

BLOOMINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

Tuesday, February 19, 2019

5:30 p.m.

William C. Wetzel Reading Room
205 E. Olive Street, Bloomington, IL 61701

Minutes

- I. Call to Order
President Westerhout called the meeting to order at 5:30 p.m.
- II. Roll Call
Trustees present: John Argenziano, Alicia Henry, Dianne Hollister, Van Miller (arrived 5:31 p.m.), Susan Mohr, Matt Watchinski, Julian Westerhout

Trustees absent: Catrina Parker, Alicia Whitworth

Others present: Jeanne Hamilton, Kathy Jeakins, Caprice Prochnow, Gayle Tucker
- III. Introduction of Public
President Westerhout introduced Gayle Tucker, Human Resources Manager.
- IV. Public Comment
There were no public comments.
- V. President's Report
President Westerhout shared that things are proceeding quietly on the library expansion front. He went on to say that with the upcoming election, there may be more talk of an expansion amongst the community.
- VI. Director's Report
Director Hamilton shared that the Library closed early twice and closed for one day in January due to the weather.
Director Hamilton distributed a map of the new, community wayfinding signs, and the Library is on six of the signs.
Director Hamilton shared that Polaris is all consuming! She went on to say that training began last month with training of the trainer, now training of general staff has begun.
 - A. Appoint Nominating Committee
President Westerhout stated that Susan Mohr, Dianne Hollister and Matt Watchinski will serve as the Nominating Committee.

- VII. Fiscal Report Presentation
Kathy Jeakins, Business Manager, reported that revenues and expenditures should be at 75% through the end of January. She entertained questions.

- VIII. Executive Session – Collective Negotiating Matters (5 ILCS 120/2(c)(2))
MATT WATCHINSKI MOVED, DIANNE HOLLISTER SECONDED, TO GO INTO EXECUTIVE SESSION TO DISCUSS COLLECTIVE NEGOTIATING MATTERS.

Ayes: John Argenziano, Alicia Henry, Dianne Hollister, Van Miller, Susan Mohr, Matt Watchinski, Julian Westerhout

Nays: None

Absent: Catrina Parker, Alicia Whitworth

THE MOTION CARRIED UNANIMOUSLY.

The Board went into Executive Session at 5:40 p.m.

VAN MILLER MOVED, SUSAN MOHR SECONDED, TO RETURN TO REGULAR SESSION. THE MOTION CARRIED UNANIMOUSLY.

President Westerhout stated that no action was taken during Executive Session.

The Board resumed regular session at 6:09 p.m.

- IX. Consent Agenda

- A. Approve Minutes of January 15, 2019 Regular BPL Board Meeting
B. Approve Bills List of January 2019

MATT WATCHINSKI MOVED, DIANNE HOLLISTER SECONDED, TO APPROVE THE CONSENT AGENDA. THE MOTION CARRIED UNANIMOUSLY.

- X. Action Items

- A. Approve the Purchase of Replacement Tables Through a Joint/Co-Op Purchase Agreement from Widmer Interiors

Director Hamilton shared that the current tables are very heavy and hard to move around, and that a safer, more lightweight was desired. These tables are lighter weight and will be easier to maneuver. She went on to say that there will be 16 – 6' tables rather than 12 – 8' tables, so there will still be the same amount of seating.

JOHN ARGENZIANO MOVED, MATT WATCHINSKI SECONDED, TO APPROVE THE PURCHASE OF REPLACEMENT TABLES THROUGH A JOINT/CO-OP PURCHASE AGREEMENT FROM WIDMER INTERIORS IN THE AMOUNT OF \$12,304.80 .

Ayes: John Argenziano, Alicia Henry, Dianne Hollister, Van Miller, Susan Mohr, Matt Watchinski, Julian Westerhout

Nays: None

Absent: Catrina Parker, Alicia Whitworth

THE MOTION CARRIED UNANIMOUSLY.

B. Approve Amendments to the Policy Regarding Display Space

President Westerhout shared that once the audio/visual area was freshened up, the display cases were no longer suited for this area. Since the Library no longer has the display cases, they need to be removed from the policy.

SUSAN MOHR MOVED, MATT WATCHINSKI SECONDED, TO APPROVE AMENDMENTS TO THE POLICY REGARDING DISPLAY SPACE. THE MOTION CARRIED UNANIMOUSLY.

C. Approve Destruction of BPL Executive Session Recordings Prior to August 19, 2017

Director Hamilton stated that a Board is allowed to destroy recorded minutes after 18 months, so any recordings of minutes prior to August 19, 2017 would qualify.

VAN MILLER MOVED, SUSAN MOHR SECONDED, TO APPROVE DESTRUCTION OF BPL EXECUTIVE SESSION RECORDINGS PRIOR TO AUGUST 19, 2017. THE MOTION CARRIED UNANIMOUSLY.

XI. Discussion Items

A. Discuss Process for the Library Director's Annual Performance Review

Director Hamilton stated that since Alicia Whitworth, Chair of the Budget & Personnel Committee, was unable to be here this evening, she will review the process for the Library Director's annual performance review. She went on to say that Alicia will be emailing the appraisal forms to both the Board Trustees and Department Managers, along with a progress update on the Director's goals. Director Hamilton stated that Alicia was considering March 20 as the deadline for the appraisal submissions. She went on to say that the Committee will meet in April to review the submitted appraisals and then bring forth a recommendation to the full Board at the April 15 Board meeting. There was some discussion on the timeline for submission and "not applicable" answers.

B. Discussion on Library Expansion

President Westerhout stated that there was nothing to report.

XII. Comments from Board Trustees

Dianne Hollister was thankful for the Illinois Library Association Legislative Breakfast. She said it was similar to last year's event, and she shared a summary of the event.

XIII. Adjournment

VAN MILLER MOVED, SUSAN MOHR SECONDED, TO ADJOURN THE MEETING. THE MOTION CARRIED UNANIMOUSLY.

President Westerhout adjourned the meeting at 6:31 p.m.