

BLOOMINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

February 19, 2013

4:30 p.m.

Agenda

- I. Call to Order
- II. Roll Call
- III. Introductions/Public Comment
- IV. Approval of Minutes
 - A. January 22, 2013
- V. President's Report
- VI. Director's Report
- VII. Fiscal Report
- VIII. Approval of Bills
- IX. Committee Reports
 - A. Budget & Personnel
 - B. Planning, Policies & Programs (3 P's)
 - 1. Approve Officers and Committees Procedures
 - 2. Review Report to be Presented to Council
- X. Unfinished Business
- XI. New Business
 - A. Recommendation to the Foundation to Pay for 2012 Summer Reading Program Costs of \$14,800
 - B. Approve Surplus List
 - C. Demonstration of Zinio, new Digital Magazine Service, by Jon Whited, IT Manager
 - D. Demonstration of 3D Printer by Jon Whited, IT Manager
- XII. Adjournment

Bloomington Public Library
Board of Trustees Meeting

January 22, 2013
4:30 p.m.

Minutes

I. Call to Order

President Burton called the meeting to order at 4:30pm.

II. Roll Call

MEMBERS PRESENT: Wilma Bates, Peggy Burton, Narendra Jaggi, Jan Kibler, Carol Koos (arrived at 4:32pm), Blake Mier, Bill Wetzel

MEMBERS ABSENT: Patsy Bowles, Cathy Pratt

OTHERS PRESENT: Bonnie Becker, Georgia Bouda, Mary Cruser, Todd Greenburg, Kathy Jeakins, Karen Moen, Caprice Prochnow, Patti Salch, Georgianne Schau, Gayle Tucker

III. Executive Session – To Discuss Bargaining Unit Negotiations

NARENDRA JAGGI MOVED, JAN KIBLER SECONDED, TO GO INTO
EXECUTIVE SESSION TO DISCUSS BARGAINING UNIT NEGOTIATIONS

AYES: WILMA BATES, PEGGY BURTON, NARENDRA JAGGI, JAN
KIBLER, CAROL KOOS, BLAKE MIER, BILL WETZEL

NAYES: NONE

ABSENT: PATSY BOWLES, CATHY PRATT

THE MOTION CARRIED UNANIMOUSLY.

At 4:33pm, the Board went into Executive Session.

BLAKE MIER MOVED, JAN KIBLER SECONDED, TO RESUME REGULAR
SESSION. THE MOTION CARRIED UNANIMOUSLY.

At 4:59pm, the Board resumed regular session. President Burton stated that no action took place during Executive Session.

IV. Introductions/Public Comment

President Burton introduced Patti Salch, Georgianne Schau, Bonnie Becker, Mary Cruser and Gayle Tucker.

Staff member, Bonnie Becker, Union Chapter Chair of the Library, made a statement, regarding bargaining unit salaries.

V. Approval of Minutes
A. December 18, 2012

NARENDRA JAGGI MOVED, CAROL KOOS SECONDED, TO APPROVE THE MINUTES FROM THE DECEMBER 18, 2012 MEETING. THE MOTION CARRIED UNANIMOUSLY.

VI. President's Report

President Burton asked which Board members had completed their Open Meetings Act training. The Board members that have not completed the training are Blake Mier and Narendra Jaggi. They were encouraged to still complete it.

VII. Director's Report

Director Bouda stated that both she and Bill Wetzel had received a letter from a customer complaining about the noise level in the Library, specifically cell phone use. She has discussed with the Department Managers restricting cell phone use to the upper and lower lobbies. Director Bouda shared that this would be an item to be included in the Library "Customer Expectations". "Customer Expectations" is in the process of being updated and will then be presented to the 3 P's for approval.

VIII. Fiscal Report

Kathy Jeakins shared that Revenues are above 97%. She also said that the Library would not be receiving any more Replacement Tax or Golden Prairie funds for this fiscal year. Kathy Jeakins shared that the State Per Capita Grant should be received in March. She stated that the Expenditures are under spent at this point and that the Fiscal Narrative explains why some things are under spent. She entertained questions.

IX. Approval of Bills

JAN KIBLER MOVED, BLAKE MIER SECONDED, TO APPROVE THE BILLS LIST FROM DECEMBER 2012. THE MOTION CARRIED UNANIMOUSLY.

See Attachment "2013.01 A"

X. Committee Reports

A. Budget & Personnel

1. The Budget & Personnel Committee did not meet.

Wilma Bates departed the Board meeting at 5:12pm.

B. Planning, Policies & Programs (3 P's)

1. Synthesis of In-Depth Studies

Narendra Jaggi showed a Power Point presentation on the synthesis of the in-depth studies which included the BPL Strategic Plan 2011-2021, Building on Success by Anders Dahlgren and Library Use & Service Needs Surveys (phone and online) conducted by IWU and BPL. The presentation took approximately 20 minutes from start to finish. The Board members were very complimentary and appreciative of Narendra's hard work on the synthesis.

President Burton asked the Board members if they were satisfied with the synthesis prepared by Narendra Jaggi to be presented to Council. The Board members were all in agreement that the synthesis adequately demonstrates the convergence of the three studies. Georgia will contact Councilmen Sage, Fazzini, and McDade and City Manager Hales to set up a meeting to seek their input on the presentation and when to schedule a work session with the entire City Council.

XI. Unfinished Business

There was no unfinished business.

XII. New Business

- A. Recommend Approval to Foundation to Pay Balance of \$175.57 for Board Mixer
Director Bouda explained that the Board Mixer had previously been approved for a certain amount and that amount had been exceeded.

JAN KIBLER MOVED, BLAKE MIER SECONDED, TO RECOMMEND TO THE FOUNDATION THAT THE FOUNDATION FUND THE BALANCE OF \$175.57 TO PATSY BOWLES FOR THE BOARD MIXER WHICH WAS HELD IN NOVEMBER.

AYES: PEGGY BURTON, NARENDRA JAGGI, JAN KIBLER, CAROL KOOS, BLAKE MIER, BILL WETZEL

NAYES: NONE

ABSENT: WILMA BATES, PATSY BOWLES, CATHY PRATT

THE MOTION CARRIED UNANIMOUSLY.

See Attachment "2013.01 B"

Bill Wetzel departed the Board Meeting at 5:51pm

B. Approve Resolution for Wirtz Beverage Tax Abatement

Director Bouda stated that the Economic Development Council supports this project as it will support job growth in Bloomington-Normal and will increase the property tax base.

BLAKE MIER MOVED, JAN KIBLER SECONDED, TO APPROVE THE RESOLUTION FOR WIRTZ BEVERAGE TAX ABATEMENT FOR FIVE YEARS.
THE MOTION CARRIED UNANIMOUSLY.

AYES: PEGGY BURTON, NARENDRA JAGGI, JAN KIBLER, CAROL KOOS, BLAKE MIER

NAYES: NONE

ABSENT: WILMA BATES, PATSY BOWLES, CATHY PRATT, BILL WETZEL

See Attachment "2013.01 C"

C. Approve Recommendation to Foundation to Fund up to \$1,500.00 for Staff Development Day

Director Bouda shared that a Staff Development Day featuring a diversity based program has been tentatively planned for April. She went on to say that this is to be held on a Thursday morning, and ideally the Library would be closed during this time. Director Bouda added that this would allow all staff to attend at one time and only incur the cost of one session.

CAROL KOOS MOVED, NARENDRA JAGGI SECONDED, TO RECOMMEND TO THE FOUNDATION THAT THE FOUNDATION FUND UP TO \$1,500.00 FOR STAFF DEVELOPMENT DAY.

AYES: PEGGY BURTON, NARENDRA JAGGI, JAN KIBLER, CAROL KOOS, BLAKE MIER

NAYES: NONE

ABSENT: WILMA BATES, PATSY BOWLES, CATHY PRATT, BILL WETZEL

See Attachment "2013.01 D"

D. Approve Transfer of Funds from Maintenance & Operating Fund to Capital Reserve Fund

CAROL KOOS MOVED, NARENDRA JAGGI SECONDED TO APPROVE A TRANSFER OF \$92,301.00 FROM THE MAINTENANCE & OPERATING FUND TO THE CAPITAL RESERVE FUND.

AYES: PEGGY BURTON, NARENDRA JAGGI, JAN KIBLER, CAROL KOOS, BLAKE MIER

NAYES: NONE

ABSENT: WILMA BATES, PATSY BOWLES, CATHY PRATT, BILL WETZEL

See Attachment "2013.01 E"

XIII. Adjournment

President Burton adjourned the meeting at 5:57pm.

Next Meeting

February 19, 2013

2013.01 A

APPROVAL OF BILLS

BILLS LIST

Approved by BPL Board of Trustees, January 22, 2013



Signature, BPL Trustee

Vendor	Line Item	Amount
Advanced Wayne Cain & Sons	Building Maintenance	5,368.00
Ameren Illinois Power	Electricity	18,043.76
Bibliotheca ITG LLC	Library Supplies	4,066.00
Bibliotheca ITG LLC	Office/Equipment Mtnc	697.50
Bloomington Rotary Club	Membership Dues	300.00
CDW Government	Computer Supplies	93.60
Center Point Large Print	Adult Books	213.90
Childer's Door Service of Central Illinois, LLC	Building Maintenance	120.50
Children's Plus, Inc.	Juvenile Books	7,006.43
City of Bloomington	Dental Insurance	881.09
City of Bloomington	FICA	10,117.82
City of Bloomington	Fuel	1,606.61
City of Bloomington	Health Insurance-HMO	6,391.24
City of Bloomington	Health Insurance-PPO	16,911.38
City of Bloomington	IMRF	20,320.85
City of Bloomington	Life Insurance	282.66
City of Bloomington	Medicare	2,366.28
City of Bloomington	Payroll	172,426.63
City of Bloomington	Vehicle Maintenance	260.34
City of Bloomington	Vision Insurance	210.40
City of Bloomington	Water	662.99
Computype, Inc.	Library Supplies	1,028.24
Creative Empire	Public Access Software	3,675.00
Findaway World, LLC	A/V Materials	471.64
Frontier	Telecommunications	1,513.23
Gale Group	Adult Books	340.35
Gorham, Linda	Other Purchased Services	450.00
Hermes Service & Sales, Inc.	Building Maintenance	1,523.00
Humane Society of Central Illinois	Employee Relations	40.00
ID Label, Inc.	Library Supplies	260.00
Illinois Wesleyan University	Other Purchased Services	357.86
Ingram	Other Purchased Services	785.58
JanWay Company USA, Inc.	Other Purchased Services	282.45
Manufacturer's News, Inc.	Adult Books	216.45
McLean County Genealogical Society	Membership Dues	20.00
MicroMarketing, LLC	A/V Materials	51.44
Midwest Tape	A/V Materials	1,700.61
Morningstar	Public Access Software	2,539.42
Nicor/Northern Illinois Gas	Natural Gas	5,732.33

Oberlander Communications	Telecommunications	48.50
Officemax	Copier Supplies	422.63
Officemax	Library Supplies	203.84
Officemax	Office Supplies	57.70
Postmaster	Postage	190.00
Recorded Books, LLC	A/V Materials	231.00
Rice, Danny	Travel	3.33
Ricoh, USA, Inc.	Rentals	1,430.00
Schmid, Allison	Travel	100.00
Snyder & Snyder Insurance	Other Insurance	4,289.00
Snyder & Snyder Insurance	Property Insurance	22,462.00
Snyder & Snyder Insurance	Vehicle Insurance	5,471.00
Snyder & Snyder Insurance	Worker's Compensation	21,021.00
ThyssenKrupp Elevator Corp.	Building Maintenance	27.21
Unique Management Services, Inc.	Other Purchased Services	545.95
Vernon Library Supplies	Library Supplies	35.00
VISA - Alibris Books	Adult Books	71.96
VISA - Amazon Marketplace	Adult Books	61.53
VISA - Amazon.com	A/V Materials	665.70
VISA - Amazon.com	Adult Books	47.90
VISA - American Library Association	Membership Dues	158.00
VISA - Automotive Workwear	Uniforms	87.52
VISA - Baker & Taylor Books	A/V Materials	7,789.44
VISA - Baker & Taylor Books	Adult Books	8,430.03
VISA - Baker & Taylor Books	Juvenile Books	3,615.00
VISA - Best Buy	A/V Materials	44.97
VISA - Book Wholesalers, Inc.	Juvenile Books	74.33
VISA - Buyonlinenow.com	Janitorial Supplies	262.20
VISA - Central Illinois Newspaper Group	Advertising	276.04
VISA - Central Illinois Newspaper Group	Printing/Binding	191.00
VISA - Cleverbridge.net	Computer Supplies	52.46
VISA - Comcast	Telecommunications	86.90
VISA - Concord Custom Cleaners	Other Purchased Services	17.20
VISA - Dollar Tree	Employee Relations	9.00
VISA - Dollar Tree	Other Purchased Services	5.00
VISA - EnvisionWare, Inc.	Office/Equipment Mtn	1,384.65
VISA - Farm & Fleet	Building Mtn Supplies	33.94
VISA - Five Star Water	Miscellaneous Expenses	29.64
VISA - Gamestop	A/V Materials	692.51
VISA - Greathall Productions, Inc.	A/V Materials	65.90
VISA - Hobby Lobby	Employee Relations	10.44
VISA - Ingram	Adult Books	746.41
VISA - Janet's Cakes, Inc.	Employee Relations	56.50
VISA - Jewel-Osco	Employee Relations	30.64
VISA - Kroger	Other Purchased Services	48.10
VISA - Maxim Magazine	Periodicals	45.97
VISA - McLeod	Telecommunications	135.48
VISA - Nu Air Corp	Building Mtn Supplies	54.00
VISA - Officemax	Employee Relations	54.95
VISA - Officemax	Janitorial Supplies	139.98
VISA - Officemax	Office Supplies	58.33
VISA - Overdrive	Adult Books	5,500.00

VISA - Overdrive
 VISA - Paypal*ISGS
 VISA - Paypal*Look Photo
 VISA - POSPaper.com
 VISA - Potbelly
 VISA - Praxair Distribution, Inc.
 VISA - Press Books
 VISA - Ron Smith Printing Co.
 VISA - Schnuck's
 VISA - School Shop
 VISA - School Shop
 VISA - Skillpath Seminars
 VISA - Sprint
 VISA - Target
 VISA - USPS
 VISA - Victoria Supply, Inc.
 VISA - Wal-Mart
 VISA - Wal-Mart
 VISA - Wal-Mart
 VISA - Wal-Mart
 VISA - Wal-Mart

Total

Juvenile Books	4,500.00
Membership Dues	30.00
Periodicals	35.80
Library Supplies	186.80
Miscellaneous Expenses	128.00
Rentals	12.55
Adult Books	74.11
Printing/Binding	240.00
Other Purchased Services	6.00
Library Supplies	71.39
Other Purchased Services	24.50
Professional Development	79.00
Telecommunications	309.12
Miscellaneous Expenses	15.96
Postage	3.55
Library Supplies	49.62
Employee Relations	147.15
Janitorial Supplies	2.83
Library Supplies	14.94
Miscellaneous Expenses	27.50
Office Supplies	4.00

382,870.18

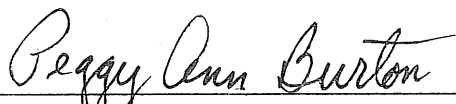
2013.01B

2012 Board/Staff Mixer Additional Cost

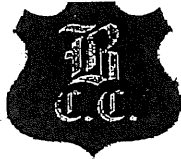
The Board/Staff Mixer, which was held at the Bloomington Country Club on 11/14/12, exceeded the previously approved amount of "up to \$1,000.00" by \$175.57.

The Bloomington Public Library Board of Trustees recommends that the Bloomington Public Library Foundation pay the additional cost of \$175.57 for the 2012 Board/Staff Mixer.

Approved on this 22nd day of January, 2013.

A handwritten signature in cursive script that reads "Peggy Ann Burton". The signature is written in dark ink and is positioned above a horizontal line.

Peggy Burton, President



1896

INVOICE

BLOOMINGTON COUNTRY CLUB
P.O. BOX 1224 BLOOMINGTON, IL 61702-1224
PHONE: (309) 827-6151 FAX: (309) 827-0579



DATE: 11/14/2010

BILL TO:

Mrs. Patsy Bowles

MEMBER #

A-427

# GUEST	Library Board Cocktall Party	PRICE	TOTAL
26			
26	CHEESE & FRUIT DISPLAYS SELECTIONS (per person)	\$4.75	\$123.50
8	(50 cts.) HOT & COLD HORS D'OEUVRES & MINI DESSERTS	\$77.00	\$616.00
FOOD COST:			\$739.50
# SOLD	REFERENCE BAR		
6	SOFT DRINKS	\$1.75	\$10.50
3	DOMESTIC BEER	\$3.25	\$9.75
1	HOUSE WINE - CHARDONNAY	\$19.50	\$19.50
2	HOUSE WINE - CABERNET	\$19.50	\$39.00
1	HOUSE WINE - MERLOT	\$19.50	\$19.50
1	HOUSE WINE - PINOT GRIGIO	\$19.50	\$19.50
BAR CHARGES:			\$117.75
SUMMARY	TOTAL FOOD & BAR:		\$857.25
0.2	SURCHARGE (20%)	\$857.25	\$171.45
9.75%	SALES TAX (9.75% base charge, 7.75% service charge)	\$857.25	\$96.87
1.0	ROOM CHARGE APPLIES	\$50.00	\$50.00
45.21	TOTAL CHARGES		\$1,175.57

2013.01C

FOR LIBRARY BOARD: January 22, 2013

SUBJECT: Wirtz Beverage Property Tax Abatement

RECOMMENDATION/MOTION: Recommendation to the Bloomington City Council that the proposed property tax abatement be approved, the Resolution adopted and the Agreement executed.

