Bloomington Public Library
Board of Trustees Meeting

February 19, 2013
4:30 p.m.

Minutes

I. Call to Order
President Burton called the meeting to order at 4:34pm.

II. Roll Call

MEMBERS PRESENT:	Wilma Bates, Peggy Burton, Jan Kibler, Blake Mier, Cathy Pratt, Bill Wetzel
MEMBERS ABSENT:	Patsy Bowles, Narendra Jaggi, Carol Koos,
OTHERS PRESENT:	Georgia Bouda, Kathy Jeakins, Caprice Prochnow, Jon Whited

III. Introductions/Public Comment
President Burton introduced Jon Whited, IT Manager who is going to be presenting some items before the Board today.

IV. Approval of Minutes
A. January 19, 2013
BILL WETZEL MOVED, JAN KIBLER SECONDED, TO APPROVE THE MINUTES FROM THE JANUARY 19, 2013 MEETING. THE MOTION CARRIED UNANIMOUSLY.

V. President's Report
President Burton shared with Board members that the spring, ILA Trustee Day is to be held on March 23, 2013 in Springfield. The Library pays for any members to attend.
President Burton reminded Board members of the Open Meetings Act Training certificates that still need to be submitted.

VI. Director's Report
Director Bouda shared with the Board members, a Pantagraph article from July 1999 regarding an east side branch, which contained many points that could still apply today.
Director Bouda reminded Board members that on March 6th, the 3 P's Committee will be meeting at noon, and then at 4:30 will be the meeting with the three Councilmen and David Hales.
Director Bouda shared that tickets are now available for the Fresh Market Wine Gala fundraiser. She went on to say that all proceeds benefit the Bloomington Public Library Foundation.
Director Bouda announced that John Fischer, Circulation Manager, will be leaving the Library and taking a position at the Normal Public Library as the Adult Services Manager.

VII. Fiscal Report

Kathy Jeakins shared that expenditures should be at 75%, and we are underspent which is explained in the Fiscal Narrative. She went on to say that the end of January is the end of the third quarter.

Kathy Jeakins stated that there is a Donation Report included in the packet. She entertained questions.

VIII. Approval of Bills

BLAKE MIER MOVED, CATHY PRATT SECONDED, TO APPROVE THE BILLS LIST FROM JANUARY 2013. THE MOTION CARRIED UNANIMOUSLY.

See Attachment "2013.02 A"

IX. Committee Reports

A. Budget & Personnel

1. The Budget & Personnel Committee did not meet.

B. Planning, Policies & Programs (3 P's)

1. Approve Officers and Committees Procedures

Wilma Bates shared that the 3 P's Committee met on February 11 to discuss the revision of procedures for forming Ad Hoc Committees and how the Board handles nominations. Wilma Bates asked the Board to approve the Officers and Committees Procedures.

JAN KIBLER MOVED, CATHY PRATT SECONDED, TO APPROVE THE CHANGES MADE BY THE 3 P'S COMMITTEE TO THE NOMINATING PROCEDURES AND AD HOC COMMITTEES. THE MOTION CARRIED UNANIMOUSLY.

See Attachment "IX.B. 1"

2. Review Report to be Presented to Council

Jon Whited showed the Power Point presentation of the Synthesis of In-Depth Studies prepared by Narendra Jaggi that had been modified by Marketing Manager, Rhonda Massie.

Director Bouda shared that the abbreviations of the studies have been eliminated, instead now each are spelled out and color coded.

The Board members discussed the modifications and it was suggested that the red on black headings starting on slide #13 be changed to white on black. Otherwise, Board members were pleased with the presentation and it is now ready for review by the combined committee.

X. Unfinished Business

There was no unfinished business.

XI. New Business

A. Recommendation to the Foundation to Pay for 2012 Summer Reading Program Costs of $14,800.00.

CATHY PRATT MOVED, JAN KIBLER SECONDED, TO RECOMMEND TO THE FOUNDATION THAT THE FOUNDATION PAY FOR 2012 SUMMER READING PROGRAM COSTS OF $14,800.00, AS PER THE AGREEMENT BETWEEN THE FOUNDATION AND THE FORMER FRIENDS OF THE BLOOMINGTON PUBLIC LIBRARY.

AYES: WILMA BATES, PEGGY BURTON, JAN KIBLER, BLAKE MIER, CATHY PRATT, BILL WETZEL

NAYES: NONE

ABSENT: PATSY BOWLES, CAROL KOOS, NARENDRA JAGGI

THE MOTION CARRIED UNANIMOUSLY.

See Attachment "XI. A"

B. Approve Surplus List

Director Bouda stated that the Library has purchased a new Microfilm Reader, and would like to surplus the older Canon model that is no longer made. She went on to say that it is not very viable to sell to someone else since they can no longer get parts. Director Bouda shared that parts would be kept from this machine as the Library owns another of the same model.

JAN KIBLER MOVED, CATHY PRATT SECONDED, TO APPROVE THE SURPLUS LIST. THE MOTION CARRIED UNANIMOUSLY.

See Attachment "XI.B"

C. Demonstration of Zinio, new Digital Service, by Jon Whited, IT Manager

IT Manager, Jon Whited, gave a demonstration of the new Zinio platform, which the Library currently subscribes to, containing 84 different magazines of a broad variety. Jon Whited explained the initial signup process and how the magazine selection may be downloaded immediately. He went on to say that once the magazine is downloaded, the magazine will always be in your collection. He shared that these magazines may be downloaded to a computer, iPad, or a true tablet, but not a Nook or Kindle. Jon Whited stated that since the service started in October, the magazine checkout goes up about 200 each month. He shared that there are currently 120 customers that have signed up for the service since the October launch. Jon Whited shared that this service is only available to BPL and GPPLD customers, but is not available to non-resident customers.

D. Demonstration of 3D Printer by Jon Whited, IT Manager

Director Bouda shared that the Library had purchased a 3D printer with the intent of having it for Project Next Generation programs. She went on to say that this is really cutting edge technology, as now 3D printers are being used for medical applications as well as manufacturing.

Jon Whited shared that a Project Next Generation program was held, and that about 27 teens attended. He went on to say that the program, not only covered the printing, but also the software that could be used to create items.

Jon Whited showed the Board members the 3D printer in progress of making an item.

XII. Adjournment

President Burton adjourned the meeting at 5:34pm.

Next Meeting
March 19, 2013