington

SUBJECT: Consideration and Action to Approve the Minutes of the January 27, 2025, Regular Session of the City of Bloomington Township Board Meeting

RECOMMENDED MOTION: The proposed Minutes be approved.

STRATEGIC PLAN LINK:

STRATEGIC PLAN SIGNIFICANCE:

BACKGROUND: In compliance with the Open Meetings Act 5 ILCS 120/2.06(b), minutes must be approved within thirty days after the meeting or at the second subsequent regular meeting, whichever is later. The minutes have been reviewed and certified as correct and complete by the Deputy Township Clerk and will be made available for public inspection and posted to the Township website, pending Board approval.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

Respectfully submitted for consideration.

Prepared by: Amanda Stutsman, Deputy City Clerk

ATTACHMENTS:

[5A 20250127_Township_Regular_Session_Minutes_DRAFT.pdf](#)



MINUTES
TOWNSHIP - REGULAR SESSION
MONDAY, JANUARY 27, 2025, 5:30 PM

The Board of Trustees for the Town of the City of Bloomington convened in regular session in the Government Center Boardroom at 5:30 PM, Monday, January 27, 2025. The meeting was called to order by Trustee Mwilambwe who led the Pledge of Allegiance.

Roll Call

Attendee Name	Title	Status
Mboka Mwilambwe	Trustee, Chair	Present
Jenna Kearns	Trustee	Present
<i>Vacant</i>	Trustee	<i>Vacant</i>
Sheila Montney	Trustee	Present
John Danenberger	Trustee	Present
Nick Becker	Trustee	Absent
Cody Hendricks	Trustee	Present
Mollie Ward	Trustee	Present
Kent Lee	Trustee	Present
Tom Crumpler	Trustee	Present

Elected Officials/Staff Present: Deborah L. Skillrud, Township Supervisor; Steve Scudder, Township Assessor; and Leslie Smith-Yocum, Township Clerk.

Public Comment

No in-person or emailed public comment was received.

Consent Agenda

Items listed on the Consent Agenda are approved with one motion; Items pulled from the Consent Agenda for discussion are listed and voted on separately.

Trustee Crumpler made a motion, seconded by Trustee Hendricks, to approve the Consent Agenda.

Item 5.A. Consideration and Action to Approve the Minutes of the December 9, 2024, Regular Session of the City of Bloomington Township Board Meeting, as requested by the Township Clerk. (Recommended Motion: The proposed Minutes be approved.)

Item 5.B. Consideration and Action to Certify the December 2024 Statement of Funds for the General Town Administration Fund, General Assistance Fund, and Cemetery Fund, as requested by the Township Supervisor. (Recommended Motion: The December 2024 Statement of Funds be certified.)

Item 5.C. Consideration and Action to Approve the January 27, 2025 General Town Fund Request for Payment, as requested by the Township Supervisor. (Recommended Motion: The January 27, 2025 Request for Payment be approved.)

Trustee Mwilambwe directed the clerk to call roll:

AYES: Kearns; Montney; Danenberger; Hendricks; Ward; Lee; Crumpler; Mwilambwe

Motion carried.

Regular Agenda

The following item was presented:

Item 6.A. A. Presentation of Proposed Fiscal Year 2026 Budget, as requested by the City of Bloomington Township. (Recommended Motion: The proposed Fiscal Year 2026 Budget be accepted and placed on file for a 30-day review period.)

Township Supervisor Skillrud explained the annual review and noted questions should be directed to her.

Trustee Hendricks asked if there were any significant changes or items to highlight. Supervisor Skillrud noted \$150,000 earmarked for homelessness services.

Township Assessor Steve Scudder noted the purchase of a vehicle for the Assessor Division and a potential upcoming software purchase. Assessor Scudder and Trustee Mwilambwe discussed the in-house system to be replaced had been in place since the mid-nineties.

Trustee Ward and Supervisor Skillrud discussed the difference between the grant funds line items. They then discussed how the funds could be used such as modular living or locker storage for belongings. Supervisor Skillrud expanded on the modular living units noting they would cost \$10,000 to 15,000 each.

Trustee Mwilambwe asked Supervisor Skillrud to share a link to a potential source of modular living units.

Trustee Hendricks and Supervisor Skillrud discussed how the \$150,000 figure was decided for future planning.

Trustee Kearns asked for additional details on the Housing Eviction Relief Efforts (HERE) Program. Supervisor Skillrud explained eligibility requirements and the availability of funds.

Trustee Hendricks made a motion, seconded by Trustee Kearns, to accept the proposed Fiscal Year 2026 Budget and place on file for a 30-day review period.

Trustee Mwilambwe directed the clerk to call roll:

AYES: Kearns; Montney; Danenberger; Hendricks; Ward; Lee; Crumpler; Mwilambwe

Motion carried.

Reports by Elected Officials

The following item was presented:

Item 7.A. Presentation and Discussion of the Township Supervisor's Report, as requested by the City of Bloomington Township.

Supervisor Skillrud noted good press coverage on the Housing Eviction Relief Efforts (HERE) Program from multiple sources which resulted in an increased call volume.

Item 7.B. Presentation and Discussion of the Township Assessor's Report, as requested by the City of Bloomington Township.

Assessor Scudder noted the Board of Review concluded at the end of December. He reported there was an increase in complaints filed and multiple Equalized Assessed Value (“EAV”) multipliers were assessed.

Adjournment

Trustee Hendricks made a motion, seconded by Trustee Crumpler, to adjourn the meeting.

Trustee Mwilambwe directed the clerk to call roll:

AYES: Kearns; Montney; Danenberger; Hendricks; Ward; Lee; Crumpler; Mwilambwe

Motion carried (viva voce).

The Meeting Adjourned at 5:44 PM.

CITY OF BLOOMINGTON

Board Chair Mboka Mwilambwe

Amanda Stutsman, Deputy Township Clerk



REGULAR AGENDA ITEM NO. 5.B.

FOR CITY OF BLOOMINGTON TOWNSHIP: February 24, 2025

WARD IMPACTED: Town of the City of Bloomington

SUBJECT: Consideration and Action to Certify the January 2025 Statement of Funds for the General Town Administration Fund, General Assistance Fund, and Cemetery Fund

RECOMMENDED MOTION: The January 2025 Statement of Funds be certified

STRATEGIC PLAN LINK:

STRATEGIC PLAN SIGNIFICANCE:

BACKGROUND: Pursuant to Illinois Statute 60 ILCS 1/80-15, the Township Board of Trustees shall examine and certify the accounts of the Supervisor for all money received and distributed by them, including all expenses necessarily incurred for the use and benefit of the Township as well as for General Assistance.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

Respectfully submitted for consideration.

Prepared by: Morgan Dodson, Administrative Assistant

ATTACHMENTS:

[5B 20250131 Supervisor's Board Financial.pdf](#)

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

) SS

Town of the City Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWNSHIP SUPERVISOR--GENERAL TOWN ADMINISTRATION FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of January 2025**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **24th day of February 2025**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois

Notary Public

This the **24th day of February 2025**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL TOWN ADMINISTRATION FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$3,727,073.49** in ILLINOIS FUNDS in SPRINGFIELD, ILLINOIS, **\$184,682.82** in PRAIRIE STATE BANK & TRUST (30) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, a balance of **\$22,218.06** in PRAIRIE STATE BANK & TRUST (64) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$24.38** in BLOOMINGTON MUNICIPAL CREDIT UNION in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL TOWN ADMINISTRATION FUND of said TOWN.

WARD 1: Jenna L Kearns

WARD 6: Cody Hendricks

WARD 2: Micheal Mosley

WARD 7: Mary "Mollie" Ward

WARD 3: Sheila Montney

WARD 8: Kent Lee

WARD 4: John W Danenberger

WARD 9: Tom Crumpler

WARD 5: Nick Becker

Trustee Mboka Mwilambwe

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

Town of the City of Bloomington--General Town Administration Fund

Month of: January

Public Funds at Commencement

Cash: Prairie State Bank & Trust (30) Checking Balance	\$ 213,609
Cash: Bloomington Municipal Credit Union (48,20) Combined Balances	\$ 24
Investments: Illinois Fund (85)	\$ 3,671,481
Investments: Prairie State Bank & Trust (64)	<u>\$ 172,200</u>

Public Funds at Commencement \$ 4,057,315

Public Funds Received this Month

Interest: Prairie State Bank (30)	\$ 19
Interest: Prairie State Bank (64)	\$ 18
Interest: Illinois Fund (85)	\$ 14,335
Other Income: Retiree Insurance	\$ 1,685
Other Income: GA Administration	\$ 220
Personal Property Replacement Tax	<u>\$ 28,977</u>

Public Funds Received This Month \$ 45,253

Public Funds Available \$ 4,102,568

Public Funds Expended This Month

\$ 168,569

Total Public Funds at Month End \$ 3,933,999

Public Funds at Month End

Cash: Prairie State Bank & Trust (30) Checking Balance	\$ 184,683
Cash: Bloomington Municipal Credit Union (48,20) Combined Balances	\$ 24
Investments: Illinois Fund (85)	\$ 3,727,073
Investments: Prairie State Bank & Trust (64)	<u>\$ 22,218</u>

Total Public Funds at Month End \$ 3,933,999

Town of the City of Bloomington--General Town Administration Fund

Month of: January

Checking Account Activity

Prairie State Bank & Trust (30) Balance at Commencement \$ 213,609

Deposits: Interest: Prairie State Bank & Trust (30)	\$ 19
Other Income: Retiree Insurance	\$ 1,685
Other Income: GA Administration	\$ 220
Transfer from Prairie State Bank & Trust Reserve (64)	<u>\$ 150,000</u>