BACKGROUND: Wirtz Beverage Illinois is an affiliate of Chicago-based Wirtz Corporation, which has interests in banking, real estate, insurance, sports, entertainment and wholesale distribution. The project in question would build a new mid-state headquarters facility for Wirtz Beverage Illinois on the west side of Bloomington-Normal, just north of IL-9.

This facility would serve several functions. First, it would serve as a warehouse facility for the company's distribution of wine, spirits and beer to many customers in the Bloomington/Normal area as well as other downstate communities. Secondly, the facility would serve as a sales headquarters, wherein representatives from all around the region could gather for regular meetings. Lastly, the facility would include office space in order to support operations.

In all, this new-construction project would invest a minimum of \$7.25 million into taxable property in Bloomington and would locate at least 120 jobs here. These jobs would carry an average wage of \$46,100, which is significantly higher than the area per-capita income level of \$28,167.¹ Further, this project would fall into the category of logistics and warehousing – one of five industries specifically targeted as part of the new five-year strategic plan for economic development in the twin cities.

Wirtz is requesting a five-year freeze on the real taxes owed on the site in question. The freeze, if approved by the taxing bodies, would allow Wirtz to pay the same amount of taxes as was owed on the site in 2011 and hold that amount steady for the next five years while the company invests into the site. After the period of five years is over, the company's taxes will rise to take into account the new investment. At that point, all taxing bodies would begin to collect the full amount of post-investment taxes.

This incentive is necessary in order to make the project financially viable. The company has options to either build fresh in Peoria or upgrade an existing facility in Peoria to accommodate the project. The company has indicated their preference to locate in Bloomington if they can make the project feasible.

As proposed, this arrangement protects the taxing bodies by guaranteeing that they will collect the existing pre-project level of property taxes throughout the next five years. Simultaneously, this would allow Wirtz to realize the economic benefits of their new investment for five years before paying the full amount of property taxes on that investment.

¹ US Census Bureau, American Community Survey 5-year estimate for McLean County, Table B19301

The amount of abated tax will vary from taxing body to taxing body based on the size of each taxing body's specific levy (an estimate of said breakdown is provided within the Financial Impact section of this memo). If one or more taxing bodies choose not to participate, this will have no effect whatsoever on taxing bodies that do choose to participate. The EDC believes that most of the taxing bodies affecting the property will support this conservative, limited-term tax incentive.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Economic Development Council for the Bloomington-Normal Area: the EDC supports this project because it will support job growth in Bloomington-Normal and will increase the property tax base through new investment. The total proposed incentive package to Wirtz is both reasonable in size and will be effective in winning the project. They strongly encourage local leaders to support this ordinance.

FINANCIAL IMPACT: The tables below were provided by the EDC and demonstrate the potential value of the capital investment and related property tax abatement as proposed for each of the taxing bodies affecting the parcel.

Project Assumptions:			
Current EAV on property:	\$5,195		
New Construction on Building:	\$7,250,000		
EAV Increase on Building:	\$2,416,667	estimated @ 1/3 new investment cost	
Final EAV after Project:	\$2,421,862		

Taxing Body	Tax Rate 2011	Real Tax 2011	Est. Future Tax (same rate)	Abatement (per year)
McLean County	0.91571	\$48	\$22,177.23	\$22,130
City of Bloomington	1.05955	\$55	\$25,660.84	\$25,606
BN Water Reclamation Dist.	0.1639	\$9	\$3,969.43	\$3,961
BLM-NRM Airport Authority	0.15486	\$8	\$3,750.49	\$3,742
CUSD Unit 5 Normal	4.73499	\$246	\$114,674.91	\$114,429
City of Bloomington Township	0.14328	\$7*	\$3,470.04	\$3,463
City of Bloomington Library	0.25073	\$13	\$6,072.33	\$6,059
Heartland Community College	0.47584	\$25	\$11,524.19	\$11,499
Total	7.89886	\$403	\$191,299	\$190,890

Value of abatement after 5 years:	% of Project Costs
\$954,448	13.16%

**Estimated based on township levy existing EAV on property*

There are a number of other ways in which this project will be beneficial to the community outside of the basic jobs and capital investment figures. As these aspects are difficult to quantify, an overview of the potential positive effects of this project are outlined below:

- An informal economic impact analysis via IMPLAN shows that the payroll spending associated with this project will support 43.3 additional jobs in the community. This is a very rough estimate derived from using the company's list of positions and the stock IMPLAN matrix of consumer expenditures.
- The facility will serve as a mid-state sales headquarters, which means the building will be the meeting point for the entire mid-state sales team. This will bring a continual stream of visitors to the facility and will entail opportunities for local firms to provide catering and entertainment for sales meetings.
- As the dispatch point for delivery vehicles, it could be expected that fuel sales near the facility will increase; possibly also an increase in nearby vehicle maintenance services.
- The building project is being designed by a local engineering/architectural firm.
- Local labor may be used in the construction of the facility.
- Employees may ultimately buy or rent housing in the Bloomington-Normal Area.

Respectfully submitted for Library Board consideration.

Prepared by: Justine Robinson, Economic Development Coordinator, City of Bloomington

Recommended by:

Georgia Bouda
Director
Bloomington Public Library

Attachments: Attachment 1. Property Survey
Attachment 2. Parcel Assessment Information
Attachment 3. Resolution
Attachment 4. Tax Abatement Agreement

Motion: _____ Seconded by: _____

	Aye	Nay	Other		Aye	Nay	Other
Peggy Burton				Jan Kibler			
Blake Mier				Carol Koos			
Wilma Bates				Cathy Pratt			
Narendra Jaggi				Bill Wetzel			
Patsy Bowles							



MCLEAN COUNTY ILLINOIS



Parcel Information Search System

Display Control

NOTE: If you plan on printing information, it is best to click the Printer Friendly button before you select items in the Display Control.

- ☒ Assessment History ☐ Forfeiture Information ☐ Parcel Photos ☐ Tax Sale and Redemption
☐ Billing and Payment ☒ General Information ☐ Soil Survey Information ☒ Taxing Body
☐ Exemption History ☐ GIS Map Information

Check the items you want to display and click "Update Display".
If an item is greyed out, no information is available for that section.

Update Display

Search Again

Printer Friendly

Property Details

Parcel Number	13-36-400-012
Township	CITY OF BLOOMINGTON
Property Class	0021 - Farmland
Tax Status	Taxable
Acres	19.8200
Tax Code	4054
Legal Description	SEC 36 24 1E PT SE - BEG 2295.04' N SE COR, W713.45' , S1112.94' , E TO E LN, N TO POB
Direct Link to This Parcel	http://webapp.mcleancountyil.gov/webapps/Tax/taxparcelinfo.aspx?parcel=1335400012

Notice Mailing Address

1805 W WASHINGTON ST
BLOOMINGTON IL 617013703
[Change of Address Form](#)

Property Address

Click the button below for Property Address information.

[Map The Selected Parcel](#)

Taxable Mailing Address

Same as Notice Address

Parcel Assessment Information

Year	Farmland	Farm Building	Land/Ln	Buildings	Total
2011 Payable in 2012	\$5,195.00	\$0.00	\$0.00	\$0.00	\$5,195.00
2010 Payable in 2011	\$4,723.00	\$0.00	\$0.00	\$0.00	\$4,723.00
2009 Payable in 2010	\$4,294.00	\$0.00	\$0.00	\$0.00	\$4,294.00
2008 Payable in 2009	\$3,774.00	\$0.00	\$0.00	\$0.00	\$3,774.00
2007 Payable in 2008	\$3,431.00	\$0.00	\$0.00	\$0.00	\$3,431.00
2006 Payable in 2007	\$3,953.00	\$0.00	\$0.00	\$0.00	\$3,953.00
2005 Payable in 2006	\$3,953.00	\$0.00	\$0.00	\$0.00	\$3,953.00
2004 Payable in 2005	\$4,392.00	\$0.00	\$0.00	\$0.00	\$4,392.00
2003 Payable in 2004	\$4,880.00	\$0.00	\$0.00	\$0.00	\$4,880.00
2002 Payable in 2003	\$5,422.00	\$0.00	\$0.00	\$0.00	\$5,422.00
2001 Payable in 2002	\$6,025.00	\$0.00	\$0.00	\$0.00	\$6,025.00

Taxing Entity Information

Select Year Range

☒ 2011 and 2010	☐ 2010 and 2009	☐ 2009 and 2008	☐ 2008 and 2007	☐ 2007 and 2006
☐ 2006 and 2005	☐ 2005 and 2004	☐ 2004 and 2003		

Taxing Body	2011 Rate	2011 Tax	2010 Rate	2010 Tax
MCLEAN COUNTY	0.915710	\$47.58	0.916730	\$43.30
CITY OF BLOOMINGTON	1.059550	\$55.04	1.060130	\$50.07
B-N WATER RECLAMATION DIST	0.163900	\$8.51	0.163910	\$7.74
BLM-NRM AIRPORT AUTH	0.154860	\$8.04	0.098550	\$4.65
CUSD 5 NORMAL	4.734990	\$245.98	4.763830	\$225.00
DRY GROVE TOWNSHIP	0.117550	\$6.11	0.113720	\$5.37
DRY GROVE TWP ROAD	0.273570	\$14.21	0.277360	\$13.10
DRY GROVE-WHITE OAK MTAD	0.014260	\$0.74	0.014200	\$0.67
CITY OF BLOOMINGTON LIBRARY	0.250730	\$13.03	0.250870	\$11.85
HEARTLAND COMM COLLEGE 540	0.475840	\$24.72	0.473610	\$22.37
Totals	8.16096	\$423.96	8.15291	\$384.12

RESOLUTION OF THE BOARD OF TRUSTEES OF THE BLOOMINGTON PUBLIC LIBRARY, CONDITIONALLY AND PARTIALLY ABATING PROPERTY TAX FOR BLOOM HEARTLAND, LLC AND WIRTZ BEVERAGE ILLINOIS, LLC

WHEREAS, the Board of Trustees of the Bloomington Public Library (the "Board of Trustees") is a local taxing district; and

WHEREAS, tax abatement is a versatile tool economic developers use for projects related to business retention and attraction; and

WHEREAS, the promise of financial assistance can make the difference in a company's decision regarding the location of their project or their eagerness to expand; and

WHEREAS, the Economic Development Council of the Bloomington-Normal Area ("EDC"), along with Bloom Heartland, LLC ("Bloom Heartland") and Wirtz Beverage Illinois, LLC, ("Wirtz Beverage") have asked for tax abatements on the part of the local taxing bodies in support of Wirtz Beverage's relocation to Bloomington; and

WHEREAS, all parties believe the economic development impact of this project will ultimately be advantageous to the community as a whole, through capital investment and job growth which stimulates retail growth, sales tax generation, diversification and economic vitality; and

WHEREAS, Wirtz Beverage wishes to relocate its mid-state headquarters facility to a new facility to be constructed (the "New Facility") on a parcel of land within Interchange West Subdivision, Bloomington, Illinois, which land is defined in the Tax Abatement Agreement attached hereto and incorporated herein by reference (the "Agreement") as the "Property"; and

WHEREAS, the current equalized assessed value of the tax parcel, of which the Property is a part, is described in the Parcel Assessment Information attached hereto; and

WHEREAS, Illinois Statute 35 ILCS 200/18-165(a), in pertinent part, provides that:

Any taxing district, upon a majority vote of its governing authority, may, after the determination of the assessed valuation of its property, order the clerk of that county to abate any portion of its taxes on the following types of property:

(1) *Commercial and industrial.*

(A) *The property of any commercial or industrial firm. . . . The abatement shall not exceed a period of 10 years and the aggregate amount of abated taxes for all taxing districts combined shall not exceed \$4,000,000[;]*

WHEREAS, Wirtz Beverage is a distributor of spirits, wine, and beer that has an opportunity to relocate its operations; and

WHEREAS, an estimated \$7.25 million of investment will be made into the Property during the course of this Agreement; and

WHEREAS, Bloom Heartland and Wirtz Beverage are requesting that the Board of Trustees grant their request for said abatement as such abatement is more particularly described in this Resolution,

provided Bloom Heartland and Wirtz Beverage satisfy the further terms and conditions set forth herein and in the Agreement; and

WHEREAS, the Board of Trustees is willing to grant such an abatement to Bloom Heartland and Wirtz Beverage in accordance with the terms and conditions set forth in this Agreement;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE BLOOMINGTON PUBLIC LIBRARY, AS FOLLOWS:

SECTION ONE: The Agreement is hereby approved and the Mayor is hereby authorized and directed to enter into the Agreement on behalf of the Board of Trustees.

SECTION TWO: The McLean County Clerk is hereby ordered to abate that portion of real estate taxes levied against the Property that are attributable to an increase in assessed value arising solely from capital improvements made by Bloom Heartland or Wirtz Beverage to the Property after execution of the Agreement and prior to December 31, 2014 ("Eligible Improvements"), beginning with taxes levied in 2014 (payable in 2015) and continuing for taxes levied in 2015 (payable in 2016), 2016 (payable in 2017), 2017 (payable in 2018), and 2018 (payable in 2019), subject however to cancellation and termination as hereafter provided.

SECTION THREE: The partial tax abatement provided in Section Two shall terminate immediately upon written notice from the Superintendent that, at any time during the term of the Agreement after December 31, 2014:

1. Wirtz Beverage has failed to employ at least 120 employees at the New Facility;
or
2. Wirtz Beverage and Bloom Heartland have failed to expend at least \$7.25 million for land acquisition and capital improvements related to the New Facility, including without limitation costs of land acquisition, site work, building construction, furniture, fixtures, and equipment.

In addition, at the sole discretion of the Board of Trustees, the Board of Trustees may terminate the Agreement at any time when Bloom Heartland or Wirtz Beverage is in material breach of this Agreement and has not cured such material breach within 60 days after written notice thereof from the Board of Trustees.

SECTION FOUR: The following conditions apply to the ongoing obligation to partially abate real estate taxes set forth in Section One above:

- a. Bloom Heartland and Wirtz Beverage agree, warrant and represent that they shall comply with all applicable federal, state and local laws, rules, regulations, ordinances, charters, statutes, codes, orders, policies and procedures relating to the Property.
- b. Bloom Heartland and Wirtz Beverage shall provide access to and authorize inspection of the Property upon request of the City to ensure that the improvements are made according to the specifications and conditions of the Agreement. This audit will be the responsibility of the EDC to perform, and will occur no more than once annually.

SECTION FIVE: In the event the Agreement is terminated prior to its natural expiration due to Bloom Heartland's or Wirtz Beverage's material breach of any provision of the Agreement, including, but

not limited to Wirtz Beverage relocating all or substantially all of the New Facility outside the taxing district, then all taxes abated by the Board of Trustees pursuant to this Ordinance shall be due and payable to the Board of Trustees and the abatement of taxes pursuant to Section Two shall immediately cease.

SECTION SIX: Pursuant to the Agreement, the Board of Trustees may extend the date set forth in Section Three a.1. and 2. of the Agreement if Bloom Heartland or Wirtz Beverage reasonably demonstrates the necessity for any such extension(s).

SECTION SEVEN: Any statutory reference contained herein shall include any and all amendments thereto and replacements thereof.

SECTION EIGHT: This Resolution shall be in full force and effect upon its passage.

PASSED BY THE BOARD OF TRUSTEES OF THE BLOOMINGTON PUBLIC LIBRARY,
THIS ____TH DAY OF JANUARY, 2013.

AYES: _____

NAYS: _____

ABSENT: _____

Mayor

ATTEST:

City Clerk

TAX ABATEMENT AGREEMENT

This Tax Abatement Agreement (the "Agreement") is made this ___ day of _____, 2013, between the Board of Trustees of the Bloomington Public Library (the "Board of Trustees") acting herein _____, its _____, hereunto authorized, Bloom Heartland, LLC ("Bloom Heartland"), a Delaware limited liability company, acting herein by _____, its _____, hereunto authorized, and Wirtz Beverage Illinois, LLC, ("Wirtz Beverage") an Illinois limited liability company, acting herein by _____, its _____, hereunto authorized.

