

BLOOMINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

Tuesday, February 15, 2022
5:30 p.m.

In compliance with the COVID-19 executive orders, the Bloomington Public Library's meeting took place virtually, via ZOOM, as well as in the Community Room at the Bloomington Public Library.

Community Room
205 E. Olive Street, Bloomington, IL 61701

Minutes

- I. Call to Order
President Westerhout called the meeting to order at 5:30 p.m.
- II. Roll Call
Trustees Present Via Zoom: John Argenziano, Alicia Henry, Van Miller, Catrina Parker, Alicia Whitworth, Julian Westerhout

Trustees Physically Present: Susan Mohr (arrived at 5:31 p.m.), Matt Watchinski

Trustees Absent: Dianne Hollister

Others Present Via Zoom: Kathy Jeakins

Others Physically Present: Jeanne Hamilton, Caprice Prochnow
- III. Introduction of Public
There were no public present.
- IV. Public Comment
There were no public comments.
- V. President's Report
A. Appoint Nominating Committee
President Westerhout appointed Matt Watchinski, John Argenziano and Alicia Henry to the Nominating Committee. He encouraged the Trustees to reach out to the committee if they are interested in a position or would like to nominate someone.
- VI. Director's Report
Jeanne Hamilton stated that the OSHA ETS (emergency temporary standard) has been struck down and the State did not implement anything either.
Jeanne shared the list of accomplishments for 2021 that are listed in her Director's report and are also located on page 5 of the City's Annual Report.
She entertained questions on what was reported.
- VII. Fiscal Report Presentation
Kathy Jeakins, Business Manager, reported that the revenues and expenditures should be at 75% through the end of January. She shared that Hoopla usage continues to grow and last month was the highest. The quarterly donations report was included this month.
She entertained questions.

Van Miller departed at 5:50 p.m.

VIII. Consent Agenda

A. Approve Minutes of January 18, 2022 Regular BPL Board Meeting

B. Approve Bills List of January 2022

JOHN ARGENZIANO MOVED, CATRINA PARKER SECONDED, TO APPROVE THE CONSENT AGENDA.

Ayes: John Argenziano, Alicia Henry, Susan Mohr, Catrina Parker, Matt Watchinski, Alicia Whitworth, Julian Westerhout

Nayes: None

Absent: Dianne Hollister, Van Miller

The motion carried unanimously.

IX. Approval Items

A. Review and Approve Maintaining Confidentiality of Executive Sessions Minutes

Jeanne Hamilton stated that she continues to recommend the confidentiality of these sessions. She shared her screen that showed a spreadsheet with the dates and topics that have been discussed. She pointed out the two session recordings prior to September 2020 that are relevant to agenda item IX.B.

SUSAN MOHR MOVED, ALICIA WHITWORTH SECONDED, TO APPROVE MAINTAINING CONFIDENTIALITY OF EXECUTIVE SESSIONS MINUTES.

Ayes: John Argenziano, Alicia Henry, Susan Mohr, Catrina Parker, Matt Watchinski, Alicia Whitworth, Julian Westerhout

Nayes: None

Absent: Dianne Hollister, Van Miller

The motion carried unanimously.

B. Approve Destruction of BPL Executive Session recordings prior to September 2020

MATT WATCHINSKI MOVED, SUSAN MOHR SECONDED, TO APPROVE DESTRUCTION OF BPL EXECUTIVE SESSION RECORDINGS PRIOR TO SEPTEMBER 2020.

Ayes: John Argenziano, Alicia Henry, Susan Mohr, Catrina Parker, Matt Watchinski, Alicia Whitworth, Julian Westerhout

Nayes: None

Absent: Dianne Hollister, Van Miller

The motion carried unanimously.

X. Discussion Items

A. Discuss Process for the Library Director's Annual Performance Review

President Westerhout shared that he thought the recent way of gathering info for the review has worked well, and the Trustees agreed with this. Catrina Parker stated that she will be sending out an email to both Trustees and the Management Team on the timeline for submittals. There was some discussion, and it was decided that the Budget & Personnel Committee will meet on April 5 at 5:30 p.m. to discuss the results.

B. Library Expansion and Fundraising

Jeanne Hamilton shared her screen that showed renderings of the proposed expanded building, along with a timeline of key events in the construction project.

Jeanne went through the items that have been completed and then shared the upcoming items. The bids are due in March and in the meantime, there will be addendums that will be going out. Hopefully, at the March Board Meeting, there will be a bid to accept. The launch of the public phase of fund raising will start in mid-March. She went on to say that authorizing the bond will probably start in mid-March as well. Along with this, there will be an intergovernmental agreement with the City that is required by the Bond Council. The City will actually be the bond holder, but the library will have the funds to do the project. Jeanne stated that in mid-April, moving and construction will begin. She went on to say that in late Spring, furniture selections will be finalized, and requests for furniture bids will go out late Summer. This is separate from the construction project. Hopefully, in September 2023, the expansion project will be complete.

Jeanne shared that the Foundation Board has pledged \$300,000 at this time. She went on to say that Golden Prairie has pledged \$94,000 and they have committed to doing more than that. Jeanne stated that 100% of Managers have donated and pledged as well.

Jeanne shared plans for the public phasing of the project that include the Lego mosaic with a total of 12,000 bricks, that will be sold for \$1 each. Along with this, there will be a big blast for Library Giving Day on April 6.

There was some discussion on what was shared as well as gift recognition levels and the donor wall.

Susan Mohr departed at 6:30 p.m.

XI. Comments from Trustees

Alicia Whitworth asked if we currently have or have considered an equity statement and/or labor acknowledgement to post on the website. Jeanne stated that she can have the EDI Committee work on this, and the Board can discuss this at a future Board meeting.

XII. Adjournment

MATT WATCHINSKI MOVED, JOHN ARGENZIANO SECONDED, TO ADJOURN THE MEETING.

Ayes: John Argenziano, Alicia Henry, Catrina Parker, Matt Watchinski, Alicia Whitworth, Julian Westerhout

Nayes: None

Absent: Dianne Hollister, Van Miller, Susan Mohr

The motion carried unanimously.

President Westerhout adjourned the meeting at 6:35 p.m.