Total Deposits for Month \$ 151,924

Total Funds Available \$ 365,533

Expenses: Assessor's Office	\$ 6,232
Community Agency Funding	\$ 37,276
Compensation & Benefits	\$ 113,056
Services & Expenses	\$ 8,372
Supervisor's Office	\$ 3,633
PPRT Transfer to Cemetery Fund	\$ 10,526
PPRT Transfer to General Assistance Fund	\$ 1,754
Change in Payroll Liabilities 01/31/2025	<u>\$ (0)</u>

Total Check Written \$ 180,850

Prairie State Bank & Trust (30) Balance at Month End \$ 184,683

Prairie State Bank & Trust (30) Reconciliation at Month End

Balance per Bank Statement	\$ 223,067
Plus Outstanding Deposits	\$ 1,685
Less Outstanding Checks	<u>\$ (40,068)</u>

Checkbook Balance per Reconciliation \$ 184,683 **9**

Town of the City of Bloomington--General Town Administration Fund

Statement of Receipts and Disbursements

Revenue		Jan-25	
7000 Interest		\$ 14,371	
7400 Other Income		\$ 1,905	
7600 Personal Property Replacement Tax		\$ 28,977	
	Total Revenue		\$ 45,253
	Total Income		\$ 45,253
Expense			
Assessor's Office			
9151 Auto Expense		\$ 18	
9161 Telephone		\$ 507	
9171 Utilities		\$ 657	
9251 Education/Meetings/Conferences		\$ 2,862	
9271 Appraisal Services		\$ 390	
9291 Janitorial		\$ 175	
9301 Computer Services		\$ 1,623	
	Total Assessor's Office		\$ 6,232
Community Agency Funding			
1021 Grant #1: HERE - Housing Eviciton Relief		\$ 11,224	
1025 GA Client Services		\$ 1,052	
1026 Youth Services		\$ 25,000	
	Total Community Agency Funding		\$ 37,276
Compensation & Benefits			
7011 Township Supervisor		\$ 7,833	
7021 Township Assessor		\$ 8,000	
7031 Town Clerk		\$ 200	
7051 General Assistance Staff		\$ 15,072	
7052 General Town Staff		\$ 8,025	
7061 Deputy Assessors		\$ 33,464	
7081 IMRF/Employer (2025 = 7.13%)		\$ 5,038	
7091 FICA (SS/MC) / Employer		\$ 5,150	
7101 Group Medical / Employer		\$ 30,226	
7102 LifeLock		\$ 48	
	Total Compensation & Benefits		\$ 113,056
Services & Expenses			
1029 Auditing Expenses		\$ 7,300	
1038 Other Expenditures		\$ 94	
1040 Building Maintenance		\$ 671	
1042 Janitorial Services & Supplies		\$ 306	
	Total Services & Expenses		\$ 8,372
Supervisor's Office			
8121 Janitorial		\$ 219	
8131 Utilities		\$ 985	
8141 Telephones		\$ 702	
8161 Education/Conference/Meetings		\$ 262	
8181 Equipment Repair/Rental		\$ 1,160	
8191 Office Supplies		\$ 197	
8221 Computer/Contract Services		\$ 108	
	Total Supervisor's Office		\$ 3,633
	Total Expense		\$ 168,569
	Net Income		\$ (123,316)

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison

Income				<u>FY2025</u>	<u>\$ Over</u>	
	Revenue	<u>Jan-25</u>	<u>Budget</u>	<u>Budget</u>	<u>% of Budget</u>	
	7000 Interest	\$ 139,191	\$ 60,000	\$ 79,191	232.0%	
	7400 Other Income	\$ 24,585	\$ 45,450	\$ (20,865)	54.1%	
	Other Income: Grants	\$ -	\$ 5,000	\$ (5,000)	0.0%	
	Other Income: TWP IGAs	\$ 815	\$ 1,000	\$ (185)	81.5%	
	7450 Township Litigation Income	\$ -	\$ 25	\$ (25)	0.0%	
	7600 Personal Property Replacement Tax	\$ 201,375	\$ 300,000	\$ (98,625)	67.1%	
	7800 Tax Levy	\$ 1,648,840	\$ 1,651,600	\$ (2,760)	99.8%	
	7900 Proceeds from Loan/Bond	\$ -	\$ 100,000	\$ (100,000)	0.0%	
	Total Revenue	\$ 2,014,806	\$ 2,163,075	\$ (148,269)	93.1%	
	Total Income	\$ 2,014,806	\$ 2,163,075	\$ (148,269)	93.1%	
Expense						
Assessor's Office						
	9141 Rent/Debt Service	\$ -	\$ 21,544	\$ (21,544)	0.0%	
	9151 Auto Expense	\$ 2,327	\$ 3,000	\$ (673)	77.6%	
	9161 Telephone	\$ 2,408	\$ 3,000	\$ (592)	80.3%	
	9171 Utilities	\$ 4,755	\$ 5,800	\$ (1,045)	82.0%	
	9191 Postage	\$ -	\$ 300	\$ (300)	0.0%	
	9201 Office Supplies	\$ 622	\$ 2,000	\$ (1,378)	31.1%	
	9211 Publications & Printing	\$ -	\$ 500	\$ (500)	0.0%	
	9231 Equipment	\$ 22,560	\$ 6,000	\$ 16,560	376.0%	
	9241 Equipment Repair/Rental	\$ -	\$ 1,500	\$ (1,500)	0.0%	
	9251 Education/Meetings/Conferences	\$ 11,699	\$ 9,000	\$ 2,699	130.0%	
	9261 Replatting & Remapping	\$ -	\$ 9,000	\$ (9,000)	0.0%	
	9271 Appraisal Services	\$ 5,005	\$ 100,000	\$ (94,995)	5.0%	
	9291 Janitorial	\$ 2,100	\$ 2,000	\$ 100	105.0%	
	9301 Computer Services	\$ 8,603	\$ 20,000	\$ (11,397)	43.0%	
	9302 CAMA Services	\$ -	\$ 10,000	\$ (10,000)	0.0%	
	9311 Mapping/GIS Services	\$ -	\$ 100,000	\$ (100,000)	0.0%	
	9312 Membership Dues	\$ 1,355	\$ 2,500	\$ (1,145)	54.2%	
	Total Assessor's Office	\$ 61,435	\$ 296,144	\$ (234,709)	20.7%	
Capital Fund Reserve						
	Comfort Station/East Side Basin	\$ -	\$ 1	\$ (1)	0.0%	
	Program Facility	\$ -	\$ 1	\$ (1)	0.0%	
	Township Building Improvements	\$ -	\$ 525,163	\$ (525,163)	0.0%	
	Total Capital Fund Reserve	\$ -	\$ 525,165	\$ (525,165)	0.0%	
Community Agency Funding						
	1021 Grant #1: HERE - Housing Eviction Relief	\$ 17,884	\$ 150,000	\$ (132,116)	11.9%	
	1023 Community Medical	\$ 25,000	\$ 25,000	\$ -	100.0%	
	1025 GA Client Services	\$ 46,150	\$ 50,000	\$ (3,850)	92.3%	
	1026 Youth Services	\$ 35,000	\$ 35,000	\$ -	100.0%	
	1027 Senior Services	\$ 60,000	\$ 80,000	\$ (20,000)	75.0%	
	Total Community Agency Funding	\$ 184,035	\$ 340,000	\$ (155,965)	54.1%	

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison

Compensation & Benefits

7011 Township Supervisor	\$ 78,333	\$ 94,000	\$ (15,667)	83.3%
7021 Township Assessor	\$ 83,000	\$ 96,000	\$ (13,000)	86.5%
7031 Town Clerk	\$ 2,000	\$ 2,500	\$ (500)	80.0%
7041 Town Trustees	\$ 1,540	\$ 2,800	\$ (1,260)	55.0%
7051 General Assistance Staff	\$ 152,062	\$ 200,000	\$ (47,938)	76.0%
7052 General Town Staff	\$ 122,092	\$ 175,000	\$ (52,908)	69.8%
7061 Deputy Assessors	\$ 376,772	\$ 420,000	\$ (43,228)	89.7%
7081 IMRF/Employer (2025 = 7.13%)	\$ 59,741	\$ 125,000	\$ (65,259)	47.8%
7091 FICA (SS/MC) / Employer	\$ 58,506	\$ 77,000	\$ (18,494)	76.0%
7101 Group Medical / Employer	\$ 134,676	\$ 218,800	\$ (84,124)	61.6%
7102 LifeLock	\$ 481	\$ 1,200	\$ (719)	40.1%
7111 State Unemployment / Employer	\$ 433	\$ 3,000	\$ (2,567)	14.4%
Total Compensation & Benefits	\$ 1,069,637	\$ 1,415,300	\$ (345,663)	75.6%

Services & Expenses

1028 Membership Dues	\$ 1,731	\$ 2,000	\$ (269)	86.6%
1029 Auditing Expenses	\$ 7,300	\$ 8,000	\$ (700)	91.3%
1030 Legal Expense	\$ 4,826	\$ 12,000	\$ (7,174)	40.2%
1034 Insurance	\$ 12,219	\$ 13,000	\$ (781)	94.0%
1035 Publishing	\$ 419	\$ 2,000	\$ (1,581)	21.0%
1038 Other Expenditures	\$ 3,564	\$ 4,000	\$ (436)	89.1%
1039 Debt Service-Principal & Interest	\$ -	\$ 1,000	\$ (1,000)	0.0%
1040 Building Maintenance	\$ 5,368	\$ 45,000	\$ (39,632)	11.9%
1042 Janitorial Services & Supplies	\$ 3,882	\$ 6,000	\$ (2,118)	64.7%
1043 Building Security	\$ -	\$ 1,000	\$ (1,000)	0.0%
1044 Building Repairs	\$ -	\$ 100,000	\$ (100,000)	0.0%
1045 Special Projects	\$ 10,627	\$ 185,000	\$ (174,373)	5.7%
Total Services & Expenses	\$ 49,937	\$ 379,000	\$ (329,063)	13.2%