WHEREAS, tax abatement is a versatile tool economic developers use for projects related to business retention and attraction; and

WHEREAS, the promise of financial assistance can make the difference in a company's decision regarding the location of their project or their eagerness to expand; and

WHEREAS, the Economic Development Council of the Bloomington-Normal Area ("EDC"), along with Bloom Heartland and Wirtz Beverage, have asked for tax abatements on the part of the local taxing bodies in support of Wirtz Beverage's relocation to Bloomington; and

WHEREAS, all parties believe the economic development impact of this project will ultimately be advantageous to the community as a whole, through capital investment and job growth which stimulates retail growth, sales tax generation, diversification and economic vitality; and

WHEREAS, Wirtz Beverage wishes to relocate its mid-state headquarters facility to a new facility to be constructed (the "New Facility") on a parcel of land within Interchange West Subdivision, Bloomington, Illinois, which land is generally depicted on the survey attached hereto (the "Property"); and

WHEREAS, Bloom Heartland is the contract purchaser of the Property; and

WHEREAS, Bloom Heartland and Wirtz Beverage intend to enter into a lease agreement pursuant to which Bloom Heartland, as lessor, will lease the New Facility to Wirtz Beverage (the "Lease"); and

WHEREAS, the Property is a portion of a larger parcel designated as tax parcel 13-36-400-012 (the "Tax Parcel"), which is 19.820 acres in size; and

WHEREAS, for purposes of this Agreement, the "Base EAV" of the Property will be deemed to be the 2011 assessed value of the Tax Parcel multiplied by a percentage equal to the ratio of the acreage of the Property to the acreage of the Tax Parcel (19.820 acres); and

WHEREAS, Illinois Statute 35 ILCS 200/18-165(a), in pertinent part, provides that:

Any taxing district, upon a majority vote of its governing authority, may, after the determination of the assessed valuation of its property, order the clerk of that county to abate any portion of its taxes on the following types of property:

- (1) *Commercial and industrial.*

(A) The property of any commercial or industrial firm. . . . The abatement shall not exceed a period of 10 years and the aggregate amount of abated taxes for all taxing districts combined shall not exceed \$4,000,000[;]

WHEREAS, Wirtz Beverage is a distributor of spirits, wine, and beer that has an opportunity to relocate its operations; and

WHEREAS, an estimated \$7.25 million of investment will be made into the Property during the course of this Agreement; and

WHEREAS, Bloom Heartland and Wirtz Beverage have requested a partial abatement of real estate property taxes for a period of five (5) years based on their improvements to the Property; and

WHEREAS, Bloom Heartland and Wirtz Beverage are requesting that the Board of Trustees grant their request for said abatement as such abatement is more particularly described in this Agreement, provided Bloom Heartland and Wirtz Beverage satisfy the further terms and conditions set forth herein; and

WHEREAS, the Board of Trustees is willing to grant such an abatement to Bloom Heartland and Wirtz Beverage in accordance with the terms and conditions set forth in this Agreement;

NOW THEREFORE, IN CONSIDERATION OF THE MUTUAL UNDERTAKINGS HEREIN CONTAINED AND OTHER VALUABLE CONSIDERATION, THE PARTIES HEREBY AGREE AS FOLLOWS:

SECTION ONE: The Board of Trustees has adopted a resolution conditionally and partially abating the property taxes for the Property for a period of five years in the form attached hereto (the "Resolution"). The Board of Trustees agrees to adopt and file any other documents that may be required from time to time to effectuate the abatements, including (if necessary) annual abatement resolutions. Pursuant to Section Two of the Resolution, the portion of real estate taxes levied against the Property that are attributable to an increase in assessed value arising solely from Eligible Improvements (as defined in the Resolution) will be all real estate taxes levied against the Property, excluding only taxes arising from (i) the Base EAV or (ii) any improvements made after December 31, 2014.

SECTION TWO: This Agreement shall become effective upon (i) Bloom Heartland's acquisition of the Property and (ii) the execution of the Lease by Bloom Heartland and Wirtz Beverage and shall be for a term commencing upon the full approval and execution of this Agreement and continuing until the property taxes to be abated pursuant to the Resolution are fully abated.

SECTION THREE:

a. This Agreement is subject to early termination by the Board of Trustees immediately if, at any time during the term of this Agreement after December 31, 2014:

1. Wirtz Beverage fails to employ at least 120 employees at the New Facility; or
2. Wirtz Beverage and Bloom Heartland have failed to expend at least \$7.25 million for land acquisition and capital improvements related to the New Facility, including without limitation costs of land acquisition, site work, building construction, furniture, fixtures, and equipment.

b. In addition, at the sole discretion of the Board of Trustees, the Board of Trustees may terminate this Agreement at any time when Bloom Heartland or Wirtz Beverage is in material breach of this Agreement and has not cured such material breach within 60 days after written notice thereof from the Board of Trustees.

SECTION FOUR: Bloom Heartland and Wirtz Beverage agree, warrant and represent that they shall comply with all applicable federal, state and local laws, rules, regulations, ordinances, charters, statutes, codes, orders, policies and procedures relating to the Property.

SECTION FIVE: For so long as this Agreement shall remain in full force and effect, Bloom Heartland and Wirtz Beverage agree to provide access to and authorize inspection of the Property upon request of the Board of Trustees to ensure that the improvements are made according to the specifications and conditions of this Agreement. This audit will be the responsibility of the EDC to perform, and will occur no more than once annually.

SECTION SIX: In the event this Agreement is terminated prior to its natural expiration due to Bloom Heartland's or Wirtz Beverage's material breach of any provision of this Agreement, including, but not limited to Wirtz Beverage's relocating all or substantially all of the New Facility outside the taxing district, then all taxes abated by the Board of Trustees pursuant to this Agreement shall be repaid to the Board of Trustees within 30 days of Board of Trustees' request. Additionally, any remaining abatement shall be cancelled and the City shall direct the County Clerk to not abate any portion of property taxes on the Property.

SECTION SEVEN: The Board of Trustees may extend the date set forth in Section Three a.1. and 2. of this Agreement, if Bloom Heartland or Wirtz Beverage reasonably demonstrate the necessity for any such extension(s).

SECTION EIGHT: The Agreement constitutes the entire contract between the parties hereto, and no oral statements or promises and no understanding not embodied in this writing shall be valid or binding. Any modification of this Agreement shall be in writing and executed with the same formality as this Agreement.

SECTION NINE: This Agreement shall be governed by the laws of the State of Illinois. It is agreed by the parties that if any party commences suit, action or any other legal proceeding against the other, the venue shall be the Circuit Court of McLean County, Illinois. Each prevailing party in such suit, action, or proceeding has a right to recover from any adverse party its attorney's fees, court costs, and other costs of litigation.

SECTION TEN: Any statutory reference contained herein shall include any and all amendments thereto and replacements thereof.

SECTION ELEVEN: Any notice required under this Agreement shall be given to the respective parties as follows:

To Wirtz Beverage and Bloom Heartland:

To Board of Trustees of the Bloomington Public Library:

Bloomington Public Library
Attn: Georgia Bouda
205 East Olive Street
Bloomington, IL 61701

With a copy to:

Economic Development Council of the Bloomington/Normal Area
Attn: Mr. Marty Vanags
200 West College Ave., Suite 402
Normal, IL 61761

Board of Trustees of the Bloomington Public Library

By Peggy Ann Burton

Attest:

Date: _____, 2013

Wirtz Beverage Illinois, LLC

By _____

Attest:

Date: _____, 2013

Bloom Heartland, LLC

By _____

Attest:

Date: _____, 2012

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2013.01.D

2013 Staff Development Day Proposal

The Staff Development Committee has tentatively planned a Staff Development Day in April. The Library would be closed for the morning, and would then open around 1pm for the afternoon and evening. If the Library is closed then all staff will be able to attend at one time and we will only pay the presenter for one session.

The proposed topic is "Building a Cross-Cultural Service Environment at Your Library." See attached. It is expected to cost around \$1250 for a half day session (this includes \$1000 for the session, plus travel and hotel expenses).

The program would also include breakfast items, such as donuts or bagels and coffee for staff. I would like to request the Library Board approve a request to the Foundation for up to \$1500 for the day. This would be a good use of the income from the Stubblefield Trust.

Following are the costs:

Consultant: Up to \$1,250.00

Refreshments: \$250.00

The Bloomington Public Library Board of Trustees recommends that the Bloomington Public Library Foundation fund the 2013 Staff Development Day (including the Consultant's fee and expenses, and refreshments) at a cost not to exceed \$1,500.00.

Approved on this 22nd day of January, 2013



Peggy Burton, President



Cross Cultural Programs for Libraries

Building a Cross-Cultural Service Environment at Your Library

This course helps participants understand their role in creating a service environment that meets the needs of culturally diverse residents and staff members. It also helps them learn the skills necessary to execute their roles effectively. The program goes beyond awareness training to focus on the behavioral changes necessary for managers to establish and employees to support a broader service environment.

Participants will:

- **Understand** the impact of culture on communication with patrons from diverse cultural backgrounds
- **Explore** why residents from some groups within your community may be hesitant to use library services
- **Discuss** how to assess diverse resident needs and design library services to meet those needs
- **Learn** skills for creating an inclusive work environment for all staff members
- **Practice** skills for building rapport cross-culturally
- **Generate** a vision for a Cross-Cultural Community Service Environment for your library

Providing Library Services to Latino Residents

- **Discover** why some Latino residents may be hesitant to use library services -- what cultural values impact the way Latino residents view the public library?
- **Discuss** how to assess the needs of your Latino residents and design library services to meet those needs
- **Practice** strategies for building strong relationships with Latino residents
- **Explore** other ways to increase library use by Latino residents

Understanding the Generational Differences Between Boomers, Generation Xers and Millennials

- **Learn** more about the values of these generations
- **Increase** your understanding of how generational differences impact how people communicate with each other at the library
- **Enhance** your ability to facilitate cooperation between employees of different generations
- **Learn** strategies for serving residents of different generations
- **Learn** strategies for meeting the needs of staff members of different generations

Communication Differences between Men and Women

Women and men communicate more effectively when they understand the cultural approaches unique to each gender. Participants will:

- **Learn** about the culture of both genders
- **Gain an appreciation** of the impact of gender socialization on individual perception and behavior
- **Understand** how gender differences can impact communication between male and female co-workers
- **Understand** how gender differences can impact communication with library residents

Dealing with Difficult Residents

- **Understand** more deeply the causes of patron dissatisfaction
- **Explore** why residents both from the U.S. and from other countries may become angry when interacting with library staff
- **Learn** strategies for de-escalating situations in which residents are angry, uncooperative, or very dissatisfied
- **Practice** these strategies with library case studies (e.g. residents who don't understand English, residents who are angry about fees, parents who leave children at the library without supervision, etc.

Training Approach

Training is highly interactive and includes a cultural simulation, demonstrations, and small and large group discussions.

Courses presented by:

Catherine Popowits

Founder, Diversity Training & Consulting, Inc.





DIVERSITY TRAINING & CONSULTING, INC.

Biography of Catherine Popowits, Cross-Cultural Consultant

In her twenty years of training, facilitating, and consulting, Diversity Training & Consulting, Inc. founder and president Catherine Popowits has repeatedly proven that diverse and inclusive work environments give organizations a competitive edge. Catherine develops workplace cultures that value and respect the perspectives, knowledge and contributions of all employees so that organizations can maximize productivity and provide excellent customer service.

Catherine has worked with over 15,000 employees at telecommunications, finance, healthcare, and public service organizations throughout the United States and in seven Latin American countries. She has provided training programs on the differences between Latin American and North American cultures, communication between men and women, and diversity awareness. She has coached North American executives leading management teams in Mexico and Central and South America, guided corporate diversity councils, and consulted in the production of diversity videos. She has also designed employee satisfaction surveys, conducted climate assessments, and developed tools to measure the effectiveness of management behaviors in retaining diverse employees and customers.

Catherine has worked extensively with public libraries and park districts in Illinois. She has presented at their annual conferences, trained board members, and supported staff members to adapt their services to the needs of diverse residents. Some of the topics she has addressed with Illinois librarians include: Creating a Cross-Cultural Service Environment, Serving Latino Patrons, Serving African American Patrons, and Serving Baby Boomers, Gen Xers, and Gen Yers. Some of the libraries to sponsor her programs include Orland Park, Matteson, Indian Prairie, and the Metropolitan and North Suburban Library Systems.

Catherine's intercultural interest has shaped her career. Prior to establishing Diversity Training and Consulting, Inc., Catherine provided cultural and language training for foreign nationals, developed adult education programs for immigrant communities in Chicago, served in the Peace Corps, and lived in Mexico, Central America, and Europe.

Catherine holds a M.A. from the University of Chicago specializing in U.S. – International Relations and a B.A. from Knox College in Spanish Literature and Business Administration. AT&T, the University of Chicago Hospitals, and The Northern Trust are among her oldest clients. She speaks regularly at national conferences, has been published in the *Total Quality Review* and provided perspectives on planning and implementing diversity initiatives on "Ask an Expert," on WCIU-TV in Chicago.

2013.01/E

BLOOMINGTON PUBLIC LIBRARY
CAPITAL RESERVE FUND TRANSFER

"The plan and purpose for said Capital Reserve Fund shall be for the expansion and improvement of library service by the development of a modern comprehensive library facility through expert studies and/or consultants, purchase of real estate site for buildings, construction of facility or the remodeling, repairing, improving or addition to existing facilities or for the purchase of necessary equipment and materials for or in anticipation of such expanded library facilities or all of these objects."

BE IT RESOLVED THAT \$92,301 is to be transferred from the Library Maintenance & Operating Fund into the Capital Reserve Fund for the purpose as defined above.

THAT the Bloomington Public Library, as per policy, will transfer 50% of the unexpended balance of the budgeted funds from the public library Maintenance and Operation Fund.

THAT the updated Capital Reserve Fund Balance is approximately \$1,733,619

Approved by Bloomington Public Library Board of Trustees on the 22nd day of January 2013

A handwritten signature in cursive script, reading "Peggy Ann Burton", is written over a horizontal line.

