

BLOOMINGTON PUBLIC LIBRARY
Planning, Policies & Programs Committee
Tuesday, February 2, 2021
5:30 p.m.

In compliance with the COVID-19 executive orders, the Bloomington Public Library's 3 P's Committee meeting took place virtually, via ZOOM, as well as in the William C. Wetzel Room at the Bloomington Public Library.

William Wetzel Reading Room
205 E. Olive Street, Bloomington, IL 61701

Minutes

- I. Call to Order
Susan Mohr, Chair, called the meeting to order at 5:30 p.m.
- II. Roll Call
Members Present via Zoom: Van Miller, Alicia Whitworth, Susan Mohr, Julian Westerhout

Members Physically Present: Dianne Hollister

Members Absent: None

Others Physically Present: Jeanne Hamilton, Caprice Prochnow
- III. Introductions
There were no introductions.
- IV. Public Comment
There were no public comments.
- V. Approval of Minutes
 - A. Approve March 7, 2019
Alicia Whitworth moved, Van Miller seconded, to approve the minutes of the March 7, 2019 meeting.

Ayes: Dianne Hollister, Van Miller, Alicia Whitworth, Susan Mohr, Julian Westerhout

Nays: None

Absent: None

The motion carried unanimously.

VI. Review Personnel Handbook

Jeanne and the committee members went through the revised Personnel Handbook version, chapter by chapter, and decided on a few minor changes to be made to the document.

Jeanne shared that she created an online form for anonymous reporting, that is available to staff on SharePoint.

Jeanne stated that she will make the changes discussed, then the document will be given to the Department Managers for approval, and then to the Union for approval. After this, any further changes made to the document will be noted and sent to the Committee members for a final review. Jeanne shared that with this timeline, the document will go to the full Board for approval in March.

It was decided that the original version showing all of the changes, will be sent to the Board for review, and the clean version will be included in the packet. Along with this, Jeanne will note any major changes to the document.

VII. Comments from Committee Members

There were no comments from the committee members.

VIII. Adjournment

Van Miller moved, Alicia Whitworth seconded, to adjourn the meeting.

Ayes: Dianne Hollister, Van Miller, Alicia Whitworth, Susan Mohr,
 Julian Westerhout

Nayes: None

Absent: None

The motion carried unanimously.

Susan Mohr, Chair, adjourned the meeting at 6:25 p.m.