Supervisor's Office

8091 Postage	\$ 1,366	\$ 3,000	\$ (1,634)	45.5%
8101 Rent/Debt Service	\$ -	\$ 20,000	\$ (20,000)	0.0%
8121 Janitorial	\$ 2,625	\$ 3,500	\$ (875)	75.0%
8131 Utilities	\$ 7,132	\$ 10,000	\$ (2,868)	71.3%
8141 Telephones	\$ 3,510	\$ 5,000	\$ (1,490)	70.2%
8151 Car Expense	\$ 153	\$ 3,500	\$ (3,347)	4.4%
8161 Education/Conference/Meetings	\$ 2,980	\$ 3,500	\$ (520)	85.1%
8171 Equipment	\$ 2,417	\$ 5,000	\$ (2,583)	48.3%
8181 Equipment Repair/Rental	\$ 3,689	\$ 8,000	\$ (4,311)	46.1%
8191 Office Supplies	\$ 1,495	\$ 6,000	\$ (4,505)	24.9%
8201 Printing	\$ -	\$ 3,000	\$ (3,000)	0.0%
8211 Publications	\$ 50	\$ 1,000	\$ (950)	5.0%
8221 Computer/Contract Services	\$ 8,292	\$ 20,000	\$ (11,708)	41.5%
8241 Membership Dues	\$ 233	\$ 450	\$ (217)	51.8%
Total Supervisor's Office	\$ 33,940	\$ 91,950	\$ (58,010)	36.9%

Emergency Transfer of Funds

GT Funds Transferred to GA Funds	\$ -	\$ 200,000	\$ (200,000)	0.0%
Total Emergency Transfer of Funds	\$ -	\$ 200,000	\$ (200,000)	0.0%

Total Expense	\$ 1,398,983	\$ 3,247,559	\$ (1,848,576)	43.1%
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Net Income	\$ 615,822	\$ (1,084,484)	\$ 1,700,306	-56.8%
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Town of the City of Bloomington--General Town Administration Fund

Checking Account Activity

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
01/05/2025	ACH	Merchant Services - Valutec	-7.92
01/09/2025	10621	CDS Leasing	-1,160.00
01/09/2025	10622	Soaring Eagle Cleaning Services LLC	-700.00
01/10/2025	10623	Ameren Illinois	-439.53
01/10/2025	10624	Phillips & Associates, CPAs, P.C.	-7,300.00
01/10/2025	10625	NICOR Gas	-472.14
01/10/2025	10626	Bowman, Danny	-390.00
01/10/2025	10627	Creative Technical Services, Inc (C-Tech)	-150.00
01/10/2025	10628	Ace Industrial Properties Inc dba 1900E C	-1,000.00
01/10/2025	10629	Town of the City of Bloomington - CEM	-10,526.36
01/10/2025	10630	Town of the City of Bloomington - GA	-1,754.39
01/10/2025	Deposit	Bloomington TWP	75.00
01/10/2025	10631	Canales, Kolton	-2,100.00
01/10/2025	10632	Curtiss., Jennifer M	-1,200.00
01/10/2025	10633	Dodson, Morgan A	-1,200.00
01/10/2025	10634	Gosnell, Donna J	-2,100.00
01/10/2025	10635	Scudder., Steven R	-2,100.00
01/10/2025	10636	Skillrud., Deborah L	-3,300.00
01/10/2025	10637	Strong, Kyle	-2,100.00
01/10/2025	10638	Uzueta., Stephanie	-2,100.00
01/10/2025	10639	Walter, Kevin B	-2,400.00
01/13/2025	20250115	Intuit Payroll S QuickBooks	-24,209.54
01/14/2025	10640	Torrington LLC %Young America Realty	-1,664.00
01/14/2025	10641	Ameren Illinois	-209.22
01/14/2025	10642	City of Bloomington Finance Dept	-17.94
01/15/2025	ACH	Prairie State Bank & Trust	-768.75
01/15/2025	ACH	TASC Funding	-233.32
01/15/2025	80153177	IRS USATaxPymt	-8,031.72
01/15/2025	1-848-037-0	IL Dept of Revenue EDI Pymnts	-1,530.31
01/21/2025	10643	VISA...2268 (GA)	-20.00
01/21/2025	10644	VISA (DLS)	-570.27
01/21/2025	10645	George Trust, Phillip %Class Act Realty	-1,539.13
01/21/2025	10646	Ameren Illinois	-2,268.35
01/21/2025	10647	City of Bloomington Water Dept	-70.43
01/21/2025	10648	Milestones Learning Center & Preschool	-25,000.00
01/21/2025	10649	Huck's/WEX Bank	-0.28
01/21/2025	10650	Quill Corporation	-197.21
01/21/2025	10651	American Pest Control Inc	-42.00
01/21/2025	10652	Lincoln Lofts II LLC	-1,256.00
01/21/2025	10653	Brog, Ivy	-51.52
01/21/2025	10654	VISA (SRS)	-3,872.00
01/22/2025	Transfer	Prairie State Bank & Trust	150,000.00
01/23/2025	Debit	Prairie State Bank & Trust	-30.00
01/23/2025	Deposit	Dry Grove Township	35.00
01/27/2025	Deposit	Bloomington TWP	110.00
01/28/2025	10655	VISA (SRS)	-35.61
01/28/2025	20250131	Intuit Payroll S QuickBooks	-24,394.21
01/28/2025	10656	City of Bloomington LifeLock	-67.83
01/28/2025	10657	NCPERS Group Life Ins	-64.00
01/28/2025	10658	City of Bloomington Health Insurance	-20,939.72
01/28/2025	Deposit	IMRF - Illinois Municipal Retirement Fund	1,684.64
01/28/2025	10659	City of Bloomington Water Dept	-192.78
01/28/2025	10660	Patterson, Cory J & Katherine E	-1,593.00
01/28/2025	10661	Bill's Key & Lock Shop, Inc	-619.94
01/28/2025	10662	Nationstar Mortgage LLC dba Mr Cooper	-1,947.54
01/28/2025	10663	Ameren Illinois	-392.10
01/28/2025	10664	NICOR Gas	-79.30
01/28/2025	10665	City of Bloomington Water Dept	-205.16
01/28/2025	10666	Ameren Illinois	-537.65
01/28/2025	10667	City of Bloomington IS Telecommunication	-701.81
01/28/2025	10668	City of Bloomington IS Telecommunication	-780.16
01/28/2025	Deposit	Town of the City of Bloomington - CEM	8,842.09
01/31/2025	ACH	TASC Funding	-233.33
01/31/2025	71535470	IRS USATaxPymt	-8,062.38
01/31/2025	0-329-654-7	IL Dept of Revenue EDI Pymnts	-1,530.31
01/31/2025	ACH	Prairie State Bank & Trust	-768.75
01/31/2025	CAS-2206223	IMRF Cash Conc	-12,464.19
01/31/2025	Credit	Interest	18.94
Total			-\$28,926.4

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

) SS

Town of the City Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWNSHIP SUPERVISOR--GENERAL ASSISTANCE FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of January 2025**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this 24th day of February 2025.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois

Notary Public

This the 24th day of February 2025.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL ASSISTANCE FUND, and find the same in all respects true and correct and that there appears to be a balance of \$315,400.40 in ILLINOIS FUNDS (0879) in SPRINGFIELD, ILLINOIS, \$48,075.26 in PRAIRIE STATE BANK & TRUST (00) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of \$21,645.00 in PRAIRIE STATE BANK & TRUST (19) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL ASSISTANCE FUND of said TOWN.

WARD 1: Jenna L Kearns

WARD 6: Cody Hendricks

WARD 2: Micheal Mosley

WARD 7: Mary "Mollie" Ward

WARD 3: Sheila Montney

WARD 8: Kent Lee

WARD 4: John W Danenberger

WARD 9: Tom Crumpler

WARD 5: Nick Becker

Trustee Mboka Mwilambwe

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

Town of the City of Bloomington--General Assistance Fund

Month of: January

Public Funds at Commencement

Cash: Prairie State Bank & Trust (00) Checking Balance	\$ 49,023	
Investments: Illinois Fund (0879)	\$ 314,185	
Investments: Prairie State Bank & Trust (19)	<u>\$ 51,639</u>	
Public Funds at Commencement		\$ 414,847

Public Funds Received This Month

Interest: Prairie State Bank (00)	\$ 7	
Interest: Prairie State Bank (19)	\$ 6	
Interest: Illinois Fund (0879)	\$ 1,216	
Personal Property Replacement Tax	<u>\$ 1,754</u>	
Public Funds Received This Month		\$ 2,983
Public Funds Available		<u>\$ 417,830</u>

Public Funds Expended This Month

Total Public Funds at Month End	<u>\$ 32,710</u>	
		<u>\$ 385,121</u>

Public Funds at Month End

Cash: Prairie State Bank & Trust (00) Checking Balance	\$ 48,075	
Investments: Illinois Fund (0879)	\$ 315,400	
Investments: Prairie State Bank & Trust (19)	<u>\$ 21,645</u>	
Total Public Funds at Month End		\$ 385,121