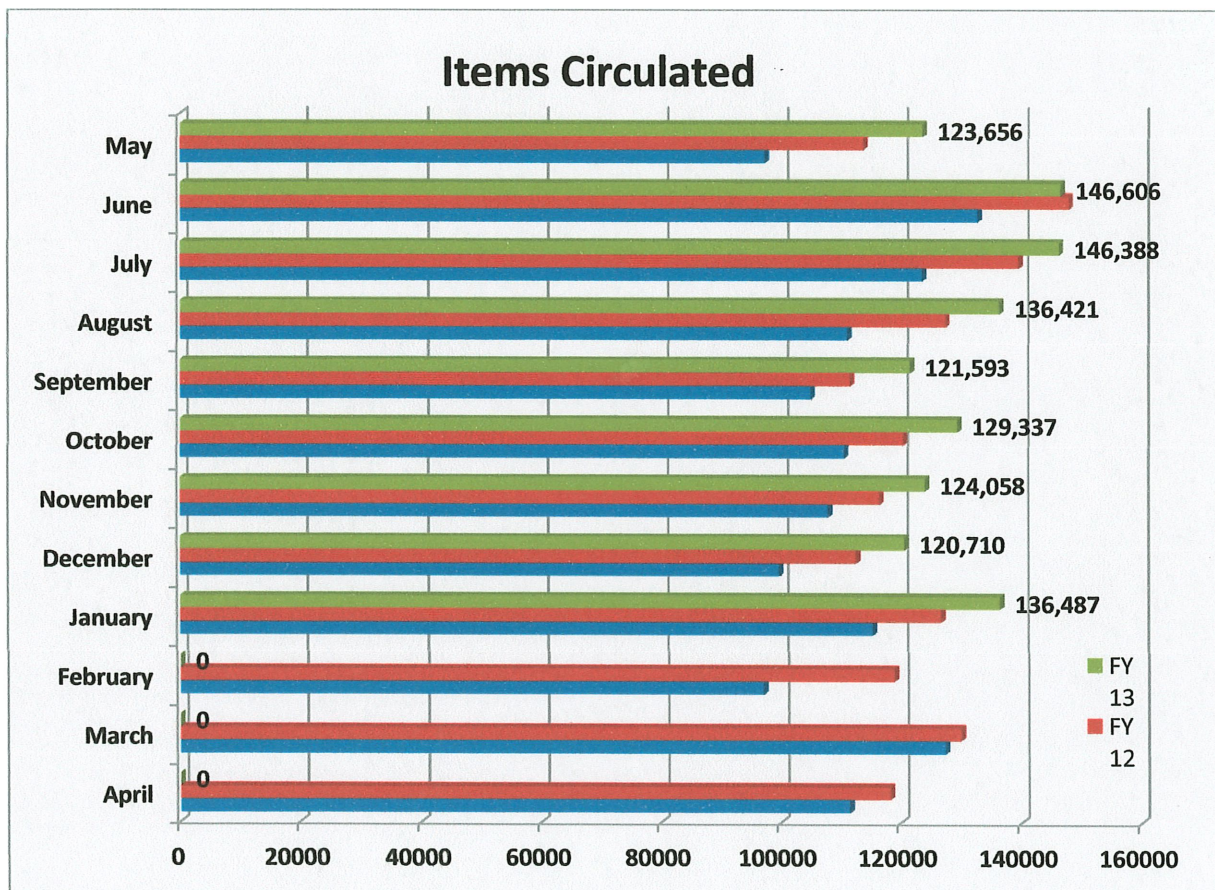
Peggy Burton, President

Bloomington Public Library Director's Report February 2013

1. Department Manager Reports

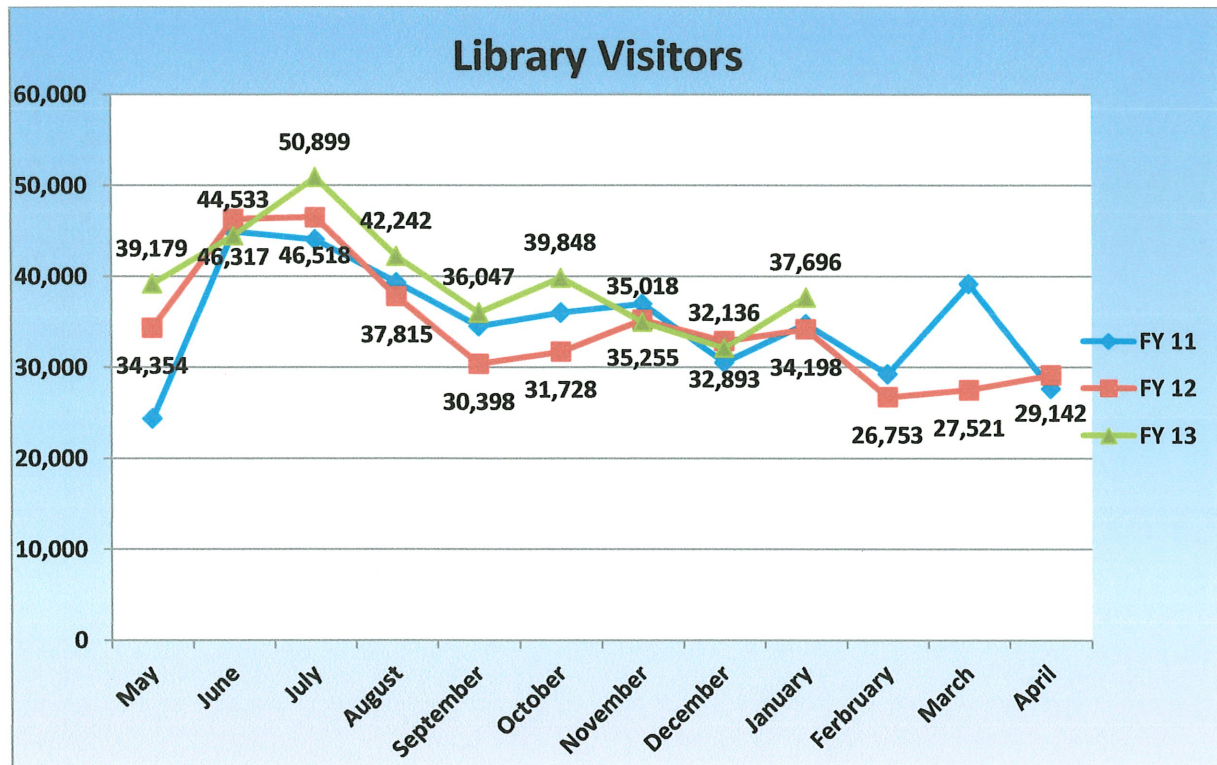
Several trustees at different times have questioned the inclusion of the department manager monthly reports in the packet. They are reports to me about the activities of each department during the month. At our Business Plan work session, it was suggested by several of the managers that they no longer be included in the packets. I have decided to try this for a few months. My report will get slightly longer as I include some of the information from their reports, but your packet will be slightly smaller. Feel free to give feedback to me on any aspect of this decision.

2. Statistics



The Library lent 136,487 items in January, an increase of 7% more than the 126,703 items borrowed in January 2012. There were 37,696 visitors to the Library and Bookmobile in January, a 10% increase from the 34,198 visitors in January 2012. Staff answered 6231 questions from customers this month. Customers placed 8083 holds last month compared to 6481 last January. If this continues, additional shelving will be needed. There were 681 magazine downloads from Zinio, our new

digital magazine service, so far, indicating this is going to be a very popular service. I am going to put a demo of Zinio on the agenda for this meeting.



3. Putt with the Prose

Our fourth annual Putt with the Prose was held on Sunday, Feb. 10. ISU & IWU football volunteered to move the course for us this year at no charge. An IWU Service Fraternity stuffed the goodie bags for us as volunteers and the ISU Golf Teams were there to offer putting advice. As usual the event was lots of fun and raised about \$5800 after expenses. 272 tickets were sold. Many thanks to Rhonda and Marilyn for a great job and all of the staff that helped that day!

Thanks to the following for their support:

Sponsors:

Kelly' Bakery & Café
 McDonalds
 Emmett-Scharf Electric Co.
 Great Plains Media (Trade)
 Illinois Farm Bureau, COUNTRY Financial, &
 GROWMARK
 YWCA of McLean County
 WGLT (Trade)
 State Farm
 Sugar Grove Nature Center
 Funk Gem and Mineral Museum
 Prairie Oak Vet Center
 Farnsworth Group, Inc.
 The Pantagraph (Trade)

Prairie Pride Coalition
 GPPLD
 Kumon Math & Reading Center
 Little Jewels Learning Center
 DNDC Telephone Company

Prize Donors

ISU Athletics
 Talbots
 Walmart of Bloomington
 Meijer
 Museum of History
 Mackinaw Valley Vineyard
 The Normal CornBelters
 Barnes & Noble
 Midwest College of Cosmetology

Holiday Inn & Suites Bloomington
Carl's Ice Cream
Taco Bell
Upper Limits Climbing Gym
Aches Away Massage Specialists
Eastland Suites
Hampton Inn & Suites
Papa Murphy's Take-and-Bake Pizza
Jack Lewis Jewelers
Sylvan Learning Center
Flingers Pizza Pub
B&B Awards and Recognition
Blain's Farm & Fleet
Creative Cuts, Inc. – RestHAIRation

Jewel of Bloomington
Community Players
Weber Electric
Jimmy John's
Fox & Hounds
Four Seasons Fitness Center
Chili's
Moe's Southwest Grill
Caterpillar Visitors Center
Commerce Bank
Money Smart Week
Pick a Princess Party
Illinois Shakespeare Festival



4. Presentation to Council

A meeting to share the PowerPoint presentation with Councilmen Sage, McDade, Fazzini and City Manager Hales has been scheduled for Wednesday, March 6 at 4:30pm in the Library Board room.

5. Fresh Market Gala on April 18th

Tickets are now available for our fund raiser at Fresh Market on Thursday, April 18th from 8 to 10 pm. Tickets will be \$20 and are limited to 300. They provide tastings of wine and food as well as discounts that evening. We receive all of the proceeds of this event. Our only obligation is to sell tickets. Please solicit your friends and buy your tickets early!

6. Public Computer Upgrades

IT has completed upgrading all of the adult computers for the public and is in the process of setting up the new Children's public computers.

7. Advertising

Rhonda has again negotiated a severely reduced advertising package with The Pantagraph. This package will run 31 weeks (October 14, 2012-May 12, 2013). At that time, we will renegotiate for a larger ad which we like to run during Summer Reading. We will essentially pay \$40 per week for a 2 column x 3.5" color ad to run in each Sunday's newspaper. The retail cost of this ad is approximately \$480 per week.

Snyder Companies offered a billboard promotion during the holidays. Rhonda secured digital billboard space on Veterans Parkway for both Putt with the Prose (1 month; \$250 investment) and Summer Reading (1 month; \$500 investment; with this ad appearing with more frequently than the Putt ad).

Respectfully submitted,

Georgia Bouda
Director

5A

FOR COUNCIL: January 28, 2013

SUBJECT: Reappointments to the Library Board

RECOMMENDATION/MOTION: That the Reappointments be approved.

STRATEGIC PLAN LINK: Goal 3. Strong Neighborhoods

STRATEGIC PLAN SIGNIFICANCE: Objective 3.e. Strong partnership with residents.

BACKGROUND: I ask your concurrence in the reappointment of Peggy Burton of 34 Chiswick Circle, Bloomington 61704 to the Library Board. Her second 3 year term will expire April 30, 2015.

I ask your concurrence in the reappointment of Catherine Pratt of 415 N Center Street, Bloomington 61701 to the Library Board. Her second 3 year term will expire April 30, 2015.

I ask your concurrence in the reappointment of William Wetzel of 4 Prairie Vista Court, Bloomington 61704 to the Library Board. His 3 year term will expire April 30, 2015.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: None.

FINANCIAL IMPACT: None.

Respectfully submitted for Council consideration.

Prepared by: Kathryn Buydos, Executive Assistant

Recommended by:


 Stephen F. Stockton
 Mayor

Attachments: Attachment 1. Library Board Roster

Motion: _____ Seconded by: _____

	Aye	Nay	Other		Aye	Nay	Other
Alderman Anderson				Alderman Purcell			
Alderman Fazzini				Alderman Sage			
Alderman Fruin				Alderman Schmidt			
Alderman McDade				Alderman Stearns			
Alderman Mwilambwe							
				Mayor Stockton			



Illinois Library Trustees: Charting a New Course in Times of Change

ILA Library Trustee Forum 2013 Workshops

Saturday, February 2, 2013
Chicago Marriott Oak Brook
1401 W. 22 St.
Oak Brook, IL 60523

Saturday, March 23, 2013
Crowne Plaza Springfield
3000 South Dirksen Parkway
Springfield, IL 62703

Join the ILA Library Trustee Forum for our annual workshops, designed specifically for library trustees.

For more information on the program, and to register online, please visit <http://www.ila.org/conference-and-events/trustee-workshop>.

For those requiring an overnight stay, a block of hotel rooms has been reserved for each location.

Chicago Marriott Oak Brook: The single/double room rate is \$79, plus tax, per night. Please call 800-228-9290 or 630-573-8555 to make your reservation. Reservations must be made by Friday, January 11.

Crowne Plaza Springfield: The single/double room rate is \$109, plus tax, per night. Please call 877-834-3613 or 217-529-7777 to make your reservation. Reservations must be made by Friday, March 1.

Registration For

Remember to contact the hotel directly for room reservations!

ILA Member Registration: \$125*

Non-Member Registration: \$150*

Registration includes breakfast and lunch, two snack breaks, and the workshop.

** Register multiple trustees and save! Register one trustee at the full price and each additional trustee from your institution will receive a \$10 registration discount. Please send a separate form to register each trustee.*

Name: _____

Institution: _____

Address: _____

Phone: _____

Fax: _____

E-mail: _____

Please select your session:

☐ Oak Brook, February 2:

☐ Springfield, March 23:

Payment Information:

Registration Amount: \$ _____

Method of Payment:

☐ Check ☐ MasterCard ☐ VISA ☐ Discover ☐ AmEx

Credit Card Number: _____

Expiration Date: _____

Name on Card: _____

Signature: _____

Deadline for registration is January 23, 2013 for Oak Brook and March 15, 2013 for Springfield.

Cancellations must be received in writing before January 23 or March 15, respectively. Cancellations received after January 23/March 15 and before February 2/March 23, will receive a 50% refund. No refunds will be given for cancellations received after February 2/March 23. All cancellations are subject to a \$15 processing fee. Confirmations and additional information will be sent prior to the workshops. Send conference registration and payment to Illinois Library Association, 33 W. Grand Ave., Suite 401, Chicago, IL 60654-6799; phone: 312-644-1896, fax: 312-644-1899.

A14

Sunday, July 11, 1999

The Pantagraph

Independent in everything,
neutral in nothing.

Founded Jan. 14, 1837, by Jesse W. Fell

Donald R. Skaggs
Publisher

Bill Wills
Managing Editor/Editorial

Jan Dennis
Managing Editor/News

Editorials

East side library branch seems to make most sense

Bloomington Public Library's problems are not with the condition of the building. It is 22 years old, not out-of-date by today's construction standards. Space allocation is the problem.

Before the Library Board and city officials get too far into construction/financing talks, we hope there are plenty of discussions on the future of the library and what it might look like in 2020. If the

the conservative.

Consultants said Bloomington's per capital circulation is 8.6 books per year (total circulation of nearly 496,000 in the last year counted, divided by the population of 57,600). That compares with Normal's 11.6, Champaign's 14.5 and Urbana's 21.1.

Bloomington library's location was blamed for the low number. Peoria had a similar problem and built a branch that now does more

BLOOMINGTON PUBLIC LIBRARY
FY 2013 FISCAL REPORT

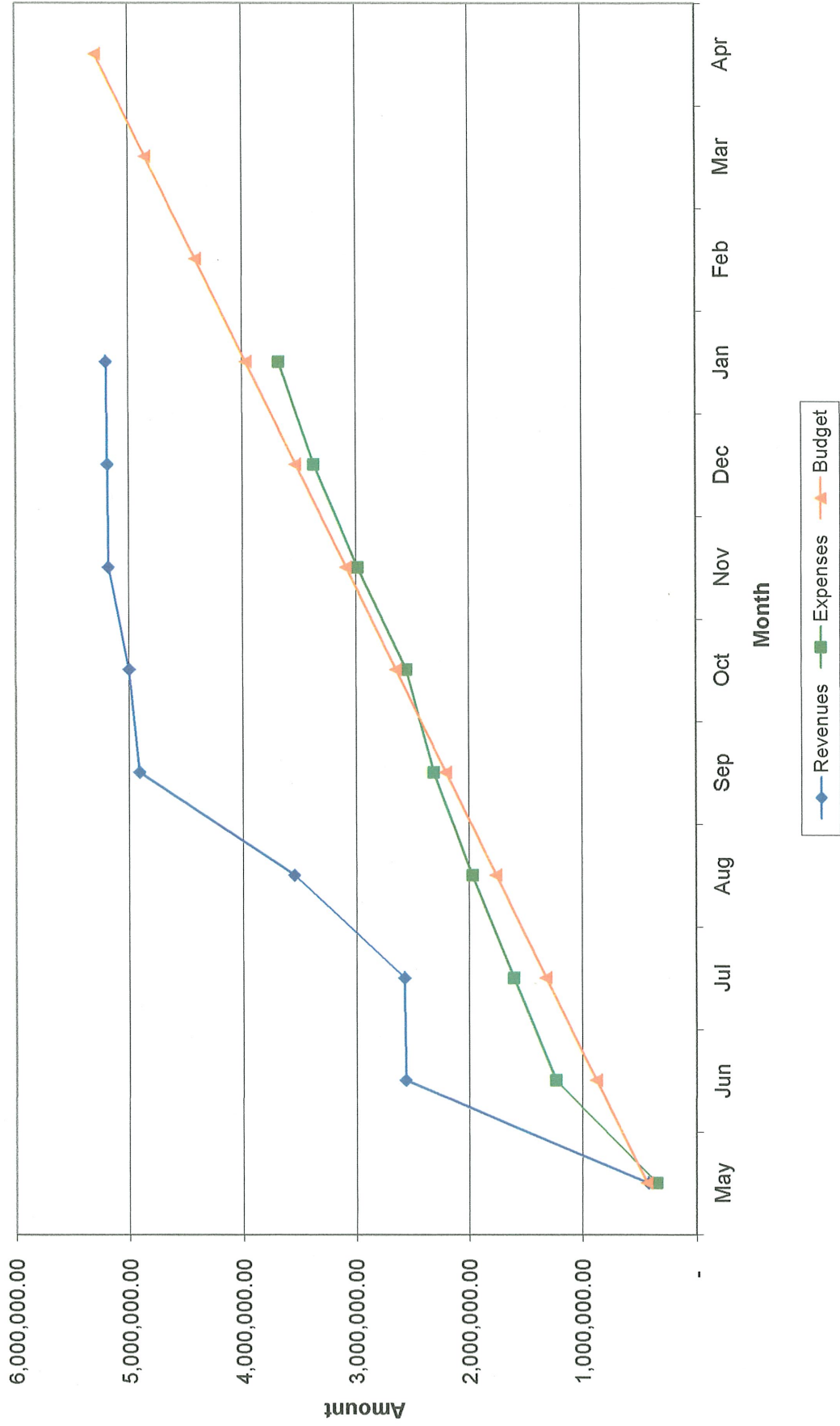
REVENUES:

ACCT NAME	BUDGET	JAN 2013	YR-TO-DATE	AMOUNT OVER/UNDER	% RECEIVED
Property Tax	4,513,519	0.00	4,512,534.79	(984.21)	100.0
Replacement Tax	130,400	0.00	100,000.00	(30,400.00)	76.7
State Grants	77,000	0.00	0.00	(77,000.00)	0.0
GPPLD	380,000	0.00	364,807.67	(15,192.33)	96.0
Fees & Rentals	70,000	7,132.97	54,321.29	(15,678.71)	77.6
Copies	3,600	333.40	2,995.20	(604.80)	83.2
Interest on Investments	4,500	138.15	3,503.85	(996.15)	77.9
Interest from Taxes	0	0.00	64.66	64.66	-----
Sale of Property	1,000	0.00	230.00	(770.00)	23.0
Donations	19,000	110.00	3,133.89	(15,866.11)	16.5
Other Private Grants	0	0.00	820.95	820.95	-----
Cash Over/Short	0	9.25	(120.42)	(120.42)	-----
Other	13,000	4,912.19	24,365.19	11,365.19	187.4
From Library Fixed Asset Fund	80,000	0.00	80,000.00	0.00	100.0
From Library Fund Balance	53,030	0.00	53,030.00	-	100.0
Total Revenues	5,345,049	12,635.96	5,199,687.07	(145,361.93)	97.3

