Bloomington Public Library
Books are just the beginning.

MINUTES
LIBRARY BOARD OF TRUSTEES - REGULAR SESSION
TUESDAY, FEBRUARY 18, 2025, 5:30 PM

The Library Board of Trustees convened in regular session at 5:33 PM, February 18, 2025. President Catrina Parker called the meeting to order.

Roll Call

Attendee Name	Title	Status
Ashlee Sang	Board Member	Present
Craig McCormick	Trustee	Present
Alicia Henry	Trustee	Present
Dianne Hollister	Trustee	Present
John Argenziano	Trustee	Present via Zoom at 5:37 PM
Catrina Parker	President	Present
Sharon Zeck	Trustee	Absent
Georgene Chissell	Trustee	Absent

Staff present: Nan Goerlitz, Jeanne Hamilton, Kathy Jeakins

Introduction of Public
There were no members of the public present.

Public Comment
There were no public comments.

Reports

The following item was presented:

Item 5.A. President's Report - Including the Appointment of the Nominating Committee
President Parker shared that some staff received emails that looked like they came from her, but they did not. She reminded everyone to watch out for scams like this.

President Parker appointed Trustee Argenziano and Trustee Hollister to the Nominating Committee.

The following item was presented:

Item 5.B. Director's Report
Director Hamilton mentioned that she attended the Chamber Gala, along with a few trustees. Although the library did not win the Chamber Business Excellence Non-Profit Award, it was still a good night as many deserving organizations were recognized.

She updated the Board on the Digital Equity Grant. The early review deadline is March 3, so she will turn it in by that date to gain feedback from the grant reviewers.

Director Hamilton heard from Rivian that they are not able to donate a vehicle at this time. The library has moved on to planning the best way to purchase a vehicle, either through cooperative purchasing agreement or using state bids. Director Hamilton, along with key staff, visited Gail Borden Public Library in Elgin, IL, to research their TechKnow Mobile. A new vehicle purchase should be ready for approval either next month or in April. This new vehicle would meet many needs and replace the van that's currently being leased.

Director Hamilton stated that the library has hired a new Assistant Director. The search was conducted to include both external and internal candidates, and one internal candidate rose to the top: the current Circulation & Outreach Manager, Colleen Shaw. Her current position is now posted, and once that position is filled, Colleen will officially start as Assistant Director.

The following item was presented:

Item 5.C. Fiscal Report
Kathy Jeakins indicated that the report is in the packet and entertained questions.

Consent Agenda
Items listed on the Consent Agenda are approved with one motion; Items pulled from the Consent Agenda for discussion are listed and voted on separately.

Item 6.A. Approve Minutes of 1/21/25: Regular Bloomington Public Library Board meeting

Item 6.B. Bills in the Amount of $426,914.54

Trustee Hollister made a motion, seconded by Trustee McCormick, to approve the consent agenda as presented.

Motion carried (viva voce, 6-0).

Approval Items

The following item was presented:

Item 7.A. Review and Approve Revision of Library Policies

Director Hamilton explained that the proposed revisions to the Collection Development Policy were a result of the discussions that a staff committee had due to a recent request for reconsideration. The proposed revisions to the Meeting Spaces Policy are an attempt to address some recent questions that have come up with the new spaces.

Trustee McCormick made a motion, seconded by Trustee Henry, to approve the item as presented.

Motion carried (viva voce, 6-0).

The following item was presented:

Item 7.B. Approve a Resolution Authorizing the Library Director to Enter into a Contract for VOIP Services - Hardware and Software

Director Hamilton shared that staff reviewed six proposals that were submitted by VOIP providers and recommend that the Board authorize the Library Director to negotiate a contract for up to 5 years with Cellco Partnership dba Verizon Wireless for VOIP services for up to $18,500 per year.

Trustee Hollister made a motion, seconded by Trustee McCormick, to approve the item as presented.

AYES: Trustee Parker; Trustee Argenziano; Trustee Henry; Trustee Hollister; Trustee McCormick; Trustee Sang

Motion carried, 6-0.

Discussion Items

The following item was presented:

Item 8.A. Discuss Process for the Library Director's Annual Performance Review

Trustee Argenziano indicated he will email the review forms out soon and responses are due by March 25, 2025. The Budget and Personnel Committee meets on April 1 to review and compile the results, and discussion by the full board takes place at the April regular board meeting.

Comments by Trustees

Trustee Henry noticed that the security desk in the library is in a new location. Trustee Henry asked about finding alternatives to purchasing from Amazon. Trustee Hollister inquired about reviewing the Foundation bylaws. Trustee Hollister mentioned that she was in the library recently for a program and was happy to see how busy the library was. Trustee Hollister relayed an incident from another library over an objection to a book, and she wondered if the Bloomington Public Library has a plan for handling book bans.

Adjournment

Trustee Hollister made a motion, seconded by Board Member Sang, to adjourn the meeting.

Motion carried (viva voce, 6-0).

The Meeting Adjourned at 6:38 PM.