Checking Account Activity

Prairie State Bank & Trust (00) Balance at Commencement		\$ 49,023
Deposits: Interest: Prairie State Bank & Trust (00)	\$ 7	
Personal Property Replacement Tax	\$ 1,754	
Transfer from Prairie State Bank & Trust Reserve (19)	<u>\$ 30,000</u>	
Total Deposits for Month		\$ 31,762
Total Funds Available		\$ 80,785
Checks Written: General Assistance		<u>\$ 32,710</u>
Checkbook Balance at Month End		<u><u>\$ 48,075</u></u>

Prairie State Bank & Trust (00) Reconciliation at Month End

Balance per Bank Statement	\$ 54,206	
Less Outstanding Checks	<u>\$ (6,131)</u>	
Checkbook Balance per Reconciliation		<u><u>\$ 48,075</u></u>

Town of the City of Bloomington--General Assistance Fund

Statement of Receipts and Disbursements

Revenue	Jan-25	
7000 Interest	\$ 1,229	
7600 Personal Property Replacement Tax	\$ 1,754	
Total Revenue		\$ 2,983
Total Income		\$ 2,983
Expense: CW		
6011 Groceries/Personal Essentials	\$ 5,629	
6021 Rent	\$ 6,994	
6051 Utilities	\$ 1,285	
6071 Emergency Assistance	\$ 18,206	
6101 Transportation	\$ 273	
6121 Allowances	\$ 349	
6150 Bank Fees	\$ (26)	
Total Expenses		\$ 32,710
Net Income		\$ (29,726)

Town of the City of Bloomington--General Assistance Fund

Year to Date Budget Comparison

Income		FY2025	\$ Over	
Revenue	Jan-25	Budget	Budget	% of Budget
7000 Interest	\$ 16,996	\$ 21,000	\$ (4,004)	80.9%
7400 Other Income	\$ 76	\$ 10	\$ 66	760.0%
7600 Personal Property Replacement Tax	\$ 12,192	\$ 45,000	\$ (32,808)	27.1%
7700 Refunds & Recoveries	\$ 15,130	\$ 2,000	\$ 13,130	756.5%
7800 Tax Levy	\$ 99,828	\$ 100,000	\$ (172)	99.8%
7900 GT Fund Transferred to GA Fund	\$ -	\$ 200,000	\$ (200,000)	0.0%
Total Revenue	\$ 144,223	\$ 368,010	\$ (223,788)	39.2%
Total Income	\$ 144,223	\$ 368,010	\$ (223,788)	39.2%
Expense				
CW				
6011 Groceries/Personal Essentials	\$ 53,447	\$ 78,000	\$ (24,553)	68.5%
6021 Rent	\$ 68,977	\$ 200,000	\$ (131,023)	34.5%
6051 Utilities	\$ 7,315	\$ 50,000	\$ (42,685)	14.6%
6061 Medical	\$ -	\$ 20,000	\$ (20,000)	0.0%
6071 Emergency Assistance	\$ 165,267	\$ 200,000	\$ (34,733)	82.6%
6081 Hospital	\$ -	\$ 10,000	\$ (10,000)	0.0%
6091 Funeral/Burial	\$ -	\$ 6,168	\$ (6,168)	0.0%
6101 Transportation	\$ 1,768	\$ 5,000	\$ (3,232)	35.4%
6121 Allowances	\$ 1,824	\$ 10,000	\$ (8,176)	18.2%
Total Expense	\$ 298,598	\$ 579,168	\$ (280,570)	51.6%
Net Income	\$ (154,376)	\$ (211,158)	\$ 56,782	73.1%

Town of the City of Bloomington--General Assistance Fund

Checking Account Activity

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
Prairie State Bank & Trust (00)			
01/02/2025	Credit	Prairie State Bank & Trust	26.00
01/07/2025	Deposit	Habitat for Humanity ReStore	65.00
01/09/2025	38241VOID	Harms, Daniel W	-439.00
01/09/2025	38242	Regions Property Mgmt; Treadlightly LLC	-1,138.41
01/09/2025	38243	Wills, Shirley J & Donald	-439.00
01/09/2025	38244	Ameren Illinois	-300.09
01/09/2025	38245	Holder Family Trust %Young America	-1,388.00
01/09/2025	38246	Phoenix Towers Preservation LP	-66.00
01/09/2025	38247	BHA; Blmgtm Housing Authority (rent)	-226.00
01/09/2025	38248	Traditions Essential Housing Impact Ptnrs	-1,860.00
01/09/2025	38249	Hilltop Mobile Home SALES	-439.00
01/09/2025	38250	M&M Real Estate Partnership LLC %Class Ac	-439.00
01/09/2025	38251	Labyrinth Outreach Services to Women	-400.00
01/09/2025	38252	City of Bloomington Water Department	-1,312.60
01/09/2025	38253	NICOR Gas	-514.40
01/09/2025	38254	Star Cleaners	-113.75
01/09/2025	38255	Elterich, John P & Karen Schmidt	-439.00
01/09/2025	38256	Sinclair, Aries	-439.00
01/09/2025	38257	LTB DTB Canopy, LLC dba The Downtowner	-50.00
01/09/2025	38258	Selene Finance LP	-439.00
01/09/2025	38259	Home Sweet Home Ministries, Inc	-200.00
01/10/2025	EFT	EFT-Kroger via Valutec	-5,628.62
01/10/2025	Deposit	EFT-Personal Property Replacement Tax	1,754.39
01/14/2025	38260	Kirkwood, Michael	-200.00
01/14/2025	38261	Torrington LLC %Young America Realty	-916.00
01/14/2025	38262	Ameren Illinois	-86.36
01/14/2025	38263	Mike's Rental Properties LLC	-916.00
01/21/2025	38264	VISA...2268 (GA)	-245.00
01/21/2025	38265	George Trust, Phillip, %Class Act Realty	-1,152.00
01/21/2025	38266	Huck's/WEX Bank	-28.33
01/21/2025	38267	Green Trail Rentals LLC %Class Act Realty	-690.00
01/21/2025	38268	Lincoln Lofts II LLC	-1,152.00
01/21/2025	38269	BHA; Blmgtm Housing Authority (rent)	-439.00
01/21/2025	38270	Highland B LLC	-439.00
01/21/2025	38271	Traditions Essential Housing Impact Ptnrs	-439.00
01/21/2025	38272	Thrasher, Raymond E	-200.00
01/21/2025	38273	All Seasons Properties	-239.00
01/21/2025	38274	MIMG LII Arbors at Eastland LLC	-1,152.00
01/21/2025	38275	BHA; Blmgtm Housing Authority (laundry)	-250.00
01/21/2025	38276	Ameren Illinois	-107.21
01/22/2025	Transfer	Transfer Funds	30,000.00
01/27/2025	Deposit	Harms, Daniel W	439.00
01/28/2025	38277	Labyrinth Outreach Services to Women	-200.00
01/28/2025	38278	Miller Trust, Annetta O dba Miller Prop	-439.00
01/28/2025	38279	Barakat Rainbow Trust	-1,152.00
01/28/2025	38280	Ameren Illinois	-388.00
01/28/2025	38281	Green Trail Rentals LLC %Class Act Realty	-439.00
01/28/2025	38282	Patterson, Cory J & Katherine E	-1,152.00
01/28/2025	38283	Traditions Essential Housing Impact Ptnrs	-1,000.00
01/28/2025	38284	NICOR Gas	-72.58
01/28/2025	38285	City of Bloomington Water Department	-62.36
01/28/2025	38286	Nationstar Mortgage LLC dba Mr. Cooper	-1,624.00
01/28/2025	38287	Traditions Essential Housing Impact Ptnrs	-916.00
01/28/2025	38288	Harms, Daniel W.	-582.93
01/28/2025	38289	BHA; Blmgtm Housing Authority (laundry)	-50.00
01/28/2025	38290	BHA; Blmgtm Housing Authority (rent)	-240.00
01/31/2025	Credit	Interest	7.37
Total			-\$947.88

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

) SS

Town of the City Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWNSHIP SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of January 2025**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **10th day of February 2025**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois

Notary Public

This **10th day of February 2025**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of \$537,139.84 in ILLINOIS FUNDS (0905) in SPRINGFIELD, ILLINOIS, \$290,699.11 at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS and a balance of \$119,068.68 at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Joseph B Gibson

Cemetery Board Vice President:

Garrett Thalgot

Secretary/Treasurer of Cemetery Board:

Brad A Williams

Board of Trustees of the Evergreen Memorial Cemtery, Town of
the City of Bloomington, McLean County, Illinois

This the 24th day of February 2025.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Jenna L Kearns

WARD 6: Cody Hendricks

WARD 2: Micheal Mosley

WARD 7: Mary "Mollie" Ward

WARD 3: Sheila Montney

WARD 8: Kent Lee

WARD 4: John W Danenberger

WARD 9: Tom Crumpler

WARD 5: Nick Becker

Trustee Mboka Mwilambwe

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

Town of the City of Bloomington--Cemetery Fund

Month of: January

Funds at Commencement

Cash: Heartland Bank 7774 (Checking)	\$ 116,188
Cash: Heartland Bank 7782 (Reserve)	\$ 319,069
Cash: Illinois Fund 0905 (Reserve)	\$ 535,070
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$ 125,130
Trust Account: Illinois Fund 0904 (O/C Trust)	\$ 217,440
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 09/30/2024	\$ 282,129

Funds at Commencement \$ 1,595,025

Public Funds Received This Month

Personal Property Replacement Tax	\$ 10,526
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Other Funds Received This Month