ACCT NAME	BUDGET	JAN 2013	YR-TO-DATE	AMOUNT OVER/UNDER	% SPENT
Full-Time Salaries	1,815,500	133,208.92	1,259,288.26	(556,211.74)	69.4
Part-Time Salaries	410,255	27,841.94	263,355.54	(146,899.46)	64.2
Seasonal Salaries	45,000	1,264.01	33,882.99	(11,117.01)	75.3
Overtime Salaries	1,100	0.00	0.00	(1,100.00)	0.0
Other Salaries	0	-	24,980.32	24,980.32	-----
Total Sals & Wages	2,271,855	162,314.87	1,581,507.11	(690,347.89)	69.6
Dental Insurance	11,000	908.08	7,618.50	(3,381.50)	69.3
Vision Insurance	2,700	209.95	1,747.04	(952.96)	64.7
Health Insurance, BC/BS PPO	250,000	19,064.30	154,141.89	(95,858.11)	61.7
Health Insurance, OSF HMO	60,000	7,322.96	55,126.04	(4,873.96)	91.9
Life Insurance	3,500	234.70	2,380.09	(1,119.91)	68.0
IMRF	210,000	20,607.40	215,556.40	5,556.40	102.6
FICA	175,000	9,392.87	92,674.82	(82,325.18)	53.0
Medicare	0	2,196.76	21,673.61	21,673.61	-----
Worker's Comp	40,000	0.00	21,021.00	(18,979.00)	52.6
Uniforms	600	24.97	249.53	(350.47)	41.6
Tuition Reimb	12,000	0.00	0.00	(12,000.00)	0.0
Other Benefits	30,000	0.00	0.00	(30,000.00)	0.0
Total Benefits	794,800	59,961.99	572,188.92	(222,611.08)	72.0
Rentals	25,824	1,632.30	13,477.90	(12,346.10)	52.2
Total Rentals	25,824	1,632.30	13,477.90	(12,346.10)	52.2
Building Mtnc	126,620	9,131.88	60,009.82	(66,610.13)	47.4
Vehicle Mtnc	20,000	285.94	3,043.87	(16,956.13)	15.2
Office & Computer Mtnc	160,000	697.50	75,215.66	(84,784.34)	47.0
Other Mtnc	34,340	0.00	22,768.17	(11,571.83)	66.3
Total Repair/Mtnc	340,960	10,115.32	161,037.52	(179,922.43)	47.2

ACCT NAME	BUDGET	JAN 2013	YR-TO-DATE	AMOUNT OVER/UNDER	% SPENT
Advertising	15,000	0.00	4,250.48	(10,749.52)	28.3
Printing/Binding	20,000	5,839.54	17,079.99	(2,920.01)	85.4
Travel	10,000	525.14	3,326.24	(6,673.76)	33.3
Membership Dues	16,000	620.00	4,584.46	(11,415.54)	28.7
Professional Development	13,400	574.00	4,138.86	(9,261.14)	30.9
Other Purchased Services	103,070	10,734.84	58,981.36	(44,088.64)	57.2
Property Insurance	15,000	0.00	22,462.00	7,462.00	149.7
Vehicle Insurance	3,000	0.00	5,471.00	2,471.00	182.4
Other Insurance	3,600	0.00	4,289.00	689.00	119.1
Total Purchased Services	199,070	18,293.52	124,583.39	(74,486.61)	62.6
Office Supplies	150,000	587.10	6,020.54	(143,979.46)	4.0
Computer Supplies	50,000	255.17	25,872.69	(24,127.31)	51.7
Copier Supplies	6,000	105.03	2,256.80	(3,743.20)	37.6
Postage	23,000	37.25	2,580.09	(20,419.91)	11.2
Library Supplies	72,000	8,488.41	39,646.12	(32,353.88)	55.1
Janitorial Supplies	10,000	1,365.67	8,925.65	(1,074.35)	89.3
Gas & Diesel Fuel	8,000	572.80	5,128.65	(2,871.35)	64.1
Building Mtnc & Repair Supplies	10,000	203.36	4,305.77	(5,694.23)	43.1
Total Supplies	329,000	11,614.79	94,736.31	(234,263.69)	28.8
Natural Gas	42,000	0.00	12,253.56	(29,746.44)	29.2
Electricity	120,000	7,401.39	89,422.83	(30,577.17)	74.5
Water	5,500	779.31	7,339.37	1,839.37	133.4
Telecommunications	32,000	2,200.87	17,095.25	(14,904.75)	53.4
Total Utilities	199,500	10,381.57	126,111.01	(73,388.99)	63.2
Professional Collection	5,000	0.00	3,889.22	(1,110.78)	77.8
Total Prof Collection	5,000	0.00	3,889.22	(1,110.78)	77.8
Periodicals	30,000	14.99	24,881.89	(5,118.11)	82.9
Adult Books	207,600	13,352.46	140,345.86	(67,254.14)	67.6
Children's Books	130,400	11,498.60	94,320.26	(36,079.74)	72.3
A/V Materials	156,000	8,067.02	145,858.35	(10,141.65)	93.5
Public Access Software	156,000	3,675.00	108,868.58	(47,131.42)	69.8
Total Materials	680,000	36,608.07	514,274.94	(165,725.06)	75.6
Employee Relations	5,000	127.74	1,386.56	(3,613.44)	27.7
Miscellaneous Expenses	11,000	343.47	3,964.00	(7,036.00)	36.0
ERI Reimbursement	42,617	0.00	42,617.00	0.00	100.0
Fixed Asset Fund Transfer	181,199	0.00	181,199.00	0.00	100.0
To Capital Fund	259,224	0.00	259,224.00	0.00	100.0
Total Other Expenses	499,040	471.21	488,390.56	(10,649.44)	97.9
Total Expenses	5,345,049	311,393.64	3,680,196.88	(1,664,852.07)	68.9

BPL FY 2012-2013



EXPLANATIONS FOR VARIANCES IN EXCESS OF 5%
(Variance of 70.0% - 80.0% is acceptable)
January 2013

Property Tax (100.0%): The Library has received all of the Property Tax revenue for this fiscal year.

State Grants (0.0%): The amount that was reported last month was actually credited to FY12 as per an audit adjustment.

GPPLD (96.0%): This is the total for the year.

Copies (83.2%): This line item is more than projected.

Sale of Property (23.0%): This line item is under-spent until the Library offers surplus computers to the public.

Donations (16.5%): Donations are low right now.

Other (187.4%): This is over the projected amount due to the sale of items from the Book Shoppe.

From Library Fixed Assets (100.0%): This transfer from the Fixed Asset Fund was made in June.

From Library Fund Balance (100.0%): This is the amount that is being used to fund the FY12 purchase orders that were rolled into FY 13.

Full-Time Salaries (69.4%): This is under-spent because Contract negotiations have not been settled yet.

Part-Time Salaries (64.2%): This is under-spent because Contract negotiations have not been settled yet.

Overtime Salaries (0.0%): Nothing has been paid from this line item.

Other Salaries: This is the line item that City is using for vacation payouts when staff leave employment.

Dental Insurance (69.3%): This line item is under-spent because not as many employees opted for this coverage as we expected.

Vision Insurance (64.7%): This is under-spent because not as many employees opted for this coverage as we expected.

Health Insurance, BC/BS PPO (61.7%): This is under-spent because not as many employees opted for this coverage as we expected.

Health Insurance, OSF HMO (91.9%): This is over-spent because more employees opted for this coverage than we expected.

Life Insurance (68.0%): This is under-spent for the year.

IMRF (102.6%): This is over-spent due to vacation payouts for some staff.

FICA (53.0%): This is under-spent because of the requirement that Medicare be split from FICA.

Medicare: It's now a requirement that the Medicare portion be split out from FICA.

Worker's Compensation (52.6%): The renewal for Worker's Compensation coverage was not as costly as we had projected.

Uniforms (41.6%): Charges have been minimal.

Tuition Reimbursement (0.0%): Nothing has been paid from this line item.

Other Benefits (0.0%): Nothing has been paid from this line item.

Rentals (52.2%): Charges have been minimal.
Building Maintenance (47.4%): Charges have been minimal.
Vehicle Maintenance (15.2%): Charges have been minimal.
Office & Computer Maintenance (47.0%): Charges have been minimal.
Other Property Maintenance (\$66.3%): Charges have been minimal.
Advertising (28.3%): Charges have been minimal.
Printing/Binding (85.4%): This is over-spent due to a number of documents that were printed in January.
Travel (33.3%): Charges have been minimal.
Membership Dues (28.7%): Charges have been minimal.
Professional Development (30.9%): Charges have been minimal.
Other Purchased Services (57.2%): Charges have been minimal.
Property Insurance (149.7%): The renewal for Property Insurance was more than we projected.
Vehicle Insurance (182.4%): The renewal for Vehicle Insurance was more than we projected.
Other Insurance (119.1%): The renewal for Other Insurance, which is the Directors and Officers Insurance, was more than we projected.
Office Supplies (4.0%): Charges have been minimal.
Computer Supplies (51.7%): Charges are minimal.
Copier Supplies (37.6%): Charges have been minimal.
Postage (11.2%): Charges have been minimal.
Library Supplies (55.1%): Charges have been minimal.
Janitorial Supplies (89.3%): This over-spent due to the purchase of needed cleaning and general janitorial supplies.
Fuel/Vehicle Supplies (64.1%): Charges have been minimal.
Building Mtnc & Repair Supplies (43.1%): Charges have been minimal.
Natural Gas (29.2%): Charges have been minimal.
Water (133.4%): This is over-spent due to water sprinkling this past summer. The Library plans to adjust the sprinkling schedule for next summer.
Telecommunications (53.4%): Charges have been minimal.
Periodicals (82.9%): This is over-spent because the annual payment to Ebsco for the circulation magazines and newspapers was paid in June.
Adult Books (67.6%): Charges have been minimal in that the Library will be re-allocating some of these funds to the A/V Materials line item to pay for additional Adult A/V Materials.
A/V Materials (93.5%): This is over-spent at this point due to the one-time payment for Freegal, the downloadable music service. Also, the Library will re-allocate some funds from Adult Books to be spent in this line item.
Public Access Software (\$69.8%): Charges have been minimal.
Employee Relations (27.7%): Charges have been minimal.
Miscellaneous Expenses (36.0%): Charges have been minimal.
ERI Reimbursement (100.0%): The full amount of the ERI Reimbursement was made in June.

Fixed Asset Fund Transfer (100.0%): The full amount of the transfer was made in June.
To Capital Fund (100.0%): The full amount of the transfer was made in June.

The Donations line item breaks out as follows:

Summer Reading Program, Community Donations:	\$ 2,205.00
Fountain Receipts:	8.04
State Farm Good Neighbor Grant:	500.00
Miscellaneous:	420.85
Total Donations:	\$ 3,133.89

The Other Revenue line item breaks out as follows:

Print Station:	\$ 6,256.90
Book Shoppe:	11,979.00
Sale of Reusable Bag:	327.00
Sale of Sling Backpacks:	528.00
Sale of Earbuds:	853.50
Sale of Flashdrives:	175.50
Sale of CD-R's:	28.50
Sale of Totebags:	40.00
Hot Beverage Station:	691.00
Test Proctoring:	900.00
Meeting Room Fees:	775.00
Miscellaneous:	1,810.79
Total Other Revenue:	\$24,365.19

During January, 11 batches containing 123 invoices were processed, totaling \$43,069.20 and 197 credit card charges were made totaling \$40,079.43.

Library Fund Balance Information, 1/31/13:

Total Library Fund:	1,549,115.99
Capital:	1,733,685.22
Fixed Assets:	654,400.19

APPROVAL OF BILLS

BILLS LIST

Approved by BPL Board of Trustees, February 19, 2013


Signature, BPL Trustee

Vendor	Line Item	Amount
Ameren Illinois Power	Electricity	7,401.39
Bloomington Rotary Club	Membership Dues	300.00
Bound to Stay Bound Books	Juvenile Books	37.42
Carbondale Public Library	Miscellaneous Expenses	53.00
CDW Government	Computer Supplies	938.73
Center Point Large Print	Adult Books	213.90
Chamberlain, Donald	Other Purchased Services	75.00
City of Bloomington	Dental Insurance	908.08
City of Bloomington	FICA	9,392.87
City of Bloomington	Fuel	572.80
City of Bloomington	Health Insurance-HMO	7,322.96
City of Bloomington	Health Insurance-PPO	19,064.30
City of Bloomington	IMRF	20,607.40
City of Bloomington	Life Insurance	234.70
City of Bloomington	Medicare	2,196.76
City of Bloomington	Payroll	162,314.87
City of Bloomington	Vision Insurance	209.95
City of Bloomington	Water	779.31
Comcast	Telecommunications	86.90
Concession Specialists, Inc.	Library Supplies	220.60
Crystal Lake Public Library	Miscellaneous Expenses	103.00
Custom Digital Imaging	Printing/Binding	5,659.54
Demco	Library Supplies	754.62
Frontier	Telecommunications	1,520.75
Gale Group	Adult Books	1,264.73
Genalogical.com	Adult Books	308.75
Haney, Eric (A-1 Haney Plumbing)	Building Maintenance	91.15
Harlan Vance Company	Library Supplies	326.78
KCN Solutions, LLC	Building Maintenance	117.88
KCN Solutions, LLC	Rentals	175.00
Manufacturer's News, Inc.	Adult Books	220.45
Midwest Tape	A/V Materials	2,336.68
Midwestern Family	Periodicals	14.99
Miller Janitorial Supply	Janitorial Supplies	1,246.86
Multicultural Books & Videos	Juvenile Books	260.42
Officemax	Computer Supplies	150.28
Postmaster	Postage	2,000.00
Praxair Distribution, Inc.	Rentals	13.65
Ricoh, USA, Inc.	Rentals	1,430.00

Schamburg Public Library
 Sprint
 Taylor, Pamela (Seastar Aquascapes)
 ThyssenKrupp Elevator Corp.
 Unique Management Services, Inc.
 Vernon Library Supplies
 Warehouse Direct Business Products & Services
 Warehouse Direct Business Products & Services
 Warehouse Direct Business Products & Services
 Warehouse Direct Business Products & Services
 Weber Electric, Inc.
 Weber Electric, Inc.
 Williams, Charles (C W Associates)
 Wilson, James (A-1 Security Locksmith)
 World Chamber of Commerce Directory
 VISA - Amazon Marketplace
 VISA - Amazon Marketplace
 VISA - Amazon Marketplace
 VISA - Amazon.com
 VISA - Amazon.com
 VISA - American Flagpole & Flag Co.
 VISA - American Library Association
 VISA - Baker & Taylor Books
 VISA - Baker & Taylor Books
 VISA - Baker & Taylor Books
 VISA - Central Illinois Newspaper Group
 VISA - CM Promotions
 VISA - CM Promotions
 VISA - Comcast
 VISA - COSUGI
 VISA - COSUGI
 VISA - Dearreader.com
 VISA - Farm & Fleet
 VISA - Five Star Water
 VISA - Fred Pryor/CareerTrack
 VISA - Frontier Airlines
 VISA - Gamestop
 VISA - Gamestop
 VISA - Hays, Hammer, Miles & Cox, LLC
 VISA - Hobby Lobby
 VISA - Ingram
 VISA - Jewel-Osco
 VISA - Kirby Risk Electrical Supply
 VISA - Lowe's
 VISA - McLeod
 VISA - National Trust for Historic Preservation
 VISA - Newegg.com
 VISA - NRS
 VISA - Office Depot
 VISA - Officemax
 VISA - Paypal*Ilchanber.org
 VISA - POSPaper.com

Miscellaneous Expenses	112.00
Telecommunications	309.45
Other Purchased Services	100.00
Building Maintenance	27.21
Other Purchased Services	2,112.20
Library Supplies	1,013.91
Copier Supplies	29.79
Employee Relations	43.17
Office Supplies	452.48
Other Purchased Services	4.14
Building Maintenance	2,025.18
Vehicle Maintenance	285.94
Adult Books	38.00
Building Maintenance	70.00
Adult Books	54.00
A/V Materials	333.80
Employee Relations	84.00
Library Supplies	54.90
A/V Materials	234.69
Adult Books	28.17
Building Mtnc Supplies	48.69
Professional Development	135.00
A/V Materials	8,193.63
Adult Books	10,293.73
Juvenile Books	6,268.34
Other Purchased Services	1,306.45
Library Supplies	130.83
Other Purchased Services	80.00
Telecommunications	86.90
Membership Dues	100.00
Professional Development	375.00
Other Purchased Services	3,579.00
Janitorial Supplies	11.97
Miscellaneous Expenses	43.51
Professional Development	199.00
Travel	421.81
A/V Materials	1,803.37
Periodicals	14.99
Other Purchased Services	2,825.00
Office Supplies	2.99
Adult Books	668.04
Miscellaneous Expenses	31.96
Building Mtnc Supplies	185.40
Building Mtnc Supplies	17.96
Telecommunications	114.85
Membership Dues	20.00
Other Purchased Services	239.94
Other Purchased Services	203.70
Office Supplies	10.76
Library Supplies	14.58
Professional Development	110.00
Library Supplies	1,045.57