Opening/Closing Fees	\$ 8,000
Sale of Lots	\$ 8,610
Sale of Crypts	\$ 180
Sale of Niches	\$ 1,750
Sale of Pet Cemetery Spaces	\$ 300
Interest: Checking/Reserve	\$ 2,070
Income from Trusts	\$ 975
Other Income & Special Events	\$ 2,361
Inspection Fees	\$ 150
Heartland Bank Trust 3189 Activity	\$ (1,107)

Total Funds Received This Month \$ 33,815

Total Funds Available \$ 1,628,840

Funds Expended This Month

\$ 54,267

TOTAL Funds at Month End

\$ 1,574,574

Funds at Month End

Cash: Heartland Bank 7774 (Checking)	\$ 290,699
Cash: Heartland Bank 7782 (Reserve)	\$ 119,069
Cash: Illinois Fund 0905 (Reserve)	\$ 537,140
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$ 128,363
Trust Account: Illinois Fund 0904 (O/C Trust)	\$ 218,281
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 12/31/2024	\$ 281,022

TOTAL Funds at Month End

\$ 1,574,574

Town of the City of Bloomington--Cemetery Fund

Month of: January

Checking Account Activity

Heartland Bank 7774 Balance at Commencement			\$ 116,188
Deposits	Personal Property Replacement Tax	\$ 10,526	
	Opening/Closing Fees	\$ 8,000	
	Sale of Lots	\$ 8,610	
	Sale of Crypts	\$ 180	
	Sale of Niches	\$ 1,750	
	Sale of Pet Cemetery Spaces	\$ 300	
	Inspection Fees	\$ 150	
	Other Income & Special Events	\$ 2,361	
	Transfer (to)/from Reserve Acct 7782	\$ 200,000	
	Prepaid O/C Deposits transferred (to)/from Trust Acct 7114	\$ (3,100)	
	Total Deposits		\$ 228,778
	Total Funds Available		\$ 344,966
Expenses	Compensation & Benefits	\$ 38,116	
	Administrative Expenses	\$ 11,633	
	Cemetery Operations	\$ 4,517	
	Total Expenses		\$ 54,267
	Checkbook Balance at Month End		\$ 290,699

Bank Reconciliation at Month End

Balance per Bank Statement	\$ 291,581	
Plus Outstanding Deposits	\$ 675	
Less Outstanding Checks	\$ (1,557)	
Checkbook Balance per Reconciliation		\$ 290,699

Town of the City of Bloomington--Cemetery Fund

Statement of Receipts and Disbursements

Revenue	Jan-25		
41000 Personal Property Replacement Tax	\$ 10,526		
42000 Opening/Closing Fees	\$ 8,000		
42500 Sale of Lots	\$ 8,610		
43000 Sale of Crypts	\$ 180		
43100 Sale of Niches	\$ 1,750		
44850 Sale of Pet Cemeteries	\$ 300		
43500 Interest: Checking/Reserve	\$ 2,070		
49000 Income from Trusts	\$ 975		
49020 Other Income & Special Events	\$ 2,361		
49021 Inspection Fees	\$ 150		
Total Revenue		\$	34,923
Total Income		\$	34,923
Expense			
Compensation & Benefits			
50101 Wages: Administrative Staff	\$ 5,485		
50102 Wages: Cemetery Staff	\$ 18,395		
50201 Payroll Taxes	\$ 1,688		
50202 IMRF / Employer (2025 = 7.13%)	\$ 1,703		
50204 Employee Health Insurance	\$ 10,825		
50207 Norton LifeLock Basic Essential	\$ 20		
Total Compensation & Benefits		\$	38,116
Administrative Expenses			
52500 Utilities	\$ 1,229		
54000 Advertising	\$ 2,575		
55100 Audit Expense	\$ 7,300		
55400 Special Event Expenses	\$ 47		
55450 Other Admin Expenses	\$ 483		
Total Administrative Expenses		\$	11,633
Cemetery Operations			
56500 Equipment Repairs	\$ 566		
56600 Cemetery Supplies & Maintenance	\$ 3,315		
56800 Disposal of Leaves/Branches	\$ 90		
57602 Grounds Maintenance/Repair	\$ 547		
Total Cemetery Operations		\$	4,517
Total Expenses		\$	54,267
Net Income		\$	(19,344)

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison

Income				FY2025	\$ Over	
Revenue		Jan-25	Budget	Budget	Budget	% of Budget
40100	Real Estate Tax Levy	\$ 598,966	\$ 600,000	\$ (1,034)		99.8%
41000	Personal Property Replacement Tax	\$ 73,153	\$ 70,000	\$ 3,153		104.5%
42000	Opening/Closing Fee	\$ 97,660	\$ 90,000	\$ 7,660		108.5%
42100	Marker Commission	\$ 21,022	\$ 9,000	\$ 12,022		233.6%
42500	Sale of Lots	\$ 89,625	\$ 68,000	\$ 21,625		131.8%
43000	Sale of Crypts	\$ 5,130	\$ 11,000	\$ (5,870)		46.6%
43100	Sale of Niches	\$ 27,570	\$ 40,000	\$ (12,430)		68.9%
44700	Sale of Burial Supplies	\$ 610	\$ 500	\$ 110		122.0%
44850	Sale of Pet Cemeteries	\$ 2,800	\$ 700	\$ 2,100		400.0%
44900	Sales - Other	\$ 1,310	\$ 1,500	\$ (190)		87.3%
43500	Interest	\$ 23,996	\$ 7,000	\$ 16,996		342.8%
49000	Income from Trusts	\$ 11,312	\$ 4,000	\$ 7,312		282.8%
49020	Other Income & Special Events	\$ 12,816	\$ 10,000	\$ 2,816		128.2%
49021	Inspection Fees	\$ 3,075	\$ 4,000	\$ (925)		76.9%
Total Revenue		\$ 969,045	\$ 915,700	\$ 53,345		105.8%
Total Income		\$ 969,045	\$ 915,700	\$ 53,345		105.8%
Expense						
Compensation & Benefits						
50101	Wages: Administrative Staff	\$ 53,726	\$ 73,000	\$ (19,274)		73.6%
50102	Wages: Cemetery Staff	\$ 233,353	\$ 304,000	\$ (70,647)		76.8%
50201	Payroll Taxes	\$ 20,646	\$ 26,000	\$ (5,354)		79.4%
50202	IMRF / Employer (2025 = 7.13%)	\$ 22,785	\$ 45,000	\$ (22,215)		50.6%
50203	IDES - Unemployment Insurance	\$ 3,617	\$ 13,500	\$ (9,883)		26.8%
50204	Employee Health Insurance	\$ 47,557	\$ 60,000	\$ (12,443)		79.3%
50205,6,7	Other Payroll Expenses	\$ 198	\$ 500	\$ (302)		39.7%
Total Compensation & Benefits		\$ 381,884	\$ 522,000	\$ (140,116)		73.2%
Administrative Expenses						
51100	Casualty Insurance	\$ 21,724	\$ 22,000	\$ (276)		98.7%
51500	Contractual Services	\$ 4,458	\$ 14,000	\$ (9,542)		31.8%
52000	Office Supplies	\$ 761	\$ 4,000	\$ (3,239)		19.0%
52500	Utilities	\$ 13,785	\$ 18,500	\$ (4,715)		74.5%
54000	Advertising	\$ 2,920	\$ 5,000	\$ (2,080)		58.4%
54500	Dues/Seminars	\$ 350	\$ 600	\$ (250)		58.3%
55500	Legal Expense	\$ 266	\$ 600	\$ (334)		44.3%
55100	Audit Expense	\$ 7,300	\$ 7,500	\$ (200)		97.3%
55200	Financial Administration	\$ 12,200	\$ 12,200	\$ -		100.0%
55400	Special Event Expenses	\$ 9,714	\$ 9,000	\$ 714		107.9%
55450	Other Admin Expenses	\$ 6,358	\$ 5,000	\$ 1,358		127.2%
57900	Office Equipment	\$ -	\$ 1,000	\$ (1,000)		0.0%
Total Administrative Expenses		\$ 79,837	\$ 99,400	\$ (19,564)		80.3%
Cemetery Improvements, Maintenance & Repair						
57601	Flags & Poles	\$ 10,345	\$ 15,000	\$ (4,655)		69.0%
57800	Operating Equipment	\$ 9,533	\$ 10,000	\$ (467)		95.3%
58000	Mausoleum	\$ 204,690	\$ 300,000	\$ (95,310)		68.2%
58260	Columbariums	\$ 105,000	\$ 150,000	\$ (45,000)		70.0%
58300	Veterans Memorial	\$ 10,094	\$ 10,000	\$ 94		100.9%
58400	Scattering Grounds/Ossuary	\$ -	\$ 2,000	\$ (2,000)		0.0%
Total Cemetery Improvements, Maintenance & Repair		\$ 339,662	\$ 487,000	\$ (147,338)		69.7%

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison

Cemetery Operations

55500 Fuel, Oil, and Equipment	6746.61	\$	12,000	\$	(5,253)	56.2%
56000 Tree Removal/Monument Repair	9550	\$	19,000	\$	(9,450)	50.3%
56500 Equipment Repairs	5194.63	\$	18,000	\$	(12,805)	28.9%
56600 Cemetery Supplies & Maintenance	7154.56	\$	15,000	\$	(7,845)	47.7%
56700 Rental Equipment & Short-term Leases	598.5	\$	12,000	\$	(11,402)	5.0%
56800 Disposal of Leaves/Branches	3245	\$	4,000	\$	(755)	81.1%
57000 Office Building Maintenance/Repair	199.9	\$	2,000	\$	(1,800)	10.0%
57602 Grounds Maintenance/Repair	20102.38	\$	25,000	\$	(4,898)	80.4%
57603 Road, Fence, Lot, Drains	69994.58	\$	70,000	\$	(5)	100.0%
57700 Equipment Building & Workshop	0	\$	1,500	\$	(1,500)	0.0%
58100 Grave Markers	11560.17	\$	15,000	\$	(3,440)	77.1%
59900 Other Cemetery Expenses	-3.5	\$	1,000	\$	(1,004)	-0.4%
Total Cemetery Operations	\$ 134,343	\$	194,500	\$	(60,157)	69.1%
Total Expense	\$ 935,725	\$	1,302,900	\$	(367,175)	71.8%
Net Income	\$ 33,320	\$	(387,200)	\$	420,520	-8.6%

Town of the City of Bloomington--Cemetery Fund

Checking Account Activity

Heartland Bank & Trust (7774)

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
01/03/2025	Deposit	HBT - Heartland Bank & Trust	981.88
01/05/2025	Deposit	HBT - Heartland Bank & Trust	19.12
01/07/2025	Deposit	HBT - Heartland Bank & Trust	193.65
01/08/2025	Deposit	HBT - Heartland Bank & Trust	48.60
01/09/2025	42816	Don Owen Tire Service Inc	-39.64
01/09/2025	42817	COMCAST Business	-285.07
01/09/2025	42818	Phillips & Associates CPAs PC	-7,300.00
01/09/2025	42819	Aaron M Anderson	-2,100.00
01/09/2025	42820	Kyle J Durflinger	-2,400.00
01/09/2025	42821	Misty D Porter	-2,100.00
01/09/2025	Deposit	HBT - Heartland Bank & Trust	96.35
01/10/2025	Debit	Heartland Bank & Trust	-30.00
01/10/2025	Deposit	HBT - Heartland Bank & Trust	9.10
01/12/2025	Deposit	HBT - Heartland Bank & Trust	96.80
01/13/2025	20250115	Payroll Direct Deposit	-7,681.30
01/14/2025	42822	Liturgical Publications	-2,575.00
01/14/2025	42823	Fastenal Company	-2,856.41
01/14/2025	42824	City of Bloomington Water Dept	-4.56
01/14/2025	42825	Dave Capodice Excavating Inc	-90.00
01/15/2025	1-284-525-7	IL Dept of Revenue	-468.55
01/15/2025	40842527	EFTPS - IRS	-2,327.12
01/15/2025	Deposit	HBT - Heartland Bank & Trust	1,753.10
01/15/2025	Deposit	HBT - Heartland Bank & Trust	14,827.50
01/16/2025	Deposit	HBT - Heartland Bank & Trust	1,833.35
01/17/2025	Transfer	Price, Sandra & Ronald	-1,200.00
01/17/2025	Transfer	Raymond, Russell	-600.00
01/17/2025	Transfer	Thomas, Carole	-1,300.00
01/17/2025	Deposit	HBT - Heartland Bank & Trust	2,434.90
01/17/2025	Transfer	Transfer	200,000.00
01/21/2025	42826	VISA BMCU...1484	-1,243.27
01/23/2025	Deposit	HBT - Heartland Bank & Trust	9.41
01/24/2025	Deposit	HBT - Heartland Bank & Trust	4,050.00
01/24/2025	Deposit	HBT - Heartland Bank & Trust	96.80
01/28/2025	42827	Martin Sullivan Inc	-525.86
01/28/2025	42828	NICOR Gas	-415.36
01/28/2025	42829	City of Bloomington Water Dept	-523.99
01/28/2025	20250131	Payroll Direct Deposit	-8,879.29
01/28/2025	42830	City of Bloomington TWP - Reimburse	-8,842.09
01/31/2025	0-119-234-9	IL Dept of Revenue	-547.36
01/31/2025	31370371	EFTPS - IRS	-2,770.18
01/31/2025	Deposit	HBT - Heartland Bank & Trust	4,490.00
01/31/2025	Deposit	HBT - Heartland Bank & Trust	675.35
Total			\$174,510.86

Town of the City of Bloomington

STATEMENT OF FUNDS

Month of: January

		Cemetery Public Fund	General Town Fund	General Assistance Fund	COMBINED FUNDS
Public Fund Balances at Beginning of Month		\$ 970,326	\$ 4,057,315	\$ 414,847	\$ 5,442,488
Revenues	Interest	\$ 2,070	\$ 14,371	\$ 1,229	\$ 17,671
	Other Income & Special Events	\$ 2,361	\$ 1,905	\$ -	\$ 4,266
	Personal Property Replacement Tax	\$ 10,526	\$ 28,977	\$ 1,754	\$ 41,258
	Opening/Closing Fees	\$ 8,000			\$ 8,000
	Sales	\$ 10,840			\$ 10,840
	Inspection Fees	\$ 150			\$ 150
	Prepaid O/C Deposits transferred (to)/from Trust Acct 7114	\$ (3,100)			\$ (3,100)
Total Revenues		\$ 30,848	\$ 45,253	\$ 2,983	\$ 79,084
Expenses	Administrative Expenses	\$ 11,633			\$ 11,633
	Assessor's Office		\$ 61,435		\$ 61,435
	Casework/General Assistance			\$ 32,710	\$ 32,710
	Cemetery Operations	\$ 4,517			\$ 4,517
	Community Agency Funding		\$ 37,276		\$ 37,276
	Compensation & Benefits	\$ 38,116	\$ 113,056		\$ 151,172
	Services & Expenses		\$ 8,372		\$ 8,372
	Supervisor's Office		\$ 3,633		\$ 3,633
Total Expenses		\$ 54,267	\$ 223,772	\$ 32,710	\$ 310,748
Public Fund Balance at Month End		\$ 946,908	\$ 3,878,796	\$ 385,121	\$ 5,210,825

REVENUE DISTRIBUTION REPORT

FISCAL YEAR TO DATE ~ FY2025

		Cemetery Public Fund	General Town Fund	General Assistance Fund	COMBINED FUNDS
FY2025 Tax Levy Extension for Tax Year 2023		\$ 599,952	\$ 1,651,553	\$ 99,992	\$ 2,351,497
Percentage		25.5136%	70.2341%	4.2523%	100.0000%
FY2025 Personal Replacement Property Tax					
04/03/2024	03-2024	\$ 7,684	\$ 21,153	\$ 1,281	\$ 30,118
05/07/2024	04-2024	\$ 18,577	\$ 51,140	\$ 3,096	\$ 72,814
07/03/2024	05-2024	\$ 16,622	\$ 45,758	\$ 2,770	\$ 65,151
08/05/2024	06-2024	\$ 3,100	\$ 8,535	\$ 517	\$ 12,152
10/03/2024	07-2024	\$ 12,676	\$ 34,895	\$ 2,113	\$ 49,684
12/04/2024	08-2024	\$ 3,966	\$ 10,917	\$ 661	\$ 15,544
01/06/2025	01-2025	\$ 10,526	\$ 28,977	\$ 1,754	\$ 41,258
TOTAL		\$ 73,153	\$ 201,375	\$ 12,192	\$ 286,720
FY2025 Tax Levy Extension for Tax Year 2023					
05/30/2024	01-2024	\$ 102,583	\$ 282,391	\$ 17,097	\$ 402,071
06/07/2024	02-2024	\$ 118,066	\$ 325,013	\$ 19,678	\$ 462,756
06/14/2024	03-2024	\$ 83,925	\$ 231,029	\$ 13,988	\$ 328,941
08/30/2024	04-2024	\$ 89,788	\$ 247,168	\$ 14,965	\$ 351,921
09/06/2024	05-2024	\$ 124,232	\$ 341,986	\$ 20,705	\$ 486,924
09/18/2024	06-2024	\$ 63,846	\$ 175,756	\$ 10,641	\$ 250,244
11/25/2024	07-2024	\$ 16,527	\$ 45,496	\$ 2,755	\$ 64,778
TOTAL		\$ 598,966	\$ 1,648,840	\$ 99,828	\$ 2,347,634



REGULAR AGENDA ITEM NO. 5.C.

FOR CITY OF BLOOMINGTON TOWNSHIP: February 24, 2025

WARD IMPACTED: Town of the City of Bloomington

SUBJECT: Consideration and Action to Approve the February 24, 2025 General Town Fund Request for Payment

RECOMMENDED MOTION: The February 24, 2025 Request for Payment be approved

STRATEGIC PLAN LINK:

STRATEGIC PLAN SIGNIFICANCE:

BACKGROUND: Pursuant to Township Code 60 ILCS 1/80-10, the Township Board must examine and audit the accounts before any bills are paid (excluding general assistance and wages and taxes) and may approve bills in a summary statement. Township is presenting this request for payment for Board approval.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: The amount approved for payment by the Cemetery Board of Trustees from the Cemetery Fund is \$6,170.00.

The amount requested for approval by the Board of Trustees from the General Town Administration Fund is \$30,598.34.

Respectfully submitted for consideration.

Prepared by: Morgan Dodson, Administrative Assistant

ATTACHMENTS:

[5C 20250224 Request for Payment.pdf](#)

CERTIFICATE FOR PAYMENT OF ACCOUNTS

CEMETERY FUND ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

) SS

Town of the City Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWNSHIP SUPERVISOR--CEMETERY FUND

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted to the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted Meeting of the CEMETERY BOARD. I shall retain a copy of this documentation and shall forward the same to the Township Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Misty Porter, Cemetery Manager

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from January 14, 2025 through February 10, 2025.