VISA - Praxair Distribution, Inc.
 VISA - Quarter Master
 VISA - Radio Shack
 VISA - Rockford Map Publishers
 VISA - Scholastic Publishing, Inc.
 VISA - Sierra Club
 VISA - Toys R Us
 VISA - USPS
 VISA - Verizon Wireless
 VISA - Wal-Mart
 VISA - Wal-Mart
 VISA - Wal-Mart
 VISA - Wal-Mart
 VISA - Wal-Mart

Total

Rentals	13.65
Uniforms	24.97
Office Supplies	5.79
Adult Books	129.95
Other Purchased Services	54.50
Membership Dues	12.00
Library Supplies	12.99
Postage	37.25
Telecommunications	1.26
Employee Relations	3.74
Janitorial Supplies	283.20
Library Supplies	8.69
Office Supplies	111.28
Other Purchased Services	61.63

297,683.37

BLOOMINGTON PUBLIC LIBRARY
DONATIONS RECEIVED
FY 13

SOURCE	1st QTR	2nd QTR	3rd QTR	4th QTR	YTD TOTAL
Summer Reading Program Community Donations:					
Bloomington Education Association	500.00				500.00
Clemens & Associates	150.00				150.00
Copy Shop	225.00				225.00
Don Owen Tire Service	100.00				100.00
Golden Prairie Public Library District	700.00				700.00
Heartland Bank & Trust	100.00				100.00
Hobbyland	50.00				50.00
Illinois Prairie Electric	50.00				50.00
Kathy Alwes-Petri, American Family Insurance	30.00				30.00
Kurt's Autobody Repair Shop	250.00				250.00
Specs Around Town	50.00				50.00
Total Summer Reading Program Community Donations	2,205.00	0.00	0.00	0.00	2,205.00
Memorial Donations:					
None	0.00				0.00
Total Memorial Donations	0.00	0.00	0.00	0.00	0.00
Other Donations:					
Patsy Bowles, Flowers for Library Grounds	57.76				57.76
El Paso Antique Mall	235.85				235.85
Fountain Receipts	5.79	2.25	0.00		8.04
Verlyn Zachow	0.00	0.00	50.00		50.00
Robert Starckovich	0.00	0.00	25.00		25.00
Sandra Brumfield	0.00	0.00	10.00		10.00
Jenny Wenger	0.00	0.00	100.00		100.00
State Farm Good Neighbor Grant, Nancy Miller	0.00	0.00	500.00		500.00
Total Other Donations	299.40	2.25	685.00	0.00	986.65
Total Donations	2,504.40	2.25	685.00	0.00	3,191.65

Bloomington Public Library
Monthly Statistics - January 2013

	Current Month	Cumulative	Last Year	Cumulative
CIRCULATION				
Adults	66,877	565,582	64,377	545,721
Teens	3,018	31,785	3,153	35,448
Children	54,221	494,751	49,078	459,941
OTR Adults	3,029	24,881	3,139	27,148
OTR Teens	132	1,324	153	1,519
OTR Children	4,270	37,811	4,018	34,856
e-Books	3,365	21,545	1,949	10,401
Freegal downloads	894	6,896	836	1,669
Zinio Magazines	681	681	0	0
TOTALS				
Adults	69,906	590,463	67,516	572,869
Teens	3,150	33,109	3,306	36,967
Children	58,491	532,562	53,096	494,797
Digital Downloads	4,940	29,122	2,785	12,070
COMBINED TOTAL	136,487	1,185,256	126,703	1,116,703
ITEMS IN THE COLLECTION				
Main	273,954	273,954	274,208	274,208
OTR	13,507	13,507	23,911	23,911
TOTAL	287,461	287,461	298,119	298,119
HOLDS FILLED	8,083	62,337	6,481	51,027
CARDHOLDERS				
Added	580	5,613	557	5,606
TOTAL NUMBER				
Adults	22,024	22,024	22,521	22,521
Teens	1,937	1,937	1,858	1,858
Children	5,921	5,921	6,061	6,061
REFERENCE QUESTIONS				
Adults	3,302	29,289	3,603	40,098
Teens	60	223	0	0
Children	1,080	9,253	909	8,810
OTR	1,690	2,381	45	958
Circulation	99	10,072	950	7,493
Total	6,231		5,507	
PROGRAMS				
Story Times	13	103	10	105
Adult Programs	199	2,165	233	2,344
Teen Programs	71	598	40	840
Juvenile Programs	265	3,463	205	3,532
Outreach Adult	0	0	0	73
Outreach Teen	0	0	0	6

Bloomington Public Library
Monthly Statistics - January 2013

	Current Month	Cumulative	Last Year	Cumulative
Outreach Juvenile	0	0	0	271
SUMMER READING PARTICIPANTS				
CHILDREN				
Registered	0	4,696	0	4,667
Completed	0	2,832	0	2,869
TEENS				
Registered	0	783	0	846
Completed	0	431	0	421
ADULTS				
Registered	0	2,361	0	2,332
Completed	0	1,208	0	1,108
TOTAL				
Registered	0	7,840	0	7,845
Completed	0	4,471	0	4,398
COMPUTER USE				
Public computer uses	6,195	50,640	5,688	50,810
Website database/catalog hits	13,739	89,745	9,037	46,144
Online Resource (Database) uses	3,677	39,927	3,844	3,844
TOTAL	23,611	180,312	18,569	100,798
INTERLIBRARY LOAN				
Borrowing Requests Received	398	3,497	360	2,983
Outgoing Loans (Lending)	341	2,549	393	2,324
CONTACTS w/ COMMUNITY GROUPS				
Inside the library (events)	4	94	7	48
Outside the library (events)	7	76	2	63
Number of people	498	15,364	338	11,273
VOLUNTEER HOURS	173	1,078	112	855
MEETING ROOM USAGE				
Number of meetings	97	824	146	1,127
Customer Visits (MAIN)	36,669	347,197	33,712	318,931
Customer Visits (OTR)	1,027	10,401	486	10,545
COMBINED TOTAL VISITS	37,696	357,598	34,198	329,476
TRAINING HOURS	83	1,074	111	1,454

Golden Prairie Public Library

Board of Trustees

December 19, 2012

7:00 am

Minutes

I. Call to Order

President Salch called the meeting to order at 7:06 am.

II. Roll Call

MEMBERS PRESENT: Carol Carey-Odekirk, Lynn Gray, Adrienne Ives, Bill McCullough, Mathew Nadakavukaren, Patti Salch

MEMBERS ABSENT: Carolyn Dail

OTHERS PRESENT: Georgia Bouda, John Fischer, Kathy Jeakins, Caprice Prochnow

III. Introductions & Public Comment

There were no comments.

IV. Approval of Minutes

A. November 14, 2012

CAROL CAREY-ODEKIRK MOVED, ADRIENNE IVES SECONDED, TO APPROVE THE MINUTES FROM THE NOVEMBER 14, 2012 MEETING. THE MOTION CARRIED UNANIMOUSLY.

V. Staff Reports

A. Director's Report

Director Bouda reported that the BPL Board approved the Maintenance & Operating Budget, which had been amended due to the Tax Levy remaining flat for another year.

Director Bouda shared with the Board members that Marketing Manager, Rhonda Massie, has been working with Fresh Market to set up a fundraising event. She went on to say that the event is to take place on April 18, 2013 from 6 – 8pm, the tickets will sell for \$20.00, and all proceeds from ticket sales will go to the Library.

Director Bouda stated that Anders submitted a draft of his report. She added that the BPL Board 3 P's Committee members are going to compile information from the Strategic Plan (from 15 months ago), Anders' report and results from both surveys. This compilation will be presented to the BPL Board in January for approval, after which it will be presented to City Council in February.

Director Bouda reported that the BPL Board approved staying with Chubb Insurance for another year.

B. Outreach Report

John Fischer reported that the Bookmobile will be off the road from December 23 – January 1, 2013 for the holidays.

John Fischer shared that November was very busy, and holds continue to rise.

C. Fiscal Report

Kathy Jeakins answered questions asked by Board members.

1. Approve November Financial Report

LYNN GRAY MOVED, BILL MCCULLOUGH SECONDED, TO APPROVE THE FINANCIAL REPORT FOR NOVEMBER 2012.

AYES: GRAY, CAREY-ODEKIRK, IVES, MCCULLOUGH,
NADAKAVUKAREN, SALCH

NAYES: NONE

ABSENT: DAIL

THE MOTION CARRIED.

VI. Unfinished Business

There was no unfinished business.

VII. New Business

A. Approve Transfer From Operating Fund Into Capital Fund

ADRIENNE IVES MOVED, BILL MCCULLOUGH SECONDED, TO APPROVE THE TRANSFER OF \$11,514.13 FROM OPERATING FUND INTO CAPITAL FUND, AS PER POLICY REGARDING "3.5% OF ANNUAL TAX REVENUES SHALL BE SET ASIDE FOR CAPITAL PURPOSES."

AYES: GRAY, CAREY-ODEKIRK, IVES, MCCULLOUGH,
NADAKAVUKAREN, SALCH

NAYES: NONE

ABSENT: DAIL

THE MOTION CARRIED.

B. Future Packet Distributions

The Board members decided to still have the Board packets sent both by the postal service and email.

C. Putt with the Prose Sponsorship

President Salch reviewed with Board members what is involved in sponsoring the 19th Hole of the event.

CAROL CAREY-ODEKIRK MOVED, MATHEW NADAKAVAKAREN
SECONDED TO SPONSOR THE 19TH HOLE OF THE 2013 PUTT WITH
THE PROSE EVENT FOR \$500.00.

AYES: GRAY, CAREY-ODEKIRK, IVES, MCCULLOUGH,
NADAKAVUKAREN, SALCH

NAYES: NONE

ABSENT: DAIL

THE MOTION CARRIED.

D. Approve Cost for Spring Program Guide Inserts in the Pantagraph

CAROL CAREY-ODEKIRK MOVED, LYNN GRAY SECONDED TO
APPROVE THE COST OF \$596.13 FOR THE PRINTING (\$375.98) AND
INSERTION (\$220.15) OF THE JANUARY - MAY 2013 PROGRAM
GUIDE IN THE DECEMBER 29 EDITION OF THE PANTAGRAPH.

AYES: GRAY, CAREY-ODEKIRK, IVES, MCCULLOUGH,
NADAKAVUKAREN, SALCH

NAYES: NONE

ABSENT: DAIL

THE MOTION CARRIED.

E. Change January Meeting Date to January 16

President Salch shared with Board members that the January meeting date had been set for the wrong Wednesday of the month. She proposed that the meeting date be changed to the correct Wednesday, which is January 16, 2013.

ADRIENNE IVES MOVED, LYNN GRAY SECONDED TO CHANGE THE
JANUARY MEETING DATE FROM JANUARY 23, 2013 TO JANUARY
16, 2013. THE MOTION CARRIED UNANIMOUSLY.

VIII. Adjournment

President Salch adjourned the meeting at 7:39 am.

Next Meeting Dates

January 16, 2013

&

February 20, 2013

**Bloomington Public Library
Board Officers and Committees
Procedures**

Nomination of Officers

The Bylaws specify that “the officers shall be a President, a Vice-President, a Secretary and a Treasurer and that a Nominating Committee is charged with preparing and presenting the slate of officers, in consultation with all Board members, including self-nominations.”

The following procedures are in place to satisfy the requirements of the Bylaws.

1. The President shall select a Nominating Committee of three members from the Board of Trustees at least one month prior to the end of the fiscal year.
2. The Nominating Committee shall solicit interested Board members for the officers of the Board. It will be an expectation of the Committee that they will contact all Board members. The Chair will pass around a sheet of paper with the description of the responsibilities of each of the Officers so that any trustee may volunteer to serve. Any trustee absent from the meeting will be contacted by a committee member to determine their interest in any position.
3. The Nominating Committee shall present a slate of officers at the April meeting. The Board will vote to elect the slate of officers at that meeting.
4. The new officers will take office at the first meeting of the new fiscal year.

Committees of the Board

As outlined in the Bylaws, “The President may appoint such committees and charge them with such responsibilities as are deemed appropriate. The three standing committees are the Budget and Personnel Committee, the Planning, Policy and Programs Committee (3 P’s) Committee), and the Nominating Committee.

1. The Budget and Personnel Committee is charged with 1) reviewing the Library’s annual budget; and 2) evaluating the Library Director annually.
2. The 3 P’s Committee is charged with 1) developing, with staff, the short-term and long-term plans for the Library; 2) with staff, periodically reviewing Library policies; and 3) with staff, reviewing and assessing the Library’s balance of programs.
3. The Nominating Committee is charged with preparing and presenting the slate of officers, in consultation with all Board members, including seeking self-nominations.”

Committee Appointments

All trustees will be asked to serve on one or more of the Board committees. The President will review and make appointments annually. The sheet of paper distributed to the Board each year to solicit nominations shall also include a description of the responsibilities of the committees. Trustees may volunteer to serve on the committee/committees that interest them. The President will select and announce the Chair and members of each committee in May at the first meeting of the fiscal year. This is the same meeting at which the new officers take office.

Ad hoc committees may be created by the President at any time and charged with such responsibilities as the President deems appropriate. These ad hoc committees will be reviewed by the President annually to evaluate if they have accomplished their charge and if they are still needed.

Bloomington Public Library
Officers and Committees for FY14

FY 14 begins on May 1, 2013. Therefore as called for by our By-laws, it is time to form a Nominating Committee to prepare a slate of officers and the President to appoint the Chair and members of the committees of the Board. A description of the officers' and committees responsibilities follows. Please sign your name under any offices you would be willing to serve as, or any committees you would be willing to serve on.

President

The President shall preside at all meetings of the Board, appoint all committees and perform such other duties as are normally associated with the office or may be assigned by the Board. The President may ask the Mayor to declare a Board Member's seat vacant if such Board member has three consecutive unexcused absences from regularly scheduled Board meetings.

_____	_____
_____	_____

Vice- President

In the absence of the President, the Vice-President shall preside.

_____	_____
_____	_____

Secretary

The Secretary, or designate, shall keep the minutes of the Board meetings, call the roll and record votes.

_____	_____
_____	_____

Treasurer

The Treasurer shall review the budget and shall have such other duties as may be assigned by the Board.

_____	_____
_____	_____

Committees

The President may appoint such committees and charge them with such responsibilities as are deemed appropriate. The three standing committees are the Budget and Personnel Committee, the Planning, Policy and Programs Committee (3 P's) Committee), and the Nominating Committee.

The **Budget and Personnel Committee** is charged with 1) reviewing the Library's annual budget; and 2) evaluating the Library Director, annually.

_____	_____
_____	_____

The **3 P's Committee** is charged with 1) developing, with staff, the short-term and long-term plans for the Library; 2) with staff, periodically reviewing Library policies; and 3) with staff, reviewing and assessing the Library's balance of programs.

_____	_____
_____	_____

The **Nominating Committee** is charged with preparing and presenting the slate of officers, in consultation with all Board members, including seeking self-nominations.