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **10th day of February 2025**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois

Notary Public

This **10th day of February 2025**.

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Township Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted Meeting and by Motion agreed to by majority of the members of the CEMETERY BOARD OF TRUSTEES, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President:

Joseph B Gibson

Secretary/Treasurer of Cemetery Board:

Brad A Williams

Cemetery Board Vice President:

Garrett Thalgott

Board of Trustees of the Evergreen Memorial Cemetery,
Town of the City of Bloomington, McLean County, Illinois

CEMETERY FUND: Exhibit "A" - REQUEST FOR PAYMENT

February 10, 2025 Meeting

ACCT	VENDORS	DESCRIPTION	DUE DATE	AMOUNT
51500	VISA/ADT Security/Others	Repairs (estimated)	2/28/2025	\$ 2,000.00
56600	VISA/Fastenal/Others	Supplies and Maintenance (estimated)	2/28/2025	\$ 500.00
51500	VISA/Henson's Disposal/Others	Dumpster Service (estimated)	2/28/2025	\$ 500.00
56500	VISA/Nord Outdoor/Others	Equipment Repairs/Maintenance (estimated)	2/28/2025	\$ 750.00
57000	VISA/RP Lumber/Others	Office Maintenance (estimated)	2/28/2025	\$ 20.00
57000	VISA/SBC Heating & Cooling/Others	Furnance Repairs (estimated)	2/28/2025	\$ 1,000.00
56600	VISA/Sam's Club/Others	Cemetery Supplies/Maintenance (estimated)	2/28/2025	\$ 1,000.00
52000	VISA/US Postmaster/Others	Office Supplies: Postage (estimated)	2/28/2025	\$ 400.00
TOTAL: VENDOR PAYMENTS				\$ 6,170.00
TOTAL: REQUEST FOR PAYMENTS				\$ 6,170.00

CERTIFICATE FOR PAYMENT OF ACCOUNTS - SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

) SS

Town of the City Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWNSHIP SUPERVISOR--ALL ACCOUNTS

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from January 28, 2025 through February 24, 2025.

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **24th day of February 2025**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois

Notary Public

This **24th day of February 2025**.

WE, the undersigned BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the TOWNSHIP BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

WARD 1: Jenna L Kearns

WARD 6: Cody Hendricks

WARD 2: Micheal Mosley

WARD 7: Mary "Mollie" Ward

WARD 3: Sheila Montney

WARD 8: Kent Lee

WARD 4: John W Danenberger

WARD 9: Tom Crumpler

WARD 5: Nick Becker

Trustee Mboka Mwilambwe

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR will be made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"
REQUEST FOR PAYMENT - February 24, 2025 Meeting

ACCT	COMPENSATION (SALARIES)	DESCRIPTION	DUE DATE	AMOUNT
7011	Township Supervisor	D Skillrud	2/28/2025	\$ 3,916.67
7011	Township Supervisor	D Skillrud	2/28/2025	\$ 3,916.67
7021	Township Assessor	S Scudder	2/28/2025	\$ 4,000.00
7021	Township Assessor	S Scudder	2/28/2025	\$ 4,000.00
7041	Township Trustee 01/27/2025	Ward 1: J Kearns	2/28/2025	\$ 20.00
7041	Township Trustee 01/27/2025	Ward 3: S Montney	2/28/2025	\$ 20.00
7041	Township Trustee 01/27/2025	Ward 4: J Danenberger	2/28/2025	\$ 20.00
7041	Township Trustee 01/27/2025	Ward 5: N Becker	2/28/2025	\$ -
7041	Township Trustee 01/27/2025	Ward 6: C Hendricks	2/28/2025	\$ 20.00
7041	Township Trustee 01/27/2025	Ward 7: M Ward	2/28/2025	\$ 20.00
7041	Township Trustee 01/27/2025	Ward 8: K Lee	2/28/2025	\$ 20.00
7041	Township Trustee 01/27/2025	Ward 9: T Crumpler	2/28/2025	\$ 20.00
7041	Township Trustee 01/27/2025	Trustee M Mwilambwe	2/28/2025	\$ 20.00
TOTAL: COMPENSATION & BENFITS				\$ 15,993.34

ASSESSOR'S CLAIMS

ACCOUNT		DESCRIPTION	DUE DATE	AMOUNT
9201	Office Supplies	VISA/Quill/Others	2/28/2025	\$ 100.00
9231	Equipment	VISA/COB/Others	2/28/2025	\$ 2,000.00
9251	Education/Meeting/Conferences	VISA/IPAI/J Gochanour/Others	2/28/2025	\$ 1,000.00
9251	Education/Meeting/Conferences	VISA/TOI Lobby Day/S Scudder/Others	2/28/2025	\$ 75.00
9251	Education/Meeting/Conferences	VISA/S Scudder/M Sterrenberg/COB/Others	2/28/2025	\$ 2,980.00
9271	Appraisal Services	Danny Bowman	2/28/2025	\$ 2,000.00
9301	Computer Services	VISA/Ready Hosting/Others	2/28/2025	\$ 100.00
9301	Computer Services	VISA/NCSS/Others	2/28/2025	\$ 1,000.00
9301	Computer Services	VISA/BNAR/Caldwell Banker/Others	2/28/2025	\$ 200.00
9301	Computer Services	VISA/Sharefile/Others	2/28/2025	\$ 150.00
TOTAL: ASSESSOR CLAIMS				\$ 9,605.00

SERVICES & EXPENSES

ACCOUNT		DESCRIPTION	DUE DATE	AMOUNT
1040	Building Maintenance	VISA/Graybar/Others	2/28/2025	\$ 2,500.00
TOTAL: SERVICES & EXPENSES				\$ 2,500.00

SUPERVISOR'S CLAIMS

ACCOUNT		DESCRIPTION	DUE DATE	AMOUNT
8091	Postage	VISA/USPS/Others	2/28/2025	\$ 1,000.00
8161	Education/Meeting/Conferences	VISA/D Skillrud/COB/Others	2/28/2025	\$ 1,500.00
TOTAL: SUPERVISOR'S CLAIMS				\$ 2,500.00
TOTAL: REQUEST FOR PAYMENT				\$ 30,598.34



REGULAR AGENDA ITEM NO. 7.A.

FOR CITY OF BLOOMINGTON TOWNSHIP: February 24, 2025

WARD IMPACTED: Town of the City of Bloomington

SUBJECT: Presentation and Discussion of the Township Supervisor's Report

RECOMMENDED MOTION: None; presentation only

STRATEGIC PLAN LINK:

STRATEGIC PLAN SIGNIFICANCE:

BACKGROUND: A report from the Township Supervisor will be provided. Questions, comments, and discussion from the Board are welcome.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

Respectfully submitted for consideration.

Prepared by: Morgan Dodson, Administrative Assistant

ATTACHMENTS:

[7A 20250224 Supervisor's Report.pdf](#)

CITY OF BLOOMINGTON TOWNSHIP



TO: Township Trustees
FROM: Deborah L Skillrud, TWP Supervisor
DATE: February 24, 2025
RE: Township Supervisor's Report

General Assistance: One hundred forty-eight applicants sought Township services in the month of January. Of those, eighty-three (83) were *potentially eligible* for General Assistance and sixty-five (65) were *potentially eligible* for Emergency Assistance.

The attached Systems Activity report shows the actual number of clients who received General Assistance and Emergency Assistance.

Applicants from Cheney Grove, White Oak, Stanford, Lexington, and Cooksville Bloomington Townships have applied.

According to data from the U.S. Department of Housing and Urban Development, the average cost for a shelter agency to house one individual ranges from \$1,634 to \$2,308 per month; however, this can vary significantly depending on the location, individual needs, and type of shelter provided. Township pays local shelters \$200 as 'rent' for eligible individuals.

HERE Program: Four (4) individuals were eligible for rent with a total amount distributed of \$6,052. One (1) individual was eligible for mortgage assistance with a total amount of \$1,948. Seven (7) individuals were eligible for assistance with utilities with a total amount of \$3,225.

Workfare: Twenty-eight (28) General Assistance clients were actively engaged in workfare at nine (9) Bloomington sponsor sites. Sponsor sites include Bloomington Public Library, Center for Hope Outreach, POTS Recycling, Mt. Pisgah Baptist Church, Safe Harbor, YMCA, Habitat for Humanity Restore, Second Presbyterian Church, and Recycle Furniture for Families. Of the 28 individuals participating in workfare, a total of 454.00 hours were completed in January.

Other: As of January 2025, the Additional Assistance program, HERE was launched. This program reintroduces the Housing Eviction Relief Efforts (HERE) initiative for eligible residents of the City of Bloomington Township. We have already received a growing number of inquiries, applications, and clients who have been approved for the program.

Evergreen Memorial Cemetery: There have been five (5) burials and one (1) pet burial in 2025.

New Logo:

The City of Bloomington Township has a new logo as shown above. The cupped hands holding persons up symbolizes the general and emergency assistance we provide. The vine below the hands symbolizes our POTS recycle program which provides a work program for the individuals we serve. The outline of the book symbolizes the expertise and information required for proper property assessment. The tombstone outline represents the physical marker of individual lives who have passed at our historic Evergreen Memorial Cemetery.