_____	_____
_____	_____

Bloomington Public Library

Incident Summary

Date	Time	Type
01/2	12:49 PM	Alcohol/Drugs Incident
01/2	2:25 PM	Sleeping Incident
01/2	7:24 PM	Other
01/3	12:40 PM	Alcohol/Drugs Incident
01/3	4:11 PM	Internet Abuse
01/3	6:36 PM	Other
01/3	6:50 PM	Other
01/3	8:42 PM	Stolen/Damaged Library Material
01/4	10:49 AM	Other
01/4	12:02 PM	Other
01/5	11:15 AM	Sleeping Incident
01/5	11:18 AM	Sleeping Incident
01/5	11:21 AM	Inappropriate Behavior
01/5	11:25 AM	Sleeping Incident
01/5	11:41 AM	Sleeping Incident
01/5	4:27 PM	Sleeping Incident
01/5	4:30 PM	Sleeping Incident
01/6	3:32 PM	Sleeping Incident
01/6	3:33 PM	Sleeping Incident
01/7	12:18 PM	Inappropriate Behavior
01/7	12:35 PM	Customer Suspension Violation
01/7	1:49 PM	Customer Suspension Violation
01/7	2:13 PM	Loitering
01/7	2:26 PM	Sleeping Incident
01/7	4:25 PM	Other
01/7	6:06 PM	Inappropriate Behavior
01/8	4:30 PM	Customer Suspension Violation
01/8	6:42 PM	Police/Ambulance Call
01/8	6:48 PM	Other
01/8	7:42 PM	Inappropriate Behavior
01/9	10:13 AM	Other
01/9	2:41 PM	Vandalism
01/9	4:06 PM	Stolen/Damaged Library Material
01/10	11:38 AM	Stolen/Damaged Library Material
01/10	9:11 PM	Inappropriate Behavior
01/10	9:27 PM	Police/Ambulance Call
01/11	11:11 AM	Stolen/Damaged Library Material
01/11	4:30 PM	Stolen/Damaged Library Material
01/12	10:58 AM	Inappropriate Behavior
01/12	1:34 PM	Sleeping Incident
01/12	4:34 PM	Inappropriate Behavior

01/12	5:48 PM	Inappropriate Behavior
01/13	2:25 PM	Inappropriate Behavior
01/13	2:52 PM	Inappropriate Behavior
01/13	3:15 PM	Inappropriate Behavior
01/13	3:42 PM	Customer Complaint
01/13	4:34 PM	Inappropriate Behavior
01/13	4:45 PM	Customer Complaint
01/14	10:55 AM	Sleeping Incident
01/14	1:55 PM	Sleeping Incident
01/14	4:40 PM	Other
01/14	4:52 PM	Other
01/15	9:12 AM	Customer Suspension Violation
01/15	12:06 PM	Stalking Incident
01/15	1:51 PM	Sleeping Incident
01/15	5:23 PM	Sleeping Incident
01/15	5:34 PM	Other
01/15	8:31 PM	Other
01/16	11:44 AM	Customer Suspension Violation
01/16	3:55 PM	Sleeping Incident
01/16	8:10 PM	Other
01/18	4:05 PM	Vandalism
01/19	10:47 AM	Sleeping Incident
01/19	10:59 AM	Sleeping Incident
01/19	2:48 PM	Inappropriate Behavior
01/19	3:44 PM	Inappropriate Behavior
01/19	4:04 PM	Other
01/20	1:39 PM	Stolen/Damaged Library Material
01/20	1:44 PM	Other
01/20	2:08 PM	Inappropriate Behavior
01/20	3:13 PM	Inappropriate Behavior
01/20	3:48 PM	Stolen/Damaged Library Material
01/20	4:00 PM	Sleeping Incident
01/20	4:01 PM	Sleeping Incident
01/20	4:33 PM	Other
01/20	4:54 PM	Inappropriate Behavior
01/20	5:27 PM	Inappropriate Behavior
01/21	9:21 AM	Other
01/21	11:01 AM	Alcohol/Drugs Incident
01/21	11:08 AM	Sleeping Incident
01/21	11:11 AM	Sleeping Incident
01/21	11:39 AM	Inappropriate Behavior
01/21	2:26 PM	Inappropriate Behavior
01/21	4:22 PM	Inappropriate Behavior
01/22	3:29 PM	Customer Suspension Violation
01/22	5:43 PM	Other
01/23	12:27 PM	Suspicious Customer or Activity
01/24	7:44 PM	Other
01/25	12:21 PM	Stolen/Damaged Library Material
01/25	12:38 PM	Customer Complaint
01/25	2:14 PM	Customer Complaint
01/25	5:13 PM	Police/Ambulance Call

01/26	10:41 AM	Inappropriate Behavior
01/26	12:41 PM	Stalking Incident
01/26	12:47 PM	Sleeping Incident
01/26	1:29 PM	Stolen/Damaged Library Material
01/26	1:31 PM	Sleeping Incident
01/26	2:04 PM	Stalking Incident
01/26	2:22 PM	Sleeping Incident
01/26	4:51 PM	Inappropriate Behavior
01/27	2:07 PM	Other
01/27	2:15 PM	Other
01/27	2:43 PM	Inappropriate Behavior
01/27	2:48 PM	Inappropriate Behavior
01/27	2:50 PM	Inappropriate Behavior
01/27	3:33 PM	Inappropriate Behavior
01/27	4:15 PM	Inappropriate Behavior
01/27	4:43 PM	Stalking Incident
01/28	9:19 AM	Customer Complaint
01/28	11:13 AM	Police/Ambulance Call
01/28	11:18 AM	Other
01/28	11:20 AM	Vandalism
01/28	11:37 AM	Customer Suspension Violation
01/28	3:45 PM	Customer Suspension Violation
01/29	5:09 PM	Inappropriate Behavior
01/29	5:48 PM	Customer Complaint
01/29	5:48 PM	Customer Complaint
01/30	5:43 PM	Other
01/30	9:14 PM	Other
01/30	9:18 PM	Other
01/31	8:26 PM	Other

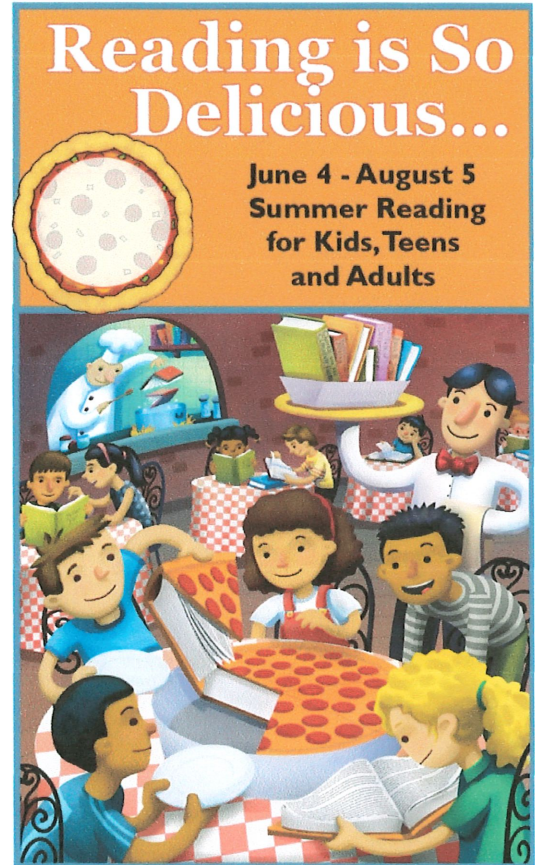
2012 Summer Reading Program Costs

The annual Summer Reading Program took place from June 4 through August 5, 2012. Attached is a list of costs by category which were approved by the former Friends of the Bloomington Public Library. Funds have been turned over to the Bloomington Public Library Foundation and the Library is now requesting reimbursement for those costs, as specified in the Agreement between the Friends and the Bloomington Public Library. "... The restricted account in the name of the Foundation shall be distributed for the benefit of the summer reading program at the rate of fifteen thousand dollars per year with an annual ten percent increase until all the funds have been extinguished. The funds held in the restricted account shall be used for no other purpose."

The Bloomington Public Library Board of Trustees recommends that the Bloomington Public Library Foundation reimburse the Bloomington Public Library for the costs of the 2012 Summer Reading Program in the amount of \$14,800.00.

Approved on this 19th day of February, 2013.


Peggy Burton, President



Summer Reading Program
2012
Final Report

Item	Actual Spent
Zoo Tickets	6,339.75
Yard Signs	3,250.00
Staff T-Shirts	234.00
Sub-Total	9,823.75
Children's:	
Treasure Chest Prizes	2,200.00
Tween Programming	273.54
Sub-Total	2,473.54
Teens:	
Prizes	1,769.66
Grand Prize	195.00
Party	313.71
Programming	431.78
Sub-Total	2,710.15
Adults:	
Gift Card Prizes	487.50
Summer Concerts	1,150.00
Sub-Total	1,637.50
End of SRP Party:	
Performer	300.00
Balloon Artists	390.00
Prizes	555.99
Game Building	352.50
Sub-Total	1,598.49
Other Costs	233.57
Grand Total	18,477.00
Friends Previously Donated	200.00
Agreement Amount	15,000.00
Amount Requested from Foundation	14,800.00
Balance Not Requested	3,677.00

Bloomington Public Library
Surplus List
February 19, 2013

Canon MS400 Microfilm Reader/Printer, SN: AB305299

Zinio added to provide eMagazines to customers

Bloomington Public Library recently added a new online resource — Zinio.

This resource provides access to free electronic magazines for BPL cardholders. These magazines appear exactly as their physical counterparts, though some include extra features such as clickable links and printing capabilities. Unlike the Library's eBook offerings which can only be checked out to one person at a time, Zinio allows multiple customers to have a magazine checked out at the same time.



Available titles

Through Zinio, Bloomington Public Library has made these 84 eMagazines available to those who have a library card which was issued at Bloomington Public Library.

American Artist	Esquire	Men's Fitness	Redbook
American Craft	Esquire - Mexico	Men's Health	Road & Track
Astronomy	Every Day	Men's Journal	Rolling Stone
Audubon	with Rachael Ray	Model Railroader	Runner's world
Bicycling	Family Handyman	Mother Jones	Scholastic Parent & Child
Billboard	Field & Stream	Motor Trend	Ser Padres
Bloomberg Businessweek	Food Network Magazine	National Geographic - Interactive	Seventeen
Brides	Garden Design	Newsweek	Shape
Car and Driver	Gluten-Free Living	O. The Oprah Magazine	Shutterbug
Clean Eating	Good Housekeeping	OK! Magazine	Skateboarder
Consumer Reports	Good Housekeeping - Buen Hogar	Organic Gardening	Smart Money
Cosmopolitan	Guideposts	Outdoor Photographer	Smithsonian Magazine
Cosmopolitan en Espanol	Harvard Business Review	Parenting Early Years	Taste of Home
Country Living	Home Theater	Parenting School Years	Town & Country
Diabetic Living	House Beautiful	PC Magazine Digital Edition	TvNotas
Digital Photo Pro	Inked	PC World	TVyNovelas
Dirt Rider	iPhone Life	Popular Mechanics	Us Weekly
Discover	Kiplinger's Personal	Popular Photography	Vanidades - Mexico
Dwell	Ladies Home Journal	Popular Science	VIV Magazine
Economist	Macworld	Prevention	Weight Watchers
ESPN the Magazine	Martha Stewart Living	Reader's Digest	Woman's Day
			Woman's Health

How do I get to Zinio?

- Start at the Library's website, www.BloomingtonLibrary.org
- Click on "Online Resources" in the green Quick Links box
- Click the "Alphabetical Order" tab, choose **Zinio** from the list
- You will then be prompted to enter in your Bloomington Public Library card number

New Users:

You will need to set up two accounts: one with **Zinio for Libraries**, and one with **Zinio.com**. Accounts are free, but do require an email address.

- Click on "Create Account!"
- Enter in the required information (Email and Password)
- You will receive a confirmation email. You must log in to your email account and confirm your email address before logging in to **Zinio**. If you do not receive an email, check your junk folder. There will be a link taking you back to the log-in page. You will then need to log in.

Returning Users:

- Enter in your email and password
- Click on "Log In"

To read and manage your magazines, you must also create a separate Zinio account.

(You will be prompted to do this once you have chosen a magazine).

To get a magazine, click on the cover. This will then take you to **Zinio's** main site.

New to Zinio: You will need to create a **Zinio** account. You may use the same email and password that you used to create your **Zinio for Libraries** account.

Already have an account?: Click on "sign in here" then log in with your account information.

While you are on the **Zinio** main site, if you wish to return to the collection of options available at the **Zinio for Libraries** site, you can toggle between browser tabs at the top of your screen.

Options for reading magazines:

My iPad/My Tablet/My SmartPhone

Go to the app store on your device, search for **Zinio**, and download the app. Once installed, you will need to log in with your **Zinio** account information. (For more information on the **Zinio** app for Kindle Fire, see the Help Section on **Zinio's** website).

To view checked out magazines on your

device, tap the book icon. To get new magazines, you will need to go through the library's **Zinio** site. You will not be able to get them through the app.

My Computer

From **Zinio's** website, click on the the magazine you've checked out. It will open in a new browser window.

Notes:

- There's no time limit; you may keep these magazines indefinitely.
- There's no limit on how many magazines you have out at one time.
- You only have free access to magazines that you checked out through the Library's interface. You do not have access to everything on **Zinio** (unless you choose to pay for it through their website)
- The **Zinio** reader is currently not compatible with Nook Tablets.

Should you encounter a message asking you to pay for a subscription to a library magazine, please go back to the Library's website and start over.

For help, call the Adult Services Desk at 828-6093 or email reference@BloomingtonLibrary.org.

Hands-on Zinio tutorial being offered in January

Did you just read all about Zinio — the Library's latest online offering (above)? We are convinced that you're going to love it, and to get you started we're offering a hands-on tutorial to teach you how to use the resource. Meet us at 7pm on Thursday, January 31, in the Community Room.

Manufacturing

MAKER SPACES

Kids gather to make Lego robots; teens create digital music, movies, and games with computers and mixers; and students engineer new projects while adults create prototypes for small business products with laser cutters and 3D printers. Many libraries across the US have developed makerspaces—places to create, build, and craft—and they are experiencing increased visits and demand as a result. For public libraries, they are places to promote community engagement.

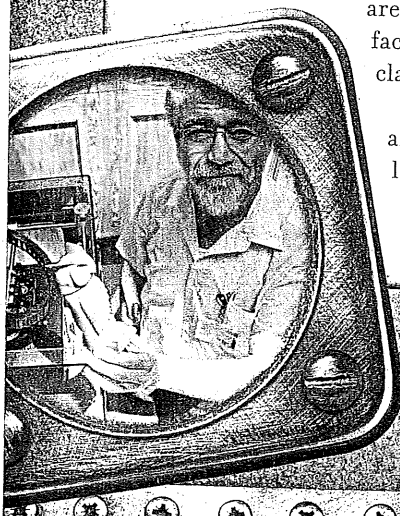
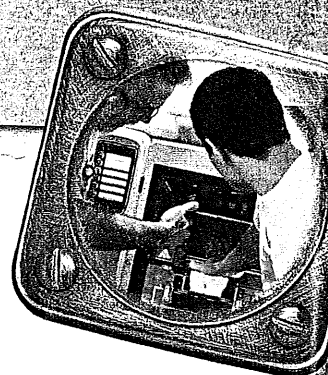
For academic libraries, they are places where students and faculty feel welcome to do classwork and research.

Fundamentally, makerspaces are a technological leap past library knitting and quilting circles, where patrons and

experts have often come together to learn new techniques and train others in a skill. The new tools are a lot flashier, and certainly more expensive than a needle and thread. The cost factor is what makes a makerspace so appealing to library visitors—what one person cannot afford to purchase for occasional use, the library can buy and share with the community.

The ALA 2012 Virtual Conference featured two well-attended makerspace sessions. Look to the ALA Mid-winter Meeting in Seattle for more makerspace know-how, including Maker Monday.

In the next few pages, you'll find expert opinions and advice from author Cory Doctorow and *MAKE* magazine writer Travis Good, as well as practical pieces on the costs and resources involved.



Above right: Checking the oven at the DeLaMare Science and Engineering Library at the University of Nevada in Reno. Left: DeLaMare library director Tod Colegrove shows 3D printer results.

Three Makerspace Models That Work

By Travis Good

Tools in a library makerspace range from electronics to digital media, 3D printing, and more. While the variety of products and space configuration is vast, the approach to implementation is not. Here are a few makerspace models that work.

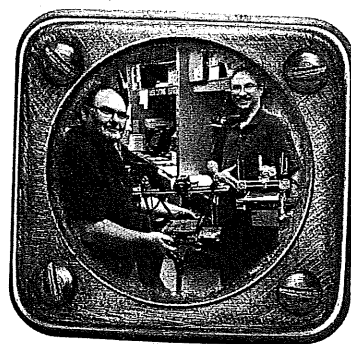
Collaborate

Jeff Krull, director of Allen County (Ind.) Public Library (ACPL), identified partnerships as a key ingredient to developing a successful project. While he can't pin down the exact day they joined forces, Krull and Greg Jacobs, president of TekVenture, met several years ago, and a partnership blossomed.

"They [TekVenture] needed a practical solution to their space issue, a physical presence where the community could visit to learn about them," Krull said. "I needed a partner to help work through ideas, expose the

library to making, and potentially help me implement a solution. We could both benefit from working together."

Jacobs outfitted a 50-by-10-foot trailer; wired it for phone, power, and internet; filled it with tools; and then parked it in a lot across the street from the library. ACPL's costs are less than \$200 a month for utilities and other services.



CORY DOCTOROW ON MAKING

Prolific author Cory Doctorow envisioned a makerspace revolution in his 2009 novel, *Makers*. *American Libraries* caught up with him during his cross-country tour to promote his new book, *Pirate Cinema*.

American Libraries: In *Makers*, one of your characters says, "Every industry that required a factory yesterday only needs a garage today. It's a real return to fundamentals." Do you think this is what library makerspaces are—a return to fundamentals?

DOCTOROW: One of the things that I hope makerspaces can do in libraries is show people how the information works at the bare metal and to understand what is going on underneath all those abstraction layers with the technology that they use, and to take ownership of the devices and technology around them.

One of your characters says makers are like 5-year-old kids. Is that the way libraries should encourage making—unleashing the 5-year-old in you? Absolutely. That's the gateway drug to

it. Being able to go in and take a tool and make it suited to your own hand is a thing that we've been doing since we started creating axes.

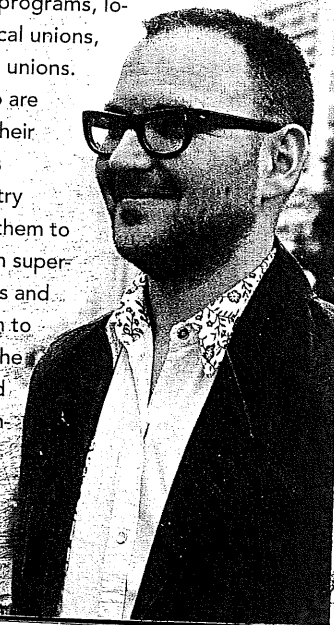
How do you want to influence the development of makerspaces? Makerspaces do a very good job of being welcoming to people who are of a technical bent. But they have yet to figure out a way of sorting out how to appeal to nontraditional audiences. I think that [librarians should be] actively pursuing ways to help people who are from nontraditional audiences in your hackerspaces, find the thing that they need to do and show them how to do it.