System Activity Report

[1/1/2025 - 1/31/2025] Report Date: 2/5/2025

General Assistance		
Grants (New Clients):	16	\$7,004.00
Grants (Previous Clients):	26	\$11,205.77
In-Process:	44	
Denials:	47	
Sanctions:	5	
Terminations:	5	
	143	\$18,209.77
General Assistance - Medical		
Referrals:	2	
Disbursements:	0	
	2	\$0.00
General Assistance - Work Program Assignments		
Job Training:	22	
Workfare:	8	
	30	
General Assistance - Work Program Expenses		
WF 30 Day:	11	\$352.00
WF 7 Day Bus:	9	\$90.00
	20	\$442.00
Emergency Assistance		
Grants:	21	\$26,042.00
In-Process:	0	
Denials:	3	
	24	\$26,042.00
Additional Assistance		
GA - Transient:	1	\$284.00
GT - HERE (AMEREN ILLINOIS):	6	\$3,415.90
GT - HERE (COB WATER DEPT):	4	\$889.49
GT - HERE (NICOR GAS):	2	\$441.17
GT - HERE (RENT/MORTGAGE):	8	\$13,137.84
	21	\$18,168.40
Additional Activity		
ACall (phone/fax/email):	268	
AFace-to-Face:	88	
General - Intake:	106	
General - Orientation:	68	
	530	
Grand Totals:	770	\$62,862.17



REGULAR AGENDA ITEM NO. 7.B.

FOR CITY OF BLOOMINGTON TOWNSHIP: February 24, 2025

WARD IMPACTED: Town of the City of Bloomington

SUBJECT: Presentation and Discussion of the Township Assessor's Report

RECOMMENDED MOTION: None; presentation only

STRATEGIC PLAN LINK:

STRATEGIC PLAN SIGNIFICANCE:

BACKGROUND: A report from the Assessor's office will be provided. Questions, comments, and discussion from the Board are welcome.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

Respectfully submitted for consideration.

Prepared by: Morgan Dodson, Administrative Assistant

ATTACHMENTS:

[7B 20250224 Assessor's Report.pdf](#)

To: Town Trustees
From: Steve Scudder
Date: February 17, 2025
Subject: Assessor Report

Property Tax Relief- Homestead and Non-Homestead Exemptions:

There are several exemptions available for property owners. In Mclean County, the County Supervisor of Assessments office is the administrator of the exemptions. As the Assessor for the city I want to make sure that the township Trustees are aware of property tax exemptions that are available to our property owners.

The telephone number of the county office is 309-888-5130. That is where my office would refer someone who does not have their exemption listed on their record in our system. All this information is available on the county website for exemptions. The county direct link for exemptions <http://www.mcleancountyil.gov/index.aspx?NID=554>.

Property owners are entitled for exemptions under these guidelines. We need to remember as more exemptions are claimed the tax burden is shifted to other property owners who would not qualify for an exemption.

HOMESTEAD EXEMPTIONS

General Homestead Exemption (General or Homestead Exemption)

This annual exemption is available for residential property that is occupied as the principal dwelling place by the owner or a lessee with an equitable interest in the property and an obligation to pay the property taxes on the leased property. The amount of exemption is the increase in the current year's equalized assessed value (EAV), above the 1977 EAV, up to a maximum of \$6,000. The General Homestead Exemption is granted automatically in most cases. It is labeled "homestead exempt" in the computation ladder on the right hand side on your property tax bill.

You may contact the chief County assessment officer at (309) 888-5130 to confirm your eligibility or if you have any questions about this exemption.

- o [Property Tax Relief - Homestead \(PDF\)](#)
- o [Request to Remove Homestead Exemption](#)

Homestead Improvement Exemption (HIE)

This exemption is limited to the fair cash value that was added to the homestead property by any new improvement, up to an annual maximum of \$75,000 market value or \$25,000 assessed value. The exemption continues for four years from the date the improvement is completed and occupied. The Homestead Improvement Exemption is granted automatically in McLean County.

You can contact the chief County assessment officer at (309) 888-5130 or your [township assessor](#) to confirm your eligibility or if you have any questions about this exemption

Returning Veterans' Homestead Exemption

The Returning Veterans' Homestead Exemption provides a two-year \$5,000 reduction in a property's equalized assessed value (EAV) to qualifying veterans who return from active duty in an armed conflict involving the armed forces of the United States. To receive this exemption, the veteran must file an application upon their return home.

- o [Complete Application Online \(PTAX-341\)](#)

Disabled Veterans' Standard Homestead Exemption

The Disabled Veterans' Standard Homestead Exemption provides a reduction in a property's EAV to a qualifying property owned by a veteran with a service-connected disability certified by the U.S. Department of Veterans Affairs. A \$2,500 homestead exemption is available to a veteran with a service-connected disability of at least 30% but less than 50%, or a \$5,000 homestead exemption is available to a veteran with a service-connected disability of at least 50% but less than 70%. A disabled veteran with a 70% or more service-connected disability is exempt from property taxes. An annual application must be filed by the county's due date of December 31 of the tax year to continue to receive this exemption. **A current benefits letter from the VA must be submitted with the Annual Renewal application.**

- o [Complete Application Online \(PTAX-342\)](#)
- o [Annual Verification \(PTAX-342-R\)](#)

Specially-Adapted Housing Exemption for Veterans with Disabilities

The current Disabled Veterans' Homestead Exemption that provides up to a \$100,000 reduction in assessed value for federally-approved specially adapted housing will continue to be available through the local Veterans' Affairs Office.

A Note on Claiming Exemptions

You can claim only one of the following disabled homestead exemptions on your property for a single assessment year. The Disabled Veterans' Homestead Exemption is up to a \$100,000 reduction in assessed value for federally-approved specially adapted housing (35 ILCS 200 / 15-165). The Disabled Persons' Homestead Exemption is an annual \$2,000 reduction in property's EAV (35 ILCS 200 / 15-168). The Disabled Veterans' Standard Homestead Exemption is an annual reduction of \$2,500 or \$5,000 or total exemption of property's EAV (35 ILCS 200 / 15-169).

Disabled Persons' Homestead Exemption

The Disabled Persons' Homestead Exemption provides a \$2,000 reduction in a property's EAV to a qualifying property owned by a disabled person. A disabled person must file an annual application by the county's due date of December 31 of the tax year to continue to receive this exemption. **Proof of disability must be submitted with the application and yearly renewal.**

- o [Complete Application Online \(PTAX-343\)](#)
- o [Annual Verification \(PTAX-343-R\)](#)

Physician's Statement for Disabled Person's Homestead Exemption

- o [Download Form \(PTAX-343-A\) \(PDF\)](#)

Senior Citizens Homestead Exemption

This exemption is available for residential property that is occupied as a principal residence by a person who is 65 years of age or older during the assessment year. The person must own or have a legal or equitable interest in the property during the assessment year and be liable for the payment of the property tax. The amount of the exemption is a \$5,000 (\$4,000 in 2012) reduction in the equalized assessed value (EAV) of the property. McLean County requires an initial application, Form PTAX-324, to be filed with the Chief County Assessment Officer. **Proof of age must be submitted with the application.**

- o [Complete Application Online \(PTAX-324\)](#)

Low-Income Senior Citizens Assessment Freeze

Homestead Exemption

This exemption allows senior citizens who have a total household income of less than \$65,000 (\$55,000 for 2017) and meet certain other qualifications to elect to maintain the equalized assessed value (EAV) of their homes at the base year EAV and prevent any

increase in that value due to inflation. The amount of the exemption benefit is determined each year based on the following:

- o The property's current EAV minus the frozen base year value (the property's prior year's EAV for which the applicant first qualifies for the exemption)
- o The applicants' total household income or enrollment in one of the following alternative income valuation programs:
 - o Aid to the Aged, Blind, or Disabled (AABD)
 - o The Benefit Access program
 - o Low Income Home Energy Assistance Program (LIHEAP)
 - o Supplemental Nutrition Assistance Program (SNAP)
 - o Senior Citizens Real Estate Deferral

Each year applicants must complete and file Form PTAX-340 with the Chief County Assessment Officer. McLean County mails a PTAX-340 each year to any person currently receiving the Senior Citizens Homestead Exemption. The mailing is usually around the first of February. Effective 5/27/2020, notarization of the application is no longer required. **Proof of income (prior year's Federal 1040) or a benefit letter from one of the alternative income programs must be submitted with application each year.**

- o [Complete 2023 Application Online \(PTAX-340 2023\)](#)
- o [Complete 2022 Application Online \(PTAX-340 2022\)](#)

Senior Citizens Real Estate Tax Deferral Program

This program allows persons 65 years of age and older to defer all or part of the real estate taxes and special assessments on their principal residences. The program has income limits and other qualification requirements. Contact your County Treasurer's office at (309) 888-5180 to receive the necessary forms, or further information on the program.

Model Home Assessment and Model Home Cancellation Notice

The model home assessment provision under Section 10-25 states that the assessed value on the property on which the model home is built must be the same as it was before the model home was constructed and before any zoning classification changes were made. If the model home is occupied or is sold, it no longer qualifies for the Model Home Assessment, and the land no longer qualifies for the developer's exemption. Both the land and the improvements will be assessed at 100% of the fair market value.

- o [Online Form for Printing and Notarizing \(PTAX-762\)](#)
- o [Online Cancellation Notice for Printing and Notarizing \(PTAX-762C\)](#)

Developer's Assessment

Section 10-30 of the Illinois Property Tax Code gives a preferential property assessment for acreage that is in transition from vacant land to a residential, commercial, or industrial use. The purpose of the preferential assessment is to encourage real estate development by providing a tax incentive that protects a developer from paying increased taxes until a return on the investment can be made. As a result, the preferential assessment is often called the developer's exemption or developer's rate.

- o [Publication 134-Developer's Preferential Assessment for Subdivisions](#)

Questions or comments?