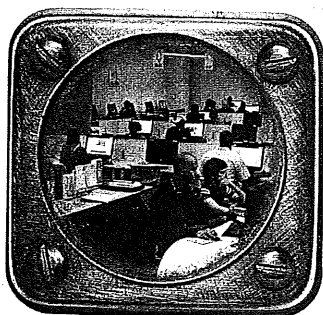
What would you say are essential elements of a library makerspace?

Throwing smart, enthusiastic kids—who have received a little bit of mentorship—at a mountain of e-waste is the best way to get going, I think. Particularly if you can partner up with places that need computers. If you can get started turning e-waste into functional computers, your problem isn't going to

be making computers run; it is going to be getting rid of them fast enough.

What are some likely businesses or organizations that could serve as fruitful partners in a library makerspace endeavor? Apart from the obvious, open-source hardware manufacturers would be one. Another good source would be whoever is in charge of your local e-waste recycling. *MAKE* magazine, of course, is another. Local vocational programs, local shops, and local unions, particularly trade unions. Also, parents who are freaked out that their kids go to schools where the chemistry [class] just allows them to make crystals from super-saturated solutions and actually want them to be curious about the world—they would make natural volunteers. —Laurie D. Borman





Above: The TekVenture space at Allen County (Ind.) Public Library.

Below: Projects at Cleveland Public Library.

Opposite page, top and bottom: Makerspace at DeLaMare Library at the University of Nevada, Reno.

Together, TekVenture and ACPL developed a summer program schedule.

The library promotes the TekVenture Maker Station while TekVenture delivers the maker-space programs. Topics run the gamut from basic robot assembly and circuit bending to holography and welding, totaling more than 50 classes. In addition, Maker Station is home to weekly maker meetups and the place where library staff receive hands-on exposure to making.

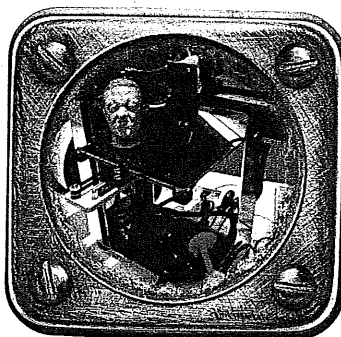
What's next for ACPL? "I've come to the conclusion that if we're really going to have a library maker-

space, then we need to get past the Maker Station very quickly. It's too unavailable across the street and its open hours are too limited. We need to do something inside the library building itself," Krull said.

Centralize, develop, deploy

Cleveland Public Library Executive Director and CEO Felton Thomas Jr. is leading the charge to "make libraries the center of learning, where technology is provided that levels the playing field for the disadvantaged."

Cleveland Public Library's approach centers on its Main Branch, where ideas are developed and tested and then rolled out as appropriate. The library system launched TechCentral on June 14,



"We want to ignite that spark in patrons' minds to see where it takes them."

2012, building out 7,000 square feet and consolidating technology from two buildings.

TechCentral features a computer lab with 90 workstations (there are 120 HP Thin Clients throughout the library); circular tables to encourage meeting, interaction, and collaboration; and a "Tech ToyBox" with iPads, Kindles, and other technology. There's even a 3D printer. Working with HP and Citrix, Cleveland Public Library built a MyCloud service that includes Microsoft Office. MyCloud provides a personal desktop persistent across sessions and available to each library card holder older than 17.

The 14-member TechCentral team "are all trained library assistants but filtered for technology prowess," C. J. Lynce, TechCentral's manager, said. Team members offer free computer and tech topic classes and one-on-one training sessions.

TechCentral's \$1 million launch was funded primarily through existing budgets: The library centralized computers and added a few new ones, and redeployed library employees. It also partially funded the MyCloud and Tech ToyBox through corporate partners. The facility itself was formerly housed in the AV department.

What's next? "We want to introduce the whole maker idea at a basic level. We've purchased K'NEX Kits, littleBits, Crawling Microbug robots, soldering irons, and various hand tools. We're doing this because

we want to ignite that spark in patrons' minds to see where it takes them," Lynce said.

A HISTORY OF MAKING

1873

Gowanda, New York

The Gowanda Ladies Social Society formed to quilt, knit, sew, socialize, and talk about books. In 1877, it became the Ladies Library Association, receiving a state library charter in 1900 as the Gowanda Free Library.



1905

Carnegie

Library of

Pittsburgh

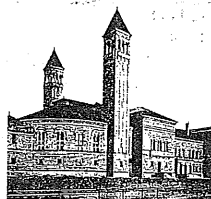
Frances Jen-

kins Olcott,

children's

department

head, helped to establish home libraries in working-class houses, where she organized crafts such as sewing or basketry for local kids.



1933

Manitoba

(Canada)

Crafts

Museum and

Library

Created as a

meeting place and resource connecting people to crafts, the Manitoba Crafts Museum and Library in Winnipeg is dedicated to preserving the province's cultural heritage and teaching students how to craft.

Opportunistic/ entrepreneurial

Tod Colegrove, director of the DeLaMare Science and Engineering Library at the University of Nevada in Reno, used a strategy of deliberate opportunism to create his library's makerspace.

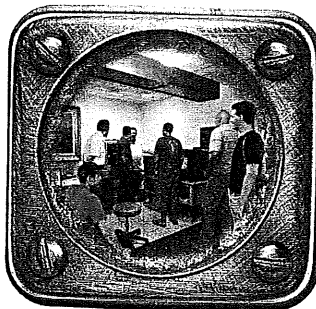
"It was the only way we could bring about any change. There was no funding. The state of Nevada was in the midst of dramatic budget cuts so we didn't have the luxury of being sidetracked by a master plan," he said.

Colegrove first assessed what space was used and what wasn't. With 22,500 square feet, the library had only 2,000–3,000 square feet open for collaboration. "There was way too much stuff in a fairly small space and certainly not enough room for the users," he said.

A patron usage study revealed that students and faculty mostly accessed electronic versions of journals, but print journals took up more than half the library shelf space. Officials decided to warehouse low-use items in an automated storage and retrieval system, opening up 18,000 square feet. To furnish the space, the library team picked up surplus UNR furniture, inventory from the closed Getchell library next door, and surplus from the county school district.

Students liked whiteboards, but each 6-by-4-foot board cost \$500. The solution was to cover walls with "Idea Paint," whiteboard paint that cost \$500 per 100 square feet. "There's something just plain fun about an entire wall you can write on," Colegrove said.

SparkFun's Toolkit (\$60) and Inventors' Kit for Arduino (\$100) were purchased for electronics prototyping. Since the average science and engineering book costs \$300, with overhead costs for handling and maintaining



it, a lifetime cost of \$500 of that average book made the expense of purchasing three kits seem reasonable.

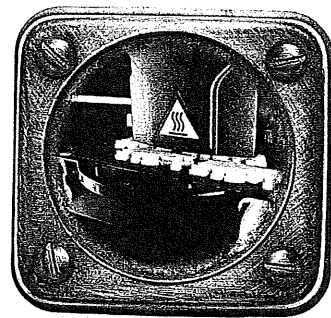
To justify purchasing two professional 3D printers (one color for \$20,000 and one monochrome for \$4,500), Colegrove noted some individual journal subscriptions can cost more than \$3,000 per year, with at least one engineering journal running more than \$100,000 per year.

"We put the printers and scanner in the entry lobby for all to see, to use, to talk about, to think about; it's about marketing," said Colegrove. They hit their lifetime cost/use target of more than 1,000 uses after four months. Prior to the change, hourly head counts in the library peaked at 24. Now they average more than 200 and are expected to reach the rated capacity of 400 by spring finals week.

The university community collaborated to make the makerspace happen. Dean of University Libraries Kathlin Ray was very supportive, and an assistant dean secured an internal grant to fund the 3D printers. The Knowledge Center managed the intake of thousands of linear feet of material from the Science and Engineering Library.

"I see students and faculty actively engaged in the library. I'm just thrilled that it's happening in DeLaMare Library," said Colegrove.

Each of these approaches started with ambition. Whether it was through creative partnering, inventive central planning, or scrappy entrepreneurialism, these librarians found their way.



1960

*Nebraska Library
Commission*

Funded for
FY1960 by the
Library Services
Act of 1956, the

Nebraska Library Commission (then known as the Nebraska Public Library Commission) in Lincoln hosted a variety of special activities, including creative arts, that were organized by area groups.



1976

*The
Tool
Library*

The Rebuilding Together Central Ohio Tool Library was created by Columbus as the tool-lending library with a federal community development block grant. In March 2009, Rebuilding Together Central Ohio took over operation of the library.



1979

*Merrimack (N.H.)
Public Library*

The newly renovated and expanded Merrimack Public Library opened with a children's craft room.



Merrimack
PUBLIC LIBRARY
OPEN YOUR WORLD

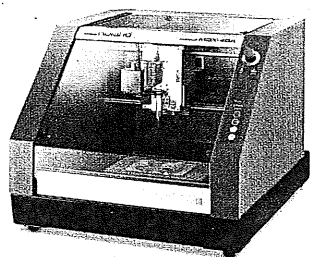
2011

*Fayetteville (N.Y.)
Free Library Makerspace*

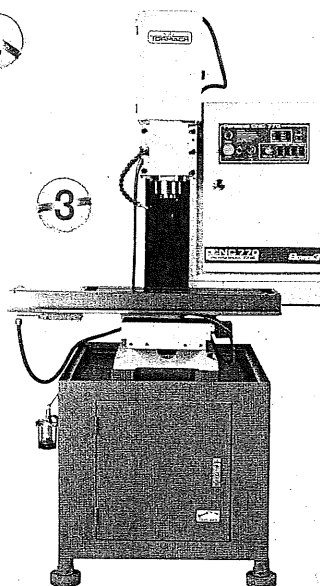
The first 21st-century makerspace opened in Fayetteville Free Library. It was the first of its kind in a public library and includes a 3D printer that works in a mobile capacity.

FFL Fab Lab

Cool Stuff to Outfit Your Makerspace

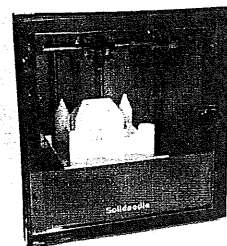
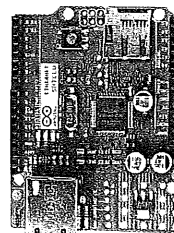


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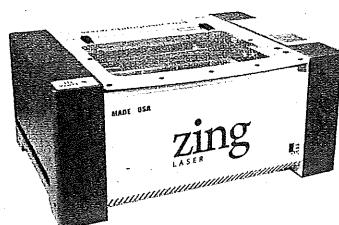
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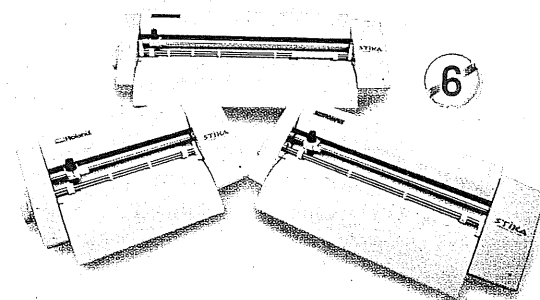


5

2



6



1. Modela

Tabletop-size milling machine that can drill holes and mill small parts and prototypes from a designer's plan. Modela can also scan a part and then replicate it on demand.

Manufacturers: JET Tools and Woodstock International, Inc., manufacturer of Shop Fox Woodworking

Price: \$450–\$9,299

2. Laser Cutter

A carbon dioxide laser that cuts through plastic and other materials, up to a quarter-inch thick. The cutter can also be used to engrave text, graphics, and photos on a variety of materials.

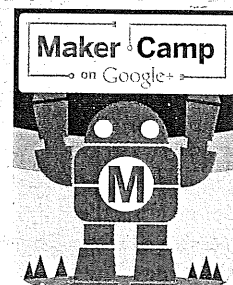
Manufacturers: Jinan Transon CNC Equipment Co. Ltd. and Lightobject

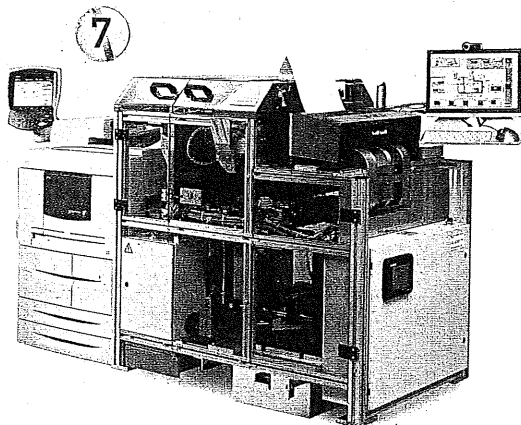
Price: \$1,450–\$5,995

MAKER MONDAY AT MIDWINTER 2013

The publisher of MAKE magazine, a panel of Maker Camp veterans, and other experts will share their insights and experiences at Maker Camp Monday at the ALA Midwinter Meeting in Seattle on January 28, 2013. The first session will be a discussion on the Maker Camp pilot program, a six-week online summer camp for teens ages 13–17 that taught them how to complete 30 projects in 30 days. A number of libraries from across the country participated in the program and four will share their experiences on integrating Maker Camp into their summer programs. In *The New Stacks*:

The Maker Movement Comes to Libraries session, Dale Dougherty, founding editor and publisher of MAKE magazine, and Travis Good, a contributing writer for MAKE magazine, will discuss do-it-yourself (DIY) culture and how it can help libraries. Informal play and Q&A sessions are also available throughout the day with Steve Teeri of the Detroit Public Library in the Networking Uncommons area.





3. CNC Machines

Computer-guided router makes complicated cuts in wood. It can carve complex designs for furniture and letters for signs.

Manufacturers: PRSalpha and Tormach

Price: \$6,850–\$23,000

4. Arduino

An open-source electronics platform or board and the software used to program it. Arduino is designed to make electronics more accessible to artists, designers, hobbyists, or anyone else interested in creating interactive objects or environments.

Manufacturers: SparkFun Electronics and Gravitech

Distributors: RadioShack and Adafruit Industries

Price: \$20–\$65

5. 3D Printer

Able to generate 3D objects that can be used for parts or prototypes.

Manufacturers: Solidoodle and 3D Systems

Price: \$499–\$2,999

6. Vinyl Cutter

Uses a fine-tuned blade to cut thin materials. It can cut vinyl, cloth, cardboard, and thin metals such as copper sheets to make electrical circuits.

Manufacturers: Roland and Stahl's

Price: \$595–\$6,995

7. Espresso Book Machine

Machine prints and binds a paperback book in a few minutes. The technology can be used for self- and custom publishing as well as on-demand titles.

Through its EspressoNet digital catalog, users can choose from more than 7 million in-copyright and public-domain titles.

Manufacturer: Xerox Corp.

Price: Approximately \$100,000 per unit, or 5–9 cents per page

RESOURCES

WEBSITES

■ **Arduino Blog:** Tips on how to program Arduinos without learning technical syntax. arduino.cc/blog

■ **Hackerspaces.org:** A wiki that includes a listing of active hackerspaces, upcoming events and classes, hacker contact information, and a blog of interesting hacker projects.

■ **Hackerspace Meetups:** A directory of hackerspace Meetups around the world. hackerspaces.meetup.com

■ **MAKE magazine:** A good go-to source for maker-related activities and news. makezine.com

■ **Makerspace.com:** An online community that aims "to build literacy in design, science, technology, engineering, art, and mathematics by combining what O'Reilly Media, MAKE magazine, and Otherlab have learned about the maker community."

■ **Thingiverse:** Digital designs for 3D printers. thingiverse.com

BOOKS

■ **DIY Couture: Create Your Own Fashion Collection.** Rosie Martin. (Laurence King Publishers, 2012)

■ **DIY: Design It Yourself** (Design Handbooks). Ellen Lupton. (Princeton Architectural Press, 2006)

■ **Hack This: 24 Incredible Hackerspace Projects from the DIY Movement.** John Baichtal. (Que Publishing, 2011)

■ **Makers: The New Industrial Revolution.** Chris Anderson. (Crown Business, 2012)

■ **Makerspace Playbook:** An online guide to successfully building a makerspace, developed by Dale Dougherty with Dr. Saul Griffith. Includes all the necessary forms and tips for getting funding. bit.ly/Typ2Rr

■ **P.S.—I Made This ... I See It. I Like It. I Make It.** Erica Domešek. (Abrams Image, 2010)

PODCASTS

■ **Hackerspaces Signal:** Streaming hacker radio. blog.hackerspaces.org/category/podcast

■ **NerdAbsurd:** Topics range from 3D printed guns to cool computer games. nerdabsurd.com

■ **The Amp Hour:** A weekly hourlong podcast on the world of electronics design. theamphour.com

ALA WEBINAR

■ January 7, 1 p.m. Central time. "Learn About Makerspaces from the Innovators at Carnegie Library in Pittsburgh." To register, visit goo.gl/oZYUR. Or to view previous webinars, go to alapublishing.webex.com.